



BOARD OF TRUSTEES

441 3rd Street, Mead

Monday, April 25, 2022

AGENDA

I. 6:00 p.m. to 10:00 p.m.
REGULAR MEETING

In accordance with the Town's Disaster Declaration dated March 21, 2020 related to the COVID-19 virus and the Town's Emergency Electronic Participation Policy for Regular and Special Meetings, this meeting will be held virtually in Zoom. Virtual access information including the Zoom meeting link will be provided on the Town's website and at designated posting places at least 24 hours prior to the meeting.

1. Call to Order – Roll Call

Mayor Colleen Whitlow
Mayor Pro Tem David Adams
Trustee Brooke Babcock
Trustee Debra Brodhead
Trustee Chris Cartwright
Trustee Trisha Harris
Trustee Herman Schranz

2. Moment of Silence

3. Pledge of Allegiance to the Flag

4. Review and Approve Agenda

5. Staff Report: Town Manager Report

[a.](#) Manager's Report

6. Informational Items

[a.](#) Municipal Court: Judge David Thrower

7. Proclamations

[a.](#) Older Americans Month May 2022

[b.](#) Teacher Appreciation Week May 2 - May 6, 2022

[c.](#) Professional Municipal Clerks' Week May 1 - May 7, 2022

8. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not unless it is set for public hearing.

9. Consent Agenda: *Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:*

[a.](#) Approval of Minutes - Regular Meeting April 11, 2022

[b.](#) March 2022 Financials

[c.](#) Check Register April 21, 2022

[d.](#) **Ordinance No. 996** - An Ordinance of the Town of Mead, Colorado, Repealing the Mead Crossings Business Park Design Standards Adopted Pursuant to Town Ordinance No. 432 Dated January 28, 2002 and Recorded September 25, 2002 at Reception No. 2990352 in the Weld County Real Property Records

- [e.](#) **Resolution No. 31-R-2022** - A Resolution of the Town of Mead, Colorado, Awarding the Bid and Approving a Construction Agreement Between the Town and Northstar Concrete, Inc. for Concrete Repair and Replacement
- [f.](#) **Resolution No. 32-R-2022** - A Resolution of the Town of Mead, Colorado, Amending the Compensation Structure Guidelines for Employees Related to Position Titles

10. Committee Appointments

- [a.](#) Planning Commission Appointment: Karen Peterson

11. New Business

- [a.](#) **Resolution No. 33-R-2022** - A Resolution of the Town of Mead, Colorado, Approving an Agreement with Altitude Recreation for the Procurement and Installation of Playground Equipment at Main Park

12. Public Comment: *3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.*

13. Elected Official Reports

- a. Town Trustees
- b. Mayor Whitlow

14. Adjournment

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact the Town Clerk's Office at 970-805-4182 within 48 hours prior to the meeting in order to request such assistance.

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: April 25, 2022

SUBJECT: Town Manager Report

- Municipal Court Judge David Thrower will present the status of Mead Municipal Court to the Board of Trustees at tonight's meeting.
- Financial auditors from CliftonLarsonAllen, LLP, were in the office the week of April 11, concluding their work on the 2021 financial audit. In preparing capital asset and authorization information, staff is recommending a review/update of the Purchasing Policy.
- The annual fishing derby, which is held in June each year, is likely going to be postponed to a date to be determined. Mead Ponds have not yet been filled with water so the Division of Wildlife cannot stock the ponds at this time. The low precipitation over the past year is causing this issue.
- Sugar Mill Antiques & Vintage Depot has an awesome program to assist local nonprofits called "Be The Change". Each month Sugar Mill features a different nonprofit to support and raise awareness of its mission. There is a donation box located at the front counter in the store where people can make donations. Sugar Mill matches all of the donations made in the month. This is a great example of a local Mead business promoting nonprofit organizations in the community.
- Representatives from Agfinity are working through the final details to begin construction of a convenience store and gas pumps at the corner of Third and Welker. Agfinity received all of its site approvals last year and has submitted plans for the building permit. Here is their press release: <https://agfinityinc.com/mead-convenience-location-back-in-motion/>
- Staff continues to work with the Revitalize Main Street Grant people at the State to finalize the paperwork for grant reimbursement for the LED sign in the Town Park. The new signage is still being installed around Town and the old signs are being removed.
- Richie Bros will conduct its quarterly online only auction May 25 and 26 with over 2600 items up for bid.
- The Town issued the first two building permits for Elevations 25, located on CR 9-1/2 just south of SH 66. The buildings are commercial light industrial space.
- Fedex and Boulder Scientific have volunteered resources to assist with the Wall That Heals
- The kickoff meeting between the Town and Graves Consulting is scheduled for next week. Graves will be completing a study of employee benefits with respect to other communities in the area to determine total compensation in preparation for the 2023 budget.
- Colorado Boulevard (Weld County Road 13) was closed to through traffic between Grand View Drive and WCR 32 from Wednesday, April 19, through Sunday, April 24, while water line and irrigation ditch work associated with the Red Barn development was completed. This work had to be completed prior to the irrigation ditch being opened for the season.
- Key projects update:
 - Third Street Reconstruction Project: Final cleanup and seeding is underway.
 - Public Works Facility: The building is dried in, and interior framing and rough in electrical and plumbing is underway. Supply chain issues are affecting a variety of materials including door hardware and countertops.
 - Lorin Mead Park at Highland Lake Improvements: The steel support structure for the pier is in place and placement of the decking is expected to begin the last week of April.
 - 3rd and Welker Intersection – A scoping meeting was held with CDOT and the design consultant to kick-off the federal process for design approval.

- YTD totals for new single family home permits:
 - o 2022 YTD 18 SF Permits, 97 Certificates of Occupancy
- Boards and Commissions
 - o Planning Commission held two public hearings on April 20: Waterfront Preliminary Plat and Meadow Ridge Preliminary Plat. Both are being recommended to the Board of Trustees.
 - o Long-term Finance Committee member Paul Nilles is moving out of state and has resigned from the committee. The vacancy has been posted on the Town's website. The committee is scheduled to review the draft financial audit and first quarter financial and investment reports.
- Human Resources
 - o The Town is advertising for Police positions, Public Works Maintenance Worker I/II, Recreation Coordinator and an Administrative Assistant. One Police Officer candidate accepted an offer of employment and is being vetted. Interviews are underway for the other open positions.
 - o Recruitment efforts continue to be a challenge, especially for Police and Public Works open positions. Other municipalities are experiencing similar difficulty in recruiting employees.

Community Development

- The first homes have begun construction in the Lakeside Canyon (PKA St. Acacius) subdivision. Several more are in the permitting phase.
- Staff is working with Agfinity to permit the convenience store.
- The QuikTrip Site Plan and Site Plan Agreement are scheduled for a Board meeting in May.
- The Waterfront Preliminary Plat is scheduled to appear before the Board in May.
- The Meadow Ridge Preliminary Plat is scheduled to appear before the Board in May.
- Staff is working on the Mead Distribution Center project (in the Raterink subdivision) Site Plan and Site Plan Agreement. These applications will be scheduled for a Board meeting once documents are completed.
- The Grand Meadow PUD and Preliminary Plat are in the final steps of the staff review process. Staff is hoping to bring these documents to the Planning Commission in June.

Public Works and Engineering

- Staff toured the Weld County grader shed on CR 32, between CR 5 and CR 3. The County has ceased operations at this location, and the Town has expressed interest in obtaining this surplus property for a nominal fee. The property includes the building, water, septic and diesel fueling tank. Formal review of the proposal will be brought to the Board for consideration in the coming months.
- Final bid documents are being prepared for drainage improvements at the North Creek crossing of West View Drive. The project is expected to go to bid in May with a fall construction window.

Community Engagement

- Community Engagement, Public Works, and Police are collaborating on the site plan and escort for The Wall That Heals coming in August. Staff has recruited FedEx in Mead to assist with the building of the wall on August 17.
- 2022 Spring Clean-Up Days is May 6, 8:00 a.m. - 4:00 p.m. and May 7, 8:00 a.m. - 12:00 p.m., at Mead Ponds. Residents are allowed one load of household trash and unlimited yard waste at no cost. We are coordinating with Public Works to increase signage and awareness for dates, times, and acceptable waste.
- The Recreation Department has opened registration for summer youth programs and adult leagues. We are hosting a kid's craft class, youth field trips, adult cornhole league, and adult volleyball tournament.

- The lineup for Rockin' N Reelin' is finalized. The Thursday Night Music and Movie series features Trent Hughes, Phat Daddy, Still They Ride, The Karate Kid, and Sing 2.
- Community Engagement is collaborating with Slate Communication to produce economic development videos. Local success stories, local business owners, and new development are being highlighted. Implementation and distribution strategies are being reviewed.

Police Department

- Report Attached



Mead Police Department

Mid-Monthly Activity – April 1-15, 2022

STAFFING:

Sergeants Ellis (Blue Side), Holmen (Red Side), and Officers Cramblet, Hansen, Palmer, Prince, and Salazar are working patrol.

Community Service Officer (CSO) Amber Burtis responds to code and animal calls.

School Resource Officers Synn and Prince are assigned to Mead Schools.

Officer McElroy is in field training.

TRAINING:

Defensive Tactics – All Officers

Safe 2 Tell Reporting – All Officers

MONTHLY STATS:

Total Calls for Service (CFS) = 246 CAD entries

Traffic Contacts/Complaints/Hazards: 56 total, 27 warnings, 6 citations

Crashes: 1 responses

Code: 14 total, 2 citations, 5 warning (parking, abandoned vehicles, animal, etc)

Alarm Calls: 12 responses

Check Well Being Calls: 9 responses

Fire/Medical Assists: 2 responses

NOTABLE CALLS FOR SERVICE:

Stolen Vehicle – 4400 block of WCR 38 – 22ML01504 – 04/02/2022

Assault – 13600 block of Saddle Drive – 22ML01508 – 04/02/2022
Alleged elder abuse, investigated and unfounded.

Vandalism – Mead High School – 22ML01536 – 04/04/2022
Student struck wall causing minor damage.

Property – Mead Ponds – 22ML01542 – 04/04/2022
Credit Card turned in after being found on the ground.

Fraud – Mead – 22ML01545 – 04/04/2022
Possible identity theft involving medical treatment charges.

Dog Bite – Ginger Ave – 22ML01554 – 04/05/2022
Two dogs at large attached another dog and owner.

Sex Assault – Mead High School - 22ML01576 – 04/06/2022
Under investigation.

Hit and Run Crash – Hwy 66 / WCR 7 – 22ML01582 – 04/06/2022
Two vehicles non-injury, suspect vehicle left the scene.

Sex Assault – Mead – 22ML01587 – 04/07/2022
Under Investigation.

Abandoned Vehicle – Horseshoe Circle – 22ML01595 – 04/07/2022
Silver VW Passat blocking driveway was towed.

AOA – Firestone – 22ML01604 – 04/08/2022
Under Investigation.

AOA – Frederick – 22ML01609 – 04/08/2022
Under Investigation.

Restraining Order Violation – Mead High School – 22ML01613 – 04/08/2022
Violation alleged by phone calls. Unfounded.

Minor in Possession of Alcohol – Cinnamon Circle – 22ML01616 – 04/08/2022
Three cited for consuming alcohol under the age of 21.

Fraud – Mead – 22ML01620 – 04/09/2022
Illegal use of financial device.

Crash – Hwy 66 / WCR 7 – 22ML01628 – 04/09/2022

Single vehicle non-injury crash.

Traffic – Hwy 66 / WCR 7 – 22ML01648 – 04/11/2022

Driver cited for traffic violations and investigated for DUI.

Vandalism – 3200 block of Beaumont Blvd – 22ML01649 – 04/11/2022

Collector's memorabilia damaged and destroyed. Suspect arrested.

Found Property – Liberty Ranch – 22ML01660 – 04/11/2022

Animal spray found in the field.

Found Property – Liberty Ranch – 22ML01661 – 04/11/2022

License plate found along the road.

Theft – 3700 block of Highland Drive – 22ML01675 – 04/12/2022

License plate reported stolen and replaced with another plate.

Warrant Arrest – I-25 SB mm243 – 22ML01690 – 04/13/2022

Driver of traffic stop arrested on active arrest warrant.

Identity Theft – Mead – 22ML01699 – 04/13/2022

Someone used victim's information to apply for credit.

Abandoned Vehicle – I-25 on-ramp WCR34 – 22ML01739 – 04/15/2022

Vehicle had not moved in over 72 hours. Towed by Spartan Towing.

Proclamation in Recognition of May 2022 as Older Americans Month

WHEREAS, the Town of Mead includes countless older Americans who enrich and strengthen our community; and

WHEREAS, we celebrate older Americans and the role they play in sharing the wisdom and experience that affect the decisions and actions we take today; and

WHEREAS, the Town of Mead is committed to engaging and supporting older adults, their families, and caregivers; and

WHEREAS, we acknowledge the importance of taking part in activities that promote physical, mental and emotional well-being-no matter your age; and

WHEREAS, the Town of Mead can enrich the lives of individuals of every age by

- Promoting home and community-based services that support independent living;
- Involving older adults in community planning, events and other activities; and
- Providing opportunities for older adults to work, volunteer, learn, lead and mentor.

NOW, THEREFORE, I, Colleen Whitlow, Mayor of the Town of Mead, do hereby proclaim the month of May, 2022 as

“Older Americans Month”

in the Town of Mead and urge my fellow citizens to take time during this month to recognize older adults and people who serve them as vital parts of our community.

Given under my hand and Seal of the Town of Mead, Colorado
On this 25th day of April, 2022

Colleen G. Whitlow
Mayor



Proclamation Teacher Appreciation Week May 2 – May 6, 2022

WHEREAS, through their dedicated efforts to ensure our children learn the knowledge and skills needed to be successful in higher education, careers and life, teachers are vital in helping build the future; and

WHEREAS, our country's future depends on providing quality education to all students, and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service, and

WHEREAS, teachers play a crucial role in shaping our children into the people they will become supporting them through their youth and teaching lessons that will have an impact on students they will carry through life; and

WHEREAS, our community recognizes and supports teachers in educating the children of this community, and

NOW, THEREFORE, I, Colleen Whitlow, Mayor, of the Town of Mead, do hereby proclaim May 2 through May 6, 2022, as Teacher Appreciation Week and, on behalf of the Town of Mead Board of Trustees, extend appreciation to all of the teachers at Mead Elementary, Mead Middle and Mead High School and also to all teachers at public, private and home schools.

Given under my hand and Seal of the Town of Mead, Colorado
On this 25th day of April 2022

Colleen G. Whitlow
Mayor



Proclamation

Professional Municipal Clerks' Week

May 1 – May 7, 2022

WHEREAS, The Office of Professional Municipal Clerk is the oldest among public servants; and

WHEREAS, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, Municipal Clerks provide the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all, and

WHEREAS, Municipal Clerks strive to improve the administration of the affairs of the municipality.

NOW, THEREFORE, I, Colleen Whitlow, Mayor, of the Town of Mead, do hereby proclaim May 1 through May 7, 2022 as Municipal Clerks' Week and further extend appreciation to our professional Municipal Clerk and Deputy Clerk for the vital services they perform.

Given under my hand and Seal of the Town of Mead, Colorado
On this 25th day of April, 2022

Colleen G. Whitlow
Mayor



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, April 11, 2022

MINUTES

I. 6:00 p.m. to 10:00 p.m.

REGULAR MEETING

1. Call to Order – Roll Call

Mayor Colleen Whitlow called the Regular Meeting of the Board of Trustees to order at 6:00 p.m.

Due to the Town's Disaster Declaration of March 21, 2020 related to the COVID-19 virus, the meeting was held with virtual access provided through Zoom.

Present Mayor Colleen Whitlow
Mayor Pro Tem David Adams
Trustee Brooke Babcock (arrived at 7:08 p.m.)
Trustee Debra Brodhead
Trustee Chris Cartwright
Trustee Trisha Harris
Trustee Herman Schranz

Absent
None

Also present: Town Manager Helen Migchelbrink; Town Clerk / Treasurer Mary Strutt; Police Chief Brent Newbanks; Town Attorney Marcus McAskin; Town Engineer / Public Works Director Erika Rasmussen; Public Information Officer Lorelei Nelson; Community Development Director Jason Bradford.
Attending via virtual access: members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence for those affected by the Russian/Ukrainian war.

3. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

4. Review and Approve Agenda

*Motion was made by Mayor Pro Tem Adams, seconded by Trustee Schranz, to approve the agenda.
Motion carried 6-0, on a roll call vote.*

5. Staff Report: Town Manager Report

a. Manager's Report

Town Manager Helen Migchelbrink discussed Municipal Court and engineering contracts.

6. Informational Items

- a. Juan Eagle Award Recipient: Amber Burtis, CSO

Police Chief Brent Newbanks recognized CSO Amber Burtis for earning the Juan Eagle Award for services in the community.

- b. CDOT Transportation Update: Kathleen Bracke, Transportation Commissioner District 5 and Heather Paddock, Region 4 Director

Heather Paddock, CDOT Region 4 Director, provided information on projects in Region 4 including construction on I-25. Transportation Commissioner Bracke discussed planning meetings.

7. Proclamations

- a. Arbor Day April 15, 2022

Motion was made by Trustee Harris, seconded by Mayor Pro Tem Adams, to authorize the signing of the Proclamation for Mead Arbor Day April 15, 2022. Motion carried 6-0, on a roll call vote.

- b. Mead Motorheads Day May 30, 2022

Motion was made by Trustee Cartwright, seconded by Mayor Pro Tem Adams, to authorize the signing of the Proclamation for Mead Motorheads Day May 30, 2022. Motion carried 6-0, on a roll call vote.

8. Public Comment

There was no public comment at this time.

9. Consent Agenda:

- a. Approval of Minutes - Regular Meeting March 28, 2022
- b. March 2022 Aged Receivables
- c. Check Register April 6, 2022
- d. **Resolution No. 30-R-2022** - A Resolution of the Town of Mead, Colorado, Approving the First Amendment to Agreement for Professional Services with Greeley Lock & Key, LLC
*Reso # corrected to 30 ms 04112022
- e. **Resolution No. 29-R-2022** - A Resolution of the Town of Mead, Colorado, Approving Agreements for Professional Services Between the Town of Mead and Selected Qualified Firms to Provide On-Call Engineering Services for State or Federally Funded Projects
- f. **Ordinance No. 993** - An Ordinance of the Town of Mead, Colorado, Approving With Conditions Amendment No.1 to the Raterink Mixed-Use Subdivision Final Plat
- g. **Ordinance No. 994** - An Ordinance of the Town of Mead, Colorado, Amending Section 8-5-140 of the Mead Municipal Code to Allow for the Assessment of Costs and Fees on Parking Assessment Default Judgements

Motion was made by Trustee Schranz, seconded by Mayor Pro Tem Adams, to approve the Consent Agenda. Motion carried 6-0, on a roll call vote.

10. Public Hearing

- a. **Municipal Code Amendment: Table of Land Uses**

Mayor Whitlow opened the Public Hearing at 6:58 p.m.

Community Development Director Jason Bradford discussed the criteria for updating the Land Use Code recommended amendment which is consistent with the Comprehensive Plan.

Trustee Babcock arrived at the meeting at approximately 7:08 p.m.

There was no public comment.

The Trustees had no further comments.

- i. **Ordinance No. 995** - An Ordinance of the Town of Mead, Colorado, Approving Staff-Initiated Text Amendments to Section 16-3-40 - Table 3.1, of the Mead Municipal Code, Regarding Permitted, Allowed, and Prohibited Land Uses

Motion was made by Trustee Harris, seconded by Trustee Brodhead, to adopt Ordinance No. 995 – An Ordinance of the Town of Mead, Colorado, Approving Staff-Initiated Text Amendments to Section 16-3-40 - Table 3.1, of the Mead Municipal Code, Regarding Permitted, Allowed, and Prohibited Land Uses. Motion carried 7-0, on a roll call vote.

Mayor Whitlow closed the Public Hearing at 7:13 p.m.

11. Public Comment

There was no public comment at this time.

12. Elected Official Reports

- a. Town Trustees

The Trustees discussed the Bean Plant Community Center.

- b. Mayor Whitlow

Mayor Whitlow discussed upcoming events including Ziggi's Tour, Home Depot / Access 25 Kickoff Event and Arbor Day Celebration.

13. Adjournment

Motion was made by Mayor Pro Tem Adams, seconded by Trustee Cartwright, to adjourn the meeting. Motion carried 7-0, on a roll call vote.

The Regular Meeting of the Town of Mead Board of Trustees adjourned at approximately 7:48 p.m. on Monday, April 11, 2022.

Colleen G. Whitlow, Mayor

ATTEST:

Mary E. Strutt, MMC, Town Clerk



Agenda Item Summary

MEETING DATE: April 25, 2022

SUBJECT: Mary Strutt, Town Clerk / Treasurer

PRESENTED BY: March 2022 Financials

SUMMARY

The March 2022 financial statements are included under the consent agenda. In the report, staff highlights in yellow the town's major revenue sources in the general fund which include property taxes, sales tax, use tax, building permit fees and franchise fees. In addition, the total general fund equity, expenditures and revenues are highlighted.

Building Permit Use Tax:

The use tax is almost double the amount expected at the end of the first quarter based on the valuation increase in the Access 25/Frogger building permit which was issued this year. It is anticipated that building permit use tax will continue to be strong due to commercial projects moving forward. Residential building permit issuance is lower than expected for the first quarter.

Royalties:

Royalty revenue will likely exceed budget this year. Mainly due to the oil and gas rights associated with the Postle property. The Postle property was annexed late in 2021 and does have active wells onsite.

Street Improvement Fund:

On page 15, the Street Improvement Fund has been added to the Town's financial statements. The Street Improvement Fund collects revenue from the 1% Sales and Use Tax increase which was approved by voters in November. Collection of the additional tax began in January and the funds will be used for street improvements and maintenance.

Development Impact Fee Funds:

The Development Impact Fee Funds begin on page 23, with Police, followed by Municipal Facilities, Transportation and Parks & Open Space. These funds collect the impact fees paid by commercial and residential development. The funds are used for capital projects. As with the building permit use tax, we may see an increase based on commercial building permits issued, but residential building permits are currently lower than expected.

TOWN OF MEAD
COMBINED CASH INVESTMENT
MARCH 31, 2022

Section 9, Item b.

COMBINED CASH ACCOUNTS

99-01-1001	INDEPENDENT BANK - CHECKING	3,249,244.68
99-01-1002	TBK BANK - OFFICE CHECK	34,042.29
99-01-1003	TBK BANK - MONEY MARKET	146,619.29
99-01-1005	TBK BANK - FLEX DEBIT CARDS	32,770.36
99-01-1010	WELLS FARGO SEC MM FUND	.31
99-01-1011	XPRESS DEPOSIT ACCOUNT	98,196.67
99-01-1023	COLOTRUST PLUS	8,603,453.04
99-01-1024	COLOTRUST PRIME	10,000.69
99-01-1025	CSIP	3,055,962.59
99-01-1026	CSAFE	12,065,252.30
99-01-1075	UTILITY CASH CLEARING	(45.17)
99-01-1077	COURT CASH CLEARING	(360.00)
	TOTAL COMBINED CASH	27,295,137.05
99-01-0100	CASHALLOCATED TO OTHER FUNDS	(27,295,137.05)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	9,622,932.76
4	ALLOCATION TO STREET IMPROVEMNET FUND	421,675.37
5	ALLOCATION TO CONSERVATION TRUST FUND	80,867.39
6	ALLOCATION TO SEWER FUND	1,657,211.35
8	ALLOCATION TO POLICE FUND	180,478.03
9	ALLOCATION TO MUNICIPAL FACILITIES FUND	4,445,139.37
11	ALLOCATION TO DOWNTOWN FUND	32,136.82
13	ALLOCATION TO STORM DRAINAGE FUND	91,309.70
14	ALLOCATION TO TRANSPORTATION FUND	4,325,438.71
18	ALLOCATION TO PARKS & OPEN SPACE	1,836,305.86
19	ALLOCATION TO CAPITAL IMPROVEMENT FUND	613,086.04
20	ALLOCATION TO MEAD URBAN RENEWAL AUTHORITY	3,982,453.58
21	ALLOCATION TO ART IN PUBLIC PLACES FUND	6,102.07
	TOTAL ALLOCATIONS TO OTHER FUNDS	27,295,137.05
	ALLOCATION FROM COMBINED CASH FUND - 99-01-0100	(27,295,137.05)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF MEAD
BALANCE SHEET
MARCH 31, 2022

Section 9, Item b.

