Board of Trustees Meeting

441 3rd Street, Mead

July 14, 2025

Agenda

6:00 p.m. to 10:00 p.m.
Regular Meeting

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 21-R-2023, remote participation will be allowed. The meeting link will be provided on the Town's website/designated posting place at least 24 hours prior to the meeting.

https://us02web.zoom.us/webinar/register/WN_irDH4x_ER1yZSo6clo_2Zg

1. **Call to Order – Roll Call**

   Mayor Colleen Whitlow
   Mayor Pro Tem Trisha Harris
   Trustee David Adams
   Trustee Chris Cartwright
   Trustee Jeremiah R. Crane
   Trustee Brad Hagen
   Trustee Herman Schranz

2. **Moment of Silence**

3. **Pledge of Allegiance to the Flag**

4. **Review and Approve Agenda**

5. **Staff Report: Town Manager Report**

   a. Manager Report

6. **Informational Items**

   a. November Coordinated Election

   b. Police Update

   c. Mead in Motion: Parks, Open Space, Trails Master Plan Update

7. **Proclamations**

   a. Wildfire Awareness and Firefighter Recognition Month July 2025

8. **Public Comment:**
   3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

9. **Consent Agenda:**
   Consent Agenda items are considered to be routine and will be enacted by one motion and

vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the Town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

a. Approval of Minutes - Regular Meeting June 30, 2025

b. June 2025 Aging Report

c. Check Register July 14, 2025

d. **Resolution No. 42-R-2025** – A Resolution of the Town of Mead, Colorado, Approving a Contract Extension Agreement Between the Town of Mead and Burnt Mountain Services LLC. for Calendar Year 2025

e. **Resolution No. 43-R-2025** – A Resolution of the Town of Mead, Colorado Approving an Agreement for Professional Services with Infusion Architects, LLC for Police Facility Architectural and Engineering Design Services, Phase 1 (RFP No. 2025-005)

f. **Resolution No. 44-R-2025** – A Resolution of the Town of Mead, Colorado Approving an Agreement for the Use of Aims Community College Public Safety Institute Training Center

10. Public Comment:

3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

11. Elected Official Reports

a. Town Trustees

b. Mayor Whitlow

12. 2026 Budget Discussion

13. Adjournment

The Town of Mead is committed to providing accessible documents and resources for all individuals. However, some complex documents may not be fully accessible in their original format. If you need assistance or reasonable accommodation to access these materials, please contact us by phone 970-535-4477 or email info@townofmead.org.

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: July 14, 2025

SUBJECT: Town Manager Report

- Meet, Greet and Eat with your Board of Trustees has been scheduled for summer of 2025. The Board hosts these events to engage with residents in their neighborhood. The first event was held in North Creek Park on June 10th. The event was well attended. Discussion ranged from park improvements to road construction to Code Enforcement. Remaining 2025 dates are July 29th at Liberty Ranch Park, and August 26th at Lakeside Canyon Park. Food trucks will be on hand to provide tasty treats for the attendees.
- The intersection of Third Street and Welker Avenue is under construction to widen the intersection, install new drainage infrastructure, add sidewalks and install a stoplight. There will be delays in the area, but the crews are doing their best to keep traffic flowing. All businesses are open and will remain so during the construction period. Construction will be completed by the end of the year.
- Mayor Colleen Whitlow convenes weekly office hours at Mead Town Hall. The office hours are on Mondays from 10:00 a.m. to 12:00 p.m. Please contact the front office for an appointment. Walk ins will be taken as time allows.
- Construction is under way for a new fire station and branch location of High Plains Library District. These two facilities are being constructed on Town-owned land just east of Liberty Ranch on County Road 7. Both facilities should be completed by mid-2026.
- Coffee with the Mayor was held on Saturday, July 5th from 8:00 – 10:00 a.m. at the Public Works Facility Training Room, 1341 WCR 34. Mayor Whitlow reviewed Town projects and development projects in Town. The next Coffee is scheduled for Saturday August 2nd.
- The High Plains Blvd (WCR 9.5) project is under way. The construction of two miles of this road between WCR 32 and WCR 36 includes two travel lanes, bike lanes, two roundabouts located at CR 32 and CR 34, and a ten-foot-wide detached sidewalk. The project is a collaboration among Mead, Weld County and local developers. The section of road between CR 36 and CR 34 is slated for completion in December 2025.
- Construction of the Mead Community Center, alley improvements and adjacent parking is nearing completion. We plan to open the facility in the fall.
- Mead Municipal Court is scheduled for July 24th (one week late due to scheduling conflicts). There are currently 40 cases on the docket. June had 45 cases on the docket with 5 failures to appear. There are two pre-trials scheduled for July/August.
- Based on the 5-year Pavement Management Maintenance Plan presented to the Board on February 24th, this year's transportation projects are underway. Chipseal work has been completed on WCR 5 and paving of WCR 34. Current road closures due to construction can be found on the town's website: https://www.townofmead.org/engineering/page/street-maintenanceroad-closures.
- Key projects update:
  - 3rd and Welker Intersection – a full closure of Welker at the railroad tracks will begin on July 14th for approximately one month to facilitate the placement of a new railroad crossing and surrounding project improvements. The road will be re-opened before school starts.
  - Community Center – landscaping is ongoing, and the team is completing owner training and punch list repairs.
  - SH66 Pedestrian Crossing – The real estate team continues to meet with affected property owners regarding appraisals and acquisition discussions.
- YTD totals for new single family home permits:
  - 2025 YTD: 43 SF Permits, 50 Certificates of Occupancy

- Boards and Commissions
  - The Planning Commission will meet on July 16th. Staff will provide an update on the Parks, Open Space, and Trails Master Plan progress as well as the Land Use Code update.
  - The Welker Farms PUD is scheduled to be reviewed by the Planning Commission at the August 20th meeting.
  - There is one vacancy for an alternate member of the Planning Commission. Applicants for this volunteer position are being taken through August 4th.
- Human Resources
  - The Town advertises open positions here: https://www.governmentjobs.com/careers/townofmead

Community Development

- There is a substantial project underway to complete a comprehensive Land Use Code Amendment. The purpose of this endeavor is to address changes to State laws, modernize the development codes, and streamline the development processes. Staff and the consultant team, Community Planning Strategies, will provide regular updates on the progress and the next steps throughout the summer and autumn of 2025. An open house is scheduled for July 21st at the Public Works Facility to gather community input and support. A website for the Land Use Code update has been established to provide ongoing access and information to the public: Land Use Code Update & Outreach | Mead, CO
- Community Development is heading up an effort to revise the Parks, Open Space and Trails (POST) Master Plan. The goal of this plan is to develop a master plan for the future of parks, open space, and trails efforts in Mead. With the help of a consultant, Logan Simpson, there will be multiple opportunities for input by the residents to help shape the future of Mead's parks, open space, and trails. A website for the POST plan has been established to provide ongoing access and information to the public: https://www.townofmead.org/development/page/mead-motion-parks-open-space-and-trails-master-plan-update
- Staff will soon be bringing a Housing Needs Assessment to the Board of Trustee for consideration, as required by new legislation passed last year by the State of Colorado.
- The grading permit for the municipal facilities site at Liberty Ranch has been issued. Mobilization and grading of the site are underway. The Library and Fire Stations will begin construction soon.
- The Town has submitted a request for an extension of the State's requirement to adopt regulations that comply with the State's recent legislation regarding Accessory Dwelling Units (ADUs). The State allows for extensions to this requirement for municipalities that are engaged in comprehensive land use code regulation update efforts, such as the updates currently underway in Mead. This effort in Mead will comply with the State's legislation to allow ADUs as a use-by-right in all single-family residential zone districts.

Public Works and Engineering

- Gold Star Monument – the monument was set on the foundation and other site work continues, including lighting and flatwork.
- Staff conducted a pre-bid meeting for new custodial services for all Town facilities to include the new Community Center and additional security requirements at Police. The proposals are due July 24th.
- Staff conducted a kick-off meeting with the landscape architect and artist team for the I-25 roundabouts.
- Chip seal was completed on CR 5 north of SH66 and in the Sekich business park as part of the annual street maintenance project.
- Public Works staff supported the 4th of July bike parade event.

Community Engagement

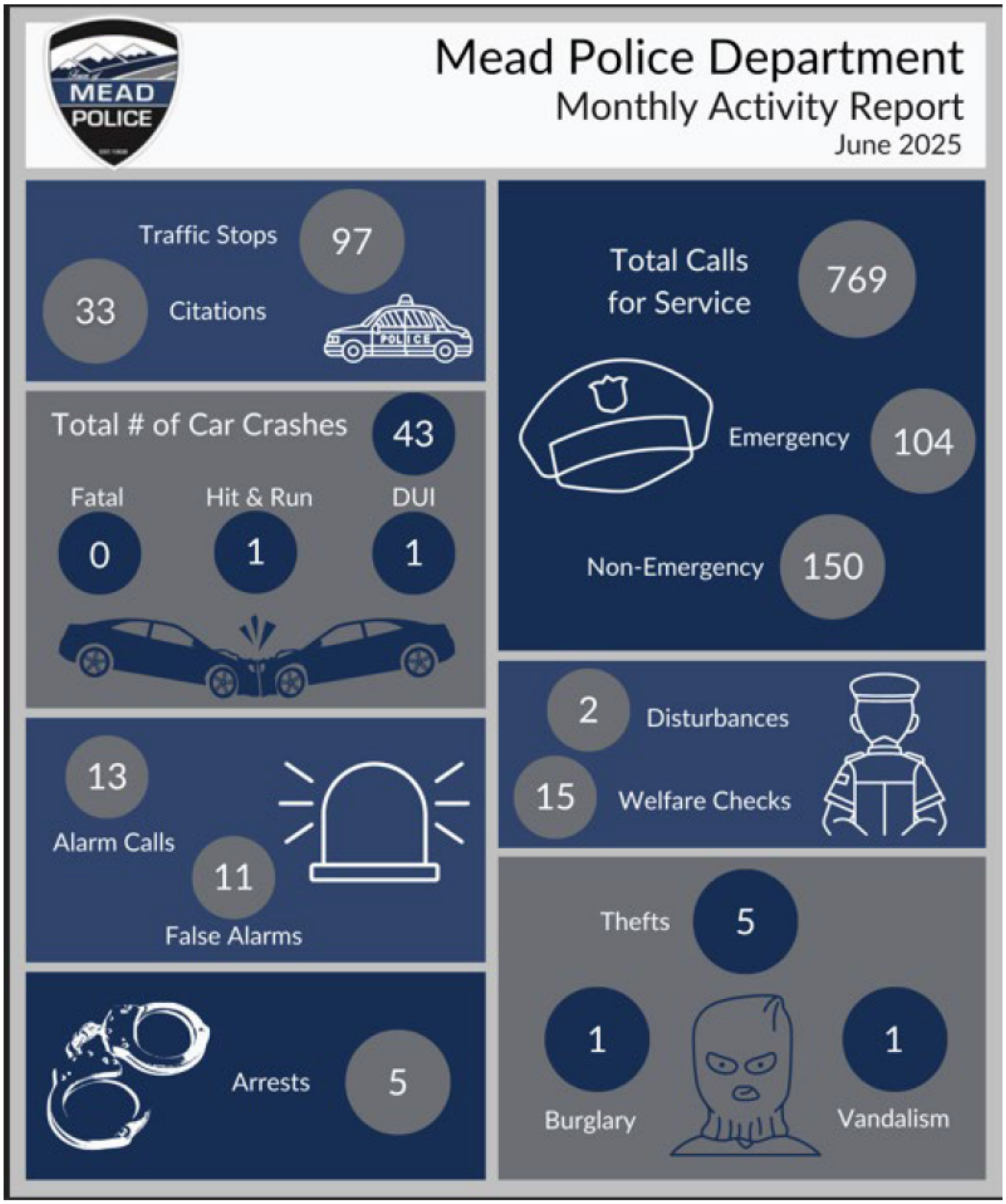
- Community Day is scheduled for Saturday, September 13th at Town Park. Registration is now open for vendors. As Mead's largest annual event, Community Day will include over 50 vendor booths, free family activities, food trucks, and live music. The Delta Sonics will kick off the music at 5 p.m., followed by 1980s rock sensation Vixen at 8 p.m. The evening will close with a fireworks display at 9:30 p.m.

- The third Business Task Force Meeting will take place on Tuesday, August 5th at 4 p.m. at The Merc (4340 Hwy 66). Local business owners are encouraged to attend for networking opportunities and to discuss key issues impacting the Mead business community.
- National Night Out is also happening on August 5th at Town Park. This year's event will include emergency vehicle displays, games, food, and a live performance by Circus Foundry, known for their high-energy acrobatics and thrilling stunts.

Police Department
- Interviews being scheduled for the Community Service Officer position.
- Officer Sedgewick finished field training and is working solo duty.
- The school resource officers attended training at the national conference last week.
- Chief Newbanks is working on the Hazard Mitigation process with other Weld County partners.
- Commander Smith is attending the Police Executive Research Forum (PERF) Senior Executive Institute training course through July 25th. This is an intense three-week course that focuses on the latest leadership and best practices in law enforcement administration.
- The June Monthly Report is attached.

Mead Police Department

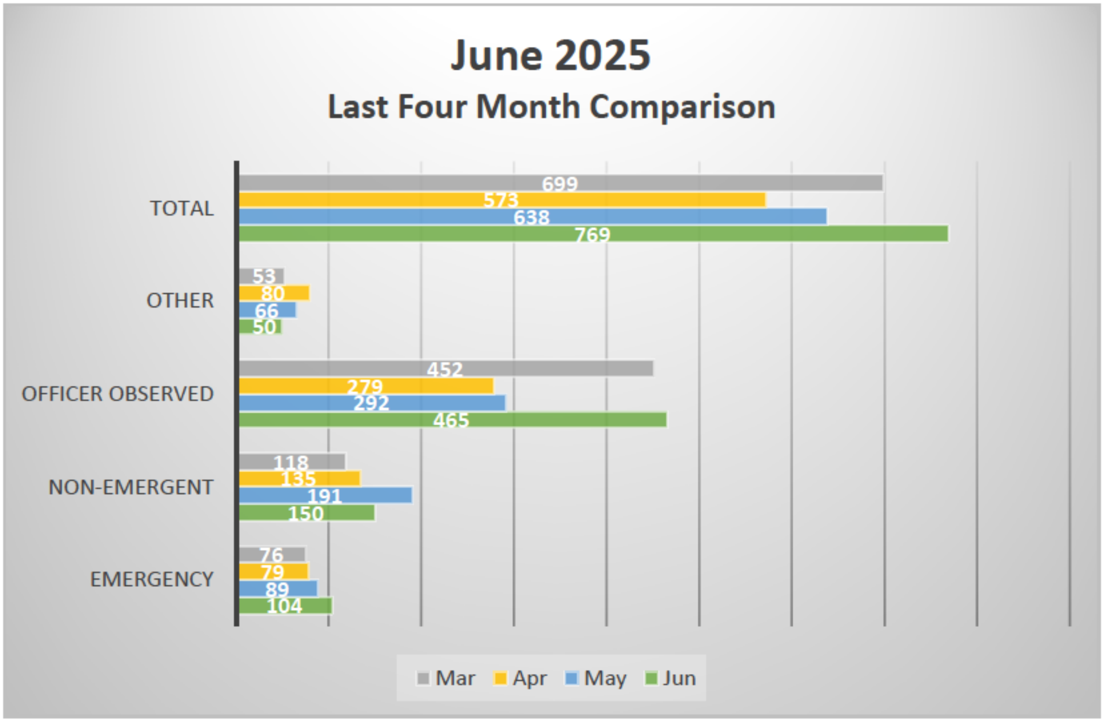
June Monthly Activity - 2025

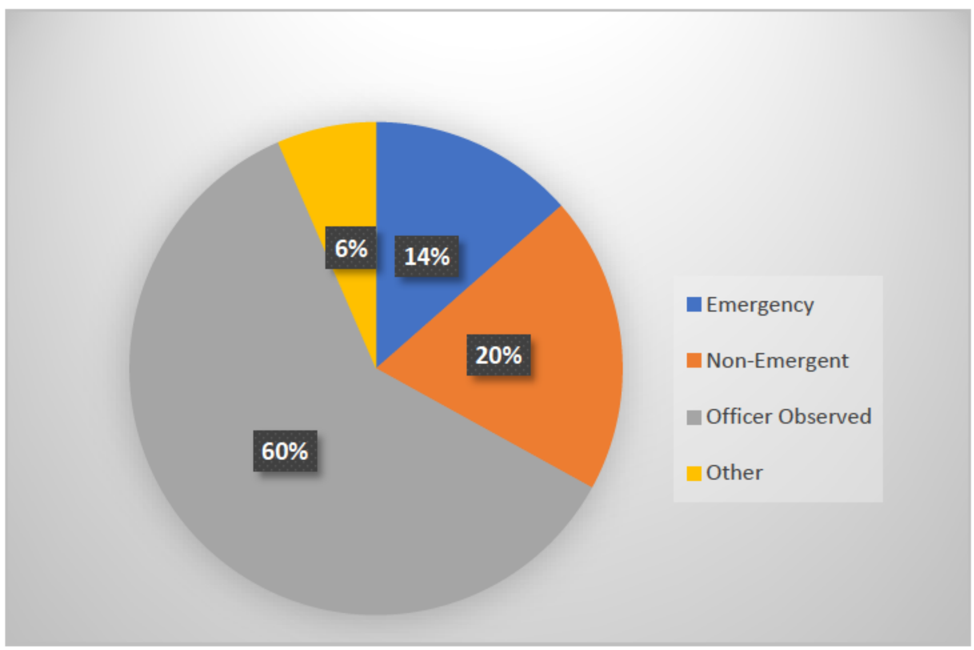


ARRESTS: 5

Case Number	Location	Charge	Arrest Date/Time
25ML00134	[redacted] CINNAMON CIR	18-4-501(1)(4)(a) CRIMINAL MISCHIEF - UNDER $300 IN DAMAGES	06/03/2025 06:59:00 PM
25ML00328	[redacted] SCHUMAN PL	18-9-111(1)(a) HARASSMENT - STRIKES/SHOVES/KICKS	06/07/2025 11:48:00 PM
25ML00334	[redacted] MCKAY DR	18-6-401(1)(7)(b)(I) CHILD ABUSE KNOWINGLY OR RECKLESSLY	06/10/2025 02:28:00 PM
25ML00339	HIGHWAY 66 / WCR 11	42-4-1301(1)(a) DROVE VEHICLE WHILE UNDER INFLUENCE	06/13/2025 11:56:00 PM
25ML00341	[redacted] WESTVIEW DR	18-6-801.5 DOMESTIC VIOLENCE	06/15/2025 11:56:00 AM

Four Month Comparison of Calls for Service:





STAFFING:

We currently have 15 of the 16 authorized sworn positions filled.

Sergeant Ellis, Sergeant Salazar, and Officers Begano, Bustamante, Cramblet, Hansen, Jackson, Palmer, Rollins, Sedgwick, and M. Smith are working patrol.

Officers Barker and Aguirre are assigned to Mead Schools as SROs, and supporting patrol when school is not in session.

The Community Service Officer position is currently open. This position covers code enforcement, animal control, and non-emergency calls for service.

Melissa Merkle is the Administrative Clerk. Michelle Rae is the Records and Evidence Technician. Commander Brian Smith oversees operations, training, and professional standards. Brent Newbanks is the Chief of Police.

TRAINING:

All officers completed firearms training, driving safety, and roadside sobriety maneuvers this month.

NOTABLE CALLS FOR SERVICE:

INCIDENT TYPE	ADDRESS	CASE NUMBER	DATE
Kidnapping	[redacted] HUNTERS RIDGE DR	25ML00317	06/01/2025
Follow Up	WCR 5 / HIGHWAY 66	25ML00318	06/01/2025
Assault	[redacted] WESTVIEW DR	25ML00320	06/03/2025
Traffic Accident with Inj.	[redacted] PACIFIC CIR	25ML00321	06/04/2025
Traffic Accident Unknown Inj.	HIGHWAY 66 / INTERSTATE 25 EXIT 243 RAMP S	25ML00322	06/05/2025
Harass	[redacted] JERSEY DR	25ML00323	06/05/2025
Suspicious	BRANDING IRON WAY / MUSTANG DR	25ML00326	06/07/2025
Traffic Accident	MM 247 I 25 NB	25ML00327	06/07/2025
Assault	[redacted] SCHUMAN PL	25ML00328	06/07/2025
Traffic Accident	HIGHWAY 66 / WCR 5	25ML00329	06/07/2025
Code Violation	WCR 7 / BRANDING IRON WAY	25ML00330	06/09/2025
Theft	WCR 38 / INTERSTATE 25 SB	25ML00331	06/09/2025
Follow Up	[redacted] MAIN ST	25ML00332	06/09/2025
Traffic Accident	INTERSTATE 25 EXIT 243 RAMP N / HIGHWAY 66	25ML00333	06/09/2025
Harass	[redacted] MCKAY DR	25ML00334	06/10/2025
Traffic Accident	HIGHWAY 66 / INTERSTATE 25 RAMP N	25ML00335	06/10/2025
Meet	HIGHWAY 66 / INTERSTATE 25 SB	25ML00336	06/11/2025
Harass	[redacted] SANFORD ST	25ML00337	06/13/2025
Traffic Accident with Inj.	MM 246 I 25 NB	25ML00338	06/13/2025
Traffic Stop	HIGHWAY 66 / WCR 11	25ML00339	06/13/2025
Mental Health Crisis	[redacted] LIMESTONE AVE	25ML00340	06/14/2025
Assault	[redacted] WESTVIEW DR	25ML00341	06/15/2025
Traffic Accident	WCR 38 / INTERSTATE 25 NB	25ML00342	06/15/2025
Traffic Accident	HIGHWAY 66 / MEAD ST	25ML00343	06/16/2025
Suspicious	GELBVIEH ST / JERSEY DR	25ML00344	06/18/2025
Traffic Accident Unknown Inj.	HIGHWAY 66 / WCR 7	25ML00345	06/19/2025
Traffic Accident	MM 243 I 25 NB	25ML00346	06/20/2025
Traffic Accident	MM 242 I 25 NB	25ML00347	06/20/2025
Traffic Accident - Airbag	HIGHWAY 66 / INTERSTATE 25 RAMP S	25ML00348	06/20/2025
Traffic Accident	MM 243 I 25 NB	25ML00349	06/21/2025
Theft	[redacted] SCHUMAN PL	25ML00350	06/21/2025
Traffic Accident Unknown Inj.	WCR 38 / INTERSTATE 25 NB	25ML00351	06/22/2025
Traffic Accident Unknown Inj.	MM 243 I 25 SB	25ML00353	06/22/2025
Harass	[redacted] MCKAY DR	25ML00354	06/23/2025
Traffic Accident	[redacted] PACIFIC CIR	25ML00355	06/25/2025
Medical Assist	[redacted] MCKAY DR	25ML00356	06/25/2025

INCIDENT TYPE	ADDRESS	CASE NUMBER	DATE
Traffic Accident	INTERSTATE 25 EXIT 243 RAMP S / HIGHWAY 66	25ML00358	06/26/2025
Traffic Accident Unknown Inj.	HIGHWAY 66 / FOSTER RIDGE DR	25ML00360	06/27/2025
Traffic Accident with Inj.	MM 243 I 25 NB	25ML00362	06/28/2025
Traffic Accident Unknown Inj.	MM 243 I 25 NB	25ML00363	06/30/2025

MEAD
COLORADO

Proclamation
Mead Wildfire Awareness and Firefighter Recognition Month
July 2025

WHEREAS, Colorado's summer season brings increased heat, dry conditions, and the potential for dangerous wildfires that threaten our landscapes, homes, and way of life; and

WHEREAS, wildfire risk is heightened in rural communities like Mead, where open spaces, agricultural areas, and wildland–urban interfaces require constant vigilance; and
WHEREAS, our local fire departments, including the Mountain View Fire Rescue team, respond quickly, skillfully, and courageously to protect lives, property, and natural resources from the threat of fire; and

WHEREAS, firefighters, emergency responders, and dispatchers undergo continuous training and make significant sacrifices to serve our community during wildfire season and throughout the year; and

WHEREAS, public awareness, personal responsibility, and fire mitigation efforts are critical to reducing wildfire risk and improving emergency response outcomes;

NOW, THEREFORE, I, Colleen Whitlow, Mayor of the Town of Mead, Colorado, do hereby proclaim the month of **July 2025 as Wildfire Awareness and Firefighter Recognition Month** in the Town of Mead and urge all residents to join in recognizing the critical work of our first responders, practicing fire-safe behaviors, and remaining vigilant during wildfire season.

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Colleen G. Whitlow
Mayor

Board of Trustees Meeting

441 3rd Street, Mead

June 30, 2025

Minutes

5:30 p.m.
Work Session: Land Use Code Project Update

6:00 p.m. to 10:00 p.m.
Regular Meeting

1. Work Session

a. Land Use Code Project Update

2. Regular Meeting

Call to Order – Roll Call

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted on March 13, 2023 by Resolution No. 21-R-2023, remote participation was enabled for the meeting.

A regular meeting of the Board of Trustees of the Town of Mead, CO was called to order at 06:00 PM, there being present the following members to wit:

Mayor Colleen Whitlow
Mayor Pro Tem Trisha Harris
Trustee David Adams
Trustee Chris Cartwright
Trustee Jeremiah R Crane
Trustee Brad Hagen

Those absent:
Trustee Herman Schranz

Also present: Town Manager Helen Migchelbrink; Town Attorney Marcus McAskin; Administrative Services Director Mary Strutt; Police Chief Brent Newbanks; Community Development Director Jason Bradford; Communications Director Lorelei Nelson; and Town Engineer / Public Works Director Erika Rasmussen.
Attending via remote access: members of the public.

3. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence for firefighters who lost their lives in Idaho this past weekend.

4. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

5. Review and Approve Agenda

Mayor Pro Tem Harris motioned to Approve the Agenda. Trustee Crane seconded the motion.
Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Adams, Trustee Cartwright, Trustee Crane, Trustee Hagen
Nays: None
Abstaining: None
Passed

6. Staff Report: Town Manager Report

a. Manager Report

Town Manager Helen Migchelbrink discussed the Community Center construction; WCR 7 maintenance; and the bike parade on July 4th. The Board discussed recycling the milling from WCR 34 reconstruction and the July 11th High Plains Library groundbreaking.

7. Informational Items

a. 2024 Financial Audit

Administrative Services Director Mary Strutt presented the audit team.
Dmitriy Chernyak, DMC Auditing and Consulting and Consulting, presented the 2024 audit report.
Lorraine Trotter, Professional Management Solutions, presented the 2024 Financial Statements.

b. Police Update

Police Chief Brent Newbanks discussed new technology which is being implemented - flock cameras, dash cameras, e-citations, and Draft One. The Board discussed social media response and fireworks.

c. Town Hall Parking Lot Lighting Discussion

Town Engineer / Public Works Director Erika Rasmussen discussed the need for security lighting in the Town Hall parking lot. The Board discussed the impact on nearby houses. The consensus of the Board was to pursue lighting options.

8. Proclamations

a. Parks and Recreation Month July 2025

9. Public Comment:

3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

There was no public comment at this time.

10. Consent Agenda:

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the Town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

a. Approval of Minutes - Regular Meeting June 9, 2025

b. May 2025 Financials

c. Check Register June 30, 2025

d. **Ordinance No. 1084** – An Ordinance of the Town of Mead, Colorado, Approving with Conditions the Zak Dirt Shop Building Site Plan

e. Appointment of Chad Rademacher as Regular Planning Commissioner

Trustee Adams motioned to Approve the Consent Agenda. Trustee Cartwright seconded the motion.
Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Adams, Trustee Cartwright, Trustee Crane, Trustee Hagen
Nays: None
Abstaining: None
Passed

11. Public Hearing

a. Public Hearing 2025 Proposed Budget Amendment

Mayor Whitlow opened the Public Hearing 2025 Proposed Budget Amendment at 7:06 p.m.

i. **Resolution No. 40-R-2025** - A Resolution of the Town of Mead, Colorado, Amending the 2025 Budget - Sewer Enterprise Fund - and Appropriating Additional Funds for 2025 Expenditures

Administrative Services Director Mary Strutt presented the staff report regarding an amendment to the 2025 sewer fund budget for supplemental appropriations in the amount of $280,000.

Town Engineer / Public Works Director Erika Rasmussen discussed the RFP and contract for the Waste Water Treatment Facility Digester Blower Room Improvements.

There was no public comment at this time.

The Trustees discussed the life of the unit, maintenance and back-up systems.

Mayor Whitlow closed the public hearing at 7:42 p.m.

Mayor Pro Tem Harris motioned to Approve **Resolution No. 40-R-2025** - A Resolution of the Town of Mead, Colorado, Amending the 2025 Budget - Sewer Enterprise Fund - and Appropriating Additional Funds for 2025 Expenditures. Trustee Cartwright seconded the motion.
Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Adams, Trustee Cartwright, Trustee Crane, Trustee Hagen
Nays: None
Abstaining: None
Passed

12. New Business

a. **Resolution No. 41-R-2025** - A Resolution of the Town of Mead, Colorado, Awarding the Bid and Approving a Construction Agreement between the Town of Mead and Velocity Constructors, Inc. for the Mead WWTF Digester Blower Room Improvements (Project No. 2025-003)

Mayor Pro Tem Harris motioned to Approve **Resolution No. 41-R-2025** - A Resolution of the Town of Mead, Colorado, Awarding the Bid and Approving a Construction Agreement between

the Town of Mead and Velocity Constructors, Inc. for the Mead WWTF Digester Blower Room Improvements (Project No. 2025-003). Trustee Cartwright seconded the motion.
Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Adams, Trustee Cartwright, Trustee Crane, Trustee Hagen
Nays: None
Abstaining: None
Passed

13. Public Comment:

3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

There was no public comment at this time.

14. Elected Official Reports

a. Town Trustees

The Board discussed the recent CML Conference and thanked Chief Newbanks for addressing inaccurate information on social media.

b. Mayor Whitlow

Mayor Whitlow discussed the youth sport day at the Rockies game.

15. 2026 Budget Discussion

Administrative Services Director Mary Strutt presented a 2026 budget discussion regarding capital projects. The next step in the budgeting process is to prioritize and vet projects.

16. Adjournment

Mayor Whitlow congratulated staff on making the next cut on a Community Project Funding Grant for work on CR 7.

Trustee Cartwright motioned to Adjourn the meeting. Trustee Adams seconded the motion.
Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Adams, Trustee Cartwright, Trustee Crane, Trustee Hagen
Nays: None
Abstaining: None
Passed

The Regular Meeting of the Town of Mead Board of Trustees was adjourned at 07:42 PM on Monday, June 30, 2025.

____
Colleen G. Whitlow, Mayor

ATTEST:

____
Mary E. Strutt, MMC, Town Clerk

Report Criteria:
Aging by Date
Aged using Payment Date

Customer Number	Name	Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
1	St. Vrain Valley School District	2,645.41	2,645.41	-	-	-	-	-	-
45	Mead Development Group, Inc.	34,084.26	9,225.00	3,985.00	4,877.00	389.86	4,199.00	6,784.00	4,624.40
214	Mead Towne Center	5,750.00	-	-	-	-	-	-	5,750.00
256	Prosper Land & Development LLC	17,243.50	-	4,270.00	1,916.00	2,660.00	1,120.00	700.00	6,577.50
285	Boulder Scientific Company, LLC	2,360.00-	-	-	-	-	-	-	2,360.00-
290	Forestar Real Estate Group	4,665.30	-	4,101.00	564.30	-	-	-	-
292	BREG Industrial Development	15,766.69	-	-	-	-	2,080.60	-	13,686.09
294	QuikTrip Corp	6,298.36	-	-	813.05	998.89	3,183.52	-	1,302.90
296	Silver Point Development	2,166.45	-	1,287.75	878.70	-	-	-	-
297	Meadow Ridge Development, Inc	117.16	-	117.16	-	-	-	-	-
298	Century Land Holdings LLC	5,211.00-	-	3,281.60-	-	611.05-	1,318.35-	-	-
299	Lizondo Futbol Academy LLC	1,806.89	-	141.40	-	-	-	-	1,665.49
301	BREG Industrial Devel. c/o Broe Real Es	4,807.60	-	565.60	2,403.80	1,838.20	-	-	-
314	Weld Development Company LLC	1,217.20-	-	1,151.55-	-	-	-	-	65.65-
320	Lorson South Land Corp c/o Landhuis C	5,349.30	-	39.73	151.50	431.27	606.00	585.80	3,535.00
325	Red Barn Metropolitan District	2,203.05-	-	-	-	-	-	-	2,203.05-
326	AMK Properties LLC	14,420.87	6,316.48	3,494.00	4,044.79	565.60	-	-	-
327	17790 CR 7 LLC	69.44	-	-	-	-	-	-	69.44
336	Front Range Investment Holdings LLC	38,926.34-	14,362.50	-	-	-	-	-	53,288.84-
341	Grand Meadow Investors LLC	3,090.00	3,090.00	-	-	-	-	-	-
343	O'Reilly Auto Enterprises, LLC	423.14	423.14	-	-	-	-	-	-
344	Mead Victory Investments LLC	98.50-	-	-	-	98.50-	-	-	-
345	Zak Dirt	704.48	704.48	-	-	-	-	-	-
346	Mountain View Fire Protection District	19,774.77	14,217.77	2,454.00	3,103.00	-	-	-	-
347	Mead Industrial Development Group	7,054.59	247.45	3,450.00	96.96	3,260.18	-	-	-
349	Alphabet Investments, Inc	7,410.30	444.40	4,895.00	848.40	-	919.10	282.80	20.60
350	Kiteley Land Co. LLC	1,771.29	1,771.29	-	-	-	-	-	-
351	M4 Elevation 25, LLC	14,363.22	804.97	6,235.25	7,323.00	-	-	-	-
352	Tharaldson Motels Inc II	291.50	291.50	-	-	-	-	-	-
354	Mead High Plains Blvd WCR 9.5 Project	59,639.50	2,012.50	8,579.00	-	-	-	49,048.00	-
355	Rocky Mountain Assets Investment LLC	723.41	70.70	652.71	-	-	-	-	-
356	Columnar Holdings LLC II	4,000.00-	-	-	4,000.00-	-	-	-	-
358	Kerr-McGee Oil & Gas Onshore LP (KM	2,328.05	2,328.05	-	-	-	-	-	-
359	EO Mead, LLC	4,000.00-	-	4,000.00-	-	-	-	-	-
9997	Misc AR Invoices	797.00	-	-	-	-	-	-	797.00
	Grand Totals:	175,546.39	58,955.64	35,834.45	23,020.50	9,434.45	10,789.87	57,400.60	19,889.12-

Report Criteria:
Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
07/25	07/14/2025	40089	303 Sign Company	5513	01-47-6801	CIRSA Claim - sign	9,502.18
Total 40089:							9,502.18
07/25	07/14/2025	40090	A-1 Natural Arbor Care	1356	01-45-6133	Crown Clean and raise skirt to code - Me	6,400.00
Total 40090:							6,400.00
07/25	07/14/2025	40091	ADAMSON POLICE PRODUCTS	INV435777	01-42-7305	Uniform pouch - BS	27.90
Total 40091:							27.90
07/25	07/14/2025	40092	Advanced Sign LLC	5700182978	01-41-6824	BOT Dedication Plaque	2,546.50
Total 40092:							2,546.50
07/25	07/14/2025	40093	Alerus	115041	01-40-5067	FSA Administration	210.00
Total 40093:							210.00
07/25	07/14/2025	40094	All Copy Products, Inc.	AR4762249	01-42-6126	Copier	116.96
07/25	07/14/2025	40094	All Copy Products, Inc.	AR4762250	01-40-6126	Copies - March	88.16
07/25	07/14/2025	40094	All Copy Products, Inc.	AR4767871	01-47-6126	PW Copies - March	42.36
07/25	07/14/2025	40094	All Copy Products, Inc.	AR4767873	01-40-6126	Copies	249.58
07/25	07/14/2025	40094	All Copy Products, Inc.	AR4795287	01-42-6126	Copier	93.63
07/25	07/14/2025	40094	All Copy Products, Inc.	AR4795288	01-40-6126	Copies - April	92.91
07/25	07/14/2025	40094	All Copy Products, Inc.	AR4804034	01-40-6126	Copies	269.97
07/25	07/14/2025	40094	All Copy Products, Inc.	AR4808554	01-47-6126	PW Copies - April	190.32
07/25	07/14/2025	40094	All Copy Products, Inc.	AR4827167	01-42-6126	Copier	90.49
07/25	07/14/2025	40094	All Copy Products, Inc.	AR4827168	01-40-6126	Copies - May	183.09
07/25	07/14/2025	40094	All Copy Products, Inc.	AR4838397	01-47-6126	PW Copies - May	134.86
07/25	07/14/2025	40094	All Copy Products, Inc.	AR4838398	01-40-6126	Copies	266.58
07/25	07/14/2025	40094	All Copy Products, Inc.	AR4865381	01-42-6126	Copier	122.86
07/25	07/14/2025	40094	All Copy Products, Inc.	AR4865382	01-40-6126	Copies - June	147.86
Total 40094:							2,089.63
07/25	07/14/2025	40095	Amazon Capital Services Inc	11WH-PGRM	01-42-7020	SD Storage Cards	75.98
07/25	07/14/2025	40095	Amazon Capital Services Inc	11WH-PGRM	01-47-7010	Wipes for Inspectors Vehicle	9.98
07/25	07/14/2025	40095	Amazon Capital Services Inc	13LL-QT7R-	01-40-7010	Office Supplies	25.59
07/25	07/14/2025	40095	Amazon Capital Services Inc	14X3-GX1D-	01-46-7020	Community Center Supplies	1,262.32
07/25	07/14/2025	40095	Amazon Capital Services Inc	1C3K-1LC9-	01-42-7010	Office Supplies - Hanging File Organizer	21.90
07/25	07/14/2025	40095	Amazon Capital Services Inc	1G7G-RCJQ-	01-47-7020	PW Supplies	34.99
07/25	07/14/2025	40095	Amazon Capital Services Inc	1X4C-61M3-	01-46-8510	Gym Equipment	258.00
Total 40095:							1,688.76
07/25	07/14/2025	40096	Arbortanics, Inc	202981 - 5.2	01-46-6214	Arbor Day Event	5,302.64
Total 40096:							5,302.64
07/25	07/14/2025	40097	Ashley Stapp	62625-STAP	01-11-4102	Duplicate Permit #2025-012	780.00
07/25	07/14/2025	40097	Ashley Stapp	62625-STAP	01-10-4015	Use Tax	7.50
07/25	07/14/2025	40097	Ashley Stapp	62625-STAP	04-10-4010	Use Tax	15.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
	Total 40097:						802.50
07/25	07/14/2025	40098	Barricade Holdings LLC	65166440-00	04-44-7041	Signs	48.00
07/25	07/14/2025	40098	Barricade Holdings LLC	65167188-00	04-44-7041	Street Signs	443.00
	Total 40098:						491.00
07/25	07/14/2025	40099	BERTHOUD ACE HARDWARE	122582/1	01-47-6801	CHICAGO KEY, LITHIUM BATTERIES	17.98
	Total 40099:						17.98
07/25	07/14/2025	40100	Brakes Plus LLC	1421352850	01-42-6805	Vehicle Service	113.53
	Total 40100:						113.53
07/25	07/14/2025	40101	BUCKEYE WELDING SUPPLY C	0005108505	04-44-6405	Cylinder Rental	8.35
	Total 40101:						8.35
07/25	07/14/2025	40102	Bustos Backflow Service	5.13.25 BUS	01-45-6806	Annual Backflow tests	500.00
	Total 40102:						500.00
07/25	07/14/2025	40103	CASELLE	INV-06897	01-40-6199	Fin Software Support - Admin	878.40
07/25	07/14/2025	40103	CASELLE	INV-06897	01-48-6199	Fin Software Support - Court	195.20
07/25	07/14/2025	40103	CASELLE	INV-06897	06-40-6199	Fin Software Support - Sewer	683.20
07/25	07/14/2025	40103	CASELLE	INV-06897	01-46-6199	Fin Software Support - CC	195.20
	Total 40103:						1,952.00
07/25	07/14/2025	40104	Chase Aergerter	62625-AEGE	99-01-1075	Refund overpayment. Account 1286.03	80.37
	Total 40104:						80.37
07/25	07/14/2025	40105	CIRSA	INV1002035	01-40-6301	GL Ins - Admin	996.39
07/25	07/14/2025	40105	CIRSA	INV1002035	01-41-6301	GL Ins - BOT	996.39
07/25	07/14/2025	40105	CIRSA	INV1002035	01-42-6301	GL Ins - PD	24,909.83
07/25	07/14/2025	40105	CIRSA	INV1002035	01-43-6301	GL Ins - Comm Dev	996.39
07/25	07/14/2025	40105	CIRSA	INV1002035	04-44-6301	GL Ins - Streets	7,472.95
07/25	07/14/2025	40105	CIRSA	INV1002035	01-45-6301	GL Ins - Parks	4,981.97
07/25	07/14/2025	40105	CIRSA	INV1002035	01-47-6301	GL Ins - Engineering	1,992.79
07/25	07/14/2025	40105	CIRSA	INV1002035	01-48-6301	GL Ins - Court	996.39
07/25	07/14/2025	40105	CIRSA	INV1002035	01-49-6301	GL Ins - Comm Engage	1,494.59
07/25	07/14/2025	40105	CIRSA	INV1002035	06-40-6301	GL Ins - Sewer	2,490.98
07/25	07/14/2025	40105	CIRSA	INV1002035	20-40-6301	GL Ins - MURA	996.39
07/25	07/14/2025	40105	CIRSA	INV1002035	01-46-6301	GL Ins - Recreation	1,494.60
07/25	07/14/2025	40105	CIRSA	INV1002140	04-44-6301	Property and Liability Insurance - Street	1,807.40
	Total 40105:						51,627.06
07/25	07/14/2025	40106	CO AUTO LGMTFRD LLC	80136968	01-42-6805	Vehicle Service - 2019 Ford Police Interc	303.60
07/25	07/14/2025	40106	CO AUTO LGMTFRD LLC	80137687	01-42-6805	Vehicle Service - 2019 Ford F-150 Police	265.00
07/25	07/14/2025	40106	CO AUTO LGMTFRD LLC	80138510	01-42-6805	Vehicle Service - 2023 Ford Police Interc	630.23
	Total 40106:						1,198.83
07/25	07/14/2025	40107	COLORADO DEPT OF AGRICUL	6503	01-42-7020	Lidar Certs	108.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
	Total 40107:						108.00
07/25	07/14/2025	40108	CPS DISTRIBUTORS, INC	0021660281-	01-45-6806	IRRIGATION	9.80
07/25	07/14/2025	40108	CPS DISTRIBUTORS, INC	0021751581-	01-45-6806	IRRIGATION	14.70
	Total 40108:						24.50
07/25	07/14/2025	40109	CTL THOMPSON INC.	746229	09-49-8516	TOM Community Center	4,332.50
07/25	07/14/2025	40109	CTL THOMPSON INC.	746277	14-44-8503	3rd & Welker Intersection	6,580.00
	Total 40109:						10,912.50
07/25	07/14/2025	40110	David Jay Thrower	07012025ME	01-48-5040	Municipal court judge - June	2,000.00
	Total 40110:						2,000.00
07/25	07/14/2025	40111	DBC Irrigation Supply	S5824763.00	01-45-6806	Irrigation - Tapped Ball Valve	175.62
	Total 40111:						175.62
07/25	07/14/2025	40112	Denali Water Solutions LLC	INV1099532	06-47-6601	Sludge Disposal	5,694.80
	Total 40112:						5,694.80
07/25	07/14/2025	40113	Dewberry Engineers, Inc	22448297	14-44-8503	3rd & Welker Intersection	32,795.00
	Total 40113:						32,795.00
07/25	07/14/2025	40114	Dmitriy Chernyak	TOWNOFME	01-40-6105	2024 Audit	15,030.00
07/25	07/14/2025	40114	Dmitriy Chernyak	TOWNOFME	06-40-6105	2024 Audit	7,515.00
07/25	07/14/2025	40114	Dmitriy Chernyak	TOWNOFME	20-40-6105	2024 Audit	2,505.00
	Total 40114:						25,050.00
07/25	07/14/2025	40115	Dohn Construction, Inc	13253	14-40-8539	#14 - Community Center	130,779.36
07/25	07/14/2025	40115	Dohn Construction, Inc	13253	14-02-2005	#14 - Community Center	6,538.97-
07/25	07/14/2025	40115	Dohn Construction, Inc	13253	09-49-8516	#14 - Community Center	352,256.18
07/25	07/14/2025	40115	Dohn Construction, Inc	13253	09-02-2005	#14 - Community Center	19,752.88-
	Total 40115:						456,743.69
07/25	07/14/2025	40116	DYNAMIC DESIGNS PRINTING,	90695	01-49-6121	PD Print	2,040.84
	Total 40116:						2,040.84
07/25	07/14/2025	40117	ESRI, INC.	900040068	04-44-6610	GIS Software 7/1/2025 to 6/30/2026	1,249.52
07/25	07/14/2025	40117	ESRI, INC.	900040068	01-43-6610	GIS Software 7/1/2025 to 6/30/2026	1,249.52
	Total 40117:						2,499.04
07/25	07/14/2025	40118	Essenza Architecture	2206-24	09-49-8516	Community Center	12,841.00
	Total 40118:						12,841.00
07/25	07/14/2025	40119	Felsburg Holt & Ullevig	45273	14-44-8503	3rd & Welker Improvements	830.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 40119:							830.00
07/25	07/14/2025	40120	Fit For You Mead	1104	01-46-6135	Senior exercise	261.00
Total 40120:							261.00
07/25	07/14/2025	40121	Flock Group Inc	INV-66597	01-42-6999	LPR Services	13,000.00
Total 40121:							13,000.00
07/25	07/14/2025	40122	FRONT RANGE PORTABLE RES	1929	01-45-7020	Liberty Ranch	168.00
Total 40122:							168.00
07/25	07/14/2025	40123	FRONTIER SELF STORAGE	070125-FRO	01-40-6839	Storage - July	100.00
Total 40123:							100.00
07/25	07/14/2025	40124	Garretson's Sports Center	18864A	04-44-7051	Uniforms - Jordan	40.00
07/25	07/14/2025	40124	Garretson's Sports Center	18864A	04-44-7051	Uniforms - Tony	30.00
07/25	07/14/2025	40124	Garretson's Sports Center	19522	01-47-7051	Uniforms - Ryan	60.00
Total 40124:							130.00
07/25	07/14/2025	40125	Graves Consulting LLC	20250728	01-40-6109	3 of 4 Invoices for Market Update	3,375.00
Total 40125:							3,375.00
07/25	07/14/2025	40126	Great Guns Sporting LLC	5/7/25&5/14/	01-42-5063	Shooting Range Fee	340.00
Total 40126:							340.00
07/25	07/14/2025	40127	GREELEY LOCK AND KEY	0000040995	01-40-7020	Basic Entry - 1 Pk	297.00
Total 40127:							297.00
07/25	07/14/2025	40128	International Agents Inc	001470	01-42-6999	Contract - FRTC Peer Support - June	1,845.00
Total 40128:							1,845.00
07/25	07/14/2025	40129	Jalisco International Inc	IFB 2024-002	14-44-8503	#3 - 3rd & Welker Intersection	385,968.25
07/25	07/14/2025	40129	Jalisco International Inc	IFB 2024-002	14-02-2005	#3 - 3rd & Welker Intersection	25,799.79-
07/25	07/14/2025	40129	Jalisco International Inc	IFB 2024-002	14-44-8503	#4 - 3rd & Welker Intersection	455,944.31
07/25	07/14/2025	40129	Jalisco International Inc	IFB 2024-002	14-02-2005	#4 - 3rd & Welker Intersection	48,597.00-
Total 40129:							767,515.77
07/25	07/14/2025	40130	JVA INCORPORATED	23918	06-47-8525	Wastewater On Call	382.50
07/25	07/14/2025	40130	JVA INCORPORATED	23918	06-47-8527	Wastewater On Call	382.50
07/25	07/14/2025	40130	JVA INCORPORATED	23918	06-40-6108	Wastewater On Call	241.20
07/25	07/14/2025	40130	JVA INCORPORATED	23921	06-47-8525	CIPP - Sewer Rehab	331.73
07/25	07/14/2025	40130	JVA INCORPORATED	24002	01-02-2615	Meadow Ridge (Benson Farms)	480.00
07/25	07/14/2025	40130	JVA INCORPORATED	24003	01-02-2615	AMK Property 326	768.00
07/25	07/14/2025	40130	JVA INCORPORATED	24004	01-47-6108	Design Standards	450.00
07/25	07/14/2025	40130	JVA INCORPORATED	24005	01-47-6108	general engineering	4,414.30
07/25	07/14/2025	40130	JVA INCORPORATED	24017	06-47-9110	Sewer Relocation	97.20
07/25	07/14/2025	40130	JVA INCORPORATED	24018	01-02-2615	CR 9.5's CD's 354	96.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
07/25	07/14/2025	40130	JVA INCORPORATED	24019	01-02-2615	Elevation 25 (phase 2)	864.00
07/25	07/14/2025	40130	JVA INCORPORATED	24020	01-02-2615	HPLD Mead Library (346)	288.00
07/25	07/14/2025	40130	JVA INCORPORATED	24021	01-47-6108	Mead Municipal Facilities	1,248.00
07/25	07/14/2025	40130	JVA INCORPORATED	24022	01-02-2615	Waterfront Filing 2	2,188.00
07/25	07/14/2025	40130	JVA INCORPORATED	24023	01-02-2615	Welker Farms Dev Review	192.00
07/25	07/14/2025	40130	JVA INCORPORATED	24024	01-02-2615	Zak Dirt Review (345)	96.00
07/25	07/14/2025	40130	JVA INCORPORATED	24303	01-47-6108	North Creek Floodplain Analysis	2,706.60
	Total 40130:						15,226.03
07/25	07/14/2025	40131	Kaitlyn Newbanks	062025-NEW	01-46-6135	Reimburse for food at the Rockies Game	51.81
	Total 40131:						51.81
07/25	07/14/2025	40132	Karl Thurston	62625-THUR	99-01-1075	Refund overpayment. Account 1723.02	83.91
	Total 40132:						83.91
07/25	07/14/2025	40133	Kimball Midwest	103247663	01-47-7020	Shop Supplies	231.33
07/25	07/14/2025	40133	Kimball Midwest	103431076	01-47-7020	Shop needs/supplies	347.22
	Total 40133:						578.55
07/25	07/14/2025	40134	KLEEN-TECH SERVICES CORP	INVG011093	01-40-6823	Janitorial Services	734.80
07/25	07/14/2025	40134	KLEEN-TECH SERVICES CORP	INVG011093	01-42-6823	Janitorial Services	437.55
07/25	07/14/2025	40134	KLEEN-TECH SERVICES CORP	INVG011093	01-47-6823	Janitorial Services	809.05
	Total 40134:						1,981.40
07/25	07/14/2025	40135	Landsea Homes of CO LLC	62625-LAND	99-01-1075	Refund overpayment. Account 1856.01	40.92
07/25	07/14/2025	40135	Landsea Homes of CO LLC	62625-LAND	99-01-1075	Refund overpayment. Account 1857.01	118.62
07/25	07/14/2025	40135	Landsea Homes of CO LLC	62625-LAND	99-01-1075	Refund overpayment. Account 1860.01	62.81
07/25	07/14/2025	40135	Landsea Homes of CO LLC	62625-LAND	99-01-1075	Refund overpayment. Account 1861.01	51.11
07/25	07/14/2025	40135	Landsea Homes of CO LLC	62625-LAND	99-01-1075	Refund overpayment. Account 1862.01	51.11
07/25	07/14/2025	40135	Landsea Homes of CO LLC	62625-LAND	99-01-1075	Refund overpayment. Account 1863.01	16.01
07/25	07/14/2025	40135	Landsea Homes of CO LLC	62625-LAND	99-01-1075	Refund overpayment. Account 1864.01	77.63
07/25	07/14/2025	40135	Landsea Homes of CO LLC	62625-LAND	99-01-1075	Refund overpayment. Account 1866.01	13.63
07/25	07/14/2025	40135	Landsea Homes of CO LLC	62625-LAND	99-01-1075	Refund overpayment. Account 1871.01	3.41
07/25	07/14/2025	40135	Landsea Homes of CO LLC	62625-LAND	99-01-1075	Refund overpayment. Account 1872.01	3.41
07/25	07/14/2025	40135	Landsea Homes of CO LLC	62625-LAND	99-01-1075	Refund overpayment. Account 1873.01	5.11
	Total 40135:						443.77
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	1003301 6/2	01-47-6111	1341 WC 34	166.27
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	320204 6/20/	01-45-6111	2700 WC 34.05	1,503.06
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	347002 6/20/	04-44-6111	1782 WC 32	41.90
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	607001 6/20/	06-47-6111	5423 WC 32	39.55
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	618801 6/20/	01-45-6111	150 Main St	57.89
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	619802 6/20/	01-45-6111	242 Dillingham	39.55
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	621801 6/20/	01-45-6111	190 1st St	808.32
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	622501 6/20/	01-45-6111	365 Welker	57.89
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	624409 6/20/	01-42-6111	201 Welker	39.55
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	657602 6/20/	06-47-6111	4504 E. Welker	128.23
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	657701 6/20/	01-45-6111	156 Eagle	181.05
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	657801 6/20/	01-42-6111	537 Main Police	125.75
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	657901 6/20/	01-45-6111	16775 North Creek	407.32
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	658001 6/20/	01-45-6111	441 3rd St (658001)	638.77
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	658101 6/20/	01-45-6111	10 Fairburn	63.44

