



Agenda

6:00 p.m. to 10:00 p.m. Regular Meeting

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 21-R-2023, remote participation will be allowed. The meeting link will be provided on the Town's website/designated posting place at least 24 hours prior to the meeting.

https://us02web.zoom.us/webinar/register/WN_irDH4x_ER1yZSo6clo_2Zg

1. Call to Order – Roll Call

Mayor Colleen Whitlow
Mayor Pro Tem Trisha Harris
Trustee David Adams
Trustee Chris Cartwright
Trustee Jeremiah R. Crane
Trustee Brad Hagen
Trustee Herman Schranz

2. Moment of Silence

3. Pledge of Allegiance to the Flag

4. Review and Approve Agenda

5. Staff Report: Town Manager Report

- a. Manager Report

6. Informational Items

- a. Traffic and Pedestrian Safety Cameras
- b. Town Operations & Maintenance Mill Levy (Title 32 Metropolitan Districts and General Improvement Districts)

7. Proclamations

- a. Black History Month February 2026
- b. National SRO Appreciation Day February 15, 2026

8. Public Comment:

3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

9. Consent Agenda:

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the Town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

- a. Approval of Minutes - Regular Meeting January 26, 2026
- b. January 2026 Aging Report
- c. Check Register February 9, 2026
- d. Appointment of Ryan Sword as Alternate Planning Commissioner and Tim Corliss as Regular Planning Commissioner
- e. **Resolution No. 10-R-2026** – A Resolution of the Town of Mead, Colorado, Granting Conditional Acceptance Under that Certain Cost Sharing and Improvement Agreement (High Plains Boulevard / Weld County Road 9.5) of the Public Improvements Associated with the Construction of High Plains Boulevard (CR 9.5)
- f. **Resolution No. 11-R-2026** – A Resolution of the Town of Mead, Colorado, Authorizing the Mayor and Town Clerk to Sign the Annual Highway User Tax Fund Mileage Certification Report
- g. **Resolution No. 12-R-2026** – A Resolution of the Town of Mead, Colorado, Granting Final Acceptance of the Off-Site Public Improvements for Lot 1, Block 1 of the Raterink Mixed-Use Subdivision, Excepting Certain Portions of Sewer Line

10. Public Comment:

3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

11. Legislative Update

12. Elected Official Reports

- a. Town Trustees
- b. Mayor Whitlow

13. Adjournment

The Town of Mead is committed to providing accessible documents and resources for all individuals. However, some complex documents may not be fully accessible in their original format. If you need assistance or reasonable accommodation to access these materials, please contact us by phone 970-535-4477 or email info@townofmead.org.

TO: Honorable Mayor and Trustees
FROM: Helen Migchelbrink, Town Manager
DATE: February 9, 2026
SUBJECT: Town Manager Report

- Shop Mead and Win: February 1st-28th
Shop at any local Mead business or Mead Area Chamber of Commerce (MACC) business, including retail shops, restaurants, service providers, or online businesses, and submit your receipt for a chance to win. Qualifying businesses include those that have a business license with the Town of Mead or are listed on the MACC Directory. No purchase is necessary to enter.
- The Town and the Mead Area Chamber of Commerce are collaborating on an annual Business Appreciation Dinner featuring a Cajun boil and Mardi Gras-themed celebration. The event will be held at The Merc on February 12th, with doors opening at 6:00 p.m. An RSVP is required.
- The Town Clerk's office continues to process annual business license renewals. 151 renewals have been processed to date with another 58 in the queue for processing or awaiting payment. The Town is also seeing an uptick in Temporary Use Permits for Food Trucks. As applications are processed, approved food trucks will be added to the list of licensed vendors on the Town's website.
- The Built for Mead website is live with a variety of business interviews: <https://builtformead.com/>. New videos continue to be released, and the website is updated quarterly. The business directory is live.
- Saint Vrain Valley School District (SVVSD) is constructing a pre-kindergarten through eighth grade school southeast of Mead High School. The school will open for students in the fall of 2026. The Town of Mead will provide a School Resource Officer for the new school.
- The Town Clerk's office has received a beer and wine liquor license application from Aged & Co proposing an establishment at 234 Main Street, C101. The application is under review and is tentatively set for a public hearing before the Mead Liquor Licensing Authority on March 9, 2026.
- December through February marks the annual sewer rate reassessment period. For those users of Mead sewer, water usage for the three winter months are averaged to determine sewer rates. New rates will go into effect March 1st.
- The intersection of Third Street and Welker Avenue is under construction to widen the intersection, install new drainage infrastructure, add sidewalks and install a stoplight. There will be delays in the area, but the crews are doing their best to keep traffic flowing. All businesses are open and will remain so during the construction period. Inclement weather may slow the construction.
- Mayor Colleen Whitlow convenes weekly office hours at Mead Town Hall. The office hours are on Mondays from 10:00 a.m. to 12:00 p.m. Please contact the front office for an appointment. Walk ins will be taken as time allows.
- Explore the daily operations of Mead Police officers and staff. Whether responding to service calls, engaging with students, or interacting with residents at community events, the Mead Police Department is committed to improving the quality of life for residents, businesses, and visitors. View the Mead Police Challenges and Needs videos here: <http://bit.ly/40G47qm>
- Winter Bike to Work Day is scheduled for February 13th. This annual event is sponsored by DRCOG and is dedicated to commuters who brave the elements and swap their car for two wheels.
- Construction continues on the new Mead Library, a branch of the High Plains Library District. The library is being constructed on land just east of Liberty Ranch on County Road 7. In the meantime, programming is being offered by High Plains Library for both adults and children at the Town of Mead Community Center.
- Coffee with the Mayor is scheduled for the first Saturday of each month at the Community Center. The most recent Coffee was held on Saturday, February 3rd from 8:00 a.m. – 10:00 a.m. at the Community Center Peak room.
- The High Plains Blvd (WCR 9.5) road construction project continues. The construction of two miles of this road between WCR 32 and WCR 36 includes two travel lanes, bike lanes, two roundabouts

located at CR 32 and CR 34, and a ten-foot-wide detached sidewalk. The project is a collaboration among Mead, Weld County and local developers.

- Mead Municipal Court is now being held on the third Tuesday of each month at 5:00 p.m. at Town Hall. There are currently 23 cases on the docket for arraignment and review hearings on February 17th. Cases are still being added to the docket.
- The Colorado State Legislature is now in session and will consider bills that have a local impact. Colorado Municipal League follows the legislative process and advocates for its members on several bills. The CML Statehouse Report is issued weekly on the CML website. Link: <https://www.cml.org/home/advocacy-legal/statehouse-report>. Town Attorney, Marcus McAskin will also provide the Board of Trustees with periodic updates.
- Based on the 5-year Pavement Management Maintenance Plan, this year's transportation projects will begin early this Spring. Current road closures due to construction can be found on the town's website: <https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.
- Key projects update:
 - 3rd and Welker Intersection – the contractor is performing work related to the punch list and is in the process of demobilizing from the site. The new contractor, Burnt Mountain, is expected to begin the week of February 2nd once the contract is fully executed.
 - SH66 Pedestrian Crossing – The real estate team continues to meet with the remaining property owner regarding acquisition discussions.
- Building Permits:
 - 2025 Totals (SF-D): 89 Permits, 98 Certificates of Occupancy
 - 2025 Totals (All Permit Types): 368 permits issued, 4,213 Inspections
 - 2026 YTD (SF-D): 7 Permits, 8 Certificates of Occupancy
 - 2026 YTD (All Permit Types): 28 permits issued, 258 inspections
- Boards and Commissions
 - The Planning Commission will conduct its next regular meeting on February 18, 2026.
- Human Resources
 - The Town advertises open positions on Neogov – below is the link: <https://www.governmentjobs.com/careers/townofmead>
 - Current open positions: Planner and Police Officer.

Community Development

- High Plain Library District's new library in Liberty Ranch continues rough framing and is now wall sheathing portions of the exterior walls. The steel is topped out.
- Mountain View Fire Rescue's new fire station is in the footing/foundation stage. The contractor continues to set concrete forms and rebar for the grade beam pours.
- O'Reilly Auto Parts continues construction near Hwy 66 & I-25 and is in building inspections. O'Reilly's is targeting an April opening.
- Town staff have coordinated with St. Vrain Valley School District regarding a land dedication and Cash in Lieu Intergovernmental Agreement. SVVSD's legal counsel is finalizing a draft of the IGA for the Town's review.
- Staff completed and submitted the Accessory Dwelling Unit (ADU) Compliance Report (HB24-1152) to the Colorado Department of Local Affairs which is now in a 90-day review period with the state. Staff and the Town Attorney's office drafted an ADU amendment to the Land Use Code for consideration by the Planning Commission on February 18th and the Board of Trustees on March 9th.
- The Land Use Code Amendment Project continues with Town staff and the Town Attorney's office reviewing chapters drafted by the consultant team. The update ensures that the LUC complies with state laws, best practices and efficiencies in the development processes. In the interim, staff is preparing three priority text amendments for consideration by the Planning Commission and Board of Trustees. A website for the Land Use Code update has been established to provide ongoing access and information to the public: [Land Use Code Update & Outreach | Mead, CO](#)
- The Parks, Open Space and Trails (POST) Master Plan is in Task 5 Operations and Recommendations which includes the cost & funding analysis, maintenance & operations capacity, and further community engagement of parks, open space, and trails recommendations, visuals,

schematics, and priorities. The draft trails map is available on the project website, <http://www.meadinmotion.com>, for public review and comment until February 20th. The goal of this plan is to develop a master plan for the future of parks, open space, and trails efforts in Mead. With the help of a consultant, Logan Simpson, there continues to be multiple opportunities for input by the residents to help shape the future of Mead's parks, open space, and trails. A website for the POST plan has been established to provide ongoing access and information to the public: <https://www.townofmead.org/development/page/mead-motion-parks-open-space-and-trails-master-plan-update>.

Public Works and Engineering

- The storage room doors and irrigation sleeves were installed at the Liberty Ranch restroom. Landscaping will be postponed until spring.
- The PD facility design is progressing at the Liberty Ranch site. Staff is reviewing the DOLA grant application and continues to explore alternative funding options. A meeting has been scheduled for all Police and Town staff to provide comments on the latest floor plan design.
- The RFP's for the CR5 bridge design and bridge inspection are underway and will be released later this month.
- The permits@townofmead.org email address is now live for right-of-way permitting and will be monitored by inspection staff.
- Crews repaired damaged split rail fencing at Mead Ponds and Liberty Ranch Park, and graded the gravel parking lots at Ames Park, Mead Ponds and Lorin Mead Park at Highland Lake.
- The restroom at Founders Park is undergoing some renovations related to interior painting.

Community Engagement

- Staff and the Mead Area Chamber of Commerce are launching the second annual Shop Mead and Win event from February 1st–28th. Community members are encouraged to shop locally at any Mead Area Chamber member business or licensed business in Mead for a chance to win prizes. A minimum purchase of \$15 is required, and participants must submit a receipt showing the purchase amount and business name. Participation is open to storefront, home-based, and online businesses.
- Recreation staff are partnering with the instructor of Summit Singers to offer a music and theater summer camp. More details will be announced soon.
- Community Engagement is exploring drone show options in partnership with the SVVSD Innovations Center. Due to flight restrictions, Town Park is not a feasible location, but staff will meet later this month to review alternative sites and future collaboration opportunities.
- Staff are planning the EGGstravaganza Egg Hunt at Ames Park on March 28th, co-hosted with Grandview Church. Eggs are pre-filled and not reused from year to year for sanitary and storage reasons. Participation is free, and attendees are encouraged to bring their own baskets.

Police Department

- Staffing update: With two openings; One candidate has been given a conditional offer after passing the background. Another candidate is in backgrounds.
- Research into grants and funding for a police facility continues.
- Officers completed CPR and AED certification last month.
- The January Monthly Report is attached.



Join us on Friday, February 13!

“Weather” you’re ready or not, **Winter Bike to Work Day is almost here.** Mark your calendars for the annual event on February 13, which celebrates the dedicated commuters who brave the elements by bike, eliminating a car on the road and reducing traffic congestion. **Pledge to ride at BikeToWorkDay.co**, then swap a ride in your car for a ride on two wheels to show your support.

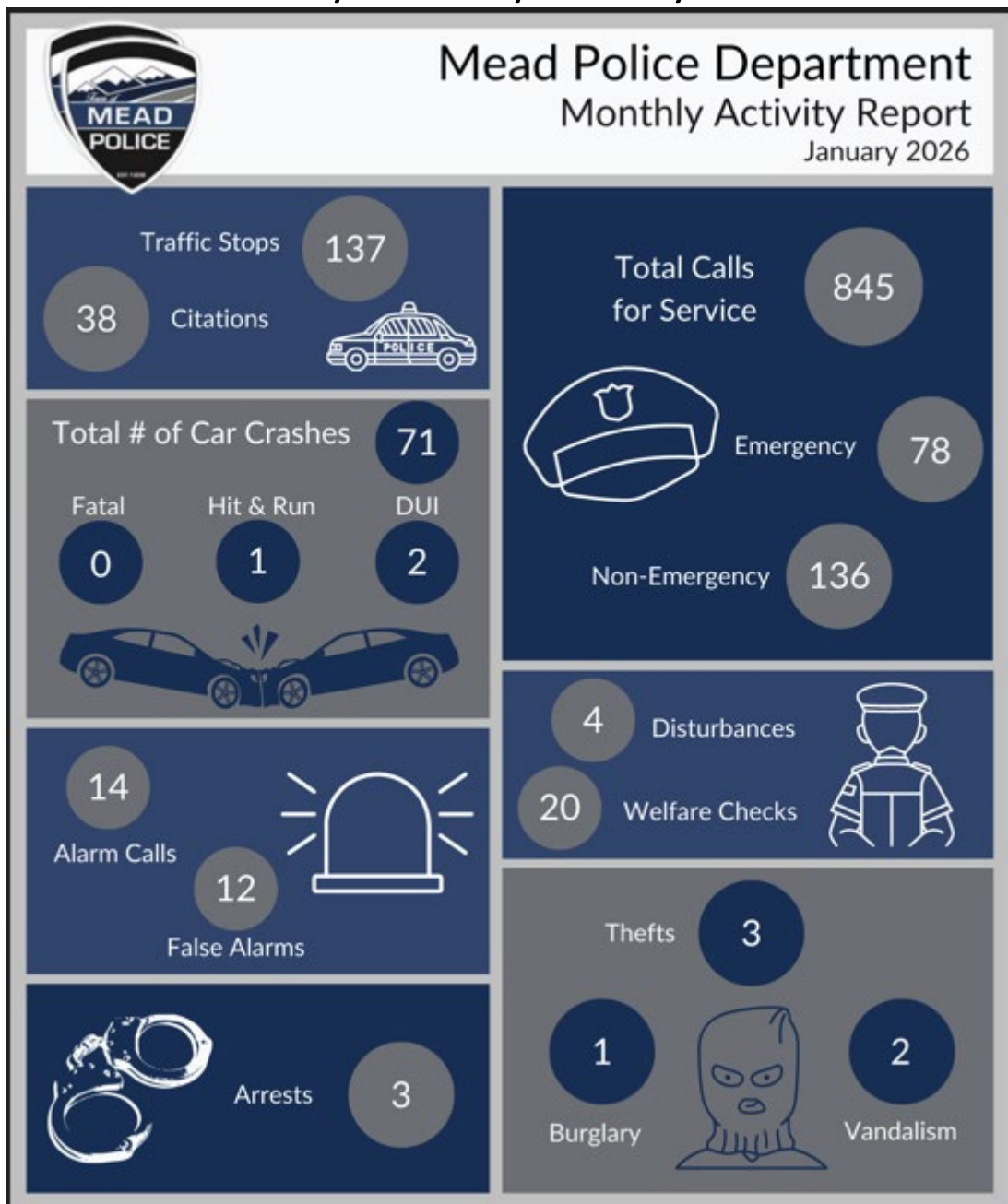
Please Help Way to Go get the word out!

