



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, September 09, 2024

AGENDA

I. 6:00 p.m. to 10:00 p.m. REGULAR MEETING

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 21-R-2023, remote participation will be allowed. The meeting link will be provided on the Town's website/designated posting place at least 24 hours prior to the meeting.

https://us02web.zoom.us/webinar/register/WN_irDH4x_ER1yZSo6clo_2Zg

1. Call to Order – Roll Call

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright
Trustee David Adams
Trustee Debra Brodhead
Trustee Trisha Harris
Trustee Chris Parr
Trustee Herman Schranz

2. Moment of Silence

3. Pledge of Allegiance to the Flag

4. Review and Approve Agenda

5. Staff Report: Town Manager Report

[a.](#) Manager Report

6. Informational Items

- a. Police Update
- b. Community Day September 14, 2024

7. Proclamations

[a.](#) Constitution Week September 16-22, 2024

8. Public Comment: 3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

9. Consent Agenda: *Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:*

[a.](#) Approval of Minutes - Regular Meeting August 26, 2024

[b.](#) August 2024 Aging Report

[c.](#) Check Register September 9, 2024

[d.](#) CIRSA 2025 Property / Casualty Insurance Renewal

[e.](#) **Ordinance No. 1066** – An Ordinance of the Town of Mead, Colorado, Amending Chapter 1 of the Mead Municipal Code to add a New Article IX Titled “Other Laws and Regulations” and Adding Section 1-9-10 Pertaining to the Carrying of a Firearm in Town Hall

- f. **Ordinance No. 1067** – An Ordinance of the Town of Mead, Colorado, Adopting a New Sewer User Fee to Offset the Town’s Direct and Indirect Expenses Associated with Operating and Improving the Raterink Lift Station
- g. **Resolution No. 68-R-2024** – A Resolution of the Town of Mead, Colorado, Amending the Comprehensive Fee Schedule to Add a New Sewer User Fee
- h. **Resolution No. 69-R-2024** – A Resolution of the Town of Mead, Colorado, Delegating Authority to the Town Manager to Execute or Accept ROW Conveyance Deeds, Temporary Construction Easement Agreements, or other Project-related Documents with Property Owners in the Vicinity of the WCR 34 Bridge Replacement Project (Project No. M-870-008) (24891))
- i. **Resolution No. 70-R-2024** – A Resolution of the Town of Mead, Colorado, Approving the First Amendment to the Subdivision Improvement Agreement for Red Barn Farms, Filing #1

10. Public Comment: *3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.*

11. Legislative Update

12. Elected Official Reports

- a. Town Trustees
- b. Mayor Whitlow

13. Adjournment

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact the Town Clerk’s Office at 970-805-4182 within 48 hours prior to the meeting in order to request such assistance.

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: September 9, 2024

SUBJECT: Town Manager Report

- Mead Community Day is Saturday, September 14, 2024, from 4:00 to 9:30 p.m. Please join us at Mead Town Park, 441 Third Street, for our biggest event of the year. Enjoy free activities like bounce houses, face painting, a rock wall, laser tag, and a bungee trampoline. Explore vendor booths, a beverage garden, and an impressive fireworks show! Live music features Eric Golden and The Long Run.
- Building a Stronger Mead Community is a non-profit organization dedicated to promoting citizen-led initiatives within the Town of Mead. This year, their primary focus is advocating for additional support for the Mead Police Department. Residents can contribute to creating a safer, more resilient Mead community by volunteering their time. For more information, residents should contact: buildingastrongermeadcommunity@gmail.com
- Staff is preparing the draft 2025 Budget for presentation to the Board of Trustees on October 14, 2024. After further input from the Board, a public hearing will be held on December 9, 2024, to consider adoption. MURA will meet on these same dates for budget presentation.
- The Preliminary Certification of Valuation from Weld County shows a decrease in assessed values which will result in a decrease in property tax revenue of approximately 18%. However, this is still likely to change due to new legislation adopted at the Special Session of the State Legislature.
- The High Plains Blvd (WCR 9.5) project is moving forward. Construction of two miles of this road between WCR 32 and WCR 34 will include bike lanes and sidewalks.
- Mayor Whitlow and staff attended CIRSA's annual member luncheon on August 28, 2024. The slide deck is attached which discusses the increases to insurance rates in Colorado due to wind/hail, wildfires and police liability.
- Three Board of Trustee positions will be up for election on November 5, 2024. Trustee Debra Brodhead is term-limited and will not run. There are seven candidates for the three seats. In addition, Mead voters are being asked to vote on a sales tax increase to support the police department and if marijuana should be allowed in specific areas of Town subject to regulations. See the attached ballot language which has been submitted to Weld County.
- The new school year is upon us. Children are walking and bicycling to school and there is more traffic around the school zone. Please drive carefully and follow speed limits and crossing guard instructions.
- Mead Recreation is sponsoring a trip to Bally's Black Hawk Casino on September 20th. Registration includes transportation, \$10 of free play, and \$15 food credit. Participants must be 21 or over, and the cost is \$20 per person.
- Coffee with the Mayor was held on Saturday, September 7th. Mayor Whitlow hosts this monthly event to meet with residents and have an open discussion.
- Construction of the Mead Community Center and adjacent parking lot is underway. The foundation of the building is being installed. Expected completion is in 2025.
- Explore the daily operations of Mead Police officers and staff. Whether responding to service calls, engaging with students, or interacting with residents at community events, the Mead Police Department is committed to improving the quality of life for residents, businesses, and visitors. View the Mead Police Safety and Education Outreach Videos here: <https://bit.ly/MPDvideos>.
- The fall Mead Police Citizens' Academy will be held every Wednesday from September 11th to October 16th, from 6:30 p.m. to 9:00 p.m. Applications are now being accepted. Last year's Academy was very well received. This is an opportunity for citizens to learn about and interact with the Mead Police

Department. More information about the Academy can be found on the town's website:

<https://www.townofmead.org/police/page/citizens-police-academy>

- Municipal Court has a traffic trial scheduled for September 9th and the next arraignment date is September 19th.
- Current road closures due to construction can be found on the town's website:
<https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.
- Key projects update:
 - 3rd and Welker Intersection – Bids are due September 20th. Little Thompson Water District started installing a new vault at 201 Welker in advance of the project. The old vault is in conflict with the new intersection and needed to be relocated. Gas line relocations are expected to begin this week.
 - Community Center – The concrete foundation pours continue and utility infrastructure in the alley is underway.
 - SH66 Pedestrian Crossing – Staff continues to work with utilities and ditch companies for final CDOT clearances.
- YTD totals for new single family home permits:
 - 2024 YTD: 69 SF Permits, 68 Certificates of Occupancy
- Boards and Commissions
 - The Planning Commission meeting for September has been cancelled due to a lack of items for review.
- Human Resources
 - The Town is advertising open positions here:
<https://www.governmentjobs.com/careers/townofmead>
 - Open full-time positions include Police Officer, Deputy Town Engineer and Maintenance Worker I/II/III.

Community Development

- Staff is working on revisions to the Renewable Energy Regulations per comments from the Trustees and will present the revised regulations at the September 30th Board of Trustees meeting.
- Staff is working to finalize the IGA for the Library and Fire Districts proposed construction at the Municipal Facilities site at Liberty Ranch. This is tentatively scheduled to be presented to the Board on September 30th.
- Staff is working to finalize the PSA (Professional Service Agreement) with a planning consultant to assist with the Land Use Code Update. This is tentatively scheduled to be presented to the Board on October 14th.
- Jason and Collin are attending the “Northern Colorado Growing Water Smart” workshop in Estes Park from Sept. 9th through Sept. 11th. The workshop is a collaboration by the Sonoran Institute, the Babbitt Center, and Northern Water and focuses on resilient and sustainable water strategies. All expenses are paid by the Colorado Water Conservation Board, Northern Water, Gates Family Foundation, and the Mighty Arrow Family Foundation.

Public Works and Engineering

- Completed Chip Seal on Longs Peak Court, Mead Court, Mead Street south of SH66, and Pacific Circle. Striping will be completed in two weeks. Temporary tabs have been installed.
- Completed CR32 paving east of I-25, including temporary striping.
- Completed paving in Lake Hollow Estates.
- Hired one Maintenance Worker. One position is still vacant.

Community Engagement

- Mead Recreation updated the Parks and Recreation policies to reflect changes from Senate Bill 24-113. This bill requires all coaches to undergo mandatory reporter training and local governments to include the Code of Conduct on their websites.
- The Name-The-Snowplow contest is open for submissions for Mead Elementary students. The contest will accept name entries from September 2nd through October 21st. The winning snowplow names will be revealed on October 25th, and those students will be invited to the November 12th Board Meeting to receive their personalized sign with the winning names. Additionally, they will be able to ride in their named snowplow during the annual parade of lights.
- Mead will host a Flag Retirement Ceremony on September 28th at the Public Works Facility from 10 a.m. to 2 p.m. Throughout the year, residents are encouraged to bring in their worn, torn, or faded American flags to be properly retired. The public is invited to attend, refreshments will be provided.
- Community Engagement is preparing for Fall Clean-Up Days with Front Range Landfill. Residents will be able to pick up their one free voucher from September 30th through October 18th. Please bring a photo ID and proof of residency to Town Hall. Mead vouchers will be accepted at Front Range Landfill from October 14th through October 26th. The voucher is good for one load, up to one ton. More information can be found here: <https://www.townofmead.org/parksandrec/page/2024-fall-clean-days>

Police Department

- 2 candidates are being vetted for police officer and one for crossing guard positions.
- A new crossing guard has been hired which brings us up to 4.
- All officers completed firearms training as of last week.
- Currently there are 10 applicants for the Citizen's Academy, which starts September 11th.



Costs Trends Affecting Your Public Entity Insurance

2024 CIRSA Member Appreciation Lunch

Presented by: Tami A. Tanoue, CIRSA Executive Director
Sam Light, CIRSA Deputy Executive Director/General Counsel

Introduction

- Thank you for attending CIRSA's Member Appreciation Lunch!
- As a member organization, our goal is to serve our members' needs and we love to hear from our members!
- So, please: Let us know what's on your mind—and feel free to fill out a question/comment card for our luncheon. Your input is invaluable in helping us be of service to you.
- Please also be sure to check-out the information at our check-in table and on our website:
 - There's a lot of information about CIRSA's ongoing programs and services for members.
 - As well as information about upcoming trainings and other events CIRSA has scheduled around the state. Take advantage as you can—these programs are there to support you!

A Bit More About CIRSA (www.cirsa.org)

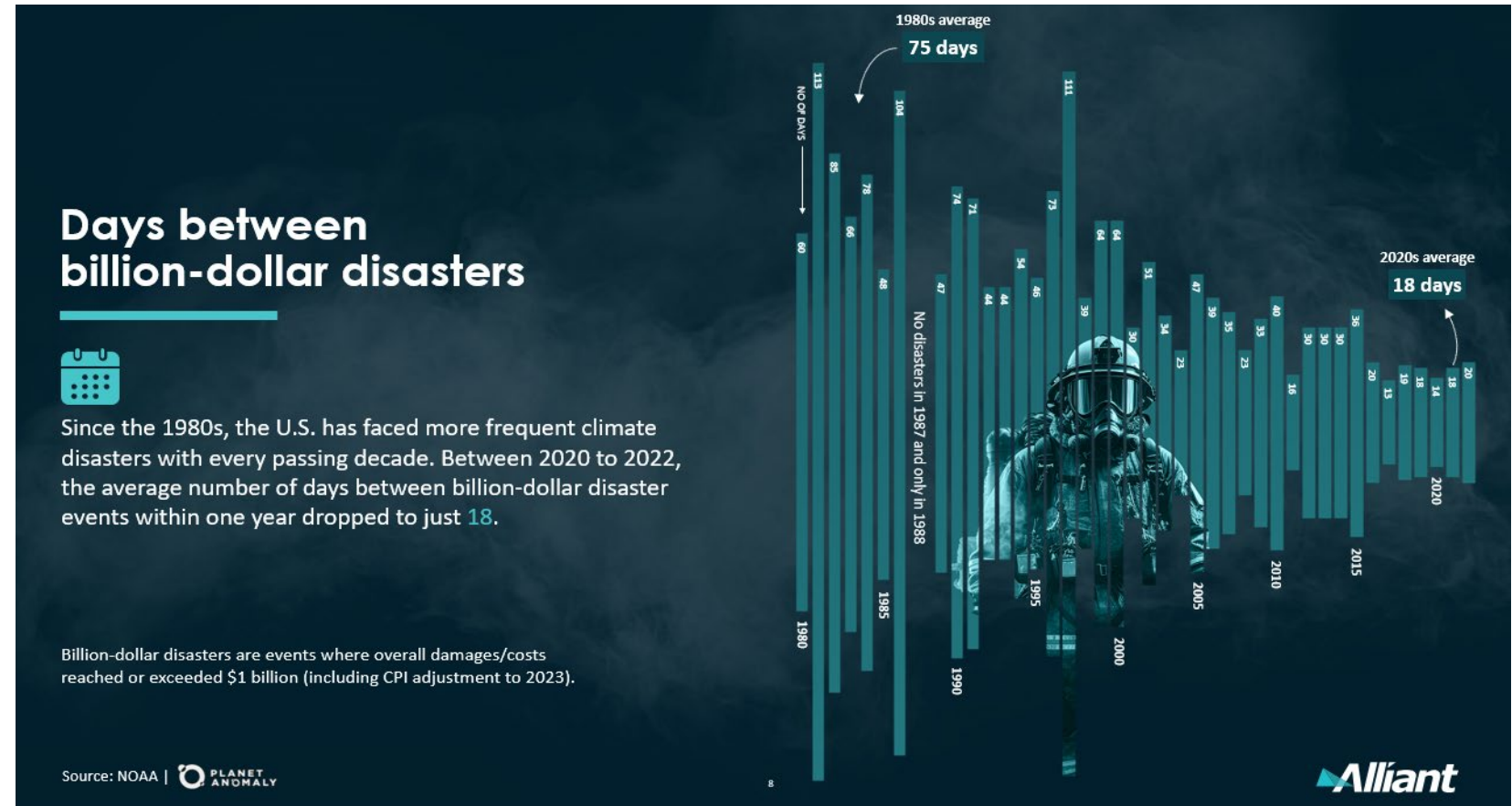
- CIRSA is a public entity self-insurance pool providing property, liability, and workers' compensation coverages to its members.
- We are a member-owned and member-governed organization. CIRSA's Board of Directors is made up entirely of municipal officials.
- We're not an insurance company, but an entity created in 1982 by intergovernmental agreement.
- No profit motive – our sole motive is to serve our members effectively and responsibly.
- Our total membership today stands at 290 member municipalities and affiliated legal entities. We insure 90% of the municipalities in Colorado.
- CIRSA seeks to be continually responsive to the needs of our membership – coverages and associated risk management services, sample publications, training, and consultation services, as well as other specialty services across all CIRSA departments.
- We have the largest concentration of liability and risk-management-related experience and knowledge directly applicable to Colorado municipalities.

Cost Trends Affecting Public Entity Insurance

- If you keep up with insurance news (😊) or you've heard us speak in the last few years about what's going on in the public entity insurance world, you're familiar with those risk exposures that have been the biggest drivers of insurance costs in recent years:
 - Wind, hail and tornado (aka Severe Convective Storm (SCS))
 - Wildfire risk
 - Law enforcement liability
- The year-over-year impacts of these drivers have taken their toll, and the recent years of big losses and big payouts will reverberate for years to come.
- Simply put, the cost of insurance is rising not only in Colorado but globally, and not only for pool members, but for every purchaser of insurance.
- Here, we'll highlight some of the factors driving the increasing costs of insuring municipal operations, discuss their impacts, and note some strategies the markets and CIRSA are putting into place. We'll also provide some preliminary P/C rate information for 2025.

Property Losses – More CATs More Often

- Globally, for the past four consecutive years, reinsurers have paid over \$100 billion for property losses stemming from natural catastrophes, with wind and hail claims being the largest driver and wildfire a significant contributor.
- And data suggests higher frequency of CAT events will continue.



One recent example:

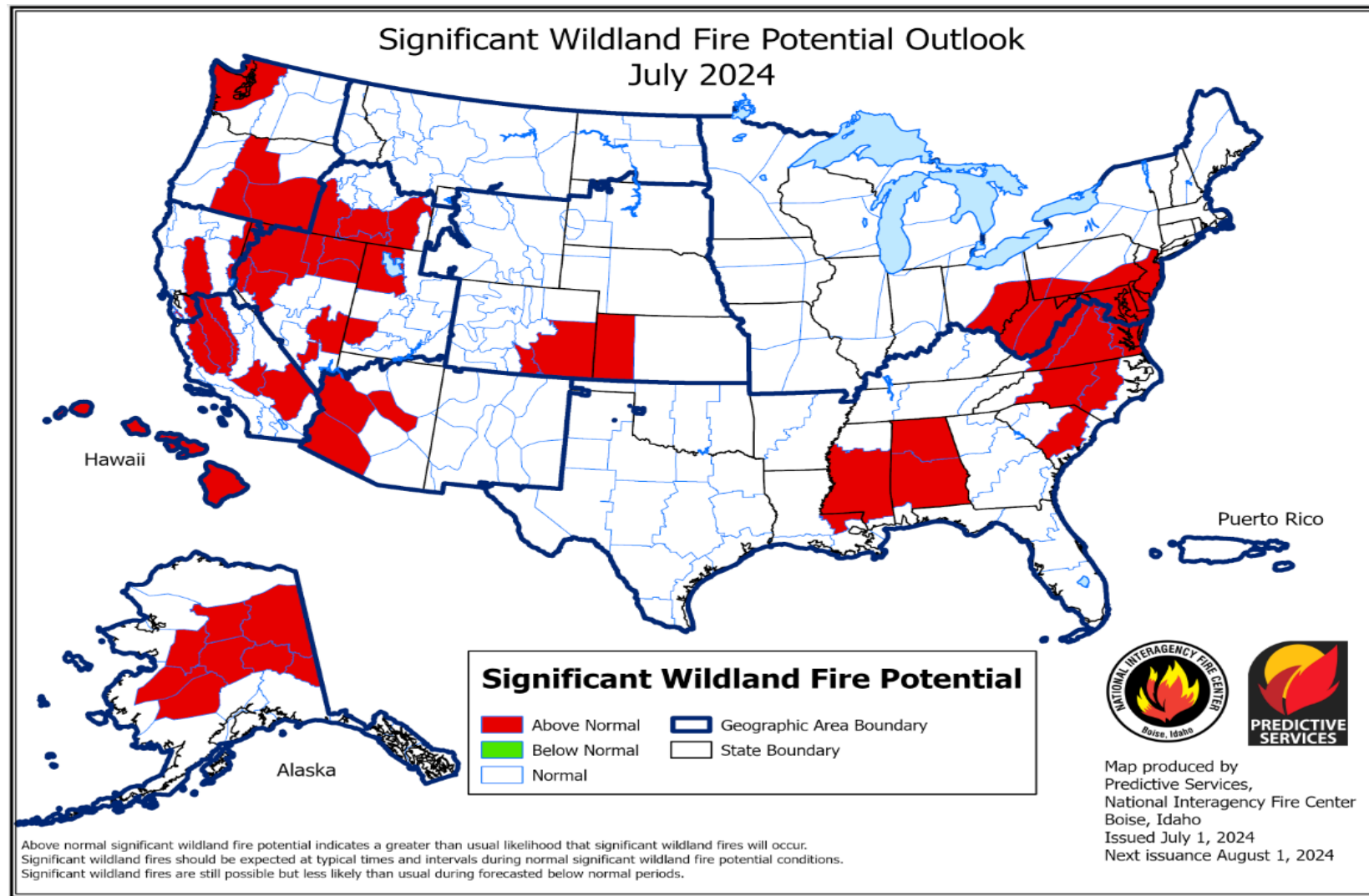
Damage From Hurricane Beryl May Cost Insurers \$2.7 Billion in US, KCC Says



Property Losses - Colorado

- Colorado is now second only to Texas in experiencing frequent and severe wind/hail losses.
- After several years of “normal” wind/hail activity, members were hit hard in 2023. Wind/hail claims in 2023 totaled up to nearly \$18 million, which is nearly 2-1/2 times the total of wind/hail claims experienced by CIRSA members for the four preceding years.
 - There were 28 different wind/hail events in 2023 affecting 74 members, with some hit more than once. While generally limited to hail-prone areas, we’re seeing events elsewhere (e.g., recent West Slope hail event with \$275k estimated losses for member).
- And, although CIRSA members have been fortunate in the area of wildfire losses, Colorado has experienced significant fires and fire losses, and it continues to be a major risk, including in the eyes of CIRSA’s reinsurance partners.