GENERAL FUND

ASSETS

01-01-0100	CASH IN COMMON - GF	9,622,932.76	
01-01-1000	COLOEAST - CHECKING	.10	
01-01-1006	PETTY CASH	100.00	
01-01-1007	CASH DRAWER - TOWN HALL	350.00	
01-01-1008	CASH DRAWER - POLICE	100.00	
01-01-1250	PROPERTY TAXES RECEIVABLE	1,243,835.23	
01-01-1300	A/R - BILLED ACCOUNTS	20,605.45	
01-01-1301	A/R - GENERAL	800,143.62	
01-01-1302	PREPAID EXPENSE	9,493.28	
01-01-1307	24HOUR FLEX DEPOSIT	1,500.00	
	TOTAL ASSETS		11,699,060.44

LIABILITIES AND EQUITY

LIABILITIES

01-02-2000	ACCOUNTS PAYABLE	111,774.02	
01-02-2301	SALARY WAGES PAYABLE	(.01)	
01-02-2302	FLEXPLAN PAYABLE	655.09	
01-02-2306	RESTITUTION PAYABLE	87.66	
01-02-2307	SURCHARGE PAYABLE	1,325.00	
01-02-2308	DEPOSITS PAYABLE	3,750.00	
01-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(36,671.58)	
01-02-2312	WORKERS COMP INSURANCE PAYABLE	(6,971.88)	
01-02-2314	401(A) CONTRIBUTIONS PAYABLE	4,658.76	
01-02-2400	FED. WITHHOLDING TAX PAYABLE	2,175.01	
01-02-2401	SOCIAL SECURITY TAX PAYABLE	(12.74)	
01-02-2402	MEDICARE TAX PAYABLE	(2.98)	
01-02-2403	STATE WITHHOLDING TAX PAYABLE	413.00	
01-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	2,894.20	
01-02-2410	MISC PAYROLL PAYABLE	83,994.59	
01-02-2600	WARRANTY FUNDS	1,714,698.20	
01-02-2610	DEVELOPER DEPOSITS	130,500.00	
01-02-2615	DEVELOPER LIABILITIES	227,601.33	
01-02-2700	DEFERRED INFLOWS- PROPERTY TAX	1,243,835.23	
01-02-2705	DEFERRED REVENUE	580,626.60	
	TOTAL LIABILITIES		4,065,329.50

FUND EQUITY

01-02-3001	FUND BALANCE	6,481,615.96	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	1,152,114.98	
	BALANCE - CURRENT DATE	1,152,114.98	

TOTAL FUND EQUITY

7,633,730.94

TOWN OF MEAD
BALANCE SHEET
MARCH 31, 2022

Section 9, Item b.

GENERAL FUND

TOTAL LIABILITIES AND EQUITY

11,699,060.44

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

Section 9, Item b.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TAXES					
01-10-4000 PROPERTY TAX	374,632.17	392,450.21	1,243,835.00	851,384.79	31.6
01-10-4005 HIGHWAY USERS TAX	12,259.40	48,553.12	232,092.00	183,538.88	20.9
01-10-4010 SALES TAX	234,851.02	897,429.10	3,341,447.00	2,444,017.90	26.9
01-10-4012 LODGING TAX	102.00	158.00	250.00	92.00	63.2
01-10-4015 ROAD & BRIDGE TAX	.00	20,341.95	80,000.00	59,658.05	25.4
01-10-4020 SPECIFIC OWNERSHIP TAX	6,936.24	20,321.97	70,000.00	49,678.03	29.0
01-10-4025 M.V. REGISTRATION	2,039.76	5,873.49	25,000.00	19,126.51	23.5
01-10-4030 BUILDING PERMIT USE TAX	6,711.69	461,763.18	986,108.00	524,344.82	46.8
01-10-4040 CIGARETTE TAX	2,042.35	5,557.60	12,000.00	6,442.40	46.3
01-10-4050 MURA REVENUE SHARING	.00	.00	124,408.00	124,408.00	.0
01-10-4070 FEDERAL MINERAL LEASE	.00	.00	25,000.00	25,000.00	.0
01-10-4071 STATE SEVERANCE TAXES	.00	.00	4,000.00	4,000.00	.0
TOTAL TAXES	639,574.63	1,852,448.62	6,144,140.00	4,291,691.38	30.2
FEES AND PERMITS					
01-11-4100 BUILDING PERMIT FEES	10,659.32	267,428.20	1,298,878.00	1,031,449.80	20.6
01-11-4102 OTHER PERMITS	790.00	8,192.50	34,000.00	25,807.50	24.1
01-11-4103 CONVENIENCE FEE	963.17	3,495.79	15,000.00	11,504.21	23.3
01-11-4110 BUILDING PERMIT - ADMIN. FEES	900.00	8,850.00	80,640.00	71,790.00	11.0
01-11-4111 PASSPORT FEES	15.00	1,650.00	8,000.00	6,350.00	20.6
01-11-4112 TOWN HALL/PARK FEES	215.00	875.00	4,800.00	3,925.00	18.2
01-11-4120 FRANCHISE FEES	28,677.52	70,761.39	200,573.00	129,811.61	35.3
01-11-4130 DEVELOPER APPLICATION FEES	15,710.91	18,896.39	100,000.00	81,103.61	18.9
01-11-4140 ROYALTIES	32,800.95	111,257.73	208,133.00	96,875.27	53.5
01-11-4145 STREET CUT PERMITS	321.00	3,483.00	24,926.00	21,443.00	14.0
TOTAL FEES AND PERMITS	91,052.87	494,890.00	1,974,950.00	1,480,060.00	25.1
LICENSES					
01-12-4200 BUSINESS/SALES TAX LICENSE	1,075.00	6,627.50	30,000.00	23,372.50	22.1
01-12-4210 LIQUOR LICENSE	103.75	103.75	2,634.00	2,530.25	3.9
01-12-4220 PET LICENSES	114.00	316.00	650.00	334.00	48.6
TOTAL LICENSES	1,292.75	7,047.25	33,284.00	26,236.75	21.2

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

Section 9, Item b.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
01-13-4303 MISC. BILLBACKS	.00	.00	300.00	300.00	.0
01-13-4304 IGA--SCHOOL RESOURCE OFFICERS	.00	.00	150,000.00	150,000.00	.0
01-13-4305 SCHOOL GUARD REIMBURSEMENT	2,677.50	4,760.00	14,000.00	9,240.00	34.0
01-13-4310 NEW DEVELOPMENT CHARGES	26,907.25	88,021.00	200,000.00	111,979.00	44.0
01-13-4624 SENIOR EVENT FEES	75.00	75.00	2,500.00	2,425.00	3.0
01-13-4625 RECREATION REGISTRATION FEES	896.00	12,308.00	32,000.00	19,692.00	38.5
TOTAL CHARGES FOR SERVICES	30,555.75	105,164.00	398,800.00	293,636.00	26.4
<u>FINES AND FORFEITS</u>					
01-14-4420 COURT FINES	1,740.00	4,350.00	36,000.00	31,650.00	12.1
01-14-4422 COURT COSTS	550.00	1,350.00	9,300.00	7,950.00	14.5
01-14-4423 POLICE REPORTS	7.50	425.50	1,500.00	1,074.50	28.4
01-14-4620 MISC. INCOME	25.00	75.00	300.00	225.00	25.0
TOTAL FINES AND FORFEITS	2,322.50	6,200.50	47,100.00	40,899.50	13.2
<u>GRANTS & ECONOMIC DEVELOPMENT</u>					
01-15-4512 GRANT-WELD SENIOR FOUNDATION	.00	.00	2,750.00	2,750.00	.0
01-15-4516 GRANT - UNITED WAY	.00	.00	1,500.00	1,500.00	.0
01-15-4518 FED'L GRANT--AMER RESCUE PLAN	.00	.00	594,568.00	594,568.00	.0
01-15-4519 GRANT--MAIN STREET GRANTS	26,016.23	115,563.26	.00	(115,563.26)	.0
01-15-4526 POLICE GRANTS	.00	.00	1,500.00	1,500.00	.0
TOTAL GRANTS & ECONOMIC DEVELOPME	26,016.23	115,563.26	600,318.00	484,754.74	19.3
<u>MISCELLANEOUS</u>					
01-18-4619 INTEREST & DIVIDEND INCOME	4,544.86	5,833.41	5,400.00	(433.41)	108.0
01-18-4620 MISC. INCOME	102.00	2,914.15	10,000.00	7,085.85	29.1
01-18-4622 DONATIONS/FUNDRAISING	.00	.00	10,000.00	10,000.00	.0
01-18-4623 SALE OF ASSETS	.00	.00	30,000.00	30,000.00	.0
01-18-4625 METRO DISTRICT PAYMENTS	784.50	784.50	45,000.00	44,215.50	1.7
TOTAL MISCELLANEOUS	5,431.36	9,532.06	100,400.00	90,867.94	9.5
TOTAL FUND REVENUE	796,246.09	2,590,845.69	9,298,992.00	6,708,146.31	27.9

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

Section 9, Item b.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-40-5001 SALARIES & WAGES	26,569.82	79,746.44	397,748.00	318,001.56	20.1
01-40-5050 CLEANING	639.19	1,468.69	15,000.00	13,531.31	9.8
01-40-5055 OVERTIME	.00	16.07	1,000.00	983.93	1.6
01-40-5060 PAYROLL TAXES	2,013.11	6,041.69	31,721.00	25,679.31	19.1
01-40-5065 WORKERS COMP	202.34	607.06	5,000.00	4,392.94	12.1
01-40-5066 HEALTH INSURANCE	4,697.92	14,152.26	68,272.00	54,119.74	20.7
01-40-5067 DEFERRED COMP/RETIREMENT	1,957.44	8,202.30	23,000.00	14,797.70	35.7
01-40-5068 MEDICAL SAVINGS	269.58	633.74	3,480.00	2,846.26	18.2
01-40-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	299.50	500.00	200.50	59.9
01-40-5200 OFFICE SUPPLIES	398.97	933.70	12,000.00	11,066.30	7.8
01-40-5201 COMPUTER/TECHNOLOGY	7,044.00	16,943.14	40,000.00	23,056.86	42.4
01-40-5202 PRINTING EXPENSE	.00	105.42	10,000.00	9,894.58	1.1
01-40-5203 UNIFORMS	.00	110.00	1,200.00	1,090.00	9.2
01-40-5205 POSTAGE	492.62	1,228.82	8,000.00	6,771.18	15.4
01-40-5210 OPERATING SUPPLIES	697.29	1,272.53	7,500.00	6,227.47	17.0
01-40-5212 FURNISHINGS	715.50	715.50	5,000.00	4,284.50	14.3
01-40-5215 REPAIRS & MAINT	3,148.63	4,191.18	60,000.00	55,808.82	7.0
01-40-5220 TOWN DECORATIONS	.00	249.82	.00	(249.82)	.0
01-40-5253 GAS & OIL	.00	87.81	1,000.00	912.19	8.8
01-40-5300 TELEPHONE	777.39	1,449.56	7,002.00	5,552.44	20.7
01-40-5305 UTILITIES	792.87	1,650.11	12,978.00	11,327.89	12.7
01-40-5310 TRASH REMOVAL	72.45	262.35	3,134.00	2,871.65	8.4
01-40-5315 COPIER EXPENSES	720.21	1,590.59	9,000.00	7,409.41	17.7
01-40-5320 PROPERTY & LIABILITY INSURANCE	.00	1,330.88	7,455.00	6,124.12	17.9
01-40-5325 INTERNET/WEBSITE EXPENSE	914.60	3,169.90	10,000.00	6,830.10	31.7
01-40-5330 TRAINING	3,798.71	4,349.37	22,000.00	17,650.63	19.8
01-40-5331 DUES AND SUBSCRIPTIONS	1,750.97	2,854.93	7,500.00	4,645.07	38.1
01-40-5332 TUITION REIMBURSEMENT	.00	.00	6,000.00	6,000.00	.0
01-40-5351 RED DEER LAKE MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
01-40-5353 WATER ASSESSMENTS	413.50	413.50	1,400.00	986.50	29.5
01-40-5400 LEGAL FEES	15,310.05	30,109.37	184,680.00	154,570.63	16.3
01-40-5401 CONSULTING FEES	8,020.02	17,377.79	130,952.00	113,574.21	13.3
01-40-5415 AUDIT FEES	.00	.00	13,191.00	13,191.00	.0
01-40-5416 PASSPORT EXPENSES	.00	.00	1,000.00	1,000.00	.0
01-40-5425 COUNTY TREASURER'S FEE	3,746.33	3,924.53	12,438.00	8,513.47	31.6
01-40-5426 PROPERTY/SALES TAX REBATE	.00	.00	1,000.00	1,000.00	.0
01-40-5700 MISC. EXPENSE	212.91	427.77	10,000.00	9,572.23	4.3
01-40-5701 BANK FEES	1,851.88	5,237.03	11,000.00	5,762.97	47.6
01-40-5705 MILEAGE	394.64	1,127.99	5,000.00	3,872.01	22.6
01-40-5720 CONTINGENCIES	.00	.00	25,000.00	25,000.00	.0
TOTAL ADMINISTRATION	87,622.94	212,281.34	1,173,151.00	960,869.66	18.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

Section 9, Item b.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BOARD OF TRUSTEES</u>					
01-41-5001 SALARIES & WAGES	1,326.93	3,980.78	18,750.00	14,769.22	21.2
01-41-5030 MAYOR AND BOARD SALARIES	2,216.00	6,048.00	26,592.00	20,544.00	22.7
01-41-5060 PAYROLL TAXES	266.93	754.89	3,469.00	2,714.11	21.8
01-41-5065 WORKERS COMP	2.34	6.76	150.00	143.24	4.5
01-41-5066 HEALTH INSURANCE	183.69	551.07	2,527.00	1,975.93	21.8
01-41-5067 DEFERRED COMP	66.34	199.02	1,073.00	873.98	18.6
01-41-5068 MEDICAL SAVINGS	6.24	18.72	102.00	83.28	18.4
01-41-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-41-5201 COMPUTER / TECHNOLOGY	1,749.00	3,844.00	10,000.00	6,156.00	38.4
01-41-5210 OPERATING SUPPLIES	.00	23.98	2,000.00	1,976.02	1.2
01-41-5212 FURNISHINGS	.00	399.99	11,500.00	11,100.01	3.5
01-41-5230 ELECTIONS	.00	.00	15,000.00	15,000.00	.0
01-41-5320 PROPERTY & LIABILITY INSURANCE	.00	724.85	2,982.00	2,257.15	24.3
01-41-5330 TRAINING	2,327.58	2,376.58	15,000.00	12,623.42	15.8
01-41-5331 DUES & SUBSCRIPTIONS	.00	408.00	1,000.00	592.00	40.8
01-41-5340 PUBLISHED NOTICES	128.81	156.25	2,500.00	2,343.75	6.3
01-41-5341 ORDINANCE CODIFICATION	.00	1,065.00	6,500.00	5,435.00	16.4
01-41-5347 COMMUNITY CONTRIBUTIONS	7,500.00	15,000.00	24,000.00	9,000.00	62.5
01-41-5430 RECORDING FEES	.50	1.00	4,000.00	3,999.00	.0
01-41-5700 MISC. EXPENSE	126.89	630.04	5,000.00	4,369.96	12.6
01-41-5841 BOARD OUTREACH ACTIVITIES	.00	.00	10,000.00	10,000.00	.0
TOTAL BOARD OF TRUSTEES	15,901.25	36,188.93	162,645.00	126,456.07	22.3

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
01-42-5001 SALARIES & WAGES	86,953.41	251,260.31	1,343,687.00	1,092,426.69	18.7
01-42-5016 MERIT	.00	.00	54,747.00	54,747.00	.0
01-42-5022 POLICE	184.00	184.00	.00	(184.00)	.0
01-42-5050 CLEANING	592.31	1,184.62	6,000.00	4,815.38	19.7
01-42-5055 OVERTIME	2,940.39	13,901.49	25,000.00	11,098.51	55.6
01-42-5060 PAYROLL TAXES	2,300.50	6,652.18	29,536.00	22,883.82	22.5
01-42-5065 WORKERS COMP	2,272.82	6,736.21	20,000.00	13,263.79	33.7
01-42-5066 HEALTH INSURANCE	13,301.33	35,125.85	198,509.00	163,383.15	17.7
01-42-5067 DEFERRED COMP	417.31	1,249.00	5,000.00	3,751.00	25.0
01-42-5068 MEDICAL SAVINGS	171.18	509.00	4,000.00	3,491.00	12.7
01-42-5069 FPPA	6,488.05	18,849.43	106,339.00	87,489.57	17.7
01-42-5071 D&D	2,306.90	6,702.07	36,496.00	29,793.93	18.4
01-42-5075 EMPLOYMENT/RECRUITMENT EXPENSE	540.00	805.00	7,500.00	6,695.00	10.7
01-42-5200 OFFICE SUPPLIES	71.27	236.15	4,000.00	3,763.85	5.9
01-42-5201 COMPUTER / TECHNOLOGY	171.98	11,901.99	26,125.00	14,223.01	45.6
01-42-5203 UNIFORMS	45.00	119.00	400.00	281.00	29.8
01-42-5210 OPERATING SUPPLIES	134.58	1,162.66	17,000.00	15,837.34	6.8
01-42-5215 REPAIR & MAINTENANCE	1,314.05	1,314.05	17,500.00	16,185.95	7.5
01-42-5216 FLEET R&M	(1,408.79)	854.70	20,000.00	19,145.30	4.3
01-42-5253 GAS & OIL	2,516.93	4,593.13	25,000.00	20,406.87	18.4
01-42-5254 TOOLS & EQUIPMENT	1,561.80	2,898.15	17,800.00	14,901.85	16.3
01-42-5255 EQUIPMENT	619.55	16,564.32	66,710.00	50,145.68	24.8
01-42-5300 COMMUNICATION/DISPATCH SERV	1,213.88	2,505.05	15,480.00	12,974.95	16.2
01-42-5305 UTILITIES	935.34	1,875.93	10,000.00	8,124.07	18.8
01-42-5310 TRASH REMOVAL	25.19	75.57	3,000.00	2,924.43	2.5
01-42-5315 COPIER EXPENSE	168.77	424.45	1,750.00	1,325.55	24.3
01-42-5320 GENERAL LIABILITY INSURANCE	.00	10,147.96	45,992.00	35,844.04	22.1
01-42-5325 INTERNET/WEBSITE EXPENSE	132.45	394.85	.00	(394.85)	.0
01-42-5330 TRAINING	3,052.56	3,952.52	18,300.00	14,347.48	21.6
01-42-5331 DUES & MEMBERSHIPS	1,133.00	3,818.45	10,460.00	6,641.55	36.5
01-42-5332 TUITION REIMBURSEMENT	.00	.00	6,000.00	6,000.00	.0
01-42-5343 DISPATCH SERVICES	.00	31,941.00	30,841.00	(1,100.00)	103.6
01-42-5346 ANIMAL IMPOUND FEE	250.00	440.00	4,000.00	3,560.00	11.0
01-42-5347 COMMUNITY CONTRACT SERVICES	.00	4,500.00	12,000.00	7,500.00	37.5
01-42-5348 PEST CONTROL	.00	.00	10,000.00	10,000.00	.0
01-42-5349 WELLNESS PROGRAM	.00	45.00	.00	(45.00)	.0
01-42-5350 LAB FEES	.00	.00	2,000.00	2,000.00	.0
01-42-5400 LEGAL FEES	.00	.00	15,000.00	15,000.00	.0
01-42-5700 MISC. EXPENSE	.00	815.77	7,000.00	6,184.23	11.7
 TOTAL POLICE	 130,405.76	 443,739.86	 2,223,172.00	 1,779,432.14	 20.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
01-43-5001 SALARIES & WAGES	20,692.76	60,961.17	265,160.00	204,198.83	23.0
01-43-5055 OVERTIME	.00	.00	1,000.00	1,000.00	.0
01-43-5060 PAYROLL TAXES	1,569.12	4,619.69	20,361.00	15,741.31	22.7
01-43-5065 WORKERS COMP	21.42	63.11	700.00	636.89	9.0
01-43-5066 HEALTH INSURANCE	3,048.31	9,144.93	82,844.00	73,699.07	11.0
01-43-5067 DEFERRED COMP	1,034.64	3,048.06	21,559.00	18,510.94	14.1
01-43-5068 MEDICAL SAVINGS	81.24	243.72	464.00	220.28	52.5
01-43-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-43-5200 OFFICE SUPPLIES	.00	.00	750.00	750.00	.0
01-43-5201 COMPUTER / TECHNOLOGY	.00	.00	10,000.00	10,000.00	.0
01-43-5203 UNIFORMS	194.56	364.56	800.00	435.44	45.6
01-43-5212 FURNISHINGS	.00	.00	5,000.00	5,000.00	.0
01-43-5300 TELEPHONE	88.76	215.52	1,200.00	984.48	18.0
01-43-5320 PROPERTY & LIABILITY INSURANCE	.00	2,899.42	11,928.00	9,028.58	24.3
01-43-5330 TRAINING	604.45	604.45	10,000.00	9,395.55	6.0
01-43-5331 DUES & MEMBERSHIPS	.00	.00	2,000.00	2,000.00	.0
01-43-5410 CONSULTANTS	3,918.75	7,776.25	25,000.00	17,223.75	31.1
01-43-5411 ANNEXATIONS & REZONING EXPENSE	.00	.00	30,000.00	30,000.00	.0
01-43-5421 ECONOMIC DEVELOPMENT OUTREACH	.00	.00	20,000.00	20,000.00	.0
01-43-5460 BUILDING INSPECTIONS	121,136.24	140,949.61	641,862.00	500,912.39	22.0
01-43-5700 MISC.	169.06	258.34	1,500.00	1,241.66	17.2
TOTAL COMMUNITY DEVELOPMENT	152,559.31	231,148.83	1,152,628.00	921,479.17	20.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
01-44-5001 SALARIES & WAGES	18,303.36	50,291.84	233,605.00	183,313.16	21.5
01-44-5050 CLEANING	190.31	190.31	.00	(190.31)	.0
01-44-5055 OVERTIME	.00	186.31	9,000.00	8,813.69	2.1
01-44-5060 PAYROLL TAXES	1,360.35	3,775.90	18,559.00	14,783.10	20.4
01-44-5065 WORKERS COMPENSATION	658.01	1,765.85	7,750.00	5,984.15	22.8
01-44-5066 HEALTH INSURANCE	3,444.52	8,668.14	33,339.00	24,670.86	26.0
01-44-5067 DEFERRED COMP	876.78	2,266.17	4,533.00	2,266.83	50.0
01-44-5068 MEDICAL SAVINGS	79.70	207.58	500.00	292.42	41.5
01-44-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	2,000.00	2,000.00	.0
01-44-5201 COMPUTER / TECHNOLOGY	.00	3,250.00	20,000.00	16,750.00	16.3
01-44-5203 UNIFORMS	.00	425.00	2,250.00	1,825.00	18.9
01-44-5210 OPERATING SUPPLIES	652.64	2,120.85	4,000.00	1,879.15	53.0
01-44-5212 FURNISHINGS	.00	.00	5,000.00	5,000.00	.0
01-44-5215 REPAIRS & MAINTENANCE	10.99	10.99	.00	(10.99)	.0
01-44-5216 FLEET R&M	2,817.43	4,258.86	40,000.00	35,741.14	10.7
01-44-5251 SHOP REPAIRS	255.23	255.23	.00	(255.23)	.0
01-44-5252 STREET SIGNS	1,961.00	1,961.00	.00	(1,961.00)	.0
01-44-5253 GAS & OIL	2,103.45	4,341.31	20,000.00	15,658.69	21.7
01-44-5254 TOOLS	499.90	499.90	20,000.00	19,500.10	2.5
01-44-5255 SAFETY EQUIPMENT	1,528.40	1,528.40	3,500.00	1,971.60	43.7
01-44-5300 TELEPHONE	230.89	495.78	2,500.00	2,004.22	19.8
01-44-5305 UTILITIES	3,844.72	7,725.80	35,000.00	27,274.20	22.1
01-44-5310 TRASH REMOVAL	60.38	60.38	.00	(60.38)	.0
01-44-5320 PROPERTY & LIABILITY INSURANCE	.00	9,060.68	37,276.00	28,215.32	24.3
01-44-5330 TRAINING	.00	225.00	5,000.00	4,775.00	4.5
01-44-5331 DUES & MEMBERSHIPS	250.00	250.00	2,000.00	1,750.00	12.5
01-44-5360 STREET SWEEPING	3,832.50	3,832.50	.00	(3,832.50)	.0
01-44-5363 WEED CONTROL	.00	.00	3,000.00	3,000.00	.0
01-44-5364 SNOW REMOVAL	3,543.01	8,600.61	100,000.00	91,399.39	8.6
01-44-5369 EQUIPMENT RENTAL	1,007.65	4,015.30	48,650.00	44,634.70	8.3
01-44-5502 CAPITAL OUTLAY--EQUIPMENT	.00	32.70	250,000.00	249,967.30	.0
01-44-5700 MISC. EXPENSE	.00	.00	4,000.00	4,000.00	.0
01-44-5720 CONTINGENCY	.00	.00	10,000.00	10,000.00	.0
TOTAL STREETS	47,511.22	120,302.39	921,462.00	801,159.61	13.1

TOWN OF MEAD
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
01-45-5001 SALARIES & WAGES	17,272.23	48,331.23	222,258.00	173,926.77	21.8
01-45-5055 OVERTIME	.00	355.72	2,678.00	2,322.28	13.3
01-45-5060 PAYROLL TAXES	1,303.41	3,696.93	17,208.00	13,511.07	21.5
01-45-5065 WORKERS COMP	634.32	1,748.77	5,000.00	3,251.23	35.0
01-45-5066 HEALTH INSURANCE	3,244.40	8,238.70	28,992.00	20,753.30	28.4
01-45-5067 DEFERRED COMP	780.45	2,052.85	7,709.00	5,656.15	26.6
01-45-5068 MEDICAL SAVINGS	83.94	219.51	468.00	248.49	46.9
01-45-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-45-5210 OPERATING SUPPLIES	393.06	708.04	6,000.00	5,291.96	11.8
01-45-5212 FURNISHINGS	.00	.00	5,000.00	5,000.00	.0
01-45-5215 REPAIRS & MAINTENANCE	150.79	727.11	63,000.00	62,272.89	1.2
01-45-5216 FLEET R&M	205.63	205.63	8,000.00	7,794.37	2.6
01-45-5253 GAS & OIL	751.03	1,550.03	5,000.00	3,449.97	31.0
01-45-5254 UNIFORMS	262.40	262.40	1,350.00	1,087.60	19.4
01-45-5300 TELEPHONE	49.00	121.00	588.00	467.00	20.6
01-45-5305 UTILITIES	727.21	1,423.60	36,750.00	35,326.40	3.9
01-45-5310 TRASH REMOVAL	60.37	181.11	1,000.00	818.89	18.1
01-45-5320 PROPERTY & LIABILITY INSURANCE	.00	3,624.27	14,911.00	11,286.73	24.3
01-45-5330 TRAINING	.00	1,700.25	750.00	(950.25)	226.7
01-45-5348 PEST CONTROL	.00	.00	33,000.00	33,000.00	.0
01-45-5363 WEED CONTROL	.00	.00	5,000.00	5,000.00	.0
01-45-5369 EQUIPMENT RENTAL	.00	.00	1,000.00	1,000.00	.0
01-45-5370 LANDSCAPING	.00	.00	32,000.00	32,000.00	.0
01-45-5371 TREE MAINTENANCE	.00	.00	20,000.00	20,000.00	.0
01-45-5372 IRRIGATION SYSTEM	.00	.00	5,000.00	5,000.00	.0
 TOTAL PARKS	 25,918.24	 75,147.15	 523,162.00	 448,014.85	 14.4
<u>DRAINAGE</u>					
01-46-5215 REPAIRS & MAINTENANCE	.00	36.89	.00	(36.89)	.0
 TOTAL DRAINAGE	 .00	 36.89	 .00	 (36.89)	 .0

