



Board of Trustees Meeting

441 3rd Street, Mead

April 13, 2026

Agenda

6:00 p.m. to 10:00 p.m. Regular Meeting

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 21-R-2023, remote participation will be allowed. The meeting link will be provided on the Town's website/designated posting place at least 24 hours prior to the meeting.

https://us02web.zoom.us/webinar/register/WN_irDH4x_ER1yZSo6clo_2Zg

1. Call to Order – Roll Call

Mayor Colleen Whitlow
Mayor Pro Tem Trisha Harris
Trustee David Adams
Trustee Chris Cartwright
Trustee Jeremiah R. Crane
Trustee Brad Hagen
Trustee Herman Schranz

2. Moment of Silence

3. Pledge of Allegiance to the Flag

4. Review and Approve Agenda

5. Staff Report: Town Manager Report

- a. Manager Report

6. Proclamations

- a. Work Zone Safety Awareness Week April 20-24, 2026
- b. Mead Arbor Day April 24, 2026

7. Public Comment:

3 minute time limit. Comment is for any item on the agenda, unless it is set for public hearing.

8. Consent Agenda:

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the Town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

- a. Approval of Minutes - Regular Meeting March 30, 2026
- b. March 31, 2026 Aging Report
- c. Check Register April 13, 2026
- d. **Resolution No. 24-R-2026** – A Resolution of the Town of Mead, Colorado, Approving a Letter Agreement Between the Town of Mead and United Power, Inc. to Extend the Existing Electric Utility Franchise Agreement on a Month-to-Month Basis through November 26, 2026
- e. **Resolution No. 25-R-2026** – A Resolution of the Town of Mead, Colorado, Granting Conditional Acceptance of Public Improvements (O'Reilly Auto Parts Site Plan)
- f. **Resolution No. 26-R-2026** - A Resolution of the Town of Mead, Colorado, Approving an Intergovernmental Agreement Between the Town of Mead, the Clerk and Recorder for Weld County, and the Board of County Commissioners for Weld County Concerning the Installation of Mail Ballot Drop-off Boxes
- g. **Resolution No. 27-R-2026** – A Resolution of the Town of Mead, Colorado, Approving an Easement Agreement By and Between the Town and Weld County and Associated Conveyancing Deed for Purposes of Improvements to Weld County Road 9.5
- h. **Resolution No. 28-R-2026** – A Resolution of the Town of Mead, Colorado, Approving a Memorandum of Understanding Between the Town of Mead and the Mountain View Fire Protection District Related to the Mountain View Fire Rescue Fire Station No. 3 and the Town Hall Building (441 Third Street, Mead, Colorado)

9. Mead Liquor Licensing Authority

- a. Aged & Co NEW Fermented Malt Beverage and Wine Liquor License continued from March 9, 2026. Request to be continued to April 27, 2026.

10. Public Comment:

3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

11. Legislative Update

12. Elected Official Reports

- a. Town Trustees
- b. Mayor Whitlow

13. Adjournment

14. Work Session: Strategic Planning

The Town of Mead is committed to providing accessible documents and resources for all individuals. However, some complex documents may not be fully accessible in their original format. If you need assistance or reasonable accommodation to access these materials, please contact us by phone 970-535-4477 or email info@townofmead.org.

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: April 13, 2026

SUBJECT: Town Manager Report

- The annual EGGstravaganza Egg Hunt was held on March 28th at Ames Park. 13,000 eggs were distributed. By all accounts, it was extremely well attended, and many people commented on how much fun it was this year.
- Town of Mead residents can take advantage of one free landfill trip during Spring Clean-Up Days. Registration opens April 20th and runs through May 9th. Residents can now register online and receive their voucher by email, making the process quicker and more convenient. In-person registration is still available at the Community Center. After registering, you will receive a voucher with a Unique ID Number. Vouchers can be shown digitally or printed, but the ID number must be visible. Vouchers will be accepted May 4th through May 16th at the Front Range Landfill during regular operating hours.
- For the fourth year in a row, the Town of Mead has been recognized by the Arbor Day Foundation as a Tree City USA. The recognition is based on Mead's commitment to plant, care for and celebrate trees. Please see attached recognition letter.
- Registration is now open for the Colorado Municipal League's 104th Annual Conference, to be held June 22 through June 25, 2026, in Westminster. Sessions are available for the education of public officials.
- The Town of Mead is a member of the I-25 Corridor Coalition. Mayor Whitlow is an active participant in the monthly meetings, held the first Wednesday of every month at 6:30 p.m. at the Weld County Southwest Annex building.
- The free toll lanes on I-25 from Fort Collins to Mead are no longer free. The tolling is assessed by dynamic pricing that varies throughout the day depending on traffic volumes. Please be advised that driving across the double white lines in/out of the toll lanes carries a steep penalty.
- A 24-hour ballot box will be installed by Weld County Elections prior to the June primaries. The drive-up box will be installed near the Community Center and will allow residents to vote right here in Mead.
- Construction continues on the new Mead Library, a branch of the High Plains Library District. The library is being constructed on land just east of Liberty Ranch on County Road 7. In the meantime, programming is being offered by High Plains Library for both adults and children at the Town of Mead Community Center. The Mead Library will open later this year.
- A new restroom facility is nearing completion in the Liberty Ranch Park. This permanent facility will have restrooms and storage space to support the recreation events at the park. It will replace the port-o-lets which have been at the park for several years.
- A pedestrian and bicycle underpass that will go under SH 66 and connect the pedestrian trail that runs along CR 7 is under design and right of way acquisition. Construction is anticipated to begin on this project by late this year.
- Saint Vrain Valley School District (SVVSD) is constructing a pre-kindergarten through eighth grade school southeast of Mead High School. The school will open for students in the fall of 2026. Mead Police School Resource Officers (SRO's) continue to collaborate with the students, faculty and staff at all three of the Mead schools. The partnership that has been forged between the St. Vrain Valley School District and our Mead Police Department has helped to foster an atmosphere of trust and accountability throughout the schools. Plans are in the works for the Town to provide a fully trained SRO to the new Pre K through 8 school (Big Sky PK-8).
- The High Plains Blvd (WCR 9.5) road construction project continues. The construction of two miles of this road between WCR 32 and WCR 36 includes two travel lanes, bike lanes, two roundabouts located at CR 32 and CR 34, and a ten-foot-wide detached sidewalk. The project is a collaboration among Mead, Weld County and local developers. Currently a new roundabout intersection is being constructed at CR 32 and High Plains Blvd. This roundabout should be completed by July. Once

complete, the crews will move to CR 34 and High Plains Blvd to construct a new roundabout in that location. We anticipate the entire project will be open to the public by November.

- The Town has partnered with 60+ Ride to provide transportation access for Weld County older adults. This nonprofit organization matches volunteers to seniors needing transportation.
- O'Reilly Auto Parts is open for business at 3601 Highland Dr, just east of QuikTrip on SH 66.
- The Town Clerk's office continues to process annual business license renewals. 216 renewals have been processed to date with another 24 in the queue for processing or awaiting payment. In addition, the Town's Community Services Officer has been working with food trucks to complete licensing requirements.
- The application for a new fermented malt beverage (beer) and wine liquor license from Aged & Co, 234 Main Street, C101 has been continued by the Mead Liquor Licensing Authority to April 13th. However, due to a conflict with the applicant team, the hearing will be further continued until April 27th.
- Highlandlake Brewing liquor license renewal will be scheduled for public hearing due to conditions placed on their license at initial issuance.
- Mayor Colleen Whitlow convenes weekly office hours at Mead Town Hall. The office hours are on Mondays from 10:00 a.m. to 12:00 p.m. Please contact the front office for an appointment. Walk ins will be taken as time allows.
- Explore the daily operations of Mead Police officers and staff. Whether responding to service calls, engaging with students, or interacting with residents at community events, the Mead Police Department is committed to improving the quality of life for residents, businesses, and visitors. View the Mead Police Challenges and Needs videos here: <http://bit.ly/40G47qm>
- Coffee with the Mayor was held Saturday, April 4th from 8:00 a.m. – 10:00 a.m. at the Community Center Peak room. Mayor Whitlow discussed active development in Mead, Town projects, and received citizen comments / general inquiries. Coffee with the Mayor is held the first Saturday of each month.
- Mead Municipal Court is scheduled for Tuesday April 21st at 5:00 p.m. at Town Hall. There are currently 39 cases on the docket for arraignment and review hearings. All defendants are contacted by mail and phone to reduce the fail to appear rates. The Court Clerk continues to work with the police department and Weld County to work out the bugs of importing e-tickets.
- The Colorado State Legislature is now in session and will consider bills that have a local impact. Colorado Municipal League follows the legislative process and advocates for its members on several bills. The CML Statehouse Report is issued weekly on the CML website. Link: <https://www.cml.org/home/advocacy-legal/statehouse-report>. Town Attorney, Marcus McAskin will also provide the Board of Trustees with periodic updates.
- Based on the 5-year Pavement Management Maintenance Plan, this year's transportation projects will begin early this Spring. Current road closures due to construction can be found on the town's website: <https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.
- Key projects update:
 - 3rd and Welker Intersection – The intersection pavement, pavement marking, and traffic signal work is complete. Small punch list items, including a hydrant and sidewalk placement on Dillingham remain. Landscaping is continuing to be completed.
 - SH66 Pedestrian Crossing – No change - The ROW clearance has been received from CDOT and all real estate has been acquired. Staff is still awaiting the final NAAPME grant agreement to move the project to construction.
- Building Permits:
 - 2026 YTD (SF-D): 16 Permits, 20 Certificates of Occupancy
 - 2026 YTD (All Permit Types): 91 permits issued, 874 inspections
- Boards and Commissions
 - The next regular Planning Commission meeting is scheduled for April 15, 2026. No public hearings are scheduled for that evening. The commission will convene to a work session and discuss topics such as the Comprehensive Plan's vision statements and the development application submittal and referral process.
- Human Resources
 - The Town advertises open positions on Neogov – below is the link:

<https://www.governmentjobs.com/careers/townofmead>

- Current open positions:
 - Police Officer interviews were held 3/19th & 3/20th. One applicant is in backgrounds.
 - PW – Maintenance Worker I, II, III – 16 applicants. Interviews were held and an offer was made to an applicant.
 - Recreation Coordinator I, II had 21 applications received. Testing and interviews have been completed.
- Recently filled positions
 - Public Works Operations Supervisor – Parks. Position has been filled - Cody Slimmen started April 6th.
- Human Resources is preparing an RFP to accept quotes and review options for the Town's costs for health insurance and other benefits. Benefit costs have significantly increased over the last three years.

Community Development

- Mountain View Fire Rescue's new fire station continues vertical construction. The contractor has completed the west, north, and east walls of the apparatus bay. Scaffolding is up on the south elevation of the apparatus bay and they've begun setting CMU.
- High Plains Library District's continues with interior roughs. The library is close to insulation and drywall.
- O'Reilly Auto Parts near Hwy 66 & I-25 held a ribbon cutting on Saturday, April 4, 2026. A Temporary Certificate of Occupancy has been issued to allow for opening and operations.
- Town staff have coordinated with St. Vrain Valley School District regarding a land dedication and Cash in Lieu Intergovernmental Agreement. Town staff and legal have provided comments to SVVSD draft of the IGA. Presentation and consideration before each agency's respective Boards is anticipated in late April or early May.
- Staff completed and submitted the Accessory Dwelling Unit (ADU) Compliance Report (HB24-1152) to the Colorado Department of Local Affairs. The 90-day review period with the state is complete, and DOLA provided comments to the Town. Staff is preparing responses to these comments which identify the Land Use Code ADU amendment approved by the Board of Trustees on March 9th.
- The Land Use Code Amendment Project continues with Town staff and the Town Attorney's office reviewing chapters drafted by the consultant team. The update ensures that the LUC complies with state laws, best practices and efficiencies in the development processes. In the interim, staff have prepared three priority text amendments for consideration by the Planning Commission and Board of Trustees. A website for the Land Use Code update has been established to provide ongoing access and information to the public: [Land Use Code Update & Outreach | Mead, CO](#)
- The Parks, Recreation, Open Space and Trails (PROST) Master Plan has completed Tasks 1 through 6. Logan Simpson is now in Task 7 which is plan production and adoption. Logan Simpson and staff anticipate a draft of the plan will be available for public review and comment starting April 17th. The goal of this plan is to develop a master plan for the future of parks, recreation, open space, and trails efforts in Mead. With the help of a consultant, Logan Simpson, there continues to be multiple opportunities for input by the residents to help shape the future of Mead's parks, open space, and trails. A website for the PROST plan has been established to provide ongoing access and information to the public: <https://www.townofmead.org/development/page/mead-motion-parks-open-space-and-trails-master-plan-update>.

Public Works and Engineering

- The new Parks Operations Supervisor started on April 6th. He will oversee parks maintenance and landscaping around the Town.
- The 2026 asphalt rehabilitation project is underway and should be completed by the end of May. Reconstruction projects are scheduled for parts of Mulligan Lake Estates and Grand View. Other maintenance will be performed in Coyote Run and Sorrento Estates.
- Town projects which are currently out for bid include:
 - Design of CR 5 bridge replacement
 - Minor Bridge inspection for FY 2026

- Construction Management Services for State and Federally Funded Projects

Community Engagement

- Community Engagement has implemented updates to this year's Spring Clean-Up Days. Vouchers will now be processed through an online application form to streamline registration. Residents who prefer in-person assistance may still visit the Mead Community Center, where staff can complete the online form on their behalf. Additionally, Front Range Landfill has increased both safety requirements and the associated costs; the fees continue to rise annually.
- Community Engagement is partnering with the SVVSD Innovation Center to bring a drone show to the community. This program, along with its associated fees, supports students in earning real-world certifications and gaining hands-on experience in technology careers. The drone show is scheduled for July 24th and will launch from Ames Park. In addition to delivering a high-quality experience, this partnership offers a more cost-effective alternative to traditional contracted drone shows while also providing greater community benefit and support.
- Staff is preparing an Arbor Day event in collaboration with Sweetflower. The event will feature a pot-painting session at the Community Center, where participants can decorate a pot, select flower or tree seeds, and learn about planting. Scheduled ahead of Mother's Day, this event offers a great opportunity for families to create a meaningful gift, support a local business, and learn about Arbor Day, flowers, and trees. We expect final plans and promotion to begin next week; program registration fees will apply.

Police Department

- Staffing update: One candidate in backgrounds to fill the one open position.
- The first three of four super-loads travelling along Hwy 66 have been completed, with minimal impacts. The final one will be next Saturday, traffic delays are anticipated.
- The March Monthly Report is attached.
- Officers are training on defensive tactics and mandatory reporting this month.



Mayor Colleen Whitlow
441 Third St
Mead, CO 80542

Dear Mayor Colleen Whitlow,

On behalf of the Arbor Day Foundation as we celebrate the 50th Anniversary of the Tree City USA program, I'm happy to extend my warmest congratulations to Mead on receiving a 2025 Tree City USA recognition. This well-deserved recognition is a testament to your community's unwavering commitment to the planting, care, and celebration of trees.

In an era where cities and towns are facing increasing challenges related to air quality, public health, and climate resilience, nurturing urban forests has never been more important. By prioritizing tree stewardship, you've not only helped enhance Mead's livability, but you've also invested in a healthier, more sustainable future for your residents.

The Arbor Day Foundation's Tree City USA program has a long legacy of supporting a nationwide network of passionate organizers and tireless tree planters. Since 1976, we've recognized thousands of communities of all sizes that have created and maintained green spaces. While we all work in different corners of the country, we are working in unison to create positive change through trees.

To be named a Tree City USA is to be part of something bigger.

We hope you are as excited as we are to share this accomplishment with your local media and your residents. To that end, we've included a press release for you to distribute at your convenience. A digital copy of the press release and other materials can be found in the Tree City USA Resource Center online at arborday.org/TreeCitytoolkit.

Once again, congratulations on this outstanding achievement and thank you for your dedication to Mead's tree canopy. We believe cities that take care of their trees, take care of their people.

Best Regards,

Dan Lambe
Chief Executive of the Arbor Day Foundation



FOR IMMEDIATE RELEASE

Mead Contact:

{Name}

{Phone}

{Email}

Arbor Day Foundation Contact:

Jasmine Putney

402-216-9307

jputney@arborday.org

MEAD EARNS 2025 TREE CITY USA RECOGNITION FROM ARBOR DAY FOUNDATION

MEAD, Colorado (3/2/2026) – The Arbor Day Foundation named Mead a 2025 Tree City USA in honor of its commitment to plant, grow, and maintain trees to benefit its community.

The Arbor Day Foundation is a global nonprofit with a mission to inspire people to plant, nurture and celebrate trees. Its network of more than a million supporters and partners has helped the organization plant more than 500 million trees in forests and communities across more than 60 countries. The Foundation's Tree City USA program is now celebrating its 50th recognition season. The anniversary underscores the program's rich history of growing healthier, greener, and more resilient communities through urban forestry.

"For five decades, Tree City USA has rallied passionate local leaders to enhance the livability and sustainability of their communities. Tree champions like Mead are leading the way in a growing movement to shape a better future with trees and action," said Michelle Saulnier, Vice President of Programs at the Arbor Day Foundation. "Trees are critical infrastructure, building resiliency and fostering good health in our nation's cities. We're proud Mead is among the Arbor Day Foundation's growing network of communities dedicated to creating positive impact through trees."

In cities and neighborhoods, trees are proven to help mitigate the urban heat island effect, reduce stormwater runoff, improve air quality, and boost mental and physical health. When the right trees are planted in the right places, they can also reduce traffic noise, increase property values, and lower energy costs for homeowners.

{OPTIONAL QUOTE FROM CITY OFFICIAL/LOCAL TREE CITY REPRESENTATIVE}

To earn Tree City USA recognition, a city must uphold four core standards including maintaining a tree board or department, having a community tree ordinance, spending at least \$2 per capita on urban forestry, and participating in an Arbor Day celebration.

The Arbor Day Foundation's Tree City USA program is operated in partnership with the National Association of State Foresters and the USDA Forest Service. To learn more about the program or how to apply, visit arborday.org.

About the Arbor Day Foundation

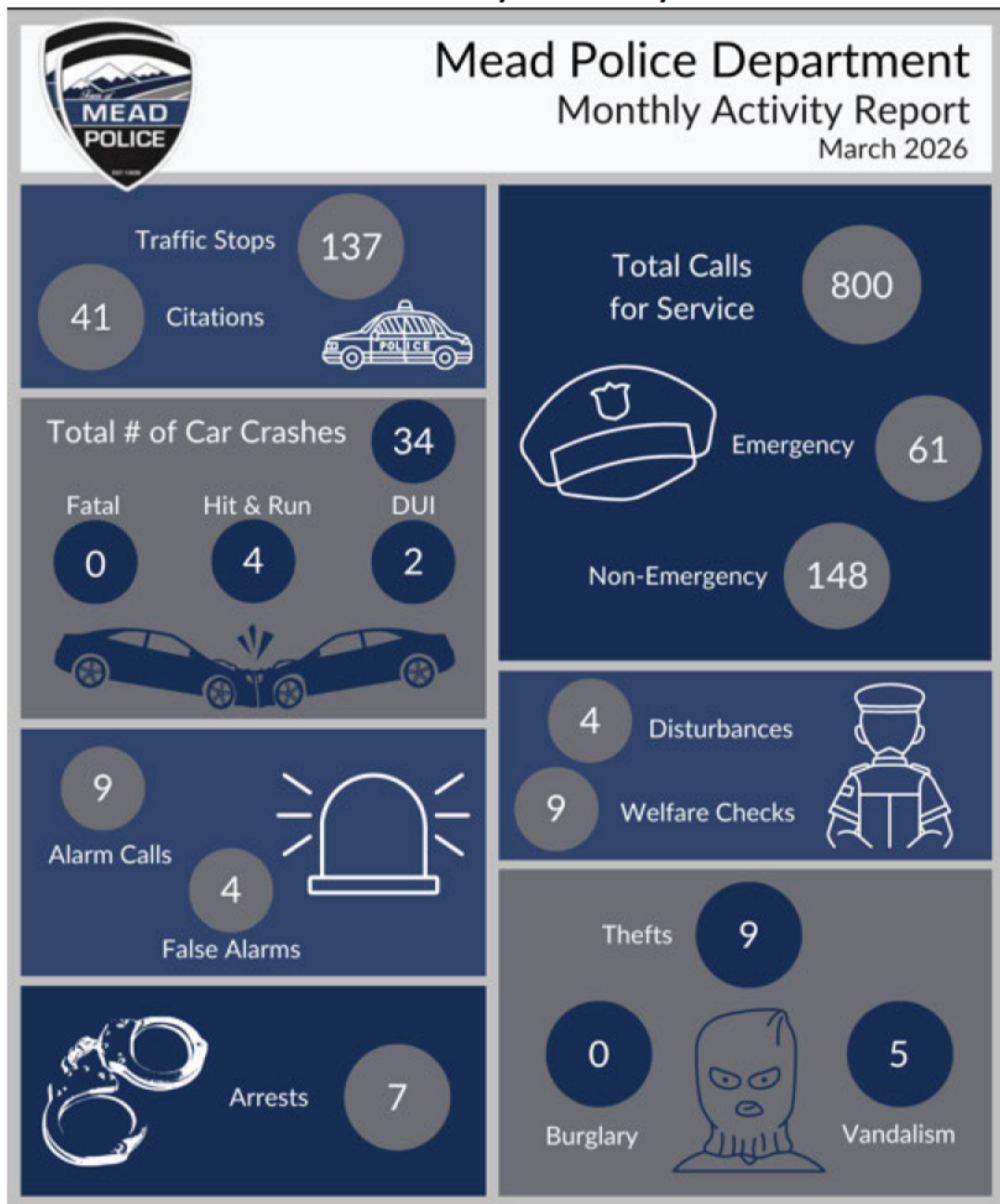
The Arbor Day Foundation is a global nonprofit inspiring people to plant, nurture, and celebrate trees. They foster a growing community of more than 1 million leaders, innovators, planters, and supporters united by their bold belief that a more hopeful future can be shaped through the power of trees. For more than 50 years, they've answered critical need with action, planting more than half a billion trees alongside their partners. And this is only the beginning.

The Arbor Day Foundation is a 501(c)(3) nonprofit pursuing a future where all life flourishes through the power of trees. Learn more at arborday.org.