Property – Wildfire Risk



Property – Wildfire Risk

Colorado's Fire History Facts

20 of 20 largest wildfires have occurred in the last 20 years (since 2001)

16 of the top 20 largest wildfires have occurred in the last 13 years (since 2008)

15 of top 20 largest wildfires have occurred in the last 9 years (since 2012)

11 of top 20 largest wildfires have occurred in the last 5 years (since 2016)

9 of top 20 largest wildfires have occurred in the last 3 years (2018 and 2020)

4 of top 5 largest wildfires have occurred in the last 3 years (2018 and 2020)



COLORADO
Division of Fire
Prevention & Control
Department of Public Safety

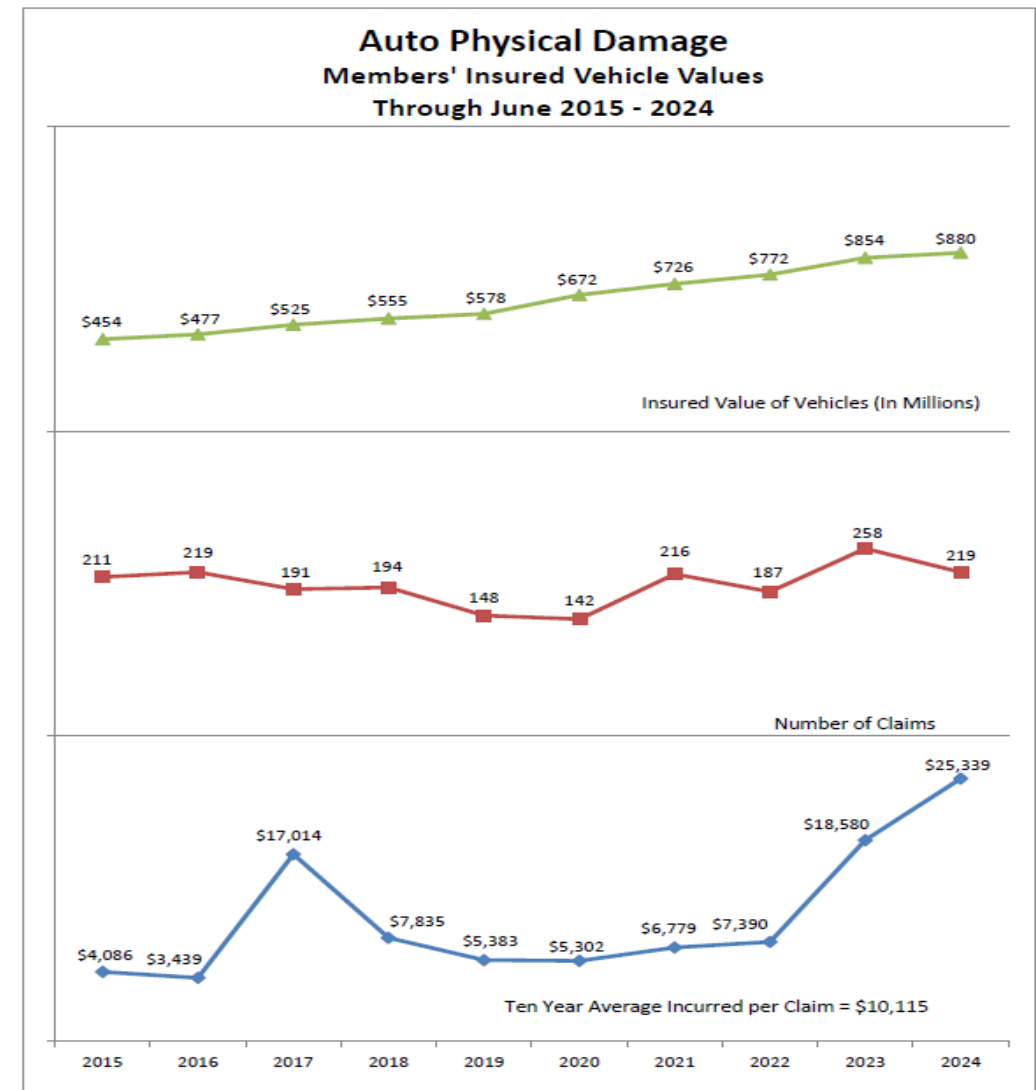
Auto Physical Damage

- It may not be the first cost driver you think of, but auto physical damage (APD) claims and the costs of repairing/replacing vehicles have accelerated substantially since the pandemic. Some reasons:

- Supply chain
- Distracted Driving
- Hail damage
- Electronics

Vehicles are just plain expensive!

- While 2020 represented a low for claims/claims costs, from 2020 to present, the costs of acquiring and repairing vehicles have increased over 40%.
- Average claims costs in 2023 were highest ever, and are now around 2.5x the ten-year average.



Law Enforcement Liability

- Colorado has been a focal point for adverse changes in the liability environment, as legislative activity has opened up new areas of liability for public entities, particularly in law enforcement.
- Police agencies across the nation and in Colorado, including a number of CIRSA members, have found themselves in heretofore uncharted “nuclear settlement” territory in the resolution of law enforcement liability (LEL) claims.
- Other Colorado jurisdictions have experienced “nuclear verdicts.”
- Although this is a nationwide trend, Colorado has been singled out by the reinsurance community as one of a couple of particular trouble spots for this trend.

Law Enforcement Liability – Gone Nuclear

- Colorado Nukes:
 - An \$8.75 million settlement in 2020 is our biggest to date (Minella/Patscheck).
 - Other Colorado nuclear claims include Zach Gifford (\$9.5m, 2022), Elijah McClain (\$15m, 2021) Denver protest verdict (\$14m, 2022), Christian Glass (\$19m, 2023), Ruby Johnson (\$3.76m verdict, 2024), Karen Garner (\$3m, 2021), Rios-Gonzalez (\$8.5m, 2024).
- High-profile nukes get the news, but overall aggregate losses most clearly show the trend: The total amount of law enforcement losses our members sustained from 2018 to present is more than \$20 million above the total amount we incurred for ALL of the preceding 36 years combined, going all the way back to the beginning of CIRSA.

Impacts

- Globally and locally, the recent years of catastrophic property/casualty claims have impacted capacity, rates and the bottom line.
- Our brokers anticipate continued hard markets for property and law enforcement liability coverage. Higher severity means fewer reinsurers willing to individually offer the same limits/capacity.
 - One illustration of what we're facing? In the insurance market, Colorado is now paired with CALIFORNIA as the two worst states for law enforcement liability, largely because of perceptions based on legislative changes the past few years.
- Due to catastrophic claims in recent years, as well as market conditions and investment losses, CIRSA's property/casualty costs in four of the six claims years from 2017 to 2022 began exceeding the amount collected in contributions.

Addressing These Trends

- With wind/hail and law enforcement being the coverages and claims most impacted by these trends, CIRSA, like many pools and reinsurers, is pursuing strategies for greater cost sharing for these coverages and claims. For 2025 for CIRSA, these strategies include:
 - Increases in minimum deductibles for property (\$5,000), auto physical damage (APD)(\$5,000), and law enforcement liability (LEL)(\$25,000).
 - Additional percentage deductibles for **wind/hail claims only**.
 - These deductible changes affect property, APD and LEL only. There will be no changes in the deductible structure for auto liability, general liability, and errors and omissions.
- CIRSA has distributed to members several emails and articles about these changes. **For more information, grab the brochure at the check-in table** and if you have questions, contact your CIRSA Underwriting Representative.

Addressing These Trends

- This is the first time in CIRSA's 40-year history that minimum deductibles have been increased significantly.
- We believe these increases are a more fair allocation of and cost-sharing for the cost of claims, especially as coverage limits and coverage costs have increased continually.
- These strategies are intended to augment CIRSA's fiscal health and enable further rate stability in future years.
- These changes direct the increases in minimum deductibles to exposures most affected by the big loss trends, and more fairly allocate costs for these exposures among rates and deductibles.

2025 P/C Contribution Quotes

- For 2025, your property/casualty contribution quotes will reflect an average 12.6% increase.
 - This percentage is the average across all lines of property/casualty coverage and for the membership as a whole.
 - Individual members may see greater or lesser increases, or overall decreases, depending on a variety of underwriting factors, including loss experience, changes in exposures, changes in total operating expenditures, chosen deductibles and limits, and other factors.
- Your chosen limits and deductible(s) impact your contributions, and CIRSA now offers members more options (as of 2024). As you may know from your personal coverages, your chosen limits and taking a greater deductible can provide a reduction in your overall cost of coverage, but it's also important that your entity assess its budget capacity and appetite with respect to limits and deductibles.

Concluding Thoughts

- Know that the CIRSA team is here to help your entity assess its options and the impacts of these changes. We encourage you to reach out to us during your 2025 renewal and budget process for assistance in evaluating the impacts and budgeting implications of upcoming changes, as well as your options for limits, deductibles and coverages.
- As you know from the past few years, insuring your properties, vehicles, and police operations is more challenging than ever. Colorado's prominent position on the wind/hail and wildfire maps and reinsurers' LEL "watch list" means the challenges will likely continue, and public entities in Colorado will likely face rising costs and hard markets for claims and coverages in these areas for the foreseeable future—with ever increasing budget impacts.
- As your pool and through the power of pooling, CIRSA is here to help you meet these challenges, so please reach out. **And THANK YOU for undertaking all of the challenges of local government, and for being valued members of CIRSA!**

Candidates:

TOWN OF MEAD TRUSTEE
(Vote for no more than three (3))

Chris T. Parr
Brooke Babcock
Brad Hagen
Don Smith
Jeremiah R Crane
Wayne D. Tolliver
Christopher Cartwright

Town of Mead Ballot Issue _____

SHALL THE TOWN OF MEAD TAXES BE INCREASED NOT MORE THAN \$2,000,000 (TWO MILLION DOLLARS) ANNUALLY IN THE FIRST FISCAL YEAR OF COLLECTIONS (2025) AND BY WHATEVER AMOUNTS AS ARE RAISED ANNUALLY THEREAFTER BY AN ADDITIONAL SALES AND USE TAX OF ONE PERCENT (1%) (OR AN INCREASE OF APPROXIMATELY TEN CENTS PER TEN DOLLARS SPENT), COMMENCING JANUARY 1, 2025 TO FUND PUBLIC SAFETY, INCLUDING

- ADDITIONAL POLICE OFFICERS AND EQUIPMENT
- ADDITIONAL SCHOOL RESOURCE OFFICERS
- POLICE/PUBLIC SAFETY FACILITIES
- INCREASED COMMUNITY POLICING

AND SHALL THE TAX REVENUES COLLECTED:

- BE RETAINED IN A SEGREGATED ACCOUNT SEPARATE FROM ALL OTHER TOWN FINANCIAL ACCOUNTS, AND
- BE USED ONLY TO PAY FOR PUBLIC SAFETY IN THE TOWN OF MEAD AND NEVER BE TRANSFERRED INTO THE TOWN GENERAL FUND OR USED FOR ANY PURPOSE OTHER THAN PUBLIC SAFETY,

WITH ALL TAX REVENUES AND INVESTMENT EARNINGS THEREON TO BE COLLECTED, RETAINED, AND SPENT AS A VOTER-APPROVED REVENUE CHANGE PURSUANT TO ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION?

Yes/For _____

No/Against _____

Town of Mead Ballot Question _____

Shall the Town of Mead, Colorado, authorize the operation and licensing of a limited number of medical and retail marijuana businesses within the Town in accordance with Colorado law, as may be amended, subject to and commencing upon the adoption of local regulations, which will establish specific time, place, and manner restrictions for such businesses and which regulations will also:

- prohibit the operation of marijuana businesses in the Town's historic downtown area and establish distance restrictions between marijuana businesses as authorized by state law;
- permit the operation of marijuana businesses in a specific zoning district or geographic area to be determined, which permitted area will generally be along the I-25 corridor (for example, properties in the vicinity of the I-25 and Highway 66 interchange or similar light industrial/commercial areas); and
- establish licensing procedures, standards, and application, licensing, and operating fees?

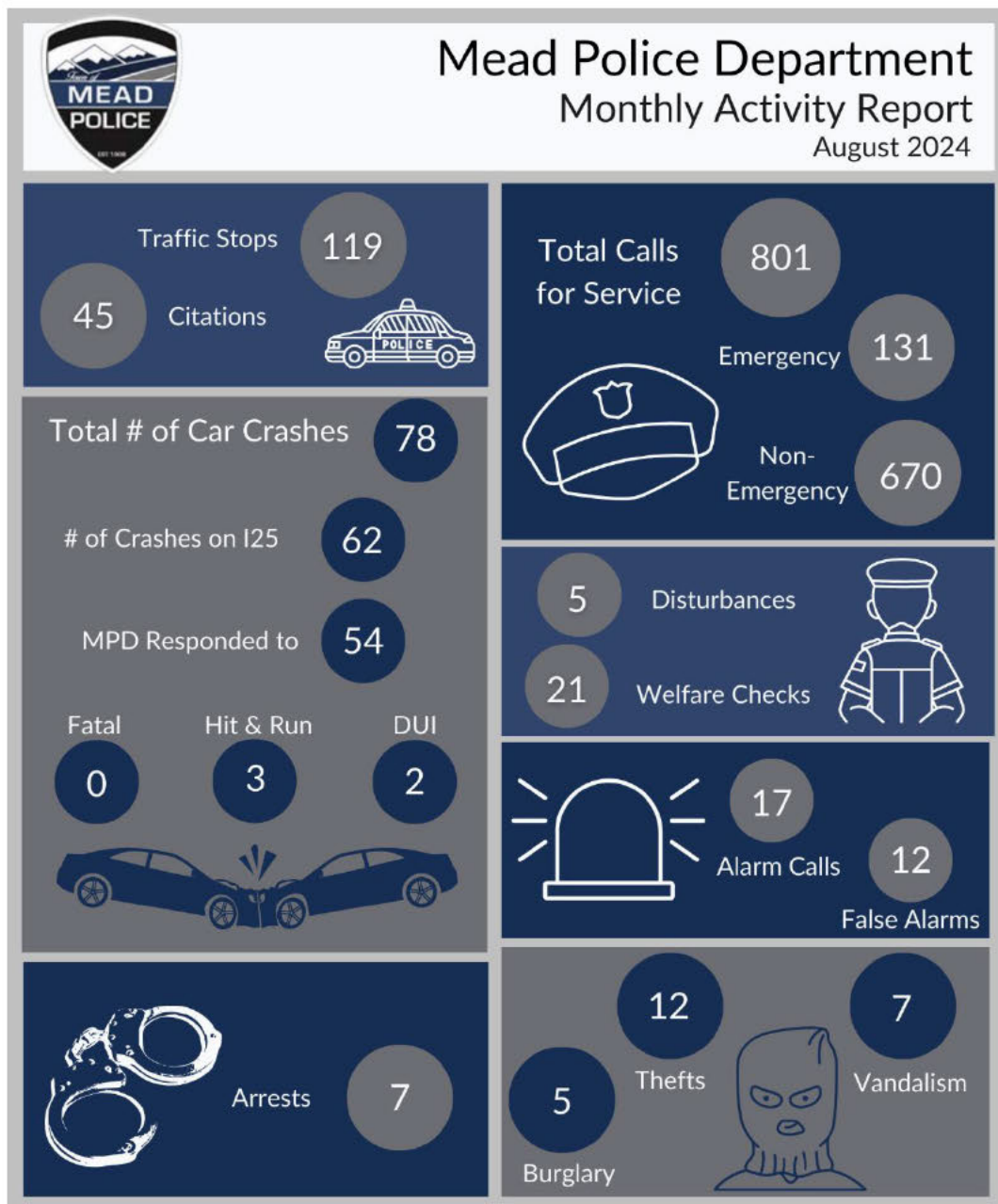
Yes/For _____

No/Against _____



Mead Police Department

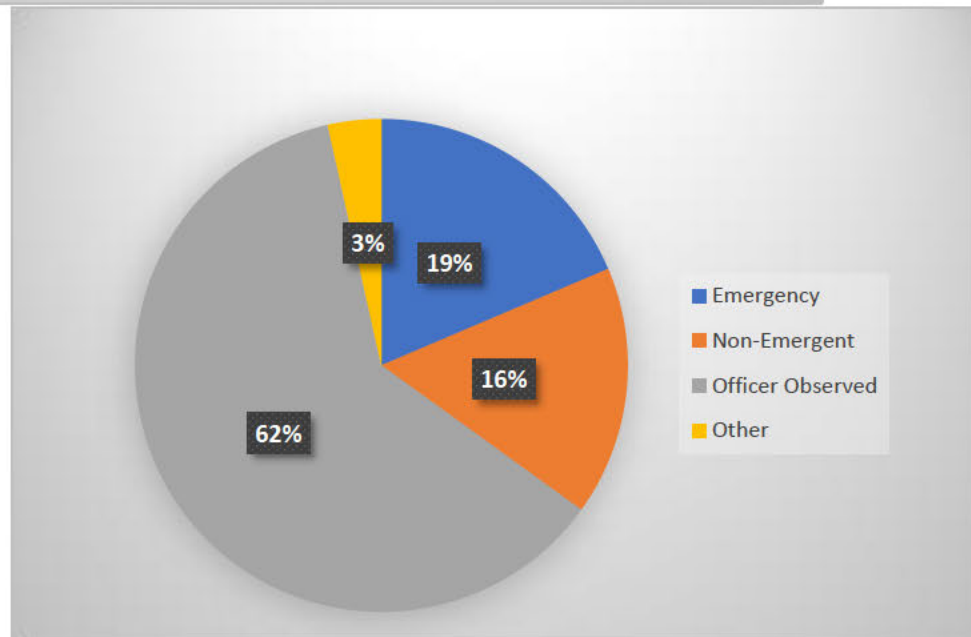
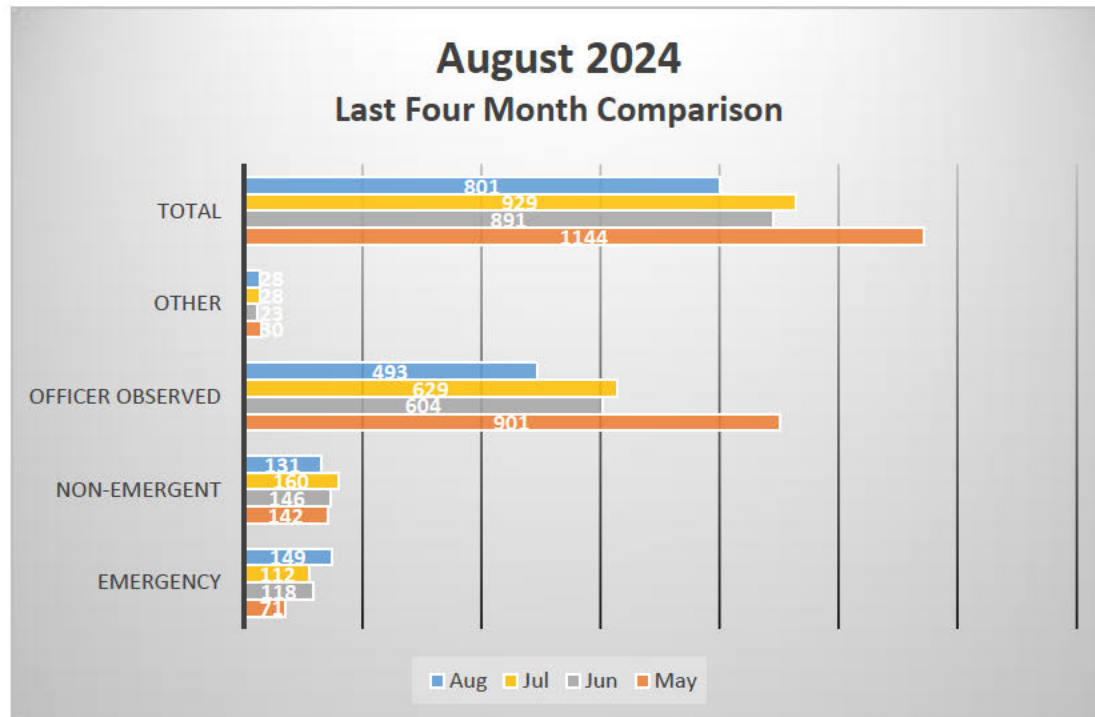
August Monthly Activity - 2024



ARRESTS: 7

Case Number	Arrest Date/Time	Location	Charge
24ML00449	08/06/2024 11:14:00 PM	MM 243 I 25 NB	16-19-103 FOJ WANTED BY OTHER AGENCY MISDEMEANOR
24ML00455	08/10/2024 02:18:00 PM	WCR 32 / COLORADO BLVD	16-19-103 FOJ WANTED BY OTHER AGENCY MISDEMEANOR
24ML00456	08/11/2024 02:41:00 AM	ADAMS AVE / 3RD ST	42-4-1402(1)(2)(A) CARELESS DRIVING
24ML00465	08/17/2024 07:30:00 AM	WCR 7 / WCR 38	42-4-1402(1)(2)(A) CARELESS DRIVING
24ML00485	08/26/2024 04:10:00 PM	██████ VELKER AVE	42-4-1301(1)(A) DRIVING UNDER THE INFLUENCE OF ALCOHOL
24ML00487	08/27/2024 03:27:00 PM	██████ MEAD ST	16-19-103 FOJ WANTED BY OTHER AGENCY MISDEMEANOR
24ML00487	08/27/2024 03:27:00 PM	██████ MEAD ST	16-19-103 FOJ WANTED BY OTHER AGENCY MISDEMEANOR

Four Month Comparison of Calls for Service:



STAFFING:

Sergeant Ellis (Late Week, SROs), Sergeant Holmen (Early Week, Investigations), and Officers Aguirre, Bustamante, Cramblet, Hansen, Lima, Palmer, Patton, Rollins, and Synn are working patrol.

Officers Barker and Salazar are assigned to Mead Schools as SROs, and supporting patrol when school is not in session.

Administrative Technician Madison McCullough and Michelle Rae in Administration, Records, and Evidence. Commander Smith oversees operations, training, and professional standards. Brent Newbanks is the Chief of Police.

Officer Lima resigned this month.

TRAINING:

All Officers attended the following training this month.

- Officers attended driving training in either July or August.

Other training attended by officers this month.

- One officer attended basic School Resource Officer training.
- One officer attended advanced School Resource Officer training.

COMMUNITY POLICING ACTIVITIES:

- National Night Out was on August 6
- High School Football games August 23 and 30
- Board of Trustees meet, greet, and eat August 27

NOTABLE CALLS FOR SERVICE:

Stolen Vehicle – [REDACTED] Mulligan Dr – 24ML00440 – 08/01/2024

Theft – Highway 66 / I25 Exit 243 Ramp S – 24ML00441 – 08/02/2024

Disturbance – Saddle Dr / Liberty Dr – 24ML00442 – 08/02/2024

Theft – [REDACTED] Charbray St – 24ML00443 – 08/03/2024

Theft – [REDACTED] Weber Way – 24ML00444 – 08/03/2024

Harass – [REDACTED] Ginger Ave – 24ML00445 – 08/03/2024

Trespass – [REDACTED] Wrangler Way – 24ML00446 – 08/04/2024

Trespass – [REDACTED] Wrangler Way – 24ML00447 – 08/04/2024

Theft – [REDACTED] Galloway St – 24ML00448 – 08/06/2024

Subject with a Warrant – MM 243 I25 NB – 24ML00449 – 08/06/2024

Theft – [REDACTED] Branding Iron Way – 24ML00450 – 08/07/2024

Vandalism – [REDACTED] Wrangler Way – 24ML00451 – 08/07/2024

Crash – Highway 66 / Foster Ridge Dr – 24ML00453 – 08/08/2024

Theft – [REDACTED] Garnet Way – 24ML00454 – 08/10/2024

Subject with a Warrant – WCR 32 / Colorado Blvd – 24ML00445 – 08/10/2024

Suspicious – Adams Ave / 3rd St – 24ML00456 – 08/11/2024

Crash – MM 245 I25 SB – 24ML00457 – 08/11/2024

Suspicious – [REDACTED] Highland Dr – 24ML00458 – 08/12/2024

Theft – Mead St / Hilltop Rd – 24ML00459 – 08/12/2024

Traffic Complaint – MM 244 I25 NB – 24ML00460 – 08/14/2024

Crash – [REDACTED] WCR 32 – 24ML00461 – 08/15/2024

Code Violation – [REDACTED] Margil Rd – 24ML00462 – 08/16/2024

Crash – [REDACTED] Welker Ave – 24ML00463 – 08/16/2024

Code Violation – [REDACTED] WCR 7 – 24ML00464 – 08/16/2024

Check Wellbeing – WCR 7 / WCR 38 – 24ML00465 – 08/17/2024

Crash – [REDACTED] Pacific Cir – 24ML00466 – 08/17/2024

Request for Backup – Highway 66 / WCR 5.5 – 24ML00470 – 08/19/2024

Crash – [REDACTED] Highland Dr – 24ML00471 – 08/20/2024
Theft – [REDACTED] Chianina St – 24ML00472 – 08/20/2024
Drug Related Activity – [REDACTED] Welker Ave – 24ML00473 – 08/21/2024
Crash – Main St / Welker Ave – 24ML00474 – 08/21/2024
Assist Other Agency – [REDACTED] WCR 7 – 24ML00475 – 08/22/2024
Sex Offense – [REDACTED] WCR 7 – 24ML00477 – 08/23/2024
Vandalism – [REDACTED] Mead St – 24ML00478 – 08/23/2024
Crash – [REDACTED] Mead St – 24ML00479 – 08/24/2024
Vandalism – WCR 32 / I25 SB – 24ML00480 – 08/25/2024
Code Violation – E I25 Frontage Rd / Pacific Cir – 24ML00481 – 08/26/2024
Vandalism – [REDACTED] WCR 34.5 – 24ML00482 – 08/26/2024
Follow Up – [REDACTED] Main St – 24ML00483 – 08/26/2024
Check Wellbeing – [REDACTED] Welker Ave – 24ML00485 – 08/26/2024
Assist Other Agency – [REDACTED] Main St – 24ML00484 – 08/26/2024
Assist Other Agency – [REDACTED] Main St – 24ML00486 – 08/26/2024
Suspicious – [REDACTED] Mead St – 24ML00487 – 08/27/2024
Crash – WCR 5 / Hwy 66 – 24ML00488 – 08/27/2024
Check Wellbeing – [REDACTED] Sanford St – 24ML00490 – 08/28/2024
Crash – Hwy 66 / Stagecoach Dr – 24ML00491 – 08/28/2024
Crash – Hwy 66 / Foster Ridge Dr – 24ML00493 – 08/29/2024
Disturbance – [REDACTED] WCR 7 – 24ML00494 – 08/30/2024
Traffic Hazard – MM 248 I25 SB – 24ML00495 – 08/30/2024
Crash – Colorado Blvd / Hwy 66 – 24ML00496 – 08/31/2024



PROCLAMATION Constitution Week September 16 – 22, 2024

WHEREAS, September 17, 2024, marks the two hundred and thirty-seventh anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, During Constitution Week, the Town of Mead and the entire Nation reflects on the significance of our Constitution and gives thanks for the blessings of liberty that this document helps to secure. We honor the men and women who have supported and defended it throughout our history, at times with their lives.