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	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENGINEERING</u>					
01-47-5001 SALARIES & WAGES	27,221.75	81,792.17	358,026.00	276,233.83	22.9
01-47-5050 CLEANING	.00	.00	6,000.00	6,000.00	.0
01-47-5055 OVERTIME	.00	91.20	4,000.00	3,908.80	2.3
01-47-5060 PAYROLL TAXES	2,045.50	6,153.64	27,695.00	21,541.36	22.2
01-47-5065 WORKERS COMP	693.48	2,090.71	2,122.00	31.29	98.5
01-47-5066 HEALTH INSURANCE	3,259.63	9,821.81	23,227.00	13,405.19	42.3
01-47-5067 DEFERRED COMP	1,105.80	3,328.31	3,306.00	(22.31)	100.7
01-47-5068 MEDICAL SAVINGS	97.88	293.64	234.00	(59.64)	125.5
01-47-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	1,000.00	1,000.00	.0
01-47-5201 COMPUTER/TECHNOLOGY	1,279.98	1,279.98	4,000.00	2,720.02	32.0
01-47-5203 UNIFORMS	.00	782.00	1,000.00	218.00	78.2
01-47-5210 OPERATING SUPPLIES	.00	415.34	3,000.00	2,584.66	13.8
01-47-5212 FURNISHINGS	.00	.00	3,000.00	3,000.00	.0
01-47-5215 REPAIRS & MAINTENANCE	.00	158.45	20,000.00	19,841.55	.8
01-47-5216 REPAIR & MAINTENANCE--FLEET	73.83	73.83	5,000.00	4,926.17	1.5
01-47-5253 GAS & OIL	411.98	796.24	3,000.00	2,203.76	26.5
01-47-5300 TELEPHONE	415.63	1,713.47	2,400.00	686.53	71.4
01-47-5305 UTILITIES	.00	.00	1,500.00	1,500.00	.0
01-47-5310 TRASH	.00	120.76	1,500.00	1,379.24	8.1
01-47-5315 COPIER EXPENSES	.00	.00	900.00	900.00	.0
01-47-5320 PROPERTY & LIABILITY INSURANCE	.00	1,812.14	7,455.00	5,642.86	24.3
01-47-5330 TRAINING	33.15	483.15	5,000.00	4,516.85	9.7
01-47-5331 DUES & SUBSCRIPTIONS	.00	270.00	1,500.00	1,230.00	18.0
01-47-5405 ENGINEERING FEES	4,031.20	4,031.20	55,000.00	50,968.80	7.3
01-47-5700 MISC. EXPENSE	.00	158.13	5,000.00	4,841.87	3.2
 TOTAL ENGINEERING	 40,669.81	 115,666.17	 544,865.00	 429,198.83	 21.2

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GENERAL FUND

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<u>MUNICIPAL COURT</u>					
01-48-5001 SALARIES & WAGES	3,403.72	10,211.16	47,350.00	37,138.84	21.6
01-48-5040 JUDGE	1,000.00	2,000.00	18,400.00	16,400.00	10.9
01-48-5055 OVERTIME	.00	.00	600.00	600.00	.0
01-48-5060 PAYROLL TAXES	257.57	772.71	5,076.00	4,303.29	15.2
01-48-5065 WORKERS COMP	3.54	10.62	1,153.00	1,142.38	.9
01-48-5066 HEALTH INSURANCE	592.86	1,778.58	10,020.00	8,241.42	17.8
01-48-5067 DEFERRED COMP	170.18	510.54	2,429.00	1,918.46	21.0
01-48-5068 MEDICAL SAVINGS	6.24	18.72	104.00	85.28	18.0
01-48-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-48-5201 COMPUTER/TECHNOLOGY	144.00	432.00	3,000.00	2,568.00	14.4
01-48-5203 UNIFORMS	.00	.00	200.00	200.00	.0
01-48-5300 TELEPHONE	50.77	101.54	720.00	618.46	14.1
01-48-5320 PROPERTY & LIABILITY INSURANCE	.00	724.85	2,982.00	2,257.15	24.3
01-48-5330 TRAINING	.00	.00	500.00	500.00	.0
01-48-5331 DUES & MEMBERSHIPS	.00	22.00	500.00	478.00	4.4
01-48-5455 PROSECUTING ATTORNEY	1,211.00	3,969.00	25,000.00	21,031.00	15.9
01-48-5456 PUBLIC DEFENDER	.00	.00	10,000.00	10,000.00	.0
01-48-5700 MISC. EXPENSE	.00	15.03	500.00	484.97	3.0
TOTAL MUNICIPAL COURT	6,839.88	20,566.75	129,034.00	108,467.25	15.9

TOWN OF MEAD
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY ENGAGEMENT</u>					
01-49-5001 SALARIES & WAGES	11,348.51	33,163.51	144,220.00	111,056.49	23.0
01-49-5055 OVERTIME	87.62	87.62	5,000.00	4,912.38	1.8
01-49-5060 PAYROLL TAXES	843.35	2,447.09	11,415.00	8,967.91	21.4
01-49-5065 WORKERS COMP	138.25	403.46	3,379.00	2,975.54	11.9
01-49-5066 HEALTH INSURANCE	1,824.19	5,472.57	16,987.00	11,514.43	32.2
01-49-5067 DEFERRED COMP	296.16	829.24	1,325.00	495.76	62.6
01-49-5068 MEDICAL SAVINGS	29.16	87.48	208.00	120.52	42.1
01-49-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	1,500.00	1,500.00	.0
01-49-5201 COMPUTER/TECHNOLOGY	.00	.00	2,500.00	2,500.00	.0
01-49-5202 PRINTING EXPENSE	3,632.72	3,632.72	10,000.00	6,367.28	36.3
01-49-5203 UNIFORMS	.00	.00	1,000.00	1,000.00	.0
01-49-5205 POSTAGE	.00	.00	2,500.00	2,500.00	.0
01-49-5220 TOWN DECORATIONS	.00	177.32	10,000.00	9,822.68	1.8
01-49-5236 COMMUNITY ENGAGEMENT	.00	.00	8,500.00	8,500.00	.0
01-49-5260 RECREATION PROGRAM	8,017.20	8,510.55	52,320.00	43,809.45	16.3
01-49-5261 COMMUNITY DAY	2,242.50	2,242.50	41,600.00	39,357.50	5.4
01-49-5262 TOWN EVENTS	3,155.44	12,155.44	59,500.00	47,344.56	20.4
01-49-5265 SENIOR EVENTS	694.00	1,148.00	13,550.00	12,402.00	8.5
01-49-5300 TELEPHONE	68.00	204.00	960.00	756.00	21.3
01-49-5320 GENERAL LIABILITY INSURANCE	.00	2,899.42	12,151.00	9,251.58	23.9
01-49-5330 TRAINING	.00	.00	2,500.00	2,500.00	.0
01-49-5331 DUES/MEMBERSHIPS	136.99	4,642.86	5,000.00	357.14	92.9
01-49-5349 WELLNESS PROGRAM	450.64	3,248.62	15,000.00	11,751.38	21.7
01-49-5382 SCHOLARSHIPS	.00	.00	1,500.00	1,500.00	.0
01-49-5401 CONSULTANTS	6,750.00	6,750.00	25,000.00	18,250.00	27.0
01-49-5700 MISC. EXPENSE	.00	.00	21,500.00	21,500.00	.0
TOTAL COMMUNITY ENGAGEMENT	39,714.73	88,102.40	469,115.00	381,012.60	18.8
<u>NON-DEPARTMENTAL</u>					
01-90-5016 SALARY ADJUSTMENTS	.00	.00	30,000.00	30,000.00	.0
01-90-5804 TRANSFER TO STREET IMPVT FD	93,750.00	93,750.00	375,000.00	281,250.00	25.0
01-90-8151 SPECIAL PROJECTS	.00	.00	75,000.00	75,000.00	.0
01-90-8155 ARPA BROADBAND	.00	1,800.00	1,164,136.00	1,162,336.00	.2
01-90-8910 CONTINGENCY	.00	.00	355,616.00	355,616.00	.0
TOTAL NON-DEPARTMENTAL	93,750.00	95,550.00	1,999,752.00	1,904,202.00	4.8
TOTAL FUND EXPENDITURES	640,893.14	1,438,730.71	9,298,986.00	7,860,255.29	15.5
NET REVENUE OVER EXPENDITURES	155,352.95	1,152,114.98	6.00	(1,152,108.98)	19201

TOWN OF MEAD
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STREET IMPROVEMNET FUND

ASSETS

04-01-0100	FUND 04 ALLOCATION--STREET IMP	421,675.37	
	TOTAL ASSETS		421,675.37

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	421,675.37		
BALANCE - CURRENT DATE		421,675.37	
TOTAL FUND EQUITY			421,675.37
TOTAL LIABILITIES AND EQUITY			421,675.37

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STREET IMPROVEMNET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 10</u>					
04-10-4010 SALES TAX	99,248.79	99,248.79	1,670,723.00	1,571,474.21	5.9
04-10-4030 BUILDING USE TAX	3,355.84	230,881.58	557,715.00	326,833.42	41.4
TOTAL SOURCE 10	102,604.63	330,130.37	2,228,438.00	1,898,307.63	14.8
<u>SOURCE 16</u>					
04-16-4601 TRANSFER FROM GF	93,750.00	93,750.00	375,000.00	281,250.00	25.0
TOTAL SOURCE 16	93,750.00	93,750.00	375,000.00	281,250.00	25.0
TOTAL FUND REVENUE	196,354.63	423,880.37	2,603,438.00	2,179,557.63	16.3
<u>EXPENDITURES--STREET IMP FUND</u>					
04-44-5215 REPAIRS & MAINTENANCE--STREETS	.00	.00	100,000.00	100,000.00	.0
04-44-5250 ASPHALT/STREET PATCHING	.00	.00	50,000.00	50,000.00	.0
04-44-5252 STREET SIGNS & MARKERS	.00	.00	40,000.00	40,000.00	.0
04-44-5361 DUST CONTROL	.00	2,205.00	40,000.00	37,795.00	5.5
04-44-5362 GRAVEL	.00	.00	35,000.00	35,000.00	.0
04-44-5365 REPAIR & MAINTENACE--SEALCOAT	.00	.00	750,000.00	750,000.00	.0
04-44-5366 REPAIR & MAINTENANCE--DRAINAGE	.00	.00	10,000.00	10,000.00	.0
04-44-5367 STREET STRIPING	.00	.00	75,000.00	75,000.00	.0
04-44-5369 REPAIR & MAINTENANCE--BRIDGES	.00	.00	100,000.00	100,000.00	.0
04-44-5405 ENGINEERING FEES	.00	.00	100,000.00	100,000.00	.0
04-44-5720 CONTINGENCY	.00	.00	803,438.00	803,438.00	.0
04-44-8151 SPECIAL PROJECTS	.00	.00	500,000.00	500,000.00	.0
TOTAL EXPENDITURES--STREET IMP FUND	.00	2,205.00	2,603,438.00	2,601,233.00	.1
TOTAL FUND EXPENDITURES	.00	2,205.00	2,603,438.00	2,601,233.00	.1
NET REVENUE OVER EXPENDITURES	196,354.63	421,675.37	.00	(421,675.37)	.0

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CONSERVATION TRUST FUND

ASSETS

05-01-0100	CASH IN COMMON - CTF	80,867.39	
	TOTAL ASSETS		80,867.39

LIABILITIES AND EQUITY

FUND EQUITY

05-02-3001	FUND BALANCE	64,322.85	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	16,544.54	
	BALANCE - CURRENT DATE	16,544.54	
	TOTAL FUND EQUITY		80,867.39
	TOTAL LIABILITIES AND EQUITY		80,867.39

TOWN OF MEAD
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CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>LOTTERY REVENUE</u>					
05-17-4630	LOTTERY REVENUE	16,528.98	16,528.98	60,000.00	43,471.02	27.6
	TOTAL LOTTERY REVENUE	16,528.98	16,528.98	60,000.00	43,471.02	27.6
	<u>MISCELLANEOUS REVENUE</u>					
05-18-4619	INTEREST & DIVIDEND INCOME	7.81	15.56	20.00	4.44	77.8
	TOTAL MISCELLANEOUS REVENUE	7.81	15.56	20.00	4.44	77.8
	TOTAL FUND REVENUE	16,536.79	16,544.54	60,020.00	43,475.46	27.6
05-45-5506	CAPITAL OUTLAY--PARKS & EQUIP	.00	.00	106,000.00	106,000.00	.0
	TOTAL DEPARTMENT 45	.00	.00	106,000.00	106,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	106,000.00	106,000.00	.0
	NET REVENUE OVER EXPENDITURES	16,536.79	16,544.54	(45,980.00)	(62,524.54)	36.0

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SEWER FUND

ASSETS

06-01-0100	CASH IN COMMON - SF OP	1,657,211.35	
06-01-1300	A/R - MISCELLANEOUS	(166.57)	
06-01-1302	PREPAID EXPENSE	449.26	
06-01-1305	ACCUM DEPRECIATION - PLANT & E	(3,228,332.32)	
06-01-1306	A/R-UTILITY BILLING	87,406.81	
06-01-1501	LAND - SF OP	294,834.95	
06-01-1502	LAND IMPROV. - SF OP	322,159.37	
06-01-1503	SEWER LINES	1,025,308.44	
06-01-1504	BUILDING - SF OP	281,750.60	
06-01-1506	MACH. & EQUIP. - SF OP	179,757.28	
06-01-1507	TREATMENT PLANT - SF NON OP	6,496,730.44	
06-01-1510	CONSTRUCTION IN PROGRESS	5,794.00	
	TOTAL ASSETS		7,122,903.61

LIABILITIES AND EQUITY

LIABILITIES

06-02-2000	ACCOUNTS PAYABLE	20,191.42	
06-02-2005	RETAINAGE PAYABLE	891.00	
06-02-2200	LOAN PAYABLE CWRPDA--LT	1,471,196.31	
06-02-2201	LOAN PAYABLE CWRPDA--CURRENT	76,793.89	
06-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(1,369.90)	
06-02-2312	WORKERS COMP INSURANCE PAYABLE	(327.75)	
06-02-2314	401(A) CONTRIBUTIONS PAYABLE	332.76	
06-02-2400	FED. WITHHOLDING TAX PAYABLE	125.76	
06-02-2401	SOCIAL SECURITY TAX PAYABLE	16.74	
06-02-2402	MEDICARE TAX PAYABLE	3.91	
06-02-2403	STATE WITHHOLDING TAX PAYABLE	29.50	
06-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	159.47	
06-02-2410	MISC PAYROLL PAYABLE	4,545.49	
06-02-2500	ACC'D COMPENSATED ABS--CURRENT	906.96	
06-02-2501	ACCR'D COMPENSATED ABSENCES-LT	8,162.64	
06-02-2502	ACCRUED INT PAYABLE--CWRPDA	22,510.35	
06-02-2601	BOND PREMIUM--UNAMORTIZED	53,756.12	
	TOTAL LIABILITIES		1,657,924.67

FUND EQUITY

06-02-3001	FUND BALANCE	4,566,212.44	
	UNAPPROPRIATED FUND BALANCE:		
06-02-3010	CONTRIBUTIONS FROM DEVELOPERS	15,000.00	
06-02-3020	CONTRIBUTIONS SEWER TAPS	425,400.00	
	REVENUE OVER EXPENDITURES - YTD	458,366.50	
	BALANCE - CURRENT DATE	898,766.50	
	TOTAL FUND EQUITY		5,464,978.94

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SEWER FUND

TOTAL LIABILITIES AND EQUITY

7,122,903.61

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SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
06-11-4150 SEWER USER FEES	69,935.72	208,520.63	888,667.00	680,146.37	23.5
06-11-4160 SEWER LATE/NSF FEES	1,330.00	3,950.00	18,092.00	14,142.00	21.8
06-11-4165 SEWER TAP FEES	.00	481,037.00	480,745.00	(292.00)	100.1
TOTAL CHARGES FOR SERVICES	71,265.72	693,507.63	1,387,504.00	693,996.37	50.0
<u>MISCELLANEOUS REVENUE</u>					
06-18-4619 INTEREST & DIVIDEND INCOME	159.98	338.36	1,000.00	661.64	33.8
06-18-4620 MISC. INCOME	.00	.00	1,000.00	1,000.00	.0
TOTAL MISCELLANEOUS REVENUE	159.98	338.36	2,000.00	1,661.64	16.9
TOTAL FUND REVENUE	71,425.70	693,845.99	1,389,504.00	695,658.01	49.9
<u>ADMINISTRATION</u>					
06-40-5001 SALARIES & WAGES	10,787.26	31,898.52	159,981.00	128,082.48	19.9
06-40-5055 OVERTIME	.00	52.23	2,000.00	1,947.77	2.6
06-40-5060 PAYROLL TAXES	799.10	2,368.99	12,392.00	10,023.01	19.1
06-40-5065 WORKERS COMP	245.50	720.44	2,186.00	1,465.56	33.0
06-40-5066 HEALTH INSURANCE	1,937.35	5,656.44	34,689.00	29,032.56	16.3
06-40-5067 DEFERRED COMP/RETIREMENT	486.30	1,588.39	7,153.00	5,564.61	22.2
06-40-5068 MEDICAL SAVINGS	44.02	128.69	274.00	145.31	47.0
06-40-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
06-40-5201 COMPUTER / TECHNOLOGY	360.00	1,080.00	4,500.00	3,420.00	24.0
06-40-5205 POSTAGE	357.60	715.20	5,000.00	4,284.80	14.3
06-40-5254 UNIFORMS	.00	.00	914.00	914.00	.0
06-40-5300 TELEPHONE	71.51	172.52	720.00	547.48	24.0
06-40-5320 GENERAL LIABILITY INSURANCE	.00	1,812.14	7,455.00	5,642.86	24.3
06-40-5331 DUES AND MEMBERSHIP	.00	1,000.00	828.00	(172.00)	120.8
06-40-5400 LEGAL FEES	805.79	1,565.23	9,720.00	8,154.77	16.1
06-40-5401 CONSULTING FEES	741.96	1,555.71	.00	(1,555.71)	.0
06-40-5405 ENGINEERING FEES	3,966.60	3,966.60	30,000.00	26,033.40	13.2
06-40-5410 PLANNING/CONSULTANTS	165.30	335.90	2,040.00	1,704.10	16.5
06-40-5415 AUDIT FEES	.00	.00	6,596.00	6,596.00	.0
06-40-5460 ADMINISTRATIVE OVERHEAD	.00	.00	6,539.00	6,539.00	.0
06-40-5700 MISC. EXPENSE	.00	.00	500.00	500.00	.0
06-40-5705 MILEAGE	25.00	75.00	150.00	75.00	50.0
TOTAL ADMINISTRATION	20,793.29	54,692.00	294,137.00	239,445.00	18.6

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SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
06-47-5210 OPERATING SUPPLIES	85.26	85.26	1,500.00	1,414.74	5.7
06-47-5215 REPAIRS & MAINT	11,487.19	14,869.48	95,360.00	80,490.52	15.6
06-47-5227 CHEMICALS	.00	.00	1,800.00	1,800.00	.0
06-47-5231 SLUDGE DISPOSAL	18,443.93	18,443.93	97,850.00	79,406.07	18.9
06-47-5248 SEWER LINE REPAIRS	.00	.00	15,000.00	15,000.00	.0
06-47-5253 GAS & OIL	751.03	1,550.25	5,000.00	3,449.75	31.0
06-47-5305 UTILITIES	5,121.15	10,361.23	60,270.00	49,908.77	17.2
06-47-5310 TRASH	89.26	267.78	1,071.00	803.22	25.0
06-47-5363 WEED CONTROL	.00	.00	1,000.00	1,000.00	.0
06-47-5369 EQUIPMENT RENTAL	.00	.00	1,000.00	1,000.00	.0
06-47-5390 SEWER MAINT. CONTRACT	5,043.84	10,087.68	57,750.00	47,662.32	17.5
06-47-5391 SEWER TESTING	385.92	1,128.48	6,000.00	4,871.52	18.8
06-47-5392 LINE LOCATOR	716.30	1,211.60	6,000.00	4,788.40	20.2
06-47-5393 STATE DISCHARGE PERMIT	424.00	525.11	3,500.00	2,974.89	15.0
06-47-5394 SEWER LINE FLUSHING	.00	.00	50,000.00	50,000.00	.0
06-47-5552 CAPITAL OUTLAY--WAS PUMPS	610.00	610.00	.00	(610.00)	.0
06-47-5553 CAPITAL OUTLAY--PLC UPGRADES	27,706.00	27,706.00	.00	(27,706.00)	.0
06-47-5556 CAPITAL OUTLAY--CIPP	2,951.43	2,951.43	225,000.00	222,048.57	1.3
06-47-5557 CAPITAL OUTLAY-HEADWORKS MECH	912.00	912.00	400,000.00	399,088.00	.2
06-47-5720 CONTINGENCIES	.00	.00	5,000.00	5,000.00	.0
TOTAL OPERATIONS	74,727.31	90,710.23	1,033,101.00	942,390.77	8.8
<u>DEPARTMENT 58</u>					
06-58-5809 TRF TO MUNICIPAL FACILITIES FD	25,000.00	25,000.00	100,000.00	75,000.00	25.0
TOTAL DEPARTMENT 58	25,000.00	25,000.00	100,000.00	75,000.00	25.0
<u>DEPARTMENT 98</u>					
06-98-9801 2007 CWRPDA LOAN--PRINCIPAL	.00	38,064.83	76,794.00	38,729.17	49.6
06-98-9802 2007 CWRPDA LOAN--INTEREST	.00	27,012.43	53,361.00	26,348.57	50.6
TOTAL DEPARTMENT 98	.00	65,077.26	130,155.00	65,077.74	50.0
TOTAL FUND EXPENDITURES	120,520.60	235,479.49	1,557,393.00	1,321,913.51	15.1
NET REVENUE OVER EXPENDITURES	(49,094.90)	458,366.50	(167,889.00)	(626,255.50)	273.0

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POLICE FUND

ASSETS

08-01-0100	CASH IN COMMON - POLICE	180,478.03	
	TOTAL ASSETS		180,478.03

LIABILITIES AND EQUITY

FUND EQUITY

08-02-3001	FUND BALANCE	132,471.97	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	48,006.06	
	BALANCE - CURRENT DATE	48,006.06	
	TOTAL FUND EQUITY		180,478.03
	TOTAL LIABILITIES AND EQUITY		180,478.03

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POLICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
08-11-4165	IMPACT FEES	.00	49,850.97	196,101.00	146,250.03	25.4
	TOTAL SOURCE 11	.00	49,850.97	196,101.00	146,250.03	25.4
	<u>SOURCE 18</u>					
08-18-4619	INTEREST & DIVIDEND INCOME	17.42	37.02	25.00	(12.02)	148.1
	TOTAL SOURCE 18	17.42	37.02	25.00	(12.02)	148.1
	TOTAL FUND REVENUE	17.42	49,887.99	196,126.00	146,238.01	25.4
	<u>DEPARTMENT 42</u>					
08-42-5491	VEHICLE LEASE EXPENSES	627.31	1,881.93	41,120.00	39,238.07	4.6
08-42-5500	CAPITAL OUTLAY	.00	.00	9,725.00	9,725.00	.0
08-42-5511	CAPITAL OUTLAY--BLDGS & IMPVTS	.00	.00	200,000.00	200,000.00	.0
	TOTAL DEPARTMENT 42	627.31	1,881.93	250,845.00	248,963.07	.8
	TOTAL FUND EXPENDITURES	627.31	1,881.93	250,845.00	248,963.07	.8
	NET REVENUE OVER EXPENDITURES	(609.89)	48,006.06	(54,719.00)	(102,725.06)	87.7

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MUNICIPAL FACILITIES FUND

ASSETS

09-01-0100	CASH IN COMMON - MUNICIPAL	4,445,139.37	
09-01-1300	A/R - MISCELLANEOUS	16,932.18	
	TOTAL ASSETS		4,462,071.55

LIABILITIES AND EQUITY

LIABILITIES

09-02-2000	ACCOUNTS PAYABLE	19,852.18	
09-02-2005	RETAINAGE PAYABLE	79,234.66	
	TOTAL LIABILITIES		99,086.84

FUND EQUITY

09-02-3003	FUND BALANCE-MUNICIPAL	4,866,547.06	
09-02-3004	FUND BALANCE-RECREATION	446,649.61	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(950,211.96)	
	BALANCE - CURRENT DATE	(950,211.96)	
	TOTAL FUND EQUITY		4,362,984.71
	TOTAL LIABILITIES AND EQUITY		4,462,071.55