Mead Police Department

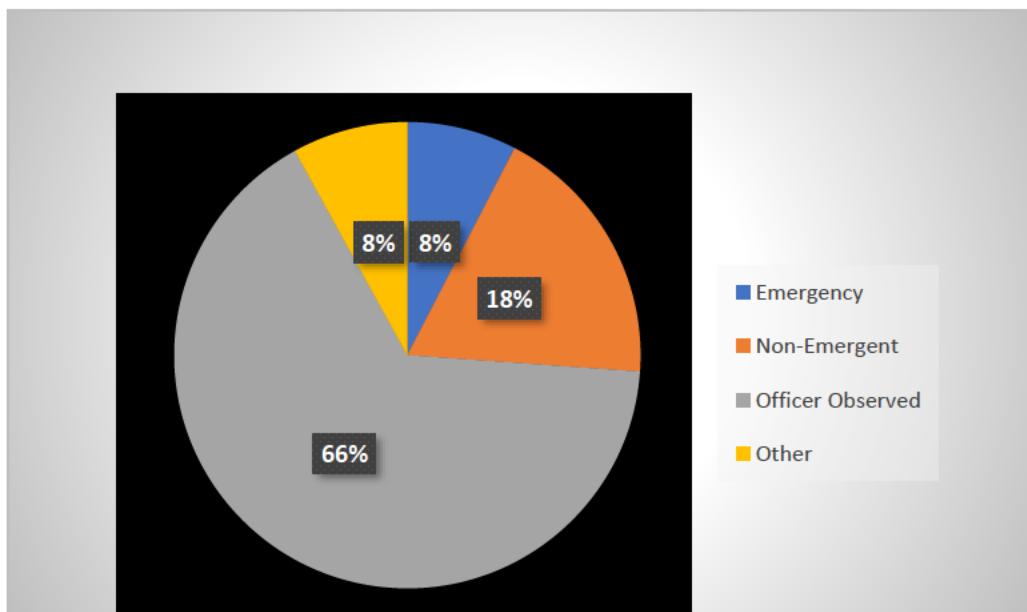
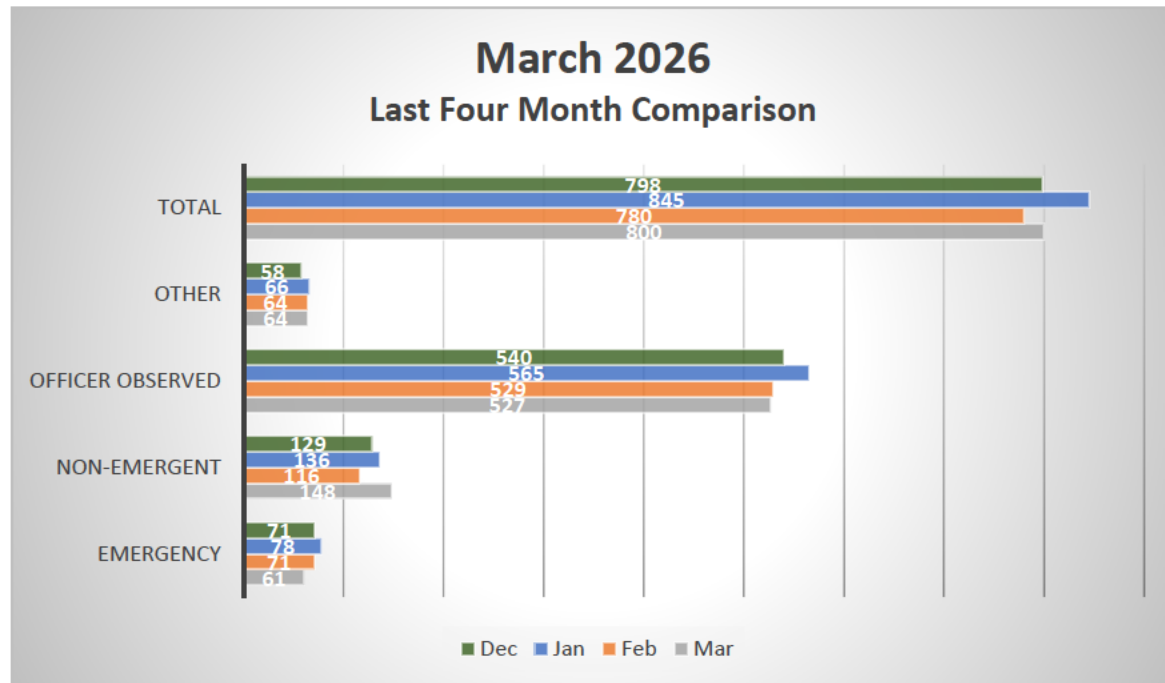
March Monthly Activity - 2026



ARRESTS: 7 (3 transported to jail, 4 released on summons)

Case Number	Location	Charge
26ML00050	██████ WCR 7	10-15-60(a) Tobacco Use by Minors
26ML00105	HIGHWAY 66 / INTERSTATE 25 RAMP N	16-19-103(M) FOJ WANTED BY OTHER AGENCY MISDEMEANOR
26ML00106	██████ WCR 7	Underage Possession-Consumption of Marijuana (MTC 10-15-50(b)) (35A)
26ML00114	COLORADO BLVD / HIGHWAY 66	42-4-1301(1)(a) DROVE VEHICLE WHILE UNDER INFLUENCE 42-4-1007(1)(a) [223] FAILED TO DRIVE IN SINGLE LANE (WEAVING)
26ML00125	██████ HIGHLAND DR	16-19-103(M) FOJ WANTED BY OTHER AGENCY MISDEMEANOR
26ML00149	MARGIL RD / WHETSTONE WAY	42-4-1301(1)(a) DROVE VEHICLE WHILE UNDER INFLUENCE/42-4-1301(1)(b) DROVE VEHICLE WHILE ABILITY IMPAIRED
26ML00157	COLORADO BLVD / HIGHWAY 66	16-2-110 [M] FAILURE TO APPEAR - MISDEMEANOR

Four Month Comparison of Calls for Service:



STAFFING:

We currently have 16 of the 17 authorized sworn positions filled.

Sergeant Ellis, Sergeant Salazar, and Officers Barker, Cramblet, Hansen, Jackson, Palmer, Rollins, Sheppard, M. Smith, and Walker are working patrol. Our new officer is Sasha Dickinson.

Officers Begano and Aguirre are assigned to Mead Schools as SROs, and support patrol when school is not in session. Officer Hansen will be the new SRO at Big Sky K-8 when it opens in the fall.

The Community Service Officer is Helly Arellano. This position covers code enforcement, animal control, and non-emergency calls for service.

Melissa Merkle is the Administrative Clerk. Michelle Rae is the Records and Evidence Technician. Commander Brian Smith oversees operations, training, and professional standards. Brent Newbanks is the Chief of Police.

TRAINING:

All officers completed Co-Responder and Firearms training this month.

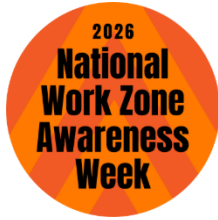
Officer Begano completed SRO certification training this month.

Officers Palmer completed Field Evidence Technician training this month.

NOTABLE CALLS FOR SERVICE:

INCIDENT TYPE	ADDRESS	CASE NUMBER	DATE
Property	████ MAIN ST	26ML00094	03/01/2026
Traffic Stop	INTERSTATE 25 SB / HIGHWAY 66	26ML00095	03/01/2026
Traffic Accident Hit and Run	HIGHWAY 66 / WCR 7	26ML00096	03/02/2026
Animal Complaint	████ HIGHWAY 66	26ML00097	03/02/2026
Theft	████ RITCHIE DR	26ML00098	03/02/2026
Traffic Accident Unknown Inj.	████ HIGHWAY 66	26ML00099	03/02/2026
Sex Offense		26ML00100	03/03/2026
Theft	WELKER AVE / INTERSTATE 25 RAMP N	26ML00103	03/04/2026
Traffic Accident	HIGHWAY 66 / WCR 7	26ML00104	03/05/2026
Suspicious	HIGHWAY 66 / INTERSTATE 25 RAMP N	26ML00105	03/05/2026
Drug Related Activity	████ WCR 7	26ML00106	03/06/2026
Trespass	████ MULLIGAN LAKE DR	26ML00107	03/07/2026
Fireworks Complaint	████ STALLION WAY	26ML00108	03/07/2026
Traffic Accident	WCR 7 / HIGHWAY 66	26ML00109	03/08/2026
Traffic Accident with Inj.	MM 243-5 I 25 SB	26ML00110	03/09/2026
Traffic Accident	HIGHWAY 66 / MEAD ST	26ML00111	03/09/2026
Suspicious	████ WELKER AVE	26ML00112	03/09/2026
Suspicious	████ MEAD ST	26ML00113	03/11/2026
Traffic Stop	COLORADO BLVD / HIGHWAY 66	26ML00114	03/11/2026
Stolen Vehicle	████ WCR 7	26ML00115	03/13/2026
Meet	████ WELKER AVE	26ML00116	03/13/2026
Traffic Accident	HIGHWAY 66 / WCR 3	26ML00117	03/14/2026
Theft	████ E INTERSTATE 25 FRONTAGE RD	26ML00118	03/14/2026
Traffic Accident Unknown Inj.	HIGHWAY 66 / WCR 7	26ML00119	03/15/2026
Unwant	████ MAIN ST	26ML00120	03/15/2026
Vandalism	████ DEERE CT	26ML00121	03/16/2026
Vandalism	████ WCR 34.5	26ML00122	03/17/2026
Trespass	████ WESTVIEW DR	26ML00123	03/17/2026
Unwant	████ HIGHLAND DR	26ML00124	03/18/2026
Unwant	████ HIGHLAND DR	26ML00125	03/18/2026
Harass	████ ANGUS ST	26ML00126	03/18/2026
Assist Other Agency	MM 244 I 25 SB	26ML00127	03/19/2026
Meet	████ MAIN ST	26ML00128	03/19/2026
Assist Other Agency	████ KIMBARK ST	26ML00129	03/19/2026
Traffic Accident	████ HIGHLAND DR	26ML00130	03/19/2026

INCIDENT TYPE	ADDRESS	CASE NUMBER	DATE
Traffic Accident	HIGHWAY 66 / WCR 7	26ML00131	03/20/2026
Traffic Accident Hit and Run	■■■■ SILVER FOX CT	26ML00132	03/20/2026
Suspicious	■■■■ HIGHWAY 66	26ML00133	03/21/2026
Traffic Accident Unknown Inj.	MM 244-5 I 25 NB	26ML00134	03/22/2026
Theft	■■■■ HILLTOP RD	26ML00135	03/22/2026
Theft	■■■■ HOMESTEAD DR	26ML00136	03/23/2026
Animal Complaint	■■■■ WESTVIEW DR	26ML00137	03/23/2026
Traffic Accident with Inj.	WCR 7 / HIGHWAY 66	26ML00138	03/23/2026
Meet	■■■■ WCR 34	26ML00139	03/23/2026
Vandalism	■■■■ WCR 34.5	26ML00140	03/23/2026
Meet	■■■■ WCR 34	26ML00141	03/24/2026
Animal Complaint	■■■■ SILTSTONE ST	26ML00142	03/24/2026
Traffic Stop	WELKER AVE / INTERSTATE 25 SB	26ML00143	03/25/2026
Traffic Accident - Airbag	HIGHWAY 66 / WCR 21	26ML00144	03/25/2026
Meet	■■■■ WCR 34	26ML00145	03/25/2026
Traffic Accident	MM 43 HWY 66	26ML00146	03/26/2026
Suspicious	■■■■ WELKER AVE	26ML00147	03/26/2026
Sex Offense		26ML00148	03/27/2026
Traffic Stop	MARGIL RD / WHETSTONE WAY	26ML00149	03/28/2026
Disturbance	■■■■ LIMESTONE AVE	26ML00150	03/28/2026
Meet	■■■■ HARVEST DR	26ML00151	03/28/2026
Assist Other Agency	■■■■ WESTVIEW DR	26ML00152	03/29/2026
Disturbance With Weapons	■■■■ WESTVIEW DR	26ML00153	03/29/2026
Code Violation	■■■■ N VALLEY DR	26ML00154	03/30/2026
Theft	■■■■ EAGLE AVE	26ML00155	03/31/2026
Traffic Stop	COLORADO BLVD / HIGHWAY 66	26ML00157	03/31/2026



PROCLAMATION
National Work Zone Awareness Week 2026
April 20-24, 2026

WHEREAS, National Work Zone Awareness Week (NWZAW) is an annual spring campaign held at the start of construction season to encourage safe driving through highway work zones; and

WHEREAS, the 2026 National Work Zone Awareness Week is held April 20-24, with the theme "Safe Actions, Safe Lives," highlighting that both roadway workers and motorists play a vital role in safety; and

WHEREAS, highway construction and maintenance are essential for maintaining safe, functional infrastructure, yet these activities expose workers to dangers from passing traffic, construction equipment, and shifting traffic patterns; and

WHEREAS, work zone accidents often result from inattention, speeding, and distracted driving, with hundreds of workers and motorists losing their lives nationwide in work zone crashes annually; and

WHEREAS, this year's theme, "Safe Actions, Safe Lives," reminds all drivers that their choices behind the wheel—staying alert, slowing down, and avoiding distractions—can mean the difference between life and death for workers and fellow motorists; and

WHEREAS, the Town of Mead urges motorists to obey posted speed limits, eliminate distractions such as mobile phones, and use caution when approaching work zones;

NOW, THEREFORE, I, Colleen Whitlow, Mayor, of the Town of Mead, do hereby proclaim the week of April 20-24, 2026, as National Work Zone Awareness Week, and call upon all residents to participate in "Go Orange Day" on Wednesday, April 22, 2026, by wearing orange to show support for work zone safety, and to honor the dedicated men and women who work to improve our roadways.

Given under my hand and Seal of the Town of Mead, Colorado
On this 13th day of April 2026

Colleen G. Whitlow
Mayor



PROCLAMATION Mead Arbor Day April 24, 2026

WHEREAS, the holiday called Arbor Day was first observed in Nebraska with the planting of more than one million trees; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our town increase property values, enhance economic vitality of business area, and beautify our community; and

WHEREAS, trees, wherever they are planted are a source of joy, wonder and renewal; and

WHEREAS, Mead is committed to making the planting and care of trees a priority; and

WHEREAS, Mead has been recognized as a Tree City USA for the third year in a row by the Arbor Day Foundation.

NOW, THEREFORE, I, Colleen Whitlow, Mayor, do hereby proclaim April 24, 2026, as Mead Arbor Day.

Given under my hand and Seal of the Town of Mead, Colorado
On this 13th day of April 2026

Colleen G. Whitlow
Mayor



Board of Trustees Meeting

441 3rd Street, Mead

March 30, 2026

Minutes

6:00 p.m. to 10:00 p.m.
Regular Meeting

1. Call to Order – Roll Call

Attending via remote access: members of the public. In accordance with the Town's Remote Participation and Remote Meeting Policy adopted on March 13, 2023 by Resolution No. 21-R-2023, remote participation was enabled for the meeting.

A regular meeting of the Board of Trustees of the Town of Mead, CO was called to order at 6:00 p.m., there being present the following members:
Mayor Whitlow, Mayor Pro Tem Harris, Trustee Adams, Trustee Cartwright, Trustee Crane, Trustee Schranz.

Those absent: Trustee Hagen

Also present: Assistant Town Attorney Christy Fitch, Town Manager Helen Migchelbrink, Administrative Services Director Mary Strutt, Town Clerk Milissa Peters-Garcia, Police Chief Brent Newbanks; Community Development Director Todd Bjerkaas, Communications Director Lorelei Nelson; and Town Engineer / Public Works Director Erika Rasmussen.

Attending via remote access: members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence for Vietnam Veterans.

3. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

4. Review and Approve Agenda

Staff requested that Item 8e be continued to April 13, 2026.

Trustee Adams motioned to Approve the amended Agenda. Trustee Schranz seconded the motion.

Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Adams, Trustee Cartwright, Trustee Crane, Trustee Schranz

Nays: None

Abstaining: None

Passed

5. Staff Report: Town Manager Report

a. Manager Report

Town Manager Helen Migchelbrink spoke about the Recreation Coordinator and Police Officer open positions, Ziggi's Coffee 50% off through Wednesday, and Community Development Director Todd Bjerkaas introduced the new Planner Lauren Rice.

6. Informational Items

a. 60+ Ride Partnership

Communications Director Lorelei Nelson spoke about the partnership with 60+ Ride.

b. Strategic Planning, Colorado Department of Local Affairs

Chris LaMay from the Division of Local Affairs (DOLA) spoke about DOLA's mission to assist local governments. Mead has received several grants from DOLA.

c. Pet License Process

Community Services Officer Helly Arellano presented the DocuPet Program to register pets as an alternative to licensing.

d. Community Development Update

Community Development Director Todd Bjerkaas presented the community development update on active development, under construction, building projects, and land use code updates.

7. Public Comment:

3 minute time limit. Comment is for any item on the agenda, unless it is set for public hearing.

There was no public comment.

8. Consent Agenda:

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the Town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

Trustee Schranz motioned to Approve the Consent Agenda as amended: Mayor Pro Tem Harris seconded the motion.

Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Adams, Trustee Cartwright, Trustee Crane, Trustee Schranz

Nays: None

Abstaining: None

Passed

a. Approval of Minutes - Regular Meeting March 9, 2026

b. February 2026 Financials

c. Check Register March 30, 2026

d. **Ordinance No. 1101** — An Ordinance of the Town of Mead, Colorado, Amending

9. Public Hearing

- a. Mead Municipal Code Amendment - Wildfire Resiliency - CANCELLED

This item was canceled and discussed under new business.

- b. Municipal Code Amendment Public Facilities Zone District

Mayor Whitlow opened the public hearing for Municipal Code Amendment Public Facilities Zone District at 6:55 p.m.

Community Development Director Todd Bjerkaas presented the staff report.

Resident, Pepper McClenahan, asked about the Section 3a amendment, and Mr. Bjerkaas responded.

Mayor Whitlow closed the public hearing at 7:06 p.m.

- i. **Ordinance No. 1102** — An Ordinance of the Town of Mead, Colorado, Approving Text Amendments to the Mead Land Use Code to Establish a Public Facility (PF) Zoning District and Provide Standards and Guideline Applicable thereto, Including Amendments to Section 16-2-10—General Provisions, Section 16-3-30—Zoning Districts and Boundaries, Section 16-3-40—Use Regulations, Section 16-3-50—Specific Use Standards, Section 16-3-70—Temporary Uses, and Section 16-3-80—Density and Dimensional Standards

Trustee Adams motioned to Approve **Ordinance No. 1102** — An Ordinance of the Town of Mead, Colorado, Approving Text Amendments to the Mead Land Use Code to Establish a Public Facility (PF) Zoning District and Provide Standards and Guideline Applicable thereto, Including Amendments to Section 16-2-10—General Provisions, Section 16-3-30—Zoning Districts and Boundaries, Section 16-3-40—Use Regulations, Section 16-3-50—Specific Use Standards, Section 16-3-70—Temporary Uses, and Section 16-3-80—Density and Dimensional Standards. Trustee Schranz seconded the motion.

Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Adams, Trustee Cartwright, Trustee Crane, Trustee Schranz

Nays: None

Abstaining: None

Passed

- c. Mead Village Planned Unit Development

Mayor Whitlow opened the public hearing for Mead Village Planned Unit Development at 7:06 p.m.

Planner Alex Ailey presented the staff report.

Karen Henry of Henry Design Group presented on behalf of the applicant.

Residents Julie McClelland, Jeff Hashberger, Dennis Ruff, and Pepper McClenahan spoke regarding density, traffic, water, schools, and taxes.

The Board discussed the diversity of housing options, water issues, traffic and road capacity, and parking in the neighborhood.

On behalf of the applicant, Bryan Reid, DR Horton, answered questions regarding timeline,

traffic issues, water, code differences, and parking. Mike Rocha, SM Rocha, LLC, spoke about traffic study compliance, dedication of right-of-way, and the widening of Welker Avenue.

Mayor Whitlow closed the public hearing at 8:20 p.m.

- i. **Ordinance No.1103** — An Ordinance of the Town of Mead, Colorado Approving with Conditions the Rezoning of the Mead Village Property from Highway Commercial (HC) and Single-Family Residential (RSF-4) to Single-Family Residential (RSF-4) with a Planned Unit Development (PUD) Overlay and Amending the Official Zoning Map

Trustee Schranz motioned to Approve **Ordinance No.1103** — An Ordinance of the Town of Mead, Colorado Approving with Conditions the Rezoning of the Mead Village Property from Highway Commercial (HC) and Single-Family Residential (RSF-4) to Single-Family Residential (RSF-4) with a Planned Unit Development (PUD) Overlay and Amending the Official Zoning Map. Mayor Pro Tem Harris seconded the motion.

Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Adams, Trustee Cartwright, Trustee Schranz

Nays: Trustee Crane

Abstaining: None

Passed

10. New Business

- a. **Ordinance No. 1104** — An Ordinance of the Town of Mead, Colorado, Amending Chapter 18 of the Mead Municipal Code by the Addition of a New Article XIV to Adopt by Reference the Colorado Wildfire Resiliency Code, 2025 Edition, and the Colorado Wildfire Resiliency Code Map, 2025 Edition, and Providing Penalties for Violations

Community Development Director Todd Bjerkaas presented the staff report.

The Trustees had no further comments.

Mayor Pro Tem Harris motioned to Approve **Ordinance No. 1104** — An Ordinance Amending Chapter 18 of the Mead Municipal Code by the Addition of a New Article XIV to Adopt by Reference the Colorado Wildfire Resiliency Code, 2015 Edition, and the Colorado Wildfire Resiliency Code Map, 2025 Edition, and Providing Penalties for Violations, on First Reading. Mayor Pro Tem Harris further moved to set second reading and public hearing on the Ordinance for April 27, 2026 at 6:00PM at Town Hall and further moved to ratify all actions of the Town Clerk to finalize and provide timely notice of the April 27, 2026 public hearing in accordance with the applicable requirements of state law. Trustee Schranz seconded the motion.

Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Adams, Trustee Cartwright, Trustee Crane, Trustee Schranz

Nays: None

Abstaining: None

Passed

11. Public Comment:

3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

There was no public comment.

12. Legislative Update

Assistant Town Attorney Christy Fitch spoke about legislative updates regarding lot splitting, traffic safety near schools, fairness and transparency in court matters, wildfire resiliency, and

the HOME bill.

13. Elected Official Reports

a. Town Trustees

Trustees discussed the National League of Cities conference and suggested a State of the Town address.

b. Mayor Whitlow

Mayor Whitlow spoke about the successful Easter egg hunt, the upcoming Coffee with the Mayor, and the recent I-25 Coalition meeting.

14. Adjournment

Trustee Schranz motioned to Adjourn. Trustee Cartwright seconded the motion.