NOW, THEREFORE I, Colleen Whitlow by virtue of the authority vested in me as Mayor of the Town of Mead, Colorado do hereby proclaim the week of September 16 through 22 as

CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals the framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Given under my hand and Seal of the Town of Mead, Colorado, this 9th day of September 2024.

Colleen G. Whitlow
Mayor



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, August 26, 2024

MINUTES

I. 6:00 p.m. to 10:00 p.m. REGULAR MEETING

Mayor Colleen Whitlow called the Regular Meeting of the Board of Trustees to order at 6:00 p.m.

1. Call to Order – Roll Call

Present

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright
Trustee David Adams
Trustee Trisha Harris
Trustee Chris Parr
Trustee Herman Schranz

Absent

Trustee Debra Brodhead

Also present: Town Manager Helen Migchelbrink; Town Attorney Marcus McAskin; Community Development Director Jason Bradford; Town Engineer / Public Works Director Erika Rasmussen; Chief of Police Brent Newbanks; Deputy Town Clerk Marisol Herman

Attending via remote access: Administrative Services Director Mary Strutt; Public Information Officer / Community Engagement Director Lorelei Nelson; and members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence for all lost to suicide and for their family and friends.

3. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

4. Review and Approve Agenda

*Motion was made by Mayor Pro Tem Cartwright, seconded by Trustee Schranz, to approve the agenda.
Motion carried 6-0, on a roll call vote*

5. Staff Report: Town Manager Report

a. Manager Report

Town Manager Helen Migchelbrink discussed the agreement for construction of High Plains Blvd between CR 32 and CR 36; Doug's Diner opening soon; complaints received due to speeding, weeds and graffiti at Founders Park.

6. Informational Items

a. Compensation Study Results 2024

Laurie Graves, Graves Consulting, discussed revisions to the Town's employees pay structures.

7. Proclamations

- a. Suicide Awareness and Prevention Month September 2024

Elisa Selby, North Range Behavioral Health, discussed the importance of mental health in suicide prevention.

Motion was made by Trustee Schranz, seconded by Trustee Adams, to authorize Mayor Whitlow to sign the Proclamation for Suicide Awareness and Prevention Month September 2024. Motion carried 6-0, on a roll call vote.

- b. National Preparedness Month September 2024

Motion was made by Mayor Pro Tem Cartwright, seconded by Trustee Parr, to authorize Mayor Whitlow to sign the Proclamation for National Preparedness Month September 2024. Motion carried 6-0, on a roll call vote.

8. Public Comment: 3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

There was no public comment at this time.

9. Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

- a. Approval of Minutes - Regular Meeting August 12, 2024
- b. July 2024 Financials
- c. Check Register August 26, 2024
- d. **Ordinance No. 1065** – An Ordinance of the Town of Mead, Colorado Amending Chapter 8 of the Mead Municipal Code to Add Article VII Concerning Overnight Parking on Town-Owned Property and Plug-In Electric Vehicle Parking Regulations
- e. **Resolution No. 63-R-2024** - A Resolution of the Town of Mead, Colorado, Approving the Term Sheet for Improvement Agreement for Construction of High Plains Boulevard (A.K.A. – Weld County Road 9.5) Between Weld County Road 34 and Weld County Road 36, and Authorizing the Town Manager to Negotiate and Execute Improvement Agreement Consistent with the Term Sheet
- f. **Resolution No. 64-R-2024** – A Resolution of the Town of Mead, Colorado, Approving an Agreement by and between the Town of Mead, Colorado, and Longs Peak Water District for the grant of a License for a Concrete Pedestrian Trail and Ditch Crossing
- g. **Resolution No. 65-R-2024** - A Resolution of the Town of Mead, Colorado, Consenting to that Certain Assignment and Assumption of Subdivision Improvement Agreement (Mead Place, Amendment No. 1)

Motion was made by Trustee Harris, seconded by Trustee Schranz, to approve the consent agenda. Motion carried 6-0, on a roll call vote.

10. New Business

- a. **Resolution No. 66-R-2024** – A Resolution of the Town of Mead, Colorado, Referring a Ballot Issue to the Registered Electors of the Town of Mead at the November 5, 2024 Election, Regarding Increasing the Local Sales and Use Tax from 3% to 4% to Fund Public Safety, Including Additional Police Officers and Equipment and Increased Community Policing

Town Attorney Marcus McAskin discussed the proposed item, to increase sales tax for public safety fund, to be on the November 5 election.

Motion was made by Trustee Parr, seconded by Mayor Pro Tem Cartwright, to approve Resolution No. 66-R-2024 – A Resolution of the Town of Mead, Colorado, Referring a Ballot Issue to the Registered Electors of the Town of Mead at the November 5, 2024 Election, Regarding Increasing the Local Sales and Use Tax from 3% to 4% to Fund Public Safety, Including Additional Police Officers and Equipment and Increased Community Policing. Motion carried 6-0, on a roll call vote.

- b. **Resolution No. 67-R-2024** – A Resolution of the Town of Mead, Colorado, Referring an Advisory Ballot Question to the Registered Electors of the Town of Mead at the November 5, 2024 Election, regarding Medical and Retail Marijuana Businesses

Town Attorney Marcus McAskin discussed the proposed question regarding medical and retail marijuana businesses to be on the November 5 election.

Motion was made by Trustee Harris, seconded by Mayor Pro Tem Cartwright to approve Resolution No. 67-R-2024– A Resolution of the Town of Mead, Colorado, Referring an Advisory Ballot Question to the Registered Electors of the Town of Mead at the November 5, 2024 Election, regarding Medical and Retail Marijuana Businesses. Motion carried 6-0, on a roll call vote.

11. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

There was no public comment at this time.

12. Elected Official Reports

- a. Town Trustees

The Trustees had no further comments.

- b. Mayor Whitlow

Mayor Whitlow invited all residents to the Board of Trustee Meet, Greet and Eat scheduled for August 27th at Mead Town Park, Coffee with the Mayor on Saturday, September 7th, Key Ceremony for Marine Cpl Zac Dinsmore on Saturday, September 7th and the SVVSD Parade on Saturday, September 7th.

13. Adjournment

Motion was made by Trustee Schranz, seconded by Trustee Adams, to adjourn the meeting. Motion carried 6-0, on a roll call vote.

The Regular Meeting of the Town of Mead Board of Trustees adjourned at approximately 6:46 p.m. on Monday, August 26, 2024.

Colleen G. Whitlow, Mayor

ATTEST:

Marisol Herman, Deputy Town Clerk

Report Criteria:

Aging by Date

Aged using Payment Date

Customer Number	Name	Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
45	Mead Development Group, Inc.	4,161.50-	-	4,161.50-	-	-	-	-	-
214	Mead Towne Center	5,750.00	-	-	-	-	-	-	5,750.00
256	Prosper Land & Development LLC	8,747.50	-	4,060.00	4,687.50	-	-	-	-
270	Highland Development Services Inc	1,008.99	-	2,895.00-	-	-	-	262.60-	4,166.59
280	Benson Farms - MD	2,430.25-	-	-	-	-	-	-	2,430.25-
285	Boulder Scientific Company, LLC	2,360.00-	-	-	-	-	-	-	2,360.00-
290	Forestar Real Estate Group	3,600.00-	-	-	1,300.00-	1,495.00-	130.00-	675.00-	-
292	BREG Industrial Development	16,639.09	-	2,953.00	-	-	-	-	13,686.09
294	QuikTrip Corp	1,872.54	-	1,872.54	-	-	-	-	-
296	Silver Point Development	282.80	-	282.80	-	-	-	-	-
298	Century Land Holdings LLC	3,245.00	-	3,245.00	-	-	-	-	-
299	Lizondo Futbol Academy LLC	1,665.49	-	-	272.70	-	1,144.84	-	247.95
307	Tharaldson c/o Ventana Capital, Inc	696.90	-	-	696.90	-	-	-	-
320	Lorson South Land Corp c/o Landhuis C	2,590.65	-	-	1,833.15	181.80	575.70	-	-
323	Enyo Power Partners, LLC	1,475.61	-	748.41	727.20	-	-	-	-
325	Red Barn Metropolitan District	2,203.05-	-	-	-	-	-	-	2,203.05-
326	AMK Properties LLC	2,979.44	2,979.44	-	-	-	-	-	-
327	17790 CR 7 LLC	69.44	-	-	-	-	-	-	69.44
329	Club Car Wash Operating LLC	858.50	858.50	-	-	-	-	-	-
331	Mountain Legacy LLC	3,005.77	-	-	-	-	-	-	3,005.77
333	Production Company Dance Centre	990.00	990.00	-	-	-	-	-	-
336	Front Range Investment Holdings LLC	30,560.63-	-	-	-	-	-	-	30,560.63-
338	JMB Collection LLC	565.60	565.60	-	-	-	-	-	-
339	Vaulter Real Estate / Investments	170.70-	-	-	-	-	-	-	170.70-
346	Mountain View Fire Protection District	1,095.00	870.00	225.00	-	-	-	-	-
347	Mead Industrial Development Group	838.30	565.60	-	272.70	-	-	-	-
349	Alphabet Investments, Inc	2,050.30	2,050.30	-	-	-	-	-	-
9997	Misc AR Invoices	1,040.00	-	-	540.00	500.00	-	-	-
Grand Totals:		11,980.79	8,879.44	6,330.25	7,730.15	813.20-	1,590.54	937.60-	10,798.79-

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
09/24	09/09/2024	38750	ADAMSON POLICE PRODUCTS	320067CM	01-42-5254	Refund - CE	25.60-
09/24	09/09/2024	38750	ADAMSON POLICE PRODUCTS	333320CM	01-42-5254	Return from INV333942 - DS	109.95-
09/24	09/09/2024	38750	ADAMSON POLICE PRODUCTS	334179CM	01-42-5254	Uniform - Burtis (Return)	259.25-
09/24	09/09/2024	38750	ADAMSON POLICE PRODUCTS	INV320067	01-42-5254	Uniform - CE	51.20
09/24	09/09/2024	38750	ADAMSON POLICE PRODUCTS	INV329627	01-42-5254	Uniform	798.44
09/24	09/09/2024	38750	ADAMSON POLICE PRODUCTS	INV332504	01-42-5254	Uniform - Prince	214.04
09/24	09/09/2024	38750	ADAMSON POLICE PRODUCTS	INV334179	01-42-5254	Uniform - Burtis	545.30
09/24	09/09/2024	38750	ADAMSON POLICE PRODUCTS	INV338626	01-42-5254	Uniform - Prince	13.90
09/24	09/09/2024	38750	ADAMSON POLICE PRODUCTS	INV339334	01-42-5254	Uniform - SH	608.19
09/24	09/09/2024	38750	ADAMSON POLICE PRODUCTS	INV339847	01-42-5254	Uniform - CE	115.10
Total 38750:							1,951.37
09/24	09/09/2024	38751	Alliance Electric Solutions LLC	1970	14-44-8541	EV Charger Install	29,975.00
09/24	09/09/2024	38751	Alliance Electric Solutions LLC	1970	14-02-2005	EV Charger Install - Retainage	5,000.00-
Total 38751:							24,975.00
09/24	09/09/2024	38752	Amazon Capital Services Inc	194M-JWJ3-	01-40-5200	Supplies	161.77
09/24	09/09/2024	38752	Amazon Capital Services Inc	194M-JWJ3-	01-49-5260	Rec Supplies	630.83
09/24	09/09/2024	38752	Amazon Capital Services Inc	1DMC-CT31-	01-49-5700	Misc Supplies	71.67
Total 38752:							864.27
09/24	09/09/2024	38753	BK Tire	40545	01-49-5216	R&M - Rec Truck	24.00
Total 38753:							24.00
09/24	09/09/2024	38754	Carmen Pedrego	AUG 2024 -	01-48-5235	Court Interpreter - 8/15	171.00
Total 38754:							171.00
09/24	09/09/2024	38755	CDPHE	WU25117142	06-47-5393	CO0046876 - WWTF 24/25 Annl Permit	2,733.00
09/24	09/09/2024	38755	CDPHE	WU25117142	06-47-5393	CO0046876 - WWTF 24/25 Annl Pretreat	92.00
Total 38755:							2,825.00
09/24	09/09/2024	38756	City of Longmont	SWAT - C EL	01-42-5343	SWAT - 2023 Expenses for C Ellis - Mea	3,000.00
Total 38756:							3,000.00
09/24	09/09/2024	38757	CMJA	CAMCA - MH	01-48-5330	CAMCA Training Oct 24 - 26 - MH	140.00
Total 38757:							140.00
09/24	09/09/2024	38758	COLO DEPT OF TRANSPORTATI	1800010075	01-02-2615	Proj 21657 - SH66/CR 7 Mead Place (45	80,858.23
Total 38758:							80,858.23
09/24	09/09/2024	38759	COLORADO DEPT OF AGRICUL	6054	01-42-5210	Operating Expenses	92.00
Total 38759:							92.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
09/24	09/09/2024	38760	CTL THOMPSON INC.	716979	09-49-8516	Community Center	4,025.00
Total 38760:							4,025.00
09/24	09/09/2024	38761	David Jay Thrower	09012024ME	01-48-5040	Municipal court judge Aug	1,500.00
Total 38761:							1,500.00
09/24	09/09/2024	38762	Denali Water Solutions LLC	INV883080	06-47-5231	Sludge Disposal	910.70
09/24	09/09/2024	38762	Denali Water Solutions LLC	INV891280	06-47-5231	Sludge Disposal	910.56
Total 38762:							1,821.26
09/24	09/09/2024	38763	Ditesco LLC	2024-388	09-49-8516	Community Center - July	19,881.01
Total 38763:							19,881.01
09/24	09/09/2024	38764	Dohn Construction, Inc	12647 - 3	09-49-8516	Community Center	93,872.23
09/24	09/09/2024	38764	Dohn Construction, Inc	12647 - 3	09-02-2005	Community Center	4,693.61
Total 38764:							89,178.62
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5236	Outreach social media	75.00
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	14-44-8506	Safe Routes to School-Rodeo	1,247.60
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5262	Event supplies	29.95
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5260	Rec supplies	171.80
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5236	Magnets	219.14
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5349	Nectar Subscription	140.00
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5236	Magnets	438.28
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5349	wellness reward	176.13
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5236	Outreach social media marketing	83.00
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5220	banners	303.67
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5236	Outreach social media marketing	1.94
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5331	newsletter subscription	45.00
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5331	URL subscription	35.00
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5421	Built for Mead materials	1,282.65
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5220	signage	1,262.00
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5262	event stickers	303.17
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-40-5331	zoom webinar subscription	79.00
09/24	09/09/2024	38765	Elan Cardmember Service	1368 08/27/2	01-49-5349	wellness reward	254.45
09/24	09/09/2024	38765	Elan Cardmember Service	3448 08/27/2	01-42-5330	Training - Basic SRO DA	166.26
09/24	09/09/2024	38765	Elan Cardmember Service	3448 08/27/2	01-42-5330	Training - Basic SRO DA	748.73
09/24	09/09/2024	38765	Elan Cardmember Service	3514 08/27/2	01-40-5700	HR Discussion w/ J Krieger, Dacono Tow	55.66
09/24	09/09/2024	38765	Elan Cardmember Service	3514 08/27/2	01-42-5330	PD Training - Express Tolls	17.20
09/24	09/09/2024	38765	Elan Cardmember Service	3514 08/27/2	01-47-5330	PW Training - Express Tolls	10.05
09/24	09/09/2024	38765	Elan Cardmember Service	3514 08/27/2	01-40-5700	Metro Dist Discussion w/ Matt LeCert, Jo	47.91
09/24	09/09/2024	38765	Elan Cardmember Service	3514 08/27/2	01-40-5331	Greeley Tribune - online (no receipt)	6.99
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5210	Tool	15.32
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5210	DUI Lab Kits	133.66
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5700	Lunch Meeting	47.23
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5210	Tool	29.97
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5201	subscription	19.99
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5254	Instructor Shirts	269.98
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5216	Toyota Subscription	15.00
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5700	Flowers for Barker family	78.99
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5216	Window Tint for 3 cars	387.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5700	Breakfast for Crossing Guard Meeting	26.92
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5201	Technology	2.99
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5700	Department get together	218.81
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5700	Department get together	14.18
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5201	subscription	19.99
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5700	Department get together	14.84
09/24	09/09/2024	38765	Elan Cardmember Service	3866 08/27/2	01-42-5201	Tech - Remarkable online Acct fee	.05
09/24	09/09/2024	38765	Elan Cardmember Service	4097 - CM	01-01-1302	Prepaid Credit Applied	16,563.32-
09/24	09/09/2024	38765	Elan Cardmember Service	5590 08/27/2	01-47-5330	Event Brite - Training ER	12.51
09/24	09/09/2024	38765	Elan Cardmember Service	5590 08/27/2	01-47-5330	APWA Co Conf - ER	300.00
09/24	09/09/2024	38765	Elan Cardmember Service	5590 08/27/2	01-47-5210	Operating Supplies	36.91
09/24	09/09/2024	38765	Elan Cardmember Service	5590 08/27/2	01-47-5075	APWA Job Posting - Deputy Eng	375.00
09/24	09/09/2024	38765	Elan Cardmember Service	6819 08/27/2	01-42-5330	Staffing Allocation Training	428.00
09/24	09/09/2024	38765	Elan Cardmember Service	6819 08/27/2	01-42-5210	Water for NNO	22.93
09/24	09/09/2024	38765	Elan Cardmember Service	6819 08/27/2	01-42-5216	vehicle battery charger/extension cord	129.95
09/24	09/09/2024	38765	Elan Cardmember Service	6819 08/27/2	01-42-5700	lunch w/ Congressman Lopez/Regional	20.10
09/24	09/09/2024	38765	Elan Cardmember Service	6819 08/27/2	01-42-5200	Notebook organizer tabs	19.98
09/24	09/09/2024	38765	Elan Cardmember Service	6819 08/27/2	01-42-5200	Cert Letter - purchase refunded as cash -	5.58
09/24	09/09/2024	38765	Elan Cardmember Service	6819 08/27/2	01-42-5343	Remarkable online acct	2.99
09/24	09/09/2024	38765	Elan Cardmember Service	6819 08/27/2	01-42-5343	Remarkable online acct fee	.05
09/24	09/09/2024	38765	Elan Cardmember Service	7665 08/27/2	01-45-5330	Training - CPSI Course JS, LR, JM	1,400.00
09/24	09/09/2024	38765	Elan Cardmember Service	7665 08/27/2	04-44-5330	Training - ATSSA Traffic Control Supervis	510.00
09/24	09/09/2024	38765	Elan Cardmember Service	7665 08/27/2	01-45-5210	Parks Restrooms	81.50
09/24	09/09/2024	38765	Elan Cardmember Service	7665 08/27/2	04-44-5216	R.O.W. Mower	1,174.90
09/24	09/09/2024	38765	Elan Cardmember Service	7665 08/27/2	01-45-5331	SmartLink - Monthly Connectivity (x7)	210.00
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5331	Microsoft 365 Subscription	863.50
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5331	Online Subscription - No Receipt	11.00
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5330	HM - ICMA Conf	840.00
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5331	Online Subscription - No Receipt	36.81
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	9.85
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	9.85
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	9.85
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	9.85
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	9.85
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	9.85
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	9.85
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	9.85
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	9.85
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5331	Online Subscription - No Receipt	9.99
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-41-5330	CW - Metro Mayors	164.19
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-41-5700	BOT 7/29/24	63.75
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5200	Supplies	18.98
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-41-5700	BOT 8/12/24	178.38
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	98.50
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	9.85
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5203	Clothing - KM	231.65
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5331	Online Subscription - No Receipt	18.99
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-41-5330	CW - Metro Mayors	15.19-
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	9.85
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	9.85
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	9.85-
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5205	Postage	9.85
09/24	09/09/2024	38765	Elan Cardmember Service	7700 08/27/2	01-40-5331	Microsoft 365 Subscription	863.50

