



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, February 24, 2025

AGENDA

I. 6:00 p.m. to 10:00 p.m. REGULAR MEETING

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 21-R-2023, remote participation will be allowed. The meeting link will be provided on the Town's website/designated posting place at least 24 hours prior to the meeting.

https://us02web.zoom.us/webinar/register/WN_irDH4x_ER1yZSo6clo_2Zg

1. Call to Order – Roll Call

Mayor Colleen Whitlow
Mayor Pro Tem Trisha Harris
Trustee David Adams
Trustee Brooke Babcock
Trustee Jeremiah R. Crane
Trustee Brad Hagen
Trustee Herman Schranz

2. Moment of Silence

3. Pledge of Allegiance to the Flag

4. Review and Approve Agenda

5. Staff Report: Town Manager Report

[a.](#) Manager Report

6. Informational Items

- a. 2025 Wastewater Revenue, Rates, and PIF Study Review and Update
- b. Pavement Management 5-year Maintenance Plan
- c. 2024-2025 Community Report

7. Proclamations

[a.](#) Women's History Month

8. Public Comment: 3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

9. Consent Agenda: *Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:*

[a.](#) Approval of Minutes - Regular Meeting February 10, 2025

[b.](#) January 2025 Financial Statements

[c.](#) Check Register February 24, 2025

[d.](#) 4th Quarter 2024 Investment Activity Report

[e.](#) **Resolution No. 14-R-2025** - A Resolution of the Town of Mead, Colorado, Adopting Annual Adjustments to the Town's Sewer Plant Investment Fees and Sewer User Fees for 2025

- [f.](#) **Resolution No. 15-R-2025** – A Resolution of the Town of Mead, Colorado, Awarding a Bid and Approving a Construction Agreement between the Town of Mead and T2 Construction, Inc. for the Founders Park – Gold Star Memorial Project (IFB No. 2024-013)
- [g.](#) **Resolution No. 16-R-2025** – A Resolution of the Town of Mead, Colorado, Awarding a Bid and Approving a Construction Agreement between the Town of Mead and Powell Restoration, Inc. for the Liberty Ranch Park Restrooms Project (IFB No. 2024-010)
- [h.](#) **Resolution No. 17-R-2025** - A Resolution of the Town of Mead, Colorado, Approving an Intergovernmental Agreement Between the Town of Mead and the City of Longmont, Town of Firestone, and Weld County for the Design and Construction of a Multipurpose Trail Between Union Reservoir, Mead High School, and St. Vrain State Park
- [i.](#) **Resolution No. 18-R-2025** – A Resolution of the Town of Mead, Colorado, Approving a Task Order for Wilson & Company, Inc., Engineers & Architects to Provide Topographic and Design Services for the 4th Street Alley Improvement Project

10. Public Comment: *3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.*

11. Legislative Update / Attorney Report

12. Elected Official Reports

- a. Town Trustees
- [b.](#) Mayor Whitlow
 - i. National League of Cities Membership

13. Executive Session pursuant to C.R.S. 24-6-402 (4)(b) and 24-6-402(4)(e) for conference with the Town Attorney regarding specific legal questions regarding the 2015 boundary intergovernmental agreement (IGA) with the Town of Firestone and to develop strategy for negotiations and instruct negotiators regarding renewal or extension of the IGA.

14. Executive Session Action Items

15. Adjournment

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact the Town Clerk's Office at 970-805-4182 within 48 hours prior to the meeting in order to request such assistance.

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: February 24, 2025

SUBJECT: Town Manager Report

- The Colorado State Legislature is now in session and will consider bills that have a local impact. Colorado Municipal League follows the legislative process and advocates for its members on several bills. The CML Statehouse Report is issued weekly on the CML website. Link: <https://www.cml.org/home/advocacy-legal/statehouse-report>.
- Wellness program information and receipts were submitted to Colorado Employer Benefit Trust (“CEBT”), the Town’s health insurance provider. CEBT approved reimbursement of \$5,125 for the 2024 program – the maximum allowable reimbursement.
- The Town of Mead has been officially designated as a Tree City USA for the third consecutive year. Additionally, the Town earned a prestigious Growth Award for exceeding the four core standards of the Tree City USA program. Both recognitions were granted by the Arbor Day Foundation.
- Coffee with the Mayor will be Saturday March 1st from 8:00 – 10:00 am at the Public Works Facility Training Room, 1341 WCR 34. Residents are encouraged to attend.
- For those users of Mead sewer, water usage for the winter three winter months is averaged to determine sewer rates. Water usage reports are expected from Little Thompson Water District this month. In addition, the 2019 rate study (last updated May, 2022) is being reviewed to consider current costs of operation of the wastewater treatment facility and recent inflation. The study and recommended rates will be presented to the Board on February 24th with rates effective March 1st.
- Staff continues to train on CivicPlus Agenda Meeting Management software which will provide templates, agenda coordination and board packet production. The previous versions will no longer be supported due to the state and federal accessibility requirements. The Board of Trustees, Planning Commission and other authorities will be transitioned to the new software by April. An exciting new feature is a dedicated portal for Board members to access agenda and packet materials.
- To accommodate Mead’s growing events and parking limitations at Founders Park, the annual EGGstravaganza Egg Hunt has been relocated to Ames Park. The event will take place on April 12th. Additionally, postcards detailing all 2025 community events and locations will be mailed to residents in mid-March.
- Colorado Intergovernmental Risk Sharing Agency (“CIRSA”) annual audit has been scheduled for March 13th. The audit includes a review of Town safety protocols and staff training including claims investigation and reporting.
- The Town was awarded a Charge Ahead Grant from the Colorado Energy Office for an express EV Charger at the Community Center.
- The High Plains Blvd (WCR 9.5) project is moving forward. The construction of two miles of this road between WCR 32 and WCR 36 will include two travel lanes, bike lanes and a ten-foot-wide detached sidewalk. The project is a collaboration between Mead, Weld County and local developers and is slated for completion in December 2025. Weld County will construct the section of High Plains Blvd between WCR 32 and WCR 34. The Town of Mead will construct the piece from WCR 34 to WCR 36.
- Construction of the Mead Community Center, alley improvements and adjacent parking is ongoing. The Community Center is expected to be completed in mid to late 2025.
- Municipal Court is scheduled for Thursday, February 20th. Due to early payments received and review hearings which could be vacated, the docket is down to 25 cases.
- Staff is planning for an active year of paving and street maintenance projects for 2025, in addition to the development-related road projects occurring in Mead. The Pavement Management 5-year Maintenance Plan is scheduled to be presented to the Board of Trustees on February 24th. Current road closures due to construction can be found on the town’s website: <https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.
- Key projects update:

- 3rd and Welker Intersection – test results for both homes scheduled for demolition are clear of hazardous materials and the team is in the process of obtaining the necessary demolition permits. Due to very cold temperatures, work on site was largely postponed the week of February 10th.
- Community Center – Work continues on the interior of the structure including framing, drywall, rough plumbing, ductwork, and electrical.
- SH66 Pedestrian Crossing – staff finalized the NAAPME grant application for additional construction funding. Letters of intent will be going out soon related to property acquisitions.
- YTD totals for new single family home permits:
 - 2025 YTD: 9 SF Permits, 13 Certificates of Occupancy
- Boards and Commissions
 - The Planning Commission for February was cancelled. The Commission will meet on March 19th to get an update on the Land Use Code and meet the Trails Master Plan consultant team.
- Human Resources
 - Offers were made and accepted by candidates of the Finance/HR Clerk and Crossing Guard positions. Start dates will be scheduled soon. Offers were made to the top and second candidate for the Business Marketing Specialist position; both turned down the position. The position will be reposted.
 - The Town advertises open positions here:
<https://www.governmentjobs.com/careers/townofmead>
 The Business Marketing Specialist position will be reposted.

Community Development

- The Mead Village Property (SEC of CR 5 and Welker and surrounding the elementary/middle schools) has submitted an application for a re-plat and new zoning (PUD). Staff is reviewing the documents and will prepare comments for the Applicant team.
- The Grand Meadow Property (NEC of CR 19 and CR 28, south portion of Douthitt Property) is addressing the final engineering items and is planning for a Final Plat hearing date later this spring.
- AMK – Phase 2: Annexation and Comp Plan amendment application submitted for Phase 2 (addition of property to the east of the original AMK property). Staff is working on public hearing documents for Planning Commission and Board of Trustees for a public hearing.
- Staff is coordinating the Site Plan reviews for both the High Plains Library District and Mountain View Fire Protection Districts' proposed buildings at Liberty Ranch. Staff is drafting the Site Plan Agreements for both sites and will be bringing these to the Board for approval this spring.
- Staff is reviewing the Welker Farms PUD and will bring this to the Board for approval in March or April.

Public Works and Engineering

- Staff met with the Town of Berthoud and Little Thompson Water District to review the 30% design plans for CR 7 paving between Mead and Berthoud.
- Staff issued a mass grading permit to Mead Place and work is expected to begin soon at the northwest corner of Hwy 66 and WCR 7.
- Public Works staff prepped for and conducted snow removal operations and cleanup.
- Contractors were selected for both the Gold Star and Liberty Ranch Park projects. Staff checked references and is recommending award to the low bidders.

Community Engagement

- Mead Recreation is partnering with a vocal instructor to launch a new youth choir program called Summit Singers. This exciting program, open to students in grades 3 through 5, will take place later this fall at the Community Center.
- [Built for Mead](#), the Town's economic development platform, launched two new Business Success videos last month. The interviews feature Ritchie Bros. Auctioneers and TBK Bank, both of which have experienced significant success in Mead and actively value community connections through local events and engagement.
- The [Shop Mead & Win](#) event encourages residents to shop at local businesses for a chance to win prizes throughout February. To participate, simply make a \$10 purchase at any Mead business or MACC business, submit your receipt, and you could win. The grand prize winner will be announced on March 3.

- Mead Recreation is organizing a trip to the Horse Palace Swan Ranch Casino in Cheyenne, Wyoming, for a day of entertainment and gambling. Participants will receive transportation to the casino and \$15 in free play to use during their visit. The trip is scheduled for Friday, March 28th, from 9 a.m. to 3 p.m. The cost to participate is \$20. The event is open to individuals aged 21 and older.

Police Department

- Officers are training on firearms this month.
- Two Crossing Guards were hired to fill vacancies.
- Officer Begano continues to progress through field training.
- Officer candidate is scheduled for conditional testing through February 25th.
- The monthly report is attached.



February 10, 2025

Erika Rasmussen
Town of Mead
P.O. Box 626
Mead, CO 80542

Dear Ms. Rasmussen,

Re: Letter of Support for the Town of Mead's SH-66/WCR 7 Pedestrian Underpass Project

We are pleased to express our strong support for the Town of Mead's Colorado State Highway 66/Weld County Road 7 Pedestrian Underpass Project.

This project will construct a bicycle and pedestrian trail and an underpass beneath SH-66 just west of WCR 7. As a critical component of a broader initiative, this project will establish a seamless trail connection from downtown Mead—including the elementary and junior high schools—to the proposed St. Vrain Greenway Trail Network. Once completed, the underpass will provide a safe and accessible route for schoolchildren, pedestrians, cyclists, and outdoor enthusiasts across southwest Weld County.

Beyond enhancing mobility and safety, this project will catalyze economic growth. Removing transportation barriers and offering alternative travel options will create new opportunities for workforce expansion, job creation, and business retention, ultimately benefiting the entire region. Additionally, it will improve connectivity for families, ensuring better access to schools, community resources, and essential services.

With these transformative benefits in mind, we strongly support the Town of Mead's efforts to enhance safety, accessibility, and connectivity through the SH-66/WCR-7 Pedestrian Underpass Project. We look forward to seeing this project come to fruition and to its positive impact on the community.

Sincerely,


Colleen G. Whitlow
Mayor, Town of Mead



Mead Police Department

February Mid-Monthly Activity - 2025

CALLS FOR SERVICE (Days 1 – 15): 348

TRAFFIC STOPS: 68

CRASHES: 19 (11 on I-25)

WARNINGS: 52

CITATIONS: 16

REPORTS: 21

ARRESTS: 4

NOTABLE CALLS FOR SERVICE:

INCIDENT TYPE	ADDRESS	CASE NUMBER	DATE
Burglary	████ GALLOWAY ST	25ML00060	2/1/2025
Traffic Accident with Inj.	E INTERSTATE 25 FRONTAGE RD / WCR 32	25ML00061	2/1/2025
Meet	████ MAIN ST	25ML00062	2/3/2025
Runaway Juvenile	████ WELKER AVE	25ML00063	2/3/2025
Suspicious	████ HIGHLAND DR	25ML00064	2/3/2025
Theft	████ HIGHLAND DR	25ML00065	2/4/2025
Traffic Accident Hit and Run	████ PACIFIC CIR	25ML00066	2/6/2025
Theft	████ HORSESHOE CIR	25ML00067	2/7/2025
Suspicious	████ MULLIGAN LAKE DR	25ML00068	2/8/2025
Check Wellbeing	████ GALLOWAY ST	25ML00069	2/9/2025
Drug Related Activity	████ HIGHLAND DR	25ML00070, 25ML00071	2/9/2025
Check Wellbeing	████ PACIFIC CIR	25ML00072	2/9/2025
Traffic Accident with Inj.	████ HIGHWAY 66	25ML00075	2/10/2025
Meet	████ HIGHWAY 66	25ML00076	2/10/2025
Citizen Contact	████ HIGHLAND DR	25ML00077	2/12/2025
Traffic Accident	E INTERSTATE 25 FRONTAGE RD / WELKER AVE	25ML00078	2/12/2025

INCIDENT TYPE	ADDRESS	CASE NUMBER	DATE
Assist Other Agency	■ MAIN ST	25ML00079	2/13/2025
Theft	■ MAIN ST	25ML00080	2/13/2025
Traffic Stop	WCR 36 / WCR 7	25ML00082	2/14/2025
Sex Offense		25ML00083	2/15/2025



**PROCLAMATION
Women’s History Month
March 2025**

WHEREAS, American women of all races, classes, and backgrounds have made invaluable contributions to the growth and strength of our Nation, both recorded and unrecorded;

WHEREAS, American women have played and continue to play vital economic, cultural, and social roles in every aspect of our Nation’s life, constituting a significant portion of the labor force both inside and outside the home;

WHEREAS, American women have historically provided the majority of the Nation’s volunteer labor force, demonstrating unwavering dedication to their communities;

WHEREAS, American women were instrumental in establishing early charitable, philanthropic, and cultural institutions that continue to shape our society;

WHEREAS, American women have been at the forefront of every major progressive social change movement, serving as pioneers in the fight for justice and equality;

WHEREAS, American women have bravely served our country in the military, demonstrating courage and commitment in defense of our freedoms;

WHEREAS, American women have been leaders not only in securing their own rights—such as suffrage and equal opportunity—but also in movements for abolition, emancipation, industrial labor reform, civil rights, and peace, all of which have contributed to a more just and equitable society for all; and

WHEREAS, despite these profound contributions, the role of American women in history has often been overlooked and undervalued in literature, education, and the study of American history;

NOW, THEREFORE, I, **Colleen Whitlow, Mayor**, do hereby designate March 2025 as Women’s History Month, celebrating the countless pioneering women and their victories.

Given under my hand and Seal of the Town of Mead, Colorado

On this 24th day of February 2025

Colleen G. Whitlow
Mayor



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, February 10, 2025

MINUTES

- I. 5:30 p.m.**
Work Session: Hylandtown
- II. 6:00 p.m. to 10:00 p.m.**
REGULAR MEETING

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted on March 13, 2023 by Resolution No. 21-R-2023, remote participation was enabled for the meeting.

Mayor Colleen Whitlow called the Regular Meeting of the Board of Trustees to order at 6:05 p.m.

1. Call to Order – Roll Call

Present

Mayor Colleen Whitlow
Mayor Pro Tem Harris
Trustee David Adams
Trustee Brooke Babcock
Trustee Jeremiah R. Crane
Trustee Brad Hagen
Trustee Herman Schranz

Absent

None

Also present: Town Manager Helen Migchelbrink; Town Attorney Marcus McAskin; Police Chief Brent Newbanks; Administrative Services Director Mary Strutt; Community Development Director Jason Bradford and Town Engineer / Public Works Director Erika Rasmussen.

Attending via remote access: members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence for the victims of the January 29th Washington D.C. plane crash and their families.

3. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

4. Review and Approve Agenda

Trustee Schranz requested that Item 9.e. be removed from the Consent Agenda for further discussion.

*Motion was made by Trustee Schranz, seconded by Trustee Adams, to approve the agenda as amended.
Motion carried 7-0, on a roll call vote.*

5. Staff Report: Town Manager Report

a. Manager Report

Town Manager Helen Migchelbrink discussed I-25 Coalition meeting on Wednesdays will go to in person; Sweetflower has opened; Manny Windhorst will present 5-year pavement management plan at next meeting; still waiting on environmental reports on two houses to be demolished as part of 3rd & Welker project.

6. Informational Items

a. Mead Municipal Court Update - Judge David Thrower

Municipal Court Judge David Thrower discussed Mead Municipal Court which is held on the third Thursday of each month. He discussed the types of cases and the docket trends.

b. Police Department Overview

Police Chief Brent Newbanks provided an overview of the Mead Police Department including staff, scope and responsibilities.

c. CIRSA Board Member Training

Colorado Intergovernmental Risk Sharing Agency (“CIRSA”) General Counsel Sam Light provided training for the board on ethics, liability and risk management.

7. Proclamations

a. National School Resource Officer Appreciation Day February 15, 2025

Motion was made by Trustee Babcock, seconded by Trustee Adams, to authorize Mayor Whitlow to sign the Proclamation for National School Resource Officer Appreciation Day February 15, 2025. Motion carried 7-0, on a roll call vote.

b. National Engineers Week February 16-22, 2025

Motion was made by Trustee Adams, seconded by Trustee Crane, to authorize Mayor Whitlow to sign the Proclamation for National Engineers Week February 16-22, 2025. Motion carried 7-0, on a roll call vote.

8. Public Comment: 3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

Resident Don Smith commented on #6.c. expressing frustration over the lack of response to him over Scooterhinge legal issues.

9. Consent Agenda: *Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:*

a. Approval of Minutes - Regular Meeting January 27, 2025

b. January 2025 Aging Report

c. Check Register February 10, 2025

d. **Resolution No. 11-R-2025** – A Resolution of the Town of Mead, Colorado, Authorizing the Mayor and Town Clerk to sign the Annual Highway User Tax Fund (HUTF) Mileage Certification Report

Motion was made by Trustee Hagen, seconded by Trustee Schranz, to approve the consent agenda. Motion carried 7-0, on a roll call vote.

9. e. Resolution No. 12-R-2025 - A Resolution of the Town of Mead, Colorado, Approving the Acquisition (Lease) of Two (2) Fleet Vehicles for 2025, Utilizing the Master Equity Lease Agreement with Enterprise Fleet Management (EFM) dated January 14, 2021

The Board discussed the lease agreement with Enterprise for passenger vehicles and work trucks. Lease purchase agreements for equipment are not through Enterprise.

Motion was made by Trustee Schranz, seconded by Trustee Crane, to approve Consent Agenda Item 9.e. and adopt Resolution No. 12-R-2025 – A Resolution of the Town of Mead, Colorado, Approving the Acquisition (Lease) of Two (2) Fleet Vehicles for 2025, Utilizing the Master Equity Lease Agreement with Enterprise Fleet Management (EFM) dated January 14, 2021. Motion carried 7-0, on a roll call vote.

10. Old Business

a. **Resolution No. 08-R-2025** – A Resolution of the Town of Mead, Colorado, Adopting the Town of Mead Public Records Request Policy

Administrative Services Director Mary Strutt presented the 2014 Town of Mead Open Records Request Policy alongside the 2025 Public Records Request Policy. The Board discussed how exemptions to the policy are handled.

Motion was made by Trustee Adams, seconded by Trustee Schranz, to adopt Resolution No. 08-R-2025 – A Resolution of the Town of Mead, Colorado, Adopting the Town of Mead Public Records Request Policy. Motion carried 7-0, on a roll call vote.

11. New Business

- a. **Resolution No. 13-R-2025** – A Resolution of the Town of Mead, Colorado, Approving an Agreement for Professional Services with Logan Simpson Design Inc. for Services Related to the Trails and Open Space Master Plan Update (RFP No. 2024-012)

Town Planner Collin Mieras presented the consultant agreement for the 2025 Trails and Open Space Master Plan update.

The Trustees discussed inter-neighborhood connectivity; the purpose of the plan; the necessary update for future development; and funding of trails construction.

Motion was made by Trustee Schranz, seconded by Mayor Pro Tem Harris, to adopt Resolution No. 13-R-2025 – A Resolution of the Town of Mead, Colorado, Approving an Agreement for Professional Services with Logan Simpson Design Inc. for Services Related to the Trails and Open Space Master Plan Update (RFP No. 2024-012). Motion carried 4-3, on a roll call vote. Mayor Whitlow and Trustees Crane, Harris and Schranz voted yes; Trustees Adams, Babcock and Hagen voted no.

12. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

Resident Don Smith recommended that the Board's rules of order be amended to allow a response to the citizens who comment during public comment at Board meetings.

13. Legislative Update

Town Attorney Marcus McAskin provided a legislative update on several bills including those relating to electric fence permitting, CORA, local fee on motor vehicle registration and permitting of wireless communications installations.

14. Elected Official Reports

- a. Town Trustees

The Trustees discussed responding to citizens and Natural Healing Medicine Centers.

- b. Mayor Whitlow

Mayor Whitlow discussed the upcoming CML Legislative Workshop.

Mayor Whitlow requested a 5-minute recess at 9:26 p.m.

RECESS

Mayor Whitlow reconvened the Regular Meeting of the Board of Trustees at 9:32 p.m.

Motion was made by Trustee Babcock, seconded by Mayor Pro Tem Harris, to extend the end time of the February 10, 2025 Board of Trustees meeting to 11:59 p.m. on February 10, 2025. Motion carried 7-0, on a roll call vote.

15. Executive Session: Pursuant to C.R.S. 24-6-402(4)(b) for conference with the Town Attorney regarding specific legal questions regarding allegations made during public comment at the January 13, 2025 regular meeting

Motion was made by Trustee Babcock, seconded by Trustee Schranz, to enter into executive session pursuant to C.R.S. 24-6-402(4)(b) for conference with the Town Attorney regarding specific legal questions regarding allegations made during public comment at the January 13, 2025 regular meeting. Motion carried 7-0, on a roll call vote.

Mayor Whitlow convened the Executive Session at 9:36 p.m.

RECONVENE REGULAR MEETING

The Board returned to the Regular Meeting from Executive Session at 10:48 p.m. Those present for the Executive Session were Mayor Whitlow, Mayor Pro Tem Harris, Trustees Adams, Babcock, Crane, Hagen and Schranz, Town Attorney Marcus McAskin, Town Manager Helen Migchelbrink, and Administrative Services Director Mary Strutt.

Mayor Whitlow asked the Trustees to state for the record any concerns regarding matters of discussion or improper actions in the executive session. No concerns were raised.

16. Executive Session Action Items

Motion was made by Trustee Schranz, seconded by Mayor Pro Tem Harris, based on the answers to specific legal questions provided in executive session related to allegations made during public comment at the January 13, 2025 regular meeting, to instruct the Town Attorney to prepare a written or oral statement confirming there is insufficient competent evidence to merit moving forward with any further investigation of the allegations. It was further moved that the Town Attorney present the written or oral statement at the February 24, 2025 regular meeting, for the benefit of the record. Motion carried 7-0, on a roll call vote.

17. Adjournment

Motion was made by Trustee Schranz, seconded by Mayor Pro Tem Harris, to adjourn the meeting. Motion carried 7-0, on a roll call vote.

The Regular Meeting of the Town of Mead Board of Trustees adjourned at approximately 10:51 p.m. on Monday, February 10, 2025.

Colleen G. Whitlow, Mayor

ATTEST:

Mary E. Strutt, MMC, Town Clerk



Agenda Item Summary

MEETING DATE: February 24, 2024
SUBJECT: January 2025 Financial Statements
PRESENTED BY: Mary Strutt, Administrative Services Director

SUMMARY

Monthly Financial Statements are presented to the Board of Trustees in the Board Packet after the close of the financial month. The January 2025 Financial Statements are in the packet and include formatting changes which reflect the reconfiguration of account numbers.

The Monthly Financial Statements include:

Pg 1 Combined Cash Investment Report

This report shows the cash held by the Town of Mead in operating accounts and investment accounts as of the date of the report.

Pg 2 Balance Sheet

This report provides detail on the Town's assets (what the Town owns), liabilities (what the Town owes) and the fund equity. The fund equity is the Town's reserves as of the date of the report. This item is highlighted in the report so it can be easily found. According to the Town's Reserve Policy (adopted in 2016), the general fund reserve amount should be 30-40% of the approved operating expenditures. However, due to escalating costs and the potential costs of an unforeseen situation/emergency, the Board has budgeted a buildup of a higher reserve amount over the last ten years.

Pg 3 Revenues with Comparison to Budget

The General Fund Revenues are listed by type for the prior 2 years (2023 & 2024), the current period actual (1/2025), the year to date actual (1/1-1/31/2025), the current year budget amount and the percent of budget collected year to date. The percentage collected can be compared to the percentage of fiscal year elapsed at the bottom of the page. The Town's most significant revenues are highlighted each month in this report including property tax, sales tax, building permit use tax, building permit fees, franchise fees and royalties. In addition, the Total Fund Revenue is highlighted at the end of the report (pg 4).

Pg 5 Expenditures with Comparison to Budget

Similar to the General Fund Revenues, the General Fund Expenditures are listed by department, then type with the prior two years, current period, year to date, budget and percent of budget expended. Due to the account number changes for the 2025 budget year this report contains a longer list of account numbers. Some account numbers (ex: salary 01-40-5001, 01-41-5001, etc) stayed the same and will have information in each column. For the account numbers that changed, the old account numbers will have \$0.00 in 2025 budget column while the new account numbers will have \$0.00 in the previous information columns. An example is 01-40-5325 internet/website has the prior years' information, and 01-40-6311 internet/website includes the current year expenditures and budget. Due to the changes in account numbers, there will be some cleanup of these

reports moving forward. The Total General Fund Expenditures are shown on page 14 and highlighted to be easily noticed.

Pg 15 - 41

Includes the same reports as the General Fund for each of the other funds starting with the Street Improvement Fund, followed by the Conservation Trust Fund, the Sewer Fund, the Impact Fee Funds, the Capital Improvement Fund and then Mead Urban Renewal Authority and the two General Improvement Districts.

Please contact Town Manager Helen Migchelbrink with any questions about the Monthly Financial Statements.

ATTACHMENTS

January 2025 Financial Statements

TOWN OF MEAD
COMBINED CASH INVESTMENT
JANUARY 31, 2025

COMBINED CASH ACCOUNTS

99-01-1001	INDEPENDENT BANK - CHECKING	1,589,558.05
99-01-1002	TBK BANK - OFFICE CHECK	40,703.48
99-01-1003	TBK BANK - MONEY MARKET	147,219.38
99-01-1005	TBK BANK - FLEX DEBIT CARDS	59,523.64
99-01-1011	XPRESS DEPOSIT ACCOUNT	49,328.16
99-01-1023	COLOTRUST PLUS	16,185,772.17
99-01-1024	COLOTRUST PRIME	11,241.30
99-01-1025	CSIP	5,720,175.87
99-01-1026	CSAFE	12,630,974.84
99-01-1075	UTILITY CASH CLEARING	45.28
99-01-1077	COURT CASH CLEARING	(4,054.50)
99-01-1078	BUSINESS LICENSE CASH CLEARING	(30.00)
TOTAL COMBINED CASH		36,430,457.67
99-02-2000	A/P - MISCELLANEOUS	(97,353.86)
99-01-0100	CASHALLOCATED TO OTHER FUNDS	(36,333,103.81)
TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	8,764,646.52
4	ALLOCATION TO STREET IMPROVEMENT FUND	1,247,823.37
5	ALLOCATION TO CONSERVATION TRUST FUND	168,951.79
6	ALLOCATION TO SEWER FUND	1,632,473.47
8	ALLOCATION TO POLICE FUND	116,948.82
9	ALLOCATION TO MUNICIPAL FACILITIES FUND	4,023,370.37
14	ALLOCATION TO TRANSPORTATION FUND	10,181,856.76
18	ALLOCATION TO PARKS & OPEN SPACE	660,142.16
19	ALLOCATION TO CAPITAL IMPROVEMENT FUND	4,715,424.06
20	ALLOCATION TO MEAD URBAN RENEWAL AUTHORITY	4,811,141.20
30	ALLOCATION TO ELEVATION 25 GEN'L IMPVT DIST.	10,325.29
TOTAL ALLOCATIONS TO OTHER FUNDS		36,333,103.81
ALLOCATION FROM COMBINED CASH FUND - 99-01-0100		(36,333,103.81)
ZERO PROOF IF ALLOCATIONS BALANCE		.00

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2025

GENERAL FUND

ASSETS

01-01-0100	COMBINED CASH	8,764,646.52	
01-01-1007	CASH DRAWER - TOWN HALL	500.00	
01-01-1008	CASH DRAWER - POLICE	100.00	
01-01-1240	TREE TRIMMING COSTS RECEIVABLE	158.45	
01-01-1300	A/R - BILLED ACCOUNTS	(17,941.00)	
01-01-1301	A/R - GENERAL	810,100.68	
01-01-1302	PREPAID EXPENSE	219.94	
01-01-1303	PREPAID EXPENSES--PITNEY BOWES	1,195.52	
01-01-1304	PREPAID EXP--WELD CLK & RECORD	766.00	
01-01-1307	24HOUR FLEX DEPOSIT	1,500.00	
TOTAL ASSETS			9,561,246.11

LIABILITIES AND EQUITY

LIABILITIES

01-02-2000	ACCOUNTS PAYABLE	245,820.71	
01-02-2300	457(B) DEFERRED COMP PAYABLE	9,544.39	
01-02-2302	FLEXPLAN PAYABLE	9,998.33	
01-02-2306	RESTITUTION PAYABLE	1,035.35	
01-02-2308	DEPOSITS PAYABLE	15,400.00	
01-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(53,521.54)	
01-02-2311	FPPA PAYABLE	15,419.76	
01-02-2312	WORKERS COMP INSURANCE PAYABLE	1,328.52	
01-02-2314	401(A) CONTRIBUTIONS PAYABLE	845.66	
01-02-2400	FED. WITHHOLDING TAX PAYABLE	18,204.28	
01-02-2401	SOCIAL SECURITY TAX PAYABLE	11,526.14	
01-02-2402	MEDICARE TAX PAYABLE	4,422.71	
01-02-2403	STATE WITHHOLDING TAX PAYABLE	18,818.04	
01-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	798.90	
01-02-2600	WARRANTY FUNDS	1,812,096.07	
01-02-2610	DEVELOPER DEPOSITS	248,500.00	
01-02-2615	DEVELOPER LIABILITIES	175,071.56	
01-02-2706	UNAVAILABLE REVENUE	50,462.67	
TOTAL LIABILITIES			2,585,771.55

FUND EQUITY

01-02-3001	FUND BALANCE	7,107,545.82	
UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD		(132,071.26)	
BALANCE - CURRENT DATE		(132,071.26)	
TOTAL FUND EQUITY			6,975,474.56
TOTAL LIABILITIES AND EQUITY			9,561,246.11

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>TAXES</u>						
01-10-4000 PROPERTY TAX	8,292.41	27.26	59.66	59.66	2,397,000	.0
01-10-4010 SALES TAX	230,551.98	238,009.20	242,525.79	242,525.79	4,058,917	6.0
01-10-4012 LODGING TAX	42.00	18.00	2,404.00	2,404.00	2,500	96.2
01-10-4020 SPECIFIC OWNERSHIP TAX	6,301.58	5,851.72	10,026.61	10,026.61	99,000	10.1
01-10-4030 BUILDING PERMIT USE TAX	56,899.56	37,793.75	39,443.55	39,443.55	395,698	10.0
01-10-4040 CIGARETTE TAX	1,030.04	746.05	1,083.22	1,083.22	14,300	7.6
01-10-4050 MURA REVENUE SHARING	.00	.00	25.42	25.42	206,265	.0
01-10-4070 FEDERAL MINERAL LEASE	.00	.00	.00	.00	27,000	.0
01-10-4071 STATE SEVERANCE TAXES	.00	.00	.00	.00	135,000	.0
TOTAL TAXES	303,117.57	282,445.98	295,568.25	295,568.25	7,335,680	4.0
<u>FEES AND PERMITS</u>						
01-11-4100 BUILDING PERMIT FEES	50,292.10	42,231.09	40,432.32	40,432.32	480,493	8.4
01-11-4102 OTHER PERMITS	1,057.50	774.19	1,740.81	1,740.81	10,000	17.4
01-11-4103 CONVENIENCE FEE	1,496.61	1,245.20	2,308.76	2,308.76	44,000	5.3
01-11-4110 BUILDING PERMIT - ADMIN. FEES	4,200.00	3,600.00	3,850.00	3,850.00	42,300	9.1
01-11-4111 PASSPORT FEES	315.00	845.00	675.00	675.00	5,000	13.5
01-11-4112 TOWN HALL/PARK FEES	15.00	.00	200.00	200.00	1,500	13.3
01-11-4115 SHOPPING BAG FEES	.00	.00	220.92	220.92	700	31.6
01-11-4116 EV CHARGING FEE REVENUE	.00	.00	47.07	47.07	0	.0
01-11-4120 FRANCHISE FEES	28,900.45	26,096.69	31,365.46	31,365.46	300,000	10.5
01-11-4130 DEVELOPER APPLICATION FEES	892.63	1,673.59	1,199.12	1,199.12	25,000	4.8
01-11-4140 ROYALTIES	41,613.19	18,962.29	9,602.30	9,602.30	150,000	6.4
TOTAL FEES AND PERMITS	128,782.48	95,428.05	91,641.76	91,641.76	1,058,993	8.7
<u>LICENSES</u>						
01-12-4200 BUSINESS/SALES TAX LICENSE	2,990.00	2,585.81	2,279.19	2,279.19	15,000	15.2
01-12-4210 LIQUOR LICENSE	.00	122.50	297.50	297.50	4,500	6.6
01-12-4220 PET LICENSES	115.00	125.00	60.00	60.00	600	10.0
TOTAL LICENSES	3,105.00	2,833.31	2,636.69	2,636.69	20,100	13.1
<u>CHARGES FOR SERVICES</u>						
01-13-4304 IGA--SCHOOL RESOURCE OFFICERS	.00	.00	.00	.00	189,328	.0
01-13-4305 SCHOOL GUARD REIMBURSEMENT	2,058.00	1,680.00	1,685.92	1,685.92	20,000	8.4
01-13-4310 NEW DEVELOPMENT CHARGES	58,237.76	28,879.34	16,560.00	16,560.00	250,000	6.6
01-13-4360 SALES OF MERCHANDISE	.00	20.00	750.61	750.61	4,000	18.8
01-13-4624 SENIOR EVENT FEES	.00	.00	10.00	10.00	0	.0
01-13-4625 RECREATION REGISTRATION FEES	12,061.00	10,330.00	9,207.39	9,207.39	63,500	14.5
TOTAL CHARGES FOR SERVICES	72,356.76	40,909.34	28,213.92	28,213.92	526,828	5.4

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>FINES AND FORFEITS</u>						
01-14-4420 COURT FINES	4,050.00	711.91-	5,760.00	5,760.00	59,400	9.7
01-14-4422 COURT COSTS	1,160.00	1,854.00	1,300.00	1,300.00	18,750	6.9
01-14-4423 POLICE REPORTS	280.00	652.50	307.25	307.25	2,640	11.6
01-14-4620 MISC. POLICE INCOME	37.39	234.00	23.00	23.00	1,000	2.3
TOTAL FINES AND FORFEITS	5,527.39	2,028.59	7,390.25	7,390.25	81,790	9.0
<u>GRANTS & ECONOMIC DEVELOPMENT</u>						
01-15-4513 DOLA GRANT--LAND USE CODE	.00	.00	.00	.00	100,000	.0
01-15-4516 GRANT - UNITED WAY	.00	.00	.00	.00	2,500	.0
01-15-4519 GRANT--MAIN STREET GRANTS	.00	.00	.00	.00	100,000	.0
01-15-4526 POLICE GRANTS	.00	1,590.00	.00	.00	150,000	.0
01-15-4530 CAMP GRANT--SR VAN	.00	.00	.00	.00	162,450	.0
TOTAL GRANTS & ECONOMIC DEVELOPME	.00	1,590.00	.00	.00	514,950	.0
<u>MISCELLANEOUS</u>						
01-18-4619 INTEREST & DIVIDEND INCOME	42,996.36	49,639.76	31,965.06	31,965.06	508,250	6.3
01-18-4620 MISC. INCOME	22,191.76	650.97	.00	.00	57,606	.0
01-18-4622 DONATIONS/FUNDRAISING	.00	.00	.00	.00	5,000	.0
01-18-4623 SALE OF ASSETS	.00	.00	.00	.00	15,000	.0
01-18-4625 METRO DISTRICT PAYMENTS	54,441.16	.00	60,251.20	60,251.20	110,000	54.8
01-18-4627 LEASE PROCEEDS	.00	.00	.00	.00	238,868	.0
01-18-4628 CASH OVER/(SHORT)	.00	.00	.00	.00	1,000	.0
01-18-4648 DELINQUENT INTEREST EARNED	827.88	.00	.00	.00	0	.0
TOTAL MISCELLANEOUS	120,457.16	50,290.73	92,216.26	92,216.26	935,724	9.9
TOTAL FUND REVENUE	633,346.36	475,526.00	517,667.13	517,667.13	10,474,065	4.9