Ayes: Mayor Whitlow, Mayor Pro Tem Harris, Trustee Adams, Trustee Cartwright, Trustee Crane, Trustee Schranz

Nays: None

Abstaining: None

Passed

The Regular Meeting of the Town of Mead Board of Trustees was adjourned at 8:53 p.m. on Monday, March 30, 2026.

15. Work Session: Strategic Planning

Colleen G. Whitlow, Mayor

ATTEST:

Mary E. Strutt, MMC, Town Clerk

Report Criteria:

Aging by Date

Aged using Payment Date

Customer Number	Name	Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
1	St. Vrain Valley School District	1,719.59	1,719.59	-	-	-	-	-	-
45	Mead Development Group, Inc.	6,992.25	-	5,688.75	1,303.50	-	-	-	-
162	Mead High School	198.00	-	-	198.00	-	-	-	-
214	Mead Towne Center	5,750.00	-	-	-	-	-	-	5,750.00
256	Prosper Land & Development LLC	30,654.00	-	1,268.50	-	-	-	1,388.00	27,997.50
259	Scannell Properties	4,060.00	-	-	910.00	1,400.00	-	1,050.00	700.00
282	Agfinity, Inc	1,212.62	-	140.00	-	-	-	340.37	732.25
285	Boulder Scientific Company, LLC	2,360.00	-	-	-	-	-	-	2,360.00
290	Forestar Real Estate Group	7,176.70	-	-	-	-	1,555.40	454.50	5,166.80
292	BREG Industrial Development	16,894.61	-	1,127.92	-	-	-	-	15,766.69
294	QuikTrip Corp	7,113.43	-	-	-	-	-	-	7,113.43
296	Silver Point Development	12,504.61	-	855.72	-	1,628.12	2,721.50	-	7,299.27
298	Century Land Holdings LLC	10,377.89	-	1,328.43	9,049.46	-	-	-	-
301	BREG Industrial Devel. c/o Broe Real Es	430.28	-	-	-	430.28	-	-	-
302	SunCap Property Group	669.13	-	669.13	-	-	-	-	-
314	Weld Development Company LLC	6,619.44	-	1,014.94	5,604.50	65.65	-	-	65.65
317	Town of Berthoud	2,845.00	2,845.00	-	-	-	-	-	-
320	Lorson South Land Corp c/o Landhuis C	7,321.33	-	-	-	-	-	-	7,321.33
325	Red Barn Metropolitan District	1,998.02	-	-	-	-	-	-	1,998.02
326	AMK Properties LLC	32,079.51	17,735.00	5,990.25	2,825.00	2,248.26	3,281.00	-	-
327	17790 CR 7 LLC	69.44	-	-	-	-	-	-	69.44
336	Front Range Investment Holdings LLC	159,107.59	-	-	-	-	-	-	159,107.59
343	O'Reilly Auto Enterprises, LLC	4,100.60	1,838.20	2,262.40	-	-	-	-	-
346	Mountain View Fire Protection District	8,747.36	1,775.50	290.00	957.00	-	1,124.86	-	4,600.00
347	Mead Industrial Development Group	3,055.82	326.23	170.69	-	1,990.69	568.21	-	-
349	Alphabet Investments, Inc	1,521.64	1,521.64	-	-	-	-	-	-
350	Kiteley Land Co. LLC	6,014.20	2,494.20	3,520.00	-	-	-	-	-
351	M4 Elevation 25, LLC	292.90	-	292.90	-	-	-	-	-
352	Tharaldson Motels Inc II	12,995.30	10,278.00	2,717.30	-	-	-	-	-
354	Mead High Plains Blvd WCR 9.5 Project	150,834.75	-	22,730.25	3,069.00	11,972.00	24,265.00	12,700.00	76,098.50
356	Columnar Holdings LLC II	107.63	-	107.63	-	-	-	-	-
357	Little Thompson Water District	2,965.00	2,965.00	-	-	-	-	-	-
358	Kerr-McGee Oil & Gas Onshore LP (KM	17,788.57	993.34	1,780.63	8,682.80	1,002.03	2,272.50	670.64	2,386.63
359	EO Mead, LLC	9,999.56	-	-	713.06	1,471.57	3,198.00	2,101.32	2,515.61
9997	Misc AR Invoices	21,855.25	-	-	19,563.25	792.00	-	-	1,500.00
Grand Totals:		231,500.80	44,491.70	51,955.44	52,875.57	23,000.60	38,986.47	18,704.83	1,486.19

Report Criteria:
Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
04/26	04/13/2026	41471	ADAMSON POLICE PRODUCTS	INV448605	01-42-7305	Dickinson Equipment/Gear	346.86
Total 41471:							346.86
04/26	04/13/2026	41472	All Copy Products, Inc.	AR5192636	01-42-6126	Copier Copies - PD	78.74
04/26	04/13/2026	41472	All Copy Products, Inc.	AR5192637	01-40-6126	Copier Copies - TH	124.60
Total 41472:							203.34
04/26	04/13/2026	41473	Amazon Capital Services Inc	13MQ-NNPC	01-40-7020	Vacuum Cleaner	179.99
04/26	04/13/2026	41473	Amazon Capital Services Inc	19DM-VL7R-	01-46-6135	Soccer Balls - Youth	73.30
04/26	04/13/2026	41473	Amazon Capital Services Inc	19DM-VL7R-	01-47-7020	Facilities - (ALL) Towel Keys	17.44
04/26	04/13/2026	41473	Amazon Capital Services Inc	1CJM-QWND	01-46-7010	Coffee Creamer/Velcro Straps	10.78
04/26	04/13/2026	41473	Amazon Capital Services Inc	1CJM-QWND	01-46-7020	Coffee Creamer/Velcro Straps	7.58
04/26	04/13/2026	41473	Amazon Capital Services Inc	1CTK-T9L3-9	01-42-7254	Trimble Case	89.99
04/26	04/13/2026	41473	Amazon Capital Services Inc	1FMK-4PV1-	01-49-5061	Lunch & Learn Supplies	35.64
04/26	04/13/2026	41473	Amazon Capital Services Inc	1Q93-JMY-	01-42-7010	Records Office Supplies	30.34
Total 41473:							445.06
04/26	04/13/2026	41474	American Red Cross	23157099	01-49-5063	CPR Instruction March 2026	84.00
04/26	04/13/2026	41474	American Red Cross	23157099	01-46-6135	CPR Instruction March 2026	294.00
Total 41474:							378.00
04/26	04/13/2026	41475	Angel Armor LLC	INV17760	01-42-7305	Replacement Vests Cramblet, Palmer	2,146.39
Total 41475:							2,146.39
04/26	04/13/2026	41476	Arborado, LLC	2543	01-45-6133	Deep Root - Main Park & Hyland Lake	2,050.00
Total 41476:							2,050.00
04/26	04/13/2026	41477	ATCO INTERNATIONAL	10655982	01-45-7020	Parks	1,060.20
04/26	04/13/2026	41477	ATCO INTERNATIONAL	10655982	04-44-7020	Shop	459.90
Total 41477:							1,520.10
04/26	04/13/2026	41478	AXON ENTERPRISES, INC.	INUS435260	01-42-7254	Taser 10 Certification Pro and License B	3,639.96
Total 41478:							3,639.96
04/26	04/13/2026	41479	BHA Design Incorporated	2525-5	19-40-8599	Art for Roundabouts	945.00
Total 41479:							945.00
04/26	04/13/2026	41480	BK Tire	54230	01-42-6805	Tire Repair	30.00
Total 41480:							30.00
04/26	04/13/2026	41481	Briasha Dickinson	MAR 2026 S	01-42-5063	Practice test 1 - Stuvia	37.48
04/26	04/13/2026	41481	Briasha Dickinson	MAR 2026 S	01-42-5063	Practice Test 2 - Examzify.com	10.99
Total 41481:							48.47

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
04/26	04/13/2026	41482	BUCKEYE WELDING SUPPLY C	0005119003	04-44-6405	Cylinder Rental	9.19
Total 41482:							9.19
04/26	04/13/2026	41483	CASELLE	INV-17748	01-40-6199	Maintenance & Support	1,013.40
04/26	04/13/2026	41483	CASELLE	INV-17748	01-48-6199	Maintenance & Support	225.20
04/26	04/13/2026	41483	CASELLE	INV-17748	01-46-6199	Maintenance & Support	225.20
04/26	04/13/2026	41483	CASELLE	INV-17748	06-40-6199	Maintenance & Support	788.20
Total 41483:							2,252.00
04/26	04/13/2026	41484	City of Loveland	12106826	01-42-5063	Driving Track & Range	1,200.00
Total 41484:							1,200.00
04/26	04/13/2026	41485	ClearGov Inc	2026-19165	01-40-6610	Subscription - Budget Software	20,157.10
Total 41485:							20,157.10
04/26	04/13/2026	41486	CO AUTO LGMTFRD LLC	80157600/1	01-42-6805	VEH 12 Hatch Repair	230.34
Total 41486:							230.34
04/26	04/13/2026	41487	COLLEEN WHITLOW	JAN - MAR 2	01-41-7999	Mileage Reimbursement	620.60
04/26	04/13/2026	41487	COLLEEN WHITLOW	JAN - MAR 2	01-41-7999	Parking Reimbursement	200.00
Total 41487:							820.60
04/26	04/13/2026	41488	Colorado Association of Chiefs of	5739	01-42-5063	Newbanks 2026 CACP Annual Conferen	545.00
Total 41488:							545.00
04/26	04/13/2026	41489	Colorado Materials, Inc	INV200608	01-45-6132	Mulch	2,855.48
Total 41489:							2,855.48
04/26	04/13/2026	41490	Cory Weiner	MARCH	04-44-6210	Medical Exam	95.00
Total 41490:							95.00
04/26	04/13/2026	41491	David Jay Thrower	030120026M	01-48-5040	Municipal court judge	2,000.00
04/26	04/13/2026	41491	David Jay Thrower	04012026ME	01-48-5040	Municipal court judge	2,000.00
Total 41491:							4,000.00
04/26	04/13/2026	41492	DBC Irrigation Supply	S6268564.00	01-45-6806	Irrigation	211.05
Total 41492:							211.05
04/26	04/13/2026	41493	DYNAMIC DESIGNS PRINTING,	16275	01-42-7010	PD Return Address Envelopes	105.00
Total 41493:							105.00
04/26	04/13/2026	41494	Employers Council	0000587678	01-40-6109	Membership Dues	7,668.64
04/26	04/13/2026	41494	Employers Council	0000587678	06-40-6109	Membership Dues	381.59
04/26	04/13/2026	41494	Employers Council	0000587678	20-40-6109	Membership Dues	299.77

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 41494:							8,350.00
04/26	04/13/2026	41495	EPIC SPORTS, Inc	8806579	01-46-6135	Baseball Hats	1,617.66
Total 41495:							1,617.66
04/26	04/13/2026	41496	FLATIRONS, INC.	72447-83468	01-47-6108	Schell Drainage	1,200.00
Total 41496:							1,200.00
04/26	04/13/2026	41497	Focal Forensics LLC	MPD_24ML0	01-42-6999	Video Redaction	728.00
Total 41497:							728.00
04/26	04/13/2026	41498	Girls on the Run of the Rockies	S26-027	01-46-6135	Girls on the Run - Spring	1,200.00
Total 41498:							1,200.00
04/26	04/13/2026	41499	Greeley Lock & Key LLC	222211153	01-47-6801	PW Door Repair	433.34
04/26	04/13/2026	41499	Greeley Lock & Key LLC	222211261	01-47-6801	PW Gate Camera Repair	698.00
Total 41499:							1,131.34
04/26	04/13/2026	41500	GREELEY LOCK AND KEY	222212041	01-46-8510	Installation/Subscription	1,420.80
04/26	04/13/2026	41500	GREELEY LOCK AND KEY	222212041	01-46-6610	Installation/Subscription	70.96
Total 41500:							1,491.76
04/26	04/13/2026	41501	GREEN MILL SPORTSMAN CLU	150	01-42-5063	Shooting Range - Police	300.00
Total 41501:							300.00
04/26	04/13/2026	41502	Hall & Evans, LLC	353240	14-44-8503	3rd & Welker Project	1,485.00
Total 41502:							1,485.00
04/26	04/13/2026	41503	Intellistack Acquisition, Co.	INV0139156	01-49-6610	Formstack 4/2026 - 4/2027	1,112.36
Total 41503:							1,112.36
04/26	04/13/2026	41504	International Agents Inc	001689	01-42-6999	Wellness/Peer Support	1,433.75
Total 41504:							1,433.75
04/26	04/13/2026	41505	INTERNATIONAL CITY/COUNTY	946679 - 202	01-40-6610	Member 946679 7/1/26 - 6/30/27 membe	1,200.00
Total 41505:							1,200.00
04/26	04/13/2026	41506	Jessyca Chermak	032726*	01-02-2306	Case #26-10792 Reimb Overpay	5.00
Total 41506:							5.00
04/26	04/13/2026	41507	JVA INCORPORATED	28774	06-40-6108	WWTP General Eng.	372.00
04/26	04/13/2026	41507	JVA INCORPORATED	28774	06-47-8599	WWTP General Eng.	1,468.00
04/26	04/13/2026	41507	JVA INCORPORATED	28774	06-40-6108	WWTP General Eng.	92.00-
04/26	04/13/2026	41507	JVA INCORPORATED	28774	06-47-8599	WWTP General Eng.	92.00-

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 41507:							1,656.00
04/26	04/13/2026	41508	Kaylyn Peoples	005511	01-40-6823	Th Janitorial/TH Quarterly Glass	2,190.00
04/26	04/13/2026	41508	Kaylyn Peoples	005511	01-46-6823	CC Janitorial/CC Monthly Glass - With E	3,510.00
04/26	04/13/2026	41508	Kaylyn Peoples	005511	01-47-6823	PW Janitorial/PW Quarterly Glass	1,315.00
04/26	04/13/2026	41508	Kaylyn Peoples	005511	01-42-6823	PD Janitorial/PD Biannual Glass	680.00
Total 41508:							7,695.00
04/26	04/13/2026	41509	Kinnon Entertainment	3301	01-46-6214	Summer Concert Production 6/26/2026	7,474.86
04/26	04/13/2026	41509	Kinnon Entertainment	3302	01-46-6214	Summer Concert Production 7/24/2026	7,474.86
04/26	04/13/2026	41509	Kinnon Entertainment	3303	01-46-6211	Community Day Concert Production 9/12	7,474.86
04/26	04/13/2026	41509	Kinnon Entertainment	3310	01-46-6214	Summer Block Party & NNO	5,700.00
Total 41509:							28,124.58
04/26	04/13/2026	41510	KS State Bank - Government Fina	64211-6-202	09-44-9531	2026 International	53,612.66
04/26	04/13/2026	41510	KS State Bank - Government Fina	64211-6-202	09-44-9532	2026 International	14,277.00
Total 41510:							67,889.66
04/26	04/13/2026	41511	Lauren Rice	MAR-2026	01-43-6210	Employment / Recruitment Expense	1,126.07
04/26	04/13/2026	41511	Lauren Rice	MAR-2026	01-43-6210	Employment / Recruitment Expense	3,355.59
Total 41511:							4,481.66
04/26	04/13/2026	41512	Laurie Graves	20260429	01-40-6109	Compensation Study	3,625.00
Total 41512:							3,625.00
04/26	04/13/2026	41513	Lexipol LLC	INVPM11261	01-42-6999	Annual LEFTA Shield Suite Subscriptions	3,007.69
Total 41513:							3,007.69
04/26	04/13/2026	41514	LITTLE THOMPSON WATER DIS	1068901 3/2	01-46-6111	401 3rd St	109.44
04/26	04/13/2026	41514	LITTLE THOMPSON WATER DIS	347002 3/20/	04-44-6111	1782 WC 32	5.52
04/26	04/13/2026	41514	LITTLE THOMPSON WATER DIS	618801 3/20/	01-45-6111	150 Main St	8.10
04/26	04/13/2026	41514	LITTLE THOMPSON WATER DIS	619802 3/20/	01-45-6111	242 Dillingham	5.53
04/26	04/13/2026	41514	LITTLE THOMPSON WATER DIS	620201 3/20/	01-45-6111	2700 WC 34.5	42.36
04/26	04/13/2026	41514	LITTLE THOMPSON WATER DIS	621801 3/20/	01-45-6111	190 1st St	33.77
04/26	04/13/2026	41514	LITTLE THOMPSON WATER DIS	622501 3/20/	01-45-6111	365 Welker Ave	8.10
04/26	04/13/2026	41514	LITTLE THOMPSON WATER DIS	624409 3/20/	01-45-6111	201 Welker Ave	5.53
04/26	04/13/2026	41514	LITTLE THOMPSON WATER DIS	657701 3/20/	01-45-6111	156 Eagle Ave	11.35
04/26	04/13/2026	41514	LITTLE THOMPSON WATER DIS	657801 3/20/	01-42-6111	537 Main St (PD)	8.10
04/26	04/13/2026	41514	LITTLE THOMPSON WATER DIS	658101 3/20/	01-45-6111	10 Fairburn Ave	9.62
04/26	04/13/2026	41514	LITTLE THOMPSON WATER DIS	658201 3/20/	01-40-6111	441 3rd St	12.50
04/26	04/13/2026	41514	LITTLE THOMPSON WATER DIS	67001 3/20/2	06-47-6111	5423 WC 32	5.53
Total 41514:							265.45
04/26	04/13/2026	41515	MAIN STREET MAT COMPANY	314113	01-40-7020	Mat svs - TH	73.51
04/26	04/13/2026	41515	MAIN STREET MAT COMPANY	317968	01-40-7020	Mat svs - TH	77.93
04/26	04/13/2026	41515	MAIN STREET MAT COMPANY	317969	01-42-6111	Mat svs - PD	71.38
04/26	04/13/2026	41515	MAIN STREET MAT COMPANY	317970	01-46-7020	Mat svs - CC	148.70
04/26	04/13/2026	41515	MAIN STREET MAT COMPANY	317975	01-47-7020	Mat svs - PW	115.68

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 41515:							487.20
04/26	04/13/2026	41516	MARY STRUTT	JAN - MAR 2	01-40-6512	Mileage Reimbursement	132.68
04/26	04/13/2026	41516	MARY STRUTT	JAN - MAR 2	01-41-7999	Walmart 1/1 Tote	9.72
04/26	04/13/2026	41516	MARY STRUTT	JAN - MAR 2	01-41-6824	Dunkin for Coffee with Mayor (1/3)	33.98
04/26	04/13/2026	41516	MARY STRUTT	JAN - MAR 2	01-41-6824	Dunkin for Coffee with Mayor (2/7)	33.98
04/26	04/13/2026	41516	MARY STRUTT	JAN - MAR 2	01-40-7020	Walmart 02/28 - OP Supplies	22.97
04/26	04/13/2026	41516	MARY STRUTT	JAN - MAR 2	01-40-7999	Walmart 03/05 - Staff Meeting	27.99
04/26	04/13/2026	41516	MARY STRUTT	JAN - MAR 2	01-41-6824	Dunkin for Coffee with Mayor (03/07)	33.98
Total 41516:							295.30
04/26	04/13/2026	41517	Mile High Shooting Accessories L	INV74121	01-42-5063	Ammunition	10,812.00
Total 41517:							10,812.00
04/26	04/13/2026	41518	Minuteman Press	19987	01-42-7020	Business Cards - SD	53.54
04/26	04/13/2026	41518	Minuteman Press	20267	01-42-7010	M. Smith Business Cards	53.54
Total 41518:							107.08
04/26	04/13/2026	41519	NATIONAL RECREATION & PAR	4780250326-	01-46-6199	CRPR Certification	556.00
Total 41519:							556.00
04/26	04/13/2026	41520	NeoTreks, Inc	04981	04-44-6610	Plow Ops Subscription	350.00
Total 41520:							350.00
04/26	04/13/2026	41521	NEXTRUST INC.	424931	06-40-6106	Sewer Bills	413.87
04/26	04/13/2026	41521	NEXTRUST INC.	424931	06-40-6511	Sewer Bills	275.91
Total 41521:							689.78
04/26	04/13/2026	41522	One Way Inc	399604	06-47-6113	D13927E - 4504 Welker Trash	146.75
04/26	04/13/2026	41522	One Way Inc	399631	01-47-6113	D13927G - 1341 County Rd 34 Trash	82.56
04/26	04/13/2026	41522	One Way Inc	399731	01-47-6113	D13927H - 1341 County Rd 34 Recycle	105.80
04/26	04/13/2026	41522	One Way Inc	399771	01-42-6113	D13927A - 537 Main St Trash	82.15
04/26	04/13/2026	41522	One Way Inc	399772	01-42-6113	D13927B - 537 Main St Recycle	53.25
04/26	04/13/2026	41522	One Way Inc	399787	01-40-6113	D13927C - 441 Third St Trash	80.12
04/26	04/13/2026	41522	One Way Inc	399788	01-40-6113	D13927D - 441 Third St. Recycle	51.50
Total 41522:							602.13
04/26	04/13/2026	41523	Otak, Inc	0000326002	14-44-8536	Hwy 66 / CR7 Crossings	1,471.25
04/26	04/13/2026	41523	Otak, Inc	0000326002	14-44-8536	Hwy 66 / CR7 Crossings	885.50
04/26	04/13/2026	41523	Otak, Inc	0000326002	14-44-8536	Hwy 66 / CR7 Crossings	1,125.61-
Total 41523:							1,231.14
04/26	04/13/2026	41524	PerkCity Inc	INV49472	01-49-5061	New Employee Licensing	38.01
Total 41524:							38.01
04/26	04/13/2026	41525	PINNACOL ASSURANCE	INV-2353474	01-02-2312	Worker's Comp Audit Premium	24,991.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 41525:							24,991.00
04/26	04/13/2026	41526	RAMEY ENVIRONMENTAL COM	30969	06-47-6807	Raterink - Contract	364.00
04/26	04/13/2026	41526	RAMEY ENVIRONMENTAL COM	31001	06-47-6837	Wastewater svcs	6,760.00
04/26	04/13/2026	41526	RAMEY ENVIRONMENTAL COM	31001	06-47-6837	Wastewater svcs	360.03
04/26	04/13/2026	41526	RAMEY ENVIRONMENTAL COM	31001	06-47-6125	Wastewater svcs	457.92
04/26	04/13/2026	41526	RAMEY ENVIRONMENTAL COM	31001	06-47-6807	Wastewater svcs	5,507.00-
Total 41526:							2,434.95
04/26	04/13/2026	41527	Recreational Electric LLC	14945	01-42-8599	New Vehicle per Resolution No. 21-R-20	32,723.00
Total 41527:							32,723.00
04/26	04/13/2026	41528	Safebuilt	3570062	01-43-6821	Plan Review/ Permit Inspection	10,166.42
Total 41528:							10,166.42
04/26	04/13/2026	41529	SportsEngine, Inc	67585	01-46-6135	Background Checks	241.89
Total 41529:							241.89
04/26	04/13/2026	41530	STAPLES ADVANTAGE	6059738157	01-40-7010	Office Supplies	306.12
04/26	04/13/2026	41530	STAPLES ADVANTAGE	6059738158	01-42-7020	Water / Operating Supplies	23.97
04/26	04/13/2026	41530	STAPLES ADVANTAGE	6059738159	01-40-7020	Water Feb 2026	4.99
04/26	04/13/2026	41530	STAPLES ADVANTAGE	6059738161	01-42-7020	Water / Operating Supplies	20.97
04/26	04/13/2026	41530	STAPLES ADVANTAGE	6059738162	01-40-7010	Office Supplies - MPG	54.72
04/26	04/13/2026	41530	STAPLES ADVANTAGE	6059738163	01-40-7020	Operating Supplies	163.44
04/26	04/13/2026	41530	STAPLES ADVANTAGE	6059738163	01-40-7010	Office Supplies	9.92
04/26	04/13/2026	41530	STAPLES ADVANTAGE	6059738164	01-42-7010	Envelopes for Records Dept	50.90
04/26	04/13/2026	41530	STAPLES ADVANTAGE	6059738166	01-43-7010	Office Supplies	9.85
04/26	04/13/2026	41530	STAPLES ADVANTAGE	6059738167	01-40-7010	Office Supplies	40.41
04/26	04/13/2026	41530	STAPLES ADVANTAGE	6059738168	01-40-7010	Office Supplies	68.78
04/26	04/13/2026	41530	STAPLES ADVANTAGE	6059738170	01-43-7010	Office Supplies	29.00
04/26	04/13/2026	41530	STAPLES ADVANTAGE	6059738171	01-43-7010	Office Supplies	63.71
Total 41530:							846.78
04/26	04/13/2026	41531	Suc-N-Up LLC	32179	01-45-7020	Septic - Pumping	765.00
Total 41531:							765.00
04/26	04/13/2026	41532	THE HARTFORD-GROUP BENE	9247092314	01-40-5066	Health Insurance	277.76
04/26	04/13/2026	41532	THE HARTFORD-GROUP BENE	9247092314	01-41-5066	Health Insurance	20.87
04/26	04/13/2026	41532	THE HARTFORD-GROUP BENE	9247092314	01-42-5066	Health Insurance	463.52
04/26	04/13/2026	41532	THE HARTFORD-GROUP BENE	9247092314	01-43-5066	Health Insurance	194.51
04/26	04/13/2026	41532	THE HARTFORD-GROUP BENE	9247092314	04-44-5066	Health Insurance	282.38
04/26	04/13/2026	41532	THE HARTFORD-GROUP BENE	9247092314	01-45-5066	Health Insurance	274.46
04/26	04/13/2026	41532	THE HARTFORD-GROUP BENE	9247092314	01-46-5066	Health Insurance	165.80
04/26	04/13/2026	41532	THE HARTFORD-GROUP BENE	9247092314	01-47-5066	Health Insurance	226.36
04/26	04/13/2026	41532	THE HARTFORD-GROUP BENE	9247092314	01-48-5066	Health Insurance	46.38
04/26	04/13/2026	41532	THE HARTFORD-GROUP BENE	9247092314	01-49-5066	Health Insurance	110.97
04/26	04/13/2026	41532	THE HARTFORD-GROUP BENE	9247092314	06-40-5066	Health Insurance	139.71
04/26	04/13/2026	41532	THE HARTFORD-GROUP BENE	9247092314	20-40-5066	Health Insurance	128.91
Total 41532:							2,331.63