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 38765:							261.66
09/24	09/09/2024	38766	Eric Golden	072924 - GO	01-49-5261	Community Day Performance	1,800.00
Total 38766:							1,800.00
09/24	09/09/2024	38767	Felsburg Holt & Ullevig	42111	14-44-8503	3rd & Welker - June/July	4,118.46
09/24	09/09/2024	38767	Felsburg Holt & Ullevig	42112	14-44-8503	3rd & Welker - Design Svs	1,306.25
Total 38767:							5,424.71
09/24	09/09/2024	38768	Fox Tuttle Transportation Group	19021-65A	01-45-5405	Mead On-Call Svs	355.00
Total 38768:							355.00
09/24	09/09/2024	38769	GREEN MILL SPORTSMAN CLU	143	01-42-5330	Shooting Range - Police 8/28/24	150.00
Total 38769:							150.00
09/24	09/09/2024	38770	Historic Highlandlake Church, Inc	1001	01-49-5262	Fishing is Fun Event	500.00
Total 38770:							500.00
09/24	09/09/2024	38771	Impact Recovery Systems Inc	42084-10	01-42-5210	Supplies	1,291.64
Total 38771:							1,291.64
09/24	09/09/2024	38772	International Agents Inc	001188	01-42-5343	Contractual Services - Aug	1,350.00
Total 38772:							1,350.00
09/24	09/09/2024	38773	JMB Collection LLC	082624 - JM	01-49-5261	Oveerflow Parking Rental	4,000.00
Total 38773:							4,000.00
09/24	09/09/2024	38774	JVA INCORPORATED	18282	01-02-2615	QuikTrip (294) - July	90.00
09/24	09/09/2024	38774	JVA INCORPORATED	18300	14-44-8536	SH66/CR7 Ped Crossing - July	1,474.00
09/24	09/09/2024	38774	JVA INCORPORATED	18302	01-02-2615	CR 9.5 CD's Postle	1,400.00
09/24	09/09/2024	38774	JVA INCORPORATED	18352	01-45-5405	Mead On-Call - July (Mead Village)	344.00
Total 38774:							3,308.00
09/24	09/09/2024	38775	KLEEN-TECH SERVICES CORP	INV384707	01-40-5050	Janitorial Services	715.48
09/24	09/09/2024	38775	KLEEN-TECH SERVICES CORP	INV384707	01-42-5050	Janitorial Services	876.03
09/24	09/09/2024	38775	KLEEN-TECH SERVICES CORP	INV384707	01-47-5050	Janitorial Services	787.78
Total 38775:							2,379.29
09/24	09/09/2024	38776	Landsea Homes of CO LLC	082624 - 184	99-01-1075	Refund overpayment. Account 1841.01	11.25
Total 38776:							11.25
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	1003301 8/2	01-47-5305	1341 WC 34	118.31
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	347002 8/20/	04-44-5305	1782 WC 32	44.99
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	607001 8/20/	06-47-5305	5423 WC 32	34.39

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	618801 8/20/	01-45-5305	150 Main St	50.34
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	619202 8/20/	01-45-5305	401 3rd St	34.39
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	619802 8/20/	01-45-5305	242 Dillingham	34.57
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	620201 8/20/	01-45-5305	2700 WC 34.5	5,801.19
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	621801 8/20/	01-45-5305	190 1st St	2,628.36
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	622501 8/20/	01-45-5305	365 Welker	50.34
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	624409 8/20/	01-42-5305	201 Welker	34.55
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	650402 8/20/	01-40-5305	242 Main St	34.39
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	657602 8/20/	06-47-5305	4504 E Welker	62.61
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	657701 8/20/	01-45-5305	156 Eagle	437.97
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	657801 8/20/	01-42-5305	537 Main Police	43.75
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	657901 8/20/	01-45-5305	16775 North Creek	790.52
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	658001 8/20/	01-45-5305	441 3rd St (6580)	2,496.15
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	658101 8/20/	01-45-5305	10 Fairburn	50.34
09/24	09/09/2024	38777	LITTLE THOMPSON WATER DIS	658201 8/20/	01-40-5305	441 3rd St	60.21
Total 38777:							12,807.37
09/24	09/09/2024	38778	LONGS PEAK WATER DISTRICT	5200605.01	01-45-5305	Libert Ranch Irrigation	3,132.23
Total 38778:							3,132.23
09/24	09/09/2024	38779	MAIN STREET MAT COMPANY	237554	01-40-5210	Mat svcs	69.36
09/24	09/09/2024	38779	MAIN STREET MAT COMPANY	237559	01-47-5210	Mat Svcs	103.03
Total 38779:							172.39
09/24	09/09/2024	38780	Melissa Neb	082624 - NE	99-01-1075	Refund overpayment. Account 837.01	70.11
Total 38780:							70.11
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	July 2024 - S	01-40-5400	Legal Services - Jul	17,575.00
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	July 2024 - S	06-40-5400	Legal Services - Jul	925.00
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	Mead.Jul202	01-40-5400	Litigation (Schell Property)	2,742.50
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	Mead.Jul202	01-40-5400	Litigation (3rd & Welker Intersection)	75.00
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	Mead.Jul202	01-02-2615	Special Proj - WCR 9.5	8,020.00
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	Mead.Jul202	01-02-2615	Sugar Beet Solar (323)	1,614.00
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	Mead.Jul202	01-02-2615	AMK (326)	1,749.00
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	Mead.Jul202	01-02-2615	QuikTrip (294)	2,054.00
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	Mead.Jul202	01-02-2615	Tract B - Liberty Ranch (MVFPD/HPDL) (	116.00
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	Mead.Jul202	01-02-2615	Club Car Wash (329)	420.00
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	Mead.Jul202	01-02-2615	Mark IV - Elevation 25 (296)	465.00
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	Mead.Jul202	01-02-2615	JMB Annexation (338)	928.00
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	Mead.Jul202	01-02-2615	Meadow Ridge (297)	203.00
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	Mead.Jul202	01-02-2615	Red Barn (298)	986.00
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	Mead.Jul202	14-44-8503	Ziggi's (ROW 3rd&Welker)	667.00
09/24	09/09/2024	38781	Michow Guckenberger McAskin L	Mead.Jul202	01-40-5400	Municipal Court (MVI-Scooterhinge)	750.00
Total 38781:							39,289.50
09/24	09/09/2024	38782	NeoTreks, Inc	03989	04-44-5331	Plow Subscription	350.00
Total 38782:							350.00
09/24	09/09/2024	38783	NEXT STEP COMMUNICATION L	13541	01-40-5215	Tech Support - Cameras	250.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 38783:							250.00
09/24	09/09/2024	38784	One Way Inc	344145	06-47-5310	D13927E - 4504 Welker Trash	132.74
09/24	09/09/2024	38784	One Way Inc	344173	01-47-5310	D13927G - 1341 County Road 34 Trash	79.49
09/24	09/09/2024	38784	One Way Inc	344302	01-47-5310	D13927H - 1341 County Rd 34 Recycle	105.47
09/24	09/09/2024	38784	One Way Inc	344353	01-42-5310	D13927A - 537 Main St Trash	79.49
09/24	09/09/2024	38784	One Way Inc	344354	01-42-5310	D13927B - 537 Main St Recycle	51.09
09/24	09/09/2024	38784	One Way Inc	344369	01-40-5310	D13927C - 441 Third St Trash	79.49
09/24	09/09/2024	38784	One Way Inc	344370	01-40-5310	D13927D - 441 Third St Recycle	51.09
09/24	09/09/2024	38784	One Way Inc	344410	01-42-5310	D13927F - 201 Welker	27.29
Total 38784:							606.15
09/24	09/09/2024	38785	Paulette Dolin	038	01-49-5265	Senior Exercise - July (2nd half) & Aug	600.00
Total 38785:							600.00
09/24	09/09/2024	38786	PerkCity Inc	23388	01-49-5349	Wellness Rewards	745.00
Total 38786:							745.00
09/24	09/09/2024	38787	RAMEY ENVIRONMENTAL COM	28095	06-47-5396	Raterink - Aug	336.30
09/24	09/09/2024	38787	RAMEY ENVIRONMENTAL COM	28121	06-47-5390	Wastewater svcs - Aug	6,065.79
09/24	09/09/2024	38787	RAMEY ENVIRONMENTAL COM	28121	06-47-5391	Lab Services	417.60
Total 38787:							6,819.69
09/24	09/09/2024	38788	RCX Sports, LLC	000043172-1	01-49-5260	Flag Football Supplies	3,125.00
Total 38788:							3,125.00
09/24	09/09/2024	38789	Safebuilt	538448	01-43-5460	Plan Review/ Permit Inspection	30,645.93
Total 38789:							30,645.93
09/24	09/09/2024	38790	SPGlass LLC	1-24320	01-42-5216	Auto Glass - VIN017004 PD14	664.00
Total 38790:							664.00
09/24	09/09/2024	38791	SportsEngine, Inc	INV0188329	01-49-5260	BG Sport Coaches	92.00
09/24	09/09/2024	38791	SportsEngine, Inc	INV0190213	01-49-5260	BG Youth Sport Coaches	253.00
Total 38791:							345.00
09/24	09/09/2024	38792	STAPLES ADVANTAGE	7002016354	01-40-5210	6010670109 - supplies	458.19
09/24	09/09/2024	38792	STAPLES ADVANTAGE	7002016354	01-40-5210	6010670110 - supplies	15.79
09/24	09/09/2024	38792	STAPLES ADVANTAGE	7002016354	01-48-5700	6010670110 - supplies	47.38
09/24	09/09/2024	38792	STAPLES ADVANTAGE	7002016354	01-40-5210	6010670111 - supplies	19.96
09/24	09/09/2024	38792	STAPLES ADVANTAGE	7002016354	01-42-5210	6010670111 - supplies	6.00
09/24	09/09/2024	38792	STAPLES ADVANTAGE	7002016354	01-40-5200	6010670112 - supplies	337.07
09/24	09/09/2024	38792	STAPLES ADVANTAGE	7002016354	01-40-5200	6010670113 - supplies	16.69
09/24	09/09/2024	38792	STAPLES ADVANTAGE	7002016354	01-40-5200	6010670114 - supplies	43.81
09/24	09/09/2024	38792	STAPLES ADVANTAGE	7002016354	01-40-5200	6010670115 - supplies	50.79

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 38792:							995.68
09/24	09/09/2024	38793	THE HARTFORD-GROUP BENE	9247063047	01-40-5066	STD / LTD Insurance	218.85
09/24	09/09/2024	38793	THE HARTFORD-GROUP BENE	9247063047	01-41-5066	STD / LTD Insurance	12.76
09/24	09/09/2024	38793	THE HARTFORD-GROUP BENE	9247063047	01-42-5066	STD / LTD Insurance	469.87
09/24	09/09/2024	38793	THE HARTFORD-GROUP BENE	9247063047	01-43-5066	STD / LTD Insurance	285.44
09/24	09/09/2024	38793	THE HARTFORD-GROUP BENE	9247063047	04-44-5066	STD / LTD Insurance	341.22
09/24	09/09/2024	38793	THE HARTFORD-GROUP BENE	9247063047	01-45-5066	STD / LTD Insurance	326.28
09/24	09/09/2024	38793	THE HARTFORD-GROUP BENE	9247063047	01-47-5066	STD / LTD Insurance	190.59
09/24	09/09/2024	38793	THE HARTFORD-GROUP BENE	9247063047	01-48-5066	STD / LTD Insurance	34.96
09/24	09/09/2024	38793	THE HARTFORD-GROUP BENE	9247063047	01-49-5066	STD / LTD Insurance	188.07
09/24	09/09/2024	38793	THE HARTFORD-GROUP BENE	9247063047	06-40-5066	STD / LTD Insurance	132.37
09/24	09/09/2024	38793	THE HARTFORD-GROUP BENE	9247063047	20-40-5066	STD / LTD Insurance	120.87
Total 38793:							2,321.28
09/24	09/09/2024	38794	TOWN OF MEAD	18.02 - 9/1/2	01-40-5305	242 Dillingham Ave	49.82
09/24	09/09/2024	38794	TOWN OF MEAD	31.11 - 9/1/24	01-42-5305	201 Welker Sewer	45.28
09/24	09/09/2024	38794	TOWN OF MEAD	338.01 - 9/1/	01-40-5305	Town Hall Sewer	59.77
09/24	09/09/2024	38794	TOWN OF MEAD	453.01 - 9/1/	01-42-5305	PD Sewer (535 Main St)	136.15
09/24	09/09/2024	38794	TOWN OF MEAD	478.02 - 9/1/	01-40-5305	242 Main St	49.82
09/24	09/09/2024	38794	TOWN OF MEAD	566.02 - 9/1/	01-45-5305	Bean Plant Sewer (401 Third St)	49.82
09/24	09/09/2024	38794	TOWN OF MEAD	630.04 - 9/1/	01-40-5305	505 3rd St Sewer	49.82
Total 38794:							440.48
09/24	09/09/2024	38795	TRIDENT SECURITY SYSTEMS	41497	01-47-5399	Alarm Monitoring	180.00
Total 38795:							180.00
09/24	09/09/2024	38796	Trippwire Productions LLC	060724 - LO	01-49-5261	Headline Perf - Long Rund Band - 50% p	6,000.00
Total 38796:							6,000.00
09/24	09/09/2024	38797	Wilson & Company Inc	128887	14-44-8506	SRTS - 3rd St Trail	28,214.83
09/24	09/09/2024	38797	Wilson & Company Inc	128891	01-02-2615	1601 CR 38 Interchg (336)	39,358.01
Total 38797:							67,572.84
09/24	09/05/2024	90524100	TDS	0006545 08/	01-40-5325	Internet	460.30
09/24	09/05/2024	90524100	TDS	0014762 - P	01-40-5325	7/25/22 invoice	132.45
09/24	09/05/2024	90524100	TDS	0014762 - P	01-01-1302	7/25/22 invoice	132.45-
09/24	09/05/2024	90524100	TDS	0014762 - P	01-01-1302	9/2021 TDS remit error	.03-
09/24	09/05/2024	90524100	TDS	0014762 - P	01-42-5325	9/2021 TDS remit error	.03
09/24	09/05/2024	90524100	TDS	0014762 - P	01-01-1302	remaining prepaid amt	35.07-
09/24	09/05/2024	90524100	TDS	0014762 08/	01-42-5325	Internet	132.45
Total 90524100:							557.68
09/24	09/09/2024	90924100	All Copy Products Inc	536136625	01-40-5315	Copier Lease C250	96.41
09/24	09/09/2024	90924100	All Copy Products Inc	536163306	01-47-5315	Copier Lease - PW	78.23
Total 90924100:							174.64
09/24	09/09/2024	90924101	CEBT	INV 0068545	01-02-2310	Health Insurance	52,715.49

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
09/24	09/09/2024	90924101	CEBT	INV 0068545	06-02-2310	Health Insurance	1,900.98
09/24	09/09/2024	90924101	CEBT	INV 0068545	20-02-2310	Health Insurance	2,639.48
Total 90924101:							57,255.95
09/24	09/09/2024	90924102	CENTURY LINK	0831 08/25/2	01-40-5300	TH Fax - 0831	73.02
09/24	09/09/2024	90924102	CENTURY LINK	4770 - 08/25/	01-42-5300	PD Fax - 4770	69.23
Total 90924102:							142.25
09/24	09/09/2024	90924103	Fusion Cloud Company	080124 - PR	01-40-5300	6/18/22 late fee	3.06
09/24	09/09/2024	90924103	Fusion Cloud Company	080124 - PR	01-01-1302	6/22/2020 prepaid	270.22-
09/24	09/09/2024	90924103	Fusion Cloud Company	080124 - PR	01-01-1302	7/20/21 prepaid	29.78-
09/24	09/09/2024	90924103	Fusion Cloud Company	9923291	01-40-5300	Phone Bill	279.66
09/24	09/09/2024	90924103	Fusion Cloud Company	9939941	01-40-5300	Phone Bill	279.57
Total 90924103:							262.29
09/24	09/09/2024	90924104	XCEL ENERGY	891151181	01-47-5305	53-0013365944-9 PW	81.14
09/24	09/09/2024	90924104	XCEL ENERGY	891158208	01-42-5305	53-0013609291-7 - 201 Welker	16.08
09/24	09/09/2024	90924104	XCEL ENERGY	891203097	01-40-5305	53-0012949706-8 - TH	52.27
09/24	09/09/2024	90924104	XCEL ENERGY	891261701	01-42-5305	53-2929790-5 - 537 4th	53.66
Total 90924104:							203.15
09/24	09/09/2024	90924105	Advance Auto Parts	12162-67870	04-44-5216	Overpayment	198.98- M
09/24	09/09/2024	90924105	Advance Auto Parts	12162-68386	04-44-5216	Overpayment	346.12- M
09/24	09/09/2024	90924105	Advance Auto Parts	12162-ID-721	04-44-5216	R&M	34.39 M
09/24	09/09/2024	90924105	Advance Auto Parts	CHECK 4084	04-44-5216	Refund ck #408442 for credit on account	510.71 M
Total 90924105:							.00
Grand Totals:							487,866.92

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-01-1302	.00	17,030.87-	17,030.87-
01-02-2000	17,450.71	310,313.00-	292,862.29-
01-02-2310	52,715.49	.00	52,715.49
01-02-2615	138,261.24	.00	138,261.24
01-40-5050	715.48	.00	715.48
01-40-5066	218.85	.00	218.85
01-40-5200	629.11	.00	629.11
01-40-5203	231.65	.00	231.65
01-40-5205	225.20	9.85-	215.35
01-40-5210	563.30	.00	563.30
01-40-5215	250.00	.00	250.00
01-40-5300	635.31	.00	635.31
01-40-5305	356.10	.00	356.10
01-40-5310	130.58	.00	130.58
01-40-5315	96.41	.00	96.41
01-40-5325	592.75	.00	592.75

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-40-5330	840.00	.00	840.00
01-40-5331	1,889.78	.00	1,889.78
01-40-5400	21,142.50	.00	21,142.50
01-40-5700	103.57	.00	103.57
01-41-5066	12.76	.00	12.76
01-41-5330	164.19	15.19-	149.00
01-41-5700	340.31	.00	340.31
01-42-5050	876.03	.00	876.03
01-42-5066	469.87	.00	469.87
01-42-5200	25.56	.00	25.56
01-42-5201	43.02	.00	43.02
01-42-5210	1,591.52	.00	1,591.52
01-42-5216	1,195.95	.00	1,195.95
01-42-5254	2,616.15	394.80-	2,221.35
01-42-5300	69.23	.00	69.23
01-42-5305	329.47	.00	329.47
01-42-5310	157.87	.00	157.87
01-42-5325	132.48	.00	132.48
01-42-5330	1,510.19	.00	1,510.19
01-42-5343	4,353.04	.00	4,353.04
01-42-5700	421.07	.00	421.07
01-43-5066	285.44	.00	285.44
01-43-5460	30,645.93	.00	30,645.93
01-45-5066	326.28	.00	326.28
01-45-5210	81.50	.00	81.50
01-45-5305	15,556.22	.00	15,556.22
01-45-5330	1,400.00	.00	1,400.00
01-45-5331	210.00	.00	210.00
01-45-5405	699.00	.00	699.00
01-47-5050	787.78	.00	787.78
01-47-5066	190.59	.00	190.59
01-47-5075	375.00	.00	375.00
01-47-5210	139.94	.00	139.94
01-47-5305	199.45	.00	199.45
01-47-5310	184.96	.00	184.96
01-47-5315	78.23	.00	78.23
01-47-5330	322.56	.00	322.56
01-47-5399	180.00	.00	180.00
01-48-5040	1,500.00	.00	1,500.00
01-48-5066	34.96	.00	34.96
01-48-5235	171.00	.00	171.00
01-48-5330	140.00	.00	140.00
01-48-5700	47.38	.00	47.38
01-49-5066	188.07	.00	188.07
01-49-5216	24.00	.00	24.00
01-49-5220	1,565.67	.00	1,565.67
01-49-5236	817.36	.00	817.36
01-49-5260	4,272.63	.00	4,272.63
01-49-5261	11,800.00	.00	11,800.00
01-49-5262	833.12	.00	833.12
01-49-5265	600.00	.00	600.00
01-49-5331	80.00	.00	80.00
01-49-5349	1,315.58	.00	1,315.58
01-49-5421	1,282.65	.00	1,282.65
01-49-5700	71.67	.00	71.67
04-02-2000	545.10	2,966.21-	2,421.11-
04-44-5066	341.22	.00	341.22

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
04-44-5216	1,720.00	545.10-	1,174.90
04-44-5305	44.99	.00	44.99
04-44-5330	510.00	.00	510.00
04-44-5331	350.00	.00	350.00
06-02-2000	.00	14,654.04-	14,654.04-
06-02-2310	1,900.98	.00	1,900.98
06-40-5066	132.37	.00	132.37
06-40-5400	925.00	.00	925.00
06-47-5231	1,821.26	.00	1,821.26
06-47-5305	97.00	.00	97.00
06-47-5310	132.74	.00	132.74
06-47-5390	6,065.79	.00	6,065.79
06-47-5391	417.60	.00	417.60
06-47-5393	2,825.00	.00	2,825.00
06-47-5396	336.30	.00	336.30
09-02-2000	4,693.61	117,778.24-	113,084.63-
09-02-2005	.00	4,693.61-	4,693.61-
09-49-8516	117,778.24	.00	117,778.24
14-02-2000	5,000.00	67,003.14-	62,003.14-
14-02-2005	.00	5,000.00-	5,000.00-
14-44-8503	6,091.71	.00	6,091.71
14-44-8506	29,462.43	.00	29,462.43
14-44-8536	1,474.00	.00	1,474.00
14-44-8541	29,975.00	.00	29,975.00
20-02-2000	.00	2,760.35-	2,760.35-
20-02-2310	2,639.48	.00	2,639.48
20-40-5066	120.87	.00	120.87
99-01-1075	81.36	.00	81.36
99-02-2000	.00	81.36-	81.36-
Grand Totals:	543,245.76	543,245.76-	.00

Report Criteria:

Report type: GL detail



Agenda Item Summary

MEETING DATE: September 9, 2024
SUBJECT: CIRSA 2025 Property / Casualty Insurance Renewal
PRESENTED BY: Mary Strutt, Administrative Services Director

SUMMARY

The Town received the 2025 Property/Casualty Preliminary Contribution Quotation (“P/C Quote”) from Colorado Intergovernmental Risk Sharing Agency (“CIRSA”). As anticipated, the Town’s 2025 P/C Quote shows an increase over 2024. The increase is consistent with rates across Colorado due mainly to catastrophic weather events including wind/hail and wildfires. In addition, police legal liability includes to increase as police settlement across the state have increased in frequency and dollar value.

CIRSA is a risk sharing pool which, in part, means that any losses suffered by the Town of Mead affect the following year’s quote. While the Town did not suffer any weather-related losses in 2024, claims were filed for damage to Town property by others, minor motor vehicle accidents and other liability claims.

CIRSA provides loss control services to the Town with the goal of keeping our claims volume down. Mead has taken advantage of police training (ABLE), police services (SIGMA health), and cybersecurity services (KnowBe4). In addition, staff works with CIRSA annually to review loss control efforts and staff attends CIRSA’s annual meetings and membership meetings.

In addition to the P/C quote, the Town expects a quote for Optional Coverages to be received in October. Quotes were requested for the following Optional Coverages: Equipment Breakdown, Excess Crime, Excess Cyber, Volunteer Coverages, and Detainee Medical.

