



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, February 27, 2023

AGENDA (Amended 2/27/2023)

- I. 5:15 p.m. to 6:00 p.m.**
WORK SESSION: Board Meeting Procedures
- II. 6:00 p.m. to 10:00 p.m.**
REGULAR MEETING

In accordance with the Town's Disaster Declaration dated March 21, 2020 related to the COVID-19 virus and the Town's Emergency Electronic Participation Policy for Regular and Special Meetings, this meeting will be held virtually in Zoom. Virtual access information including the Zoom meeting link will be provided on the Town's website and at designated posting places at least 24 hours prior to the meeting.

1. Call to Order – Roll Call

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright
Trustee David Adams
Trustee Debra Brodhead
Trustee Trisha Harris
Trustee Chris Parr
Trustee Herman Schranz

2. Moment of Silence

3. Pledge of Allegiance to the Flag

4. Review and Approve Agenda

5. Staff Report: Town Manager Report

[a.](#) Manager Report

6. Informational Items

a. Community Development Update

7. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not unless it is set for public hearing.

8. Consent Agenda: *Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:*

[a.](#) Approval of Minutes - Regular Meeting February 13, 2023

[b.](#) January 2023 Financials

[c.](#) 4th Quarter 2022 Investment Portfolio

[d.](#) Check Register February 27, 2023

[e.](#) **Ordinance No. 1021:** An Ordinance of the Town of Mead, Colorado, Amending Section 2-7-30(a) of the Mead Municipal Code Regarding Planning Commission Membership

[f.](#) **Resolution No. 14-R-2023:** A Resolution of the Town of Mead, Colorado, Adopting Annual Adjustments to the Town's Sewer Plant Investment Fees and Sewer User Fees for 2023

- g. **Resolution No. 15-R-2023:** A Resolution of the Town of Mead, Colorado, Approving the First Amendment to Intergovernmental Agreement Between the Town of Mead and the State of Colorado for the SH 66 – WCR-7 Pedestrian Crossing Project, and Authorize the Mayor to Execute the First Amendment on Behalf of the Town
- h. **Resolution 16-R-2023:** A Resolution of the Town of Mead, Colorado, Approving the 4th Amendment to the Professional Services Agreement with Ditesco, LLC for the Board Room Conversion Project

9. Public Hearing

a. Public Hearing: Shiers Annexation & Zoning

- i. **Resolution No. 17-R-2023:** A Resolution of the Town of Mead, Colorado, Setting Forth Certain Findings of Fact and Conclusions as to the Annexation of Certain Property Known as the Shiers Annexation, Based on a Finding That All Applicable Criteria for Annexation Have Been Satisfied
- ii. **Ordinance No. 1022:** An Ordinance of the Town of Mead, Colorado, Annexing Certain Territory Known as the Shiers Annexation to the Town of Mead
- iii. **Ordinance No. 1023:** An Ordinance of the Town of Mead, Colorado, Approving the Initial Zoning of Property Known as the Shiers Annexation and Amending the Official Zoning Map of the Town of Mead, Based on a Finding That Applicable Zoning Criteria Set Forth in Mead Municipal Code Section 16-3-160 Have Been Satisfied, as Detailed in the Agenda Item Summary Report Prepared for the February 27, 2023 Board Meeting
- iv. **Ordinance No. 1024:** An Ordinance of the Town of Mead, Colorado, Approving an Annexation Agreement with 17790 CR 7 LLC for the Shiers Annexation

10. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

11. Legislative Update

12. Elected Official Reports

- a. Town Trustees
- b. Mayor Whitlow

13. Executive Session Pursuant to C.R.S. Section 24-6-402(4)(e) to develop strategy for negotiations and to instruct negotiators regarding proposed terms of development agreement with Enyo Power Partners, LLC.

14. Executive Session Action Items

15. Adjournment

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact the Town Clerk's Office at 970-805-4182 within 48 hours prior to the meeting in order to request such assistance.

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: February 27, 2023

SUBJECT: Town Manager Report

- CIRSA is providing a one-year subscription to KnowBe4, which provides cybersecurity awareness training. Information on email, internet and server security will be coming soon.
- There has been no interest in repurposing of the grain silo on Third Street. Staff contacted a local farmer/ditch company representative and published notice in the TimesCall.
- The Sugar Beet Solar Farm rezoning hearing was continued to April 10, 2023, at 6:00 p.m. at Town Hall.
- The Lorin Mead commemorative plaque that is located by the shade structure at the park will be moved to a more strategic location this spring when the ground thaws.
- Intermittent lane closures along Third Street near its intersection with Welker will continue over the next few weeks as crews work to put the overhead electric lines underground.
- High speed internet provided by Loveland Pulse to our new Public Works facility will soon be operational. This new 500 Mbps service will provide fast, reliable internet capability.
- Registration is now open for the Colorado Municipal League's 101st Annual Conference, to be held June 25-28 at the Gaylord of the Rockies in Aurora. The conference will be held in Loveland in 2024.
- Quarterly meeting with Weld County Office of Emergency Management was held on February 22. Hazard mitigation goals were discussed including emergency facilities and the lack of transportation alternates to I-25.
- The traffic signals installed at the Welker (WCR 34) exit off I-25 are now fully operational.
- Mead Municipal Court was held on February 16th. Plans are being made to hold court remotely while the courtroom is under construction starting in April.
- The Town's 2022 Financial Audit is being scheduled for onsite work in April. The audit must be file with the Office of the State Auditor by July 31, 2023.
- Liquor license annual renewal applications have been received for 7-Eleven and Rancheros. Both are being processed.
- 274 business licenses have been renewed for 2023. Staff is doing a final compliance review and then will provide the Mead Area Chamber of Commerce with a list of businesses who opted in to the annual business directory.
- The boardroom/courtroom in Town Hall will be undergoing renovations starting in April for approximately three months. The room will be remodeled to make important security and structural changes to better accommodate the Municipal Court and Board of Trustee and Planning Commission meetings. The construction materials have been ordered. The contractor is assembling the construction materials.
- Key projects update:
 - 3rd and Welker Intersection – Staff has responded to questions from CDOT and FHWA as they are reviewing the project for final clearances. Staff will be approaching Ziggi's and Agfinity regarding the landscape/amenity zones that are to be constructed with the project. The secondary funding agreement with CDOT is on the Board agenda for the February 27 meeting.
 - Mead Community Center – Staff conducted the bi-weekly progress meeting with the design team on February 22 to review the final schematic design. The project now moves to the detailed design development phase.

- SH66 Pedestrian Crossing – Staff conducted the first bi-weekly progress meeting with the design team on February 24. All subconsultant contracts are finalized and the design is formally initiated.
- YTD totals for new single family home permits:
 - 2023 YTD: 12 SF Permits, 20 Certificates of Occupancy
- Boards and Commissions
 - Planning Commission met on Wednesday, February 15. The Liberty Ranch No. 3 Preliminary Plat application was withdrawn by the applicant. The Shiers annexation petition was approved and the AMK comprehensive plan amendment was approved. The March 15 Planning Commission meeting will be a working session that will focus on training for the commissioners. The Town is still seeking applications for a vacant alternate position.
 - The Finance Committee receives monthly updates and has no scheduled in person meetings.
- Human Resources
 - The Town is advertising open positions using NeoGov recruiting platform <https://www.governmentjobs.com/careers/townofmead>
 - Open positions include Maintenance Tech I/II, Events and Media Specialist and Police Officer. Interviews are underway for these open positions.

Community Development

- The Club Car Wash Conditional Use is tentatively scheduled for the April Planning Commission meeting.
- The Buffalo Highlands Annexation and Zoning applications will go before the Planning Commission sometime this summer.

Public Works and Engineering

- Staff released a mini-RFP this week for the 3rd Street Safe Routes to School project. Proposals were requested from three on-call firms currently under contract with the Town.
- County Road 32 will be closed west of CR 13 for two weeks starting February 27th relative to the Red Barn development. Town Staff is assisting with public outreach efforts.
- Staff is preparing the annual HUTF mileage statistics.

Community Engagement

- Staff created and delivered 71 Welcome to Mead new resident bags.
- Staff is continuing to train and work on integration of Civic Rec Software. We anticipate full conversion by April.
- Youth Sport Kick Off is scheduled for March 4, from 1-3 pm at Town Park. Residents and children are invited to come out and learn about recreation programs and summer camps. Ongoing supply issues have required us to upgrade our reversible and reusable Youth Sports jersey. Parents can stop by during the kickoff and swap out their child's orange and white jersey for a new upgraded jersey at no cost (same size only).
- Community Engagement has finalized standard operating procedures for parks and recreation, recreation programs, and events.
- Spring soccer registrations will continue through March 24. We currently have 104 children registered in 3 divisions.

Police Department

- The mid-February Monthly Report is attached.
- The department is staffed at 14 sworn personnel out of the 16 authorized. All civilian positions are now filled.

- Officers are training on Firearms this month.
- New employees, Madison McCullough and Bridgette Searcy, are training.
- Officers Synn and Barker attended Peer Support training last week.



Mead Police Department

Monthly Activity – Mid-February 2023

STAFFING:

Sergeants Ellis (Blue Side), Holmen (Red Side), and Officers Cramblet, Hansen, Lima, Palmer, Patton, Rollins, and Synn are working patrol.

Officers Barker and Salazar are assigned to Mead Schools as an SROs.

The NEW Community Service Officer Bridgette Searcy is in training.

New Administrative Technician Madison McCoullough joins Michelle Rae in Administration, Records, and Evidence.

NOTABLE CALLS FOR SERVICE:

Theft – ■■■ 1st Street – 23ML00056 – 02/01/2023
Catalytic converter thefts.

Stolen Vehicle – 14200 block of Longs Peak Court – 23ML00057/58 - 02/02/2023
Known suspect stole work truck.

Narcotics / Warrant Arrest – Rocky Mountain Saloon – 23ML00059/60 – 02/02/2023
Suspicious person contacted and arrested on active warrant. Had 12 grams of suspected cocaine in his possession.

Criminal Tampering – 2600 block of Meadow Lane – 23ML00062 – 02/03/2023
On-going issue with tenants, resident cited.

Warrant Arrest – Hwy 66 / Foster Ridge – 23ML00064 – 02/03/2023
Officer responded to disturbance and arrested one person on an active warrant.

Suspicious – WCR 34 / Ginger Ave and Mead Middle School area – 23ML00065 – 02/04/2023
Subject with warrants was seen around Ginger Ave. Subject fled on foot and was last seen running south away from the middle school. Several agencies assisted.

Harassment – Mead – 23ML00066 – 02/04/2023
Family dispute, no charges at this time.

Disturbance – Mead High School – 23ML00078 – 02/05/2023
Students cited for fighting.

Crash – Hwy 66 / I25 overpass – 23ML00068 – 02/06/2023
3 vehicles with moderate damage.

Crash – Mead Street – 23ML00070 – 02/07/2023
2 vehicles, non-injury.

Theft – 16900 block of Hughes Drive – 23ML00071 – 02/07/2023
Several items stolen from inside the residence.

Disturbance – Mead High School – 23ML00079 – 02/07/2023
Students cited for fighting.

Code – 2300 Angus Street – 23ML00073 – 02/07/2023
Abandoned vehicle.

Theft – Sugar Mill – 23ML00074 – 02/08/2023
Shoplifting.

Warrant Arrest – 14000 Mead Street – 23ML00075 – 02/08/2023
Officer contacted suspicious vehicle with expired tag. Both occupants arrested on active warrants.

Stolen Vehicle Recovery – 4300 Hwy 66 – 23ML00076 - 02/09/2023
Vehicle recovered and returned to owner.

Theft – [REDACTED] Homestead Drive – 23ML00077 – 02/09/2023
Items stolen out of vehicle.

Crash – Margil Road / Silver Fox Court – 23ML00081 – 02/09/2023
2 vehicles, non-injury.

Crash – Hwy 66 / WCR 7 – 23ML00082 – 02/09/2023
2 vehicles, non-injury, with minor damage.

Sex Crimes – Mead High School – 23ML00080/83/88 – 02/09/2023
Multiple cases reported to the school resource officer.

Threats – Mead High School - 23ML00084 – 02/09/2023
Officer investigated claim of threat to persons. No threat substantiated. SRO and school notified.

Warrant Arrest – 13700 block Pacific Circle – 23ML00085 – 02/09/2023

Officer contacted suspicious vehicle. Occupant arrested on active warrant.

Stolen Vehicle –Hwy 66 Park n Ride – 23ML00086 - 02/11/2023

Black Mazda stolen out of parking lot.

Suspicious – 100 block of Mountain View Drive – 23ML00087 – 02/12/2023

Person in maroon SUV pulled into driveway and left a short time later. Possibly related to a stolen vehicle, fugitive, and homicide. Please report any similar activity to the Mead Police.

Stolen Vehicle –4100 Valley Drive – 23ML00089 - 02/13/2023

Tractor and trailer stolen out of parking lot.

Crash / Stolen Vehicle Recovery – Hwy 66 / WCR 7 – 23ML00090 – 02/14/2023

Single vehicle crashed into guard rail. Vehicle was unoccupied and determined to be stolen when officer arrived. Under investigation.

Crash – Hwy 66 / WCR 5 – 23ML00091 – 02/14/2023

2 vehicles, non-injury, with minor damage.

Vandalism – 4000 block of Mulligan Drive – 23ML00093 – 02/14/2023

Mailbox broken into.

Theft – 7-11 – 23ML00095 – 02/15/2023

Report of fuel theft.



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, February 13, 2023

MINUTES

- I. 5:00 p.m. to 6:00 p.m.**
Work Session: Board Training
Sam Light CIRSA General Counsel

- II. 6:00 p.m. to 10:00 p.m.**
REGULAR MEETING

1. Call to Order – Roll Call

Mayor Colleen Whitlow called the Regular Meeting of the Board of Trustees to order at 6:15 p.m.

Due to the Town's Disaster Declaration of March 21, 2020 related to the COVID-19 virus, the meeting was held with virtual access provided through Zoom.

Present

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright
Trustee David Adams
Trustee Debra Brodhead (via virtual access)
Trustee Trisha Harris
Trustee Chris Parr
Trustee Herman Schranz

Absent

None

Also present: Town Manager Helen Migchelbrink; Town Clerk / Treasurer Mary Strutt; Police Chief Brent Newbanks; Public Information Officer / Community Engagement Director Lorelei Nelson; Community Development Director Jason Bradford; Town Engineer / Public Works Director Erika Rasmussen; Town Attorney Marcus McAskin

Attending via virtual access: Trustee Debra Brodhead and members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence for school resource officers who work with our children and keep them safe.

3. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

4. Review and Approve Agenda

Motion was made by Trustee Harris, seconded by Trustee Adams, to approve the agenda. Motion carried 6-0, on a roll call vote.

(Trustee Brodhead was having technical difficulties and did not vote. She returned to the meeting at 6:18p.m.)

5. Staff Report: Town Manager Report

a. Manager Report

Town Manager Helen Migchelbrink discussed traffic work zones – CR7 & Hwy 66, 3rd Street for utility undergrounding and Welker & 3rd for Agfinity improvements.

6. Informational Items

- a. St Vrain Valley School District - Superintendent Dr Don Haddad

Dr. Don Haddad, Superintendent SVVSD, and Sarah Hurianek, Board member, discussed continued growth in the district, plans for buildout, graduation requirements and rates. The Board discussed traffic flow around the elementary/middle school.

Trustee Brodhead left the meeting at 6:47 p.m.

7. Proclamations

- a. National School Resource Officer Appreciation Day February 15, 2023

Motion was made by Mayor Pro Tem Cartwright, seconded by Trustee Parr, to authorize the signing of the Proclamation for National School Resource Officer Appreciation Day February 15, 2023. Motion carried 6-0, on a roll call vote.

- b. Colorado Engineers Week February 19 - February 25, 2023

Motion was made by Trustee Harris, seconded by Trustee Adams, to authorize the signing of the Proclamation for Colorado Engineers Week February 19 - February 25, 2023. Motion carried 6-0, on a roll call vote.

Mayor Whitlow called for a short recess to congratulate Mead's Officers and Engineers.

Mayor Whitlow resumed the Regular Meeting of the Board of Trustees at 6:57 p.m.

8. Informational Items

- b. Mountain View Fire Rescue District: Asst Chief Keith Long

Assistant Chief Long discussed the process for developing a Community Wildfire Protection Plan.

- c. Mead Police Department: Behavioral Health Grant

Police Commander Brian Smith discussed the receipt of a Behavioral Health Grant for first responder counseling, peer support and critical incident debriefing.

9. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not unless it is set for public hearing.

Business owner Sarah Morgan, Sugar Mill Antiques, discussed crime affecting her business.

10. Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

- a. Approval of Minutes - Regular Meeting January 30, 2023
- b. January 2023 Aged Receivables
- c. Check Register February 13, 2023
- d. **Resolution No. 11-R-2023** – A Resolution of the Town of Mead, Colorado, Approving a Change Order to the Construction Agreement with Mountain Constructors, Inc. Concerning Construction of the North Creek Culvert Repair Project
- e. **Resolution No. 12-R-2023** – A Resolution of the Town of Mead, Colorado, Approving Change Order 1 Totalling \$67,420 Concerning the Agreement for Professional Services by and between the Town of Mead and Essenza Architecture, LLC, resulting in a revised Not-to-Exceed Amount of \$409,856

Motion was made by Mayor Pro Tem Cartwright, seconded by Trustee Schranz, to approve the consent agenda. Motion carried 6-0, on a roll call vote.

11. Public Hearing

a. Public Hearing Turion South Zoning Amendment & Vested Rights

i. Public Hearing – Turion South PUD and Vested Property Rights

Request to OPEN AND CONTINUE public hearings to March 27, 2023.