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
04/26	04/13/2026	41533	The Pitney Bowes Bank Inc	3322076624	01-40-6111	2026 Q1 Lease	164.97
Total 41533:							164.97
04/26	04/13/2026	41534	Tradesman Elevator	13900	01-40-6801	Preventative Service - April	200.00
Total 41534:							200.00
04/26	04/13/2026	41535	TRIDENT SECURITY SYSTEMS	65307	01-40-6199	Alarm Monitoring - TH	105.00
04/26	04/13/2026	41535	TRIDENT SECURITY SYSTEMS	65308	01-42-6610	Alarm Fees	105.00
Total 41535:							210.00
04/26	04/13/2026	41536	Trinity Tools Inc	28706-IN	04-44-7041	Signs	730.00
Total 41536:							730.00
04/26	04/13/2026	41537	US Bank Voyager Fleet Systems	8694028342	01-42-7101	Fuel	1,753.53
04/26	04/13/2026	41537	US Bank Voyager Fleet Systems	8694028342	04-44-7101	Fuel	601.86
04/26	04/13/2026	41537	US Bank Voyager Fleet Systems	8694028342	01-45-7101	Fuel	800.65
04/26	04/13/2026	41537	US Bank Voyager Fleet Systems	8694028342	01-47-7101	Fuel	319.88
04/26	04/13/2026	41537	US Bank Voyager Fleet Systems	8694028342	06-47-7101	Fuel	122.86
Total 41537:							3,598.78
04/26	04/13/2026	41538	VARI Sales Corporation	91382632	01-43-7550	AA - Office	53.10
Total 41538:							53.10
04/26	04/13/2026	41539	Voiance Language Services LLC	SUMINV 086	01-42-6999	Language Translation - March 2026	110.40
Total 41539:							110.40
04/26	04/13/2026	41540	JOHN DEERE FINANCIAL	3144765	04-44-6405	JD Wheel Loader - Lease	3,349.87
04/26	04/13/2026	41540	JOHN DEERE FINANCIAL	4608040620	04-44-7051	Uniforms - JL	557.76
Total 41540:							3,907.63
04/26	04/13/2026	41541	Kinnon Entertainment	3310	01-46-6214	Summer Block Party & NNO	2,850.00
Total 41541:							2,850.00
04/26	04/14/2026	41426100	All Copy Products Inc	577900731	01-47-6126	Copier Lease - PW	78.23
04/26	04/14/2026	41426100	All Copy Products Inc	577909617*	01-46-6126	ACP - 03/10/2026 - 04/10/2026 Pool 3	100.16
04/26	04/14/2026	41426100	All Copy Products Inc	577909831	01-40-6126	Copier Lease - TH	96.41
Total 41426100:							274.80
04/26	04/14/2026	41426101	CENTURY LINK	334105308-0	01-40-6110	Elevator Line - April	99.30
04/26	04/14/2026	41426101	CENTURY LINK	FEB2526	01-42-6111	Utilities	80.21
04/26	04/14/2026	41426101	CENTURY LINK	FEB2526 - T	01-40-6111	TH Fax	87.83
04/26	04/14/2026	41426101	CENTURY LINK	MAR2526	01-42-6111	Utilities	80.08
04/26	04/14/2026	41426101	CENTURY LINK	MAR2526 - T	01-40-6111	TH Fax	91.42
Total 41426101:							438.84
04/26	04/14/2026	41426102	Elan Cardmember Service	1176 03.2026	01-43-7999	Employee Lunch	80.74
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-49-6402	Business Meeting Snacks	145.78

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-46-7020	Gym Operating Supplies	689.21
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-49-5063	3CMA Conference - Jared	760.00
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-46-7051	Staff Shirts	305.96
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-49-7051	Staff Shirts / Jacket	406.46
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-46-7051	Staff Shirts	142.43
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-46-7550	Office Furnishings	1,188.04
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-49-6402	Eco Dev Buililt for Mead ADA	59.00
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-49-6402	Shop Local Event Promo	100.18
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-46-6135	Rec Apparel	263.86
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-49-5063	3CMA Conference - Hailey	760.00
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-49-6610	Newsletter Subscription	45.00
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-49-5061	Wellness Lunch & Learn	1,625.00
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-49-6610	URL Subscription	35.00
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-46-7051	PT Staff Uniforms	469.09
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-46-5063	Rec Staff Meeting - Food	97.81
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-46-7051	PT Staff Uniforms	181.70
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-49-7051	Staff Shirts	177.65
04/26	04/14/2026	41426102	Elan Cardmember Service	1368 03.202	01-40-6610	Town Zoom Subscription	378.80
04/26	04/14/2026	41426102	Elan Cardmember Service	3514 03.202	01-40-6610	Dropbox Renewal	540.00
04/26	04/14/2026	41426102	Elan Cardmember Service	3514 03.202	01-40-7999	Schell Deposition	10.00
04/26	04/14/2026	41426102	Elan Cardmember Service	3514 03.202	01-40-7999	Schell Trial Lunch	112.03
04/26	04/14/2026	41426102	Elan Cardmember Service	3514 03.202	01-40-7999	Schell Deposition	10.00
04/26	04/14/2026	41426102	Elan Cardmember Service	3514 03.202	01-41-5063	PW Training	29.40
04/26	04/14/2026	41426102	Elan Cardmember Service	3514 03.202	01-40-6610	Subscription - No Receipt	19.99
04/26	04/14/2026	41426102	Elan Cardmember Service	3514 03.202	01-40-7999	Firestone Town Manager Lunch	51.34
04/26	04/14/2026	41426102	Elan Cardmember Service	3514 03.202	01-40-6610	Subscription - No Receipt	6.99
04/26	04/14/2026	41426102	Elan Cardmember Service	3514 03.202	01-40-7999	Staff Appreciation	34.64
04/26	04/14/2026	41426102	Elan Cardmember Service	3514 03.202	01-41-5063	RE Summit	80.35
04/26	04/14/2026	41426102	Elan Cardmember Service	3866 03.202	01-42-6610	Adobe Subscription	19.99
04/26	04/14/2026	41426102	Elan Cardmember Service	3866 03.202	01-42-5063	Chief's Leadership Certificate Program (	375.00
04/26	04/14/2026	41426102	Elan Cardmember Service	3866 03.202	01-42-6210	Lunch with New Officer Dickinson	56.87
04/26	04/14/2026	41426102	Elan Cardmember Service	3866 03.202	01-42-6610	Adobe Subscription	19.99
04/26	04/14/2026	41426102	Elan Cardmember Service	3866 03.202	01-42-5063	IACP Conference	563.80
04/26	04/14/2026	41426102	Elan Cardmember Service	3866 03.202	01-42-6610	Toyota Unite 14 Subscription	15.00
04/26	04/14/2026	41426102	Elan Cardmember Service	3866 03.202	01-42-7999	Parking	21.50
04/26	04/14/2026	41426102	Elan Cardmember Service	3866 03.202	01-42-7999	Parking	2.00
04/26	04/14/2026	41426102	Elan Cardmember Service	3866 03.202	01-42-7999	Parking	9.00
04/26	04/14/2026	41426102	Elan Cardmember Service	3866 03.202	01-42-7999	Parking	10.50
04/26	04/14/2026	41426102	Elan Cardmember Service	3866 03.202	01-42-6610	Remarkable Subscription	5.98
04/26	04/14/2026	41426102	Elan Cardmember Service	3866 03.202	01-42-6610	Adobe Subscription	19.99
04/26	04/14/2026	41426102	Elan Cardmember Service	3866 03.202	01-42-6104	Foreign Tx Fee	.11
04/26	04/14/2026	41426102	Elan Cardmember Service	5590 03.202	01-47-7999	Refreshments for ERC Meeting	27.06
04/26	04/14/2026	41426102	Elan Cardmember Service	5590 03.202	01-47-5063	Training - Inspector	123.47
04/26	04/14/2026	41426102	Elan Cardmember Service	5590 03.202	09-42-8516	Meeting for PD Facility	46.41
04/26	04/14/2026	41426102	Elan Cardmember Service	6819 03.202	01-42-6805	MDT Mount Repair	249.00
04/26	04/14/2026	41426102	Elan Cardmember Service	6819 03.202	01-42-7010	Notary Fees	81.00
04/26	04/14/2026	41426102	Elan Cardmember Service	6819 03.202	01-42-7305	Uniform Name Tag	17.97
04/26	04/14/2026	41426102	Elan Cardmember Service	6819 03.202	01-42-5063	Officer Training - Consumables	15.67
04/26	04/14/2026	41426102	Elan Cardmember Service	6819 03.202	01-42-6104	Annual Subscription Citizen Contact/Sma	849.91
04/26	04/14/2026	41426102	Elan Cardmember Service	6819 03.202	01-42-6122	Postage Case File	9.35
04/26	04/14/2026	41426102	Elan Cardmember Service	6819 03.202	01-42-6210	Recruitment Interviews - Consumables	144.44
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	04-44-5063	Refund for Member Registration Differen	50.00-
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	04-44-5063	LTAP - McFadden (T&J), GR, LR, JS, JM	300.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	04-44-5063	LTAP - McFadden (T), JS, JM	150.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	04-44-5063	LTAP - Morris, McFadden	100.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	04-44-5063	LTAP - CW	50.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	04-44-7305	Tools	534.03
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	01-45-6104	Online Subscription - No Receipt	30.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	04-44-5063	APWA Snow Conference Registration	1,019.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	04-44-5063	APWA Snow Conference Registration	969.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	04-44-5063	APWA Snow Conference Flights - TD, JS	416.79
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	04-44-5063	APWA Snow Conference Flights - TD, JS	416.79
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	04-44-5063	APWA Snow Conference Flights - TD, JS	38.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	04-44-5063	APWA Snow Conference Flights - TD, JS	38.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	01-45-6104	Online Subscription - No Receipt	30.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	01-45-6104	Online Subscription - No Receipt	30.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	01-45-6104	Online Subscription - No Receipt	30.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	01-45-6104	Online Subscription - No Receipt	30.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	01-45-6104	Online Subscription - No Receipt	30.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	01-45-6104	Online Subscription - No Receipt	30.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	04-44-5063	LTAP - McFadden (T), JS, JM, LR	300.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	01-45-7999	Parks Meeting	74.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	01-45-6104	Online Subscription - No Receipt	30.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7665 03.202	01-45-6104	Online Subscription - No Receipt	30.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-41-7020	Operating Supplies	154.26
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6610	Microsoft 365 Subscription	1,179.73
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-7999	New Employee	55.80
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6511	Postage	8.85
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6511	Postage	8.85
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6610	Subscription - No Receipt	60.66
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6511	Postage	8.85
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-41-7999	Meeting w/ Attorneys	227.61
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6610	Subscription - No Receipt	15.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6511	Postage	8.85
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6511	Postage	8.85
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-41-7999	BoT Meeting	172.28
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6511	Postage	8.85
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6511	Postage	8.85
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6511	Postage	8.85
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-41-5063	IIMC Annual Conference	650.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-41-7999	BoT Meeting	462.40
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-41-5063	MP Flight	497.80
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6610	Subscription - No Receipt	18.99
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6511	Postage	8.85
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6511	Postage	8.85
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-48-5063	CAMCA Training	102.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6511	Postage	8.85
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-41-6315	Copies of Docs	40.25
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6511	Postage	8.85
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-41-6104	Town Clerk Laptop	1,815.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-41-5063	DA-NLC Conference	2,063.90
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-48-6610	CAMCA Annual Membership	50.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-48-5063	CAMCA Training	77.00
04/26	04/14/2026	41426102	Elan Cardmember Service	7700 03.202	01-40-6610	Microsoft 365 Subscription	1,179.73
04/26	04/14/2026	41426102	Elan Cardmember Service	7742 9.2025	01-42-5063	Crisis Negotiation Training (CANCELLED	1,033.95-
04/26	04/14/2026	41426102	Elan Cardmember Service	7742 9.2025	01-42-5063	Crisis Negotiation Training (CANCELLED	1,033.95
04/26	04/14/2026	41426102	Elan Cardmember Service	7742 9.2025	01-42-5063	Crisis Negotiation Training - Lodging	867.40
04/26	04/14/2026	41426102	Elan Cardmember Service	7742 9.2025	01-42-6610	Regional Forensic Crash Team	45.00
Total 41426102:							25,957.08
04/26	04/14/2026	41426103	JOHN DEERE FINANCIAL	3134476	04-44-6405	JD Wheel Loader - Lease	3,223.46
04/26	04/14/2026	41426103	JOHN DEERE FINANCIAL	3143079	04-44-6405	JD Grader Base	5,871.01
Total 41426103:							9,094.47

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
04/26	04/14/2026	41426104	TDS	1082 3.2026	01-40-6311	Internet - March	594.92
Total 41426104:							594.92
04/26	04/14/2026	41426105	TRACTOR SUPPLY CREDIT PLA	493777	01-45-6805	Repair and Mtnce - Fleet	318.86
04/26	04/14/2026	41426105	TRACTOR SUPPLY CREDIT PLA	493777	04-44-6805	Repair and Mtnce - Fleet	69.99
04/26	04/14/2026	41426105	TRACTOR SUPPLY CREDIT PLA	494991	04-44-6805	Repair & Mtnce - Fleet	71.92
04/26	04/14/2026	41426105	TRACTOR SUPPLY CREDIT PLA	494991	01-45-6802	Repair & Mtnce - Fleet	423.90
Total 41426105:							884.67
04/26	04/14/2026	41426106	UNITED POWER, INC.	123402 04/0	04-44-6111	1785 CR 32 - Grader Shed 03/2026	74.56
04/26	04/14/2026	41426106	UNITED POWER, INC.	12650701 04	01-45-6111	16445 9th St - Booster Pump 03/2026	43.98
04/26	04/14/2026	41426106	UNITED POWER, INC.	12952800 04	01-45-6111	1501 CR 34 - Mead Ponds 03/2026	23.00
04/26	04/14/2026	41426106	UNITED POWER, INC.	14305100 04	06-47-6111	4504 Welker Ave WWTF 03/2026	4,960.25
04/26	04/14/2026	41426106	UNITED POWER, INC.	16836300 04	01-45-6111	2690 Bridle Dr - Park Sprinkler Time 03/2	28.35
04/26	04/14/2026	41426106	UNITED POWER, INC.	16909300 04	01-45-6111	160 Eagle Ave - Irrig Sprink Feather Ridg	23.06
04/26	04/14/2026	41426106	UNITED POWER, INC.	17618300 04	01-40-6111	441 3rd St - Town Hall Unit A 03/2026	731.01
04/26	04/14/2026	41426106	UNITED POWER, INC.	17770000 04	01-45-6111	Main & Martin Ave - Gazebo Service 03/2	25.91
04/26	04/14/2026	41426106	UNITED POWER, INC.	18949400 04	01-42-6111	535 4th St - PD 03/2026	557.41
04/26	04/14/2026	41426106	UNITED POWER, INC.	21881700 04	01-47-6111	1341 CR 34 03/2026	788.14
04/26	04/14/2026	41426106	UNITED POWER, INC.	22092202 04	06-47-6112	4133 CR 34 - Raterink 03/2026	51.49
04/26	04/14/2026	41426106	UNITED POWER, INC.	23534100 04	01-46-6111	401 3rd St - Mead Community Center 03/	1,696.78
04/26	04/14/2026	41426106	UNITED POWER, INC.	24240200 04	01-40-6134	441 3rd St - EV Station 03/2026	149.56
04/26	04/14/2026	41426106	UNITED POWER, INC.	24257400 04	01-45-6111	1501 CR 34 03/2026	38.76
04/26	04/14/2026	41426106	UNITED POWER, INC.	24740700 04	01-40-6111	501 S 3rd Street 03/2026	45.61
04/26	04/14/2026	41426106	UNITED POWER, INC.	24770900 04	14-44-8503	242 Dillingham Ave - T Construction Trail	23.00
04/26	04/14/2026	41426106	UNITED POWER, INC.	6226505-032	14-44-8536	14017 CR7/SH66-CR7	37.42
04/26	04/14/2026	41426106	UNITED POWER, INC.	63388	09-49-8516	Community Center	2,572.79
04/26	04/14/2026	41426106	UNITED POWER, INC.	6753101 04/	01-45-6111	Westview Dr - Irrigation Sprinkler 03/202	23.06
04/26	04/14/2026	41426106	UNITED POWER, INC.	7490500 04/	06-47-6111	5423 CR 32 - Pump Lake Thomas Lagoo	41.12
04/26	04/14/2026	41426106	UNITED POWER, INC.	83701 04/02/	01-42-6111	535 4th St - PW Shop 03/2026	153.87
04/26	04/14/2026	41426106	UNITED POWER, INC.	96302 04/02/	01-45-6111	234 1st St - Aims / Lagoons 03/2026	49.04
Total 41426106:							12,138.17
04/26	04/14/2026	41426107	XCEL ENERGY	970234786	01-42-6111	Utilities 537 Main St	259.92
04/26	04/14/2026	41426107	XCEL ENERGY	970312270	01-47-6111	PW - Utilities	381.43
04/26	04/14/2026	41426107	XCEL ENERGY	970376604	14-44-8536	14014 CR7 - SH66-CR7	58.93
04/26	04/14/2026	41426107	XCEL ENERGY	970386998	01-40-6111	299 Palmer Ave	105.23
Total 41426107:							805.51
04/26	04/14/2026	41426108	JOHN DEERE FINANCIAL	3144765	04-44-6405	JD Wheel Loader - Lease	3,349.87
04/26	04/14/2026	41426108	JOHN DEERE FINANCIAL	4608040620	04-44-7051	Uniforms - JL	557.76
Total 41426108:							3,907.63
Grand Totals:							337,824.13

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-02-2000	1,033.95	228,780.16-	227,746.21-
01-02-2306	5.00	.00	5.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-02-2312	24,991.00	.00	24,991.00
01-40-5066	277.76	.00	277.76
01-40-6109	11,293.64	.00	11,293.64
01-40-6110	99.30	.00	99.30
01-40-6111	1,238.57	.00	1,238.57
01-40-6113	131.62	.00	131.62
01-40-6126	221.01	.00	221.01
01-40-6134	149.56	.00	149.56
01-40-6199	1,118.40	.00	1,118.40
01-40-6311	594.92	.00	594.92
01-40-6511	106.20	.00	106.20
01-40-6512	132.68	.00	132.68
01-40-6610	24,756.99	.00	24,756.99
01-40-6801	200.00	.00	200.00
01-40-6823	2,190.00	.00	2,190.00
01-40-7010	479.95	.00	479.95
01-40-7020	522.83	.00	522.83
01-40-7999	301.80	.00	301.80
01-41-5063	3,321.45	.00	3,321.45
01-41-5066	20.87	.00	20.87
01-41-6104	1,815.00	.00	1,815.00
01-41-6315	40.25	.00	40.25
01-41-6824	101.94	.00	101.94
01-41-7020	154.26	.00	154.26
01-41-7999	1,692.61	.00	1,692.61
01-42-5063	15,761.29	1,033.95-	14,727.34
01-42-5066	463.52	.00	463.52
01-42-6104	850.02	.00	850.02
01-42-6111	1,210.97	.00	1,210.97
01-42-6113	135.40	.00	135.40
01-42-6122	9.35	.00	9.35
01-42-6126	78.74	.00	78.74
01-42-6210	201.31	.00	201.31
01-42-6610	230.95	.00	230.95
01-42-6805	509.34	.00	509.34
01-42-6823	680.00	.00	680.00
01-42-6999	5,279.84	.00	5,279.84
01-42-7010	320.78	.00	320.78
01-42-7020	98.48	.00	98.48
01-42-7101	1,753.53	.00	1,753.53
01-42-7254	3,729.95	.00	3,729.95
01-42-7305	2,511.22	.00	2,511.22
01-42-7999	43.00	.00	43.00
01-42-8599	32,723.00	.00	32,723.00
01-43-5066	194.51	.00	194.51
01-43-6210	4,481.66	.00	4,481.66
01-43-6821	10,166.42	.00	10,166.42
01-43-7010	102.56	.00	102.56
01-43-7550	53.10	.00	53.10
01-43-7999	80.74	.00	80.74
01-45-5066	274.46	.00	274.46
01-45-6104	270.00	.00	270.00
01-45-6111	379.52	.00	379.52
01-45-6132	2,855.48	.00	2,855.48
01-45-6133	2,050.00	.00	2,050.00
01-45-6802	423.90	.00	423.90
01-45-6805	318.86	.00	318.86
01-45-6806	211.05	.00	211.05
01-45-7020	1,825.20	.00	1,825.20

