



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, March 10, 2025

AGENDA

I. 6:00 p.m. to 10:00 p.m. REGULAR MEETING

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 21-R-2023, remote participation will be allowed. The meeting link will be provided on the Town's website/designated posting place at least 24 hours prior to the meeting.

https://us02web.zoom.us/webinar/register/WN_irDH4x_ER1yZSo6clo_2Zg

1. Call to Order – Roll Call

Mayor Colleen Whitlow
Mayor Pro Tem Trisha Harris
Trustee David Adams
Trustee Brooke Babcock
Trustee Jeremiah R. Crane
Trustee Brad Hagen
Trustee Herman Schranz

2. Moment of Silence

3. Pledge of Allegiance to the Flag

4. Review and Approve Agenda

5. Staff Report: Town Manager Report

[a.](#) Manager Report

6. Informational Items

[a.](#) Employee Benefits

7. Proclamations

[a.](#) National Agriculture Day March 18, 2025

[b.](#) National Vietnam War Veterans Day March 29, 2025

8. Public Comment: 3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

9. Consent Agenda: *Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:*

[a.](#) Approval of Minutes - Regular Meeting February 24, 2025

[b.](#) Approval of Minutes - Special Meeting March 3, 2025

[c.](#) February 2025 Aging Report

[d.](#) Check Register March 10, 2025

10. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

11. Legislative Update

12. Elected Official Reports

- a. Town Trustees
- b. Mayor Whitlow

13. Executive Session: Pursuant to C.R.S. 24-6-402(4)(b) and 24-6-402(4)(e) for conference with attorneys for the Town for the purpose of receiving legal advice on specific legal questions regarding Case No. 2024CV30250 (the Schell matter) and for determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators regarding the Schell matter

14. Executive Session Action Items

15. Adjournment

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact the Town Clerk's Office at 970-805-4182 within 48 hours prior to the meeting in order to request such assistance.

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: March 10, 2025

SUBJECT: Town Manager Report

- Mayor Colleen Whitlow will hold weekly office hours at Mead Town Hall starting on March 3rd. The office hours will be on Mondays from 10:00 a.m. to 12:00 p.m. Please contact the front office for an appointment. Walk ins will be taken as time allows.
- The Colorado State Legislature is now in session until early May. Colorado Municipal League follows the legislative process and advocates for its members on several bills. The CML Statehouse Report is issued weekly on the CML website. Link: <https://www.cml.org/home/advocacy-legal/statehouse-report>. CML and the Board of Trustees continue to monitor bills with local impact.
- The Town of Mead has mailed its annual event postcard, featuring a full lineup of community events for the year. It includes details on the Board of Trustees Meet, Greet, and Eat, along with dates and locations for Mead's annual celebrations. Notable changes this year include the Egg Hunt moving to Ames Park, the Town-Wide Garage Sale shifting to May instead of June, and the Christmas celebration expanding into two special events on the first Friday and Saturday in December. <https://www.townofmead.org/parksandrec/page/events>
- Registration is now open for the Colorado Municipal League's 103rd Annual Conference, to be held June 24 through June 27, 2025, in Breckenridge. Sessions are available for the education of public officials
- Coffee with the Mayor was held Saturday March 1st 8:00 – 10:00 am at the Public Works Facility Training Room, 1341 WCR 34. This monthly event allows residents a chance to discuss upcoming projects or issues with Mayor Whitlow.
- Pursuant to the sewer user rates adopted by the Board of Trustees on February 24th, most Town of Mead sewer users will see a 6% increase effective March 1, 2025. The new rates along with the annual adjustment based on water usage will be calculated on bills received in April for March usage.
- The new CivicPlus Agenda Meeting Management software is expected to go live in April for the Board of Trustees, Planning Commission and other Town of Mead authorities. Staff has been training on this new software which replaces the Municode Meetings software.
- To accommodate Mead's growing events and parking limitations at Founders Park, the annual EGGstravaganza Egg Hunt has been relocated to Ames Park. The event will take place on April 12th.
- Colorado Intergovernmental Risk Sharing Agency ("CIRSA") annual audit has been scheduled for March 13th. Staff has submitted training certifications, safety inspection reports and internal policies per the audit request.
- The High Plains Blvd (WCR 9.5) project is moving forward. The construction of two miles of this road between WCR 32 and WCR 36 will include two travel lanes, bike lanes and a ten-foot-wide detached sidewalk. The project is a collaboration between Mead, Weld County and local developers and is slated for completion in December 2025.
- Construction of the Mead Community Center, alley improvements and adjacent parking is ongoing. The Community Center is expected to be completed in mid to late 2025.
- Municipal Court is scheduled for Thursday, March 20th. The docket is currently at about 34 cases. The actual docket will be lower as early payments and classes/community service documentation is received. There are no trials scheduled for March. Court Clerk Marisol Herman is updating her certification with the Colorado Bureau of Investigations (CBI).
- Based on the 5-year Pavement Management Maintenance Plan presented to the Board on February 24th, staff is preparing for this year's transportation projects. Current road closures due to construction can be found on the town's website:
<https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.
- Key projects update:
 - 3rd and Welker Intersection – home demolition is tentatively scheduled for the week of March 10th. A pre-construction meeting with LTWD is scheduled for the week of March 3rd.

- Community Center – Work continues on the interior of the structure including drywall and window installation.
- SH66 Pedestrian Crossing – staff submitted the NAAPME grant application for additional construction funding, as well as the Special Use Permit application to CDOT. Award information is expected this summer. Staff is in the process of negotiating a crossing agreement with Highland Ditch for the trail extension.
- YTD totals for new single family home permits:
 - 2025 YTD: 10 SF Permits, 18 Certificates of Occupancy
- Boards and Commissions
 - The Planning Commission will convene on March 19th to receive an update on the Land Use Code and meet the Trails Master Plan consultant team.
- Human Resources
 - The Town advertises open positions here:
<https://www.governmentjobs.com/careers/townofmead>
 The Town is seeking a Business Marketing Specialist and Project Engineer.

Community Development

- Boulder Scientific submitted a Pre-Application Consultation for a Site Plan for future improvements to their campus, here in Mead.
- Staff is making revisions to the Natural Medicine Code Amendment per comments and concerns from the Board. These revisions will be presented to the Board at the continued public hearing in April.
- OXY Oil and Gas will be submitting two (2) Special Use Permits for O&G sites in Mead sometime this early spring. The “Midwest” site is located at the southeast portion of the Waterfront Property (south east of the school site). The “Lavendar” site is located in the Hylandtown Property (south and west of the CR 40 and CR 7.

Public Works and Engineering

- Annual street maintenance contracts are being prepared in anticipation of the 2025 projects.
- Staff is updating all sewer and stormwater as-built information into the GIS system to improve utility locating efforts and inventory/condition information.
- The repairs at the Raterink lift station are now complete, which included waterproof lining of the wet well chambers and upgrades to the metering and electronic monitoring systems.
- The County’s design plans for High Plains Boulevard were submitted and are under staff review.
- Revisions to the Town’s Design Standards and Construction Specifications are complete and under staff review.
- Staff is preparing a landscape architect RFP for the roundabout art design efforts.