Motion was made by Trustee Schranz, seconded by Trustee Parr, to open the public hearing for the Turion South Planned Unit Development and Vested Rights and to continue the hearings to March 27, 2023 at 6:00 p.m. at the Mead Town Hall. Motion carried 6-0, on a roll call vote.

12. New Business

a. Resolution No. 13-R-2023 – A Resolution of the Town of Mead, Colorado, Approving an additional Maintenance Worker I position for the Public Works Department

Town Engineer / Public Works Director Erika Rasmussen discussed staffing.

Motion was made by Mayor Pro Tem Cartwright, seconded by Trustee Adams, to adopt Resolution No. 13-R-2023 – A Resolution of the Town of Mead, Colorado, Approving an Additional Maintenance Worker I Position for the Public Works Department. Motion carried 6-0, on a roll call vote.

13. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

There was no further public comment at this time.

14. Legislative Update

Town Attorney Marcus McAskin discussed recent activity in the state legislature. Bills to watch are housing affordability, simplification of states sales & use tax system and distribution of severance tax.

15. Elected Official Reports

a. Town Trustees

The Board discussed the Town's response to media inquiries.

b. Mayor Whitlow

Mayor Whitlow discussed recent and upcoming meetings: Coffee with Mayor, DRCOG, CML Legislative Workshop, CML Policy Meeting, Valentine's Day, SVVSD Doing Democracy Day and CML Conference.

16. Executive Session Pursuant to C.R.S. Section 24-6-402(4)(b) for legal advice on specific legal questions related to petition for disconnection filed with Weld County District Court (2023CV30052)

Motion was made by Trustee Harris, seconded by Trustee Schranz, to enter into executive session pursuant to C.R.S. Section 24-6-402(4)(b) for legal advice on specific legal questions related to petition for disconnection filed with Weld County District Court (2023CV30052). Motion carried 6-0, on a roll call vote.

Mayor Whitlow convened the Executive Session at 8:05 p.m.

The Board returned to the Regular Meeting from Executive Session at 9:24 p.m. Those present for the Executive Session were Mayor Whitlow, Mayor Pro Tem Cartwright, Trustees Adams, Harris, Parr and Schranz, Town Attorney Marcus McAskin, Town Manager Helen Migchelbrink, Town Clerk/Treasurer Mary Strutt, Town Engineer / Public Works Director Erika Rasmussen, Deputy Town Engineer Robyn Brown, Community Development Director Jason Bradford, and Planner Collin Mieras.

RECONVENE REGULAR MEETING

17. Executive Session Action Items

There were no further action items.

18. Adjournment

Motion was made by Trustee Adams, seconded by Trustee Harris, to adjourn the meeting. Motion carried 6-0, on a roll call vote.

The Regular Meeting of the Town of Mead Board of Trustees adjourned at approximately 9:26 p.m. on Monday, February 13, 2023.

Colleen G. Whitlow, Mayor

ATTEST:

Mary E. Strutt, MMC, Town Clerk

TOWN OF MEAD
COMBINED CASH INVESTMENT
JANUARY 31, 2023

COMBINED CASH ACCOUNTS

99-01-1001	INDEPENDENT BANK - CHECKING	2,200,631.26
99-01-1002	TBK BANK - OFFICE CHECK	49,229.65
99-01-1003	TBK BANK - MONEY MARKET	146,803.75
99-01-1005	TBK BANK - FLEX DEBIT CARDS	53,939.58
99-01-1011	XPRESS DEPOSIT ACCOUNT	91,533.03
99-01-1023	COLOTRUST PLUS	10,826,648.40
99-01-1024	COLOTRUST PRIME	10,177.75
99-01-1025	CSIP	5,154,393.63
99-01-1026	CSAFE	12,315,871.08
99-01-1075	UTILITY CASH CLEARING	(215.05)
99-01-1076	A/R CASH CLEARING	(38.23)
99-01-1077	COURT CASH CLEARING	(785.00)
99-01-1078	BUSINESS LICENSE CASH CLEARING	100.00
TOTAL COMBINED CASH		30,848,289.85
99-01-0100	CASHALLOCATED TO OTHER FUNDS	(30,848,289.85)
TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	12,064,061.29
4	ALLOCATION TO STREET IMPROVEMENT FUND	1,872,498.38
5	ALLOCATION TO CONSERVATION TRUST FUND	36,264.74
6	ALLOCATION TO SEWER FUND	1,621,535.51
8	ALLOCATION TO POLICE FUND	243,702.34
9	ALLOCATION TO MUNICIPAL FACILITIES FUND	2,642,524.65
11	ALLOCATION TO DOWNTOWN FUND	15,309.43
13	ALLOCATION TO STORM DRAINAGE FUND	47,051.99
14	ALLOCATION TO TRANSPORTATION FUND	6,511,739.96
18	ALLOCATION TO PARKS & OPEN SPACE	1,756,369.70
19	ALLOCATION TO CAPITAL IMPROVEMENT FUND	943,386.29
20	ALLOCATION TO MEAD URBAN RENEWAL AUTHORITY	3,093,845.57
TOTAL ALLOCATIONS TO OTHER FUNDS		30,848,289.85
ALLOCATION FROM COMBINED CASH FUND - 99-01-0100		(30,848,289.85)
ZERO PROOF IF ALLOCATIONS BALANCE		.00

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2023

GENERAL FUND

ASSETS

01-01-0100	COMBINED CASH	12,064,061.29	
01-01-1007	CASH DRAWER - TOWN HALL	500.00	
01-01-1008	CASH DRAWER - POLICE	100.00	
01-01-1250	PROPERTY TAXES RECEIVABLE	1,243,835.23	
01-01-1300	A/R - BILLED ACCOUNTS	267,473.98	
01-01-1301	A/R - GENERAL	721,974.13	
01-01-1302	PREPAID EXPENSE	48,960.38	
01-01-1307	24HOUR FLEX DEPOSIT	1,500.00	
	TOTAL ASSETS		14,348,405.01

LIABILITIES AND EQUITY

LIABILITIES

01-02-2000	ACCOUNTS PAYABLE	22,341.99	
01-02-2300	457(B) DEFERRED COMP PAYABLE	6,273.90	
01-02-2301	SALARIES & WAGES PAYABLE	83,574.09	
01-02-2302	FLEXPLAN PAYABLE	8,792.49	
01-02-2307	SURCHARGE PAYABLE	1,365.00	
01-02-2308	DEPOSITS PAYABLE	2,535.00	
01-02-2310	EMPLOYEE HEALTH INS. PAYABLE	23,510.23	
01-02-2311	FPPA PAYABLE	11,237.08	
01-02-2312	WORKERS COMP INSURANCE PAYABLE	5,617.00	
01-02-2314	401(A) CONTRIBUTIONS PAYABLE	(701.47)	
01-02-2400	FED. WITHHOLDING TAX PAYABLE	12,833.14	
01-02-2401	SOCIAL SECURITY TAX PAYABLE	7,836.15	
01-02-2402	MEDICARE TAX PAYABLE	3,243.78	
01-02-2403	STATE WITHHOLDING TAX PAYABLE	3,923.01	
01-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	429.44	
01-02-2410	MISC PAYROLL PAYABLE	83,994.59	
01-02-2600	WARRANTY FUNDS	2,354,223.44	
01-02-2610	DEVELOPER DEPOSITS	218,000.00	
01-02-2615	DEVELOPER LIABILITIES	248,048.73	
01-02-2700	DEFERRED INFLOWS- PROPERTY TAX	1,243,835.23	
01-02-2705	DEFERRED REVENUE	580,626.60	
	TOTAL LIABILITIES		4,921,539.42

FUND EQUITY

01-02-3001	FUND BALANCE	9,328,731.65	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	98,133.94	
	BALANCE - CURRENT DATE	98,133.94	
	TOTAL FUND EQUITY		9,426,865.59
	TOTAL LIABILITIES AND EQUITY		14,348,405.01

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-10-4000 PROPERTY TAX	8,292.41	8,292.41	1,590,197.00	1,581,904.59	.5
01-10-4010 SALES TAX	230,551.98	230,551.98	4,008,649.00	3,778,097.02	5.8
01-10-4012 LODGING TAX	42.00	42.00	1,000.00	958.00	4.2
01-10-4015 ROAD & BRIDGE TAX	.00	.00	82,000.00	82,000.00	.0
01-10-4020 SPECIFIC OWNERSHIP TAX	6,301.58	6,301.58	91,627.00	85,325.42	6.9
01-10-4030 BUILDING PERMIT USE TAX	56,899.56	56,899.56	411,556.00	354,656.44	13.8
01-10-4040 CIGARETTE TAX	1,030.04	1,030.04	15,000.00	13,969.96	6.9
01-10-4050 MURA REVENUE SHARING	.00	.00	150,778.00	150,778.00	.0
01-10-4070 FEDERAL MINERAL LEASE	.00	.00	35,000.00	35,000.00	.0
01-10-4071 STATE SEVERANCE TAXES	.00	.00	50,000.00	50,000.00	.0
TOTAL TAXES	303,117.57	303,117.57	6,435,807.00	6,132,689.43	4.7
<u>FEES AND PERMITS</u>					
01-11-4100 BUILDING PERMIT FEES	50,292.10	50,292.10	692,195.00	641,902.90	7.3
01-11-4102 OTHER PERMITS	1,057.50	1,057.50	54,200.00	53,142.50	2.0
01-11-4103 CONVENIENCE FEE	1,626.61	1,626.61	25,000.00	23,373.39	6.5
01-11-4110 BUILDING PERMIT - ADMIN. FEES	4,200.00	4,200.00	75,000.00	70,800.00	5.6
01-11-4111 PASSPORT FEES	315.00	315.00	7,000.00	6,685.00	4.5
01-11-4112 TOWN HALL/PARK FEES	15.00	15.00	3,000.00	2,985.00	.5
01-11-4120 FRANCHISE FEES	28,900.45	28,900.45	236,250.00	207,349.55	12.2
01-11-4130 DEVELOPER APPLICATION FEES	895.95	895.95	65,000.00	64,104.05	1.4
01-11-4140 ROYALTIES	41,613.19	41,613.19	450,000.00	408,386.81	9.3
TOTAL FEES AND PERMITS	128,915.80	128,915.80	1,607,645.00	1,478,729.20	8.0
<u>LICENSES</u>					
01-12-4200 BUSINESS/SALES TAX LICENSE	2,990.00	2,990.00	10,500.00	7,510.00	28.5
01-12-4210 LIQUOR LICENSE	.00	.00	1,500.00	1,500.00	.0
01-12-4220 PET LICENSES	115.00	115.00	650.00	535.00	17.7
TOTAL LICENSES	3,105.00	3,105.00	12,650.00	9,545.00	24.6
<u>CHARGES FOR SERVICES</u>					
01-13-4304 IGA--SCHOOL RESOURCE OFFICERS	.00	.00	161,561.00	161,561.00	.0
01-13-4305 SCHOOL GUARD REIMBURSEMENT	2,058.00	2,058.00	20,000.00	17,942.00	10.3
01-13-4310 NEW DEVELOPMENT CHARGES	58,699.76	58,699.76	250,000.00	191,300.24	23.5
01-13-4624 SENIOR EVENT FEES	.00	.00	400.00	400.00	.0
01-13-4625 RECREATION REGISTRATION FEES	12,061.00	12,061.00	40,000.00	27,939.00	30.2
TOTAL CHARGES FOR SERVICES	72,818.76	72,818.76	471,961.00	399,142.24	15.4

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITS</u>					
01-14-4420 COURT FINES	4,050.00	4,050.00	40,000.00	35,950.00	10.1
01-14-4422 COURT COSTS	1,550.00	1,550.00	21,000.00	19,450.00	7.4
01-14-4423 POLICE REPORTS	280.00	280.00	3,600.00	3,320.00	7.8
01-14-4620 MISC. POLICE INCOME	37.39	37.39	500.00	462.61	7.5
TOTAL FINES AND FORFEITS	5,917.39	5,917.39	65,100.00	59,182.61	9.1
<u>GRANTS & ECONOMIC DEVELOPMENT</u>					
01-15-4518 FED'L GRANT--AMER RESCUE PLAN	.00	.00	149,932.00	149,932.00	.0
01-15-4526 POLICE GRANTS	.00	.00	122,751.00	122,751.00	.0
TOTAL GRANTS & ECONOMIC DEVELOPME	.00	.00	272,683.00	272,683.00	.0
<u>MISCELLANEOUS</u>					
01-18-4619 INTEREST & DIVIDEND INCOME	45,432.97	45,432.97	192,000.00	146,567.03	23.7
01-18-4620 MISC. INCOME	22,191.76	22,191.76	9,995.00	(12,196.76)	222.0
01-18-4622 DONATIONS/FUNDRAISING	.00	.00	5,000.00	5,000.00	.0
01-18-4623 SALE OF ASSETS	.00	.00	10,000.00	10,000.00	.0
01-18-4625 METRO DISTRICT PAYMENTS	54,441.16	54,441.16	75,000.00	20,558.84	72.6
01-18-4648 DELINQUENT INTEREST EARNED	827.88	827.88	2,000.00	1,172.12	41.4
TOTAL MISCELLANEOUS	122,893.77	122,893.77	293,995.00	171,101.23	41.8
TOTAL FUND REVENUE	636,768.29	636,768.29	9,159,841.00	8,523,072.71	7.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-40-5001 SALARIES & WAGES	39,541.20	39,541.20	361,164.00	321,622.80	11.0
01-40-5050 CLEANING	.00	.00	12,000.00	12,000.00	.0
01-40-5055 OVERTIME	93.87	93.87	.00	(93.87)	.0
01-40-5060 PAYROLL TAXES	3,131.28	3,131.28	27,629.00	24,497.72	11.3
01-40-5065 WORKERS COMP	340.02	340.02	2,251.00	1,910.98	15.1
01-40-5066 HEALTH INSURANCE	5,366.71	5,366.71	50,718.00	45,351.29	10.6
01-40-5067 DEFERRED COMP/RETIREMENT	2,924.36	2,924.36	28,402.00	25,477.64	10.3
01-40-5068 MEDICAL SAVINGS	147.12	147.12	3,786.00	3,638.88	3.9
01-40-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	10,232.00	10,232.00	.0
01-40-5200 OFFICE SUPPLIES	127.56	127.56	7,000.00	6,872.44	1.8
01-40-5201 COMPUTER/TECHNOLOGY	.00	.00	40,000.00	40,000.00	.0
01-40-5202 PRINTING EXPENSE	.00	.00	2,500.00	2,500.00	.0
01-40-5203 UNIFORMS	.00	.00	1,200.00	1,200.00	.0
01-40-5205 POSTAGE	600.00	600.00	8,000.00	7,400.00	7.5
01-40-5210 OPERATING SUPPLIES	593.18	593.18	7,500.00	6,906.82	7.9
01-40-5212 FURNISHINGS	.00	.00	10,000.00	10,000.00	.0
01-40-5215 REPAIRS & MAINT	.00	.00	20,000.00	20,000.00	.0
01-40-5253 GAS & OIL	.00	.00	1,000.00	1,000.00	.0
01-40-5300 TELEPHONE	600.79	600.79	7,352.00	6,751.21	8.2
01-40-5305 UTILITIES	.00	.00	10,500.00	10,500.00	.0
01-40-5310 TRASH REMOVAL	(48.30)	(48.30)	1,260.00	1,308.30	(3.8)
01-40-5315 COPIER EXPENSES	.00	.00	9,000.00	9,000.00	.0
01-40-5320 PROPERTY & LIABILITY INSURANCE	396.00	396.00	9,390.00	8,994.00	4.2
01-40-5325 INTERNET/WEBSITE EXPENSE	5,714.60	5,714.60	10,000.00	4,285.40	57.2
01-40-5330 TRAINING	360.00	360.00	20,000.00	19,640.00	1.8
01-40-5331 DUES AND SUBSCRIPTIONS	6,020.00	6,020.00	30,000.00	23,980.00	20.1
01-40-5332 TUITION REIMBURSEMENT	.00	.00	3,000.00	3,000.00	.0
01-40-5353 WATER ASSESSMENTS	.00	.00	1,400.00	1,400.00	.0
01-40-5399 OTHER PROFESSIONAL SERVICES	921.20	921.20	13,772.00	12,850.80	6.7
01-40-5400 LEGAL FEES	.00	.00	216,315.00	216,315.00	.0
01-40-5401 CONSULTING FEES	1,100.00	1,100.00	160,262.00	159,162.00	.7
01-40-5415 AUDIT FEES	.00	.00	15,954.00	15,954.00	.0
01-40-5416 PASSPORT EXPENSES	.00	.00	400.00	400.00	.0
01-40-5425 COUNTY TREASURER'S FEE	91.20	91.20	15,902.00	15,810.80	.6
01-40-5426 PROPERTY/SALES TAX REBATE	.00	.00	1,000.00	1,000.00	.0
01-40-5560 CAPITAL OUTLAY--SFTWR UPGRADES	.00	.00	25,000.00	25,000.00	.0
01-40-5700 MISC. EXPENSE	100.00	100.00	10,000.00	9,900.00	1.0
01-40-5701 BANK FEES	1,897.70	1,897.70	26,000.00	24,102.30	7.3
01-40-5705 MILEAGE	1,428.82	1,428.82	10,000.00	8,571.18	14.3
01-40-5720 CONTINGENCIES	.00	.00	25,000.00	25,000.00	.0
TOTAL ADMINISTRATION	71,447.31	71,447.31	1,214,889.00	1,143,441.69	5.9