GL Account	Debit	Credit	Proof
01-45-7101	800.65	.00	800.65
01-45-7999	74.00	.00	74.00
01-46-5063	97.81	.00	97.81
01-46-5066	165.80	.00	165.80
01-46-6111	1,806.22	.00	1,806.22
01-46-6126	100.16	.00	100.16
01-46-6135	3,690.71	.00	3,690.71
01-46-6199	781.20	.00	781.20
01-46-6211	14,949.72	.00	14,949.72
01-46-6214	41,299.44	.00	41,299.44
01-46-6610	70.96	.00	70.96
01-46-6823	3,510.00	.00	3,510.00
01-46-7010	10.78	.00	10.78
01-46-7020	845.49	.00	845.49
01-46-7051	1,099.18	.00	1,099.18
01-46-7550	1,188.04	.00	1,188.04
01-46-8510	1,420.80	.00	1,420.80
01-47-5063	123.47	.00	123.47
01-47-5066	226.36	.00	226.36
01-47-6108	1,200.00	.00	1,200.00
01-47-6111	1,169.57	.00	1,169.57
01-47-6113	188.36	.00	188.36
01-47-6126	78.23	.00	78.23
01-47-6801	1,131.34	.00	1,131.34
01-47-6823	1,315.00	.00	1,315.00
01-47-7020	133.12	.00	133.12
01-47-7101	319.88	.00	319.88
01-47-7999	27.06	.00	27.06
01-48-5040	4,000.00	.00	4,000.00
01-48-5063	179.00	.00	179.00
01-48-5066	46.38	.00	46.38
01-48-6199	225.20	.00	225.20
01-48-6610	50.00	.00	50.00
01-49-5061	1,698.65	.00	1,698.65
01-49-5063	1,604.00	.00	1,604.00
01-49-5066	110.97	.00	110.97
01-49-6402	304.96	.00	304.96
01-49-6610	1,192.36	.00	1,192.36
01-49-7051	584.11	.00	584.11
04-02-2000	50.00	23,991.66-	23,941.66-
04-44-5063	3,797.58	50.00-	3,747.58
04-44-5066	282.38	.00	282.38
04-44-6111	80.08	.00	80.08
04-44-6210	95.00	.00	95.00
04-44-6405	15,803.40	.00	15,803.40
04-44-6610	350.00	.00	350.00
04-44-6805	141.91	.00	141.91
04-44-7020	459.90	.00	459.90
04-44-7041	730.00	.00	730.00
04-44-7051	1,115.52	.00	1,115.52
04-44-7101	601.86	.00	601.86
04-44-7305	534.03	.00	534.03
06-02-2000	5,691.00	17,109.23-	11,418.23-
06-40-5066	139.71	.00	139.71
06-40-6106	413.87	.00	413.87
06-40-6108	372.00	92.00-	280.00
06-40-6109	381.59	.00	381.59
06-40-6199	788.20	.00	788.20
06-40-6511	275.91	.00	275.91

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
06-47-6111	5,006.90	.00	5,006.90
06-47-6112	51.49	.00	51.49
06-47-6113	146.75	.00	146.75
06-47-6125	457.92	.00	457.92
06-47-6807	364.00	5,507.00-	5,143.00-
06-47-6837	7,120.03	.00	7,120.03
06-47-7101	122.86	.00	122.86
06-47-8599	1,468.00	92.00-	1,376.00
09-02-2000	.00	70,508.86-	70,508.86-
09-42-8516	46.41	.00	46.41
09-44-9531	53,612.66	.00	53,612.66
09-44-9532	14,277.00	.00	14,277.00
09-49-8516	2,572.79	.00	2,572.79
14-02-2000	1,125.61	3,961.10-	2,835.49-
14-44-8503	1,508.00	.00	1,508.00
14-44-8536	2,453.10	1,125.61-	1,327.49
19-02-2000	.00	945.00-	945.00-
19-40-8599	945.00	.00	945.00
20-02-2000	.00	428.68-	428.68-
20-40-5066	128.91	.00	128.91
20-40-6109	299.77	.00	299.77
Grand Totals:	378,899.83	353,625.25-	25,274.58

Report Criteria:

Report type: GL detail



Agenda Item Summary

Agenda Date: 4/13/2026

Subject: Resolution No. 24-R-2026 – A Resolution of the Town of Mead, Colorado, Approving a Letter Agreement Between the Town of Mead and United Power, Inc. to Extend the Existing Electric Utility Franchise Agreement on a Month-to-Month Basis through November 26, 2026

Presented by: Mary Strutt, Administrative Services Director

Summary:

The Town of Mead (the “Town”) and United Power, Inc., a Colorado Rural Electric Cooperative Association (“United Power”) previously entered into that certain Electric Utility Franchise Agreement dated May 11, 2011 (the “Franchise”) pursuant to which United Power furnishes, sells, and distributes electricity within the Town. The Franchise is set to expire on May 11, 2026, and the Town and United Power have initiated the process of negotiating a new franchise so United Power may continue to provide electric service to Town residents and businesses.

The Town and United Power desire to enter into a letter agreement to memorialize that upon the expiration of the term of the Franchise, the Franchise will continue on a month-to-month basis until such time a new franchise may be considered and approved by the Board of Trustees, or November 26, 2026, whichever is sooner (the “Letter Agreement”). All existing rights and obligations of the Franchise, including the obligation of United Power to serve and provide franchise fee payments, will continue during this extension period.

A copy of the Letter Agreement is attached to the Resolution as Exhibit 1, and has already been executed by United Power.

Resolution No. 24-R-2026: (a) approves the Letter Agreement; and (b) authorizes the Town Manager to execute the Letter Agreement on behalf of the Town.

Financial Considerations:

N/A. As stated above, United Power will continue to provide franchise fee payments to the Town during the period of extension memorialized by the Letter Agreement.

Staff Recommendation / Actions Required:

A motion to approve the April 13, 2026, consent agenda will approve the Resolution, approving the Letter Agreement and authorizing the Town Manager to execute the same on behalf of the Town. If this item is pulled off the consent for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 24-R-2026 – A Resolution of the Town of Mead, Colorado, Approving a Letter Agreement Between the Town of Mead and United Power, Inc. to Extend the Existing Electric Utility Franchise Agreement on a month-to-month basis through November 26, 2026.”

Attachments:

1. Resolution No. 24-R-2026
2. Exhibit 1 - Letter Agreement

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 24-R-2026**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING A
LETTER AGREEMENT BETWEEN THE TOWN OF MEAD AND UNITED
POWER, INC. TO EXTEND THE EXISTING ELECTRIC UTILITY FRANCHISE
AGREEMENT ON A MONTH-TO-MONTH BASIS THROUGH NOVEMBER 26,
2026**

WHEREAS, the Town of Mead (the “Town”) is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Town and United Power, Inc., a Colorado Rural Electric Cooperative Association (“United Power”) previously entered into that certain Electric Utility Franchise Agreement dated May 11, 2011 (the “Franchise”); and

WHEREAS, the Franchise is set to expire on May 11, 2026, and the Town and United Power have initiated the process of negotiating a new franchise; and

WHEREAS, the Town and United Power desire to enter into a letter agreement to memorialize that upon the expiration of the term of the Franchise, the Franchise will continue on a month-to-month basis until such time a new franchise agreement may be considered and approved by the Board of Trustees, or November 26, 2026, whichever is sooner (the “Letter Agreement”); and

WHEREAS, a copy of the Letter Agreement is attached to this Resolution as **Exhibit 1** and is incorporated herein by reference; and

WHEREAS, the Board of Trustees desires to approve the Letter Agreement and further desires to delegate authority to the Town Manager to execute the same on behalf of the Town.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated herein as findings and conclusions of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the Letter Agreement; and (b) authorizes the Town Manager to execute the Letter Agreement on behalf of the Town.

Section 3. Effective Date. This resolution shall become effective immediately upon adoption.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 13TH DAY OF APRIL, 2026.

ATTEST:

By: _____
Mary E. Strutt, MMC, Town Clerk

TOWN OF MEAD:

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1

Letter Agreement with United Power, Inc.



Your Touchstone Energy® Cooperative 

March 31, 2026

Town of Mead
Mead Town Hall
441 Third Street
Mead, CO 80542

Dear Town Manager Helen Migchelbrink:

The purpose of this letter agreement is to set forth several commitments between United Power, Inc., a Colorado Rural Electric Cooperative Association (hereinafter, “United Power”) and the Town of Mead Colorado, Colorado (hereinafter, “the Town”) and memorialize the parties’ understanding with regard to the continuation of the Town’s Electric Utility Franchise Agreement with United Power dated May 11, 2011 (hereinafter, “the Franchise”). These items have been negotiated in good faith and agreed to as part of the franchise renewal process. This letter agreement shall take effect on April 1, 2026, and shall terminate on November 26, 2026.

The Franchise has a term which is set to expire on May 11, 2026. The parties are in the process of negotiating a new franchise. Despite the expiration of the Franchise, United Power has an independent duty to serve the residents and business of the Town with electric service. In order to provide electric service, United Power has a continued need to utilize the Town’s public rights of way. The Town has a duty to make the public right of way available, subject to the exercise of its reasonable police powers.

This letter agreement memorializes the understanding of the parties that upon the expiration of the current term of the Franchise, the Franchise shall continue on a month-to-month basis until such time that a new franchise can be negotiated and approved or November 26, 2026, whichever is sooner. All existing rights and obligations of the Franchise including, without limitation, the obligation of United Power to serve and provide franchise fee payments shall continue during this period. The parties may also agree in writing to extend the term of this letter agreement.

The terms and conditions of this letter agreement are binding upon the Town and United Power and their successors and assigns. United Power agrees that a violation of these terms by United Power may be considered by the Town as a material violation of the Franchise, subject to the enforcement provisions of the Franchise. It is understood that fulfillment of these obligations is also necessary and part of the consideration to secure the renewed Franchise.

Sincerely,

United Power, Inc.

By: Susan Aldridge
VP of Government Relations and Deputy General Counsel
Dated: March 31, 2026

Acknowledged and agreed to this ____ day of _____, 2026.

Town of Mead, Colorado

By: _____

Its: _____

Date: _____



Agenda Item Summary

Agenda Date: 4/13/2026

Subject: Resolution No. 25-R-2026 – A Resolution of the Town of Mead, Colorado, Granting Conditional Acceptance of Public Improvements (O'Reilly Auto Parts Site Plan)

Presented by: Dave Mathews, Deputy Town Engineer

Summary:

O'Reilly Auto Enterprises, LLC ("Developer") has requested Conditional Acceptance of the public improvements benefiting the development known as the O'Reilly Auto Parts Site Plan.

The public improvements include the off-site landscaping as well as all work within the Town of Mead Right-of-Way, (the "Public Improvements").

The Public Improvements are more particularly identified in certain Site Plan Agreement, recorded in the Weld County real property records on June 10, 2025, at Reception No. 5034679.

Town staff completed a punch list walkthrough on March 20, 2026, and created a final punch list of items for the Developer's contractor to complete. The punch list and related photos are attached and incorporated into the proposed Resolution. All punch list items have been corrected and accepted.

Staff recommends granting Conditional Acceptance of Public Improvements for the O'Reilly Auto Parts Site Plan. Resolution No. 25-R-2026 (the "Resolution") memorializes the Board's Conditional Acceptance of the Public Improvements. If the Board approves the Resolution, the two-year warranty period will start on May 1, 2026.

For a two-year period from the commencement date of the warranty period, the Developer is required, at its own expense, to take all actions necessary to maintain the Improvements and make needed repairs or replacements that, in the reasonable opinion of the Town, become necessary. If within thirty (30) days after the Developer's receipt of written notice from the Town requesting replacement of or repairs to the Improvements, the Developer has not completed such repairs, the Town may exercise enforcement actions to secure performance, including enforcement of contractual rights and other actions set forth in Article VI of Chapter 16 of the MMC. The Resolution also requires the Developer to post a warranty letter of credit with the Town to secure the Developer's obligation to make the necessary repairs or replacements.

Town staff will complete a final inspection prior to final acceptance of the Public Improvements at the conclusion of the two-year warranty period.

Financial Considerations:

There are no financial considerations associated with this request.

Staff Recommendation / Actions Required:

Staff recommends the Board of Trustees approve the Resolution granting conditional

acceptance of the Public Improvements.

A motion to approve the April 13, 2026, consent agenda will approve the Resolution.

If this item is pulled off of the consent agenda for questions or further discussion, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 25-R-2026, a Resolution of the Town of Mead, Colorado, granting Conditional Acceptance of Public Improvements (O'Reilly Auto Parts Site Plan).”

Attachments:

1. Resolution No. 25-R-2026 Conditional Accept. O'Reilly Auto
2. Exhibit A to Resolution – Final Punch list for Conditional Acceptance
3. Exhibit B to Resolution – Additional Conditions

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 25-R-2026**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, GRANTING
CONDITIONAL ACCEPTANCE OF PUBLIC IMPROVEMENTS (O'REILLY
AUTO PARTS SITE PLAN)**

WHEREAS, O'Reilly Auto Enterprises, LLC, a Delaware limited liability company having a principal office address of 233 S. Patterson Avenue, Springfield, MO 65802 ("Developer") has caused the completion of certain improvements benefitting the O'Reilly Auto Parts Site Plan ("Improvements"); and

WHEREAS, the Improvements are identified in that certain Subdivision Improvement Agreement, recorded in the Weld County real property records on June 10, 2025, at Reception No. 5034679 (the "SPA"); and

WHEREAS, the Improvements are subject to a two (2) year warranty period following conditional acceptance; and

WHEREAS, Developer has requested conditional acceptance of the Improvements by the Board of Trustees of the Town of Mead; and

WHEREAS, the Town Engineer has reviewed the installation of the Improvements, has determined that the Improvements have been constructed and installed in substantial conformance with the Town's construction standards, and is recommending that the Board grant conditional acceptance of the Improvements effective May 1, 2026, subject to the conditions set forth in the Final Punchlist, a copy of which is attached to this Resolution as **Exhibit A**, and subject to the additional conditions attached to this Resolution as **Exhibit B**; and

WHEREAS, the Board of Trustees desires to grant conditional acceptance of the Improvements subject to the conditions set forth in this Resolution; and

WHEREAS, the *Mead Municipal Code* ("MMC") requires the Developer to maintain the Improvements for a two (2) year period from the date of conditional acceptance and clarifies that the Developer shall, at its own expense, take all actions necessary to maintain the Improvements and make needed repairs or replacements that, in the reasonable opinion of the Town (and the Town Engineer), shall become necessary; and

WHEREAS, if the Developer fails to make necessary repairs or replacements to the Improvements in accordance with the requirements set forth in the MMC, the Town may withhold final acceptance of the Improvements, may proceed to withhold building permits, temporary certificates of occupancy, or certificates of occupancy, or may take any other action authorized by the SPA.

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. Conditional Acceptance of Improvements. The Board of Trustees on behalf of the Town of Mead, hereby grants "conditional acceptance" of the Improvements identified in this Resolution and orders the commencement of the two (2) year warranty period on

May 1, 2026.

Section 2. Developer Obligation to Maintain Improvements during Guarantee Period. Developer shall maintain the Improvements for a two (2) year period from the date of conditional acceptance (the "Guarantee Period"). Developer shall, at its own expense, take all actions necessary to maintain the Improvements and make needed repairs or replacements that, in the reasonable opinion of the Town (and the Town Engineer), shall become necessary during the Guarantee Period. Failure of the Developer to maintain the Improvements during the Guarantee Period shall violate the requirements of this Section 2 and shall constitute a violation of the MMC pursuant to MMC Sec. 16-6-10(c)(1)(g). In addition to any contractual remedies available to the Town under the SPA, Town Staff shall be authorized to take any and all enforcement actions as necessary to ensure that the Developer completes necessary repairs and replacements of the Improvements during the Guarantee Period and prior to final acceptance of the Improvements, as authorized by the MMC, including but not limited to the enforcement actions set forth in Article VI of Chapter 16 of the MMC.

Section 3. Severability. If any part, section, subsection, sentence, clause, or phrase of this resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the resolution. The Town Board hereby declares that it would have passed the resolution including each part, section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more parts, sections, subsections, sentence, clauses or phrases are declared invalid.

Section 4. Repealer. All resolutions and motions of the Board of Trustees of the Town of Mead or parts thereof, in conflict with this resolution are to the extent of such conflict hereby superseded and repealed, provided that such repealer shall not repeal the repealer clauses of such resolution or motion, no revive any resolution or motion thereby.

Section 5. Effective Date. This resolution shall become effective on May 1, 2026.

Section 6. Certification. The Town Clerk shall certify the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 13TH DAY OF APRIL 2026.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit A

Final Punchlist for Conditional Acceptance (O'Reilly Auto Parts Site Plan)



April 14, 2026

Mr. Steve Strader
O'Reilly Auto Enterprises, LLC
223 South Patterson
Springfield, MI 65802

RE: Conditional Acceptance of Public Improvements for Mead O'Reilly Auto Parts Site Plan

Dear Mr. Strader,

This letter and the attached Resolution are to notify you that the public improvements associated with the Mead O'Reilly Auto Parts Site Plan ("Improvements") have been granted Conditional Acceptance by the Board of Trustees, effective May 1, 2026. In accordance with the Town of Mead *Design Standards and Construction Specifications*, Section 202.8.A.1.a, the two-year warranty period for these improvements will begin May 1, 2026.

On March 20, 2026, Town of Mead Staff completed inspections of the Improvements. The purpose of these inspections was to confirm completion of construction of the Improvements, assess the condition of the Improvements installed, and generate a punch list detailing deficiencies requiring completion. **All punch list items have been corrected and accepted.**

Once Conditional Acceptance is granted, the Improvements will enter a 2-year warranty period, during which O'Reilly Auto Enterprises, LLC ("Developer") shall, at its own expense, take all actions necessary to maintain the Improvements and make needed repairs or replacements that, in the reasonable opinion of the Town, shall become necessary.

With respect to the collateral reduction contemplated in associated Site Plan as approved by the Town Engineer, the Collateral may be reduced via an amendment to the associated LOC from \$469,752.00 to \$70,462.80 with an expiration date no sooner than August 1, 2028.

No sooner than sixty (60) days, and at least thirty (30) days, before the end of the 2-year warranty period, Developer shall request an inspection of the Improvements. Once the Town judges the Improvements to be in satisfactory condition, the Town shall grant Final Acceptance of same by resolution of the Board of Trustees.

Sincerely,

David Mathews, P.E.
Deputy Town Engineer

ATTACHMENT:

- Resolution No. XX-R-2026 dated April 13, 2026





Wells Fargo Bank, N.A.
U.S. Standby Trade Operations
1525 W.W.T. Harris Blvd., CIC-3C2
MAC D1109-012
Charlotte, NC 28262
Phone: 1 (800) 776-3862, Option 2
E-Mail: StandbyCustomerCare@wellsfargo.com

Irrevocable Standby Letter Of Credit

Number : IS000555983U

Issue Date : September 24, 2025

BENEFICIARY

TOWN OF MEAD
441 THIRD STREET
ATTN: TOWN TREASURER
MEAD, COLORADO 80542

APPLICANT

O'REILLY AUTOMOTIVE, INC. ON BEHALF
OF O'REILLY AUTO ENTERPRISES, LLC
233 SOUTH PATTERSON
SPRINGFIELD, MISSOURI 65802

LETTER OF CREDIT ISSUE AMOUNT

USD 469,752.00

EXPIRY DATE

AUGUST 4, 2026

LADIES AND GENTLEMEN:

1. WELLS FARGO BANK N.A HEREBY ESTABLISHES IN FAVOR OF THE TOWN OF MEAD, COLORADO ("BENEFICIARY"), FOR THE ACCOUNT OF O'REILLY AUTOMOTIVE, INC. ON BEHALF OF O'REILLY AUTO ENTERPRISES, LLC (APPLICANT), AN IRREVOCABLE LETTER OF CREDIT IN THE AMOUNT OF DOLLARS (\$469,752.00) AVAILABLE BY IMMEDIATE PAYMENT UPON PRESENTATION AT BANK'S OFFICE AT 1525 W.W.T HARRIS BLVD, CIC- 3C2 MAC D1109-012, CHARLOTTE, NC 28262 OF BENEFICIARY'S SIGHT DRAFT(S) IN AN AMOUNT NOT EXCEEDING (\$469,752.00) AND EACH SIGHT DRAFT MUST BEAR THE REFERENCE: "DRAWN ON WELLS FARGO BANK N.A., IRREVOCABLE LETTER OF CREDIT NO.IS000555983U ,DATED 09/24/2025

2. IN ADDITION, THE BENEFICIARY'S SIGHT DRAFT(S) MUST BE ACCOMPANIED BY THIS ORIGINAL IRREVOCABLE LETTER OF CREDIT, EXCEPT AS PROVIDED IN PARAGRAPH 8 BELOW. UPON PRESENTATION OF SUCH SIGHT DRAFT AND IRREVOCABLE LETTER OF CREDIT IN COMPLIANCE WITH THE TERMS CONTAINED HEREIN, BANK SHALL HONOR THE ACCOMPANYING SIGHT DRAFT(S) AND SHALL NOT BE REQUIRED TO DETERMINE QUESTIONS OF FACT OR LAW BETWEEN BENEFICIARY AND CUSTOMER.