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
07/25	07/14/2025	40136	LITTLE THOMPSON WATER DIS	658201 6/20/	01-40-6111	441 3rd St (658001)	74.10
	Total 40136:						4,372.64
07/25	07/14/2025	40137	LONGS PEAK WATER DISTRICT	5200605.01	01-45-6111	Libert Ranch Irrigation	1,272.26
	Total 40137:						1,272.26
07/25	07/14/2025	40138	Loyal 9 Manufacturing LLC	LE30499	01-42-7254	Patrol Rifles	4,286.25
	Total 40138:						4,286.25
07/25	07/14/2025	40139	MAIN STREET MAT COMPANY	269207	01-40-7020	Mat svs-April	73.51
07/25	07/14/2025	40139	MAIN STREET MAT COMPANY	269212	01-47-7020	Mat svs- April PW	109.10
07/25	07/14/2025	40139	MAIN STREET MAT COMPANY	272884	01-40-7020	Mat svs-May	73.51
07/25	07/14/2025	40139	MAIN STREET MAT COMPANY	272889	01-47-7020	Mat svs-May PW	109.10
07/25	07/14/2025	40139	MAIN STREET MAT COMPANY	274998	01-40-7020	Mat svs-May	73.51
07/25	07/14/2025	40139	MAIN STREET MAT COMPANY	274999	01-42-6199	Mat svs - Floor mats	71.38
07/25	07/14/2025	40139	MAIN STREET MAT COMPANY	276841	01-40-7020	Mat svs-June	73.51
07/25	07/14/2025	40139	MAIN STREET MAT COMPANY	276846	01-47-7020	Mat svs - June PW	109.10
07/25	07/14/2025	40139	MAIN STREET MAT COMPANY	278957	01-40-7020	Mat svs-June	73.51
07/25	07/14/2025	40139	MAIN STREET MAT COMPANY	278958	01-42-6199	Mat svs - floor mats	71.38
07/25	07/14/2025	40139	MAIN STREET MAT COMPANY	278963	01-47-7020	Mat svs - PW	109.10
07/25	07/14/2025	40139	MAIN STREET MAT COMPANY	280795	01-40-7020	Mat svs-June	73.51
07/25	07/14/2025	40139	MAIN STREET MAT COMPANY	280800	01-47-7020	Mat svs - PW	109.10
	Total 40139:						1,129.32
07/25	07/14/2025	40140	Majestic Surveying LLC	6943	14-44-8503	3rd & Welker	4,800.00
07/25	07/14/2025	40140	Majestic Surveying LLC	7199	14-44-8503	3rd & Welker	765.00
	Total 40140:						5,565.00
07/25	07/14/2025	40141	MBI-Medicine for Business and In	985612	01-46-6210	New Hire Screening - KM	52.00
	Total 40141:						52.00
07/25	07/14/2025	40142	McDonald Farms Enterprises	0149683-IN	06-47-6601	Sludge disposal	1,076.50
	Total 40142:						1,076.50
07/25	07/14/2025	40143	Michael Baker International	1253632	04-44-6108	Bridge Inspections	9,048.50
	Total 40143:						9,048.50
07/25	07/14/2025	40144	Michelle Rae	6/18/25-RAE	01-42-5063	Reimburse for Records Training	129.00
	Total 40144:						129.00
07/25	07/14/2025	40145	MJT Communications	14343	01-40-6109	Computer - Admin	1,418.00
07/25	07/14/2025	40145	MJT Communications	14343	06-40-6109	Computer - Sewer	177.25
07/25	07/14/2025	40145	MJT Communications	14343	20-40-6109	Computer - MURA	177.25
	Total 40145:						1,772.50
07/25	07/14/2025	40146	NeoTreks, Inc	04518	04-44-6610	Plow Ops AVL Subscription	350.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 40146:							350.00
07/25	07/14/2025	40147	NEXTRUST INC.	406808	06-40-6106	Sewer Bills - June	187.49
07/25	07/14/2025	40147	NEXTRUST INC.	406808	06-40-6511	Sewer Bills - June	442.00
Total 40147:							629.49
07/25	07/14/2025	40148	NOCO Drug Testing LLC	25-2670	01-42-6122	Post Accident Testing - CE	221.70
Total 40148:							221.70
07/25	07/14/2025	40149	One Way Inc	367882	06-47-6113	D13927E - 4504 Welker Trash	135.00
07/25	07/14/2025	40149	One Way Inc	367912	01-47-6113	D13927G - 1341 County Road 34 Trash	80.00
07/25	07/14/2025	40149	One Way Inc	368027	01-47-6113	D13927H - 1341 County Road 34 Recycl	105.80
07/25	07/14/2025	40149	One Way Inc	368078	01-42-6113	D13927A - 537 Main St Trash	82.15
07/25	07/14/2025	40149	One Way Inc	368079	01-42-6113	D13927B - 537 Main St Recycle	53.25
07/25	07/14/2025	40149	One Way Inc	368092	01-40-6113	D13927C - 441 Third St Trash	80.12
07/25	07/14/2025	40149	One Way Inc	368093	01-40-6113	D13927D - 441 3rd St Recycle	51.50
07/25	07/14/2025	40149	One Way Inc	370683	06-47-6113	D13927E - 4504 Welker Trash	135.00
07/25	07/14/2025	40149	One Way Inc	370715	01-47-6113	D13927G - 1341 County Road 34 Trash	80.00
07/25	07/14/2025	40149	One Way Inc	370830	01-47-6113	D13927H - 1341 County Road 34 Recycl	105.80
07/25	07/14/2025	40149	One Way Inc	370880	01-42-6113	D13927A - 537 Main St Trash	82.15
07/25	07/14/2025	40149	One Way Inc	370881	01-42-6113	D13927B - 537 Main St Recycle	53.25
07/25	07/14/2025	40149	One Way Inc	370893	01-40-6113	D13927C - 441 Third St Trash	80.12
07/25	07/14/2025	40149	One Way Inc	370894	01-40-6113	D13927D - 441 Third St Recycle	51.50
07/25	07/14/2025	40149	One Way Inc	371404	06-47-6113	D13927E - 4504 Welker Trash	135.00
07/25	07/14/2025	40149	One Way Inc	371436	01-47-6113	D13927G - 1341 County Road 34 Trash	80.00
07/25	07/14/2025	40149	One Way Inc	371550	01-47-6113	D13927H - 1341 County Road 34 Recycl	105.80
07/25	07/14/2025	40149	One Way Inc	371601	01-42-6113	D13927A - 537 Main St Trash	82.15
07/25	07/14/2025	40149	One Way Inc	371602	01-42-6113	D13927B - 537 Main St Recycle	53.25
07/25	07/14/2025	40149	One Way Inc	371615	01-40-6113	D13927C - 441 Third St Trash	80.12
07/25	07/14/2025	40149	One Way Inc	371616	01-40-6113	D13927D - 441 Third St Recycle	51.50
Total 40149:							1,763.46
07/25	07/14/2025	40150	Otak, Inc	0000625003	14-44-8536	CO66/CR7 PED Crossing	8,811.19
Total 40150:							8,811.19
07/25	07/14/2025	40151	Peggy Bernard	61825-BERN	01-13-4625	Refund - South Dakota Trip Cancelled	1,472.00
Total 40151:							1,472.00
07/25	07/14/2025	40152	PerkCity Inc	INV20160	01-49-5061	Employee Rewards	270.00
07/25	07/14/2025	40152	PerkCity Inc	INV20364	01-49-5061	Additional Employee	24.73
Total 40152:							294.73
07/25	07/14/2025	40153	Professional Management Solutio	85085	01-40-6109	Finance - Admin	4,224.00
07/25	07/14/2025	40153	Professional Management Solutio	85085	06-40-6109	Finance - Sewer	528.00
07/25	07/14/2025	40153	Professional Management Solutio	85085	06-40-6109	Finance - MURA	528.00
Total 40153:							5,280.00
07/25	07/14/2025	40154	RAMEY ENVIRONMENTAL COM	29746	06-47-6807	Raterink Lift Station-June	353.12
07/25	07/14/2025	40154	RAMEY ENVIRONMENTAL COM	29776	06-47-6837	Wastewater svs - June	6,369.08
07/25	07/14/2025	40154	RAMEY ENVIRONMENTAL COM	29776	06-47-6808	Equipment - Wastewater	237.90

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
07/25	07/14/2025	40154	RAMEY ENVIRONMENTAL COM	29776	06-47-6125	Lab Services	525.12
07/25	07/14/2025	40154	RAMEY ENVIRONMENTAL COM	29776	06-47-6808	facility operator	605.40
	Total 40154:						8,090.62
07/25	07/14/2025	40155	SAFETY & CONSTRUCTION SU	17891-IN	04-44-7255	Gloves/Safety	33.98
07/25	07/14/2025	40155	SAFETY & CONSTRUCTION SU	17892-IN	04-44-7041	Signs	4,999.00
	Total 40155:						5,032.98
07/25	07/14/2025	40156	Sam Hansen	060825-HAN	01-42-5063	Reimburse OFC Outside Training	76.00
	Total 40156:						76.00
07/25	07/14/2025	40157	Scheels All Sports	105385/1053	04-44-7051	Uniforms - BH	253.96
	Total 40157:						253.96
07/25	07/14/2025	40158	Sharon Cely	61825-CELY	01-13-4625	Refund - South Dakota Trip Cancelled	75.00
	Total 40158:						75.00
07/25	07/14/2025	40159	Slate Communications	3358	01-49-6109	Eco Dev Consult	13,737.50
	Total 40159:						13,737.50
07/25	07/14/2025	40160	SPGlass LLC	1-26041	01-42-6805	Windshield Replacement	432.18
	Total 40160:						432.18
07/25	07/14/2025	40161	T2 Construction Inc	29484-3	18-45-8507	Gold Star Memorial - App #3	62,655.30
07/25	07/14/2025	40161	T2 Construction Inc	29484-3	18-02-2005	Gold Star Memorial - App #3	3,132.77-
	Total 40161:						59,522.53
07/25	07/14/2025	40162	THE HARTFORD-GROUP BENE	9247084400	01-40-5066	STD / LTD Insurance	236.98
07/25	07/14/2025	40162	THE HARTFORD-GROUP BENE	9247084400	01-41-5066	STD / LTD Insurance	10.43
07/25	07/14/2025	40162	THE HARTFORD-GROUP BENE	9247084400	01-42-5066	STD / LTD Insurance	414.60
07/25	07/14/2025	40162	THE HARTFORD-GROUP BENE	9247084400	01-43-5066	STD / LTD Insurance	193.95
07/25	07/14/2025	40162	THE HARTFORD-GROUP BENE	9247084400	04-44-5066	STD / LTD Insurance	299.14
07/25	07/14/2025	40162	THE HARTFORD-GROUP BENE	9247084400	01-45-5066	STD / LTD Insurance	313.69
07/25	07/14/2025	40162	THE HARTFORD-GROUP BENE	9247084400	01-47-5066	STD / LTD Insurance	206.13
07/25	07/14/2025	40162	THE HARTFORD-GROUP BENE	9247084400	01-48-5066	STD / LTD Insurance	33.40
07/25	07/14/2025	40162	THE HARTFORD-GROUP BENE	9247084400	01-49-5066	STD / LTD Insurance	162.97
07/25	07/14/2025	40162	THE HARTFORD-GROUP BENE	9247084400	06-40-5066	STD / LTD Insurance	134.86
07/25	07/14/2025	40162	THE HARTFORD-GROUP BENE	9247084400	20-40-5066	STD / LTD Insurance	113.22
	Total 40162:						2,119.37
07/25	07/14/2025	40163	The Natl Assoc of Gov Archives &	6442	01-41-6610	Subscription - Organizational Member 10	225.00
	Total 40163:						225.00
07/25	07/14/2025	40164	Three Crowns Electric, LLC	3908	18-45-8507	Gold Star Memorial	13,016.37
	Total 40164:						13,016.37
07/25	07/14/2025	40165	T-Mobile USA Inc	999630825 J	01-42-6110	Telephone May/June	40.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 40165:							40.00
07/25	07/14/2025	40166	TOWN OF MEAD	18.02 - 7/2/2	01-40-6111	242 Dillingham Ave	58.00
07/25	07/14/2025	40166	TOWN OF MEAD	31.11 - 7/2/20	01-42-6111	201 Welker Sewer	58.00
07/25	07/14/2025	40166	TOWN OF MEAD	338.01 - 7/2/	01-40-6111	Town Hall Sewer	73.36
07/25	07/14/2025	40166	TOWN OF MEAD	453.01 - 7/2/	01-42-6111	PD Sewer (535 Main St)	226.99
07/25	07/14/2025	40166	TOWN OF MEAD	478.02 - 7/2/	01-40-6111	242 Main St	62.81
07/25	07/14/2025	40166	TOWN OF MEAD	566.02 - 7/2/	01-45-6111	Bean Plant Sewer (401 Third St)	62.81
07/25	07/14/2025	40166	TOWN OF MEAD	630.04 - 7/2/	01-40-6111	505 3rd St Sewer	58.00
Total 40166:							599.97
07/25	07/14/2025	40167	TRIDENT SECURITY SYSTEMS	47748	01-40-6199	Alarm Monitoring - Q3 2025	105.00
07/25	07/14/2025	40167	TRIDENT SECURITY SYSTEMS	47748	01-42-6199	Alarm Monitoring - Q3 2025	105.00
Total 40167:							210.00
07/25	07/14/2025	40168	University Auto Parts, Inc	351409	04-44-6805	1994 Chevy C3500 Fuel Pump Assembly	122.89
Total 40168:							122.89
07/25	07/14/2025	40169	Utility Notification Center of Color	225060939	06-47-6120	Line locates	535.15
Total 40169:							535.15
07/25	07/14/2025	40170	Voiance Language Services LLC	2025047463	01-42-6999	Translation Program	69.69
07/25	07/14/2025	40170	Voiance Language Services LLC	SLA0320259	01-42-6999	Level Adjustment - Interpretor Services	4.14-
Total 40170:							65.55
07/25	07/14/2025	40171	Wear Parts & Equipment Co, Inc	65875	04-44-6805	Blades/Grader	2,838.84
Total 40171:							2,838.84
07/25	07/14/2025	40172	Wilson & Company Inc	138139	14-44-8506	SRTS 3rd Street Trail	1,634.18
07/25	07/14/2025	40172	Wilson & Company Inc	138140	01-02-2615	I25/1601 Process	19,747.50
07/25	07/14/2025	40172	Wilson & Company Inc	138142	04-44-6108	Sekich Business Park	1,720.00
07/25	07/14/2025	40172	Wilson & Company Inc	138143	14-44-8544	WCR 7 Improvements	740.00
Total 40172:							23,841.68
07/25	07/14/2025	40173	WSB LLC	2-303562-00	14-44-8533	CR 34 Bridge Replacement	2,234.92
Total 40173:							2,234.92
07/25	07/14/2025	40174	Zachary & Melissa Beltz	62625-BELT	99-01-1075	Refund overpayment. Account 931.08	45.32
Total 40174:							45.32
07/25	07/08/2025	70825100	VERIZON WIRELESS	6115437449	01-42-6110	Wireless bill	1,633.17
Total 70825100:							1,633.17
07/25	07/08/2025	70825101	Xpress Bill Pay	INV-XPR025	06-40-6316	Credit Transaction	749.74
07/25	07/08/2025	70825101	Xpress Bill Pay	INV-XPR025	01-40-6316	Credit Transaction	187.44

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
	Total 70825101:						937.18
07/25	07/10/2025	71025100	XCEL ENERGY	932466950	01-40-6111	299 Palmer Ave	53.82
07/25	07/10/2025	71025100	XCEL ENERGY	932487672	01-47-6111	Public Works	88.08
	Total 71025100:						141.90
07/25	07/14/2025	71425100	CENTURY LINK	5176 6.25.25	01-42-6110	Fax Line - PD	79.82
07/25	07/14/2025	71425100	CENTURY LINK	5307 7.1.25	01-40-6110	Elevator Line - July	95.29
07/25	07/14/2025	71425100	CENTURY LINK	9308 6.25.25	01-40-6110	TH Fax - 0831	87.62
	Total 71425100:						262.73
07/25	07/14/2025	71425101	City of Loveland	303-007777	01-47-6111	PW Internet - July	269.90
	Total 71425101:						269.90
07/25	07/14/2025	71425102	Elan Cardmember Service	1368 6.25.25	01-49-7051	Business & Marketing Attire	246.55
07/25	07/14/2025	71425102	Elan Cardmember Service	1368 6.25.25	01-49-6402	Unity in Community event	450.00
07/25	07/14/2025	71425102	Elan Cardmember Service	1368 6.25.25	01-49-6214	Event Ice	6.53
07/25	07/14/2025	71425102	Elan Cardmember Service	1368 6.25.25	01-49-5063	Nelson, conference/training	426.95
07/25	07/14/2025	71425102	Elan Cardmember Service	1368 6.25.25	01-49-5063	Nelson, conference/training	645.00
07/25	07/14/2025	71425102	Elan Cardmember Service	1368 6.25.25	01-49-6402	Built for Mead ADA website	59.00
07/25	07/14/2025	71425102	Elan Cardmember Service	1368 6.25.25	01-49-6610	Canva subscription	119.40
07/25	07/14/2025	71425102	Elan Cardmember Service	1368 6.25.25	01-49-6610	Newsletter subscription	45.00
07/25	07/14/2025	71425102	Elan Cardmember Service	1368 6.25.25	01-49-6610	URL subscription	35.00
07/25	07/14/2025	71425102	Elan Cardmember Service	1368 6.25.25	01-46-6610	Rec scheduling subscription	200.00
07/25	07/14/2025	71425102	Elan Cardmember Service	1368 6.25.25	01-40-6610	Zoom webinar subscription	79.00
07/25	07/14/2025	71425102	Elan Cardmember Service	1368 6.25.25	01-46-6211	Event activity	1,200.00
07/25	07/14/2025	71425102	Elan Cardmember Service	1454 6.25.25	01-43-7999	Lunch for POST group meeting	172.19
07/25	07/14/2025	71425102	Elan Cardmember Service	1454 6.25.25	01-43-7999	Refunded Town of Mead	53.41
07/25	07/14/2025	71425102	Elan Cardmember Service	1454 6.25.25	01-43-7999	GMO review w/ AA	10.64
07/25	07/14/2025	71425102	Elan Cardmember Service	3514 6.25.25	01-40-7999	Staff Appreciation	63.91
07/25	07/14/2025	71425102	Elan Cardmember Service	3514 6.25.25	01-40-7051	Lanyards	71.77
07/25	07/14/2025	71425102	Elan Cardmember Service	3514 6.25.25	01-40-6610	online subscription- no reciept	6.99
07/25	07/14/2025	71425102	Elan Cardmember Service	3866 06.25.2	01-42-5063	CACP Conference - Salazar	275.56
07/25	07/14/2025	71425102	Elan Cardmember Service	3866 06.25.2	01-42-6104	Adobe Subscription	19.99
07/25	07/14/2025	71425102	Elan Cardmember Service	3866 06.25.2	01-42-5063	CACP Conference - Newbanks	602.85
07/25	07/14/2025	71425102	Elan Cardmember Service	3866 06.25.2	01-42-6104	Toyota Subscription	15.00
07/25	07/14/2025	71425102	Elan Cardmember Service	3866 06.25.2	01-42-7305	Police Hat	50.43
07/25	07/14/2025	71425102	Elan Cardmember Service	3866 06.25.2	01-42-7305	Sheepdog Mic	135.00
07/25	07/14/2025	71425102	Elan Cardmember Service	3866 06.25.2	01-42-6104	Laptops returned	115.33
07/25	07/14/2025	71425102	Elan Cardmember Service	3866 06.25.2	01-42-6104	Remarkable Subscriptions	5.98
07/25	07/14/2025	71425102	Elan Cardmember Service	3866 06.25.2	01-42-6104	Adobe Subscription	19.99
07/25	07/14/2025	71425102	Elan Cardmember Service	3866 06.25.2	01-42-6210	Recyclable Stell Chill Cups for NNO	413.16
07/25	07/14/2025	71425102	Elan Cardmember Service	3866 06.25.2	01-42-6104	Frgn Fees	.11
07/25	07/14/2025	71425102	Elan Cardmember Service	5590 6.25.25	01-49-7026	Town Flowers	680.13
07/25	07/14/2025	71425102	Elan Cardmember Service	5590 6.25.25	01-47-7051	Uniforms - ER	121.24
07/25	07/14/2025	71425102	Elan Cardmember Service	6819 6.25.25	01-42-6805	Windshield Washer Fluid x7	20.93
07/25	07/14/2025	71425102	Elan Cardmember Service	6819 6.25.25	01-42-6610	Annual Subscription	239.88
07/25	07/14/2025	71425102	Elan Cardmember Service	6819 6.25.25	01-42-5063	Records Outside Training - Hotel	538.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	04-44-5063	Trainiing - PWX BH	884.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	01-45-6104	Online Subscription - No Receipt	30.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	04-44-5063	Training - Flights	299.88
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	01-45-7999	Staff Meeting	70.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	01-45-6104	Online Subscription - No Receipt	30.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	01-45-6104	Online Subscription - No Receipt	30.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	01-45-6104	Online Subscription - No Receipt	30.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	01-45-6104	Online Subscription - No Receipt	30.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	04-44-5063	Flagger Training	150.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	04-44-5063	Flagger Training	50.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	01-45-6104	Online Subscription - No Receipt	30.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	04-44-5063	Flagger Training - Lunch	201.32
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	04-44-6805	Repairs & Maintenance	600.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	01-45-6104	Online Subscription - No Receipt	30.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7665 6.25.25	04-44-5063	Training Lunch	73.71
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	8.40
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6610	Online subscription - no receipt	47.67
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	16.80
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	8.40
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6610	Online Subscription	13.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	8.40
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-41-7999	BOT Meeting	200.16
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-41-7999	Clerks Week - MH	120.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-7999	Safety Blitz	97.98
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-41-6610	CMCA - MH	180.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	8.40
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6610	Subscription - No Receipt	19.99
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-41-5063	CML Refund	410.00-
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-41-7999	BOT Meeting	407.51
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	16.80
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	8.40
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	54.40
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	8.40
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6610	Subscription - no receipt	18.99
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage - Tyme Street Sweeper	41.05
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	27.20
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-5063	CEBT Conference - JN	158.55
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	8.40
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	8.40
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	27.20
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6610	Microsoft 365 Subscription	1,051.62
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	8.40
07/25	07/14/2025	71425102	Elan Cardmember Service	7700 6.25.25	01-40-6511	Postage	8.40
07/25	07/14/2025	71425102	Elan Cardmember Service	7742 6.25.25	01-42-6610	National Association of School Resource	50.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7742 6.25.25	01-42-5063	Region Forensic Crash Team Training	220.02
07/25	07/14/2025	71425102	Elan Cardmember Service	7742 6.25.25	01-42-5063	Region Forensic Crash Team Training	110.01
07/25	07/14/2025	71425102	Elan Cardmember Service	7742 6.25.25	01-42-5063	Region Forensic Crash Team Training	40.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7742 6.25.25	01-42-5063	Region Forensic Crash Team Training	50.00
07/25	07/14/2025	71425102	Elan Cardmember Service	7742 6.25.25	01-42-5063	Region Forensic Crash Team Training	110.47
07/25	07/14/2025	71425102	Elan Cardmember Service	7742 6.25.25	01-42-7999	CS/RMS training & summer shift expecta	133.00
	Total 71425102:						12,570.25
07/25	07/14/2025	71425103	Fusion Cloud Company	10104400	01-40-6110	Phone Bill-June	299.58
	Total 71425103:						299.58
07/25	07/14/2025	71425104	HOME DEPOT CREDIT SERVIC	2769 6.2025	01-49-7026	Town Flowers	161.46
07/25	07/14/2025	71425104	HOME DEPOT CREDIT SERVIC	2769 6.2025	01-47-7020	Shop Supplies	215.63
07/25	07/14/2025	71425104	HOME DEPOT CREDIT SERVIC	2769 6.2025	01-47-7550	Umbrellas	237.00
07/25	07/14/2025	71425104	HOME DEPOT CREDIT SERVIC	2769 6.2025	04-44-7255	Respirators - 10 Pk	111.92
	Total 71425104:						726.01