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BOARD OF TRUSTEES</u>					
01-41-5001 SALARIES & WAGES	2,121.63	2,121.63	18,975.00	16,853.37	11.2
01-41-5030 MAYOR AND BOARD SALARIES	8,800.00	8,800.00	48,000.00	39,200.00	18.3
01-41-5060 PAYROLL TAXES	829.31	829.31	5,124.00	4,294.69	16.2
01-41-5065 WORKERS COMP	6.09	6.09	39.00	32.91	15.6
01-41-5066 HEALTH INSURANCE	273.55	273.55	2,248.00	1,974.45	12.2
01-41-5067 DEFERRED COMP	106.07	106.07	880.00	773.93	12.1
01-41-5068 MEDICAL SAVINGS	9.36	9.36	76.00	66.64	12.3
01-41-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-41-5201 COMPUTER / TECHNOLOGY	.00	.00	10,000.00	10,000.00	.0
01-41-5210 OPERATING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
01-41-5212 FURNISHINGS	.00	.00	5,000.00	5,000.00	.0
01-41-5230 ELECTIONS	.00	.00	15,000.00	15,000.00	.0
01-41-5320 PROPERTY & LIABILITY INSURANCE	158.40	158.40	3,756.00	3,597.60	4.2
01-41-5330 TRAINING	.00	.00	15,000.00	15,000.00	.0
01-41-5331 DUES & SUBSCRIPTIONS	.00	.00	1,200.00	1,200.00	.0
01-41-5340 PUBLISHED NOTICES	.00	.00	2,500.00	2,500.00	.0
01-41-5341 ORDINANCE CODIFICATION	1,065.00	1,065.00	7,500.00	6,435.00	14.2
01-41-5347 COMMUNITY CONTRIBUTIONS	.00	.00	24,000.00	24,000.00	.0
01-41-5399 OTHER PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
01-41-5430 RECORDING FEES	.00	.00	2,000.00	2,000.00	.0
01-41-5700 MISC. EXPENSE	.00	.00	5,000.00	5,000.00	.0
01-41-5841 BOARD OUTREACH ACTIVITIES	36.04	36.04	10,000.00	9,963.96	.4
TOTAL BOARD OF TRUSTEES	13,405.45	13,405.45	183,798.00	170,392.55	7.3

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
01-42-5001 SALARIES & WAGES	146,940.44	146,940.44	1,734,231.00	1,587,290.56	8.5
01-42-5050 CLEANING	.00	.00	8,000.00	8,000.00	.0
01-42-5055 OVERTIME	1,112.65	1,112.65	25,000.00	23,887.35	4.5
01-42-5060 PAYROLL TAXES	3,214.61	3,214.61	40,217.00	37,002.39	8.0
01-42-5065 WORKERS COMP	3,602.52	3,602.52	30,984.00	27,381.48	11.6
01-42-5066 HEALTH INSURANCE	23,688.49	23,688.49	214,932.00	191,243.51	11.0
01-42-5067 DEFERRED COMP	332.96	332.96	5,715.00	5,382.04	5.8
01-42-5068 MEDICAL SAVINGS	282.45	282.45	2,295.00	2,012.55	12.3
01-42-5069 FPPA	12,550.06	12,550.06	140,271.00	127,720.94	9.0
01-42-5071 D&D	4,491.62	4,491.62	48,518.00	44,026.38	9.3
01-42-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	5,000.00	5,000.00	.0
01-42-5200 OFFICE SUPPLIES	.00	.00	4,000.00	4,000.00	.0
01-42-5201 COMPUTER / TECHNOLOGY	.00	.00	42,250.00	42,250.00	.0
01-42-5203 UNIFORMS	.00	.00	800.00	800.00	.0
01-42-5210 OPERATING SUPPLIES	175.34	175.34	9,000.00	8,824.66	2.0
01-42-5215 REPAIR & MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
01-42-5216 FLEET R&M	340.87	340.87	14,602.00	14,261.13	2.3
01-42-5253 GAS & OIL	.00	.00	40,000.00	40,000.00	.0
01-42-5254 UNIFORMS & TOOLS	153.74	153.74	22,800.00	22,646.26	.7
01-42-5255 EQUIPMENT	13,185.02	13,185.02	42,550.00	29,364.98	31.0
01-42-5300 TELEPHONES	1,468.71	1,468.71	16,000.00	14,531.29	9.2
01-42-5305 UTILITIES	.00	.00	18,000.00	18,000.00	.0
01-42-5310 TRASH REMOVAL	.00	.00	600.00	600.00	.0
01-42-5315 COPIER EXPENSE	.00	.00	3,500.00	3,500.00	.0
01-42-5320 GENERAL LIABILITY INSURANCE	6,461.60	6,461.60	57,040.00	50,578.40	11.3
01-42-5325 INTERNET/WEBSITE EXPENSE	132.45	132.45	2,000.00	1,867.55	6.6
01-42-5330 TRAINING	550.00	550.00	39,858.00	39,308.00	1.4
01-42-5331 DUES & MEMBERSHIPS	5,409.11	5,409.11	13,600.00	8,190.89	39.8
01-42-5332 TUITION REIMBURSEMENT	.00	.00	9,000.00	9,000.00	.0
01-42-5343 CONTRACTUAL SERVICES	46,860.00	46,860.00	108,000.00	61,140.00	43.4
01-42-5345 LAW ENFORCEMENT CONTRACT	3,000.00	3,000.00	.00	(3,000.00)	.0
01-42-5346 ANIMAL IMPOUND FEE	.00	.00	5,000.00	5,000.00	.0
01-42-5348 PEST CONTROL	.00	.00	2,000.00	2,000.00	.0
01-42-5349 WELLNESS PROGRAM	150.00	150.00	3,500.00	3,350.00	4.3
01-42-5350 LAB FEES	.00	.00	500.00	500.00	.0
01-42-5399 OTHER PROFESSIONAL SERVICES	105.00	105.00	2,386.00	2,281.00	4.4
01-42-5400 LEGAL FEES	.00	.00	15,000.00	15,000.00	.0
01-42-5500 CAPITAL OUTLAY	.00	.00	45,000.00	45,000.00	.0
01-42-5700 MISC. EXPENSE	.00	.00	5,000.00	5,000.00	.0
TOTAL POLICE	274,207.64	274,207.64	2,781,149.00	2,506,941.36	9.9

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
01-43-5001 SALARIES & WAGES	26,084.25	26,084.25	291,147.00	265,062.75	9.0
01-43-5060 PAYROLL TAXES	1,970.26	1,970.26	22,273.00	20,302.74	8.9
01-43-5065 WORKERS COMP	27.00	27.00	257.00	230.00	10.5
01-43-5066 HEALTH INSURANCE	3,450.65	3,450.65	77,981.00	74,530.35	4.4
01-43-5067 DEFERRED COMP	1,304.22	1,304.22	29,364.00	28,059.78	4.4
01-43-5068 MEDICAL SAVINGS	.00	.00	1,033.00	1,033.00	.0
01-43-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-43-5200 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
01-43-5201 COMPUTER / TECHNOLOGY	.00	.00	8,000.00	8,000.00	.0
01-43-5202 PRINTING EXPENSE	.00	.00	500.00	500.00	.0
01-43-5203 UNIFORMS	.00	.00	1,000.00	1,000.00	.0
01-43-5212 FURNISHINGS	.00	.00	1,600.00	1,600.00	.0
01-43-5300 TELEPHONE	205.14	205.14	1,900.00	1,694.86	10.8
01-43-5320 PROPERTY & LIABILITY INSURANCE	633.60	633.60	15,024.00	14,390.40	4.2
01-43-5330 TRAINING	.00	.00	8,000.00	8,000.00	.0
01-43-5331 DUES & MEMBERSHIPS	.00	.00	2,500.00	2,500.00	.0
01-43-5353 WATER ASSESSMENTS	.00	.00	100.00	100.00	.0
01-43-5401 CONSULTING FEES	.00	.00	125,000.00	125,000.00	.0
01-43-5410 CONSULTANTS	1,368.75	1,368.75	25,000.00	23,631.25	5.5
01-43-5411 ANNEXATIONS & REZONING EXPENSE	.00	.00	15,000.00	15,000.00	.0
01-43-5460 BUILDING INSPECTIONS	.00	.00	246,884.00	246,884.00	.0
01-43-5700 MISC.	.00	.00	2,000.00	2,000.00	.0
TOTAL COMMUNITY DEVELOPMENT	35,043.87	35,043.87	875,563.00	840,519.13	4.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
01-45-5001 SALARIES & WAGES	29,991.84	29,991.84	258,619.00	228,627.16	11.6
01-45-5055 OVERTIME	3,268.96	3,268.96	1,735.00	(1,533.96)	188.4
01-45-5060 PAYROLL TAXES	2,538.65	2,538.65	19,917.00	17,378.35	12.8
01-45-5065 WORKERS COMP	889.87	889.87	7,614.00	6,724.13	11.7
01-45-5066 HEALTH INSURANCE	3,577.25	3,577.25	38,522.00	34,944.75	9.3
01-45-5067 DEFERRED COMP	1,064.08	1,064.08	9,106.00	8,041.92	11.7
01-45-5068 MEDICAL SAVINGS	107.26	107.26	908.00	800.74	11.8
01-45-5210 OPERATING SUPPLIES	.00	.00	6,000.00	6,000.00	.0
01-45-5212 FURNISHINGS	.00	.00	2,500.00	2,500.00	.0
01-45-5215 REPAIRS & MAINTENANCE	.00	.00	38,000.00	38,000.00	.0
01-45-5216 FLEET R&M	.00	.00	5,000.00	5,000.00	.0
01-45-5253 GAS & OIL	.00	.00	5,000.00	5,000.00	.0
01-45-5254 TOOLS	.00	.00	1,500.00	1,500.00	.0
01-45-5300 TELEPHONE	276.00	276.00	1,500.00	1,224.00	18.4
01-45-5305 UTILITIES	.00	.00	40,000.00	40,000.00	.0
01-45-5310 TRASH REMOVAL	.00	.00	2,500.00	2,500.00	.0
01-45-5320 PROPERTY & LIABILITY INSURANCE	792.00	792.00	18,780.00	17,988.00	4.2
01-45-5330 TRAINING	.00	.00	2,500.00	2,500.00	.0
01-45-5348 PEST CONTROL	.00	.00	33,000.00	33,000.00	.0
01-45-5349 WELLNESS PROGRAM	30.00	30.00	250.00	220.00	12.0
01-45-5363 WEED CONTROL	.00	.00	5,000.00	5,000.00	.0
01-45-5369 EQUIPMENT RENTAL	.00	.00	1,000.00	1,000.00	.0
01-45-5370 LANDSCAPING	.00	.00	18,000.00	18,000.00	.0
01-45-5371 TREE MAINTENANCE	.00	.00	25,000.00	25,000.00	.0
01-45-5372 IRRIGATION SYSTEM	.00	.00	30,000.00	30,000.00	.0
01-45-5500 CAPITAL OUTLAY	.00	.00	117,000.00	117,000.00	.0
01-45-5700 MISC. EXPENSE	.00	.00	2,500.00	2,500.00	.0
TOTAL PARKS	42,535.91	42,535.91	691,451.00	648,915.09	6.2

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENGINEERING</u>					
01-47-5001 SALARIES & WAGES	47,912.27	47,912.27	444,869.00	396,956.73	10.8
01-47-5050 CLEANING	.00	.00	7,000.00	7,000.00	.0
01-47-5055 OVERTIME	1,384.80	1,384.80	.00	(1,384.80)	.0
01-47-5060 PAYROLL TAXES	3,729.92	3,729.92	536.00	(3,193.92)	695.9
01-47-5065 WORKERS COMP	563.10	563.10	9,114.00	8,550.90	6.2
01-47-5066 HEALTH INSURANCE	5,083.01	5,083.01	41,785.00	36,701.99	12.2
01-47-5067 DEFERRED COMP	2,039.77	2,039.77	16,188.00	14,148.23	12.6
01-47-5068 MEDICAL SAVINGS	180.57	180.57	1,306.00	1,125.43	13.8
01-47-5075 EMPLOYMENT/RECRUITMENT EXPENSE	85.00	85.00	200.00	115.00	42.5
01-47-5200 OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
01-47-5201 COMPUTER/TECHNOLOGY	.00	.00	8,000.00	8,000.00	.0
01-47-5203 UNIFORMS	.00	.00	1,000.00	1,000.00	.0
01-47-5210 OPERATING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
01-47-5212 FURNISHINGS	.00	.00	3,000.00	3,000.00	.0
01-47-5215 REPAIRS & MAINTENANCE	197.24	197.24	10,000.00	9,802.76	2.0
01-47-5216 REPAIR & MAINTENANCE--FLEET	.00	.00	3,000.00	3,000.00	.0
01-47-5253 GAS & OIL	.00	.00	5,000.00	5,000.00	.0
01-47-5300 TELEPHONE	412.04	412.04	2,880.00	2,467.96	14.3
01-47-5305 UTILITIES	141.29	141.29	15,000.00	14,858.71	.9
01-47-5310 TRASH	.00	.00	1,500.00	1,500.00	.0
01-47-5315 COPIER EXPENSES	.00	.00	5,000.00	5,000.00	.0
01-47-5320 PROPERTY & LIABILITY INSURANCE	396.00	396.00	9,390.00	8,994.00	4.2
01-47-5330 TRAINING	.00	.00	5,000.00	5,000.00	.0
01-47-5331 DUES & SUBSCRIPTIONS	250.00	250.00	600.00	350.00	41.7
01-47-5399 OTHER PROFESSIONAL SERVICES	.00	.00	1,386.00	1,386.00	.0
01-47-5405 ENGINEERING FEES	.00	.00	30,000.00	30,000.00	.0
01-47-5700 MISC. EXPENSE	.00	.00	5,000.00	5,000.00	.0
TOTAL ENGINEERING	62,375.01	62,375.01	630,754.00	568,378.99	9.9

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MUNICIPAL COURT</u>					
01-48-5001 SALARIES & WAGES	3,591.33	3,591.33	48,673.00	45,081.67	7.4
01-48-5040 JUDGE	.00	.00	20,000.00	20,000.00	.0
01-48-5060 PAYROLL TAXES	269.78	269.78	3,724.00	3,454.22	7.2
01-48-5065 WORKERS COMP	3.73	3.73	48.00	44.27	7.8
01-48-5066 HEALTH INSURANCE	474.55	474.55	7,583.00	7,108.45	6.3
01-48-5067 DEFERRED COMP	106.07	106.07	2,483.00	2,376.93	4.3
01-48-5068 MEDICAL SAVINGS	9.36	9.36	84.00	74.64	11.1
01-48-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-48-5201 COMPUTER/TECHNOLOGY	.00	.00	3,000.00	3,000.00	.0
01-48-5203 UNIFORMS	.00	.00	200.00	200.00	.0
01-48-5235 COURT COSTS	.00	.00	1,500.00	1,500.00	.0
01-48-5300 TELEPHONE	50.78	50.78	800.00	749.22	6.4
01-48-5320 PROPERTY & LIABILITY INSURANCE	158.40	158.40	3,756.00	3,597.60	4.2
01-48-5330 TRAINING	.00	.00	1,000.00	1,000.00	.0
01-48-5331 DUES & MEMBERSHIPS	.00	.00	100.00	100.00	.0
01-48-5399 OTHER PROFFESIONAL SERVICES	148.40	148.40	1,881.00	1,732.60	7.9
01-48-5455 PROSECUTING ATTORNEY	.00	.00	25,000.00	25,000.00	.0
01-48-5456 PUBLIC DEFENDER	.00	.00	10,000.00	10,000.00	.0
01-48-5700 MISC. EXPENSE	.00	.00	1,000.00	1,000.00	.0
TOTAL MUNICIPAL COURT	4,812.40	4,812.40	131,332.00	126,519.60	3.7

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY ENGAGEMENT</u>					
01-49-5001 SALARIES & WAGES	16,164.33	16,164.33	217,304.00	201,139.67	7.4
01-49-5055 OVERTIME	.00	.00	5,000.00	5,000.00	.0
01-49-5060 PAYROLL TAXES	1,212.45	1,212.45	17,006.00	15,793.55	7.1
01-49-5065 WORKERS COMP	266.15	266.15	1,504.00	1,237.85	17.7
01-49-5066 HEALTH INSURANCE	2,188.17	2,188.17	21,597.00	19,408.83	10.1
01-49-5067 DEFERRED COMP	666.36	666.36	4,720.00	4,053.64	14.1
01-49-5068 MEDICAL SAVINGS	96.47	96.47	437.00	340.53	22.1
01-49-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	1,500.00	1,500.00	.0
01-49-5201 COMPUTER/TECHNOLOGY	.00	.00	3,000.00	3,000.00	.0
01-49-5202 PRINTING EXPENSE	2,127.33	2,127.33	10,000.00	7,872.67	21.3
01-49-5203 UNIFORMS	.00	.00	1,500.00	1,500.00	.0
01-49-5205 POSTAGE	472.88	472.88	2,500.00	2,027.12	18.9
01-49-5220 TOWN DECORATIONS	.00	.00	10,000.00	10,000.00	.0
01-49-5236 COMMUNITY ENGAGEMENT	.00	.00	10,000.00	10,000.00	.0
01-49-5260 RECREATION PROGRAMS	6,143.82	6,143.82	50,000.00	43,856.18	12.3
01-49-5261 COMMUNITY DAY	.00	.00	48,000.00	48,000.00	.0
01-49-5262 TOWN EVENTS	.00	.00	69,000.00	69,000.00	.0
01-49-5265 SENIOR EVENTS	.00	.00	10,000.00	10,000.00	.0
01-49-5300 TELEPHONE	136.00	136.00	1,080.00	944.00	12.6
01-49-5320 GENERAL LIABILITY INSURANCE	980.80	980.80	15,374.00	14,393.20	6.4
01-49-5330 TRAINING	919.00	919.00	4,000.00	3,081.00	23.0
01-49-5331 DUES/MEMBERSHIPS	973.00	973.00	7,000.00	6,027.00	13.9
01-49-5349 WELLNESS PROGRAM	240.00	240.00	19,000.00	18,760.00	1.3
01-49-5399 OTHER PROFESSIONAL SERVICES	.00	.00	2,000.00	2,000.00	.0
01-49-5401 CONSULTANTS	.00	.00	25,000.00	25,000.00	.0
01-49-5500 CAPITAL OUTLAY--WAYFINDING	.00	.00	25,000.00	25,000.00	.0
01-49-5560 CAPITAL OUTLAY--SFTWR UPGRADES	2,220.00	2,220.00	12,000.00	9,780.00	18.5
01-49-5700 MISC. EXPENSE	.00	.00	2,000.00	2,000.00	.0
TOTAL COMMUNITY ENGAGEMENT	34,806.76	34,806.76	595,522.00	560,715.24	5.8
<u>NON-DEPARTMENTAL</u>					
01-90-5500 CAPITAL OUTLAY	.00	.00	50,000.00	50,000.00	.0
01-90-5804 TRANSFER TO STREET IMPVT FD	.00	.00	375,000.00	375,000.00	.0
01-90-5805 TRANSFER TO CAPITAL IMPROVEMEN	.00	.00	1,380,451.00	1,380,451.00	.0
01-90-8151 SPECIAL PROJECTS	.00	.00	100,000.00	100,000.00	.0
01-90-8155 ARPA BROADBAND	.00	.00	149,932.00	149,932.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	2,055,383.00	2,055,383.00	.0
TOTAL FUND EXPENDITURES	538,634.35	538,634.35	9,159,841.00	8,621,206.65	5.9
NET REVENUE OVER EXPENDITURES	98,133.94	98,133.94	.00	(98,133.94)	.0