- Pass this information along to your communications teams to post on websites, social media or in newsletters.
- Consider posting about your participation on your own social media accounts. Visit bit.ly/wbtwd26-bod to download a web graphic and suggested copy for your posts.



Mead Police Department

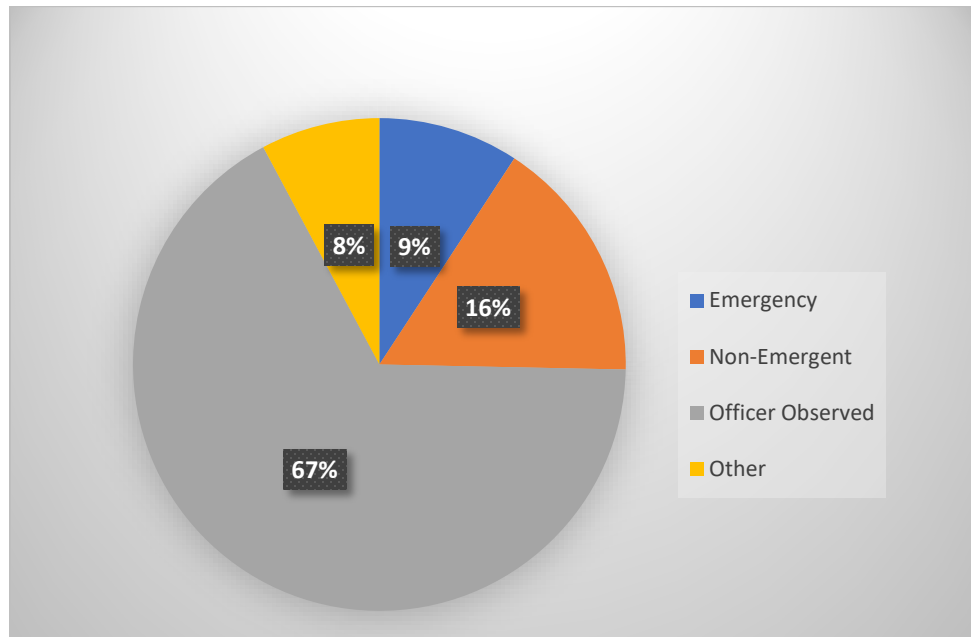
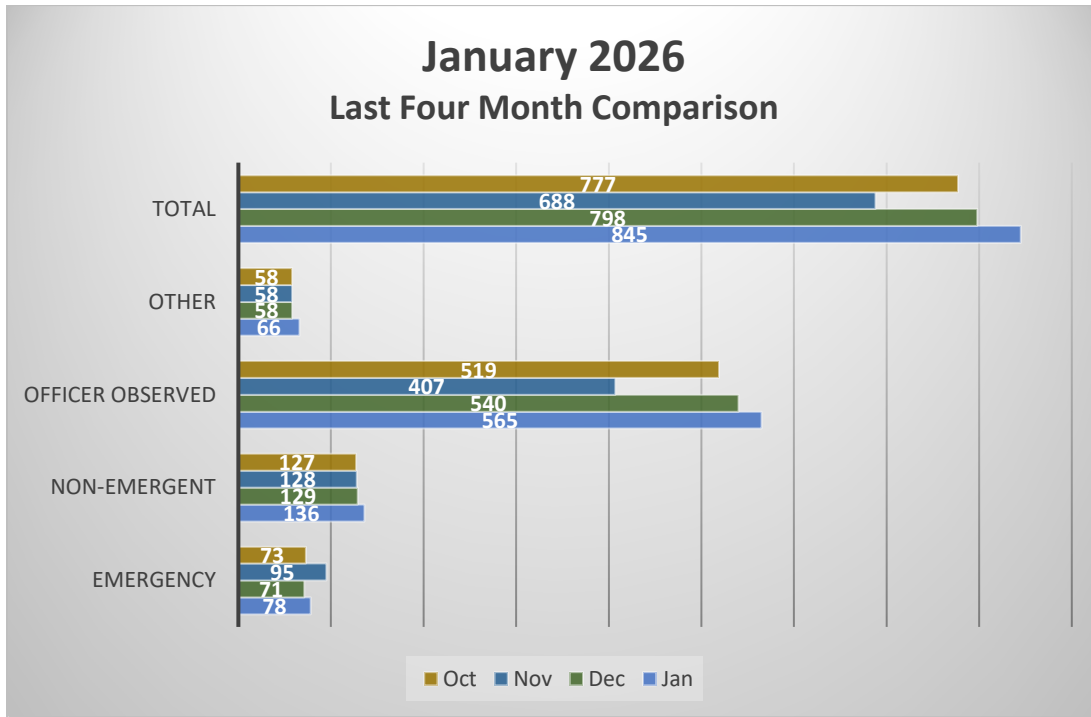
January Monthly Activity - 2026



ARRESTS: 3 (1 transported to jail, 2 released on summons)

Case Number	Location	Charge
26ML00017	STATE HIGHWAY 66 AND WELD COUNTY ROAD 13	42-4-1301(1)(a) DROVE VEHICLE WHILE UNDER INFLUENCE 42-4-1402 (2)(a) CARELESS DRIVING 42-4-1007(1)(a) FAILED TO DRIVE IN SINGLE LANE
26ML00023	HIGHWAY 66 / COLORADO BLVD	42-4-204(1) FAILED TO DISPLAY LAMPS WHEN REQUIRED 42-4-1301(1)(a) DROVE VEHICLE WHILE UNDER INFLUENCE
26ML00032	██████ WELKER AVE	18-6-803.5(1)(a) VIOLATION OF PROTECTION ORDER

Four Month Comparison of Calls for Service:



STAFFING:

We currently have 15 of the 17 authorized sworn positions filled.

Sergeant Ellis, Sergeant Salazar, and Officers Begano, Cramblet, Hansen, Jackson, Palmer, Rollins, Sheppard, M. Smith, and Walker are working patrol.

Officers Barker and Aguirre are assigned to Mead Schools as SROs, and supporting patrol when school is not in session.

The Community Service Officer is Helly Arellano. This position covers code enforcement, animal control, and non-emergency calls for service.

Melissa Merkle is the Administrative Clerk. Michelle Rae is the Records and Evidence Technician. Commander Brian Smith oversees operations, training, and professional standards. Brent Newbanks is the Chief of Police.

TRAINING:

All officers completed CPR and AED certification training this month.

NOTABLE CALLS FOR SERVICE:

INCIDENT TYPE	ADDRESS	CASE NUMBER	DATE
Traffic Accident with Inj.	SILVER BIRCH BLVD / HIGHWAY 52	26ML00001	01/01/2026
Traffic Stop	RANGE VIEW BLVD / 3RD ST	26ML00002	01/01/2026
Traffic Accident with Inj.	STAGE COACH DR / HIGHWAY 66	26ML00003	01/02/2026
Traffic Complaint	MM 243 I 25 SB	26ML00004	01/02/2026
Traffic Complaint	MM 252 I 25 SB	26ML00005	01/04/2026
Mental Health Crisis	████ KERRY ST	26ML00006	01/05/2026
Traffic Accident	HIGHWAY 66 / FOSTER RIDGE DR	26ML00007	01/06/2026
Meet	████ CINNAMON CIR	26ML00008	01/06/2026
Mental Health Crisis	████ EAGLE AVE	26ML00009	01/06/2026
Suspicious	████ WELKER AVE	26ML00010	01/07/2026
Meet	████ MAIN ST	26ML00011	01/07/2026
Harass	████ WCR 7	26ML00012	01/08/2026
Property	████ NORTH CREEK CIR	26ML00013	01/08/2026
Theft	████ MAIN ST	26ML00014	01/09/2026
Traffic Accident - Airbag	WELKER AVE / INTERSTATE 25 EXIT 245 RAMP S	26ML00015	01/09/2026
Missing Adult	████ GRAND VIEW CIR	26ML00016	01/10/2026
Traffic Stop	████ HIGHWAY 66	26ML00017	01/11/2026
Suicide	████ DRYDEN PL	26ML00018	01/13/2026
Traffic Accident Unknown Inj.	WCR 3 / HIGHWAY 66	26ML00019	01/13/2026
Traffic Accident Unknown Inj.	HIGHWAY 66 / STAGE COACH DR	26ML00020	01/14/2026
Traffic Accident	INTERSTATE 25 RAMP S / HIGHWAY 66	26ML00021	01/15/2026
Traffic Accident with Inj.	WELKER AVE / 3RD ST	26ML00022	01/15/2026
Traffic Stop	HIGHWAY 66 / COLORADO BLVD	26ML00023	01/18/2026
Medical Assist - Echo	████ MOORE DR	26ML00024	01/18/2026
Harass	████ MAIN ST	26ML00025	01/18/2026
Traffic Accident	ELEVATION DR / WCR 9.5	26ML00026	01/19/2026
Traffic Accident	MM 40 HWY 66	26ML00027	01/20/2026
Stolen Vehicle	████ WCR 34	26ML00028	01/20/2026
Vehicle Fire - passenger	████ HIGHLAND DR	26ML00029	01/21/2026
Vehicle Fire - passenger	MM 248 I 25 SB	26ML00030	01/23/2026
Meet	████ WCR 34	26ML00031	01/23/2026
Restraining Order Violation	████ WELKER AVE	26ML00032	01/23/2026
Animal Complaint	████ HOMESTEAD DR	26ML00033	01/24/2026
Traffic Accident Unknown Inj.	HIGHWAY 66 / WCR 3	26ML00034	01/25/2026
Traffic Accident	HIGHWAY 66 / WCR 7	26ML00035	01/27/2026
Traffic Accident Hit and Run	████ HIGHWAY 66	26ML00036	01/28/2026

INCIDENT TYPE	ADDRESS	CASE NUMBER	DATE
Theft	█████ NORMANDE DR	26ML00037	01/28/2026
Traffic Accident	█████ WCR 7	26ML00038	01/29/2026
Assault	█████ WELKER AVE	26ML00040	01/30/2026
Check Wellbeing	█████ HUGHES DR	26ML00041	01/30/2026
Unwant	█████ PACIFIC CIR	26ML00042	01/30/2026
Disturbance With Weapons	█████ DUNMIRE ST	26ML00043	01/30/2026



PROCLAMATION Black History Month February 2026

WHEREAS, February has historically been celebrated as Black History Month in homage to the rich history and contributions of Black Americans who have shaped our nation in countless ways through centuries of struggle and triumph; and

WHEREAS, Black History recognition was first proposed by scholar Carter G. Woodson in 1926 in the United States, as a week-long celebration; and

WHEREAS, in the 1960's the week was expanded into Black History Month, coinciding with Frederick Douglas and Abraham Lincoln birthdays in February; and

WHEREAS, in 1986, Congress passed Public Law 99-244, which designated February 1986 as "National Black (Afro-American) History Month, this law directed the president to issue a proclamation calling on the people of the United States to observe February 1986 as Black History Month; and

WHEREAS, Black History Month honors all Black people from all periods of the U.S. history, from enslaved people first brought over from Africa in the early 17th century to African Americans living in the United States today; and

WHEREAS, since 1926 other countries have joined the United States in celebrating Black people and their contributions to history and culture; and

WHEREAS, observing Black History Month provides opportunities to gain a deeper understanding of history and acknowledge the centuries of struggle for equality and freedom; and

WHEREAS, we must not forget the men and women who worked tirelessly for freedom, civil rights and equality for all people and whose deeds have helped shape and enrich American culture; and

NOW, THEREFORE, I, Colleen Whitlow, Mayor of the Town of Mead, Weld County, Colorado, do hereby proclaim February 2026 as **Black History Month** and call us to draw inspiration from this legacy as we continue together on the path towards equality, liberty, and opportunity for all.

Given under my hand and Seal of the Town of Mead, Colorado
On this 9th day of February 2026

Colleen G. Whitlow
Mayor



PROCLAMATION
National School Resource Officer Appreciation Day
February 15, 2026

WHEREAS, The National Association of School Resource Officers (NASRO) is dedicated to making schools and children safer by providing quality training to school-based law enforcement officers;

WHEREAS, school resource officers (SROs) bridge the gap between youth and law enforcement and embrace the triad concept of school policing, serving in informal counseling, education and law enforcement roles to support students and the communities that they serve;

WHEREAS, by training law enforcement officers to counsel, educate and protect school communities, the men and women of NASRO continuously lead by example and promote a positive image of law enforcement to school children and school communities;

WHEREAS, SRO programs across the globe are founded as collaborative efforts by police agencies, law enforcement officers, educators, students, parents, and communities to create safe learning environments, provide valuable resources to school staff members, foster positive relationships with students and develop strategies to resolve problems that affect youth with the goal of protecting all children, so they can reach their fullest potential;

WHEREAS, school resource officers are valuable and essential members of the education community and deserve unwavering respect and support from the communities they serve in the pursuit of keeping schools and students safe;

NOW, THEREFORE, I, **Colleen Whitlow, Mayor**, do hereby designate February 15, 2026, as **National School Resource Officer Appreciation Day**.

Given under my hand and Seal of the Town of Mead, Colorado
On this 9th day of February 2026

Colleen G. Whitlow
Mayor



Minutes

6:00 p.m. to 10:00 p.m.
Regular Meeting

1. Call to Order – Roll Call

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted on March 13, 2023 by Resolution No. 21-R-2023, remote participation was enabled for the meeting.

A regular meeting of the Board of Trustees of the Town of Mead, CO was called to order at 06:00 p.m., there being present the following members to wit:

Mayor Colleen Whitlow
Mayor Pro Tem Trisha Harris
Trustee Chris Cartwright (via remote access)
Trustee Jeremiah R Crane
Trustee Brad Hagen

Those absent:
Trustee David Adams
Trustee Herman Schranz

Also present: Town Manager Helen Migchelbrink; Town Attorney Marcus McAskin; Administrative Services Director Mary Strutt; Police Chief Brent Newbanks; Community Development Director Todd Bjerkaas; Communications Director Lorelei Nelson; and Town Engineer / Public Works Director Erika Rasmussen.

Attending via remote access: Trustee Chris Cartwright and members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence to honor the Town's Crossing Guards efforts to keep children safe.

3. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

4. Review and Approve Agenda

Mayor Whitlow indicated that Item 9.k. Resolution 10-R-2026 is not ready and will be bumped to the next regular meeting of the Board of Trustees. Trustee Hagen requested that Item 9.h. be removed from the Consent Agenda for further discussion.

Trustee Hagen motioned to Approve the Agenda as Amended. Trustee Crane seconded the motion.

Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Cartwright, Trustee Crane, Trustee

Hagen
Nays: None
Abstaining: None
Passed

5. Staff Report: Town Manager Report

- a. Manager Report

Town Manager Helen Migchelbrink discussed the upcoming temporary closure of the northbound I-25 ramps.

6. Informational Items

- a. Community Report 2025 - 2026

Communications Director Lorelei Nelson presented the Community Report for 2025 - 2026 which will be mailed to residents this week.

- b. 2026 Pavement Maintenance Projects

Pavement Management Program Manager Immanuel Windhorst presented the maintenance projects for 2026.

7. Proclamations

- a. Crossing Guard Appreciation Day February 6, 2026

Mayor Pro Tem Harris motioned to Approve the signing of the Proclamation for Crossing Guard Appreciation Day February 6, 2026. Trustee Crane seconded the motion.

Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Cartwright, Trustee Crane, Trustee Hagen
Nays: None
Abstaining: None
Passed

8. Public Comment:

3 minute time limit. Comment is for any item on the agenda, unless it is set for public hearing.

There was no public comment at this time.

9. Consent Agenda:

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the Town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

Trustee Hagen motioned to Approve Consent Agenda excluding Item 10.h. Resolution No. 07-R-2026. Mayor Pro Tem Harris seconded the motion.

Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Cartwright, Trustee Crane, Trustee Hagen
Nays: None
Abstaining: None
Passed

- a. Approval of Minutes - Regular Meeting January 12, 2026
- b. December 2025 Financials
- c. Investment Report 4th Quarter 2025
- d. Check Register January 26, 2026
- e. **Resolution No. 04-R-2026** – A Resolution of the Town of Mead, Colorado, Approving a First Amendment to the Agreement for Professional Services Between the Town of Mead and Infusion Architects, LLC for Police Facility Architectural and Engineering Design Services (RFP No. 2025-005)
- f. **Resolution No. 05-R-2026** – A Resolution of the Town of Mead, Colorado, Approving an Extension to the Agreement for Professional Services Between the Town of Mead and Ramey Environmental Compliance, Inc. for Calendar Year 2026
- g. **Resolution No. 06-R-2026** – A Resolution of the Town of Mead, Colorado, Approving an Extension of the Agreement for Professional Services Between the Town of Mead and CTL/THOMPSON, INC. for Calendar Year 2026
- h. **Resolution No. 07-R-2026** – A Resolution of the Town of Mead, Colorado, Approving the First Amendment to the Agreement for Professional Services by and Between the Town of Mead and Dewberry Engineers Inc. for Project and Construction Management Services for State and Federally Funded Projects

The Board discussed the cost and scope of construction management.

Mayor Pro Tem Harris motioned to Approve **Resolution No. 07-R-2026** – A Resolution of the Town of Mead, Colorado, Approving the First Amendment to the Agreement for Professional Services by and Between the Town of Mead and Dewberry Engineers Inc. for Project and Construction Management Services for State and Federally Funded Projects. Trustee Cartwright seconded the motion.

Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Cartwright

Nays: Trustee Crane, Trustee Hagen

Abstaining: None

Passed

- i. **Resolution No. 08-R-2026** – A Resolution of the Town of Mead, Colorado, Approving a Contract Extension Agreement Between the Town of Mead and Burnt Mountain Services LLC. for Calendar Year 2026
- j. **Resolution No. 09-R-2026** – A Resolution of the Town of Mead, Colorado, Approving a Payment-in-Lieu of Road Maintenance Agreement Between the Town of Mead and Kerr-McGee Oil & Gas Onshore LP for the Lavender Pad
- k. **Ordinance No. 1097** – An Ordinance of the Town of Mead, Colorado, Approving with Conditions the Red Barn Subdivision Final Plat Filing No. 2, Administrative Correction No. 1
- l. **Ordinance No. 1098** – An Ordinance of the Town of Mead, Colorado, Conditionally Approving the Red Barn Community Center Site Plan

10. Public Comment:

3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

There was no public comment at this time.

11. Legislative Update

a. Status of Proposed Disconnection Legislation

Town Attorney Marcus McAskin stated that legislation to update the current disconnection statute will be presented by CML.

b. Current Legislative Session

Town Attorney Marcus McAskin discussed current legislation including rights to build on lands owned by churches/nonprofits; ADUs and the right to subdivide and sell property; and drone regulations.

12. Elected Official Reports

a. Town Trustees

The Trustees had no further comments at this time.

b. Mayor Whitlow

Mayor Whitlow thanked staff for work on the Consent Agenda and ongoing projects.

13. Adjournment

Mayor Pro Tem Harris motioned to Adjourn the Regular Meeting of the Board of Trustees. Trustee Crane seconded the motion.

Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Cartwright, Trustee Crane, Trustee Hagen

Nays: None

Abstaining: None

Passed

The Regular Meeting of the Town of Mead Board of Trustees was adjourned at 06:33 p.m. on Monday, January 26, 2026.

Colleen G. Whitlow, Mayor

ATTEST:

Mary E. Strutt, MMC, Town Clerk

Report Criteria:

Aging by Date

Aged using Payment Date

Customer Number	Name	Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
1	St. Vrain Valley School District	618.10	618.10	-	-	-	-	-	-
45	Mead Development Group, Inc.	18,298.50	-	5,200.00	10,182.00	2,916.50	-	-	-
162	Mead High School	198.00	198.00	-	-	-	-	-	-
214	Mead Towne Center	5,750.00	-	-	-	-	-	-	5,750.00
256	Prosper Land & Development LLC	29,385.50	-	-	-	1,388.00	490.00	140.00	27,367.50
259	Scannell Properties	3,150.00	-	1,400.00	-	1,050.00	700.00	-	-
282	Agfinity, Inc	1,072.62	-	-	-	340.37	732.25	-	-
285	Boulder Scientific Company, LLC	2,360.00	-	-	-	-	-	-	2,360.00
290	Forestar Real Estate Group	7,176.70	-	-	1,555.40	454.50	212.10	770.00	4,184.70
292	BREG Industrial Development	15,766.69	-	-	-	-	-	-	15,766.69
294	QuikTrip Corp	7,113.43	-	-	-	-	-	-	7,113.43
296	Silver Point Development	11,648.89	-	1,628.12	2,721.50	-	351.48	2,121.00	4,826.79
297	Meadow Ridge Development, Inc	117.16	-	117.16	-	-	-	-	-
298	Century Land Holdings LLC	9,136.46	9,136.46	-	-	-	-	-	-
301	BREG Industrial Devel. c/o Broe Real Es	995.88	-	430.28	565.60	-	-	-	-
314	Weld Development Company LLC	2,955.00	-	2,955.00	65.65	-	-	-	65.65
317	Town of Berthoud	790.00	790.00	-	-	-	-	-	-
320	Lorson South Land Corp c/o Landhuis C	7,321.33	-	-	-	-	-	-	7,321.33
325	Red Barn Metropolitan District	2,203.05	-	-	-	-	-	-	2,203.05
326	AMK Properties LLC	8,354.26	2,825.00	2,248.26	3,281.00	-	-	-	-
327	17790 CR 7 LLC	69.44	-	-	-	-	-	-	69.44
336	Front Range Investment Holdings LLC	166,141.34	-	-	-	-	-	-	166,141.34
343	O'Reilly Auto Enterprises, LLC	680.74	680.74	-	-	-	-	-	-
346	Mountain View Fire Protection District	7,638.86	957.00	-	1,124.86	-	-	-	5,557.00
347	Mead Industrial Development Group	4,549.59	-	1,990.69	2,558.90	-	-	-	-
349	Alphabet Investments, Inc	1,815.98	401.98	1,414.00	-	-	-	-	-
350	Kiteley Land Co. LLC	3,520.00	3,520.00	-	-	-	-	-	-
351	M4 Elevation 25, LLC	96.96	96.96	-	-	-	-	-	-
352	Tharaldson Motels Inc II	1,070.60	-	1,070.60	-	-	-	-	-
354	Mead High Plains Blvd WCR 9.5 Project	137,854.00	3,069.00	11,972.00	24,265.00	12,700.00	10,500.00	5,959.00	69,389.00
356	Columnar Holdings LLC II	185.27	-	-	-	-	-	-	185.27
358	Kerr-McGee Oil & Gas Onshore LP (KM	15,014.60	8,682.80	1,002.03	2,272.50	670.64	1,588.73	797.90	-
359	EO Mead, LLC	9,999.56	713.06	1,471.57	3,198.00	2,101.32	1,720.23	795.38	-
9997	Misc AR Invoices	22,355.25	19,563.25	792.00	-	-	-	-	2,000.00
Grand Totals:		163,624.44	51,252.35	33,691.71	51,790.41	21,621.33	16,294.79	10,583.28	21,609.43

Report Criteria:

Report type: GL detail

Check.Check number = {<->} 40487 {AND} {<->} 41035

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
02/26	02/02/2026	41136	David Jay Thrower	01012026ME	01-48-5040	Municipal court judge	2,000.00
Total 41136:							2,000.00
02/26	02/03/2026	41137	Amazon Capital Services Inc	13TF-RRHR-	01-41-6824	Ribbon cutting items	16.49
02/26	02/03/2026	41137	Amazon Capital Services Inc	149R-RKXR-	01-42-7305	Hansen Uniforms	150.00
02/26	02/03/2026	41137	Amazon Capital Services Inc	19FN-DYGM-	01-46-8510	CM for inv 16GV-PWHV-GFL7 (CC Items	52.64-
02/26	02/03/2026	41137	Amazon Capital Services Inc	1CND-TWD1	01-42-7020	CM for inv 1P36-7HMN-4FHP (Drill bits)	46.99-
02/26	02/03/2026	41137	Amazon Capital Services Inc	1FDC-1WPV-	01-46-6135	Rec Volleyballs	103.75
02/26	02/03/2026	41137	Amazon Capital Services Inc	1JYP-7P4N-	01-40-7010	Office Supplies	33.47
02/26	02/03/2026	41137	Amazon Capital Services Inc	1QHK-KHTH-	01-46-6135	Rec Program supplies	39.99
02/26	02/03/2026	41137	Amazon Capital Services Inc	1TMQ-WNK1	01-42-7010	Office Supplies	81.00
02/26	02/03/2026	41137	Amazon Capital Services Inc	1VDF-JYPR-	01-46-6211	Community Day supplies	68.76
02/26	02/03/2026	41137	Amazon Capital Services Inc	1Wfy-P74G-	01-46-8531	USB-C Display Cable	25.55
02/26	02/03/2026	41137	Amazon Capital Services Inc	1X6X-KMTK-	01-46-8599	CM for in 11Q7-3D7W-4CN4 (CC start u	42.95-
02/26	02/03/2026	41137	Amazon Capital Services Inc	1XQR-6J1M-	01-42-7020	Deposit Stamps	18.04
02/26	02/03/2026	41137	Amazon Capital Services Inc	1XQR-6J1M-	01-46-7020	Deposit Stamps	18.04
02/26	02/03/2026	41137	Amazon Capital Services Inc	1Y7R-J6KT-6	01-42-7305	Training Shirts	57.98
02/26	02/03/2026	41137	Amazon Capital Services Inc	1YCD-MWX	01-47-7010	Office Supplies - PW	59.52
02/26	02/03/2026	41137	Amazon Capital Services Inc	1YGW-9QR4	01-46-7010	Office Supplies - CC	16.58
Total 41137:							546.59
02/26	02/09/2026	41138	4Rivers Equipment LLC	1882336	04-44-6805	Blade Repair	604.25
02/26	02/09/2026	41138	4Rivers Equipment LLC	509073	04-44-6805	JD 624P Repairs & Maintenance	3,463.56
Total 41138:							4,067.81
02/26	02/09/2026	41139	ADAMSON POLICE PRODUCTS	INV446300	01-42-7305	Salazar Uniform	85.50
02/26	02/09/2026	41139	ADAMSON POLICE PRODUCTS	INV446555	01-42-7305	B Smith Uniform	162.00
Total 41139:							247.50
02/26	02/09/2026	41140	Alexandra Wilson	0003	01-46-6135	Yoga Class Instruction- Dec 18, 21, & 28	180.00
02/26	02/09/2026	41140	Alexandra Wilson	0003	01-46-6999	Yoga Class Instruction, Jan. 4,8 & 11	180.00
Total 41140:							360.00
02/26	02/09/2026	41141	American Red Cross	23099786	01-42-5063	First Aid CPR Training	420.00
Total 41141:							420.00
02/26	02/09/2026	41142	Arborado, LLC	00002535	01-45-6133	Winter Water - Trees	3,350.00
Total 41142:							3,350.00
02/26	02/09/2026	41143	Ausmus Law Firm PC	9910	01-48-6102	Municipal Prosecutor	1,000.00
Total 41143:							1,000.00
02/26	02/09/2026	41144	AXON ENTERPRISES, INC.	INUS420036	01-42-7254	Police Gear	84,438.08
Total 41144:							84,438.08

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
02/26	02/09/2026	41145	BERTHOUD ACE HARDWARE	124890/1	01-45-6801	Founders Park Restrooms	90.96
02/26	02/09/2026	41145	BERTHOUD ACE HARDWARE	124915/1	01-45-6801	Founders Park Restrooms	137.97
02/26	02/09/2026	41145	BERTHOUD ACE HARDWARE	125003/1	01-45-6801	Founders Park Restrooms	89.95
02/26	02/09/2026	41145	BERTHOUD ACE HARDWARE	125021/1	01-45-6801	Amies Park Green Shed Keys	24.95
Total 41145:							343.83
02/26	02/09/2026	41146	BK Tire	52869	01-42-6805	VEH 9 TPMS	204.00
Total 41146:							204.00
02/26	02/09/2026	41147	BLACK EAGLE FENCE INC	3803	01-42-6801	Wind Damage - Fence Post Replacemen	3,450.00
Total 41147:							3,450.00
02/26	02/09/2026	41148	BUCKEYE WELDING SUPPLY C	0005116633	04-44-6405	Cylinder Rental	9.19
Total 41148:							9.19
02/26	02/09/2026	41149	CARBON VALLEY GARAGE	RO20628	01-42-6805	VEH 9 Work	693.39
02/26	02/09/2026	41149	CARBON VALLEY GARAGE	RO20636	01-42-6805	VEH 8 Repairs / Maintenance	3,011.30
02/26	02/09/2026	41149	CARBON VALLEY GARAGE	RO20638	01-42-6805	VEH 13 Maintenance	732.99
Total 41149:							4,437.68
02/26	02/09/2026	41150	CIRSA	INV1003498	04-44-6301	Property & Liability Ins. Streets	57.46
02/26	02/09/2026	41150	CIRSA	INV1003625	01-46-6301	2026 VAMP	235.60
02/26	02/09/2026	41150	CIRSA	INV1003625	01-49-6301	2026 VAMP	235.60
02/26	02/09/2026	41150	CIRSA	INV1003700	01-46-6301	2025 Equipment breakdown audit	145.00
Total 41150:							673.66
02/26	02/09/2026	41151	CivicPlus	YCKXZVQG-	01-49-6199	Website ADA Remediation	4,800.00
Total 41151:							4,800.00
02/26	02/09/2026	41152	Comcast	7928 2.2026	01-46-6311	Internet - CC	168.45
Total 41152:							168.45
02/26	02/09/2026	41153	CTL THOMPSON INC.	761433	14-44-8503	3rd and weker Project	3,095.00
Total 41153:							3,095.00
02/26	02/09/2026	41154	Dana Wright	25-10126 D	01-02-2306	Case 25-10126 Restitution	750.00
Total 41154:							750.00
02/26	02/09/2026	41155	David Jay Thrower	02012026ME	01-48-5040	Municipal court judge	2,000.00
Total 41155:							2,000.00
02/26	02/09/2026	41156	Denali Water Solutions LLC	INV1186205	06-47-6601	Sludge Disposal	4,272.25
Total 41156:							4,272.25
02/26	02/09/2026	41157	Denise Hernandez	25-10724 DH	01-02-2306	Case 25-10724 Restituition- Partial Paym	167.24