Community Engagement

- The Shop Mead & Win event ran from February 1st- February 28th, encouraging residents to support local businesses by submitting receipts for a chance to win prizes. The Town had 135 participants, awarded four weekly winners, and crowned one grand prize winner, celebrating Mead’s strong community spirit and local economy.
- The Town of Mead’s Annual Egg Hunt will be at Ames Park on April 12th. This new location provides more space, additional parking, and a better family experience. The event has moved from Founders Park to accommodate the upcoming Gold Star Families Memorial construction, which will limit space at the previous site.
- Celebrate Arbor Day and Mead’s third year as a Tree City! The Town is partnering with The Tree Farm to offer residents a free tree voucher (up to \$150), available first-come, first-served. Pick up yours at Town Hall on Saturday, April 26th, from 9 a.m. to 12 p.m. with proof of residency. A resource packet on tree species will be provided. More information can be found at: <https://www.townofmead.org/parksandrec/page/arbor-day-celebration>
- Mead Recreation is hosting a Challenger Soccer Spring Break Camp from March 17th-21st at Liberty Ranch Park. Open to all ages and skill levels, the camp provides a fun and engaging way to improve soccer skills. Participants will receive a camp ball, T-shirt, certificate, and access to virtual training.

Police Department

- A new Crossing Guard started last week.
- Our new police officer is scheduled to start on March 10th.
- Officer Begano continues to progress through field training.
- The monthly report is attached.



2025 TOWN OF MEAD EVENTS



SCAN ME!

FIND THE DETAILS:
townofmead.org/parksandrec/page/events

Section 5, Item a.

MORE EVENTS! →

DATE	EVENT	LOCATION & TIME
April 12	EGGstravaganza Egg Hunt	Ames Park 10 a.m.
April 26	Arbor Day Celebration	Mead Town Hall (Voucher Pickup)
May 5-17	Spring Clean-Up Days	Front Range Landfill (Voucher Required)
May 24	Flag Retirement Ceremony	Public Works Facility 10 a.m.
May 31	Town-Wide Garage Sale	All Day
June 7	Fishing is FUN! Fishing Clinic	Highland Lake 8 a.m.
June 10	Meet, Greet, and Eat	North Creek Park 6 p.m.
July 4	Independence Day Bike Parade	Mead Town Park 10 a.m.
July 29	Meet, Greet, and Eat	Liberty Ranch Park 6 p.m.
August 5	National Night Out	Mead Town Park 5:30 p.m.
August 26	Meet, Greet, and Eat	Lakeside Canyon Park 6 p.m.

2025 TOWN OF MEAD EVENTS

SRT PRSTD
US POSTAGE
PAID
MEAD, CO
80542
PERMIT NO.1

DATE	EVENT	LOCATION & TIME
September 13	Community Day	Mead Town Park 4 p.m.
September 27	Flag Retirement Ceremony	Public Works Facility 10 a.m.
October 6	Name the Snowplow	Accepting Submissions
October 13-25	Fall Clean-Up Days	Front Range Landfill (Voucher Required)
October 25	Mead Chamber Trick or Treat Street	Main St. 1 p.m.
December 5	Parade of Lights & Tree Lighting	Mead Town Park 6 p.m.
December 6	Merry Mead Christmas	Mead Community Center 11 a.m.

Section 5, Item a.

MORE EVENTS!
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Mead Police Department

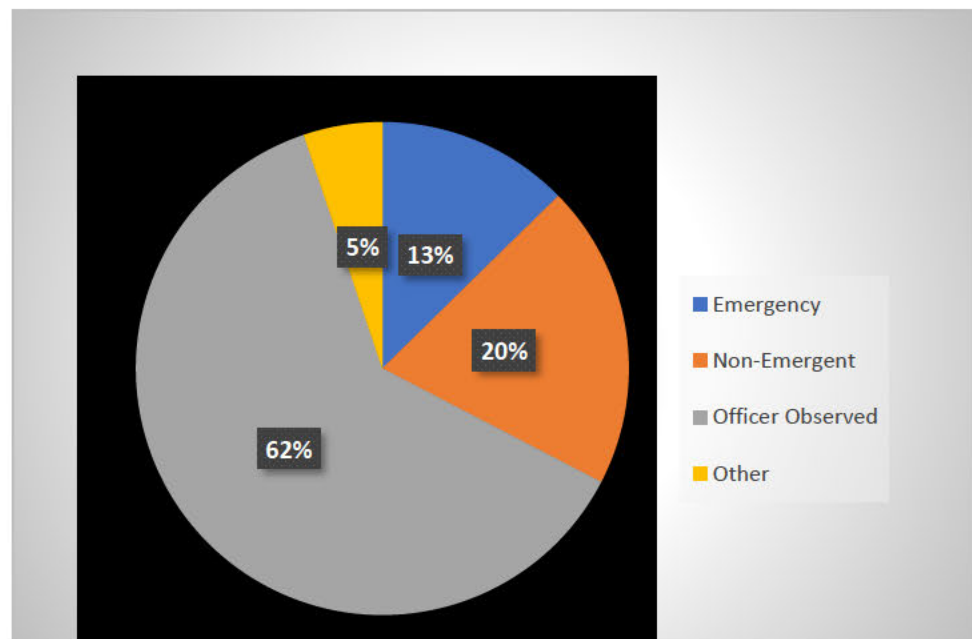
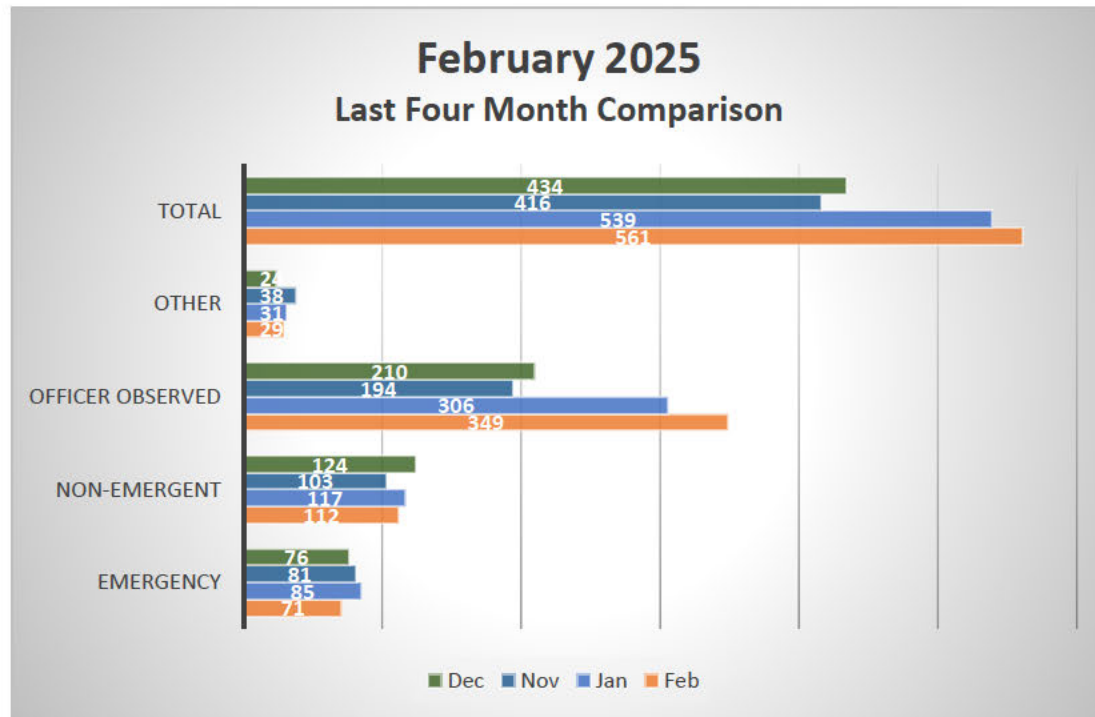
February Monthly Activity - 2025



ARRESTS: 5

Case Number	Location	Charge	Arrest Date/Time
25ML00064	█████ HIGHLAND DR	16-19-103(M) FOJ WANTED BY OTHER AGENCY MISDEMEANOR	02/03/2025 10:19:00 PM
25ML00070	█████ HIGHLAND DR	18-18- 403.5(1),(2)(a) POSSESSION OF SCHEDULE I OR II CONTROLLED SUBSTANCE	02/09/2025 06:45:00 PM
25ML00071	█████ HIGHLAND DR	16-19-103(F) FOJ WANTED BY OTHER AGENCY FELONY	02/09/2025 06:45:00 PM
25ML00077	█████ HIGHLAND DR	16-19-103(M) FOJ WANTED BY OTHER AGENCY MISDEMEANOR	02/12/2025 02:24:00 PM
25ML00093	█████ ASHCROFT DR	16-19-103(F) FOJ WANTED BY OTHER AGENCY FELONY	02/23/2025 06:00:00 PM

Four Month Comparison of Calls for Service:



STAFFING:

We currently have 15 of the 16 available sworn positions filled. Of the 15, 1 is in field training and 1 is out injured.