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>ADMINISTRATION</u>						
01-40-5001 SALARIES & WAGES	39,541.20	48,989.29	38,826.07	38,826.07	466,215	8.3
01-40-5002 OVERTIME	.00	.00	.00	.00	500	.0
01-40-5055 OVERTIME	93.87	178.37	36.03	36.03	0	.0
01-40-5060 PAYROLL TAXES	3,131.28	3,868.53	3,012.35	3,012.35	41,678	7.2
01-40-5062 TUITION REIMBURSEMENT	.00	.00	.00	.00	6,000	.0
01-40-5063 TRAINING	.00	.00	.00	.00	20,000	.0
01-40-5065 WORKERS COMP	340.02	650.11	283.50	283.50	4,986	5.7
01-40-5066 HEALTH INSURANCE	5,366.71	4,262.41	2,497.03	2,497.03	57,317	4.4
01-40-5067 MEDICAL SAVINGS PLAN	2,924.36	2,354.15	3,014.50	3,014.50	31,779	9.5
01-40-5068 MEDICAL SAVINGS	147.12	359.16	77.08	77.08	0	.0
01-40-5200 OFFICE SUPPLIES	127.56	.00	.00	.00	0	.0
01-40-5205 POSTAGE	.00	401.29	41.00	41.00	0	.0
01-40-5210 OPERATING SUPPLIES	593.18	109.35	.00	.00	0	.0
01-40-5215 REPAIRS & MAINT	.00	8,617.97	.00	.00	0	.0
01-40-5300 TELEPHONE	600.79	501.91	.00	.00	0	.0
01-40-5310 TRASH REMOVAL	48.30-	82.28 (	52.23) (	52.23)	0	.0
01-40-5315 COPIER EXPENSES	.00	222.21	.00	.00	0	.0
01-40-5320 PROPERTY & LIABILITY INSURANCE	396.00	2,350.50	.00	.00	0	.0
01-40-5325 INTERNET/WEBSITE EXPENSE	5,439.60	15,891.35	.00	.00	0	.0
01-40-5330 TRAINING	360.00	.00	.00	.00	0	.0
01-40-5331 DUES AND SUBSCRIPTIONS	6,020.00	12,383.00	.00	.00	0	.0
01-40-5399 OTHER PROFESSIONAL SERVICES	921.20	5,114.20	752.85	752.85	0	.0
01-40-5400 LEGAL FEES	.00	.00	66.33	66.33	0	.0
01-40-5401 CONSULTING FEES	1,100.00	7,312.00	.00	.00	0	.0
01-40-5425 COUNTY TREASURER'S FEE	91.20	.27	.62	.62	0	.0
01-40-5700 MISC. EXPENSE	100.00	200.00	284.52	284.52	0	.0
01-40-5701 BANK FEES	1,313.18	6,372.08	2,586.04	2,586.04	0	.0
01-40-5705 MILEAGE	1,428.82	700.00	.00	.00	0	.0
01-40-6101 LEGAL FEES	.00	.00	.00	.00	286,000	.0
01-40-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	1,360.00	1,360.00	45,000	3.0
01-40-6105 AUDIT FEES	.00	.00	.00	.00	17,000	.0
01-40-6109 CONSULTING FEES	.00	.00	4,254.00	4,254.00	220,000	1.9
01-40-6110 TELEPHONE	.00	.00	454.12	454.12	8,212	5.5
01-40-6111 UTILITIES	.00	.00	1,243.03	1,243.03	11,000	11.3
01-40-6113 TRASH REMOVAL	.00	.00	131.62	131.62	10,500	1.3
01-40-6121 PRINTING EXPENSE	.00	.00	.00	.00	2,500	.0
01-40-6124 WATER ASSESSMENTS	.00	.00	.00	.00	1,400	.0
01-40-6126 COPIER EXPENSES	.00	.00	361.75	361.75	0	.0
01-40-6199 OTHER PROFESSIONAL SERVICES	.00	.00	857.85	857.85	22,000	3.9
01-40-6210 EMPLOYMENT/RECRUITMENT EXP	.00	.00	500.00	500.00	10,000	5.0
01-40-6301 PROPERTY & LIABILITY INS	.00	.00	1,143.55	1,143.55	13,400	8.5
01-40-6311 INTERNET/WEBSITE SERVICES	.00	.00	7,043.80	7,043.80	25,000	28.2
01-40-6314 COUNTY TREASURER'S FEES	.00	.00	.00	.00	32,000	.0
01-40-6316 BANK FEES	.00	.00	196.07	196.07	42,000	.5
01-40-6511 POSTAGE	.00	.00	457.12	457.12	10,000	4.6
01-40-6512 MILEAGE	.00	.00	.00	.00	15,400	.0
01-40-6610 DUES & SUBSCRIPTIONS	.00	.00	9,109.39	9,109.39	40,000	22.8
01-40-6801 REPAIR & MTNCE--BUILDINGS	.00	.00	464.46	464.46	30,000	1.6
01-40-6805 REPAIR & MTNCE--FLEET	.00	.00	10.00	10.00	5,000	.2
01-40-6823 CLEANING SERVICES	.00	.00	.00	.00	11,000	.0
01-40-6900 OTHER CONTRACTUAL SERVICES	.00	.00	100.00	100.00	0	.0
01-40-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	.00	10,000	.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
01-40-7010 OFFICE SUPPLIES	.00	.00	899.99	899.99	7,500	12.0
01-40-7020 OPERATING SUPPLIES	.00	.00	303.76	303.76	8,000	3.8
01-40-7025 BANNERS & SIGNAGE	.00	.00	103.79	103.79	0	.0
01-40-7051 UNIFORMS	.00	.00	.00	.00	1,500	.0
01-40-7101 GAS & OIL	.00	.00	.00	.00	1,000	.0
01-40-7122 PASSPORT EXPENSES	.00	.00	.00	.00	500	.0
01-40-7550 FURNISHINGS	.00	.00	.00	.00	15,000	.0
01-40-8531 CAPITAL OUTLAY--COMPUTERS	.00	.00	.00	.00	25,000	.0
01-40-9110 CONTINGENCY	.00	.00	.00	.00	25,000	.0
TOTAL ADMINISTRATION	69,987.79	120,920.43	80,419.99	80,419.99	1,579,387	5.1
BOARD OF TRUSTEES						
01-41-5001 SALARIES & WAGES	2,121.63	1,699.94	1,742.95	1,742.95	22,115	7.9
01-41-5030 MAYOR AND BOARD SALARIES	8,800.00	4,400.00	.00	.00	52,800	.0
01-41-5060 PAYROLL TAXES	829.31	462.69	132.60	132.60	5,970	2.2
01-41-5063 TRAINING	.00	.00	144.69	144.69	15,000	1.0
01-41-5065 WORKERS COMP	6.09	4.59	2.08	2.08	69	3.0
01-41-5066 HEALTH INSURANCE	273.55	202.08	118.78	118.78	2,449	4.9
01-41-5067 MEDICAL SAVINGS PLAN	106.07	85.00	87.15	87.15	0	.0
01-41-5068 MEDICAL SAVINGS	9.36	6.24	3.12	3.12	75	4.2
01-41-5070 DEFERRED COMPENSATION	.00	.00	.00	.00	1,105	.0
01-41-5320 PROPERTY & LIABILITY INSURANCE	158.40	1,175.25	.00	.00	0	.0
01-41-5330 TRAINING	.00	.00	95.00	95.00	0	.0
01-41-5331 DUES & SUBSCRIPTIONS	.00	1,909.00	.00	.00	0	.0
01-41-5341 ORDINANCE CODIFICATION	1,065.00	2,845.83	.00	.00	0	.0
01-41-5399 OTHER PROFESSIONAL SERVICES	.00	7,935.00	.00	.00	0	.0
01-41-5700 MISC. EXPENSE	.00	.00	852.24	852.24	0	.0
01-41-5841 BOARD OUTREACH ACTIVITIES	36.04	107.98	.00	.00	0	.0
01-41-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	.00	.00	5,000	.0
01-41-6199 OTHER PROFESSIONAL SERVICES	.00	.00	375.00	375.00	22,000	1.7
01-41-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	.00	.00	500	.0
01-41-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	1,143.55	1,143.55	6,660	17.2
01-41-6312 PUBLISHED NOTICES	.00	.00	.00	.00	2,800	.0
01-41-6313 ORDINANCE CODIFICATION	.00	.00	5,423.25	5,423.25	7,500	72.3
01-41-6315 RECORDING FEES	.00	.00	.00	.00	2,000	.0
01-41-6523 ELECTIONS	.00	.00	137.20	137.20	25,000	.6
01-41-6610 DUES & SUBSCRIPTIONS	.00	.00	10,729.00	10,729.00	4,000	268.2
01-41-6824 BOARD OUTREACH ACTIVITIES	.00	.00	728.80	728.80	35,000	2.1
01-41-6895 CONTRIBUTIONS TO COMMUNITY	.00	.00	10,000.00	10,000.00	24,000	41.7
01-41-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	.00	10,000	.0
01-41-7020 OPERATING SUPPLIES	.00	.00	.00	.00	2,000	.0
01-41-7550 FURNISHINGS	.00	.00	.00	.00	10,000	.0
TOTAL BOARD OF TRUSTEES	13,405.45	20,833.60	31,715.41	31,715.41	256,043	12.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>POLICE</u>						
01-42-5001 SALARIES & WAGES	146,940.44	124,476.72	125,743.09	125,743.09	1,744,266	7.2
01-42-5002 OVERTIME	.00	.00	.00	.00	25,000	.0
01-42-5055 OVERTIME	1,112.65	1,369.59	925.02	925.02	0	.0
01-42-5060 PAYROLL TAXES	3,214.61	2,909.82	2,810.94	2,810.94	59,607	4.7
01-42-5061 WELLNESS PROGRAM	.00	.00	.00	.00	3,500	.0
01-42-5062 TUITION REIMBURSEMENT	.00	.00	.00	.00	9,000	.0
01-42-5063 TRAINING	.00	.00	2,024.25	2,024.25	89,000	2.3
01-42-5065 WORKERS COMP	3,602.52	4,363.46	4,363.11	4,363.11	67,737	6.4
01-42-5066 HEALTH INSURANCE	23,688.49	18,044.15	9,335.64	9,335.64	243,311	3.8
01-42-5067 MEDICAL SAVINGS PLAN	332.96	446.24	314.08	314.08	0	.0
01-42-5068 MEDICAL SAVINGS	282.45	309.12	166.64	166.64	155,522	.1
01-42-5069 FPPA RETIREMENT	12,550.06	10,920.30	11,890.43	11,890.43	0	.0
01-42-5070 DEFERRED COMPENSATION	.00	.00	.00	.00	5,880	.0
01-42-5071 FPPA DEATH & DISABILITY	4,491.62	3,931.32	4,303.20	4,303.20	54,781	7.9
01-42-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	250.00	.00	.00	0	.0
01-42-5200 OFFICE SUPPLIES	.00	13.95	.00	.00	0	.0
01-42-5201 COMPUTER / TECHNOLOGY	.00	.00	.11	.11	0	.0
01-42-5210 OPERATING SUPPLIES	175.34	226.39	.00	.00	0	.0
01-42-5215 REPAIR & MAINTENANCE	.00	27.90	.00	.00	0	.0
01-42-5216 FLEET R&M	340.87	3,094.69-	.00	.00	0	.0
01-42-5254 UNIFORMS & TOOLS	153.74	203.79	136.19	136.19	0	.0
01-42-5255 OPERATING EQUIPMENT	13,185.02	15,588.81	.00	.00	0	.0
01-42-5300 TELEPHONES	1,468.71	67.32	.00	.00	0	.0
01-42-5310 TRASH REMOVAL	.00	157.87	.00	.00	0	.0
01-42-5315 COPIER EXPENSE	.00	93.52	.00	.00	0	.0
01-42-5320 GENERAL LIABILITY INSURANCE	6,461.60	29,381.25	24,909.83	24,909.83	0	.0
01-42-5325 INTERNET/WEBSITE EXPENSE	132.45	.00	.00	.00	0	.0
01-42-5330 TRAINING	550.00	1,625.00 (	96.27) (	96.27)	0	.0
01-42-5331 DUES & MEMBERSHIPS	5,409.11	9,280.10	50.00	50.00	0	.0
01-42-5343 CONTRACTUAL SERVICES	49,860.00	.00	.00	.00	0	.0
01-42-5349 WELLNESS PROGRAM	150.00	.00	.00	.00	0	.0
01-42-5399 OTHER PROFESSIONAL SERVICES	105.00	2,460.15	.00	.00	0	.0
01-42-5491 VEHICLE LEASE EXPENSES	.00	1,279.43	.00	.00	0	.0
01-42-6101 LEGAL FEES	.00	.00	.00	.00	15,000	.0
01-42-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	.00	.00	88,950	.0
01-42-6110 TELEPHONE	.00	.00	74.60	74.60	15,895	.5
01-42-6111 UTILITIES	.00	.00	1,896.55	1,896.55	18,000	10.5
01-42-6113 TRASH REMOVAL	.00	.00	162.95	162.95	2,000	8.2
01-42-6114 PEST CONTROL	.00	.00	.00	.00	2,000	.0
01-42-6122 LAB FEES	.00	.00	.00	.00	500	.0
01-42-6126 COPIER EXPENSES	.00	.00	167.35	167.35	3,000	5.6
01-42-6199 OTHER PROFESSIONAL SERVICES	.00	.00	105.00	105.00	8,000	1.3
01-42-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	977.80	977.80	5,000	19.6
01-42-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	7,923.00	7,923.00	0	.0
01-42-6302 GENERAL LIABILITY INSURANCE	.00	.00	.00	.00	166,490	.0
01-42-6311 INTERNET/WEBSITE SERVICES	.00	.00	132.45	132.45	2,000	6.6
01-42-6610 DUES & SUBSCRIPTIONS	.00	.00	10,123.82	10,123.82	3,900	259.6
01-42-6801 REPAIR & MTNCE--BUILDINGS	.00	.00	.00	.00	6,000	.0
01-42-6805 REPAIR & MTNCE--FLEET	.00	.00	595.49	595.49	16,000	3.7
01-42-6823 CLEANING SERVICES	.00	.00	.00	.00	9,000	.0
01-42-6824 PD OUTREACH/EVENTS	.00	.00	.00	.00	5,000	.0
01-42-6851 VEHICLE LEASE EXPENSES	.00	.00	2,621.88	2,621.88	77,674	3.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
01-42-6999 OTHER CONTRACTUAL SERVICES	.00	.00	68,118.20	68,118.20	235,500	28.9
01-42-7010 OFFICE SUPPLIES	.00	.00	293.15	293.15	4,000	7.3
01-42-7020 OPERATING SUPPLIES	.00	.00	381.62	381.62	16,000	2.4
01-42-7051 UNIFORMS	.00	.00	958.99	958.99	800	119.9
01-42-7101 GAS & OIL	.00	.00	.00	.00	30,000	.0
01-42-7254 OPERATING EQUIPMENT	.00	.00	.00	.00	49,500	.0
01-42-7305 TOOLS	.00	.00	.00	.00	29,800	.0
01-42-8580 CAPITAL OUTLAY--LEASES	.00	.00	.00	.00	123,669	.0
01-42-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	10,000	.0

TOTAL POLICE	274,207.64	224,331.51	281,409.11	281,409.11	3,401,282	8.3
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COMMUNITY DEVELOPMENT

01-43-5001 SALARIES & WAGES	26,084.25	28,648.40	23,712.21	23,712.21	368,543	6.4
01-43-5060 PAYROLL TAXES	1,970.26	2,117.25	1,801.49	1,801.49	34,135	5.3
01-43-5063 TRAINING	.00	.00	486.63	486.63	6,000	8.1
01-43-5065 WORKERS COMP	27.00	116.94	28.32	28.32	1,587	1.8
01-43-5066 HEALTH INSURANCE	3,450.65	5,172.83	2,010.54	2,010.54	67,488	3.0
01-43-5067 MEDICAL SAVINGS PLAN	1,304.22	1,201.54	957.01	957.01	0	.0
01-43-5068 MEDICAL SAVINGS	.00	61.45	20.83	20.83	1,238	1.7
01-43-5070 DEFERRED COMPENSATION	.00	.00	.00	.00	15,314	.0
01-43-5300 TELEPHONE	205.14	38.00	.00	.00	0	.0
01-43-5320 PROPERTY & LIABILITY INSURANCE	633.60	1,175.25	.00	.00	0	.0
01-43-5410 CONSULTANTS	1,368.75	.00	.00	.00	0	.0
01-43-5491 VEHICLE LEASE EXPENSES	.00	1,198.83	.00	.00	0	.0
01-43-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	.00	.00	9,000	.0
01-43-6107 ANNEXATION/ZONING EXPENSES	.00	.00	69.96	69.96	15,000	.5
01-43-6109 CONSULTING FEES	.00	.00	22,740.75	22,740.75	225,000	10.1
01-43-6110 TELEPHONE	.00	.00	.00	.00	2,000	.0
01-43-6121 PRINTING EXPENSE	.00	.00	.00	.00	1,000	.0
01-43-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	.00	.00	500	.0
01-43-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	1,143.55	1,143.55	5,560	20.6
01-43-6610 DUES & SUBSCRIPTIONS	.00	.00	.00	.00	1,200	.0
01-43-6805 REPAIR & MTNCE--FLEET	.00	.00	.00	.00	1,000	.0
01-43-6821 BUILDING INSPECTIONS	.00	.00	.00	.00	264,271	.0
01-43-6851 VEHICLE LEASE EXPENSES	.00	.00	.00	.00	14,386	.0
01-43-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	.00	2,000	.0
01-43-7010 OFFICE SUPPLIES	.00	.00	.00	.00	800	.0
01-43-7051 UNIFORMS	.00	.00	.00	.00	1,250	.0
01-43-7101 GAS & OIL	.00	.00	.00	.00	1,000	.0

TOTAL COMMUNITY DEVELOPMENT	35,043.87	39,730.49	52,971.29	52,971.29	1,038,272	5.1
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TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>PARKS</u>						
01-45-5001 SALARIES & WAGES	29,991.84	29,938.21	32,534.35	32,534.35	388,089	8.4
01-45-5002 OVERTIME	.00	.00	.00	.00	6,500	.0
01-45-5055 OVERTIME	3,268.96	719.61	2,383.52	2,383.52	0	.0
01-45-5060 PAYROLL TAXES	2,538.65	2,311.15	2,681.91	2,681.91	36,869	7.3
01-45-5061 WELLNESS PROGRAM	.00	.00	.00	.00	200	.0
01-45-5063 TRAINING	.00	.00	2,140.00	2,140.00	10,000	21.4
01-45-5065 WORKERS COMP	889.87	1,225.97	2,067.04	2,067.04	22,820	9.1
01-45-5066 HEALTH INSURANCE	3,577.25	4,045.97	3,387.11	3,387.11	82,162	4.1
01-45-5067 DEFERRED COMP	1,064.08	810.99	1,745.92	1,745.92	0	.0
01-45-5068 MEDICAL SAVINGS	107.26	140.41	72.91	72.91	2,075	3.5
01-45-5070 DEFERRED COMPENSATION	.00	.00	.00	.00	19,319	.0
01-45-5215 REPAIRS & MAINTENANCE	.00	63.59	.00	.00	0	.0
01-45-5300 TELEPHONE	276.00	205.00	.00	.00	0	.0
01-45-5320 PROPERTY & LIABILITY INSURANCE	792.00	5,876.25	.00	.00	0	.0
01-45-5349 WELLNESS PROGRAM	30.00	15.00	.00	.00	0	.0
01-45-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	210.00	210.00	1,500	14.0
01-45-6108 ENGINEERING FEES	.00	.00	.00	.00	8,500	.0
01-45-6110 TELEPHONE	.00	.00	.00	.00	3,084	.0
01-45-6111 UTILITIES	.00	.00	1,302.36	1,302.36	52,000	2.5
01-45-6113 TRASH REMOVAL	.00	.00	651.50	651.50	3,000	21.7
01-45-6114 PEST CONTROL	.00	.00	.00	.00	38,000	.0
01-45-6132 LANDSCAPINGS	.00	.00	.00	.00	60,000	.0
01-45-6133 TREE MAINTENANCE	.00	.00	.00	.00	35,000	.0
01-45-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	.00	.00	500	.0
01-45-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	5,717.77	5,717.77	33,300	17.2
01-45-6405 EQUIPMENT RENTAL	.00	.00	.00	.00	1,000	.0
01-45-6610 DUES & SUBSCRIPTIONS	.00	.00	.00	.00	2,520	.0
01-45-6802 REPAIR & MAINTENANCE	.00	.00	.00	.00	40,000	.0
01-45-6805 REPAIR & MTNCE--FLEET	.00	.00	49.72	49.72	10,000	.5
01-45-6835 WEED CONTROL	.00	.00	.00	.00	15,000	.0
01-45-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	.00	2,500	.0
01-45-7020 OPERATING SUPPLIES	.00	.00	.00	.00	6,000	.0
01-45-7051 UNIFORMS	.00	.00	.00	.00	2,500	.0
01-45-7101 GAS & OIL	.00	.00	.00	.00	15,000	.0
01-45-7305 TOOLS	.00	.00	.00	.00	6,000	.0
01-45-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	85,000	.0
TOTAL PARKS	42,535.91	45,352.15	54,944.11	54,944.11	988,438	5.6

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>COMMUNITY CENTER</u>						
01-46-5002 OVERTIME	.00	.00	.00	.00	2,000	.0
01-46-5063 TRAINING	.00	.00	874.42	874.42	6,000	14.6
01-46-6104 COMPUTER/TECHNOLOGY FEES	.00	.00	.00	.00	3,000	.0
01-46-6110 TELEPHONE	.00	.00	.00	.00	2,000	.0
01-46-6111 UTILITIES	.00	.00	.00	.00	10,000	.0
01-46-6113 TRASH REMOVAL	.00	.00	.00	.00	2,500	.0
01-46-6114 PEST CONTROL	.00	.00	.00	.00	2,500	.0
01-46-6121 PRINTING EXPENSE	.00	.00	.00	.00	1,000	.0
01-46-6135 RECREATION PROGRAMS	.00	.00	8,196.68	8,196.68	80,000	10.3
01-46-6210 EMPLOYMENT/RECRUITMENT EXP	.00	.00	.00	.00	1,500	.0
01-46-6211 COMMUNITY DAY	.00	.00	.00	.00	60,000	.0
01-46-6214 TOWN EVENTS	.00	.00	.00	.00	75,000	.0
01-46-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	1,888.93	1,888.93	6,560	28.8
01-46-6511 POSTAGE	.00	.00	.00	.00	500	.0
01-46-6610 DUES & SUBSCRIPTIONS	.00	.00	445.00	445.00	1,000	44.5
01-46-6805 REPAIRS & MTNCE--FLEET	.00	.00	.00	.00	2,000	.0
01-46-7010 OFFICE SUPPLIES	.00	.00	.00	.00	2,000	.0
01-46-7020 OPERATING SUPPLIES	.00	.00	.00	.00	2,000	.0
01-46-7051 UNIFORMS	.00	.00	373.94	373.94	4,000	9.4
01-46-7101 GAS & OIL	.00	.00	.00	.00	1,200	.0
01-46-7550 FURNISHINGS	.00	.00	.00	.00	5,000	.0
01-46-8510 CAPITAL OUTLAY--OTHER EQUIP	.00	.00	.00	.00	52,000	.0
01-46-8531 CAPITAL OUTLAY-COMPUTERS	.00	.00	.00	.00	10,000	.0
01-46-8532 CAPITAL OUTLAY---SFTWR UPGRADE	.00	.00	.00	.00	30,000	.0
01-46-8546 CAPITAL OUTLAY--SR VAN	.00	.00	.00	.00	171,000	.0
01-46-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	30,000	.0
TOTAL COMMUNITY CENTER	.00	.00	11,778.97	11,778.97	562,760	2.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>ENGINEERING</u>						
01-47-5001 SALARIES & WAGES	47,912.27	31,809.28	34,333.53	34,333.53	425,324	8.1
01-47-5055 OVERTIME	1,384.80	285.70	.00	.00	0	.0
01-47-5060 PAYROLL TAXES	3,729.92	2,412.71	2,668.53	2,668.53	36,926	7.2
01-47-5063 TRAINING	.00	.00	2.80	2.80	5,000	.1
01-47-5065 WORKERS COMP	563.10	404.52	571.59	571.59	7,539	7.6
01-47-5066 HEALTH INSURANCE	5,083.01	3,296.91	1,424.32	1,424.32	46,038	3.1
01-47-5067 DEFERRED COMP	2,039.77	1,604.75	1,716.68	1,716.68	21,182	8.1
01-47-5068 MEDICAL SAVINGS	180.57	120.38	60.19	60.19	1,445	4.2
01-47-5075 EMPLOYMENT/RECRUITMENT EXPENSE	85.00	.00	.00	.00	0	.0
01-47-5210 OPERATING SUPPLIES	.00	989.90	.00	.00	0	.0
01-47-5215 REPAIRS & MAINTENANCE	197.24	.00	.00	.00	0	.0
01-47-5300 TELEPHONE	412.04	110.00	.00	.00	0	.0
01-47-5305 UTILITIES	141.29	269.90	.00	.00	0	.0
01-47-5310 TRASH	.00	184.96	.00	.00	0	.0
01-47-5320 PROPERTY & LIABILITY INSURANCE	396.00	2,350.50	.00	.00	0	.0
01-47-5331 DUES & SUBSCRIPTIONS	250.00	.00	.00	.00	0	.0
01-47-5700 MISC. EXPENSE	.00	.00	20.50	20.50	0	.0
01-47-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	.00	.00	3,500	.0
01-47-6108 ENGINEERING FEES	.00	.00	5,467.15	5,467.15	55,000	9.9
01-47-6110 TELEPHONE	.00	.00	.00	.00	2,820	.0
01-47-6111 UTILITIES	.00	.00	1,783.75	1,783.75	20,000	8.9
01-47-6113 TRASH REMOVAL	.00	.00	185.80	185.80	4,000	4.7
01-47-6126 COPIER EXPENSES	.00	.00	117.15	117.15	2,000	5.9
01-47-6134 EV CHARGING STATION EXPENSES	.00	.00	165.22	165.22	0	.0
01-47-6199 OTHER PROFESSIONAL SERVICES	.00	.00	180.00	180.00	2,000	9.0
01-47-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	.00	.00	1,500	.0
01-47-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	2,287.11	2,287.11	13,300	17.2
01-47-6610 DUES & SUBSCRIPTIONS	.00	.00	930.75	930.75	800	116.3
01-47-6801 REPAIR & MTNCE--BUILDINGS	.00	.00	.00	.00	30,000	.0
01-47-6805 REPAIR & MTNCE--FLEET	.00	.00	1,081.40	1,081.40	2,500	43.3
01-47-6823 CLEANING SERVICES	.00	.00	.00	.00	10,500	.0
01-47-6851 VEHICLE LEASE EXPENSES	.00	.00	1,083.71	1,083.71	41,117	2.6
01-47-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	.00	1,000	.0
01-47-7010 OFFICE SUPPLIES	.00	.00	493.65	493.65	5,000	9.9
01-47-7020 OPERATING SUPPLIES	.00	.00	1,183.23	1,183.23	10,000	11.8
01-47-7051 UNIFORMS	.00	.00	.00	.00	2,750	.0
01-47-7101 GAS & OIL	.00	.00	.00	.00	5,000	.0
01-47-7305 TOOLS	.00	.00	298.47	298.47	0	.0
01-47-7550 FURNISHINGS	.00	.00	.00	.00	10,000	.0
01-47-8580 CAPITAL OUTLAY--LEASES	.00	.00	.00	.00	115,200	.0
TOTAL ENGINEERING	62,375.01	43,839.51	56,055.53	56,055.53	881,441	6.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>MUNICIPAL COURT</u>						
01-48-5001 SALARIES & WAGES	3,591.33	3,909.54	4,271.35	4,271.35	51,753	8.3
01-48-5002 OVERTIME	.00	.00	.00	.00	1,000	.0
01-48-5040 JUDGE	.00	.00	2,000.00	2,000.00	26,000	7.7
01-48-5060 PAYROLL TAXES	269.78	296.84	329.02	329.02	4,678	7.0
01-48-5063 TRAINING	.00	.00	.00	.00	2,000	.0
01-48-5065 WORKERS COMP	3.73	4.60	5.10	5.10	64	8.0
01-48-5066 HEALTH INSURANCE	474.55	646.28	380.00	380.00	7,788	4.9
01-48-5067 DEFERRED COMP	106.07	85.00	87.15	87.15	0	.0
01-48-5068 MEDICAL SAVINGS	9.36	27.06	13.53	13.53	325	4.2
01-48-5070 DEFERRED COMPENSATION	.00	.00	.00	.00	1,105	.0
01-48-5300 TELEPHONE	50.78	.00	.00	.00	0	.0
01-48-5320 PROPERTY & LIABILITY INSURANCE	158.40	1,175.25	.00	.00	0	.0
01-48-5399 OTHER PROFESSIONAL SERVICES	214.60	699.40	167.30	167.30	0	.0
01-48-5455 PROSECUTING ATTORNEY	.00	1,000.00	.00	.00	0	.0
01-48-6102 PROSECUTING ATTORNEY	.00	.00	1,000.00	1,000.00	18,000	5.6
01-48-6103 PUBLIC DEFENDER	.00	.00	.00	.00	10,000	.0
01-48-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	.00	.00	4,000	.0
01-48-6199 OTHER PROFESSIONAL SERVICES	.00	.00	167.30	167.30	5,000	3.4
01-48-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	.00	.00	500	.0
01-48-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	1,143.55	1,143.55	6,660	17.2
01-48-6510 COURT COSTS	.00	.00	247.20	247.20	2,500	9.9
01-48-6610 DUES & SUBSCRIPTIONS	.00	.00	.00	.00	100	.0
01-48-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	.00	1,000	.0
01-48-7051 UNIFORMS	.00	.00	.00	.00	200	.0
TOTAL MUNICIPAL COURT	4,878.60	7,843.97	9,811.50	9,811.50	142,673	6.9

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>COMMUNITY ENGAGEMENT</u>						
01-49-5001 SALARIES & WAGES	16,164.33	18,243.81	21,276.30	21,276.30	334,456	6.4
01-49-5002 OVERTIME	.00	.00	.00	.00	2,000	.0
01-49-5055 OVERTIME	.00	.00	38.11	38.11	0	.0
01-49-5060 PAYROLL TAXES	1,212.45	1,388.92	1,660.56	1,660.56	29,925	5.6
01-49-5061 WELLNESS PROGRAM	.00	.00	2,231.94	2,231.94	29,800	7.5
01-49-5063 TRAINING	.00	.00	.00	.00	6,000	.0
01-49-5065 WORKERS COMP	266.15	257.64	341.68	341.68	3,759	9.1
01-49-5066 HEALTH INSURANCE	2,188.17	1,621.37	1,239.34	1,239.34	46,826	2.7
01-49-5067 DEFERRED COMP	666.36	455.20	645.73	645.73	0	.0
01-49-5068 MEDICAL SAVINGS	96.47	99.98	49.99	49.99	1,700	2.9
01-49-5070 DEFERRED COMPENSATION	.00	.00	.00	.00	14,782	.0
01-49-5202 PRINTING EXPENSE	2,127.33	.00	.00	.00	0	.0
01-49-5205 POSTAGE	472.88	.00	.00	.00	0	.0
01-49-5220 TOWN DECORATIONS	.00	.00	119.94	119.94	0	.0
01-49-5260 RECREATION PROGRAMS	6,143.82	79.88	.00	.00	0	.0
01-49-5265 SENIOR EVENTS	.00	2,740.00	.00	.00	0	.0
01-49-5300 TELEPHONE	136.00	96.00	.00	.00	0	.0
01-49-5320 GENERAL LIABILITY INSURANCE	980.80	2,350.50	1,494.59	1,494.59	0	.0
01-49-5330 TRAINING	919.00	.00	.00	.00	0	.0
01-49-5331 DUES/MEMBERSHIPS	973.00	5,203.00	.00	.00	0	.0
01-49-5349 WELLNESS PROGRAM	240.00	300.00	.00	.00	0	.0
01-49-5399 OTHER PROFESSIONAL SERVICES	.00	2,265.00	167.30	167.30	0	.0
01-49-5421 ECONOMIC DEVELOPMENT PROGRAMS	.00	.00	109.77	109.77	0	.0
01-49-5560 CAPITAL OUTLAY--SFTWR UPGRADES	2,220.00	7,156.59	.00	.00	0	.0
01-49-5700 MISC. EXPENSE	.00	.00	270.46	270.46	0	.0
01-49-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	.00	.00	3,000	.0
01-49-6109 CONSULTING FEES	.00	.00	.00	.00	30,000	.0
01-49-6110 TELEPHONE	.00	.00	.00	.00	1,536	.0
01-49-6121 PRINTING EXPENSE	.00	.00	4,277.85	4,277.85	15,000	28.5
01-49-6149 COMMUNITY ENGAGEMENT	.00	.00	130.00	130.00	10,000	1.3
01-49-6199 OTHER PROFESSIONAL SERVICES	.00	.00	27,658.67	27,658.67	40,000	69.2
01-49-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	.00	.00	500	.0
01-49-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	394.34	394.34	0	.0
01-49-6302 GENERAL LIABILITY INSURANCE	.00	.00	.00	.00	6,560	.0
01-49-6402 ECONOMIC DEVELOPMENT PROGRAMS	.00	.00	2,284.88	2,284.88	50,000	4.6
01-49-6511 POSTAGE	.00	.00	.00	.00	4,000	.0
01-49-6610 DUES & SUBSCRIPTIONS	.00	.00	6,231.03	6,231.03	11,500	54.2
01-49-6805 REPAIR & MTNCE--FLEET	.00	.00	10.00	10.00	0	.0
01-49-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	.00	2,000	.0
01-49-7026 TOWN DECORATIONS	.00	.00	.00	.00	10,000	.0
01-49-7051 UNIFORMS	.00	.00	.00	.00	1,000	.0
01-49-7550 FURNISHINGS	.00	.00	.00	.00	5,000	.0
01-49-7801 MERCHANDISE FOR RESALE	.00	.00	.00	.00	8,000	.0
01-49-8501 CAPITAL OUTLAY--WAYFINDING	.00	.00	.00	.00	25,000	.0
01-49-8532 CAPITAL OUTLAY--SOFTWAREUPGRAD	.00	.00	.00	.00	20,000	.0
TOTAL COMMUNITY ENGAGEMENT	34,806.76	42,257.89	70,632.48	70,632.48	712,344	9.9

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
NON-DEPARTMENTAL						
01-90-5001 SALARIES & WAGES ADJ	.00	.00	.00	.00	275,000	.0
01-90-8151 SPECIAL PROJECTS	.00	.00	.00	.00	100,000	.0
01-90-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	161,425	.0
01-90-9904 TRANSFER TO STREET FUND	.00	.00	.00	.00	375,000	.0
TOTAL NON-DEPARTMENTAL	.00	.00	.00	.00	911,425	.0
TOTAL FUND EXPENDITURES	537,241.03	545,109.55	649,738.39	649,738.39	10,474,065	6.2
NET REVENUE OVER EXPENDITURES	96,105.33	69,583.55- (	132,071.26) (	132,071.26)	0	.0

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2025

STREET IMPROVEMENT FUND

ASSETS

04-01-0100	COMBINED CASH	1,247,823.37	
04-01-1301	A/R - GENERAL	374,750.99	
	TOTAL ASSETS		1,622,574.36

LIABILITIES AND EQUITY

LIABILITIES

04-02-2000	ACCOUNTS PAYABLE	51,311.70	
04-02-2005	RETAINAGE PAYABLE	.01	
04-02-2300	457(B) DEFERRED COMP PAYABLE	1,465.92	
04-02-2310	EMPLOYEE HEALTH INS. PAYABLE	1,521.62	
04-02-2400	FED. WITHHOLDING TAX PAYABLE	1,908.00	
04-02-2401	SOCIAL SECURITY TAX PAYABLE	2,309.10	
04-02-2402	MEDICARE TAX PAYABLE	540.04	
04-02-2403	STATE WITHHOLDING TAX PAYABLE	2,230.70	
04-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	96.48	
	TOTAL LIABILITIES		61,383.57

FUND EQUITY

04-02-3001	FUND BALANCE	1,482,177.14	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	79,013.65	
	BALANCE - CURRENT DATE	79,013.65	
	TOTAL FUND EQUITY		1,561,190.79
	TOTAL LIABILITIES AND EQUITY		1,622,574.36

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

STREET IMPROVEMENT FUND

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>TAXES</u>						
04-10-4005	HIGHWAY USERS TAX	19,891.67	21,447.27	26,498.02	26,498.02	264,569	10.0
04-10-4010	SALES TAX	115,275.99	119,004.59	121,262.89	121,262.89	2,155,713	5.6
04-10-4015	ROAD & BRIDGE TAX	.00	.00	.00	.00	120,000	.0
04-10-4025	M.V. REGISTSTRATION	1,583.44	1,755.92	2,403.88	2,403.88	27,300	8.8
04-10-4030	BUILDING USE TAX	28,449.80	18,896.89	17,405.93	17,405.93	197,849	8.8
	TOTAL TAXES	165,200.90	161,104.67	167,570.72	167,570.72	2,765,431	6.1
	<u>FEES AND PERMITS</u>						
04-11-4102	RIGHT-OF-WAY PERMITS	.00	3,218.50	6,344.50	6,344.50	88,431	7.2
	TOTAL FEES AND PERMITS	.00	3,218.50	6,344.50	6,344.50	88,431	7.2
	<u>TRANSFERS IN</u>						
04-16-4601	TRANSFER FROM GF	.00	.00	.00	.00	375,000	.0
04-16-4602	TRANSFER FROM CAPITAL IMPROV	.00	.00	.00	.00	1,000,000	.0
	TOTAL TRANSFERS IN	.00	.00	.00	.00	1,375,000	.0
	<u>MISCELLANEOUS</u>						
04-18-4619	INTEREST INCOME	6,495.60	8,301.83	4,551.89	4,551.89	108,500	4.2
04-18-4627	LEASE PROCEEDS	.00	.00	.00	.00	436,000	.0
	TOTAL MISCELLANEOUS	6,495.60	8,301.83	4,551.89	4,551.89	544,500	.8
	TOTAL FUND REVENUE	171,696.50	172,625.00	178,467.11	178,467.11	4,773,362	3.7

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

STREET IMPROVEMENT FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>STREETS</u>						
04-44-5001 SALARIES & WAGES	30,298.02	29,684.88	33,351.96	33,351.96	414,649	8.0
04-44-5055 OVERTIME	2,440.31	219.93	1,100.10	1,100.10	10,000	11.0
04-44-5060 PAYROLL TAXES	2,427.95	2,218.53	2,642.55	2,642.55	38,126	6.9
04-44-5063 TRAINING	.00	.00	.00	.00	15,000	.0
04-44-5065 WORKERS COMPENSATION	1,250.03	1,323.85	1,925.98	1,925.98	22,826	8.4
04-44-5066 HEALTH INSURANCE	4,177.30	4,731.06	3,261.47	3,261.47	72,411	4.5
04-44-5067 DEFERRED COMP	1,312.84	794.53	1,236.65	1,236.65	0	.0
04-44-5068 MEDICAL SAVINGS	110.43	89.16	45.83	45.83	1,250	3.7
04-44-5070 DEFERRED COMPENSATION	.00	.00	.00	.00	14,380	.0
04-44-5201 COMPUTER/TECHNOLOGY	3,250.00	3,250.00	.00	.00	0	.0
04-44-5210 OPERATING SUPPLIES	955.49	49.97	.00	.00	0	.0
04-44-5216 REPAIR & MAINT.--FLEET	2,986.16	211.94	.00	.00	0	.0
04-44-5252 STREET SIGNS & MARKERS	.00	298.69	.00	.00	0	.0
04-44-5300 TELEPHONE	396.76	174.00	.00	.00	0	.0
04-44-5320 PROPERTY & LIABILITY INSURANCE	1,980.00	8,814.38	.00	.00	0	.0
04-44-5331 DUES & MEMBERSHIPS	.00	200.00	.00	.00	0	.0
04-44-5364 SNOW REMOVAL	2,542.06	.00	52.05	52.05	0	.0
04-44-5369 EQUIPMENT RENTAL	1,000.00	9,094.47	.00	.00	0	.0
04-44-5491 VEHICLE LEASE EXPENSES	.00	679.32	.00	.00	0	.0
04-44-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	3,250.00	3,250.00	18,500	17.6
04-44-6108 ENGINEERING FEES	.00	.00	.00	.00	95,000	.0
04-44-6110 TELEPHONE	.00	.00	.00	.00	2,376	.0
04-44-6111 UTILITIES	.00	.00	3,547.51	3,547.51	38,500	9.2
04-44-6113 TRASH REMOVAL	.00	.00	.00	.00	1,000	.0
04-44-6121 PRINTING EXPENSE	.00	.00	.00	.00	5,000	.0
04-44-6123 MATERIALS TESTING	.00	.00	.00	.00	40,000	.0
04-44-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	.00	.00	1,500	.0
04-44-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	8,576.65	8,576.65	49,950	17.2
04-44-6405 EQUIPMENT RENTAL	.00	.00	7.65	7.65	135,000	.0
04-44-6610 DUES & SUBSCRIPTIONS	.00	.00	600.00	600.00	14,000	4.3
04-44-6802 REPAIR & MTNCE--STREETS	.00	.00	428.58	428.58	2,467,500	.0
04-44-6803 REPAIR & MTNCE--DRAINAGE	.00	.00	.00	.00	55,000	.0
04-44-6805 REPAIR & MTNCE--FLEET	.00	.00	.00	.00	40,000	.0
04-44-6831 SNOW REMOVAL	.00	.00	10,570.38	10,570.38	100,000	10.6
04-44-6832 SEALCOATING	.00	.00	.00	.00	225,000	.0
04-44-6834 DUST CONTROL	.00	.00	18,680.24	18,680.24	55,000	34.0
04-44-6835 WEED CONTROL	.00	.00	.00	.00	15,000	.0
04-44-6836 STREET STRIPING	.00	.00	.00	.00	150,000	.0
04-44-6851 VEHICLE LEASE EXPENSES	.00	.00	9,811.79	9,811.79	224,619	4.4
04-44-7020 OPERATING SUPPLIES	.00	.00	.00	.00	10,000	.0
04-44-7041 STREET SIGNS & MARKERS	.00	.00	364.07	364.07	13,500	2.7
04-44-7051 UNIFORMS	.00	.00	.00	.00	13,000	.0
04-44-7101 GAS & OIL	.00	.00	.00	.00	25,000	.0
04-44-7255 SAFETY EQUIPMENT	.00	.00	.00	.00	3,500	.0
04-44-7305 TOOLS	.00	.00	.00	.00	25,000	.0
04-44-7605 GRAVEL	.00	.00	.00	.00	50,000	.0
04-44-8151 SPECIAL PROJECTS	.00	.00	.00	.00	50,000	.0
04-44-8505 GRADER SHED	.00	.00	.00	.00	5,000	.0
04-44-8580 CAPITAL OUTLAY--LEASES	.00	.00	.00	.00	436,000	.0
04-44-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	100,000	.0
04-44-9110 CONTINGENCY	.00	.00	.00	.00	100,000	.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

STREET IMPROVEMENT FUND						
	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
TOTAL STREETS	55,127.35	61,834.71	99,453.46	99,453.46	5,152,587	1.9
TOTAL FUND EXPENDITURES	55,127.35	61,834.71	99,453.46	99,453.46	5,152,587	1.9
NET REVENUE OVER EXPENDITURES	116,569.15	110,790.29	79,013.65	79,013.65	379,225-	20.8

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2025

CONSERVATION TRUST FUND

ASSETS

05-01-0100	CASH IN COMMON - CTF	168,951.79	
	TOTAL ASSETS		168,951.79

LIABILITIES AND EQUITY

FUND EQUITY

05-02-3001	FUND BALANCE	168,335.48	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	616.31	
	BALANCE - CURRENT DATE	616.31	
	TOTAL FUND EQUITY		168,951.79
	TOTAL LIABILITIES AND EQUITY		168,951.79

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

CONSERVATION TRUST FUND

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>LOTTERY REVENUE</u>						
05-17-4630	LOTTERY REVENUE	.00	.00	.00	.00	77,000	.0
	TOTAL LOTTERY REVENUE	.00	.00	.00	.00	77,000	.0
	<u>MISCELLANEOUS REVENUE</u>						
05-18-4619	INTEREST & DIVIDEND INCOME	128.22	526.13	616.31	616.31	5,000	12.3
	TOTAL MISCELLANEOUS REVENUE	128.22	526.13	616.31	616.31	5,000	12.3
	TOTAL FUND REVENUE	128.22	526.13	616.31	616.31	82,000	.8
	<u>PARKS</u>						
05-45-8515	CAPITAL OUTLAY--PARKS	.00	.00	.00	.00	235,000	.0
	TOTAL PARKS	.00	.00	.00	.00	235,000	.0
	TOTAL FUND EXPENDITURES	.00	.00	.00	.00	235,000	.0
	NET REVENUE OVER EXPENDITURES	128.22	526.13	616.31	616.31	153,000-	.4

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2025

SEWER FUND

ASSETS

06-01-0100	COMBINED CASH	1,632,473.47	
06-01-1305	ACCUM DEPRECIATION - PLANT & E	(3,882,320.56)	
06-01-1306	A/R-UTILITY BILLING	129,780.86	
06-01-1501	LAND	294,834.95	
06-01-1502	LAND IMPROV.	322,159.37	
06-01-1503	SEWER COLLECTION SYSTEM	1,792,246.08	
06-01-1504	BUILDINGS	281,750.60	
06-01-1506	MACH. & EQUIP.	179,757.28	
06-01-1507	WASTEWATER TREATMENT PLANT	7,402,156.31	
TOTAL ASSETS			8,152,838.36

LIABILITIES AND EQUITY

LIABILITIES

06-02-2000	ACCOUNTS PAYABLE	37,666.95	
06-02-2200	LOAN PAYABLE CWRPDA--LT	1,309,402.88	
06-02-2201	LOAN PAYABLE CWRPDA--CURRENT	82,296.05	
06-02-2300	EMPLOYEE PENSION PAYABLE	1,130.44	
06-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(2,726.92)	
06-02-2314	401(A) CONTRIBUTIONS PAYABLE	60.40	
06-02-2400	FED. WITHHOLDING TAX PAYABLE	1,187.45	
06-02-2401	SOCIAL SECURITY TAX PAYABLE	1,323.67	
06-02-2402	MEDICARE TAX PAYABLE	309.55	
06-02-2403	STATE WITHHOLDING TAX PAYABLE	1,295.35	
06-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	46.95	
06-02-2500	ACC'D COMPENSATED ABS--CURRENT	1,386.13	
06-02-2501	ACCR'D COMPENSATED ABSENCES-LT	12,475.17	
06-02-2502	ACCRUED INT PAYABLE--CWRPDA	20,237.62	
06-02-2601	BOND PREMIUM--UNAMORTIZED	46,230.00	
TOTAL LIABILITIES			1,512,321.69

FUND EQUITY

06-02-3001	FUND BALANCE	6,202,876.39	
UNAPPROPRIATED FUND BALANCE:			
06-02-3010	CONTRIBUTIONS FROM DEVELOPERS	15,000.00	
06-02-3020	CONTRIBUTIONS SEWER TAPS	425,400.00	
	REVENUE OVER EXPENDITURES - YTD	(2,759.72)	
BALANCE - CURRENT DATE		437,640.28	
TOTAL FUND EQUITY			6,640,516.67
TOTAL LIABILITIES AND EQUITY			8,152,838.36

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

SEWER FUND

	YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>CHARGES FOR SERVICES</u>						
06-11-4150 SEWER USER FEES	72,616.58	78,620.99	84,634.58	84,634.58	1,079,859	7.8
06-11-4152 RATERINK LIFT STA. SURCHARGE	1,000.00	1,020.00	1,200.00	1,200.00	45,240	2.7
06-11-4160 SEWER LATE/NSF FEES	1,280.00	1,410.00	1,330.00	1,330.00	16,000	8.3
06-11-4165 SEWER TAP FEES	19,876.00	25,628.00	27,164.00	27,164.00	226,282	12.0
06-11-4166 RATERINK CAPITAL MTNCE FEE	.00	.00	2,570.00	2,570.00	0	.0
TOTAL CHARGES FOR SERVICES	94,772.58	106,678.99	116,898.58	116,898.58	1,367,381	8.6
<u>MISCELLANEOUS REVENUE</u>						
06-18-4619 INTEREST & DIVIDEND INCOME	5,719.43	6,349.49	5,955.04	5,955.04	71,884	8.3
06-18-4620 MISC. INCOME	.00	.00	.00	.00	1,000,000	.0
TOTAL MISCELLANEOUS REVENUE	5,719.43	6,349.49	5,955.04	5,955.04	1,071,884	.6
TOTAL FUND REVENUE	100,492.01	113,028.48	122,853.62	122,853.62	2,439,265	5.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