The Town’s acceptance of the 2025 P/C Quote is due to be returned to CIRSA by Tuesday, October 1, 2024. The Optional Coverages acceptance will be due shortly after they are received.

FINANCIAL CONSIDERATIONS

The 2025 P/C Quote is \$199,668.97. This quote reflects an increase of about 10% over the 2024 premium. Mead’s quote is lower than the CIRSA pool-wide average increase of 12.6%, likely due to our loss history and due to an increase in deductibles on automobile coverages. CIRSA increased the minimum available deductible to \$5,000 (previous deductible was \$1,000). With the increased deductible, the coverage on some vehicles/trailers was amended to liability only.

The 2025 Optional Coverages is an additional premium. The quotes will be received in October, 2024. These additional coverages are anticipated to cost approximately \$7,500.00.

All premium amounts will be incorporated into the 2025 budget which is currently under review. In addition, the budget will include an amount for insurance for the Community Center which is anticipated to be completed by late 2025.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends the Board authorize renewal the Town's Property / Casualty Insurance with CIRSA for the 2025 calendar year and authorize Town Manager Helen Migchelbrink and/or Administrative Services Director Mary Strutt to execute the 2025 Preliminary Quotation on behalf of the Town and approve the optional coverages once they are received.

A motion to adopt the consent agenda will approve this item. If the item is removed from the Consent Agenda, the following motion is recommended:

Suggested Motion:

"I move to authorize the Town Manager or Administrative Services Director to execute CIRSA's 2025 Preliminary Quotation on behalf of the Town; and further authorize the approval of the optional coverages after the quotes are received in October."

ATTACHMENTS

CIRSA 2025 Property/Casualty Preliminary Contribution Quotation
CIRSA 2025 Services



CIRSA 2025

SERVICES

CIRSA is passionate about protecting municipalities and their affiliated public entities. We work exclusively in Colorado and have four decades of experience assisting members in handling claims, improving safety, preventing losses, and managing the cost of risk. Our coverages and services are specifically designed for the unique and ever-changing needs of our membership.

Every member works with a personal team of representatives who provide customized guidance and assistance to help you manage exposures in your entity. CIRSA is staffed with knowledgeable, seasoned professionals including: Attorneys, Associates in Risk Management (ARM), Certified Safety Professionals (CSP), a Physical Security Professional (PSP), Certified Insurance Counselors (CIC), Certified Industrial Hygienists (CIH), Certified Hazardous Materials Manager (CHMM), Certified Instructional Trainers (CIT), Certified Fire Protection Specialist (CFPS), Safety Trained Supervisor (STS), Associates in Claims (AIC), and Chartered Property Casualty Underwriters (CPCU).

LEGAL TRAINING AND ASSISTANCE

Liability & Public Officials Training

CIRSA provides legal training to councils, boards, commissions, and staff upon request on a variety of liability-related topics. These trainings are free to members and can be conducted in person or via virtual meeting. CIRSA also maintains a variety of training webinars and videos on its website. Training topics include: personal liability for elected and appointed officials, conduct of quasi-judicial proceedings, employment issues, Governmental Immunity Act, harassment and bullying prevention, supervisory skills, contract issues, transparency laws, ethics requirements, civil rights liability, interactions with First Amendment auditors, and many others.

Liability Hotline

The Liability Hotline serves as a resource on almost any liability-related topic. Members have access to CIRSA's General Counsel and Associate General Counsel and, with CIRSA's approval, to CIRSA defense attorneys for free consultation and assistance on liability issues before they become claims, including employment practices, employee leave issues, land use liability, quasi-judicial proceedings, liability risks for municipal programs and services, ethics, civil rights liability, laws concerning marijuana regulation, broadband liability, and drug/alcohol testing policies.

Contract & Policy Review

CIRSA will review member contract and policy documents and provide consultation on risk and liability-related topics, including review of contracts, ordinances, personnel policies, and police manuals. CIRSA will also review and comment on proposed updates to and new versions of members' employee handbooks, and provide sample handbook provisions.

Publications & Resources

CIRSA publishes a wide variety of materials on legal, liability and risk issues, including its popular "[Ethics, Liability & Best Practices Handbook for Elected Officials](#)," articles on the CIRSA website and blog covering topics of current interest, Liability Alerts and Loss Alerts on emerging legal and safety issues, and other training materials. CIRSA also maintains a library of sample contracts, policies, checklists, written programs, and other documents for members' use.

To [schedule a training](#) or access other Legal Training and Assistance Services, contact CIRSA General Counsel [Sam Light](#).

RISK CONTROL SERVICES

Membership in CIRSA entitles members to risk control services designed to prevent and minimize individual and pool-wide losses. CIRSA's Risk Control Department is recognized nationally as a

leader in innovative and exemplary risk control services. It has been proven that a commitment to risk control yields significant benefits in the form of lower costs associated with public entity risks.

Our experienced staff is dedicated to assisting our members in implementing their own risk control programs, integrating best practices into operations, and establishing a positive safety culture.

Individualized Training

CIRSA provides over 30 classroom and/or hands-on [courses/workshops](#) that may be brought to your location upon request. CIRSA's full-time training staff work diligently to ensure materials are current and revised every two years at minimum. All courses are free to members and some provide Colorado Certified Water Professionals (CCWP) training units. Topics include: CDOT Flagger Certification, Confined Space Entry, Safe Driving Strategies, Bloodborne Pathogens, First Responder Awareness, and Back Injury & Fall Protection. Attendance and logistical minimums do exist for us to bring events to a member location and your risk control team will work to explain those details.

Regional Seminars

CIRSA conducts an average of 45-50 regional seminars around the state on current risk control issues or industry trends. Any member can attend these seminars and there is usually no charge. Seminar types may include, ADA Coordinator, Playground Inspections, Physical Security, Stop the Bleed, Demystifying Cybersecurity, Electric Vehicle & Equipment Risk Strategies, and many more safety and health related events. Law enforcement-specific events are also held 15-20 times per year and include Roundtables, Recruitment & Retention Strategies, and Tactical Leadership.

General Consultation & On-site Service

CIRSA's Risk Control staff can arrange a time to help with special projects, accident investigations, develop written programs, assist with safety design reviews, research equipment and risk-related resources, and for short durations, can also function as your on-site safety representative.

Safety Video, Reference Library, & Streaming Video Service

Your employees have unlimited access to CIRSA training programs and other educational materials in our [Video & Publication Library](#) including over 420 videos and video training books. Separate from our video and reference library, the streaming video service offers 600 additional videos. This is a stand-alone system separate from our online training service. These programs are free of charge to members and cover a variety of topics on most public entity exposures.

In-House Video & Publication Production

CIRSA has produced a number of videos and manuals on pertinent and timely topics, 13 of which have won national Public Risk Management Association (PRIMA) awards. Titles include: *Sanitary Sewer Overflows*, *Back & Parking Keys to Success* and *Effective Law Enforcement Communication*.” Hard copies of these videos are free to members. A catalog of videos and information on checking them out is in our [Video & Publication Library](#). Some of these videos can also be viewed on CIRSA's [YouTube Channel](#).

Online Training Center

CIRSA provides over 950 complimentary online safety, liability, supervisory, law enforcement, fire/EMS, corrections, and human resource related courses - 50 of which provide training units for water and wastewater employees. The online training center also provides over 1,000 police-specific videos. Additional topics and new courses are added each year. Your employees can easily access the [Online Training Center](#) from any computer with internet access at any time.

Monthly Training Calendar

CIRSA sends a [monthly training calendar](#) notifying members of all upcoming regional training events, scheduled on-site training courses and certifications, safety symposiums, and all other training resources provided.

Webinars

As another means of reducing your costs, our webinar series gives your employees the opportunity to obtain important training without leaving their office. These free presentations cover a wide variety of topics including risk control, employment and public officials' liability, Property/Casualty & Workers' Compensation applications, finance, and claims handling. All of our webinars are recorded and can be viewed at any time from the [Safety Resources](#) area of our website.

Sample Policies & Procedures

Numerous sample Risk Control and [safety policies and procedures](#) are available to our members to download and customize for your entity. Examples include Job Safety Analyses (JSAs), Police Pursuits, Tasers, Preventing Public Officials Liability, and Fall Injury Prevention.

Property Survey & Playground Inspections

This on-site, comprehensive safety survey identifies loss exposures of significant buildings, processes, and playgrounds. Written reports of survey results are sent to the appropriate public entity contacts.

Ergonomic Evaluations

These evaluations of computer workstations help determine if they are adjusted properly for the employees who are using them. Our Risk Control Representatives will review workstation setup and assess chair, monitor, mouse, desk, and other equipment adjustments. Reports with recommendations to improve ergonomic conditions may be issued.

Water Slide Inspections

State regulations require an annual inspection by a third party of all water slides 18 feet or higher unless the entity has received an exemption from the state. Some outside consultants charge over \$1,000 for these inspections. Our Risk Control Representatives will inspect your slides for free, issue reports for items that need to be corrected, and provide certificates of inspection that meet state guidelines.

Risk Control Standards & Credit Account Program

CIRSA has established a number of recommended policies and procedures to address common public entity exposures. These recommendations are known as [Risk Control Standards](#). Your Risk Control Representative assists you in implementing the pool's Risk Control Standards and performs on-site reviews. CIRSA's Board of Directors has approved credits to members who conform to these standards. Members can apply these credits toward their CIRSA contribution; deposit them in their Risk Control Credit Account for the purchase of safety related equipment or training; or request a direct disbursement of the funds. Contact your Risk Control Representative for more information.

Accident Investigations & Loss Analyses

CIRSA provides timely, objective, and thorough accident investigations to help members identify root causes of accidents so measures can be implemented to prevent future occurrences. The Risk Control Department has also developed a number of Loss Analysis reports to identify the most frequent and severe causes of losses for the pool and for each member. Accident Investigations and Loss Analysis reports are provided upon request.

Loss/Hazard Alerts

Public entities and their employees may have serious accidents from which other members can learn. CIRSA distributes summary reports on these incidents (with any identifying details removed) to our members and recommends procedures to prevent similar claims. When a serious potential exposure exists without a claim, a Hazard Alert may be issued.

Industrial Hygiene Services

CIRSA's Certified Industrial Hygienist (CIH) assists members in the recognition, evaluation, and control of employee health hazards. Some examples of services provided include:

- Hazard Communication – Program development and employee training in the interpretation of Safety Data Sheets (SDS) and likely hazards associated with chemical use
- Hearing Conservation – Sound level measurements and noise exposure evaluations for personnel exposed to elevated noise levels
- Ergonomics/Body Mechanics – Work station evaluations and employee training
- Asbestos identification and guidance for asbestos operations and maintenance
- Indoor air quality sampling for offices, pools, water/wastewater treatment plants, and other public entity operations
- Measuring carbon monoxide and nitrogen dioxide emissions from motorized equipment
- Special projects to measure toxic exposures and/or substances, as needed

CLAIMS ADMINISTRATION SERVICES

Our in-house claims specialists and legal counsel provide expert claims administration services to help you mitigate your risks. The CIRSA Claims Department is available to members 24/7 and a member of the claims team is on-call at all times and a backup system is in place for timely response to emergency calls. In addition to complete claims administration, the CIRSA Claims Department provides the following services:

Litigation Management Program

CIRSA works closely with our members and a panel of defense attorneys who specialize in the defense of governmental entities. CIRSA takes a “team approach” with our staff and the member to defend claims. This allows the claim to be handled effectively and efficiently.

Claims Recovery

CIRSA's claims staff pursues recovery for damages sustained to member property through subrogation and restitution. This service is provided regardless of claim size or if the loss is within the member's retention. Our annual recovery averages over a million dollars.

Claim Reports

Loss runs of all open claims and litigation reports are distributed on a quarterly basis. Annual loss runs of all open and closed claims are also distributed. We offer other custom reports upon request that can be programed to be sent to your entity on a monthly basis. These reports can be reviewed by you and your CIRSA Risk Control Representative to help identify loss trends and discuss methods to control such losses.

Electronic Claim Filing & Online Lookup

Members can file Property/Casualty and Workers' Compensation claims electronically through our [website](#). Each claim is filed on the state required forms and can be printed at your workstation for your records. Current and historical claims data can be viewed through our online claims filing system as well. Daily information on claim status is available including up-to-the-minute details about any claim that has been filed.

Member Self-Administration Portal

If your entity has a large deductible and self-handles some claims, our Member Portal gives you a system to manage those claims. This is essentially a stand-alone Origami Risk claims system that CIRSA provides at no cost. The Portal lets you create/store documents and claim notes, run reports, and track financial data, on a database that integrates your own data seamlessly with the claims you report to CIRSA. This cutting edge technology is available to large-deductible members free of charge.

File/Monitor Equipment Breakdown Claim

If your entity has purchased optional Equipment Breakdown coverage through CIRSA, we will file a claim with Chubb on your behalf and monitor the claim to make sure it progresses appropriately. CIRSA claims staff acts as a watchful eye for members utilizing their expertise to ensure claims are properly handled.

Property Inspections

A property inspection can be conducted by CIRSA after a member sustains a property loss without having to file a claim. These types of inspections occur primarily following a hail related loss. Please contact [Craig Stevens](#) to schedule an inspection.

Annual Claim Reviews

By request, CIRSA Claims staff can conduct an annual or bi-annual review of your entity's claims. This can be done in person or via video conference. Please contact your Claims Representative to schedule a review.

Roofing Rebate on Hail Resistant Shingles

CIRSA offers a rebate program through Malarkey Roofing to members that replace damaged roofs with hail resistant shingles following a claim. The rebate is provided directly to the member. For more information on this program, please contact [Craig Stevens](#).

NEW - Insurance Institute for Business and Home Safety (IBHS)

CIRSA offers resources to members through IBHS, which is an insurance-oriented research and testing organization, that provides guidance on how to prepare buildings/structures to better withstand natural hazards such as hail, wildfire, wind, and rain. CIRSA is the only insurance pool that is a member of IBHS. Of specific importance, IBHS periodically does hail testing on asphalt roofing material (shingles). Results of these tests are available to CIRSA to provide to their members, so better products can be installed after a hail event or during construction. For additional information, please contact [Mike Wagner](#), Claims Manager.

Nurse Case Manager

When appropriate and in agreement with the injured worker, CIRSA will assign a nurse case manager to workers' compensation claims. The nurse case manager will help the injured worker obtain the proper medical care, and serve as a liaison between all parties involved in a workers' compensation claim (injured worker, doctor, employer, insurance carrier).

Cyber Attacks

CIRSA engaged the law firm of Constangy, Brooks, Smith & Prophete to be our legal experts related to cyber attacks/losses. This firm specializes in data privacy and cyber security, and has relationships with third-party forensics investigators, crisis communications professionals and other services that can help mitigate these types of losses. If your municipality is the subject of a ransomware attack or other type of cyber event, please contact the CIRSA claims department immediately.

UNDERWRITING SERVICES

Access to Additional Coverage Programs

In addition to our core Property/Casualty and Workers' Compensation coverages, CIRSA provides access to several [optional coverage programs](#) without having to pay an agent fee. Additional coverage programs include Excess Cyber, Equipment Breakdown, Excess Crime, Volunteer Accident Medical Plan, Community Service Workers' Accident Medical Plan, Occupational Accidental Death & Dismemberment, Sports Accident Medical Plan, Special Events, Detainee Medical Coverage, No Fault Water Line Rupture and/or Sewer Back Up, and Property Damage to Others Caused by Member's Use of Mobile Equipment. We can also assist members in placing a wide variety of specialized policies including fiduciary, fidelity, public officials bonds, pollution liability, and airport liability.

Coverage Comparison

Since not all coverage is the same, CIRSA offers a complimentary comprehensive comparison between all coverages offered by CIRSA and those provided by other carriers. The comparison addresses not only the limits provided, but all critical coverage issues. The comparison is intended to make sure your entity is appropriately protected in the event of a loss as well as provide a useful tool for decision making.

Property Appraisals

CIRSA provides property appraisals through a third-party contractor. This service helps CIRSA and our members establish correct values for your buildings and the majority of your miscellaneous property or property in the open to make sure you are adequately covered should a loss occur. We aim to appraise all applicable structures on your site every five (5) to six (6) years. Property values, however, are updated annually to account for inflationary factors. New members will have all buildings appraised within the first year of membership.

ADDITIONAL MEMBER BENEFITS AND SERVICES

Member Equity Account

CIRSA is different from commercial insurers; we are owned and governed by our members. Contributions paid to CIRSA are deposited into your individual Member Equity Account. The funds remaining after deducting your proportionate share of pool claims and expenses are maintained on your behalf; these funds earn interest and are reported to you annually with a copy of the pool's audited financial statements. Member Equity Account balances are considered when determining contributions, and higher balances result in lower contributions.

Deductible Analyses

At the member's request, CIRSA can provide an analysis of varying deductible levels for you to use in your analysis of the appropriate deductible choice for your entity. Included in the analysis is a review of past loss experience, which can help you determine the optimal retention in order to minimize your total cost of risk.

Payment Options

CIRSA offers a no-fee, quarterly payment plan option for the payment of your annual contributions. We also offer online payment options.

Cost Allocation Assistance

Cost allocation is the process of identifying and assigning costs of risk to your departments. If implemented by your entity, this risk management best practice can improve the communication of the cost of risk within your entity and generate incentives for safety. CIRSA can assist your entity's implementation of a cost allocation program by providing you with a breakdown of your CIRSA contribution and detailed loss run reports.

Law Enforcement Endowment

Given the rise in police liability claims, we are redirecting funds from the CIRSA Scholarship and Timothy A. Greer Endowment programs towards resources that will promote excellence in law enforcement practices and procedures, with the goal of reducing law enforcement risks. Members apply for funds and applications are considered on a case-by-case basis. For more information, visit our [website](#).

Law Enforcement Resources

CIRSA has contracted with the following services and wellness assessment programs to provide Law Enforcement officers the necessary tools to tackle mental and physical health:

- [Brower Psychological Police & Public Safety \(BPS\)](#) - BPS was developed to provide a specialized understanding of the psychological factors of working as a First Responder and the consequent impacts upon their families and personal lives. This service is intended to provide two sessions to CIRSA member Law Enforcement officers to assist in mitigating and stabilizing sensitive situations.
- [SIGMA Tactical Wellness](#) - SIGMA Tactical Wellness has developed a comprehensive cardiac laboratory screening evaluation along with an individualized nutritional and exercise prescription to better the overall health of Law Enforcement officers. Through its screening strategies, SIGMA aims to identify and prevent early stages of heart disease as well as other well-known health risk factors.

- [Peace Officer Personal Liability](#) - Effective January 1, 2021, CIRSA will indemnify a covered peace officer for personal liability up to \$25,000 each officer/claim and \$100,000 annual aggregate per member. This coverage was put into place in response to Senate Bill 20-217.

KnowBe4

KnowBe4 is the world's largest integrated platform for cybersecurity awareness training. KnowBe4 offers simulated phishing attacks which can be used to test and educate employees on how to avoid ransomware, spam, phishing, and malware. The platform also teaches employees how to identify suspicious emails and provides access to a huge library of training resources and key security topics. CIRSA is working with [KnowBe4](#) to provide members free access to the KnowBe4 platform. For more information, please contact [David Beacham](#), IT Manager.

Travel Reimbursement

The CIRSA community places a high value on member participation. As another way to lower your costs of risk management, CIRSA provides reimbursement for travel expenses, including meals, lodging and mileage, incurred while attending **certain** CIRSA events. For more information, please review the Travel Reimbursement [policy](#) on the CIRSA website.

The CIRSA Blog

Our [blog](#) focuses on risk management-related topics, laws that affect public entities, and potential liability issues and offers proactive risk prevention strategies. The newsletter also features current risk control, claims, and coverage topics and pertinent information for public entity staff and elected officials.

YouTube Channel

CIRSA's YouTube Channel – "[CIRSA Safety](#)" features more than 75 concise and easily accessible safety videos you can share with staff during training exercises. Topics include: Accident Investigations, Employment Liability Exposure, Firefighter Safety, and several NEW videos for elected officials!

NEW - Hail Alerts through Kisters

In 2025 CIRSA will be offering HailSens360 to members in hail prone areas. HailSens360 is a proprietary technology developed by Kisters that provides a complete end-to-end early warning hail monitoring system that can help CIRSA members better protect their assets. This technology will provide up to 90-minute advanced hail storm notifications to CIRSA members, so vehicles can be moved or covered to protect from damage. HailSens360 is roughly 90% accurate, and CIRSA is the only insurance carrier offering this technology to its members. For additional information, please contact [Mike Wagner](#), Claims Manager.

All of these services are, we believe, unmatched by any commercial insurer.

Any head-to-head comparison of coverage quotes should take into account the value of the additional services that accompany CIRSA's coverages.

August 30, 2024

Mary Strutt, Town Clerk/Treasurer
Town of Mead
P.O. Box 626
Mead, CO 80542

RE: 2025 Property/Casualty Preliminary Contribution Quotation

Dear Mary:

Enclosed is the preliminary quotation for your 2025 contribution to the CIRSA Property/Casualty Pool.

For your convenience, the quote includes a breakdown of contribution by line of coverage. As part of the [2025 Cost-Sharing Initiative](#), this quote reflects the NEW minimum deductibles on property, auto physical damage, law enforcement, and wind/hail deductibles. If your 2024 deductibles were lower than the new minimums, your quote will automatically reflect the new minimums as well as the standard wind/hail deductible. If you requested for 2025 the same liability limits as 2024 with different deductibles for specific property locations or for physical damage to specific vehicles, the quote is attached. If you requested quotes for optional liability limits, various policy level deductible options, and the alternative wind/hail deductible, quotes for those options will be sent to you separately.

The attached quote provides information on your 2025 contribution, the amount of any Loss Control Credits available to your entity, and optional payment plans. Also included in this packet is a general description of the types and monetary limits of the proposed coverages to be provided to 2025 CIRSA Property/Casualty members. Final invoices will be e-mailed on December 16, 2024, and will be adjusted for any changes made to your 2025 renewal application. Quoted contributions may change if CIRSA's membership changes significantly for 2025 and/or actual excess insurance premiums are not adequately funded by the budget established within your rate.

Given the increases in minimum deductibles, you may need assistance in evaluating the impact and budgeting implications of these changes. CIRSA's Finance Team can help you understand the impact of these changes, including help with anticipating and estimating how to fund these deductibles. Please contact Linda Black, Assistant Director/Chief Financial Officer, at (720) 605-5440 or lindab@cirsa.org. Our Finance Team can also provide you with additional deductible options if you wish to increase your deductibles more than the current minimums.

New for 2025, if you requested a quote for one or more of the CIRSA self-funded optional coverage programs, Excess Cyber (Data Privacy and Network Security), No-Fault Water Line Rupture and/or Sewer Back-Up coverage, or Property Damage Caused by Member's Operation of Mobile Equipment coverage the quotes and plan information are included in this packet.