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MUNICIPAL FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEES</u>					
09-11-4165	IMPACT FEES	.00	298,523.06	1,560,103.00	1,261,579.94	19.1
	TOTAL FEES	.00	298,523.06	1,560,103.00	1,261,579.94	19.1
	<u>GRANTS</u>					
09-15-4545	GRANTS	50,839.90	67,772.08	350,000.00	282,227.92	19.4
	TOTAL GRANTS	50,839.90	67,772.08	350,000.00	282,227.92	19.4
	<u>SOURCE 16</u>					
09-16-4806	TRANSFER FROM SEWER FUND	25,000.00	25,000.00	100,000.00	75,000.00	25.0
	TOTAL SOURCE 16	25,000.00	25,000.00	100,000.00	75,000.00	25.0
	<u>MISCELLANEOUS REVENUE</u>					
09-18-4619	INTEREST & DIVIDEND INCOME	429.12	1,050.45	2,269.00	1,218.55	46.3
	TOTAL MISCELLANEOUS REVENUE	429.12	1,050.45	2,269.00	1,218.55	46.3
	TOTAL FUND REVENUE	76,269.02	392,345.59	2,012,372.00	1,620,026.41	19.5
	<u>ADMINISTRATION</u>					
09-40-5410	PLANNING/CONSULTANTS	.00	.00	100,000.00	100,000.00	.0
	TOTAL ADMINISTRATION	.00	.00	100,000.00	100,000.00	.0
	<u>DEPARTMENT 44</u>					
09-44-5602	LEASE PURCH PRIN--2021 TRUCK 2	.00	.00	38,287.00	38,287.00	.0
09-44-5603	LEASE PURCH INT--2021 TRUCK 2	.00	.00	4,956.00	4,956.00	.0
09-44-5604	2021 LEASE PURCH PRIN--TRUCK 1	39,470.18	39,470.18	39,470.00	(.18)	100.0
09-44-5605	2021 LEASE PURCH INT--TRUCK 1	.00	.00	3,773.00	3,773.00	.0
	TOTAL DEPARTMENT 44	39,470.18	39,470.18	86,486.00	47,015.82	45.6

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MUNICIPAL FACILITIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 45</u>					
09-45-5491 VEHICLE LEASE EXPENSES	8,551.12	15,504.87	45,047.00	29,542.13	34.4
TOTAL DEPARTMENT 45	8,551.12	15,504.87	45,047.00	29,542.13	34.4
<u>EXPENDITURES</u>					
09-50-5212 FURNISHINGS	.00	.00	50,000.00	50,000.00	.0
09-50-5500 CAPITAL OUTLAY	.00	.00	350,000.00	350,000.00	.0
09-50-5505 CAPITAL OUTLAY--OFFICE EQ	.00	.00	50,000.00	50,000.00	.0
09-50-5511 CAPITAL OUTLAY--PW FACILITY	287,511.68	1,066,622.68	4,420,000.00	3,353,377.32	24.1
09-50-5512 CAPITAL OUTLAY--TH IMPRVMTS	.00	.00	50,000.00	50,000.00	.0
09-50-5720 CONTINGENCIES	.00	.00	663,000.00	663,000.00	.0
TOTAL EXPENDITURES	287,511.68	1,066,622.68	5,583,000.00	4,516,377.32	19.1
<u>DEPARTMENT 51</u>					
09-51-5500 CAPITAL OUTLAY	220,959.82	220,959.82	487,249.00	266,289.18	45.4
TOTAL DEPARTMENT 51	220,959.82	220,959.82	487,249.00	266,289.18	45.4
TOTAL FUND EXPENDITURES	556,492.80	1,342,557.55	6,301,782.00	4,959,224.45	21.3
NET REVENUE OVER EXPENDITURES	(480,223.78)	(950,211.96)	(4,289,410.00)	(3,339,198.04)	(22.2)

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DOWNTOWN FUND

ASSETS

11-01-0100	CASH IN COMMON - DOWNTOWN	32,136.82	
	TOTAL ASSETS		32,136.82

LIABILITIES AND EQUITY

FUND EQUITY

11-02-3001	FUND BALANCE	32,133.03	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	3.79	
	BALANCE - CURRENT DATE	3.79	
	TOTAL FUND EQUITY		32,136.82
	TOTAL LIABILITIES AND EQUITY		32,136.82

TOWN OF MEAD
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DOWNTOWN FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
11-18-4619	INTEREST & DIVIDEND INCOME	3.10	3.79	.00	(3.79)	.0
	TOTAL MISCELLANEOUS REVENUE	3.10	3.79	.00	(3.79)	.0
	TOTAL FUND REVENUE	3.10	3.79	.00	(3.79)	.0
	<u>ADMINISTRATION</u>					
11-40-5210	BANNERS & SIGNAGE	.00	.00	8,652.00	8,652.00	.0
11-40-5500	CAPITAL OUTLAY	.00	.00	15,000.00	15,000.00	.0
	TOTAL ADMINISTRATION	.00	.00	23,652.00	23,652.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	23,652.00	23,652.00	.0
	NET REVENUE OVER EXPENDITURES	3.10	3.79	(23,652.00)	(23,655.79)	.0

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STORM DRAINAGE FUND

ASSETS

13-01-0100	CASH IN COMMON - STORM DRAINAG	91,309.70	
	TOTAL ASSETS		91,309.70

LIABILITIES AND EQUITY

LIABILITIES

13-02-2000	ACCOUNTS PAYABLE	9,787.22	
	TOTAL LIABILITIES		9,787.22

FUND EQUITY

13-02-3001	FUND BALANCE	110,872.36	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(29,349.88)	
	BALANCE - CURRENT DATE	(29,349.88)	
	TOTAL FUND EQUITY		81,522.48
	TOTAL LIABILITIES AND EQUITY		91,309.70

TOWN OF MEAD
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STORM DRAINAGE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
13-18-4619	INTEREST & DIVIDEND INCOME	8.81	22.34	150.00	127.66	14.9
	TOTAL MISCELLANEOUS REVENUE	8.81	22.34	150.00	127.66	14.9
	TOTAL FUND REVENUE	8.81	22.34	150.00	127.66	14.9
	<u>ADMINISTRATION</u>					
13-40-5500	CAPITAL OUTLAY	9,787.22	9,787.22	25,000.00	15,212.78	39.2
13-40-5525	CAPITAL OUTLAY--WIND WALL	2,835.00	2,835.00	.00	(2,835.00)	.0
	TOTAL ADMINISTRATION	12,622.22	12,622.22	25,000.00	12,377.78	50.5
	<u>TRANSFERS OUT</u>					
13-90-5914	TRANSFER TO TRANSPORTATION FD	16,750.00	16,750.00	67,001.00	50,251.00	25.0
	TOTAL TRANSFERS OUT	16,750.00	16,750.00	67,001.00	50,251.00	25.0
	TOTAL FUND EXPENDITURES	29,372.22	29,372.22	92,001.00	62,628.78	31.9
	NET REVENUE OVER EXPENDITURES	(29,363.41)	(29,349.88)	(91,851.00)	(62,501.12)	(32.0)

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TRANSPORTATION FUND

ASSETS

14-01-0100	CASH IN COMMON - TRANSPORTATIO	4,325,438.71	
	TOTAL ASSETS		4,325,438.71

LIABILITIES AND EQUITY

LIABILITIES

14-02-2000	ACCOUNTS PAYABLE	9,621.25	
14-02-2005	RETAINAGE PAYABLE	86,195.99	
	TOTAL LIABILITIES		95,817.24

FUND EQUITY

14-02-3001	FUND BALANCE	3,405,248.02	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	824,373.45	
	BALANCE - CURRENT DATE	824,373.45	
	TOTAL FUND EQUITY		4,229,621.47
	TOTAL LIABILITIES AND EQUITY		4,325,438.71

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TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEES</u>					
14-11-4165	IMPACT FEES	.00	770,659.13	2,682,344.00	1,911,684.87	28.7
	TOTAL FEES	.00	770,659.13	2,682,344.00	1,911,684.87	28.7
	<u>GRANTS</u>					
14-15-4570	GRANTS	.00	.00	620,000.00	620,000.00	.0
	TOTAL GRANTS	.00	.00	620,000.00	620,000.00	.0
	<u>SOURCE 16</u>					
14-16-4813	TRANSFER FROM STORM DRAINAGE	16,750.00	16,750.00	67,001.00	50,251.00	25.0
14-16-4820	TRANSFER FROM MURA	312,500.00	312,500.00	1,250,000.00	937,500.00	25.0
	TOTAL SOURCE 16	329,250.00	329,250.00	1,317,001.00	987,751.00	25.0
	<u>MISCELLANEOUS REVENUE</u>					
14-18-4619	INTEREST & DIVIDEND INCOME	417.57	713.23	2,000.00	1,286.77	35.7
	TOTAL MISCELLANEOUS REVENUE	417.57	713.23	2,000.00	1,286.77	35.7
	TOTAL FUND REVENUE	329,667.57	1,100,622.36	4,621,345.00	3,520,722.64	23.8
	<u>EXPENDITURES</u>					
14-40-5405	ENGINEERING FEES	.00	.00	30,000.00	30,000.00	.0
14-40-5500	CAPITAL OUTLAY--WELKER/3RD	230,287.16	233,164.16	4,525,000.00	4,291,835.84	5.2
14-40-5501	CAPITAL OUTLAY--SAFE RTESTOSCH	.00	.00	400,000.00	400,000.00	.0
14-40-5505	CAPITAL OUTLAY--3RD ST.& TRAIL	1,672.50	43,084.75	.00	(43,084.75)	.0
14-40-5562	CAPITAL OUTLAY-Y BRIDGE DESIGN	.00	.00	125,000.00	125,000.00	.0
14-40-5563	CAPITAL OUTLAY-Z BRIDGE DESIGN	.00	.00	125,000.00	125,000.00	.0
14-40-5564	CAPITAL OUTLAY--WING WALL	.00	.00	100,000.00	100,000.00	.0
14-40-5565	CAPITAL OUTLAY-SH66/CR7 UNDER	.00	.00	375,000.00	375,000.00	.0
14-40-5591	CAPITAL OUTLAY-X BRIDGE DESIGN	.00	.00	175,000.00	175,000.00	.0
14-40-5720	CONTINGENCIES	.00	.00	47,500.00	47,500.00	.0
	TOTAL EXPENDITURES	231,959.66	276,248.91	5,902,500.00	5,626,251.09	4.7
	TOTAL FUND EXPENDITURES	231,959.66	276,248.91	5,902,500.00	5,626,251.09	4.7
	NET REVENUE OVER EXPENDITURES	97,707.91	824,373.45	(1,281,155.00)	(2,105,528.45)	64.4

TOWN OF MEAD
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PARKS & OPEN SPACE

ASSETS

18-01-0100	CASH IN COMMON - PARKS & OPEN	1,836,305.86	
	TOTAL ASSETS		1,836,305.86

LIABILITIES AND EQUITY

LIABILITIES

18-02-2000	ACCOUNTS PAYABLE	6,225.26	
18-02-2005	RETAINAGE PAYABLE	15,783.86	
	TOTAL LIABILITIES		22,009.12

FUND EQUITY

18-02-3001	FUND BALANCE	1,167,514.38	
18-02-3005	FUND BALANCE - OPEN SPACE	637,109.78	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	9,672.58	
	BALANCE - CURRENT DATE	9,672.58	
	TOTAL FUND EQUITY		1,814,296.74
	TOTAL LIABILITIES AND EQUITY		1,836,305.86

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PARKS & OPEN SPACE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEES</u>					
18-11-4165	IMPACT FEES	.00	39,452.00	744,077.00	704,625.00	5.3
	TOTAL FEES	.00	39,452.00	744,077.00	704,625.00	5.3
	<u>MISCELLANEOUS REVENUE</u>					
18-18-4619	INTEREST & DIVIDEND INCOME	177.27	397.28	1,200.00	802.72	33.1
	TOTAL MISCELLANEOUS REVENUE	177.27	397.28	1,200.00	802.72	33.1
	TOTAL FUND REVENUE	177.27	39,849.28	745,277.00	705,427.72	5.4
	<u>ADMINISTRATION</u>					
18-40-5500	CAPITAL OUTLAY	11,998.50	14,090.50	400,000.00	385,909.50	3.5
18-40-5720	CONTINGENCIES	.00	.00	200,000.00	200,000.00	.0
	TOTAL ADMINISTRATION	11,998.50	14,090.50	600,000.00	585,909.50	2.4
	<u>DEPARTMENT 45</u>					
18-45-5500	CAPITAL OUTLAY	.00	9,373.00	18,333.00	8,960.00	51.1
	TOTAL DEPARTMENT 45	.00	9,373.00	18,333.00	8,960.00	51.1
	<u>CAPITAL PROJECTS</u>					
18-52-5500	CAPITAL OUTLAY	6,000.00	6,713.20	168,000.00	161,286.80	4.0
	TOTAL CAPITAL PROJECTS	6,000.00	6,713.20	168,000.00	161,286.80	4.0
	TOTAL FUND EXPENDITURES	17,998.50	30,176.70	786,333.00	756,156.30	3.8
	NET REVENUE OVER EXPENDITURES	(17,821.23)	9,672.58	(41,056.00)	(50,728.58)	23.6

TOWN OF MEAD
BALANCE SHEET
MARCH 31, 2022

Section 9, Item b.

CAPITAL IMPROVEMENT FUND

ASSETS

19-01-0100	CASH IN COMMON - CAPITAL IMPRO	613,086.04	
	TOTAL ASSETS		613,086.04

LIABILITIES AND EQUITY

FUND EQUITY

19-02-3001	FUND BALANCE	925,415.32	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(312,329.28)	
	BALANCE - CURRENT DATE	(312,329.28)	
	TOTAL FUND EQUITY		613,086.04
	TOTAL LIABILITIES AND EQUITY		613,086.04

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

Section 9, Item b.

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
19-18-4619	INTEREST & DIVIDEND INCOME	59.19	170.72	3,500.00	3,329.28	4.9
	TOTAL MISCELLANEOUS REVENUE	59.19	170.72	3,500.00	3,329.28	4.9
	TOTAL FUND REVENUE	59.19	170.72	3,500.00	3,329.28	4.9
	<u>DEPARTMENT 46</u>					
19-46-5914	TRANSFER TO TRANSP. FUND	312,500.00	312,500.00	1,250,000.00	937,500.00	25.0
	TOTAL DEPARTMENT 46	312,500.00	312,500.00	1,250,000.00	937,500.00	25.0
	TOTAL FUND EXPENDITURES	312,500.00	312,500.00	1,250,000.00	937,500.00	25.0
	NET REVENUE OVER EXPENDITURES	(312,440.81)	(312,329.28)	(1,246,500.00)	(934,170.72)	(25.1)

TOWN OF MEAD
BALANCE SHEET
MARCH 31, 2022

Section 9, Item b.

MEAD URBAN RENEWAL AUTHORITY

ASSETS

20-01-0100	CASH IN COMMON -MURA	3,982,453.58	
20-01-1250	PROPERTY TAX RECEIVABLE	2,419,438.00	
20-01-1301	A/R - MURA	(222.23)	
	TOTAL ASSETS		6,401,669.35

LIABILITIES AND EQUITY

LIABILITIES

20-02-2000	ACCOUNTS PAYABLE	2,450.53	
20-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(618.40)	
20-02-2312	WORKERS COMP INSURANCE PAYABLE	50.29	
20-02-2314	401(A) CONTRIBUTIONS PAYABLE	1,663.90	
20-02-2400	FED. WITHHOLDING TAX PAYABLE	628.80	
20-02-2403	STATE WITHHOLDING TAX PAYABLE	147.50	
20-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	121.47	
20-02-2410	MISC PAYROLL PAYABLE	5,832.86	
20-02-2700	DEFERRED INFLOWS- PROPERTY TAX	2,419,438.00	
	TOTAL LIABILITIES		2,429,714.95

FUND EQUITY

20-02-3001	FUND BALANCE	3,518,577.66	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	453,376.74	
	BALANCE - CURRENT DATE	453,376.74	
	TOTAL FUND EQUITY		3,971,954.40
	TOTAL LIABILITIES AND EQUITY		6,401,669.35

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

Section 9, Item b.

MEAD URBAN RENEWAL AUTHORITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
20-10-4050	TAX INCREMENT REVENUE (TIF)	468,946.30	516,547.68	2,424,921.00	1,908,373.32	21.3
	TOTAL TAXES	468,946.30	516,547.68	2,424,921.00	1,908,373.32	21.3
	<u>FEES</u>					
20-11-4110	ADMINISTRATIVE FEE	3,099.00	3,099.00	12,396.00	9,297.00	25.0
	TOTAL FEES	3,099.00	3,099.00	12,396.00	9,297.00	25.0
	<u>MISCELLANEOUS REVENUE</u>					
20-18-4619	INTEREST & DIVIDEND INCOME	384.46	805.16	3,153.00	2,347.84	25.5
	TOTAL MISCELLANEOUS REVENUE	384.46	805.16	3,153.00	2,347.84	25.5
	TOTAL FUND REVENUE	472,429.76	520,451.84	2,440,470.00	1,920,018.16	21.3
	<u>ADMINISTRATION</u>					
20-40-5001	SALARIES & WAGES	13,504.58	40,258.27	177,730.00	137,471.73	22.7
20-40-5055	OVERTIME	.00	.89	.00	(.89)	.0
20-40-5060	PAYROLL TAXES	1,013.37	3,021.93	13,596.00	10,574.07	22.2
20-40-5065	WORKERS COMP	102.36	306.83	550.00	243.17	55.8
20-40-5066	HEALTH INSURANCE	1,831.93	5,437.35	22,050.00	16,612.65	24.7
20-40-5067	DEFERRED COMP/RETIREMENT	890.08	3,464.61	2,281.00	(1,183.61)	151.9
20-40-5068	MEDICAL SAVINGS	45.86	137.58	117.00	(20.58)	117.6
20-40-5100	TIF REVENUE SHARING	3,099.00	3,099.00	1,396,953.00	1,393,854.00	.2
20-40-5300	TELEPHONE	36.50	109.50	100.00	(9.50)	109.5
20-40-5320	GENERAL LIABILITY INSURANCE	.00	724.85	2,982.00	2,257.15	24.3
20-40-5400	LEGAL FEES	474.33	979.66	40,000.00	39,020.34	2.5
20-40-5401	CONSULTING FEES	681.02	1,411.50	40,000.00	38,588.50	3.5
20-40-5415	AUDIT FEES	.00	.00	2,199.00	2,199.00	.0
20-40-5425	COUNTY TREASURER'S FEE	7,034.15	7,748.13	36,374.00	28,625.87	21.3
20-40-5427	TIF ADVANCE	.00	.00	1,000,000.00	1,000,000.00	.0
20-40-5500	CAPITAL OUTLAY	.00	.00	33,333.00	33,333.00	.0
20-40-5705	MILEAGE	125.00	375.00	.00	(375.00)	.0
	TOTAL ADMINISTRATION	28,838.18	67,075.10	2,768,265.00	2,701,189.90	2.4
	TOTAL FUND EXPENDITURES	28,838.18	67,075.10	2,768,265.00	2,701,189.90	2.4
	NET REVENUE OVER EXPENDITURES	443,591.58	453,376.74	(327,795.00)	(781,171.74)	138.3

TOWN OF MEAD
BALANCE SHEET
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Section 9, Item b.

ART IN PUBLIC PLACES FUND

ASSETS

21-01-0100	CASH IN COMMON - ART IN PUBLIC	6,102.07	
	TOTAL ASSETS		6,102.07

LIABILITIES AND EQUITY

FUND EQUITY

21-02-3001	FUND BALANCE	6,100.74	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	1.33	
	BALANCE - CURRENT DATE	1.33	
	TOTAL FUND EQUITY		6,102.07
	TOTAL LIABILITIES AND EQUITY		6,102.07

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

Section 9, Item b.

ART IN PUBLIC PLACES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
21-18-4619	INTEREST & DIVIDEND INCOME	.59	1.33	6.00	4.67	22.2
	TOTAL MISCELLANEOUS REVENUE	.59	1.33	6.00	4.67	22.2
	TOTAL FUND REVENUE	.59	1.33	6.00	4.67	22.2
	<u>ADMINISTRATION</u>					
21-40-5500	CAPITAL OUTLAY	.00	.00	6,107.00	6,107.00	.0
	TOTAL ADMINISTRATION	.00	.00	6,107.00	6,107.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	6,107.00	6,107.00	.0
	NET REVENUE OVER EXPENDITURES	.59	1.33	(6,101.00)	(6,102.33)	.0

Report Criteria:

Report type: GL detail

Vendor.Vendor type = "refund","Normal","Employee Reimb"

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
04/22	04/20/2022	34788	4RIVERS EQUIPMENT	1263582	01-44-5216	open space mower blades	975.60
Total 34788:							975.60
04/22	04/20/2022	34789	AMAZON CAPITAL SERVICES	1D6LW4YWJ	01-49-5260	Baseball supplies	1,739.70
04/22	04/20/2022	34789	AMAZON CAPITAL SERVICES	1F996WPQL	01-42-5201	CD burner	264.00
04/22	04/20/2022	34789	AMAZON CAPITAL SERVICES	1G63RNFR1	01-40-5200	Supplies	782.82
04/22	04/20/2022	34789	AMAZON CAPITAL SERVICES	1GGQ4J66D	01-49-5262	Egg hunt supplies	209.93
Total 34789:							2,996.45
04/22	04/20/2022	34790	Angel Armor LLC	INV3204	01-42-5254	Vest pouches	136.05
Total 34790:							136.05
04/22	04/20/2022	34791	Angie Pfipsen	TH COMMU	01-02-2308	Rental Deposit Refund -Community Roo	300.00
Total 34791:							300.00
04/22	04/20/2022	34792	Arrow J Landscape & Design Inc	8	14-40-5500	Highland Lake	70,765.75
04/22	04/20/2022	34792	Arrow J Landscape & Design Inc	8	14-02-2005	Highland Lake	3,538.29
Total 34792:							67,227.46
04/22	04/20/2022	34793	AXON ENTERPRISES, INC.	INUS064146	01-42-5255	Tasers	6,855.91
Total 34793:							6,855.91
04/22	04/20/2022	34794	CARDMEMBER SERVICE	7665 022422	01-45-5330	parking	10.00
04/22	04/20/2022	34794	CARDMEMBER SERVICE	7665 022422	01-45-5330	parking	6.00
04/22	04/20/2022	34794	CARDMEMBER SERVICE	7665 022422	01-44-5216	Fleet R&M Fleetio	300.00
04/22	04/20/2022	34794	CARDMEMBER SERVICE	7665 022422	01-44-5216	Fleet R&M Fleetio	2,693.80
04/22	04/20/2022	34794	CARDMEMBER SERVICE	7665 022422	01-44-5216	car wash	15.00
04/22	04/20/2022	34794	CARDMEMBER SERVICE	7665 022422	01-44-5216	2015 RAM R&M	1,138.11
04/22	04/20/2022	34794	CARDMEMBER SERVICE	7665 022422	01-44-5216	Car wash	15.00
04/22	04/20/2022	34794	CARDMEMBER SERVICE	7665 022422	01-44-5216	Wiper blade	44.15
Total 34794:							4,222.06
04/22	04/20/2022	34795	CASELLE	116304	01-40-5201	Support 5/2022	792.00
04/22	04/20/2022	34795	CASELLE	116304	06-40-5201	Support 5/2022	360.00
04/22	04/20/2022	34795	CASELLE	116304	01-42-5201	Support 5/2022	144.00
04/22	04/20/2022	34795	CASELLE	116304	01-48-5201	Support 5/2022	144.00
Total 34795:							1,440.00
04/22	04/20/2022	34796	CENTURY LINK	4018 040122	01-40-5300	Elevator line	74.51
Total 34796:							74.51
04/22	04/20/2022	34797	CIRSA	220812	01-40-5320	2021 VAMP audit	5.95
04/22	04/20/2022	34797	CIRSA	220812	01-41-5320	2021 VAMP audit	2.38