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
07/25	07/14/2025	71425105	JOHN DEERE FINANCIAL	27406 6.202	04-44-7051	Uniforms - TD	24.99
07/25	07/14/2025	71425105	JOHN DEERE FINANCIAL	27406 6.202	04-44-7051	Uniforms - RL	498.89
07/25	07/14/2025	71425105	JOHN DEERE FINANCIAL	27406 6.202	04-44-7051	Uniforms	327.97
07/25	07/14/2025	71425105	JOHN DEERE FINANCIAL	3054455	04-44-6851	Wheel Loader Leese	3,223.46
	Total 71425105:						4,075.31
07/25	07/14/2025	71425106	TDS	0006545 619	01-40-6311	Internet - July	452.30
	Total 71425106:						452.30
07/25	07/14/2025	71425107	TRACTOR SUPPLY CREDIT PLA	1350 6/30/25	01-45-7020	Supplies	115.97
07/25	07/14/2025	71425107	TRACTOR SUPPLY CREDIT PLA	1350 6/30/25	01-45-6835	Weed Killer	1,219.92
07/25	07/14/2025	71425107	TRACTOR SUPPLY CREDIT PLA	1350 6/30/25	01-45-6801	Padlocks	69.98
07/25	07/14/2025	71425107	TRACTOR SUPPLY CREDIT PLA	1350 6/30/25	04-44-6805	Repair on R.O.W. mower PW31	279.95
	Total 71425107:						1,685.82
07/25	07/14/2025	71425108	UNITED POWER	123402 7/3/2	04-44-6111	1785 CR 32 - Grader Shed 7/2025	34.01
07/25	07/14/2025	71425108	UNITED POWER	12650701 7/	01-45-6111	Booster Pump Dounders 7/2025	20.00
07/25	07/14/2025	71425108	UNITED POWER	12952800 7/	01-45-6111	Mead Ponds 7/2025	20.00
07/25	07/14/2025	71425108	UNITED POWER	14305100 7/	06-47-6111	WWTP 7/2025	4,099.96
07/25	07/14/2025	71425108	UNITED POWER	16836300 7/	01-45-6111	Park Sprinkler Liberty 7/2025	23.33
07/25	07/14/2025	71425108	UNITED POWER	16909300 7/	01-45-6111	Feather Ridge 7/2025	20.05
07/25	07/14/2025	71425108	UNITED POWER	17159100 7/	01-45-6111	Sprinkler Clock Dtn 7/2025	20.00
07/25	07/14/2025	71425108	UNITED POWER	17618300 7/	01-40-6111	Town Hall 7/2025	677.48
07/25	07/14/2025	71425108	UNITED POWER	17770000 7/	01-45-6111	Gazebo 7/2025	21.18
07/25	07/14/2025	71425108	UNITED POWER	18949400 7/	01-42-6111	535 4th PD 7/2025	400.24
07/25	07/14/2025	71425108	UNITED POWER	21881700 7/	01-47-6111	1341 CR 34 7/2025	598.70
07/25	07/14/2025	71425108	UNITED POWER	22092202 7/	06-47-6112	4133 CR 34 - Raterink 7/2025	68.73
07/25	07/14/2025	71425108	UNITED POWER	23534100 7/	06-47-6111	401 3rd St - Mead Community Ctr 7/2025	666.08
07/25	07/14/2025	71425108	UNITED POWER	24240200 - 7	01-47-6134	EV Station 7/2025	108.68
07/25	07/14/2025	71425108	UNITED POWER	24257400 - 7	01-45-6111	1501 CR 34 - Mead Ponds 7/2025	30.15
07/25	07/14/2025	71425108	UNITED POWER	24770900 7/	14-44-8503	242 Dillinghan Ave-T Construction Trailer	89.73
07/25	07/14/2025	71425108	UNITED POWER	6753101 7/3/	01-45-6111	Irrig Sprinkler N Creek 7/2025	20.00
07/25	07/14/2025	71425108	UNITED POWER	7490500 7/3/	06-47-6111	Pump Lake Thomas 7/2025	39.77
07/25	07/14/2025	71425108	UNITED POWER	83701 7/3/25	01-42-6111	Shop 7/2025	116.50
07/25	07/14/2025	71425108	UNITED POWER	96302 7/3/25	06-47-6111	WWTP Lagoon 7/2025	37.56
	Total 71425108:						7,112.15
07/25	07/14/2025	71425109	XCEL ENERGY	932795417	01-42-6111	PO BOX 626	97.68
07/25	07/14/2025	71425109	XCEL ENERGY	932923868	01-42-6111	201 S WELKER ST	18.77
07/25	07/14/2025	71425109	XCEL ENERGY	932961059	04-44-6111	1785 W co rd- grader shed	53.97
	Total 71425109:						170.42
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	08-42-6851	608136 21 Ford Police - 23TPHZ	51.78
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	09-45-6851	608136 21 Ford Ranger - 23VQXP	564.09
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	09-45-6851	608136 22 Dord F-250 - 23WMJ2	847.83
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	09-45-6851	608136 22 Ford F350 - 23WQX4	1,129.06
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	09-45-6851	608136 22 Ford F-250 - 23WQX9	845.59
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	04-44-6851	608136 22 Ford Ranger - 25G6J7	644.15
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	08-42-6851	608136 22 Ford Utility Interceptor - 25HL	1,261.87
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	08-42-6851	608136 22 Ford Utility Interceptor - 25HL	1,325.91
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	01-42-6851	608136 22 Ford F150 - 25HL9T	1,162.96
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	09-45-6851	608136 22 Ford Escape - 25S5SM	612.92
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	09-45-6851	608136 22 Ford Ranger - 26G3JG	696.39

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	08-42-6851	608136 22 Ford Utility Interceptor - 26GZ	758.36
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	09-49-6851	608136 23 Chev Silverado - 26MD7X	883.43
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	01-42-6851	608136 23 Toyota Highlander - 26N9DS	1,271.43
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	08-42-6851	60813623 Ford Interceptor 277KHZ	1,223.70
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	08-42-6851	60813623 Ford Interceptor 277KPK	1,308.71
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	08-42-6851	60813623 Ford Interceptor 277KQJ	1,349.84
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	01-47-6851	60813623 Chevy Silverado 27PB84	970.67
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	09-45-6851	60813624 Nissan Frontier 27QCF6	845.28
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	08-42-6851	60813625 Ford Interceptor 28TNJK	1,594.97
07/25	07/21/2025	72125100	Enterprise FM Trust	FBN5385842	08-42-6851	60813625 Ford Interceptor 28TNKF	1,594.97
	Total 72125100:						20,943.91
	Grand Totals:						1,673,594.46

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-02-2000	414.14	205,382.54-	204,968.40-
01-02-2615	24,719.50	.00	24,719.50
01-10-4015	7.50	.00	7.50
01-11-4102	780.00	.00	780.00
01-13-4625	1,547.00	.00	1,547.00
01-40-5063	158.55	.00	158.55
01-40-5066	236.98	.00	236.98
01-40-5067	210.00	.00	210.00
01-40-6105	15,030.00	.00	15,030.00
01-40-6109	9,017.00	.00	9,017.00
01-40-6110	482.49	.00	482.49
01-40-6111	1,057.57	.00	1,057.57
01-40-6113	394.86	.00	394.86
01-40-6126	1,298.15	.00	1,298.15
01-40-6199	983.40	.00	983.40
01-40-6301	996.39	.00	996.39
01-40-6311	452.30	.00	452.30
01-40-6316	187.44	.00	187.44
01-40-6511	267.45	.00	267.45
01-40-6610	1,237.26	.00	1,237.26
01-40-6823	734.80	.00	734.80
01-40-6839	100.00	.00	100.00
01-40-7010	25.59	.00	25.59
01-40-7020	738.06	.00	738.06
01-40-7051	71.77	.00	71.77
01-40-7999	161.89	.00	161.89
01-41-5063	.00	410.00-	410.00-
01-41-5066	10.43	.00	10.43
01-41-6301	996.39	.00	996.39
01-41-6610	405.00	.00	405.00
01-41-6824	2,546.50	.00	2,546.50
01-41-7999	727.67	.00	727.67
01-42-5063	2,491.91	.00	2,491.91
01-42-5066	414.60	.00	414.60
01-42-6104	176.40	.00	176.40
01-42-6110	1,752.99	.00	1,752.99
01-42-6111	1,083.48	.00	1,083.48

GL Account	Debit	Credit	Proof
01-42-6113	406.20	.00	406.20
01-42-6122	221.70	.00	221.70
01-42-6126	423.94	.00	423.94
01-42-6199	247.76	.00	247.76
01-42-6210	413.16	.00	413.16
01-42-6301	24,909.83	.00	24,909.83
01-42-6610	289.88	.00	289.88
01-42-6805	1,765.47	.00	1,765.47
01-42-6823	437.55	.00	437.55
01-42-6851	2,434.39	.00	2,434.39
01-42-6999	14,914.69	4.14-	14,910.55
01-42-7010	21.90	.00	21.90
01-42-7020	183.98	.00	183.98
01-42-7254	4,286.25	.00	4,286.25
01-42-7305	213.33	.00	213.33
01-42-7999	133.00	.00	133.00
01-43-5066	193.95	.00	193.95
01-43-6301	996.39	.00	996.39
01-43-6610	1,249.52	.00	1,249.52
01-43-7999	236.24	.00	236.24
01-45-5066	313.69	.00	313.69
01-45-6104	210.00	.00	210.00
01-45-6111	5,267.07	.00	5,267.07
01-45-6133	6,400.00	.00	6,400.00
01-45-6301	4,981.97	.00	4,981.97
01-45-6801	69.98	.00	69.98
01-45-6806	700.12	.00	700.12
01-45-6835	1,219.92	.00	1,219.92
01-45-7020	283.97	.00	283.97
01-45-7999	70.00	.00	70.00
01-46-6135	312.81	.00	312.81
01-46-6199	195.20	.00	195.20
01-46-6210	52.00	.00	52.00
01-46-6211	1,200.00	.00	1,200.00
01-46-6214	5,302.64	.00	5,302.64
01-46-6301	1,494.60	.00	1,494.60
01-46-6610	200.00	.00	200.00
01-46-7020	1,262.32	.00	1,262.32
01-46-8510	258.00	.00	258.00
01-47-5066	206.13	.00	206.13
01-47-6108	8,818.90	.00	8,818.90
01-47-6111	1,122.95	.00	1,122.95
01-47-6113	557.40	.00	557.40
01-47-6126	367.54	.00	367.54
01-47-6134	108.68	.00	108.68
01-47-6301	1,992.79	.00	1,992.79
01-47-6801	9,520.16	.00	9,520.16
01-47-6823	809.05	.00	809.05
01-47-6851	970.67	.00	970.67
01-47-7010	9.98	.00	9.98
01-47-7020	1,374.67	.00	1,374.67
01-47-7051	181.24	.00	181.24
01-47-7550	237.00	.00	237.00
01-48-5040	2,000.00	.00	2,000.00
01-48-5066	33.40	.00	33.40
01-48-6199	195.20	.00	195.20
01-48-6301	996.39	.00	996.39
01-49-5061	294.73	.00	294.73
01-49-5063	1,071.95	.00	1,071.95

GL Account	Debit	Credit	Proof
01-49-5066	162.97	.00	162.97
01-49-6109	13,737.50	.00	13,737.50
01-49-6121	2,040.84	.00	2,040.84
01-49-6214	6.53	.00	6.53
01-49-6301	1,494.59	.00	1,494.59
01-49-6402	509.00	.00	509.00
01-49-6610	199.40	.00	199.40
01-49-7026	841.59	.00	841.59
01-49-7051	246.55	.00	246.55
04-02-2000	.00	38,280.65-	38,280.65-
04-10-4010	15.00	.00	15.00
04-44-5063	1,658.91	.00	1,658.91
04-44-5066	299.14	.00	299.14
04-44-6108	10,768.50	.00	10,768.50
04-44-6111	129.88	.00	129.88
04-44-6301	9,280.35	.00	9,280.35
04-44-6405	8.35	.00	8.35
04-44-6610	1,599.52	.00	1,599.52
04-44-6805	3,841.68	.00	3,841.68
04-44-6851	3,867.61	.00	3,867.61
04-44-7041	5,490.00	.00	5,490.00
04-44-7051	1,175.81	.00	1,175.81
04-44-7255	145.90	.00	145.90
06-02-2000	.00	35,753.60-	35,753.60-
06-40-5066	134.86	.00	134.86
06-40-6105	7,515.00	.00	7,515.00
06-40-6106	187.49	.00	187.49
06-40-6108	241.20	.00	241.20
06-40-6109	1,233.25	.00	1,233.25
06-40-6199	683.20	.00	683.20
06-40-6301	2,490.98	.00	2,490.98
06-40-6316	749.74	.00	749.74
06-40-6511	442.00	.00	442.00
06-47-6111	5,011.15	.00	5,011.15
06-47-6112	68.73	.00	68.73
06-47-6113	405.00	.00	405.00
06-47-6120	535.15	.00	535.15
06-47-6125	525.12	.00	525.12
06-47-6601	6,771.30	.00	6,771.30
06-47-6807	353.12	.00	353.12
06-47-6808	843.30	.00	843.30
06-47-6837	6,369.08	.00	6,369.08
06-47-8525	714.23	.00	714.23
06-47-8527	382.50	.00	382.50
06-47-9110	97.20	.00	97.20
08-02-2000	.00	10,470.11-	10,470.11-
08-42-6851	10,470.11	.00	10,470.11
09-02-2000	19,752.88	375,854.27-	356,101.39-
09-02-2005	.00	19,752.88-	19,752.88-
09-45-6851	5,541.16	.00	5,541.16
09-49-6851	883.43	.00	883.43
09-49-8516	369,429.68	.00	369,429.68
14-02-2000	80,935.76	1,031,971.94-	951,036.18-
14-02-2005	.00	80,935.76-	80,935.76-
14-40-8539	130,779.36	.00	130,779.36
14-44-8503	887,772.29	.00	887,772.29
14-44-8506	1,634.18	.00	1,634.18
14-44-8533	2,234.92	.00	2,234.92
14-44-8536	8,811.19	.00	8,811.19

GL Account	Debit	Credit	Proof
14-44-8544	740.00	.00	740.00
18-02-2000	3,132.77	75,671.67-	72,538.90-
18-02-2005	.00	3,132.77-	3,132.77-
18-45-8507	75,671.67	.00	75,671.67
20-02-2000	.00	3,791.86-	3,791.86-
20-40-5066	113.22	.00	113.22
20-40-6105	2,505.00	.00	2,505.00
20-40-6109	177.25	.00	177.25
20-40-6301	996.39	.00	996.39
99-01-1075	653.37	.00	653.37
99-02-2000	.00	653.37-	653.37-
Grand Totals:	1,882,065.56	1,882,065.56-	.00

Report Criteria:
Report type: GL detail

Agenda Item Summary

Agenda Date:	**7/14/2025**
Subject:	**Resolution No. 42-R-2025 – A Resolution of the Town of Mead, Colorado, Approving a Contract Extension Agreement Between the Town of Mead and Burnt Mountain Services LLC. for Calendar Year 2025**
Presented by:	**Erika Rasmussen, Town Engineer / Public Works Director**

Summary:

In March of 2023, the Town published a bid for concrete removal and replacement services as part of the annual street maintenance program. Seven bids were received, and the contract was awarded to Burnt Mountain Services LLC. ("Burnt Mountain"). The Town and Burnt Mountain entered into that certain Construction Agreement dated May 9, 2023 (the "2023 Agreement"). In Section 3.00 of the 2023 Agreement, the Town reserved the right to enter into additional construction agreements for work to be performed by Burnt Mountain in each of calendar years 2024, 2025, 2026 and 2027.

The Town and Burnt Mountain now wish to enter into that certain Construction Agreement – 2025 Extension Agreement (the "2025 Extension Agreement") to extend the 2023 Agreement for calendar year 2025 and establish a not-to-exceed amount of $126,547.10 for work to be performed by Burnt Mountain in 2025. The 2025 Extension Agreement incorporates new/updated pricing that Burnt Mountain provided to the Town, together with supporting documentation, as required by Section 5.00(c) of the 2023 Agreement.

This work consists of removal and replacement of concrete curbs, gutters, sidewalks, drainage pans, inlets, pavement, ADA ramps, temporary asphalt patching and associated traffic and erosion control within separate Town rights-of-way or on Town property. Burnt Mountain has performed these services satisfactorily to date and is familiar with the Town standards and specifications.

Resolution 42-R-2025 (the "Resolution"): (a) approves the 2025 Extension Agreement; (b) authorizes the Town Attorney, in cooperation with the Town Manager, to make non-material changes to the 2025 Extension Agreement as may be necessary that do not increase the Town's obligations; and (c) authorizes the Mayor to execute the 2025 Extension Agreement when in final form.

Financial Considerations:

As stated above, the not-to-exceed amount for the 2025 Extension Agreement is $126,547.10. The approved 2025 annual budget provides $142,500.00 in the Street Improvement Fund for this contract extension.

04-44-6802	Repairs and Maintenance – Streets	$142,500.00

Staff Recommendation / Actions Required:

A motion to approve the July 14, 2025, consent agenda will adopt the Resolution, approving the

2025 Extension Agreement and authorizing the Mayor to execute the same. If this item is pulled off the consent agenda for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 42-R-2025, A Resolution of the Town of Mead, Colorado, Approving a Contract Extension Agreement Between the Town of Mead and Burnt Mountain Services LLC. for Calendar Year 2025.”

Attachments:

1. Resolution 42-R-2025
2. Construction Agreement - Burnt Mountain Services LLC (2025 Extension Agreement)
3. 2025 Pricing

TOWN OF MEAD, COLORADO
RESOLUTION NO. 42-R-2025

A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING A CONTRACT EXTENSION AGREEMENT BETWEEN THE TOWN OF MEAD AND BURNT MOUNTAIN SERVICES LLC. FOR CALENDAR YEAR 2025

WHEREAS, the Town of Mead is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Town and Burnt Mountain Services LLC., a Colorado limited liability company ("Contractor"), previously entered into that certain Construction Agreement dated May 9, 2023 (the "2023 Agreement") for removal, repair, and replacement of miscellaneous sections of concrete on Town streets and properties; and

WHEREAS, the Town reserved the right, as set forth in Section 3.00 of the 2023 Agreement, to enter into additional construction agreements for work to be performed by Contractor in each of calendar years 2024, 2025, 2026 and 2027; and

WHEREAS, the Town and Contractor wish to enter into a Construction Agreement – 2025 Extension Agreement ("2025 Extension Agreement") to extend the term of the 2023 Agreement for the 2025 calendar year and to establish a not-to-exceed amount of One Hundred Twenty-Six Thousand Five Hundred Forty-Seven and 10/100 Dollars for work to be completed by Contractor for the Town in calendar year 2025 ($126,547.10); and

WHEREAS, the Board of Trustees desires to approve the 2025 Extension Agreement with Contractor in substantially the form attached to this Resolution as **Exhibit 1**; and

WHEREAS, the Board of Trustees further desires to delegate authority to the Mayor to execute the Agreement on behalf of the Town of Mead once in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) approves the 2025 Extension Agreement in substantially the same form as is attached hereto as **Exhibit 1** and incorporated herein; (b) authorizes the Town Attorney, in cooperation with the Town Manager, to make non-material changes to the 2025 Extension Agreement as may be necessary that do not increase the Town's obligations; and (c) authorizes the Mayor to execute the 2025 Extension Agreement when in final form.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 14TH DAY OF JULY, 2025.

ATTEST:	**TOWN OF MEAD:**
By:______________________________	By:___________________________________
Mary E. Strutt, MMC, Town Clerk	Colleen G. Whitlow, Mayor

Exhibit 1

Construction Agreement – 2025 Extension Agreement Between the Town of Mead and Burnt Mountain Services LLC.

SECTION 00501
TOWN OF MEAD, COLORADO
CONSTRUCTION AGREEMENT
Project Number: IFB 2023-001, Concrete Repair and Replacement ("Project")

[2025 Extension Agreement]

This CONSTRUCTION AGREEMENT – 2025 Extension Agreement ("Agreement") is made and entered into by and between the **TOWN OF MEAD**, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the "**Town**" or "**Owner**"), and **BURNT MOUNTAIN SERVICES LLC.**, a Colorado limited liability company, whose principal office address is 2517 1st Ave, Greeley, CO 80631 (the "**Contractor**").

RECITALS

WHEREAS, the Town desires to obtain all necessary components to complete the scope of work for the Project; and

WHEREAS, the Town previously entered into that certain Construction Agreement with Contractor dated May 9, 2023 (the "2023 Agreement"); and

WHEREAS, the Town reserved the right, as set forth in Section 3.00 of the 2023 Agreement, to enter into additional construction agreements for work to be performed by Contractor in each of calendar years 2024, 2025, 2026 and 2027 (each, an "Extension Agreement"), conditioned on each Extension Agreement being subject to substantially the same terms and conditions contained in the 2023 Agreement and the renewal prices being determined in accordance with Section 5.00(c) of the 2023 Agreement; and

NOW, THEREFORE, for the consideration herein expressed, it is agreed as follows by and between the Town and the Contractor that the Contractor shall perform the following:

THE PARTIES AGREE AS FOLLOWS:

1.00 SCOPE OF WORK: The Contractor will furnish all tools, equipment, machinery, materials, supplies, superintendence, insurance, transportation, other construction accessories, and services specified or required to be incorporated in and form a permanent part of the construction and completion of the work proposed to be done under this Agreement ("Work" or "Scope of Work"). In addition, the Contractor shall provide and perform all necessary labor in a first-class and workmanlike manner and in accordance with the conditions and prices stated in the Bid Proposal and the requirements, stipulations, provisions, and conditions of the Contract Documents. The Contractor shall further perform, execute, construct, and complete all things mentioned to be done by the Contractor and all work covered by the Owner's official award of this contract to the Contractor, such award being based on the acceptance by the Owner of the Contractor's bid, or part thereof.

2.00 THE CONTRACT DOCUMENTS: This Agreement incorporates all the Contract Documents, which together represent the entire and integrated agreement between the parties hereto and supersede prior negotiations, written or oral representations, and agreements. The Contract Documents consist of this Construction Agreement, which Agreement also incorporates by this reference all of the instruments set forth in the Contract Documents as fully as if they were set forth in this Agreement in full. The Contract Documents consist of, without limitation, the following documents:

1. Invitation for Bid or Request for Proposals and Instructions to Bidders
2. Contractor's Bid Form (with Unit Pricing as indicated, and revised Unit Pricing), which is **Exhibit A** to this Agreement
3. This Construction Agreement and any addendums, exhibits or attachments to this Agreement
4. The 2023 Agreement and any addendums, exhibits or attachments to the 2023 Agreement
5. Performance, Payment and Warranty Bond
6. Bid Proposal
7. Notice of Award
8. Notice to Proceed

9. Bid Bond (Minimum 10% equivalent of the Bid Proposal price or as otherwise set forth in the Bid Bond form provided as part of the Bid Pack)
10. General Conditions
11. The following documents if the box is checked:
    ☒Special Provisions
    ☒Design Documents, including all Drawings and Plans
    ☒Project Specifications
    ☒Addendums to Specifications and Standards
    ☒The following manual of construction design standards and specifications:

    - Town of Mead "Design Standards and Construction Specifications"
    - Colorado Department of Transportation "Standard Specifications for Road and Bridge Construction"

    ☐Change Orders, Field Orders or other similar revisions properly authorized after the execution of this Agreement
    ☐Others: ____________________

3.00 TIME AND COMMENCEMENT OF COMPLETION; RENEWAL OPTION: This Agreement shall commence as of the date the Agreement is fully executed by both parties and shall continue through December 31, 2025, or until the Scope of Work is completed. Consistent with the IFB and the terms of the 2023 Agreement, the Town reserves the right to enter into additional construction agreements for work to be performed in each of calendar year 2026 and 2027 (each, an "Extension Agreement"). Any Extension Agreement shall be subject to substantially the same terms and conditions contained herein and at the renewal prices indicated in Section 5.00(c) of this Agreement below. Exercise of any renewal option shall be at the Town's sole discretion and shall be conditioned, at a minimum, on the Contractor's satisfactory performance of the terms and conditions of this Agreement, the appropriation of funds by the Town for any Extension Agreement, and approval by the Town's Board of Trustees (if necessary). The Town, if it desires to exercise its renewal option for 2026 or 2027, will provide written notice to the Contractor no later than sixty (60) days prior to the date on which the Town desires to obtain final proposed pricing for the Extension Agreement.

4.00 LIQUIDATED DAMAGES: All time limits stated in this Agreement and the Contract Documents are of the essence of the Agreement. The Town and Contractor recognize the completion of the work as shown in the contractual time frame, or as extended, is important to the ongoing operations of the Town and its citizens. They also recognize that delays include expenses to the Town for extended manpower commitments, outside consultant commitments, and potentially other legal fees to extend the project beyond the expected time period.

☒If this box is checked, in lieu of requiring any such proof and backup for such expenses, Contractor agrees that liquidated damages (not penalties) may be assessed by the Owner in the sum of **$1,500.00 per day** for each day after the contract time frame expires.