3. THIS IRREVOCABLE LETTER OF CREDIT SETS FORTH THE FULL UNDERSTANDING OF THE PARTIES HERETO AND BANK HEREBY PROMISES TO BENEFICIARY THAT ANY DRAFTS DRAWN UNDER OR IN SUBSTANTIAL COMPLIANCE WITH THE TERMS OF THIS IRREVOCABLE LETTER OF CREDIT WILL BE DULY HONORED IF PRESENTED TO WELLS FARGO BANK N.A., ON OR BEFORE 08/04/2026, OR ANY AUTOMATICALLY EXTENDED EXPIRATION DATE.

4. PARTIAL AND MULTIPLE DRAWINGS ARE PERMITTED UNDER THIS LETTER OF CREDIT.

5. THIS IRREVOCABLE LETTER OF CREDIT IS NONTRANSFERABLE.

6. IT IS A CONDITION OF THIS LETTER OF CREDIT THAT IT SHALL BE AUTOMATICALLY EXTENDED WITHOUT AMENDMENT FOR ADDITIONAL PERIODS OF ONE (1) YEAR FROM THE PRESENT OR ANY AUTOMATICALLY EXTENDED EXPIRATION DATE THEREOF, UNLESS AT LEAST SIXTY (60) DAYS PRIOR TO ANY SUCH DATE, BANK SHALL SEND BENEFICIARY NOTICE BY REGISTERED MAIL OR COURIER OR HAND DELIVERED NOTIFICATION AT THE ABOVE ADDRESS THAT BANK HAS ELECTED NOT TO CONSIDER THIS LETTER OF CREDIT EXTENDED FOR ANY SUCH ADDITIONAL PERIOD.

7. UPON RECEIPT BY BENEFICIARY OF SUCH NOTICE OF NON-EXTENSION, BENEFICIARY MAY DRAW ON THIS LETTER OF CREDIT FOR AN AMOUNT NOT TO EXCEED THE THEN AVAILABLE AMOUNT UNDER THE LETTER OF CREDIT WITHIN THE THEN-APPLICABLE EXPIRATION DATE, BY PRESENTATION OF BENEFICIARY'S SIGHT DRAFT ACCOMPANIED BY THE ORIGINAL IRREVOCABLE LETTER OF CREDIT, EXCEPT AS PROVIDED IN PARAGRAPH 8 BELOW. UPON PRESENTATION OF SUCH SIGHT DRAFT AND THIS IRREVOCABLE LETTER OF CREDIT IN COMPLIANCE WITH THE TERMS CONTAINED HEREIN, BANK SHALL HONOR THE ACCOMPANYING SIGHT DRAFT(S) AND SHALL NOT BE REQUIRED TO DETERMINE QUESTIONS OF FACT OR LAW BETWEEN BENEFICIARY AND CUSTOMER.

8. DEMANDS FOR PAYMENT OR DRAWINGS BY THE BENEFICIARY HEREUNDER MAY BE PRESENTED BY FACSIMILE TRANSMISSION TO FACSIMILE NUMBER 844-879-5593 (EACH SUCH DRAWING, A "FAX DRAWING"); PROVIDED, HOWEVER, THAT A FAX DRAWING WILL NOT BE EFFECTIVELY PRESENTED UNTIL YOU CONFIRM BY TELEPHONE OUR RECEIPT OF SUCH FAX DRAWING BY CALLING US AT TELEPHONE NUMBER 1-800-776-3862, OPTION 2. IF YOU PRESENT A FAX DRAWING UNDER THIS LETTER OF CREDIT YOU DO NOT NEED TO PRESENT THE ORIGINAL OF ANY DRAWING DOCUMENTS, AND IF WE RECEIVE ANY SUCH ORIGINAL DRAWING DOCUMENTS THEY WILL NOT BE EXAMINED BY US. IN THE EVENT OF A FULL OR FINAL DRAWING THE ORIGINAL STANDBY LETTER OF CREDIT MUST BE RETURNED TO US BY OVERNIGHT COURIER.

9. DEMANDS FOR PAYMENT OR DRAWINGS BY THE BENEFICIARY UNDER THIS LETTER OF CREDIT SHALL ALSO BE DEEMED TIMELY MADE IF PRESENTED BY EXPRESS, CERTIFIED OR REGISTERED MAIL OR COURIER, TO THE BANK AT THE BANK'S ADDRESS SET FORTH ABOVE, OR BY HAND DELIVERY TO BANK AT OUR ADDRESS ABOVE, OR BY FAX AS SET FORTH ABOVE ON OR BEFORE THE EXPIRATION DATE.

10. THIS IRREVOCABLE LETTER OF CREDIT IS SUBJECT TO THE MOST RECENT EDITION OF THE UNIFORM CUSTOMS AND PRACTICE FOR DOCUMENTARY CREDITS (2007 VERSION), INTERNATIONAL CHAMBER OF COMMERCE PUBLICATION NO. 600.

11. THE FORUM FOR ALL DISPUTES REGARDING THIS LETTER OF CREDIT SHALL BE THE DISTRICT COURT FOR THE COUNTY OF WELD, STATE OF COLORADO.

Very Truly Yours,

WELLS FARGO BANK, N.A.

By: 

Authorized Signature

The original of the Letter of Credit contains an embossed seal over the Authorized Signature.



Wells Fargo Bank, N.A.
U.S. Standby Trade Operations
1525 W.W.T. Harris Blvd., CIC-3C2
MAC D1109-012
Charlotte, NC 28262
Phone: 1 (800) 776-3862, Option 2
E-Mail: StandbyCustomerCare@wellsfargo.com

Please direct any written correspondence or inquiries regarding this Letter of Credit, always quoting our reference number, to **Wells Fargo Bank, National Association**, Attn: U.S. Standby Trade Services

at 1525 W.W.T. Harris Blvd., CIC-3C2
MAC D1109-012
Charlotte, NC 28262

Phone inquiries regarding this credit should be directed to our Standby Customer Connection Professionals

1-800-776-3862 Option 2
(Hours of Operation: 8:00 a.m. ET to 5:00 p.m. PT)

Exhibit A

Final Punchlist for Conditional Acceptance (O'Reilly Auto Parts Site Plan)



Project Name: O'Reilly Auto Parts

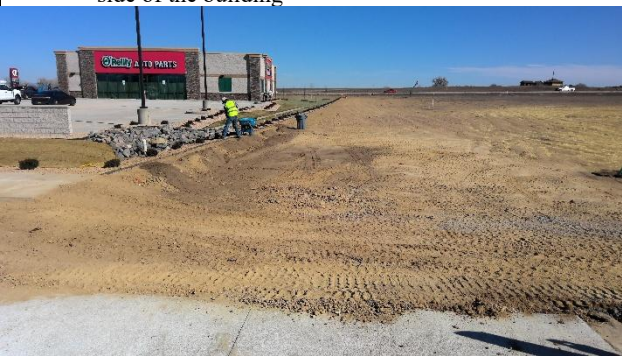
Contractor: CCI

Inspector: Ryan Corbett

Punchwalk Dates: 3/20/2026

Pre-Walk for Conditional Acceptance: 3/19/2026

Punch List Items						
No.	Item	Description	Location	Observation Date	Completion Date	Town Sign-Off
1	Concrete	all concrete pavement joints need to be sealed, turncated domes need to be removed and replaced with the sides connected and installed level	ADA ramps and Highland Dr pavement	3/20/2026		
2	Detention Basin	need pond certification		3/20/2026		
3	Manhole/Valves				3/20/2026	RCC
4	Street Lights				3/20/2026	RCC
5	As-Builts	needed for all public improvements		3/20/2026		
6	Storm	videos need to reviewed by the Town, all MH covers need to be replaced to match detail D6.01B		3/20/2026		
7	Erosion Control				3/20/2026	RCC
8	Housekeeping	all dumpsters, portolets, trash need to be picked up and removed as well as the street needs to be swept		3/20/2026		
9	Stockpiles/Grading	need to grade the off-site around the manholes		3/20/2026		
10	Thermoplastic Symbols				3/20/2026	RCC
11	Inlet	covers need to be replaced with ones that match detail D6.01B		3/20/2026		
12	Water (LTWD)	need a copy of acceptance from LTWD		3/20/2026		
13	St. Vrain (Sewer)	need a copy of acceptance from St. Vrain		3/20/2026		
14	Landscaping	need to seed the area between c/g and sidewalks as well the off-site area that was distrubed during construction		3/20/2026		

1) Need to clean the trickle channel on the North end of the building 	2) Need to clean the trickle channel on east side of building 
3) Need to clean the trickle channel on the East side of the building 	4) Need to finish seeding the disturbed area on the East side of the building 

5) Need to install a cold patch ramp to protect your concrete drive from traffic once you open the road 	6) Need to grade, seed, and blanket the off-site area that was used for laydown 
7) Dumpsters, portolets, trailers, and trash need to be removed 	8) Need to grade and seed the area between c/g and sidewalk 
	

9) Turncated Domes need to be removed and re-installed with the edges fitted together and installed level 	10) Need to finish sealing the joints for all concrete pavement 
11) Off-site area needs to be graded and re-seeded from where the storm sewer was installed 	12) The storm sewer lids do not match Town Standards, lids need to match detail D6.01B 

12- continued



12- continued



13) The road needs to be swept



LOCATED IN THE NE $\frac{1}{4}$, SECTION 27, TOWNSHIP 3 NORTH, RANGE 68 WEST, LOT 9B,
MEAD CROSSINGS, TOWN OF MEAD, COUNTY OF WELD, STATE OF COLORADO
TOTAL AREA: 1.19 ACRES; 52131 SQR FT



- Disturbed area on east side of building needs to be re-seeded

- * All dumpsters, portolets, trash, debris need to be cleaned up
- * Street needs to be swept
- * All joints on the concrete pavement need to be sealed

Turncated domes need to removed and replaced with the edges aligned and installed level

- Area between c/g and sidewalk needs to be graded and seeded

- Need to build a cold-patch ramp to protect your concrete until Garney can top lift their asphalt

- Page 59 of 100



Agenda Item Summary

Agenda Date: 4/13/2026

Subject: Resolution No. 26-R-2026 - A Resolution of the Town of Mead, Colorado, Approving an Intergovernmental Agreement Between the Town of Mead, the Clerk and Recorder for Weld County, and the Board of County Commissioners for Weld County Concerning the Installation of Mail Ballot Drop-off Boxes

Presented by: Mary Strutt, Administrative Services Director

Summary:

The Weld County Clerk and Recorder ("WCCR") is responsible for elections in Weld County, including regular primary, general and special county elections. In order to better serve the citizens of Weld County, the WCCR desires to install additional mail ballot drop-off boxes at locations throughout Weld County. Mead's Town Clerk has been in discussions with WCCR for over a year about installing a ballot box in Mead on town-owned property. Currently, the nearest ballot drop off location for citizens of Mead is at the Southwest Weld Service Center, 4209 County Rd 24.5.

The location which appears to best serve the citizens of Mead is at the parking lot near the Community Center, 242 Main Street. This parking lot would allow drive-up access to the ballot box. The lot is also one-way, which allows traffic to stack within the parking lot and not onto Main Street or Fairbain Avenue. The installation of the ballot box would include a four-foot by four-foot cement pad to secure the box which would be completed by Weld County Public Works. Statute requires the box to have adequate lighting 24-hours and be under video surveillance. The selected location is under a Town-owned streetlamp which could be used for lighting and to secure the required video recorder. There is minimal landscaping and irrigation at the selected site which will be relocated by Town of Mead Public Works staff. Installation would start immediately to have the ballot box open for the upcoming primary elections in June.

The Town of Mead does coordinate regular elections with Weld County every two years. This box will serve residents in those elections. In addition, if the Town holds any special elections, Weld County will allow the Town to use the ballot box for our elections, as long as the dates do not conflict with a Weld County election.

Financial Considerations:

The financial costs of this agreement are minimal. Weld County will provide the ballot box and the installation. Minimal electricity will be used by the recording system which will not be charged back to Weld County.

Staff Recommendation / Actions Required:

A motion to approve the approve the April 13, 2026, consent agenda will approve the Resolution, approving the Intergovernmental Agreement and authorizing the Mayor to execute the same on behalf of the Town. If this item is pulled off the consent for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

"I move to adopt Resolution No. 26-R-2026 — a Resolution of the Town of Mead, Colorado, approving an intergovernmental agreement between the Town of Mead, the Clerk and Recorder for Weld County, and the Board of County Commissioners for Weld County concerning the installation of mail ballot drop-off boxes."

Attachments:

1. Resolution No. 26-R-2026 Approving Weld Ballot Box IGA
2. Town of Mead 24 hour ballot box IGA

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 26-R-2026**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING AN
INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF MEAD, THE CLERK
AND RECORDER FOR WELD COUNTY, AND THE BOARD OF COUNTY COMMISSIONERS
FOR WELD COUNTY CONCERNING THE INSTALLATION OF MAIL BALLOT DROP-OFF
BOXES**

WHEREAS, the Town of Mead (the “Town”), the Clerk and Recorder for Weld County (the “Clerk”), and the Board of County Commissioners for Weld County (the “County”) as Colorado public entities, are empowered pursuant to Article XIV, §18 of the Colorado Constitution and C.R.S. §§ 29-1-201, *et seq.*, to cooperate or contract via intergovernmental agreement to provide functions, services, or facilities authorized to each cooperating government; and

WHEREAS, the Town, the Clerk, and the County desire to enter into an intergovernmental agreement, attached to this Resolution as **Exhibit 1**, for the installation of mail ballot drop-off boxes on Town property (the “Agreement”); and

WHEREAS, the Town Board of Trustees desires to approve the Agreement and further desires to authorize the Mayor to execute the Agreement on behalf of the Town once in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated herein as findings and conclusions of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the Agreement in substantially the form attached hereto and incorporated herein as **Exhibit 1**; (b) authorizes the Town Attorney, in cooperation with the Town Manager, to make non-material changes to the Agreement that do not increase the Town’s obligations; and (c) authorizes the Mayor to execute the Agreement on behalf of the Town when in final form.

Section 3. Effective Date. This resolution shall be effective immediately upon adoption.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 13TH DAY OF APRIL, 2026.

ATTEST:

TOWN OF MEAD:

Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1
INTERGOVERNMENTAL AGREEMENT

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT (the “Agreement”) is entered into effective the ____ day of ___, 2026, by and between the CLERK AND RECORDER FOR WELD COUNTY, of the State of Colorado, whose address is 1250 H St, Greeley, Colorado (the “Clerk”) and the (Location), Town of Mead, whose address is 242 Main St, Mead, CO (the “Property Representative”) (individually as the “Party” or together referred to as the “Parties”).

WHEREAS, the Clerk conducts election services throughout Weld County; and

WHEREAS, to better serve its citizens, the Clerk desires to install additional mail ballot drop-off boxes at locations throughout Weld County; and

WHEREAS, pursuant to 8 Colorado Code of Regulations Sec. 1505-1:7.5.1, all mail ballot drop-off locations must be monitored by an election official or video security surveillance recording system; and

WHEREAS, the Clerk and property representative have met and discussed locating a mail ballot drop-off box along with a video surveillance recording system at the location and mutually agreed that the County will install a mail ballot drop-off box and video security surveillance recording system at the (Location) (the “Premises”); and

WHEREAS, the County will provide, install and maintain the mail ballot drop-off box and video security surveillance recording system; and

WHEREAS, intergovernmental agreements are authorized and encouraged by Article XIV, Section 18 of the Colorado Constitution and COLO. REV. STAT. § 29-1-203 (2004).

NOW, THEREFORE, the Parties hereto agree as follows:

1. Site Location. The property representative hereby grants to the County to install and maintain a mail ballot drop-off box and video security surveillance recording system (the “License”).

2. Term and Termination. The term of this Agreement continues until such time when the Clerk or the property representative notifies the other in writing of their wish to dissolve this agreement. Upon termination, the County shall remove the Ballot Box and restore the Premises to the condition as near to original condition prior to installation. This agreement may not be terminated within 60 days of any election.

3. Description of Improvements. The County will install a mail ballot drop-off box, similar to the one pictured in Exhibit A, at a location identified in Exhibit A and a video security surveillance recording system (the “Improvements”). The video security surveillance recording system will include a video camera and a recording system and allow for continuous recording during use of the mail ballot drop-off box.

4. Funding of Improvements. The County will fund the entire costs for obtaining, installing and maintaining the mail ballot drop-off box and video security surveillance recording system.

5. Use of Premises.

A. Mail Ballot Drop-Off Box. The County is authorized to install a mail ballot drop-off box at the Premises after the execution of this Agreement.

B. Video Security Surveillance Recording System. The County will install a video security surveillance recording system that includes a camera and a recording system. The video security surveillance recording system shall remain in place, functional and connected to a video recording system pursuant to Colorado Revised Statute C.R.S. §§ 1-7-513.5(2)¹. The County will be responsible for obtaining and retaining the video data.

6. Maintenance.

A. At all times pertinent to this Agreement, the property representative shall maintain the Premises in good repair including the sidewalk, street, curb, and any existing improvements.

B. During all times at which the mail ballot drop-off box and video security surveillance recording systems are installed and in use at the Premises, the County shall maintain such equipment in good repair.

7. Access. The County, its agents and contractors shall have the right of ingress and egress in, to, through, over, and across the Premises for any purpose necessary and at any and all times necessary or convenient to both Parties for the full enjoyment of the rights granted to it in the License granted in this Agreement.

A. As outlined in Exhibit A, the Clerk shall ensure that all ballots are picked up according to Colorado Statute and Rule

a. For the period between when ballots are mailed for an election and Voting Service and Polling Centers open, the clerk will pick up ballots

¹ 1-7-513.5(2) Except as otherwise provided in subsection (5) of this section, no later than June 30, 2023, the designated election official shall keep all components of a voting system under video security surveillance recording. The designated election official shall ensure that video captured beginning sixty days before through thirty days after an election in which the voting system is used is maintained as an election record for twenty-five months following the election. The designated election official shall ensure that video captured outside this period is maintained for twenty-five months following the date the video was captured.

once every 72 hours (Colorado Revised Statute C.R.S. §§ 1-7.5-107 (4.3)(c)(I)(A))²

- b. For the period between when Voting Service and Polling Centers open and election day, the clerk will pick up ballots once every 24 Hours. (Colorado Revised Statute C.R.S. §§ 1-7.5-107 (4.3)(c)(I)(B))³
 - c. For Election day the Clerk will pick up ballots at least twice during this day. (SOS Rule 7.4.5)
- B. As outline in Exhibit A, the Clerk will pick up copies of the recorded video material once per week at the designated time identified in Exhibit A.
- C. The property representative shall identify an individual for the Clerk to contact should the clerk need to obtain copies of the recorded video outside of regularly scheduled times.

8. Damage to Premises. The County shall be responsible for repair/replacement of property damaged by the County pursuant to this Agreement. The Clerk will be responsible for any damages to persons or property caused by the negligence of the Clerk, the Clerk's employees, agents, representatives, or other persons acting under the direction or control of the Clerk while at the Location. Notwithstanding any provision to the contrary, nothing in this Agreement will be construed in any way to be a waiver by Weld County of the protection that is granted to the County and its employees under the Colorado Governmental Immunity Act, C.R.S. 24-10-101, et. seq.

9. Electioneering: No electioneering, including posting signs or communicating with voters related to an issue or candidate in the election, is permitted within 100 feet of the Ballot Box when in operation. The property representative agrees that the Clerk and Clerk's staff may take steps they deem reasonably necessary to stop or prevent such electioneering. The property representative will refrain from erecting or permitting any sign, display, or other demonstration that may, in the judgment of the Clerk, have the effect of influencing or intimidating voters during Ballot Box operating hours. The Clerk and the Clerk's staff may take the steps they deem reasonably necessary to obscure or remove any such sign, display or other demonstration.

10. Notices. Any notices to be provided under this Agreement shall be given in writing and either delivered by hand or deposited in the United States mail with sufficient postage to the addresses set forth below:

² 1-7.5-107(4.3)(c)(I)(A) At least once every seventy-two hours after ballots are mailed, excluding ballots that are mailed pursuant to the federal "Uniformed and Overseas Citizens Absentee Voting Act of 1986", 52 U.S.C. sec. 20301 et seq., until the date that voter service and polling centers are required to open;

³ 1-7.5-107(4.3)(c)(I)(B) At least once every twenty-four hours during the days that voter services and polling centers are required to be open;

To the County: Weld County
Elections Department
1250 H St
Greeley, CO 80631

To the _____:
Attn: _____

11. Assignment. The Parties shall have the right and authority to assign to any appropriate local governmental entity any and all rights to use and all obligations associated with the License pursuant to written notice to the other Party.

12. Counterparts. This Agreement shall be executed in two duplicate counterparts, each of which is deemed to be an original.

13. Governing Law. The terms, covenants and provisions hereof shall be governed by and construed under the applicable laws of the State of Colorado. For the resolution of any dispute arising hereunder, venue shall be in the courts of Weld County, State of Colorado.

14. Headings. All section headings are for convenience or reference only and are not intended to define or limit the scope of any provision of this Agreement.

15. Extent of Agreement. This Agreement represents the entire and integrated agreement between the County and the property representative and supersedes all prior negotiations, representations, or agreements, either written or verbal. Any amendments to this Agreement must be in writing and be signed by both parties.

16. **Interruptions**. Neither party to this Agreement shall be liable to the other for delays in delivery or failure to deliver or otherwise to perform any obligation under this Agreement, where such failure is due to any cause beyond its reasonable control, including but not limited to Acts of God, fires, strikes, war, flood, earthquakes or Governmental actions.

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, the parties hereto have signed this Agreement this ____ day of _____, 20__.

ELECTION DIVISION:

By: _____

Printed Name: Carly Koppes

Title: Weld County Clerk and Recorder

FACILITY PROVIDER:

By: _____

Printed Name: _____

Title: _____

Attest:

Weld County Clerk to the Board

Board of County Commissioners

Weld County, Colorado

By: _____

Deputy Clerk to the Board

Scott James, Chair

Approved as to Form:

County Attorney

Exhibit A

Map of Location:



Example of 24 Hour Box Likeness:

Large Size Box –



Contact at the (Location):

Name –

Address –

Telephone –

Cellular Telephone –

E-Mail –

Schedule for pick-up of Recorded Video:

To be Determined



Agenda Item Summary

Agenda Date: 4/13/2026

Subject: Resolution No. 27-R-2026 – A Resolution of the Town of Mead, Colorado, Approving an Easement Agreement By and Between the Town and Weld County and Associated Conveyancing Deed for Purposes of Improvements to Weld County Road 9.5

Presented by: Erika Rasmussen, Town Engineer / Public Works Director

Summary:

The Town of Mead and Weld County are parties to that certain Intergovernmental Agreement for Construction of High Plains Boulevard (a.k.a. Weld County Road 9.5) Between Weld County Road 32 and Weld County Road 36, effective August 7, 2024 ("Agreement"). The Agreement contemplates that the County will design and construct certain right-of-way improvements to Weld County Road ("WCR") 9.5 between WCR 32 and WCR 34 ("Project"), including acquisition of rights-of-way and easements as necessary for the Project, as more particularly described in Section 2 of the Agreement.