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
04/22	04/20/2022	34797	CIRSA	220812	01-42-5320	2021 VAMP audit	33.33
04/22	04/20/2022	34797	CIRSA	220812	01-43-5320	2021 VAMP audit	9.52
04/22	04/20/2022	34797	CIRSA	220812	01-44-5320	2021 VAMP audit	29.76
04/22	04/20/2022	34797	CIRSA	220812	01-45-5320	2021 VAMP audit	11.90
04/22	04/20/2022	34797	CIRSA	220812	01-47-5320	2021 VAMP audit	5.96
04/22	04/20/2022	34797	CIRSA	220812	01-48-5320	2021 VAMP audit	2.38
04/22	04/20/2022	34797	CIRSA	220812	01-49-5320	2021 VAMP audit	9.52
04/22	04/20/2022	34797	CIRSA	220812	06-40-5320	2021 VAMP audit	5.96
04/22	04/20/2022	34797	CIRSA	220812	20-40-5320	2021 VAMP audit	2.38
Total 34797:							119.04
04/22	04/20/2022	34798	City of Fort Collins	102	01-42-5330	Sgt Training	485.00
Total 34798:							485.00
04/22	04/20/2022	34799	Ditesco LLC	2022-81	18-40-5500	Highland pier	2,006.00
04/22	04/20/2022	34799	Ditesco LLC	2022-82	14-40-5505	3rd st paving	7,456.00
04/22	04/20/2022	34799	Ditesco LLC	2022-83	09-50-5511	PW works facility	14,089.00
Total 34799:							23,551.00
04/22	04/20/2022	34800	Dustin Synn	4.2022	01-42-5330	Mileage to training 4/19-4/21, Greeley C	111.69
Total 34800:							111.69
04/22	04/20/2022	34801	ESRI, INC.	94228712	01-43-5201	GIS Software maint 7/1/22 -6/30/23	900.00
04/22	04/20/2022	34801	ESRI, INC.	94228712	01-44-5201	GIS Software maint 7/1/22 -6/30/23	900.00
Total 34801:							1,800.00
04/22	04/20/2022	34802	Felsburg Holt & Ullevig	33248	14-40-5500	3rd & Welker	2,917.00
04/22	04/20/2022	34802	Felsburg Holt & Ullevig	33313	01-02-2615	Meadow Ridge Review	900.00
Total 34802:							3,817.00
04/22	04/20/2022	34803	Fox Tuttle Transportation Group	19021-37A	01-47-5405	Lawson pre app	280.00
04/22	04/20/2022	34803	Fox Tuttle Transportation Group	19021-37B	01-02-2615	Liberty Ranch	290.00
04/22	04/20/2022	34803	Fox Tuttle Transportation Group	19021-37C	01-02-2615	Quiktrip	200.00
04/22	04/20/2022	34803	Fox Tuttle Transportation Group	19021-37D	01-02-2615	Mead Distribution	100.00
Total 34803:							870.00
04/22	04/20/2022	34804	GCR TIRES & SERVICES	757-101231	01-44-5216	pw 05 tire repair	408.15
Total 34804:							408.15
04/22	04/20/2022	34805	GMCO CORPORATION	22-3893	01-44-5364	ice clicer	24,449.10
04/22	04/20/2022	34805	GMCO CORPORATION	FC2973	01-44-5364	slicer fees	241.14
Total 34805:							24,690.24
04/22	04/20/2022	34806	GROUND ENGINEERING, INC.	211237.0-8	14-40-5505	3rd Street	1,058.25
04/22	04/20/2022	34806	GROUND ENGINEERING, INC.	211238.0-5	09-50-5511	PW facility	1,031.25

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 34806:							2,089.50
04/22	04/20/2022	34807	JARVIS	5473	01-49-5261	Rec fees	80.00
Total 34807:							80.00
04/22	04/20/2022	34808	JAX MERCANTILE	2080270	01-45-5254	Boots	170.00
Total 34808:							170.00
04/22	04/20/2022	34809	JOHN DEERE FINANCIAL	117178	01-45-5254	Supplies	179.99
04/22	04/20/2022	34809	JOHN DEERE FINANCIAL	117180	01-45-5254	Supplies	364.97
Total 34809:							544.96
04/22	04/20/2022	34811	KLEEN-TECH SERVICES CORP	58588	01-40-5050	Janitorial Services 3/2022	639.19
04/22	04/20/2022	34811	KLEEN-TECH SERVICES CORP	58588	01-42-5050	Janitorial Services 3/2022	592.31
04/22	04/20/2022	34811	KLEEN-TECH SERVICES CORP	58588	01-44-5050	Janitorial Services 3/2022	190.31
Total 34811:							1,421.81
04/22	04/20/2022	34812	KONICA MINOLTA BUSINESS S	279327013	01-42-5315	Copies PD	100.79
04/22	04/20/2022	34812	KONICA MINOLTA BUSINESS S	279358547	01-40-5315	Copies	147.70
Total 34812:							248.49
04/22	04/20/2022	34813	KONICA MINOLTA PREMIER FIN	469400469	01-40-5315	Copier Lease 4/22	219.61
04/22	04/20/2022	34813	KONICA MINOLTA PREMIER FIN	469400469	01-42-5315	Copier Lease 4/22	96.12
Total 34813:							315.73
04/22	04/20/2022	34814	Krische Construction, Inc	21086 8	09-50-5511	Public Works Building	302,166.88
04/22	04/20/2022	34814	Krische Construction, Inc	21086 8	09-02-2005	Public Works Building	15,108.34
Total 34814:							287,058.54
04/22	04/20/2022	34815	Lindsey Ferraro	4.10.22 LIBE	01-02-2308	Rental Deposit Refund - Liberty Ranch s	50.00
Total 34815:							50.00
04/22	04/20/2022	34816	LONGMONT HUMANE SOCIETY	ME033122	01-42-5346	Animal Impounds 3/2022	250.00
Total 34816:							250.00
04/22	04/20/2022	34817	MAIN STREET MAT COMPANY	110837	01-44-5210	Mat svs pd pw	23.97
04/22	04/20/2022	34817	MAIN STREET MAT COMPANY	110837	01-42-5210	Mat svs pd pw	23.98
Total 34817:							47.95
04/22	04/20/2022	34818	MEAD MOTORHEADS	041322	01-41-5347	Sponsorship Car show 5.30.22	600.00
Total 34818:							600.00
04/22	04/20/2022	34819	Michael Baker International	1144710	04-44-5405	2022 bridge inspections 1/22-4/3/22	13,876.55

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 34819:							13,876.55
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	MARCH 202	01-40-5400	Legal Services 3/2022	14,725.00
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	MARCH 202	06-40-5400	Legal Services 3/2022	775.00
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	Mead.Mar20	01-02-2615	Postle Annexation	3,006.00
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	Mead.Mar20	01-02-2615	Elevation 25	2,111.00
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	Mead.Mar20	01-02-2615	Grand Meadow	1,469.00
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	Mead.Mar20	01-02-2615	Raterink Lot 2	833.00
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	Mead.Mar20	01-02-2615	Quiktrip	394.00
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	Mead.Mar20	01-02-2615	The Highlands	362.00
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	Mead.Mar20	01-02-2615	Meadow Ridge	882.00
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	Mead.Mar20	01-02-2615	Mead Place	63.00
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	Mead.Mar20	01-02-2615	Valley/ 66 Business Park (Sunstate)	231.00
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	Mead.Mar20	01-02-2615	Waterfront	91.00
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	Mead.Mar20	01-02-2615	Turion	52.00
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	MEAD.MAR2	01-90-8155	Broadband Licence agreements	1,359.00
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	MEAD.MAR2	01-40-5400	Mileage 3/2022	165.07
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	MEAD.MAR2	06-40-5400	Mileage 3/2022	8.69
04/22	04/20/2022	34820	MICHOW COX & MCASKIN LLP	MEAD.MAR2	01-40-5400	Legal Services Speacial Councel Matters	2,749.00
Total 34820:							29,275.76
04/22	04/20/2022	34821	MJT Communications	13513	01-40-5201	Computer Consulting 5/22	1,042.00
Total 34821:							1,042.00
04/22	04/20/2022	34822	PINNACOL ASSURANCE	20853088	01-02-2312	Installment 4 of 9 2022 Work Comp Insur	6,288.48
04/22	04/20/2022	34822	PINNACOL ASSURANCE	20853088	06-02-2312	Installment 4 of 9 2022 Work Comp Insur	231.46
04/22	04/20/2022	34822	PINNACOL ASSURANCE	20853088	20-02-2312	Installment 4 of 9 2022 Work Comp Insur	79.06
Total 34822:							6,599.00
04/22	04/20/2022	34823	POWER EQUIPMENT COMPANY	RSA007625-	01-44-5369	Equipment Rental	1,000.00
Total 34823:							1,000.00
04/22	04/20/2022	34824	PRAIRIE DOG PROS LLC	1699	06-47-5215	Pest Control-wwtp	1,488.00
Total 34824:							1,488.00
04/22	04/20/2022	34825	Prairie Mountian Media	304630	01-41-5340	Published Notices 3/2022	96.04
04/22	04/20/2022	34825	Prairie Mountian Media	304630	01-02-2615	Published Notices 3/2022	28.13
Total 34825:							124.17
04/22	04/20/2022	34826	RAMEY ENVIRONMENTAL COM	23761	06-47-5210	Wastewater svs - 3/2 -4/5	94.52
04/22	04/20/2022	34826	RAMEY ENVIRONMENTAL COM	23761	06-47-5391	Wastewater svs - 3/2 -4/5	263.04
Total 34826:							357.56
04/22	04/20/2022	34827	SAMSLUB	4230 040222	01-40-5210	Supplies 3/2022	218.48
04/22	04/20/2022	34827	SAMSLUB	4230 040222	01-42-5210	Supplies 3/2022	135.00
04/22	04/20/2022	34827	SAMSLUB	4230 040222	01-40-5701	Supplies 3/2022	38.31

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 34827:							391.79
04/22	04/20/2022	34828	Scott Holmen	6.2022	01-42-5330	Mileage to training on central square 6/1	169.00
Total 34828:							169.00
04/22	04/20/2022	34829	STAPLES ADVANTAGE	8065790154	01-40-5200	Supplies 3/2022	136.80
04/22	04/20/2022	34829	STAPLES ADVANTAGE	8065790154	01-40-5210	Supplies 3/2022	234.11
04/22	04/20/2022	34829	STAPLES ADVANTAGE	8065790154	01-40-5212	Supplies 3/2022	372.69
04/22	04/20/2022	34829	STAPLES ADVANTAGE	8065790154	01-42-5210	Supplies 3/2022	131.85
04/22	04/20/2022	34829	STAPLES ADVANTAGE	8065790154	01-43-5200	Supplies 3/2022	5.54
04/22	04/20/2022	34829	STAPLES ADVANTAGE	8065790154	01-45-5210	Supplies 3/2022	155.07
Total 34829:							1,036.06
04/22	04/20/2022	34830	The Dessert Stand	2895	01-49-5262	Cupcakes for Town concert	1,000.00
Total 34830:							1,000.00
04/22	04/20/2022	34831	Theresa Hampshire	03.2022	01-40-5705	Mileage month of March	30.65
Total 34831:							30.65
04/22	04/20/2022	34832	TRI TOWN PLUMBING & HEATIN	30082640	01-40-5215	Leak inspection, toilet repair	437.50
Total 34832:							437.50
04/22	04/20/2022	34833	Ultimate Training Munitions INC	213910	01-42-5255	Firearm	616.97
Total 34833:							616.97
04/22	04/20/2022	34834	VECCHI & ASSOCIATES LLC	3148	01-43-5410	Planning consultant 3/2022	3,037.50
04/22	04/20/2022	34834	VECCHI & ASSOCIATES LLC	3148	01-02-2615	Planning consultant 3/2022	5,442.50
Total 34834:							8,480.00
04/22	04/20/2022	34835	VERIZON WIRELESS	9903594701	01-40-5300	Wireless bill 3/2022	40.01
04/22	04/20/2022	34835	VERIZON WIRELESS	9903594701	01-42-5300	Wireless bill 3/2022	1,067.82
04/22	04/20/2022	34835	VERIZON WIRELESS	9903594701	01-43-5300	Wireless bill 3/2022	101.48
04/22	04/20/2022	34835	VERIZON WIRELESS	9903594701	01-44-5300	Wireless bill 3/2022	140.36
04/22	04/20/2022	34835	VERIZON WIRELESS	9903594701	01-47-5300	Wireless bill 3/2022	160.04
04/22	04/20/2022	34835	VERIZON WIRELESS	9903594701	01-48-5300	Wireless bill 3/2022	50.75
04/22	04/20/2022	34835	VERIZON WIRELESS	9903594701	06-40-5300	Wireless bill 3/2022	40.01
Total 34835:							1,600.47
04/22	04/20/2022	34836	Weld County Clerk and Recorder	041922	01-01-1302	Prepay recording fees	1,000.00
Total 34836:							1,000.00
Grand Totals:							501,482.62

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-01-1302	1,000.00	.00	1,000.00
01-02-2000	.00	101,414.45-	101,414.45-
01-02-2308	350.00	.00	350.00
01-02-2312	6,288.48	.00	6,288.48
01-02-2615	16,454.63	.00	16,454.63
01-40-5050	639.19	.00	639.19
01-40-5200	919.62	.00	919.62
01-40-5201	1,834.00	.00	1,834.00
01-40-5210	452.59	.00	452.59
01-40-5212	372.69	.00	372.69
01-40-5215	437.50	.00	437.50
01-40-5300	114.52	.00	114.52
01-40-5315	367.31	.00	367.31
01-40-5320	5.95	.00	5.95
01-40-5400	17,639.07	.00	17,639.07
01-40-5701	38.31	.00	38.31
01-40-5705	30.65	.00	30.65
01-41-5320	2.38	.00	2.38
01-41-5340	96.04	.00	96.04
01-41-5347	600.00	.00	600.00
01-42-5050	592.31	.00	592.31
01-42-5201	408.00	.00	408.00
01-42-5210	290.83	.00	290.83
01-42-5254	136.05	.00	136.05
01-42-5255	7,472.88	.00	7,472.88
01-42-5300	1,067.82	.00	1,067.82
01-42-5315	196.91	.00	196.91
01-42-5320	33.33	.00	33.33
01-42-5330	765.69	.00	765.69
01-42-5346	250.00	.00	250.00
01-43-5200	5.54	.00	5.54
01-43-5201	900.00	.00	900.00
01-43-5300	101.48	.00	101.48
01-43-5320	9.52	.00	9.52
01-43-5410	3,037.50	.00	3,037.50
01-44-5050	190.31	.00	190.31
01-44-5201	900.00	.00	900.00
01-44-5210	23.97	.00	23.97
01-44-5216	5,589.81	.00	5,589.81
01-44-5300	140.36	.00	140.36
01-44-5320	29.76	.00	29.76
01-44-5364	24,690.24	.00	24,690.24
01-44-5369	1,000.00	.00	1,000.00
01-45-5210	155.07	.00	155.07
01-45-5254	714.96	.00	714.96
01-45-5320	11.90	.00	11.90
01-45-5330	16.00	.00	16.00
01-47-5300	160.04	.00	160.04
01-47-5320	5.96	.00	5.96
01-47-5405	280.00	.00	280.00
01-48-5201	144.00	.00	144.00
01-48-5300	50.75	.00	50.75
01-48-5320	2.38	.00	2.38
01-49-5260	1,739.70	.00	1,739.70
01-49-5261	80.00	.00	80.00
01-49-5262	1,209.93	.00	1,209.93
01-49-5320	9.52	.00	9.52

GL Account	Debit	Credit	Proof
01-90-8155	1,359.00	.00	1,359.00
04-02-2000	.00	13,876.55-	13,876.55-
04-44-5405	13,876.55	.00	13,876.55
06-02-2000	.00	3,266.68-	3,266.68-
06-02-2312	231.46	.00	231.46
06-40-5201	360.00	.00	360.00
06-40-5300	40.01	.00	40.01
06-40-5320	5.96	.00	5.96
06-40-5400	783.69	.00	783.69
06-47-5210	94.52	.00	94.52
06-47-5215	1,488.00	.00	1,488.00
06-47-5391	263.04	.00	263.04
09-02-2000	15,108.34	317,287.13-	302,178.79-
09-02-2005	.00	15,108.34-	15,108.34-
09-50-5511	317,287.13	.00	317,287.13
14-02-2000	3,538.29	82,197.00-	78,658.71-
14-02-2005	.00	3,538.29-	3,538.29-
14-40-5500	73,682.75	.00	73,682.75
14-40-5505	8,514.25	.00	8,514.25
18-02-2000	.00	2,006.00-	2,006.00-
18-40-5500	2,006.00	.00	2,006.00
20-02-2000	.00	81.44-	81.44-
20-02-2312	79.06	.00	79.06
20-40-5320	2.38	.00	2.38
Grand Totals:	538,775.88	538,775.88-	.00

Report Criteria:

Report type: GL detail

Vendor.Vendor type = "refund","Normal","Employee Reimb"



Agenda Item Summary

MEETING DATE: April 25, 2022

SUBJECT: Ordinance No. 996 Repealing the Mead Crossings Business Park Design Standards Adopted Pursuant to Ordinance 432 Dated January 28, 2002 and Recorded September 25, 2002 at Reception No. 2990352 in the Weld County Real Property Records

PRESENTED BY: Collin Mieras, Planner II
Jason Bradford, Community Development Director

SUMMARY

The Town Board of Trustees adopted the Mead Crossings Business Park Design Standards (“Design Standards”) pursuant to Ordinance 432 on January 28, 2002 (“Prior Ordinance”), at the time of platting of the Mead Crossings subdivision. The intent of the Prior Ordinance was to ensure the orderly and visually appealing development of the Mead Crossings subdivision as a high-quality commercial and business center. The Town has since adopted commercial and industrial architecture design standards detailed in Sec. 16-2-190 of the Town Land Use Code, rendering the Design Standards for the subdivision redundant and unnecessary.

The Design Standards also include a provision for the establishment of an architectural review committee (“ARC”). The intent was for the ARC to review and regulate building architecture, site landscaping, building siting, and other issues related to the development and operation of the subdivision. Any site design approval or building permit within the subdivision submitted to the Town of Mead would need approval from the ARC. To date, an ARC has not been established. A majority of the lots, 35 of the 42 lots, were recently purchased by the QuikTrip Corporation, and they have not expressed an interest in the creation of an ARC and support the repeal of the Design Standards.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends that the Board of Trustees repeal the Design Standards and the Prior Ordinance by adopting Ordinance No. 996.

Recommended motion:

“I MOVE TO APPROVE ORDINANCE NO. 996 AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, REPEALING THE MEAD CROSSINGS BUSINESS PARK DESIGN STANDARDS ADOPTED PURSUANT TO TOWN ORDINANCE NO. 432 DATED JANUARY 28, 2002 AND RECORDED SEPTEMBER 25, 2002 AT RECEPTION NO. 2990352 IN THE WELD COUNTY REAL PROPERTY RECORDS.”

ATTACHMENTS

Ordinance No. 996

Ordinance 432 – An Ordinance of the Town of Mead, Colorado, Adopting the Mead Crossings Design Standards

**TOWN OF MEAD, COLORADO
ORDINANCE NO. 996**

**AN ORDINANCE OF THE TOWN OF MEAD, COLORADO,
REPEALING THE MEAD CROSSINGS BUSINESS PARK DESIGN STANDARDS
ADOPTED PURSUANT TO TOWN ORDINANCE NO. 432 DATED JANUARY 28, 2002
AND RECORDED SEPTEMBER 25, 2002 AT RECEPTION NO. 2990352 IN THE
WELD COUNTY REAL PROPERTY RECORDS**

WHEREAS, by Ordinance No. 432, dated January 28, 2002 and recorded on September 25, 2002 at Reception No. 2990352 in the Weld County real property records (the “Prior Ordinance”), the Town of Mead adopted design standards for the Mead Crossings subdivision, titled “*Mead Crossings Business Park Design Standards*” (the “Mead Crossings Design Standards”); and

WHEREAS, the Mead Crossings Design Standards were prepared by Nolte Associates, Inc. and were adopted by the Board of Trustees in order to establish site development standards for the development of individual lots within the Mead Crossings subdivision, including architectural standards, signage and site lighting standards; and

WHEREAS, the lots within the Mead Crossings subdivision are generally described in **Exhibit 1** attached hereto; and

WHEREAS, the Town’s Community Development Department has determined that based on the commercial and industrial architecture design standards set forth in Sec. 16-2-190 of the Town Land Use Code, that the Mead Crossings Design Standards are no longer necessary and may be repealed in their entirety; and

WHEREAS, an architectural review committee has not been created to date to enforce the Mead Crossings Design Standards, and the majority owner of the parcels within the Mead Crossings subdivision is in support of the repeal the Mead Crossings Design Standards and the Prior Ordinance; and

WHEREAS, the Board of Trustees desires to repeal the Prior Ordinance in its entirety in order to specifically repeal the Mead Crossings Design Standards; and

WHEREAS, the Board of Trustees has determined that the adoption of this Ordinance will further the public health, safety and welfare of the residents of the Town.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The recitals contained above are incorporated herein by reference and are adopted as findings and determinations of the Board of Trustees.

Section 2. The Prior Ordinance (Ordinance No. 432 - An Ordinance of the Town of Mead Colorado Adopting the Mead Crossings Design Standards) is hereby repealed in its entirety.

Section 3. Effective Date. This Ordinance shall be published and become effective as provided by law.

Section 4. Recordation. Following the effective date of this Ordinance, the Town Clerk shall record a copy of this Ordinance in the Weld County real property records.

Section 5. Severability. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the ordinance. The Board of Trustees hereby declares that it would have passed the ordinance including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more part, section, subsection, sentence, clause or phrase is declared invalid.

Section 6. Repealer. All ordinances or resolutions, or parts thereof, in conflict with this ordinance are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

Section 7. Certification. The Town Clerk shall certify to the passage of this Ordinance and make not less than one copy of the adopted Code available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 25th DAY OF APRIL, 2022.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1

Mead Crossings Subdivision

Lots 1A, 1B, 1C, 1D, 2, 3, 4A, 4B, 5A, 5B, 5C, 5D, 6, 7A, 7B, 8A, 8B, 8C, 8D, 9A, 9B, 9C, 10A, 10B, 10C, 10D, 11A, 11B, 11C, 11D, 12A, 12B, 12C, 12D, 13A, 13B, 13C, 13D, 14A, 14B, 14C and Outlot A, Mead Crossings, County of Weld, State of Colorado,

EXCEPT those portions thereof taken as fee title by the Department of Transportation, State of Colorado by Rule and Order recorded December 1, 2008 at Reception No. 3592394 and as modified by Modified Rule and Order recorded August 6, 2009 at Reception No. 3640951, County of Weld, State of Colorado.



Agenda Item Summary

MEETING DATE: April 25, 2022

SUBJECT: Resolution No. 31-R-2022 – A Resolution of the Town of Mead, Colorado, Awarding the Bid and Approving a Construction Agreement Between the Town and Northstar Concrete, Inc. for Concrete Repair and Replacement

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The Town received three bid proposals from qualified contractors to provide miscellaneous concrete removal and replacement throughout the Town in advance of the annual street maintenance project and at general street maintenance locations.

Proposals ranged from \$177,296.00 to \$209,796.50. The apparent low bidder is Northstar Concrete, Inc., who is qualified to complete the work associated with the Project.

Northstar Concrete	\$ 177,296.00
Noraa Concrete Construction	\$ 190,725.50
Lightfield Enterprises	\$ 209,796.50

Following a review of the bids submitted and the applicable review criteria, Town Staff is recommending that the Project be awarded Northstar Concrete, Inc.

FINANCIAL CONSIDERATIONS

Additional quantities were provided in the bid schedule to establish bid prices for a wide range of concrete repairs in anticipation of future work. The approved 2022 budget provided \$850,000 in the Street Improvement Fund for this contract.

04-44-5215	\$100,000	Repairs and Maintenance - Streets
04-44-5365	\$750,000	Repairs and Maintenance - Sealcoating

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends awarding the Project to Northstar Concrete, Inc., for \$177,296.00.

Recommended motion:

“I move to adopt Resolution No. 31-R-2022, A Resolution of the Town of Mead, Colorado, Awarding the Bid and Approving a Construction Agreement Between the Town and Northstar Concrete, Inc. for Concrete Repair and Replacement, in an amount not to exceed \$177,296.00.”

ATTACHMENTS

Resolution No. 31-R-2022
Construction Agreement (Exhibit 1 to Resolution)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 31-R-2022**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, AWARDING
THE BID AND APPROVING A CONSTRUCTION AGREEMENT BETWEEN
THE TOWN AND NORTHSTAR CONCRETE, INC. FOR CONCRETE
REPAIR AND REPLACEMENT**

WHEREAS, the Town of Mead is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Town requires the removal, repair, and replacement of miscellaneous sections of concrete on Town streets and properties (“Project”); and

WHEREAS, the Town issued an Invitation to Bid, IFB No. 2022-004 (“IFB”) for the Project on or about March 8, 2022 and received three responsive bids by the deadline set forth in the IFB; and

WHEREAS, Town staff has reviewed the bids and recommends awarding a construction contract for the Project to Northstar Concrete, Inc. (“Contractor”), which is the apparent low bidder; and

WHEREAS, the Board of Trustees desires to approve a construction agreement with Contractor for the Project in an amount not to exceed One Hundred Seventy-Seven Thousand Two Hundred Ninety-Six Dollars and No Cents (\$177,296.00) in substantially the form attached to this Resolution as **Exhibit 1** (the “Agreement”); and

WHEREAS, the Board of Trustees further desires to delegate authority to the Mayor to execute the Agreement on behalf of the Town of Mead once in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) approves the Agreement in substantially the same form as is attached hereto as **Exhibit 1** and incorporated herein; (b) authorizes the Town Attorney, in cooperation with the Town Manager, to make non-material changes to the Agreement as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Mayor to execute the Agreement when in final form.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 25TH DAY OF APRIL, 2022.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1

Construction Agreement

SECTION 00501
TOWN OF MEAD, COLORADO
CONSTRUCTION AGREEMENT
Project Number: IFB 2022-004, Concrete Repair and Replacement (“Project”)

This CONSTRUCTION AGREEMENT (“Agreement”) is made and entered into by and between the TOWN OF MEAD, COLORADO, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the “**Town**” or “**Owner**”), and Northstar Concrete, Inc., a Colorado corporation whose address is 1220 S. Garfield Ave., Loveland, CO 80537 (the “**Contractor**”).

RECITALS

WHEREAS, the Town desires to obtain all necessary components to complete the scope of work for the Project; and

WHEREAS, the Town received bids or proposals for the Project, including one from the Contractor (“Bid Proposal”); and

WHEREAS, the Town has reviewed the Bid Proposal from the Contractor for the completion of the Project, and the Town finds said Bid Proposal acceptable; and

WHEREAS, the Town desires to contract with the Contractor subject to the terms of this Agreement and all other Contract Documents.