If you have requested quotes for any of the optional coverage programs including Equipment Breakdown, Excess Crime, Community Service Workers' Accident Medical Plan, Sports Accident Medical Plan, Occupational Accidental Death and Dismemberment Plan, Volunteer Accident Medical Plan, or Detainee Medical coverage, they are not included in this mailing. The majority of the carriers that provide coverage for each program are unable to provide quotes until later this year. We anticipate that quotes for these optional coverages will be mailed to members in October.



The acceptance forms must be completed and returned to CIRSA on or before **Tuesday, October 1, 2024**. When completing your property/casualty form, please make sure to:

- Initial the desired quote option you wish to accept for 2025.
- Write the amount of any available Loss Control Credits you wish to use in the appropriate section of the *Loss Control Credits* table on the quotation sheet.
- Indicate which payment option you would like for 2025 on the quotation sheet.
- Indicate if you will be participating in the optional Uninsured/Underinsured Motorist Coverage.
- Return the signature page signed by an authorized signer.

When completing your optional overage forms (I.E. Excess Cyber, No-Fault Water Line Rupture and/or Sewer Back-Up coverage, or Property Damage Caused by Member's Operation of Mobile Equipment, please:

- Indicate if you wish to accept or decline coverage.
- Return the signature page signed by an authorized signer.

For 2025, the average pool-wide increase is 12.6%. Your entity may see a greater or lesser increase, or overall decrease. The factors affecting your contribution include your loss history, changes in exposures and total operating expenditures, chosen deductibles, chosen limits, and your member equity balance.

We thank you for your continued membership in CIRSA, and for your commitment to public entity pooling. If you would like further information, or a virtual or face-to-face meeting, please reach out to Shannon Pursley, Membership Services Manager, at (303) 594-6249 or shannonp@cirsa.org.

Thank you for the opportunity to serve you. We look forward to continuing our relationship with you in 2025.

Sincerely,



Tami A. Tanoue
Executive Director

Enc.





CIRSA Property/Casualty Pool
Preliminary 2025 Contribution Quotation
MD2025PC

Town of Mead
P.O. Box 626
Mead, CO 80542

Auto Liability Limit: \$5,000,000
Liability Limit: \$10,000,000

Coverage	Deductible	Contribution
All Risk Property - Building and Contents (See Attached Property Schedule)	\$5,000**	\$23,670.79
Other Property		
Extra Expense	\$5,000	\$142.82
Valuable Papers	\$5,000	\$538.63
Electronic Data Processing	\$5,000	\$571.27
Accounts Receivable	\$5,000	\$142.82
Fencing	\$5,000	\$310.12
Mobile Equipment	\$5,000	\$4,080.49
Park Equipment	\$5,000	\$408.05
Athletic Equipment	\$5,000	\$326.44
Outdoor Lighting	\$5,000	\$101.20
Signage	\$5,000	\$489.66
General Outdoor Items	\$5,000	\$734.49
Other Miscellaneous Property	\$5,000	\$17.95
Drones	\$5,000	\$8.16
Auto Liability	\$500	\$10,759.88
Auto Physical Damage	\$5,000*	\$10,569.75
General Liability		\$14,791.36
Separately Rated Exposures		
Water/Sewer Payroll	\$1,000	\$731.51
Public Officials Errors & Omissions Liability	\$1,000	\$31,542.72
Employment Practices Liability	\$1,000	\$1,698.97
Employment Benefit Liability	\$1,000	\$670.65
Law Enforcement Liability – Total Full-Time Police Officers	\$25,000	\$94,417.97
Law Enforcement Liability – Total Part-Time Reserve Officers	\$25,000	\$3,147.27
Property Damage from Mobile Equipment		See Attached
Water Line Ruptures / Sewer Back-up		See Attached
Excess Cyber Liability		See Attached
Total Contribution		\$199,872.97



CIRSA Property/Casualty Pool
Preliminary 2025 Contribution Quotation
MD2025PC

Town of Mead
P.O. Box 626
Mead, CO 80542

All Risk Property Deductible:	\$5,000
Auto Liability Deductible:	\$500
Auto Physical Damage Deductible:	\$5,000
General Liability Deductible:	\$1,000
Public Officials Errors & Omissions Liability Deductible:	\$1,000
Law Enforcement Liability Deductible:	\$25,000
Auto Liability Limit:	\$5,000,000
Liability Limit:	\$10,000,000

Description	Amount
Contribution Before Reserve Fund and Loss Experience	\$192,905.48
Reserve Fund Contribution	\$991.38
Impact of Loss Experience	\$5,976.11
Total 2025 Preliminary Quotation before Credits	\$199,872.97

Loss Control Credits (Please indicate the amount that you wish to use. Amount may be split between available options.)

Description	Amount	Credit Options		
		Credit Contribution	Deposit/Leave in Account	Send Check
2024 Loss Control Audit Credit	(\$204.00)			
Balance Remaining from Prior Years' LC Credits	(\$0.00)			
Total Preliminary Quotation with all Available Credits	\$199,668.97			

Billing Options (Please indicate which option you choose)

☐ Annual Billing on January 1, 2025
☐ Quarterly Billing January 1, April 1, July 1, and October 1, 2025

To Renew with Quoted Option Initial Here: _____

* Deductible may vary by scheduled vehicle, see attached vehicle schedule.

** Deductible may vary by scheduled property, see attached property schedule.

***Contact Linda Black, CFO at (720) 605-5440 or lindab@cirsa.org if you are interested in other options.

Mead 2025 Property Schedule

Cirsa I D	Use	Address	Postal	Remove Building	Remove Date	Property Excluded	Building Value	Contents Value	Deductible	Final Property Contribution	Final Contents Contribution	Contribution	Member
22360019	Ames Park Picnic Shelters /Tables	190 First Street	80542	No		No	\$39,205.18	\$2,948.58	\$5,000	\$63.99	\$4.81	\$68.80	Mead
22360015	Ames Park Restroom Building	190 First Street	80542	No		No	\$30,895.99	\$0.00	\$5,000	\$50.43	\$0.00	\$50.43	Mead
22360042	Field Prep Shed	210 First St	80542	No		No	\$4,593.41	\$2,870.88	\$5,000	\$7.50	\$4.69	\$12.19	Mead
22360032	Founders Park Restroom	2700 WCR 34 1/2	80542	No		No	\$33,118.48	\$0.00	\$5,000	\$54.06	\$0.00	\$54.06	Mead
22360023	Gazabo	Founders Park	80542	No		No	\$31,935.68	\$2,365.61	\$5,000	\$52.13	\$3.86	\$55.99	Mead
22360002	Gazebo	441 Third Street	80542	No		No	\$8,000.00	\$1,537.64	\$5,000	\$13.06	\$2.51	\$15.57	Mead
22360043	Highland Lake Park Pavilion	16983 Weld CR 5	80542	No		No	\$13,200.00	\$0.00	\$5,000	\$21.55	\$0.00	\$21.55	Mead
22360054	Highland Lake Park Restrooms	16983 Weld CR 5	80542	No		No	\$135,632.46	\$0.00	\$5,000	\$221.38	\$0.00	\$221.38	Mead
22360036	Liberty Ranch Picnic Shelter	2770 Stagecoach	80542	No		No	\$41,398.10	\$0.00	\$5,000	\$67.57	\$0.00	\$67.57	Mead
22360018	Margil Farms Gazebo	Whetstone/Settler Ri	80542	No		No	\$25,832.41	\$0.00	\$5,000	\$42.16	\$0.00	\$42.16	Mead
22360017	Mead Pond Restrooms	1501 WCR 34	80542	No		No	\$45,206.72	\$0.00	\$5,000	\$73.79	\$0.00	\$73.79	Mead
22360016	North Creek Picnic Shelter	16775 N. Creek Circle	80542	No		No	\$44,946.51	\$2,365.61	\$5,000	\$73.36	\$3.86	\$77.22	Mead
22360051	PD Conference room/training	201 Welker Avenue	80542	No		No	\$324,635.40	\$10,821.18	\$5,000	\$529.87	\$17.66	\$547.53	Mead
22360041	Police and Public Works Shop/Office Modular Building	537 Main St.	80542	No		No	\$287,088.07	\$57,417.61	\$5,000	\$468.58	\$93.72	\$562.30	Mead
22360055	Public Works Office and Shop Space	1341 WCR 34	80550	No		No	\$2,311,320.00	\$89,301.00	\$5,000	\$3,772.53	\$145.76	\$3,918.29	Mead
22360020	Public Works Storage of Mobil Equip	537 Main St	80542	No		No	\$35,484.09	\$7,096.82	\$5,000	\$57.92	\$11.58	\$69.50	Mead
22360052	Sand Shed	1341 WCR 34	80550	No		No	\$55,188.02	\$32,463.54	\$5,000	\$90.08	\$52.99	\$143.07	Mead
22360056	Shed	1785 County Road 32	80542	No		No	\$52,530.00	\$0.00	\$5,000	\$85.74	\$0.00	\$85.74	Mead
22360005	Shop & office	537 Main Street	80542	No		No	\$202,600.00	\$119,696.40	\$5,000	\$330.68	\$195.37	\$526.05	Mead
22360008	Storage Building at Lagoon Treatment	210 1st Street	80542	No		No	\$68,400.00	\$37,405.05	\$5,000	\$111.64	\$61.05	\$172.69	Mead
22360003	Storage Shed	537 Main Street	80542	No		No	\$6,200.00	\$10,053.82	\$5,000	\$10.12	\$16.41	\$26.53	Mead
22360004	Storage Shed	537 Main Street	80542	No		No	\$10,700.00	\$26,931.78	\$5,000	\$17.46	\$43.96	\$61.42	Mead
22360001	Town Hall/Fire Department	441 Third Street	80542	No		No	\$3,828,200.00	\$218,818.53	\$5,000	\$6,248.38	\$357.16	\$6,605.54	Mead
22360028	WWTP Chemical Building	4504 Welker Ave	80542	No		No	\$169,600.00	\$0.00	\$5,000	\$276.82	\$0.00	\$276.82	Mead
22360022	WWTP Control Building	4504 Welker Avenue	80542	No		No	\$923,400.00	\$16,887.53	\$5,000	\$1,507.17	\$27.56	\$1,534.73	Mead
22360029	WWTP Equalization Basin	4504 Welker Ave	80542	No		No	\$620,600.00	\$0.00	\$5,000	\$1,012.94	\$0.00	\$1,012.94	Mead
22360026	WWTP Influent Flume Vault	4504 Welker Ave	80542	No		No	\$95,000.00	\$0.00	\$5,000	\$155.06	\$0.00	\$155.06	Mead
22360024	WWTP Infuent Building	4505 Welker Ave	80542	No		No	\$1,029,500.00	\$0.00	\$5,000	\$1,680.35	\$0.00	\$1,680.35	Mead
22360025	WWTP Pistagrit System Building	4504 Welker Ave	80542	No		No	\$329,200.00	\$0.00	\$5,000	\$537.32	\$0.00	\$537.32	Mead
22360030	WWTP SBR and Digester	4504 Welker Ave	80542	No		No	\$2,606,500.00	\$0.00	\$5,000	\$4,254.32	\$0.00	\$4,254.32	Mead
22360027	WWTP UV Building	4504 Welker Ave	80542	No		No	\$453,300.00	\$0.00	\$5,000	\$739.88	\$0.00	\$739.88	Mead
							\$13,863,410.52	\$638,981.58		\$22,627.84	\$1,042.95	\$23,670.79	

Mead 2025 Vehicle Schedule

CIRSA ID	Member Vehicle Number	Year	Make And Model	Number of Vehicles	Vehicle Type	Location	V I N	Final APD Value	Auto Physical Damage Deductible	Final Annual AL Contribution	Final Annual APD Contribution	Total AL & APD Contribution	Member
22360002	0002	1994	Chevrolet		All Trucks	Public Works	1GBJC34K1RE306699	\$0.00		\$257.80	\$0.00	\$257.80	Mead
22360017	0015	2015	Dodge		All Trucks	Mead	3C7WRTCL3FG681480	\$30,800.00	\$5,000	\$257.80	\$231.63	\$489.43	Mead
22360020	0025	2017	Ford		All Trucks	Public Works	1FDRF3HT2HED45336	\$29,000.00	\$5,000	\$257.80	\$218.09	\$475.89	Mead
22360021	0026	2017	Ford		All Trucks	Public Works	1FTRF3BT2HED53451	\$29,000.00	\$5,000	\$257.80	\$218.09	\$475.89	Mead
22360022	0024	2018	International		All Trucks	Public Works	3HAGSSNT3JLG34801	\$130,000.00	\$5,000	\$257.80	\$977.65	\$1,235.45	Mead
22360030	PW-01	2020	Ford		All Trucks	Public Works	1FT7W2B63LEC73516	\$40,000.00	\$5,000	\$257.80	\$300.82	\$558.62	Mead
22360032	E-01	2021	Chevrolet		All Trucks	Public Works	1GCGTBEN9M1101432	\$26,800.00	\$5,000	\$257.80	\$201.55	\$459.35	Mead
22360034	E-02	2021	Ford		All Trucks	Public Works	1FTER4FH9MLD09969	\$31,000.00	\$5,000	\$257.80	\$233.13	\$490.93	Mead
22360036	PW-14	2022	International		All Trucks	Streets Department	1HTEDTAR0NH215432	\$125,000.00	\$5,000	\$257.80	\$940.05	\$1,197.85	Mead
22360037	PW-04	2022	Ford		All Trucks	Public Works	1FTBF2BN5NEC66829	\$38,000.00	\$5,000	\$257.80	\$285.78	\$543.58	Mead
22360038	PW-10	2022	Ford		All Trucks	Streets Department	1FDRF3HT5NEC68005	\$48,000.00	\$5,000	\$257.80	\$360.98	\$618.78	Mead
22360039	PW-16	2022	SFA		All Trucks	Streets Department	1HTEDTAR2NH240185	\$125,000.00	\$5,000	\$257.80	\$940.05	\$1,197.85	Mead
22360042	E-03	2022	Ford		All Trucks	Public Works	1FTER4FH9NLD38227	\$24,800.00	\$5,000	\$257.80	\$186.51	\$444.31	Mead
22360043	E-04	2022	Ford		All Trucks	Public Works	1FTER4FHXLND47504	\$28,000.00	\$5,000	\$257.80	\$210.57	\$468.37	Mead
22360048	RecTruck	2023	Chevrolet		All Trucks	Recreation Department	1GCPDDEK4PZ109135	\$38,000.00	\$5,000	\$257.80	\$285.78	\$543.58	Mead
22360049	PW-05	2022	Ford		All Trucks	Public Works	1FTBF2BN3NEC66828	\$38,000.00	\$5,000	\$257.80	\$285.78	\$543.58	Mead
22360053	PW-35	2023	Chevrolet		All Trucks	Public Works	1GCCUDAED2PZ330395	\$92,242.00	\$5,000	\$257.80	\$693.70	\$951.50	Mead
22360040	ADMIN	2022	Ford		Cars - Passenger	Administration Department	1FMCU9F62NUA83685	\$20,000.00	\$5,000	\$135.69	\$150.41	\$286.10	Mead
22360054	E-05	2024	Nissan		Cars - Passenger	Pool Car - PW	1N6ED1EK9RN623771	\$79,133.00	\$5,000	\$135.69	\$595.11	\$730.80	Mead
22360013	0019	2011	Ford		Cars/Trucks - Emergency Response	Police Department	1FMJU1G59BEF32719	\$0.00		\$407.06	\$0.00	\$407.06	Mead
22360015	0021	2011	Ford		Cars/Trucks - Emergency Response	Police Department	1FMJU1G57BEF32721	\$0.00		\$407.06	\$0.00	\$407.06	Mead
22360025	0027	2018	Ford		Cars/Trucks - Emergency Response	Police Department	1FM5K8AR2JGB67976	\$16,500.00	\$5,000	\$407.06	\$124.09	\$531.15	Mead
22360026	PD-06	2019	Ford		Cars/Trucks - Emergency Response	Police Department	1FM5K8AT2KGA29528	\$16,500.00	\$5,000	\$407.06	\$124.09	\$531.15	Mead
22360028	PD-08	2020	Chevrolet		Cars/Trucks - Emergency Response	Police Department	1GNSKDEC2LR273185	\$33,500.00	\$5,000	\$407.06	\$251.93	\$658.99	Mead
22360029	PD-07	2019	Ford		Cars/Trucks - Emergency Response	Police Department	1FTEW1P43KKE09684	\$33,500.00	\$5,000	\$407.06	\$251.93	\$658.99	Mead
22360033	PD-09	2021	Ford		Cars/Trucks - Emergency Response	Police Department	1FM5K8AB3MGA07144	\$20,700.00	\$5,000	\$407.06	\$155.67	\$562.73	Mead
22360041	CEO-10	2022	Ford		Cars/Trucks - Emergency Response	Police Department	1FTFW1E53NKD43139	\$35,000.00	\$5,000	\$407.06	\$263.21	\$670.27	Mead
22360044	PD-13	2022	Ford		Cars/Trucks - Emergency Response	Police Department	1FM5K8AW3NNA13638	\$44,000.00	\$5,000	\$407.06	\$330.90	\$737.96	Mead
22360045	PD-12	2022	Ford	0	Cars/Trucks - Emergency Response	Police Department	FN5K8AW9NNA14129	\$44,000.00	\$5,000	\$407.06	\$330.90	\$737.96	Mead
22360046	PD-14	2023	Toyota		Cars/Trucks - Emergency Response	Police Department	5TDKDRBH9PS017004	\$40,000.00	\$5,000	\$407.06	\$300.82	\$707.88	Mead
22360047	PD-11	2022	Ford		Cars/Trucks - Emergency Response	Police Department	1FM5K8AW3NNA14028	\$41,000.00	\$5,000	\$407.06	\$308.34	\$715.40	Mead
22360050	PD-15	2023	Ford		Cars/Trucks - Emergency Response	Police Department	1FM5K8AB0PGB37662	\$36,000.00	\$5,000	\$407.06	\$270.73	\$677.79	Mead
22360051	PD-16	2023	Ford		Cars/Trucks - Emergency Response	Police Department	1FM5K8AB5PGB37480	\$36,000.00	\$5,000	\$407.06	\$270.73	\$677.79	Mead
22360052	PD-17	2023	Ford		Cars/Trucks - Emergency Response	Police Department	1FM5K8AB3PGB37459	\$36,000.00	\$5,000	\$407.06	\$270.73	\$677.79	Mead
22360007	0013	2000	Flatbed	0	Trailers	Public Works	1B9F31629YGO77158	\$0.00		\$0.00	\$0.00	\$0.00	Mead
22360011	0009	2007	HMD	0	Trailers	Mead	IDTL008369CO	\$0.00		\$0.00	\$0.00	\$0.00	Mead
22360016	0014	2013	CLBT Goose Neck		Trailers	Public Works	4C9GE2528DB212704	\$0.00		\$0.00	\$0.00	\$0.00	Mead
22360031		2020	Carryon		Trailers	Police Department	4YMBC1010LM010200	\$0.00		\$0.00	\$0.00	\$0.00	Mead
								\$1,405,475.00		\$10,759.88	\$10,569.75	\$21,329.63	

This preliminary quotation includes all exposures reported on your entity's 2025 Property/Casualty Renewal Application and any Application Amendment Requests received by CIRSA before August 1, 2025.

* Regarding the Liability Deductible shown on page 1, a \$500 deductible quotation is offered to members, if requested, for general liability. However public officials errors and omissions deductibles cannot go below \$1,000 and law enforcement liability deductibles cannot go below \$25,000.

** Regarding the Property Deductible shown on page 1, an additional property deductible will apply separately to each location in a National Flood Insurance Program (NFIP) Zone A if total building and contents values at that location are in excess of \$1,000,000. The deductible will be the maximum limit of coverage which could have been purchased through NFIP, whether it is purchased or not.

The Town of Mead did not participate in the 2024 Uninsured/Underinsured Motorist coverage. Please indicate if the Town of Mead will:

- ☐ Accept 2025 Uninsured/Underinsured Motorist coverage
☐ Decline 2025 Uninsured/Underinsured Motorist coverage

The undersigned is authorized to accept this preliminary quotation on behalf of the Town of Mead.

We accept this preliminary quotation for January 1, 2025 to January 1, 2026. We understand our final invoice may increase or decrease depending upon the number of CIRSA Property/Casualty members for 2025, actual excess insurance premiums, and any changes made to our 2025 renewal application.

Signature: _____ Date: _____

Title: _____

Signature must be that of the Mayor, Manager, Clerk or equivalent (such as President of a Special District.)

This page, along with all pages of the applicable attached quote, must be returned on or before Tuesday, October 1, 2024. A mailed, faxed or e-mailed copy is acceptable. Please return to:

Monique Ferguson, Underwriting Coordinator
3665 Cherry Creek North Drive
Denver, CO 80209
E-Mail: MoniqueF@cirsa.org
Fax: (303) 757-8950 or (800) 850-8950

2025 EXCESS CYBER
Quotation and Notice of Acceptance/Rejection Form

The Town of Mead

☐ does
☐ does NOT

Wish to purchase this coverage for the annual **\$6,158.00** effective January 1, 2025, through December 31, 2025.

For reference, the Town of Mead does participate in this coverage in 2024.

Signature: _____
*Signature must be that of the Mayor, Manager, Clerk or equivalent
(such as President of a Special District).*

Title: _____ Date: _____

This is NOT a bill. An invoice will be sent upon acceptance.



2025 EXCESS CYBER Optional Coverage Plan Information

Your entity will have the following limits automatically as part of your Property/Casualty coverage with CIRSA.

- \$500,000 per occurrence and each member annual aggregate with a \$5,000,000 annual all members aggregate for Third Party Liability Coverages, and
- \$100,000 per occurrence and each member annual aggregate with a \$1,000,000 annual all members aggregate for First Party (Property) Coverages.

The Excess Cyber Optional Coverage Program increases those limits as noted below:

Coverage: This optional coverage has two sections:

1. The Third-Party Liability Coverages includes Data and Network Liability, Regulatory Defense and Penalties, and Payment Card Liabilities and Costs. Applies to claims arising from data breach, security breach, failure to timely disclose a data or security breach, and failure to comply with that part of a privacy policy that addresses personal identifiable information. Applies to penalties and claims expenses because of a regulatory proceeding arising out of a data breach, security breach or violation of a privacy regulation. Applies to payment card industry fines, expenses and costs because of a claim arising out of a data breach.
2. The First Party Coverages includes Breach Response Services, Business Interruption Loss, Dependent Business Interruption Loss, Cyber Extortion Loss, Data Recovery Costs, Telephone Fraud Loss, Cryptojacking Loss, and Computer Bricking. Breach Response Services include fees and costs the Member incurs for covered services in response to an actual or reasonably suspected data breach or security breach, including notification expenses, attorney's fees, investigation costs and credit monitoring subscriptions. Telephone Fraud Loss, Cryptojacking Loss and Computer Bricking expense and sub-limited coverages wholly within the primary cyber coverage.