☐ If this box is checked, in addition to or in lieu of the daily damages (if checked above), Contractor agrees that lump sum liquidated damages (not penalties) may be assessed by the Town in *a lump sum payment of* ***$__________.00*** *if the work is not completed by _______________, 20__.*

5.00 CONTRACT SUM AND PAYMENT: The Owner shall pay to the Contractor for performance of the Work encompassed by this Agreement, and the Contractor will accept as full compensation therefore the sum of ***ONE HUNDRED TWENTY-SIX THOUSAND FIVE HUNDRED FORTY-SEVEN DOLLARS AND TEN CENTS*** **($126,547.10)** subject to adjustment as provided by the Contract Documents ("Contract Price"). The Town has appropriated sufficient funds for completion of this Work.

a. Monthly, partial, progress payments shall be made by the Town to the Contractor for the percentage of the Work completed, subject to inspection by Town staff to verify percentage of completion. The Town alone shall determine when work has been completed and progress payments shall not constitute a waiver of the right of the Town to require the fulfillment of all terms of this Agreement and the delivery of all improvements embraced in this Agreement in a complete and satisfactory manner to the Town in all details. The Town, before making any payment, may require the Contractor to furnish releases or receipts from any or all persons performing work under this Agreement and/or supplying material or services to the Contractor, or any subcontractor if this is deemed necessary to protect the Town's interest. The Town, however, may in its discretion make payment in part or full to the Contractor without requiring the furnishing of such releases or receipts.

b. By the 30th day of each month, Contractor shall submit to the Town for review and approval, an application for payment fully completed and signed by Contractor covering the work completed through the last day of the prior month and accompanied by such supporting documentation as is required by these Contract Documents, including without limitation, time sheets, invoices, receipts, bills of lading, and all other documents the Town may require. Materials on hand but not complete in place may or may not be included for payment at the discretion of the Town. Each subsequent application for payment shall include an affidavit of Contractor providing that all previous progress payments received on account of the work have been applied to discharge in full all of Contractor's obligations reflected in prior applications for payment. Notwithstanding the progress payments, it is the intent and purpose of the Town to withhold at least five percent (5%) of payments to Contractor for any contract exceeding One Hundred Fifty Thousand Dollars ($150,000.00) in accordance with Article 91, Title 24, C.R.S.

c. Extension Agreement pricing: The Contractor may propose price increases to be applicable for any Extension Agreement term by written notice to the Town. Price increases are to be on a pass-through basis only and must not produce a higher profit margin for Contractor than that established by this Agreement. Requests must include supporting documentation such as price increases at the manufacturer's level and/or other documentation of cost increases. Consideration of price increases will be at the sole discretion of the Town. If a price increase is approved in part or in full, the resulting new pricing will be implemented through approval of an Extension Agreement. The Town may approve an increase in unit prices on Contractor's pricing pages consistent with the amount requested in the Contractor's written justification in the amount not to exceed the increase in the Colorado Construction Cost (CCI) Index, Colorado area, published by the Colorado Department of Transportation during the proceeding one year term. Nothing in this Agreement shall obligate the Town to approve any Extension Agreement. Exercise of any renewal option shall be at the Town's sole discretion, consistent with Section 3.00 above.

6.00 ACCEPTANCE AND FINAL PAYMENT: Final payment may be requested by the Contractor upon completion and acceptance, by the Town, of all work as set forth in the Contract Documents. The total amount of final payment shall consist of the Contract Price, as adjusted in accordance with approved change orders, if applicable, less all previous payments to the Contractor. If the contract price exceeds one hundred fifty thousand dollars ($150,000), the Town may make the final payment to the Contractor only after the Town has published notice of such final payment in accordance with C.R.S. § 24-91-103.

7.00 ADDITIONAL WORK: Should work beyond that described in the Contract Documents be required, it will be paid for as extra work at a cost to be agreed upon in separate written agreement by the Town and the Contractor prior to commencement of the additional work. Such additional agreements shall be executed and approved by all persons required by Town purchasing ordinances or policies. Unless specifically excluded, such written agreements shall be considered part of the Contract Documents.

8.00 CONTRACTOR'S REPRESENTATIONS: In order to induce the Town to enter into this Agreement, the Contractor makes the following representations:

a. The Contractor has familiarized itself with the nature and the extent of the Contract Documents, Scope of Work, the locality, all physical characteristics of the area of the work within the Scope of Work, including without limitation, improvements, soil conditions, drainage, topography, and all other features of the terrain, and with the local conditions and federal, state, and local laws, ordinances, rules, and regulations that in any manner may affect cost, progress, or performance of the work, or apply in any manner whatsoever to the work.

b. Contractor has carefully considered all physical conditions at the site and existing facilities affecting cost, progress, or performance of the work.

c. Contractor has given the Town written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and such documents are acceptable to the Contractor.

d. Contractor shall not extend the credit or faith of the Owner to any other persons or organizations.

9.00 INSURANCE: Contractor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all obligations assumed by the Contractor pursuant to this Agreement. Contractor shall not commence work under this Agreement until it has obtained all said insurance required by the Contract Documents and such insurance has been approved by the Town. The Contractor shall not allow any subcontractor to commence work on this project until all similar insurance required of the subcontractor has been obtained and approved. For the duration of this Agreement, the Contractor must continuously maintain the insurance coverage required in this section, with the minimum insurance coverage listed below:

a. Worker's Compensation in accordance with the Worker's Compensation Act of the State of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract.

b. Comprehensive General liability insurance with minimum limits of ONE MILLION DOLLARS ($1,000,000) per each occurrence, AND TWO MILLION DOLLARS ($2,000,000) aggregate, plus an additional amount sufficient to pay related attorneys' fees and defense costs. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.

c. Comprehensive Automobile Liability insurance with minimum limits for bodily injury and property damage of not less than ONE MILLION DOLLARS ($1,000,000) per each occurrence, plus an additional amount sufficient to pay related attorneys' fees and defense costs, with respect to each of the Contractor's owned, hired or non owned vehicles assigned to or used in performance of this contract.

d. Builder's Risk insurance with minimum limits of not less than the insurable value of the work to be performed under this contract at completion less the value of the materials and equipment insured under installation floater insurance. The policy shall be written in completed value form and shall protect the Contractor and the Town against risks of damage to buildings, structures, and materials and equipment not otherwise covered under Installation Floater insurance, from the perils of fire and lightning, the perils included in the standard coverage endorsement, and the perils of vandalism and malicious mischief. Equipment such as pumps, engine-generators, compressors, motors, switch-gear, transformers, panel-boards, control equipment, and other similar equipment shall be insured under Installation Floater insurance when the aggregate value of the equipment exceeds $10,000. The policy shall provide for losses to be payable to the Contractor and the Town as their interests may appear. The policy shall contain a provision that in the event of payment for any loss under the coverage provided, the insurance company shall have no rights of recovery against the Contractor or the Town.

e. ☐ If this box is checked, Professional Liability/Errors and Omission in an amount not less than _______ MILLION DOLLARS ($__,000,000).

Certificates of insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town. The policies required above shall be endorsed to include the Town and the Town's officers and employees as additional insureds. Every policy required above shall be primary insurance and any insurance carried by the Town, its officers, or its employees, or carried by or provided through any self-insurance pool of the Town, shall be excess and not contributory insurance to that provided by the Contractor. Contractor shall be solely responsible for paying any and all deductibles.

Each certificate of insurance shall identify this Agreement or the project set forth in the Scope of Work and shall provide that the coverage afforded under the policies shall not be cancelled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the Town. If the words "endeavor to" appear in the portion of the certificate of insurance addressing cancellation, those words shall be stricken from the certificate by the agent(s) completing the certificate. The Town reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

10.00 BONDS: Contractor shall furnish a performance bond, payment bond, and warranty bond in an amount determined by the Town, but in any event at least equal to the Contract Price, as security for the faithful performance and payment of all Contractor's obligations under the Contract Documents, including but not limited to the guaranty period. These bonds shall remain in effect at least until one year after the date of final payment. All bonds shall be in the forms prescribed by the Contract Documents and be executed by such sureties as (i) are licensed to conduct business in the State of Colorado and (ii) are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570, amended, by the Audit Staff, Bureau of Account, U.S. Treasury Department. All bonds signed by an agent must be accompanied by a certified copy of the authority to act. If the surety on any bond furnished by the Contractor is declared bankrupt or becomes insolvent, or its right to do business in Colorado is terminated, or it ceases to meet the requirements of clauses (i) and (ii) of this section, Contractor shall, within five (5) days thereafter, substitute another bond and surety, both of which shall be acceptable to the Town.

11.00 NO WAIVER OF GOVERNMENTAL IMMUNITY: The parties hereto understand and agree that the parties are relying on, and do not waive or intend to waive by any provision of this Agreement or the remainder of the Contract Documents, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., 10 C.R.S., as from time to time amended, or otherwise available to the parties, their officers, agents or their employees.

12.00 INDEMNIFICATION: The Contractor agrees, to the fullest extent permitted by law, to indemnify, defend and hold the Town, its agencies, employees, officials and agents ("Indemnitees") harmless from any and all claims, settlements, judgments, damages and costs, including reasonable attorney fees, of every kind and nature made, to include all costs associated with the investigation and defense of any claim, rendered or incurred by or on behalf of the Indemnitees, that may arise, occur, or grow out of any errors, omissions, or negligent acts, done by the Contractor, its employees, subcontractors or any independent consultants working under the direction of either the Contractor or any subcontractor in the performance of this Contract; provided, however, that Contractor's obligations and liability hereunder shall not exceed the amount represented by the degree or percentage of negligence or fault attributable to the Contractor or any officer, employee, representative, agent, subcontractor, or other person acting under Contractor's direction or control, as determined pursuant to C.R.S. § 13-50.5-102(8)(c).

13.00 TERMINATION FOR CONVENIENCE: This Agreement and the performance of the Scope of Work hereunder may be terminated at any time in whole, or from time to time in part, by the Town for its convenience. Any such termination shall be effected by delivery to the Contractor of a written notice ("**Notice of Termination**") specifying the extent to which performance of the Scope of Work is terminated and the date upon which termination becomes effective. If the Agreement is terminated, the Contractor shall be paid on a pro-rated basis of work status satisfactorily completed, under the detailed Scope of Work. The portion of the Scope of Work satisfactorily completed but not yet accepted by the Town shall be determined by the Town.

14.00 EVENTS OF AND TERMINATION FOR DEFAULT:

(1) The Town may serve written notice upon the Contractor of its intention to terminate this Agreement in the presence of one of the following events of default:

a. Contractor fails to initiate the Scope of Work at the agreed upon time;

b. The Contractor unnecessarily or unreasonably delays the performance of the Scope of Work;

c. The Contractor does not complete the Scope of Work within the time specified or within the time to which completion of the Scope of Work has been extended;

d. Contractor fails to make prompt payments for labor, materials or to subcontractors;

e. Contractor willfully violates this Agreement or disregards laws, ordinances or instructions of the Town;

f. Contractor abandons performance of the Scope of Work;

g. The Contractor assigns, transfers or sublets this Agreement or any part thereof without Town approval;

h. Contractor becomes insolvent or adjudged bankrupt; or

i. Contractor refuses to remove materials or perform any work within the Scope of Work that has been rejected as defective or unsuitable.

(2) Such written notice shall contain the reasons for the intention to terminate this Agreement and provide a five (5) business day period during which the Contractor may cure the event of default. A failure to timely cure the event of default shall authorize the Town to immediately terminate this Agreement and take whatever steps it deems necessary to complete the Scope of Work, if so desired by the Town in its sole discretion. The costs and charges incurred by the Town, together with the costs of completion of the Scope of Work shall be deducted from any monies owed to Contractor. If the expense incurred by the Town is greater than the sums payable under this Agreement, the Contractor shall pay the Town, within sixty (60) days of demand therefor the amount of such excess cost suffered by the Town.

15.00 LIABILITY FOR EMPLOYMENT-RELATED RIGHTS AND COMPENSATION: The Contractor will comply with all laws, regulations, municipal codes, and ordinances and other requirements and standards applicable to the Contractor's employees, including, without limitation, federal and state laws governing wages and overtime, equal employment, safety and health, employees' citizenship, withholdings, reports and record keeping. Accordingly, the Town shall not be called upon to assume any liability for or direct payment of any salaries, wages, contribution to pension funds, insurance premiums or payments, workers' compensation benefits or any other amenities of employment to any of the Contractor's employees or any other liabilities whatsoever, unless otherwise specifically provided herein.

The Town will not include the Contractor as an insured under any policy the Town has for itself. The Town shall not be obligated to secure nor provide any insurance coverage or employment benefits of any kind or type to or for the Contractor or the Contractor's employees, sub-consultants, subcontractors, agents, or representatives, including but not limited to coverage or benefits related to: local, state, or federal income or other tax contributions, FICA, workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension or retirement account contributions, profit sharing, professional liability insurance, or errors and omissions insurance. The following disclosure is provided in accordance with Colorado law:

CONTRACTOR ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS CONTRACTOR OR SOME ENTITY OTHER THAN THE TOWN PROVIDES SUCH BENEFITS. CONTRACTOR FURTHER ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO WORKERS' COMPENSATION BENEFITS. CONTRACTOR ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS AGREEMENT.

To the maximum extent permitted by law, the Contractor waives all claims against the Town for any Employee Benefits; the Contractor will defend the Town from any claim and will indemnify the Town against any liability for any Employee Benefits for the Contractor imposed on the Town; and the Contractor will reimburse the Town for any award, judgment, or fine against the Town based on the position the Contractor was ever the Town's employee, and all attorneys' fees and costs the Town reasonably incurs defending itself against any such liability.

16.00 GOVERNING LAW AND VENUE: Venue for any and all legal matters regarding or arising out of the transactions covered herein shall be solely in the District Court in and for Weld County, State of Colorado. This transaction shall be governed by the laws of the State of Colorado.

17.00 ASSIGNMENT: The Contractor shall not assign any of his rights or obligations under this Agreement without the prior written consent of the Town. Upon any assignment, even though consented to by the Owner, the Contractor shall remain liable for the performance of the work under this agreement.

18.00 LAWFUL PERFORMANCE: It is further agreed that no party to this Agreement will perform contrary to any state, federal, or county law, or any of the ordinances of the Town of Mead, Colorado.

19.00 INVALID SECTIONS: Should any section of this Agreement be found to be invalid, it is agreed that all other sections shall remain in full force and effect as though severable from the invalid part.

20.00 NOTICE: Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if sent by delivery of same in person to the addressee or by courier delivery via Federal Express or other nationally recognized overnight air courier service, by electronically-confirmed facsimile or email transmission, or by depositing same in the United States mail, postage prepaid, addressed as follows:

The Town:	Town of Mead Attn: Town Manager 441 Third Street, Mead, CO 80542 Email: hmigchelbrink@townofmead.org
With a copy to:	Michow Guckenberger McAskin, LLP Attn: Mead Town Attorney 5299 DTC Blvd, Suite 300 Greenwood Village, CO 80111 Email: mmcaskin@mgmfirm.com
Contractor:	Burnt Mountain Services LLC. 2517 1st Avenue Greeley, CO 80631
With a copy to:	Burnt Mountain Services LLC. PO BOX 55 Lucerne, CO 80646 Email: hansen@bm.services lucero@bm.services

21.00 SURVIVAL: The parties understand and agree that all terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

22.00 ATTORNEY'S FEES: If the Contractor breaches this Agreement, then it shall pay the Town's reasonable costs and attorney's fees incurred in the enforcement of the terms, conditions, and obligations of this Agreement.

23.00 INTEGRATION AND AMENDMENT: This Agreement constitutes the entire agreement between the parties, superseding all prior oral or written communications. This Agreement may only be modified or amended upon written agreement signed by the parties.

24.00 RIGHTS AND REMEDIES: Any rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted.

25.00 BINDING EFFECT: The parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this section shall not authorize assignment.

26.00 NO THIRD-PARTY BENEFICIARIES: Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Contractor. Absolutely no third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

27.00 CONFLICT BETWEEN DOCUMENTS: In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit. In the event of a conflict between any of the Contract Documents, the following order of precedence shall apply: (1) change orders, (2) this Agreement, as may be amended, (3) special provisions, (4) general conditions, (5) design standards and specifications, including any addenda, (6) design documents, and (7) any other Contract Documents, with the more specific or stricter provision controlling.

28.00 FORCE MAJEURE: Neither the Contractor nor the Town shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by "force majeure." As used in this Agreement, "force majeure" means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, pandemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

29.00 PROTECTION OF PERSONAL IDENTIFYING INFORMATION: In the event the Work includes or requires the Town to disclose to Contractor any personal identifying information as defined in C.R.S. § 24-73-101, Contractor shall comply with the applicable requirements of C.R.S. §§ 24-73-101, et seq., relating to third-party service providers.

30.00 AUTHORITY: The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town of Mead and the Contractor and bind their respective entities.

31.00 COUNTERPARTS: This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

SIGNATURE PAGES FOLLOW

IN WITNESS WHEREOF, the Parties have caused this Construction Agreement – 2025 Extension Agreement to be executed on the dates written below.

OWNER:

TOWN OF MEAD, a Colorado municipal corporation

ATTEST:

By:______________________________________
Mary Strutt, Town Clerk, MMC

By: ________________________________
Colleen G. Whitlow, Mayor

Date: _________________________, 2025

[*Contractor signature page follows*].

[*Contractor signature page to Construction Agreement – 2025 Extension Agreement*].

CONTRACTOR:

BURNT MOUNTAIN SERVICES LLC., a Colorado limited liability company

By: ________________________________

Name: ____________________
Title: ____________________

STATE OF COLORADO

COUNTY OF ________________

The foregoing Construction Agreement – 2025 Extension Agreement was acknowledged before me this ____ day of ______________, 2025, by ____ as ____________________________________ of BURNT MOUNTAIN SERVICES LLC., a Colorado limited liability company.

Witness my hand and official seal.

My commission expires: ___________.

____
Notary Public
(Required for all contracts pursuant to C.R.S. § 8-40-202(2)(b)(IV))

[SEAL]

<u>EXHIBIT A</u>
CONTRACTOR'S FORM OF BID

[*Attached – 1 page; including Contractor updated/revised Unit Pricing*]

Item No.	Item Description	Unit	2025 Proposed Cost per Unit
202.01	Remove Concrete (includes sawcutting)	SF	$ 8.00
203.01	Excavation – General	CY	$ 46.00
203.02	Borrow	TON	$ 48.00
304.01	Aggregate Base Course	TON	$ 48.00
403.01	Asphalt Patching - Temporary	TON	$ 255.00
604.01	Type R Inlet (5') Remove & Replace	EA	$ 5,900.00
604.02	Type R Inlet (5') – Reconstruct Deck	EA	$ 3,050.00
604.03	Catch Basin - Remove & Replace	EA	$ 4,725.00
604.04	Catch Basin - Reconstruct Deck	EA	$ 1,875.00
604.05	Valley Inlet - Remove and Replace	EA	$ 2,900.00
604.06	Valley Inlet - Reconstruct Deck	EA	$ 1,625.00
604.07	Combination Inlet - Remove & Replace	EA	$ 4,350.00
604.08	Combination Inlet - Reconstruct Deck	EA	$ 1,625.00
604.09	Sidewalk Chase - Remove & Replace	EA	$ 2,700.00
608.01	Apron 8" - Remove & Replace	SF	$ 15.50
608.02	Crosspan 8" - Remove & Replace	SF	$ 16.50
608.03	Valley Pan 6" – Remove & Replace	SF	$ 13.50
608.04	Mountable Curb, Gutter and 6" Sidewalk - Remove & Replace	LF	$ 93.00
608.05	Mountable Curb and Gutter, No Sidewalk - Remove & Replace	LF	$ 40.00
608.06	Mountable Curb, Gutter and 6" Sidewalk	LF	$ 87.00
608.07	Vertical Curb, Gutter and 6" Sidewalk - Remove & Replace	LF	$ 92.00
608.08	Vertical Curb and Gutter - No Sidewalk - Remove & Replace	LF	$ 39.00
608.09	Vertical Outfall Curb and Gutter - Remove & Replace	LF	$ 34.50
608.10	Barrier Curb 12" – Remove & Replace	LF	$ 27.00
608.11	Curb Ramp 6" - Remove & Replace	SF	$ 14.50
608.12	Truncated Dome Panel	SF	$ 47.00
608.13	Flatwork 8" - Remove & Replace	SF	$ 15.50
608.14	Flatwork 6" - Remove & Replace	SF	$ 12.80
608.15	Flatwork 4"- Remove & Replace	SF	$ 11.25
608.16	Replace Flatwork – 1" Additional Depth	SF	$ 1.05
608.17	Concrete Pavement 8" - Remove & Replace	SF	$ 17.50
608.18	Alley/Drive Approach 8" - Remove & Replace	SF	$ 16.50
608.19	Expansion Material & Caulking	LF	$ 6.00
608.2	24-Hour High Early Concrete - Up charge	CY	$ 80.00
608.21	Flowfill	CY	$ 160.00
630.01	Advance Warning Sequencing Arrow Panel	DAY	$ 45.00
630.02	Variable Message Board	DAY	$ 115.00
630.03	Traffic Control Supervisor	HR	$ 68.00
630.04	Flagging	HR	$ 40.00
FA	Force Account	LS	$ 2,500.00
Contract Total			

Agenda Item Summary

Agenda Date:	**7/14/2025**
Subject:	**Resolution No. 43-R-2025 – A Resolution of the Town of Mead, Colorado Approving an Agreement for Professional Services with Infusion Architects, LLC for Police Facility Architectural and Engineering Design Services, Phase 1 (RFP No. 2025-005)**
Presented by:	**Erika Rasmussen, Town Engineer / Public Works Director**

Summary:

The Town of Mead (the "Town") solicited proposals on April 29, 2025 (RFP No. 2025-005) for architectural and engineering design services related to the design of a new police facility for the Town Police Department (the "Project"). The Project will be divided into two phases. Phase 1 design services include project kickoff, completing a feasibility study, prioritizing design options, and developing a 30% schematic design and preliminary site plan (the "Phase 1 Services"). Phase 2 design services will include developing a preliminary and final plat, preparing 100% construction and bid documents, and shepherding the Project through the entitlement process.

The Town received eight (8) proposals for the Project. Three firms were selected for interviews based on their qualifications and submission materials. The review panel selected Infusion Architects, LLC of Windsor, Colorado (the "Contractor") to complete the Project. The Contractor has extensive experience in Northern Colorado and is committed to designing secure, highly functional environments for law enforcement. Additionally, the Contractor presented the lowest fee of the three firms interviewed.

Staff is recommending that the Board approve a professional services agreement with the Contractor in the not-to-exceed amount of $164,282.24 for completion of the Phase 1 Services (the "Agreement"). Once Phase 1 is complete, Town staff anticipates entering into a second professional services agreement with Infusion Architects for completion of Phase 2 of the Project.

Resolution No. 43-R-2025 (the "Resolution"): (a) approves the Agreement with the Contractor; (b) authorizes the Town Attorney in cooperation with the Town Manager to make changes to the Agreement as may be necessary prior to mutual execution that do not materially increase the Town's financial or other obligations; and (c) authorizes the Town Manager to execute the Agreement on behalf of the Town when in final form.

Financial Considerations:

As stated above, the not-to-exceed amount for the Agreement is $164,282.24 to complete the Phase 1 Services. The approved 2025 budget provided funds in the Municipal Facilities Fund for architectural/engineering design services for the Town of Mead's new Police Facility.

Staff Recommendation / Actions Required:

Staff recommends that the Board of Trustees adopt the Resolution, approving the Agreement with Infusion Architects, LLC for the Phase 1 Services and authorizing the Town Manager to execute the same once in final form. A motion to approve the July 14, 2025, consent agenda will approve the Resolution. If this item is pulled off the consent for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

"I move to approve Resolution 43-R-2025, A Resolution of the Town of Mead, Colorado Approving an Agreement for Professional Services with Infusion Architects, LLC for Police Facility Architectural and Engineering Design Services, Phase 1 (RFP No. 2025-005)."

Attachments:

1. Resolution 43-R-2025
2. Mead PSA Police Facility Design

TOWN OF MEAD, COLORADO
RESOLUTION NO. 43-R-2025

A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH INFUSION ARCHITECTS, LLC FOR POLICE FACILITY ARCHITECTURAL AND ENGINEERING DESIGN SERVICES, PHASE 1 (RFP NO. 2025-005)

WHEREAS, on or about April 29, 2025, the Town of Mead (the "Town") issued that certain Request for Proposals for Police Facility Architectural and Engineering Design Services (RFP No. 2025-005, or "RFP"); and

WHEREAS, the Town requires architectural and engineering design services related to the design of a new facility for the Town Police Department, as generally described and set forth in the RFP and divided into Phase 1 and Phase 2 (together, the "Services"); and

WHEREAS, Infusion Architects, LLC, a Colorado limited liability company (the "Contractor"), submitted a response to the RFP and represents that it has the requisite expertise and experience to perform the Services; and

WHEREAS, following a review of responses to the RFP, Town staff is recommending that the Town enter into an agreement for professional services with Contractor for completion of Phase 1 of the Services, a copy of which is attached to this Resolution as **Exhibit 1** and is incorporated herein by reference (the "Agreement"); and

WHEREAS, the Agreement establishes a not-to-exceed compensation amount of One Hundred Sixty-Four Thousand Two Hundred Eighty-Two Dollars and Twenty-Four Cents ($164,282.24) for completion of Phase 1 of the Services; and

WHEREAS, following the review of the Staff recommendation, the Board of Trustees desires to approve the Agreement with Contractor, and further desires to delegate authority to the Town Manager to execute the Agreement on behalf of the Town once in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated herein as findings and conclusions of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the Agreement with the Contractor in substantially the form attached to this Resolution as **Exhibit 1**; (b) authorizes the Town Attorney in cooperation with the Town Manager to make changes to the Agreement as may be necessary prior to mutual execution that do not materially increase the Town's financial or other obligations; and (c) authorizes the Town Manager to execute the Agreement on behalf of the Town when in final form.

Section 3. Effective Date. This resolution shall be effective immediately upon adoption.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 14TH DAY OF JULY, 2025.