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2023

STREET IMPROVEMENT FUND

ASSETS

04-01-0100	COMBINED CASH	1,872,498.38	
	TOTAL ASSETS		1,872,498.38

LIABILITIES AND EQUITY

LIABILITIES

04-02-2000	ACCOUNTS PAYABLE	24.02	
04-02-2005	RETAINAGE PAYABLE	23,609.61	
04-02-2300	457(B) DEFERRED COMP PAYABLE	843.20	
04-02-2301	SALARIES & WAGES PAYABLE	6,507.48	
04-02-2310	EMPLOYEE HEALTH INS. PAYABLE	2,242.62	
04-02-2312	WORKERS COMP INSURANCE PAYABLE	362.10	
04-02-2400	FED. WITHHOLDING TAX PAYABLE	1,064.43	
04-02-2401	SOCIAL SECURITY TAX PAYABLE	1,400.98	
04-02-2402	MEDICARE TAX PAYABLE	327.66	
04-02-2403	STATE WITHHOLDING TAX PAYABLE	439.55	
04-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	18.71	
	TOTAL LIABILITIES		36,840.36

FUND EQUITY

04-02-3001	FUND BALANCE	1,725,584.47	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	110,073.55	
	BALANCE - CURRENT DATE	110,073.55	
	TOTAL FUND EQUITY		1,835,658.02
	TOTAL LIABILITIES AND EQUITY		1,872,498.38

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

STREET IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>SOURCE 10</u>					
04-10-4005	HIGHWAY USERS TAX	19,891.67	19,891.67	235,190.00	215,298.33	8.5
04-10-4010	SALES TAX	115,275.99	115,275.99	2,004,325.00	1,889,049.01	5.8
04-10-4025	M.V. REGISTSTRATION	1,583.44	1,583.44	27,193.00	25,609.56	5.8
04-10-4030	BUILDING USE TAX	28,449.80	28,449.80	205,778.00	177,328.20	13.8
	TOTAL SOURCE 10	165,200.90	165,200.90	2,472,486.00	2,307,285.10	6.7
	<u>SOURCE 16</u>					
04-16-4601	TRANSFER FROM GF	.00	.00	375,000.00	375,000.00	.0
	TOTAL SOURCE 16	.00	.00	375,000.00	375,000.00	.0
	TOTAL FUND REVENUE	165,200.90	165,200.90	2,847,486.00	2,682,285.10	5.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES--STREET IMP FUND</u>					
04-44-5001 SALARIES & WAGES	30,298.02	30,298.02	238,136.00	207,837.98	12.7
04-44-5055 OVERTIME	2,440.31	2,440.31	9,000.00	6,559.69	27.1
04-44-5060 PAYROLL TAXES	2,427.95	2,427.95	18,906.00	16,478.05	12.8
04-44-5065 WORKERS COMPENSATION	1,250.03	1,250.03	8,078.00	6,827.97	15.5
04-44-5066 HEALTH INSURANCE	4,177.30	4,177.30	40,410.00	36,232.70	10.3
04-44-5067 DEFERRED COMP	1,312.84	1,312.84	5,627.00	4,314.16	23.3
04-44-5068 MEDICAL SAVINGS	110.43	110.43	.00	(110.43)	.0
04-44-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	1,500.00	1,500.00	.0
04-44-5201 COMPUTER/TECHNOLOGY	3,250.00	3,250.00	25,000.00	21,750.00	13.0
04-44-5203 UNIFORMS	.00	.00	2,000.00	2,000.00	.0
04-44-5210 OPERATING SUPPLIES	955.49	955.49	2,500.00	1,544.51	38.2
04-44-5212 FURNISHINGS	.00	.00	5,000.00	5,000.00	.0
04-44-5215 REPAIRS & MAINTENANCE--STREETS	.00	.00	240,000.00	240,000.00	.0
04-44-5216 REPAIR & MAINT.--FLEET	2,986.16	2,986.16	40,000.00	37,013.84	7.5
04-44-5250 ASPHALT/STREET PATCHING	.00	.00	1,800,000.00	1,800,000.00	.0
04-44-5252 STREET SIGNS & MARKERS	.00	.00	25,000.00	25,000.00	.0
04-44-5253 GAS & OIL	.00	.00	20,000.00	20,000.00	.0
04-44-5254 TOOLS	.00	.00	10,000.00	10,000.00	.0
04-44-5255 SAFETY EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
04-44-5300 TELEPHONE	396.76	396.76	3,500.00	3,103.24	11.3
04-44-5305 UTILITIES	.00	.00	35,000.00	35,000.00	.0
04-44-5320 PROPERTY & LIABILITY INSURANCE	1,980.00	1,980.00	46,951.00	44,971.00	4.2
04-44-5330 TRAINING	.00	.00	1,500.00	1,500.00	.0
04-44-5331 DUES & MEMBERSHIPS	.00	.00	1,500.00	1,500.00	.0
04-44-5360 STREET SWEEPING	.00	.00	15,000.00	15,000.00	.0
04-44-5361 DUST CONTROL	.00	.00	40,000.00	40,000.00	.0
04-44-5362 GRAVEL	.00	.00	38,000.00	38,000.00	.0
04-44-5363 WEED CONTROL	.00	.00	3,000.00	3,000.00	.0
04-44-5364 SNOW REMOVAL	2,542.06	2,542.06	100,000.00	97,457.94	2.5
04-44-5365 REPAIR & MAINTENANCE--SEALCOAT	.00	.00	500,000.00	500,000.00	.0
04-44-5366 REPAIR & MAINTENANCE--DRAINAGE	.00	.00	500,000.00	500,000.00	.0
04-44-5367 STREET STRIPING	.00	.00	75,000.00	75,000.00	.0
04-44-5369 REPAIR & MAINTENANCE--BRIDGES	1,000.00	1,000.00	127,620.00	126,620.00	.8
04-44-5405 ENGINEERING FEES	.00	.00	200,000.00	200,000.00	.0
04-44-5500 CAPITAL OUTLAY	.00	.00	205,000.00	205,000.00	.0
04-44-5604 2012 GRADER	.00	.00	2,500.00	2,500.00	.0
 TOTAL EXPENDITURES--STREET IMP FUND	 55,127.35	 55,127.35	 4,389,228.00	 4,334,100.65	 1.3
 TOTAL FUND EXPENDITURES	 55,127.35	 55,127.35	 4,389,228.00	 4,334,100.65	 1.3
 NET REVENUE OVER EXPENDITURES	 110,073.55	 110,073.55	 (1,541,742.00)	 (1,651,815.55)	 7.1

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2023

CONSERVATION TRUST FUND

ASSETS

05-01-0100	CASH IN COMMON - CTF	36,264.74	
	TOTAL ASSETS		36,264.74

LIABILITIES AND EQUITY

FUND EQUITY

05-02-3001	FUND BALANCE	36,128.17	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	136.57	
	BALANCE - CURRENT DATE	136.57	
	TOTAL FUND EQUITY		36,264.74
	TOTAL LIABILITIES AND EQUITY		36,264.74

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>LOTTERY REVENUE</u>					
05-17-4630	LOTTERY REVENUE	.00	.00	61,523.00	61,523.00	.0
	TOTAL LOTTERY REVENUE	.00	.00	61,523.00	61,523.00	.0
	<u>MISCELLANEOUS REVENUE</u>					
05-18-4619	INTEREST & DIVIDEND INCOME	136.57	136.57	.00	(136.57)	.0
	TOTAL MISCELLANEOUS REVENUE	136.57	136.57	.00	(136.57)	.0
	TOTAL FUND REVENUE	136.57	136.57	61,523.00	61,386.43	.2
05-45-5506	CAPITAL OUTLAY--PARKS & EQUIP	.00	.00	98,500.00	98,500.00	.0
	TOTAL DEPARTMENT 45	.00	.00	98,500.00	98,500.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	98,500.00	98,500.00	.0
	NET REVENUE OVER EXPENDITURES	136.57	136.57	(36,977.00)	(37,113.57)	.4

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2023

SEWER FUND

ASSETS

06-01-0100	COMBINED CASH	1,621,535.51	
06-01-1305	ACCUM DEPRECIATION - PLANT & E	(3,228,332.32)	
06-01-1306	A/R-UTILITY BILLING	93,520.63	
06-01-1501	LAND - SF OP	294,834.95	
06-01-1502	LAND IMPROV. - SF OP	322,159.37	
06-01-1503	SEWER LINES	1,025,308.44	
06-01-1504	BUILDING - SF OP	281,750.60	
06-01-1506	MACH. & EQUIP. - SF OP	179,757.28	
06-01-1507	TREATMENT PLANT - SF NON OP	6,496,730.44	
06-01-1510	CONSTRUCTION IN PROGRESS	5,794.00	
	TOTAL ASSETS		7,093,058.90

LIABILITIES AND EQUITY

LIABILITIES

06-02-2000	ACCOUNTS PAYABLE	3,050.00	
06-02-2200	LOAN PAYABLE CWRPDA--LT	1,471,196.31	
06-02-2201	LOAN PAYABLE CWRPDA--CURRENT	76,793.89	
06-02-2300	EMPLOYEE PENSION PAYABLE	605.67	
06-02-2301	SALARY WAGES PAYABLE	4,707.06	
06-02-2310	EMPLOYEE HEALTH INS. PAYABLE	1,999.80	
06-02-2312	WORKERS COMP INSURANCE PAYABLE	1,055.34	
06-02-2314	401(A) CONTRIBUTIONS PAYABLE	276.07	
06-02-2400	FED. WITHHOLDING TAX PAYABLE	799.35	
06-02-2401	SOCIAL SECURITY TAX PAYABLE	835.92	
06-02-2402	MEDICARE TAX PAYABLE	195.49	
06-02-2403	STATE WITHHOLDING TAX PAYABLE	256.90	
06-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	37.26	
06-02-2410	MISC PAYROLL PAYABLE	4,545.49	
06-02-2500	ACC'D COMPENSATED ABS--CURRENT	906.96	
06-02-2501	ACCR'D COMPENSATED ABSENCES-LT	8,162.64	
06-02-2502	ACCRUED INT PAYABLE--CWRPDA	22,510.35	
06-02-2601	BOND PREMIUM--UNAMORTIZED	53,756.12	
	TOTAL LIABILITIES		1,651,690.62

FUND EQUITY

06-02-3001	FUND BALANCE	4,993,016.16	
	UNAPPROPRIATED FUND BALANCE:		
06-02-3010	CONTRIBUTIONS FROM DEVELOPERS	15,000.00	
06-02-3020	CONTRIBUTIONS SEWER TAPS	425,400.00	
	REVENUE OVER EXPENDITURES - YTD	7,952.12	
	BALANCE - CURRENT DATE	448,352.12	
	TOTAL FUND EQUITY		5,441,368.28

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2023

SEWER FUND

TOTAL LIABILITIES AND EQUITY

7,093,058.90

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
06-11-4150 SEWER USER FEES	72,616.58	72,616.58	982,183.00	909,566.42	7.4
06-11-4152 RATERINK LIFT STA. SURCHARGE	1,000.00	1,000.00	.00	(1,000.00)	.0
06-11-4160 SEWER LATE/NSF FEES	1,280.00	1,280.00	16,000.00	14,720.00	8.0
06-11-4165 SEWER TAP FEES	19,876.00	19,876.00	494,932.00	475,056.00	4.0
TOTAL CHARGES FOR SERVICES	94,772.58	94,772.58	1,493,115.00	1,398,342.42	6.4
<u>MISCELLANEOUS REVENUE</u>					
06-18-4619 INTEREST & DIVIDEND INCOME	6,106.66	6,106.66	36,000.00	29,893.34	17.0
TOTAL MISCELLANEOUS REVENUE	6,106.66	6,106.66	36,000.00	29,893.34	17.0
TOTAL FUND REVENUE	100,879.24	100,879.24	1,529,115.00	1,428,235.76	6.6
<u>ADMINISTRATION</u>					
06-40-5001 SALARIES & WAGES	18,629.20	18,629.20	169,869.00	151,239.80	11.0
06-40-5055 OVERTIME	686.96	686.96	.00	(686.96)	.0
06-40-5060 PAYROLL TAXES	1,469.67	1,469.67	12,995.00	11,525.33	11.3
06-40-5065 WORKERS COMP	346.30	346.30	3,094.00	2,747.70	11.2
06-40-5066 HEALTH INSURANCE	2,595.62	2,595.62	25,845.00	23,249.38	10.0
06-40-5067 DEFERRED COMP/RETIREMENT	864.03	864.03	7,009.00	6,144.97	12.3
06-40-5068 MEDICAL SAVINGS	78.67	78.67	587.00	508.33	13.4
06-40-5205 POSTAGE	.00	.00	4,800.00	4,800.00	.0
06-40-5300 TELEPHONE	119.03	119.03	720.00	600.97	16.5
06-40-5320 GENERAL LIABILITY INSURANCE	396.00	396.00	9,390.00	8,994.00	4.2
06-40-5331 DUES AND MEMBERSHIP	1,000.00	1,000.00	1,200.00	200.00	83.3
06-40-5399 OTHER PROFESSIONAL SERVICES	519.40	519.40	6,583.00	6,063.60	7.9
06-40-5400 LEGAL FEES	.00	.00	11,385.00	11,385.00	.0
06-40-5401 CONSULTING FEES	137.50	137.50	13,647.00	13,509.50	1.0
06-40-5405 ENGINEERING FEES	.00	.00	70,000.00	70,000.00	.0
06-40-5410 PLANNING/CONSULTANTS	.00	.00	2,040.00	2,040.00	.0
06-40-5415 AUDIT FEES	.00	.00	7,977.00	7,977.00	.0
06-40-5460 ADMINISTRATIVE OVERHEAD	.00	.00	9,185.00	9,185.00	.0
06-40-5700 MISC. EXPENSE	.00	.00	500.00	500.00	.0
06-40-5705 MILEAGE	100.00	100.00	300.00	200.00	33.3
TOTAL ADMINISTRATION	26,942.38	26,942.38	357,126.00	330,183.62	7.5

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
06-47-5210 OPERATING SUPPLIES	.00	.00	1,500.00	1,500.00	.0
06-47-5215 REPAIRS & MAINT	.00	.00	160,500.00	160,500.00	.0
06-47-5227 CHEMICALS	.00	.00	750.00	750.00	.0
06-47-5231 SLUDGE DISPOSAL	907.48	907.48	65,000.00	64,092.52	1.4
06-47-5248 SEWER LINE REPAIRS	.00	.00	15,000.00	15,000.00	.0
06-47-5253 GAS & OIL	.00	.00	6,000.00	6,000.00	.0
06-47-5305 UTILITIES	.00	.00	68,284.00	68,284.00	.0
06-47-5310 TRASH	.00	.00	1,125.00	1,125.00	.0
06-47-5390 SEWER MAINT. CONTRACT	.00	.00	85,638.00	85,638.00	.0
06-47-5391 SEWER TESTING	.00	.00	6,000.00	6,000.00	.0
06-47-5392 LINE LOCATOR	.00	.00	6,000.00	6,000.00	.0
06-47-5393 STATE DISCHARGE PERMIT	.00	.00	3,500.00	3,500.00	.0
06-47-5394 SEWER LINE FLUSHING	.00	.00	85,000.00	85,000.00	.0
06-47-5556 CAPITAL OUTLAY--CIPP	.00	.00	100,000.00	100,000.00	.0
06-47-5557 CAPITAL OUTLAY-HEADWORKS MECH	.00	.00	185,700.00	185,700.00	.0
06-47-5558 CAPITAL OUTLAY-BLOWER REPLACE	.00	.00	130,000.00	130,000.00	.0
06-47-5559 CAPITAL OUTLAY-CHEMICAL PHOSOP	.00	.00	100,000.00	100,000.00	.0
TOTAL OPERATIONS	907.48	907.48	1,019,997.00	1,019,089.52	.1
<u>DEPARTMENT 98</u>					
06-98-9801 2007 CWRPDA LOAN--PRINCIPAL	39,404.88	39,404.88	79,497.00	40,092.12	49.6
06-98-9802 2007 CWRPDA LOAN--INTEREST	25,672.38	25,672.38	50,657.00	24,984.62	50.7
TOTAL DEPARTMENT 98	65,077.26	65,077.26	130,154.00	65,076.74	50.0
TOTAL FUND EXPENDITURES	92,927.12	92,927.12	1,507,277.00	1,414,349.88	6.2
NET REVENUE OVER EXPENDITURES	7,952.12	7,952.12	21,838.00	13,885.88	36.4