NOW, THEREFORE, for the consideration herein expressed, it is agreed as follows by and between the Town and the Contractor that the Contractor shall perform the following:

THE PARTIES AGREE AS FOLLOWS:

1.00 SCOPE OF WORK: The Contractor will furnish all tools, equipment, machinery, materials, supplies, superintendence, insurance, transportation, other construction accessories, and services specified or required to be incorporated in and form a permanent part of the construction and completion of the work proposed to be done under this Agreement (“Work” or “Scope of Work”). In addition, the Contractor shall provide and perform all necessary labor in a first-class and workmanlike manner and in accordance with the conditions and prices stated in the Bid Proposal and the requirements, stipulations, provisions, and conditions of the Contract Documents. The Contractor shall further perform, execute, construct, and complete all things mentioned to be done by the Contractor and all work covered by the Owner’s official award of this contract to the Contractor, such award being based on the acceptance by the Owner of the Contractor’s bid, or part thereof.

2.00 THE CONTRACT DOCUMENTS: This Agreement incorporates all the Contract Documents, which together represent the entire and integrated agreement between the parties hereto and supersede prior negotiations, written or oral representations, and agreements. The Contract Documents consist of this Construction Agreement, which Agreement also incorporates by this reference all of the instruments set forth in the Contract Documents as fully as if they were set forth in this Agreement in full. The Contract Documents consist of, without limitation, the following documents:

- 1. Invitation for Bid or Request for Proposals and Instructions to Bidders
- 2. Contractor’s Bid Form (with Unit Pricing as indicated), which is **Exhibit A** to this Agreement
- 3. This Construction Agreement and any addendums, exhibits or attachments to this Agreement
- 4. Performance and Payment Bond
- 5. Bid Proposal
- 6. Notice of Award
- 7. Notice to Proceed

8. Bid Bond (Minimum 5% equivalent of the Bid Proposal price or as otherwise set forth in the Bid Bond form provided as part of the Bid Pack)
9. General Conditions
10. The following documents if the box is checked:

- ☒ Special Provisions
- ☒ Design Documents, including all Drawings and Plans
- ☒ Specifications
- ☒ Addendums to Specifications and Standards
- ☒ The following manual of construction design standards and specifications:

- Town of Mead “Design Standards and Construction Specifications”
- Colorado Department of Transportation “Standard Specifications for Road and Bridge Construction”

- ☒ Change Orders, Field Orders or other similar revisions properly authorized after the execution of this Agreement
- ☐ Others: _____

3.00 TIME AND COMMENCEMENT OF COMPLETION: This Agreement shall commence as of the date the Agreement is fully executed by both parties and shall continue through **December 31, 2022** or until the Scope of Work is completed (“Initial Term”). Notwithstanding the Initial Term, the Parties reserve the right to extend or renew this Agreement for up to four (4) additional one-year terms following the termination of the Initial Term (each such extension or renewal an “Extension Term”) based, in the Town’s sole discretion, on the Town’s determination that Contractor’s performance and proposed Unit Pricing are in the best interests of the Town. Any renewals or extensions of this Agreement must:

- a. Be set forth in a writing signed by the Parties; and
- b. Include Unit Pricing and a Performance and Payment Bond valid for the applicable Extension Term that have been reviewed and approved by the Town; and
- c. List any revised or updated Contract Documents that are applicable to the Extension Term; and
- d. State the not-to-exceed Contract Price for the Extension Term; and
- e. Be approved by the Town’s Board of Trustees.

4.00 LIQUIDATED DAMAGES: All time limits stated in this Agreement and the Contract Documents are of the essence of the Agreement. The Town and Contractor recognize the completion of the work as shown in the contractual time frame, or as extended, is important to the ongoing operations of the Town and its citizens. They also recognize that delays include expenses to the Town for extended manpower commitments, outside consultant commitments, and potentially other legal fees to extend the project beyond the expected time period.

☒ If this box is checked, in lieu of requiring any such proof and backup for such expenses, Contractor agrees that liquidated damages (not penalties) may be assessed by the Owner in the sum of **\$500.00 per day** for each day after the contract time frame expires.

☐ If this box is checked, in addition to or in lieu of the daily damages (if checked above), Contractor agrees that lump sum liquidated damages (not penalties) may be assessed by the Town in a lump sum payment of \$_____.00 if the work is not completed by _____, 20__.

5.00 CONTRACT SUM AND PAYMENT: The Owner shall pay to the Contractor for performance of the Work encompassed by this Agreement, and the Contractor will accept as full compensation therefore an amount not to exceed *ONE HUNDRED SEVENTY-SEVEN THOUSAND TWO HUNDRED NINETY-SIX DOLLARS AND NO CENTS* (\$177,296.00), subject to adjustment as provided by the Contract Documents ("Contract Price"). The Town has appropriated sufficient funds for completion of this Work.

- a. Monthly, partial, progress payments shall be made by the Town to the Contractor for the percentage of the Work completed, subject to inspection by Town staff to verify percentage of completion. The Town alone shall determine when work has been completed and progress payments shall not constitute a waiver of the right of the Town to require the fulfillment of all terms of this Agreement and the delivery of all improvements embraced in this Agreement in a complete and satisfactory manner to the Town in all details. The Town, before making any payment, may require the Contractor to furnish releases or receipts from any or all persons performing work under this Agreement and/or supplying material or services to the Contractor, or any subcontractor if this is deemed necessary to protect the Town's interest. The Town, however, may in its discretion make payment in part or full to the Contractor without requiring the furnishing of such releases or receipts.
- b. By the 30th day of each month, Contractor shall submit to the Town for review and approval, an application for payment fully completed and signed by Contractor covering the work completed through the last day of the prior month and accompanied by such supporting documentation as is required by these Contract Documents, including without limitation, time sheets, invoices, receipts, bills of lading, and all other documents the Town may require. Materials on hand but not complete in place may or may not be included for payment at the discretion of the Town. Each subsequent application for payment shall include an affidavit of Contractor providing that all previous progress payments received on account of the work have been applied to discharge in full all of Contractor's obligations reflected in prior applications for payment. Notwithstanding the progress payments, it is the intent and purpose of the Town to withhold at least five percent (5%) of payments to Contractor for any contract exceeding One Hundred Fifty Thousand Dollars (\$150,000.00) in accordance with Article 91, Title 24, C.R.S.

6.00 ACCEPTANCE AND FINAL PAYMENT: Final payment may be requested by the Contractor upon completion and acceptance, by the Town, of all work as set forth in the Contract Documents. The total amount of final payment shall consist of the Contract Price, as adjusted in accordance with approved change orders, if applicable, less all previous payments to the Contractor. If the contract price exceeds one hundred fifty thousand dollars (\$150,000), the Town may make the final payment to the Contractor only after the Town has published notice of such final payment in accordance with C.R.S. § 24-91-103.

7.00 ADDITIONAL WORK: Should work beyond that described in the Contract Documents be required, it will be paid for as extra work at a cost to be agreed upon in separate written agreement by the Town and the Contractor prior to commencement of the additional work. Such additional agreements shall be executed and approved by all persons required by Town purchasing ordinances or policies. Unless specifically excluded, such written agreements shall be considered part of the Contract Documents.

8.00 CONTRACTOR'S REPRESENTATIONS: In order to induce the Town to enter into this Agreement, the Contractor makes the following representations:

- a. The Contractor has familiarized itself with the nature and the extent of the Contract Documents, Scope of Work, the locality, all physical characteristics of the area of the work within the Scope of Work, including without limitation, improvements, soil conditions, drainage, topography, and all other features of the terrain, and with the local conditions and federal, state, and local laws, ordinances, rules, and regulations that in any manner may affect cost, progress, or performance of the work, or apply in any manner whatsoever to the work.

- b. Contractor has carefully considered all physical conditions at the site and existing facilities affecting cost, progress, or performance of the work.
- c. Contractor has given the Town written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and such documents are acceptable to the Contractor.
- d. Contractor shall not extend the credit or faith of the Owner to any other persons or organizations.

9.00 INSURANCE: Contractor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all obligations assumed by the Contractor pursuant to this Agreement. Contractor shall not commence work under this Agreement until it has obtained all said insurance required by the Contract Documents and such insurance has been approved by the Town. The Contractor shall not allow any subcontractor to commence work on this project until all similar insurance required of the subcontractor has been obtained and approved. For the duration of this Agreement, the Contractor must continuously maintain the insurance coverage required in this section, with the minimum insurance coverage listed below:

- a. Worker's Compensation in accordance with the Worker's Compensation Act of the State of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract.
- b. Comprehensive General liability insurance with minimum limits of ONE MILLION DOLLARS (\$1,000,000) per each occurrence, and TWO MILLION DOLLARS (\$2,000,000) aggregate, plus an additional amount sufficient to pay related attorneys' fees and defense costs. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.
- c. Comprehensive Automobile Liability insurance with minimum limits for bodily injury and property damage of not less than ONE MILLION DOLLARS (\$1,000,000) per each occurrence, plus an additional amount sufficient to pay related attorneys' fees and defense costs, with respect to each of the Contractor's owned, hired or non owned vehicles assigned to or used in performance of this contract.
- d. Builder's Risk insurance with minimum limits of not less than the insurable value of the work to be performed under this contract at completion less the value of the materials and equipment insured under installation floater insurance. The policy shall be written in completed value form and shall protect the Contractor and the Town against risks of damage to buildings, structures, and materials and equipment not otherwise covered under Installation Floater insurance, from the perils of fire and lightning, the perils included in the standard coverage endorsement, and the perils of vandalism and malicious mischief. Equipment such as pumps, engine-generators, compressors, motors, switch-gear, transformers, panel-boards, control equipment, and other similar equipment shall be insured under Installation Floater insurance when the aggregate value of the equipment exceeds \$10,000. The policy shall provide for losses to be payable to the Contractor and the Town as their interests may appear. The policy shall contain a provision that in the event of payment for any loss under the coverage provided, the insurance company shall have no rights of recovery against the Contractor or the Town.
- e. ☐ If this box is checked, Professional Liability/Errors and Omission in an amount not less than _____ MILLION DOLLARS (\$____,000,000).

Certificates of insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town. The policies required above shall be endorsed to include the Town and the Town's officers and employees as additional insureds. Every policy required above shall be primary insurance and any insurance carried by the Town, its officers, or its employees, or carried by or provided through any self-insurance pool of the Town, shall be excess and not contributory insurance to that provided by the Contractor. Contractor shall be solely responsible for paying any and all deductibles.

Each certificate of insurance shall identify this Agreement or the project set forth in the Scope of Work and shall provide that the coverage afforded under the policies shall not be cancelled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the Town. If the words "endeavor to" appear in the portion of the certificate of insurance addressing cancellation, those words shall be stricken from the certificate by the agent(s) completing the certificate. The Town reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

10.00 BONDS: Contractor shall furnish a performance bond, payment bond, and warranty bond in an amount determined by the Town, but in any event at least equal to the Contract Price, as security for the faithful performance and payment of all Contractor's obligations under the Contract Documents, including but not limited to the guaranty period. These bonds shall remain in effect at least until one year after the date of final payment. All bonds shall be in the forms prescribed by the Contract Documents and be executed by such sureties as (i) are licensed to conduct business in the State of Colorado and (ii) are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570, amended, by the Audit Staff, Bureau of Account, U.S. Treasury Department. All bonds signed by an agent must be accompanied by a certified copy of the authority to act. If the surety on any bond furnished by the Contractor is declared bankrupt or becomes insolvent, or its right to do business in Colorado is terminated, or it ceases to meet the requirements of clauses (i) and (ii) of this section, Contractor shall, within five (5) days thereafter, substitute another bond and surety, both of which shall be acceptable to the Town.

11.00 NO WAIVER OF GOVERNMENTAL IMMUNITY: The parties hereto understand and agree that the parties are relying on, and do not waive or intend to waive by any provision of this Agreement or the remainder of the Contract Documents, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., 10 C.R.S., as from time to time amended, or otherwise available to the parties, their officers, agents or their employees.

12.00 INDEMNIFICATION: The Contractor agrees, to the fullest extent permitted by law, to indemnify, defend and hold the Town, its agencies, employees, officials and agents ("Indemnitees") harmless from any and all claims, settlements, judgments, damages and costs, including reasonable attorney fees, of every kind and nature made, to include all costs associated with the investigation and defense of any claim, rendered or incurred by or on behalf of the Indemnitees, that may arise, occur, or grow out of any errors, omissions, or negligent acts, done by the Contractor, its employees, subcontractors or any independent consultants working under the direction of either the Contractor or any subcontractor in the performance of this Contract; provided, however, that Contractor's obligations and liability hereunder shall not exceed the amount represented by the degree or percentage of negligence or fault attributable to the Contractor or any officer, employee, representative, agent, subcontractor, or other person acting under Contractor's direction or control, as determined pursuant to C.R.S. § 13-50.5-102(8)(c).

13.00 TERMINATION FOR CONVENIENCE: This Agreement and the performance of the Scope of Work hereunder may be terminated at any time in whole, or from time to time in part, by the Town for its convenience. Any such termination shall be effected by delivery to the Contractor of a written notice ("**Notice of Termination**") specifying the extent to which performance of the Scope of Work is terminated and the date upon which termination becomes effective. If the Agreement is terminated, the Contractor shall be paid on a pro-rated basis of work status satisfactorily completed, under the detailed Scope of Work. The portion of the Scope of Work satisfactorily completed but not yet accepted by the Town shall be determined by the Town.

14.00 EVENTS OF AND TERMINATION FOR DEFAULT:

- (1) The Town may serve written notice upon the Contractor of its intention to terminate this Agreement in the presence of one of the following events of default:
 - a. Contractor fails to initiate the Scope of Work at the agreed upon time;
 - b. The Contractor unnecessarily or unreasonably delays the performance of the Scope of Work;
 - c. The Contractor does not complete the Scope of Work within the time specified or within the time to which completion of the Scope of Work has been extended;
 - d. Contractor fails to make prompt payments for labor, materials or to subcontractors;
 - e. Contractor willfully violates this Agreement or disregards laws, ordinances or instructions of the Town;
 - f. Contractor abandons performance of the Scope of Work;
 - g. The Contractor assigns, transfers or sublets this Agreement or any part thereof without Town approval;
 - h. Contractor becomes insolvent or adjudged bankrupt; or
 - i. Contractor refuses to remove materials or perform any work within the Scope of Work that has been rejected as defective or unsuitable.
- (2) Such written notice shall contain the reasons for the intention to terminate this Agreement and provide a five (5) business day period during which the Contractor may cure the event of default. A failure to timely cure the event of default shall authorize the Town to immediately terminate this Agreement and take whatever steps it deems necessary to complete the Scope of Work, if so desired by the Town in its sole discretion. The costs and charges incurred by the Town, together with the costs of completion of the Scope of Work shall be deducted from any monies owed to Contractor. If the expense incurred by the Town is greater than the sums payable under this Agreement, the Contractor shall pay the Town, within sixty (60) days of demand therefor the amount of such excess cost suffered by the Town.

15.00 LIABILITY FOR EMPLOYMENT-RELATED RIGHTS AND COMPENSATION: The Contractor will comply with all laws, regulations, municipal codes, and ordinances and other requirements and standards applicable to the Contractor's employees, including, without limitation, federal and state laws governing wages and overtime, equal employment, safety and health, employees' citizenship, withholdings, reports and record keeping. Accordingly, the Town shall not be called upon to assume any liability for or direct payment of any salaries, wages, contribution to pension funds, insurance premiums or payments, workers' compensation benefits or any other amenities of employment to any of the Contractor's employees or any other liabilities whatsoever, unless otherwise specifically provided herein.

The Town will not include the Contractor as an insured under any policy the Town has for itself. The Town shall not be obligated to secure nor provide any insurance coverage or employment benefits of any kind or type to or for the Contractor or the Contractor's employees, sub-consultants, subcontractors, agents, or representatives, including but not limited to coverage or benefits related to: local, state, or federal income or other tax contributions, FICA, workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension or retirement account contributions, profit sharing, professional liability insurance, or errors and omissions insurance. The following disclosure is provided in accordance with Colorado law:

CONTRACTOR ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS CONTRACTOR OR SOME ENTITY OTHER THAN THE TOWN PROVIDES SUCH BENEFITS. CONTRACTOR FURTHER ACKNOWLEDGES

THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO WORKERS’ COMPENSATION BENEFITS. CONTRACTOR ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS AGREEMENT.

To the maximum extent permitted by law, the Contractor waives all claims against the Town for any Employee Benefits; the Contractor will defend the Town from any claim and will indemnify the Town against any liability for any Employee Benefits for the Contractor imposed on the Town; and the Contractor will reimburse the Town for any award, judgment, or fine against the Town based on the position the Contractor was ever the Town’s employee, and all attorneys’ fees and costs the Town reasonably incurs defending itself against any such liability.

16.00 GOVERNING LAW AND VENUE: Venue for any and all legal matters regarding or arising out of the transactions covered herein shall be solely in the District Court in and for Weld County, State of Colorado. This transaction shall be governed by the laws of the State of Colorado.

17.00 ASSIGNMENT: The Contractor shall not assign any of his rights or obligations under this Agreement without the prior written consent of the Town. Upon any assignment, even though consented to by the Owner, the Contractor shall remain liable for the performance of the work under this agreement.

18.00 LAWFUL PERFORMANCE: It is further agreed that no party to this Agreement will perform contrary to any state, federal, or county law, or any of the ordinances of the Town of Mead, Colorado.

19.00 INVALID SECTIONS: Should any section of this Agreement be found to be invalid, it is agreed that all other sections shall remain in full force and effect as though severable from the invalid part.

20.00 NOTICE: Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if sent by delivery of same in person to the addressee or by courier delivery via Federal Express or other nationally recognized overnight air courier service, by electronically-confirmed facsimile or email transmission, or by depositing same in the United States mail, postage prepaid, addressed as follows:

The Town:

Town of Mead
Attn: Town Manager
441 Third Street,
Mead, CO 80542
Email: _____

With a copy to:

Michow Cox & McAskin, LLP
Attn: Mead Town Attorney
6530 S. Yosemite Street, Suite 200
Greenwood Village, CO 80111
Email: _____

Contractor:

James Adamson
Northstar Concrete, Inc.
1220 S. Garfield Ave.
Loveland, CO 80537

With a copy to:

21.00 SURVIVAL: The parties understand and agree that all terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

22.00 ATTORNEY'S FEES: If the Contractor breaches this Agreement, then it shall pay the Town's reasonable costs and attorney's fees incurred in the enforcement of the terms, conditions, and obligations of this Agreement.

23.00 INTEGRATION AND AMENDMENT: This Agreement constitutes the entire agreement between the parties, superseding all prior oral or written communications. This Agreement may only be modified or amended upon written agreement signed by the parties.

24.00 RIGHTS AND REMEDIES: Any rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted.

25.00 BINDING EFFECT: The parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this section shall not authorize assignment.

26.00 NO THIRD-PARTY BENEFICIARIES: Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Contractor. Absolutely no third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

27.00 CONFLICT BETWEEN DOCUMENTS: In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit. In the event of a conflict between any of the Contract Documents, the following order of precedence shall apply: (1) change orders, (2) this Agreement, as may be amended, (3) special provisions, (4) general conditions, (5) design standards and specifications, including any addenda, (6) design documents, and (7) any other Contract Documents, with the more specific or stricter provision controlling.

28.00 FORCE MAJEURE: Neither the Contractor nor the Town shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by "force majeure." As used in this Agreement, "force majeure" means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, pandemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

29.00 PROTECTION OF PERSONAL IDENTIFYING INFORMATION: In the event the Work includes or requires the Town to disclose to Contractor any personal identifying information as defined in C.R.S. § 24-73-101, Contractor shall comply with the applicable requirements of C.R.S. §§ 24-73-101, et seq., relating to third-party service providers.

30.00 AUTHORITY: The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town of Mead and the Contractor and bind their respective entities.

31.00 COUNTERPARTS: This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

SIGNATURE PAGES FOLLOW

IN WITNESS WHEREOF, the Parties have caused this Construction Agreement to be executed on the dates written below.

TOWN OF MEAD:

☒ Board of Trustees *(for contracts exceeding \$25,000 pursuant to Sec. 4-2-20 of the Mead Municipal Code)*

ATTEST:

By: _____
Mary Strutt, Town Clerk, MMC

By: _____
Colleen G. Whitlow, Mayor

APPROVED AS TO FORM *(excluding exhibits)*:

OR

☐ Town Manager *(for contracts \$25,000 or less pursuant to Sec. 4-2-20 of the Mead Municipal Code)*

By: _____
Marcus McAskin, Town Attorney

By: _____
Helen Migchelbrink, Town Manager

Date of Execution: _____

CONTRACTOR: Northstar Concrete, Inc., a Colorado corporation

By: _____

Printed Name: _____

Title: _____

Date of Execution: _____

STATE OF _____)
COUNTY OF _____) ss.

The foregoing Construction Agreement was acknowledged before me this ____ day of _____, 2022,
by _____ (printed name) as
_____ (title) of Northstar Concrete, Inc., a Colorado corporation.

Witness my hand and official seal.

My commission expires: _____.

Notary Public
(Required for all contracts pursuant to C.R.S. § 8-40-202(2)(b)(IV))

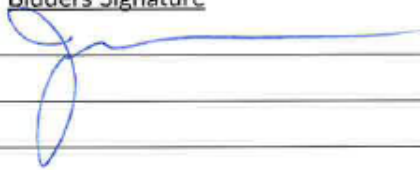
[SEAL]

EXHIBIT A
CONTRACTOR'S FORM OF BID

SECTION 00310
BID FORM

Project: Town of Mead – Concrete Removal and Replacement
Address: Town of Mead
Attn: Erika Rasmussen, Town Engineer
441 Third Street
Mead, CO 80542

- 1.01 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices within this Bid and in accordance with the other terms and conditions of the Bidding Documents.
- 1.02 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
- 1.03 In submitting this Bid, Bidder represents that:
- A. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

<u>Addendum No.</u>	<u>Bidders Signature</u>	<u>Date Acknowledged</u>
# 1		03/29/2022

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) that have been identified in SC-4.02 as containing reliable "technical data." Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on

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(1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

- E. Based on the information and observations referred to in Paragraph D above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- F. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- G. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
 - 1. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

1.04 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;

3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

1.05 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Base Bid Proposal

The work will include all necessary labor, supervision, equipment, tools, and materials to complete the work in accordance with the Project Construction Documents and the current Town of Mead Design Standards and Specifications.

Item No.	Description	Unit	Qty	Costs	
				Unit Price	Extension
202.01	Remove Concrete (includes sawcutting)	SF	10	4 ⁻	\$ 40 ⁰⁰
203.01	Excavation - General	CY	60	100 ⁻	\$ 6,000 ⁰⁰
203.02	Borrow	TON	30	80 ⁻	\$ 2,400 ⁰⁰
304.01	Aggregate Base Course	TON	35	80 ⁻	\$ 2,800 ⁰⁰
403.01	Asphalt Patching - Temporary	TON	10	350 ⁻	\$ 3,500 ⁰⁰
604.01	Type R Inlet (5') Remove & Replace	EA	1	8,000 ⁻	\$ 8,000 ⁰⁰
604.02	Type R Inlet (5') - Reconstruct Deck	EA	1	4,000 ⁻	\$ 4,000 ⁰⁰
604.03	Catch Basin - Remove & Replace	EA	1	7,000 ⁻	\$ 7,000 ⁰⁰
604.04	Catch Basin - Reconstruct Deck	EA	1	3,000 ⁻	\$ 3,000 ⁰⁰
604.05	Valley Inlet - Remove and Replace	EA	1	7,000 ⁻	\$ 7,000 ⁰⁰
604.06	Valley Inlet - Reconstruct Deck	EA	1	3,000 ⁻	\$ 3,000 ⁰⁰
604.08	Combination Inlet - Remove & Replace	EA	1	12,000 ⁻	\$ 12,000 ⁰⁰
604.09	Combination Inlet - Reconstruct Deck	EA	3	6,000 ⁻	\$ 18,000 ⁰⁰
604.10	Sidewalk Chase - Remove & Replace	EA	1	4,500 ⁻	\$ 4,500 ⁰⁰
608.01	Apron 8" - Remove & Replace	SF	33	18 ⁻	\$ 594 ⁰⁰
608.02	Crosspan 8" - Remove & Replace	SF	600	18 ⁻	\$ 10,800 ⁰⁰
608.03	Valley Pan 6" - Remove & Replace	SF	200	12 ⁻	\$ 2,400 ⁰⁰
608.04	Mountable Curb, Gutter and 6" Sidewalk (6' wide) - Remove & Replace	LF	307.5	68 ⁻	\$ 20,910 ⁰⁰
608.05	Mountable Curb and Gutter, No Sidewalk - Remove & Replace	LF	6	50 ⁻	\$ 300 ⁰⁰

Town of Mead
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608.06	Mountable Curb, Gutter and 6" Sidewalk	LF	10	75'	\$ 750.- ⁰⁰
608.07	Vertical Curb, Gutter and 6" Sidewalk - Remove & Replace	LF	2	100'	\$ 200.- ⁰⁰
608.08	Vertical Curb and Gutter - No Sidewalk - Remove & Replace	LF	3	50'	\$ 150.- ⁰⁰
608.09	Vertical Outfall Curb and Gutter - Remove & Replace	LF	10	50'	\$ 500.- ⁰⁰
608.10	Barrier Curb 12" - Remove & Replace	LF	88	50'	\$ 4400.- ⁰⁰
608.11	Curb Ramp 6" - Remove & Replace	SF	274	12'	\$ 3,288.- ⁰⁰
608.12	Truncated Dome Panel (Detectable Warning Surface)	SF	25	60'	\$ 1,500.- ⁰⁰
608.13	Flatwork 8" - Remove & Replace	SF	1437.5	18'	\$ 25,875.- ⁰⁰
608.14	Flatwork 6" - Remove & Replace	SF	10	12'	\$ 120.- ⁰⁰
608.15	Flatwork 4" - Remove & Replace	SF	671	10'	\$ 6,710.- ⁰⁰
608.16	Replace Flatwork - 1" Additional Depth	SF	1	2'	\$ 2.- ⁰⁰
608.17	Concrete Pavement 8" - Remove & Replace	SF	10	18'	\$ 180.- ⁰⁰
608.18	Alley/Drive Approach 8" - Remove & Replace	SF	529	18'	\$ 9,522.- ⁰⁰
608.19	Expansion Material & Caulking	LF	50.5	10'	\$ 505.- ⁰⁰
608.20	24-Hour High Early Concrete - Up charge	CY	5	100'	\$ 500.- ⁰⁰
608.21	Flowfill	CY	5	125'	\$ 625.- ⁰⁰
630.01	Advance Warning Sequencing Arrow Panel	DAY	4	100'	\$ 400.- ⁰⁰
630.02	Variable Message Board	DAY	10	500'	\$ 5,000.- ⁰⁰
630.03	Traffic Control Supervisor	HR	5	95'	\$ 475.- ⁰⁰
630.04	Flagging	HR	10	35'	\$ 350.- ⁰⁰
TOTAL COST					\$ -

177,296.⁰⁰

One hundred Seventy seven Thousand Two hundred Ninety Six Dollars, and
 ZERO Cents.