SEWER FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>ADMINISTRATION</u>						
06-40-5001 SALARIES & WAGES	18,629.20	15,329.53	18,256.98	18,256.98	218,436	8.4
06-40-5055 OVERTIME	686.96	155.13	200.00	200.00	0	.0
06-40-5060 PAYROLL TAXES	1,469.67	1,187.41	1,431.91	1,431.91	19,563	7.3
06-40-5065 WORKERS COMP	346.30	325.11	313.51	313.51	3,956	7.9
06-40-5066 HEALTH INSURANCE	2,595.62	2,006.64	1,175.37	1,175.37	30,350	3.9
06-40-5067 DEFERRED COMP/RETIREMENT	864.03	725.95	992.99	992.99	0	.0
06-40-5068 MEDICAL SAVINGS	78.67	72.88	36.65	36.65	905	4.1
06-40-5300 TELEPHONE	119.03	43.50	.00	.00	0	.0
06-40-5320 GENERAL LIABILITY INSURANCE	396.00	2,938.13	2,490.98	2,490.98	0	.0
06-40-5331 DUES AND MEMBERSHIP	1,000.00	1,050.00	.00	.00	0	.0
06-40-5399 OTHER PROFESSIONAL SERVICES	519.40	2,447.40	585.55	585.55	0	.0
06-40-5400 LEGAL FEES	.00	.00	66.33	66.33	0	.0
06-40-5401 CONSULTING FEES	137.50	914.00	.00	.00	0	.0
06-40-5705 MILEAGE	100.00	50.00	.00	.00	0	.0
06-40-6101 LEGAL FEES	.00	.00	.00	.00	12,000	.0
06-40-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	.00	.00	5,000	.0
06-40-6105 AUDIT FEES	.00	.00	.00	.00	8,500	.0
06-40-6106 PLANNING FEES	.00	.00	209.98	209.98	2,500	8.4
06-40-6108 ENGINEERING FEES	.00	.00	4,069.80	4,069.80	30,000	13.6
06-40-6109 CONSULTING FEES	.00	.00	531.75	531.75	16,000	3.3
06-40-6110 TELEPHONE	.00	.00	.00	.00	714	.0
06-40-6199 OTHER PROFESSIONAL SERVICES	.00	.00	585.55	585.55	23,036	2.5
06-40-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	367.90	367.90	0	.0
06-40-6302 GENERAL LIABILITY INSURANCE	.00	.00	.00	.00	16,650	.0
06-40-6316 BANK FEES	.00	.00	784.28	784.28	7,000	11.2
06-40-6511 POSTAGE	.00	.00	437.88	437.88	6,000	7.3
06-40-6512 MILEAGE	.00	.00	.00	.00	600	.0
06-40-6610 DUES & SUBSCRIPTIONS	.00	.00	1,050.00	1,050.00	1,200	87.5
06-40-6891 ADMINISTRATIVE OVERHEAD	.00	.00	.00	.00	9,836	.0
06-40-7051 UNIFORMS	.00	.00	.00	.00	2,500	.0
TOTAL ADMINISTRATION	26,942.38	27,245.68	33,587.41	33,587.41	414,746	8.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

SEWER FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>OPERATIONS</u>						
06-47-5215 REPAIRS & MAINT	.00	450.00	.00	.00	0	.0
06-47-5231 SLUDGE DISPOSAL	907.48	.00	.00	.00	0	.0
06-47-5310 TRASH	.00	96.53	.00	.00	0	.0
06-47-5348 PEST CONTROL	.00	1,263.60	.00	.00	0	.0
06-47-6111 UTILITIES	.00	.00	7,587.16	7,587.16	77,000	9.9
06-47-6112 UTILITIES--RATERINK	.00	.00	93.69	93.69	1,000	9.4
06-47-6113 TRASH REMOVAL	.00	.00	135.00	135.00	1,750	7.7
06-47-6114 PEST CONTROL	.00	.00	.00	.00	1,500	.0
06-47-6120 LINE LOCATIONING SERVICE	.00	.00	536.70	536.70	8,000	6.7
06-47-6125 SEWER TESTING	.00	.00	581.76	581.76	6,500	9.0
06-47-6601 SLUDGE DISPOSAL	.00	.00	6,367.90	6,367.90	85,000	7.5
06-47-6610 DUES AND SUBSCRIPTIONS	.00	.00	450.00	450.00	0	.0
06-47-6803 REPAIR & MTNCE--DRAINAGE	.00	.00	1,009.15	1,009.15	0	.0
06-47-6804 REPAIR & MTNCE--SEWER LINES	.00	.00	.00	.00	107,500	.0
06-47-6807 REPAIR & MTNCE--RATERINKLIFTS	.00	.00	1,135.52	1,135.52	28,500	4.0
06-47-6808 REPAIR & MTNCE--WWTP	.00	.00	1,303.80	1,303.80	0	.0
06-47-6810 REPAIRS & MAINT GRIT CLASSIFIE	.00	.00	.00	.00	10,000	.0
06-47-6812 CAPITAL OUTLAY--CO/ORP PROBES	.00	.00	.00	.00	250,000	.0
06-47-6835 WEED CONTROL	.00	.00	.00	.00	1,000	.0
06-47-6837 SEWER MTNCE CONTRACT	.00	.00	6,369.08	6,369.08	95,000	6.7
06-47-6838 SEWER LINE FLUSHING	.00	.00	.00	.00	100,000	.0
06-47-7020 OPERATING SUPPLIES	.00	.00	.00	.00	1,000	.0
06-47-7101 GAS & OIL	.00	.00	.00	.00	3,000	.0
06-47-7305 TOOLS	.00	.00	1,378.91	1,378.91	0	.0
06-47-7401 STATE DISCHARGE PERMIT	.00	.00	.00	.00	5,000	.0
06-47-7601 CHEMICALS	.00	.00	.00	.00	1,250	.0
06-47-8525 CAPITAL OUTLAY--CIPP	.00	.00	.00	.00	150,000	.0
06-47-8527 CAPITAL OUTLAY--BLOWER REPLMT	.00	.00	.00	.00	130,000	.0
06-47-8529 CAPITAL OUTLAY--CHEMICAL PHOS	.00	.00	.00	.00	125,000	.0
06-47-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	1,000,000	.0
06-47-9410 CAPITAL OUTLAY- COAT CHANNELS	.00	.00	.00	.00	30,000	.0
TOTAL OPERATIONS	907.48	1,810.13	26,948.67	26,948.67	2,218,000	1.2
<u>DEBT SERVICE</u>						
06-98-9610 2007 CWRPDA LOAN--PRINCIPAL	.00	.00	42,228.18	42,228.18	85,193	49.6
06-98-9611 2007 CWRPDA LOAN--INTEREST	.00	.00	22,849.08	22,849.08	47,858	47.7
06-98-9801 2007 CWRPDA LOAN--PRINCIPAL	39,404.88	40,792.11	.00	.00	0	.0
06-98-9802 2007 CWRPDA LOAN--INTEREST	25,672.38	24,285.15	.00	.00	0	.0
TOTAL DEBT SERVICE	65,077.26	65,077.26	65,077.26	65,077.26	133,051	48.9
TOTAL FUND EXPENDITURES	92,927.12	94,133.07	125,613.34	125,613.34	2,765,797	4.5
NET REVENUE OVER EXPENDITURES	7,564.89	18,895.41	(2,759.72)	(2,759.72)	326,532-	.9-

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2025

POLICE FUND

ASSETS

08-01-0100	CASH IN COMMON - POLICE	116,948.82	
	TOTAL ASSETS		116,948.82

LIABILITIES AND EQUITY

LIABILITIES

08-02-2000	ACCOUNTS PAYABLE	8,184.34	
	TOTAL LIABILITIES		8,184.34

FUND EQUITY

08-02-3001	FUND BALANCE	109,929.21	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(1,164.73)	
	BALANCE - CURRENT DATE	(1,164.73)	
	TOTAL FUND EQUITY		108,764.48
	TOTAL LIABILITIES AND EQUITY		116,948.82

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

POLICE FUND

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>FEES AND PERMITS</u>						
08-11-4165	IMPACT FEES	5,701.67	3,420.00	6,593.00	6,593.00	76,030	8.7
	TOTAL FEES AND PERMITS	5,701.67	3,420.00	6,593.00	6,593.00	76,030	8.7
	<u>MISCELLANEOUS</u>						
08-18-4619	INTEREST & DIVIDEND INCOME	861.62	665.42	426.61	426.61	10,808	4.0
08-18-4627	LEASE PROCEEDS	.00	.00	.00	.00	57,068	.0
	TOTAL MISCELLANEOUS	861.62	665.42	426.61	426.61	67,876	.6
	TOTAL FUND REVENUE	6,563.29	4,085.42	7,019.61	7,019.61	143,906	4.9
	<u>POLICE</u>						
08-42-5491	VEHICLE LEASE EXPENSES	13,584.65	7,509.96	.00	.00	0	.0
08-42-6851	VEHICLE LEASE EXPENSES	.00	.00	8,184.34	8,184.34	106,493	7.7
08-42-8504	CAPITAL OUTLAY-LEASES	.00	.00	.00	.00	57,068	.0
08-42-8516	CAPITAL OUTLAY--BLDGS & IMPVTS	.00	.00	.00	.00	20,000	.0
	TOTAL POLICE	13,584.65	7,509.96	8,184.34	8,184.34	183,561	4.5
	TOTAL FUND EXPENDITURES	13,584.65	7,509.96	8,184.34	8,184.34	183,561	4.5
	NET REVENUE OVER EXPENDITURES	7,021.36-	3,424.54-	(1,164.73)	(1,164.73)	39,655-	2.9-

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2025

MUNICIPAL FACILITIES FUND

ASSETS

09-01-0100	COMBINED CASH	4,023,370.37	
	TOTAL ASSETS		4,023,370.37

LIABILITIES AND EQUITY

LIABILITIES

09-02-2000	ACCOUNTS PAYABLE	20,282.00	
09-02-2005	RETAINAGE PAYABLE	122,231.71	
	TOTAL LIABILITIES		142,513.71

FUND EQUITY

09-02-3003	FUND BALANCE-MUNICIPAL	3,836,849.97	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	44,006.69	
	BALANCE - CURRENT DATE	44,006.69	
	TOTAL FUND EQUITY		3,880,856.66
	TOTAL LIABILITIES AND EQUITY		4,023,370.37

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

MUNICIPAL FACILITIES FUND

		YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>FEES</u>							
09-11-4165	IMPACT FEES	41,985.76	29,976.00	36,771.00	36,771.00	608,696	6.0
	TOTAL FEES	41,985.76	29,976.00	36,771.00	36,771.00	608,696	6.0
<u>GRANTS</u>							
09-15-4518	FED'L GRANT--AMER RESCUE PLAN	.00	.00	.00	.00	1,000,000	.0
09-15-4527	CNTY EMERGENCY MANAGEMENT GR	.00	.00	.00	.00	40,000	.0
09-15-4545	GRANTS--EIAF 9349 STATE FUNDS	38,347.00	.00	.00	.00	0	.0
09-15-4546	DOLA EIAF GRANT-COMMUNITY CENT	.00	.00	.00	.00	1,000,000	.0
	TOTAL GRANTS	38,347.00	.00	.00	.00	2,040,000	.0
<u>MISCELLANEOUS REVENUE</u>							
09-18-4619	INTEREST & DIVIDEND INCOME	9,378.98	17,889.75	14,676.69	14,676.69	194,717	7.5
09-18-4627	LEASE PROCEEDS	.00	.00	.00	.00	300,000	.0
	TOTAL MISCELLANEOUS REVENUE	9,378.98	17,889.75	14,676.69	14,676.69	494,717	3.0
	TOTAL FUND REVENUE	89,711.74	47,865.75	51,447.69	51,447.69	3,143,413	1.6
<u>ADMINISTRATION</u>							
09-40-8516	CAPITAL OUTLAY--BLDGS & IMPVTS	.00	.00	.00	.00	15,000	.0
09-40-8599	OTHER CAPITAL OUTLAY	.00	.00	.00	.00	25,000	.0
	TOTAL ADMINISTRATION	.00	.00	.00	.00	40,000	.0
<u>STREETS</u>							
09-44-9520	LEASE PURCHASE PRIN--2021 TRK2	.00	.00	.00	.00	41,974	.0
09-44-9521	LEASE PURCHASE INT--2021 TRK2	.00	.00	.00	.00	1,296	.0
09-44-9531	LEASE PUCH PRIN--2025 DUMP TRU	.00	.00	.00	.00	50,000	.0
09-44-9532	LEASE PURCH INT-2025 DUMP TRUC	.00	.00	.00	.00	24,000	.0
	TOTAL STREETS	.00	.00	.00	.00	117,270	.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

MUNICIPAL FACILITIES FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>PARKS</u>						
09-45-5491 VEHICLE LEASE EXPENSES	5,674.46	4,975.50	.00	.00	0	.0
09-45-6851 VEHICLE LEASE EXPENSES	.00	.00	6,105.65	6,105.65	62,901	9.7
09-45-8580 CAPITAL OUTLAY--LEASES	.00	.00	.00	.00	300,000	.0
TOTAL PARKS	5,674.46	4,975.50	6,105.65	6,105.65	362,901	1.7
<u>COMMUNITY ENGAGEMENT</u>						
09-49-5491 VEHICLE LEASE EXPENSES	.00	934.30	.00	.00	0	.0
09-49-6851 VEHICLE LEASE EXPENSES	.00	.00	986.42	986.42	11,211	8.8
09-49-8516 CAPITAL OUTLAY--BLDGS & IMPVTS	.00	.00	348.93	348.93	6,935,000	.0
TOTAL COMMUNITY ENGAGEMENT	.00	934.30	1,335.35	1,335.35	6,946,211	.0
<u>EXPENDITURES</u>						
09-50-5505 CAPITAL OUTLAY--OFFICE EQ	3,310.50	.00	.00	.00	0	.0
09-50-5511 CAPITAL OUTLAY--PW FACILITY	693.28	.00	.00	.00	0	.0
09-50-7550 FURNISHINGS	.00	.00	.00	.00	8,000	.0
TOTAL EXPENDITURES	4,003.78	.00	.00	.00	8,000	.0
<u>OTHER CAPITAL OUTLAY</u>						
09-51-5500 CAPITAL OUTLAY	.00	2,500.00	.00	.00	0	.0
TOTAL OTHER CAPITAL OUTLAY	.00	2,500.00	.00	.00	0	.0
TOTAL FUND EXPENDITURES	9,678.24	8,409.80	7,441.00	7,441.00	7,474,382	.1
NET REVENUE OVER EXPENDITURES	80,033.50	39,455.95	44,006.69	44,006.69	4,330,969-	1.0

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2025

TRANSPORTATION FUND

ASSETS

14-01-0100	COMBINED CASH	10,181,856.76	
14-01-1300	A/R - MISCELLANEOUS	2,000,000.00	
	TOTAL ASSETS		12,181,856.76

LIABILITIES AND EQUITY

LIABILITIES

14-02-2000	ACCOUNTS PAYABLE	159,636.15	
14-02-2005	RETAINAGE PAYABLE	7,689.84	
14-02-2705	DEFERRED REVENUE	1,162,831.09	
	TOTAL LIABILITIES		1,330,157.08

FUND EQUITY

14-02-3001	FUND BALANCE	8,892,662.83	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	1,959,036.85	
	BALANCE - CURRENT DATE	1,959,036.85	
	TOTAL FUND EQUITY		10,851,699.68
	TOTAL LIABILITIES AND EQUITY		12,181,856.76

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

TRANSPORTATION FUND

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>FEES</u>							
14-11-4165	IMPACT FEES	79,819.93	41,484.00	50,890.00	50,890.00	958,485	5.3
	TOTAL FEES	79,819.93	41,484.00	50,890.00	50,890.00	958,485	5.3
<u>GRANTS</u>							
14-15-4570	CDOT GRANT--SAFE ROUTES TO SCH	.00	.00	.00	.00	284,000	.0
14-15-4571	CDOT GRANT--UNDERPASS	.00	.00	.00	.00	800,000	.0
14-15-4572	CDOT GRANT--CR 5 BRIDGE	.00	.00	.00	.00	160,000	.0
14-15-4575	CDOT GRANT--CR 34 BRIDGE	.00	.00	.00	.00	1,585,726	.0
14-15-4580	FEDERAL GRANT--3RD & WELKER	.00	.00	.00	.00	1,900,000	.0
14-15-4585	ENERGY COLO--EV CHARGING GRANT	.00	.00	.00	.00	40,000	.0
14-15-4586	CONTRIBUTION FR WC & DEV WCR 9	.00	.00	.00	.00	4,000,000	.0
14-15-4587	CONTRIBUTION FR BETRHOUD WCR 7	.00	.00	.00	.00	200,000	.0
14-15-4901	CONTRIBUTIONS FR OTHER GOV'TS	.00	.00	29,459.01	29,459.01	0	.0
14-15-4902	CONTRIBUTIONS FROM DEVELOPERS	.00	.00	2,000,000.00	2,000,000.00	0	.0
	TOTAL GRANTS	.00	.00	2,029,459.01	2,029,459.01	8,969,726	22.6
<u>MISCELLANEOUS REVENUE</u>							
14-18-4581	FEDERAL GRANT--CARAVEO	.00	.00	.00	.00	1,000,000	.0
14-18-4582	FEDERAL GRANT--DOT UNDERPASS	.00	.00	.00	.00	750,000	.0
14-18-4619	INTEREST & DIVIDEND INCOME	23,191.06	28,047.15	37,141.99	37,141.99	292,658	12.7
	TOTAL MISCELLANEOUS REVENUE	23,191.06	28,047.15	37,141.99	37,141.99	2,042,658	1.8
<u>OTHER SOURCES</u>							
14-19-4941	P.I.L.O.CONSTRUCTION	.00	.00	.00	.00	200,000	.0
	TOTAL OTHER SOURCES	.00	.00	.00	.00	200,000	.0
	TOTAL FUND REVENUE	103,010.99	69,531.15	2,117,491.00	2,117,491.00	12,170,869	17.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

TRANSPORTATION FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>EXPENDITURES</u>						
14-40-5500 CAPITAL OUTLAY--WELKER/3RD	.00	582,241.31	.00	.00	0	.0
14-40-5564 CAPITAL OUTLAY--WING WALL	575.00-	.00	.00	.00	0	.0
14-40-5566 CAPITAL -SH66/CR7 INTERSECTION	575.00	.00	.00	.00	0	.0
14-40-8539 CAPITAL OUTLAY-ALLEY IMPTS	.00	.00	.00	.00	850,000	.0
14-40-8580 CAPITAL OUTLAY-CR 5 BRIDGE	.00	.00	.00	.00	275,000	.0
14-40-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	5,000,000	.0
14-40-9110 CONTINGENCY	.00	.00	.00	.00	600,000	.0
TOTAL EXPENDITURES	.00	582,241.31	.00	.00	6,725,000	.0
<u>STREETS</u>						
14-44-8503 CAPITAL OUTLAY--3RD/WELKER INT	.00	.00	115,239.25	115,239.25	6,500,000	1.8
14-44-8506 CAPITAL OUTLAY--SAFE RTESTOSCH	.00	.00	.00	.00	600,000	.0
14-44-8533 CAPITAL OUTLAY--Y BRIDGEDESIGN	.00	.00	.00	.00	1,982,000	.0
14-44-8536 CAPITAL OUTLAY--SH66/CR7 UNDRP	.00	.00	.00	.00	1,600,000	.0
14-44-8537 CAPITAL OUTLAY--SH66/CR7 INT	.00	.00	.00	.00	200,000	.0
14-44-8538 CAPITAL OUTLAY--N.CRK DESIGN	.00	.00	17,577.80	17,577.80	0	.0
14-44-8540 CAPITAL OUTLAY--INT CR38 & I25	.00	.00	.00	.00	200,000	.0
14-44-8541 CAPITAL OUTLAY--EV CHARGING ST	.00	.00	.00	.00	150,000	.0
14-44-8544 CAPITAL OUTLAY--WCR 7 NORTH	.00	.00	25,637.10	25,637.10	400,000	6.4
TOTAL STREETS	.00	.00	158,454.15	158,454.15	11,632,000	1.4
TOTAL FUND EXPENDITURES	.00	582,241.31	158,454.15	158,454.15	18,357,000	.9
NET REVENUE OVER EXPENDITURES	103,010.99	512,710.16-	1,959,036.85	1,959,036.85	6,186,131-	31.7

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2025

PARKS & OPEN SPACE

ASSETS

18-01-0100	CASH IN COMMON - PARKS & OPEN	660,142.16	
	TOTAL ASSETS		660,142.16

LIABILITIES AND EQUITY

FUND EQUITY

18-02-3001	FUND BALANCE	617,356.55	
18-02-3005	FUND BALANCE - OPEN SPACE	17,690.50	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	25,095.11	
	BALANCE - CURRENT DATE	25,095.11	
	TOTAL FUND EQUITY		660,142.16
	TOTAL LIABILITIES AND EQUITY		660,142.16

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

PARKS & OPEN SPACE

		YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>FEES</u>						
18-11-4165	IMPACT FEES	17,526.00	18,492.00	22,687.00	22,687.00	315,481	7.2
	TOTAL FEES	17,526.00	18,492.00	22,687.00	22,687.00	315,481	7.2
	<u>MISCELLANEOUS REVENUE</u>						
18-18-4528	GRANTS FOR TRAILS MASTER PLAN	.00	.00	.00	.00	100,000	.0
18-18-4619	INTEREST & DIVIDEND INCOME	6,263.83	2,216.63	2,408.11	2,408.11	27,973	8.6
	TOTAL MISCELLANEOUS REVENUE	6,263.83	2,216.63	2,408.11	2,408.11	127,973	1.9
	TOTAL FUND REVENUE	23,789.83	20,708.63	25,095.11	25,095.11	443,454	5.7
	<u>ADMINISTRATION</u>						
18-40-6106	PLANNING FEES	.00	.00	.00	.00	325,000	.0
	TOTAL ADMINISTRATION	.00	.00	.00	.00	325,000	.0
	<u>PARKS</u>						
18-45-6896	CONTRIBUTION TO WELD COUNTY	.00	.00	.00	.00	125,000	.0
18-45-8504	CAPITAL OUTLAY--LIBERTY RANCH	.00	.00	.00	.00	321,600	.0
18-45-8507	CAPITAL OUTLAY--GOLD STAR MEM	.00	.00	.00	.00	300,000	.0
	TOTAL PARKS	.00	.00	.00	.00	746,600	.0
	<u>CAPITAL PROJECTS</u>						
18-52-5500	CAPITAL OUTLAY	.00	15,964.00	.00	.00	0	.0
	TOTAL CAPITAL PROJECTS	.00	15,964.00	.00	.00	0	.0
	TOTAL FUND EXPENDITURES	.00	15,964.00	.00	.00	1,071,600	.0
	NET REVENUE OVER EXPENDITURES	23,789.83	4,744.63	25,095.11	25,095.11	628,146-	4.0

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2025

CAPITAL IMPROVEMENT FUND

<u>ASSETS</u>		
19-01-0100	COMBINED CASH	4,715,424.06
TOTAL ASSETS		4,715,424.06
<u>LIABILITIES AND EQUITY</u>		
<u>FUND EQUITY</u>		
19-02-3001	FUND BALANCE	4,698,222.85
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		17,201.21
BALANCE - CURRENT DATE		17,201.21
TOTAL FUND EQUITY		4,715,424.06
TOTAL LIABILITIES AND EQUITY		4,715,424.06

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

CAPITAL IMPROVEMENT FUND

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>MISCELLANEOUS REVENUE</u>						
19-18-4619	INTEREST & DIVIDEND INCOME	3,335.37	18,593.86	17,201.21	17,201.21	150,000	11.5
	TOTAL MISCELLANEOUS REVENUE	3,335.37	18,593.86	17,201.21	17,201.21	150,000	11.5
	TOTAL FUND REVENUE	3,335.37	18,593.86	17,201.21	17,201.21	150,000	11.5
	<u>ADMINISTRATION</u>						
19-40-8599	OTHER CAPITAL OUTLAY	.00	.00	.00	.00	1,850,000	.0
	TOTAL ADMINISTRATION	.00	.00	.00	.00	1,850,000	.0
	<u>DEPARTMENT 90</u>						
19-90-9914	TRANSFER TO TRANSPORTATION FD	.00	.00	.00	.00	1,000,000	.0
	TOTAL DEPARTMENT 90	.00	.00	.00	.00	1,000,000	.0
	TOTAL FUND EXPENDITURES	.00	.00	.00	.00	2,850,000	.0
	NET REVENUE OVER EXPENDITURES	3,335.37	18,593.86	17,201.21	17,201.21	2,700,000-	.6

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2025

MEAD URBAN RENEWAL AUTHORITY

ASSETS

20-01-0100	COMBINED CASH	4,811,141.20	
20-01-1301	A/R - MURA	210.53	
	TOTAL ASSETS		4,811,351.73

LIABILITIES AND EQUITY

LIABILITIES

20-02-2000	ACCOUNTS PAYABLE	4,482.47	
20-02-2300	EMPLOYEE PENSION PAYABLE	980.62	
20-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(2,748.60)	
20-02-2314	401(A) CONTRIBUTIONS PAYABLE	302.03	
20-02-2400	FED. WITHHOLDING TAX PAYABLE	1,300.43	
20-02-2401	SOCIAL SECURITY TAX PAYABLE	1,254.01	
20-02-2402	MEDICARE TAX PAYABLE	293.28	
20-02-2403	STATE WITHHOLDING TAX PAYABLE	1,480.91	
20-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	56.37	
	TOTAL LIABILITIES		7,401.52

FUND EQUITY

20-02-3001	FUND BALANCE	4,811,533.85	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(7,583.64)	
	BALANCE - CURRENT DATE	(7,583.64)	
	TOTAL FUND EQUITY		4,803,950.21
	TOTAL LIABILITIES AND EQUITY		4,811,351.73

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

MEAD URBAN RENEWAL AUTHORITY

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>TAXES</u>						
20-10-4050	TAX INCREMENT REVENUE (TIF)	720.20	213.75	445.47	445.47	3,885,512	.0
	TOTAL TAXES	720.20	213.75	445.47	445.47	3,885,512	.0
	<u>FEES</u>						
20-11-4110	ADMINISTRATIVE FEE	.00	.00	.00	.00	20,805	.0
	TOTAL FEES	.00	.00	.00	.00	20,805	.0
	<u>MISCELLANEOUS REVENUE</u>						
20-18-4619	INTEREST & DIVIDEND INCOME	10,929.51	15,495.26	17,550.37	17,550.37	198,000	8.9
	TOTAL MISCELLANEOUS REVENUE	10,929.51	15,495.26	17,550.37	17,550.37	198,000	8.9
	TOTAL FUND REVENUE	11,649.71	15,709.01	17,995.84	17,995.84	4,104,317	.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

MEAD URBAN RENEWAL AUTHORITY

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>ADMINISTRATION</u>						
20-40-5001 SALARIES & WAGES	21,131.30	23,426.73	19,621.33	19,621.33	247,405	7.9
20-40-5055 OVERTIME	.00	.00	9.50	9.50	0	.0
20-40-5060 PAYROLL TAXES	1,624.59	1,805.77	1,516.40	1,516.40	21,948	6.9
20-40-5065 WORKERS COMP	172.32	270.19	191.10	191.10	2,775	6.9
20-40-5066 HEALTH INSURANCE	2,496.75	2,130.28	1,232.05	1,232.05	30,181	4.1
20-40-5067 DEFERRED COMP/RETIREMENT	1,411.56	1,070.46	1,186.49	1,186.49	14,783	8.0
20-40-5068 MEDICAL SAVINGS	62.55	57.32	28.14	28.14	713	4.0
20-40-5100 TIF REVENUE SHARING	.00	.00	112.51	112.51	0	.0
20-40-5300 TELEPHONE	73.00	48.50	.00	.00	0	.0
20-40-5320 GENERAL LIABILITY INSURANCE	158.40	1,175.23	996.39	996.39	0	.0
20-40-5401 CONSULTING FEES	137.50	914.00	.00	.00	0	.0
20-40-5425 COUNTY TREASURER'S FEE	501.44	3.22	6.66	6.66	0	.0
20-40-5705 MILEAGE	500.00	250.00	.00	.00	0	.0
20-40-6101 LEGAL FEES	.00	.00	.00	.00	40,000	.0
20-40-6105 AUDIT FEES	.00	.00	.00	.00	2,900	.0
20-40-6109 CONSULTING FEES	.00	.00	531.75	531.75	15,000	3.6
20-40-6110 TELEPHONE	.00	.00	.00	.00	678	.0
20-40-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	147.16	147.16	6,660	2.2
20-40-6312 PUBLISHED NOTICES	.00	.00	.00	.00	100	.0
20-40-6314 COUNTY TREASURER'S FEES	.00	.00	.00	.00	59,000	.0
20-40-6404 TIF ADVANCE	.00	.00	.00	.00	1,100,000	.0
20-40-6512 MILEAGE	.00	.00	.00	.00	3,000	.0
20-40-6891 ADMINISTRATIVE OVERHEAD	.00	.00	.00	.00	10,053	.0
20-40-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	.00	1,000	.0
20-40-8499 OTHER PROJECTS	.00	.00	.00	.00	1,000,000	.0
20-40-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	100,000	.0
20-40-9810 TIF REVENUE SHARING	.00	.00	.00	.00	2,154,509	.0
TOTAL ADMINISTRATION	28,269.41	31,151.70	25,579.48	25,579.48	4,810,705	.5
TOTAL FUND EXPENDITURES	28,269.41	31,151.70	25,579.48	25,579.48	4,810,705	.5
NET REVENUE OVER EXPENDITURES	16,619.70-	15,442.69-	(7,583.64)	(7,583.64)	706,388-	1.1-

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2025

ELEVATION 25 GEN'L IMPVT DIST.

<u>ASSETS</u>			
30-01-0100	COMBINED CASH	10,325.29	
	TOTAL ASSETS		10,325.29
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
30-02-3001	FUND BALANCE	10,294.81	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	30.48	
	BALANCE - CURRENT DATE	30.48	
	TOTAL FUND EQUITY		10,325.29
	TOTAL LIABILITIES AND EQUITY		10,325.29

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

ELEVATION 25 GEN'L IMPVT DIST.

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>TAXES</u>						
30-10-4050	PROPERTY TAX	.00	.00	30.48	30.48	34,273	.1
	TOTAL TAXES	.00	.00	30.48	30.48	34,273	.1
	<u>MISCELLANEOUS</u>						
30-18-4619	INTEREST & DIVIDEND INCOME	.00	.00	.00	.00	200	.0
	TOTAL MISCELLANEOUS	.00	.00	.00	.00	200	.0
	TOTAL FUND REVENUE	.00	.00	30.48	30.48	34,473	.1
	<u>ADMINISTRATION</u>						
30-40-6314	COUNTY TREASURER'S FEES	.00	.00	.00	.00	515	.0
30-40-6891	ADMINISTRATIVE OVERHEAD	.00	.00	.00	.00	7,500	.0
	TOTAL ADMINISTRATION	.00	.00	.00	.00	8,015	.0
	<u>STREETS</u>						
30-44-5215	REPAIRS & MAINTENANCE	.00	.00	.00	.00	20,000	.0
	TOTAL STREETS	.00	.00	.00	.00	20,000	.0
	TOTAL FUND EXPENDITURES	.00	.00	.00	.00	28,015	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	30.48	30.48	6,458	.5

Report Criteria:
Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
02/25	02/24/2025	39487	ADAMSON POLICE PRODUCTS	INV428102	01-42-7051	Nameplate - C. Begano	12.95
02/25	02/24/2025	39487	ADAMSON POLICE PRODUCTS	INV428151	01-42-7051	Uniforms - Michel CSO	171.46
02/25	02/24/2025	39487	ADAMSON POLICE PRODUCTS	INV428165	01-42-7051	Newbanks - Commendation Bars	45.80
02/25	02/24/2025	39487	ADAMSON POLICE PRODUCTS	INV428464	01-42-7051	Michel - CSO Uniform	251.96
02/25	02/24/2025	39487	ADAMSON POLICE PRODUCTS	INV428532	01-42-7051	Begano - Uniform	296.82
02/25	02/24/2025	39487	ADAMSON POLICE PRODUCTS	INV428630	01-42-7051	Uniforms - BS	75.60
02/25	02/24/2025	39487	ADAMSON POLICE PRODUCTS	INV428910	01-42-7051	Uniforms - AS	32.00
Total 39487:							886.59
02/25	02/24/2025	39488	All Copy Products, Inc.	AR4688270	01-42-6126	Copies-Jan	73.83
02/25	02/24/2025	39488	All Copy Products, Inc.	AR4693368	01-47-6126	Copier - Jan 2025	38.92
02/25	02/24/2025	39488	All Copy Products, Inc.	AR4693369	01-40-6126	Copies	233.96
Total 39488:							346.71
02/25	02/24/2025	39489	Amazon Capital Services Inc	13JW-LNJ3-	01-47-7020	Return for invoice 1RWW-6YWY-KVJV	39.99-
02/25	02/24/2025	39489	Amazon Capital Services Inc	1MFX-NKKQ	01-46-6135	Rec Programs	9.64
02/25	02/24/2025	39489	Amazon Capital Services Inc	1PRW-LHW	01-40-7010	Supplies	47.90
02/25	02/24/2025	39489	Amazon Capital Services Inc	1PRW-LHW	01-42-7010	Supplies	128.00
Total 39489:							145.55
02/25	02/24/2025	39490	Amerigas Propane LP	806168152	06-47-6111	WWTP - January 2025	1,370.89
Total 39490:							1,370.89
02/25	02/24/2025	39491	Angel Armor LLC	INV12541	01-42-7051	Uniforms	1,738.25
Total 39491:							1,738.25
02/25	02/24/2025	39492	AXON ENTERPRISES, INC.	INUS320577	01-42-7254	Officer Safety Bundle	29,000.00
02/25	02/24/2025	39492	AXON ENTERPRISES, INC.	INUS320577	01-42-5063	Training	2,200.00
02/25	02/24/2025	39492	AXON ENTERPRISES, INC.	INUS320577	01-42-6999	Other services	3,061.76
Total 39492:							34,261.76
02/25	02/24/2025	39493	Barricade Holdings LLC	65165382-00	04-44-7041	Signs	80.07
Total 39493:							80.07
02/25	02/24/2025	39494	CASELLE	138806	01-40-6199	Fin Software Support - Admin	752.85
02/25	02/24/2025	39494	CASELLE	138806	01-48-6199	Fin Software Support - Court	167.30
02/25	02/24/2025	39494	CASELLE	138806	06-40-6199	Fin Software Support - Sewer	585.55
02/25	02/24/2025	39494	CASELLE	138806	01-49-6199	Fin Software Support - Comm Dev	167.30
Total 39494:							1,673.00
02/25	02/24/2025	39495	CIRSA	INV1000102	01-46-6301	2025 VAMP	173.60
02/25	02/24/2025	39495	CIRSA	INV1000102	01-49-6301	2025 VAMP	173.60
02/25	02/24/2025	39495	CIRSA	INV1000676	01-47-5065	Claim PC6024177-Deductible PW	500.00
02/25	02/24/2025	39495	CIRSA	INV1000825	01-42-6301	2025 Detainee Medical	4,244.00
02/25	02/24/2025	39495	CIRSA	INV1000861	01-40-6301	2025 Excess Cyber & 2025 Excess Crim	147.16
02/25	02/24/2025	39495	CIRSA	INV1000861	01-41-6301	2025 Excess Cyber & 2025 Excess Crim	147.16
02/25	02/24/2025	39495	CIRSA	INV1000861	01-42-6301	2025 Excess Cyber & 2025 Excess Crim	3,679.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
02/25	02/24/2025	39495	CIRSA	INV1000861	01-43-6301	2025 Excess Cyber & 2025 Excess Crim	147.16
02/25	02/24/2025	39495	CIRSA	INV1000861	04-44-6301	2025 Excess Cyber & 2025 Excess Crim	1,103.70
02/25	02/24/2025	39495	CIRSA	INV1000861	01-45-6301	2025 Excess Cyber & 2025 Excess Crim	735.80
02/25	02/24/2025	39495	CIRSA	INV1000861	01-46-6301	2025 Excess Cyber & 2025 Excess Crim	220.74
02/25	02/24/2025	39495	CIRSA	INV1000861	01-47-6301	2025 Excess Cyber & 2025 Excess Crim	294.32
02/25	02/24/2025	39495	CIRSA	INV1000861	01-48-6301	2025 Excess Cyber & 2025 Excess Crim	147.16
02/25	02/24/2025	39495	CIRSA	INV1000861	01-49-6301	2025 Excess Cyber & 2025 Excess Crim	220.74
02/25	02/24/2025	39495	CIRSA	INV1000861	06-40-6301	2025 Excess Cyber & 2025 Excess Crim	367.90
02/25	02/24/2025	39495	CIRSA	INV1000861	20-40-6301	2025 Excess Cyber & 2025 Excess Crim	147.16
Total 39495:							12,449.20
02/25	02/24/2025	39496	CivicPlus	328176	01-40-6610	Agenda Mgmt	3,400.00
Total 39496:							3,400.00
02/25	02/24/2025	39497	Club Car Wash Operating LLC	INV8908	01-40-6805	Car Wash	10.00
02/25	02/24/2025	39497	Club Car Wash Operating LLC	INV8908	01-42-6805	Car Wash (x15)	150.00
02/25	02/24/2025	39497	Club Car Wash Operating LLC	INV8908	01-47-6805	Car Wash	10.00
02/25	02/24/2025	39497	Club Car Wash Operating LLC	INV8908	01-49-6805	Car Wash	10.00
Total 39497:							180.00
02/25	02/24/2025	39498	Colorado Department of Transport	CDOT 2/13/2	14-44-8533	CDOT Ducks Unlimited - Wetlands Study	7,000.00
Total 39498:							7,000.00
02/25	02/24/2025	39499	Colorado Information Sharing Con	1741	01-42-6610	Membership Fees	375.00
Total 39499:							375.00
02/25	02/24/2025	39500	Colorado Municipal Clerks Associ	119	01-41-6610	CMCA membership MS	180.00
Total 39500:							180.00
02/25	02/24/2025	39501	Denali Water Solutions LLC	1424.67	06-47-6601	Sludge Disposal	1,424.67
02/25	02/24/2025	39501	Denali Water Solutions LLC	INV1001553	06-47-6601	Sludge Disposal	1,365.00
02/25	02/24/2025	39501	Denali Water Solutions LLC	INV1003897	06-47-6601	Sludge Disposal	1,821.40
02/25	02/24/2025	39501	Denali Water Solutions LLC	INV1013933	06-47-6601	Sludge Disposal	1,618.56
Total 39501:							6,229.63
02/25	02/24/2025	39502	Dohn Construction, Inc	13015	14-40-8539	#9 - Community Center	1,125.00
02/25	02/24/2025	39502	Dohn Construction, Inc	13015	14-02-2005	#9 - Community Center	56.25-
02/25	02/24/2025	39502	Dohn Construction, Inc	13015	09-49-8516	#9 - Community Center	330,366.86
02/25	02/24/2025	39502	Dohn Construction, Inc	13015	09-02-2005	#9 - Community Center	16,518.34-
Total 39502:							314,917.27
02/25	02/24/2025	39503	Erika Pflipsen	2/4/25-PFLIP	01-40-6210	Breakfast for HR Handbook Meeting - P	24.46
Total 39503:							24.46
02/25	02/24/2025	39504	Essenza Architecture	2206-20	09-49-8516	Comm Ctr	12,841.00
Total 39504:							12,841.00
02/25	02/24/2025	39505	FARO Technologies Inc	91850735	01-42-6104	Crash Team License	2,001.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 39505:							2,001.00
02/25	02/24/2025	39506	Fit For You Mead	1089	01-46-6135	Senior Exercise	232.00
Total 39506:							232.00
02/25	02/24/2025	39507	Fox Tuttle Transportation Group	19021-70A 2/	01-47-6108	General Engineering	2,388.75
02/25	02/24/2025	39507	Fox Tuttle Transportation Group	19021-70C 2/	01-02-2615	Waterfront Project (352)	245.00
02/25	02/24/2025	39507	Fox Tuttle Transportation Group	19021-71B	01-02-2615	Liberty Ranch #3 (320)	918.75
Total 39507:							3,552.50
02/25	02/24/2025	39508	Garretson's Sports Center	18486	01-42-7051	Uniforms - PD	527.00
02/25	02/24/2025	39508	Garretson's Sports Center	18487	04-44-7051	Uniforms - Pw	210.00
Total 39508:							737.00
02/25	02/24/2025	39509	GMCO CORPORATION	25-2956	04-44-6834	Dust Control	14,773.65
Total 39509:							14,773.65
02/25	02/24/2025	39510	Hixon MFG & Supply Company	INV162491	04-44-6802	Calibration for transit and laser level	69.00
Total 39510:							69.00
02/25	02/24/2025	39511	IACP	1439	01-42-5063	IACP 2025 Annual Conference - Oct 18-2	500.00
Total 39511:							500.00
02/25	02/24/2025	39512	Interior Concepts of Denver	9053	01-47-7550	Office furnishings - PW	1,315.29
Total 39512:							1,315.29
02/25	02/24/2025	39513	International Agents Inc	001322	01-42-6999	Contractual Services - Jan	1,350.00
Total 39513:							1,350.00
02/25	02/24/2025	39514	Invision GIS, LLC	2459	04-44-6104	GIS Services	740.63
02/25	02/24/2025	39514	Invision GIS, LLC	2459	06-40-6104	GIS Services	370.00
02/25	02/24/2025	39514	Invision GIS, LLC	2459	01-43-6104	GIS Services	634.37
Total 39514:							1,745.00
02/25	02/24/2025	39515	JVA INCORPORATED	21746	01-02-2615	Grand Meadow Filing 1 (341)	1,698.00
02/25	02/24/2025	39515	JVA INCORPORATED	21747	01-47-6108	TOM General Engineering	2,198.40
02/25	02/24/2025	39515	JVA INCORPORATED	21759	01-02-2615	Access 25 (South Postle) (347)	96.00
02/25	02/24/2025	39515	JVA INCORPORATED	21760	01-02-2615	Elevation 25 (Phase 2)	672.00
02/25	02/24/2025	39515	JVA INCORPORATED	21761	01-02-2615	Mead Municipal Facilities (346)	576.00
02/25	02/24/2025	39515	JVA INCORPORATED	21773	06-47-6807	Wastewater - on call - Raterink	437.40
02/25	02/24/2025	39515	JVA INCORPORATED	21804	06-40-6108	Design Standards & Specs	4,069.80
02/25	02/24/2025	39515	JVA INCORPORATED	21873	14-44-8538	North Creek Flood Plain	9,577.80
Total 39515:							19,325.40
02/25	02/24/2025	39516	Ken Singh	011625PE	01-48-6510	Court Interp 1/16/25	247.20