Sergeant Ellis, Sergeant Salazar, and Officers Bustamante, Cramblet, Hansen, Jackson, Palmer, Rollins, M. Smith, and Synn are working patrol.

Officers Barker and Aguirre are assigned to Mead Schools as SROs, and supporting patrol when school is not in session.

Officer Begano is in field training.

Melissa Merkle is the Administrative Clerk. Michelle Rae is the Records and Evidence Technician. Commander Brian Smith oversees operations, training, and professional standards. Brent Newbanks is the Chief of Police.

TRAINING:

All officers completed employee handbook training this month.

NOTABLE CALLS FOR SERVICE:

INCIDENT TYPE	ADDRESS	CASE NUMBER	DATE
Burglary	████ GALLOWAY ST	25ML00060	2/1/2025
Traffic Accident with Inj.	E INTERSTATE 25 FRONTAGE RD / WCR 32	25ML00061	2/1/2025
Meet	████ MAIN ST	25ML00062	2/3/2025
Runaway Juvenile	████ WELKER AVE	25ML00063	2/3/2025
Suspicious	████ HIGHLAND DR	25ML00064	2/3/2025
Theft	████ HIGHLAND DR	25ML00065	2/4/2025
Traffic Accident Hit and Run	████ PACIFIC CIR	25ML00066	2/6/2025
Theft	████ HORSESHOE CIR	25ML00067	2/7/2025
Suspicious	████ MULLIGAN LAKE DR	25ML00068	2/8/2025
Check Wellbeing	████ GALLOWAY ST	25ML00069	2/9/2025
Drug Related Activity	████ HIGHLAND DR	25ML00070, 25ML00071	2/9/2025
Check Wellbeing	████ PACIFIC CIR	25ML00072	2/9/2025
Traffic Accident with Inj.	6491-6999 HIGHWAY 66	25ML00075	2/10/2025
Meet	████ HIGHWAY 66	25ML00076	2/10/2025
Citizen Contact	████ HIGHLAND DR	25ML00077	2/12/2025
Traffic Accident	E INTERSTATE 25 FRONTAGE RD / WELKER AVE	25ML00078	2/12/2025
Assist Other Agency	537 MAIN ST	25ML00079	2/13/2025
Theft	537 MAIN ST	25ML00080	2/13/2025
Traffic Stop	WCR 36 / WCR 7	25ML00082	2/14/2025
Sex Offense		25ML00083	2/15/2025
Traffic Accident	HIGHWAY 66 / INTERSTATE 25 RAMP S	25ML00084	2/16/2025
Theft	████ BASIL DR	25ML00086	2/17/2025
Traffic Accident	1100 HIGHWAY 66	25ML00087	2/18/2025
Assault	16640 E INTERSTATE 25 FRONTAGE RD	25ML00088	2/19/2025
Traffic Accident	INTERSTATE 25 SB / HIGHWAY 66	25ML00089	2/20/2025
Traffic Accident	████ HIGHLAND DR	25ML00090	2/21/2025
Trespass In-Progress	████ HOMESTEAD DR	25ML00091	2/23/2025
Property	WCR 5 / WCR 32	25ML00092	2/23/2025
Traffic Accident	FOSTER RIDGE DR / HIGHWAY 66	25ML00094	2/24/2025
Medical Assist	████ LIMESTONE AVE	25ML00095	2/24/2025
Traffic Complaint	████ WELKER AVE	25ML00096	2/26/2025
Meet	████ GALLOWAY ST	25ML00097	2/26/2025
Theft	████ YPSILON CIR	25ML00098	2/26/2025
Theft	████ PINEYWOODS ST	25ML00099	2/27/2025
Harass	████ PINEYWOODS ST	25ML00100	2/27/2025



PROCLAMATION
National Agriculture Day
March 18, 2025

WHEREAS, The Agriculture Council of America (ACA) announced March 18, 2025, will be National Agriculture Day with the theme of “Together We Grow”

WHEREAS, Agriculture provides almost everything we eat, use and wear on a daily basis; and

WHEREAS, we recognize the invaluable contributions of American Farmers, farmworkers, ranchers, fishers, foresters, and other agricultural workers, who have practiced their craft for generations and touch lives of Americans every day; and

WHEREAS, America’s agricultural workers serve as stewards of the land; ensure the safety of health of animals, plants, and people; and strengthen our rural communities with economic opportunities; and

WHEREAS, the Town of Mead supports our local agricultural community that create jobs, boosts our local economy and preserves our community;

NOW, THEREFORE, I, Colleen Whitlow, Mayor, of the Town of Mead, do hereby proclaim March 18, 2025, as National Agriculture Day and encourage all residents to support our Agricultural community and their contributions to our economy.

Given under my hand and Seal of the Town of Mead, Colorado
On this 10th day of March 2025

Colleen G. Whitlow
Mayor



PROCLAMATION
National Vietnam War Veterans Day
March 29, 2025

WHEREAS, March 29th was designated as the annual observance of Vietnam War Veterans Day and provides the opportunity to recognize, honor and thank our Vietnam Veterans and their families for their service and sacrifices during the Vietnam War from November 1, 1955, thru May 15, 1975; and

WHEREAS, our nation owes an immeasurable debt of gratitude to the more than 3 million veterans who served in Vietnam; the more than 58,000 who made the ultimate sacrifice, and to all who returned home more than 40 years ago to a nation in turmoil, and were denied a proper welcome; and

WHEREAS, while we cannot undo the past, we can right a wrong moving forward and ensure that our heroes know how much we value their service and sacrifice, and their courage and commitment to our nation.

NOW THEREFORE, **I, Colleen G. Whitlow, Mayor**, do hereby designate March 29, 2025, as Vietnam War Veterans Day in Mead.

Given under my hand and Seal of the Town of Mead, Colorado
On this 10th day of March 2025

Colleen G. Whitlow
Mayor



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, February 24, 2025

MINUTES

I. 6:00 p.m. to 10:00 p.m. REGULAR MEETING

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted on March 13, 2023 by Resolution No. 21-R-2023, remote participation was enabled for the meeting.

Mayor Colleen Whitlow called the Regular Meeting of the Board of Trustees to order at 6:00 p.m.

1. Call to Order – Roll Call

Present

Mayor Colleen Whitlow
Mayor Pro Tem Harris
Trustee David Adams
Trustee Brooke Babcock
Trustee Jeremiah R. Crane
Trustee Brad Hagen
Trustee Herman Schranz

Absent

None

Also present: Town Manager Helen Migchelbrink; Town Attorney Marcus McAskin; Police Chief Brent Newbanks; Administrative Services Director Mary Strutt; Community Development Director Jason Bradford; Communications Director Lorelei Nelson and Town Engineer / Public Works Director Erika Rasmussen.