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2023

POLICE FUND

ASSETS

08-01-0100	CASH IN COMMON - POLICE	243,702.34	
	TOTAL ASSETS		243,702.34

LIABILITIES AND EQUITY

FUND EQUITY

08-02-3001	FUND BALANCE	250,667.54	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(6,965.20)	
	BALANCE - CURRENT DATE	(6,965.20)	
	TOTAL FUND EQUITY		243,702.34
	TOTAL LIABILITIES AND EQUITY		243,702.34

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

POLICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
08-11-4165 IMPACT FEES	5,701.67	5,701.67	150,321.00	144,619.33	3.8
TOTAL SOURCE 11	5,701.67	5,701.67	150,321.00	144,619.33	3.8
SOURCE 18					
08-18-4619 INTEREST & DIVIDEND INCOME	917.78	917.78	5,400.00	4,482.22	17.0
TOTAL SOURCE 18	917.78	917.78	5,400.00	4,482.22	17.0
TOTAL FUND REVENUE	6,619.45	6,619.45	155,721.00	149,101.55	4.3
DEPARTMENT 42					
08-42-5491 VEHICLE LEASE EXPENSES	13,584.65	13,584.65	86,925.00	73,340.35	15.6
08-42-5511 CAPITAL OUTLAY--BLDGS & IMPVTS	.00	.00	225,000.00	225,000.00	.0
TOTAL DEPARTMENT 42	13,584.65	13,584.65	311,925.00	298,340.35	4.4
TOTAL FUND EXPENDITURES	13,584.65	13,584.65	311,925.00	298,340.35	4.4
NET REVENUE OVER EXPENDITURES	(6,965.20)	(6,965.20)	(156,204.00)	(149,238.80)	(4.5)

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2023

MUNICIPAL FACILITIES FUND

ASSETS

09-01-0100	COMBINED CASH	2,642,524.65	
09-01-1309	LAND	5,000.00	
	TOTAL ASSETS		2,647,524.65

LIABILITIES AND EQUITY

LIABILITIES

09-02-2000	ACCOUNTS PAYABLE	425.60	
09-02-2005	RETAINAGE PAYABLE	197,115.44	
	TOTAL LIABILITIES		197,541.04

FUND EQUITY

09-02-3003	FUND BALANCE-MUNICIPAL	2,420,874.83	
09-02-3004	FUND BALANCE-RECREATION	(51,497.43)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	80,606.21	
	BALANCE - CURRENT DATE	80,606.21	
	TOTAL FUND EQUITY		2,449,983.61
	TOTAL LIABILITIES AND EQUITY		2,647,524.65

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

MUNICIPAL FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEES</u>					
09-11-4165	IMPACT FEES	41,985.76	41,985.76	1,284,309.00	1,242,323.24	3.3
	TOTAL FEES	41,985.76	41,985.76	1,284,309.00	1,242,323.24	3.3
	<u>GRANTS</u>					
09-15-4545	GRANTS	38,347.00	38,347.00	40,000.00	1,653.00	95.9
	TOTAL GRANTS	38,347.00	38,347.00	40,000.00	1,653.00	95.9
	<u>SOURCE 16</u>					
09-16-4806	TRANSFER FROM SEWER FUND	.00	.00	1,500,000.00	1,500,000.00	.0
09-16-4819	TRF FR CAPITAL IMPRVT FUND	.00	.00	800,000.00	800,000.00	.0
	TOTAL SOURCE 16	.00	.00	2,300,000.00	2,300,000.00	.0
	<u>MISCELLANEOUS REVENUE</u>					
09-18-4619	INTEREST & DIVIDEND INCOME	9,951.69	9,951.69	63,525.00	53,573.31	15.7
	TOTAL MISCELLANEOUS REVENUE	9,951.69	9,951.69	63,525.00	53,573.31	15.7
	TOTAL FUND REVENUE	90,284.45	90,284.45	3,687,834.00	3,597,549.55	2.5
	<u>ADMINISTRATION</u>					
09-40-5410	PLANNING/CONSULTANTS	.00	.00	30,000.00	30,000.00	.0
	TOTAL ADMINISTRATION	.00	.00	30,000.00	30,000.00	.0
	<u>STREETS</u>					
09-44-5602	LEASE PURCH PRIN--2021 TRUCK 2	.00	.00	38,287.00	38,287.00	.0
09-44-5603	LEASE PURCH INT--2021 TRUCK 2	.00	.00	4,956.00	4,956.00	.0
09-44-5604	2021 LEASE PURCH PRIN--TRUCK 1	.00	.00	39,470.00	39,470.00	.0
09-44-5605	2021 LEASE PURCH INT--TRUCK 1	.00	.00	3,773.00	3,773.00	.0
	TOTAL STREETS	.00	.00	86,486.00	86,486.00	.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

MUNICIPAL FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 45</u>					
09-45-5491	VEHICLE LEASE EXPENSES	5,674.46	5,674.46	63,140.00	57,465.54	9.0
	TOTAL DEPARTMENT 45	5,674.46	5,674.46	63,140.00	57,465.54	9.0
	<u>DEPARTMENT 49</u>					
09-49-5491	VEHICLE LEASE EXPENSES	.00	.00	12,333.00	12,333.00	.0
	TOTAL DEPARTMENT 49	.00	.00	12,333.00	12,333.00	.0
	<u>EXPENDITURES</u>					
09-50-5500	CAPITAL OUTLAY	.00	.00	400,000.00	400,000.00	.0
09-50-5505	CAPITAL OUTLAY--OFFICE EQ	3,310.50	3,310.50	.00	(3,310.50)	.0
09-50-5511	CAPITAL OUTLAY--PW FACILITY	693.28	693.28	175,000.00	174,306.72	.4
09-50-5512	CAPITAL OUTLAY--TH IMPRVMTS	.00	.00	50,000.00	50,000.00	.0
09-50-5514	CAPITAL OUTLAY--GRADER SHED	.00	.00	50,000.00	50,000.00	.0
	TOTAL EXPENDITURES	4,003.78	4,003.78	675,000.00	670,996.22	.6
	<u>DEPARTMENT 51</u>					
09-51-5500	CAPITAL OUTLAY	.00	.00	5,385,000.00	5,385,000.00	.0
	TOTAL DEPARTMENT 51	.00	.00	5,385,000.00	5,385,000.00	.0
	TOTAL FUND EXPENDITURES	9,678.24	9,678.24	6,251,959.00	6,242,280.76	.2
	NET REVENUE OVER EXPENDITURES	80,606.21	80,606.21	(2,564,125.00)	(2,644,731.21)	3.1

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2023

DOWNTOWN FUND

ASSETS

11-01-0100	COMBINED CASH	15,309.43	
	TOTAL ASSETS		15,309.43

LIABILITIES AND EQUITY

FUND EQUITY

11-02-3001	FUND BALANCE	15,251.78	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	57.65	
	BALANCE - CURRENT DATE	57.65	
	TOTAL FUND EQUITY		15,309.43
	TOTAL LIABILITIES AND EQUITY		15,309.43

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

DOWNTOWN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
11-18-4619 INTEREST & DIVIDEND INCOME	57.65	57.65	.00	(57.65)	.0
TOTAL MISCELLANEOUS REVENUE	57.65	57.65	.00	(57.65)	.0
TOTAL FUND REVENUE	57.65	57.65	.00	(57.65)	.0
NET REVENUE OVER EXPENDITURES	57.65	57.65	.00	(57.65)	.0

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2023

STORM DRAINAGE FUND

ASSETS

13-01-0100	COMBINED CASH	47,051.99	
	TOTAL ASSETS		47,051.99

LIABILITIES AND EQUITY

FUND EQUITY

13-02-3001	FUND BALANCE	33,077.79	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	13,974.20	
	BALANCE - CURRENT DATE	13,974.20	
	TOTAL FUND EQUITY		47,051.99
	TOTAL LIABILITIES AND EQUITY		47,051.99

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

STORM DRAINAGE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEEES</u>					
13-11-4165	IMPACT FEES	13,797.00	13,797.00	.00	(13,797.00)	.0
	TOTAL FEES	13,797.00	13,797.00	.00	(13,797.00)	.0
	<u>MISCELLANEOUS REVENUE</u>					
13-18-4619	INTEREST & DIVIDEND INCOME	177.20	177.20	.00	(177.20)	.0
	TOTAL MISCELLANEOUS REVENUE	177.20	177.20	.00	(177.20)	.0
	TOTAL FUND REVENUE	13,974.20	13,974.20	.00	(13,974.20)	.0
	NET REVENUE OVER EXPENDITURES	13,974.20	13,974.20	.00	(13,974.20)	.0

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2023

TRANSPORTATION FUND

ASSETS

14-01-0100	COMBINED CASH	6,511,739.96	
	TOTAL ASSETS		6,511,739.96

LIABILITIES AND EQUITY

LIABILITIES

14-02-2000	ACCOUNTS PAYABLE	43,015.82	
14-02-2005	RETAINAGE PAYABLE	7,669.81	
	TOTAL LIABILITIES		50,685.63

FUND EQUITY

14-02-3001	FUND BALANCE	6,370,508.34	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	90,545.99	
	BALANCE - CURRENT DATE	90,545.99	
	TOTAL FUND EQUITY		6,461,054.33
	TOTAL LIABILITIES AND EQUITY		6,511,739.96

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEES</u>					
14-11-4165	IMPACT FEES	66,022.93	66,022.93	2,056,551.00	1,990,528.07	3.2
	TOTAL FEES	66,022.93	66,022.93	2,056,551.00	1,990,528.07	3.2
	<u>GRANTS</u>					
14-15-4570	GRANTS	.00	.00	824,850.00	824,850.00	.0
14-15-4575	CML GRANT--BRIDGE	.00	.00	160,317.00	160,317.00	.0
14-15-4580	FEDERAL GRANT--3RD & WELKER	.00	.00	1,900,000.00	1,900,000.00	.0
14-15-4585	ENERGY COLO--EV CHARGING GRANT	.00	.00	40,000.00	40,000.00	.0
	TOTAL GRANTS	.00	.00	2,925,167.00	2,925,167.00	.0
	<u>SOURCE 16</u>					
14-16-4820	TRANSFER FROM MURA	.00	.00	500,000.00	500,000.00	.0
	TOTAL SOURCE 16	.00	.00	500,000.00	500,000.00	.0
	<u>MISCELLANEOUS REVENUE</u>					
14-18-4619	INTEREST & DIVIDEND INCOME	24,523.06	24,523.06	.00	(24,523.06)	.0
	TOTAL MISCELLANEOUS REVENUE	24,523.06	24,523.06	.00	(24,523.06)	.0
	<u>SOURCE 19</u>					
14-19-4941	P.I.L.O.CONSTRUCTION	.00	.00	500,000.00	500,000.00	.0
	TOTAL SOURCE 19	.00	.00	500,000.00	500,000.00	.0
	TOTAL FUND REVENUE	90,545.99	90,545.99	5,981,718.00	5,891,172.01	1.5

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

TRANSPORTATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
14-40-5405 ENGINEERING FEES	.00	.00	20,000.00	20,000.00	.0
14-40-5500 CAPITAL OUTLAY--WELKER/3RD	.00	.00	4,557,511.00	4,557,511.00	.0
14-40-5501 CAPITAL OUTLAY--SAFE RTESTOSCH	.00	.00	531,063.00	531,063.00	.0
14-40-5562 CAPITAL OUTLAY-Y BRIDGE DESIGN	.00	.00	200,396.00	200,396.00	.0
14-40-5565 CAPITAL OUTLAY-SH66/CR7 UNDER	.00	.00	500,000.00	500,000.00	.0
14-40-5566 CAPITAL OUTLAY-SH 66/CR7--ITEN	.00	.00	1,250,000.00	1,250,000.00	.0
14-40-5567 CAPITAL OUTLAY-NORTH CREEK	.00	.00	20,000.00	20,000.00	.0
14-40-5568 CAPITAL OUTLAY-ALLEY IMPTS	.00	.00	1,250,000.00	1,250,000.00	.0
14-40-5569 CAPITAL OUTLAY-INT CR 38 & I	.00	.00	200,000.00	200,000.00	.0
14-40-5570 CAPITAL OUTLAY-EV CHARGING ST	.00	.00	40,000.00	40,000.00	.0
14-40-5720 CONTINGENCIES	.00	.00	175,000.00	175,000.00	.0
TOTAL EXPENDITURES	.00	.00	8,743,970.00	8,743,970.00	.0
TOTAL FUND EXPENDITURES	.00	.00	8,743,970.00	8,743,970.00	.0
NET REVENUE OVER EXPENDITURES	90,545.99	90,545.99	(2,762,252.00)	(2,852,797.99)	3.3

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2023

PARKS & OPEN SPACE

ASSETS

18-01-0100	CASH IN COMMON - PARKS & OPEN	1,756,369.70	
	TOTAL ASSETS		1,756,369.70

LIABILITIES AND EQUITY

LIABILITIES

18-02-2005	RETAINAGE PAYABLE	16,820.30	
	TOTAL LIABILITIES		16,820.30

FUND EQUITY

18-02-3001	FUND BALANCE	1,095,651.90	
18-02-3005	FUND BALANCE - OPEN SPACE	619,757.05	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	24,140.45	
	BALANCE - CURRENT DATE	24,140.45	
	TOTAL FUND EQUITY		1,739,549.40
	TOTAL LIABILITIES AND EQUITY		1,756,369.70

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

PARKS & OPEN SPACE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEES</u>					
18-11-4165	IMPACT FEES	17,526.00	17,526.00	666,020.00	648,494.00	2.6
	TOTAL FEES	17,526.00	17,526.00	666,020.00	648,494.00	2.6
	<u>MISCELLANEOUS REVENUE</u>					
18-18-4527	GOCO GRANT--FISHING IS FUN	.00	.00	100,000.00	100,000.00	.0
18-18-4619	INTEREST & DIVIDEND INCOME	6,614.45	6,614.45	.00	(6,614.45)	.0
	TOTAL MISCELLANEOUS REVENUE	6,614.45	6,614.45	100,000.00	93,385.55	6.6
	TOTAL FUND REVENUE	24,140.45	24,140.45	766,020.00	741,879.55	3.2
	<u>ADMINISTRATION</u>					
18-40-5410	PLANNING/CONSULTANTS	.00	.00	130,000.00	130,000.00	.0
	TOTAL ADMINISTRATION	.00	.00	130,000.00	130,000.00	.0
	<u>DEPARTMENT 45</u>					
18-45-5500	CAPITAL OUTLAY	.00	.00	350,000.00	350,000.00	.0
	TOTAL DEPARTMENT 45	.00	.00	350,000.00	350,000.00	.0
	<u>CAPITAL PROJECTS</u>					
18-52-5500	CAPITAL OUTLAY	.00	.00	375,000.00	375,000.00	.0
18-52-5909	TRANSFER TO MUNICIPAL FUND	.00	.00	1,500,000.00	1,500,000.00	.0
	TOTAL CAPITAL PROJECTS	.00	.00	1,875,000.00	1,875,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	2,355,000.00	2,355,000.00	.0
	NET REVENUE OVER EXPENDITURES	24,140.45	24,140.45	(1,588,980.00)	(1,613,120.45)	1.5

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2023

CAPITAL IMPROVEMENT FUND

ASSETS

19-01-0100	COMBINED CASH	943,386.29	
	TOTAL ASSETS		943,386.29

LIABILITIES AND EQUITY

FUND EQUITY

19-02-3001	FUND BALANCE	939,833.52	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	3,552.77	
	BALANCE - CURRENT DATE	3,552.77	
	TOTAL FUND EQUITY		943,386.29
	TOTAL LIABILITIES AND EQUITY		943,386.29

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TRANSFERS IN</u>					
19-16-4615	TRANSFER IN FROM GENERAL	.00	.00	1,380,451.00	1,380,451.00	.0
	TOTAL TRANSFERS IN	.00	.00	1,380,451.00	1,380,451.00	.0
	<u>MISCELLANEOUS REVENUE</u>					
19-18-4619	INTEREST & DIVIDEND INCOME	3,552.77	3,552.77	21,000.00	17,447.23	16.9
	TOTAL MISCELLANEOUS REVENUE	3,552.77	3,552.77	21,000.00	17,447.23	16.9
	TOTAL FUND REVENUE	3,552.77	3,552.77	1,401,451.00	1,397,898.23	.3
	<u>DEPARTMENT 46</u>					
19-46-5909	TRANSFER TO MUNI FACIL FUND	.00	.00	800,000.00	800,000.00	.0
	TOTAL DEPARTMENT 46	.00	.00	800,000.00	800,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	800,000.00	800,000.00	.0
	NET REVENUE OVER EXPENDITURES	3,552.77	3,552.77	601,451.00	597,898.23	.6

TOWN OF MEAD
BALANCE SHEET
JANUARY 31, 2023

MEAD URBAN RENEWAL AUTHORITY

ASSETS

20-01-0100	COMBINED CASH	3,093,845.57	
20-01-1250	PROPERTY TAX RECEIVABLE	2,419,438.00	
20-01-1301	A/R - MURA	610.60	
	TOTAL ASSETS		5,513,894.17

LIABILITIES AND EQUITY

LIABILITIES

20-02-2300	EMPLOYEE PENSION PAYABLE	825.61	
20-02-2301	SALARY WAGES PAYABLE	4,954.01	
20-02-2310	EMPLOYEE HEALTH INS. PAYABLE	3,103.03	
20-02-2312	WORKERS COMP INSURANCE PAYABLE	709.10	
20-02-2314	401(A) CONTRIBUTIONS PAYABLE	1,380.42	
20-02-2400	FED. WITHHOLDING TAX PAYABLE	936.89	
20-02-2401	SOCIAL SECURITY TAX PAYABLE	899.73	
20-02-2402	MEDICARE TAX PAYABLE	210.42	
20-02-2403	STATE WITHHOLDING TAX PAYABLE	298.54	
20-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	41.32	
20-02-2410	MISC PAYROLL PAYABLE	5,832.86	
20-02-2700	DEFERRED INFLOWS- PROPERTY TAX	2,419,438.00	
	TOTAL LIABILITIES		2,438,629.93