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 41157:							167.24
02/26	02/09/2026	41158	Ditesco LLC	78053	09-49-8516	Community Center	3,872.60
Total 41158:							3,872.60
02/26	02/09/2026	41159	DYNAMIC DESIGNS PRINTING,	16114	01-49-6121	Community Summary	4,993.14
Total 41159:							4,993.14
02/26	02/09/2026	41160	Employers Council	1002594833	01-40-6610	Employment Posters	424.84
Total 41160:							424.84
02/26	02/09/2026	41161	ENVIROTECH SERVICE, INC	CD20260543	04-44-6834	dust control cr5 and cr38	4,647.01
02/26	02/09/2026	41161	ENVIROTECH SERVICE, INC	CD20260544	04-44-6834	dust control cr5 and cr38	1,501.25
02/26	02/09/2026	41161	ENVIROTECH SERVICE, INC	CD20260544	04-44-6834	water/dust control	1,500.00
02/26	02/09/2026	41161	ENVIROTECH SERVICE, INC	CD20260544	04-44-6834	dust control cr5 and cr38	4,647.01
02/26	02/09/2026	41161	ENVIROTECH SERVICE, INC	CD20260553	04-44-6834	dust control cr5 and cr38	4,647.01
02/26	02/09/2026	41161	ENVIROTECH SERVICE, INC	CD20260553	04-44-6834	dust control cr5 and cr38	4,647.01
Total 41161:							21,589.29
02/26	02/09/2026	41162	FBI-LEEDA	200140844	01-42-5063	Salazar Training	795.00
Total 41162:							795.00
02/26	02/09/2026	41163	Felsburg Holt & Ullevig	47083	14-44-8503	3rd and Welker design	2,192.50
Total 41163:							2,192.50
02/26	02/09/2026	41164	Fit For You Mead	1122	01-46-6135	Senior Exercise Class January 2026	203.00
Total 41164:							203.00
02/26	02/09/2026	41165	Fox Tuttle Transportation Group	19021-79A	01-47-6108	On Call Services	1,163.75
02/26	02/09/2026	41165	Fox Tuttle Transportation Group	19021-79B	01-02-2615	AMK Property	551.25
02/26	02/09/2026	41165	Fox Tuttle Transportation Group	19021-79C	01-02-2615	Waterfront Project	1,225.00
02/26	02/09/2026	41165	Fox Tuttle Transportation Group	19021-81A	01-47-6108	On Call	367.50
02/26	02/09/2026	41165	Fox Tuttle Transportation Group	19021-81B	01-02-2615	Waterfront Project	490.00
02/26	02/09/2026	41165	Fox Tuttle Transportation Group	19021-81C	01-02-2615	Mead Village	1,347.50
Total 41165:							5,145.00
02/26	02/09/2026	41166	Frontier Precision Inc	112958	01-42-6104	Crash Reconstruction Gear	3,518.36
Total 41166:							3,518.36
02/26	02/09/2026	41167	Gifts Galore	0046949	01-46-6214	Egg Hunt	2,990.00
Total 41167:							2,990.00
02/26	02/09/2026	41168	GREELEY LOCK AND KEY	222210881	01-45-6801	Mead Ponds Restroom Door	922.57
Total 41168:							922.57
02/26	02/09/2026	41169	Imprints Fort Collins	E35444	01-40-7051	Uniforms Dm	180.34

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 41169:							180.34
02/26	02/09/2026	41170	INFUSION ARCHITECTS	25025-005	09-42-8516	Mead PD Facility	18,752.92
Total 41170:							18,752.92
02/26	02/09/2026	41171	International Agents Inc	001639	01-42-5061	Wellness / Peer Support	1,295.00
Total 41171:							1,295.00
02/26	02/09/2026	41172	Invision GIS, LLC	2628	01-43-6104	ArcGIS Online Setup & Management	55.00
02/26	02/09/2026	41172	Invision GIS, LLC	2628	01-43-6104	Update Map Templates	55.00
02/26	02/09/2026	41172	Invision GIS, LLC	2628	01-43-6104	IT Coordination	10.62
02/26	02/09/2026	41172	Invision GIS, LLC	2628	01-47-6104	IT Coordination	10.63
02/26	02/09/2026	41172	Invision GIS, LLC	2628	01-47-6104	Project Meetings	21.25
02/26	02/09/2026	41172	Invision GIS, LLC	2628	01-43-6104	Tech Support	10.62
02/26	02/09/2026	41172	Invision GIS, LLC	2628	01-47-6104	Tech Support	10.63
02/26	02/09/2026	41172	Invision GIS, LLC	2628	01-43-6104	Update GIS Layers	170.00
02/26	02/09/2026	41172	Invision GIS, LLC	2628	01-43-6104	Update GIS Layers	85.00
02/26	02/09/2026	41172	Invision GIS, LLC	2628	04-44-6104	Application Testing & Review	110.00
02/26	02/09/2026	41172	Invision GIS, LLC	2628	01-43-6104	Data Organization & Cleanup	42.50
Total 41172:							581.25
02/26	02/09/2026	41173	Iworq Systems inc	214827	04-44-6610	Software Management	3,250.00
Total 41173:							3,250.00
02/26	02/09/2026	41174	JVA INCORPORATED	25641	01-02-2615	AMK Property Development Review	384.00
02/26	02/09/2026	41174	JVA INCORPORATED	27305	01-02-2615	AMK Property Development	96.00
02/26	02/09/2026	41174	JVA INCORPORATED	28087	06-47-8527	WWTF Blower RM Improvements	614.60
Total 41174:							1,094.60
02/26	02/09/2026	41175	Kaylyn Peoples	005462	01-46-6823	Janitorial - Community Center	3,510.00
02/26	02/09/2026	41175	Kaylyn Peoples	005462	01-40-6823	Janitorial - Town Hall	2,190.00
02/26	02/09/2026	41175	Kaylyn Peoples	005462	01-47-6823	Janitorial - Public Works	1,315.00
02/26	02/09/2026	41175	Kaylyn Peoples	005462	01-42-6823	Janitorial - PD	495.00
02/26	02/09/2026	41175	Kaylyn Peoples	005472	01-46-6823	Janitorial - Comm Center	710.00
02/26	02/09/2026	41175	Kaylyn Peoples	005472	01-46-6823	Janitorial - Comm Center	2,800.00
02/26	02/09/2026	41175	Kaylyn Peoples	005472	01-40-6823	Janitorial - Town Hall	1,260.00
02/26	02/09/2026	41175	Kaylyn Peoples	005472	01-47-6823	Janitorial - PW	885.00
02/26	02/09/2026	41175	Kaylyn Peoples	005472	01-42-6823	Janitorial - PD	495.00
Total 41175:							13,660.00
02/26	02/09/2026	41176	Kimball Midwest	104099998	04-44-7020	Shop Supplies	328.94
02/26	02/09/2026	41176	Kimball Midwest	14100027	04-44-7020	Shop Supplies	90.70
Total 41176:							419.64
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	1003301 1/2	01-47-6111	1341 WC 34	148.27
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	1068901 1/2	01-46-6111	401 3rd St	277.76
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	12478	04-44-6834	Gravel Roads - Dust Control / Road Wor	2,161.25
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	347002 1/20/	04-44-6111	1782 WC 32	80.93
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	607001 1/20/	06-47-6111	5423 WC 32	79.90
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	618801 1/20/	01-45-6111	150 Main St	116.94

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	619802 1/20/	01-45-6111	242 Dillingham	79.90
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	620201 1/20/	01-45-6111	2700 WC 34.5	282.03
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	621801 1/20/	01-45-6111	190 1st St	275.16
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	622501 1/20/	01-45-6111	365 Welker	116.94
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	624409 1/20/	01-45-6111	201 Welker	79.90
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	657602 1/20/	06-47-6111	4504 E Welker	304.47
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	657701 1/20/	01-45-6111	156 Eagle	142.66
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	657801 1/20/	01-42-6111	537 Main Police	92.16
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	657901 1/20/	01-45-6111	16775 North Creek	386.72
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	658001 1/20/	01-45-6111	441 3rd St (6580)	388.17
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	658101 1/20/	01-45-6111	10 Fairburn	116.96
02/26	02/09/2026	41177	LITTLE THOMPSON WATER DIS	658201 1/20/	01-40-6111	441 3rd St	143.69
Total 41177:							5,273.81
02/26	02/09/2026	41178	MAC EQUIPMENT INC	537101	01-45-6805	Vertrac Repair	744.71
Total 41178:							744.71
02/26	02/09/2026	41179	MAIN STREET MAT COMPANY	294668	01-42-7020	Mat Svs - PD	71.38
02/26	02/09/2026	41179	MAIN STREET MAT COMPANY	294674	01-47-7020	Mat Svs - PW	109.10
02/26	02/09/2026	41179	MAIN STREET MAT COMPANY	310253	01-40-7020	Mat Svs - TH	73.51
02/26	02/09/2026	41179	MAIN STREET MAT COMPANY	310254	01-42-7020	Mat Svs - PD	71.38
02/26	02/09/2026	41179	MAIN STREET MAT COMPANY	310255	01-46-7020	Mat svs- CC jan	148.70
02/26	02/09/2026	41179	MAIN STREET MAT COMPANY	310260	01-47-7020	Mat svs PW	115.68
Total 41179:							589.75
02/26	02/09/2026	41180	Marisol Herman	OCT/NOV/D	01-41-7999	employee reimbursements	58.88
Total 41180:							58.88
02/26	02/09/2026	41181	MBI-Medicine for Business and In	1042817	01-46-6210	BG Check-Rec Assistant	52.00
02/26	02/09/2026	41181	MBI-Medicine for Business and In	1045825	01-49-6210	BG Check - Community Engagement	52.00
Total 41181:							104.00
02/26	02/09/2026	41182	Medtech Forensics Inc	46399	01-42-6104	Crash Reconstruction Gear	725.00
Total 41182:							725.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	December 20	01-40-6101	Legal Services -December	18,525.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	December 20	06-40-6101	Legal Services -December	975.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	Mead.Dec20	01-40-6101	Litigation (Schell property)	7,017.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	Mead.Dec20	01-02-2615	Special Proj - WCR 9.5 (354)	1,472.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	Mead.Dec20	01-02-2615	Mead Municipal Facilities (346)	290.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	Mead.Dec20	01-02-2615	Kitely(350)	2,788.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	Mead.Dec20	01-02-2615	Elevation 25 (Silverpoint) (296)	290.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	Mead.Dec20	01-02-2615	Mead Place(45)	225.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	Mead.Dec20	01-02-2615	KMOG Lavendar (358)	870.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	Mead.Dec20	01-02-2615	KMOG Midwest (358)	893.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	Mead.Dec20	01-02-2615	Red Barn (298)	203.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	Mead.Dec20	01-02-2615	Mead Village (314)	2,784.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	Mead.Dec20	01-02-2615	Highland Lake (Columnar Holdings 356)	290.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	Mead.Dec20	01-02-2615	AMK (326)	174.00
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	Mead.Dec20	01-40-6101	Mileage/Cert Mailing Database	382.50
02/26	02/09/2026	41183	Michow Guckenberger McAskin L	Mead.Dec20	06-40-6101	Mileage/Cert Mailing Database	42.50

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 41183:							37,221.00
02/26	02/09/2026	41184	MultiCopter Warehouse LLC	447942	01-42-7254	Drone	10,754.19
Total 41184:							10,754.19
02/26	02/09/2026	41185	NeoTreks, Inc	04884	04-44-6610	Plow Ops Subscription	350.00
Total 41185:							350.00
02/26	02/09/2026	41186	North Range Behavioral Health	NRCR2025B	01-42-6999	CoResponder Program July - Decembe	6,875.00
Total 41186:							6,875.00
02/26	02/09/2026	41187	One Way Inc	391982	06-47-6113	D13927E	146.75
02/26	02/09/2026	41187	One Way Inc	392011	01-47-6113	D13927G	82.56
02/26	02/09/2026	41187	One Way Inc	392118	01-47-6113	D13927H	105.80
02/26	02/09/2026	41187	One Way Inc	392159	01-42-6113	D13927A	82.15
02/26	02/09/2026	41187	One Way Inc	392160	01-42-6113	D13927B	53.25
02/26	02/09/2026	41187	One Way Inc	392173	01-40-6113	D13927C	80.12
02/26	02/09/2026	41187	One Way Inc	392174	01-40-6113	D13927D	51.50
Total 41187:							602.13
02/26	02/09/2026	41188	Paulette Dolin	55	01-46-6999	Fitness Class Intruction Jan 2026	480.00
Total 41188:							480.00
02/26	02/09/2026	41189	PerkCity Inc	INV42917	01-49-5061	Wellness program-Gift Cards	425.00
Total 41189:							425.00
02/26	02/09/2026	41190	Powell Restoration Inc	2024-0105	18-45-8504	Liberty Ranch	5,837.40
02/26	02/09/2026	41190	Powell Restoration Inc	2024-0105	18-02-2005	Liberty Ranch	291.87
Total 41190:							5,545.53
02/26	02/09/2026	41191	PRESTIGE CHRYSLER DODGE,	5157500	04-44-6805	PW 03 (Ram)	376.00
Total 41191:							376.00
02/26	02/09/2026	41192	Professional Management Solutio	85179	01-40-6109	Financial Constul December	5,867.00
02/26	02/09/2026	41192	Professional Management Solutio	85179	06-40-6109	Financial Constul December	733.38
02/26	02/09/2026	41192	Professional Management Solutio	85179	20-40-6109	Financial Constul December	733.37
Total 41192:							7,333.75
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30721	06-47-6807	Raterink	364.00
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30753	06-47-6837	Wastewater svcs -	6,560.15
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30753	06-47-6808	Equipment - Wastewater	25.66
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30753	06-47-6808	Equipment - Wastewater	259.04
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30753	06-47-6808	Equipment - Wastewater	44.57
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30753	06-47-6808	Equipment - Wastewater	157.80
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30753	06-47-6125	Lab Services	25.92
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30753	06-47-6125	Lab Services	46.08
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30753	06-47-6125	Lab Services	25.92
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30753	06-47-6125	Lab Services	30.72