The Agreement further contemplates that upon completion of the Project by the County and applicable warranty period, the County will proceed to petition the Town for annexation of the Project area and upon the Town's annexation of same, the County will: (1) deed the WCR 9.5 right-of-way to the Town, and (2) assign any easements obtained for the Project to the Town.

Related to the County's completion of the Project, the County requires the conveyance of certain Town-owned property to the County and the grant of an easement over certain property owned by the Town. The property interests are described in that certain Permanent Slope Easement ("Easement") and Quitclaim Deed ("Deed"), both of which are on file with the Town Clerk and which are included as attachments to this Agenda Item Summary.

Resolution No. 27-R-2026 (the "Resolution") (a) approves the Easement and Deed in substantially the form currently on file with the Town Clerk; (b) authorizes the Town Attorney to make such changes as may be necessary to correct any non-material errors or language in the Easement and Deed that do not increase the obligations of the Town; and (c) authorizes the Mayor to execute and Town Clerk to attest the Easement and Deed and (as applicable) the associated Real Property Donation form (Colorado Department of Transportation Form #1344), when in final form.

Town Staff recommends approval of the Resolution.

Financial Considerations:

None

Staff Recommendation / Actions Required:

A motion to approve the April 13, 2026, consent agenda will approve the Resolution. If this item is pulled off the consent for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 27-R-2026 – A Resolution of the Town of Mead, Colorado, Approving an Easement Agreement by and between the Town and Weld County and Associated Conveyancing Deed for Purposes of Improvements to Weld County Road 9.5.”

Attachments:

1. Resolution No. 27-R-2026 - Conveyance for 9.5
2. Permanent Slope Easement (PE)_Town of Mead_3-23-2026
3. QCD ROW Conveyance
4. Real Property Donation Form

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 27-R-2026**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING AN
EASEMENT AGREEMENT BY AND BETWEEN THE TOWN AND WELD COUNTY
AND ASSOCIATED CONVEYANCING DEED FOR PURPOSES OF
IMPROVEMENTS TO WELD COUNTY ROAD 9.5**

WHEREAS, the Town of Mead ("Town") is authorized pursuant to C.R.S. § 31-15-101(1) to acquire, hold, lease and dispose of property, both real and personal, and to exercise such other incidental and implied powers as may be necessary for the management of Town property; and

WHEREAS, the Town and the County of Weld, Colorado ("County"), entered into that certain Intergovernmental Agreement for Construction of High Plains Boulevard (a.k.a. Weld County Road 9.5) Between Weld County Road 32 and Weld County Road 36, effective August 7, 2024 ("Agreement"); and

WHEREAS, the Agreement contemplates that the County will design and construct certain right-of-way improvements to Weld County Road ("WCR") 9.5 between WCR 32 and WCR 34 ("Project"), including acquisition of rights-of-way and easements as necessary for the Project, as more particularly described in Section 2 of the Agreement; and

WHEREAS, upon completion of the Project by the County and applicable warranty period in accordance with the Agreement, the County shall petition the Town for annexation of the Project area and upon Town's annexation, shall deed WCR 9.5 right-of-way completed by the County to the Town and assign any easements obtained for the Project to the Town; and

WHEREAS, the County requires conveyance of and an easement over certain real property owned by the Town for completion of the Project; and

WHEREAS, such real property is more particularly described in the Permanent Slope Easement ("Easement") and Quitclaim ("Deed"), which are on file with the Town Clerk and which have been presented to and reviewed by the Board of Trustees; and

WHEREAS, the Board of Trustees desires to approve the Easement and Deed and further desires to authorize the Mayor to execute the Easement and Deed on behalf of the Town.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) approves the Easement and Deed in substantially the form currently on file with the Town Clerk; (b) authorizes the Town Attorney to make such changes as may be necessary to correct any non-material errors or language in the Easement and Deed that do not increase the obligations of the Town; and (c) authorizes the Mayor to execute and Town Clerk to attest the Easement and Deed and (as applicable) the associated Real Property Donation form (Colorado Department of Transportation Form #1344), when in final form.

Section 2. Effective Date. This resolution shall become effective immediately upon

adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 13TH DAY OF APRIL, 2026.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

PERMANENT SLOPE EASEMENT

This Permanent Slope Easement (“Easement”) is made by and between TOWN OF MEAD, a municipal corporation of the State of Colorado, (referred to herein as “Owner”, whether one or more), whose legal address is 441 Third Street, Mead, Colorado 80542, and the COUNTY OF WELD, a body corporate and politic of the State of Colorado, by and through its Board of County Commissioners (referred to herein as “County”), whose legal address is 1150 “O” Street, Greeley, Colorado 80631 (individually a “Party” and together, the “Parties”), and shall be effective as of the date of mutual execution hereof by the Parties (“Effective Date”).

WITNESSETH: That Owner, for and in consideration of payment made by County, the receipt of which is hereby acknowledged, does hereby dedicate and convey unto County the Easement, covering that real property lying and being in the County of Weld, State of Colorado, to wit:

The real property described and depicted on the attached Exhibit (the “Easement Area”),

Subject to the following conditions:

1. The Easement is conveyed from Owner to County for the purpose of maintaining proper slope stability and drainage in the Easement Area. The County shall have right to access and modify the slope within the Easement Area, including the ability to excavate, fill, grade, install retaining walls, and construct drainage systems as needed, provided that such activities are conducted in accordance with the accepted engineering practices and do not unreasonably interfere with the use of the Easement Area by the Owner.
2. Owner reserves the right to use and occupy the Easement Area for any purpose consistent with the permitted uses granted the County herein. Owner shall not construct any structures or improvements within the Easement Area that would interfere with the Easement. Owner shall not grant, dedicate, or convey any other easement within the Easement Area, or otherwise authorize the placement of any utility or pipeline within the Easement Area without receiving prior written approval from the County. County’s written approval shall not be unreasonably delayed or withheld.
3. The Easement is granted without any representations or warranties of title and subject to all existing easements, encumbrances, and matters of record otherwise, including, but not limited to, any interests of the Owner. The obligations of the Owner herein and the rights granted to the County herein are subject to and qualified by this paragraph 3.
4. In the event any of the terms of this Easement are violated by a Party or by any person in privity with such Party, such violation shall be immediately corrected and eliminated upon receipt of written notice from the non-violating Party addressed to the violating Party at the address first stated above or other address provided for in writing by such violating Party, and, if not corrected, the non-violating Party shall have the right to correct and eliminate such violation, and the violating Party, its successors and assigns, shall promptly pay the reasonable costs to correct said violation upon receipt of invoice or other evidence

of payment of such costs by the non-violating Party. If such violation is not corrected, the non-violating Party shall also have the right to file appropriate proceedings to enjoin any violation and request specific performance of the conditions described herein. The non-violating Party reserves the right to do all acts necessary to immediately remedy any emergency that may arise within the Easement Area caused by or resulting from any such violation.

5. In the event the County conducts any work within the Easement Area as allowed by this Easement, County shall restore or repair the Easement Area to its original condition or as close to as practicable, including landscaping, reseeded, or other improvements, whenever the same may occur. This Easement does not grant County any authorization to enter onto Owner's property outside the Easement Area without prior approval of the Owner.
6. The County shall promptly conduct any maintenance and repairs necessary to remedy conditions that threaten life, safety, or the environment ("Emergency Repairs"). The Owner, upon determination of such conditions, may provide notice to the County to promptly conduct Emergency Repairs or, at Owner's discretion, Owner may conduct such Emergency Repairs at County's cost. County shall pay all invoices provided by the Owner evidencing such costs within thirty (30) days.
7. The rights granted herein shall be possessed and enjoyed by the Parties, their successors and assigns, in perpetuity. The Easement shall run with the land, and Owner's subsequent conveyance of the underlying fee parcel shall be made subject to this Easement. County's rights and obligations under this Easement may be assigned, in County's discretion, to any municipality or other governmental entity which obtains jurisdiction over County's structures within the Easement Area.
8. The Parties hereto agree that neither has made or authorized any agreement with respect to the subject matter of this instrument other than as expressly set forth herein, and no oral representation, promise, or consideration different from the terms herein contained shall be binding on either Party, its agents or employees.
9. The signatories hereto warrant that they have full and lawful authority to make the grant hereinabove contained as Owner and the covenants and promises hereinabove made as County.
10. The Parties hereto agree that this Easement shall be recorded at County's sole expense in the real property records of the Weld County Clerk and Recorder.

IN WITNESS WHEREOF, the Parties hereto have executed this Easement to be effective as of the Effective Date.

Owner signature page to Permanent Slope Easement

OWNER:

TOWN OF MEAD, a municipal corporation of the State of Colorado

Colleen G. Whitlow, Mayor

ATTEST:

Mary E. Strutt, Town Clerk

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2026, by Colleen G. Whitlow, as Mayor, and by Mary E. Strutt, as the Town Clerk of the Town of Mead, a municipal corporation of the State of Colorado.

My commission expires: _____

WITNESS my hand and official seal.

Notary Public

[SEAL]

County signature page to Permanent Slope Easement

COUNTY:

ATTEST:

Weld County Clerk to the Board

BOARD OF COUNTY COMMISSIONERS
WELD COUNTY, COLORADO

BY: _____
Deputy Clerk to the Board

BY: _____
Scott K. James, Chair

**EXHIBIT A
PARCEL PE-7**

THAT CERTAIN PORTION OF LOT 1, BURCH FAMILY FARM SUBDIVISION, IN THE COUNTY OF WELD, STATE OF COLORADO, PER PLAT RECORDED FEBRUARY 17, 2006 AT RECEPTION NO. 3363766, IN THE OFFICIAL RECORDS OF SAID COUNTY, SITUATED IN THE NORTHWEST QUARTER OF SECTION 14, TOWNSHIP 3 NORTH, RANGE 68 WEST, 6TH PRINCIPAL MERIDIAN, SAID COUNTY AND STATE, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 14, WHENCE THE NORTH/SOUTH CENTERLINE OF SAID SECTION 14 BEARS NORTH 00°03'17" WEST, A DISTANCE OF 5296.07 FEET, WITH ALL BEARINGS HEREIN BEING REFERENCED TO SAID NORTH/SOUTH CENTERLINE;

THENCE NORTH 08°05'07" WEST, A DISTANCE OF 4724.46 FEET TO THE NORTHWESTERLY CORNER OF SAID LOT 1;

THENCE ALONG THE WESTERLY LINE OF SAID LOT 1, SOUTH 00°03'17" EAST, A DISTANCE OF 237.99 FEET TO THE **POINT OF BEGINNING**, BEING THE BEGINNING OF A NON-TANGENT CURVE CONCAVE EASTERLY HAVING A RADIUS OF 2,201.00 FEET, THE RADIUS POINT OF SAID CURVE BEARS SOUTH 74°37'14" EAST;

THENCE DEPARTING SAID WESTERLY LINE NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 00°26'30", AN ARC LENGTH OF 16.97 FEET;

THENCE NON-TANGENT TO SAID CURVE, SOUTH 89°11'23" EAST, A DISTANCE OF 31.08 TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE EASTERLY HAVING A RADIUS OF 2,171.00 FEET, THE RADIUS POINT OF SAID CURVE BEARS SOUTH 73°58'00" EAST;

THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 03°50'43", AN ARC LENGTH OF 145.70 FEET TO THE WESTERLY LINE OF SAID LOT 1;

THENCE NON-TANGENT TO SAID CURVE, ALONG SAID WESTERLY LINE NORTH 00°03'17" WEST, A DISTANCE OF 125.38 FEET TO THE **POINT OF BEGINNING**.

CONTAINING AN AREA OF 0.054 ACRES, (2,371 SQUARE FEET), MORE OR LESS.

ILLUSTRATION ATTACHED AND MADE A PART HEREOF.

BASIS OF BEARINGS STATEMENT: BEARINGS REFERENCED HEREIN ARE GRID BEARINGS DERIVED FROM GPS OBSERVATIONS BASED UPON THE COLORADO COORDINATE SYSTEM OF 1983 NORTH ZONE (NAD 83, 2011) REFERENCED TO THE NORTH/SOUTH CENTERLINE OF SECTION 14, TOWNSHIP 3 NORTH, RANGE 68 WEST, SIXTH PRINCIPAL MERIDIAN, BEING MONUMENTED AT THE SOUTH QUARTER CORNER OF SAID SECTION 14 BY A 3-1/4" ALUMINUM CAP STAMPED IN PART "1994 PLS 13155 MERRICK & COMPANY" ON A NO. 6 REBAR IN RANGE BOX AND AT THE NORTH QUARTER CORNER OF SAID SECTION 14 BY A 2-1/2" ALUMINUM CAP STAMPED IN PART "1994 LS 11682" ON A NO. 6 REBAR IN A RANGE BOX, TAKEN TO BEAR NORTH 00°03'17" WEST, A DISTANCE OF 5296.07 FEET.

DANIEL E. DAVIS, PLS 38256
COLORADO LICENSED PROFESSIONAL LAND SURVEYOR
FOR AND ON BEHALF OF AZTEC CONSULTANTS, INC.
300 E. MINERAL AVENUE, SUITE 1
LITTLETON, CO 80122



ILLUSTRATION TO EXHIBIT A

LINE TABLE		
LINE	BEARING	LENGTH
L1	S89°11'23"E	31.08'
L2	N00°03'17"W	125.38'

CURVE TABLE			
CURVE	DELTA	RADIUS	LENGTH
C1	0°26'30"	2201.00'	16.97'
C2	3°50'43"	2171.00'	145.70'

NORTH 1/4 CORNER
SEC. 14, T3N, R68W,
6TH P.M.

NW 1/4 SEC. 14
T3N, R68W, 6TH P.M.

LOT 2
**BURCH FAMILY
FARM SUBDIVISION**
REC. NO. 3363766

N'LY LINE LOT 1

LOT 1
BURCH FAMILY
FARM SUBDIVISION
REC. NO. 3363766

NE 1/4 SEC. 14
T3N, R68W, 6TH P.M.

(BASIS OF BEARINGS)
N/S CENTERLINE SEC. 14

UNPLATTED

RECORDED EXEMPTION
NO. 1207-14-1-RE 1202
REC. NO. 2200481

REC. NO. 2200481

POINT OF BEGINNING

LOT 2
BURCH FAMILY
FARM SUBDIVISION
REC. NO. 3363766

S00°03'17"E 237.99' (TIE)

W'LY LINE LOT 1 L2

S73°58'00"E (R)
S74°37'14"E (R)

PARCEL CONTAINS
2,371 SQ. FT.,
OR 0.054 ACRES,
MORE OR LESS

NS _____
S, _____
_____ 4724.46' (TIE) _____

POINT OF COMMENCEMENT

S 1/4 SECTION 14, T3N, R68W,
6TH P.M.



0' 60' 120' 240'

SCALE: 1" = 120'

NOTE: THIS ILLUSTRATION DOES NOT REPRESENT A MONUMENTED LAND SURVEY AND IS ONLY INTENDED TO DEPICT THE ATTACHED LEGAL DESCRIPTION.



AzTec
Consultants, inc.

**300 East Mineral Ave, Suite 1
Littleton, Colorado 80122
Phone: (303)713-1898
Fax: (303)713-1897
www.aztecconsultants.com**

PARCEL PE-7

NW 1/4 SECTION 14, T3N, R68W, 6TH P.M.
WELD COUNTY, COLORADO

PATH: Q:\191624-01 - HIGH PLAINS BLVD MAPPING\DWG\EXHIBITS\HIGH PLAINS BLVD ROW ACQUISITION PARCELS\PE-7.DWG
 JOB NUMBER: 191624-01 DATE: 10/7/2025 DWG: RDS CHK: DED 2 OF 2 PAGES

Following recordation, return to:

Town of Mead
Attn: Milissa Peters-Garcia, Town Clerk
441 Third Street
Mead, Colorado 80542

NO DOCUMENTARY FEE REQUIRED PER C.R.S. § 39-13-104(1)(a)

QUITCLAIM DEED

THIS DEED is made this ____ day of _____, 2026, between the **Town of Mead**, a municipal corporation of the State of Colorado, Grantor, and the **County of Weld**, by and through the Board of County Commissioners of the County of Weld, Grantee;

WITNESSETH, that Grantor, for and in consideration of the sum of Ten Dollars, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, has remised, released, sold, and QUITCLAIMED, and by these presents does remise, release, sell, and QUITCLAIM unto Grantee and Grantee's heirs, successors, and assigns, forever, all the right, title, interest, claim, and demand which Grantor has in and to the real property, together with improvements, if any, situate, lying and being in Weld County, State of Colorado, described in **Exhibit "A"** attached hereto and incorporated herein by this reference.

Also known by street and number as: N/A

TO HAVE AND TO HOLD the same, together with all and singular the appurtenances and privileges thereunto belonging or in anywise thereunto appertaining, and all the estate, right, title, interest and claim whatsoever, of Grantor, either in law or equity, to the only proper use, benefit and behoof of Grantee and Grantee's heirs, successors, and assigns forever.

IN WITNESS WHEREOF, Grantor has caused this deed to be executed on the date set forth above.

By: Town of Mead, a municipal corporation of the
State of Colorado

By: _____
Colleen G. Whitlow, Mayor

)

)

Page 83 of 100

**EXHIBIT A
PARCEL RW-7**

THAT CERTAIN PORTION OF LOT 1, BURCH FAMILY FARM SUBDIVISION, IN THE COUNTY OF WELD, STATE OF COLORADO, PER PLAT RECORDED FEBRUARY 17, 2006 AT RECEPTION NO. 3363766, IN THE OFFICIAL RECORDS OF SAID COUNTY, SITUATED IN THE NORTHWEST QUARTER OF SECTION 14, TOWNSHIP 3 NORTH, RANGE 68 WEST, 6TH PRINCIPAL MERIDIAN, SAID COUNTY AND STATE, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 14, WHENCE THE NORTH/SOUTH CENTERLINE OF SAID SECTION 14 BEARS NORTH 00°03'17" WEST, A DISTANCE OF 5296.07 FEET, WITH ALL BEARINGS HEREIN BEING REFERENCED TO SAID NORTH/SOUTH CENTERLINE;

THENCE NORTH 08°05'07" WEST, A DISTANCE OF 4724.46 FEET TO THE NORTHWESTERLY CORNER OF SAID LOT 1 AND **THE POINT OF BEGINNING.**

THENCE ALONG THE WESTERLY LINE OF SAID LOT 1, SOUTH 00°03'17" EAST, A DISTANCE OF 237.99 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE EASTERLY HAVING A RADIUS OF 2,201.00 FEET, THE RADIUS POINT OF SAID CURVE BEARS SOUTH 74°37'14" EAST;

THENCE NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 00°26'30", AN ARC LENGTH OF 16.97 FEET;

THENCE NON-TANGENT TO SAID CURVE, SOUTH 89°11'23" EAST, A DISTANCE OF 31.08 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE EASTERLY HAVING A RADIUS OF 2,171.00 FEET, THE RADIUS POINT OF SAID CURVE BEARS SOUTH 73°58'00" EAST;

THENCE NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 00°33'48", AN ARC LENGTH OF 21.35 FEET;

THENCE NON-TANGENT TO SAID CURVE, NORTH 25°36'11" EAST, A DISTANCE OF 161.61 FEET;

THENCE NORTH 19°27'51" EAST, A DISTANCE OF 60.00 FEET TO THE NORTHERLY LINE OF SAID LOT 1;

THENCE ALONG SAID NORTHERLY LINE SOUTH 89°41'28" WEST, A DISTANCE OF 131.69 FEET TO THE **POINT OF BEGINNING.**

CONTAINING AN AREA OF 0.432 ACRES, (18,828 SQUARE FEET), MORE OR LESS.

ILLUSTRATION ATTACHED AND MADE A PART HEREOF.

BASIS OF BEARINGS STATEMENT: BEARINGS REFERENCED HEREIN ARE GRID BEARINGS DERIVED FROM GPS OBSERVATIONS BASED UPON THE COLORADO COORDINATE SYSTEM OF 1983 NORTH ZONE (NAD 83, 2011) REFERENCED TO THE NORTH/SOUTH CENTERLINE OF SECTION 14, TOWNSHIP 3 NORTH, RANGE 68 WEST, SIXTH PRINCIPAL MERIDIAN, BEING MONUMENTED AT THE SOUTH QUARTER CORNER OF SAID SECTION 14 BY A 3-1/4" ALUMINUM CAP STAMPED IN PART "1994 PLS 13155 MERRICK & COMPANY" ON A NO. 6 REBAR IN RANGE BOX AND AT THE NORTH QUARTER CORNER OF SAID SECTION 14 BY A 2-1/2" ALUMINUM CAP STAMPED IN PART "1994 LS 11682" ON A NO. 6 REBAR IN A RANGE BOX, TAKEN TO BEAR NORTH 00°03'17" WEST, A DISTANCE OF 5296.07 FEET.

DANIEL E. DAVIS, PLS 38256
COLORADO LICENSED PROFESSIONAL LAND SURVEYOR
FOR AND ON BEHALF OF AZTEC CONSULTANTS, INC.
300 E. MINERAL AVENUE, SUITE 1
LITTLETON, CO 80122

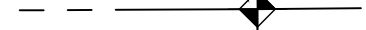


ILLUSTRATION TO EXHIBIT A

LINE TABLE		
LINE	BEARING	LENGTH
L1	S00°03'17"E	237.99'
L2	S89°11'23"E	31.08'
L3	N25°36'11"E	161.61'
L4	N19°27'51"E	60.00'
L5	S89°41'28"W	131.69'

CURVE TABLE			
CURVE	DELTA	RADIUS	LENGTH
C1	0°26'30"	2201.00'	16.97'
C2	0°33'48"	2171.00'	21.35'

NORTH 1/4 CORNER
SEC. 14, T3N, R68W,
6TH P.M.



**POINT OF
BEGINNING**
NWLY CORNER LOT 1

NW 1/4 SEC. 14
T3N, R68W, 6TH P.M.

LOT 2
**BURCH FAMILY
FARM SUBDIVISION**
REC. NO. 3363766

N'LY LINE LOT 1

PARCEL CONTAINS
18,828 SQ. FT.,
OR 0.432 ACRES,
MORE OR LESS

LOT 1
**BURCH FAMILY
FARM SUBDIVISION**
REC. NO. 3363766

NE 1/4 SEC. 14
T3N, R68W, 6TH P.M.