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 39516:							247.20
02/25	02/24/2025	39517	Kevin Ash	JANUARY R	01-47-5700	Parking for Meeting DRCOB	20.50
Total 39517:							20.50
02/25	02/24/2025	39518	Kimball Midwest	103055474	01-47-7020	Shop Operating Supplies	325.56
Total 39518:							325.56
02/25	02/24/2025	39519	KLEEN-TECH SERVICES CORP	INVG009360	01-40-6823	Janitorial Services	715.48
02/25	02/24/2025	39519	KLEEN-TECH SERVICES CORP	INVG009360	01-42-6823	Janitorial Services	876.03
02/25	02/24/2025	39519	KLEEN-TECH SERVICES CORP	INVG009360	01-47-6823	Janitorial Services	787.78
Total 39519:							2,379.29
02/25	02/24/2025	39520	MAIN STREET MAT COMPANY	261337	01-40-7020	Mat svcs - Feb	69.36
02/25	02/24/2025	39520	MAIN STREET MAT COMPANY	261342	01-47-7020	Mat svcs-Feb	109.10
Total 39520:							178.46
02/25	02/24/2025	39521	MBI-Medicine for Business and In	905882	01-47-6210	Drug Screen - RL	45.48
Total 39521:							45.48
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	JANUARY 20	01-40-6101	Legal Services - Jan	18,525.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	JANUARY 20	06-40-6101	Legal Services - Jan	975.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	14-44-8503	Litigation (3rd & Welker, USASIA, LLC pr	1,547.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-40-6101	Litigation (Schell property)	1,955.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-02-2615	Special Proj - WCR 9.5	4,802.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-02-2615	Mead Place (45)	2,519.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-02-2615	Mead Municipal Facilities (346)	6,797.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-02-2615	Meadow Ridge (297)	1,189.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-02-2615	Grand Meadow (341)	3,031.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-02-2615	TOM Hwy 66 and I-25 GID	1,523.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-02-2615	Red Barn (298)	465.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-02-2615	Elevation 25 (351)	58.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-02-2615	Liberty Ranch (320)	600.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-02-2615	Access 25 (347)	725.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-02-2615	O'Reilly (343)	87.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-02-2615	Good Investments (353)	255.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-02-2615	TOM Elevation 25 GID (296)	581.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	06-40-6101	Mileage/Cert Mail Reimbursement	110.25
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-40-6101	Mileage/Cert Mail Reimbursement	110.25
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	01-40-6101	Reimburseable Expense - Database Acc	125.00
02/25	02/24/2025	39522	Michow Guckenberger McAskin L	MEAD.JAN2	06-40-6101	Reimburseable Expense - Database Acc	125.00
Total 39522:							46,104.50
02/25	02/24/2025	39523	MJT Communications	14274	01-40-6104	Firewall	1,810.00
02/25	02/24/2025	39523	MJT Communications	14274	01-40-6610	Firewall	675.00
02/25	02/24/2025	39523	MJT Communications	14275	01-40-6610	Email Protection	3,650.00
02/25	02/24/2025	39523	MJT Communications	14276	01-40-6104	Cloud Backup and Server	1,355.00
02/25	02/24/2025	39523	MJT Communications	14276	01-40-6610	Cloud Backup and Server	4,450.00
Total 39523:							11,940.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
02/25	02/24/2025	39524	NeoTreks, Inc	04269	04-44-6610	Dues & Subscriptions - Feb	350.00
Total 39524:							350.00
02/25	02/24/2025	39525	O.J. WATSON EQUIPMENT	S16099	04-44-6831	Spinner Motor for Sander - Snow	431.45
Total 39525:							431.45
02/25	02/24/2025	39526	Paulette Dolin	044	01-46-6135	Senior Exercise	420.00
Total 39526:							420.00
02/25	02/24/2025	39527	Prairie Mountian Media	0000410120	01-41-6523	Published Notices - Jan	137.20
Total 39527:							137.20
02/25	02/24/2025	39528	RAMEY ENVIRONMENTAL COM	28969	06-47-6837	Wastewater svcs - Jan	6,369.08
02/25	02/24/2025	39528	RAMEY ENVIRONMENTAL COM	28969	06-47-6808	Equipment - Wastewater	125.80
02/25	02/24/2025	39528	RAMEY ENVIRONMENTAL COM	28969	06-47-6125	Lab Services	375.36
02/25	02/24/2025	39528	RAMEY ENVIRONMENTAL COM	28969	06-47-6808	Facility Operator	638.00
02/25	02/24/2025	39528	RAMEY ENVIRONMENTAL COM	29073	06-47-6807	R&M - Raterink	9,884.98
02/25	02/24/2025	39528	RAMEY ENVIRONMENTAL COM	CREDIT ME	06-47-6808	Credit Memo	910.00-
Total 39528:							16,483.22
02/25	02/24/2025	39529	Safebuilt	1256461	01-43-6821	Plan Review/ Permit Inspection	21,272.80
Total 39529:							21,272.80
02/25	02/24/2025	39530	Slate Communications	3252	01-49-6199	Community Report Design	5,818.75
Total 39530:							5,818.75
02/25	02/24/2025	39531	SportsEngine, Inc	INV0199225	01-46-6135	Rec Coach BG check	46.00
Total 39531:							46.00
02/25	02/24/2025	39532	STAPLES ADVANTAGE	6022995171	01-40-7010	Office Supplies - TH	176.08
02/25	02/24/2025	39532	STAPLES ADVANTAGE	6022995173	01-40-7122	Operating Supplies - Passports	37.17
02/25	02/24/2025	39532	STAPLES ADVANTAGE	6022995176	01-47-7010	Office Supplies - PW	56.83
02/25	02/24/2025	39532	STAPLES ADVANTAGE	6022995178	01-40-7010	Office Supplies - TH	80.31
02/25	02/24/2025	39532	STAPLES ADVANTAGE	6022995178	01-48-6510	Court Supplies	57.09
02/25	02/24/2025	39532	STAPLES ADVANTAGE	6022995179	01-40-7010	Office Supplies - TH	16.69
02/25	02/24/2025	39532	STAPLES ADVANTAGE	6022995181	01-40-7010	Office Supplies - TH	25.96
Total 39532:							450.13
02/25	02/24/2025	39533	STERLING TALENT SOLUTIONS	10166124	01-40-6210	Annl Maint Fee	500.00
Total 39533:							500.00
02/25	02/24/2025	39534	SUNRISE ENVIRONMENTAL SCI	151748	01-47-7020	Shop supplies	194.16
Total 39534:							194.16
02/25	02/24/2025	39535	T-Mobile USA Inc	999630825 -	01-42-6110	Telephone - Dec/Jan	25.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 39535:							25.00
02/25	02/24/2025	39536	TRIDENT SECURITY SYSTEMS	43717	01-47-6199	Alarm Monitoring - PW	180.00
02/25	02/24/2025	39536	TRIDENT SECURITY SYSTEMS	45386	01-47-6199	Alarm Monitoring - PW - Q1	105.00
Total 39536:							285.00
02/25	02/24/2025	39537	UNITED RENTALS INC.	244630563-0	04-44-5063	Backhoe Training - TM, JM, TP, JS, LR	1,075.50
Total 39537:							1,075.50
02/25	02/24/2025	39538	University Auto Parts, Inc	339286	04-44-6805	PW35 - 2023 Chevy Silverado	23.65
02/25	02/24/2025	39538	University Auto Parts, Inc	339286	01-47-6805	E01 - 2022 Ford Ranger	39.94
02/25	02/24/2025	39538	University Auto Parts, Inc	340050	01-47-6805	E03 - 2022 Ford Ranger	19.53
Total 39538:							83.12
02/25	02/24/2025	39539	Voiance Language Services LLC	2025012729	01-42-6999	OPI Interpretation Services	55.20
Total 39539:							55.20
02/25	02/24/2025	39540	Wear Parts & Equipment Co, Inc	614411	04-44-6831	Snow	500.00
02/25	02/24/2025	39540	Wear Parts & Equipment Co, Inc	61444	04-44-6831	Plow Blades	5,669.65
Total 39540:							6,169.65
02/25	02/24/2025	39541	WELD COUNTY	AREA AGEN	01-46-6135	Mead Area Friendly Fork Rent	2,300.00
Total 39541:							2,300.00
02/25	02/24/2025	39542	Wilson & Company Inc	133954	14-44-8506	SRTS-3rd St Trail-Dec	3,963.50
02/25	02/24/2025	39542	Wilson & Company Inc	133957	01-02-2615	1601 Process - CR 38 Interchange	18,705.00
02/25	02/24/2025	39542	Wilson & Company Inc	133958	01-47-6108	Sekich Business Park	880.00
02/25	02/24/2025	39542	Wilson & Company Inc	133959	14-44-8544	WCR 7 Improvements	25,637.10
Total 39542:							49,185.60
02/25	02/11/2025	21125100	XCEL ENERGY	911759698	01-42-6111	537 4th St - acct 53-2929790-5	399.59
02/25	02/11/2025	21125100	XCEL ENERGY	911836894	01-47-6111	1341 CR 34	828.04
02/25	02/11/2025	21125100	XCEL ENERGY	911865187	01-40-6111	TH	192.46
02/25	02/11/2025	21125100	XCEL ENERGY	911899684	01-42-6111	201 Welker - Acct # 53-0013609291-7	19.47
02/25	02/11/2025	21125100	XCEL ENERGY	911907687	04-44-6111	1785 CR 34 - Grader Shed	222.05
Total 21125100:							1,661.61
02/25	02/15/2025	21525100	TRACTOR SUPPLY CREDIT PLA	1350 1/31/25	01-47-7020	Shop Supplies	139.65
Total 21525100:							139.65
02/25	02/18/2025	21825100	JOHN DEERE FINANCIAL	27406 - 2/1/2	04-44-7051	Uniform - JM	718.89
02/25	02/18/2025	21825100	JOHN DEERE FINANCIAL	27406 - 2/1/2	04-44-7051	Uniform - Jorden	420.96
02/25	02/18/2025	21825100	JOHN DEERE FINANCIAL	27406 - 2/1/2	01-45-7051	Uniform - Trent	663.01
02/25	02/18/2025	21825100	JOHN DEERE FINANCIAL	27406 - 2/1/2	01-45-7051	Uniform - Logan	426.19
02/25	02/18/2025	21825100	JOHN DEERE FINANCIAL	27406 - 2/1/2	04-44-7051	Uniform - Junior	339.94
Total 21825100:							2,568.99

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
02/25	02/18/2025	21825101	SAMSClub	4230 2/2/25	01-47-7010	1/23 - Office Supplies	444.21
02/25	02/18/2025	21825101	SAMSClub	4230 2/2/25	01-41-5700	1/13 - BOT	51.87
02/25	02/18/2025	21825101	SAMSClub	4230 2/2/25	01-40-7010	1/13 - Admin supplies	244.36
02/25	02/18/2025	21825101	SAMSClub	4230 2/2/25	01-41-5700	1/27 - BOT	84.30
02/25	02/18/2025	21825101	SAMSClub	4230 2/2/25	01-40-7010	1/27 - Admin supplies	95.66
02/25	02/18/2025	21825101	SAMSClub	4230 2/2/25	01-42-7010	1/27 - PD Supplies	131.24
02/25	02/18/2025	21825101	SAMSClub	4230 2/2/25	01-40-6610	Annual Membership Fee	38.75
02/25	02/18/2025	21825101	SAMSClub	4230 2/2/25	01-49-6610	Annual Membership Fee	38.75
02/25	02/18/2025	21825101	SAMSClub	4230 2/2/25	01-47-6610	Annual Membership Fee	38.75
02/25	02/18/2025	21825101	SAMSClub	4230 2/2/25	01-42-6610	Annual Membership Fee	38.75
Total 21825101:							1,206.64
02/25	02/18/2025	21825102	TDS	0014762 1/2	01-42-6111	Internet Feb 25	132.45
Total 21825102:							132.45
02/25	02/18/2025	21825103	UNITED POWER	1234022 2/4/	04-44-6111	1785 CR 32 - Grader Shed 1/2025	92.73
02/25	02/18/2025	21825103	UNITED POWER	12650701 2/	01-45-6111	Booster Pump Founders 1/2025	20.00
02/25	02/18/2025	21825103	UNITED POWER	12952800 2/	01-45-6111	Mead Ponds 1/2025	24.66
02/25	02/18/2025	21825103	UNITED POWER	14305100 2/	06-47-6111	WWTP 1/2025	5,931.64
02/25	02/18/2025	21825103	UNITED POWER	16836300 2/	01-45-6111	Park Sprinkler Liberty 1/2025	23.83
02/25	02/18/2025	21825103	UNITED POWER	16909300 2/	01-45-6111	Feather Ridge 1/2025	20.00
02/25	02/18/2025	21825103	UNITED POWER	17159100 2/	01-45-6111	Sprinkler Clock Dtn 1/2025	20.06
02/25	02/18/2025	21825103	UNITED POWER	17618300 2/	01-40-6111	Town Hall 1/2025	746.60
02/25	02/18/2025	21825103	UNITED POWER	17770000 2/	01-45-6111	Gazebo 1/2025	34.52
02/25	02/18/2025	21825103	UNITED POWER	18949400 2/	01-42-6111	535 4th PD 1/2025	889.07
02/25	02/18/2025	21825103	UNITED POWER	21881700 2/	01-47-6111	1341 CR 241/2025	913.10
02/25	02/18/2025	21825103	UNITED POWER	22092202 2/	06-47-6112	4133 CR 34 - Raterink 1/2025	93.69
02/25	02/18/2025	21825103	UNITED POWER	24240200 - 2	01-47-6134	EV Station 1/2025	165.22
02/25	02/18/2025	21825103	UNITED POWER	24257400 - 2	01-45-6111	1501 CR 34 - Mead Ponds 1/2025	36.64
02/25	02/18/2025	21825103	UNITED POWER	24446200-2/	09-49-8516	401 3rd St - Temp 1/2025	348.93
02/25	02/18/2025	21825103	UNITED POWER	6753101 2/4/	01-45-6111	Irrig Sprinkler N Creek 1/2025	20.00
02/25	02/18/2025	21825103	UNITED POWER	7490500 2/4/	06-47-6111	Pump Lake Thomas 1/2025	45.52
02/25	02/18/2025	21825103	UNITED POWER	83701 2/4/25	01-42-6111	Shop 1/2025	180.68
02/25	02/18/2025	21825103	UNITED POWER	92015 2/5/25	01-42-6111	201 Welker 1/2025	15.36
02/25	02/18/2025	21825103	UNITED POWER	96302 - 2/4/2	06-47-6111	WWTP Lagoon 1/2025	38.16
Total 21825103:							9,660.41
02/25	02/19/2025	21925100	JOHN DEERE FINANCIAL	3001218	04-44-6851	Grader Lease	5,871.01
02/25	02/19/2025	21925100	JOHN DEERE FINANCIAL	3002253	04-44-6851	Wheel Loader Lease - Feb	3,223.46
Total 21925100:							9,094.47
02/25	02/19/2025	21925101	Pitney Bowes Inc	1026811825	01-40-6511	E-Z Seal	74.69
Total 21925101:							74.69
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	08-42-6851	608136 21 Ford Police - 23TPHZ	945.66
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	09-45-6851	608136 21 Ford Ranger - 23VQXP	592.37
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	09-45-6851	608136 22 Ford F-250 - 23WMJ2	805.81
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	09-45-6851	608136 22 Ford F-350 - 23WQX4	1,134.50
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	09-45-6851	608136 22 Ford F-250 - 23WQX9	849.71
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	04-44-6851	608136 22 Ford Ranger - 25G6J7	641.32
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	08-42-6851	608136 22 Ford Utility Interceptor - 25HL	1,187.42
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	08-42-6851	608136 22 Ford Utility Interceptor - 25HL	1,247.68
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	01-42-6851	608136 22 Ford F-150 - 25HL9T	1,130.22

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	09-45-6851	608136 22 Ford Escape - 25S5SM	611.93
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	09-45-6851	608136 22 Ford Ranger - 26G3JG	702.47
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	08-42-6851	608136 22 Ford Utility Interceptor - 26GZ	713.62
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	09-49-6851	608136 23 Chevy Silverado - 26MD7X	882.18
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	01-42-6851	608136 23 Toyota Highlander - 26N9DS	1,204.42
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	08-42-6851	60813623 Ford Interceptor 277KHZ	973.27
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	08-42-6851	60813623 Ford Interceptor 277KPK	1,231.50
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	08-42-6851	60813623 Ford Interceptor 277KQJ	973.27
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	01-47-6851	60813623 Chevy Silverado 27PB84	969.17
02/25	02/20/2025	22025100	Enterprise FM Trust	FBN5255860	09-45-6851	60813624 Nissan Frontier 27QCF6	851.70
Total 22025100:							17,648.22
02/25	02/20/2025	22025101	VERIZON WIRELESS	6105465436	01-40-6110	Wireless bill	40.01
02/25	02/20/2025	22025101	VERIZON WIRELESS	6105465436	01-41-7020	Wireless bill	51.47
02/25	02/20/2025	22025101	VERIZON WIRELESS	6105465436	01-43-6110	Wireless bill	50.75
02/25	02/20/2025	22025101	VERIZON WIRELESS	6105465436	01-47-6110	Wireless bill	160.04
02/25	02/20/2025	22025101	VERIZON WIRELESS	6105465436	01-49-6110	Wireless bill	40.01
02/25	02/20/2025	22025101	VERIZON WIRELESS	6105465436	04-44-6110	Wireless bill	67.47
02/25	02/20/2025	22025101	VERIZON WIRELESS	6105465436	06-40-6110	Wireless bill	40.01
Total 22025101:							449.76
Grand Totals:							652,860.88

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-02-2000	39.99	189,319.23-	189,279.24-
01-02-2615	45,542.75	.00	45,542.75
01-40-6101	20,715.25	.00	20,715.25
01-40-6104	3,165.00	.00	3,165.00
01-40-6110	40.01	.00	40.01
01-40-6111	939.06	.00	939.06
01-40-6126	233.96	.00	233.96
01-40-6199	752.85	.00	752.85
01-40-6210	524.46	.00	524.46
01-40-6301	147.16	.00	147.16
01-40-6511	74.69	.00	74.69
01-40-6610	12,213.75	.00	12,213.75
01-40-6805	10.00	.00	10.00
01-40-6823	715.48	.00	715.48
01-40-7010	686.96	.00	686.96
01-40-7020	69.36	.00	69.36
01-40-7122	37.17	.00	37.17
01-41-5700	136.17	.00	136.17
01-41-6301	147.16	.00	147.16
01-41-6523	137.20	.00	137.20
01-41-6610	180.00	.00	180.00
01-41-7020	51.47	.00	51.47
01-42-5063	2,700.00	.00	2,700.00
01-42-6104	2,001.00	.00	2,001.00
01-42-6110	25.00	.00	25.00
01-42-6111	1,636.62	.00	1,636.62
01-42-6126	73.83	.00	73.83

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-42-6301	7,923.00	.00	7,923.00
01-42-6610	413.75	.00	413.75
01-42-6805	150.00	.00	150.00
01-42-6823	876.03	.00	876.03
01-42-6851	2,334.64	.00	2,334.64
01-42-6999	4,466.96	.00	4,466.96
01-42-7010	259.24	.00	259.24
01-42-7051	3,151.84	.00	3,151.84
01-42-7254	29,000.00	.00	29,000.00
01-43-6104	634.37	.00	634.37
01-43-6110	50.75	.00	50.75
01-43-6301	147.16	.00	147.16
01-43-6821	21,272.80	.00	21,272.80
01-45-6111	199.71	.00	199.71
01-45-6301	735.80	.00	735.80
01-45-7051	1,089.20	.00	1,089.20
01-46-6135	3,007.64	.00	3,007.64
01-46-6301	394.34	.00	394.34
01-47-5065	500.00	.00	500.00
01-47-5700	20.50	.00	20.50
01-47-6108	5,467.15	.00	5,467.15
01-47-6110	160.04	.00	160.04
01-47-6111	1,741.14	.00	1,741.14
01-47-6126	38.92	.00	38.92
01-47-6134	165.22	.00	165.22
01-47-6199	285.00	.00	285.00
01-47-6210	45.48	.00	45.48
01-47-6301	294.32	.00	294.32
01-47-6610	38.75	.00	38.75
01-47-6805	69.47	.00	69.47
01-47-6823	787.78	.00	787.78
01-47-6851	969.17	.00	969.17
01-47-7010	501.04	.00	501.04
01-47-7020	768.47	39.99-	728.48
01-47-7550	1,315.29	.00	1,315.29
01-48-6199	167.30	.00	167.30
01-48-6301	147.16	.00	147.16
01-48-6510	304.29	.00	304.29
01-49-6110	40.01	.00	40.01
01-49-6199	5,986.05	.00	5,986.05
01-49-6301	394.34	.00	394.34
01-49-6610	38.75	.00	38.75
01-49-6805	10.00	.00	10.00
04-02-2000	.00	36,625.13-	36,625.13-
04-44-5063	1,075.50	.00	1,075.50
04-44-6104	740.63	.00	740.63
04-44-6110	67.47	.00	67.47
04-44-6111	314.78	.00	314.78
04-44-6301	1,103.70	.00	1,103.70
04-44-6610	350.00	.00	350.00
04-44-6802	69.00	.00	69.00
04-44-6805	23.65	.00	23.65
04-44-6831	6,601.10	.00	6,601.10
04-44-6834	14,773.65	.00	14,773.65
04-44-6851	9,735.79	.00	9,735.79
04-44-7041	80.07	.00	80.07
04-44-7051	1,689.79	.00	1,689.79
06-02-2000	910.00	38,183.66-	37,273.66-
06-40-6101	1,210.25	.00	1,210.25

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
06-40-6104	370.00	.00	370.00
06-40-6108	4,069.80	.00	4,069.80
06-40-6110	40.01	.00	40.01
06-40-6199	585.55	.00	585.55
06-40-6301	367.90	.00	367.90
06-47-6111	7,386.21	.00	7,386.21
06-47-6112	93.69	.00	93.69
06-47-6125	375.36	.00	375.36
06-47-6601	6,229.63	.00	6,229.63
06-47-6807	10,322.38	.00	10,322.38
06-47-6808	763.80	910.00-	146.20-
06-47-6837	6,369.08	.00	6,369.08
08-02-2000	.00	7,272.42-	7,272.42-
08-42-6851	7,272.42	.00	7,272.42
09-02-2000	16,518.34	349,987.46-	333,469.12-
09-02-2005	.00	16,518.34-	16,518.34-
09-45-6851	5,548.49	.00	5,548.49
09-49-6851	882.18	.00	882.18
09-49-8516	343,556.79	.00	343,556.79
14-02-2000	56.25	48,850.40-	48,794.15-
14-02-2005	.00	56.25-	56.25-
14-40-8539	1,125.00	.00	1,125.00
14-44-8503	1,547.00	.00	1,547.00
14-44-8506	3,963.50	.00	3,963.50
14-44-8533	7,000.00	.00	7,000.00
14-44-8538	9,577.80	.00	9,577.80
14-44-8544	25,637.10	.00	25,637.10
20-02-2000	.00	147.16-	147.16-
20-40-6301	147.16	.00	147.16
Grand Totals:	687,910.04	687,910.04-	.00

Report Criteria:

Report type: GL detail



Agenda Item Summary

MEETING DATE: February 24, 2024
SUBJECT: 4th Quarter 2024 Investment Activity Report
PRESENTED BY: Mary Strutt, Administrative Services Director

SUMMARY

The Town of Mead Investment Activity Report for the 4th Quarter of 2024 is attached for the Board's review. This report includes funds in the Town's investment accounts, it does not include funds held in the Town's operating accounts. The Report provides the investment amount in each account, along with the interest rate and interest earned for the quarter. The total interest income earned for the fourth quarter was \$383,861.33. Total year-to-date interest income is \$1,628,748.34. Interest rates are in the 4.5 – 4.9% range which indicates a decline of about half of one percent from the prior quarter. Interest rates are expected to continue on a downward trend. However, the Local Government Investment Pools ("LGIPs") are still the best option for municipal investments.

All the Town's investment holdings are in LGIPs in accordance with the Town's Investment Policy. The LGIPs tend to have higher yields and liquidity. Funds may be easily transferred into/out of the LGIPs from the operating accounts. For additional diversification and security, the Town does invest in three different LGIPs: ColoTrust, CSAFE and CSIP.

Funds held in the Town's investment accounts include the reserve funds and funds which have been appropriated for current capital projects including the Community Center, 3rd & Welker Intersection, CR 7 & Hwy 66 Underpass, Gold Star Memorial and Liberty Ranch Restrooms. Funds will be withdrawn from these investment accounts as needed to pay for the above-listed projects.

ATTACHMENTS

Investment Activity Report December 31, 2024

Town of Mead Investment Activity

Quarter Ended December 31, 2024

Diversification Guideline *	Investment Type & Account	Investment Amount, Beginning Value	Deposits	Withdrawals	Interest Earned	Average Monthly Yield	Investment Amount, Ending Value	Total Percentage of Portfolio
E	Local Government Investment Pools							
Maximum % per Issuer: 50%	COLOTRUST - PLUS+	\$ 12,965,081.29	\$ -	\$ -	\$ 159,472.17	4.8642%	\$ 13,124,553.46	41.7771%
----	COLOTRUST - PRIME	11,072.90	-	-	127.83	4.5688%	11,200.73	0.0357%
Maximum % of Portfolio: 100%	CSAFE	12,426,353.96	-	-	155,385.68	4.9300%	12,581,739.64	40.0492%
	CSIP	5,629,313.92	-	-	68,875.65	4.8467%	5,698,189.57	18.1380%
	Total Investment Pools:	\$ 31,031,822.07	\$ -	\$ -	\$ 383,861.33	4.8024%	\$ 31,415,683.40	100.0000%

* Per Town Investment Policy - Sec. VIII. Investment Parameters



Agenda Item Summary

MEETING DATE: February 24, 2025

SUBJECT: **Resolution No. 14-R-2025** - A Resolution of the Town of Mead, Colorado, Adopting Annual Adjustments to the Town's Sewer Plant Investment Fees and Sewer User Fees for 2025

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

In 2019, Raftelis Financial Consultants, Inc. ("Raftelis") completed a wastewater utility service rate analysis ("Rate Study Report") to assess and evaluate the Town's existing wastewater service rate system.

The Rate Study Report was accepted by the Board of Trustees by Resolution No. 80-R-2019 dated November 12, 2019. Raftelis performed additional supplemental analyses in 2021 and 2022 to examine current market conditions, incorporate new developments east of I-25 into the sewer network, and examine the resulting effects on user rates and plant investment fees. Raftelis was engaged by the Town to provide an additional supplemental analysis in 2025 due to: significant inflation since COVID, additional changes to the development landscape in the Town of Mead, and projected improvements or expansion of the Town's wastewater treatment plant (now projected for 2030).

Raftelis is scheduled to present the 2025 supplemental analysis (to the Rate Study Report) to the Board of Trustees at the February 24th regular meeting, during the "Informational Items" portion of the agenda. Both Town Staff and a representative from Raftelis (Mr. Andrew Rheem) will be available to answer questions regarding the proposed adjustments to the Town's plant investment fees (PIFs) and sewer user fees.

The 2025 analysis reviewed financial projections, incorporated current wastewater system costs (operation and maintenance, capital improvements, bonded debt), and evaluated the revenues needed from the base and usage rates required to fund the Town's wastewater system and maintain the wastewater utility annually through 2033. The focus of the evaluation was the initial 5-year period of 2025 through 2029. Raftelis recommends adjustments to both sewer user rates and PIFs. Raftelis's 2025 analysis (and the rate adjustments set forth and proposed therein) is aimed at ensuring that the Town is best positioned to continue to implement the financial goals identified in the Rate Study Report (and subsequent supplemental analyses), including:

- Continuing to fund annual O&M expenses, debt service, and capital expenditures,
- Maintaining adequate debt service coverage (DSC) ratios,
- Building and maintaining adequate cash reserve (operating reserve), and
- Building and maintaining an adequate capital reserve (in order to adequately fund capital renewal and capital replacement projects).

The PIF is a one-time capital recovery fee assessed to new or increased development in order to recover the cost of system capacity to serve new customers. It includes the funds for collection and treatment capacity projects and planned future wastewater capital projects (i.e. expansion). As an enterprise fund, the sewer fund must self-support the operation, maintenance, capital depreciation and replacement of the sewer network.

Staff is recommending implementing the updated annual user rate and PIF adjustment plan presented by Raftelis at the February 24, 2025 regular meeting, effective March 1, 2025. The analysis recommends a 25% increase in the PIFs (over a two-year period). Therefore, both Staff and Raftelis are proposing to implement half of this increase (12.5%) in 2025 and the remaining 12.5% of the aggregate 25% increase in 2026. The sewer user rates for 2025 will be increased by 6% and the PIFs will be adjusted by 12.5%, both effective March 1, 2025.

FINANCIAL CONSIDERATIONS

Monthly Base Charge (\$/Month)	Current Rate	Proposed Rate	% Increase
Current Rate In-Town			
Effective March 1, 2024			
Residential Low	\$45.28	48.00	6%
Residential Medium	\$49.82	52.81	6%
Commercial Low	\$49.82	52.81	6%
Commercial Medium	\$59.77	63.36	6%
Commercial High	\$69.74	73.92	6%
Schools	\$59.77	63.36	6%

Monthly Base Charge (\$/Month)	Current Rate	Proposed Rate (double in Town rate)	% Increase
Current Rate Outside-Town			
Effective March 1, 2024			
Residential Low	\$90.56	\$96.00	6%
Residential Medium	\$99.63	\$105.62	6%
Commercial Low	\$99.63	\$105.62	6%
Commercial Medium	\$119.54	\$126.72	6%
Commercial High	\$139.47	\$147.84	6%
Schools	\$119.54	\$126.72	6%

The monthly base charge for each user category includes 4,000 gallons per month, in alignment with current usage patterns. The volume charge for each additional 1,000 gallons used monthly will also be increased by 6%.

Residential & Non-Residential Volume Charges	Current Rate	Proposed Rate	% Increase
Current Rate In-Town (\$/1000 Gallons)			
Single Family > 4000 gallons	\$13.58	\$14.39	6%
Multi-Family	\$13.58	\$14.39	6%
Commercial Low	\$13.58	\$14.39	6%
Commercial Medium	\$16.29	\$17.27	6%
Commercial High	\$19.00	\$20.14	6%
Schools	\$16.29	\$17.27	6%

Residential & Non-Residential Volume**Charges**

Current Rate Outside-Town (\$/1000 Gallons)	Current Rate	Proposed Rate (double in Town rate)	% Increase
Single Family > 4000 gallons	\$27.15	\$28.78	6%
Multi-Family	\$27.15	\$28.78	6%
Commercial Low	\$27.15	\$28.78	6%
Commercial Medium	\$32.58	\$34.54	6%
Commercial High	\$38.01	\$40.28	6%
Schools	\$32.58	\$34.54	6%

The PIF is based upon the size of the water tap serving the premises and is collected one-time upon the issuance of a building permit.

Plant Investment Fee

Effective March 1, 2024	Current Rate	Proposed Rate	% Increase
5/8 inch	\$6,791	\$7,640	12.5%
¾ inch	\$11,290	\$12,701	12.5%
1 inch	\$18,104	\$20,367	12.5%
1.5 inch	\$22,632	\$25,461	12.5%
2 inch	\$72,419	\$81,471	12.5%
3 inch	\$144,838	\$162,943	12.5%

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approval of the attached resolution as a consent agenda item. Alternatively, should the Board desire to remove this item from the consent agenda for discussion, staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 14-R-2025, A Resolution of the Town of Mead, Colorado, Adopting Annual Adjustments to the Town’s Sewer Plant Investment Fees and Sewer User Fees for 2025.”

ATTACHMENTS

Resolution No. 14-R-2025

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 14-R-2025**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, ADOPTING
ANNUAL ADJUSTMENTS TO THE TOWN'S SEWER PLANT INVESTMENT
FEES AND SEWER USER FEES FOR 2025**

WHEREAS, the Town of Mead ("Town") is authorized under Article 15 of Title 31 of the Colorado Revised Statutes to exercise its general police and financial powers; and

WHEREAS, by adoption of Resolution No. 80-R-2019 on November 12, 2019, the Board of Trustees previously accepted the Wastewater Rate and Fee Study Report completed on behalf of the Town of Mead by Raftelis Financial Consultants, Inc. (the "Rate Study Report"); and

WHEREAS, Raftelis Financial Consultant, Inc. ("Raftelis") performed additional supplemental analyses in 2021 and 2022 to examine current market conditions, incorporate new developments east of I-25 into the sewer network, and examine the resulting effects on the Town's sewer user rates and plant investment fees; and

WHEREAS, Raftelis was engaged by the Town to provide an additional supplemental analysis in 2025 due to significant inflation since COVID, additional changes to the development landscape within the boundaries of the Town, and projected improvements or expansion of the Town's wastewater treatment plant (now projected for 2030); and

WHEREAS, Raftelis presented the 2025 supplemental analysis to the Rate Study Report at the February 24, 2025 regular meeting, which recommends certain changes to the Town's sewer plant investment fees and sewer user fees, including annual rate and fee adjustments; and

WHEREAS, Sections 13-1-80 and 13-1-210 of the Mead Municipal Code state that sewer plant investment fees and sewer user fees shall be set by resolution of the Board of Trustees; and

WHEREAS, the Board of Trustees desires to make annual adjustments to the Town's sewer plant investment fee and sewer user rates to be effective on March 1, 2025 as recommended by Raftelis and Town staff, and in accordance with the Rate Study Report as specifically supplemented and updated by Raftelis's supplemental analysis presented to the Board of Trustees at the February 24, 2025 regular meeting.

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. Revised Sewer Plant Investment Fees and Sewer Fees Adopted. The Board of Trustees hereby: (a) adopts certain amendments to the Sewer Fee Schedule, attached to this Resolution as **Exhibit 1** and incorporated herein by reference, and (b) directs Town staff to take all steps necessary to:

- i. incorporate the Sewer Fee Schedule into the Town's Comprehensive Fee Schedule and to implement the Sewer Fee Schedule **effective March 1, 2025**;
- ii. to cause a copy of the Comprehensive Fee Schedule, as updated and amended by this Resolution, to be uploaded to the Town's website; and
- iii. to cause a copy of the updated Comprehensive Fee Schedule to be made available for public inspection in the office of the Town Clerk.

Section 2. Effective Date. This Resolution shall become effective immediately upon adoption. As set forth in Section 1 of this Resolution, the rates set forth in the Sewer Fee Schedule attached hereto as **Exhibit 1** shall be effective on and after **March 1, 2025**.

Section 3. Certification. The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 24TH DAY OF FEBRUARY 2025.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1
SEWER FEE SCHEDULE
(effective March 1, 2025)

SEWER PLANT INVESTMENT FEES
(see MMC § 13-1-80)

Tap Diameter	Plant Investment Fee In-Town	Plant Investment Fee Outside Town ¹
5/8 inch	\$7,640.00	\$15,280.00
3/4 inch	\$12,701.00	\$25,402.00
1 inch	\$20,367.00	\$40,734.00
1½ inch	\$25,461.00	\$50,922.00
2 inch	\$81,471.00	\$162,942.00
3 inch	\$162,943.00	\$325,886.00

1

Outside Town rate is double the In-Town rate.

SEWER USER FEES
(see MMC § 13-1-210)

Effective March 1, <u>2025</u> ¹	2025 ¹	
	In-Town	Outside-Town ²
Monthly Service Charge		
Residential		
Base Charge - Low User - 0- 2,000 gal ³	\$48.00	\$96.00
Base Charge - Medium User - 2,001- 4,000 gal (base fee) ⁴	\$52.81	\$105.62
Monthly Service Charge		
Residential - includes 4,000 gal (base fee) ⁴		
Commercial - Low	\$52.81	\$105.62
Commercial - Medium	\$63.36	\$126.72
Commercial - High	\$73.92	\$147.84
Schools	\$63.36	\$126.72

Volume charge - for each additional 1,000 gal over the 4,000 gal base used during the winter base period.		
Residential		
Single-Family	\$14.39	\$28.78
Multi-Family	\$14.39	\$28.78
Non-Residential		
Commercial - Low ⁵	\$14.39	\$28.78
Commercial - Medium ⁶	\$17.27	\$34.54
Commercial - High ^{6, 7}	\$20.14	40.28
Schools ⁸	\$17.27	\$34.54
Industrial/Special Uses (Strength Surcharge) ⁹	Varies ⁹	Varies ⁹

¹ This means beginning with the usage for that month. Because billing is done in arrears of usage, the new rate will be reflected on bills generated on April 1.

² Outside Rate is double the In-Town Rate.

³ Base charge includes the first two thousand (2,000) gallons.

⁴ Base charge includes the first four thousand (4,000) gallons.

⁵ Commercial with ten (10) or fewer employees.

⁶ Commercial with more than ten (10) employees and fewer than forty-five (45) employees, including all restaurants and automobile repair facilities. Medium strength effluent charged twenty percent (20%) more than Residential.

⁷ Commercial with forty-five (45) or more employees and those determined to require sampling and flow metering manholes. High strength effluent charged forty percent (40%) more than Residential

⁸ Schools charged twenty percent (20%) more than Residential.

⁹ Strength Surcharge for excessive BOD, COD, and TSS as established by Schedule C, MMC Section 13-1-270.



Agenda Item Summary

MEETING DATE: February 24, 2025

SUBJECT: **Resolution No. 15-R-2025** – A Resolution of the Town of Mead, Colorado, Awarding a Bid and Approving a Construction Agreement between the Town of Mead and T2 Construction, Inc. for the Founders Park – Gold Star Memorial Project (IFB No. 2024-013)

PRESENTED BY: Manny Windhorst, Pavement Management Program Manager

SUMMARY

The Town of Mead (the “Town”) desires to complete the Founders Park capital project, which includes certain park improvements, offsite ADA parking, and foundation for the installation of the Gold Star Families Memorial Monument (the “Monument”). By Resolution No. 41-R-2024, the Board of Trustees previously approved that certain Memorandum of Understanding between the Town of Mead, the Woody Williams Foundation, Inc., and the Northern Colorado Gold Star Families Memorial Monument Committee for the Installation of the Monument (the “MOU”) to cooperate in the Monument’s planned installation. Pursuant to the MOU, the Town commits to provide adequate land and usable space for the Monument by constructing a concrete plaza in Founder’s Park.

The Town released an invitation to bid on December 27, 2024, for the Founders Park – Gold Star Memorial Project (IFB 2024-013) (the “Project”). The Project consists of clearing and grubbing the site, adding a handicap parking spot, constructing a much-needed pedestrian crossing with new ADA ramps, and constructing a concrete plaza with landscape improvements for the installation of the Monument. This will include four (4) stone benches and two (2) TREX benches for seating in the plaza. Delivery and installation of the Monument will be coordinated by the chosen contractor with the manufacturer, and the manufacturer will complete the installation of the Monument on the prepared site.

The Town received bid proposals from thirteen (13) qualified contractors for the Project. Proposals ranged from \$228,830.00 to \$438,142.17.

Company Name	Project Total
T2 Construction, Inc.	\$228,830.00
Colorado Designsapes INC.	\$238,774.00
Golden Triangle Construction, LLC	\$254,199.68
Powell Restoration, Inc.	\$254,784.62
GL Hoff Company dba Hoff Construction	\$270,308.15
Bedrock, LLC dba Ground Solutions	\$281,939.44
KCI Krische Construction Inc.	\$308,694.16
Baker Builders LLC Baker Constructors	\$316,965.85
White Stone Construction	\$332,357.00
GH Phipps Construction Company	\$353,403.02
Executive Designs LLC.	\$366,977.09
Jalisco International, Inc.	\$398,062.00
Growling Bear Co Inc	\$438,142.17

All bids were reviewed for accuracy and references were checked for the apparent low bidder. Based on this information, Staff believes T2 Construction, Inc., a Colorado corporation (the “Contractor”) is the lowest responsive and responsible bidder and is recommending that the Board of Trustees award the bid and approve a construction contract with the Contractor (the “Construction Agreement”).

Resolution No. 15-R-2025 (the “Resolution”): (a) awards the Project to the Contractor; (b) authorizes the Town Attorney to make such changes as may be needed to correct any non-material errors or language or to negotiate such changes to the Construction Agreement as may be appropriate; (c) authorizes the Town Engineer/Public Works Director, or designee, to execute the Notice of Award for the Project and deliver a copy of said Notice of Award to the Contractor; (d) authorizes the Mayor to execute the Construction Agreement on behalf of the Town on or after such date as the Contractor has delivered the executed Construction Agreement to the Town, together with the proof of insurance, performance bond, payment bond, and other documents specifically required by the IFB, the Construction Agreement, the Notice of Award, and other Contract Documents; and (e) authorizes the Town Engineer/Public Works Director, or designee, to execute the Notice to Proceed for the Project

FINANCIAL CONSIDERATIONS

The approved 2025 budget identified \$300,000.00 for the Project (18-45-8507 Capital Outlay – Gold Star Memorial). The not-to-exceed amount for the Construction Agreement is \$228,830.00, which is well below the budgeted amount.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the February 24, 2025 consent agenda will approve the Resolution, awarding the bid and approving a Construction Agreement with T2 Construction, Inc. for the Project. If this item is pulled off the consent agenda for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 15-R-2025, A Resolution of the Town of Mead, Colorado, Awarding a Bid and Approving a Construction Agreement between the Town of Mead and T2 Construction, Inc. for the Founders Park – Gold Star Memorial Project (IFB No. 2024-013).”

ATTACHMENTS

Resolution No. 15-R-2025
Construction Agreement

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 15-R-2025**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, AWARDED A BID
AND APPROVING A CONSTRUCTION AGREEMENT BETWEEN THE TOWN
OF MEAD AND T2 CONSTRUCTION, INC. FOR THE FOUNDERS PARK –
GOLD STAR MEMORIAL PROJECT (IFB NO. 2024-013)**

WHEREAS, the Town of Mead (the “Town”) is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Town desires to complete the Founders Park capital project, which includes certain park improvements, offsite ADA parking, and foundation for the installation of the Gold Star Families Memorial Monument (together, the “Project” or “Work”);

WHEREAS, as set forth above, the Work includes the addition of a concrete plaza with landscape improvements to support the installation of the Gold Star Families Memorial Monument (the “Monument”); and

WHEREAS, the Monument will honor the lives of those lost while serving active duty in the United States Armed Forces; and

WHEREAS, by Resolution No. 41-R-2024, the Town previously approved that certain Memorandum of Understanding between the Town of Mead, the Woody Williams Foundation, Inc., and the Northern Colorado Gold Star Families Memorial Monument Committee for the Installation of the Gold Star Families Memorial Monument (the “MOU”) to cooperate in the planned installation of the Monument; and

WHEREAS, pursuant to the MOU, the Town commits to provide adequate land and usable space for the Monument by constructing a concrete plaza in Founder’s Park; and

WHEREAS, the Town requires construction services for the timely completion of the Work; and

WHEREAS, the Town solicited bids for the Project in accordance with Colorado law by posting an invitation for bid for the Founders Park – Gold Star Memorial Project (IFB No. 2024-013, or the “IFB”) on the Rocky Mountain E-Purchasing System; and

WHEREAS, Town Staff has reviewed and evaluated all complete and responsive bids submitted, and is recommending award of the Project to the bidder whose bid is in the best interests of the Town; and

WHEREAS, it is the desire and intent of the Board of Trustees to award a construction agreement to the bidder who submitted a bid in compliance with the reasonable and stated specifications contained within the IFB; and

WHEREAS, the Board of Trustees, after full consideration of the bids submitted and the recommendation of Town Staff presented at the February 24, 2025 regular meeting, finds that **T2 Construction, Inc.**, a Colorado corporation (the successful bidder, hereinafter “Contractor”), submitted the bid that has been determined to be in the best interests of the Town; and

WHEREAS, the Board further finds that it is in the best interests of the Town to award the bid for the Project to the Contractor in the not-to-exceed amount of **Two Hundred Twenty-Eight Thousand Eight Hundred Thirty and 00/100 Dollars (\$228,830.00)**, based on total cost and unit pricing set forth in the Contractor's bid proposal, which includes all necessary labor, supervision, equipment, tools and materials for the Work to be performed; and

WHEREAS, the Town desires to enter into a construction agreement with the Contractor to have the Contractor perform the Work described with particularity in the IFB and contract documents for the benefit of the Town of Mead, which construction agreement shall be substantially in the form attached hereto as **Exhibit 1** (the "Construction Agreement").