BIDDER acknowledges that the Owner has the right to delete items in the Bid or change quantities at his sole discretion without affecting the Agreement or prices of any item so long as the deletion or change does not exceed twenty-five percent (25%) of the total Contract Amount.

Town of Mead
 Concrete Removal and Replacement

00310-4

March 2022
 IFB 2022-004

The undersigned Bidder agrees to furnish any and all required Bonds in the form required by the Town and to enter into a contract within the time specified in the Instructions to Bidders and further agrees to complete all Work covered by the Bid, in accordance with specified requirements, within the time specified in the Agreement. Bidder accepts the provisions of the Agreement as to liquidated damages.

In submitting this Bid it is understood that the right is reserved by Owner to reject any and all bids, and it is understood that this Bid may not be withdrawn during a period of 45 days after the scheduled time for the receipt of bids.

1.06 Construction Schedule

- A. Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

1.07 The following documents are submitted with and made a condition of this Bid:

- ☒ A. Required Bid security;
- ☒ B. List of Project References; Résumé of General Manager & Superintendent 3
- ☒ C. List of Proposed Suppliers
- ☒ D. List of Proposed Subcontractors
- ☒ E. Evidence of authority to do business in the state Colorado; or a written covenant to obtain such license within the time for acceptance of Bids; 3 Jobs

Post 1.08 The Engineer may require the apparent low responsive bid and second low responsive bid General Contractors to submit the following Statement of Qualifications after the bid opening:

A. General Information

- 1. Please provide official firm name, license, contact person for bidding, title, phone number, e-mail address, and mailing address. Provide a list of current projects under construction in detail, including Owner's name and contact information, Engineer's name and contact information, contract price, percent complete, and brief description of work.

B. Project Experience

- 1. Provide brief summaries of a minimum of three (3) comparable projects in which your firm served as General Contractor in last three (3) years. Include the following information with each project summary:
 - a. Owner and Engineer contact information
 - b. References and contact information
 - c. Project contract price and final construction cost
 - d. Construction dates

C. Experience of key personnel to be assigned to this project.

1. For each key person identified, list at least two comparable projects in which they have played a primary role. For other projects provide:
 - a. Description of project
 - b. Role of the person
 - c. Project's original contracted construction cost and final construction cost
 - d. Construction dates
 - e. Project Owner
 - f. Reference information (two names with telephone numbers for each project)

D. References

1. Provide name, address, and phone number of the General Contractor's banking reference
2. Provide name, address, and phone number of the General Contractor's insurance agent(s)

SIGNATURE OF BIDDER:

Date: 3-30-2022

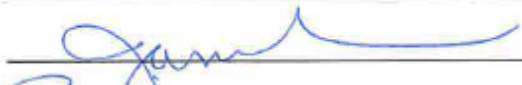
If an Individual: _____

Doing business as: _____

If a Partnership: _____

By: _____, partner

If a Corporation: NORTHSTAR CONCRETE INC (a COLORADO Corporation)

By:  _____

(SEAL & TITLE PRESIDENT ATTEST)

ADDRESS: 1220 S. GARFIELD AVE

LOVELAND, CO 80537

TELEPHONE: 970-203-0500

EMAIL: JAMESWITHNORTHSTAR@MSN.COM

END OF SECTION



Agenda Item Summary

MEETING DATE: April 25, 2022

SUBJECT: Resolution No. 32-R-2022 – Approving Amended Compensation Structure Guidelines for Employees

PRESENTED BY: Elaine Alberding, Precision Employment Consulting
Mary Strutt, Town Clerk / Treasurer

SUMMARY

In August 2021, Candy Johnson, Compensation Studio, LLC, was retained to review the Town's compensation structure, prepare a market analysis, submit a methodology report and recommend adjustments to the Town's salary structure. The report's findings revealed the need for significant increases to the wage bands, especially for sworn police officers and supervisors. The report recommended an amendment to the Town's Compensation Structure Guidelines, which was adopted November 8, 2021 by Resolution No. 61-R-2021.

Based on the significant salary increases found in the marketplace, a follow-up analysis was recommended to be completed in 2022 along with a review of employee benefits. Graves Consulting, LLC has been retained by the Town to perform the follow-up compensation and benefit analysis.

In anticipation of the compensation survey, staff recommends that some position titles be amended in the Town's Compensation Structure so that they may be reviewed as part of the survey. Staff is not requesting any additional staff positions at this time; however, given the recent and foreseeable growth in the Town of Mead, it is anticipated that additional positions may be needed in 2023 and beyond.

The following positions are recommended to be created and added to the Compensation Structure:

- Administrative Assistant II
- Code Enforcement Officer
- Events and Media Specialist
- Maintenance Worker III
- Administrative Assistant III
- Pavement Program Manager

Resolution No. 32-R-2021 creates these positions and adds them to the Compensation Structure Guidelines. There are no changes recommended to the police department's pay structure at this time.

FINANCIAL CONSIDERATIONS

There is no current anticipated financial impact with amending the Compensation Structure Guidelines.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the April 25, 2022 consent agenda will approve this item.

If the resolution is removed from the consent agenda, the suggested motion is:

"I move to adopt Resolution No. 32-R-2022 – A Resolution of the Town of Mead, Colorado, Amending the Compensation Structure Guidelines for Employees Related to Position Titles."

ATTACHMENTS

Resolution No. 32-R-2022

Exhibit A to Resolution (Town of Mead Job Titles Listed by Salary Grade)

Exhibit B to Resolution (Mead Police Department Pay Rates)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 32-R-2022**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, AMENDING
THE COMPENSATION STRUCTURE GUIDELINES FOR EMPLOYEES
RELATED TO POSITION TITLES**

WHEREAS, in 2021, the Board of Trustees approved the compensation structure for employees, by adoption of Resolution No. 61-R-2021 (“2021 Resolution”); and

WHEREAS, the 2021 Resolution contemplates that the salary ranges for Town employees may be updated annually by the Board of Trustees and that said salary ranges will be used as a guide for future pay discussions, in conjunction with annual performance reviews; and

WHEREAS, the Board of Trustees desires to create new positions within the salary structure with the anticipation of future growth of the Town and of the organization and to allow flexibility in future hiring decisions; and

WHEREAS, the Board also desires to broaden career progression within the Administrative and Maintenance Worker career paths; and

WHEREAS, the Board also desires to create the position of Administrative Assistant II and add the Administrative Assistant II position to the Town’s compensation structure guidelines; and

WHEREAS, the Board also desires to create the position of Code Enforcement Officer and add the Code Enforcement Officer position to the Town’s compensation structure guidelines; and

WHEREAS, the Board also desires to create the position of Maintenance Worker III and add the Maintenance Worker III position to the Town’s compensation structure guidelines; and

WHEREAS, the Board also desires to create the position of Events & Media Specialist and add the Events & Media Specialist position to the Town’s compensation structure guidelines; and

WHEREAS, the Board also desires to create the position of Administrative Assistant III and add the Administrative Assistant III position to the Town’s compensation structure guidelines; and

WHEREAS, the Board also desires to create the position of Pavement Program Manager and add the Pavement Program Manager position to the Town’s compensation structure guidelines; and

WHEREAS, the Board also desires that these new positions, along with the current positions, be reviewed as part of a salary and benefit survey to be completed in 2022; and

WHEREAS, Section 2-3-120(e)(8) of the *Mead Municipal Code* states that the Board of Trustees has authority to create (or eliminate) Town staff positions; and

WHEREAS, the amendments to the Town compensation structure are set forth **Exhibit A** attached hereto, titled “*Town of Mead Job Titles Listed by Salary Grade*”; and

WHEREAS, the Mead Police Department Pay Rates attached to the 2021 Resolution are reattached to this Resolution as **Exhibit B** and are incorporated herein by reference; and

WHEREAS, it is the intent of the Board of Trustees to utilize the salary ranges attached as **Exhibit A** and **Exhibit B** as guidelines for future pay discussions and personnel expenditures.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The position of Administrative Assistant II is hereby created.

Section 2. The position of Code Enforcement Officer is hereby created.

Section 3. The position of Maintenance Worker III is hereby created.

Section 4. The position of Events & Media Specialist is hereby created.

Section 5. The position of Administrative Assistant III is hereby created.

Section 6. The position of Pavement Program Manager is hereby created.

Section 7. The salary ranges set forth in **Exhibit A** and **Exhibit B** will be used, in conjunction with annual performance reviews per the Town of Mead Employee Handbook, as a guide for future pay discussions, and may be updated annually by resolution of the Board of Trustees.

Section 8. Effective Date. This resolution shall become effective immediately upon adoption.

Section 9. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 10. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 25TH DAY OF APRIL, 2022.

ATTEST:

TOWN OF MEAD

By _____
Mary E. Strutt, MMC, Town Clerk

By _____
Colleen G. Whitlow, Mayor

EXHIBIT A
Town of Mead Job Titles Listed by Salary Grade

EXHIBIT B
Mead Police Department Pay Rates



Town of Mead
Job Titles Listed by Salary Grade
April 2022

Job Title	Range Minimum	Range Midpoint	Range Maximum
Salary Grade 50	\$26,400.00	\$31,000.00	\$34,300.00
School Crossing Guard	\$12.69	\$14.90	\$16.49
Salary Grade 100	\$27,500.00	\$33,000.00	\$38,500.00
Recreation Aide	\$13.22	\$15.87	\$18.51
Seasonal Maintenance			
Salary Grade 200	\$31,700.00	\$38,000.00	\$44,300.00
Intern	\$15.24	\$18.27	\$21.30
Salary Grade 300	\$41,700.00	\$50,000.00	\$58,300.00
Maintenance Worker I	\$20.05	\$24.04	\$28.03
Salary Grade 400	\$43,300.00	\$53,000.00	\$62,700.00
Administrative Clerk	\$20.82	\$25.48	\$30.14
Police Administrative Clerk			
Maintenance Worker II			
Salary Grade 500	\$46,500.00	\$57,000.00	\$67,500.00
Administrative Assistant II	\$22.36	\$27.40	\$32.45
Code Enforcement Officer			
Community Service Officer			
Deputy Town Clerk/Court Clerk			
Events & Media Specialist			
HR and Finance Clerk			
Maintenance Worker III			
Office Manager			
Permit Technician			
Records Clerk/Evidence Technician			
Recreation Coordinator			
Salary Grade 600	\$51,200.00	\$64,000.00	\$76,800.00
Administrative Assistant III	\$24.62	\$30.77	\$36.92
Human Resources Generalist			
Planner I			
Planning Technician			
Public Works Foreman			



Town of Mead
Job Titles Listed by Salary Grade
April 2022

Job Title	Range Minimum	Range Midpoint	Range Maximum
Salary Grade 700	\$56,400.00	\$70,500.00	\$84,600.00
Construction Inspector <i>Economic Development Specialist</i> Planner II	\$27.12	\$33.89	\$40.67
Salary Grade 800	\$64,800.00	\$81,000.00	\$97,200.00
Vacant	\$31.15	\$38.94	\$46.73
Salary Grade 900	\$76,400.00	\$95,500.00	\$114,600.00
Construction Manager Public Works Operations Manager Senior Construction Inspector	\$36.73	\$45.91	\$55.10
Salary Grade 1000	\$88,000.00	\$110,000.00	\$132,000.00
PIO/Director of Community Engagement <i>Town Clerk</i> <i>Human Resources Manager</i>	\$42.31	\$52.88	\$63.46
Salary Grade 1100	\$103,800.00	\$129,750.00	\$155,700.00
Deputy Town Engineer <i>Pavement Program Manager</i> Police Commander Town Clerk/Treasurer	\$49.90	\$62.38	\$74.86
Salary Grade 1200	\$116,600.00	\$145,800.00	\$175,000.00
Community Development Director <i>Finance Director</i> Police Chief Town Engineer/Public Works Director	\$56.06	\$70.10	\$84.13
Salary Grade 1300	\$137,800.00	\$172,200.00	\$206,600.00
Deputy Town Manager	\$66.25	\$82.79	\$99.33
Salary Grade 1400	\$164,800.00	\$206,000.00	\$247,200.00
Town Manager	\$79.23	\$99.04	\$118.85



MEAD POLICE DEPARTMENT

PAY RATES

Police Officer Level One - \$70,000 / \$33.65 per hour (Officers done with FTO and new officers, not laterals)

Police Officer Level Two - \$72,100 / \$34.66 per hour

Police Officer Level Three - \$74,984 / \$36.05 per hour

Police Officer Level Four - \$77,983 / \$37.49 per hour (this has been identified as the **Lateral 1** entry point)

Police Officer Level Five - \$81,103 / \$38.99 per hour

Police Officer Level Six - \$84,347 / \$40.55 per hour (this has been identified as the **Lateral 2** entry point)

Police Officer Level Seven - \$87,721 / \$42.17 per hour

Lateral 1 requires between 3 and 10 years of prior law enforcement experience

Lateral 2 requires more than 10 years of prior law enforcement experience

Sergeant Level 1 - \$92,100 / \$44.28 per hour

Sergeant Level 2 - \$96,705 / \$46.49 per hour

Sergeant Level 3 - \$101,540 / \$48.82 per hour

Sergeant Level 4 - \$106,617 / \$51.26 per hour

Sergeant Level 5 - \$111,948 / \$53.82 per hour



Town of Mead
Application for Committee/Commission Membership

Name Karen Peterson
(Please Print)

Address [REDACTED]

City/State/Zip Code Mead, CO 80542

Home Telephone Number [REDACTED]

Business Telephone Number [REDACTED]

E-Mail Address [REDACTED]

Length of Residency in Mead 24 years

Committee or Commission Applying For Planning Commission

Are You a Registered Voter in the Town of Mead Yes

What is Your Occupation Marketing Manager

What Background or Interest Do You Bring to This Position and What Would You Like To Work On? I have a deep interest in the healthy and carefully planned growth of our Town. I also admit I have a lot to learn and am eager to serve my town and community.

Signature: Karen Peterson Date: February 7, 2022

Qualifications: All Committee Members must be U. S. Citizens, bona fide residents and qualified electors who have resided in the Town of Mead for at least twelve (12) consecutive months immediately preceding the date of appointment.

Committee/Commission Meeting Days
Finance Committee - Quarterly, Tuesday Mornings
Planning Commission - Third Wednesday of Month
Events Committee - Second Tuesday of Month



Agenda Item Summary

MEETING DATE: April 25, 2022

SUBJECT: Applicant for Planning Commission

PRESENTED BY: Jason Bradford, AICP, Community Development Director

SUMMARY

The Planning Commission consists of five (5) regular members and one (1) alternate member who are appointed by the Board of Trustees. Currently there is one regular member vacancy and one vacancy in the alternate position.

In January 2022, one (1) regular member, Jeff Kurtz and one (1) alternate member, Jared Adams, resigned from the Commission. In February 2022, we received an application for the Planning Commission from Ms. Karen Peterson.

Ms. Peterson has been a resident of the Town of Mead for over 24 years and has attended the minimum required two (2) Planning Commission meetings. She has introduced herself to the Commissioners, and met with staff, and has expressed an interest in contributing to the community by serving on the Planning Commission. Therefore, staff and the Planning Commissioners recommend her appointment to the Planning Commission.

FINANCIAL CONSIDERATIONS

None

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends that the Board of Trustees the appoint of Karen Peterson as a regular member of the Planning Commission for the remainder of Jeff Kurtz’s term 01/01/2021 – 12/31/2024.

ATTACHMENTS

Committee Application: Karen Peterson



Agenda Item Summary

MEETING DATE: April 25, 2022

SUBJECT: Resolution No. 33-R-2022: A Resolution of the Town of Mead, Colorado, Approving an Agreement with Altitude Recreation for the Procurement and Installation of Playground Equipment at Main Park

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The existing playground equipment at Main Park near Town Hall (the "Park") is aging and replacement parts are not only costly but difficult to procure. The long lead times on replacement parts mean lengthy periods the equipment is out of service.

The Town therefore wishes to demolish the existing playground equipment at the Park and replace it with new equipment. The approved 2022 Budget provided \$51,000.00 for replacement equipment for the Park.

Staff obtained four (4) quotes for equipment that are within budget and selected the following concept from Altitude Recreation, Inc.:





Altitude Recreation, Inc. estimates a procurement time of 10-12 weeks for the above equipment. The swing set shown in the above pictures is existing and will remain in place.

FINANCIAL CONSIDERATIONS

\$51,000 is identified in the 2022 approved Town budget in the Conservation Trust Fund (05-45-5506) for replacement of playground equipment at the Park. This installation is within budget at \$50,000. This fee includes demolition and removal of the existing equipment (except for the swing set) at the Park. The \$50,000 not-to-exceed fee does not include the ground covering (wood chips), which the Town will procure from another vendor.

STAFF RECOMMENDATION/ACTION REQUIRED

“I move to adopt Resolution No. 33-R-2022, A Resolution of the Town of Mead, Colorado, Approving an Agreement with Altitude Recreation for the procurement and installation of playground equipment at Main Park for an amount not to exceed fifty thousand dollars (\$50,000.00).”

ATTACHMENTS

Resolution No. 33-R-2022
Professional Service Agreement (ALTITUDE RECREATION, INC.)

TOWN OF MEAD, COLORADO
RESOLUTION NO. 33-R-2022

A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING AN
AGREEMENT WITH ALTITUDE RECREATION FOR THE PROCUREMENT AND
INSTALLATION OF PLAYGROUND EQUIPMENT AT MAIN PARK

WHEREAS, the Town of Mead (the "Town") is authorized under C.R.S. § 31-15-101 to enter into contracts or agreements for any lawful municipal purpose; and

WHEREAS, the Town desires to replace the playground equipment of the Main Park near the Town Hall (the "Park"); and

WHEREAS, the Town has selected Altitude Recreation, Inc., a Colorado corporation (the "Contractor") to demolish and remove the existing equipment at the Park and to install new playground equipment; and

WHEREAS, the Board of Trustees desires to enter into an Agreement for Professional Services with the Contractor, in an amount not to exceed Fifty Thousand Dollars and No Cents (\$50,000.00) and in substantially the form attached to this Resolution as **Exhibit 1** (the "Agreement"); and

WHEREAS, the Board of Trustees further desires to delegate authority to the Mayor to execute the agreement on behalf of the Town once in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) approves the Agreement in substantially the same form as is attached hereto as **Exhibit 1** and incorporated herein; (b) authorizes the Town Attorney, in cooperation with the Town Manager, to make non-material changes to the Agreement as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Mayor to execute the Agreement when in final form.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 25TH DAY OF APRIL, 2022.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1
Professional Services Agreement (ALTITUDE RECREATION, INC.)

Town of Mead, Colorado
AGREEMENT FOR PROFESSIONAL SERVICES

Project/Services Name: Main Park Playground Equipment

THIS AGREEMENT FOR PROFESSIONAL SERVICES (“Agreement”) is made and entered into by and between the **TOWN OF MEAD**, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the “Town”), and **ALTITUDE RECREATION, INC.**, a Colorado corporation, with offices at 720 Austin Ave., Suite 200, Erie, Colorado 80516 (“Contractor”) (each individually a “Party” and collectively the “Parties”).

RECITALS

WHEREAS, the Town requires certain professional services as more fully described in **Exhibit A**; and

WHEREAS, Contractor represents that it has the requisite expertise and experience to perform the professional services; and

WHEREAS, the Town desires to contract with the Contractor subject to the terms of this Agreement.

NOW, THEREFORE, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

I. SCOPE OF SERVICES

A. Services. Contractor shall furnish all labor and materials required for the complete and prompt execution and performance of all duties, obligations, and responsibilities which are described or reasonably implied from the Scope of Services set forth in **Exhibit A**, attached hereto and incorporated herein by this reference (the “Services” or “Scope of Services”). The Parties recognize and acknowledge that, although the Town has requested certain general services to be performed or certain work product to be produced, the Contractor has offered to the Town the process, procedures, terms, and conditions under which the Contractor plans and proposes to achieve or produce the services and/or work product(s) and the Town, through this Agreement, has accepted such process, procedures, terms, and conditions as binding on the Parties.

B. Equipment. Contractor shall supply and convey to the Town title all of the equipment as specified in **Exhibit A** (the "Equipment"). Contractor represents and agrees all of the Equipment meets the appropriate standards and specifications as set forth in **Exhibit A** and that Town's purchase of this Equipment shall have the warranty terms set froth in Section IV hereof. Contractor shall not substitute any specified equipment without prior written approval of the Town.

C. Changes to Services or Equipment. A change in the Scope of Services or Equipment shall not be effective unless authorized through a written amendment to this Agreement signed by both Parties. If Contractor proceeds without such written authorization, Contractor shall be deemed

to have waived any claim for additional compensation, including a claim based on the theory of unjust enrichment, quantum meruit or implied contract. Except as expressly provided herein or as otherwise provided in writing by the Town, no agent, employee, or representative of the Town is authorized to modify any term of this Agreement.

D. Duty to Inform. The Contractor shall perform the Services in accordance with this Agreement and shall promptly inform the Town concerning ambiguities and uncertainties related to the Contractor’s performance that are not addressed by the Agreement.

E. Time of Performance. The Contractor shall perform all Services in accordance with this Agreement commencing on the Effective Date, as set forth in Section II of this Agreement, until such Services are completed, or terminated or suspended in accordance with this Agreement. The Contractor shall not temporarily delay, postpone, or suspend the performance of the Services without the written consent of the Town Board of Trustees, Town Manager, or a person expressly authorized in writing to direct the Contractor’s services.

II. TERM AND TERMINATION

A. Term. This Agreement shall commence on the date of mutual execution of the Parties (the “Effective Date”) and shall continue until December 31, 2022 or until terminated as provided herein (“Termination Date”). The Parties may mutually agree in writing to extend the term of this Agreement, subject to annual appropriation.

B. Town Unilateral Termination. This Agreement may be terminated by the Town for any or no reason upon written notice delivered to the Contractor at least ten (10) days prior to termination. In the event of the Town’s exercise of the right of unilateral termination as provided by this paragraph:

1. Unless otherwise provided in any notice of termination, the Contractor shall provide no further services in connection with this Agreement after Contractor’s receipt of a notice of termination; and
2. The Contractor shall deliver all finished or unfinished documents, data, studies and reports prepared by the Contractor pursuant to this Agreement to the Town and such documents, data, studies, and reports shall become the property of the Town; and
3. The Contractor shall submit to the Town a final accounting and final invoice of charges for all outstanding and unpaid Services and reimbursable expenses authorized by this Agreement and performed prior to the Contractor’s receipt of notice of termination and for any Services authorized to be performed by the notice of termination as provided by Section II.B of this Agreement. The Contractor shall deliver such final accounting and final invoice to the Town within thirty (30) days of the date of termination; thereafter, the Town shall not accept and Contractor shall not submit any other invoice, bill, or other form of statement of charges owing to the Contractor.

C. Termination for Non-Performance. Should a party to this Agreement fail to materially perform in accordance with the terms and conditions of this Agreement, this Agreement

may be terminated by the performing party if the performing party first provides written notice to the non-performing party. Such notice shall specify the non-performance, provide a demand to cure the non-performance and reasonable time to cure the non-performance, and state a date upon which the Agreement shall be terminated if there is a failure to timely cure the non-performance. For purpose of this Section II.C, “reasonable time” shall not be less than five (5) business days. In the event of a failure to timely cure a non-performance and upon the date of the resulting termination for non-performance, the Contractor shall prepare a final accounting and final invoice of charges for all performed but unpaid Services and any reimbursable expenses authorized by this Agreement. Such final accounting and final invoice shall be delivered to the Town within fifteen (15) days of the termination date contained in the written notice. Thereafter, the Town shall not accept and Contractor shall not submit any other invoice, bill, or other form of statement of charges owing to the Contractor. Provided that notice of non-performance is provided in accordance with this Section II.C, nothing in this Section II.C shall prevent, preclude, or limit any claim or action for default or breach of contract resulting from non-performance by a Party.

D. Suspension of Services. The Town may suspend the Contractor’s performance of the Services at the Town’s discretion and for any reason by delivery of written notice of suspension to the Contractor, which notice shall state a specific date of suspension. Upon Contractor’s receipt of such notice of suspension from the Town, the Contractor shall immediately cease performance of the Services on the date of suspension except: (1) as may be specifically authorized by the notice of suspension (e.g., to secure the work area from damage due to weather or to complete a specific report or study); or (2) for the submission of an invoice for Services performed prior to the date of suspension in accordance with this Agreement. Contractor shall not re-commence performance of the Services until it receives written notice of re-commencement from the Town.