Attending via remote access: members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence in remembrance of women who have contributed to the history of the United States.

3. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

4. Review and Approve Agenda

Trustee Babcock requested that Item 9.e. be removed from the Consent Agenda for further discussion and Trustee Hagen requested the removal of Item 9.i.

*Motion was made by Trustee Adams, seconded by Trustee Crane, to approve the agenda as amended.
Motion carried 7-0, on a roll call vote.*

5. Staff Report: Town Manager Report

a. Manager Report

Town Manager Helen Migchelbrink advised that eight employees were recognized with Length of Service Awards; 3/10 meeting will include a work session on employee benefits and engagement.

6. Informational Items

a. 2025 Wastewater Revenue, Rates, and PIF Study Review and Update

Town Engineer / Public Works Director Erika Rasmussen and Andrew Rheem, Raftelis, presented a review of the wastewater treatment revenues, expenses, capital improvements and rates. The Board discussed the current

capacity at 40-50% and the need to consider a plant expansion when usage reaches 80% capacity. The Board also discussed infiltration, downtown sewer lines and the cure in place pipe program. The 2% annual rate increase for the last three years does not keep up with the cost of inflation. In addition, the previous study was built on an assumption of more residential and commercial growth within the sewer boundaries. The rate increase for 2025 is recommended at 6%.

b. Pavement Management 5-year Maintenance Plan

Pavement Management Program Manager Manny Windhorst discussed the current pavement condition in Mead and pavement maintenance options. He reviewed the pavement management projects from 2017 through 2024 and the proposed 5-year plan. Welker from 3rd to I-25 is slated for reconstruction in 2025 due to the I-25 construction and 3rd and Welker Intersection project.

c. 2024-2025 Community Report

Communications Director Lorelei Nelson presented the 2024-2025 Community Report. She reviewed the completed projects in 2024 and the goals for 2025.

7. Proclamations

a. Women's History Month

Motion was made by Trustee Schranz, seconded by Trustee Babcock, to authorize Mayor Whitlow to sign the Proclamation for Women's History Month March 2025. Motion carried 7-0, on a roll call vote.

8. Public Comment: 3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

There was no public comment at this time.

9. **Consent Agenda:** *Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:*

- a. Approval of Minutes - Regular Meeting February 10, 2025
- b. January 2025 Financial Statements
- c. Check Register February 24, 2025
- d. 4th Quarter 2024 Investment Activity Report
- e. see below
- f. **Resolution No. 15-R-2025** – A Resolution of the Town of Mead, Colorado, Awarding a Bid and Approving a Construction Agreement between the Town of Mead and T2 Construction, Inc. for the Founders Park – Gold Star Memorial Project (IFB No. 2024-013)
- g. **Resolution No. 16-R-2025** – A Resolution of the Town of Mead, Colorado, Awarding a Bid and Approving a Construction Agreement between the Town of Mead and Powell Restoration, Inc. for the Liberty Ranch Park Restrooms Project (IFB No. 2024-010)
- h. **Resolution No. 17-R-2025** - A Resolution of the Town of Mead, Colorado, Approving an Intergovernmental Agreement Between the Town of Mead and the City of Longmont, Town of Firestone, and Weld County for the Design and Construction of a Multipurpose Trail Between Union Reservoir, Mead High School, and St. Vrain State Park
- i. see below

Motion was made by Trustee Babcock, seconded by Trustee Hagen, to approve the consent agenda as amended. Motion carried 7-0, on a roll call vote.

9.e. **Resolution No. 14-R-2025** - A Resolution of the Town of Mead, Colorado, Adopting Annual Adjustments to the Town's Sewer Plant Investment Fees and Sewer User Fees for 2025

There was no further discussion on this item.

Motion was made by Trustee Babcock, seconded by Trustee Schranz, to approve Consent Agenda Item 9.e. and adopt Resolution No. 14-R-2025 – A Resolution of the Town of Mead, Colorado, A Resolution of the Town of Mead, Colorado, Adopting Annual Adjustments to the Town’s Sewer Plant Investment Fees and Sewer User Fees for 2025. Motion carried 7-0, on a roll call vote.

9.i. Resolution No. 18-R-2025 – A Resolution of the Town of Mead, Colorado, Approving a Task Order for Wilson & Company, Inc., Engineers & Architects to Provide Topographic and Design Services for the 4th Street Alley Improvement Project

The Board discussed the cost and scope of the alley project. It was asserted that smaller firms may be able to do the job for a much lower cost. The Board discussed the RFQ which was released in 2022 for on-call engineering firms and that no smaller firms were listed as approved firms.

Motion was made by Trustee Schranz, seconded by Trustee Hagen, to direct staff to develop an RFQ for engineering of Town projects.

The Board and staff discussed the RFP process, the 2022 RFQ and potential direction.

Trustee Schranz withdrew his motion.

Motion was made by Trustee Hagen to direct staff to develop an RFQ for engineering of Town projects, but no second was offered.

Motion was made by Trustee Schranz, seconded by Mayor Whitlow, to approve Consent Agenda Item 9.i. and adopt Resolution No. 18-R-2025 – A Resolution of the Town of Mead, Colorado, approving a Task Order for Wilson & Company, Inc., Engineers & Architects to Provide Topographic and Design Services for the 4th Street Alley Improvement Project. Motion failed 2-5, on a roll call vote. Trustee Schranz and Mayor Whitlow voted yes; Trustees Adams, Babcock, Crane, Hagen and Harris voted no.

10. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

Resident Don Smith discussed the cost of the 4th Street alley paving and paving of all downtown alleys. Mr. Smith’s property is served by the 4th Street alley. He expressed that it should not be paved.

11. Legislative Update / Attorney Report

Town Attorney Marcus McAskin provided an update on the current Colorado legislative session. He provided information on bills related to electric fences, voting rights, housing on faith and education properties, wireless permits and Colorado Open Records Act.

Following the conclusion of the legislative update, Mr. McAskin reminded the Board that an executive session had been properly convened at the February 10th regular meeting for a conference with the Town Attorney for specific legal questions regarding allegations made during public comment at the January 13, 2025 regular meeting, and that following the conclusion of the February 10th executive session, and upon returning to the open meeting, the Board moved to:

- (1) instruct the Town Attorney to prepare a written or oral statement confirming that there is insufficient competent evidence to merit moving forward with any further investigation of the allegations, and
- (2) present the written or oral statement at the February 24, 2025 regular meeting, for the benefit of the record,

which motion was approved by a vote of 7-0.

Mr. McAskin proceeded to state that the allegations that were made during public comment at the January 13th have been reviewed and discussed with the Board and that in his opinion none of the allegations merit the expenditure of public funds to open a formal investigation based on a lack of competent evidence. Mr. McAskin further stated that his conclusion and recommendation to not open any form of formal investigation is further supported by the fact that the Board does not have jurisdiction over the allegations lodged at the January 13th meeting. The allegations include vague and unsubstantiated allegations tied to specific provisions of the Colorado Criminal Code, specifically Sections 18-8-404 and 18-8-306 of the Colorado Revised Statutes, and that enforcement of these statutory provisions lies with the District Attorney (for and in Weld County), and not with the Board of Trustees or the Town Attorney.

Mr. McAskin concluded his attorney report by sharing some general guidance with the Board regarding the Mead Police Department's best practices if MPD officers receive a request for assistance from Immigration and Customs Enforcement (ICE). Chief Newbanks briefly responded to questions from the Board.