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30753	06-47-6125	Lab Services	25.92
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30753	06-47-6125	Lab Services	246.72
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30753	06-47-6125	Lab Services	25.92
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30753	06-47-6125	Lab Services	61.44
02/26	02/09/2026	41193	RAMEY ENVIRONMENTAL COM	30753	06-47-6125	Lab Services	25.92
Total 41193:							7,925.78
02/26	02/09/2026	41194	Schaeffer MFG CO	WKR2061-IN	04-44-6805	R & M - Fleet	968.73
Total 41194:							968.73
02/26	02/09/2026	41195	Scheels All Sports	1-133880	04-44-7051	Uniforms - JM	419.99
Total 41195:							419.99
02/26	02/09/2026	41196	Senior Resource Services	CM202601	01-46-6999	60+ Ride MOU Agreement	3,000.00
Total 41196:							3,000.00
02/26	02/09/2026	41197	STAPLES ADVANTAGE	6046580058	01-47-7020	Operating Supplies	40.86
02/26	02/09/2026	41197	STAPLES ADVANTAGE	6046580060	01-47-7020	Operating Supplies	59.41
02/26	02/09/2026	41197	STAPLES ADVANTAGE	6049235858	01-47-7020	Operating Supplies	54.48
02/26	02/09/2026	41197	STAPLES ADVANTAGE	6054402908	01-40-7020	Microwave	178.39
02/26	02/09/2026	41197	STAPLES ADVANTAGE	6054402909	01-40-7010	Refill for Pens	50.70
02/26	02/09/2026	41197	STAPLES ADVANTAGE	6054402910	01-40-7020	Operating Supplies	267.09
02/26	02/09/2026	41197	STAPLES ADVANTAGE	6054402912	01-40-7010	Office Calculator	10.91
02/26	02/09/2026	41197	STAPLES ADVANTAGE	6054402913	01-40-7010	envelopes	11.78
02/26	02/09/2026	41197	STAPLES ADVANTAGE	6054402914	01-40-7010	Pen Refills	17.46
02/26	02/09/2026	41197	STAPLES ADVANTAGE	6054402915	01-40-7010	Office Supplies/Staples	84.98
02/26	02/09/2026	41197	STAPLES ADVANTAGE	6054402916	01-40-7010	Office Supplies	146.18
02/26	02/09/2026	41197	STAPLES ADVANTAGE	6054402917	01-40-7020	water-dec	24.95
02/26	02/09/2026	41197	STAPLES ADVANTAGE	6054402918	01-40-7010	Sharpies	21.28
Total 41197:							968.47
02/26	02/09/2026	41198	Stewart & Stevenson	60165366	06-47-6808	ATS Field Repair	622.80
Total 41198:							622.80
02/26	02/09/2026	41199	THE HARTFORD-GROUP BENE	9247099502	01-40-5066	STD / LTD Insurance	242.98
02/26	02/09/2026	41199	THE HARTFORD-GROUP BENE	9247099502	01-41-5066	STD / LTD Insurance	10.43
02/26	02/09/2026	41199	THE HARTFORD-GROUP BENE	9247099502	01-42-5066	STD / LTD Insurance	440.57
02/26	02/09/2026	41199	THE HARTFORD-GROUP BENE	9247099502	01-43-5066	STD / LTD Insurance	145.78
02/26	02/09/2026	41199	THE HARTFORD-GROUP BENE	9247099502	04-44-5066	STD / LTD Insurance	296.26
02/26	02/09/2026	41199	THE HARTFORD-GROUP BENE	9247099502	01-45-5066	STD / LTD Insurance	304.53
02/26	02/09/2026	41199	THE HARTFORD-GROUP BENE	9247099502	01-46-5066	STD / LTD Insurance	118.86
02/26	02/09/2026	41199	THE HARTFORD-GROUP BENE	9247099502	01-47-5066	STD / LTD Insurance	226.36
02/26	02/09/2026	41199	THE HARTFORD-GROUP BENE	9247099502	01-48-5066	STD / LTD Insurance	35.94
02/26	02/09/2026	41199	THE HARTFORD-GROUP BENE	9247099502	01-49-5066	STD / LTD Insurance	64.03
02/26	02/09/2026	41199	THE HARTFORD-GROUP BENE	9247099502	06-40-5066	STD / LTD Insurance	138.55
02/26	02/09/2026	41199	THE HARTFORD-GROUP BENE	9247099502	20-40-5066	STD / LTD Insurance	92.44
Total 41199:							2,116.73
02/26	02/09/2026	41200	The Sherwin-Williams Co Inc	5682-0	04-44-6802	Fire - No Park	172.25
02/26	02/09/2026	41200	The Sherwin-Williams Co Inc	5682-0	19-40-8599	Bollards at Town Hall Parking Lot	61.95
02/26	02/09/2026	41200	The Sherwin-Williams Co Inc	5682-0	19-40-8599	Bollards at Town Hall Parking Lot	52.45

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
02/26	02/09/2026	41200	The Sherwin-Williams Co Inc	7333-8	04-44-7020	Paint	190.68
02/26	02/09/2026	41200	The Sherwin-Williams Co Inc	7333-8	04-44-7020	Paint	130.68-
02/26	02/09/2026	41200	The Sherwin-Williams Co Inc	8681-6	01-47-7020	Paint	232.56
02/26	02/09/2026	41200	The Sherwin-Williams Co Inc	8681-6	04-44-7020	Paint	363.24
02/26	02/09/2026	41200	The Sherwin-Williams Co Inc	8682-4	04-44-7020	Paint	204.03-
Total 41200:							738.42
02/26	02/09/2026	41201	TOWN OF BERTHOUD	205943	01-46-6135	Baseball Field Rentals	3,330.00
Total 41201:							3,330.00
02/26	02/09/2026	41202	Town of Frederick	INV00637	01-42-6999	2025 Victim Services Expense	24,209.60
Total 41202:							24,209.60
02/26	02/09/2026	41203	TOWN OF MEAD	18.02 2.2026	01-40-6111	242 Dillingham Ave	48.00
02/26	02/09/2026	41203	TOWN OF MEAD	31.11 2.2026	01-40-6111	201 Welker Sewer	48.00
02/26	02/09/2026	41203	TOWN OF MEAD	338.01 2.202	01-40-6111	Town Hall Sewer	63.36
02/26	02/09/2026	41203	TOWN OF MEAD	453.01 2.202	01-42-6111	PD Sewer (535 Main St)	216.99
02/26	02/09/2026	41203	TOWN OF MEAD	478.02 2.202	01-40-6111	242 Main St	52.81
02/26	02/09/2026	41203	TOWN OF MEAD	566.02 2.202	01-46-6111	401 3rd St Sewer	63.36
02/26	02/09/2026	41203	TOWN OF MEAD	630.04 2.202	01-40-6111	505 3rd St Sewer	48.00
Total 41203:							540.52
02/26	02/09/2026	41204	Tri-Tech Forensics, Inc.	01274335	01-42-7020	DUI Blood Speciman Collection Kits	64.00
Total 41204:							64.00
02/26	02/09/2026	41205	University Auto Parts, Inc	370318	01-47-6805	E01 oil change	50.98
02/26	02/09/2026	41205	University Auto Parts, Inc	370756	04-44-6805	Boom Lift	179.76
Total 41205:							230.74
02/26	02/09/2026	41206	US Bank Voyager Fleet Systems	8694028342	01-40-7101	Fuel	34.25
02/26	02/09/2026	41206	US Bank Voyager Fleet Systems	8694028342	01-40-7101	Fuel credit from overpayment	34.25-
02/26	02/09/2026	41206	US Bank Voyager Fleet Systems	8694028342	01-42-7101	Fuel	1,650.97
02/26	02/09/2026	41206	US Bank Voyager Fleet Systems	8694028342	01-42-7101	Fuel credit from overpayment	1,650.97-
02/26	02/09/2026	41206	US Bank Voyager Fleet Systems	8694028342	04-44-7101	Fuel	939.87
02/26	02/09/2026	41206	US Bank Voyager Fleet Systems	8694028342	04-44-7101	Fuel credit from overpayment	939.87-
02/26	02/09/2026	41206	US Bank Voyager Fleet Systems	8694028342	01-45-7101	Fuel	1,444.27
02/26	02/09/2026	41206	US Bank Voyager Fleet Systems	8694028342	01-45-7101	Fuel credit from overpayment	812.03-
02/26	02/09/2026	41206	US Bank Voyager Fleet Systems	8694028342	01-47-7101	Fuel	307.14
02/26	02/09/2026	41206	US Bank Voyager Fleet Systems	8694028342	06-47-7101	Fuel	170.74
Total 41206:							1,110.12
02/26	02/09/2026	41207	Utility Notification Center of Color	226010889	06-47-6120	Line locates	408.57
Total 41207:							408.57
02/26	02/09/2026	41208	Wickham Tractor Company	IE26573	04-44-6805	Skid PW30	215.49
Total 41208:							215.49
02/26	02/09/2026	41209	WSB LLC	2-303562-00	14-44-8533	CR 34 Bridge Replacement Project	678.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 41209:							678.00
02/26	02/09/2026	41210	Wyoming Bearing & Supply LLC	3178521	04-44-7020	Shop Supplies	141.86
Total 41210:							141.86
02/26	02/09/2026	41211	Angel Armor LLC	INV16285	01-42-7305	new CSO and OFC patrol vests	3,620.25
Total 41211:							3,620.25
01/26	01/28/2026	12826100	Citi Cards	2481 1.2026	01-41-7999	Supplies/BOT	174.44
01/26	01/28/2026	12826100	Citi Cards	2481 1.2026	01-42-7020	Operating Supplies	179.21
01/26	01/28/2026	12826100	Citi Cards	2481 1.2026	01-42-6805	Battery for VEH6	211.98
01/26	01/28/2026	12826100	Citi Cards	2481 1.2026	01-42-7020	paper plates	19.99
01/26	01/28/2026	12826100	Citi Cards	2481 1.2026	01-42-7020	refund PD	68.46-
01/26	01/28/2026	12826100	Citi Cards	2481 1.2026	01-42-7010	refund PD	16.31-
Total 12826100:							500.85
01/26	01/28/2026	12826101	Elan Cardmember Service	6819 01.202	01-42-6805	Toyota Highlander Subscription for Servi	15.00
01/26	01/28/2026	12826101	Elan Cardmember Service	6819 01.202	01-42-7999	Accidental Personal Expense - Reimburs	14.90
01/26	01/28/2026	12826101	Elan Cardmember Service	6819 01.202	01-42-6610	Commander Professional Memberships	100.00
01/26	01/28/2026	12826101	Elan Cardmember Service	6819 01.202	01-42-6610	Commander Professional Memberships	41.56
01/26	01/28/2026	12826101	Elan Cardmember Service	6819 01.202	01-42-6610	Commander Professional Memberships	270.00
01/26	01/28/2026	12826101	Elan Cardmember Service	6819 01.202	01-42-7020	State Notary Fee - Micah Smith	10.00
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-6610	Subscription - No Receipt	15.00
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-6610	Subscription - No Receipt	60.60
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-6511	Postage	8.40
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-6511	Postage	8.40
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-6511	Postage	8.40
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-41-6104	Computers	2,995.50
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-49-6104	Computers	2,995.50
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-41-7999	BOT Retreat	434.00
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-6511	Postage	8.40
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-5063	training - EJ	65.00
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-41-5063	Legislative Workshop DA	149.00
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-41-5063	Legislative Workshop DA	149.00
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-41-5063	CW- NLC Conference	1,005.00
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-6511	Postage	8.40
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-43-7999	Staff outing CM	61.10
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-41-7999	TC interviews	19.64
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-41-7999	BOT meeting	290.52
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-6511	Postage	8.40
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-6610	Subscription - No Receipt	18.99
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-6511	Postage	8.40
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-6104	JN replaced laptop	1,286.00
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-41-6610	CMCA membership	180.00
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-6511	Postage	8.85
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-5063	Budget Class	65.00
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-5063	training - EJ	40.00
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-41-5063	CW- NLC Conference	745.00
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-40-6610	Microsoft 365 Subscription	1,166.35
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-41-7999	TC interviews	66.64-
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-41-7999	TC interviews	66.64
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-41-7999	TC interviews	61.87
01/26	01/28/2026	12826101	Elan Cardmember Service	7700 01.202	01-43-6210	Posted on APA for planner position	195.00
01/26	01/28/2026	12826101	Elan Cardmember Service	7742 01.202	01-42-6210	Background Investigation	696.02

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
01/26	01/28/2026	12826101	Elan Cardmember Service	7742 01.202	01-42-6210	Background Investigation	1,066.95
01/26	01/28/2026	12826101	Elan Cardmember Service	7742 01.202	01-42-6210	Background Investigation	94.77
01/26	01/28/2026	12826101	Elan Cardmember Service	7742 01.202	01-42-5063	Officer Rollins Behavioral Analysis Traini	499.00
01/26	01/28/2026	12826101	Elan Cardmember Service	7742 01.202	01-42-5063	Monthly Team Building Training	126.08
Total 12826101:							15,000.00
02/26	02/05/2026	20526100	Xpress Bill Pay	INV-XPR032	06-40-6316	Credit Transactions	892.63
02/26	02/05/2026	20526100	Xpress Bill Pay	INV-XPR032	01-40-6316	Credit Transactions	223.16
Total 20526100:							1,115.79
02/26	02/10/2026	21026100	All Copy Products Inc	573499829	01-46-6126	Copier Lease CC	91.05
02/26	02/10/2026	21026100	All Copy Products Inc	573499977	01-40-6126	Copier Lease TH	96.41
02/26	02/10/2026	21026100	All Copy Products Inc	573520285	01-47-6126	Copier Lease PW	78.23
Total 21026100:							265.69
02/26	02/10/2026	21026101	Amazon Capital Services Inc	13FN-R617-	01-42-6104	Remarkable Tablets, OP Supplies	937.98
02/26	02/10/2026	21026101	Amazon Capital Services Inc	13FN-R617-	01-42-7020	Remarkable Tablets, OP Supplies	104.66
02/26	02/10/2026	21026101	Amazon Capital Services Inc	13LG-7N3C-	01-40-6210	New Hire Office Supplies - DM	50.39
02/26	02/10/2026	21026101	Amazon Capital Services Inc	144G-CXL1-	04-44-6104	Tablets - Covers & Screen Protectors	279.21
02/26	02/10/2026	21026101	Amazon Capital Services Inc	14NK-YPNV-	01-49-5061	Tree Decorating - PW	15.19
02/26	02/10/2026	21026101	Amazon Capital Services Inc	14QX-V17H-	01-49-5061	Tree Decorating - Planning	26.95
02/26	02/10/2026	21026101	Amazon Capital Services Inc	14WC-PF7D-	01-40-7999	Tea K-Cups	75.98
02/26	02/10/2026	21026101	Amazon Capital Services Inc	163P-MGMR	01-49-5061	Tree Decorating	54.78
02/26	02/10/2026	21026101	Amazon Capital Services Inc	164T-6TPV-7	01-49-5061	2026 Wellness Rewards	2,069.85
02/26	02/10/2026	21026101	Amazon Capital Services Inc	164T6TPVT	01-47-7010	Office Supplies	130.48
02/26	02/10/2026	21026101	Amazon Capital Services Inc	166X-TWH7-	01-42-7010	Office Supplies and furnishings for CMD	229.14
02/26	02/10/2026	21026101	Amazon Capital Services Inc	171RMV1W	01-42-7010	office cleaning/organizing equipment	125.05
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1776-CMMV-	01-40-7010	Office Supplies	21.57
02/26	02/10/2026	21026101	Amazon Capital Services Inc	19XY-NC7W-	01-46-6214	merry mead christmas decorations	71.52
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1CHY-K7F7-	01-49-5061	Nectar Wellness Rewards	2,660.05
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1D1MCP61M	01-47-7010	Office Supplies	18.80
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1FDD-FGCX-	01-49-5061	Christmas Party	19.98
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1GGN-7Q6W	01-46-7010	Office Supplies	80.15
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1HKD-RNP4-	01-40-7020	Operating / Tea	29.27
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1J6M-W6CD-	01-40-7020	Dishwasher Pods	23.78
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1JQ4-QWWL	01-46-7010	office supplies	31.87
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1JXN-HL4Y-	01-42-7305	HA-shirts/uniforms	119.98
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1K6GPJHM6	01-46-7020	Op Supplies large trash liners	47.49
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1KVT-KP9L-	01-43-7010	Planning / Office Supplies	29.94
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1MJC-4TGN-	01-46-7020	OP Supplies Trash Liners	45.46
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1NFKCRTJG	01-46-7020	Op supplies-broom/rec volleyball supplies	83.50
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1NFKCRTJG	01-46-6135	Op supplies-broom/rec volleyball supplies	79.56
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1PN1NGXV	01-46-7020	Screencast Adapter W/ Antenna	99.99
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1WGF-99TJ-	01-46-7010	Office Supplies / Operating Supplies	53.29
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1WGF-99TJ-	01-46-7020	Office Supplies / Operating Supplies	94.11
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1XG6-R6TC-	01-49-5061	Decorations / Christmas Party	217.53
02/26	02/10/2026	21026101	Amazon Capital Services Inc	1XVL-3GN9-	01-40-7010	Office Supplies / Folders	49.36
Total 21026101:							7,976.86
02/26	02/10/2026	21026102	CEBT	0080960	01-02-2310	Health insurance	57,041.01
02/26	02/10/2026	21026102	CEBT	0080960	04-02-2310	Health insurance	9,576.72
02/26	02/10/2026	21026102	CEBT	0080960	06-02-2310	Health Insurance	2,787.22
02/26	02/10/2026	21026102	CEBT	0080960	20-02-2310	Health Insurance	2,277.18