UNPLATTED

(BASIS OF BEARINGS)
N/S CENTERLINE SEC. 14

N00°03'17"W 5296.07'

LOT 2
**BURCH FAMILY
FARM SUBDIVISION**
REC. NO. 3363766

W'LY LINE LOT 1

S74°37'14"E (R)
S73°58'00"E (R)
C1
C2

N08°05'07"W 4724.46' (TIE)

**POINT OF
COMMENCEMENT**
S 1/4 SECTION 14, T3N, R68W,
6TH P.M.

0' 60' 120' 240'
SCALE: 1" = 120'



NOTE: THIS ILLUSTRATION DOES NOT REPRESENT A MONUMENTED LAND SURVEY AND IS ONLY INTENDED TO DEPICT THE ATTACHED LEGAL DESCRIPTION.

AzTec
Consultants, inc.
300 East Mineral Ave. Suite 1
Littleton, Colorado 80122
Phone: (303)713-1898
Fax: (303)713-1897
www.aztecconsultants.com

PARCEL RW-7
NW 1/4 SECTION 14, T3N, R68W, 6TH P.M.
WELD COUNTY, COLORADO

PATH: Q:\191624-01 - HIGH PLAINS BLVD MAPPING\DWG\EXHIBITS\HIGH PLAINS BLVD ROW ACQUISITION PARCELS\RW-7.DWG
JOB NUMBER: 191624-01 DATE: 10/7/2025 DWG: RDS CHK: DED 2 OF 2 PAGES

REAL PROPERTY DONATION

Project Code:

Parcel No:

Location:

Property owners whose real property is needed for a transportation improvement project may donate all or any part of the property to Weld County (County), waiving all or any portion of just compensation due the owner for the property required for the project.

Where the property owner wishes to use the donation for a tax deduction, the owner should seek advice from the Internal Revenue Service or a tax expert regarding the current rules for valuation for donation purposes. It is the property owner's responsibility to ascertain the fair market value of the property for tax purposes. The County will pay the reasonable cost of an appraisal for tax purposes if the value of the acquisition is estimated by the Town at \$5,000 or more and the appraisal is prepared by an independent and appropriately licensed appraiser.

If the property is contaminated, the costs to clean up such contamination will not exceed the value of the property.

Donation of the property is made voluntarily and with full knowledge of the right to receive just compensation. The property is described in the attached "Exhibit A" which is incorporated herein.

The undersigned hereby releases the County from obtaining an appraisal or waiver valuation of the acquired property, waives the right to receive an appraisal other than an appraisal for tax purposes as described above, and waives the right to receive just compensation for the property. The undersigned hereby agrees to execute the necessary conveyance instruments to transfer said property free and clear of all liens and encumbrances.

Signature of Property Owner

Date

Signature of Property Owner

Date

ACCEPTED FOR THE COUNTY:

Date

Attachment (Exhibit A): See attached Legal Descriptions

**EXHIBIT A
PARCEL RW-7**

THAT CERTAIN PORTION OF LOT 1, BURCH FAMILY FARM SUBDIVISION, IN THE COUNTY OF WELD, STATE OF COLORADO, PER PLAT RECORDED FEBRUARY 17, 2006 AT RECEPTION NO. 3363766, IN THE OFFICIAL RECORDS OF SAID COUNTY, SITUATED IN THE NORTHWEST QUARTER OF SECTION 14, TOWNSHIP 3 NORTH, RANGE 68 WEST, 6TH PRINCIPAL MERIDIAN, SAID COUNTY AND STATE, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 14, WHENCE THE NORTH/SOUTH CENTERLINE OF SAID SECTION 14 BEARS NORTH 00°03'17" WEST, A DISTANCE OF 5296.07 FEET, WITH ALL BEARINGS HEREIN BEING REFERENCED TO SAID NORTH/SOUTH CENTERLINE;

THENCE NORTH 08°05'07" WEST, A DISTANCE OF 4724.46 FEET TO THE NORTHWESTERLY CORNER OF SAID LOT 1 AND **THE POINT OF BEGINNING.**

THENCE ALONG THE WESTERLY LINE OF SAID LOT 1, SOUTH 00°03'17" EAST, A DISTANCE OF 237.99 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE EASTERLY HAVING A RADIUS OF 2,201.00 FEET, THE RADIUS POINT OF SAID CURVE BEARS SOUTH 74°37'14" EAST;

THENCE NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 00°26'30", AN ARC LENGTH OF 16.97 FEET;

THENCE NON-TANGENT TO SAID CURVE, SOUTH 89°11'23" EAST, A DISTANCE OF 31.08 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE EASTERLY HAVING A RADIUS OF 2,171.00 FEET, THE RADIUS POINT OF SAID CURVE BEARS SOUTH 73°58'00" EAST;

THENCE NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 00°33'48", AN ARC LENGTH OF 21.35 FEET;

THENCE NON-TANGENT TO SAID CURVE, NORTH 25°36'11" EAST, A DISTANCE OF 161.61 FEET;

THENCE NORTH 19°27'51" EAST, A DISTANCE OF 60.00 FEET TO THE NORTHERLY LINE OF SAID LOT 1;

THENCE ALONG SAID NORTHERLY LINE SOUTH 89°41'28" WEST, A DISTANCE OF 131.69 FEET TO THE **POINT OF BEGINNING.**

CONTAINING AN AREA OF 0.432 ACRES, (18,828 SQUARE FEET), MORE OR LESS.

ILLUSTRATION ATTACHED AND MADE A PART HEREOF.

BASIS OF BEARINGS STATEMENT: BEARINGS REFERENCED HEREIN ARE GRID BEARINGS DERIVED FROM GPS OBSERVATIONS BASED UPON THE COLORADO COORDINATE SYSTEM OF 1983 NORTH ZONE (NAD 83, 2011) REFERENCED TO THE NORTH/SOUTH CENTERLINE OF SECTION 14, TOWNSHIP 3 NORTH, RANGE 68 WEST, SIXTH PRINCIPAL MERIDIAN, BEING MONUMENTED AT THE SOUTH QUARTER CORNER OF SAID SECTION 14 BY A 3-1/4" ALUMINUM CAP STAMPED IN PART "1994 PLS 13155 MERRICK & COMPANY" ON A NO. 6 REBAR IN RANGE BOX AND AT THE NORTH QUARTER CORNER OF SAID SECTION 14 BY A 2-1/2" ALUMINUM CAP STAMPED IN PART "1994 LS 11682" ON A NO. 6 REBAR IN A RANGE BOX, TAKEN TO BEAR NORTH 00°03'17" WEST, A DISTANCE OF 5296.07 FEET.

DANIEL E. DAVIS, PLS 38256
COLORADO LICENSED PROFESSIONAL LAND SURVEYOR
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ILLUSTRATION TO EXHIBIT A

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NORTH 1/4 CORNER
SEC. 14, T3N, R68W,
6TH P.M.

**POINT OF
BEGINNING**

NWLY CORNER LOT 1

NW 1/4 SEC. 14
T3N, R68W, 6TH P.M.

LOT 2
**BURCH FAMILY
FARM SUBDIVISION**
REC. NO. 3363766

NLY LINE LOT 1

PARCEL CONTAINS
18,828 SQ. FT.,
OR 0.432 ACRES,
MORE OR LESS

LOT 1
**BURCH FAMILY
FARM SUBDIVISION**
REC. NO. 3363766

NE 1/4 SEC. 14
T3N, R68W, 6TH P.M.

UNPLATTED

(BASIS OF BEARINGS)
N/S CENTERLINE SEC. 14

N00°03'17"W 5296.07'

LOT 2
**BURCH FAMILY
FARM SUBDIVISION**
REC. NO. 3363766

WLY LINE LOT 1

S74°37'14"E (R)

S73°58'00"E (R)

N08°05'07"W 4724.46' (TIE)

**POINT OF
COMMENCEMENT**

S 1/4 SECTION 14, T3N, R68W,
6TH P.M.

0' 60' 120' 240'
SCALE: 1" = 120'



NOTE: THIS ILLUSTRATION DOES NOT REPRESENT A MONUMENTED LAND SURVEY AND IS ONLY INTENDED TO DEPICT THE ATTACHED LEGAL DESCRIPTION.

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www.aztecconsultants.com

PARCEL RW-7
NW 1/4 SECTION 14, T3N, R68W, 6TH P.M.
WELD COUNTY, COLORADO

PATH: Q:\191624-01 - HIGH PLAINS BLVD MAPPING\DWG\EXHIBITS\HIGH PLAINS BLVD ROW ACQUISITION PARCELS\RW-7.DWG
JOB NUMBER: 191624-01 DATE: 10/7/2025 DWG: RDS CHK: DED 2 OF 2 PAGES



Agenda Item Summary

Agenda Date: 4/13/2026

Subject: Resolution No. 28-R-2026 – A Resolution of the Town of Mead, Colorado, Approving a Memorandum of Understanding Between the Town of Mead and the Mountain View Fire Protection District Related to the Mountain View Fire Rescue Fire Station No. 3 and the Town Hall Building (441 Third Street, Mead, Colorado)

Presented by: Marcus McAskin, Town Attorney

Summary:

The Town of Mead's Town Hall ("Town Hall") and the Mountain View Fire Protection District's Fire Station No. 3 ("Fire Station No. 3") occupy separate spaces in the same building that is located at 441 Third Street, Mead, Colorado (together, Town Hall and Fire Station No. 3 are referred to herein as the "Town Hall Building").

The Town Hall Building is situated on a parcel of land located at the southwest corner of Third Street and Palmer Avenue in Mead, Colorado, which is more particularly described as Block 8, Town of Mead Plat (the "Property"). The Property is owned by the Town of Mead ("Town") in fee simple, and the Mountain View Fire Protection District ("Fire District") does not have any form of ownership interest in the Property.

The Town and the Fire District contributed to the construction of the Town Hall Building in the 2013-2014 timeframe, and each has occupied its separate space in the Town Hall Building since construction was completed. The Fire District occupies the east side of the Town Hall Building for the purpose of operating Fire Station No. 3. The Town occupies the west side of the Town Hall Building for various purposes including holding public meetings, Town municipal and administrative offices, and municipal court.

A written lease agreement does not exist between the Town and the Fire District for the Fire District's possession and use of the Property for Fire Station No. 3, nor for either Party's possession or use of their respective space in the Town Hall Building. The Fire District does not pay rent to the Town for its possession and use of the Property. Each Party has a right to occupy and possess its respective space in the Town Hall Building.

The Town, the Fire District, and the High Plains Library District entered a Pre-Development Intergovernmental Agreement for Tract B – Liberty Ranch dated October 1, 2024, that anticipates that the Fire District will construct and operate a new fire station on a portion of the land described as Tract B, Liberty Ranch Filing No. 2, Second Amendment (the "Tract B Fire Station"). The Town and the Fire District also anticipate that the Fire District plans to construct and operate a second new fire station at a separate location in the Town (or in the general vicinity of the Town), which said location to be determined in the future (the "TBD Fire Station"). The Fire District will no longer need to use Fire Station No. 3 once the Tract B Fire Station and TBD Fire Station are both completed and operational.

The purpose of the Memorandum of Understanding attached as Exhibit 1 to Resolution 28-R-2026 is to memorialize the Fire District's agreement to cease operations out of and vacate that

specific portion of the Town Hall Building that is occupied and used by the Fire District for the operation of Fire Station No. 3, and for the Fire District to convey any and all legal and equitable interest the Fire District may have in the Fire Station No. 3, the Town Hall Building, and the Property to the Town by a date certain.

Financial Considerations:

None

Staff Recommendation / Actions Required:

A motion to approve the April 13, 2026, consent agenda will adopt the Resolution, approving the Memorandum of Understanding between the Town and the Fire District related to the future use of the Town Hall Building. Staff recommends approval of the Resolution.

If this item is pulled off the consent for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 28-R-2026, A Resolution of the Town of Mead, Colorado, Approving a Memorandum of Understanding Between the Town of Mead and the Mountain View Fire Protection District Related to the Mountain View Fire Rescue Fire Station No. 3 and the Town Hall Building (441 Third Street, Mead, Colorado).”

Attachments:

1. Resolution No. 23-R-2026 - Approve MOU w MVFPD re Town Hall
2. Exhibit 1 Memorandum of Understanding Between the Town of Mead and the Mountain View Fire Protection District

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 28-R-2026**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING A
MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF MEAD
AND THE MOUNTAIN VIEW FIRE PROTECTION DISTRICT RELATED TO
THE MOUNTAIN VIEW FIRE RESCUE
FIRE STATION NO. 3 AND THE MEAD TOWN HALL BUILDING (441 THIRD
STREET, MEAD, COLORADO)**

WHEREAS, the Town of Mead (the "Town") is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Mountain View Fire Protection District is a political subdivision of the State of Colorado and a fire protection district organized and existing pursuant to C.R.S. §§ 32-1-101, *et seq.* (the "Fire District"); and

WHEREAS, attached to this Resolution as **Exhibit 1** is a Memorandum of Understanding between the Town and the Fire District regarding the Fire District's agreement to cease operations out of and vacate that specific portion of the building located at 441 Third Street, Mead, Colorado, that is occupied and used by the Fire District for the operation of Mountain View Fire Rescue Fire Station No. 3. ("Fire Station No. 3"), and for the Fire District to convey any and all legal and equitable interest the Fire District may have in the Fire Station No. 3 and the Property (defined in the MOU) to the Town by a date certain; and

WHEREAS, the "Understandings" set forth in the MOU are incorporated herein as findings of fact and determinations of the Town's Board of Trustees ("Board"); and

WHEREAS, the Board desires to approve the MOU in substantially the form attached to this Resolution as **Exhibit 1** and further desires to delegate authority to the Town Manager to execute the MOU on behalf of the Town when in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated herein as findings and conclusions of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the Memorandum of Understanding in substantially the same form as attached hereto as **Exhibit 1**; (b) authorizes the Town Attorney in cooperation with the Town Manager to make any non-material changes, as may be necessary, to the Memorandum of Understanding that do not increase the Town's obligations; and (c) authorizes the Town Manager to execute the Memorandum of Understanding on behalf of the Town when in final form.

Section 3. Effective Date. This resolution shall become effective immediately upon adoption.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 13TH DAY OF APRIL 2026.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1

MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF MEAD AND THE
MOUNTAIN VIEW FIRE PROTECTION DISTRICT

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made and entered into as of the date of the last signature below (“Effective Date”), by and between the **Town of Mead**, Colorado, a municipal corporation of the State of Colorado (“Mead” or the “Town”), and the **Mountain View Fire Protection District**, a political subdivision of the State of Colorado and a fire protection district organized and existing pursuant to C.R.S. §§ 32-1-101, *et seq.* (the “Fire District”) (each a “Party”, and together, the “Parties”).

Purpose and Scope

The purpose of this MOU is to memorialize the Fire District’s agreement to cease operations out of and vacate that specific portion of the building located at 441 Third Street, Mead, Colorado, that is occupied and used by the Fire District for the operation of Mountain View Fire Rescue Fire Station No. 3. (“Fire Station No. 3”), and for the Fire District to convey any and all legal and equitable interest the Fire District may have in the Fire Station No. 3, the Town Hall (defined below), and the Property (defined below) to the Town by a date certain.

Understandings

1. Mead Town Hall and Fire Station No. 3 occupy separate spaces in the same building that is located at 441 Third Street, Mead, Colorado (referred to herein as “Town Hall”).
2. The Town Hall is situated on a parcel of land located at the southwest corner of Third Street and Palmer Avenue in Mead, Colorado, which is more particularly described as Block 8, Town of Mead Plat (the “Property”).
3. The Property is owned by the Town in fee simple, and the Fire District does not have any form of ownership interest in the Property.
4. The Town and the Fire District contributed to the construction of Town Hall in the 2013-2014 timeframe, and each has occupied its separate space in Town Hall since construction was completed.
5. The Fire District occupies the east side of Town Hall for the purpose of operating Fire Station No. 3.
6. The Town occupies the west side of Town Hall for various purposes including holding public meetings, Town municipal and administrative offices, and municipal court.
7. A written lease agreement does not exist between the Town and the Fire District for the Fire District’s possession and use of the Property for Fire Station No. 3, nor for either Party’s possession or use of their respective space in the Town Hall.
8. The Fire District does not pay rent to the Town for its possession and use of the Property.
9. Each Party has a right to occupy and possess its respective space in Town Hall.
10. The purpose and intent of this MOU is strictly limited to its stated purpose and scope, and therefore, nothing in this MOU may be relied on by either Party as creating a tenancy of either Party in the Town Hall or as evidence that such a tenancy exists.
11. The Town, the Fire District, and the High Plains Library District entered a Pre-Development Intergovernmental Agreement for Tract B – Liberty Ranch dated

October 1, 2024, that anticipates that the Fire District will construct and operate a new fire station on a portion of the land described as Tract B, Liberty Ranch Filing No. 2, Second Amendment (the “Tract B Fire Station”).

12. The Town and the Fire District also anticipate that the Fire District plans to construct and operate a second new fire station at a separate location in the Town (or in the general vicinity of the Town), which said location to be determined in the future (the “TBD Fire Station”).
13. The Fire District will no longer need to use Fire Station No. 3 if the Tract B Fire Station and TBD Fire Station are both completed and operational.

Agreements

Based on the Understandings of the Parties set forth above:

1. The Fire District agrees to the following:
 - a. The Fire District will cease operating out of and vacate Fire Station No. 3 within one hundred and eighty (180) days of the date on which the respective final certificates of occupancy for both the Tract B Fire Station and the TBD Fire Station have been issued by the Town or such other governmental entity having jurisdiction (the “Termination Date”). For resolution of doubt, the Termination Date shall not occur until both the Tract B Fire Station and the TBD Fire Station have each been issued their respective final certificates of occupancy. Based on current construction schedules and expectations, the TBD Fire Station will be completed after the Tract B Fire Station.
 - b. Within thirty (30) business days after vacating Fire Station No. 3, the Fire District will execute and deliver to the Town a quit claim deed, in a form approved by the Town Attorney (“Deed”), that conveys and transfers to the Town any and all interest the Fire District has or may have in the Property or Town Hall, including, but not limited to, its occupancy and possession of Fire Station No. 3, and any improvements or fixtures appurtenant to Fire Station No. 3.
2. The Parties agree that the Deed shall be recorded in the Weld County real property records at the Town’s expense.
3. The Parties understand and agree that, to the extent that the Fire District may be deemed a tenant or lessee of the Property or the Town Hall under C.R.S. §§ 13-40-101, *et seq.*, such tenancy is a tenancy-at-will, and to the extent a notice to terminate tenancy is necessary, the Parties understand and agree that this MOU operates as the written notice to terminate tenancy, per C.R.S. § 13-40-107(2)(d), that the tenancy terminates on the Termination Date, and that no additional notice to terminate tenancy is required to be given by either Party.
4. Notwithstanding anything that may imply otherwise in this MOU, the Parties do not intend for this MOU to create any form of landlord-tenant relationship or any other form of tenancy between the Parties, and any and all legal or equitable obligations or rights that could arise out of or under such a relationship are waived and denied by each Party. However, the Parties expressly agree that the Fire District shall be under no obligation to vacate Fire Station No. 3 unless and until the condition precedent in paragraph 1(a) is met.

Additional Documents

The Parties agree to cooperate in good faith to execute any additional documents (in addition to the Deed) that may be necessary to effectuate the purpose and scope of this MOU.

Notices

All notices desired or required under this MOU shall be deemed given: (i) when personally delivered; or (ii) after the lapse of five (5) days after mailing by registered or certified mail, postage pre-paid; or (iii) when sent by confirmed electronic mail, and addressed as follows:

To Town of Mead: Town of Mead
Attn: Helen Migchelbrink, Town Manager
441 Third Street
Mead, CO 80542
E-Mail: hmigchelrbink@townofmead.org

With a copy to: Michow Guckenberger & McAskin LLP
Attn: Mead Town Attorney
5299 DTC Blvd., Suite 300
Greenwood Village, CO 80111
E-Mail: MMcAskin@mgmfirm.com

To the Fire District: Mountain View Fire Protection District
Attn: Deputy Chief Jeff Webb
3561 N. Stagecoach Road
Longmont, CO 80504
E-Mail: jwebb@mvfpd.org

With a copy to: Lyons Gaddis
Attn: John Chmil, Mountain View Fire Protection District
Counsel
P.O. Box 978
Longmont, CO 80502-0978
E-Mail: jchmil@lyonsgaddis.com

No Waiver of Governmental Immunity

No term or condition of this MOU shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions of the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101, *et seq.*, as applicable now or hereafter amended.

Execution by Counterparts; Electronic Signatures

This MOU may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. The Parties approve

the use of electronic signatures for execution of this MOU. All use of electronic signatures shall be governed by the Uniform Electronic Transactions Act, C.R.S. §§ 24-71.3-101, *et seq.*

Authority to Enter MOU

The signatures of those representatives of the Parties below affirm that they are authorized to enter into and execute this MOU and that all necessary actions, notices, meetings, and/or hearings pursuant to any law required to authorize the execution of this MOU have been made.

IN WITNESS WHEREOF, the Parties have executed this MOU as of the date(s) set forth below.

[Signature pages follow].

[Town signature page to Memorandum of Understanding]

ATTEST:

TOWN OF MEAD, COLORADO

By: _____
Mary E. Strutt, Town Clerk

By: _____
Helen Migchelbrink, Town Manager

Date: _____, 2026

APPROVED AS TO FORM:

By: _____
Marcus McAskin, Town Attorney

[Fire District signature page to Memorandum of Understanding]

MOUNTAIN VIEW FIRE PROTECTION DISTRICT

Suzanne DeVenny, Board Vice President

ATTEST:

Date: _____, 2026

Secretary/Treasurer



Agenda Item Summary

Agenda Date: 4/13/2026

Subject: Aged & Co NEW Fermented Malt Beverage and Wine Liquor License continued from March 9, 2026. Request to be continued to April 27, 2026.

Presented by: Milissa Peters - Garcia, Town Clerk

Summary:

On March 9, 2026, the public hearing for this matter was opened and continued to today's date. Due to a scheduling conflict, the applicant requested that the hearing be continued to April 27, 2026.

Financial Considerations:

None

Staff Recommendation / Actions Required:

Recommended Motion:

I move to open the public hearing for Aged & Co. New Fermented Malt Beverage and Wine Liquor License and continue it, per the applicant's request, to a date certain of April 27, 2026, at 6:00 p.m., at the Mead Town Hall, located at 441 Third Street.

Attachments:

None