12. Elected Official Reports

a. Town Trustees

The Trustees had no further comments at this time.

b. Mayor Whitlow

i. National League of Cities Membership

The Board discussed the advantages of a membership with NLC and directed staff to register for membership if funds are available in the 2025 Budget.

Mayor Whitlow discussed recent meetings with the CML Policy Committee, Small Community Hot Topics and CML Legislative Workshop. Coffee with the Mayor is scheduled for Saturday March 1st. Mayor will attend a SVVSD meeting on Friday with school principals.

13. Executive Session pursuant to C.R.S. 24-6-402 (4)(b) and 24-6-402(4)(e) for conference with the Town Attorney regarding specific legal questions regarding the 2015 boundary intergovernmental agreement (IGA) with the Town of Firestone and to develop strategy for negotiations and instruct negotiators regarding renewal or extension of the IGA.

Motion was made by Trustee Schranz, seconded by Trustee Adams, to enter into executive session pursuant to C.R.S. 24-6-402 (4)(b) and 24-6-402(4)(e) for conference with the Town Attorney regarding specific legal questions regarding the 2015 boundary intergovernmental agreement (IGA) with the Town of Firestone and to develop strategy for negotiations and instruct negotiators regarding renewal or extension of the IGA.

Mayor Whitlow convened the Executive Session at 8:52 p.m.

RECONVENE REGULAR MEETING

The Board returned to the Regular Meeting from Executive Session at 9:39 p.m. Those present for the Executive Session were Mayor Whitlow, Mayor Pro Tem Harris, Trustees Adams, Babcock, Crane, Hagen and Schranz, Town Attorney Marcus McAskin, Town Manager Helen Migchelbrink, and Community Development Director Jason Bradford.

14. Executive Session Action Items

There were no further action items.

Mayor Whitlow advised the Board that she would be holding Office Hours on Mondays from 10:00 a.m. to 12:00 p.m. starting March 3rd.

15. Adjournment

Motion was made by Trustee Schranz, seconded by Trustee Crane, to adjourn the meeting. Motion carried 7-0, on a roll call vote.

The Regular Meeting of the Town of Mead Board of Trustees adjourned at approximately 9:40 p.m. on Monday, February 24, 2025.

Colleen G. Whitlow, Mayor

ATTEST:

Mary E. Strutt, MMC, Town Clerk



BOARD OF TRUSTEES SPECIAL MEETING

441 3rd Street, Mead
Monday, March 03, 2025

MINUTES

I. 5:30 p.m. SPECIAL MEETING

Mayor Colleen Whitlow called the Special Meeting of the Board of Trustees to order at 5:30 p.m.

1. Call to Order – Roll Call

Present

Mayor Colleen Whitlow
Mayor Pro Tem Trisha Harris
Trustee Brooke Babcock
Trustee Brad Hagen
Trustee Herman Schranz

Absent

Trustee David Adams
Trustee Jeremiah R. Crane

Also present: Town Manager Helen Migchelbrink; Town Attorney Marcus McAskin; Deputy Town Clerk Marisol Herman

2. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

3. Review and Approve Agenda

Motion was made by Trustee Schranz, seconded by Trustee Hagen, to approve the agenda. Motion carried 5-0, on a roll call vote.

4. Public Comment: 3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

There was no public comment at this time.

5. Executive Session: Pursuant to C.R.S. 24-6-402(4)(f) to discuss personnel matters for which the employee has consented: Town Manager Review Process (2025)

Motion was made by Trustee Schranz, seconded by Trustee Hagen, to enter into executive session pursuant to C.R.S. § 24-6-402(4)(f) to discuss personnel matters for which the employee has consented: Town Manager Review Process (2025). Motion carried 5-0, on a roll call vote.

Mayor Whitlow convened the Executive Session at 5:34pm.

The Board returned to the Special Meeting from Executive Session at 7:44 p.m. Those present for the Executive Session were Mayor Whitlow, Mayor Pro Tem Harris, Trustee Babcock, Trustee Hagen, Trustee Schranz, Town Manager Helen Migchelbrink and Town Attorney Marcus McAskin.

Mayor Whitlow asked the Trustees to state for the record any concerns regarding matters of discussion or improper actions in the executive session. No concerns were raised.

RECONVENE SPECIAL MEETING

6. Executive Session Action Items

There were no further action items.

7. Adjournment

Motion was made by Trustee Schranz, seconded by Trustee Hagen, to adjourn the meeting. Motion carried 5-0, on a roll call vote.

The Special Meeting of the Town of Mead Board of Trustees adjourned at approximately 7:45 p.m. on Monday, March 3, 2025.

Colleen G. Whitlow, Mayor

ATTEST:

Marisol Herman, Deputy Town Clerk

Report Criteria:

Aging by Date

Aged using Payment Date

Customer Number	Name	Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
1	St. Vrain Valley School District	1,746.17	1,746.17	-	-	-	-	-	-
45	Mead Development Group, Inc.	11,408.40	-	6,784.00	4,624.40	-	-	-	-
214	Mead Towne Center	5,750.00	-	-	-	-	-	-	5,750.00
256	Prosper Land & Development LLC	9,097.50	-	700.00	3,710.00	2,555.00	2,132.50	-	-
285	Boulder Scientific Company, LLC	2,360.00-	-	-	-	-	-	-	2,360.00-
290	Forestar Real Estate Group	2,550.00-	-	2,550.00-	-	-	-	-	-
292	BREG Industrial Development	13,686.09	-	-	-	-	-	-	13,686.09
294	QuikTrip Corp	2,948.19	1,645.29	-	545.40	757.50	-	-	-
296	Silver Point Development	21,797.85	-	742.35	19,995.00	-	1,060.50	-	-
297	Meadow Ridge Development, Inc	4,681.30	-	1,141.30	3,540.00	-	-	-	-
298	Century Land Holdings LLC	5,559.03-	2,461.37	-	3,165.40-	4,855.00-	-	-	-
299	Lizondo Futbol Academy LLC	1,665.49	-	-	-	-	-	-	1,665.49
317	Town of Berthoud	9,846.05	9,846.05	-	-	-	-	-	-
320	Lorson South Land Corp c/o Landhuis C	4,120.80	-	585.80	944.35	-	-	-	2,590.65
323	Enyo Power Partners, LLC	503.99	-	503.99	-	-	-	-	-
325	Red Barn Metropolitan District	2,203.05-	-	-	-	-	-	-	2,203.05-
326	AMK Properties LLC	3,799.10	-	2,577.00	1,222.10	-	-	-	-
327	17790 CR 7 LLC	69.44	-	-	-	-	-	-	69.44
336	Front Range Investment Holdings LLC	157,690.09-	18,787.00	-	-	-	-	176,477.09	-
337	Welcome to Realty, LLC 401k PSP	1,168.57	-	1,168.57	-	-	-	-	-
344	Mead Victory Investments LLC	151.50	151.50	-	-	-	-	-	-
346	Mountain View Fire Protection District	5,567.00	1,495.00	-	-	4,072.00	-	-	-
347	Mead Industrial Development Group	6,886.92	5,069.02	808.00	1,009.90	-	-	-	-
349	Alphabet Investments, Inc	2,777.60	919.10	282.80	212.10	636.30	707.00	-	20.30
350	Kiteley Land Co. LLC	565.60	565.60	-	-	-	-	-	-
351	M4 Elevation 25, LLC	1,348.35	1,348.35	-	-	-	-	-	-
352	Tharaldson Motels Inc II	2,247.25	267.65	1,979.60	-	-	-	-	-
353	Good Investment Partners LLC	23.23	23.23	-	-	-	-	-	-
354	Mead High Plains Blvd WCR 9.5 Project	2,049,048.00	-	2,049,048.	-	-	-	-	-
9997	Misc AR Invoices	797.00	-	-	-	297.00	-	-	500.00
Grand Totals:		1,991,339.22	44,325.33	2,063,771.	32,637.85	3,462.80	3,900.00	176,477.09	19,718.92