E. Delivery of Notices. Any notice permitted by this Section II and its subsections shall be addressed to the Town Representative or the Contractor Representative at the address set forth in Section XII.D of this Agreement or such other address as either Party may notify the other of and shall be deemed given upon delivery if personally delivered, or forty-eight (48) hours after deposited in the United States mail, postage prepaid, registered or certified mail, return receipt requested.

III. REPRESENTATIVES AND SUPERVISION

A. Town Representative. The Town representative responsible for oversight of this Agreement and the Contractor’s performance of Services hereunder shall be the Town Manager or his or her designee (“Town Representative”). The Town Representative shall act as the Town’s primary point of contact with the Contractor.

B. Contractor Representative. The Contractor representative under this Agreement shall be Doug Johannsen, (“Contractor Representative”). The Contractor Representative shall act as the Contractor’s primary point of contact with the Town. The Contractor shall not designate another person to be the Contractor Representative without prior written notice to the Town.

C. Town Supervision. The Contractor shall provide all Services with little or no daily supervision by Town staff or other contractors. Inability or failure of the Contractor to perform with little or no daily supervision which results in the Town’s need to allocate resources in time or

expense for daily supervision shall constitute a material breach of this Agreement and be subject to cure or remedy, including possible termination of the Agreement, as provided in this Agreement.

IV. WARRANTIES

A. New Equipment. Contractor warrants that the Equipment shall be new and suitable for the purpose used by the Town and will be of good quality, free from faults and defects, and in conformance with **Exhibit A**.

B. Title to Equipment. Contractor further warrants that it has full title to all the Equipment to be conveyed to the Town hereunder, that it is transfer of such title to the Town is rightful and that all such Equipment shall be transferred free and clear from all security interests, liens, claims, or encumbrances whatsoever. Contractor agrees to warrant and defend such title against all persons claiming the whole or any part thereof, at no cost to the Town.

C. Warranty on Workmanship. Contractor shall, for one year from the date that the Town initiates beneficial use of all Equipment provided under this Agreement (last piece of Equipment is put into its intended use), promptly investigate, repair, or otherwise correct any parts, components or Equipment supplied hereunder which contain faults or defects considered to be minor and not affecting the integrity or structure of the Equipment. Contractor shall, for one year from the date that the Town initiates beneficial use of all Equipment provided under this Agreement (last piece of Equipment is put into its intended use), promptly replace any parts, components or Equipment supplied hereunder which contain faults or defects considered to be other than minor, including affecting the integrity of the Equipment.

D. Assignment of Equipment Warranties. The Contractor warrants and shall be responsible and liable to the Town for the warranties which are provided from the manufacturer(s) of all Equipment supplied hereunder. Contractor shall provide, assign, and take whatever additional steps are necessary to ensure that the Equipment is warranted for the benefit of the Town for the respective manufacturers’ warranty periods.

V. COMPENSATION

A. Not-to-Exceed Amount. Following execution of this Agreement by the Parties, the Contractor shall be authorized to and shall commence performance of the Services as described in **Exhibit A**, subject to the requirements and limitations on compensation as provided by this Section IV and its subsections. Compensation to be paid hereunder shall not exceed **FIFTY THOUSAND DOLLARS AND NO CENTS (\$50,000.00)** (“Not-to-Exceed Amount”) unless a larger amount is agreed to by and between the Parties in accordance with the amendment requirements of this Agreement. Notwithstanding the amount specified in this Section, Contractor shall be paid only for work performed. Contractor shall not be paid until tasks identified in the Scope of Services are performed to the satisfaction of the Town. In consideration for the completion of the Scope of Services by Contractor, the Town shall pay Contractor as follows:

- ☐ If this box is checked, the Town shall pay Contractor on a time and materials basis in accordance with the rate schedule shown in **Exhibit B**. This amount shall include all fees, costs and expenses incurred by Contractor, and no additional

amounts shall be paid by the Town for any fees, costs and expenses. Final payment may be requested by the Contractor upon completion of the Services and the Town’s acceptance of all work or Services as set forth in **Exhibit A**.

☒ If this box is checked, the Town shall pay the Contractor the Not-to-Exceed Amount in a single lump sum payment within thirty (30) calendar days of Contractor completing all Services to the City's satisfaction as set forth in **Exhibit A**.

B. Receipts. The Town, before making any payment, may require the Contractor to furnish at no additional charge releases or receipts from any or all persons performing work under this Agreement and/or supplying material or services to the Contractor, or any subcontractor if this is deemed necessary to protect the Town’s interest. The Town, however, may in its discretion make payment in part or full to the Contractor without requiring the furnishing of such releases or receipts.

C. Reimbursable Expenses.

1. If this Agreement is for lump sum compensation, there shall be no reimbursable expenses.

2. If the Agreement is for compensation based on a time and materials basis, the following shall be considered “reimbursable expenses” for purposes of this Agreement and may be billed to the Town without administrative mark-up, which must be accounted for by the Contractor, and proof of payment shall be provided by the Contractor with the Contractor’s monthly invoices:

- ☒ None
- ☐ Vehicle Mileage (billed at not more than the prevailing per mile charge permitted by the IRS as a tax-deductible business expense)
- ☐ Printing and Photocopying Related to the Services (billed at actual cost)
- ☐ Long Distance Telephone Charges Related to the Services
- ☐ Postage and Delivery Services
- ☐ Lodging and Meals (but only with prior written approval of the Town as to dates and maximum amount)

3. Other Expenses. Any fee, cost, charge, or expense incurred by the Contractor not otherwise specifically authorized by this Agreement shall be deemed a non-reimbursable cost that shall be borne by the Contractor and shall not be billed or invoiced to the Town and shall not be paid by the Town.

D. No Waiver. The Town's review, approval or acceptance of, or payment for any services shall not be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

VI. PROFESSIONAL RESPONSIBILITY

A. General. Contractor hereby warrants that it is qualified to assume the responsibilities and render the services described herein and has all requisite corporate authority and professional licenses in good standing required by law.

B. Standard of Performance. The work performed by Contractor shall be in accordance with generally accepted professional practices and the level of competency presently maintained by other practicing professional firms in the same or similar type of work in the applicable community. The work and services to be performed by Contractor hereunder shall be done in compliance with applicable laws, ordinances, rules and regulations including environmental, health and safety laws and regulations.

C. Subcontractors. The Parties recognize and agree that subcontractors may be utilized by the Contractor for the performance of certain Services if included and as described more particularly in **Exhibit A**; however, the engagement or use of subcontractors will not relieve or excuse the Contractor from performance of any obligations imposed in accordance with this Agreement and Contractor shall remain solely responsible for ensuring that any subcontractors engaged to perform Services hereunder shall perform such Services in accordance with all terms and conditions of this Agreement.

VII. INDEPENDENT CONTRACTOR

A. General. Contractor is an independent contractor. Notwithstanding any other provision of this Agreement, all personnel assigned by Contractor to perform work under the terms of this Agreement shall be, and remain at all times, employees or agents of Contractor for all purposes. Contractor shall make no representation that it is a Town employee for any purposes.

B. Liability for Employment-Related Rights and Compensation. The Contractor shall be solely responsible for all compensation, benefits, insurance and employment-related rights of any person providing Services hereunder during the course of or arising or accruing as a result of any employment, whether past or present, with the Contractor, as well as all legal costs including attorney’s fees incurred in the defense of any conflict or legal action resulting from such employment or related to the corporate amenities of such employment. The Contractor will comply with all laws, regulations, municipal codes, and ordinances and other requirements and standards applicable to the Contractor’s employees, including, without limitation, federal and state laws governing wages and overtime, equal employment, safety and health, employees’ citizenship, withholdings, reports and record keeping. Accordingly, the Town shall not be called upon to assume any liability for or direct payment of any salaries, wages, contribution to pension funds, insurance premiums or payments, workers’ compensation benefits or any other amenities of employment to any of the Contractor’s employees or any other liabilities whatsoever, unless otherwise specifically provided herein.

B. Insurance Coverage and Employment Benefits. The Town will not include the Contractor as an insured under any policy the Town has for itself. The Town shall not be obligated to secure nor provide any insurance coverage or employment benefits of any kind or type to or for the Contractor or the Contractor’s employees, sub-consultants, subcontractors, agents, or

representatives, including but not limited to coverage or benefits related to: local, state, or federal income or other tax contributions, FICA, workers’ compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension or retirement account contributions, profit sharing, professional liability insurance, or errors and omissions insurance. The following disclosure is provided in accordance with Colorado law:

CONTRACTOR ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS CONTRACTOR OR SOME ENTITY OTHER THAN THE TOWN PROVIDES SUCH BENEFITS. CONTRACTOR FURTHER ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO WORKERS’ COMPENSATION BENEFITS. CONTRACTOR ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS AGREEMENT.

C. Employee Benefits Claims. To the maximum extent permitted by law, the Contractor waives all claims against the Town for any Employee Benefits; the Contractor will defend the Town from any claim and will indemnify the Town against any liability for any Employee Benefits for the Contractor imposed on the Town; and the Contractor will reimburse the Town for any award, judgment, or fine against the Town based on the position the Contractor was ever the Town’s employee, and all attorneys’ fees and costs the Town reasonably incurs defending itself against any such liability.

VIII. INSURANCE

A. General. During the term of this Agreement, the Contractor shall obtain and shall continuously maintain, at the Contractor’s expense, insurance of the kind and in the minimum amounts specified as follows by checking the appropriate boxes:

- ☐ The Contractor shall obtain and maintain the types, forms, and coverage(s) of insurance deemed by the Contractor to be sufficient to meet or exceed the Contractor’s minimum statutory and legal obligations arising under this Agreement (“Contractor Insurance”); OR
- ☒ The Contractor shall secure and maintain the following (“Required Insurance”):

☒ Worker’s Compensation Insurance in the minimum amount required by applicable law for all employees and other persons as may be required by law. Such policy of insurance shall be endorsed to include the Town as a Certificate Holder.

☒ Comprehensive General Liability insurance with minimum combined single limits of One Million Dollars (\$1,000,000.00) each occurrence and of Two Million Dollars (\$2,000,000.00) aggregate. The policy shall be applicable to all premises and all operations of the Contractor. The policy shall include coverage for bodily injury, broad form property damage

(including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall contain a severability of interests provision. Coverage shall be provided on an “occurrence” basis as opposed to a “claims made” basis. Such insurance shall be endorsed to name the Town as Certificate Holder and name the Town, and its elected officials, officers, employees and agents as additional insured parties.

- ☒ Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than One Million Dollars (\$1,000,000.00) each occurrence with respect to each of the Contractor’s owned, hired and non-owned vehicles assigned to or used in performance of the Services. The policy shall contain a severability of interests provision. Such insurance coverage must extend to all levels of subcontractors. Such coverage must include all automotive equipment used in the performance of the Services, both on the work site and off the work site, and such coverage shall include non-ownership and hired cars coverage. Such insurance shall be endorsed to name the Town as Certificate Holder and name the Town, and its elected officials, officers, employees and agents as additional insured parties.
- ☐ Professional Liability (errors and omissions) Insurance with a minimum limit of coverage of _____ Dollars (\$____.) per claim and annual aggregate. Such policy of insurance shall be obtained and maintained for one (1) year following completion of all Services under this Agreement. Such policy of insurance shall be endorsed to include the Town as a Certificate Holder.

B. Additional Requirements. Such insurance shall be in addition to any other insurance requirements imposed by law. The coverages afforded under the policies shall not be canceled, terminated or materially changed without at least thirty (30) days prior written notice to the Town. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Any insurance carried by the Town, its officers, its employees, or its contractors shall be excess and not contributory insurance to that provided by Contractor. Contractor shall be solely responsible for any deductible losses under any policy.

C. Insurance Certificates. Contractor shall provide to the Town a certificate of insurance as evidence that the required policies are in full force and effect prior to the commencement of the Services. The certificate shall identify this the Project/Services Name as set forth on the first page of this Agreement.

D. Failure to Obtain or Maintain Insurance. The Contractor’s failure to obtain and continuously maintain policies of insurance shall not limit, prevent, preclude, excuse, or modify any liability, claims, demands, or other obligations of the Contractor arising from performance or

non-performance of this Agreement. Failure on the part of the Contractor to obtain and to continuously maintain policies providing the required coverage, conditions, restrictions, notices, and minimum limits shall constitute a material breach of this Agreement upon which the Town may immediately terminate this Agreement, or, at its discretion, the Town may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith. All monies so paid by the Town, together with an additional five percent (5%) administrative fee, shall be repaid by the Contractor to the Town immediately upon demand by the Town. At the Town’s sole discretion, the Town may offset the cost of the premiums against any monies due to the Contractor from the Town pursuant to this Agreement.

IX. INDEMNIFICATION

A. Contractor agrees to indemnify and hold harmless the Town and its officers, insurers, volunteers, representatives, agents, employees, and assigns from and against all claims, liability, damages, losses, expenses and demands, including attorney fees, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement if such injury, loss, or damage is caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of Contractor, any subcontractor of Contractor, or any officer, employee, representative, or agent of Contractor, or which arise out of a worker's compensation claim of any employee of Contractor or of any employee of any subcontractor of Contractor. Contractor's liability under this indemnification provision shall be to the fullest extent of, but shall not exceed, that amount represented by the degree or percentage of negligence or fault attributable to Contractor, any subcontractor of Contractor, or any officer, employee, representative, or agent of Contractor or of any subcontractor of Contractor.

B. If Contractor is providing architectural, engineering, surveying or other design services under this Agreement, the extent of Contractor's obligation to indemnify and hold harmless the Town may be determined only after Contractor's liability or fault has been determined by adjudication, alternative dispute resolution or otherwise resolved by mutual agreement between the Parties, as provided by C.R.S. § 13-50.5-102(8)(c).

X. WORKERS WITHOUT AUTHORIZATION

The Contractor shall not knowingly employ or contract with a worker without authorization to perform work under this Agreement. The Contractor shall not contract with a subcontractor that fails to certify that the subcontractor does not knowingly employ or contract with any workers without authorization. By entering into this Agreement, the Contractor certifies as of the date of this Agreement it does not knowingly employ or contract with a worker without authorization who will perform work under this public contract for services and that the Contractor will participate in the e-verify program in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement. The Contractor is prohibited from using the e-verify program to undertake pre-employment screening of job applicants while this Agreement is being performed. If the Contractor obtains actual knowledge that a subcontractor performing work under this Agreement knowingly employs or contracts with a

worker without authorization, the Contractor shall be required to notify the subcontractor and the Town within three (3) days that the Contractor has actual knowledge that a subcontractor is employing or contracting with a worker without authorization. The Contractor shall terminate the subcontract if the subcontractor does not stop employing or contracting with the worker without authorization within three (3) days of receiving the notice regarding the Contractor’s actual knowledge. The Contractor shall not terminate the subcontract if, during such three days, the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with a worker without authorization. The Contractor is required to comply with any reasonable request made by the Colorado Department of Labor and Employment made in the course of an investigation undertaken to determine compliance with this provision and applicable state law. If the Contractor violates this provision, the Town may terminate this Agreement, and the Contractor may be liable for actual and/or consequential damages incurred by the Town, notwithstanding any limitation on such damages provided by this Agreement.

XI. REMEDIES

A. In addition to any other remedies provided for in this Agreement, and without limiting its remedies available at law, the Town may exercise the following remedial actions if the Contractor substantially fails to perform the duties and obligations of this Agreement. Substantial failure to perform the duties and obligations of this Agreement shall mean a significant, insufficient, incorrect, or improper performance, activities or inactions by the Contractor. The remedial actions include:

1. Suspend the Contractor’s performance pending necessary corrective action as specified by the Town without the Contractor’s entitlement to an adjustment in any charge, fee, rate, price, cost, or schedule; and/or
2. Withhold payment to the Contractor until the necessary services or corrections in performance are satisfactorily completed; and/or
3. Deny payment for those services which have not been satisfactorily performed, and which, due to circumstances caused by the Contractor, cannot be performed, or if performed would be of no value to the Town; and/or
4. Terminate this Agreement in accordance with this Agreement.

B. The foregoing remedies are cumulative and the Town, in its sole discretion, may exercise any or all of the remedies individually or simultaneously.

XII. RECORDS AND OWNERSHIP

A. Retention and Open Records Act Compliance. All records of the Contractor related to the provision of Services hereunder, including public records as defined in the Colorado Open Records Act (“CORA”), and records produced or maintained in accordance with this Agreement, are to be retained and stored in accordance with the Town’s records retention and disposal policies. Those records which constitute “public records” under CORA are to be at the Town offices or accessible and opened for public inspection in accordance with CORA and Town policies. Public

records requests for such records shall be processed in accordance with Town policies. Contractor agrees to allow access by the Town and the public to all documents subject to disclosure under applicable law. Contractor’s willful failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the Town. For purposes of CORA, the Town Clerk is the custodian of all records produced or created as a result of this Agreement. Nothing contained herein shall limit the Contractor’s right to defend against disclosure of records alleged to be public.

B. Town’s Right of Inspection. The Town shall have the right to request that the Contractor provide to the Town a list of all records of the Contractor related to the provision of Services hereunder retained by the Contractor in accordance with this subsection and the location and method of storage of such records. Contractor agrees to allow inspection at reasonable times by the Town of all documents and records produced or maintained in accordance with this Agreement.

C. Ownership. Any work product, materials, and documents produced by the Contractor pursuant to this Agreement shall become property of the Town of Mead upon delivery and shall not be made subject to any copyright by the Contractor unless authorized by the Town. Other materials, statistical data derived from other clients and other client projects, software, methodology and proprietary work used or provided by the Contractor to the Town not specifically created and delivered pursuant to the Services outlined in this Agreement shall not be owned by the Town and may be protected by a copyright held by the Contractor and the Contractor reserves all rights granted to it by any copyright. The Town shall not reproduce, sell, or otherwise make copies of any copyrighted material, subject to the following exceptions: (1) for exclusive use internally by Town staff and/or employees; or (2) pursuant to a request under the Colorado Open Records Act, § 24-72-203, C.R.S., to the extent that such statute applies; or (3) pursuant to law, regulation, or court order. The Contractor waives any right to prevent its name from being used in connection with the Services. The Contractor may publicly state that it performs the Services for the Town.

D. Return of Records to Town. At the Town’s request, upon expiration or termination of this Agreement, all records of the Contractor related to the provision of Services hereunder, including public records as defined in the CORA, and records produced or maintained in accordance with this Agreement, are to be returned to the Town in a reasonable format and with an index as determined and requested by the Town.

XIII. MISCELLANEOUS

A. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Weld County, Colorado.

B. No Waiver. Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligations of this Agreement.

C. Integration. This Agreement constitutes the entire agreement between the Parties, superseding all prior oral or written communications.

D. Notice. Unless otherwise provided in this Agreement, any notice under this Agreement shall be in writing, and shall be deemed sufficient when directly presented or sent via pre-paid, first class United States Mail, to the party at the address set forth below.

If to the Town:

If to Contractor:

Town of Mead Attn: Town Manager 441 Third Street P.O. Box 626 Mead, Colorado 80542	Altitude Recreation, Inc. Attn: Doug Johannsen 720 Austin Avenue, Suite 200 Erie, CO 80516
With Copy to: Michow Cox & McAskin LLP Attn: Mead Town Attorney 6530 S. Yosemite Street, Suite 200 Greenwood Village, Colorado 80111	With Copy to:

E. Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

F. Modification. This Agreement may only be modified upon written agreement signed by the Parties.

G. Assignment. Neither this Agreement nor any of the rights or obligations of the Parties hereto, shall be assigned by either Party without the written consent of the other.

H. Affirmative Action. The Contractor warrants that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Contractor warrants that it will take affirmative action to ensure applicants are employed, and employees are treated during employment without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

I. Governmental Immunity. The Town, its officers, and its employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended (“CGIA”), or otherwise available to the Town and its officers or employees. Presently, the monetary limitations of the CGIA are set at three hundred eighty-seven thousand dollars (\$387,000) per person and one million ninety-three thousand dollars

(\$1,093,000) per occurrence for an injury to two or more persons in any single occurrence where no one person may recover more than the per person limit described above.

J. Rights and Remedies. The rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted.

K. Annual Appropriation. Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, and thus any obligations of the Town hereunder shall extend only to monies currently appropriated and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

L. Binding Effect. The Parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this Section XII shall not authorize assignment.

M. No Third-Party Beneficiaries. Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Contractor. Absolutely no third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

N. Release of Information. The Contractor shall not, without the prior written approval of the Town, release any privileged or confidential information obtained in connection with the Services or this Agreement.

O. Attorneys' Fees. If the Contractor breaches this Agreement, then it shall pay the Town's reasonable costs and attorney's fees incurred in the enforcement of the terms, conditions, and obligations of this Agreement.

P. Survival. The provisions of Sections VI (Independent Contractor), VII (Insurance), VIII (Indemnification) and XII (A) (Governing Law and Venue), (J) (Rights and Remedies), (K) Annual Appropriation), (N) (Release of Information) and (O) Attorneys' Fees, shall survive the expiration or termination of this Agreement. Any additional terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

Q. Agreement Controls. In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit.

R. Force Majeure. Neither the Contractor nor the Town shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that,

such delay or failure is caused by “force majeure.” As used in this Agreement, “force majeure” means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, pandemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

S. Authority. The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town of Mead and the Contractor and bind their respective entities.

T. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

U. Protection of Personal Identifying Information. In the event the Services include or require the Town to disclose to Contractor any personal identifying information as defined in C.R.S. § 24-73-101, Contractor shall comply with the applicable requirements of C.R.S. §§ 24-73-101, et seq., relating to third-party service providers.

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SIGNATURE PAGES FOLLOW

THIS AGREEMENT is executed and made effective as provided above.

TOWN OF MEAD, COLORADO

By: _____

Printed Name: _____

Title: _____

Date of execution: _____

ATTEST:

Mary Strutt, MMC, Town Clerk

APPROVED AS TO FORM (*excluding exhibits*):

Marcus McAskin, Town Attorney

CONTRACTOR:

ALTITUDE RECREATION, INC., a Colorado corporation

By: _____

Printed Name: _____

Title: _____

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing Agreement for Professional Services was subscribed, sworn to and acknowledged before me this ____ day of _____, 2022, by _____ as _____ of ALTITUDE RECREATION, INC., a Colorado corporation.

My commission expires: _____

Notary Public
(Required for all contracts (C.R.S. § 8-40-202(2)(b)(IV)))

[SEAL]

EXHIBIT A

SCOPE OF SERVICES AND EQUIPMENT

Contractor will demolish existing all equipment on the site, except for the swing set, and will dispose of demolished equipment.

Contractor, via a Certified Game Time Installer, shall install the following equipment consistent with the following invoice and diagrams/pictures:

Quantity	Part #	Description	Unit Price	Amount
1	178749	GameTime - Owner's Kit	\$66.00	\$66.00
1	RDU	GameTime - CUSTOM PT STRUCTURE 5-12	\$45,866.00	\$45,866.00
		(1) 12024 -- 3 1/2" Uppt Ass'Y Alum 9'		
		(1) 12025 -- 3 1/2" Uppt Ass'Y Alum 10'		
		(8) 12026 -- 3 1/2" Uppt Ass'Y Alum 11'		
		(4) 12077 -- 3 1/2" Uppt Ass'Y Alum 15'		
		(1) 12221 -- 90 Deg Horiz Loop Attach		
		(1) 12421 -- Counter Panel		
		(1) 12439 -- 36" Barrier		
		(2) 18200 -- 36" Sq Punched Deck P/T 1.3125		
		(6) 18201 -- 36" Tri Punched Deck P/T		
		(1) 18699 -- Store Front Panel 36"		
		(6) 18833 -- Umbra Roof Extensio 3'		
		(1) 19001 -- Entry Way		
		(1) 19005 -- Transfer System W/Barrier (2' Rise)		
		(1) 19096 -- Schooner (4'-6" & 5')		
		(1) 19214 -- Rung Enclosure		
		(1) 19215 -- Rung Enclosure W/ Steering Wheel		
		(1) 19250 -- Hour Glass (3' Thru 5')		
		(1) 19285 -- Transfer Platform W/ Guardrail 3'		
		(1) 19287 -- River Rock Climber		
		(1) 19291 -- 2' Kickplate W/ Rung		
		(1) 19322 -- Swerve Slide		
		(2) 19386 -- Left Curve Section Wilderslide li		
		(1) 19391 -- Support Wilderslide li		
		(1) 19424 -- Long Exit (Use On 7' & 8' Slides)		
		(1) 19466 -- Olympus Climber - 5'0 thru 6'0 attac		
		(1) 19758 -- Umbra Hex roof		
		(6) 19762 -- Umbra Roof Plug		
		(1) 19801 -- Over 'N Under Wilderslide II		
		(1) 19807 -- Ripple Pass		

(1) 19891 -- Trillium Climber 5'-0" & 5'-6"				
(1) G12069 -- 3 1/2"Up rt Ass'Y Galv 14'				
(2) G12077 -- 3 1/2" Up rt Ass'Y Galv 15'				
1	INSTALL	GameTime - EQUIPMENT INSTALLATION- INCLUDES DEMO AND DISPOSE OF EXISTING EQUIPMENT	\$10,175.00	\$10,175.00
			Sub Total	\$56,107.00
			Discount	(\$16,123.31)
			Material Surcharge	\$6,376.12
			Freight	\$3,640.19
			Total	\$50,000.00



Mead Town Park



Mead Town Park