ATTEST:	**TOWN OF MEAD:**
By:____________________________	By:____________________________
Mary E. Strutt, MMC, Town Clerk	Colleen G. Whitlow, Mayor

EXHIBIT 1

AGREEMENT FOR PROFESSIONAL SERVICES WITH INFUSION ARCHITECTS, LLC FOR POLICE FACILITY ARCHITECTURAL AND ENGINEERING DESIGN SERVICES, PHASE 1 (RFP NO. 2025-005)

Town of Mead, Colorado
AGREEMENT FOR PROFESSIONAL SERVICES

Project/Services Name: Police Facility Architectural and Engineering Design Services Phase 1 (RFP No. 2025-005)

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is made and entered into by and between the Town of Mead, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the "Town"), and Infusion Architects, LLC, a Colorado limited liability company with offices at 4487 Highland Meadows Parkway, 2nd Floor, Windsor, CO 80550 ("Contractor") (each individually a "Party" and collectively the "Parties").

RECITALS

WHEREAS, the Town requires certain professional services as more fully described in **Exhibit A**; and

WHEREAS, Contractor represents that it has the requisite expertise and experience to perform the professional services; and

WHEREAS, the Town desires to contract with the Contractor subject to the terms of this Agreement.

NOW, THEREFORE, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

I. SCOPE OF SERVICES

A. Services. Contractor shall furnish all labor and materials required for the complete and prompt execution and performance of all duties, obligations, and responsibilities which are described or reasonably implied from the Scope of Services set forth in **Exhibit A**, attached hereto and incorporated herein by this reference (the "Services" or "Scope of Services"). The Parties recognize and acknowledge that, although the Town has requested certain general services to be performed or certain work product to be produced, the Contractor has offered to the Town the process, procedures, terms, and conditions under which the Contractor plans and proposes to achieve or produce the services and/or work product(s) and the Town, through this Agreement, has accepted such process, procedures, terms, and conditions as binding on the Parties.

B. Changes to Services. A change in the Scope of Services shall not be effective unless authorized through a written amendment to this Agreement signed by both Parties. If Contractor proceeds without such written authorization, Contractor shall be deemed to have waived any claim for additional compensation, including a claim based on the theory of unjust enrichment, quantum meruit or implied contract. Except as expressly provided herein or as otherwise provided in writing by the Town, no agent, employee, or representative of the Town is authorized to modify any term of this Agreement.

C. Duty to Inform. The Contractor shall perform the Services in accordance with this Agreement and shall promptly inform the Town concerning ambiguities and uncertainties related to the Contractor's performance that are not addressed by the Agreement.

D. Time of Performance. The Contractor shall perform all Services in accordance with this Agreement commencing on the Effective Date, as set forth in Section II of this Agreement, until such Services are completed, or terminated or suspended in accordance with this Agreement. The Contractor shall not temporarily delay, postpone, or suspend the performance of the Services without the written consent of the Town Board of Trustees, Town Manager, or a person expressly authorized in writing to direct the Contractor's services.

II. TERM AND TERMINATION

A. Term. This Agreement shall commence on the date of mutual execution of the Parties (the "Effective Date") and shall continue until December 31, 2025 or until terminated as provided herein ("Termination Date"). The Parties may mutually agree in writing to extend the term of this Agreement, subject to annual appropriation.

B. Town Unilateral Termination. This Agreement may be terminated by the Town for any or no reason upon written notice delivered to the Contractor at least ten (10) days prior to termination. In the event of the Town's exercise of the right of unilateral termination as provided by this paragraph:

1. Unless otherwise provided in any notice of termination, the Contractor shall provide no further services in connection with this Agreement after Contractor's receipt of a notice of termination; and

2. The Contractor shall deliver all finished or unfinished documents, data, studies and reports prepared by the Contractor pursuant to this Agreement to the Town and such documents, data, studies, and reports shall become the property of the Town; and

3. The Contractor shall submit to the Town a final accounting and final invoice of charges for all outstanding and unpaid Services and reimbursable expenses authorized by this Agreement and performed prior to the Contractor's receipt of notice of termination and for any Services authorized to be performed by the notice of termination as provided by Section II.B of this Agreement. The Contractor shall deliver such final accounting and final invoice to the Town within thirty (30) days of the date of termination; thereafter, the Town shall not accept and Contractor shall not submit any other invoice, bill, or other form of statement of charges owing to the Contractor.

C. Termination for Non-Performance. Should a party to this Agreement fail to materially perform in accordance with the terms and conditions of this Agreement, this Agreement may be terminated by the performing party if the performing party first provides written notice to the non-performing party. Such notice shall specify the non-performance, provide a demand to cure the non-performance and reasonable time to cure the non-performance, and state a date upon which the Agreement shall be terminated if there is a failure to timely cure the non-performance.

For purpose of this Section II.C, "reasonable time" shall not be less than five (5) business days. In the event of a failure to timely cure a non-performance and upon the date of the resulting termination for non-performance, the Contractor shall prepare a final accounting and final invoice of charges for all performed but unpaid Services and any reimbursable expenses authorized by this Agreement. Such final accounting and final invoice shall be delivered to the Town within fifteen (15) days of the termination date contained in the written notice. Thereafter, the Town shall not accept and Contractor shall not submit any other invoice, bill, or other form of statement of charges owing to the Contractor. Provided that notice of non-performance is provided in accordance with this Section II.C, nothing in this Section II.C shall prevent, preclude, or limit any claim or action for default or breach of contract resulting from non-performance by a Party.

D. Suspension of Services. The Town may suspend the Contractor's performance of the Services at the Town's discretion and for any reason by delivery of written notice of suspension to the Contractor, which notice shall state a specific date of suspension. Upon Contractor's receipt of such notice of suspension from the Town, the Contractor shall immediately cease performance of the Services on the date of suspension except: (1) as may be specifically authorized by the notice of suspension (e.g., to secure the work area from damage due to weather or to complete a specific report or study); or (2) for the submission of an invoice for Services performed prior to the date of suspension in accordance with this Agreement. Contractor shall not re-commence performance of the Services until it receives written notice of re-commencement from the Town.

E. Delivery of Notices. Any notice permitted by this Section II and its subsections shall be addressed to the Town Representative or the Contractor Representative at the address set forth in Section XII.D of this Agreement or such other address as either Party may notify the other of and shall be deemed given upon delivery if personally delivered, or forty-eight (48) hours after deposited in the United States mail, postage prepaid, registered or certified mail, return receipt requested.

III. REPRESENTATIVES AND SUPERVISION

A. Town Representative. The Town representative responsible for oversight of this Agreement and the Contractor's performance of Services hereunder shall be the Town Manager or his or her designee ("Town Representative"). The Town Representative shall act as the Town's primary point of contact with the Contractor.

B. Contractor Representative. The Contractor representative under this Agreement shall be Randell Johnson, Principal ("Contractor Representative"). The Contractor Representative shall act as the Contractor's primary point of contact with the Town. The Contractor shall not designate another person to be the Contractor Representative without prior written notice to the Town.

C. Town Supervision. The Contractor shall provide all Services with little or no daily supervision by Town staff or other contractors. Inability or failure of the Contractor to perform with little or no daily supervision which results in the Town's need to allocate resources in time or expense for daily supervision shall constitute a material breach of this Agreement and be subject to cure or remedy, including possible termination of the Agreement, as provided in this Agreement.

IV. COMPENSATION

A. Not-to-Exceed Amount. Following execution of this Agreement by the Parties, the Contractor shall be authorized to and shall commence performance of the Services as described in **Exhibit A**, subject to the requirements and limitations on compensation as provided by this Section IV and its subsections. Compensation to be paid hereunder shall not exceed **One Hundred Sixty-Four Thousand Two Hundred Eighty-Two Dollars and Twenty-Four Cents ($164,282.24)** ("Not-to-Exceed Amount") unless a larger amount is agreed to by and between the Parties in accordance with the amendment requirements of this Agreement. Notwithstanding the amount specified in this Section, Contractor shall be paid only for work performed. Contractor shall not be paid until tasks identified in the Scope of Services are performed to the satisfaction of the Town. In consideration for the completion of the Scope of Services by Contractor, the Town shall pay Contractor as follows:

☒ If this box is checked, the Town shall pay Contractor on a time and materials basis in accordance with the rate schedule shown in **Exhibit B**. This amount shall include all fees, costs and expenses incurred by Contractor, and no additional amounts shall be paid by the Town for any fees, costs and expenses. Final payment may be requested by the Contractor upon completion of the Services and the Town's acceptance of all work or Services as set forth in **Exhibit A**.

☐ If this box is checked, the Town shall pay the Contractor the Not-to-Exceed Amount in a single lump sum payment.

B. Receipts. The Town, before making any payment, may require the Contractor to furnish at no additional charge releases or receipts from any or all persons performing work under this Agreement and/or supplying material or services to the Contractor, or any subcontractor if this is deemed necessary to protect the Town's interest. The Town, however, may in its discretion make payment in part or full to the Contractor without requiring the furnishing of such releases or receipts.

C. Reimbursable Expenses.

1. If this Agreement is for lump sum compensation, there shall be no reimbursable expenses.

2. If the Agreement is for compensation based on a time and materials basis, the following shall be considered "reimbursable expenses" for purposes of this Agreement and may be billed to the Town without administrative mark-up, which must be accounted for by the Contractor, and proof of payment shall be provided by the Contractor with the Contractor's monthly invoices:

☒ None
☐ Vehicle Mileage (billed at not more than the prevailing per mile charge permitted by the IRS as a tax-deductible business expense)
☐ Printing and Photocopying Related to the Services (billed at actual cost)

☐ Long Distance Telephone Charges Related to the Services
☐ Postage and Delivery Services
☐ Lodging and Meals (but only with prior written approval of the Town as to dates and maximum amount)

3. Other Expenses. Any fee, cost, charge, or expense incurred by the Contractor not otherwise specifically authorized by this Agreement shall be deemed a non-reimbursable cost that shall be borne by the Contractor and shall not be billed or invoiced to the Town and shall not be paid by the Town.

D. No Waiver. The Town's review, approval or acceptance of, or payment for any services shall not be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

V. PROFESSIONAL RESPONSIBILITY

A. General. Contractor hereby warrants that it is qualified to assume the responsibilities and render the services described herein and has all requisite corporate authority and professional licenses in good standing required by law.

B. Standard of Performance. The work performed by Contractor shall be in accordance with generally accepted professional practices and the level of competency presently maintained by other practicing professional firms in the same or similar type of work in the applicable community. The work and services to be performed by Contractor hereunder shall be done in compliance with applicable laws, ordinances, rules and regulations including environmental, health and safety laws and regulations.

C. Subcontractors. The Parties recognize and agree that subcontractors may be utilized by the Contractor for the performance of certain Services if included and as described more particularly in **Exhibit A**; however, the engagement or use of subcontractors will not relieve or excuse the Contractor from performance of any obligations imposed in accordance with this Agreement and Contractor shall remain solely responsible for ensuring that any subcontractors engaged to perform Services hereunder shall perform such Services in accordance with all terms and conditions of this Agreement.

VI. INDEPENDENT CONTRACTOR

A. General. Contractor is an independent contractor. Notwithstanding any other provision of this Agreement, all personnel assigned by Contractor to perform work under the terms of this Agreement shall be, and remain at all times, employees or agents of Contractor for all purposes. Contractor shall make no representation that it is a Town employee for any purposes.

B. Liability for Employment-Related Rights and Compensation. The Contractor shall be solely responsible for all compensation, benefits, insurance and employment-related rights of any person providing Services hereunder during the course of or arising or accruing as a result of any employment, whether past or present, with the Contractor, as well as all legal costs including attorney's fees incurred in the defense of any conflict or legal action resulting from such employment or related to the corporate amenities of such employment. The Contractor will comply with all laws, regulations, municipal codes, and ordinances and other requirements and standards applicable to the Contractor's employees, including, without limitation, federal and state laws governing wages and overtime, equal employment, safety and health, employees' citizenship, withholdings, reports and record keeping. Accordingly, the Town shall not be called upon to assume any liability for or direct payment of any salaries, wages, contribution to pension funds, insurance premiums or payments, workers' compensation benefits or any other amenities of employment to any of the Contractor's employees or any other liabilities whatsoever, unless otherwise specifically provided herein.

B. Insurance Coverage and Employment Benefits. The Town will not include the Contractor as an insured under any policy the Town has for itself. The Town shall not be obligated to secure nor provide any insurance coverage or employment benefits of any kind or type to or for the Contractor or the Contractor's employees, sub-consultants, subcontractors, agents, or representatives, including but not limited to coverage or benefits related to: local, state, or federal income or other tax contributions, FICA, workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension or retirement account contributions, profit sharing, professional liability insurance, or errors and omissions insurance. The following disclosure is provided in accordance with Colorado law:

CONTRACTOR ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS CONTRACTOR OR SOME ENTITY OTHER THAN THE TOWN PROVIDES SUCH BENEFITS. CONTRACTOR FURTHER ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO WORKERS' COMPENSATION BENEFITS. CONTRACTOR ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS AGREEMENT.

C. Employee Benefits Claims. To the maximum extent permitted by law, the Contractor waives all claims against the Town for any Employee Benefits; the Contractor will defend the Town from any claim and will indemnify the Town against any liability for any Employee Benefits for the Contractor imposed on the Town; and the Contractor will reimburse the Town for any award, judgment, or fine against the Town based on the position the Contractor was ever the Town's employee, and all attorneys' fees and costs the Town reasonably incurs defending itself against any such liability.

VII. INSURANCE

A. General. During the term of this Agreement, the Contractor shall obtain and shall continuously maintain, at the Contractor's expense, insurance of the kind and in the minimum amounts specified as follows by checking the appropriate boxes:

☐ The Contractor shall obtain and maintain the types, forms, and coverage(s) of insurance deemed by the Contractor to be sufficient to meet or exceed the Contractor's minimum statutory and legal obligations arising under this Agreement ("Contractor Insurance"); OR

☒ The Contractor shall secure and maintain the following ("Required Insurance"):

- ☒ Worker's Compensation Insurance in the minimum amount required by applicable law for all employees and other persons as may be required by law. Such policy of insurance shall be endorsed to include the Town as a Certificate Holder.

- ☒ Comprehensive General Liability insurance with minimum combined single limits of One Million Dollars ($1,000,000.00) each occurrence and of Two Million Dollars ($2,000,000.00) aggregate. The policy shall be applicable to all premises and all operations of the Contractor. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall contain a severability of interests provision. Coverage shall be provided on an "occurrence" basis as opposed to a "claims made" basis. Such insurance shall be endorsed to name the Town as Certificate Holder and name the Town, and its elected officials, officers, employees and agents as additional insured parties.

- ☒ Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than One Million Dollars ($1,000,000.00) each occurrence with respect to each of the Contractor's owned, hired and non-owned vehicles assigned to or used in performance of the Services. The policy shall contain a severability of interests provision. Such insurance coverage must extend to all levels of subcontractors. Such coverage must include all automotive equipment used in the performance of the Services, both on the work site and off the work site, and such coverage shall include non-ownership and hired cars coverage. Such insurance shall be endorsed to name the Town as Certificate Holder and name the Town, and its elected officials, officers, employees and agents as additional insured parties.

- ☒ Professional Liability (errors and omissions) Insurance with a minimum limit of coverage of One Million Dollars ($1,000,000.00) per claim and annual aggregate. Such policy of insurance shall be obtained and maintained for one (1) year following completion of all Services under this Agreement. Such policy of insurance shall be endorsed to include the Town as a Certificate Holder.

B. Additional Requirements. Such insurance shall be in addition to any other insurance requirements imposed by law. The coverages afforded under the policies shall not be canceled, terminated or materially changed without at least thirty (30) days prior written notice to the Town. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Any insurance carried by the Town, its officers, its employees, or its contractors shall be excess and not contributory insurance to that provided by Contractor. Contractor shall be solely responsible for any deductible losses under any policy.

C. Insurance Certificates. Contractor shall provide to the Town a certificate of insurance as evidence that the required policies are in full force and effect prior to the commencement of the Services. The certificate shall identify this the Project/Services Name as set forth on the first page of this Agreement.

D. Failure to Obtain or Maintain Insurance. The Contractor’s failure to obtain and continuously maintain policies of insurance shall not limit, prevent, preclude, excuse, or modify any liability, claims, demands, or other obligations of the Contractor arising from performance or non-performance of this Agreement. Failure on the part of the Contractor to obtain and to continuously maintain policies providing the required coverage, conditions, restrictions, notices, and minimum limits shall constitute a material breach of this Agreement upon which the Town may immediately terminate this Agreement, or, at its discretion, the Town may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith. All monies so paid by the Town, together with an additional five percent (5%) administrative fee, shall be repaid by the Contractor to the Town immediately upon demand by the Town. At the Town’s sole discretion, the Town may offset the cost of the premiums against any monies due to the Contractor from the Town pursuant to this Agreement.

VIII. INDEMNIFICATION

A. Contractor agrees to indemnify and hold harmless the Town and its officers, insurers, volunteers, representatives, agents, employees, and assigns from and against all claims, liability, damages, losses, expenses and demands, including attorney fees, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement if such injury, loss, or damage is caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of Contractor, any subcontractor of Contractor, or any officer, employee, representative, or agent of Contractor, or which arise out of a worker's compensation claim of any employee of Contractor or of any employee of any subcontractor of Contractor. Contractor's liability under this indemnification provision shall be to the fullest extent of, but shall not exceed, that amount represented by the degree or percentage of negligence or fault attributable to Contractor, any subcontractor of Contractor, or any officer, employee, representative, or agent of Contractor or of any subcontractor of Contractor.

B. If Contractor is providing architectural, engineering, surveying or other design services under this Agreement, the extent of Contractor's obligation to indemnify and hold harmless the Town may be determined only after Contractor's liability or fault has been determined by adjudication, alternative dispute resolution or otherwise resolved by mutual agreement between the Parties, as provided by C.R.S. § 13-50.5-102(8)(c).

IX. RESERVED

X. REMEDIES

A. In addition to any other remedies provided for in this Agreement, and without limiting its remedies available at law, the Town may exercise the following remedial actions if the Contractor substantially fails to perform the duties and obligations of this Agreement. Substantial failure to perform the duties and obligations of this Agreement shall mean a significant, insufficient, incorrect, or improper performance, activities or inactions by the Contractor. The remedial actions include:

1. Suspend the Contractor's performance pending necessary corrective action as specified by the Town without the Contractor's entitlement to an adjustment in any charge, fee, rate, price, cost, or schedule; and/or

2. Withhold payment to the Contractor until the necessary services or corrections in performance are satisfactorily completed; and/or

3. Deny payment for those services which have not been satisfactorily performed, and which, due to circumstances caused by the Contractor, cannot be performed, or if performed would be of no value to the Town; and/or

4. Terminate this Agreement in accordance with this Agreement.

B. The foregoing remedies are cumulative and the Town, in its sole discretion, may exercise any or all of the remedies individually or simultaneously.

XI. RECORDS AND OWNERSHIP

A. Retention and Open Records Act Compliance. All records of the Contractor related to the provision of Services hereunder, including public records as defined in the Colorado Open Records Act ("CORA"), and records produced or maintained in accordance with this Agreement, are to be retained and stored in accordance with the Town's records retention and disposal policies. Those records which constitute "public records" under CORA are to be at the Town offices or accessible and opened for public inspection in accordance with CORA and Town policies. Public records requests for such records shall be processed in accordance with Town policies. Contractor agrees to allow access by the Town and the public to all documents subject to disclosure under applicable law. Contractor's willful failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the Town. For purposes of CORA, the Town Clerk is the custodian of all records produced or created as a result of this Agreement.

Nothing contained herein shall limit the Contractor's right to defend against disclosure of records alleged to be public.

B. Town's Right of Inspection. The Town shall have the right to request that the Contractor provide to the Town a list of all records of the Contractor related to the provision of Services hereunder retained by the Contractor in accordance with this subsection and the location and method of storage of such records. Contractor agrees to allow inspection at reasonable times by the Town of all documents and records produced or maintained in accordance with this Agreement.

C. Ownership. Any work product, materials, and documents produced by the Contractor pursuant to this Agreement shall become property of the Town of Mead upon delivery and shall not be made subject to any copyright by the Contractor unless authorized by the Town. Other materials, statistical data derived from other clients and other client projects, software, methodology and proprietary work used or provided by the Contractor to the Town not specifically created and delivered pursuant to the Services outlined in this Agreement shall not be owned by the Town and may be protected by a copyright held by the Contractor and the Contractor reserves all rights granted to it by any copyright. The Town shall not reproduce, sell, or otherwise make copies of any copyrighted material, subject to the following exceptions: (1) for exclusive use internally by Town staff and/or employees; or (2) pursuant to a request under the Colorado Open Records Act, § 24-72-203, C.R.S., to the extent that such statute applies; or (3) pursuant to law, regulation, or court order. The Contractor waives any right to prevent its name from being used in connection with the Services. The Contractor may publicly state that it performs the Services for the Town.

D. Return of Records to Town. At the Town's request, upon expiration or termination of this Agreement, all records of the Contractor related to the provision of Services hereunder, including public records as defined in the CORA, and records produced or maintained in accordance with this Agreement, are to be returned to the Town in a reasonable format and with an index as determined and requested by the Town.

XII. MISCELLANEOUS

A. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Weld County, Colorado.

B. No Waiver. Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligations of this Agreement.

C. Integration. This Agreement constitutes the entire agreement between the Parties, superseding all prior oral or written communications.

D. Notice. Unless otherwise provided in this Agreement, any notice under this Agreement shall be in writing, and shall be deemed sufficient when directly presented or sent via pre-paid, first class United States Mail, to the party at the address set forth below.

If to the Town: **If to Contractor**:

Town of Mead Attn: Town Manager 441 Third Street P.O. Box 626 Mead, Colorado 80542	Infusion Architects, LLC Attn: Randell Johnson 4487 Highland Meadows Pkwy, Unit B Windsor, CO 80550
With Copy to: Michow Guckenberger McAskin LLP Attn: Mead Town Attorney 5299 DTC Blvd, Suite 300 Greenwood Village, Colorado 80111	With Copy to:

E. Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

F. Modification. This Agreement may only be modified upon written agreement signed by the Parties.

G. Assignment. Neither this Agreement nor any of the rights or obligations of the Parties hereto, shall be assigned by either Party without the written consent of the other.

H. Affirmative Action. The Contractor warrants that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Contractor warrants that it will take affirmative action to ensure applicants are employed, and employees are treated during employment without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

I. Governmental Immunity. The Town, its officers, and its employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended ("CGIA"), or otherwise available to the Town and its officers or employees.

J. Rights and Remedies. The rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted.

K. Annual Appropriation. Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, and thus any obligations of the Town hereunder shall extend only to monies currently appropriated and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

L. Binding Effect. The Parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this Section XII shall not authorize assignment.

M. No Third-Party Beneficiaries. Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Contractor. Absolutely no third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

N. Release of Information. The Contractor shall not, without the prior written approval of the Town, release any privileged or confidential information obtained in connection with the Services or this Agreement.

O. Attorneys' Fees. If the Contractor breaches this Agreement, then it shall pay the Town's reasonable costs and attorney's fees incurred in the enforcement of the terms, conditions, and obligations of this Agreement.

P. Survival. The provisions of Sections VI (Independent Contractor), VII (Insurance), VIII (Indemnification) and XII (A) (Governing Law and Venue), (J) (Rights and Remedies), (K) Annual Appropriation), (N) (Release of Information) and (O) Attorneys' Fees, shall survive the expiration or termination of this Agreement. Any additional terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

Q. Agreement Controls. In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit.

R. Force Majeure. Neither the Contractor nor the Town shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by "force majeure." As used in this Agreement, "force majeure" means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, pandemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

S. Authority. The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town of Mead and the Contractor and bind their respective entities.

T. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

U. Protection of Personal Identifying Information. In the event the Services include or require the Town to disclose to Contractor any personal identifying information as defined in C.R.S. § 24-73-101, Contractor shall comply with the applicable requirements of C.R.S. §§ 24-73-101, et seq., relating to third-party service providers.

V. Web Accessibility Compliance Requirements. In the event the Services include Services related to the Town internet or intranet, or otherwise require the Contractor to provide documents that will be posted to the Town website, Contractor shall provide the Services subject to all applicable web accessibility requirements of C.R.S. § 24-34-802, as the same may be amended from time to time.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SIGNATURE PAGES FOLLOW

THIS AGREEMENT is executed and made effective as provided above.

TOWN OF MEAD, COLORADO

By: ________________________________

Printed Name: Helen Migchelbrink

Title: Town Manager

Date of execution: ____________________

ATTEST:

____
Mary Strutt, MMC, Town Clerk

APPROVED AS TO FORM (*excluding exhibits*):

____
Marcus McAskin, Town Attorney

INFUSION ARCHITECTS, LLC:

By: ________________________________

Printed Name: __________________________

Title: ________________________________

Date of execution: _______________________

STATE OF COLORADO)
) ss.
COUNTY OF ________________)

The foregoing Agreement for Professional Services was subscribed, sworn to and acknowledged before me this ___ day of ________________, 20___, by ______________________ as ____________________________ of Infusion Architects, LLC, a Colorado limited liability company.

My commission expires: _____________

(S E A L)

____
Notary Public
(*Required for all contracts (C.R.S. § 8-40-202(2)(b)(IV))*)

EXHIBIT A
SCOPE OF SERVICES

Contractor shall perform the services associated with Phase 1 in the attached Proposal dated May 22, 2025.

[*See attached Proposal dated May 22, 2025*]

infusion ARCHITECTS





TOWN OF MEAD POLICE FACILITY ARCHITECTURAL/ENGINEERING DESIGN SERVICES

MAY 22, 2025

4487 Highland Meadows Pkwy, Unit B
Windsor, CO 80550
Infusionarchitects.com

INTRODUCTORY LETTER

Erika Rasmussen, P.E.
Public Works Director
Town of Mead
1341 Co Rd 34
Mead, CO 80542

Dear Mrs. Erika Rasmussen and Town of Mead Police Department:

Infusion Architects is excited to submit our proposal for Mead's Police Facility design and continue to expand our relationship within your community. This type of project aligns perfectly with our passion for creating meaningful projects to enhance our local communities.