FUND EQUITY

20-02-3001	FUND BALANCE	3,091,162.10	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(15,897.86)	
	BALANCE - CURRENT DATE	(15,897.86)	
	TOTAL FUND EQUITY		3,075,264.24
	TOTAL LIABILITIES AND EQUITY		5,513,894.17

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2023

MEAD URBAN RENEWAL AUTHORITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
20-10-4050	TAX INCREMENT REVENUE (TIF)	720.20	720.20	.00	(720.20)	.0
	TOTAL TAXES	720.20	720.20	.00	(720.20)	.0
	<u>MISCELLANEOUS REVENUE</u>					
20-18-4619	INTEREST & DIVIDEND INCOME	11,651.35	11,651.35	.00	(11,651.35)	.0
	TOTAL MISCELLANEOUS REVENUE	11,651.35	11,651.35	.00	(11,651.35)	.0
	TOTAL FUND REVENUE	12,371.55	12,371.55	.00	(12,371.55)	.0
	<u>ADMINISTRATION</u>					
20-40-5001	SALARIES & WAGES	21,131.30	21,131.30	.00	(21,131.30)	.0
20-40-5060	PAYROLL TAXES	1,624.59	1,624.59	.00	(1,624.59)	.0
20-40-5065	WORKERS COMP	172.32	172.32	.00	(172.32)	.0
20-40-5066	HEALTH INSURANCE	2,496.75	2,496.75	.00	(2,496.75)	.0
20-40-5067	DEFERRED COMP/RETIREMENT	1,411.56	1,411.56	.00	(1,411.56)	.0
20-40-5068	MEDICAL SAVINGS	62.55	62.55	.00	(62.55)	.0
20-40-5300	TELEPHONE	73.00	73.00	.00	(73.00)	.0
20-40-5320	GENERAL LIABILITY INSURANCE	158.40	158.40	.00	(158.40)	.0
20-40-5401	CONSULTING FEES	137.50	137.50	.00	(137.50)	.0
20-40-5425	COUNTY TREASURER'S FEE	501.44	501.44	.00	(501.44)	.0
20-40-5705	MILEAGE	500.00	500.00	.00	(500.00)	.0
	TOTAL ADMINISTRATION	28,269.41	28,269.41	.00	(28,269.41)	.0
	TOTAL FUND EXPENDITURES	28,269.41	28,269.41	.00	(28,269.41)	.0
	NET REVENUE OVER EXPENDITURES	(15,897.86)	(15,897.86)	.00	15,897.86	.0



Agenda Item Summary

MEETING DATE: February 27, 2023
SUBJECT: 4th Quarter 2022 Investment Portfolio
PRESENTED BY: Mary Strutt, Town Clerk / Treasurer

SUMMARY

The Town of Mead investment portfolio for the fourth quarter of 2022 is attached for the Board's review. This investment portfolio does not include funds held in the Town's operating accounts.

All of the Town's investment holdings are being held in Local Government Investment Pools ("LGIPs") in accordance with the Town's Investment Policy. The LGIPs tend to have higher yields and liquidity. Funds may be easily transferred into/out of the LGIPs from the operating accounts. For additional diversification and security the Town does invest in three different LGIPs.

Current yields are 4.02 – 4.30%.

Due to the higher returns on investments in 2022, the finance team continues to review the amounts held in the low yield operating accounts vs the LGIP's. According to the December 31, 2022 Preliminary Financial Statements interest income for 2022 was \$185,000.00 compared to the budgeted amount of \$5,400.00.

ATTACHMENTS

Investment Portfolio 12/30/2022

Town of Mead Investment Portfolio

Total Funds Invested as of: 12/31/22

Investment Category *	Authorized and Suitable Investments	Rating Moody/S&P	Coupon	Maturity	Average Monthly Yield	Par Value	Purchase Date	Purchase Price - Principal Value	Value	Percentage Per Issuer	Total Percentage of Portfolio
A Maximum % per Issuer: 100% ---- Maximum % of Portfolio: 100%	US Treasuries:										
	Total Treasuries:							\$ -	\$ -	0.00%	0.0%
B Maximum % per Issuer: 35% ---- Maximum % of Portfolio: 75%	US Agencies:										
	Total Agencies:							\$ -	\$ -	0.00%	0.0%
C Maximum % per Issuer: FDIC limit ---- Maximum % of Portfolio: 50%	CD's / Term Bank Deposits:										
	Total Term Bank Deposits:							\$ -	\$ -	0.0%	0.0%
D Maximum % per Issuer: 50% ---- Maximum % of Portfolio: 35%	Money Market Accounts										
	Total Money Markets:							\$ -		0.0% 0.0% 0.0%	0.0%
E Maximum % per Issuer: 50% ---- Maximum % of Portfolio: 100%	Investment Pools										
	COLOTRUST - PLUS+	N/A	N/A	N/A	4.2999%	N/A	N/A	N/A	\$ 10,784,833.65	38.25%	
	COLOTRUST - PRIME	N/A	N/A	N/A	4.0177%	N/A	N/A	N/A	\$ 10,141.40	0.04%	
	CSAFE	N/A	N/A	N/A	4.2100%	N/A	N/A	N/A	\$ 12,268,393.74	43.51%	
	CSIP	N/A	N/A	N/A	4.2800%	N/A	N/A	N/A	\$ 5,134,619.22	18.21%	
	Total Investment Pools:								\$ 28,197,988.01		100.0%
F Maximum % per Issuer: 15% ---- Maximum % of Portfolio: 25%	All Other Allowable Securities:										
	Total Other:							\$ -		0.00%	0.0%

Total Market Value:

\$ 28,197,988.01

* Per Town Investment Policy - Sec. VIII. Investment Parameters

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
02/23	02/27/2023	36174	Alerus	72581	01-40-5068	FSA Administration - Nov 2022	155.00
02/23	02/27/2023	36174	Alerus	74052	01-40-5068	FSA Administration - Dec 2022	150.00
02/23	02/27/2023	36174	Alerus	75516	01-40-5068	FSA Administration - Jan 2023	160.00
Total 36174:							465.00
02/23	02/27/2023	36175	All Copy Products Inc	494202070	01-40-5315	Copier Lease w set up (Jan/Feb)	334.64
02/23	02/27/2023	36175	All Copy Products Inc	494202070	01-42-5315	Copier Lease w set up (Jan/Feb)	279.24
02/23	02/27/2023	36175	All Copy Products Inc	494521743	01-47-5315	Copier Lease - Feb 10 to Mar 10	78.23
Total 36175:							692.11
02/23	02/27/2023	36176	AMAZON CAPITAL SERVICES	13Y1-J3CD-4	01-42-5210	Supplies	9.59
02/23	02/27/2023	36176	AMAZON CAPITAL SERVICES	1PR3-941F-J	01-40-5200	Supplies	102.62
02/23	02/27/2023	36176	AMAZON CAPITAL SERVICES	1PR3-941F-J	01-40-5210	Supplies	16.99
02/23	02/27/2023	36176	AMAZON CAPITAL SERVICES	1PR3-941F-J	01-42-5200	Supplies	47.22
02/23	02/27/2023	36176	AMAZON CAPITAL SERVICES	1PR3-941F-J	01-42-5210	Supplies	459.68
02/23	02/27/2023	36176	AMAZON CAPITAL SERVICES	1PR3-941F-J	01-40-5200	Supplies - Discount	5.16-
02/23	02/27/2023	36176	AMAZON CAPITAL SERVICES	1WH4-T6XX-	01-49-5260	Operating Supplies	479.95
Total 36176:							1,110.89
02/23	02/27/2023	36177	Batteries Plus	P59752389	01-42-5215	FLO10392	81.75
Total 36177:							81.75
02/23	02/27/2023	36178	BK Tire	26766	01-45-5216	PW 05 - 10530 miles	24.00
Total 36178:							24.00
02/23	02/27/2023	36179	BSN SPORTS LLC	919043984	01-49-5260	Jerseys	699.50
02/23	02/27/2023	36179	BSN SPORTS LLC	919071577	01-49-5260	Credit of Inv 919043984	699.50-
02/23	02/27/2023	36179	BSN SPORTS LLC	920468975	01-49-5260	Soccer	2,700.00
02/23	02/27/2023	36179	BSN SPORTS LLC	920478422	01-49-5260	Volleyball	1,245.00
Total 36179:							3,945.00
02/23	02/27/2023	36180	Carmen Pedrego	TOWN OF M	01-48-5700	Court Proceedings - December 15	136.20
02/23	02/27/2023	36180	Carmen Pedrego	TOWN OF M	01-48-5399	Court Proceedings - Jan 19	66.20
Total 36180:							202.40
02/23	02/27/2023	36181	CASELLE	123005	01-48-5399	Training - Court Mgmt	300.00
Total 36181:							300.00
02/23	02/27/2023	36182	CIRSA	230548	01-18-4620	General Liability Insurance - Claim PC60	500.00
02/23	02/27/2023	36182	CIRSA	230580	01-40-5320	General Liability Insurance - Shed	4.25
02/23	02/27/2023	36182	CIRSA	230580	01-41-5320	General Liability Insurance - Shed	1.70
02/23	02/27/2023	36182	CIRSA	230580	01-42-5320	General Liability Insurance - Shed	23.75
02/23	02/27/2023	36182	CIRSA	230580	01-43-5320	General Liability Insurance - Shed	6.79
02/23	02/27/2023	36182	CIRSA	230580	04-44-5320	General Liability Insurance - Shed	21.23
02/23	02/27/2023	36182	CIRSA	230580	01-45-5320	General Liability Insurance - Shed	8.49

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
02/23	02/27/2023	36182	CIRSA	230580	01-47-5320	General Liability Insurance - Shed	4.25
02/23	02/27/2023	36182	CIRSA	230580	01-48-5320	General Liability Insurance - Shed	1.70
02/23	02/27/2023	36182	CIRSA	230580	01-49-5320	General Liability Insurance - Shed	6.79
02/23	02/27/2023	36182	CIRSA	230580	06-40-5320	General Liability Insurance - Shed	4.25
02/23	02/27/2023	36182	CIRSA	230580	20-40-5320	General Liability Insurance - Shed	1.70
Total 36182:							584.90
02/23	02/27/2023	36183	Colorado Information Sharing Con	1554	01-42-5331	Membership Fee - 2023 CISC	244.20
Total 36183:							244.20
02/23	02/27/2023	36184	Denali Water Solutions LLC	INV383963	06-47-5231	Sludge Disposal	909.58
Total 36184:							909.58
02/23	02/27/2023	36185	FASTENAL	COLON9991	01-47-5210	Parts/Supplies	75.27
02/23	02/27/2023	36185	FASTENAL	COLON9996	01-47-5210	Parts/Supplies	203.10
Total 36185:							278.37
02/23	02/27/2023	36186	Fit For You Mead	1021	01-49-5265	Sr Exercise - Feb	174.00
Total 36186:							174.00
02/23	02/27/2023	36187	Fox Tuttle Transportation Group	19021-46A	01-02-2615	Liberty Ranch (250) -Jan 2023	150.00
02/23	02/27/2023	36187	Fox Tuttle Transportation Group	19021-46B	01-02-2615	Home Run Heating (328) - Jan 2023	220.00
Total 36187:							370.00
02/23	02/27/2023	36188	HIGHLAND LAKE LATERAL DITC	463	01-40-5353	2023 Assessment - 4	700.00
Total 36188:							700.00
02/23	02/27/2023	36189	Jab Wireless Inc	44849 21723	01-47-5305	Cust #6675 - ISP Feb - Mar	141.29
Total 36189:							141.29
02/23	02/27/2023	36190	JOHN DEERE FINANCIAL	27406 02012	01-45-5203	Boots - JB	209.99
02/23	02/27/2023	36190	JOHN DEERE FINANCIAL	27406 02012	04-44-5203	Clothing - DP	409.97
02/23	02/27/2023	36190	JOHN DEERE FINANCIAL	27406 02012	01-42-5215	Propane Htr	179.99
02/23	02/27/2023	36190	JOHN DEERE FINANCIAL	27406 02012	01-42-5215	Propane Htr - return	179.99
02/23	02/27/2023	36190	JOHN DEERE FINANCIAL	27406 02012	01-42-5210	Heater	65.98
Total 36190:							685.94
02/23	02/27/2023	36191	KING GMC	78288	01-42-5216	Repairs - VIN 273185	1,131.48
Total 36191:							1,131.48
02/23	02/27/2023	36192	KISSINGER & FELLMAN PC	3454	01-40-5400	Comcast Franch Agt	1,006.50
Total 36192:							1,006.50
02/23	02/27/2023	36193	KONICA MINOLTA PREMIER FIN	491366191	01-40-5315	Copier Lease - Machine ID 7773219 Jan	95.79
02/23	02/27/2023	36193	KONICA MINOLTA PREMIER FIN	493813190	01-40-5315	Copier Lease - Machine ID 7773219 Feb	95.79

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 36193:							191.58
02/23	02/27/2023	36194	Krische Construction, Inc	21086 17	09-50-5511	PW Facility	12,548.92
02/23	02/27/2023	36194	Krische Construction, Inc	21086 17	09-02-2005	PW Facility	627.45-
Total 36194:							11,921.47
02/23	02/27/2023	36195	Kristen L Pia	02.13.2023	01-02-2308	Home Occupation Deposit	100.00
Total 36195:							100.00
02/23	02/27/2023	36196	LONGMONT HUMANE SOCIETY	ME013123	01-42-5346	Animal Impounds	355.00
Total 36196:							355.00
02/23	02/27/2023	36197	MAC EQUIPMENT INC	423480	01-45-5215	Snowblower	11.94
02/23	02/27/2023	36197	MAC EQUIPMENT INC	423529	01-45-5215	Snowblower	19.06
Total 36197:							31.00
02/23	02/27/2023	36198	MAIN STREET MAT COMPANY	153082.1	01-40-5210	Mat svcs - Jan	5.00
02/23	02/27/2023	36198	MAIN STREET MAT COMPANY	154940.1	01-47-5210	Mat svcs - underpmt	85.71
02/23	02/27/2023	36198	MAIN STREET MAT COMPANY	157059	01-40-5210	Mat svcs - TH	65.50
Total 36198:							156.21
02/23	02/27/2023	36199	Maria and Pedro Castillo	1697.02 021	99-01-1075	Refund overpayment. Account 1697.02	742.57
Total 36199:							742.57
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	January 2023	01-40-5400	Legal Services - Jan	15,461.25
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	January 2023	06-40-5400	Legal Services - Jan	813.75
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	Turion South (277)	4,791.50
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	Buffalo Highlands (321)	327.50
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	Sugar Beet Solar (323)	1,687.50
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	17790 CR 7 (Shiers) Annex (327)	1,423.25
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	Mead Place (45)	123.75
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	Elevation 25 (296)	343.75
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	Liberty Ranch (320)	657.00
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	Home Run Heating (328)	1,377.75
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	Meadow Ridge (297)	1,133.25
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	AMK Annexation (326)	337.50
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	Rangeview (270)	82.50
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	Club Car Wash (329)	3,968.50
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	Boulder Scientific	704.50
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	Lawson Const (319)	539.00
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	QuickTrip (294)	756.25
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	ATT Cell Tower (331)	90.00
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-02-2615	Elevation 25 (296)	25.90
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-40-5400	Mileage Reimbursement	127.20
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	06-40-5400	Mileage Reimbursement	127.20
02/23	02/27/2023	36200	MICHOW COX & MCASKIN LLP	Mead.Jan202	01-40-5400	Litigation (disconnection action)	1,386.00
Total 36200:							36,284.80

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
02/23	02/27/2023	36201	MJT Communications	13751	01-40-5401	Computer Consulting - March 2023	1,100.00
02/23	02/27/2023	36201	MJT Communications	13751	06-40-5401	Computer Consulting - March 2023	137.50
02/23	02/27/2023	36201	MJT Communications	13751	20-40-5401	Computer Consulting - March 2023	137.50
02/23	02/27/2023	36201	MJT Communications	13755	01-40-5201	Backup Server	5,880.00
02/23	02/27/2023	36201	MJT Communications	13756	01-40-5201	Email spam filter	2,520.00
Total 36201:							9,775.00
02/23	02/27/2023	36202	MOUNTAIN TRUCK & EQUIP	14760-34004	01-42-5216	PD #9	265.35
02/23	02/27/2023	36202	MOUNTAIN TRUCK & EQUIP	14760-34064	04-44-5216	PW 04	7.19
Total 36202:							272.54
02/23	02/27/2023	36203	NEXTRUST INC.	345478	06-40-5410	Sewer Bills - ID 111149	209.36
02/23	02/27/2023	36203	NEXTRUST INC.	345478	06-40-5205	Sewer Bills - ID 111149	378.07
Total 36203:							587.43
02/23	02/27/2023	36204	OCCUPATIONAL HEALTH CENT	16283737	01-42-5075	Physical - BS	768.50
Total 36204:							768.50
02/23	02/27/2023	36205	One Way Inc	287774	01-47-5310	D13927H - 1341 CR 34	102.61
02/23	02/27/2023	36205	One Way Inc	287829	01-42-5310	D13927A - 537 Main	77.18
02/23	02/27/2023	36205	One Way Inc	287830	01-42-5310	D13927B - 537 Main recycle	49.61
02/23	02/27/2023	36205	One Way Inc	287835	01-40-5310	D13927C - TH	77.18
02/23	02/27/2023	36205	One Way Inc	287836	01-40-5310	D13927D - TH recycle	49.61
02/23	02/27/2023	36205	One Way Inc	287877	01-42-5310	D13927F - 201 Welker	26.44
Total 36205:							382.63
02/23	02/27/2023	36206	Otak, Inc	0000223001	14-40-5565	SH66/CR7 PED Crossing	9,757.75
Total 36206:							9,757.75
02/23	02/27/2023	36207	Oz Architecture, Inc	132500	09-40-5410	Muni Facilities MSP - Jan 2023	3,740.00
Total 36207:							3,740.00
02/23	02/27/2023	36208	PET PICK-UPS	31211	01-45-5210	Bare Bones Bags	600.21
Total 36208:							600.21
02/23	02/27/2023	36209	PINNACOL ASSURANCE	21187128	01-02-2312	WC - Feb	10,507.15
02/23	02/27/2023	36209	PINNACOL ASSURANCE	21187128	06-02-2312	WC - Feb	386.75
02/23	02/27/2023	36209	PINNACOL ASSURANCE	21187128	20-02-2312	WC - Feb	132.10
Total 36209:							11,026.00
02/23	02/27/2023	36210	Prairie Mountian Media	337709	01-41-5340	Published Notices -Jan	58.31
02/23	02/27/2023	36210	Prairie Mountian Media	337709	01-02-2615	Published Notices - Turion (277)	46.31
02/23	02/27/2023	36210	Prairie Mountian Media	337709	01-02-2615	Published Notices - Shiers (327)	50.17
02/23	02/27/2023	36210	Prairie Mountian Media	337709	01-02-2615	Published Notices - AMK (326)	22.33
Total 36210:							177.12