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) awards the Project to the Contractor in the not to exceed amount of **Two Hundred Twenty-Eight Thousand Eight Hundred Thirty and 00/100 Dollars (\$228,830.00)**; (b) authorizes the Town Attorney to make such changes as may be needed to correct any non-material errors or language or to negotiate such changes to the Construction Agreement as may be appropriate and that do not substantially increase the obligations of the Town; (c) authorizes the Town Engineer/Public Works Director, or designee, to execute the Notice of Award for the Project and deliver a copy of said Notice of Award to the Contractor; (d) authorizes the Mayor to execute the Construction Agreement on behalf of the Town on or after such date as the Contractor has delivered the executed Construction Agreement to the Town, together with the proof of insurance, performance bond, payment bond, and other documents specifically required by the IFB, the Construction Agreement, the Notice of Award, and other Contract Documents; and (e) authorizes the Town Engineer/Public Works Director, or designee, to execute the Notice to Proceed for the Project.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 24TH DAY OF FEBRUARY, 2025.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1
Construction Agreement
(T2 Construction, Inc.)
[IFB 2024-013]

SECTION 00501
TOWN OF MEAD, COLORADO
CONSTRUCTION AGREEMENT
Project Number: IFB No. 2024-013, Founders Park – Gold Star Memorial (“Project”)

This CONSTRUCTION AGREEMENT (“Agreement”) is made and entered into by and between the TOWN OF MEAD, COLORADO, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the “**Town**” or “**Owner**”), and T2 Construction, Inc., Colorado corporation whose principal office address is 5435 W. 59th Ave., Unit H, Arvada, CO 80003 (the “**Contractor**”).

RECITALS

WHEREAS, the Town desires to obtain all necessary components to complete the scope of work for the Project; and

WHEREAS, the Town received bids or proposals for the Project, including one from the Contractor (“Bid Proposal”); and

WHEREAS, the Town has reviewed the Bid Proposal from the Contractor for the completion of the Project, and the Town finds said Bid Proposal acceptable; and

WHEREAS, the Town desires to contract with the Contractor subject to the terms of this Agreement and all other Contract Documents.

NOW, THEREFORE, for the consideration herein expressed, it is agreed as follows by and between the Town and the Contractor that the Contractor shall perform the following:

THE PARTIES AGREE AS FOLLOWS:

1.00 SCOPE OF WORK: The Contractor will furnish all tools, equipment, machinery, materials, supplies, superintendence, insurance, transportation, other construction accessories, and services specified or required to be incorporated in and form a permanent part of the construction and completion of the work proposed to be done under this Agreement (“Work” or “Scope of Work”). In addition, the Contractor shall provide and perform all necessary labor in a first-class and workmanlike manner and in accordance with the conditions and prices stated in the Bid Proposal and the requirements, stipulations, provisions, and conditions of the Contract Documents. The Contractor shall further perform, execute, construct, and complete all things mentioned to be done by the Contractor and all work covered by the Owner’s official award of this contract to the Contractor, such award being based on the acceptance by the Owner of the Contractor’s bid, or part thereof.

2.00 THE CONTRACT DOCUMENTS: This Agreement incorporates all the Contract Documents, which together represent the entire and integrated agreement between the parties hereto and supersede prior negotiations, written or oral representations, and agreements. The Contract Documents consist of this Construction Agreement, which Agreement also incorporates by this reference all of the instruments set forth in the Contract Documents as fully as if they were set forth in this Agreement in full. The Contract Documents consist of, without limitation, the following documents:

1. Invitation for Bid or Request for Proposals and Instructions to Bidders
2. Contractor’s Bid Form (with Unit Pricing as indicated), which is **Exhibit A** to this Agreement
3. This Construction Agreement and any addendums, exhibits or attachments to this Agreement
4. Performance and Payment Bond
5. Bid Proposal
6. Notice of Award
7. Notice to Proceed

Mead Construction Agreement (T2 Construction, Inc.)
Project: IFB No. 2024-013, Founders Park – Gold Star Memorial

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Eff. 4/24/20

8. Bid Bond (Minimum 10% equivalent of the Bid Proposal price or as otherwise set forth in the Bid Bond form provided as part of the Bid Pack)
9. General Conditions
10. The following documents if the box is checked:

- ☒ Special Provisions
- ☒ Design Documents, including all Drawings and Plans
- ☒ Project Specifications
- ☒ Addendums to Specifications and Standards
- ☒ The following manual of construction design standards and specifications:

- Town of Mead “Design Standards and Construction Specifications”
- Colorado Department of Transportation “Standard Specifications for Road and Bridge Construction”

- ☐ Change Orders, Field Orders or other similar revisions properly authorized after the execution of this Agreement
- ☐ Others: _____

3.00 TIME AND COMMENCEMENT OF COMPLETION: This Agreement shall commence as of the date the Agreement is fully executed by both parties and shall continue through August 15, 2025.

4.00 LIQUIDATED DAMAGES: All time limits stated in this Agreement and the Contract Documents are of the essence of the Agreement. The Town and Contractor recognize the completion of the work as shown in the contractual time frame, or as extended, is important to the ongoing operations of the Town and its citizens. They also recognize that delays include expenses to the Town for extended manpower commitments, outside consultant commitments, and potentially other legal fees to extend the project beyond the expected time period.

☒ If this box is checked, in lieu of requiring any such proof and backup for such expenses, Contractor agrees that liquidated damages (not penalties) may be assessed by the Owner in the sum of **\$1,400.00 per day** for each day after the contract time frame expires.

☐ If this box is checked, in addition to or in lieu of the daily damages (if checked above), Contractor agrees that lump sum liquidated damages (not penalties) may be assessed by the Town in a *lump sum payment of \$_____.00 if the work is not completed by _____, 20__.*

5.00 CONTRACT SUM AND PAYMENT: The Owner shall pay to the Contractor for performance of the Work encompassed by this Agreement, and the Contractor will accept as full compensation therefore the sum of ***TWO HUNDRED TWENTY-EIGHT THOUSAND EIGHT HUNDRED THIRTY AND 00/100 DOLLARS (\$228,830.00)*** subject to adjustment as provided by the Contract Documents (“Contract Price”). The Town has appropriated sufficient funds for completion of this Work.

- a. Monthly, partial, progress payments shall be made by the Town to the Contractor for the percentage of the Work completed, subject to inspection by Town staff to verify percentage of completion. The Town alone shall determine when work has been completed and progress payments shall not constitute a waiver of the right of the Town to require the fulfillment of all terms of this Agreement and the delivery of all improvements embraced in this Agreement in a complete and satisfactory manner to the Town in all details. The Town, before making any payment, may require the Contractor to furnish releases or receipts from any or all persons performing work under this Agreement and/or supplying material or services to the Contractor, or any subcontractor if this is deemed necessary to protect the Town’s interest. The Town,

however, may in its discretion make payment in part or full to the Contractor without requiring the furnishing of such releases or receipts.

- b. By the 1st day of each month, Contractor shall submit to the Town for review and approval, an application for payment fully completed and signed by Contractor covering the work completed through the last day of the prior month and accompanied by such supporting documentation as is required by these Contract Documents, including without limitation, time sheets, invoices, receipts, bills of lading, and all other documents the Town may require. Materials on hand but not complete in place may or may not be included for payment at the discretion of the Town. Each subsequent application for payment shall include an affidavit of Contractor providing that all previous progress payments received on account of the work have been applied to discharge in full all of Contractor's obligations reflected in prior applications for payment. Notwithstanding the progress payments, it is the intent and purpose of the Town to withhold at least five percent (5%) of payments to Contractor for any contract exceeding One Hundred Fifty Thousand Dollars (\$150,000.00) in accordance with Article 91, Title 24, C.R.S.

6.00 ACCEPTANCE AND FINAL PAYMENT: Final payment may be requested by the Contractor upon completion and acceptance, by the Town, of all work as set forth in the Contract Documents. The total amount of final payment shall consist of the Contract Price, as adjusted in accordance with approved change orders, if applicable, less all previous payments to the Contractor. If the contract price exceeds one hundred fifty thousand dollars (\$150,000), the Town may make the final payment to the Contractor only after the Town has published notice of such final payment in accordance with C.R.S. § 24-91-103.

7.00 ADDITIONAL WORK: Should work beyond that described in the Contract Documents be required, it will be paid for as extra work at a cost to be agreed upon in separate written agreement by the Town and the Contractor prior to commencement of the additional work. Such additional agreements shall be executed and approved by all persons required by Town purchasing ordinances or policies. Unless specifically excluded, such written agreements shall be considered part of the Contract Documents.

8.00 CONTRACTOR'S REPRESENTATIONS: In order to induce the Town to enter into this Agreement, the Contractor makes the following representations:

- a. The Contractor has familiarized itself with the nature and the extent of the Contract Documents, Scope of Work, the locality, all physical characteristics of the area of the work within the Scope of Work, including without limitation, improvements, soil conditions, drainage, topography, and all other features of the terrain, and with the local conditions and federal, state, and local laws, ordinances, rules, and regulations that in any manner may affect cost, progress, or performance of the work, or apply in any manner whatsoever to the work.
- b. Contractor has carefully considered all physical conditions at the site and existing facilities affecting cost, progress, or performance of the work.
- c. Contractor has given the Town written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and such documents are acceptable to the Contractor.
- d. Contractor shall not extend the credit or faith of the Owner to any other persons or organizations.

9.00 INSURANCE: Contractor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all obligations assumed by the Contractor pursuant to this Agreement. Contractor shall not commence work under this Agreement until it has obtained all said insurance required by the Contract Documents and such insurance has been approved by the Town. The Contractor shall not allow any subcontractor to commence work on this

project until all similar insurance required of the subcontractor has been obtained and approved. For the duration of this Agreement, the Contractor must continuously maintain the insurance coverage required in this section, with the minimum insurance coverage listed below:

- a. Worker's Compensation in accordance with the Worker's Compensation Act of the State of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract.
- b. Comprehensive General liability insurance with minimum limits of ONE MILLION DOLLARS (\$1,000,000) per each occurrence, AND TWO MILLION DOLLARS (\$2,000,000) aggregate, plus an additional amount sufficient to pay related attorneys' fees and defense costs. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.
- c. Comprehensive Automobile Liability insurance with minimum limits for bodily injury and property damage of not less than ONE MILLION DOLLARS (\$1,000,000) per each occurrence, plus an additional amount sufficient to pay related attorneys' fees and defense costs, with respect to each of the Contractor's owned, hired or non owned vehicles assigned to or used in performance of this contract.
- d. Builder's Risk insurance with minimum limits of not less than the insurable value of the work to be performed under this contract at completion less the value of the materials and equipment insured under installation floater insurance. The policy shall be written in completed value form and shall protect the Contractor and the Town against risks of damage to buildings, structures, and materials and equipment not otherwise covered under Installation Floater insurance, from the perils of fire and lightning, the perils included in the standard coverage endorsement, and the perils of vandalism and malicious mischief. Equipment such as pumps, engine-generators, compressors, motors, switch-gear, transformers, panel-boards, control equipment, and other similar equipment shall be insured under Installation Floater insurance when the aggregate value of the equipment exceeds \$10,000. The policy shall provide for losses to be payable to the Contractor and the Town as their interests may appear. The policy shall contain a provision that in the event of payment for any loss under the coverage provided, the insurance company shall have no rights of recovery against the Contractor or the Town.
- e. ☐ If this box is checked, Professional Liability/Errors and Omission in an amount not less than _____ MILLION DOLLARS (\$____,000,000).

Certificates of insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town. The policies required above shall be endorsed to include the Town and the Town's officers and employees as additional insureds. Every policy required above shall be primary insurance and any insurance carried by the Town, its officers, or its employees, or carried by or provided through any self-insurance pool of the Town, shall be excess and not contributory insurance to that provided by the Contractor. Contractor shall be solely responsible for paying any and all deductibles.

Each certificate of insurance shall identify this Agreement or the project set forth in the Scope of Work and shall provide that the coverage afforded under the policies shall not be cancelled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the Town. If the words "endeavor to" appear in the portion of the certificate of insurance addressing cancellation, those words shall be stricken from the certificate by the agent(s) completing the certificate. The Town reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

10.00 BONDS: Contractor shall furnish a performance bond, payment bond, and warranty bond in an amount determined by the Town, but in any event at least equal to the Contract Price, as security for the faithful performance and payment of all Contractor's obligations under the Contract Documents, including but not limited to the guaranty period. These bonds shall remain in effect at least until one year after the date of final payment. All bonds shall be in the forms prescribed by the Contract Documents and be executed by such sureties as (i) are licensed to conduct business in the State of Colorado and (ii) are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570, amended, by the Audit Staff, Bureau of Account, U.S. Treasury Department. All bonds signed by an agent must be accompanied by a certified copy of the authority to act. If the surety on any bond furnished by the Contractor is declared bankrupt or becomes insolvent, or its right to do business in Colorado is terminated, or it ceases to meet the requirements of clauses (i) and (ii) of this section, Contractor shall, within five (5) days thereafter, substitute another bond and surety, both of which shall be acceptable to the Town.

11.00 NO WAIVER OF GOVERNMENTAL IMMUNITY: The parties hereto understand and agree that the parties are relying on, and do not waive or intend to waive by any provision of this Agreement or the remainder of the Contract Documents, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., 10 C.R.S., as from time to time amended, or otherwise available to the parties, their officers, agents or their employees.

12.00 INDEMNIFICATION: The Contractor agrees, to the fullest extent permitted by law, to indemnify, defend and hold the Town, its agencies, employees, officials and agents ("Indemnitees") harmless from any and all claims, settlements, judgments, damages and costs, including reasonable attorney fees, of every kind and nature made, to include all costs associated with the investigation and defense of any claim, rendered or incurred by or on behalf of the Indemnitees, that may arise, occur, or grow out of any errors, omissions, or negligent acts, done by the Contractor, its employees, subcontractors or any independent consultants working under the direction of either the Contractor or any subcontractor in the performance of this Contract; provided, however, that Contractor's obligations and liability hereunder shall not exceed the amount represented by the degree or percentage of negligence or fault attributable to the Contractor or any officer, employee, representative, agent, subcontractor, or other person acting under Contractor's direction or control, as determined pursuant to C.R.S. § 13-50.5-102(8)(c).

13.00 TERMINATION FOR CONVENIENCE: This Agreement and the performance of the Scope of Work hereunder may be terminated at any time in whole, or from time to time in part, by the Town for its convenience. Any such termination shall be effected by delivery to the Contractor of a written notice ("**Notice of Termination**") specifying the extent to which performance of the Scope of Work is terminated and the date upon which termination becomes effective. If the Agreement is terminated, the Contractor shall be paid on a pro-rated basis of work status satisfactorily completed, under the detailed Scope of Work. The portion of the Scope of Work satisfactorily completed but not yet accepted by the Town shall be determined by the Town.

14.00 EVENTS OF AND TERMINATION FOR DEFAULT:

- (1) The Town may serve written notice upon the Contractor of its intention to terminate this Agreement in the presence of one of the following events of default:
 - a. Contractor fails to initiate the Scope of Work at the agreed upon time;
 - b. The Contractor unnecessarily or unreasonably delays the performance of the Scope of Work;
 - c. The Contractor does not complete the Scope of Work within the time specified or within the time to which completion of the Scope of Work has been extended;
 - d. Contractor fails to make prompt payments for labor, materials or to subcontractors;

- e. Contractor willfully violates this Agreement or disregards laws, ordinances or instructions of the Town;
- f. Contractor abandons performance of the Scope of Work;
- g. The Contractor assigns, transfers or sublets this Agreement or any part thereof without Town approval;
- h. Contractor becomes insolvent or adjudged bankrupt; or
- i. Contractor refuses to remove materials or perform any work within the Scope of Work that has been rejected as defective or unsuitable.

- (2) Such written notice shall contain the reasons for the intention to terminate this Agreement and provide a five (5) business day period during which the Contractor may cure the event of default. A failure to timely cure the event of default shall authorize the Town to immediately terminate this Agreement and take whatever steps it deems necessary to complete the Scope of Work, if so desired by the Town in its sole discretion. The costs and charges incurred by the Town, together with the costs of completion of the Scope of Work shall be deducted from any monies owed to Contractor. If the expense incurred by the Town is greater than the sums payable under this Agreement, the Contractor shall pay the Town, within sixty (60) days of demand therefor the amount of such excess cost suffered by the Town.

15.00 LIABILITY FOR EMPLOYMENT-RELATED RIGHTS AND COMPENSATION: The Contractor will comply with all laws, regulations, municipal codes, and ordinances and other requirements and standards applicable to the Contractor's employees, including, without limitation, federal and state laws governing wages and overtime, equal employment, safety and health, employees' citizenship, withholdings, reports and record keeping. Accordingly, the Town shall not be called upon to assume any liability for or direct payment of any salaries, wages, contribution to pension funds, insurance premiums or payments, workers' compensation benefits or any other amenities of employment to any of the Contractor's employees or any other liabilities whatsoever, unless otherwise specifically provided herein.

The Town will not include the Contractor as an insured under any policy the Town has for itself. The Town shall not be obligated to secure nor provide any insurance coverage or employment benefits of any kind or type to or for the Contractor or the Contractor's employees, sub-consultants, subcontractors, agents, or representatives, including but not limited to coverage or benefits related to: local, state, or federal income or other tax contributions, FICA, workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension or retirement account contributions, profit sharing, professional liability insurance, or errors and omissions insurance. The following disclosure is provided in accordance with Colorado law:

CONTRACTOR ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS CONTRACTOR OR SOME ENTITY OTHER THAN THE TOWN PROVIDES SUCH BENEFITS. CONTRACTOR FURTHER ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO WORKERS' COMPENSATION BENEFITS. CONTRACTOR ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS AGREEMENT.

To the maximum extent permitted by law, the Contractor waives all claims against the Town for any Employee Benefits; the Contractor will defend the Town from any claim and will indemnify the Town against any liability for any Employee Benefits for the Contractor imposed on the Town; and the Contractor will reimburse the Town for any award, judgment, or fine against the Town based on the position the Contractor was ever the Town's employee, and all attorneys' fees and costs the Town reasonably incurs defending itself against any such liability.

16.00 GOVERNING LAW AND VENUE: Venue for any and all legal matters regarding or arising out of the transactions covered herein shall be solely in the District Court in and for Weld County, State of Colorado. This transaction shall be governed by the laws of the State of Colorado.

24.00 RIGHTS AND REMEDIES: Any rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted.

25.00 BINDING EFFECT: The parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this section shall not authorize assignment.

26.00 NO THIRD-PARTY BENEFICIARIES: Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Contractor. Absolutely no third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

27.00 CONFLICT BETWEEN DOCUMENTS: In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit. In the event of a conflict between any of the Contract Documents, the following order of precedence shall apply: (1) change orders, (2) this Agreement, as may be amended, (3) special provisions, (4) general conditions, (5) design standards and specifications, including any addenda, (6) design documents, and (7) any other Contract Documents, with the more specific or stricter provision controlling.

28.00 FORCE MAJEURE: Neither the Contractor nor the Town shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by “force majeure.” As used in this Agreement, “force majeure” means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, pandemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

29.00 PROTECTION OF PERSONAL IDENTIFYING INFORMATION: In the event the Work includes or requires the Town to disclose to Contractor any personal identifying information as defined in C.R.S. § 24-73-101, Contractor shall comply with the applicable requirements of C.R.S. §§ 24-73-101, et seq., relating to third-party service providers.

30.00 AUTHORITY: The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town of Mead and the Contractor and bind their respective entities.

31.00 COUNTERPARTS: This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the Parties have caused this Construction Agreement to be executed on the dates written below.

TOWN OF MEAD:

☒ Board of Trustees (for contracts exceeding \$25,000 pursuant to Sec. 4-2-20 of the Mead Municipal Code)

ATTEST:

By: _____
Mary Strutt, Town Clerk, MMC

By: _____
Colleen G. Whitlow, Mayor

OR

☐ Town Manager (for contracts \$25,000 or less pursuant to Sec. 4-2-20 of the Mead Municipal Code)

By: _____
Helen Migchelbrink, Town Manager

Date of Execution: _____

T2 CONSTRUCTION, INC.:

By: _____

Printed Name: _____

Title: _____

Date of Execution: _____

STATE OF _____)
COUNTY OF _____) ss.

The foregoing Construction Agreement was acknowledged before me this ____ day of _____, 20____, by _____ as _____ of T2 Construction, Inc., a Colorado corporation.

Witness my hand and official seal.

My commission expires: _____.

Notary Public
(Required for all contracts pursuant to C.R.S. § 8-40-202(2)(b)(IV))

EXHIBIT A
CONTRACTOR'S FORM OF BID

[See attached document]

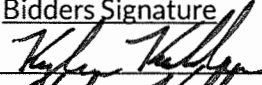
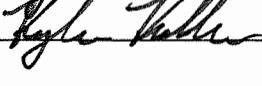
**SECTION 00310
BID FORM**

Project: Town of Mead – Founders Park – Gold Star Memorial

Address: Town of Mead

Attn: Manny Windhorst, Program Manager
441 Third Street
Mead, CO 80542

- 1.01 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices within this Bid and in accordance with the other terms and conditions of the Bidding Documents.
- 1.02 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
- 1.03 In submitting this Bid, Bidder represents that:
- A. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

<u>Addendum No.</u>	<u>Bidders Signature</u>	<u>Date Acknowledged</u>
Add # 1		1/30/25
Add # 2		1/30/25

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

Bidder has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) that have been identified in SC-4.02 as containing reliable "technical data." Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of

**SECTION 00310
BID FORM**

construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

- D. Based on the information and observations referred to in Paragraph C above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- E. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- F. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
 - 1. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

1.04 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
 - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

**SECTION 00310
BID FORM**

- 1.05 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Base Bid Proposal

The work will include all necessary labor, supervision, equipment, tools, and materials to complete the work in accordance with the Project Construction Documents and the current Town of Mead Design Standards and Specifications.

Item No.	Description	Unit	Contract Quantity	Unit Price	Total Cost
201.01	Clearing and Grubbing	SF	20,500	\$.50	\$ 10,250 ⁰⁰
202.01	Removal of Concrete	SF	925	\$ 4.00	\$ 3,700 ⁰⁰
202.02	Removal of Curb and Gutter	LF	92	\$ 18 ⁰⁰	\$ 1,656 ⁰⁰
202.03	Removal of Asphalt	SF	184	\$ 7 ⁰⁰	\$ 1,288 ⁰⁰
203.01	General Excavation	CY	79	\$ 80 ⁰⁰	\$ 6,320 ⁰⁰
208.01	Erosion Control	LS	1	\$ 8,000 ⁰⁰	\$ 8,000 ⁰⁰
208.02	Tree Protection Fencing	LF	719	\$ 3 ⁵⁰	\$ 2,516 ⁵⁰
212.01	Upland Native Seed	SY	1555	\$ 2.10	\$ 3265 ⁵⁰
213.01	Rock Mulch (3" minimum)	SY	244	\$ 18 ⁰⁰	\$ 4,392 ⁰⁰
214.01	Deciduous Tree (2" Cal. B&B)	EA	4	\$ 820 ⁰⁰	\$ 3,280 ⁰⁰
214.02	Deciduous Tree (2" Cal. B&B Installation only)	EA	1	\$ 400 ⁰⁰	\$ 400 ⁰⁰
214.03	Ornamental Tree (2" Cal. B&B)	EA	5	\$ 820 ⁰⁰	\$ 4,100 ⁰⁰
214.04	Deciduous Shrub (5 Gal. Container)	EA	10	\$ 90 ⁰⁰	\$ 900 ⁰⁰
214.05	Evergreen Shrub (5 Gal. Container)	EA	25	\$ 90 ⁰⁰	\$ 2,250 ⁰⁰
214.06	Ornamental Grass (5 Gal. Container)	EA	154	\$ 58 ⁰⁰	\$ 8,932 ⁰⁰
403.01	Hot Mix Asphalt - Patching S 64-22	SF	184	\$ 15 ⁰⁰	\$ 2,760 ⁰⁰
412.01	Portland Cement Concrete Pavement 8" Depth	SY	35	\$ 114 ⁰⁰	\$ 3990 ⁰⁰

Town of Mead
Founders Park - Gold Star Memorial

00310-3

December 2024
IFB 2024-013

**SECTION 00310
BID FORM**

601.01	Memorial concrete Foundation	LS	1	\$ 14,200 ⁰⁰	\$ 14,200 ⁰⁰
608.01	Concrete Mow-Band (12")	LF	258	\$ 19 ⁰⁰	\$ 4,902 ⁰⁰
608.02	Concrete Flatwork 6" Depth	SY	375	\$ 102 ⁰⁰	\$ 38,250 ⁰⁰
608.03	Concrete Curb Ramps-Including Truncated Domes	EA	3	\$ 3600 ⁰⁰	\$ 10,800 ⁰⁰
609.01	Concrete Curb & Gutter 24"	LF	44	\$ 34 ⁰⁰	\$ 1,496 ⁰⁰
609.02	Concrete Curb Type 2 (B)	LF	72	\$ 32 ⁰⁰	\$ 2,304 ⁰⁰
623.01	Weather Matic SL1616-1YR-BDL-M1NA Smart line controller	EA	1	\$ 3,980 ⁰⁰	\$ 3,980 ⁰⁰
623.02	Weather Matic SLPED-ENC-M-1600 enclosure	EA	1	\$ 3,000 ⁰⁰	\$ 3,000 ⁰⁰
623.03	Weather Matic SLW5 Wireless Weather Sensor	EA	1	\$ 700 ⁰⁰	\$ 700 ⁰⁰
623.04	Hunter MP1000 rotor	EA	11	\$ 46 ⁰⁰	\$ 506 ⁰⁰
623.05	Hunter MP2000 rotor	EA	59	\$ 46 ⁰⁰	\$ 2,714 ⁰⁰
623.06	Hunter ICZ-101-40 1" Drip control zone kit	EA	1	\$ 475 ⁰⁰	\$ 475 ⁰⁰
623.07	Drip Emitter 05HEB	EA	394	\$ 25 ⁰⁰	\$ 9,850 ⁰⁰
623.08	Dip Emitter 20HEB	EA	8	\$ 25 ⁰⁰	\$ 200 ⁰⁰
623.09	Lateral PVC SCH 40 1"	LF	1339	\$ 8 ²⁰	\$ 10,979 ⁸⁰
623.10	Lateral PVC SCH 40 1 1/4"	LF	116	\$ 8 ²⁰	\$ 951 ²⁰
623.11	Mainline PVC SCH 40 1"	LF	10	\$ 13 ⁰⁰	\$ 130 ⁰⁰
623.12	Mainline PVC SCH 40 1-1/2"	LF	113	\$ 18 ⁰⁰	\$ 2,034 ⁰⁰

Town of Mead
Founders Park – Gold Star Memorial

00310-4

December 2024
IFB 2024-013

**SECTION 00310
BID FORM**

623.13	Hunter ICV-G-FS 1 1/2" Control Valve	EA	4	\$ 1704 ^{426⁰⁰}	\$ 1704 ⁰⁰
623.14	SCH 40 Ball Valve	EA	86	\$ 70 ⁰⁰	\$ 420 ⁰⁰
625.01	Construction Surveying	LS	1	\$ 5430 ⁰⁰	\$ 5,430 ⁰⁰
626.01	Mobilization	LS	1	\$ 21,000 ⁰⁰	\$ 21,000 ⁰⁰
627.01	White Paint 4" Wide	LF	410	\$ 4 ⁰⁰	\$ 1,640 ⁰⁰
627.02	Preformed Thermoplastic Crosswalk	SF	81	\$ 24 ⁰⁰	\$ 1,944 ⁰⁰
627.03	Preformed Thermoplastic ADA Symbol	EA	1	\$ 650 ⁰⁰	\$ 650 ⁰⁰
627.04	ADA Parking Signage	EA	1	\$ 570 ⁰⁰	\$ 570 ⁰⁰
FA	Force account	LS	1	\$20,000	\$20,000
TOTAL COST\$				\$ 228,830⁰⁰	

TWO HUNDRED TWENTY EIGHT THOUSAND EIGHT HUNDRED THIRTY Dollars,
and 100 Cents.

BIDDER acknowledges that the Owner has the right to delete items in the Bid or change quantities at his sole discretion without affecting the Agreement or prices of any items so long as the deletion or change does not exceed twenty-five percent (25%) of the total Contract Amount.

The undersigned Bidder agrees to furnish any and all required Bonds in the form required by the Town and to enter into a contract within the time specified in the Instructions to Bidders and further agrees to complete all Work covered by the Bid, in accordance with specified requirements, within the time specified in the Agreement. Bidder accepts the provisions of the Agreement as to liquidated damages.

In submitting this Bid it is understood that the right is reserved by Owner to reject any and all bids, and it is understood that this Bid may not be withdrawn during a period of 60 days after the scheduled time for the receipt of bids.

1.06 Construction Schedule

- A. Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.03 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

1.07 The following documents are submitted with and made a condition of this Bid:

Town of Mead
Founders Park – Gold Star Memorial

00310-5

December 2024
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**SECTION 00310
BID FORM**

- A. Required Bid security;
 - B. List of Proposed Subcontractors
 - C. List of Proposed Suppliers
 - D. Evidence of authority to do business in the state Colorado; or a written covenant to obtain such license within the time for acceptance of Bids;
- 1.08 The Engineer may require the apparent low responsive bid and second low responsive bid General Contractors to submit the following Statement of Qualifications after the bid opening:
- A. General Information
 - 1. Please provide official firm name, license, contact person for bidding, title, phone number, e-mail address, and mailing address. Provide a list of current projects under construction in detail, including Owner's name and contact information, Engineer's name and contact information, contract price, percent complete, and brief description of work.
 - B. Project Experience
 - 1. Provide brief summaries of a minimum of three (3) comparable projects in which your firm served as General Contractor in last three (3) years. Include the following information with each project summary:
 - a. Owner and Engineer contact information
 - b. References and contact information
 - c. Project contract price and final construction cost
 - d. Construction dates
 - C. Experience of key personnel to be assigned to this project.
 - 1. For each key person identified, list at least two comparable projects in which they have played a primary role. For other projects provide:
 - a. Description of project
 - b. Role of the person
 - c. Project's original contracted construction cost and final construction cost
 - d. Construction dates
 - e. Project Owner
 - f. Reference information (two names with telephone numbers for each project)
 - D. References
 - 1. Provide name, address, and phone number of the General Contractor's banking reference
 - 2. Provide name, address, and phone number of the General Contractor's insurance agent(s)

SECTION 00310
BID FORM

SIGNATURE OF BIDDER:

Date: _____

If an Individual: _____

Doing business as: _____

If a Partnership: _____

By: _____, partner

If a Corporation: T2 Construction Inc. (a Colorado Corporation)

By: Kyle Keller VICE PRESIDENT

(SEAL & TITLE Brian O'Neil ATTEST)

ADDRESS: 5435 W. 59th Ave Unit H
Arvada CO 80003

TELEPHONE: 303-432-8742

EMAIL: Kyle@t2-construction.com

END OF SECTION

SECTION 00410
BID BOND

PROJECT: Town of Mead – Founders Park- Gold Star Memorial
IFB 2024-013

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, T2 Construction, Inc. hereinafter called the "Principal", is submitting a proposal hereinafter the "Proposal" for the above-described project, to the Town of Mead, Colorado a municipal corporation hereinafter called "Obligee".

WHEREAS, the Advertisement for Bids has required as a condition of receiving the Proposals that the Principal submit with the Proposal GUARANTY in an amount not less than ten per cent (10%) of the Proposal, which sum it is specifically agreed is to be forfeited as Liquidated Damages in the event that the Principal defaults in his obligation as hereinafter specified, and, in response to such Requirement, this Bid Bond is made, executed and delivered.

NOW THEREFORE, the Principal and [insert name of Surety] Employers Mutual Casualty Company a corporation of the State of Iowa, duly authorized to transact business in Colorado, as Surety, are held firmly bound unto the Obligee, in the sum of ten per cent (10%) of the Principal's total bid price, lawful money of the United States for the payment of which sum, will and truly to be made to the Obligee, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

FURTHER THAT, a condition of the obligation that the Principal shall maintain his Proposal in full force and effect for sixty (60) days after the opening of the proposals for the project, or, if the Principal's Proposal is accepted, the Principal shall, within the prescribed time, execute the required Agreement, furnish the required Performance Bond, Labor and Material Payment Bond, Insurance Policy, and Certificates of Insurance for the initial term of the Agreement, then this obligation shall be null and void, otherwise it shall remain in full force and effect, and subject to forfeiture upon demand as Liquidated Damages.

IN WITNESS WHEREOF said Principal and Surety have executed this Bond, this 16th day of January, 2025.

(Corporate Seal)

THE PRINCIPAL

T2 Construction, Inc.

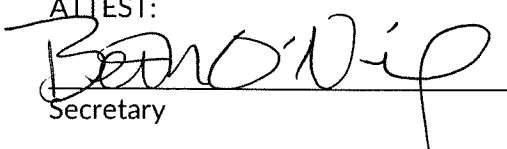
5435 W. 59th Ave., Unit H, Arvada, CO 80003

Address

BY



ATTEST:


Secretary

Town of Mead
Founders Park – Gold Star Memorial

00410-1

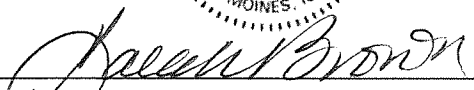
December 2024
IFB 2024-013

SECTION 00410
BID BOND

SIGNATURES If the "Principal" is doing business as a Corporation, the Bid Bond shall be signed by an officer, i.e., President, or Vice President. The signature of the officer shall be attested to by the Secretary and property sealed.

 If the "Principal" is an individual or a partnership, the Bid Bond shall so indicate and be properly signed.

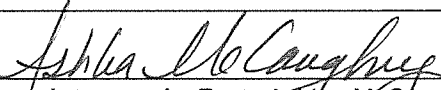



Secretary Sarah Brown, Surety Witness

THE SURETY

Employers Mutual Casualty Company

P.O. Box 712, Des Moines, IA 50306

By 
Attorney-in-Fact Ashlea McCaughey

THIS BOND MUST BE ACCOMPANIED BY POWER OF ATTORNEY, EFFECTIVELY DATED. FAILURE TO PROVIDE A PROPERLY EXECUTED BID BOND WITH A PROPERLY EXECUTED POWER OF ATTORNEY WILL RESULT IN THE BIDDER'S PROPOSAL BEING DEEMED NON-RESPONSIVE.

END OF SECTION

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

1. Employers Mutual Casualty Company, an Iowa Corporation
2. EMCASCO Insurance Company, an Iowa Corporation
3. Union Insurance Company of Providence, an Iowa Corporation

4. Illinois EMCASCO Insurance Company, an Iowa Corporation
5. Dakota Fire Insurance Company, a North Dakota Corporation
6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

TODD BENGFORDE, MARK SWEIGART, SARAH BROWN, Donald E Appleby, Mary Ashley Allen, Alissa Cahalan, Ashlea McCaughey

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Surety Bond:

Any and All Bonds

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

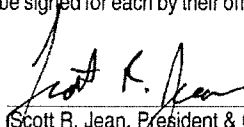
The authority hereby granted shall expire October 10th, 2025, unless sooner revoked.

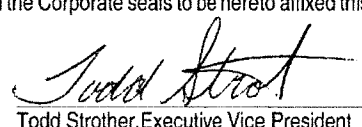
AUTHORITY FOR POWER OF ATTORNEY

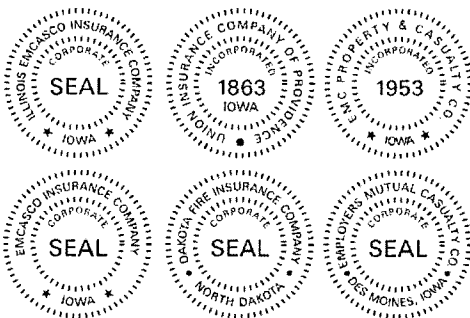
This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 22nd day of September, 2022.

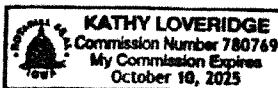

Scott R. Jean, President & CEO
of Company 1; Chairman, President
& CEO of Companies 2, 3, 4, 5 & 6

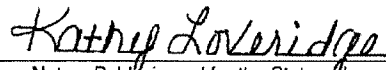

Todd Strother, Executive Vice President
Chief Legal Officer & Secretary of
Companies 1, 2, 3, 4, 5 & 6



On this 22nd day of September, 2022 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2025.

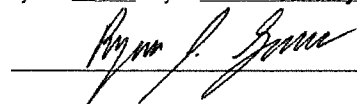



Notary Public in and for the State of Iowa

CERTIFICATE

I, Ryan J. Springer, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 22nd day of September, 2022, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 16th day of January, 2025.


Vice President

T2 Construction, Inc.

Town of Mead-Founders Park-Gold Star Memorial

Proposed Subcontractors:

- Straight up Striping Inc. – Traffic Striping
- Beeline Sprinkler Co. – Landscape/Irrigation

Proposed Suppliers:

- Holcim – Aggregate Products
- SRM Concrete - Concrete

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

T2 CONSTRUCTION, INC.

is a

Corporation

formed or registered on 07/26/1996 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19961098593 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/27/2025 that have been posted, and by documents delivered to this office electronically through 01/28/2025 @ 14:45:49 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 01/28/2025 @ 14:45:49 in accordance with applicable law. This certificate is assigned Confirmation Number 16944569 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

T2 Construction Licenses

<u>Municipality</u>	<u>License</u>	<u>Number</u>	<u>Expire</u>
City & County of Denver	RW-Sidewalk	239932	12/31/2025
	RW- Excavator	239980	12/31/2025
	Class D-Concrete	252011	05/31/2026
	Supervisor Cert D	007461	
City of Aurora	Business License	S20021890-0001	03/10/2025
	ROW Contractor	2406720 00 CL	01/01/2026
	Supervisors License	2025 000007	11/30/2027

SECTION 00501
TOWN OF MEAD, COLORADO
CONSTRUCTION AGREEMENT
Project Number: IFB No. 2024-013, Founders Park – Gold Star Memorial (“Project”)

This CONSTRUCTION AGREEMENT (“Agreement”) is made and entered into by and between the TOWN OF MEAD, COLORADO, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the “**Town**” or “**Owner**”), and T2 Construction, Inc., Colorado corporation whose principal office address is 5435 W. 59th Ave., Unit H, Arvada, CO 80003 (the “**Contractor**”).

RECITALS

WHEREAS, the Town desires to obtain all necessary components to complete the scope of work for the Project; and

WHEREAS, the Town received bids or proposals for the Project, including one from the Contractor (“Bid Proposal”); and

WHEREAS, the Town has reviewed the Bid Proposal from the Contractor for the completion of the Project, and the Town finds said Bid Proposal acceptable; and

WHEREAS, the Town desires to contract with the Contractor subject to the terms of this Agreement and all other Contract Documents.

NOW, THEREFORE, for the consideration herein expressed, it is agreed as follows by and between the Town and the Contractor that the Contractor shall perform the following:

THE PARTIES AGREE AS FOLLOWS:

1.00 SCOPE OF WORK: The Contractor will furnish all tools, equipment, machinery, materials, supplies, superintendence, insurance, transportation, other construction accessories, and services specified or required to be incorporated in and form a permanent part of the construction and completion of the work proposed to be done under this Agreement (“Work” or “Scope of Work”). In addition, the Contractor shall provide and perform all necessary labor in a first-class and workmanlike manner and in accordance with the conditions and prices stated in the Bid Proposal and the requirements, stipulations, provisions, and conditions of the Contract Documents. The Contractor shall further perform, execute, construct, and complete all things mentioned to be done by the Contractor and all work covered by the Owner’s official award of this contract to the Contractor, such award being based on the acceptance by the Owner of the Contractor’s bid, or part thereof.

2.00 THE CONTRACT DOCUMENTS: This Agreement incorporates all the Contract Documents, which together represent the entire and integrated agreement between the parties hereto and supersede prior negotiations, written or oral representations, and agreements. The Contract Documents consist of this Construction Agreement, which Agreement also incorporates by this reference all of the instruments set forth in the Contract Documents as fully as if they were set forth in this Agreement in full. The Contract Documents consist of, without limitation, the following documents:

1. Invitation to Bid or Request for Proposals and Instructions to Bidders
2. Contractor’s Bid Form (with Unit Pricing as indicated), which is **Exhibit A** to this Agreement
3. This Construction Agreement and any addendums, exhibits or attachments to this Agreement
4. Performance and Payment Bond
5. Bid Proposal
6. Notice of Award
7. Notice to Proceed

Mead Construction Agreement (T2 Construction, Inc.)
Project: IFB No. 2024-013, Founders Park – Gold Star Memorial

Page **1** of **10**
Eff. 4/24/20

8. Bid Bond (Minimum 10% equivalent of the Bid Proposal price or as otherwise set forth in the Bid Bond form provided as part of the Bid Pack)
9. General Conditions
10. The following documents if the box is checked:

- ☒ Special Provisions
- ☒ Design Documents, including all Drawings and Plans
- ☒ Project Specifications
- ☒ Addendums to Specifications and Standards
- ☒ The following manual of construction design standards and specifications:

- Town of Mead “Design Standards and Construction Specifications”
- Colorado Department of Transportation “Standard Specifications for Road and Bridge Construction”

- ☐ Change Orders, Field Orders or other similar revisions properly authorized after the execution of this Agreement
- ☐ Others: _____

3.00 TIME AND COMMENCEMENT OF COMPLETION: This Agreement shall commence as of the date the Agreement is fully executed by both parties and shall continue through August 15, 2025.

4.00 LIQUIDATED DAMAGES: All time limits stated in this Agreement and the Contract Documents are of the essence of the Agreement. The Town and Contractor recognize the completion of the work as shown in the contractual time frame, or as extended, is important to the ongoing operations of the Town and its citizens. They also recognize that delays include expenses to the Town for extended manpower commitments, outside consultant commitments, and potentially other legal fees to extend the project beyond the expected time period.

☒ If this box is checked, in lieu of requiring any such proof and backup for such expenses, Contractor agrees that liquidated damages (not penalties) may be assessed by the Owner in the sum of **\$1,400.00 per day** for each day after the contract time frame expires.