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 21026102:							71,682.13
02/26	02/10/2026	21026103	CENTURY LINK	5176 01.202	01-42-6111	Utilities	80.08
02/26	02/10/2026	21026103	CENTURY LINK	9308 1.2026	01-40-6111	TH Fax	87.83
Total 21026103:							167.91
02/26	02/10/2026	21026104	City of Loveland	007777 1.20	01-47-6111	PW internet	269.90
Total 21026104:							269.90
02/26	02/10/2026	21026105	Elan Cardmember Service	1176 01.2026	01-43-7010	Office Supplies	56.61
02/26	02/10/2026	21026105	Elan Cardmember Service	1368 01.202	01-49-6610	ADA Subscription Built for Mead	59.00
02/26	02/10/2026	21026105	Elan Cardmember Service	1368 01.202	01-49-6610	Newsletter Subscription	45.00
02/26	02/10/2026	21026105	Elan Cardmember Service	1368 01.202	01-46-5063	Team Training - Food	89.68
02/26	02/10/2026	21026105	Elan Cardmember Service	1368 01.202	01-49-6610	Adobe Suite - LN	779.88
02/26	02/10/2026	21026105	Elan Cardmember Service	1368 01.202	01-49-6610	URL Subscription	35.00
02/26	02/10/2026	21026105	Elan Cardmember Service	1368 01.202	01-46-6135	NFL Flag Football Cert	25.00
02/26	02/10/2026	21026105	Elan Cardmember Service	1368 01.202	01-46-6135	Youth Sports Refs	1,410.00
02/26	02/10/2026	21026105	Elan Cardmember Service	1368 01.202	01-46-6311	Built for Mead Photo & Video Site	148.06
02/26	02/10/2026	21026105	Elan Cardmember Service	1368 01.202	01-40-6610	Town Zoom Webinar Subscription	79.00
02/26	02/10/2026	21026105	Elan Cardmember Service	1368 01.202	01-46-5063	Jose Gonzalez Training	90.00
02/26	02/10/2026	21026105	Elan Cardmember Service	3448 1.2026	01-42-7305	Uniforms for SH	93.86
02/26	02/10/2026	21026105	Elan Cardmember Service	3448 1.2026	01-42-7305	Patrol Boots CE	359.28
02/26	02/10/2026	21026105	Elan Cardmember Service	3448 1.2026	01-42-5063	CE training	325.00
02/26	02/10/2026	21026105	Elan Cardmember Service	3514 01.202	01-41-5063	PD - Training	31.85
02/26	02/10/2026	21026105	Elan Cardmember Service	3514 01.202	01-40-6610	Subscription - No Receipt	19.99
02/26	02/10/2026	21026105	Elan Cardmember Service	3514 01.202	01-40-7999	Lunch Meeting	35.12
02/26	02/10/2026	21026105	Elan Cardmember Service	3514 01.202	01-40-7999	Donuts for 1601 Meeting	25.03
02/26	02/10/2026	21026105	Elan Cardmember Service	3514 01.202	01-40-6610	Subscription - no receipt	6.99
02/26	02/10/2026	21026105	Elan Cardmember Service	3514 01.202	01-40-7999	Meeting with RL	45.59
02/26	02/10/2026	21026105	Elan Cardmember Service	3866 01.202	01-42-7305	Unifroms	119.55
02/26	02/10/2026	21026105	Elan Cardmember Service	3866 01.202	01-42-7999	Fraud Reimbursement	39.00-
02/26	02/10/2026	21026105	Elan Cardmember Service	3866 01.202	01-42-7999	Fraud Reimbursement	39.00-
02/26	02/10/2026	21026105	Elan Cardmember Service	3866 01.202	01-42-7999	Fraud Reimbursement	1.00-
02/26	02/10/2026	21026105	Elan Cardmember Service	3866 01.202	01-42-7999	Fraud Reimbursement	1.00-
02/26	02/10/2026	21026105	Elan Cardmember Service	3866 01.202	01-42-7999	Fraud Reimbursement	1.00-
02/26	02/10/2026	21026105	Elan Cardmember Service	3866 01.202	01-42-6610	Adobe Subscription	19.99
02/26	02/10/2026	21026105	Elan Cardmember Service	3866 01.202	01-42-7305	Sheepdog Conversation Cable	24.79
02/26	02/10/2026	21026105	Elan Cardmember Service	3866 01.202	01-42-6610	Adobe Subscription	23.88
02/26	02/10/2026	21026105	Elan Cardmember Service	3866 01.202	01-42-6610	Remarkable Subscription	5.98
02/26	02/10/2026	21026105	Elan Cardmember Service	3866 01.202	01-42-6610	Adobe Subscription	19.99
02/26	02/10/2026	21026105	Elan Cardmember Service	3866 01.202	01-42-6610	frgn fees	.11
02/26	02/10/2026	21026105	Elan Cardmember Service	5590 1.2026	01-47-5063	APWA Training DK	225.00
02/26	02/10/2026	21026105	Elan Cardmember Service	6819 01.202	01-42-6610	Commander Professional Memberships	178.44
02/26	02/10/2026	21026105	Elan Cardmember Service	7665 01.202	01-45-6104	Online Subscription - No Receipt	30.00
02/26	02/10/2026	21026105	Elan Cardmember Service	7665 01.202	01-45-6104	Online Subscription - No Receipt	30.00
02/26	02/10/2026	21026105	Elan Cardmember Service	7665 01.202	01-45-6104	Online Subscription - No Receipt	30.00
02/26	02/10/2026	21026105	Elan Cardmember Service	7665 01.202	01-45-6104	Online Subscription - No Receipt	30.00
02/26	02/10/2026	21026105	Elan Cardmember Service	7665 01.202	01-45-6104	Online Subscription - No Receipt	30.00
02/26	02/10/2026	21026105	Elan Cardmember Service	7665 01.202	01-45-6104	Online Subscription - No Receipt	30.00
02/26	02/10/2026	21026105	Elan Cardmember Service	7665 01.202	01-45-6104	Online Subscription - No Receipt	30.00
02/26	02/10/2026	21026105	Elan Cardmember Service	7665 01.202	01-49-7999	Breakfast for UP & Staff - Light Removal	106.35
02/26	02/10/2026	21026105	Elan Cardmember Service	7665 01.202	04-44-6805	R & M - FLeet	542.80
02/26	02/10/2026	21026105	Elan Cardmember Service	7665 01.202	04-44-6805	R & M - Fleet	1,485.00
02/26	02/10/2026	21026105	Elan Cardmember Service	7665 01.202	01-45-6104	Online Subscription - No Receipt	30.00
02/26	02/10/2026	21026105	Elan Cardmember Service	7665 01.202	04-44-7305	Tools	177.85

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
02/26	02/10/2026	21026105	Elan Cardmember Service	7665 01.202	01-45-6801	Founders	119.97
02/26	02/10/2026	21026105	Elan Cardmember Service	7665 01.202	01-45-6104	Online Subscription - No Receipt	30.00
Total 21026105:							6,998.64
02/26	02/10/2026	21026106	Fusion Cloud Company	10211609	01-40-6110	Phone Bill	322.05
Total 21026106:							322.05
02/26	02/10/2026	21026107	HOME DEPOT CREDIT SERVIC	3736446	04-44-7305	Tools	127.09
02/26	02/10/2026	21026107	HOME DEPOT CREDIT SERVIC	3905164	04-44-7305	Tools	59.60-
02/26	02/10/2026	21026107	HOME DEPOT CREDIT SERVIC	4082973	01-49-7026	Christmas	343.06
02/26	02/10/2026	21026107	HOME DEPOT CREDIT SERVIC	4082973	04-44-7305	Tools	95.52
02/26	02/10/2026	21026107	HOME DEPOT CREDIT SERVIC	4556569	04-44-7305	Tools	668.00
02/26	02/10/2026	21026107	HOME DEPOT CREDIT SERVIC	4776513	04-44-7305	Tools	299.00
02/26	02/10/2026	21026107	HOME DEPOT CREDIT SERVIC	6021974	01-45-6801	Supplies	71.94
02/26	02/10/2026	21026107	HOME DEPOT CREDIT SERVIC	6021974	04-44-6805	Supplies	29.82
02/26	02/10/2026	21026107	HOME DEPOT CREDIT SERVIC	623557	18-45-8507	Supplies	238.46
02/26	02/10/2026	21026107	HOME DEPOT CREDIT SERVIC	9042103	04-44-7305	Tools	130.91
02/26	02/10/2026	21026107	HOME DEPOT CREDIT SERVIC	9042103	01-45-6114	Pest Control	190.54
Total 21026107:							2,134.74
02/26	02/10/2026	21026108	JOHN DEERE FINANCIAL	3124478	04-44-6405	Grader	5,871.01
Total 21026108:							5,871.01
02/26	02/10/2026	21026109	UNITED POWER	25019600 1.	04-44-6111	3rd St Lights	4.60
02/26	02/10/2026	21026109	UNITED POWER	61303 1.202	04-44-6111	CR5 lights	13.33
02/26	02/10/2026	21026109	UNITED POWER	88601 1.202	04-44-6111	Street Lights	4,309.56
Total 21026109:							4,327.49
02/26	02/10/2026	21026110	UNITED POWER, INC.	62803	14-44-8503	3rd and Welker Intersection	38,570.65
Total 21026110:							38,570.65
02/26	02/10/2026	21026111	XCEL ENERGY	961991088	01-47-6111	PW Utilities	405.58
02/26	02/10/2026	21026111	XCEL ENERGY	962062536	01-40-6111	299 Palmer Ave	142.36
02/26	02/10/2026	21026111	XCEL ENERGY	962067568	04-44-6111	1785 WCR 32	164.44
Total 21026111:							712.38
Grand Totals:							491,366.24

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-02-2000	2,872.24	339,159.91-	336,287.67-
01-02-2306	917.24	.00	917.24
01-02-2310	57,041.01	.00	57,041.01
01-02-2615	14,372.75	.00	14,372.75
01-40-5063	170.00	.00	170.00
01-40-5066	242.98	.00	242.98
01-40-6101	25,924.50	.00	25,924.50

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-40-6104	1,286.00	.00	1,286.00
01-40-6109	5,867.00	.00	5,867.00
01-40-6110	322.05	.00	322.05
01-40-6111	634.05	.00	634.05
01-40-6113	131.62	.00	131.62
01-40-6126	96.41	.00	96.41
01-40-6210	50.39	.00	50.39
01-40-6316	223.16	.00	223.16
01-40-6511	67.65	.00	67.65
01-40-6610	1,791.76	.00	1,791.76
01-40-6823	3,450.00	.00	3,450.00
01-40-7010	447.69	.00	447.69
01-40-7020	596.99	.00	596.99
01-40-7051	180.34	.00	180.34
01-40-7101	34.25	34.25-	.00
01-40-7999	181.72	.00	181.72
01-41-5063	2,079.85	.00	2,079.85
01-41-5066	10.43	.00	10.43
01-41-6104	2,995.50	.00	2,995.50
01-41-6610	180.00	.00	180.00
01-41-6824	16.49	.00	16.49
01-41-7999	1,105.99	66.64-	1,039.35
01-42-5061	1,295.00	.00	1,295.00
01-42-5063	2,165.08	.00	2,165.08
01-42-5066	440.57	.00	440.57
01-42-6104	5,181.34	.00	5,181.34
01-42-6111	389.23	.00	389.23
01-42-6113	135.40	.00	135.40
01-42-6210	1,857.74	.00	1,857.74
01-42-6610	879.95	.00	879.95
01-42-6801	3,450.00	.00	3,450.00
01-42-6805	4,868.66	.00	4,868.66
01-42-6823	990.00	.00	990.00
01-42-6999	31,084.60	.00	31,084.60
01-42-7010	435.19	16.31-	418.88
01-42-7020	538.66	115.45-	423.21
01-42-7101	1,650.97	1,650.97-	.00
01-42-7254	95,192.27	.00	95,192.27
01-42-7305	4,793.19	.00	4,793.19
01-42-7999	14.90	81.00-	66.10-
01-43-5066	145.78	.00	145.78
01-43-6104	428.74	.00	428.74
01-43-6210	195.00	.00	195.00
01-43-7010	86.55	.00	86.55
01-43-7999	61.10	.00	61.10
01-45-5066	304.53	.00	304.53
01-45-6104	270.00	.00	270.00
01-45-6111	1,985.38	.00	1,985.38
01-45-6114	190.54	.00	190.54
01-45-6133	3,350.00	.00	3,350.00
01-45-6801	1,458.31	.00	1,458.31
01-45-6805	744.71	.00	744.71
01-45-7101	1,444.27	812.03-	632.24
01-46-5063	179.68	.00	179.68
01-46-5066	118.86	.00	118.86
01-46-6111	341.12	.00	341.12
01-46-6126	91.05	.00	91.05
01-46-6135	5,371.30	.00	5,371.30
01-46-6210	52.00	.00	52.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-46-6211	68.76	.00	68.76
01-46-6214	3,061.52	.00	3,061.52
01-46-6301	380.60	.00	380.60
01-46-6311	316.51	.00	316.51
01-46-6823	7,020.00	.00	7,020.00
01-46-6999	3,660.00	.00	3,660.00
01-46-7010	181.89	.00	181.89
01-46-7020	537.29	.00	537.29
01-46-8510	.00	52.64-	52.64-
01-46-8531	25.55	.00	25.55
01-46-8599	.00	42.95-	42.95-
01-47-5063	225.00	.00	225.00
01-47-5066	226.36	.00	226.36
01-47-6104	42.51	.00	42.51
01-47-6108	1,531.25	.00	1,531.25
01-47-6111	823.75	.00	823.75
01-47-6113	188.36	.00	188.36
01-47-6126	78.23	.00	78.23
01-47-6805	50.98	.00	50.98
01-47-6823	2,200.00	.00	2,200.00
01-47-7010	208.80	.00	208.80
01-47-7020	612.09	.00	612.09
01-47-7101	307.14	.00	307.14
01-48-5040	4,000.00	.00	4,000.00
01-48-5066	35.94	.00	35.94
01-48-6102	1,000.00	.00	1,000.00
01-49-5061	5,489.33	.00	5,489.33
01-49-5066	64.03	.00	64.03
01-49-6104	2,995.50	.00	2,995.50
01-49-6121	4,993.14	.00	4,993.14
01-49-6199	4,800.00	.00	4,800.00
01-49-6210	52.00	.00	52.00
01-49-6301	235.60	.00	235.60
01-49-6610	918.88	.00	918.88
01-49-7026	343.06	.00	343.06
01-49-7999	106.35	.00	106.35
04-02-2000	1,334.18	60,134.56-	58,800.38-
04-02-2310	9,576.72	.00	9,576.72
04-44-5066	296.26	.00	296.26
04-44-6104	389.21	.00	389.21
04-44-6111	4,572.86	.00	4,572.86
04-44-6301	57.46	.00	57.46
04-44-6405	5,880.20	.00	5,880.20
04-44-6610	3,600.00	.00	3,600.00
04-44-6802	172.25	.00	172.25
04-44-6805	7,865.41	.00	7,865.41
04-44-6834	23,750.54	.00	23,750.54
04-44-7020	1,115.42	334.71-	780.71
04-44-7051	419.99	.00	419.99
04-44-7101	939.87	939.87-	.00
04-44-7305	1,498.37	59.60-	1,438.77
06-02-2000	.00	20,115.14-	20,115.14-
06-02-2310	2,787.22	.00	2,787.22
06-40-5066	138.55	.00	138.55
06-40-6101	1,017.50	.00	1,017.50
06-40-6109	733.38	.00	733.38
06-40-6316	892.63	.00	892.63
06-47-6111	384.37	.00	384.37
06-47-6113	146.75	.00	146.75

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
06-47-6120	408.57	.00	408.57
06-47-6125	514.56	.00	514.56
06-47-6601	4,272.25	.00	4,272.25
06-47-6807	364.00	.00	364.00
06-47-6808	1,109.87	.00	1,109.87
06-47-6837	6,560.15	.00	6,560.15
06-47-7101	170.74	.00	170.74
06-47-8527	614.60	.00	614.60
09-02-2000	.00	22,625.52-	22,625.52-
09-42-8516	18,752.92	.00	18,752.92
09-49-8516	3,872.60	.00	3,872.60
14-02-2000	.00	44,536.15-	44,536.15-
14-44-8503	43,858.15	.00	43,858.15
14-44-8533	678.00	.00	678.00
18-02-2000	291.87	6,075.86-	5,783.99-
18-02-2005	.00	291.87-	291.87-
18-45-8504	5,837.40	.00	5,837.40
18-45-8507	238.46	.00	238.46
19-02-2000	.00	114.40-	114.40-
19-40-8599	114.40	.00	114.40
20-02-2000	.00	3,102.99-	3,102.99-
20-02-2310	2,277.18	.00	2,277.18
20-40-5066	92.44	.00	92.44
20-40-6109	733.37	.00	733.37
Grand Totals:	500,582.82	500,362.82-	220.00

Report Criteria:

Report type: GL detail

Check.Check number = {<>} 40487 {AND} {<>} 41035



Agenda Item Summary

Agenda Date: 2/9/2026

Subject: Appointment of Ryan Sword as Alternate Planning Commissioner and Tim Corliss as Regular Planning Commissioner

Presented by: Alex Ailey, Planner

Summary:

The Mead Planning Commission (“Commission”) consists of five (5) regular members and two (2) alternate members appointed by the Board of Trustees in accordance with Section 2-7-30 of the Mead Municipal Code (“MMC”). Members, including alternates, are appointed for four-year terms, and may be re-appointed at the end of their respective terms.