The First Party Liability coverage is a Claims-Made policy. Your retroactive date can vary depending on if this is new coverage for your entity or your entity has had coverage prior through another carrier.

Limits: (see below) Each Claim and annual aggregate
\$10,000,000 annual all members aggregate

2025 EXCESS CYBER

Optional Coverage Plan Information (continued)

Third Party Liability Coverages:

Data & Network Liability:	\$1,000,000
Regulatory Defense & Penalties:	\$1,000,000
Payment Card Liabilities & Costs:	\$1,000,000

First Party Coverages:

Breach Response Services:	\$500,000
Business Interruption Loss:	
<i>Resulting from Security Breach:</i>	\$500,000
<i>Resulting from System Failure:</i>	\$500,000
Dependent Business Interruption Loss:	
<i>Resulting from Dependent Security Breach:</i>	\$500,000
<i>Resulting from Dependent System Failure:</i>	\$500,000
Cyber Extortion Loss:	\$500,000
Cyber Extortion Payment:*	\$25,000
Data Recovery Costs:	\$500,000
Telephone Fraud Loss:**	\$15,000/\$30,000
Cryptojacking Loss:**	\$15,000/\$30,000
Computer Bricking:**	\$15,000/\$30,000

* *Provided under primary coverage only*

** *Losses subject to a \$15,000 sublimit Each Claim and a \$30,000 Each Member Annual Aggregate, provided under primary coverage only.*

Premium: The cost for this excess cyber coverage is determined by a combination of the Member's Total Operating Expenditures and a risk evaluation determined by information provided on the required supplemental application.

Claims: Claims will be handled by the CIRSA Claims Department. Specialty service providers have been identified to assist with breach response support. Please report known or suspected data security incidents to your assigned CIRSA Claims Representative.

*This information is provided only as a general summary of the coverages that apply or are available to CIRSA members. All coverages are governed by the terms, conditions, exclusions and limits stated in the applicable coverage documents. **This summary should not be relied on as a substitute for review of those documents.***

PROPOSED 2025 PROPERTY/CASUALTY COVERAGES

The types and monetary limits of the proposed coverages to be provided to CIRSA Property/Casualty members for the coverage period of January 1, 2025 to January 1, 2026 are generally described below. The scope, terms, conditions, and limitations of the coverages are governed by the applicable coverage and/or excess/reinsurance coverages policies, the CIRSA Bylaws and Intergovernmental Agreement, and other applicable documents.

I. TYPES OF COVERAGES (subject to the limit on CIRSA's liability as described in Section II below):

- A. Property coverage (including auto physical damage and cyber first party, public relations expense and privacy breach expense)
- B. Liability coverage:
 - 1. General liability
 - 2. Automobile liability
 - 3. Law enforcement liability
 - 4. Public officials errors and omissions liability
 - 5. Cyber (third party, security and privacy breach liability)
- C. Crime coverage (including employee dishonesty and theft of money and securities)

II. CIRSA RETENTIONS, LOSS FUNDS, AGGREGATE LIMITS, AND MEMBER DEDUCTIBLES:

For the coverages described in Section I, CIRSA is liable only for payment of the applicable self-insured retentions and only to a total annual aggregate amount for CIRSA members as a whole of the amount of the applicable CIRSA loss fund for the coverage period. There is no aggregate excess coverage over any loss fund.

Coverages in excess of CIRSA's self-insured retentions are provided only by the applicable excess insurers and/or reinsurers in applicable excess and/or reinsurance policies, and shall be payable only by those excess insurers and/or reinsurers. The limits of coverage provided by the excess insurers and/or reinsurers for the coverage period shall be described in the coverage documents issued to the members. Aggregate and other limits shall apply as provided in said documents.

A. CIRSA PROPOSED SELF-INSURED RETENTIONS FOR THE COVERAGE PERIOD:

- 1. \$1,000,000 per claim/occurrence property*
- 2. \$100,000 per claim/annual aggregate cyber first party (public relations expense and privacy breach expense)
- 3. \$1,000,000 per claim/occurrence liability
- 4. \$1,000,000 each and every claim public officials liability
- 5. \$1,000,000 each and every claim law enforcement liability
- 6. \$500,000 per claim/annual aggregate cyber third party (security and privacy breach liability)
- 7. \$150,000 per claim/occurrence crime

*Subject further to CIRSA retention of first \$5,000,000 each and every hail/wind loss and/or occurrence

B. CIRSA LOSS FUND AMOUNTS FOR THE COVERAGE PERIOD:

Loss fund amounts are as adopted or amended from time to time by the CIRSA Board of Directors based on the members in the Property/Casualty Pool for the year and investment earnings on those amounts. Information on the current loss fund amounts is available from CIRSA's Finance Department.

C. PROPOSED EXCESS INSURANCE LIMITS FOR THE COVERAGE PERIOD:

1. Excess property: to \$500 million each claim/occurrence
2. Excess liability: to \$2 million each claim/occurrence; \$5 million each claim/occurrence or \$10 million each claim/occurrence; \$2 million or \$5 million excess auto liability; \$2 million, \$5 million or \$10 million annual aggregate for public officials errors and omission liability. The maximum liability and auto liability limits will be determined based on each member's selection.
3. Excess crime (optional): to \$5 million per claim/occurrence

D. MEMBER DEDUCTIBLES:

A member-selected deductible shall apply to each of the member's claims/occurrences. Payment of the deductible reduces the amount otherwise payable under the applicable CIRSA retention. Allocated loss adjustment expenses are included in the member deductible.

EXPLANATION OF CREDITS AVAILABLE AND ACCEPTANCE OR WITHDRAW PROCEDURES

LOSS CONTROL AUDIT SCORE CREDIT

CIRSA members who received a Loss Control Audit Score of 80 or higher in 2024 and renew their membership in 2025, are eligible for a Loss Control Audit Score Credit. This credit is offered to all members that take an active role in preventing or reducing their losses by complying with the CIRSA Loss Control Standards.

If you did not receive a credit for 2025 and would like to receive one in future years, please contact your Risk Control Representative.

LOSS CONTROL CREDIT ACCOUNT

The CIRSA Board of Directors has approved your use of any balance in the Loss Control Credit Account, except any Special Credit monies, to pay 2025 contributions. Your entity's balance in this account, if any, is shown on the quote letter.

ACCEPTANCE PROCEDURES

Please complete the enclosed acceptance form indicating your decision for 2025 and return it to the CIRSA office ***on or before Tuesday, October 1, 2024***. **Failure to return the form in time may result in the imposition of penalties under CIRSA Bylaw Article XIV upon withdrawal.**

WITHDRAWAL PROCEDURES *(if applicable)*

The enclosed Article XIV of the CIRSA Bylaws describes withdrawal procedures from CIRSA. **Written notice of withdrawal must be received by CIRSA no later than Tuesday, October 1, 2024, for a withdrawal without penalty effective January 1, 2025.** No withdrawing member shall be eligible for the above-described credits.

Article XIV should be read in its entirety for any penalties which would otherwise apply. Withdrawing members who subsequently apply to rejoin CIRSA may be subject to such terms and conditions as established by the CIRSA Board of Directors.

WITHDRAWAL NOTICE

**MUST BE RECEIVED AT THE CIRSA OFFICE
ON OR BEFORE TUESDAY, OCTOBER 1, 2024**

Sign and return this form if your entity has decided to **withdraw** from CIRSA effective January 1, 2025. Under CIRSA Bylaws, this form must be received by CIRSA ***no later than Tuesday, October 1, 2024***, for withdrawal without penalty effective January 1, 2025.

NOTICE OF WITHDRAWAL FROM CIRSA

This is to notify the CIRSA Board of Directors that the Town of Mead is withdrawing from CIRSA for purposes of Property/Casualty coverage effective January 1, 2025. We understand the Town of Mead remains obligated and will be billed for any amounts due CIRSA pursuant to the Bylaws and the policies established by CIRSA.

The undersigned is authorized to provide this notice of withdrawal on behalf of the Town of Mead.

Signature must be that of the Mayor, Manager, Clerk, or equivalent (such as President of a Special District.)

Signature: _____

Title: _____

Date: _____

CIRSA BYLAWS
ARTICLE XIV

Withdrawal from Membership

(1) Any member may withdraw from CIRSA by giving prior notice in writing to the Board of Directors of the prospective effective date of its withdrawal.

(2) If the effective date of a member's withdrawal is a date other than January 1, the withdrawing member shall not be entitled to receive any refund of contributions made for administrative costs for the claim year of withdrawal. The withdrawing member shall be entitled to receive within forty-five (45) days after the effective date of withdrawal, a proportionate return of its contribution to any loss fund.

(3) If the effective date of a member's withdrawal is January 1 but the member's written notice of withdrawal is received by CIRSA more than thirty (30) days after the date on which CIRSA mailed a preliminary quotation of the contribution to be assessed the member for the year beginning on that January 1, the withdrawing member shall be obligated to pay its share of CIRSA's administrative costs for the year beginning on that January 1. However, if the preliminary quotation is mailed by CIRSA prior to September 1, members shall not be obligated for future claim year administrative costs if the member's written notice of withdrawal is received by CIRSA on or before the October 1 preceding the January 1 renewal date.

(4) The members may, by a two-thirds (2/3) vote of the members present at a meeting, adopt or amend a policy establishing additional conditions applicable to members which withdraw.



Agenda Item Summary

MEETING DATE: September 9, 2024

SUBJECT: **Ordinance No. 1066** – An Ordinance of the Town of Mead, Colorado, Amending Chapter 1 of the Mead Municipal Code to add a New Article IX Titled “Other Laws and Regulations” and Adding Section 1-9-10 Pertaining to the Carrying of a Firearm in Town Hall

PRESENTED BY: Brent Newbanks, Chief of Police

THROUGH: Marcus McAskin, Town Attorney

SUMMARY

C.R.S. 18-12-105.3 (the “Act”), which prohibits the carrying of a firearm in certain government buildings, took effect on July 1, 2024, following the passage of SB 24-131 during the 2024 legislative session. Under the Act, individuals are prohibited from carrying a firearm openly or concealed on any property or in any building in which, among other locations described in the Act: (1) the chambers or galleries of a local government’s governing body are located; (2) a meeting of a local government’s governing body is being conducted; or (3) the official office of any chief executive officer or elected member of a local government’s governing body is located.

The Act provides that the governing body of a local government may enact an ordinance opting out of this prohibition with respect to certain local government buildings. The Mead Police Department does not plan to actively screen attendees of Board of Trustee meetings for firearms, or to enforce the statute. Therefore, Town staff recommends adopting an ordinance that will amend the Mead Municipal Code (“MMC”) to opt out of the prohibitions established in the Act and allow the carrying of firearms in Town Hall.

Ordinance No. 1066 (the “Ordinance”) amends Chapter 1 of the MMC to add Article IX titled “Other Laws and Regulations” and adds a new section (Section 1-9-10) to the MMC titled “Carrying of a Firearm in Town Hall.” Staff recommends adoption of the Ordinance to add the following Article and Section to the MMC:

ARTICLE IX – Other Laws and Regulations

Sec. 1-9-10 – Carrying of a Firearm in Town Hall.

Notwithstanding any provision of state law to the contrary, including but not limited to the provisions of Section 18-12-105.3(1)(b), C.R.S., a person may knowingly carry a firearm, whether loaded or not loaded, on the property or within any building in which:

- (a) The chambers or galleries of the Board of Trustees are located;
- (b) A meeting of the Board of Trustees is being conducted; or

- (c) The official office of any elected member of the Board of Trustees or of the Town Manager is located.

FINANCIAL CONSIDERATIONS

None

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the September 9, 2024, consent agenda will approve the Ordinance. If this item is pulled off the consent agenda for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Ordinance No. **1066** - An Ordinance of the Town of Mead, Colorado amending Chapter 1 of the Mead Municipal Code to add a new Article IX titled “Other Laws and Regulations” and adding section 1-9-10 pertaining to the carrying of a firearm in Town Hall.”

ATTACHMENTS

Ordinance No. 1066

**TOWN OF MEAD, COLORADO
ORDINANCE NO. 1066**

**AN ORDINANCE OF THE TOWN OF MEAD, COLORADO AMENDING CHAPTER 1 OF THE
MEAD MUNICIPAL CODE TO ADD A NEW ARTICLE IX TITLED “OTHER LAWS AND
REGULATIONS” AND ADDING SECTION 1-9-10 PERTAINING TO THE CARRYING OF A
FIREARM IN TOWN HALL**

WHEREAS, the Board of Trustees of the Town of Mead (“Board of Trustees”) has the authority pursuant to its general police powers to pass and enforce regulations which may be necessary or expedient for the promotion of the health, safety, and welfare of the citizens of the Town of Mead (“Town”); and

WHEREAS, during the 2024 legislative session, the Colorado General Assembly passed SB 24-131; and

WHEREAS, the law took effect on July 1, 2024 and added C.R.S. § 18-12-105.3 which prohibits a person from knowingly carrying a firearm, whether loaded or not loaded, in certain areas as described in the statute, including property or within any building in which: the chambers . . . of a local government’s governing body are located, or a meeting of a local government’s governing body is being conducted; and

WHEREAS, C.R.S. § 18-12-105.3(4)(b) specifically authorizes a local government to enact an ordinance opting out of this prohibition with respect to certain local government buildings; and

WHEREAS, the Board of Trustees finds and determines that in the interest of protecting the rights of its residents and elected officials to keep and bear firearms under the Second Amendment to the United States Constitution, it is desirable to adopt such an ordinance; and

WHEREAS, the Board of Trustees desires to amend Chapter 1 of the Mead Municipal Code (the “MMC”) by the adoption of a new Article IX titled “Other Laws and Regulations” to permit the carrying of firearms in the Mead Town Hall; and

WHEREAS, the Board of Trustees finds that the amendments to the MMC as set forth herein are in the best interests of the health, safety and welfare of the public.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. Amendment. Chapter 1 of the MMC is now amended to add a new Article IX titled “Other Laws and Regulations” and a new Section 1-9-10 titled “Carrying of a Firearm in Town Hall” as follows:

ARTICLE IX – Other Laws and Regulations

Sec. 1-9-10 – Carrying of a Firearm in Town Hall.

Notwithstanding any provision of state law to the contrary, including but not limited to the provisions of Section 18-12-105.3(1)(b), C.R.S., a person may knowingly carry a firearm, whether loaded or not loaded, on the property or within any building in which:

- A. The chambers or galleries of the Board of Trustees are located;

- B. A meeting of the Board of Trustees is being conducted; or
- C. The official office of any elected member of the Board of Trustees or of the Town Manager is located.

Section 2. **Effective Date.** This ordinance shall be published and become effective as provided by law.

Section 3. **Remaining provisions.** Except as specifically amended hereby, all other provisions of the MMC shall continue in full force and effect.

Section 4. **Codification Amendments.** The codifier of the MMC is hereby authorized to make such numerical, technical and formatting changes as may be necessary to incorporate the provisions of this ordinance within the MMC.

Section 5. **Severability.** If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the ordinance. The Board of Trustees hereby declares that it would have passed the ordinance including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more part, section, subsection, sentence, clause or phrase is declared invalid.

Section 6. **Repealer.** All ordinances or resolutions, or parts thereof, in conflict with this ordinance are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

Section 7. **Certification.** The Town Clerk shall certify to the passage of this ordinance and make not less than one copy of the adopted Code available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 9TH DAY OF SEPTEMBER, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor



Agenda Item Summary

MEETING DATE: September 9, 2024

SUBJECT: **Ordinance No. 1067** – An Ordinance of the Town of Mead, Colorado, Adopting a New Sewer User Fee to Offset the Town’s Direct and Indirect Expenses Associated with Operating and Improving the Raterink Lift Station

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The Town of Mead (the “Town”) has recently discovered and addressed unplanned maintenance needs at a Town-owned wastewater facility, specifically the Raterink Lift Station (“Lift Station”), that was installed in 2022.

The Town has contracted with several contractors to implement needed improvements to the Lift Station, including Ramey Environmental Compliance, Inc., Concrete Conservation LLC, and Browns Hill Engineering & Controls (together, the “Contractors”). The estimated total cost for the maintenance and repair services provided by the Contractors is Ninety-Two Thousand Dollars (\$92,000.00).

Pursuant to Sec. 13-1-210(a) of the Mead Municipal Code (“MMC”), the Board of Trustees has the authority to establish fees for the use of and for the service supplied by the wastewater facilities of the Town. The amounts of such fees are to be set forth in the Town's comprehensive fee schedule and adopted by resolution of the Board of Trustees.

Town staff recommends that the Board of Trustees adopts a new sewer user fee/service fee titled the *Raterink Lift Station – Capital Maintenance Fee* (“Maintenance Fee”) set at a level to fully reimburse the Town for ongoing maintenance costs associated with ensuring that the Lift Station remains in good working order. There are currently two (2) sewer accounts that utilize the Lift Station. Town staff recommends setting the Maintenance Fee at a rate of **\$1,285 per month/per user** for an approximate three-year (36 month) repayment schedule, to be effective starting November 1, 2024, in order to reimburse the Town for the 2024 maintenance and repair costs within the approximate three (3) year period.

Ordinance No. 1067 (the “Ordinance”): (1) establishes the *Raterink Lift Station – Capital Maintenance Fee* at a rate of \$1,285 per month/per user, effective November 1, 2024; (2) reserves the right for the Board of Trustees to recompute the Maintenance Fee by way of resolution if additional users are added to the Lift Station, on the basis of a financial or engineering study, or as otherwise necessary to ensure that adequate funds are available for the operation, maintenance, and repair of the Lift Station; (3) directs the Town’s Administrative Services Director / Town Clerk to provide advance written courtesy notice of the Maintenance Fee to any and all account holders that utilize the Lift Station for sanitary sewer services; and (4) directs Town staff to prepare a resolution for adoption by the Board of Trustees amending the Town’s comprehensive fee schedule to add the Maintenance Fee.

Town staff recommends adoption of the Ordinance.

As set forth below, the Ordinance is included on the September 9th consent agenda. If the Mayor or Board have questions relating to the Maintenance Fee, the Ordinance may be pulled off of consent for questions or further discussion.

FINANCIAL CONSIDERATIONS

The estimated maintenance costs for the Lift Station are broken down as follows:

Estimated maintenance costs (2024)	
Flow Meter R&R (Ramey Environmental Compliance, Inc.):	\$20,000.00
SpectraShield well coating and related services (Concrete Conservation LLC):	\$68,250.00
Mission upgrades/add flow meter to SCADA (Browns Hill Engineering & Controls):	\$3,750.00
Total estimated costs:	\$92,000.00

The Maintenance Fee will be applied to two accounts at \$1,285/month per user for a three-year repayment schedule. If additional users utilize the Lift Station in the future, or if additional costs are incurred by the Town in the future related to the Lift Station, the Ordinance preserves the flexibility for the Maintenance Fee to be adjusted.

The Maintenance Fee is a “special fee” as discussed in *Bloom v. City of Fort Collins*, 784 P.2d 304 (1989) in that the Maintenance Fee is not designed or intended to raise revenues to defray the general governmental expenses of the Town, but rather is a charge imposed on specific persons or property for the purpose of defraying the cost of a particular governmental service, in this case the direct and indirect costs of providing sewer service to those specific properties that use and benefit from the Lift Station.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the September 9, 2024, consent agenda will approve the Ordinance. If this item is pulled off the consent for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to approve Ordinance No. 1067 – An Ordinance of the Town of Mead, Colorado, adopting a new sewer user fee to offset the Town’s direct and indirect expenses associated with operating and improving the Raterink Lift Station.”

ATTACHMENTS

Ordinance No. 1067

**TOWN OF MEAD, COLORADO
ORDINANCE NO. 1067**

**AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, ADOPTING A
NEW SEWER USER FEE TO OFFSET THE TOWN'S DIRECT AND INDIRECT
EXPENSES ASSOCIATED WITH OPERATING AND IMPROVING THE
RATERINK LIFT STATION**

WHEREAS, pursuant to Sec. 13-1-210(a) of the Mead Municipal Code ("MMC"), the Board of Trustees is authorized to establish fees for the use of and for the service supplied by the wastewater facilities of the Town of Mead, and the amounts of such fees shall be set forth in the Town's comprehensive fee schedule and adopted by resolution of the Board of Trustees; and

WHEREAS, pursuant to this authority, the Board of Trustees wishes to adopt a new sewer user fee titled the *Raterink Lift Station – Capital Maintenance Fee* ("Maintenance Fee") which shall apply to any and all sewer utility accounts that utilize the Raterink Lift Station ("Lift Station") for sanitary sewer service; and

WHEREAS, the purpose of the Maintenance Fee is to defray the Town's direct and indirect expenses associated with operating and improving the Lift Station; and

WHEREAS, the Board finds that the Maintenance Fee is a "special fee" as discussed in *Bloom v. City of Fort Collins*, 784 P.2d 304 (1989) in that the Maintenance Fee is not designed or intended to raise revenues to defray the general expenses of the Town, but rather is a charge imposed on specific persons or property for the purpose of defraying the cost of a particular governmental service, in this case the direct and indirect costs of providing sewer service to those specific properties that use and benefit from the Lift Station; and

WHEREAS, based upon the costs associated with repairs and improvements to the Lift Station necessitated in 2024, which costs are outlined in the *Agenda Item Summary* prepared for this Ordinance and incorporated herein by reference, the Board sets the initial monthly Maintenance Fee at \$1,285.00/month, per user; and

WHEREAS, the Board of Trustees finds that the initial monthly Maintenance Fee is reasonably related to the overall cost of the service and has been set at a level to reasonably defray the direct and indirect costs of the specific service rendered by the Town; and

WHEREAS, the Board also intends that the Maintenance Fee shall be effective November 1, 2024, in order to permit the Town's Director of Administrative Services / Town Clerk an opportunity to provide advance written courtesy notice to the sewer utility accounts that utilize the Lift Station; and

WHEREAS, pursuant to Sec. 13-1-210(a) of the MMC, the Board of Trustees reserves the right to recompute the Maintenance Fee by way of resolution if additional users are added to the Lift Station, on the basis of a financial or engineering study, or as otherwise necessary to provide adequate funds for the continued operation, maintenance, and repair of the Lift Station; and

WHEREAS, the Board of Trustees desires to direct Town staff to prepare a resolution for consideration by the Board of Trustees that amends the Town's comprehensive fee schedule to add the Maintenance Fee; and

WHEREAS, the Board of Trustees finds that the adoption of this ordinance will further the public health, safety and welfare of the residents of the Town.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. Recitals Incorporated. The recitals contained above are incorporated herein by reference and are adopted as findings and determinations of the Board of Trustees.