Report Criteria:
Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
03/25	03/10/2025	39543	ADAMSON POLICE PRODUCTS	INV429163	01-42-7051	Uniforms - CS	1,000.62
03/25	03/10/2025	39543	ADAMSON POLICE PRODUCTS	INV429199	01-42-7051	Uniforms - Smith	169.20
03/25	03/10/2025	39543	ADAMSON POLICE PRODUCTS	INV429299	01-42-7051	Uniforms - Salazar	12.00
03/25	03/10/2025	39543	ADAMSON POLICE PRODUCTS	INV429339	01-42-7051	Uniforms - BS	75.60
03/25	03/10/2025	39543	ADAMSON POLICE PRODUCTS	INV429590	01-42-7051	Uniforms - Palmer	234.00
03/25	03/10/2025	39543	ADAMSON POLICE PRODUCTS	INV429636	01-42-7051	Uniforms - BS	62.91
03/25	03/10/2025	39543	ADAMSON POLICE PRODUCTS	INV429650	01-42-7051	Uniforms - Newbanks	32.35
03/25	03/10/2025	39543	ADAMSON POLICE PRODUCTS	INV429666	01-42-7051	Uniforms - CS	282.31
03/25	03/10/2025	39543	ADAMSON POLICE PRODUCTS	INV429724	01-42-7051	Uniform	117.00
03/25	03/10/2025	39543	ADAMSON POLICE PRODUCTS	INV429727	01-42-7051	Uniform	247.72
03/25	03/10/2025	39543	ADAMSON POLICE PRODUCTS	INV429730	01-42-7051	Uniform	19.79
03/25	03/10/2025	39543	ADAMSON POLICE PRODUCTS	INV429863	01-42-7051	Uniform	12.95
Total 39543:							2,266.45
03/25	03/10/2025	39544	ALERT/SAM	2025 DUES	01-42-6610	2025 Agency Dues	100.00
Total 39544:							100.00
03/25	03/10/2025	39545	Alerus	110931	01-40-5067	FSA Administration	220.00
Total 39545:							220.00
03/25	03/10/2025	39546	Amazon Capital Services Inc	13TG-VR4W-	01-46-6135	VB Supplies	267.80
03/25	03/10/2025	39546	Amazon Capital Services Inc	17PQ-F14Y-	01-40-7010	Office Supplies - Admin	33.36
03/25	03/10/2025	39546	Amazon Capital Services Inc	17PQ-F14Y-	01-42-7010	Office Supplies - PD	37.37
Total 39546:							338.53
03/25	03/10/2025	39547	Anthony Ingino	22025 - INGI	99-01-1077	Court Case 24-9935 Def Overpaid Fine	50.00
Total 39547:							50.00
03/25	03/10/2025	39548	Ausmus Law Firm PC	9304	01-48-6102	Municipal Prosecutor 3/2025	1,000.00
Total 39548:							1,000.00
03/25	03/10/2025	39549	AXON ENTERPRISES, INC.	INUS328277	01-42-7254	Goods/Software and Services	10,709.42
Total 39549:							10,709.42
03/25	03/10/2025	39550	Brakes Plus LLC	14211139752	01-42-5216	R&M VIN07144	801.46
03/25	03/10/2025	39550	Brakes Plus LLC	14211842562	01-42-5216	R&M VIN32719	105.17
03/25	03/10/2025	39550	Brakes Plus LLC	1421204465	01-42-5216	R&M VIN29528	1,350.00
03/25	03/10/2025	39550	Brakes Plus LLC	1421204582	01-42-5216	R&M Veh #15	98.41
03/25	03/10/2025	39550	Brakes Plus LLC	1421252001	01-42-5216	R&M VIN37480	65.08
03/25	03/10/2025	39550	Brakes Plus LLC	1421269181	01-42-5216	R&M VIN29528	611.29
Total 39550:							3,031.41
03/25	03/10/2025	39551	Colorado Municipal Clerks Associ	147	01-41-5063	Athenian Dialogue Invoice - April 25	100.00
Total 39551:							100.00
03/25	03/10/2025	39552	CPS HR Consulting	0015321	01-40-5401	HR Consultation	4,572.18

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
03/25	03/10/2025	39552	CPS HR Consulting	0015321	06-40-5401	HR Consultation	227.51
03/25	03/10/2025	39552	CPS HR Consulting	0015321	20-40-5401	HR Consultation	178.73
03/25	03/10/2025	39552	CPS HR Consulting	001579	01-40-6109	HR Consultation	1,103.41
03/25	03/10/2025	39552	CPS HR Consulting	001579	06-40-6109	HR Consultation	54.91
03/25	03/10/2025	39552	CPS HR Consulting	001579	20-40-6109	HR Consultation	43.13
Total 39552:							6,179.87
03/25	03/10/2025	39553	David Jay Thrower	03012025ME	01-48-5040	Municipal court judge	2,000.00
Total 39553:							2,000.00
03/25	03/10/2025	39554	DYNAMIC DESIGNS PRINTING,	90357	01-46-6121	Voucher Print	179.50
Total 39554:							179.50
03/25	03/10/2025	39555	Gifts Galore	0043360	01-46-6210	Egg Hunt Event	1,860.00
Total 39555:							1,860.00
03/25	03/10/2025	39556	iHeartMedia	SP48012	01-49-6402	Eco Dev Campaign	18,000.03
Total 39556:							18,000.03
03/25	03/10/2025	39557	International Agents Inc	001349	01-42-6999	Contractual Services	1,350.00
Total 39557:							1,350.00
03/25	03/10/2025	39558	Jennifer Youngs	2/28/25 - JE	99-01-1075	Refund overpayment. Account 1321.01	488.58
Total 39558:							488.58
03/25	03/10/2025	39559	JVA INCORPORATED	21905	01-47-6108	CDOT I25 N. Segment 5	1,868.40
03/25	03/10/2025	39559	JVA INCORPORATED	21906	01-02-2615	Mtn View Station 14 - Review	1,056.00
03/25	03/10/2025	39559	JVA INCORPORATED	21907	01-02-2615	CR 9.5 CD's (Postle)	2,060.00
Total 39559:							4,984.40
03/25	03/10/2025	39560	KLEEN-TECH SERVICES CORP	INVG009728	01-40-6823	Janitorial Services	754.12
03/25	03/10/2025	39560	KLEEN-TECH SERVICES CORP	INVG009728	01-42-6823	Janitorial Services	449.05
03/25	03/10/2025	39560	KLEEN-TECH SERVICES CORP	INVG009728	01-47-6823	Janitorial Services	830.32
Total 39560:							2,033.49
03/25	03/10/2025	39561	Labs Property	022625-OPE	99-01-1075	Refund overpayment. Account 1729.03	59.82
Total 39561:							59.82
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	1003301 2/2	01-47-6111	1341 WC 34	54.73
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	347002 2/20/	04-44-6111	1782 WC 32	43.27
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	607001 2/20/	06-47-6111	5423 WC 32	39.55
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	618801 2/20/	01-45-6111	150 Main St	57.89
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	619202 2/20/	01-45-6111	401 3rd St	39.55
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	619802 2/20/	01-45-6111	242 Dillingham	39.55
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	620201 2/20/	01-45-6111	2700 WC 34.5	135.42
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	621801 2/20/	01-45-6111	190 1st St	135.42
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	622501 2/20/	01-45-6111	365 Welker	57.89
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	624409 2/20/	01-42-6111	201 Welker	75.63