Section 2-7-30 of the MMC provides that residents must meet the following requirements to qualify for a position on the Planning Commission:

- Qualified elector;
- Resident of the Town for at least twelve (12) consecutive months;
- Attended at least two (2) Planning Commission meetings; and
- Not an immediate family member of, or reside in the same household as, a member of the Board of Trustees or another member of the Planning Commission

Commissioner Ryan Sword and Commissioner Alternate Tim Corliss are both current members of the Planning Commission and satisfy all MMC criteria for appointment/re-appointment. Mr. Sword and Mr. Corliss have requested appointment to different positions as follows, essentially switching their current roles on the Commission:

Ryan Sword
Current: Regular through 12/31/26
Reappointment: Alternate through 12/31/28

Tim Corliss
Current: Alternate through 12/31/28
Reappointment: Regular through 12/31/26

Town staff recommends that: (1) Mr. Sword be appointed to the alternate position with a term through December 31, 2028, and (2) Mr. Corliss be appointed to the regular position with a term through December 31, 2026.

Mr. Sword has been a resident of the Town and a member of the Commission for almost twenty (20) years. He is interested in contributing to his community by continuing to serve on the Planning Commission as an alternate. Mr. Sword’s experience, expertise, and interest in urban planning will continue to be an asset to the Planning Commission.

Mr. Corliss currently serves as an alternate member of the Planning Commission. Specifically, Mr. Corliss has served as an alternate member of the Commission since July 29, 2024 and was re-appointed on January 1, 2025 (for a term of office through December 31, 2028) by the Board of Trustees at the December 9, 2024, regular Board meeting. Mr. Corliss has expressed that he

is excited to be more engaged with the Commission and continue to serve the community as a regular member of the Commission.

Financial Considerations:

None.

Staff Recommendation / Actions Required:

Staff recommends that the Board of Trustees appoint Ryan Sword to the alternate position with a term expiring on December 31, 2028, and appoint Tim Corliss to the regular position with a term expiring on December 31, 2026. Approval of the February 9, 2026, regular meeting consent agenda will approve this item and re-appoint Commissioners Sword and Corliss for the respective terms as set forth herein.

Should the item be removed from the consent agenda for further discussion and consideration, Staff recommends approval of the re-appointments via the following motion:

Suggested motion:

"I move to Appoint Ryan Sword as Alternate Planning Commissioner for the Four-Year Term through December 31, 2028, and further move to Appoint Tim Corliss as Regular Planning Commissioner for the Four-Year Term through December 31, 2026."

Attachments:

- 1. Tim Corliss Letter_Redacted

From: Tim Corliss [REDACTED]
Sent: Wednesday, January 28, 2026 2:15 PM
To: Alexander Ailey <AAiley@townofmead.org>
Cc: Todd Bjerkaas <TBjerkaas@townofmead.org>
Subject: Re: 2026 Seating of Planning Commissioners

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. Be especially careful of Word, Excel and Fax attachments.

Mead Board of Trustees

Mead Town Hall
441 Third Street
Mead, CO 80542

Dear Members of the Mead Board of Trustees,

I am writing to express my interest in being appointed as a **regular member** of the Town of Mead Planning Commission. I am enthusiastic about the opportunity to contribute to the thoughtful growth of our community while helping preserve the culture, character, and heritage that make Mead such a special place to live.

As Mead continues to evolve, I believe it is important for residents to play an active role in shaping its future. I hope to bring a balanced perspective that supports responsible development, respects the town's history, and reflects the values of our community. Serving as a regular Planning Commission member would allow me to be fully engaged in this work and contribute consistently and meaningfully.

Thank you for considering my application. I would be grateful for the opportunity to serve and support the continued success of our town. Please feel free to contact me if any additional information is needed.

Sincerely,

Tim Corliss

[REDACTED]

Mead, CO 80542



Agenda Item Summary

Agenda Date: 2/9/2026

Subject: Resolution No. 10-R-2026 – A Resolution of the Town of Mead, Colorado, Granting Conditional Acceptance Under that Certain Cost Sharing and Improvement Agreement (High Plains Boulevard / Weld County Road 9.5) of the Public Improvements Associated with the Construction of High Plains Boulevard (CR 9.5)

Presented by: Dave Mathews, Deputy Town Engineer

Summary:

The Town of Mead (the “Town”), Mead Industrial Development, LLC (“MID”), and WCR 34 & HWY25-220, LLC (“W&H”) are parties to that certain Cost Sharing and Improvement Agreement (High Plains Boulevard / Weld County Road 9.5), dated December 31, 2024 (the “Agreement”). The Agreement sets forth terms and conditions related to the funding, design, and construction of a portion of Weld County Road 9.5 (commonly known as High Plains Boulevard or CR 9.5) commencing 300’ north of Weld County Road 34 and extending to Weld County Road 36 (as further described in the Agreement, the “CR 9.5 Project”), and the Town’s, W&H’s, and MID’s respective roles with respect to the CR 9.5 Project.

The Town of Mead Board of Trustees authorized the Town Manager and Town Attorney to negotiate, and the Town Manager to execute, the Agreement under Resolution 63-R-2024 dated August 26, 2024. Associated design plan sets were approved by the Town of Mead on May 01, 2025 (as further defined in the Agreement, the “Plans”).

The Agreement requires MID to facilitate the design, performance, construction, installation, and completion of the C.R. 9.5 Project and acknowledges that MID’s affiliate, Broe Real Estate Services, Inc., would manage the C.R. 9.5 Project.

On behalf of MID, Mr. Chris Morton, Development Manager for Broe Real Estate Group, a Colorado limited liability company, has requested conditional acceptance of the public improvements associated with the CR 9.5 Project (the “Improvements”). Section 4(a)(i) of the Agreement states, among other things, that the Town will issue MID a letter of conditional acceptance if the Town finds that the Work complies with the Plans, Construction Contract, and applicable laws and regulations.[\[1\]](#)

MID has caused all items as requested by the Town Staff to be completed through the final walk through punch list dated January 5, 2026 and all public improvements have been satisfactorily completed. The condition of the related improvements is acceptable to the Town, and the Improvements comply with all applicable requirements of the Agreement and the *Town of Mead Design Standards and Construction Specifications* (the “Standards and Specification”).

Section 202.8 of the Standards and Specifications states, in relevant part, that “if the public improvements completed by the developer are satisfactory, the Town shall grant conditional acceptance by a resolution of the Board of Trustees.” Resolution No. 10-R-2026 (the “Resolution”) memorializes the Town’s conditional acceptance of the public improvements (effective February 09, 2026) and serves as the “Conditional Acceptance Letter” under Section

4(a)(i) of the Agreement.

The Agreement requires MID to post with the Town 15% of the total bondable construction costs (\$4,809,966.00) as warranty security for the duration of the two-year warranty period—the required warranty security is \$721,495.00. Under the Agreement, all funding contributions from Weld County, the Town, MID, and W&H (totaling \$6,000,000.00) were deposited into an interest-bearing Town Project Account administered by the Town Treasurer and used to reimburse eligible project costs. Within seven (7) business days of issuance of the Conditional Acceptance Letter (i.e., approval of the Resolution), each party is required to submit reimbursement requests for such costs. These requests will be jointly reviewed and approved by MID, W&H, and Town staff before being presented to the Town Board for approval and payment. After all eligible reimbursement requests have been paid, the Town will determine the remaining balance of the Town Project Account (the “Project Balance at Conditional Acceptance”). The Project Balance at Conditional Acceptance will be retained in the Town Project Account to go towards the required warranty security.^[2] Per the Agreement, if the Project Balance is insufficient to satisfy the required warranty security, MID must provide additional security in the amount of the shortfall, with at least \$200,000 as a cash deposit or letter of credit (or combination thereof), and the remainder secured by an A1A-313 warranty bond.

The Resolution reflects the amount of the required warranty security and the allocation of responsibility for the warranty security from the Town Project Account and MID. The Resolution also confirms that all completed Improvements shall be owned and maintained by the Town of Mead.

^[1] Note, capitalized terms that are not defined in this memorandum are defined in the Agreement.

^[2] Per the Agreement, if the Project Balance at Conditional Acceptance exceeded the amount required for warranty security, the difference would be paid to Weld County.

Financial Considerations:

There are no financial considerations associated with this Resolution.

Staff Recommendation / Actions Required:

Staff recommends approval of the Resolution.

A motion to approve February 9, 2026, consent agenda will approve the Resolution. If this item is pulled off the consent for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to approve Resolution 10-R-2026 - A Resolution of the Town of Mead, Colorado, granting conditional acceptance under that certain Cost Sharing and Improvement Agreement (High Plains Boulevard / Weld County Road 9.5) of the public improvements associated with the construction of High Plains Boulevard (CR 9.5)”

Attachments:

1. Resolution No. 10-R-2026
2. 2026-01-13 Conditional Acceptance - CR9.5-DWM

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 10-R-2026**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, GRANTING
CONDITIONAL ACCEPTANCE UNDER THAT CERTAIN COST SHARING
AND IMPROVEMENT AGREEMENT (HIGH PLAINS BOULEVARD / WELD
COUNTY ROAD 9.5) OF THE PUBLIC IMPROVEMENTS ASSOCIATED WITH
THE CONSTRUCTION OF HIGH PLAINS BOULEVARD (CR 9.5)**

WHEREAS, Mead Industrial Development, LLC, a Colorado limited liability company (“MID”) has caused the completion of the CR 9.5 Project, as such project is defined in and in accordance with the terms and conditions of that certain Cost Sharing and Improvement Agreement (High Plains Boulevard / Weld County Road 9.5), dated December 31, 2024, between MID, WCR 34 & HWY 25-220, LLC, and the Town of Mead (the “Agreement”); and

WHEREAS, the Town Manager and Town Attorney were authorized to negotiate, and the Town Manager was authorized to execute, the Agreement pursuant to the Town of Mead, Colorado Resolution No. 63-R-2024; and

WHEREAS, MID has requested conditional acceptance of the public improvements associated with the CR 9.5 Project pursuant to the Agreement; and

WHEREAS, the Town Engineer has reviewed the construction of CR 9.5 Project, has determined that the CR 9.5 Project has been constructed and installed in substantial conformance with the Plans and the Construction Contract (as such terms are defined in the Agreement), the Agreement, and applicable laws and regulations, and is recommending that the Board grant conditional acceptance of the public improvements associated with the CR 9.5 Project; and

WHEREAS, the Board of Trustees (the “Board”) desires to grant conditional acceptance of the public improvements subject to the conditions set forth in this Resolution.

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. Conditional Acceptance of Public Improvements. The Board on behalf of the Town of Mead hereby grants “conditional acceptance” of the public improvements associated with the CR 9.5 Project, which improvements are detailed in the Agreement and the Plans (as defined therein).

Section 2. Warranty Obligations. This conditional acceptance is expressly subject to and governed by the terms of the Agreement. Without limiting the foregoing, MID shall comply with all provisions of the Agreement relating to Warranty Security, including the amount and forms of security required after application of the Project Balance at Conditional Acceptance; MID’s obligations to repair and replace warranty items during the two-year Warranty Period; the circumstances under which the Town may draw upon Warranty Security; and the priority and manner of application of funds from the MID-Provided Security and the Town Project Account. The Board acknowledges that such requirements are set forth in detail in the Agreement, and this Resolution is intended to implement, and not modify or restate, those contractual provisions. In

addition, for the avoidance of doubt, the terms “Warranty Security,” “Project Balance at Conditional Acceptance,” “Warranty Period,” “MID-Provided Security,” and “Town Project Account” shall have the meanings set forth in the Agreement.

Section 3. Severability. If any part, section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of this Resolution. The Board hereby declares that it would have passed the Resolution including each part, section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more parts, sections, subsections, sentence, clauses, or phrases are declared invalid.

Section 4. Repealer. All resolutions and motions of the Board or parts thereof in conflict with this Resolution are to the extent of such conflict hereby superseded and repealed.

Section 5. Effective Date. This Resolution shall become effective immediately upon adoption.

Section 6. Certification. The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 9TH DAY OF FEBRUARY, 2026.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor



February 9, 2026

Mead Industrial Development, LLC
Attn: Dean Brown
252 Clayton Street
Denver, Colorado 80202

Chris Morton, Development Manager
Broe Real Estate Group
252 Clayton Street
Denver, CO 80206

RE: Conditional Acceptance of County Road 9.5 (High Plains Boulevard) Public Improvements.

Dear Mr. Brown and Mr. Morton,

During the past several months, Town of Mead (the “Town”) Staff has been working with you and your team to complete walk-throughs and inspections of the public improvements associated with the construction of High Plains Boulevard (CR 9.5) project (collectively, the “Improvements”), with the objective of granting conditional acceptance of the Improvements.

The Town has inspected and observed the condition of the Improvements and has deemed them to be in satisfactory condition and compatible with the requirements for conditional acceptance, as set forth in that certain Cost Sharing and Improvement Agreement (High Plains Boulevard / Weld County Road 9.5), dated December 31, 2024, between the Town, Mead Industrial Development, LLC (“MID”), and WCR 34 & HWY25-220, LLC (the “Agreement”).

Section 4 of the Agreement states that once the work has been completed to the Town’s reasonable satisfaction, the Town will issue MID a letter of conditional acceptance for the completed Improvements. From the date of conditional acceptance through final acceptance, MID will facilitate the performance of repairs and replacements required to ensure compliance with the Plans, Construction Contract,¹ and applicable laws and regulations, as further set forth in the Agreement.

This letter together with the enclosed Resolution 10-R-2026 serve as the “Conditional Acceptance Letter” under Section 4(a)(i) of the Agreement. The warranty period officially begins on February 9, 2026 (i.e., the date of this letter and the Resolution).

¹ These capitalized terms have the meanings set forth in the Agreement.