Section 2. Adoption of Maintenance Fee. The Board of Trustees hereby adopts the Maintenance Fee described in this ordinance. The Maintenance Fee shall apply to any and all accounts that utilize the Lift Station for sanitary sewer service, and shall be effective on November 1, 2024. The Maintenance Fee is in addition to the Raterink Lift Station Surcharge that is currently set forth in the Town's Comprehensive Fee Schedule ("Fee Schedule"). The Raterink Lift Station Surcharge shall remain in the Fee Schedule and is not affected or modified by this ordinance.

Section 3. Reservation of Right to Recompute Fee. In accordance with Sec. 13-1-210(a) of the MMC, the Board of Trustees hereby reserves the right to recompute the Maintenance Fee by way of resolution if additional users are added to the Lift Station, on the basis of a financial or engineering study, or as otherwise necessary to provide adequate funds for the continued operation, maintenance, and repair of the Lift Station.

Section 4. Direction to Provide Advance Written Notice to Accounts Holders. The Town's Director of Administrative Services / Town Clerk shall provide advance written courtesy notice to the sewer utility accounts that utilize the Lift Station in advance of the November 1, 2024 Maintenance Fee effective date.

Section 5. Direction to Amend Comprehensive Fee Schedule. Town staff is hereby directed to prepare a resolution for consideration and adoption by the Board of Trustees amending the Fee Schedule to add the Maintenance Fee.

Section 6. Effective Date. This ordinance shall be published and become effective as provided by law.

Section 7. Severability. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the ordinance. The Board of Trustees hereby declares that it would have passed the ordinance including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more part, section, subsection, sentence, clause or phrase is declared invalid.

Section 8. Repealer. All ordinances or resolutions, or parts thereof, in conflict with this ordinance are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

Section 9. Certification. The Town Clerk shall certify to the passage of this ordinance and make not less than one copy of the adopted ordinance available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 9TH DAY OF SEPTEMBER, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor



Agenda Item Summary

MEETING DATE: September 9, 2024

SUBJECT: **Resolution No. 68-R-2024** – A Resolution of the Town of Mead, Colorado, Amending the Comprehensive Fee Schedule to Add a New Sewer User Fee

PRESENTED BY: Lindsay Sloan, Deputy Town Attorney
Mary Strutt, Administrative Services Director

SUMMARY

Staff is recommending the approval of an amendment to the Comprehensive Fee Schedule (“Fee Schedule”) which would add a new sewer user fee. The Fee Schedule is adopted annually and sets forth fees, charges and assessments for permits, licenses and services to cover the reasonable costs and expenses incurred by the Town in administering programs and services. The Fee Schedule was most recently adopted on May 28, 2024 by Resolution No. 43-R-2024.

Ordinance No. 1067, adopted on September 9, 2024 creates the “Raterink Lift Station – Capital Maintenance Fee” as an additional sewer user fee, effective November 1, 2024. This Resolution adds the maintenance fee to the Fee Schedule.

FINANCIAL CONSIDERATIONS

The maintenance fee is being set at \$1,285.00 per month to defray the direct and indirect costs of providing sewer service to the specific properties that use and benefit from the Raterink Lift Station. As set forth above, the maintenance fee is effective November 1, 2024.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the September 9, 2024, **consent agenda** will approve the Resolution. If this item is pulled off the consent agenda for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 68-R-2024 – A Resolution of the Town of Mead, Colorado, Amending the Comprehensive Fee Schedule to Add a New Sewer Use Fee.”

ATTACHMENTS

Resolution No. 68-R-2024

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 68-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, AMENDING THE
COMPREHENSIVE FEE SCHEDULE TO ADD A NEW SEWER USER FEE**

WHEREAS, the Town of Mead (“Town”) is authorized under Article 15 of Title 31 of the Colorado Revised Statutes to exercise general police and financial powers; and

WHEREAS, such powers include but are not limited to the ability to impose and collect fees for the processing of licenses and applications, the performance of other administrative services, sewer utility fees, building and development fees, and collection of fines and fees for violations of the *Mead Municipal Code* (“MMC”); and

WHEREAS, the Board of Trustees adopted Ordinance No. 1067 on September 9, 2024 (the “Fee Ordinance”); and

WHEREAS, the Fee Ordinance adopts the “Raterink Lift Station – Capital Maintenance Fee” (“maintenance fee”) as an additional sewer user fee per authority set forth in Section 13-1-210 of the MMC; and

WHEREAS, Sec. 1-8-20 of the MMC authorizes the Board of Trustees to amend the Comprehensive Fee Schedule by resolution; and

WHEREAS, the Board of Trustees desires to amend the Town’s Comprehensive Fee Schedule (“Fee Schedule”) to add the maintenance fee referenced above; and

WHEREAS, a copy of the new section to be added to the Fee Schedule is attached to this Resolution as **Exhibit 1** and is incorporated herein by reference; and

WHEREAS, the Board of Trustees desires to amend the Fee Schedule to add the fees set forth in **Exhibit 1** attached to this Resolution effective on November 1, 2024.

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. Comprehensive Fee Schedule Amended. The Board of Trustees hereby: (a) amends the Fee Schedule to add the fees attached hereto as **Exhibit 1**; and (b) directs Town staff to take all steps necessary to update the Fee Schedule and implement the amended Fee Schedule effective as of the date set forth in Section 2 of this Resolution.

Section 2. Effective Date. This Resolution shall become effective immediately upon adoption. The Town Clerk shall cause a copy of the Fee Schedule, as revised pursuant to this Resolution, to be uploaded to the Town’s website and a copy shall be made available for public inspection in the office of the Town Clerk.

Section 3. Certification. The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted Resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 9TH DAY OF SEPTEMBER, 2024.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1

SEWER USER FEES

(see MMC § 13-1-210)

	Monthly Service Charge
Raterink Lift Station – Capital Maintenance Fee	\$1,285.00 [effective November 1, 2024]

Note: per Fee Ordinance, the maintenance fee referenced above is in addition to the Raterink Lift Station Surcharge included in the Fee Schedule. The Raterink Lift Station Surcharge shall remain and is not affected by this Resolution.



Agenda Item Summary

MEETING DATE: September 9, 2024

SUBJECT: **Resolution No. 69-R-2024** – A Resolution of the Town of Mead, Colorado, Delegating Authority to the Town Manager to Execute or Accept ROW Conveyance Deeds, Temporary Construction Easement Agreements, or other Project-related Documents with Property Owners in the Vicinity of the WCR 34 Bridge Replacement Project (Project No. M-870-008) (24891))

PRESENTED BY: Erika Rasmussen, Public Works Director

THROUGH: Marcus McAskin, Town Attorney

SUMMARY

The Town and CDOT are parties to that certain Intergovernmental Agreement regarding the WCR 34 Bridge Over Mead Lateral Project (PROJECT NO. BRO M870-008 (24891)) (the “Project”). The timely completion of the Project requires the Town to finalize and execute certain ROW conveyance deeds, temporary construction easements, license agreements, or other Project-related agreements (“Project Documents”) with property owners in the vicinity of the Project.

Resolution No. 69-R-2024 (the “Resolution”) delegates authority to the Town Manager (or designee) to take the following actions with respect to the Project:

- (1) To continue good faith negotiations with the Property Owners identified in **Exhibit A** of the Resolution, with the assistance of the Town’s right-of-way acquisition consultant (HC Peck),
- (2) To review, accept, and execute Project Documents on behalf of the Town when in final form following the review and approval of the Town Attorney, and
- (3) To execute acknowledgement of real property donations made by the Property Owners (if and to the extent applicable).

The Resolution also delegates authority to the Town Clerk to record certain Project Documents in the Weld County real property records (the Project Documents to be recorded are identified in **Exhibit A** of the Resolution).

FINANCIAL / LEGAL CONSIDERATIONS

Funds for the Project (both design and construction) are included in the approved 2024 Budget. Additional funds for Project completion will be included in the draft 2025 Budget.

The delegation of authority to the Town Manager (or her designee, as applicable) is consistent with *Mead Municipal Code* Section 2-3-120(e)(16) which authorizes the Town Manager to “perform such

other duties as may be required of, or assigned by the Board of Trustees, consistent with federal and state laws and Town ordinances.”

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approval of the Resolution. A motion to approve the September 9th consent agenda will approve the Resolution. If this matter is pulled off of consent for further discussion or questions of Town staff, staff recommends the following motion:

Suggested Motion:

“I move to approve Resolution 69-R-2024, A Resolution of the Town of Mead, Colorado, Delegating Authority to the Town Manager to Execute or Accept ROW Conveyance Deeds, Temporary Construction Easement Agreements, or other Project-related Documents with Property Owners in the Vicinity of the WCR 34 Bridge Replacement Project (Project No. M-870-008) (24891)).”

ATTACHMENTS

Resolution No. 69-R-2024

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 69-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,
DELEGATING AUTHORITY TO THE TOWN MANAGER TO EXECUTE OR ACCEPT
ROW CONVEYANCE DEEDS, TEMPORARY CONSTRUCTION EASEMENT
AGREEMENTS, OR OTHER PROJECT-RELATED DOCUMENTS WITH PROPERTY
OWNERS IN THE VICINITY OF THE CR 34 BRIDGE PROJECT (PROJECT NO. BRO
M870-008 (24891))**

WHEREAS, the Town of Mead (the “Town”) and the State of Colorado (acting by and through the Colorado Department of Transportation) are parties to that certain Intergovernmental Agreement regarding the WCR 34 Bridge Over Mead Lateral Project (PROJECT NO. BRO M870-008 (24891)) (the “Project”); and

WHEREAS, the timely completion of the Project will require the Town to finalize and execute certain ROW conveyance deeds, temporary construction easements, license agreements, or other Project-related agreements with property owners in the vicinity of the Project (together, “Project Documents”); and

WHEREAS, a list of property owners in the vicinity of the Project is attached to this Resolution as **Exhibit A** and is incorporated herein by reference (collectively, the “Property Owners”); and

WHEREAS, HC Peck has been retained to act as the Town’s representative to assist with finalizing the Project Documents; and

WHEREAS, the Board of Trustees desires to delegate authority to the Town Manager (or her designee, as applicable) to coordinate with HC Peck regarding finalizing the Project Documents; and

WHEREAS, the Board of Trustees further desires to delegate authority to the Town Manager (or designee, as applicable) to accept or execute (as necessary) the Project Documents on behalf of the Town when in final form; and

WHEREAS, the delegation of authority to the Town Manager (or her designee, as applicable) is consistent with *Mead Municipal Code* Section 2-3-120(e)(16) which authorizes the Town Manager to “perform such other duties as may be required of, or assigned by the Board of Trustees, consistent with federal and state laws and Town ordinances”,

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated herein as findings and conclusions of the Board of Trustees.

Section 2. The Town Manager, or her designee, and HC Peck shall be authorized to continue to conduct good faith negotiations with the Property Owners identified in **Exhibit A** to finalize the Project Documents.

Section 3. The Town Manager shall be authorized to review, accept, and execute (as necessary) the Project Documents when in final form following the review and approval of the Town Attorney. The Town Clerk shall be authorized to record certain Project Documents in the real property records of Weld County, Colorado.

Section 4. If and to the extent applicable, the Town Manager is further authorized to execute acknowledgement of real property donations made by the Property Owners, in a form acceptable to the Town Manager and the Town Attorney.

Section 5. Effective Date. This resolution shall be effective immediately upon adoption.

Section 6. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 7. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 9TH DAY OF SEPTEMBER, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit A
List of Property Owners
[in vicinity of CR 34 Bridge Replacement Project]

<u>Document(s)</u>	<u>Property owner(s)</u>	<u>Approximate size of ROW acquisition, temporary construction easement (TE)</u>	<u>Document to be recorded in Weld County real property records</u>
TE-1	PK Chavez, LLC	746.3 sf (0.017 acres)	No
TE-2	Thomas Wolf and Helene Shaw, Trustees of the Wolf Shaw Living Trust	377.5 sf (0.008 acres)	No
TE-3	Gary and Kay Sheffer Living Trust dated April 29, 2009, and Mary Szymanski	346.8 sf (0.008 acres)	No
ROW Deed-1	PK Mead, LLC	37,242 sf (0.855 acres)	Yes
ROW Deed-2	PK Chavez, LLC	9,460 sf (0.217 acres)	Yes
Quitclaim Deed*	Sugar Beet Solar, LLC	46,702 sf (1.07 acres)	Yes

* Note: the purpose of the Quitclaim Deed is to terminate and release any interest Sugar Beet Solar, LLC (Grantor) may have in the Property described in ROW Deed-1 and ROW Deed-2 arising out of that certain Option Agreement dated December 2, 2021 between PK Chavez, LLC and PK Mead, LLC as Sellers and Grantor as Buyer which Option Agreement is evidenced by a Memorandum of Option Agreement December 2, 2021 and recorded December 14, 2021 at Reception Number 4784810 of the Weld County, Colorado records.



Agenda Item Summary

MEETING DATE: September 9, 2024

SUBJECT: **Resolution No. 70-R-2024** – A Resolution of the Town of Mead, Colorado, Approving the First Amendment to the Subdivision Improvement Agreement for Red Barn Farms, Filing #1

PRESENTED BY: Collin Mieras, Planner II

SUMMARY

Resolution No. 70-R-2024 (“Resolution”) approves an amendment to the Subdivision Improvement Agreement by and between the Town of Mead, and 13-32 Development, LLC, a Colorado limited liability company (“Developer”) dated March 16, 2021 and recorded in the official records of Weld County, Colorado, on April 15, 2021 at Reception No. 4705174 (“SIA”) regarding improvements to be made in the Red Barn Filing No. 1 Final Plat (the “Final Plat”).

Section XVI.L. of the SIA states that the SIA may be amended only by an instrument in writing signed by the Town and the Developer.

The SIA did not contemplate the phasing of the required public improvements associated with the lots included in the Final Plat. The proposed amendment to the SIA splits the Final Plat into two phases. Each phase includes required public improvements that will allow for the lots in the respective phases to functionally operate regardless of the construction status of the other phase. There are no other changes proposed, so all other aspects of the development remain the same. Improvements for each phase include a private access drive and sanitary and water infrastructure for the applicable portions of Filing No. 1.

FINANCIAL CONSIDERATIONS

None.

STAFF RECOMMENDATION/ACTION REQUIRED

Approval of the September 9, 2024, consent agenda will approve the resolution.

If the Board of Trustees pulls this item from the consent agenda for questions or additional discussion, Staff recommends the following motion for approval of the resolution:

Suggested Motion:

“I move to approve Resolution 70-R-2024, Approving the First Amendment to the Subdivision Improvement Agreement for Red Barn Farms, Filing #1.”

ATTACHMENTS

Resolution No. 70-R-2024

First Amendment to the SIA

Proposed Phasing Plan (Exhibit B to the First Amendment to the SIA)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 70-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,
APPROVING THE FIRST AMENDMENT TO THE SUBDIVISION
IMPROVEMENT AGREEMENT FOR RED BARN FARMS, FILING #1**

WHEREAS, the Town of Mead, Colorado and 13-32 Development, LLC, a Colorado limited liability company (“Developer”) entered into that certain Subdivision Improvement Agreement dated March 16, 2021 and recorded in the official records of Weld County, Colorado, on April 15, 2021 at Reception No. 4705174 regarding improvements to be made in Red Barn Farms Filing No. 1 (the “Agreement”); and

WHEREAS, Developer desires to construct the Improvements, as defined in the Agreement, pursuant to a phasing plan, as contemplated in Section I(C) of the Agreement; and

WHEREAS, the Agreement requires that any phasing plan be incorporated by amendment of the Agreement upon Town’s approval of the phasing plan; and

WHEREAS, the proposed phasing plan (“Phasing Plan”) and related amendments to the Agreement are set forth in that certain First Amendment to the Agreement (“First Amendment”), a copy of which is attached to this Resolution as **Exhibit 1** and is incorporated herein by reference; and

WHEREAS, the Town Engineer and Town Manager have reviewed and approved the proposed adjustment to the Phasing Plan, as set forth and included in the First Amendment; and

WHEREAS, the Board of Trustees desires to approve the First Amendment and further desires to authorize the Town Manager to execute the First Amendment on behalf of the Town,

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated herein as findings and conclusions of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the First Amendment in substantially the same form as attached hereto as **Exhibit 1**; (b) authorizes the Town Attorney in cooperation with the Town Manager to make non-material changes to the First Amendment that do not increase the Town’s obligations; and (c) authorizes the Town Manager to execute the First Amendment on behalf of the Town.

Section 3. Following the execution of the First Amendment by the Town Manager, the Town Clerk shall cause the First Amendment to be recorded in the real property records of Weld County, Colorado.

Section 4. Effective Date. This resolution shall be effective immediately upon adoption.

Section 5. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 6. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 9TH DAY OF SEPTEMBER 2024.

ATTEST:

TOWN OF MEAD

By _____
Mary E. Strutt, MMC, Town Clerk

By _____
Colleen G. Whitlow, Mayor

Exhibit 1 – First Amendment to Subdivision Improvement Agreement for Red Barn Farms, Filing #1

(Attached)

TOWN OF MEAD, COLORADO
FIRST AMENDMENT TO
SUBDIVISION IMPROVEMENT AGREEMENT
FOR RED BARN FARMS, FILING #1

This First Amendment to Subdivision Improvement Agreement (this “Amendment”) is entered into by and between the TOWN OF MEAD, a municipal corporation of the State of Colorado (“Town”), and 13-32 DEVELOPMENT LLC, a Colorado limited liability company (referred to herein as “Developer”). Mead and Developer are collectively referred to as “Parties,” or occasionally in the singular as “Party.” This Amendment shall be effective as of the date of mutual execution by the Parties.

WITNESSETH:

WHEREAS, Town and Developer entered into that certain Subdivision Improvement Agreement For Red Barn Farms, Filing No. 1 dated March 16, 2021 and recorded with the office of the Clerk and Recorder for Weld County, Colorado on April 15, 2021 at Reception No. 4705174 (the “SIA”); and

WHEREAS, the SIA pertains to that certain real property located within the Town and more particularly described in **Exhibit A**, attached hereto and incorporated herein (the “Property”); and

WHEREAS, Section I(C) of the SIA contemplates that the Improvements, as defined therein, may be constructed pursuant to a phasing plan approved by the Town Engineer and the Town Manager, subsequently approved by the Board of Trustees, and incorporated into a written amendment to the SIA; and

WHEREAS, the Town Engineer and Town Manager have approved the phasing plan for the Property attached hereto as **Exhibit B** and incorporated herein (“Phasing Plan”); and

WHEREAS, the Town Board of Trustees considered and approved the Phasing Plan at a regular meeting held on September 9, 2024; and

WHEREAS, the Town and Developer desire to amend the SIA to incorporate the Phasing Plan and certain additional terms as more particularly set forth herein.

AMENDMENT

NOW, THEREFORE, in consideration of these premises, the mutual obligations herein contained, it is agreed as follows:

Section I. Recitals. The foregoing recitals are true and correct and are hereby incorporated in their entireties.

Section II. Defined Terms. All capitalized terms used but not defined in this Amendment will have the meanings set forth for such terms in the SIA. All terms that are defined in this Amendment and used in any provisions that are added to the SIA pursuant

to this Amendment will have the meanings set forth for such terms in this Amendment.

Section III. Phasing

- A. The Town shall not issue any building permits for Phase 1 or Phase 2 of Red Barn Farms, Filing No. 1 until final acceptance is issued by Little Thompson Water District for completed water infrastructure improvements shown on the approved Construction Plans, including the hydrants along Weld County Road 13, the 6" water main in the private access drives, and the 12" water main in Weld County Road 13.
- B. The Town shall not issue any building permits for lots in Phase 1, as shown on the approved Phasing Plan, until the following are complete:
 - 1. The private access road shown in Phase 1 is constructed and completed in accordance with the approved Construction Plans.
 - 2. The sanitary sewer improvements are installed in accordance with the approved Construction Plans and final acceptance is issued by St. Vrain Sanitation District.
- C. The Town shall not issue any building permits for lots in Phase 2, as shown on the approved Phasing Plan, until the following are complete:
 - 1. The private access road shown in Phase 2 and the emergency access road are constructed and completed in accordance with the approved Construction Plans.

Section IV. Miscellaneous

- A. Section Headings. The section headings in this Amendment are inserted herein only for convenience of reference and in no way shall they define, limit or describe the scope or intent of any provision of this Amendment.
- B. Recording; Benefit. This Amendment shall be recorded with the Clerk and Recorder of Weld County, Colorado and shall run with the land, subject to the terms of the SIA. Developer shall pay the associated recording fee imposed by Weld County.
- C. Additional Documents or Action. Parties agree to execute any additional documents and to take any additional action necessary to carry out this Amendment.
- D. Ratification. Except as expressly modified hereby, the SIA shall remain in full force and effect in accordance with its stated provisions, and is hereby ratified and re adopted by the parties. In the event of any conflict between the terms of this Amendment and the terms of the SIA, the terms of this Amendment shall control.
- E. Counterparts. This Amendment may be executed in counterparts, each of which will constitute an original, but all of which, when taken together, will constitute but one agreement.

This Amendment shall be effective for all purposes upon execution by Developer and Mead.

DEVELOPER:

13-32 DEVELOPMENT LLC,
a Colorado limited liability company

By: 13-32 Development, LLC,
a Colorado limited liability company,
its Manager

By:

Name: Jon Benson
Manager

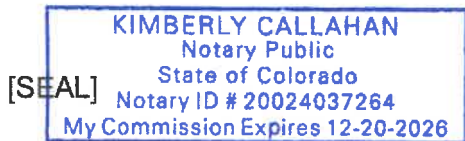
Developer address: 1351 Red Ash Lane, Boulder, CO 80303

STATE OF COLORADO)
COUNTY OF Broomfield) ss.
)

The foregoing instrument was acknowledged before me this 28th day of August, 2024, by Jon Benson, as Manager of 13-32 Development, LLC, a Colorado limited liability company.

My commission expires: 12/20/2026

Witness my hand and official seal.



[Signature]
Notary Public, State of Colorado

TOWN OF MEAD

By: _____
Helen Migchelbrink, Town Manager, *authorized*
pursuant to Resolution No. _____

Date of execution: _____, 2024

ATTEST:

REVIEWED BY:

By: _____
Town Clerk

By: _____
Town Attorney

Town address:

Town of Mead
c/o Town Manager
P.O. Box 626
Mead, CO 80542

With copy to:

Town Attorney
c/o Michow Guckenberger McAskin LLP
5299 DTC Blvd., Suite 300
Greenwood Village, CO 80111

EXHIBIT A

PROPERTY LEGAL DESCRIPTION

Red Barn Subdivision Filing No. 1, Town of Mead, State of Colorado, according to the Final Plat thereof recorded with the Weld County Clerk and Recorder on April 15, 2021 at Reception No. 4705175.

EXHIBIT B
PHASING PLAN

[Attached.]