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
02/23	02/27/2023	36211	RAMEY ENVIRONMENTAL COM	25208	06-47-5390	Annl Report 2022	424.00
02/23	02/27/2023	36211	RAMEY ENVIRONMENTAL COM	25208	06-47-5215	Wastewater Equip	31.20
02/23	02/27/2023	36211	RAMEY ENVIRONMENTAL COM	25208	06-47-5391	Lab Services	360.00
02/23	02/27/2023	36211	RAMEY ENVIRONMENTAL COM	25307	06-47-5390	Repairs	1,051.25
Total 36211:							1,866.45
02/23	02/27/2023	36212	Silverback Garage Door Company	1065	08-42-5511	Shop - Garage Doors	17,550.00
Total 36212:							17,550.00
02/23	02/27/2023	36213	Slate Communications	2797	01-49-5236	Outreach	4,200.00
Total 36213:							4,200.00
02/23	02/27/2023	36214	SPGlass LLC	1-20479	01-42-5216	Auto Glass - tint VIN 13638	387.68
Total 36214:							387.68
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-40-5200	3529108766	97.85
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-40-5210	3529108764	34.99
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-40-5210	3529108762	197.27
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-40-5200	3529108762	37.78
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-42-5200	3529108762	30.59
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-42-5210	3529108750	864.15
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-49-5236	3529108755	19.79
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-40-5200	3529108755	11.22
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	08-42-5511	3529108755	1,019.94
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-40-5200	3529108757	85.70
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	08-42-5511	3529108744	602.32
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-40-5200	3529108744	20.99
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-40-5200	3529108748	12.69
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-40-5210	3529108742	32.99
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-40-5200	3529108739	87.91
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-40-5210	3529108768	9.98
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-42-5210	3529108768	6.00
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-47-5200	3529108759	38.89
02/23	02/27/2023	36215	STAPLES ADVANTAGE	8069080417	01-47-5200	3529108754	98.56
Total 36215:							3,309.61
02/23	02/27/2023	36216	STERLING TALENT SOLUTIONS	9268558	01-40-5705	Annl Maint.	319.00
02/23	02/27/2023	36216	STERLING TALENT SOLUTIONS	9268558	04-44-5075	Background Ck - IW	61.46
02/23	02/27/2023	36216	STERLING TALENT SOLUTIONS	9268558	01-42-5075	Background Ck - MM	61.46
Total 36216:							441.92
02/23	02/27/2023	36217	SUNRISE ENVIRONMENTAL SCI	136222	04-44-5364	Snow Removal	1,105.12
02/23	02/27/2023	36217	SUNRISE ENVIRONMENTAL SCI	136222	01-47-5210	Snow Removal	362.61
Total 36217:							1,467.73
02/23	02/27/2023	36218	University Auto Parts, Inc	256258	04-44-5216	PW 07	29.09
02/23	02/27/2023	36218	University Auto Parts, Inc	256395	04-44-5216	PW 07	14.04
02/23	02/27/2023	36218	University Auto Parts, Inc	256979	01-42-5216	PD Unit #01	76.79
02/23	02/27/2023	36218	University Auto Parts, Inc	257426	01-42-5216	PD Unit #7	66.56

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
02/23	02/27/2023	36218	University Auto Parts, Inc	257535	01-47-5210	Shop oil/drain pan	514.99
02/23	02/27/2023	36218	University Auto Parts, Inc	257668	04-44-5216	PW 04	7.69
02/23	02/27/2023	36218	University Auto Parts, Inc	SVC123122	01-44-5210	Svc Chg	1.78
Total 36218:							710.94
02/23	02/27/2023	36219	US Bank Voyager Fleet Systems	8694028342	01-42-5253	Fuel	2,757.27
02/23	02/27/2023	36219	US Bank Voyager Fleet Systems	8694028342	04-44-5253	Fuel	2,802.81
02/23	02/27/2023	36219	US Bank Voyager Fleet Systems	8694028342	01-45-5253	Fuel	1,000.73
02/23	02/27/2023	36219	US Bank Voyager Fleet Systems	8694028342	01-47-5253	Fuel	439.31
02/23	02/27/2023	36219	US Bank Voyager Fleet Systems	8694028342	06-47-5253	Fuel	1,000.73
Total 36219:							8,000.85
02/23	02/27/2023	36220	VALLEY FIRE EXTINGUISHER I	154665	01-42-5210	New Extinguisher	174.00
Total 36220:							174.00
02/23	02/27/2023	36221	VARI Sales Corporation	90894648	01-42-5201	Desk (Acct #73354)	105.00
Total 36221:							105.00
02/23	02/27/2023	36222	VECCHI & ASSOCIATES LLC	3165	01-43-5410	Planning Consultant	487.50
02/23	02/27/2023	36222	VECCHI & ASSOCIATES LLC	3165.1	01-43-5410	Mileage Reimbursement	41.27
02/23	02/27/2023	36222	VECCHI & ASSOCIATES LLC	3165-A	01-02-2615	Meadow Ridge (297)	546.25
02/23	02/27/2023	36222	VECCHI & ASSOCIATES LLC	3165-B	01-02-2615	Sugar Beet Solar (323)	87.50
02/23	02/27/2023	36222	VECCHI & ASSOCIATES LLC	3165-C	01-02-2615	AMK Annexation (326)	4,197.50
02/23	02/27/2023	36222	VECCHI & ASSOCIATES LLC	3165-D	01-02-2615	Buffalo Highlands (321)	1,221.25
02/23	02/27/2023	36222	VECCHI & ASSOCIATES LLC	3165-E	01-02-2615	Hylandtown (283)	1,047.50
Total 36222:							7,628.77
02/23	02/27/2023	36223	Veritone Inc	345055	01-42-5343	Redact App	547.50
Total 36223:							547.50
02/23	02/27/2023	36224	Voiance Language Services LLC	2023012125	01-42-5343	Contractual Services - Jan 2023	13.11
Total 36224:							13.11
02/23	02/27/2023	36225	WHITE BEAR ANKELE TANAKA	26310	20-40-5400	MURA Legal	150.16
Total 36225:							150.16
02/23	02/27/2023	36226	Wickham Tractor Company	IE17537	01-45-5216	Kub Mirror	60.40
02/23	02/27/2023	36226	Wickham Tractor Company	IE17663	04-44-5216	UTV	30.08
Total 36226:							90.48
02/23	02/27/2023	36227	WORKWELL OCCUPATIONAL M	725296	01-49-5075	New Hires - AE; EF	72.00
Total 36227:							72.00
02/23	02/27/2023	36228	YourMembership.com Inc	R61998728	01-49-5075	Job Post	179.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 36228:							179.00
02/23	02/27/2023	22723100	CENTURY LINK	4018 - 2.1.23	01-40-5300	Elevator Line	78.30
Total 22723100:							78.30
02/23	02/27/2023	22723101	Enterprise FM Trust	FBN4663100	08-42-5491	21 Ford Police - 608136	1,012.95
02/23	02/27/2023	22723101	Enterprise FM Trust	FBN4663100	09-45-5491	21 Ford Ranger - 608136	627.31
02/23	02/27/2023	22723101	Enterprise FM Trust	FBN4663100	09-45-5491	22 Ford F-250 - 608136	855.83
02/23	02/27/2023	22723101	Enterprise FM Trust	FBN4663100	09-45-5491	22 Ford F-350 - 608136	901.11
02/23	02/27/2023	22723101	Enterprise FM Trust	FBN4663100	09-45-5491	22 Ford F-250 - 608136	899.60
02/23	02/27/2023	22723101	Enterprise FM Trust	FBN4663100	09-45-5491	22 Ford Ranger - 608136	679.32
02/23	02/27/2023	22723101	Enterprise FM Trust	FBN4663100	08-42-5491	22 Ford F-150 - 608136	801.71
02/23	02/27/2023	22723101	Enterprise FM Trust	FBN4663100	09-45-5491	22 Ford Escape - 608136	648.09
02/23	02/27/2023	22723101	Enterprise FM Trust	FBN4663100	09-45-5491	21 Ford Ranger - 608136	1,001.64
02/23	02/27/2023	22723101	Enterprise FM Trust	FBN4663100	08-42-5491	22 Ford Utility Interceptor - 608136	8,010.40
Total 22723101:							15,437.96
02/23	02/27/2023	22723102	Fusion Cloud Company	3834177	01-40-5300	Phone Bill	268.51
Total 22723102:							268.51
02/23	02/27/2023	22723103	Pitney Bowes Global Financial Se	6006617	01-40-5205	Postage	500.00
Total 22723103:							500.00
02/23	02/27/2023	22723104	SAMSCLUB	2021 CREDI	01-01-1302	Supplies (ck #33463)	32.22
02/23	02/27/2023	22723104	SAMSCLUB	2021 CREDI	01-01-1302	Supplies (ck #33463)	26.32
02/23	02/27/2023	22723104	SAMSCLUB	2021 CREDI	01-01-1302	Supplies (ck #33463)	67.36
02/23	02/27/2023	22723104	SAMSCLUB	2021 CREDI	01-01-1302	Supplies (ck #33463)	102.16
02/23	02/27/2023	22723104	SAMSCLUB	2021 CREDI	01-42-5210	Oct 2021 unapplied credit	.36
02/23	02/27/2023	22723104	SAMSCLUB	4230 020223	01-47-5200	Supplies	113.14
02/23	02/27/2023	22723104	SAMSCLUB	4230 020223	01-40-5331	Membership	155.00
02/23	02/27/2023	22723104	SAMSCLUB	4230 020223	01-40-5700	Fees	67.60
Total 22723104:							171.76
02/23	02/27/2023	22723105	UNITED POWER	12650701 2/	01-45-5305	Booster Pump Founders 1/2023	20.00
02/23	02/27/2023	22723105	UNITED POWER	12952800 2/	01-45-5305	Mead Ponds 1/2023	20.00
02/23	02/27/2023	22723105	UNITED POWER	14305100 2/	06-47-5305	WWTP 1/2023	5,045.54
02/23	02/27/2023	22723105	UNITED POWER	16836300 2/	01-45-5305	Park Sprinkler Liberty 1/2023	23.07
02/23	02/27/2023	22723105	UNITED POWER	16909300 2/	01-45-5305	Feather Ridge 1/2023	20.00
02/23	02/27/2023	22723105	UNITED POWER	17159100 2/	01-45-5305	Sprinkler Clock Dtn 1/2023	20.02
02/23	02/27/2023	22723105	UNITED POWER	17618300 2/	01-40-5305	Town Hall 1/2023	463.85
02/23	02/27/2023	22723105	UNITED POWER	17770000 2/	01-45-5305	Gazebo 1/2023	62.26
02/23	02/27/2023	22723105	UNITED POWER	18949400 2/	01-42-5305	Modular PD 1/2023	661.21
02/23	02/27/2023	22723105	UNITED POWER	218817002/3	01-47-5305	1341 CR 341/2023	823.47
02/23	02/27/2023	22723105	UNITED POWER	6753101 2/3/	01-45-5305	Irrig Sprinkler N Creek 1/2023	20.00
02/23	02/27/2023	22723105	UNITED POWER	7490500 2/3/	06-47-5305	Pump lake Thomas 1/2023	20.00
02/23	02/27/2023	22723105	UNITED POWER	83701 2/3/20	04-44-5305	Shop 1/2023	94.64
02/23	02/27/2023	22723105	UNITED POWER	96302 2/3/20	06-47-5305	WWTP Lagoon 1/2023	36.44
Total 22723105:							7,330.50

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
02/23	02/27/2023	22723106	VERIZON WIRELESS	9927128014	06-40-5300	Wireless bill	40.01
02/23	02/27/2023	22723106	VERIZON WIRELESS	9927128014	04-44-5300	Wireless bill	88.78
02/23	02/27/2023	22723106	VERIZON WIRELESS	9927128014	01-48-5300	Wireless bill	50.78
02/23	02/27/2023	22723106	VERIZON WIRELESS	9927128014	01-47-5300	Wireless bill	160.04
02/23	02/27/2023	22723106	VERIZON WIRELESS	9927128014	01-43-5300	Wireless bill	101.56
02/23	02/27/2023	22723106	VERIZON WIRELESS	9927128014	01-40-5300	Wireless bill	60.01
02/23	02/27/2023	22723106	VERIZON WIRELESS	9927128015	01-42-5300	Wireless bill	1,014.92
Total 22723106:							1,516.10
Grand Totals:							172,115.55

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-01-1302	32.22	195.84-	163.62-
01-02-2000	1,080.85	96,355.20-	95,274.35-
01-02-2308	100.00	.00	100.00
01-02-2312	10,507.15	.00	10,507.15
01-02-2615	25,958.21	.00	25,958.21
01-18-4620	500.00	.00	500.00
01-40-5068	465.00	.00	465.00
01-40-5200	456.76	5.16-	451.60
01-40-5201	8,400.00	.00	8,400.00
01-40-5205	500.00	.00	500.00
01-40-5210	362.72	.00	362.72
01-40-5300	406.82	.00	406.82
01-40-5305	463.85	.00	463.85
01-40-5310	126.79	.00	126.79
01-40-5315	526.22	.00	526.22
01-40-5320	4.25	.00	4.25
01-40-5331	155.00	.00	155.00
01-40-5353	700.00	.00	700.00
01-40-5400	17,980.95	.00	17,980.95
01-40-5401	1,100.00	.00	1,100.00
01-40-5700	67.60	.00	67.60
01-40-5705	319.00	.00	319.00
01-41-5320	1.70	.00	1.70
01-41-5340	58.31	.00	58.31
01-42-5075	829.96	.00	829.96
01-42-5200	77.81	.00	77.81
01-42-5201	105.00	.00	105.00
01-42-5210	1,579.40	.36-	1,579.04
01-42-5215	261.74	179.99-	81.75
01-42-5216	1,927.86	.00	1,927.86
01-42-5253	2,757.27	.00	2,757.27
01-42-5300	1,014.92	.00	1,014.92
01-42-5305	661.21	.00	661.21
01-42-5310	153.23	.00	153.23
01-42-5315	279.24	.00	279.24
01-42-5320	23.75	.00	23.75
01-42-5331	244.20	.00	244.20
01-42-5343	560.61	.00	560.61

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-42-5346	355.00	.00	355.00
01-43-5300	101.56	.00	101.56
01-43-5320	6.79	.00	6.79
01-43-5410	528.77	.00	528.77
01-44-5210	1.78	.00	1.78
01-45-5203	209.99	.00	209.99
01-45-5210	600.21	.00	600.21
01-45-5215	31.00	.00	31.00
01-45-5216	84.40	.00	84.40
01-45-5253	1,000.73	.00	1,000.73
01-45-5305	185.35	.00	185.35
01-45-5320	8.49	.00	8.49
01-47-5200	250.59	.00	250.59
01-47-5210	1,241.68	.00	1,241.68
01-47-5253	439.31	.00	439.31
01-47-5300	160.04	.00	160.04
01-47-5305	964.76	.00	964.76
01-47-5310	102.61	.00	102.61
01-47-5315	78.23	.00	78.23
01-47-5320	4.25	.00	4.25
01-48-5300	50.78	.00	50.78
01-48-5320	1.70	.00	1.70
01-48-5399	366.20	.00	366.20
01-48-5700	136.20	.00	136.20
01-49-5075	251.00	.00	251.00
01-49-5236	4,219.79	.00	4,219.79
01-49-5260	5,124.45	699.50-	4,424.95
01-49-5265	174.00	.00	174.00
01-49-5320	6.79	.00	6.79
04-02-2000	.00	4,672.10-	4,672.10-
04-44-5075	61.46	.00	61.46
04-44-5203	409.97	.00	409.97
04-44-5216	88.09	.00	88.09
04-44-5253	2,802.81	.00	2,802.81
04-44-5300	88.78	.00	88.78
04-44-5305	94.64	.00	94.64
04-44-5320	21.23	.00	21.23
04-44-5364	1,105.12	.00	1,105.12
06-02-2000	.00	10,975.63-	10,975.63-
06-02-2312	386.75	.00	386.75
06-40-5205	378.07	.00	378.07
06-40-5300	40.01	.00	40.01
06-40-5320	4.25	.00	4.25
06-40-5400	940.95	.00	940.95
06-40-5401	137.50	.00	137.50
06-40-5410	209.36	.00	209.36
06-47-5215	31.20	.00	31.20
06-47-5231	909.58	.00	909.58
06-47-5253	1,000.73	.00	1,000.73
06-47-5305	5,101.98	.00	5,101.98
06-47-5390	1,475.25	.00	1,475.25
06-47-5391	360.00	.00	360.00
08-02-2000	.00	28,997.32-	28,997.32-
08-42-5491	9,825.06	.00	9,825.06
08-42-5511	19,172.26	.00	19,172.26
09-02-2000	627.45	21,901.82-	21,274.37-
09-02-2005	.00	627.45-	627.45-

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
09-40-5410	3,740.00	.00	3,740.00
09-45-5491	5,612.90	.00	5,612.90
09-50-5511	12,548.92	.00	12,548.92
14-02-2000	.00	9,757.75-	9,757.75-
14-40-5565	9,757.75	.00	9,757.75
20-02-2000	.00	421.46-	421.46-
20-02-2312	132.10	.00	132.10
20-40-5320	1.70	.00	1.70
20-40-5400	150.16	.00	150.16
20-40-5401	137.50	.00	137.50
99-01-1075	742.57	.00	742.57
99-02-2000	.00	742.57-	742.57-
Grand Totals:	175,532.15	175,532.15-	.00

Report Criteria:

Report type: GL detail



Agenda Item Summary

MEETING DATE: February 27, 2023

SUBJECT: **Ordinance No. 1021** – An Ordinance of the Town of Mead, Colorado, Amending Section 2-7-30(a) of the Mead Municipal Code Regarding Planning Commission Membership

PRESENTED BY: Mary Strutt, Town Clerk

SUMMARY

At the January 30, 2023 regular meeting, the Board of Trustees directed the Town Attorney to prepare an Ordinance clarifying the membership requirements for Planning Commission codified in Section 2-7-30 of the *Mead Municipal Code*. Specifically, the Board requested a code amendment clarifying that an immediate family of a member of the Board or Planning Commission (or other individual living in the same household of a member of the Board or Planning Commission) may not be appointed to the Planning Commission.