Our team has extensive experience in Northern Colorado and is committed to designing secure, highly functional environments for law enforcement. A strong foundation begins with feasibility, and we bring valuable expertise in determining the appropriate size and program for your station, assessing site limitations, and identifying potential funding sources. Our goal is to deliver a police headquarters that meets your current operational needs while thoughtfully planning for future growth as the community evolves.

Infusion takes pride in producing high-quality work and being a collaborative partner. In our 11 years of operation, we've only been involved in two legal proceedings—one resolved matter with the Boulder Centre for Orthopedics, and a pending claim related to the Granary Apartments project, expected to be settled this summer. While legal issues are never ideal, both clients have chosen to continue working with us—demonstrating their trust in our integrity and the professional way we addressed those situations.

Infusion is enthusiastic about the opportunity to collaborate with the Town of Mead and has the capacity to deliver this project within the required timeline. I, Randell Johnson, will serve as your primary point of contact throughout the RFP process and any subsequent contract negotiations.

We understand the importance of this project and are eager to contribute our expertise in police station design and site planning to help bring your vision to life.

Sincerely,

Randell Johnson, AIA, Principal Architect
Infusion Architects
303-710-1892
Randell.johnson@infusionarchitects.com

WHO WE ARE

Founded in June 2014 by Principals Randell Johnson and Lee Hardies, Infusion Architects is based in Windsor, Colorado. Associate Principals Roger Wedderburn and Chad Arthur joined the leadership team shortly after. Deeply rooted in Northern Colorado, we are proud to serve our rural communities and the dedicated professionals who protect them.

At Infusion, our design philosophy begins with understanding the "why" behind each project. We believe architecture should not only meet immediate needs but also enhance long-term outcomes—creating spaces that inspire, support purpose, and grow with the community.

With expertise spanning both architectural design and construction, we bring a practical, integrated approach to the planning and execution of Mead's new Police Station. Our goal is to deliver a facility that is functional, secure, and aligned with the evolving needs of the department and the community it serves. We are excited to collaborate with you on this important project.

Founded: 2014
Personnel: 13
Licensed Architects: 6
Experience: 440 + projects

Principals:
- Randell Johnson, AIA
- Roger Wedderburn, AIA
- Chad Arthur, Assoc. AIA

Architectural Licenses:
- Colorado
- Montana
- Wyoming
- North Dakota
- Idaho
- Texas
- California

Roger Wedderburn and Melissa Lanning are NCARB Certified for quick reciprocal licensing in other jurisdictions

Project Types:
- Municipal
- Healthcare
- Corporate Office
- Multi-family Residential
- Commercial/Retail
- Faith-based

infusion ARCHITECTS

TEAM STRUCTURE

A project of this importance deserves a team of specialists who excel in their disciplines and operate with clear, coordinated communication. For the Town of Mead, Melissa Lanning will serve as your primary point of contact, ensuring consistency and responsiveness throughout the project.

Our experience with similar police station projects means each team member understands their role, responsibilities, and channels for coordination—both internally and with the Town of Mead. You can expect a highly synchronized effort and a collaborative process where your needs are heard and addressed every step of the way.

Project Team Availability

Our team is fully available to begin and carry out your project from feasibility study through contractor procurement. We also have additional team members to pull into the project if needed.

MEAD COLORADO

EXECUTIVE OVERSIGHT

RANDELL JOHNSON
MANAGING PRINCIPAL

PROJECT MANAGEMENT

MELISSA LANNING
PROJECT ARCHITECT

DESIGN

RANDELL JOHNSON
EXTERIOR DESIGN

MELISSA LANNING
FACILITY DESIGN

LYNDSAY SABAKA
INTERIOR DESIGN

CONSULTANTS

REDSTONE ARCHITECTS
PROGRAM & FACILITY DESIGN

BHA
PLANNING
LANDSCAPE ARCHITECTURE

G2 ENGINEERS
MEP ENGINEER

FCI CONSTRUCTORS
COST ESTIMATION

EEC
GEOTECH

SUNNY CIVIL
CIVIL ENGINEERING
SURVEY

RAKER RHODES
STRUCTURAL

infusion ARCHITECTS

PROJECT TEAM & STRUCTURE

EXPERIENCE MATTERS!

We are pleased to present a team uniquely qualified for the Town of Mead's Police Station. Our team recently delivered the Windsor Police Station project ahead of schedule and under budget, demonstrating our ability to effectively manage complex projects. We have selected our Infusion Team members for this project based on their passion for this project type and their desire to design meaningful projects in their local Northern Colorado community. Our project manager and team lead, Melissa Lanning, lives in Loveland and has specialized knowledge in designing police facilities and other municipal projects. She understands the codes and requirements pertaining to public safety design and has the capacity necessary to manage it.

WE CAN'T DO IT ALONE!

Designing a project of this scale and importance takes a dedicated, collaborative team. We recognize that success depends on the expertise of many. That's why we've assembled a local team with the creativity, experience, and commitment needed to deliver a high-performing police station.

To provide an industry-leading design, we're proud to partner with Redstone Architects as our Public Safety Consultant. Their nationally recognized expertise in law enforcement facilities—paired with Infusion's local knowledge—offers the best of both worlds. We've successfully teamed with Redstone on the Windsor Police Station and are currently collaborating with the Town of Estes Park on a new police station feasibility study.

"There were several times we requested changes and other options and [Infusion] provided what was needed for us to make an educated selection..."

- Rick Klimek, Chief, Town of Windsor

Our planning and landscape architecture partner, BHA Design, brings deep municipal experience, having led the design of many prominent parks and public spaces across Northern Colorado. Rounding out the team, our local engineering consultants—all of whom live in the surrounding communities—bring specific experience with police department design and a shared investment in the success of this project.

SOMEONE HAS TO DRIVE!

Randell will lead strategic planning, programming, and conceptual design—collaborating early with the preconstruction manager and cost estimator to establish a strong, realistic budget from the start. Melissa brings deep experience in police station design and will ensure the project stays on schedule, aligns with your budget, and fully supports your department's operational needs. Additionally, our skilled 3D animator will develop compelling visuals and graphics to clearly convey the project vision—supporting both community engagement and funding efforts.

WINDSOR POLICE STATION

PROJECT TEAM & STRUCTURE

RANDELL JOHNSON | MANAGING PRINCIPAL | **INFUSION**

EDUCATION
Bachelor of Architecture,
Montana State University

REGISTRATIONS
Colorado

LEED AP BD+C

As Principal Architect at Infusion Architects, Randell has over 30+ years in the design, development, and construction industry, He specializes in feasibility studies and understanding the client's operational needs first, and then creates a beautiful solution that enhances it by also planning for the future. His collaborative approach provides a seamless journey from concept to completion.

RELEVANT PROJECTS

- Windsor Police Station
- Severance Police Station
- Kersey Town Hall
- Estes Park Police Station
- Platteville Police Station
- Ault Town Hall and Police Station
- Windsor Public Works
- Windsor Town Hall Remodel

MELISSA LANNING | PROJECT ARCHITECT | **INFUSION**

EDUCATION
Bachelor of Architecture
Philadelphia University

REGISTRATIONS
Colorado

With a decade of experience in municipal architecture, Melissa brings specialized expertise in police station design. She believes collaboration is essential to both the design process and project success. Grounded in practical design, Melissa keeps clients engaged and informed while coordinating closely with engineering teams to deliver architecture that is both functional and visually compelling.

RELEVANT PROJECTS

- Windsor Police Station
- Severance Police Station
- Mead Town Hall
- Ault Town Hall and Police Station
- Platteville Police Station
- Estes Park Police Station
- Mead Community Center
- Mountain View Fire Rescue Admin

LYNDSAY SABAKA | HEAD OF INTERIOR DESIGN | **INFUSION**

EDUCATION
BS in Interior Architecture & Design, University of Nevada, Las Vegas

REGISTRATIONS
Colorado

Lyndsay is a Licensed Interior Designer with 20+ years of experience. Her focus on police station design prioritizes functionality, security, and operational efficiency. She collaborates closely with teams to deliver high-performing, well-planned interiors tailored to each department's needs. Her approach supports both staff performance and positive community engagement.

RELEVANT PROJECTS

- Windsor Police Station
- Severance Police Station
- Mead Town Hall
- Platteville Police Station
- Ault Town Hall and Police Station
- Berthoud Fire Station No. 6
- Windsor Town Hall Remodel

PROJECT TEAM & STRUCTURE

REDSTONE ARCHITECTS

For more than 85 years, Redstone Architects has understood the importance of providing design solutions that embrace functionality and client needs, as well as pleasing and appropriate aesthetics. Our development of state-of-the-art solutions help agencies maximize their facilities while staying within budget.

The Redstone Architects team is nationally recognized for their expertise in law enforcement, public safety, and justice facility design. Their approach prioritizes both safety and efficiency by supporting collaborative workflows while maintaining necessary security separations. As a consultant to Infusion Architects—your local lead architect—Redstone enables you to benefit from specialized public safety expertise while empowering trusted local firms to lead, drawing on established relationships with local engineers and stakeholders.

PUBLIC SAFETY
CONSULTANT
10% OF WORK

DANIEL REDSTONE | LAW ENFORCEMENT SPECIALIST | REDSTONE

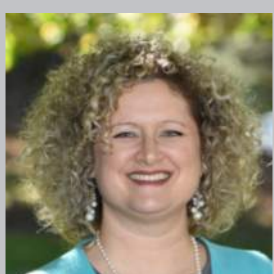
EDUCATION
Bachelor of Architecture
MBA
University of Michigan

REGISTRATIONS
Colorado + 12 States
NCARB Certificate Holder

For over 40 years Daniel has led the programming and design efforts for numerous law enforcement, justice, and public safety agencies. As Principal-in-Charge, Dan works directly with architects, agencies, and command staffs throughout the country. He also helped write the new IACP's Planning Facilities Planning Guidelines, published in 2019 which included the Marshall Regional Law Enforcement Center, designed by Redstone.

RELEVANT PROJECTS

- Bloomfield Police Dept. Study
- North Platte Police Dept.
- Edina Police Station
- St. Mary's Sheriff's Dept. HQ
- Ponca City Police Headquarters
- Sauk Prairie Police Station
- Warr Acres Police Station
- Warrington Police Dept
- Mt. Pleasant Police Dept. HQ



TEFFERA KOWALSKE | PUBLIC SAFETY CONSULTANT | REDSTONE

EDUCATION
Bachelor of Architecture,
Lawrence Technological
University

REGISTRATIONS
Michigan
NCARB Certificate Holder

LEED GREEN ASSOCIATE

Teffera will be involved with programming & facility design for the Town of Mead Police Station. Through a collaborative effort, Teffera has accomplished delivering projects on time and on budget to meet the clients' goals. Teffera is passionate about architecture and dedicated to providing the public safety community with functional and secure facilities from which to serve their communities.

RELEVANT PROJECTS

- Windsor Police Station
- Estes Park Police Station
- Upper Dublin Township Police Station
- W. Bloomfield Township Station #1
- Sauk Prairie Police Station
- Warr Acres Police Station
- Ponca City Police Headquarters
- Warrington Police Station

PROJECT TEAM & STRUCTURE

PLANNING & LANDSCAPE ARCHITECTURE
8% OF WORK

BHA Design opened its doors in 1993 and has created a work environment that emphasizes collaboration, creativity, smart design, good communication, learning, and fun. Like you, we spend many of the waking hours at work, so it is important that work be a rewarding part of our lives.

As landscape architects, we have a responsibility to craft design solutions that are fitting, artful, interesting, and appropriate given the context. So, we take the time to get to know our client, their mission, priorities, philosophies, the regional setting, and the project site. BHA Design has experience in over 50 park planning and trail design projects in Northern Colorado and can provide a unique perspective to the design for the selected site.

We are also committed to design excellence. Design plays a strong role in the quality of public place and we are committed to creating lasting and durable places that engage their users. We have extensive experience in the design of municipal projects of many types including public facilities, parks, trails, streetscapes, alleys, and bridges. A few relevant projects we've recently completed includes Windsor Police Station (with Infusion), Windsor Public Works & Parks Facility (with Infusion), Timnath Police Station, Greeley Fire Station #1, Loveland Fire Station #3, Philips S. Miller Community Park & Activity Center, Eben Fine Boulder Creek Bank Restoration Master Plan and Park, Spring Canyon Community Park, Erie Community Library, Eastman Park River Experience Phase 1 & 2, Windsor Community & Rec Center, Johnstown Recreation Center, and Evert Pierson Kids Fishing Pond.

CIVIL ENGINEERING & SURVEYING
22% OF WORK

Sunny Civil is a Colorado based Civil Engineering company. We are a women owned, small business specializing in land development and have extensive experience working with a wide range of clients including municipalities. At Sunny, we believe the best projects result from good communication within the design team and with the client. Upfront interaction with the authorities having jurisdiction and the community is key. During all phases of design and construction, having a strong partnership with the people and entities involved creates success. We are proud to be part of the Colorado community and are committed to making it a better place to live, work, and play.

GEOTECHNICAL ENGINEERING
1% OF WORK

Earth Engineering Consultants (EEC) provides cost-effective, practical geotechnical engineering consulting and construction material testing services throughout Colorado, Wyoming, Nebraska, and Kansas. Our focus is our clients. Our projects include commercial and retail structures, site development and pavement designs, landfills, water and wastewater systems, large agricultural storage systems, and embankment dams.

You can expect a client centered service carried out by professionals with expertise in geotechnical engineering and construction materials. Our staff includes professional engineers and certified technicians with a breadth of design and construction experience. Our laboratory is accredited by the AASHTO Accreditation Program and participates in laboratory management and testing audits.

PROJECT TEAM & STRUCTURE

MEP ENGINEERING
& LOW VOLTAGE
8% OF WORK

Established in 2016 G2 Consulting Engineers, Inc. is an engineering firm specializing in providing mechanical, electrical, plumbing, low voltage and commissioning services. We've partnered with Infusion Architects on three Police Stations in Northern Colorado communities over the past 2 years. We operate on the following core principles:

Mission: Our highest priority on any project is our clients' business and their success.
Collaboration: We enjoy the collaborative process in our work above all else - trust, ownership, and action.
Customer Service: This is a cornerstone of our business. G2 has grown with repeat clients.
Functionality: We strive to provide functional and practical solutions which meet the occupant needs.
Sustainability: One of our primary focuses are energy efficiency and long-term occupant satisfaction.
Design Focus: Blending our clients individual needs together with functionality, budget, and regulatory requirements.

STRUCTURAL
6% OF WORK

Raker Rhodes Engineering was formed in late 2006 with the goal of providing the best structural engineering services for construction projects across the Midwest. As the clientele of Raker Rhodes Engineering grew, the goal stayed the same. Years later, no matter the size of the project, Raker Rhodes Engineering strives to deliver quality services in all their work and to all their clients. Raker Rhodes Engineering takes a proactive design approach on all their projects, discussing the impact of design decisions up front with the goal of efficiency every time. Raker Rhodes Engineering has a vast resume of experience in structural design. Project types include education, renovations, retail/office, multi-family residential, parking, hospitality, medical, industrial, and corrections structures. As the experience of Raker Rhodes has broadened, so has its presence, with four office locations to date around the country. Raker Rhodes Engineering views experience as a key element to success and continually aims to gain experience both with clients and with challenging structural designs.

PRECONSTRUCTION
& COST ESTIMATION
1% OF WORK

FCI Constructors, Inc. is an employee-owned corporation specializing in providing accurate and efficient, high-quality construction management, general contracting, and construction related services with the maximum level of client satisfaction. Founded in 1978, our success was steadily built one satisfied client and successful project at a time. Today, FCI is noticed as one of the premier contractors in the Rocky Mountain region and southwestern United States. Trust, hard work, honesty, professionalism, superior performance and customer service have rewarded us with over 300 return clients. The invaluable bonds we create with our clients are built on those ethics, and they have proven to be the key element to our success.

FCI and Infusion have partnered on over 11 projects in the past 11 years. Company-wide, FCI has completed 44 police stations, town halls or similar projects. Our relevant project history of police stations, including the Windsor Police Station, Northglenn Justice Center, Firestone Police and Courts Building, and many others, allow us to bring you insights related to specific elements of police stations and secured facilities.

RELEVANT PROJECT EXPERIENCE

> ***"The design team listened to what the client was looking for and provided a beautiful building that exceeded the owners' expectations."***
>
> **- Brooke Kardos**
> **Owner's Rep**
> **WEMBER**

WINDSOR POLICE STATION

Scope: Site feasibility study, facility design, construction documents, budget & construction admin.
Owner: Town of Windsor
Aaron Lopez, Commander
970-402-9194
Size: 42,748 SF | Completion: 2024
Key Personnel: Randell | Melissa | Lyndsay

SEVERANCE POLICE STATION

Scope: Site feasibility study, facility design, construction documents, budget & construction admin.
Owner: Town of Severance
Kenneth Chavez, Chief
720-641-0213
Size: 5,000 SF | Completion: 2024
Key Personnel: Randell | Melissa I Lyndsay

ESTES PARK POLICE STATION

Scope: Site feasibility study, concept design, budget & funding support
Owner: Town of Estes Park
Derek Pastor, Project Manager
970-577-3957
Size: 30,000 SF
Completion: In Progress
Key Personnel: Randell | Melissa | Lyndsay

AULT TOWN HALL & POLICE STATION

Scope: Site feasibility study, 30% facility design, budget & funding support
Owner: Town of Ault
Dakota Germer, Chief
970-834-1336
Size: 18,000 SF
Completion: In Progress
Key Personnel: Randell | Melissa | Lyndsay

MEAD TOWN HALL

Scope: Facility design, construction documents, budget & construction admin.
Owner: Town of Mead
Erika Rasmussen
970-535-4477
Size: 2,680 SF | Completion: 2023
Key Personnel: Randell | Roger | Lyndsay

PLATTEVILLE POLICE STATION

Scope: Site feasibility study, 30% facility design, budget & funding support
Owner: Town of Platteville
Troy Renken, Town Manager
970-785-2245
Size: 3,500-5,000 SF
Completion: In Progress
Key Personnel: Randell | Melissa | Lyndsay

MOUNTAIN VIEW FIRE AND RESCUE ADMINISTRATION REMODEL

Scope: Facility design, construction documents, & construction admin.
Owner: Mountain View Fire & Rescue
Deputy Chief Jeff Webb
303-772-0710
Size: 36,000 SF | Completion: 2025
Key Personnel: Randell | Melissa

RELEVANT PROJECT EXPERIENCE

Our Primary Team's Municipal Project Experience - Past 3 years

Infusion Architects Experience ● **Redstone Architects Experience ●**

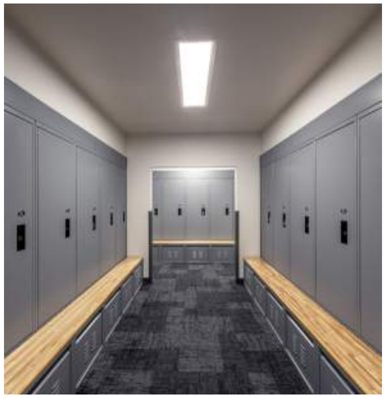
	Project	Feasibility Study	Master Site Plan	Facility Planning	High Quality Graphics/Maps	Construction Docs	Bid Docs Preparation	Project Budgeting	On Time Design Delivery	Public Safety Facility
● ●	Windsor Police Station	●	●	●	●	●	●	●	●	●
	Severance Police Station	●	●	●	●	●	●	●	●	●
	Ault Town Hall & Police Station	●	●	●	●		●	●	●	●
	Platteville Police Station	●	●	●	●		●	●	●	●
● ●	Estes Park Police Station	●	●	●	●		●	●	●	●
	Windsor Public Works Campus	●	●	●	●	●	●	●	●	
	Berthoud Town Hall	●	●	●	●			●	●	
	Mountain View Fire Rescue Admin Building			●	●	●	●	●	●	●
	Windsor Town Hall Remodel	●		●	●	●	●	●	●	
	Windsor Development Center	●		●		●	●	●	●	
	Wellington Town Hall - Harrison House	●	●	●	●	●	●	●	●	
	Kersey Town Hall PD	●	●	●	●	●	●	●	●	●
	Berthoud Fire Station No. 6 Remodel	●		●	●	●	●	●	●	●
	St. Mary's County MD Sheriff's Department		●	●	●					
	White Lake Township, MI Public Safety Building	●	●	●	●	●	●	●	●	●
	Monroe, MI Police Department	●	●	●	●	●	●	●	●	●
	Orland Park, IL Valdes Gun Range/Dispatch			●	●				●	●
	Pelham, NY Police and Fire					●	●	●	●	●
	Novi MI, Public Safety Building	●	●	●	●					●
	Novi MI, Police Department			●	●					●
	Edina, MN Police Department			●	●					●
	Glenarden, MD Police Study			●	●					●
	Bloomfield Township, MI Police Study			●	●					●
	North Platte, NE Public Safety Building			●	●					●
	Upper Dublin Township, PA Police			●	●					●
	Novi MI Public Safety Long Range Needs Study			●	●					●
	Central Falls, RI Public Safety Building Renovation			●	●					●

"They are responsive, skilled, and knowledgeable about all aspects of our project needs...[They] take the time to listen..."

- Dakota Germer, Chief, Town of Ault

Demonstrated Experience in Municipal & Public Safety Projects

The Infusion/Redstone team delivers a comprehensive expertise in public safety facility design. Rather than listing every detail, the chart to the left highlights our proven ability to deliver the kind of facility your community and police staff deserve. In addition, our partners at BHA bring valuable expertise in park and trail planning, further strengthening the overall team.

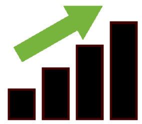


all-in PROCESS

Our All-In Process is designed to consistently deliver "Best in Class" service to our Clients!

1 Be a Partner in Your Business

We want our design to improve your business



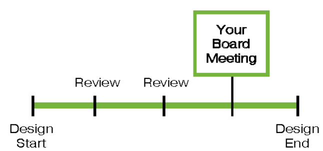
2 Provide Clarity and Confidence in Our Design Solutions

We want you to be 100% confident in solutions we provide

DESIGN 1 ☑ DESIGN 2 ☐

3 Create a Client Focused Design Process

We want to design a custom process to meet your needs



4 Provide Expert and Proactive Guidance from Start to Finish

We want understand all the steps of the project and rely on the outcomes

Our approach to the Mead Police Facility design begins with a strong emphasis on collaboration and a clear understanding of the Town of Mead's vision. In Phase 1, we lay the foundation by defining the project's core purpose, outlining specific requirements, and developing initial design concepts. Infusion Architects will focus on uncovering the *"why"* and *"how"* behind the project, blending your needs with our expertise to shape a thoughtful, purpose-driven design.

Our Infusion process is tailored to ensure the final design reflects your unique needs and priorities.

- **Project Kickoff:** We begin the project with a kickoff meeting that brings together the Town of Mead and the Police Department. This session establishes clear communication channels, defines team roles, reviews the project schedule, and gathers existing documentation to inform the design process. Most importantly, this is when we get to understand the *why* behind your project and *how* it aligns with and supports your long-term goals.

  This early collaboration ensures that our team is aligned with your priorities from the outset. Working together, Infusion and Redstone will lead a series of collaborative workshops and interactive sessions to refine the program of requirements for both the building and the site.

  Infusion will also draw on historical data from recent, comparable projects to support early cost planning. To support the site evaluation process, we will develop early-stage pros and cons lists that feed into a structured site selection matrix—helping to ensure transparent, informed decision-making.

- **Feasibility Study - Analyzing Existing Site Conditions:** Our team will conduct a thorough analysis of the five potential project sites and any existing facilities. Sunny Civil will lead the evaluation, reviewing all available data including desktop surveys, geotechnical reports, and environmental assessments. We will also assess existing utilities, infrastructure, zoning regulations, traffic patterns, accessibility, and the broader site context. BHA Design will then contribute a detailed photo inventory of each site to ensure a comprehensive understanding of current conditions is available. This collaboration and gathering of data allows us to gain a full picture of each option. This is essential to selecting the most suitable site and developing a design that is functional, contextually responsive, and aligned with community values.

  Infusion will develop high-level layout options based on the program developed during project kickoff to determine the feasibility of each site. We will prioritize design options based on a weighted criteria matrix, developed in collaboration with the Town of Mead based on goals established in the project kickoff meeting.

INTEGRATE YOUR WHY & HOW

- **Prioritizing Options:** This is a critical step where we work closely with the Town of Mead and Police Department Leaders to align the project with your specific needs and constraints. During this process we will:
  - » Identify and evaluate potential design options, considering factors such as operational efficiency, program adjacencies, public vs. private space, staff safety, future expansion needs, and community image.
- **Conceptual Design Review:** We will present the prioritized design options to the Town of Mead and the Police Department for review and feedback. This will involve developing conceptual design drawings, including site plans, floor plans, and building elevations, as well as 3D renderings or models to visually present the proposed design. We will facilitate a workshop to gather feedback and refine the design concept, ensuring the design aligns with your vision.
- **30% Facility Design:** The schematic design phase is suggested to take 6 weeks to ensure adequate meeting to cover topics like exterior building design and plan refinements, MEP systems and specialty systems like AV, security and access control. In addition to coordination with ownership, Infusion will hold consultant coordination meetings with the full design team to deliver a coordinated set of drawings for cost estimating to provide real market data cost estimating.
- **Cost Estimating and Funding Option Review and Support:** We work with FCI Constructors to provide preliminary cost estimates for each design option. This will involve working closely with you to develop a cost estimate, helping to select appropriate systems, and value engineering efforts to ensure the project remains within budget. Developing a complete budget is important, our team will assist with outlining all soft and hard costs of the project for fully evaluating all funding needs. We will continue to evaluate costs throughout phase 1. At this stage, we will also discuss potential funding sources and strategies that have worked well for our past municipal clients and determine how best to support your funding efforts.