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	650402 2/20/	01-40-6111	242 Min St	39.55
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	657602 2/20/	06-47-6111	4504 E Welker	402.94
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	657701 2/20/	01-45-6111	156 Eagle	70.48
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	657801 2/20/	01-42-6111	537 Main Police	161.01
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	657901 2/20/	01-45-6111	16775 North Creek	191.12
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	658001 2/20/	01-45-6111	441 3rd St	191.12
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	658101 2/20/	01-45-6111	10 Fairburn	57.89
03/25	03/10/2025	39562	LITTLE THOMPSON WATER DIS	658201 2/20/	01-40-6111	441 3rd st	67.38
Total 39562:							1,860.39
03/25	03/10/2025	39563	MAIN STREET MAT COMPANY	263160	01-40-7020	Mat svs-Feb	69.36
Total 39563:							69.36
03/25	03/10/2025	39564	McDonald Farms Enterprises	0137260-IN	06-47-6601	Sludge Disposal	1,169.00
Total 39564:							1,169.00
03/25	03/10/2025	39565	MEAD MOTORHEADS	2/27/25 - ME	01-41-6824	Mead Motorheads Contribution	800.00
Total 39565:							800.00
03/25	03/10/2025	39566	Mercantile Exchange & Provisions	2/14/25 - TH	01-46-6135	Bingo	300.00
Total 39566:							300.00
03/25	03/10/2025	39567	MJT Communications	14282	01-42-6104	Computer/Tech	1,162.00
03/25	03/10/2025	39567	MJT Communications	14283	01-40-6109	Computer - Admin	1,418.00
03/25	03/10/2025	39567	MJT Communications	14283	06-40-6109	Computer - Sewer	177.25
03/25	03/10/2025	39567	MJT Communications	14283	20-40-6109	Computer - MURA	177.25
Total 39567:							2,934.50
03/25	03/10/2025	39568	NEXTRUST INC.	398579	06-40-6511	Sewer Bills	440.42
03/25	03/10/2025	39568	NEXTRUST INC.	398579	06-40-6106	Sewer Bills	211.30
Total 39568:							651.72
03/25	03/10/2025	39569	OCCUPATIONAL HEALTH CENT	18067616	01-42-6210	Physical - CS	940.00
Total 39569:							940.00
03/25	03/10/2025	39570	One Way Inc	361820	06-47-6113	D13927E-4504 Welker Trash	135.00
03/25	03/10/2025	39570	One Way Inc	361848	01-47-6113	D13927G - 1341 County Road 34 Trash	80.00
03/25	03/10/2025	39570	One Way Inc	361972	01-47-6113	D13927H- 1341 County Road 34 Recycl	105.80
03/25	03/10/2025	39570	One Way Inc	362021	01-42-6113	D13927A - 537 Main St Trash	82.15
03/25	03/10/2025	39570	One Way Inc	362022	01-42-6113	D13927B - 537 Main St Recycle	53.25
03/25	03/10/2025	39570	One Way Inc	362035	01-40-6113	D13927C - 441 Third St Trash	80.12
03/25	03/10/2025	39570	One Way Inc	362036	01-40-6113	D13927D - 441 Third St Recycle	51.50
03/25	03/10/2025	39570	One Way Inc	362079	01-42-6113	D13927F - 201 Welker	27.55
Total 39570:							615.37
03/25	03/10/2025	39571	PerkCity Inc	INV7364	01-49-5061	Employee Rewards	163.99
Total 39571:							163.99

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
03/25	03/10/2025	39572	PINNACOL ASSURANCE	21974828	01-02-2312	WC Renewal	14,141.00
Total 39572:							14,141.00
03/25	03/10/2025	39573	Pitney Bowes Global Financial Se	3320353674	01-40-6511	Q1 Lease	164.97
Total 39573:							164.97
03/25	03/10/2025	39574	Professional Management Solutio	85035	01-40-6109	Financial Consulting	5,495.00
03/25	03/10/2025	39574	Professional Management Solutio	85035	06-40-6109	Financial Consulting	686.88
03/25	03/10/2025	39574	Professional Management Solutio	85035	20-40-6109	Financial Consulting	686.87
Total 39574:							6,868.75
03/25	03/10/2025	39575	Rodolfo De La Torre	22025 - DE L	99-01-1077	24-9276 overpayment on Court fine	250.00
Total 39575:							250.00
03/25	03/10/2025	39576	Scheels All Sports	183847	01-45-7051	Uniforms - LR	145.99
03/25	03/10/2025	39576	Scheels All Sports	185738	04-44-7051	Uniforms - TD	189.96
03/25	03/10/2025	39576	Scheels All Sports	84887	01-47-7051	Uniforms - DK	621.26
03/25	03/10/2025	39576	Scheels All Sports	86445	04-44-7051	Uniforms - JM	234.99
Total 39576:							1,192.20
03/25	03/10/2025	39577	SportsEngine, Inc	INV0201275	01-46-6135	BG Coaches	46.00
Total 39577:							46.00
03/25	03/10/2025	39578	THE HARTFORD-GROUP BENE	9247064032	01-40-5066	STD / LTD Insurance	208.15
03/25	03/10/2025	39578	THE HARTFORD-GROUP BENE	9247064032	01-41-5066	STD / LTD Insurance	10.43
03/25	03/10/2025	39578	THE HARTFORD-GROUP BENE	9247064032	01-42-5066	STD / LTD Insurance	482.79
03/25	03/10/2025	39578	THE HARTFORD-GROUP BENE	9247064032	01-43-5066	STD / LTD Insurance	283.73
03/25	03/10/2025	39578	THE HARTFORD-GROUP BENE	9247064032	04-44-5066	STD / LTD Insurance	290.70
03/25	03/10/2025	39578	THE HARTFORD-GROUP BENE	9247064032	01-45-5066	STD / LTD Insurance	295.40
03/25	03/10/2025	39578	THE HARTFORD-GROUP BENE	9247064032	01-47-5066	STD / LTD Insurance	169.13
03/25	03/10/2025	39578	THE HARTFORD-GROUP BENE	9247064032	01-48-5066	STD / LTD Insurance	33.40
03/25	03/10/2025	39578	THE HARTFORD-GROUP BENE	9247064032	01-49-5066	STD / LTD Insurance	126.77
03/25	03/10/2025	39578	THE HARTFORD-GROUP BENE	9247064032	06-40-5066	STD / LTD Insurance	115.53
03/25	03/10/2025	39578	THE HARTFORD-GROUP BENE	9247064032	20-40-5066	STD / LTD Insurance	102.03
Total 39578:							2,118.06
03/25	03/10/2025	39579	TOWN OF MEAD	18.02 - 3/4/2	01-40-6111	Sewer	49.82
03/25	03/10/2025	39579	TOWN OF MEAD	22025 - VAN	01-02-2306	Restitution payment for cases 23-8257, 8	637.22
03/25	03/10/2025	39579	TOWN OF MEAD	31.11 - 3/4/25	01-42-6111	Sewer	45.28
03/25	03/10/2025	39579	TOWN OF MEAD	338.01 - 3/4/	01-40-6111	Sewer	59.77
03/25	03/10/2025	39579	TOWN OF MEAD	453.01 - 3/4/	01-42-6111	Sewer	136.15
03/25	03/10/2025	39579	TOWN OF MEAD	478.02 - 3/4/	01-40-6111	Sewer	49.82
03/25	03/10/2025	39579	TOWN OF MEAD	566.02 - 3/4/	01-45-6111	Sewer	49.82
03/25	03/10/2025	39579	TOWN OF MEAD	630.04 - 3/4/	01-40-6111	Sewer	49.82
Total 39579:							1,077.70
03/25	03/10/2025	39580	Tradesman Elevator	12449	01-40-6801	Elev. Maintenance	185.66
Total 39580:							185.66