The Agreement requires warranty security for the duration of the two-year warranty period in the amount equal to 15% of the bondable construction costs of the CR9.5 Project. *See* Agreement §4(b). This warranty security shall equal $\$4,809,966.00 \times 0.15 = \$721,495.00$. The Project Balance at Conditional Acceptance (as such term is defined and as such balance is calculated per the Agreement) will be retained in the Town Project Account (as defined in the Agreement) to go towards the required warranty security. As required in the Agreement, if the Project Balance is insufficient to satisfy the required warranty security, MID must provide additional security in the amount of the shortfall, with at least \$200,000 as a cash deposit or letter of credit (or combination thereof), and the remainder secured by an A1A-313 warranty bond. *See id.*

Sincerely,

David Mathews, P.E.
Deputy Town Engineer

Attachments:

Resolution No. 10-R-2026

Cc: Broe Real Estate Services, Inc.
252 Clayton St., 4th Floor
Denver, Colorado 80202
Attention: General Counsel



Agenda Item Summary

Agenda Date: 2/9/2026

Subject: Resolution No. 11-R-2026 – A Resolution of the Town of Mead, Colorado, Authorizing the Mayor and Town Clerk to Sign the Annual Highway User Tax Fund Mileage Certification Report

Presented by: Erika Rasmussen, Town Engineer / Public Works Director

Summary:

The Highway User Tax Fund (“HUTF”) has been the backbone of state and local transportation financing since its creation in 1953. Major sources of revenue for the fund are motor fuel taxes, vehicle registration fees, driver’s license fees, oversize load permits, and traffic penalty assessments. The largest contributor is the motor fuels tax. HUTF redistributes fuel taxes and other fees to state and local governments for transportation maintenance and improvements.

Each municipality receives a share of the municipal portion of the HUTF based on a formula that takes into account the number of vehicles registered and the center line miles of streets in each municipality relative to the same data in other municipalities. Generally, 80 percent of the distribution is based on the number of vehicles registered, and 20 percent on the centerline miles of street in a community. Each year, the Town reports changes in mileage to the State of Colorado.

The Town had no changes to its mileage in 2025, although an annual mileage report is still submitted to the State Treasurer’s Office so funding can be allocated appropriately. This Resolution authorizes the Mayor and Town Clerk to sign the Annual Mileage Certification Report (“Report”) on behalf of the Town of Mead, certifying the road miles set forth in the Report as accurate as of December 31, 2025.

Financial Considerations:

In 2025, the Town received \$332,767.46, and the funding amount from HUTF to the Town in 2026 is currently estimated to be \$338,960.17.

Staff Recommendation / Actions Required:

A motion to approve the February 9, 2026, consent agenda will approve the Resolution. If this item is pulled off consent for questions or additional discussion, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 11-R-2026 – a Resolution of the Town of Mead, Colorado, Authorizing the Mayor and Town Clerk to Sign the Annual Highway User Tax Fund Mileage Certification Report.”

Attachments:

1. Resolution No. 11-R-2026 HUTF certification report_ERR_les

2. 2025 SignatureSheet

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 11-R-2026**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,
AUTHORIZING THE MAYOR AND TOWN CLERK TO SIGN THE ANNUAL
HIGHWAY USER TAX FUND MILEAGE CERTIFICATION REPORT**

WHEREAS, the Town of Mead (the "Town") is required to annually report the road-lane miles within Town limits to the State of Colorado Department of Transportation (the "Annual Mileage Certification Report" or "Report"); and

WHEREAS, the State uses the information contained within the Report to determine, in part, how much money the Town will receive in 2026 from the Highway Users Tax Fund ("HUTF"); and

WHEREAS, the HUTF is a combination of State revenues from the motor fuel excise tax, annual vehicle license and registration fees, passenger-mile taxes, and other miscellaneous revenues; and

WHEREAS, the Board of Trustees desires to delegate authority to the Mayor and Town Clerk to execute the Annual Mileage Certification Report on behalf of the Town; and

WHEREAS, the Board of Trustees further desires to designate the Town Manager (or her designee) as the individual that the Colorado Department of Transportation ("CDOT") may contact with questions regarding the Report.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated herein as findings and conclusions of the Board of Trustees.

Section 2. The Board of Trustees authorizes the Mayor and Town Clerk to sign the Annual Mileage Certification Report on behalf of the Town of Mead. The Board of Trustees further authorizes Town staff to complete the Annual Mileage Certification Report to designate the Town Manager (or designee) as the individual that CDOT may contact with questions regarding the Report.

Section 3. Effective Date. This Resolution shall be effective immediately upon adoption.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 5. Certification. The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 9TH DAY OF FEBRUARY, 2026.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor



Mead Signature Sheet

FIPS Code : 49600

- 26.010 miles of arterial streets
- 41.933 miles of local streets
- 67.943 total miles of H.U.T. eligible streets
 - 0.380 miles of non H.U.T. eligible streets - Maintained by others
 - 3.330 miles of non H.U.T. eligible streets - Not maintained

This mileage is the certified total as of December 31, 2025

I declare under penalty of perjury in the second degree, and any other applicable state or federal laws, that the statements made on this document are true and complete to the best of my knowledge.

Mayor Date

City Clerk Date

The Colorado Department of Transportation can contact the following person with questions regarding this report:

Name Phone

Submit this signed copy with your annual mileage change report to the Colorado Department of Transportation.

We are required to inform you that a penalty of perjury statement is required pursuant to section 18-8-503 C.R.S. 2005, concerning the removal of requirements that certain forms be notarized.



Agenda Item Summary

Agenda Date: 2/9/2026

Subject: Resolution No. 12-R-2026 – A Resolution of the Town of Mead, Colorado, Granting Final Acceptance of the Off-Site Public Improvements for Lot 1, Block 1 of the Raterink Mixed-Use Subdivision, Excepting Certain Portions of Sewer Line

Presented by: Dave Mathews, Deputy Town Engineer

Summary:

Ms. Kaitlyn Hayes, Capital and Closing Associate for Scannell Properties representing SP-FXF Mead, LLC, a Delaware limited liability company (the “Developer”) has requested final acceptance of the off-site public improvements benefitting Lot 1, Block 1, Raterink Mixed-Use Subdivision Final Plat, as amended (the “Public Improvements”).

The Public Improvements are identified in that certain Subdivision Improvement Agreement dated September 30, 2019, and recorded on November 19, 2019, at Reception No. 4542533 in the Weld County property records (the “SIA”).

In September 2022, certain I-25 frontage road improvements were constructed completely within Colorado Department of Transportation (CDOT) right-of-way and were accepted by CDOT. Sanitary sewer lines and a lift station were also constructed and later acquired by the Town of Mead (the “Town”).

The Developer has completed repairs/replacements as requested by CDOT and Town Staff, and all Public Improvements have been satisfactorily completed except for a section of sewer line just above the lift station where the pipe has been forced into a disjointed and unacceptable condition by the existing soil and groundwater conditions (the “Sewer Lines”). The condition of the Public Improvements, with the exception of the Sewer Lines, is acceptable to the Town, and the Public Improvements comply with all applicable requirements of the SIA, the site plan filed of record for the subject property, and the *Town of Mead Design Standards and Construction Specifications* (the “Standards and Specifications”).

Section 202.9 of the Standards and Specifications states, in relevant part, that “if the public improvements completed by the developer are satisfactory, the Town shall grant final acceptance by a resolution of the Board of Trustees.”

Resolution No. 12-R-2026 (the “Resolution”) memorializes the Town’s final acceptance of the Public Improvements (effective February 9, 2026), except the Sewer Lines, and authorizes the partial release of the cash deposit back to the Developer in the amount of \$1,371,599.00. The remainder of the cash deposit (\$100,000.00) will be held by the Town as warranty collateral to secure the completion of the reconstruction of the Sewer Lines. The Resolution also confirms that all accepted Public Improvements shall be owned and maintained by either the Town, or CDOT if within the CDOT right-of-way and accepted by CDOT.

Financial Considerations:

The Town will release \$1,371,599.00 of the original \$1,471,599.00 cash deposit associated

with the off-site Public Improvements to the Developer, while retaining \$100,000.00 of the original cash deposit to secure the work on the Sewer Lines. Once said work is completed, the Developer may seek final acceptance of the Sewer Lines from the Town and release of the remaining collateral.

Staff Recommendation / Actions Required:

Staff recommends that the Board of Trustees approve the Resolution. A motion to approve the February 9, 2026, consent agenda will approve the Resolution. If this item is pulled from the consent agenda for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to approve Resolution 12-R-2026, a Resolution of the Town of Mead, Colorado, Granting Final Acceptance of the Public Improvements for Lot 1, Block 1 of the Raterink Mixed-Use Subdivision, Excepting Certain Portions of Sewer Line.”

Attachments:

1. Resolution No. 12-R-2026 - Raterink FedEx Public Improvments Final Acceptance Reso_final_Exhibit B language added per Legal request_ELP
2. Exhibit A 2026-01-14 Final Acceptance - Fed-X Public Improvements-DWM-2 - final
3. Exhibit B Map

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 12-R-2026**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,
GRANTING FINAL ACCEPTANCE OF THE PUBLIC IMPROVEMENTS FOR
LOT 1, BLOCK 1 OF THE RATERINK MIXED-USE SUBDIVISION,
EXCEPTING CERTAIN PORTIONS OF SEWER LINE**

WHEREAS, SP-FXF Mead, LLC, a Delaware limited liability company (the “Developer”), has caused the completion of certain off-site public improvements benefitting Lot 1, Block 1, Raterink Mixed-Use Subdivision Final Plat, as amended (the “Public Improvements”); and

WHEREAS, the Public Improvements are identified in that certain Subdivision Improvement Agreement dated September 30, 2019, and recorded on November 19, 2019, at Reception No. 4542533 in the Weld County real property records (the “SIA”); and

WHEREAS, in accordance with the SIA, the two-year warranty period for the Public Improvements has been completed, and the Developer has requested that the Town issue final acceptance of the Public Improvements; and

WHEREAS, the Town Engineer has reviewed the Public Improvements and has found the same to be in compliance with all applicable requirements of the SIA, the site plan for Lot 1, Block 1, Raterink Mixed-Use Subdivision Final Plat (as amended), and the *Town of Mead Design Standards and Construction Specifications* (the “Standards and Specifications”), except for certain sanitary sewer lines that have been identified by the Town Engineer to be reconstructed by the Developer (the “Sewer Lines”) as more particularly shown in **Exhibit B**, attached hereto and incorporated herein; and

WHEREAS, the Town Engineer has further found the Public Improvements (except for the Sewer Lines) to be in good repair following the completion of the two-year warranty period as set forth and confirmed in the proposed letter from the Town to Developer dated February 10, 2026, a copy of which is attached to this Resolution as **Exhibit A** and incorporated by reference; and

WHEREAS, the Town Engineer therefore recommends final acceptance of the Public Improvements except for the Sewer Lines, and further recommends that the Town partially release the warranty collateral in the amount of One Million Three Hundred Seventy-One Thousand Five Hundred Ninety-Nine Dollars and Zero Cents (\$1,371,599.00), retaining remaining collateral to secure completion of Developer’s work on the Sewer Lines; and

WHEREAS, Section 202.9 of the Standards and Specifications states, in relevant part, that “[i]f the public improvements completed by the developer are satisfactory, the Town shall grant final acceptance by a resolution of the Board of Trustees.”; and

WHEREAS, the Board of Trustees desires to grant final acceptance of the Public Improvements, except for the Sewer Lines; and

WHEREAS, the Town further desires to memorialize that following the issuance of the written correspondence to the Developer in the form attached hereto as **Exhibit A**, the Public

Improvements shall be owned and maintained by the Town, except for certain improvements that fall within Colorado Department of Transportation ("CDOT") right-of-way and are accepted by CDOT.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. Final Acceptance of Public Improvements. The Board of Trustees, on behalf of the Town of Mead, hereby grants final acceptance of the Public Improvements identified in this Resolution, with the exception of the Sewer Lines. The completed Public Improvements shall be owned and maintained by the Town, except for improvements within CDOT right-of-way that are accepted by CDOT. Town staff is authorized to finalize and send the February 10, 2026, correspondence to Developer, in substantially the form attached to this Resolution as **Exhibit A**.

Section 2. Release of Security. The Board of Trustees hereby authorizes Town staff to release One Million Three Hundred Seventy-One Thousand Five Hundred Ninety-Nine Dollars and Zero Cents (\$1,371,599.00) of the warranty security collateralizing the Public Improvements through the two-year warranty period. Town staff shall retain One Hundred Thousand Dollars and Zero Cents (\$100,000.00) of the warranty collateral to secure the completion of Developer's work on the Sewer Lines.

Section 3. Severability. If any part, section, subsection, sentence, clause, or phrase of this resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the resolution. The Town Board hereby declares that it would have passed the resolution including each part, section, subsection, sentence, clauses, or phrases are declared invalid.

Section 4. Effective Date. This resolution shall be effective immediately upon adoption.

Section 5. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 6. Certification. The Town Clerk shall certify the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 9TH DAY OF FEBRUARY, 2026.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT A

Proposed Letter from the Town to Developer dated February 09, 2026



February 09, 2026

Kaitlyn Hayes, Capital and Closing Associate
Scannell Properties (SP-FXF Mead, LLC)
8801 River Crossing Blvd., Suite 300,
Indianapolis, Indiana 46240

RE: Final acceptance of Lot 1, Block 1, Raterink Mixed-Use Subdivision off-site public improvements, except certain portions of sewer line

Dear Ms. Hayes,

During the past several months, Town of Mead (the “Town”) staff has been working with you and your team to complete walk-throughs and inspections of the off-site public improvements associated with the FedEx (SP-FXF Mead Development) project, specifically those off-site public improvements associated with the Lot 1, Block 1, Raterink Mixed-Use Subdivision Final Plat, as amended (the “Public Improvements”), with the objective of granting final acceptance of the Public Improvements, except for the Sewer Lines (as defined below).

The Town has inspected and observed the condition of the Public Improvements and has deemed them to be in satisfactory condition and compatible with the requirements for final acceptance, with the exception of the Sewer Lines (as defined below), as set forth in that certain Subdivision Improvement Agreement recorded on November 19, 2019 at Reception No. 4542533 in the Weld County real property records (the “SIA”). Certain sections of sanitary sewer line that tie into the Town’s lift station were withheld from final acceptance and must be reconstructed to meet the requirements of the Town Design Standards and Construction Specifications (the “Sewer Lines”). Accordingly, warranty collateral for the work related to the Sewer Lines will be retained by the Town in the amount of one hundred thousand dollars (\$100,00.00) (the “Sewer Collateral”).

Following final acceptance, the Public Improvements shall be owned and maintained by the Town, except for improvements within CDOT right-of-way that are accepted by CDOT.

This letter, and the enclosed Resolution 12-R-2026, memorialize the Town’s final acceptance of the Public Improvements, except for the Sewer Lines, and officially end the two-year warranty period. The Town Clerk has been authorized to partially release of the cash deposit currently posted with the Town to secure the completion of the Public Improvements, in the amount of \$1,371,599.00 (One Million Three Hundred Seventy-One Thousand Five Hundred Ninety-Nine and 00/100 Dollars). The Town will retain the Sewer Collateral until the work related to the Sewer Lines is completed, at which time the Town may issue final acceptance for the remaining improvements and release the Sewer Collateral.



Sincerely,

David Mathews, P.E.
Deputy Town Engineer
Town of Mead
dmathews@townofmead.org
970-535-2644

Attachments:
Resolution No. 12-R-2026 dated February 9, 2026

EXHIBIT B

LIFT STATION

**SECTION OF
SEWERLINE STILL
TO BE REPLACED.**