PROJECT APPROACH & SCHEDULE

PHASE 2

In Phase 2, Infusion Architects translates the approved 30% facility design into a detailed, constructible reality. Our focus extends beyond mere documentation; we aim to create a comprehensive design package that facilitates a seamless transition from concept to construction. We achieve this by:

- **Facility Design:** Building on the "why" and "how," we combine our passion for architecture with our deep knowledge of the construction industry to create designs that exceed your expectations. At this stage, we will focus on the intricate details of the police station, with your priorities—function and aesthetics—at the forefront. Our approach begins by addressing the functional requirements, ensuring these are met first. From there, we thoughtfully integrate architecture, always keeping constructibility and cost-effectiveness in mind.

  This process is highly collaborative, incorporating input from all stakeholders to ensure the final design meets the Police Department's needs while harmonizing with the surrounding community.

  While security is a critical aspect of the design, it is equally important that public facilities feel welcoming, accessible, and integrated into the fabric of the community. BHA Design brings valuable insight into creating meaningful community experiences through thoughtful park design and creative trail connections that enhance both function and public engagement.

"I truly enjoy working with Infusion's team...they are easy to get along with and listen to our needs. I'd hire them again on future projects."

- Derek Pastor, PM, Town of Estes Park

- **Plat Preparation:** A well-defined site is important. Infusion Architects will work closely with Sunny Civil's survey partners and the Town of Mead to navigate the platting process, ensuring compliance with all regulations and a clear path for development.

- **Site Plan Development:** We believe a site plan is more than a technical layout—it's an opportunity to create a welcoming, functional, and secure environment. BHA Design will lead the site plan review and entitlement processes with the Town of Mead, bringing extensive experience from municipal projects across Northern Colorado.

  Infusion and BHA will develop a detailed site plan that considers:

  - Site layout, including building location, parking, and access, designed for optimal traffic flow and accessibility.
  - Landscaping design, including planting, irrigation, and site amenities, to enhance the site's aesthetic appeal and create a positive community presence.
  - Grading and drainage design, including sustainable stormwater management solutions.
  - Utility coordination, including seamless integration with existing infrastructure.
  - Compliance with zoning regulations and site development standards, ensuring a smooth approval process.

- **Construction and Bid Documents:** Infusion Architects provides a comprehensive set of construction and bid documents that serve as a clear and reliable road map for the construction phase. Carefully developed to reduce ambiguity, these documents help control costs, support accurate bidding, and ensure the project is executed to the highest standards of quality and craftsmanship.

INNOVATIVE ENGAGEMENT DESIGN IDEAS

Growing communities have limited budgets and often limited space. We are eager to create innovative uses for space to provide what you need for the space and budget you have. Here are some past innovative designs our clients have found valuable.

Collaborative Hub Zone

On main spine to encourage officer collaboration.

Fusion Center

For multi-agency operations for sworn and non-sworn personnel.

Material Selection

Floor finishes and wall protection that provide both durability and officer comfort.

Multi-Use Space

Multi-use spaces for things like officer training, defensive tactics, and community meetings.

ENGAGEMENT DURING DESIGN

Engaging stakeholders throughout the design process is essential. We offer a variety of meaningful engagement opportunities to keep your team involved and informed. Below are a few examples that our clients have found particularly valuable:

- Site Tours-Leveraging our unique relationships with Northern Colorado Police Departments, we provide detailed, guided tours of recently completed police facilities in the region. These tours offer real-time insights and lessons learned, allowing your staff to experience firsthand how critical elements—such as access control, AV systems, and acoustics—function in practice. As your personal design tour guides, we help your team evaluate these features within the context of your own project needs.
- Programming-This is a crucial phase in the design process. Our visual diagrams enable key personnel to quickly review space allocations and assess their efficiency and effectiveness—considering furniture layouts and real-world use. Drawing on our expertise, we facilitate discussions with user groups, using visuals to support clear and productive conversations.
- Virtual Fly Throughs-Upon request, we elevate our renderings with immersive interior and exterior virtual fly-throughs. These dynamic tours are effective tools for engaging both staff and the community. We have successfully used fly-throughs to assist clients in public outreach and education campaigns, particularly ahead of bond votes, helping to build understanding and support for the project.

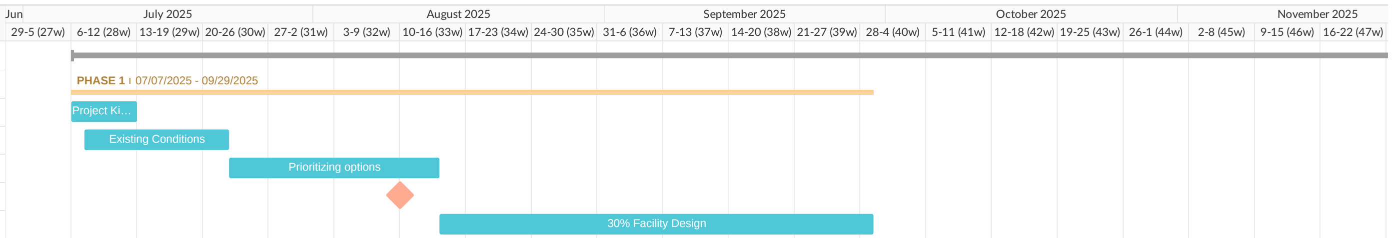
infusion ARCHITECTS

PROJECT SCHEDULE

PHASE 1

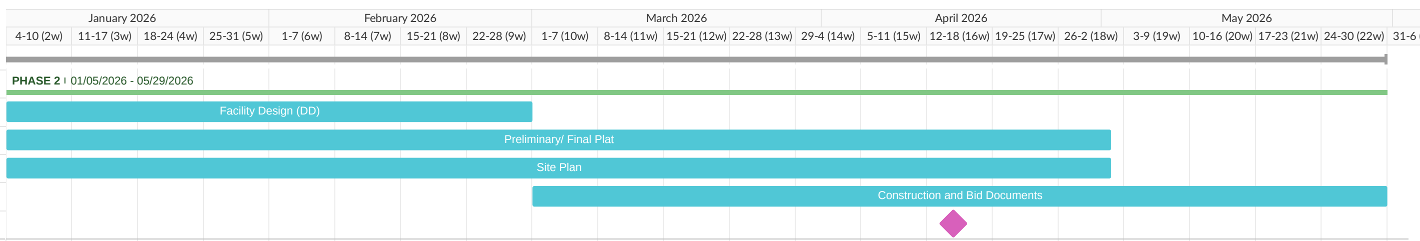
in Infusion Architects | Mead Police Facili es

	Task name	Start date	End date
		07/07/2025	**05/29/2026**
1	**PHASE 1**	**07/07/2025**	**09/29/2025**
1.1	Project Kicko + Program...	07/07/2025	07/11/2025
1.2	Exis ng Condi ons	07/08/2025	07/22/2025
1.3	Priori zing op ons	07/23/2025	08/13/2025
1.4	MEAD BOARD MEETING	08/11/2025	08/11/2025
1.5	30% Facility Design	08/14/2025	09/29/2025



PHASE 2

	Task name	Start date	End date
2	**PHASE 2**	**01/05/2026**	**05/29/2026**
2.1	Facility Design (DD)	01/05/2026	02/27/2026
2.2	Preliminary/ Final Plat	01/05/2026	04/30/2026
2.3	Site Plan	01/05/2026	04/30/2026
2.4	Construc on and Bid Do...	03/02/2026	05/29/2026
2.5	PERMIT	04/15/2026	04/15/2026



infusion ARCHITECTS

FEE PROPOSAL

PROPOSED PROJECT DESIGN HOURS BY TASKS & CONSULTANT

	PHASE 1						PHASE 2				
FIRM	KICKOFF	EXISTING CONDITIONS	PRIORITIZING OPTIONS	30% FACILITY DOCUMENTS (SD) + PRELIMINARY SITE PLAN	TOTAL HOURS		FACILITY DESIGN PLAN (DD)	PRELIMINARY/ FINAL PLAT	POLICE FACILITY SITE PLAN	CONSTRUCTION AND BID DOCUMENTS	TOTAL HOURS
INFUSION ARCHITECTS	16	40	40	80	176		320	40	40	460	860
INFUSION INTERIORS				40	40		140			180	320
REDSTONE ARCHITECTS	51	8	27	104	190		30			30	60
BHA	4	16	36	44	100		70		29	88	187
SUNNY	4	63	20	50	137		138		245	63	446
G2			10	90	100					140	140
RAKER RHODES	8	4	8	40	60		80			84	164
FCI			16	40	56						0
TOTAL TEAM HOURS	83	156	182	488	909		778	90	314	1045	2227

FEE PROPOSAL

COST BREAKDOWN BY PHASE & BY TASKS

	PHASE 1				
	KICKOFF	EXISTING CONDITIONS	PRIORITIZING OPTIONS	30% FACILITY DOCUMENTS (SD) + PRELIMINARY SITE PLAN	TOTAL FEE
FEE PER TASK:	$ 15,000.47	$ 28,193.65	$ 32,892.59	$ 88,195.52	**$ 164,282.24**

	PHASE 2				
	FACILITY DESIGN PLAN (DD)	PRELIMINARY/ FINAL PLAT	POLICE FACILITY SITE PLAN	CONSTRUCTION AND BID DOCUMENTS	TOTAL FEE
FEE PER TASK:	$ 146,983.75	$ 17,003.26	$ 59,322.49	$ 197,426.76	**$ 420,736.26**

HOURLY RATES FOR PROPOSED TEAM

Randell Johnson	Managing Principal	$180/hour
Melissa Lanning	Project Manager	$125/hour
Lyndsay Sabaka	Interior Design	$145/hour

Job Captain	$110/hour
Drafter	$95/hour
Administrative	$75/hour

FEE PROPOSAL

FEE PROPOSAL ASSUMPTIONS:

- Assumes continuation of design from the 30% facilities package with minor accommodation for value engineering as required.
- Approximately 12,000 SF facility on no more than 5-acre lot.
- Phase 2 pricing assumes Q1 2026 design – Pricing may change if project schedule is extended.

FEE PROPOSAL EXCLUSIONS:

- Environmental Assessments: Phase I or Phase II environmental site assessments, hazardous materials testing, or remediation design. These are specialized environmental consulting services.
- Special Inspections & Testing: On-site testing and inspections of construction materials and methods (e.g., concrete testing, steel welding inspection) beyond the architect's general observation of construction. This is typically performed by independent testing agencies.
- Food Service Equipment Design: Layout and specification of commercial kitchen equipment.
- Acoustical Consulting: Specialized sound isolation or room acoustics design.
- Graphics and Signage Design: Creation of logos, branding, or detailed way finding signage.
- As-Built Drawings: Documentation of the building as it was constructed, based on field verification. The architect typically provides record drawings based on contractor-provided information.
- Site lighting design services.
- Virtual fly through videos.
- Owner's Consultants: Coordination of consultants directly retained by the owner for services not included in the architect's scope.
- Revisions due to Owner Changes: Design revisions necessitated by changes in the owner's program, budget, or desires after a certain stage of approval.
- Revisions due to Code Changes after Submission: Design revisions required by code changes that occur after the architect's permit submission.
- Expediting Services: Services specifically aimed at accelerating the permitting or construction process beyond standard procedures.
- Low Voltage/Telecom head-end equipment.
- Commissioning of MEP systems.
- Preparation of building envelope calculations.
- All work in relation to LEED® documentation, energy calculations and modelling, life cycle studies and the like.
- Conduct contract administration services including shop drawing review, RFI response, observations of the construction progress and punch list.
- Design of deep foundation system.
- Design of structured slab at grade.
- Design of post-tensioned slab on grade foundation system.
- Design of FEMA rated shelters.
- Sanitary and Water Modelling and Reports.
- Landscape or Site design support for sustainable design certifications such as HPCP, LEED or similar.

Thank you

We appreciate you taking the time to read through our proposed team, proposal and project approach. We look forward to discussing this project and how we can support you in more detail.

EXHIBIT B
COMPENSATION

Proposed Design Hours by Tasks & Contractor/Sub-Contractor:

	PHASE 1				
FIRM	KICKOFF	EXISTING CONDITIONS	PRIORITIZING OPTIONS	30% FACILITY DOCUMENTS (SD) + PRELIMINARY SITE PLAN	TOTAL HOURS
INFUSION ARCHITECTS	16	40	40	80	176
INFUSION INTERIORS				40	40
REDSTONE ARCHITECTS	51	8	27	104	190
BHA	4	16	36	44	100
SUNNY	4	63	20	50	137
G2			10	90	100
RAKER RHODES	8	4	8	40	60
FCI			16	40	56
TOTAL TEAM HOURS	83	156	182	488	909

Cost Breakdown by Tasks:

	PHASE 1				
	KICKOFF	EXISTING CONDITIONS	PRIORITIZING OPTIONS	30% FACILITY DOCUMENTS (SD) + PRELIMINARY SITE PLAN	TOTAL FEE
FEE PER TASK:	$ 15,000.47	$ 28,193.65	$ 32,892.59	$ 88,195.52	**$ 164,282.24**

HOURLY RATES FOR PROPOSED TEAM

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Melissa Lanning	Project Manager	$125/hour	Drafter	$95/hour
Lyndsay Sabaka	Interior Design	$145/hour	Administrative	$75/hour

Agenda Item Summary

Agenda Date: **7/14/2025**

Subject: **Resolution No. 44-R-2025 – A Resolution of the Town of Mead, Colorado Approving an Agreement for the Use of Aims Community College Public Safety Institute Training Center**

Presented by: **Brent Newbanks, Police Chief**

Summary:

Aims Community College (“Aims”) operates an educational facility on its Windsor Campus known as the Aims Community College Public Safety Training Center (the “Center”). Town staff recommends that the Town of Mead (the “Town”) enter into an intergovernmental agreement with Aims to establish the terms and conditions by which Aims will continue to grant the Town Police Department (the “Department”) access to the Center to conduct trainings (the “Agreement”). The Department has used these facilities for training in the past and is very pleased with the capabilities that the Center provides. The Department wishes to continue to utilize these facilities to provide advanced training for its officers.

Resolution No. 44-R-2025 (the “Resolution”): (a) approves the Agreement; (b) authorizes the Town Attorney in cooperation with the Town Manager and the Department Chief of Police to make non-material changes to the Agreement; (c) authorizes the Town Manager or the Department Chief of Police to execute the Agreement on behalf of the Town when in final form; and (d) delegates all necessary authority to the Town Manager or the Department Chief of Police to execute minor modifications or amendments to the Agreement in the future without bringing such modifications or amendments back to the Board of Trustees for approval.

Financial Considerations:

None. The Center is currently available at no charge to law enforcement agencies in Weld County.

Staff Recommendation / Actions Required:

Staff recommends that the Board of Trustees adopt the Resolution, approving the Agreement with Aims for the Department’s use of the Center. A motion to approve the July 14, 2025, consent agenda will approve the Resolution. If this item is pulled off the consent for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to approve Resolution 44-R-2025, A Resolution of the Town of Mead, Colorado Approving an Agreement for the Use of Aims Community College Public Safety Institute Training Center.”

Attachments:

1. Resolution 44-R-2025

2. PSI and Educational Partners IGA

TOWN OF MEAD, COLORADO
RESOLUTION NO. 44-R-2025

A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING AN AGREEMENT FOR THE USE OF AIMS COMMUNITY COLLEGE PUBLIC SAFETY INSTITUTE TRAINING CENTER

WHEREAS, the Town of Mead ("Town") is empowered pursuant to Article XIV, §18 of the Colorado Constitution and C.R.S. §§ 29-1-201, *et seq.*, to cooperate or contract via intergovernmental agreement with other local governments to provide functions, services, or facilities authorized to each cooperating government; and

WHEREAS, Aims Community College ("Aims") operates an educational facility on its Windsor Campus known as the Aims Community College Public Safety Training Center (the "Center"); and

WHEREAS, the Town desires to enter into an intergovernmental agreement with Aims to establish the terms and conditions by which Aims will grant the Town of Mead Police Department (the "Department") access to the Center to conduct trainings (the "Agreement"); and

WHEREAS, the Board of Trustees desires to approve the Agreement, attached to this Resolution as **Exhibit 1** and incorporated herein by reference, and to delegate authority to the Town Manager or the Department Chief of Police to execute the Agreement on behalf of the Town once in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals are incorporated as findings of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the Agreement in substantially the form attached to this Resolution as **Exhibit 1**; (b) authorizes the Town Attorney in cooperation with the Town Manager and the Department Chief of Police to make non-material changes to the Agreement that to not materially increase the Town's obligations; (c) authorizes the Town Manager or the Department Chief of Police to execute the Agreement on behalf of the Town when in final form; and (d) delegates all necessary authority to the Town Manager or the Department Chief of Police to execute minor modifications or amendments to the Agreement in the future without bringing such modifications or amendments back to the Board of Trustees for approval, provided that such modifications or amendments to the Agreement do not materially increase the Town's obligations.

Section 3. **Effective Date.** This resolution shall be effective immediately upon adoption.

Section 4. **Certification.** The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 14TH DAY OF JULY, 2025.

ATTEST:	**TOWN OF MEAD:**
By:____________________________	By:____________________________
Mary E. Strutt, MMC, Town Clerk	Colleen G. Whitlow, Mayor

<u>EXHIBIT 1</u>

AGREEMENT FOR THE USE OF AIMS COMMUNITY COLLEGE PUBLIC SAFETY INSTITUTE TRAINING CENTER BETWEEN ITS EDUCATION PARTNERS

[See Attached]

AGREEMENT FOR THE USE OF AIMS COMMUNITY COLLEGE PUBLIC SAFETY INSTITUTE TRAINING CENTER BETWEEN ITS EDUCATION PARTNERS

THIS AGREEMENT is made on [Date], by and between Aims Community College (hereinafter referred to as the 'Provider') and Town of Mead, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542, on behalf of the Town of Mead Police Department (hereinafter referred to as the "User"), collectively referred to as the "Parties".

WHEREAS, The Provider operates an educational training facility on the Windsor Campus known as the Aims Community College Public Safety Training Center (SimCity, Burn Tower, Arrest, Shooting Sim, and Tactics Room) (hereinafter referred to as the "Center"), and desires to grant access to User for conducting training.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. All training pursuant to this agreement shall be conducted at the Center. During all training at the Center, the Director of the Aims Community College Public Safety Institute shall have the right to dismiss any User based on the Director's sole discretion, or the discretion of the Director's designee, without limitation.
2. The Provider shall ensure all training areas are clear and safe for appropriate training. The User will promptly report to the appropriate director of the Provider if any safety issue arises at the Center.
3. The User shall ensure that all training conducted is appropriate for the Center, including the use of SimCity, Burn Tower, or any other training equipment or facility.
4. The User shall assume full responsibility and liability for any damage to the Center caused solely by the User and shall promptly report all damages to the appropriate director of the Provider.
5. The User will be responsible for covering the costs of any consumables used during training sessions (e.g., propane, wood, water) and other costs as determined by Provider. User will be made aware of these costs prior to the use of the Center.
6. The User shall coordinate with the Provider in advance for scheduling any activities at the Center.
7. The User shall assume full responsibility for payment of all federal, state and local taxes or contributions imposed or required under worker's compensation, unemployment insurance, social security and income tax laws with regard to all User employees or students engaged in performance of this agreement.
8. The User agrees to maintain insurance of the following types and amounts:
    - 8.1. Commercial General Liability Insurance: to include contractual, broad form damage and personal injury.
        - 8.1.1. Each Occurrence: $1,000,000

8.1.2. General Aggregate: $2,000,000

8.2. Comprehensive Automobile Liability Insurance: to include all motor vehicles owned, hired, leased, or borrowed.

8.2.1. Bodily Injury/Property Damage: $1,000,000

8.3. The User’s commercial general liability and comprehensive automobile liability insurance policies and/or certificates of insurance shall be issued to include Provider, specifically listed as Aims Community College, as an “additional insured" and shall include the following provisions:

8.3.1. Underwriters shall have no right of recovery or subrogation against the Provider, it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses resulting from the actions of negligence of the User and/or its employees/students participating in the skills training at Aims Community College.

8.3.2. The insurance companies issuing the policy or policies shall have no recourse against the Provider for payment or any premiums due or for any assessments under any form of any policy.

8.3.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the User.

8.4. Licensed Insurers: All insurers of the User must be licensed or approved to do business in the State of Colorado. Upon failure of the User to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the Provider, may be immediately declared suspended, discontinued, or terminated. Failure of the User in obtaining and/or maintaining any required insurance shall not relieve the User from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the User concerning indemnification.

8.5. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the Provider.

8.6. Proof of Insurance: At any time during the term of this Agreement, the Provider may require the User to provide proof of the insurance coverage or policies required under this Agreement and said proof of policies shall be provided to Provider prior to commencement of any activity under this agreement.

9. The User shall be responsible and agrees to pay the Provider directly for all damage to Provider vehicles caused by the User’s employees and/or students attending the Center. The Provider will provide the User an invoice listing the Provider's cost to repair the vehicle or the actual cash value of any vehicle the Provider determines, in its sole discretion, to destroy instead of to repair. Payment of this invoice by the User will be due thirty (30) days from receipt.

10. Reserved.

11. Term of Agreement: Subject to other terms and conditions herein, this Agreement will commence on [Date], 2025 for a one-year initial term, which shall automatically renew each year for an additional one-year term (an Automatic Renewal term).
12. Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with Weld County, Colorado.
13. This agreement may not be assigned, sold or in any way transferred without the express written approval of the parties to this agreement.
14. This agreement may be terminated immediately for cause by either the Provider or User. This agreement may be terminated without cause by either party upon the provision of 90 days written notice to the other party.
15. Any notices given under this agreement are deemed to have been received and to be effective:
    15.1. Three (3) days after the same shall have been mailed by certified mail, return receipt requested:
    15.2. Immediately upon hand delivery; or
    15.3. Immediately upon receipt of confirmation that an email was received. For the purposes of this Agreement.
    15.4. Any and all notices and communications shall be addressed to the contacts listed below:

[Educational Partner]	Aims Community College
[Contact Name]	Ross Perkins
[Contact Address]	P.O. Box 69, Greeley, CO 80632
[Contact Email]	ross.perkins@aims.edu
[Contact Phone]	970-339-6402
[User]	Town of Mead
[Contact Name]	Brent Newbanks, Chief of Police
[Contact Address]	441 Third Street P.O. Box 626 Mead, Colorado 80542
[Contact Email]	bnewbanks@townofmead.org
[Contact Phone]	970-805-4193

16. **Mutual Duties to Comply.**

    16.1. The Provider and User are mutually bound to comply with all applicable State, Federal, and Local laws, rules, regulations, as well each the other's institutional policies and procedures. This includes but in no way is limited to the prohibition of discrimination or harassment on the basis of race, creed, color, national origin, age, gender, religion, ancestry, sexual orientation, and disability.

    16.2. The User and Provider are mutually bound to comply with the requirements in the Family Education Rights and Privacy Act, 20 U.S.C. 1232g, and the Colorado

Open Records Act, C.R.S. § 24-72-201 et seq., concerning the confidentiality and release of student records.

17. **Appropriation and Liability.** No provision of this Agreement shall be construed or interpreted: i) to directly or indirectly obligate Provider or User to make any payment in any year in excess of amounts appropriated for such year; ii) as creating a debt or multiple fiscal year direct or indirect debt or other financial obligation whatsoever within the meaning of Article X, Section 20 of the Colorado Constitution or any other constitutional or statutory limitation or provision; iii) as a donation or grant by the other party to, or in aid of, any person, company or corporation within the meaning of Article XI, Section 2 of the Colorado Constitution. Notwithstanding any other section of this Agreement to the contrary, no term or condition of this Agreement shall be construed or interpreted as a waiver, either direct or implied, of any of the immunities, rights or benefits provided to Provider or User under the Colorado Governmental Immunity Act ("CGIA"), C.R.S. § 24-10-101 et seq. Liability for claims for injuries to persons or property arising out of negligence is controlled and limited by the provisions of CGIA. Any provision of this Agreement, whether or not incorporated herein by reference, shall be controlled, limited, and otherwise modified so as to limit any liability of the parties to the above cited law.
18. **Agency.** Neither party to this Agreement has the authority, actual or implied, to bind the other party. No authority exists pursuant to this Agreement for either party to enter into third party contracts or assume any legal obligation that may bind the other party.
19. **Entire Agreement; Modification; Waiver.** This Agreement constitutes the entire agreement of the parties regarding the subject matter herein and supersedes all prior agreements, verbal or written, which pertain to the subject matter hereof. No modification or waiver of any of the terms and conditions of this Agreement shall be effective unless such modification or waiver is expressed in writing and executed by each of the parties hereto. The waiver of a breach of any provision of this Agreement shall not be construed as a waiver of any subsequent breach.
20. **Binding Effect.** This Agreement shall be binding upon and shall inure to the benefit of all parties hereto and, to the extent permitted herein, their respective legal representatives, successors and assigns.
21. **Attorney's Fees.** In the event of a dispute, the parties agree that each party shall be responsible for the payment of attorney fees and/or legal costs incurred by or on its own behalf.
22. **Further Assurances**. Each of the parties agrees to take or to cause to be taken such further actions, to execute, acknowledge, and deliver such further instruments, documents and further assurances as one or more of the other parties may, from time to time, reasonably request in order to effectuate fully the purposes, terms, and conditions of this Agreement and the transactions contemplated herein and provide hereby.
23. **Captions.** The captions used in this Agreement are for convenience only and shall not affect in any way the meaning or interpretation of the provisions set forth herein.
24. **Execution in Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original, but all of which shall constitute but one and the same instrument.
25. **Authority.** Each signatory to this agreement represents that they have sufficient authority to bind the organization which he/she represents.

[*Signature page to follow*]

Brent Newbanks	David Oehler
Town of Mead, Colorado	Aims Community College
441 Third Street	P.O. Box 69
P.O. Box 626	Greeley, CO 80632
Mead, Colorado 80542	
By: _________________	By: __________________
Title: Chief of Police	Title: VP of Academic Affairs
Date: _______________	Date: ________________