☐ If this box is checked, in addition to or in lieu of the daily damages (if checked above), Contractor agrees that lump sum liquidated damages (not penalties) may be assessed by the Town in a *lump sum payment of \$_____.00 if the work is not completed by _____, 20__.*

5.00 CONTRACT SUM AND PAYMENT: The Owner shall pay to the Contractor for performance of the Work encompassed by this Agreement, and the Contractor will accept as full compensation therefore the sum of **TWO HUNDRED TWENTY-EIGHT THOUSAND EIGHT HUNDRED THIRTY AND 00/100 DOLLARS (\$228,830.00)** subject to adjustment as provided by the Contract Documents (“Contract Price”). The Town has appropriated sufficient funds for completion of this Work.

- a. Monthly, partial, progress payments shall be made by the Town to the Contractor for the percentage of the Work completed, subject to inspection by Town staff to verify percentage of completion. The Town alone shall determine when work has been completed and progress payments shall not constitute a waiver of the right of the Town to require the fulfillment of all terms of this Agreement and the delivery of all improvements embraced in this Agreement in a complete and satisfactory manner to the Town in all details. The Town, before making any payment, may require the Contractor to furnish releases or receipts from any or all persons performing work under this Agreement and/or supplying material or services to the Contractor, or any subcontractor if this is deemed necessary to protect the Town’s interest. The Town,

however, may in its discretion make payment in part or full to the Contractor without requiring the furnishing of such releases or receipts.

- b. By the 1st day of each month, Contractor shall submit to the Town for review and approval, an application for payment fully completed and signed by Contractor covering the work completed through the last day of the prior month and accompanied by such supporting documentation as is required by these Contract Documents, including without limitation, time sheets, invoices, receipts, bills of lading, and all other documents the Town may require. Materials on hand but not complete in place may or may not be included for payment at the discretion of the Town. Each subsequent application for payment shall include an affidavit of Contractor providing that all previous progress payments received on account of the work have been applied to discharge in full all of Contractor's obligations reflected in prior applications for payment. Notwithstanding the progress payments, it is the intent and purpose of the Town to withhold at least five percent (5%) of payments to Contractor for any contract exceeding One Hundred Fifty Thousand Dollars (\$150,000.00) in accordance with Article 91, Title 24, C.R.S.

6.00 ACCEPTANCE AND FINAL PAYMENT: Final payment may be requested by the Contractor upon completion and acceptance, by the Town, of all work as set forth in the Contract Documents. The total amount of final payment shall consist of the Contract Price, as adjusted in accordance with approved change orders, if applicable, less all previous payments to the Contractor. If the contract price exceeds one hundred fifty thousand dollars (\$150,000), the Town may make the final payment to the Contractor only after the Town has published notice of such final payment in accordance with C.R.S. § 24-91-103.

7.00 ADDITIONAL WORK: Should work beyond that described in the Contract Documents be required, it will be paid for as extra work at a cost to be agreed upon in separate written agreement by the Town and the Contractor prior to commencement of the additional work. Such additional agreements shall be executed and approved by all persons required by Town purchasing ordinances or policies. Unless specifically excluded, such written agreements shall be considered part of the Contract Documents.

8.00 CONTRACTOR'S REPRESENTATIONS: In order to induce the Town to enter into this Agreement, the Contractor makes the following representations:

- a. The Contractor has familiarized itself with the nature and the extent of the Contract Documents, Scope of Work, the locality, all physical characteristics of the area of the work within the Scope of Work, including without limitation, improvements, soil conditions, drainage, topography, and all other features of the terrain, and with the local conditions and federal, state, and local laws, ordinances, rules, and regulations that in any manner may affect cost, progress, or performance of the work, or apply in any manner whatsoever to the work.
- b. Contractor has carefully considered all physical conditions at the site and existing facilities affecting cost, progress, or performance of the work.
- c. Contractor has given the Town written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and such documents are acceptable to the Contractor.
- d. Contractor shall not extend the credit or faith of the Owner to any other persons or organizations.

9.00 INSURANCE: Contractor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all obligations assumed by the Contractor pursuant to this Agreement. Contractor shall not commence work under this Agreement until it has obtained all said insurance required by the Contract Documents and such insurance has been approved by the Town. The Contractor shall not allow any subcontractor to commence work on this

project until all similar insurance required of the subcontractor has been obtained and approved. For the duration of this Agreement, the Contractor must continuously maintain the insurance coverage required in this section, with the minimum insurance coverage listed below:

- a. Worker's Compensation in accordance with the Worker's Compensation Act of the State of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract.
- b. Comprehensive General liability insurance with minimum limits of ONE MILLION DOLLARS (\$1,000,000) per each occurrence, AND TWO MILLION DOLLARS (\$2,000,000) aggregate, plus an additional amount sufficient to pay related attorneys' fees and defense costs. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.
- c. Comprehensive Automobile Liability insurance with minimum limits for bodily injury and property damage of not less than ONE MILLION DOLLARS (\$1,000,000) per each occurrence, plus an additional amount sufficient to pay related attorneys' fees and defense costs, with respect to each of the Contractor's owned, hired or non owned vehicles assigned to or used in performance of this contract.
- d. Builder's Risk insurance with minimum limits of not less than the insurable value of the work to be performed under this contract at completion less the value of the materials and equipment insured under installation floater insurance. The policy shall be written in completed value form and shall protect the Contractor and the Town against risks of damage to buildings, structures, and materials and equipment not otherwise covered under Installation Floater insurance, from the perils of fire and lightning, the perils included in the standard coverage endorsement, and the perils of vandalism and malicious mischief. Equipment such as pumps, engine-generators, compressors, motors, switch-gear, transformers, panel-boards, control equipment, and other similar equipment shall be insured under Installation Floater insurance when the aggregate value of the equipment exceeds \$10,000. The policy shall provide for losses to be payable to the Contractor and the Town as their interests may appear. The policy shall contain a provision that in the event of payment for any loss under the coverage provided, the insurance company shall have no rights of recovery against the Contractor or the Town.
- e. ☐ If this box is checked, Professional Liability/Errors and Omission in an amount not less than _____ MILLION DOLLARS (\$____,000,000).

Certificates of insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town. The policies required above shall be endorsed to include the Town and the Town's officers and employees as additional insureds. Every policy required above shall be primary insurance and any insurance carried by the Town, its officers, or its employees, or carried by or provided through any self-insurance pool of the Town, shall be excess and not contributory insurance to that provided by the Contractor. Contractor shall be solely responsible for paying any and all deductibles.

Each certificate of insurance shall identify this Agreement or the project set forth in the Scope of Work and shall provide that the coverage afforded under the policies shall not be cancelled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the Town. If the words "endeavor to" appear in the portion of the certificate of insurance addressing cancellation, those words shall be stricken from the certificate by the agent(s) completing the certificate. The Town reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

10.00 BONDS: Contractor shall furnish a performance bond, payment bond, and warranty bond in an amount determined by the Town, but in any event at least equal to the Contract Price, as security for the faithful performance and payment of all Contractor's obligations under the Contract Documents, including but not limited to the guaranty period. These bonds shall remain in effect at least until one year after the date of final payment. All bonds shall be in the forms prescribed by the Contract Documents and be executed by such sureties as (i) are licensed to conduct business in the State of Colorado and (ii) are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570, amended, by the Audit Staff, Bureau of Account, U.S. Treasury Department. All bonds signed by an agent must be accompanied by a certified copy of the authority to act. If the surety on any bond furnished by the Contractor is declared bankrupt or becomes insolvent, or its right to do business in Colorado is terminated, or it ceases to meet the requirements of clauses (i) and (ii) of this section, Contractor shall, within five (5) days thereafter, substitute another bond and surety, both of which shall be acceptable to the Town.

11.00 NO WAIVER OF GOVERNMENTAL IMMUNITY: The parties hereto understand and agree that the parties are relying on, and do not waive or intend to waive by any provision of this Agreement or the remainder of the Contract Documents, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., 10 C.R.S., as from time to time amended, or otherwise available to the parties, their officers, agents or their employees.

12.00 INDEMNIFICATION: The Contractor agrees, to the fullest extent permitted by law, to indemnify, defend and hold the Town, its agencies, employees, officials and agents ("Indemnitees") harmless from any and all claims, settlements, judgments, damages and costs, including reasonable attorney fees, of every kind and nature made, to include all costs associated with the investigation and defense of any claim, rendered or incurred by or on behalf of the Indemnitees, that may arise, occur, or grow out of any errors, omissions, or negligent acts, done by the Contractor, its employees, subcontractors or any independent consultants working under the direction of either the Contractor or any subcontractor in the performance of this Contract; provided, however, that Contractor's obligations and liability hereunder shall not exceed the amount represented by the degree or percentage of negligence or fault attributable to the Contractor or any officer, employee, representative, agent, subcontractor, or other person acting under Contractor's direction or control, as determined pursuant to C.R.S. § 13-50.5-102(8)(c).

13.00 TERMINATION FOR CONVENIENCE: This Agreement and the performance of the Scope of Work hereunder may be terminated at any time in whole, or from time to time in part, by the Town for its convenience. Any such termination shall be effected by delivery to the Contractor of a written notice ("**Notice of Termination**") specifying the extent to which performance of the Scope of Work is terminated and the date upon which termination becomes effective. If the Agreement is terminated, the Contractor shall be paid on a pro-rated basis of work status satisfactorily completed, under the detailed Scope of Work. The portion of the Scope of Work satisfactorily completed but not yet accepted by the Town shall be determined by the Town.

14.00 EVENTS OF AND TERMINATION FOR DEFAULT:

- (1) The Town may serve written notice upon the Contractor of its intention to terminate this Agreement in the presence of one of the following events of default:
 - a. Contractor fails to initiate the Scope of Work at the agreed upon time;
 - b. The Contractor unnecessarily or unreasonably delays the performance of the Scope of Work;
 - c. The Contractor does not complete the Scope of Work within the time specified or within the time to which completion of the Scope of Work has been extended;
 - d. Contractor fails to make prompt payments for labor, materials or to subcontractors;

- e. Contractor willfully violates this Agreement or disregards laws, ordinances or instructions of the Town;
- f. Contractor abandons performance of the Scope of Work;
- g. The Contractor assigns, transfers or sublets this Agreement or any part thereof without Town approval;
- h. Contractor becomes insolvent or adjudged bankrupt; or
- i. Contractor refuses to remove materials or perform any work within the Scope of Work that has been rejected as defective or unsuitable.

- (2) Such written notice shall contain the reasons for the intention to terminate this Agreement and provide a five (5) business day period during which the Contractor may cure the event of default. A failure to timely cure the event of default shall authorize the Town to immediately terminate this Agreement and take whatever steps it deems necessary to complete the Scope of Work, if so desired by the Town in its sole discretion. The costs and charges incurred by the Town, together with the costs of completion of the Scope of Work shall be deducted from any monies owed to Contractor. If the expense incurred by the Town is greater than the sums payable under this Agreement, the Contractor shall pay the Town, within sixty (60) days of demand therefor the amount of such excess cost suffered by the Town.

15.00 LIABILITY FOR EMPLOYMENT-RELATED RIGHTS AND COMPENSATION: The Contractor will comply with all laws, regulations, municipal codes, and ordinances and other requirements and standards applicable to the Contractor's employees, including, without limitation, federal and state laws governing wages and overtime, equal employment, safety and health, employees' citizenship, withholdings, reports and record keeping. Accordingly, the Town shall not be called upon to assume any liability for or direct payment of any salaries, wages, contribution to pension funds, insurance premiums or payments, workers' compensation benefits or any other amenities of employment to any of the Contractor's employees or any other liabilities whatsoever, unless otherwise specifically provided herein.

The Town will not include the Contractor as an insured under any policy the Town has for itself. The Town shall not be obligated to secure nor provide any insurance coverage or employment benefits of any kind or type to or for the Contractor or the Contractor's employees, sub-consultants, subcontractors, agents, or representatives, including but not limited to coverage or benefits related to: local, state, or federal income or other tax contributions, FICA, workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension or retirement account contributions, profit sharing, professional liability insurance, or errors and omissions insurance. The following disclosure is provided in accordance with Colorado law:

CONTRACTOR ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS CONTRACTOR OR SOME ENTITY OTHER THAN THE TOWN PROVIDES SUCH BENEFITS. CONTRACTOR FURTHER ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO WORKERS' COMPENSATION BENEFITS. CONTRACTOR ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS AGREEMENT.

To the maximum extent permitted by law, the Contractor waives all claims against the Town for any Employee Benefits; the Contractor will defend the Town from any claim and will indemnify the Town against any liability for any Employee Benefits for the Contractor imposed on the Town; and the Contractor will reimburse the Town for any award, judgment, or fine against the Town based on the position the Contractor was ever the Town's employee, and all attorneys' fees and costs the Town reasonably incurs defending itself against any such liability.

16.00 GOVERNING LAW AND VENUE: Venue for any and all legal matters regarding or arising out of the transactions covered herein shall be solely in the District Court in and for Weld County, State of Colorado. This transaction shall be governed by the laws of the State of Colorado.

17.00 ASSIGNMENT: The Contractor shall not assign any of his rights or obligations under this Agreement without the prior written consent of the Town. Upon any assignment, even though consented to by the Owner, the Contractor shall remain liable for the performance of the work under this agreement.

18.00 LAWFUL PERFORMANCE: It is further agreed that no party to this Agreement will perform contrary to any state, federal, or county law, or any of the ordinances of the Town of Mead, Colorado.

19.00 INVALID SECTIONS: Should any section of this Agreement be found to be invalid, it is agreed that all other sections shall remain in full force and effect as though severable from the invalid part.

20.00 NOTICE: Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if sent by delivery of same in person to the addressee or by courier delivery via Federal Express or other nationally recognized overnight air courier service, by electronically-confirmed facsimile or email transmission, or by depositing same in the United States mail, postage prepaid, addressed as follows:

The Town: Town of Mead
Attn: Town Manager
441 Third Street,
Mead, CO 80542
Email: hmigchelbrink@townofmead.org

With a copy to: Michow Guckenberger McAskin, LLP
Attn: Mead Town Attorney
5299 DTC Blvd., Suite 300
Greenwood Village, CO 80111
Email: mmcaskin@mgmfir.com

Contractor: T2 Construction, Inc.
Attn: Kyle Kadlec
5435 W. 59th Ave. Unit H
Arvada, CO 80003

With a copy to:

21.00 SURVIVAL: The parties understand and agree that all terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

22.00 ATTORNEY'S FEES: If the Contractor breaches this Agreement, then it shall pay the Town's reasonable costs and attorney's fees incurred in the enforcement of the terms, conditions, and obligations of this Agreement.

23.00 INTEGRATION AND AMENDMENT: This Agreement constitutes the entire agreement between the parties, superseding all prior oral or written communications. This Agreement may only be modified or amended upon written agreement signed by the parties.

24.00 RIGHTS AND REMEDIES: Any rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted.

25.00 BINDING EFFECT: The parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this section shall not authorize assignment.

26.00 NO THIRD-PARTY BENEFICIARIES: Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Contractor. Absolutely no third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

27.00 CONFLICT BETWEEN DOCUMENTS: In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit. In the event of a conflict between any of the Contract Documents, the following order of precedence shall apply: (1) change orders, (2) this Agreement, as may be amended, (3) special provisions, (4) general conditions, (5) design standards and specifications, including any addenda, (6) design documents, and (7) any other Contract Documents, with the more specific or stricter provision controlling.

28.00 FORCE MAJEURE: Neither the Contractor nor the Town shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by “force majeure.” As used in this Agreement, “force majeure” means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, pandemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

29.00 PROTECTION OF PERSONAL IDENTIFYING INFORMATION: In the event the Work includes or requires the Town to disclose to Contractor any personal identifying information as defined in C.R.S. § 24-73-101, Contractor shall comply with the applicable requirements of C.R.S. §§ 24-73-101, et seq., relating to third-party service providers.

30.00 AUTHORITY: The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town of Mead and the Contractor and bind their respective entities.

31.00 COUNTERPARTS: This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the Parties have caused this Construction Agreement to be executed on the dates written below.

TOWN OF MEAD:

☒ Board of Trustees (for contracts exceeding \$25,000 pursuant to Sec. 4-2-20 of the Mead Municipal Code)

ATTEST:

By: _____
Mary Strutt, Town Clerk, MMC

By: _____
Colleen G. Whitlow, Mayor

OR

☐ Town Manager (for contracts \$25,000 or less pursuant to Sec. 4-2-20 of the Mead Municipal Code)

By: _____
Helen Migchelbrink, Town Manager

Date of Execution: _____

T2 CONSTRUCTION, INC.:

By: _____

Printed Name: _____

Title: _____

Date of Execution: _____

STATE OF _____)
COUNTY OF _____) ss.

The foregoing Construction Agreement was acknowledged before me this ____ day of _____, 20____, by _____ as _____ of T2 Construction, Inc., a Colorado corporation.

Witness my hand and official seal.

My commission expires: _____.

Notary Public
(Required for all contracts pursuant to C.R.S. § 8-40-202(2)(b)(IV))

EXHIBIT A
CONTRACTOR'S FORM OF BID

[See attached document]



Agenda Item Summary

MEETING DATE: February 24, 2025

SUBJECT: **Resolution No. 16-R-2025** – A Resolution of the Town of Mead, Colorado, Awarding a Bid and Approving a Construction Agreement between the Town of Mead and Powell Restoration, Inc. for the Liberty Ranch Park Restrooms Project (IFB No. 2024-010)

PRESENTED BY: Manny Windhorst, Pavement Management Program Manager

SUMMARY

The Town of Mead (the “Town”) released an invitation to bid on December 27, 2024, for the Liberty Ranch Park – Restrooms Project (IFB No. 2024-010) for the procurement and installation a premanufactured vaulted 2-unit restroom building within Liberty Ranch Park (the “Project”).

The Project consists of clearing and grubbing the site, installing a waterless vault restroom with an attached 8’X10’ storage room, completing concrete sidewalk improvements, and installing landscaping at the site.

The Town received bid proposals from six (6) qualified contractors. Proposals ranged from \$311,561.00 to \$430,876.60.

Company Name	Project Total
Powell Restoration, Inc.	\$311,561.00
LSE Builders Group	\$325,782.73
Whitestone Construction Services, Inc.	\$360,146.00
Krische Construction, Inc.	\$396,069.97
Golden Triangle Construction, LLC	\$409,056.00
Backcountry Construction Company, LLC	\$430,876.60

All bids were reviewed for accuracy and references were checked for the apparent low bidder. Based on this information, Staff believes Powell Restoration Inc., a Colorado corporation (the “Contractor”) is the lowest responsive and responsible bidder and is recommending that the Board of Trustees award the bid and approve a construction contract with the Contractor (the “Construction Agreement”).

Resolution No. 16-R-2025 (the “Resolution”): (a) awards the Project to the Contractor; (b) authorizes the Town Attorney to make such changes as may be needed to correct any non-material errors or language or to negotiate such changes to the Construction Agreement as may be appropriate; (c) authorizes the Town Engineer/Public Works Director, or designee, to execute the Notice of Award for the Project and deliver a copy of said Notice of Award to the Contractor; (d) authorizes the Mayor to execute the Construction Agreement on behalf of the Town on or after such date as the Contractor has delivered the executed Construction Agreement to the Town, together with the proof of insurance, performance bond, payment bond, and other documents specifically required by the IFB, the

Construction Agreement, the Notice of Award, and other Contract Documents; and (e) authorizes the Town Engineer/Public Works Director, or designee, to execute the Notice to Proceed for the Project.

FINANCIAL CONSIDERATIONS

The approved 2025 budget identified \$321,600.00 for the Project (18-45-8504 Capital Outlay – Liberty Ranch). The not-to-exceed amount for the Construction Agreement is \$311,561.00, which is below the budgeted amount.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the February 24, 2025 consent agenda will approve the Resolution, awarding the bid and approving a Construction Agreement with Powell Restoration, Inc. for the Project. If this item is pulled off the consent agenda for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 16-R-2025, A Resolution of the Town of Mead, Colorado, Awarding a Bid and Approving a Construction Agreement between the Town of Mead and Powell Restoration, Inc. for the Liberty Ranch Park Restrooms Project (IFB No. 2024-010).”

ATTACHMENTS

Resolution No. 16-R-2025
Construction Agreement

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 16-R-2025**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, AWARDING A BID
AND APPROVING A CONSTRUCTION AGREEMENT BETWEEN THE TOWN
OF MEAD AND POWELL RESTORATION, INC. FOR THE LIBERTY RANCH
PARK RESTROOMS PROJECT (IFB NO. 2024-010)**

WHEREAS, the Town of Mead (the “Town”) is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Town requires the delivery and installment of a pre-manufactured vaulted two-unit restroom building within Liberty Ranch Park, as well as associated excavation and backfill, as more particularly described in IFB No. 2024-010 (the “Project” or “Work”), and solicited bids for the Project in accordance with Colorado law by posting the IFB on the Rocky Mountain E-Purchasing System; and

WHEREAS, Town Staff has reviewed and evaluated all complete and responsive bids submitted, and is recommending award of the Project to the bidder whose bid is in the best interests of the Town; and

WHEREAS, it is the desire and intent of the Board of Trustees to award a construction agreement to the bidder who submitted a bid in compliance with the reasonable and stated specifications contained within the IFB; and

WHEREAS, the Board of Trustees, after full consideration of the bids submitted and the recommendation of Town Staff presented at the February 24, 2025 regular meeting, finds that **Powell Restoration, Inc.**, a Colorado corporation (the successful bidder, hereinafter “Contractor”), submitted the bid that has been determined to be in the best interests of the Town; and

WHEREAS, the Board further finds that it is in the best interests of the Town to award the bid for the Project to the Contractor in the not-to-exceed amount of **Three Hundred Eleven Thousand Five Hundred Sixty-One and 00/100 Dollars (\$311,561.00)** based on total cost and unit pricing set forth in the Contractor’s bid proposal, which includes all necessary labor, supervision, equipment, tools and materials for the Work to be performed; and

WHEREAS, the Town desires to enter into a construction agreement with the Contractor to have the Contractor perform the Work described with particularity in the IFB and contract documents for the benefit of the Town of Mead, which construction agreement shall be substantially in the form attached hereto as **Exhibit 1** (the “Construction Agreement”).

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) awards the Project to the Contractor in the not-to-exceed amount of **Three Hundred Eleven Thousand Five Hundred Sixty-One and 00/100 Dollars (\$311,561.00)**; (b) authorizes the Town Attorney to make such changes as may be needed to correct any non-material errors or language or to negotiate such changes to the Construction Agreement as may be appropriate and that do not substantially increase the obligations of the Town; (c) authorizes the Town Engineer/Public Works Director, or designee, to execute the Notice of Award for the Project and deliver a copy of said Notice of Award to the Contractor; (d) authorizes the Mayor to execute the Construction Agreement on behalf of the Town on or after such date as the Contractor has delivered the executed Construction Agreement to the Town, together with the proof of insurance, performance bond, payment

bond, and other documents specifically required by the IFB, the Construction Agreement, the Notice of Award, and other Contract Documents; and (e) authorizes the Town Engineer/Public Works Director, or designee, to execute the Notice to Proceed for the Project.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 24TH DAY OF FEBRUARY, 2025.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1
Construction Agreement
(Powell Restoration, Inc.)
[IFB 2024-010]

SECTION 00501
TOWN OF MEAD, COLORADO
CONSTRUCTION AGREEMENT
Project Number: IFB No. 2024-010, Liberty Ranch Park – Restrooms (“Project”)

This CONSTRUCTION AGREEMENT (“Agreement”) is made and entered into by and between the TOWN OF MEAD, COLORADO, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the “**Town**” or “**Owner**”), and Powell Restoration, Inc., a Colorado corporation whose principal office address is 6395 Brighton Blvd., Commerce City, CO 80022 (the “**Contractor**”).

RECITALS

WHEREAS, the Town desires to obtain all necessary components to complete the scope of work for the Project; and

WHEREAS, the Town received bids or proposals for the Project, including one from the Contractor (“Bid Proposal”); and

WHEREAS, the Town has reviewed the Bid Proposal from the Contractor for the completion of the Project, and the Town finds said Bid Proposal acceptable; and

WHEREAS, the Town desires to contract with the Contractor subject to the terms of this Agreement and all other Contract Documents.

NOW, THEREFORE, for the consideration herein expressed, it is agreed as follows by and between the Town and the Contractor that the Contractor shall perform the following:

THE PARTIES AGREE AS FOLLOWS:

1.00 SCOPE OF WORK: The Contractor will furnish all tools, equipment, machinery, materials, supplies, superintendence, insurance, transportation, other construction accessories, and services specified or required to be incorporated in and form a permanent part of the construction and completion of the work proposed to be done under this Agreement (“Work” or “Scope of Work”). In addition, the Contractor shall provide and perform all necessary labor in a first-class and workmanlike manner and in accordance with the conditions and prices stated in the Bid Proposal and the requirements, stipulations, provisions, and conditions of the Contract Documents. The Contractor shall further perform, execute, construct, and complete all things mentioned to be done by the Contractor and all work covered by the Owner’s official award of this contract to the Contractor, such award being based on the acceptance by the Owner of the Contractor’s bid, or part thereof.

2.00 THE CONTRACT DOCUMENTS: This Agreement incorporates all the Contract Documents, which together represent the entire and integrated agreement between the parties hereto and supersede prior negotiations, written or oral representations, and agreements. The Contract Documents consist of this Construction Agreement, which Agreement also incorporates by this reference all of the instruments set forth in the Contract Documents as fully as if they were set forth in this Agreement in full. The Contract Documents consist of, without limitation, the following documents:

1. Invitation for Bid or Request for Proposals and Instructions to Bidders
2. Contractor’s Bid Form (with Unit Pricing as indicated), which is **Exhibit A** to this Agreement
3. This Construction Agreement and any addendums, exhibits or attachments to this Agreement
4. Performance and Payment Bond
5. Bid Proposal
6. Notice of Award
7. Notice to Proceed

Mead Construction Agreement (Powell Restoration, Inc.)
Project: IFB No. 2024-010, Liberty Ranch Park – Restrooms

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8. Bid Bond (Minimum 10% equivalent of the Bid Proposal price or as otherwise set forth in the Bid Bond form provided as part of the Bid Pack)
9. General Conditions
10. The following documents if the box is checked:

- ☒ Special Provisions
- ☒ Design Documents, including all Drawings and Plans
- ☒ Project Specifications
- ☒ Addendums to Specifications and Standards
- ☒ The following manual of construction design standards and specifications:

- Town of Mead “Design Standards and Construction Specifications”
- Colorado Department of Transportation “Standard Specifications for Road and Bridge Construction”

- ☐ Change Orders, Field Orders or other similar revisions properly authorized after the execution of this Agreement
- ☐ Others: _____

3.00 TIME AND COMMENCEMENT OF COMPLETION: This Agreement shall commence as of the date the Agreement is fully executed by both parties and shall continue through October 3, 2025.

4.00 LIQUIDATED DAMAGES: All time limits stated in this Agreement and the Contract Documents are of the essence of the Agreement. The Town and Contractor recognize the completion of the work as shown in the contractual time frame, or as extended, is important to the ongoing operations of the Town and its citizens. They also recognize that delays include expenses to the Town for extended manpower commitments, outside consultant commitments, and potentially other legal fees to extend the project beyond the expected time period.

☒ If this box is checked, in lieu of requiring any such proof and backup for such expenses, Contractor agrees that liquidated damages (not penalties) may be assessed by the Owner in the sum of **\$1,400.00 per day** for each day after the contract time frame expires.

☐ If this box is checked, in addition to or in lieu of the daily damages (if checked above), Contractor agrees that lump sum liquidated damages (not penalties) may be assessed by the Town in a *lump sum payment of \$_____.00 if the work is not completed by _____, 20__.*

5.00 CONTRACT SUM AND PAYMENT: The Owner shall pay to the Contractor for performance of the Work encompassed by this Agreement, and the Contractor will accept as full compensation therefore the sum of **THREE HUNDRED ELEVEN THOUSAND FIVE HUNDRED SIXTY-ONE AND 00/100 DOLLARS (\$311,561.00)** subject to adjustment as provided by the Contract Documents (“Contract Price”). The Town has appropriated sufficient funds for completion of this Work.

- a. Monthly, partial, progress payments shall be made by the Town to the Contractor for the percentage of the Work completed, subject to inspection by Town staff to verify percentage of completion. The Town alone shall determine when work has been completed and progress payments shall not constitute a waiver of the right of the Town to require the fulfillment of all terms of this Agreement and the delivery of all improvements embraced in this Agreement in a complete and satisfactory manner to the Town in all details. The Town, before making any payment, may require the Contractor to furnish releases or receipts from any or all persons performing work under this Agreement and/or supplying material or services to the Contractor, or any subcontractor if this is deemed necessary to protect the Town’s interest. The Town,

however, may in its discretion make payment in part or full to the Contractor without requiring the furnishing of such releases or receipts.

- b. By the 1st day of each month, Contractor shall submit to the Town for review and approval, an application for payment fully completed and signed by Contractor covering the work completed through the last day of the prior month and accompanied by such supporting documentation as is required by these Contract Documents, including without limitation, time sheets, invoices, receipts, bills of lading, and all other documents the Town may require. Materials on hand but not complete in place may or may not be included for payment at the discretion of the Town. Each subsequent application for payment shall include an affidavit of Contractor providing that all previous progress payments received on account of the work have been applied to discharge in full all of Contractor's obligations reflected in prior applications for payment. Notwithstanding the progress payments, it is the intent and purpose of the Town to withhold at least five percent (5%) of payments to Contractor for any contract exceeding One Hundred Fifty Thousand Dollars (\$150,000.00) in accordance with Article 91, Title 24, C.R.S.

6.00 ACCEPTANCE AND FINAL PAYMENT: Final payment may be requested by the Contractor upon completion and acceptance, by the Town, of all work as set forth in the Contract Documents. The total amount of final payment shall consist of the Contract Price, as adjusted in accordance with approved change orders, if applicable, less all previous payments to the Contractor. If the contract price exceeds one hundred fifty thousand dollars (\$150,000), the Town may make the final payment to the Contractor only after the Town has published notice of such final payment in accordance with C.R.S. § 24-91-103.

7.00 ADDITIONAL WORK: Should work beyond that described in the Contract Documents be required, it will be paid for as extra work at a cost to be agreed upon in separate written agreement by the Town and the Contractor prior to commencement of the additional work. Such additional agreements shall be executed and approved by all persons required by Town purchasing ordinances or policies. Unless specifically excluded, such written agreements shall be considered part of the Contract Documents.

8.00 CONTRACTOR'S REPRESENTATIONS: In order to induce the Town to enter into this Agreement, the Contractor makes the following representations:

- a. The Contractor has familiarized itself with the nature and the extent of the Contract Documents, Scope of Work, the locality, all physical characteristics of the area of the work within the Scope of Work, including without limitation, improvements, soil conditions, drainage, topography, and all other features of the terrain, and with the local conditions and federal, state, and local laws, ordinances, rules, and regulations that in any manner may affect cost, progress, or performance of the work, or apply in any manner whatsoever to the work.
- b. Contractor has carefully considered all physical conditions at the site and existing facilities affecting cost, progress, or performance of the work.
- c. Contractor has given the Town written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and such documents are acceptable to the Contractor.
- d. Contractor shall not extend the credit or faith of the Owner to any other persons or organizations.

9.00 INSURANCE: Contractor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all obligations assumed by the Contractor pursuant to this Agreement. Contractor shall not commence work under this Agreement until it has obtained all said insurance required by the Contract Documents and such insurance has been approved by the Town. The Contractor shall not allow any subcontractor to commence work on this

project until all similar insurance required of the subcontractor has been obtained and approved. For the duration of this Agreement, the Contractor must continuously maintain the insurance coverage required in this section, with the minimum insurance coverage listed below:

- a. Worker's Compensation in accordance with the Worker's Compensation Act of the State of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract.
- b. Comprehensive General liability insurance with minimum limits of ONE MILLION DOLLARS (\$1,000,000) per each occurrence, AND TWO MILLION DOLLARS (\$2,000,000) aggregate, plus an additional amount sufficient to pay related attorneys' fees and defense costs. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.
- c. Comprehensive Automobile Liability insurance with minimum limits for bodily injury and property damage of not less than ONE MILLION DOLLARS (\$1,000,000) per each occurrence, plus an additional amount sufficient to pay related attorneys' fees and defense costs, with respect to each of the Contractor's owned, hired or non owned vehicles assigned to or used in performance of this contract.
- d. Builder's Risk insurance with minimum limits of not less than the insurable value of the work to be performed under this contract at completion less the value of the materials and equipment insured under installation floater insurance. The policy shall be written in completed value form and shall protect the Contractor and the Town against risks of damage to buildings, structures, and materials and equipment not otherwise covered under Installation Floater insurance, from the perils of fire and lightning, the perils included in the standard coverage endorsement, and the perils of vandalism and malicious mischief. Equipment such as pumps, engine-generators, compressors, motors, switch-gear, transformers, panel-boards, control equipment, and other similar equipment shall be insured under Installation Floater insurance when the aggregate value of the equipment exceeds \$10,000. The policy shall provide for losses to be payable to the Contractor and the Town as their interests may appear. The policy shall contain a provision that in the event of payment for any loss under the coverage provided, the insurance company shall have no rights of recovery against the Contractor or the Town.
- e. ☐ If this box is checked, Professional Liability/Errors and Omission in an amount not less than _____ MILLION DOLLARS (\$____,000,000).

Certificates of insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town. The policies required above shall be endorsed to include the Town and the Town's officers and employees as additional insureds. Every policy required above shall be primary insurance and any insurance carried by the Town, its officers, or its employees, or carried by or provided through any self-insurance pool of the Town, shall be excess and not contributory insurance to that provided by the Contractor. Contractor shall be solely responsible for paying any and all deductibles.

Each certificate of insurance shall identify this Agreement or the project set forth in the Scope of Work and shall provide that the coverage afforded under the policies shall not be cancelled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the Town. If the words "endeavor to" appear in the portion of the certificate of insurance addressing cancellation, those words shall be stricken from the certificate by the agent(s) completing the certificate. The Town reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

10.00 BONDS: Contractor shall furnish a performance bond, payment bond, and warranty bond in an amount determined by the Town, but in any event at least equal to the Contract Price, as security for the faithful performance and payment of all Contractor's obligations under the Contract Documents, including but not limited to the guaranty period. These bonds shall remain in effect at least until one year after the date of final payment. All bonds shall be in the forms prescribed by the Contract Documents and be executed by such sureties as (i) are licensed to conduct business in the State of Colorado and (ii) are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570, amended, by the Audit Staff, Bureau of Account, U.S. Treasury Department. All bonds signed by an agent must be accompanied by a certified copy of the authority to act. If the surety on any bond furnished by the Contractor is declared bankrupt or becomes insolvent, or its right to do business in Colorado is terminated, or it ceases to meet the requirements of clauses (i) and (ii) of this section, Contractor shall, within five (5) days thereafter, substitute another bond and surety, both of which shall be acceptable to the Town.

11.00 NO WAIVER OF GOVERNMENTAL IMMUNITY: The parties hereto understand and agree that the parties are relying on, and do not waive or intend to waive by any provision of this Agreement or the remainder of the Contract Documents, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., 10 C.R.S., as from time to time amended, or otherwise available to the parties, their officers, agents or their employees.

12.00 INDEMNIFICATION: The Contractor agrees, to the fullest extent permitted by law, to indemnify, defend and hold the Town, its agencies, employees, officials and agents ("Indemnitees") harmless from any and all claims, settlements, judgments, damages and costs, including reasonable attorney fees, of every kind and nature made, to include all costs associated with the investigation and defense of any claim, rendered or incurred by or on behalf of the Indemnitees, that may arise, occur, or grow out of any errors, omissions, or negligent acts, done by the Contractor, its employees, subcontractors or any independent consultants working under the direction of either the Contractor or any subcontractor in the performance of this Contract; provided, however, that Contractor's obligations and liability hereunder shall not exceed the amount represented by the degree or percentage of negligence or fault attributable to the Contractor or any officer, employee, representative, agent, subcontractor, or other person acting under Contractor's direction or control, as determined pursuant to C.R.S. § 13-50.5-102(8)(c).

13.00 TERMINATION FOR CONVENIENCE: This Agreement and the performance of the Scope of Work hereunder may be terminated at any time in whole, or from time to time in part, by the Town for its convenience. Any such termination shall be effected by delivery to the Contractor of a written notice ("**Notice of Termination**") specifying the extent to which performance of the Scope of Work is terminated and the date upon which termination becomes effective. If the Agreement is terminated, the Contractor shall be paid on a pro-rated basis of work status satisfactorily completed, under the detailed Scope of Work. The portion of the Scope of Work satisfactorily completed but not yet accepted by the Town shall be determined by the Town.

14.00 EVENTS OF AND TERMINATION FOR DEFAULT:

- (1) The Town may serve written notice upon the Contractor of its intention to terminate this Agreement in the presence of one of the following events of default:
 - a. Contractor fails to initiate the Scope of Work at the agreed upon time;
 - b. The Contractor unnecessarily or unreasonably delays the performance of the Scope of Work;
 - c. The Contractor does not complete the Scope of Work within the time specified or within the time to which completion of the Scope of Work has been extended;
 - d. Contractor fails to make prompt payments for labor, materials or to subcontractors;

- e. Contractor willfully violates this Agreement or disregards laws, ordinances or instructions of the Town;
- f. Contractor abandons performance of the Scope of Work;
- g. The Contractor assigns, transfers or sublets this Agreement or any part thereof without Town approval;
- h. Contractor becomes insolvent or adjudged bankrupt; or
- i. Contractor refuses to remove materials or perform any work within the Scope of Work that has been rejected as defective or unsuitable.

- (2) Such written notice shall contain the reasons for the intention to terminate this Agreement and provide a five (5) business day period during which the Contractor may cure the event of default. A failure to timely cure the event of default shall authorize the Town to immediately terminate this Agreement and take whatever steps it deems necessary to complete the Scope of Work, if so desired by the Town in its sole discretion. The costs and charges incurred by the Town, together with the costs of completion of the Scope of Work shall be deducted from any monies owed to Contractor. If the expense incurred by the Town is greater than the sums payable under this Agreement, the Contractor shall pay the Town, within sixty (60) days of demand therefor the amount of such excess cost suffered by the Town.

15.00 LIABILITY FOR EMPLOYMENT-RELATED RIGHTS AND COMPENSATION: The Contractor will comply with all laws, regulations, municipal codes, and ordinances and other requirements and standards applicable to the Contractor's employees, including, without limitation, federal and state laws governing wages and overtime, equal employment, safety and health, employees' citizenship, withholdings, reports and record keeping. Accordingly, the Town shall not be called upon to assume any liability for or direct payment of any salaries, wages, contribution to pension funds, insurance premiums or payments, workers' compensation benefits or any other amenities of employment to any of the Contractor's employees or any other liabilities whatsoever, unless otherwise specifically provided herein.

The Town will not include the Contractor as an insured under any policy the Town has for itself. The Town shall not be obligated to secure nor provide any insurance coverage or employment benefits of any kind or type to or for the Contractor or the Contractor's employees, sub-consultants, subcontractors, agents, or representatives, including but not limited to coverage or benefits related to: local, state, or federal income or other tax contributions, FICA, workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension or retirement account contributions, profit sharing, professional liability insurance, or errors and omissions insurance. The following disclosure is provided in accordance with Colorado law:

CONTRACTOR ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS CONTRACTOR OR SOME ENTITY OTHER THAN THE TOWN PROVIDES SUCH BENEFITS. CONTRACTOR FURTHER ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO WORKERS' COMPENSATION BENEFITS. CONTRACTOR ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS AGREEMENT.

To the maximum extent permitted by law, the Contractor waives all claims against the Town for any Employee Benefits; the Contractor will defend the Town from any claim and will indemnify the Town against any liability for any Employee Benefits for the Contractor imposed on the Town; and the Contractor will reimburse the Town for any award, judgment, or fine against the Town based on the position the Contractor was ever the Town's employee, and all attorneys' fees and costs the Town reasonably incurs defending itself against any such liability.

16.00 GOVERNING LAW AND VENUE: Venue for any and all legal matters regarding or arising out of the transactions covered herein shall be solely in the District Court in and for Weld County, State of Colorado. This transaction shall be governed by the laws of the State of Colorado.

24.00 RIGHTS AND REMEDIES: Any rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted.

25.00 BINDING EFFECT: The parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this section shall not authorize assignment.

26.00 NO THIRD-PARTY BENEFICIARIES: Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Contractor. Absolutely no third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

27.00 CONFLICT BETWEEN DOCUMENTS: In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit. In the event of a conflict between any of the Contract Documents, the following order of precedence shall apply: (1) change orders, (2) this Agreement, as may be amended, (3) special provisions, (4) general conditions, (5) design standards and specifications, including any addenda, (6) design documents, and (7) any other Contract Documents, with the more specific or stricter provision controlling.

28.00 FORCE MAJEURE: Neither the Contractor nor the Town shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by "force majeure." As used in this Agreement, "force majeure" means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, pandemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

29.00 PROTECTION OF PERSONAL IDENTIFYING INFORMATION: In the event the Work includes or requires the Town to disclose to Contractor any personal identifying information as defined in C.R.S. § 24-73-101, Contractor shall comply with the applicable requirements of C.R.S. §§ 24-73-101, et seq., relating to third-party service providers.

30.00 AUTHORITY: The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town of Mead and the Contractor and bind their respective entities.

31.00 COUNTERPARTS: This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the Parties have caused this Construction Agreement to be executed on the dates written below.

TOWN OF MEAD:

☒ Board of Trustees (for contracts exceeding \$25,000 pursuant to Sec. 4-2-20 of the Mead Municipal Code)

ATTEST:

By: _____
Mary Strutt, Town Clerk, MMC

By: _____
Colleen G. Whitlow, Mayor

OR

☐ Town Manager (for contracts \$25,000 or less pursuant to Sec. 4-2-20 of the Mead Municipal Code)

By: _____
Helen Migchelbrink, Town Manager

Date of Execution: _____

POWELL RESTORATION, INC.:

By: _____

Printed Name: _____

Title: _____

Date of Execution: _____

STATE OF _____)
COUNTY OF _____) ss.

The foregoing Construction Agreement was acknowledged before me this ____ day of _____, 20____, by _____ as _____ of Powell Restoration, Inc., a Colorado corporation.

Witness my hand and official seal.

My commission expires: _____.

Notary Public
(Required for all contracts pursuant to C.R.S. § 8-40-202(2)(b)(IV))

EXHIBIT A
CONTRACTOR'S FORM OF BID

[See attached document]

**SECTION 00310
BID FORM**

Project: Town of Mead – Liberty Ranch Park – Restrooms

Address: Town of Mead

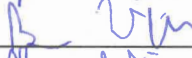
Attn: Manny Windhorst, Program Manager

441 Third Street

Mead, CO 80542

- 1.01 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices within this Bid and in accordance with the other terms and conditions of the Bidding Documents.
- 1.02 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
- 1.03 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

<u>Addendum No.</u>	<u>Bidders Signature</u>	<u>Date Acknowledged</u>
1		1/21/25
2		1/24/25
3		1/30/25

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

Bidder has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) that have been identified in SC-4.02 as containing reliable "technical data." Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of

**SECTION 00310
BID FORM**

construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

- D. Based on the information and observations referred to in Paragraph C above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- E. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- F. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
 - 1. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

1.04 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
 - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

**SECTION 00310
BID FORM**

1.05 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Base Bid Proposal

The work will include all necessary labor, supervision, equipment, tools, and materials to complete the work in accordance with the Project Construction Documents and the current Town of Mead Design Standards and Specifications.