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
03/25	03/10/2025	39581	UNITED POWER, INC.	22025 - VAN	01-02-2306	Restitution payment for cases 23-8257, 8	43.16
Total 39581:							43.16
03/25	03/10/2025	39582	Virginia Stears	22025- STEA	01-02-2306	Court case 24-9545 restitution payment	500.00
Total 39582:							500.00
03/25	03/10/2025	39583	Voiance Language Services LLC	20250117112	01-42-6999	OPI Interpretation Services	20.70
Total 39583:							20.70
03/25	03/10/2025	39584	WSB LLC	2-303562-00	14-44-8533	CR 34 Bridge January	1,682.00
Total 39584:							1,682.00
02/25	02/26/2025	22625100	VERIZON WIRELESS	6105465437	01-42-6110	Wireless bill	1,460.05
Total 22625100:							1,460.05
03/25	03/05/2025	30525100	All Copy Products Inc	548945864	01-40-6126	Copier Lease	126.42
03/25	03/05/2025	30525100	All Copy Products Inc	548945864	01-42-6126	Copier Lease	93.52
03/25	03/05/2025	30525100	All Copy Products Inc	549270684	01-47-6126	Copier Lease-February	78.23
03/25	03/05/2025	30525100	All Copy Products Inc	549309169	01-40-6126	Copier Lease-February	96.41
Total 30525100:							394.58
03/25	03/05/2025	30525101	CEBT	INV0073796	01-02-2310	Health Insurance	51,120.33
03/25	03/05/2025	30525101	CEBT	INV0073796	06-02-2310	Health Insurance	2,089.07
03/25	03/05/2025	30525101	CEBT	INV0073796	20-02-2310	Health Insurance	2,394.36
03/25	03/05/2025	30525101	CEBT	INV0073796	04-02-2310	Health Insurance	7,903.24
Total 30525101:							63,507.00
03/25	03/05/2025	30525102	Fusion Cloud Company	10043807	01-40-6110	Phone Bill-Feb	299.53
Total 30525102:							299.53
03/25	03/05/2025	30525103	TDS	0006545 - 2/	01-42-6311	Internet - March	462.30
03/25	03/05/2025	30525103	TDS	CM - PREPAI	01-40-5325	Prepaid	457.30-
03/25	03/05/2025	30525103	TDS	CM - PREPAI	01-40-5325	Prepaid	2.00-
03/25	03/05/2025	30525103	TDS	CM - PREPAI	01-40-5325	Internet - July 2023	457.30
Total 30525103:							460.30
03/25	03/05/2025	30525104	UNITED POWER	61303 2/18/2	01-45-6111	Area Light	11.90
03/25	03/05/2025	30525104	UNITED POWER	88601 2/18/2	04-44-6111	Street Lights Feb	3,194.61
Total 30525104:							3,206.51
03/25	03/05/2025	30525105	Xpress Bill Pay	INV-XPR021	01-40-6316	Credit Transaction	182.00
03/25	03/05/2025	30525105	Xpress Bill Pay	INV-XPR021	06-40-6316	Credit Transaction	728.02
Total 30525105:							910.02
Grand Totals:							162,984.02

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-02-2000	459.30	138,996.40-	138,537.10-
01-02-2306	1,180.38	.00	1,180.38
01-02-2310	51,120.33	.00	51,120.33
01-02-2312	14,141.00	.00	14,141.00
01-02-2615	3,116.00	.00	3,116.00
01-40-5066	208.15	.00	208.15
01-40-5067	220.00	.00	220.00
01-40-5325	457.30	459.30-	2.00-
01-40-5401	4,572.18	.00	4,572.18
01-40-6109	8,016.41	.00	8,016.41
01-40-6110	299.53	.00	299.53
01-40-6111	316.16	.00	316.16
01-40-6113	131.62	.00	131.62
01-40-6126	222.83	.00	222.83
01-40-6316	182.00	.00	182.00
01-40-6511	164.97	.00	164.97
01-40-6801	185.66	.00	185.66
01-40-6823	754.12	.00	754.12
01-40-7010	33.36	.00	33.36
01-40-7020	69.36	.00	69.36
01-41-5063	100.00	.00	100.00
01-41-5066	10.43	.00	10.43
01-41-6824	800.00	.00	800.00
01-42-5066	482.79	.00	482.79
01-42-5216	3,031.41	.00	3,031.41
01-42-6104	1,162.00	.00	1,162.00
01-42-6110	1,460.05	.00	1,460.05
01-42-6111	418.07	.00	418.07
01-42-6113	162.95	.00	162.95
01-42-6126	93.52	.00	93.52
01-42-6210	940.00	.00	940.00
01-42-6311	462.30	.00	462.30
01-42-6610	100.00	.00	100.00
01-42-6823	449.05	.00	449.05
01-42-6999	1,370.70	.00	1,370.70
01-42-7010	37.37	.00	37.37
01-42-7051	2,266.45	.00	2,266.45
01-42-7254	10,709.42	.00	10,709.42
01-43-5066	283.73	.00	283.73
01-45-5066	295.40	.00	295.40
01-45-6111	1,038.05	.00	1,038.05
01-45-7051	145.99	.00	145.99
01-46-6121	179.50	.00	179.50
01-46-6135	613.80	.00	613.80
01-46-6210	1,860.00	.00	1,860.00
01-47-5066	169.13	.00	169.13
01-47-6108	1,868.40	.00	1,868.40
01-47-6111	54.73	.00	54.73
01-47-6113	185.80	.00	185.80
01-47-6126	78.23	.00	78.23
01-47-6823	830.32	.00	830.32
01-47-7051	621.26	.00	621.26
01-48-5040	2,000.00	.00	2,000.00
01-48-5066	33.40	.00	33.40
01-48-6102	1,000.00	.00	1,000.00
01-49-5061	163.99	.00	163.99
01-49-5066	126.77	.00	126.77
01-49-6402	18,000.03	.00	18,000.03

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
04-02-2000	.00	11,856.77-	11,856.77-
04-02-2310	7,903.24	.00	7,903.24
04-44-5066	290.70	.00	290.70
04-44-6111	3,237.88	.00	3,237.88
04-44-7051	424.95	.00	424.95
06-02-2000	.00	6,477.38-	6,477.38-
06-02-2310	2,089.07	.00	2,089.07
06-40-5066	115.53	.00	115.53
06-40-5401	227.51	.00	227.51
06-40-6106	211.30	.00	211.30
06-40-6109	919.04	.00	919.04
06-40-6316	728.02	.00	728.02
06-40-6511	440.42	.00	440.42
06-47-6111	442.49	.00	442.49
06-47-6113	135.00	.00	135.00
06-47-6601	1,169.00	.00	1,169.00
14-02-2000	.00	1,682.00-	1,682.00-
14-44-8533	1,682.00	.00	1,682.00
20-02-2000	.00	3,582.37-	3,582.37-
20-02-2310	2,394.36	.00	2,394.36
20-40-5066	102.03	.00	102.03
20-40-5401	178.73	.00	178.73
20-40-6109	907.25	.00	907.25
99-01-1075	548.40	.00	548.40
99-01-1077	300.00	.00	300.00
99-02-2000	.00	848.40-	848.40-
Grand Totals:	163,902.62	163,902.62-	.00

Report Criteria:
Report type: GL detail