Item No.	Description	Unit	Contract Quantity	Unit Price	Total Cost
201.01	Clearing and Grubbing	SF	3,600	\$ 0.28	\$ 1,008.00
202.01	Removal & Reset Fence and Landscaping	LS	1	\$ 2,935.00	\$ 2,935.00
203.01	General Excavation	CY	19	\$ 112.00	\$ 2,128.00
208.01	Erosion Control	LS	1	\$ 8,400.00	\$ 8,400.00
212.01	Upland Native Seed	SY	.34	\$ 5,400.00	\$ 1,836.00
213.01	Rock Mulch (6" River Cobble)	SY	78	\$ 44.00	\$ 3,432.00
213.02	Wood Mulch	SY	11	\$ 23.00	\$ 253.00
214.01	Deciduous Tree (2" Cal. B&B)	EA	2	\$ 645.00	\$ 1,290.00
214.02	Ornamental Tree (Multi-Stem 6'-8' HT. B&B)	EA	2	\$ 580.00	\$ 1,160.00
214.03	Deciduous Shrub (5 Gal. Cont.)	EA	6	\$ 49.00	\$ 294.00
214.04	Evergreen Shrub (5 Gal. Container)	EA	4	\$ 67.00	\$ 268.00
214.05	Ornamental Grass (5 Gal. Container)	EA	10	\$ 54.00	\$ 540.00
214.06	Perennial (1 Gal. Cont.)	EA	10	\$ 19.00	\$ 190.00
608.01	Concrete Mow-Band (12")	LF	78	\$ 54.00	\$ 4,212.00
608.02	Concrete Flatwork 6" Depth	SY	17	\$ 246.00	\$ 4,182.00
608.03	Concrete – Structural foundation	LS	1	\$ 38,154.00	\$ 38,154.00
622.01	Romtec Model 1017 Aspen Compact Double Vault Restroom unit.	LS	1	\$ 181,952.00	\$ 181,952.00

Town of Mead
Liberty Ranch Park – Restrooms

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**SECTION 00310
BID FORM**

623.01	Irrigation Hunter ICZ-101-40 1" Drip Control Zone Kit	EA	1	\$ 968.00	\$ 968.00
623.02	Hunter Drip Emitter - 05HEB	EA	48	\$ 9.00	\$ 432.00
623.03	Hunter Drip Emitter - 10HEB	EA	40	\$ 8.00	\$ 320.00
623.04	Hunter Drip Emitter - 20HEB	EA	16	\$ 9.00	\$ 144.00
623.05	Irrigation Schedule 40 Isolation Ball Valve	EA	2	\$ 335.00	\$ 670.00
623.06	Irrigation Point of Connection at existing valve box	LS	1	\$ 684.00	\$ 684.00
623.07	Valve Box with Quick Coupler Valve	EA	1	\$ 477.00	\$ 477.00
623.08	Lateral Line: Polyethylene Pipe SDR-7 ½"	LF	71	\$ 18.00	\$ 1,278.00
623.09	Mainline: PVC sch 40, (size to match existing)	EA	73	\$ 26.00	\$ 1,898.00
625.01	Construction Surveying	LS	1	\$ 5,418.00	\$ 5,418.00
626.01	Mobilization	LS	1	\$ 27,038.00	\$ 27,038.00
FA	Force Account	LS	1	\$20,000	\$20,000
TOTAL COST\$					\$ 311,561.00

Three Hundred Eleven Thousand Five Hundred Sixty-One _____ Dollars,
and _____ Zero _____ Cents.

BIDDER acknowledges that the Owner has the right to delete items in the Bid or change quantities at his sole discretion without affecting the Agreement or prices of any item so long as the deletion or change does not exceed twenty-five percent (25%) of the total Contract Amount.

The undersigned Bidder agrees to furnish any and all required Bonds in the form required by the Town and to enter into a contract within the time specified in the Instructions to Bidders and further agrees to complete all Work covered by the Bid, in accordance with specified requirements, within the time specified in the Agreement. Bidder accepts the provisions of the Agreement as to liquidated damages.

In submitting this Bid it is understood that the right is reserved by Owner to reject any and all bids, and it is understood that this Bid may not be withdrawn during a period of 60 days after the scheduled time for the receipt of bids.

**SECTION 00310
BID FORM**

1.06 Construction Schedule

- A. Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

1.07 The following documents are submitted with and made a condition of this Bid:

- A. Required Bid security;
- B. List of Proposed Subcontractors
- C. List of Proposed Suppliers
- D. Evidence of authority to do business in the state Colorado; or a written covenant to obtain such license within the time for acceptance of Bids;

1.08 The Engineer may require the apparent low responsive bid and second low responsive bid General Contractor to submit the following Statement of Qualifications after the bid opening:

A. General Information

- 1. Please provide official firm name, license, contact person for bidding, title, phone number, e-mail address, and mailing address. Provide a list of current projects under construction in detail, including Owner's name and contact information, Engineer's name and contact information, contract price, percent complete, and brief description of work.

B. Project Experience

- 1. Provide brief summaries of a minimum of three (3) comparable projects in which your firm served as General Contractor in last three (3) years. Include the following information with each project summary:
 - a. Owner and Engineer contact information
 - b. References and contact information
 - c. Project contract price and final construction cost
 - d. Construction dates

C. Experience of key personnel to be assigned to this project.

- 1. For each key person identified, list at least two comparable projects in which they have played a primary role. For other projects provide:
 - a. Description of project
 - b. Role of the person
 - c. Project's original contracted construction cost and final construction cost
 - d. Construction dates
 - e. Project Owner

**SECTION 00310
BID FORM**

f. Reference information (two names with telephone numbers for each project)

D. References

1. Provide name, address, and phone number of the General Contractor's banking reference
2. Provide name, address, and phone number of the General Contractor's insurance agent(s)

SIGNATURE OF BIDDER:

Date: 2/4/25

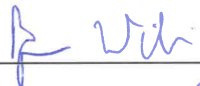
If an Individual: _____

Doing business as: _____

If a Partnership: _____

By: _____, partner

If a Corporation: Powell Restoration, Inc. (a Colorado Corporation)

By:  ESTIMATOR

(SEAL & TITLE  ATTEST)

ADDRESS: 6395 Brighton Blvd.

Commerce City, CO 80022

TELEPHONE: 303.289.4647

EMAIL: bryan.williams@powellenviro.com

END OF SECTION

SECTION 00410

BID BOND

PROJECT: Town of Mead – Liberty Ranch Park - Restrooms
IFB 2024-010

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, POWELL RESTORATION, INC. hereinafter called the "Principal", is submitting a proposal hereinafter the "Proposal" for the above-described project, to the Town of Mead, Colorado a municipal corporation hereinafter called "Obligee".

WHEREAS, the Advertisement for Bids has required as a condition of receiving the Proposals that the Principal submit with the Proposal GUARANTY in an amount not less than ten per cent (10%) of the Proposal, which sum it is specifically agreed is to be forfeited as Liquidated Damages in the event that the Principal defaults in his obligation as hereinafter specified, and, in response to such Requirement, this Bid Bond is made, executed and delivered.

NOW THEREFORE, the Principal and [insert name of Surety] MERCHANTS NATIONAL BONDING, INC. a corporation of the State of Iowa, duly authorized to transact business in Colorado, as Surety, are held firmly bound unto the Obligee, in the sum of ten per cent (10%) of the Principal's total bid price, lawful money of the United States for the payment of which sum, will and truly to be made to the Obligee, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

FURTHER THAT, a condition of the obligation that the Principal shall maintain his Proposal in full force and effect for sixty (60) days after the opening of the proposals for the project, or, if the Principal's Proposal is accepted, the Principal shall, within the prescribed time, execute the required Agreement, furnish the required Performance Bond, Labor and Material Payment Bond, Insurance Policy, and Certificates of Insurance for the initial term of the Agreement, then this obligation shall be null and void, otherwise it shall remain in full force and effect, and subject to forfeiture upon demand as Liquidated Damages.

IN WITNESS WHEREOF said Principal and Surety have executed this Bond, this 4th day of February, 2025.

(Corporate Seal)

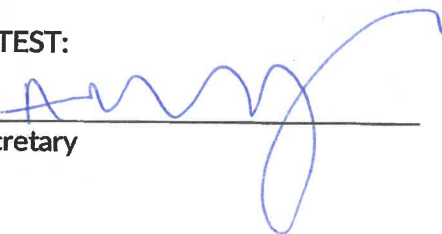
THE PRINCIPAL

POWELL RESTORATION, INC.

6395 Brighton Boulevard, Commerce City, Colorado 80022

Address

ATTEST:

BY 
Secretary

BY 

Town of Mead
Liberty Ranch Park – Restrooms

00410-1

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SECTION 00410

BID BOND

SIGNATURES

If the "Principal" is doing business as a Corporation, the Bid Bond shall be signed by an officer, i.e., President, or Vice President. The signature of the officer shall be attested to by the Secretary and property sealed.

If the "Principal" is an individual or a partnership, the Bid Bond shall so indicate and be properly signed.

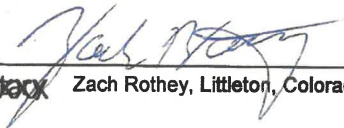
(Corporate Seal)

THE SURETY

MERCHANTS NATIONAL BONDING, INC.

6700 Westown Parkway, P. O. Box 14498, Des Moines, Iowa 50306-3498

By



~~Secretary~~

Zach Rothey, Littleton, Colorado

By


Attorney-in-Fact Cynthia M. Burnett

THIS BOND MUST BE ACCOMPANIED BY POWER OF ATTORNEY, EFFECTIVELY DATED. FAILURE TO PROVIDE A PROPERLY EXECUTED BID BOND WITH A PROPERLY EXECUTED POWER OF ATTORNEY WILL RESULT IN THE BIDDER'S PROPOSAL BEING DEEMED NON-RESPONSIVE.

END OF SECTION

MERCHANTS
BONDING COMPANY
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Cynthia M Burnett; Douglas J Rothey; Erik Ulibarri; Kim Payton; Wesley J Butorac; Zach Rothey

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 23rd day of June, 2020.

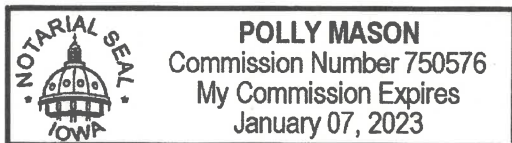


MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 23rd day of June, 2020, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

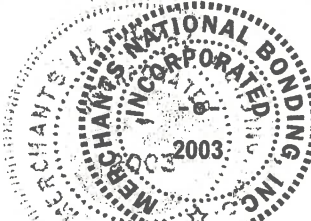


Polly Mason
Notary Public

(Expiration of notary's commission
does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 4th day of February, 2025.



William Warner Jr.
Secretary

POA 0018 (1/20)



IFB 2024-010
Liberty Ranch Park - Restrooms

List of Proposed Subcontractors

J&R Concrete LLC
4316 Cathay St
Denver, CO 80249

Armigas Construction

PWSI Land Surveyors
7550 W Yale Ave B110
Denver, CO 80227

List of Proposed Suppliers

Romtec
18240 North Bank Rd
Roseburg, OR 97470

J&R Concrete LLC
4316 Cathay St
Denver, CO 80249

SiteOne Landscape Supply
2197 W College Ave
Englewood, CO 80110
303-922-6392

Powell Restoration, Inc.
6395 Brighton Blvd, Commerce City, CO. 80022
PH: 303-289-4647
CDOT Certified DBE/City of Denver Certified MWBE Firm
www.powellenviro.com

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Powell Restoration, Inc.

is a

Corporation

formed or registered on 09/13/2008 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20081491259 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 02/03/2025 that have been posted, and by documents delivered to this office electronically through 02/04/2025 @ 09:54:37 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 02/04/2025 @ 09:54:37 in accordance with applicable law. This certificate is assigned Confirmation Number 16965148 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

SECTION 00501
TOWN OF MEAD, COLORADO
CONSTRUCTION AGREEMENT
Project Number: IFB No. 2024-010, Liberty Ranch Park – Restrooms (“Project”)

This CONSTRUCTION AGREEMENT (“Agreement”) is made and entered into by and between the TOWN OF MEAD, COLORADO, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the “**Town**” or “**Owner**”), and Powell Restoration, Inc., a Colorado corporation whose principal office address is 6395 Brighton Blvd., Commerce City, CO 80022 (the “**Contractor**”).

RECITALS

WHEREAS, the Town desires to obtain all necessary components to complete the scope of work for the Project; and

WHEREAS, the Town received bids or proposals for the Project, including one from the Contractor (“Bid Proposal”); and

WHEREAS, the Town has reviewed the Bid Proposal from the Contractor for the completion of the Project, and the Town finds said Bid Proposal acceptable; and

WHEREAS, the Town desires to contract with the Contractor subject to the terms of this Agreement and all other Contract Documents.

NOW, THEREFORE, for the consideration herein expressed, it is agreed as follows by and between the Town and the Contractor that the Contractor shall perform the following:

THE PARTIES AGREE AS FOLLOWS:

1.00 SCOPE OF WORK: The Contractor will furnish all tools, equipment, machinery, materials, supplies, superintendence, insurance, transportation, other construction accessories, and services specified or required to be incorporated in and form a permanent part of the construction and completion of the work proposed to be done under this Agreement (“Work” or “Scope of Work”). In addition, the Contractor shall provide and perform all necessary labor in a first-class and workmanlike manner and in accordance with the conditions and prices stated in the Bid Proposal and the requirements, stipulations, provisions, and conditions of the Contract Documents. The Contractor shall further perform, execute, construct, and complete all things mentioned to be done by the Contractor and all work covered by the Owner’s official award of this contract to the Contractor, such award being based on the acceptance by the Owner of the Contractor’s bid, or part thereof.

2.00 THE CONTRACT DOCUMENTS: This Agreement incorporates all the Contract Documents, which together represent the entire and integrated agreement between the parties hereto and supersede prior negotiations, written or oral representations, and agreements. The Contract Documents consist of this Construction Agreement, which Agreement also incorporates by this reference all of the instruments set forth in the Contract Documents as fully as if they were set forth in this Agreement in full. The Contract Documents consist of, without limitation, the following documents:

1. Invitation to Bid or Request for Proposals and Instructions to Bidders
2. Contractor’s Bid Form (with Unit Pricing as indicated), which is **Exhibit A** to this Agreement
3. This Construction Agreement and any addendums, exhibits or attachments to this Agreement
4. Performance and Payment Bond
5. Bid Proposal
6. Notice of Award
7. Notice to Proceed

Mead Construction Agreement (Powell Restoration, Inc.)
Project: IFB No. 2024-010, Liberty Ranch Park – Restrooms

Page **1** of **10**
Eff. 4/24/20

8. Bid Bond (Minimum 10% equivalent of the Bid Proposal price or as otherwise set forth in the Bid Bond form provided as part of the Bid Pack)
9. General Conditions
10. The following documents if the box is checked:

- ☒ Special Provisions
- ☒ Design Documents, including all Drawings and Plans
- ☒ Project Specifications
- ☒ Addendums to Specifications and Standards
- ☒ The following manual of construction design standards and specifications:

- Town of Mead “Design Standards and Construction Specifications”
- Colorado Department of Transportation “Standard Specifications for Road and Bridge Construction”

☐ Change Orders, Field Orders or other similar revisions properly authorized after the execution of this Agreement

☐ Others: _____

3.00 TIME AND COMMENCEMENT OF COMPLETION: This Agreement shall commence as of the date the Agreement is fully executed by both parties and shall continue through October 3, 2025.

4.00 LIQUIDATED DAMAGES: All time limits stated in this Agreement and the Contract Documents are of the essence of the Agreement. The Town and Contractor recognize the completion of the work as shown in the contractual time frame, or as extended, is important to the ongoing operations of the Town and its citizens. They also recognize that delays include expenses to the Town for extended manpower commitments, outside consultant commitments, and potentially other legal fees to extend the project beyond the expected time period.

☒ If this box is checked, in lieu of requiring any such proof and backup for such expenses, Contractor agrees that liquidated damages (not penalties) may be assessed by the Owner in the sum of **\$1,400.00 per day** for each day after the contract time frame expires.

☐ If this box is checked, in addition to or in lieu of the daily damages (if checked above), Contractor agrees that lump sum liquidated damages (not penalties) may be assessed by the Town in a lump sum payment of \$_____.00 if the work is not completed by _____, 20__.

5.00 CONTRACT SUM AND PAYMENT: The Owner shall pay to the Contractor for performance of the Work encompassed by this Agreement, and the Contractor will accept as full compensation therefore the sum of **THREE HUNDRED ELEVEN THOUSAND FIVE HUNDRED SIXTY-ONE AND 00/100 DOLLARS (\$311,561.00)** subject to adjustment as provided by the Contract Documents (“Contract Price”). The Town has appropriated sufficient funds for completion of this Work.

- a. Monthly, partial, progress payments shall be made by the Town to the Contractor for the percentage of the Work completed, subject to inspection by Town staff to verify percentage of completion. The Town alone shall determine when work has been completed and progress payments shall not constitute a waiver of the right of the Town to require the fulfillment of all terms of this Agreement and the delivery of all improvements embraced in this Agreement in a complete and satisfactory manner to the Town in all details. The Town, before making any payment, may require the Contractor to furnish releases or receipts from any or all persons performing work under this Agreement and/or supplying material or services to the Contractor, or any subcontractor if this is deemed necessary to protect the Town’s interest. The Town,

however, may in its discretion make payment in part or full to the Contractor without requiring the furnishing of such releases or receipts.

- b. By the 1st day of each month, Contractor shall submit to the Town for review and approval, an application for payment fully completed and signed by Contractor covering the work completed through the last day of the prior month and accompanied by such supporting documentation as is required by these Contract Documents, including without limitation, time sheets, invoices, receipts, bills of lading, and all other documents the Town may require. Materials on hand but not complete in place may or may not be included for payment at the discretion of the Town. Each subsequent application for payment shall include an affidavit of Contractor providing that all previous progress payments received on account of the work have been applied to discharge in full all of Contractor's obligations reflected in prior applications for payment. Notwithstanding the progress payments, it is the intent and purpose of the Town to withhold at least five percent (5%) of payments to Contractor for any contract exceeding One Hundred Fifty Thousand Dollars (\$150,000.00) in accordance with Article 91, Title 24, C.R.S.

6.00 ACCEPTANCE AND FINAL PAYMENT: Final payment may be requested by the Contractor upon completion and acceptance, by the Town, of all work as set forth in the Contract Documents. The total amount of final payment shall consist of the Contract Price, as adjusted in accordance with approved change orders, if applicable, less all previous payments to the Contractor. If the contract price exceeds one hundred fifty thousand dollars (\$150,000), the Town may make the final payment to the Contractor only after the Town has published notice of such final payment in accordance with C.R.S. § 24-91-103.

7.00 ADDITIONAL WORK: Should work beyond that described in the Contract Documents be required, it will be paid for as extra work at a cost to be agreed upon in separate written agreement by the Town and the Contractor prior to commencement of the additional work. Such additional agreements shall be executed and approved by all persons required by Town purchasing ordinances or policies. Unless specifically excluded, such written agreements shall be considered part of the Contract Documents.

8.00 CONTRACTOR'S REPRESENTATIONS: In order to induce the Town to enter into this Agreement, the Contractor makes the following representations:

- a. The Contractor has familiarized itself with the nature and the extent of the Contract Documents, Scope of Work, the locality, all physical characteristics of the area of the work within the Scope of Work, including without limitation, improvements, soil conditions, drainage, topography, and all other features of the terrain, and with the local conditions and federal, state, and local laws, ordinances, rules, and regulations that in any manner may affect cost, progress, or performance of the work, or apply in any manner whatsoever to the work.
- b. Contractor has carefully considered all physical conditions at the site and existing facilities affecting cost, progress, or performance of the work.
- c. Contractor has given the Town written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and such documents are acceptable to the Contractor.
- d. Contractor shall not extend the credit or faith of the Owner to any other persons or organizations.

9.00 INSURANCE: Contractor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all obligations assumed by the Contractor pursuant to this Agreement. Contractor shall not commence work under this Agreement until it has obtained all said insurance required by the Contract Documents and such insurance has been approved by the Town. The Contractor shall not allow any subcontractor to commence work on this

project until all similar insurance required of the subcontractor has been obtained and approved. For the duration of this Agreement, the Contractor must continuously maintain the insurance coverage required in this section, with the minimum insurance coverage listed below:

- a. Worker's Compensation in accordance with the Worker's Compensation Act of the State of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract.
- b. Comprehensive General liability insurance with minimum limits of ONE MILLION DOLLARS (\$1,000,000) per each occurrence, AND TWO MILLION DOLLARS (\$2,000,000) aggregate, plus an additional amount sufficient to pay related attorneys' fees and defense costs. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.
- c. Comprehensive Automobile Liability insurance with minimum limits for bodily injury and property damage of not less than ONE MILLION DOLLARS (\$1,000,000) per each occurrence, plus an additional amount sufficient to pay related attorneys' fees and defense costs, with respect to each of the Contractor's owned, hired or non owned vehicles assigned to or used in performance of this contract.
- d. Builder's Risk insurance with minimum limits of not less than the insurable value of the work to be performed under this contract at completion less the value of the materials and equipment insured under installation floater insurance. The policy shall be written in completed value form and shall protect the Contractor and the Town against risks of damage to buildings, structures, and materials and equipment not otherwise covered under Installation Floater insurance, from the perils of fire and lightning, the perils included in the standard coverage endorsement, and the perils of vandalism and malicious mischief. Equipment such as pumps, engine-generators, compressors, motors, switch-gear, transformers, panel-boards, control equipment, and other similar equipment shall be insured under Installation Floater insurance when the aggregate value of the equipment exceeds \$10,000. The policy shall provide for losses to be payable to the Contractor and the Town as their interests may appear. The policy shall contain a provision that in the event of payment for any loss under the coverage provided, the insurance company shall have no rights of recovery against the Contractor or the Town.
- e. ☐ If this box is checked, Professional Liability/Errors and Omission in an amount not less than _____ MILLION DOLLARS (\$____,000,000).

Certificates of insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town. The policies required above shall be endorsed to include the Town and the Town's officers and employees as additional insureds. Every policy required above shall be primary insurance and any insurance carried by the Town, its officers, or its employees, or carried by or provided through any self-insurance pool of the Town, shall be excess and not contributory insurance to that provided by the Contractor. Contractor shall be solely responsible for paying any and all deductibles.

Each certificate of insurance shall identify this Agreement or the project set forth in the Scope of Work and shall provide that the coverage afforded under the policies shall not be cancelled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the Town. If the words "endeavor to" appear in the portion of the certificate of insurance addressing cancellation, those words shall be stricken from the certificate by the agent(s) completing the certificate. The Town reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

10.00 BONDS: Contractor shall furnish a performance bond, payment bond, and warranty bond in an amount determined by the Town, but in any event at least equal to the Contract Price, as security for the faithful performance and payment of all Contractor's obligations under the Contract Documents, including but not limited to the guaranty period. These bonds shall remain in effect at least until one year after the date of final payment. All bonds shall be in the forms prescribed by the Contract Documents and be executed by such sureties as (i) are licensed to conduct business in the State of Colorado and (ii) are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570, amended, by the Audit Staff, Bureau of Account, U.S. Treasury Department. All bonds signed by an agent must be accompanied by a certified copy of the authority to act. If the surety on any bond furnished by the Contractor is declared bankrupt or becomes insolvent, or its right to do business in Colorado is terminated, or it ceases to meet the requirements of clauses (i) and (ii) of this section, Contractor shall, within five (5) days thereafter, substitute another bond and surety, both of which shall be acceptable to the Town.

11.00 NO WAIVER OF GOVERNMENTAL IMMUNITY: The parties hereto understand and agree that the parties are relying on, and do not waive or intend to waive by any provision of this Agreement or the remainder of the Contract Documents, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., 10 C.R.S., as from time to time amended, or otherwise available to the parties, their officers, agents or their employees.

12.00 INDEMNIFICATION: The Contractor agrees, to the fullest extent permitted by law, to indemnify, defend and hold the Town, its agencies, employees, officials and agents ("Indemnitees") harmless from any and all claims, settlements, judgments, damages and costs, including reasonable attorney fees, of every kind and nature made, to include all costs associated with the investigation and defense of any claim, rendered or incurred by or on behalf of the Indemnitees, that may arise, occur, or grow out of any errors, omissions, or negligent acts, done by the Contractor, its employees, subcontractors or any independent consultants working under the direction of either the Contractor or any subcontractor in the performance of this Contract; provided, however, that Contractor's obligations and liability hereunder shall not exceed the amount represented by the degree or percentage of negligence or fault attributable to the Contractor or any officer, employee, representative, agent, subcontractor, or other person acting under Contractor's direction or control, as determined pursuant to C.R.S. § 13-50.5-102(8)(c).

13.00 TERMINATION FOR CONVENIENCE: This Agreement and the performance of the Scope of Work hereunder may be terminated at any time in whole, or from time to time in part, by the Town for its convenience. Any such termination shall be effected by delivery to the Contractor of a written notice ("**Notice of Termination**") specifying the extent to which performance of the Scope of Work is terminated and the date upon which termination becomes effective. If the Agreement is terminated, the Contractor shall be paid on a pro-rated basis of work status satisfactorily completed, under the detailed Scope of Work. The portion of the Scope of Work satisfactorily completed but not yet accepted by the Town shall be determined by the Town.

14.00 EVENTS OF AND TERMINATION FOR DEFAULT:

- (1) The Town may serve written notice upon the Contractor of its intention to terminate this Agreement in the presence of one of the following events of default:
 - a. Contractor fails to initiate the Scope of Work at the agreed upon time;
 - b. The Contractor unnecessarily or unreasonably delays the performance of the Scope of Work;
 - c. The Contractor does not complete the Scope of Work within the time specified or within the time to which completion of the Scope of Work has been extended;
 - d. Contractor fails to make prompt payments for labor, materials or to subcontractors;

- e. Contractor willfully violates this Agreement or disregards laws, ordinances or instructions of the Town;
- f. Contractor abandons performance of the Scope of Work;
- g. The Contractor assigns, transfers or sublets this Agreement or any part thereof without Town approval;
- h. Contractor becomes insolvent or adjudged bankrupt; or
- i. Contractor refuses to remove materials or perform any work within the Scope of Work that has been rejected as defective or unsuitable.

- (2) Such written notice shall contain the reasons for the intention to terminate this Agreement and provide a five (5) business day period during which the Contractor may cure the event of default. A failure to timely cure the event of default shall authorize the Town to immediately terminate this Agreement and take whatever steps it deems necessary to complete the Scope of Work, if so desired by the Town in its sole discretion. The costs and charges incurred by the Town, together with the costs of completion of the Scope of Work shall be deducted from any monies owed to Contractor. If the expense incurred by the Town is greater than the sums payable under this Agreement, the Contractor shall pay the Town, within sixty (60) days of demand therefor the amount of such excess cost suffered by the Town.

15.00 LIABILITY FOR EMPLOYMENT-RELATED RIGHTS AND COMPENSATION: The Contractor will comply with all laws, regulations, municipal codes, and ordinances and other requirements and standards applicable to the Contractor's employees, including, without limitation, federal and state laws governing wages and overtime, equal employment, safety and health, employees' citizenship, withholdings, reports and record keeping. Accordingly, the Town shall not be called upon to assume any liability for or direct payment of any salaries, wages, contribution to pension funds, insurance premiums or payments, workers' compensation benefits or any other amenities of employment to any of the Contractor's employees or any other liabilities whatsoever, unless otherwise specifically provided herein.

The Town will not include the Contractor as an insured under any policy the Town has for itself. The Town shall not be obligated to secure nor provide any insurance coverage or employment benefits of any kind or type to or for the Contractor or the Contractor's employees, sub-consultants, subcontractors, agents, or representatives, including but not limited to coverage or benefits related to: local, state, or federal income or other tax contributions, FICA, workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension or retirement account contributions, profit sharing, professional liability insurance, or errors and omissions insurance. The following disclosure is provided in accordance with Colorado law:

CONTRACTOR ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS CONTRACTOR OR SOME ENTITY OTHER THAN THE TOWN PROVIDES SUCH BENEFITS. CONTRACTOR FURTHER ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO WORKERS' COMPENSATION BENEFITS. CONTRACTOR ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS AGREEMENT.

To the maximum extent permitted by law, the Contractor waives all claims against the Town for any Employee Benefits; the Contractor will defend the Town from any claim and will indemnify the Town against any liability for any Employee Benefits for the Contractor imposed on the Town; and the Contractor will reimburse the Town for any award, judgment, or fine against the Town based on the position the Contractor was ever the Town's employee, and all attorneys' fees and costs the Town reasonably incurs defending itself against any such liability.

16.00 GOVERNING LAW AND VENUE: Venue for any and all legal matters regarding or arising out of the transactions covered herein shall be solely in the District Court in and for Weld County, State of Colorado. This transaction shall be governed by the laws of the State of Colorado.

17.00 ASSIGNMENT: The Contractor shall not assign any of his rights or obligations under this Agreement without the prior written consent of the Town. Upon any assignment, even though consented to by the Owner, the Contractor shall remain liable for the performance of the work under this agreement.

18.00 LAWFUL PERFORMANCE: It is further agreed that no party to this Agreement will perform contrary to any state, federal, or county law, or any of the ordinances of the Town of Mead, Colorado.

19.00 INVALID SECTIONS: Should any section of this Agreement be found to be invalid, it is agreed that all other sections shall remain in full force and effect as though severable from the invalid part.

20.00 NOTICE: Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if sent by delivery of same in person to the addressee or by courier delivery via Federal Express or other nationally recognized overnight air courier service, by electronically-confirmed facsimile or email transmission, or by depositing same in the United States mail, postage prepaid, addressed as follows:

The Town:	Town of Mead Attn: Town Manager 441 Third Street, Mead, CO 80542 Email: hmgichelbrink@townofmead.org
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With a copy to:	Michow Guckenberger McAskin, LLP Attn: Mead Town Attorney 5299 DTC Blvd., Suite 300 Greenwood Village, CO 80111 Email: mmcaskin@mgmfirm.com
-----------------	---

Contractor:	Powell Restoration, Inc. Attn: Bryan Williams 6395 Brighton Blvd. Commerce City, CO 80022
-------------	--

With a copy to:

21.00 SURVIVAL: The parties understand and agree that all terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

22.00 ATTORNEY’S FEES: If the Contractor breaches this Agreement, then it shall pay the Town’s reasonable costs and attorney’s fees incurred in the enforcement of the terms, conditions, and obligations of this Agreement.

23.00 INTEGRATION AND AMENDMENT: This Agreement constitutes the entire agreement between the parties, superseding all prior oral or written communications. This Agreement may only be modified or amended upon written agreement signed by the parties.

24.00 RIGHTS AND REMEDIES: Any rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted.

25.00 BINDING EFFECT: The parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this section shall not authorize assignment.

26.00 NO THIRD-PARTY BENEFICIARIES: Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Contractor. Absolutely no third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

27.00 CONFLICT BETWEEN DOCUMENTS: In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit. In the event of a conflict between any of the Contract Documents, the following order of precedence shall apply: (1) change orders, (2) this Agreement, as may be amended, (3) special provisions, (4) general conditions, (5) design standards and specifications, including any addenda, (6) design documents, and (7) any other Contract Documents, with the more specific or stricter provision controlling.

28.00 FORCE MAJEURE: Neither the Contractor nor the Town shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by "force majeure." As used in this Agreement, "force majeure" means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, pandemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

29.00 PROTECTION OF PERSONAL IDENTIFYING INFORMATION: In the event the Work includes or requires the Town to disclose to Contractor any personal identifying information as defined in C.R.S. § 24-73-101, Contractor shall comply with the applicable requirements of C.R.S. §§ 24-73-101, et seq., relating to third-party service providers.

30.00 AUTHORITY: The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town of Mead and the Contractor and bind their respective entities.

31.00 COUNTERPARTS: This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the Parties have caused this Construction Agreement to be executed on the dates written below.

TOWN OF MEAD:

☒ Board of Trustees (for contracts exceeding \$25,000 pursuant to Sec. 4-2-20 of the Mead Municipal Code)

ATTEST:

By: _____
Mary Strutt, Town Clerk, MMC

By: _____
Colleen G. Whitlow, Mayor

OR

☐ Town Manager (for contracts \$25,000 or less pursuant to Sec. 4-2-20 of the Mead Municipal Code)

By: _____
Helen Migchelbrink, Town Manager

Date of Execution: _____

POWELL RESTORATION, INC.:

By: _____

Printed Name: _____

Title: _____

Date of Execution: _____

STATE OF _____)
COUNTY OF _____) ss.

The foregoing Construction Agreement was acknowledged before me this ____ day of _____, 20____, by _____ as _____ of Powell Restoration, Inc., a Colorado corporation.

Witness my hand and official seal.

My commission expires: _____.

Notary Public
(Required for all contracts pursuant to C.R.S. § 8-40-202(2)(b)(IV))

EXHIBIT A
CONTRACTOR'S FORM OF BID

[See attached document]



Agenda Item Summary

MEETING DATE: February 24, 2025

SUBJECT: **Resolution No. 17-R-2025** - A Resolution of the Town of Mead, Colorado, Approving an Intergovernmental Agreement Between the Town of Mead and the City of Longmont, Town of Firestone, and Weld County for the Design and Construction of a Multipurpose Trail Between Union Reservoir, Mead High School, and St. Vrain State Park

PRESENTED BY: Erika Rassmussen, Public Works Director/Town Engineer

SUMMARY

The Town of Mead (the “Town”), the City of Longmont, the Town of Firestone, and Weld County (together, the “Parties”) provided a financial commitment to Weld County’s Air Quality/Multimodal (AQ/MM) application in 2022 in the amount of \$25,000.00 each for the Denver Regional Council of Governments (DRCOG) Fiscal Year (FY) 2022-2025 call for projects. The Parties assisted Weld County’s AQ/MM application in receiving \$900,000.00 in federal funding to design a multipurpose trail along Weld County Road (WCR) 26 and WCR 7, between Union Reservoir, Mead High School, and St. Vrain State Park (the “Project”).

The Parties desire to enter into an intergovernmental agreement to define the roles and responsibilities of each of the Parties regarding the completion of the Project and to commit to paying Weld County \$25,000.00 as a proportional share contribution for the Project by June 30, 2025 (the “Agreement”). The Town will be responsible for ownership and maintenance of Phase 2 trail along WCR 7 located north of City of Longmont owned property, Crossing #3 (crossing at Mead High School on WCR 7 north of WCR 26), and Crossing #4 (crossing at Liberty Ranch on WCR 7 north of WCR 28).

Resolution No. 17-R-2025 (the “Resolution”): (a) approves the Agreement; (b) authorizes the Town Attorney in cooperation with the Public Works Director to make non-material changes to the Agreement; (c) authorizes the Town Attorney in cooperation with the Public Works Director and Town Manager to make any necessary revisions to Exhibit B to the Agreement (Project Responsibilities by Jurisdiction) to properly reflect the Town’s responsibilities prior to execution of the Agreement; (d) authorizes the Mayor to execute the Agreement on behalf of the Town when in final form; and (e) authorizes the Town Manager to execute any other documentation necessary to fulfill the purposes of the Agreement.

Staff recommends approval of the Resolution (approving the Agreement and authorizing the Mayor to execute the Agreement on behalf of the Town when in final form).

FINANCIAL CONSIDERATIONS

As stated above, the Town will contribute funds in the amount of \$25,000.00 for the Project to Weld County by June 30, 2025. There are sufficient funds appropriated for this purpose in the Town’s current draft 2025 budget.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the February 24, 2025 **consent agenda** will approve the Resolution (approving the Agreement and authorizing the Mayor to execute the Agreement on behalf of the Town when in final form). If this item is pulled off the consent agenda for further discussion, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 17-R-2025, A Resolution of the Town of Mead, Colorado, Approving an Intergovernmental Agreement Between the Town of Mead and the City of Longmont, Town of Firestone, and Weld County for the Design and Construction of a Multipurpose Trail Between Union Reservoir, Mead High School, and St. Vrain State Park.”

ATTACHMENTS

Resolution No.17-R-2025

Exhibit 1 to Resolution: Intergovernmental Agreement

Exhibit A to Agreement (Project Location Map)

Exhibit B to Agreement (Project Responsibilities by Jurisdiction)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 17-R-2025**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING AN
INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF MEAD
AND THE CITY OF LONGMONT, TOWN OF FIRESTONE, AND WELD
COUNTY FOR THE DESIGN AND CONSTRUCTION OF A MULTIPURPOSE
TRAIL BETWEEN UNION RESERVOIR, MEAD HIGH SCHOOL, AND ST.
VRAIN STATE PARK**

WHEREAS, the Town of Mead (“Town”) is empowered pursuant to Article XIV, §18 of the Colorado Constitution and C.R.S. §§ 29-1-201, *et seq.*, to cooperate or contract via intergovernmental agreement for the purpose of achieving greater efficiencies for the provision of services to the public; and

WHEREAS, the Town, the City of Longmont, the Town of Firestone, and Weld County (together, the “Parties”) provided a financial commitment to Weld County’s Air Quality/Multimodal (AQ/MM) application in 2022 in the amount of \$25,000.00 each for the Denver Regional Council of Governments (DRCOG) Fiscal Year (FY) 2022-2025 call for projects; and

WHEREAS, the Parties assisted Weld County’s AQ/MM application in receiving \$900,000.00 in federal funding to design and construct a multipurpose trail along Weld County Road (WCR) 26 and WCR 7, between Union Reservoir, Mead High School, and St. Vrain State Park (the “Project”); and

WHEREAS, the Parties recognize that the Project mutually benefits all involved jurisdictions and the Parties agree to contribute financially to the costs of such improvements; and

WHEREAS, the Parties desire to enter into an intergovernmental agreement to define the roles and responsibilities of each of the Parties regarding the completion of the Project (the “Agreement”); and

WHEREAS, the Board of Trustees desires to approve the Agreement, attached to this Resolution as **Exhibit 1** and incorporated herein by reference, and to delegate authority to the Mayor to execute the Agreement on behalf of the Town once in final form; and

WHEREAS, the Board of Trustees further desires to authorize the Town Manager to execute any other documentation necessary to fulfill the purposes of the Agreement.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals are incorporated as findings of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the Agreement in substantially the form attached to this Resolution as **Exhibit 1**; (b) authorizes the Town Attorney in cooperation with the Public Works Director to make non-material changes to the Agreement; (c) authorizes the Town Attorney in cooperation with the Public Works Director and Town Manager to make any necessary revisions to Exhibit B to the Agreement (Project Responsibilities by Jurisdiction) to properly reflect the Town’s responsibilities prior to execution of the Agreement; (d) authorizes the Mayor to execute the Agreement on behalf of the Town when in final form; and (e) authorizes the Town Manager to execute any other documentation necessary to fulfill the purposes of the Agreement.

Section 3. Effective Date. This resolution shall be effective immediately upon adoption.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 24TH DAY OF FEBRUARY, 2025.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1
**INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF LONGMONT, TOWN OF
MEAD, TOWN OF FIRESTONE, AND WELD COUNTY FOR THE DESIGN AND
CONSTRUCTION OF A MULTIPURPOSE TRAIL BETWEEN UNION RESERVOIR, MEAD
HIGH SCHOOL, AND ST. VRAIN STATE PARK**

[See Attached]

INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF LONGMONT, TOWN OF MEAD, TOWN OF FIRESTONE,
AND WELD COUNTY FOR THE DESIGN AND CONSTRUCTION OF A
MULTIPURPOSE TRAIL BETWEEN UNION RESERVOIR, MEAD HIGH SCHOOL,
AND ST. VRAIN STATE PARK

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made and entered into this _____ day of _____, 2025 (“Effective Date”), by and between the jurisdictions (“Parties”) listed below:

City of Longmont, State of Colorado, by and through the City Council of Longmont, Colorado, hereinafter referred to as “LONGMONT,” with offices located at 350 Kimbark Street, Longmont, Colorado 80501.

Town of Mead, State of Colorado by and through the Town Board of Trustees of Mead, Colorado, hereinafter referred to as “MEAD,” with offices located at 441 Third Street, Mead, Colorado 80542.

Town of Firestone, State of Colorado by and through the Town Board of Firestone, Colorado, hereinafter referred to as “FIRESTONE,” with offices located at 9950 Park Avenue, Firestone, Colorado 80504.

County of Weld, State of Colorado, by and through the Board of County Commissioners of Weld County, Colorado, hereinafter referred to as “COUNTY,” with offices located at 1150 ‘O’ Street, Greeley, Colorado 80631.

WITNESSETH:

WHEREAS, the Parties provided a financial commitment to Weld County’s Air Quality/Multimodal (AQ/MM) application in 2022 in the amount of \$25,000.00 each for the Denver Regional Council of Governments (DRCOG) Fiscal Year (FY) 2022-2025 call for projects; and

WHEREAS, the Parties assisted Weld County’s AQ/MM application in receiving \$900,000.00 in federal funding to design a multipurpose trail along Weld County Road (WCR) 26 and WCR 7, between Union Reservoir, Mead High School, and St. Vrain State Park; and

WHEREAS, the Parties recognize that the design and construction of the multipurpose trail mutually benefits all involved jurisdictions and the Parties agree to contribute financially to the costs of such improvements as described herein, hereinafter referred to as “Project,” as identified in Exhibit A; and

WHEREAS, the Parties hereto desire to enter into this Agreement to define the roles and responsibilities of each of the Parties regarding the completion of the Project as depicted in Exhibit B; and

WHEREAS, all Parties are authorized to enter into intergovernmental agreements, pursuant to C.R.S. § 29-1-203 and Colorado Constitution Article XIV § 18, for the purpose of achieving greater efficiencies for the provision of services to the public.

NOW THEREFORE, in consideration of the above and the mutual promises and covenants contained herein, the Parties hereto agree as follows:

1. TERM: The term of this Agreement shall be from the Effective Date first written above to and until such time as the Project described herein shall be completed.
2. DESCRIPTION OF IMPROVEMENTS: The COUNTY will be responsible for Project Management of the Project design. The Project will be designed using LONGMONT's Design Standards and Criteria.
3. CONTRIBUTION BY PARTIES: LONGMONT, MEAD, and FIRESTONE each agrees to pay the sum of \$25,000.00 as a proportional share contribution for the Project to the COUNTY by June 30, 2025.
4. PROJECT RESPONSIBILITIES: The Parties agree to perform the respective roles and responsibilities assigned to each Party regarding the completion of the Project as summarized and depicted in Exhibit B.
5. PROJECT GRANTS: The Parties agree to cooperate with respect to seeking and applying for grants to offset future Project construction costs.
6. FINANCIAL OBLIGATIONS: This Agreement does not create a multiple fiscal year direct or indirect debt or other financial obligation. Pursuant to section 29-1-110, C.R.S., and the Colorado Constitution, all financial obligations of the Parties under this Agreement are contingent upon appropriation, budgeting, and availability of specific funds to discharge such obligations. Any payment obligation is expressly dependent and conditioned upon appropriation, budgeting, and availability of specific funds to discharge such obligations.
7. ENTIRE AGREEMENT: This writing, together with any exhibits attached hereto, constitutes the entire Agreement between the Parties hereto with respect to the subject matter herein, and shall be binding upon said Parties, their officers, employees, agents and assigns and shall inure to the benefit of the respective survivors, heirs, personal representatives, successors and assigns of said Parties.
8. ADDITIONAL DOCUMENTS: Each of the Parties agrees to provide such additional duly executed agreements, documents and instruments that are within the scope of this Agreement as may be necessary to assist with the completion of the Project, within the discretion of each Party.
9. NO THIRD-PARTY BENEFICIARY ENFORCEMENT: It is expressly understood and agreed that the enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the undersigned Parties and nothing in this Agreement shall give or allow any claim or right of action whatsoever by any other person not included in the Agreement. It is the express intention of the undersigned Parties that any entity other than the undersigned Parties receiving services or benefits under this Agreement shall be an incidental beneficiary only.

10. SEVERABILITY: If any term or condition of this Agreement shall be held to be invalid, illegal, or unenforceable, this Agreement shall be construed and enforced without such provision to the extent that this Agreement is then capable of execution within the original intent of the Parties hereto.
11. MODIFICATION AND BREACH: This Agreement contains the entire agreement and understanding between the Parties of this Agreement and supersedes any other agreements concerning the subject matter of this transaction, whether oral or written. No modification, amendment, notation, renewal, or other alteration of or to this Agreement shall be deemed valid or of any force or effect whatsoever, unless mutually agreed upon in writing by the undersigned Parties. No breach of any term, provision, or clause of this Agreement shall be deemed waived or excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party hereto, or waiver of, a breach by any other party, whether express or implied, shall not constitute a consent to, waiver of, or excuse for any other different or subsequent breach.
12. NOTICES: All notices required herein shall be mailed via First Class Mail to the Parties' representatives at the addresses set for below:

CITY OF LONGMONT

Attn: Sarah Krejca
7 S. Sunset Street
Longmont, CO 80501
Phone: 303-774-3680

TOWN OF MEAD

Attn: Erika Rasmussen
441 Third Street
Mead, CO 80542
Phone: 970-805-4185

Copy to:
Town Attorney
Michow Guckenberger McAskin, LLP
5299 DTC Boulevard, Suite 300
Greenwood Village, CO 80111

TOWN OF FIRESTONE

Attn: Matthew G Thompson
9950 Park Avenue
Firestone, CO 80504
Phone: 303-531-6254

WELD COUNTY

Attn: Evan Pinkham
1111 H Street
Greeley, CO 80632
Phone: 970-400-3727

Notwithstanding the foregoing, notice of routine matters related to this Agreement may be accomplished by electronic mail on the condition that the recipient of the electronic mail correspondence acknowledges receipt thereof.

13. NO WAIVER OF GOVERNMENTAL IMMUNITY: No portion of this Agreement shall be deemed to constitute a waiver of any immunities the Parties or their officers, agents, or employees may possess, including but not limited to the rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq., as amended (“CGIA”), nor shall any portion of this Agreement be deemed to have created a duty of care which did not previously exist with respect to any person not a party to this Agreement.
14. INSURANCE: Each Party is a “public entity” under the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq., as amended, and shall always during the terms of this Agreement maintain such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the Act. This insurance shall have minimum limits, which shall match or exceed the maximum governmental liability limits set forth in C.R.S. § 24-10-114, as amended.
15. PROVISIONS CONSTRUED AS TO FAIR MEANING: The provisions of the Agreement shall be construed as to their fair meaning, not for or against any party based upon any attributes to such party of the source of the language in question.
16. AMENDMENTS: No party may in any way amend this Agreement or transfer it to a third party without prior written consent of the other Parties.
17. COLORADO LAW: The laws of the State of Colorado shall govern this Agreement. Venue for any action hereunder shall be in the District Court, County of Weld, State of Colorado.
18. RELATIONSHIP OF PARTIES: The Parties enter into this Agreement as separate, independent governmental entities and shall maintain such status throughout. This Agreement does not and shall not be construed as creating a relationship of joint venturers, partners, or employer-employee between the Parties.
19. AUTHORITY: The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Parties and bind their respective entities.
20. COUNTERPARTS: This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document.
21. ELECTRONIC SIGNATURES AUTHORIZED: The Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement in duplicate of the day and year first hereinabove written.

ATTEST:
CITY OF LONGMONT CLERK

CITY COUNCIL

By: _____
City Clerk

By: _____
Joan Peck, Mayor

ATTEST:
TOWN OF MEAD CLERK

TOWN BOARD

By: _____
Town Clerk or Deputy Town Clerk

By: _____
Colleen G. Whitlow, Mayor

ATTEST:
TOWN OF FIRESTONE CLERK

TOWN BOARD

By: _____
Town Clerk or Deputy Town Clerk

By: _____
Don Conyac, Mayor

**ATTEST:
WELD COUNTY CLERK TO THE
BOARD**

**BOARD OF COUNTY COMMISSIONERS
WELD COUNTY, COLORADO**

By: _____
Deputy Clerk to the Board

By: _____
Perry Buck, Chair

EXHIBIT A (PROJECT LOCATION MAP)

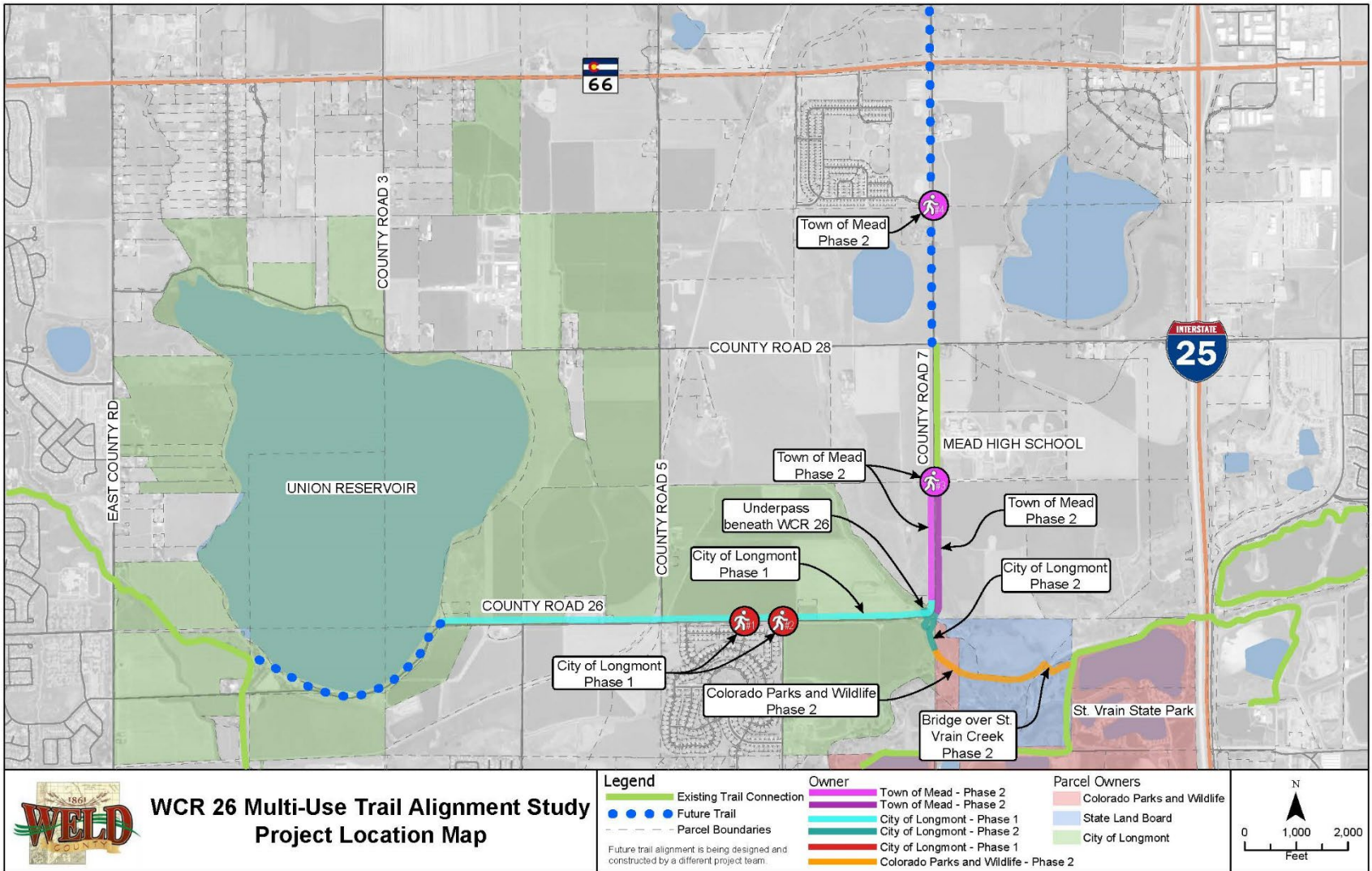


EXHIBIT B (PROJECT RESPONSIBILITIES BY JURISDICTION)

Task Item	Jurisdiction
Project management of design for Phase 1 and Phase 2	Weld County
Acquisition of right of way (ROW) required for construction	Not determined at this time. The Parties will enter into a separate agreement at the time this is determined
Construction funding and administration (including permitting and other related requirements) for Phase 1 trail, Crossing #1 (crossing at Elms at Meadow Vale on WCR 26 east of WCR 5), and Crossing #2 (crossing at WCR 26 and WCR 5.5)	City of Longmont
Construction funding and administration (including permitting and other related requirements) for Phase 2 trail, Crossing #3 (crossing at Mead High School on WCR 7 north of WCR 26) and Crossing #4 (crossing at Branding Iron Way on WCR 7 north of WCR 28)	Not determined at this time. The Parties will enter into a separate agreement at the time this is determined
Ownership and maintenance of Phase 1 trail located on City of Longmont ROW and City of Longmont owned property. (Note that WCR 26 and the associated ROW west of Great Western Railway will be annexed to the City of Longmont prior to construction of the Phase 1 trail)	City of Longmont
Ownership and maintenance of Phase 1 and Phase 2 trail located on Town of Firestone ROW, underpass on WCR 26 west of WCR 7, Crossing #1 (crossing at Elms at Meadow Vale on WCR 26 east of WCR 5), and Crossing #2 (crossing at WCR 26 and WCR 5.5)	Not determined at this time. The Parties will enter into a separate agreement at the time this is determined
Ownership and maintenance of Phase 2 trail along WCR 7 located north of City of Longmont owned property, Crossing #3 (crossing at Mead High School on WCR 7 north of WCR 26), and Crossing #4 (crossing at Liberty Ranch on WCR 7 north of WCR 28)	Town of Mead
Ownership and maintenance of bridge over St. Vrain Creek and Phase 2 trail located on Colorado Parks and Wildlife and Colorado State Land Board owned property	Colorado Parks and Wildlife
Ownership and maintenance of Phase 2 trail located on City of Longmont owned property	City of Longmont
Ownership and maintenance of Phase 2 trail along WCR 7 located east and north of City of Longmont owned property	Town of Mead, or Weld County if development occurs in unincorporated Weld County



Agenda Item Summary

MEETING DATE: February 24, 2025

SUBJECT: **Resolution No. 18-R-2025** – A Resolution of the Town of Mead, Colorado, Approving a Task Order for Wilson & Company, Inc., Engineers & Architects to Provide Topographic and Design Services for the 4th Street Alley Improvement Project

PRESENTED BY: Erika Rasmussen, Public Works Director

SUMMARY

The Town of Mead (the “Town”) requires topographic and design services to pave the 4th Street Alley between Martin Avenue and Fairbairn Avenue to improve drainage and reduce routine gravel maintenance (the “Services”). Pursuant to an existing Agreement for Professional Services between the Town and Wilson & Company, Inc., Engineers & Architects (the “Contractor”) for on-call engineering services (the “PSA”), the Contractor provided a proposal to perform the Services. The proposal includes topographic survey limits, subsurface utility engineering, site walk, and final design for a not-to-exceed amount of \$94,910.00. Design plans are anticipated to be completed in early summer of 2025, and construction of the 4th Street Alley Improvement Project will be completed later this year through the annual paving contract. In accordance with the terms of the PSA, Task Order No. 2025-001 (the “Task Order”) has been prepared for the Services.

Resolution No. 18-R-2025 (the “Resolution”): (a) approves the Task Order; (b) authorizes the Town Manager, in consultation with the Town Attorney, to make any non-material or non-substantive changes to the Task Order as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Town Manager to execute the Task Order on behalf of the Town when in final form.

FINANCIAL CONSIDERATIONS

There is \$400,000.00 identified in the approved 2025 budget (14-40-8539 Transportation Fund – Capital Outlay) for the design and construction of the 4th Street Alley Improvement Project. As stated above, the not-to-exceed amount set forth in the Task Order is \$94,910.00 for the design portion of the 4th Street Alley Improvement Project.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the consent agenda for February 24, 2025 will adopt the Resolution, approving the Task Order. If the Resolution is removed from the consent agenda, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 18-R-2025, A Resolution of the Town of Mead, Colorado, Approving a Task Order for Wilson & Company, Inc., Engineers & Architects to Provide Topographic and Design Services for the 4th Street Alley Improvement Project.”

ATTACHMENTS

Resolution No. 18-R-2025
Task Order (Exhibit 1 to Resolution)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 18-R-2025**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING A
TASK ORDER FOR WILSON & COMPANY, INC., ENGINEERS &
ARCHITECTS TO PROVIDE TOPOGRAPHIC AND DESIGN SERVICES FOR
THE 4TH STREET ALLEY IMPROVEMENT PROJECT**

WHEREAS, the Town of Mead (the “Town”) is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Board of Trustees previously approved that certain Agreement for Professional Services between Wilson & Company, Inc., Engineers & Architects (the “Contractor”) and the Town for on-call engineering services, including special projects, dated April 25, 2022, as extended by the First Amendment and Second Amendment to the Agreement for Professional Services (together, the “Agreement”); and

WHEREAS, the Town has need of the Contractor’s topographic and design services to pave the 4th Street Alley between Martin Avenue and Fairbairn Avenue to improve drainage and reduce routine gravel maintenance (the “Services”); and

WHEREAS, in accordance with the terms of the Agreement, Task Order No. 2025-001, attached hereto as **Exhibit 1** (the “Task Order”), has been prepared for the Services; and

WHEREAS, the total cost for completion of the Services is **Ninety-Four Thousand Nine Hundred Ten and 00/100 Dollars (\$94,910.00)**; and

WHEREAS, the Board of Trustees desires to approve the Task Order and further desires to delegate authority to the Town Manager to execute the Task Order on behalf of the Town when in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) approves the Task Order with the Contractor in substantially the same form as is attached hereto and incorporated herein as **Exhibit 1**; (b) authorizes the Town Manager, in consultation with the Town Attorney, to make any non-material or non-substantive changes to the Task Order as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Town Manager to execute the Task Order on behalf of the Town when in final form.

Section 2. Effective Date. This Resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 24TH DAY OF FEBRUARY, 2025.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1
Task Order 2025-001



TASK ORDER - SPECIAL PROJECTS

TASK ORDER: 2025-001

Task Name: Topographic Survey and Design Services for the 4th Street Alley Improvement Project.

Requested By: Erika Rasmussen, Town Engineer

Proposed Start Date: Feb. 24, 2025

Funding Source: 14-40-8539

Proposed Completion Date: June 2025

Tasks / Deliverables: See attached memorandum

Total Budget: \$94,910.00

Approval:

_____ **Date:** _____
Town Manager

Additional Comments: This Task Order is not valid without attached Task Order memorandum, approved by the Town Engineer.

Attachment: Task Order Memorandum

TOWN TREASURER / FINANCE REVIEW:

Town Treasurer / Finance has reviewed this Task Order and the funds:

☒ *are appropriated*

☐ *are not appropriated (note: _____)*

By: _____

Account reference/information:

14-40-8539 – Transportation Fund - Capital Outlay – Alley Improvements



TASK ORDER MEMORANDUM

To: Helen Migchelbrink, Town Manager

From: Erika Rasmussen, Public Works Director

Date: February 24, 2025

Subject: Topographic Survey and Design Services for the 4th Street Alley Improvement Project

Task Order: 2025-001

This Task Order Memorandum has been prepared in accordance with the Agreement for Professional Services dated April 25, 2022, as amended, between the Town of Mead (the "Town") and **WILSON & COMPANY, INC., ENGINEERS & ARCHITECTS** (the "Contractor") for on-call engineering services, including special projects (the "PSA"). Pursuant to the PSA, no special projects shall be performed by the Contractor until the Town's Authorized Representative has executed a Task Order authorizing the Contractor to proceed with the Task(s) identified below.

Task(s) to be performed: Topographic Survey and Design Services associated with the 4th Street Alley, as described in Contractor proposal dated **February 13, 2025** (consisting of eight (6) pages total), a copy of which is attached to the Task Order Memorandum and incorporated herein by reference (the "Contractor Proposal").

Time schedule:

Topographic Survey, Utility Locates, Site Walk, and Issues Exhibit – March 1 through April 15, 2025.
Preliminary Design Plans – April 15 through May 15, 2025.
Final Design Plans – May 15 through June 30, 2025.

Deliverables: See attached Contractor Proposal.

Charges: Unless otherwise set forth in this Task Order Memorandum, the Charges authorized herein shall be considered a not-to-exceed (NTE) figure. Charges shall be calculated pursuant to the hourly rates in the PSA, as the same may be amended, unless otherwise set forth herein. A copy of the Contractor Proposal related to the Task(s) outlined above is attached to this Task Order Memorandum. I have reviewed and approved the scope of services set forth in the Contractor Proposal, and I therefore request that you proceed to approve the attached Task Order, which will authorize the Contractor to proceed with the additional design services described above for the **not-to-exceed fee of ninety-four thousand nine hundred ten and 00/100 dollars (\$94,910.00).**



Review and approval of Task Order Memorandum:

Erika Rasmussen, Town Engineer

(Note: This Task Order Memorandum is not valid unless and until a Task Order has been executed by the Town Manager and approved by the Town Treasurer/Finance.)

Attachments: Contractor Proposal dated February 13, 2025 (6 pages)
Letter Re: Accessibility Compliance Requirement for Third-Party ICT Products
dated June 17, 2024 (2 pages)

February 13, 2025

Mr. Kevin Ash, PE
Deputy Town Engineer
Town of Mead
1341 WCR 34
Mead, CO 80542

Re: Town of Mead 4th Street Alley (22-100-019-06)

Dear Kevin -

Wilson & Company is pleased to submit this proposal, through our Town of Mead 2022 On-Call Contract, to provide Topographic Survey and Design Services for the 4th Street Alley. Figure 1, below, shows the area of improvement from Martin Avenue to Fairbairn Avenue between 4th Street and 5th Street.

4th Street Alley (Martin to Fairbairn)



Figure 1 – 4th Street Alley

Background

The Town of Mead would like to improve the 4th Street Alley between Martin Avenue and Fairbairn Avenue with the intent of constructing a concrete roadway. Options being considered for drainage include a west to east slope with a concrete curb along the east edge, to convey drainage out to the main cross streets, or a center pan with no curb. We are assuming the alley will surface drain from one end to the other, longitudinally, or via one highpoint placed in the alley. This will be verified with the topographic survey and subsequent design; further scope definition is given below for each. The Town has asked to include utility locating and potholing services as part of the alley reconstruction. The proposal has been revised to include Subsurface Utility Engineering (SUE) services, expanding topographic survey limits, and final design (construction documents) per our site walk on January 29, 2025.

Topographic Survey

A topographic survey will be performed within the red polygon as shown in Figure 2 below. Per the recent site visit, we have added the areas in green to ensure the drainage is getting out from the alley to Martin and Fairbairn Avenues. It is estimated that approximately three control points of reasonable permanency will be established from which field efforts will be conducted. Control values will be referenced to a modified Colorado North Zone 0501 State Plane Coordinate System (aka “ground” system) with elevations based upon North American Vertical Datum of 1988 (NAVD88) and tied to a National Geodetic Survey (NGS) vertical benchmark. The results of the topographic survey will be delivered as v2023 Civil3d .dwg and .pdf drawing files.

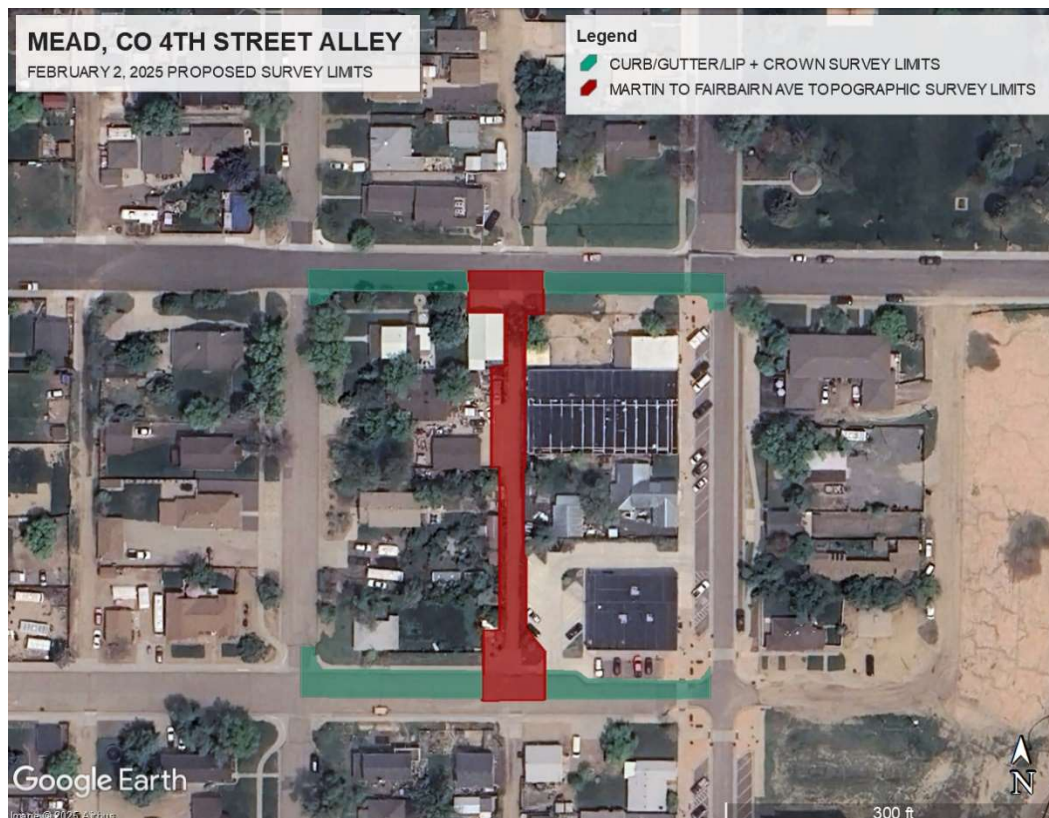


Figure 2 – 4th Street Alley Topo Limits

Weld County GIS parcel/right-of-way lines will be secured from county-available datasets and integrated into the topographic survey basemap as approximate parcel/rights-of-way lines. If additional efforts related to boundary survey/determination become needed, this work can be conducted under an additional scope/fee.

Utility Coordination

Underground utility locates (painted marks) will be provided by Primo Locating and shot with the initial topographic survey effort. Triunity will complete subsurface utility designation by geophysical investigation (Quality Level B) using equipment capable of radio frequency generation and detection. This information will be used to develop existing utility base mapping depicting the achieved quality levels, utility ownership, type, size, and material. Preliminary Subsurface Utility Engineering (SUE) plans will be integrated into the 30% coordination plans: along with a preliminary SUE report.

It is assumed that existing overhead utilities, utility poles, and guy wires will remain in place with the project improvements. If underground utility relocations are required, Triunity will coordinate with utility owners and establish cost responsibilities. For the purposes of this proposal, our team has assumed the completion of up to 8 Quality Level A utility test holes (potholing allowance) to be incorporated into the final design plans. Triunity will then prepare a final SUE report incorporating test hole data.

Issues Exhibit and Site Walk

Wilson & Company will prepare an Issues Exhibit to be used in a site walk with the Town of Mead upon completion of the topographic survey. The alley is approximately 340 LF within a 20' ROW. We are assuming an 8" concrete roadway between 12'-14' wide to minimize grading impacts to adjacent private properties. We will also evaluate an asphalt pavement section with a cost comparison evaluation. During the site walk, emphasis will be placed on areas of drainage concerns, excavations and potential utility conflicts, current uses adjacent to the alley, apron tie-ins with the main cross streets, and ADA accessible sidewalk crossings of the alley aprons. After the project site walk Wilson & Company will prepare Preliminary Design Plans to a 30% level.

Preliminary Design Plans (30%)

The preliminary design plans will provide an overview of the proposed alley improvement including proposed drainage flow paths, grading limits, and potential utility conflicts. Wilson & Company is assuming one round of staff review comments, with the comments addressed and incorporated into the final design plans. Tasks that will be completed with this phase of design include:

- Preliminary Design Plans
 - Cover, General Notes, and Typical Sections
 - Topographic Survey
 - Demolition Plan
 - Horizontal Control Plan
 - Drainage and Grading Plan
 - Standard Details
 - Quality Level B SUE Plan
- Monthly project coordination meetings and reviews with Town staff.
- Deliverables – Topographic Survey, Issues Exhibit, and Preliminary Design Plans (30%)

Final Design Plans (100%)

After the completion of the 30% design phase, the project will proceed to final design with the intent that the improvements will be constructed in 2025 through a Town of Mead on-call general contractor. Tasks that will be completed with this phase of design include:

- Final Design Plans
 - Cover, General Notes, and Typical Sections
 - Topographic Survey
 - Demolition Plan
 - Horizontal Control Plan and Roadway Plan and Profile
 - Drainage and Grading Plan
 - Erosion and Sedimentation Control Plan
 - Construction Phasing Plan
 - Standard Details
 - Quality Level B SUE Plan
- Bi-Weekly project coordination meetings and reviews with Town staff.
- Deliverables – Construction Documents, Quantities and Cost Estimate, SUE Report

Schedule and Fee

Assuming a Notice to Proceed (NTP) is given March 15, 2025, we anticipate completion dates as follow:

- Topographic Survey, Utility Locates, Site Walk, and Issues Exhibits – March 15 through April 15, 2025
- Preliminary Design Plans – April 15 through May 15, 2025
- Final Design Plans – May 15 through June 30, 2025

Assumptions and Exclusions

- All proposed design and construction work will be contained to the public right-of-way.
- Property and easement acquisitions are not anticipated. Boundary and right-of-way determination is not included – Weld County Parcels maps will be used and shown as approximate right-of-way.
- Geotechnical exploration and a pavement design report are not included at this time and can be added to the scope if needed.
- Traffic engineering is not included at this time and can be added to the scope if needed.
- Quantities, cost estimating, and construction specifications are not included at this time and can be added to the scope if needed.
- Construction Administration services are included as response to construction related questions pertaining to design.
- Inspection (Observation) services, field quantity measurements, and pay estimates are not included at this time and can be added to the scope if needed.
- Drainage modeling and storm / inlet capacity calculations are not included with this scope.
- Stormwater Management Plans for construction will be provided by others.
- Water quality facilities are not anticipated at this time.
- Environmental services are not anticipated at this time.
- CDOT and / or Federal involvement are not anticipated at this time.
- Public outreach services are not anticipated at this time.
- A drainage report is not anticipated at this time.
- Major drainage structures and structural design are not anticipated at this time.

The total fee proposed for this work order is a “not to exceed fee” of \$94,910. A breakdown of the anticipated hours and fees is attached. Thank you for your time in reviewing this proposal. Please call me if you have any questions.

Sincerely,



Tim Kemp, PE
CA Practice Lead
Accepted by:



Scott Waterman, PE
Vice President

Authorized Signature
Town of Mead

Printed Name

Date

	Town of Mead On-Call 4th Street Alley (22-100-019-06)	Kemp PM	Weier QA/QC	Schneider Drainage	Fischer EIT	Dieffenbach Survey	Wilson & Company	Triunity	Primo	Total
		\$ 220	\$ 180	\$ 170	\$ 120	\$ 160				
4th Street Alley (Martin to Fairbairn) (14-week duration)										
1	Topographic Survey and Utility Locating					\$ 6,200	\$ 6,200		\$ 750	\$ 6,950
2	Drainage Research, Site Walk, Issues Exhibit	4		4	16		\$ 3,480			\$ 3,480
3	Preliminary Design Plans (30%)	4	8	4	60		\$ 10,200			\$ 10,200
4	Final Design Plans (100%), Quantities, and Cost Estimate	4	16	16	120		\$ 20,880			\$ 20,880
5	Subsurface Utility Engineering (SUE) Plans and Report						\$ -	\$ 27,500		\$ 27,500
6	Project Management, Meetings, Coordination, QC	24	8	4			\$ 7,400			\$ 7,400
7	Potholing Allowance (assume 8 test holes with Traffic Control @ \$1,687.50 per test hole)					\$ 1,600	\$ 1,600	\$ 13,500		\$ 15,100
8	Construction Administration Allowance		8		8		\$ 2,400			\$ 2,400
9	Wilson & Company Expenses Allowance						\$ 1,000			\$ 1,000
		36	40	28	204		\$ 53,160	\$ 41,000	\$ 750	\$ 94,910



June 17, 2024

To: All Vendors and Interested Parties

RE: Accessibility Compliance Requirement for Third-Party ICT Products

Under Title II of the Americans with Disabilities Act (ADA), local governments are prohibited from discriminating against individuals on the basis of disability in spaces of public accommodation. The Department of Justice (DOJ), which enforces the ADA, has interpreted this to include access to online technology. Further, under Colorado House Bill 21-1110, local governments must meet the statewide accessibility standards as of July 1, 2024.

As of July 1, 2024, Town ICT (Information and Communication Technology) that meets all of the following criteria needs to be accessible.

1. The ICT is public-facing or internal-facing;
2. The ICT is procured, developed, or maintained by the Town; and
3. The ICT is in “active use,” or the ICT was created, developed, acquired, or purchased on or after July 1, 2024.

As part of our commitment to ensuring equal access for all community members, the Town requires that all third-party products, in conjunction with our Information and Communication Technology (ICT) systems, comply with current accessibility standards.

Key Requirements:

- **Accessibility Compliance:** All ICT content provided to the Town must adhere to the latest accessibility standards, including but not limited to the Web Content Accessibility Guidelines (WCAG 2.1; Levels A and AA) and relevant sections of the Americans with Disabilities Act (ADA) and Section 508 of the Rehabilitation Act.
- **Vendor Compliance:** The Town is required to comply with accessibility standards. Therefore, the town is requesting that third-party vendors ensure that their products and services are accessible to individuals with disabilities. This includes providing accessible documentation, support services, and user interfaces.
- **Alternate Formats:** When making content accessible imposes an undue burden or fundamentally alters the nature of the product or service, the information must be available in an alternate format. Vendors should coordinate with the Town to determine appropriate alternative formats and methods of delivery.



- Evaluation Process: Accessibility compliance will be a critical criterion during the evaluation of third-party products. Products that fail to meet accessibility standards may be disqualified from consideration.

We urge all vendors to review and ensure their products meet the required accessibility standards. Non-compliance will result in the product's exclusion from our ICT systems and potentially impact future business engagements with the Town.

Thank you for your attention to this important matter and commitment to inclusivity and accessibility.

Sincerely,

Erika Rasmussen, P.E.
Public Works Director
erasmussen@townofmead.org
970-805-4185

This notice ensures that all third-party vendors are aware of the Town's requirements for accessibility compliance and provides clear instructions on the expectations and processes related to providing accessible ICT products. ICT includes software, hardware, documents, materials, and PDFs provided to the Town and/or placed on the website.



Agenda Item Summary

MEETING DATE: February 24, 2025
SUBJECT: National League of Cities Membership
PRESENTED BY: Mayor Colleen G. Whitlow

SUMMARY

The National League of Cities (NLC) provides training and advocacy for elected officials and municipalities on a federal level – similar to what Colorado Municipal League (CML) provides on a local level. The information below and attached documents were received via email from Eli Craveiro Frankel, Program Manager, Member and Partner Engagement.



Eli Craveiro Frankel, HE/HIM/HIS
PROGRAM MANAGER
MEMBER AND PARTNER ENGAGEMENT

frankel@nlc.org (202) 495-2578 www.nlc.org



The Town of Mead was last a member between 2010-2013. Membership is open to municipalities, with benefits accessible to all local elected officials and municipal staff. Membership dues would start at \$952, based on your municipality's population, and would be renewed annually. If you are interested in moving forward, you can access the online application on our [MyNLC portal](#). Please let me know if you need assistance accessing the application.

NLC has so much to offer to help local leaders govern more effectively: municipal action guides on a range of topics, events to learn and connect, cohorts and networks to hone in on specific policy areas, and various [partner programs](#) to provide additional services to your community. We pride ourselves on doing three main things to support municipalities locally that complement and enhance your state league membership.

- 1) **We promote national connections for local impact.** From our constituency groups to councils, our peer networks are a feeding ground for municipal leaders from small communities and even larger communities to share best practices and garner ideas that they can take back home to implement.
- 2) **We break down silos to solve complex problems.** As municipalities try to solve challenges, our members leverage NLC's staff experts, [research](#), and peer learning cohorts not just to get answers but find the best solution for their communities.
- 3) **We advocate nationally to bring resources locally.** Sometimes Washington is seen as disconnected from the communities it serves, and we are focused on making sure that we bridge that divide to impact your community directly. The clearest example of NLC's commitment is the

passage of the American Rescue Plan Act, which is bringing \$65 billion in direct funding to the Cities. The ARPA funding calculations in the bill were developed and written by the NLC Federal Advocacy staff. Despite this being the first time the federal government has taken this action, it won't be the last. Our members sit on the [seven policy committees](#) to advocate Federal officials to bring more resources back to your community, your state, and other municipalities across the country.

If you would like to learn more about how membership can serve your community, we would be happy to set up a membership consultation call. If you have any further questions, we would be happy to assist!

FINANCIAL CONSIDERATIONS

Based on the Town's current population and the membership fees chart available on the NLC website, it appears the annual cost of membership is \$1,314.

ATTACHMENTS

Join the National League of Cities
Town of Mead Membership Quote
FY24-25 NLC Membership Dues



Join the National League of Cities

ADVANCE YOUR COMMUNITY. ENHANCE YOUR LEADERSHIP.

NLC is the voice of America's 19,000 cities, towns and villages in Washington, D.C. As a member city, your entire municipality, including elected officials and municipal staff, joins a network of local leaders dedicated to improving the quality of life for current and future constituents and advocating to strengthen communities across the country.

1 Advocate **ACHIEVE YOUR POLICY AGENDA IN WASHINGTON, D.C.**

Our advocacy efforts leverage the voices of local leaders like you to continue delivering unprecedented resources to communities nationwide. Together, we can ensure Congress and the Administration partner with local governments and prioritize local issues in federal policy.

Federal Advocacy Committees

- Community & Economic Development
- Energy, Environment & Natural Resources
- Finance, Administration & Intergovernmental Relations
- Human Development
- Information Technology & Communications
- Public Safety & Crime Prevention
- Transportation & Infrastructure Services

Congressional City Conference

2,000+ ATTENDEES | **250+** MEETINGS

Advocacy on Capitol Hill



*NLC advocacy delivered **\$65 billion** of direct ARPA funding to all cities, towns and villages in the United States.*

2 Learn **BUILD YOUR KNOWLEDGE AND LEADERSHIP SKILLS**

NLC is the place for you and your team to learn from subject matter experts and cohorts of peers. From NLC University to our annual City Summit, members have access to a myriad of conferences, webinars, and workshops to increase your knowledge and strengthen your leadership.

NLC Congressional City Conference

2,000+ ATTENDEES | **250+** MEETINGS | **100+** WORKSHOPS

3 Network CONNECT AND ENGAGE WITH THOUSANDS OF PEERS

Grow your national network through NLC member councils, constituency groups, and the Young Municipal Leaders network. Connect with other municipal leaders from communities facing similar challenges.

Member Councils

- First Tier Suburbs Council
- Large Cities Council
- Military Communities Council
- Small Cities Council
- University Communities Council
- Council on Youth, Education, and Families
- Race, Equity and Leadership (REAL) Council

Constituency Groups

- Asian Pacific American Municipal Officials (APAMO)
- Hispanic Elected Local Officials (HELO)
- LGBTQ+ Local Officials (LGBTQ+LO)
- Local Indigenous Leaders (LIL)
- National Black Caucus of Local Elected Officials (NBC-LEO)
- Women in Municipal Government (WIMG)

4 Solve

ACCESS RESOURCES AND BEST PRACTICES TO ADDRESS COMMUNITY CHALLENGES

Find innovative solutions to emerging challenges that impact the people in your communities. NLC connects you and your staff to valuable research, case studies, grant funding, technical assistance opportunities and more.

NLC Grant Access

10,000+

FUNDING OPPORTUNITIES
AVAILABLE ONLINE

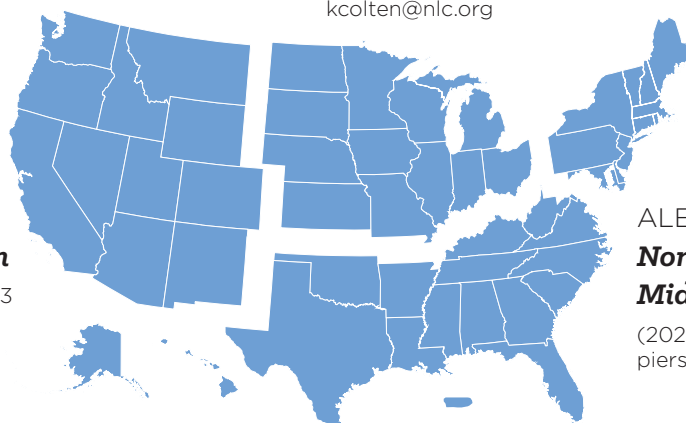
BRYAN GRIFFITH
**Member Services &
Engagement Director**

(202) 626-3174
griffithb@nlc.org

KATIE COLTEN
Midwest Region

(202) 626-3160
kcolten@nlc.org

KIRK ROSS
West Region
(202) 626-3093
ross@nlc.org



ALEJANDRA PIERS-TORRES
**Northeast/
Mid-Atlantic Region**

(202) 626-3058
piers-torres@nlc.org

EBONE CLIFTON
South Region

(202) 626-3153
clifton@nlc.org

5 Save

DISCOVER VALUABLE COST SAVINGS THROUGH SAVINGS AND SOLUTIONS

Designed to support the needs of your municipality, benefit residents, and help your city save money, NLC offers exclusive programs, services, and expertise through trusted strategic partners.

Bring your city's voice to NLC!
**Contact the NLC representative
in your region:**



Remit Address:
National League of Cities
PO Box 70511
Philadelphia, PA 19176-0511

CITIES STRONG TOGETHER

Dues Quote

ID: 6267

Town of Mead
Attn: Mary Strutt
Town Clerk
PO BOX 626
Mead, CO80542-0626

This dues quote is valid through the end of the Fiscal Year – September 30, 2025

Description	Amount
Town of Mead, CO NLC Membership Dues	Dues Amount: \$952.00

If you have questions about NLC membership, please reach out to
membership@nlc.org or call (877) 827-2385

Credit Card Payments, visit my.nlc.org/eweb
You will need your MyNLC username and password

Remint checks to NATIONAL LEAGUE OF CITIES, PO BOX 70511 Philadelphia,
PA 19176-0511

ACH Transfer Information
Account Name - National League of Cities
Account Number - 2000033034119 Routing Number - 121000248
Wells Fargo Bank, NA, 1300 I Street, NW 12th Floor, Washington, DC 20005

PLEASE DETACH AND SEND WITH YOUR PAYMENT

ID # 6267 **\$952.00**
Town of Mead, CO
Membership Dues

This dues quote is valid through the end of the Fiscal Year – September 30, 2025

Remit Payment To:

National League of Cities
PO Box 70511
Philadelphia, PA 19176-0511

FY2024-FY2025 Membership Dues

The National League of Cities Board of Directors voted in 2017 to implement a policy to adjust dues annually based on the Consumer Price Index (CPI), with a maximum dues adjustment of three percent (3%). The membership dues adjustment for FY2025 is 3%, effective October 1, 2024. In addition, with the final 2020 U.S. Census numbers being released, NLC has transitioned to 2020 population numbers starting with FY24 dues. This means some members may see a shift in categories after FY23 due to population changes between the 2010 and 2020 counts. For questions, please call us at 877-827-2385 or email membership@nlc.org.

Four methods to remit membership dues:

ACH Transfer

Account: National League of Cities
Account Number: 2000033034119
Routing/ Transit Number: 121000248
Bank Name: Wells Fargo Bank, N.A.
Bank Address: 1300 I St., NW 12th Fl
Washington, D.C. 20005

Credit Card

nlc.org/mynlc

Try the [Express Pay](#) feature to
avoid singing in

First Class Mail

National League of Cities
PO Box 70511
Philadelphia, PA 19176-
0511

Overnight Mail

Lockbox Services (Box
#4047)
National League of Cities
MAC Y1372-045
401 Market Street
Philadelphia, PA 19106

POPULATION	FY24 DUES	FY25 DUES
Under 1,000	\$300	\$309
1,001-2,000	\$613	\$631
2,001-5,000	\$924	\$952
5,001-10,000	\$1,276	\$1,314
10,001-20,000	\$1,701	\$1,752
20,001-30,000	\$2,126	\$2,190
30,001-40,000	\$3,722	\$3,834
40,001-50,000	\$4,356	\$4,487
50,001-60,000	\$5,103	\$5,256
60,001-70,000	\$6,171	\$6,356
70,001-80,000	\$6,800	\$7,004
80,001-90,000	\$7,651	\$7,881
90,001-100,000	\$8,929	\$9,197
100,001-125,000	\$9,988	\$10,288
125,001-150,000	\$11,052	\$11,384
150,001-175,000	\$12,121	\$12,485
175,001-200,000	\$13,178	\$13,573
200,001-225,000	\$14,244	\$14,671

POPULATION	FY24 DUES	FY25 DUES
225,001-250,000	\$15,308	\$15,767
250,001-275,000	\$16,369	\$16,860
275,001-300,000	\$17,432	\$17,955
300,001-325,000	\$18,499	\$19,054
325,001-350,000	\$19,557	\$20,144
350,001-375,000	\$20,621	\$21,240
375,001-400,000	\$21,683	\$22,333
400,001-425,000	\$22,746	\$23,428
425,001-450,000	\$23,811	\$24,525
450,001-475,000	\$24,867	\$25,613
475,001-500,000	\$25,931	\$26,709
500,001-600,000	\$26,997	\$27,807
600,001-700,000	\$28,051	\$28,893
700,001-800,000	\$29,121	\$29,995
800,001-900,000	\$30,185	\$31,091
900,001-1,000,000	\$31,248	\$32,185
1,000,001-1,333,333	\$39,536	\$40,722
1,333,334-1,666,666	\$44,639	\$45,978
Over 1,666,667	\$51,410	\$52,952