FINANCIAL CONSIDERATIONS

None.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approval of the attached ordinance as a consent agenda item. Alternatively, should the Board desire to remove this item from the consent agenda for discussion, staff recommends the following motion:

Suggested Motion:

“I move approval of Ordinance No. 1021 – An Ordinance of the Town of Mead, Colorado, Amending Section 2-7-30(a) of the *Mead Municipal Code* regarding Planning Commission Membership.”

ATTACHMENTS

Ordinance No. 1021

**TOWN OF MEAD, COLORADO
ORDINANCE NO. 1021**

**AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, AMENDING
SECTION 2-7-30(a) OF THE *MEAD MUNICIPAL CODE* REGARDING
PLANNING COMMISSION MEMBERSHIP**

WHEREAS, Sec. 2-7-30(a) of the *Mead Municipal Code* (“MMC”) provides that the Planning Commission shall consist of five (5) regular members and two (2) alternate members appointed by the Board of Trustees; and

WHEREAS, Sec. 2-7-30(a) of the MMC currently provides that at the time of appointment, members of the Planning Commission shall not be the spouse or child of a member of the Board of Trustees; and

WHEREAS, Town Staff is recommending an amendment to Sec. 2-7-30(a) of the MMC code clarifying that an immediate family of a member of the Board of Trustees or Planning Commission, or other individual living in the same household of a member of the Board of Trustees or Planning Commission may not be appointed to the Planning Commission; and

WHEREAS, the proposed amendment was discussed with the Board at the January 30, 2023 regular meeting; and

WHEREAS, the Board of Trustees desires to amend Sec. 2-7-30(a) of the MMC as more particularly set forth in this Ordinance.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. Recitals Incorporated. The recitals contained above are incorporated herein by reference and are adopted as findings and determinations of the Board of Trustees.

Section 2. Membership - Amended. Subsection (a) of Sec. 2-7-30 of the MMC is hereby amended to read in full as follows, with additions shown in bold and underlined and deletions shown in strikethrough:

- (a) The Planning Commission shall consist of five (5) regular members and two (2) alternate members appointed by the Board of Trustees. All regular and alternate members of the Planning Commission are required to be bona fide residents and qualified electors who have resided in the Town for at least twelve (12) consecutive months immediately preceding the date of appointment and have attended at least two (2) meetings of the Planning Commission prior to appointment. In its discretion, the Board of Trustees may waive the meeting attendance requirement. ~~At the time of appointment, members shall not be an~~

immediate family member of, or reside in the same household as, a member of the Board of Trustees or another member of the Planning Commission the spouse or child of a member of the Board of Trustees. For purposes of this subsection, an immediate family member shall mean spouse, child, sibling, or parent. A quorum shall consist of three (3) members of the Planning Commission.

Section 3. Effective Date. This ordinance shall be published and become effective as provided by law.

Section 4. Severability. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the Ordinance. The Board of Trustees hereby declares that it would have passed the ordinance including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more part, section, subsection, sentence, clause or phrase is declared invalid.

Section 5. Repealer. All ordinances or resolutions, or parts thereof, in conflict with this ordinance are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

Section 6. Certification. The Town Clerk shall certify to the passage of this ordinance and make not less than one copy of the adopted Code available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 27th DAY OF FEBRUARY 2023.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor



Agenda Item Summary

MEETING DATE: February 27, 2023

SUBJECT: **Resolution No. 14-R-2023:** A Resolution of the Town of Mead, Colorado, Adopting Annual Adjustments to the Town's Sewer Plant Investment Fees and Sewer User Fees for 2023

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

In October 2019, Raftelis Financial Consultants, Inc. completed a comprehensive wastewater utility service rate study (Rate Study Report) to assess and evaluate the existing wastewater service rate system. Raftelis performed additional analysis in 2021 and 2022 to examine current market conditions, incorporate new developments east of I-25 into the sewer network, and examine the resulting effects on user rates and plant investment fees.

The Rate Study Report reviewed financial projections, compared current wastewater system costs (operation and maintenance, capital improvements, bonded debt) against appropriate industry benchmarks, and evaluated the base and usage rate structures required to fund the Town's wastewater system and maintain the wastewater utility. The Rate Study Report recommended adjustments to user rates, as well as baseline Plant Investment Fees (PIF). Specifically, the Rate Study Report recommended that PIFs be adjusted for inflation using the Engineering News Record Construction Cost Index (ENR-CCI) for Denver commencing on March 1, 2021 (and annually thereafter).

The PIF is a one-time capital recovery fee assessed to new or increased development in order to recover the cost of system capacity to serve new customers. It includes the funds for collection and treatment capacity projects and planned future wastewater capital projects (i.e. expansion). As an enterprise fund, the sewer fund must self-support the operation, maintenance, capital depreciation and replacement of the sewer network.

Staff recommends implementing the annual user rate and PIF adjustment plan presented in the Rate Study Report and subsequent 2022 update, effective March 1, 2023. The user rates will be increased by 2% and the PIF will be adjusted by 1.09%.

FINANCIAL CONSIDERATIONS

Monthly Base Charge (\$/Month)			
Current Rate In-Town	Current Rate	Proposed Rate	% Increase
Effective March 1, 2023			
Residential Low	\$ 43.52	\$ 44.39	2%
Residential Medium	\$ 47.88	\$ 48.84	2%
Commercial Low	\$ 47.88	\$ 48.84	2%
Commercial Medium	\$ 57.45	\$ 58.60	2%
Commercial High	\$ 67.03	\$ 68.37	2%
Schools	\$ 57.45	\$ 58.60	2%

Monthly Base Charge (\$/Month)			
Current Rate Outside-Town	Current Rate	Proposed Rate	% Increase
Effective March 1, 2023		(double in Town rate)	
Residential Low	\$ 87.06	\$ 88.78	2%
Residential Medium	\$ 95.76	\$ 97.68	2%
Commercial Low	\$ 95.76	\$ 97.68	2%
Commercial Medium	\$ 114.90	\$ 117.20	2%
Commercial High	\$ 134.06	\$ 136.74	2%
Schools	\$ 114.90	\$ 117.20	2%

The monthly base charge for each user category includes 4,000 gallons per month, in alignment with current usage patterns. The volume charge for each additional 1,000 gallons used monthly will also be increased by 2%.

Residential & Non-Residential Volume Charges			
Current Rate In-Town (\$/1000 Gallons)	Current Rate	Proposed Rate	% Increase
Single Family > 4000 gallons	\$ 13.05	\$ 13.31	2%
Multi-Family	\$ 13.05	\$ 13.31	2%
Commercial Low	\$ 13.05	\$ 13.31	2%
Commercial Medium	\$ 15.66	\$ 15.97	2%
Commercial High	\$ 18.26	\$ 18.63	2%
Schools	\$ 15.66	\$ 15.97	2%

Residential & Non-Residential Volume Charges			
Current Rate Outside-Town (\$/1000 Gallons)	Current Rate	Proposed Rate	% Increase
		(double in Town rate)	
Single Family > 4000 gallons	\$ 26.08	\$ 26.62	2%
Multi-Family	\$ 26.08	\$ 26.62	2%
Commercial Low	\$ 26.08	\$ 26.62	2%
Commercial Medium	\$ 31.30	\$ 31.94	2%
Commercial High	\$ 36.52	\$ 37.26	2%
Schools	\$ 31.30	\$ 31.94	2%

The PIF is based upon the size of the water tap serving the premises and is collected one-time upon the issuance of a building permit.

Plant Investment Fee	Current Rate	Proposed Rate	% Increase
Effective March 1, 2022			
5/8 inch	\$ 6,338	\$ 6,407	1.09%
¾ inch	\$ 10,536	\$ 10,651	1.09%
1 inch	\$ 16,895	\$ 17,079	1.09%
1.5 inch	\$ 21,121	\$ 21,351	1.09%
2 inch	\$ 67,583	\$ 68,320	1.09%
3 inch	\$ 135,167	\$136,640	1.09%

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approval of the attached resolution as a consent agenda item. Alternatively, should the Board desire to remove this item from the consent agenda for discussion, staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 14-R-2023, A Resolution of the Town of Mead, Colorado, Adopting Annual Adjustments to the Town’s Sewer Plant Investment Fees and Sewer User Fees for 2023.”

ATTACHMENTS

Resolution No. 14-R-2023

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 14-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, ADOPTING
ANNUAL ADJUSTMENTS TO THE TOWN'S SEWER PLANT
INVESTMENT FEES AND SEWER USER FEES FOR 2023**

WHEREAS, the Town of Mead ("Town") is authorized under Article 15 of Title 31 of the Colorado Revised Statutes to exercise its general police and financial powers; and

WHEREAS, such powers include but are not limited to the ability to impose and collect fees for the processing of licenses and applications, the performance of other administrative services, and collection of fines and fees for violations of the Mead Municipal Code; and

WHEREAS, by adoption of Resolution No. 80-R-2019 on November 12, 2019, the Board of Trustees previously accepted the Wastewater Rate and Fee Study Report completed on behalf of the Town of Mead by Raftelis Financial Consultants, Inc. (the "Rate Study Report"); and

WHEREAS, the Rate Study Report recommended certain changes to the sewer plant investment fees and sewer user fees, including annual rate and fee adjustments; and

WHEREAS, Sections 13-1-80 and 13-1-210 of the Mead Municipal Code state that sewer plant investment fees and sewer user fees shall be set by resolution of the Board of Trustees; and

WHEREAS, the Board of Trustees desires to make annual adjustments to the Town's sewer plant investment fee and sewer user rates to be effective on March 1, 2023 as recommended by Town staff and in accordance with the Rate Study Report.

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. Sewer Fees Adopted. The Board of Trustees hereby: (a) adopts the Sewer Fee Schedule, attached hereto as **Exhibit 1**; and (b) directs Town staff to take all steps necessary to include the Sewer Fee Schedule into the Town's Comprehensive Fee Schedule, implement the Sewer Fee Schedule to take effect on the effective date set forth in Section 2 of this Resolution, cause a copy of the Comprehensive Fee Schedule, as updated by this Resolution, to be uploaded to the Town's website, and cause a copy of the updated Comprehensive Fee Schedule to be made available for public inspection in the office of the Town Clerk.

Section 2. Effective Date. This Resolution shall become effective on **March 1, 2023**.

Section 3. Certification. The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 27TH DAY OF FEBRUARY 2023.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1
SEWER FEE SCHEDULE
(effective March 1, 2023)

SEWER PLANT INVESTMENT FEES
(see MMC § 13-1-80)

Tap Diameter	Plant Investment Fee In-Town	Plant Investment Fee Outside Town ¹
5/8 inch	\$6,407.00	\$12,814.00
3/4 inch	\$10,651.00	\$21,302.00
1 inch	\$17,079.00	\$34,158.00
1½ inch	\$21,351.00	\$42,702.00
2 inch	\$68,320.00	\$136,640.00
3 inch	\$136,640.00	\$273,280.00

¹ Outside Town rate is double the In-Town rate.

SEWER USER FEES
(see MMC § 13-1-210)

Effective March 1, <u>2023</u> ¹	2023 ¹	
	In-Town	Outside-Town ²
Monthly Service Charge		
Residential		
Base Charge - Low User - 0- 2,000 gal ³	\$44.39	\$88.78
Base Charge - Medium User - 2,001- 4,000 gal (base fee) ⁴	\$48.84	\$97.68
Monthly Service Charge		
Nonresidential - includes 4,000 gal (base fee) ⁴		
Commercial - Low	\$48.84	\$97.68
Commercial - Medium	\$58.60	\$117.20
Commercial - High	\$68.37	\$136.74
Schools	\$58.60	\$117.20

Volume charge - for each additional 1,000 gal over the 4,000 gal base used during the winter base period.		
Residential		
Single-Family	\$13.31	\$26.62
Multi-Family	\$13.31	\$26.62
Non-Residential		
Commercial - Low ⁵	\$13.31	\$26.62
Commercial - Medium ⁶	\$15.97	\$31.94
Commercial - High ^{6, 7}	\$18.63	\$37.26
Schools ⁸	\$15.97	\$31.94
Industrial/Special Uses (Strength Surcharge) ⁹	Varies ⁹	Varies ⁹

¹ This means beginning with the usage for that month. Because billing is done in arrears of usage, the new rate will be reflected on bills generated on April 1.

² Outside Rate is double the In-Town Rate.

³ Base charge includes the first two thousand (2,000) gallons.

⁴ Base charge includes the first four thousand (4,000) gallons.

⁵ Commercial with ten (10) or fewer employees.

⁶ Commercial with more than ten (10) employees and fewer than forty-five (45) employees, including all restaurants and automobile repair facilities. Medium strength effluent charged twenty percent (20%) more than Residential.

⁷ Commercial with forty-five (45) or more employees and those determined to require sampling and flow metering manholes. High strength effluent charged forty percent (40%) more than Residential

⁸ Schools charged twenty percent (20%) more than Residential.

⁹ Strength Surcharge for excessive BOD, COD, and TSS as established by Schedule C, MMC Section 13-1-270.

City Cost Index - Denver - As of February 2023

Share 38



The building and construction cost indexes for ENR's individual cities use the same components and weighting as those for the 20-city national indexes. The city indexes use local prices for portland cement and 2 X 4 lumber and the national average price for structural steel. The city's BCI uses local union wages, plus fringes, for carpenters, bricklayers and iron workers. The city CCI uses the same union wages for laborers.

To find more recent cost index data, go to this webpage (link below) and click on the link for the year you need, and then navigate to the week you need. Keep in mind that the city cost index figures are always published in the second weekly issue of the month.

http://www.enr.com/economics/current_costs

Go back to [view all City Indexes](#).

ENR COST INDEXES IN DENVER (1978-2022)

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2023	February	6579.79	+7.7	8679.51	+2.2
2023	January	6517.31	+8.2	8616.99	+2.4
2022	December	6511.31	+9.5	8610.99	+3.2
2022	November	6580.67	+12.1	8680.35	+5.0
2022	October	6561.13	+12.5	8660.78	+5.3
2022	September	6577.41	+13.8	8677.09	+6.1
2022	August	6593.83	+14.9	8718.57	+7.1
2022	July	6450.96	+16.3	8679.37	+9.3
2022	June	6398.77	+15.6	8627.13	+8.7
2022	May	6269.45	+16.5	8589.63	+10.4
2022	April	6233.95	+17.2	8554.13	+10.8
2022	March	6191.70	+17.2	8511.88	+10.8
2022	February	6110.37	+16.2	8430.55	+10.1
2022	January	6021.13	+14.9	8418.76	+10.2
2021	December	5948.13	+14.3	8345.76	+9.8
2021	November	5871.97	+12.8	8269.59	+8.7
2021	October	5830.22	+12.4%	8227.84	+8.5%
	September	5781.97	+11.6	8179.59	+7.9

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2021	July	5546.00	+7.0	7943.60	+4.8
2021	June	5536.25	+7.0	7933.85	+4.8
2021	May	5379.40	+3.9	7777.00	+2.7
2021	April	5320.92	+2.8	7718.50	+1.9
2021	March	5284.83	+2.3	7682.40	+1.6
2021	Feb	5257.83	+2.0	7655.40	+1.4
2021	Jan	5239.12	+1.7	7636.68	+1.1



Agenda Item Summary

MEETING DATE: February 27, 2023

SUBJECT: **Resolution No. 15-R-2023:** A Resolution of the Town of Mead, Colorado, Approving the First Amendment to Intergovernmental Agreement Between the Town of Mead and the State of Colorado for the SH 66 – WCR-7 Pedestrian Crossing Project, and Authorize the Mayor to Execute the First Amendment on Behalf of the Town

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The Town previously approved an Intergovernmental Agreement (IGA) with the State of Colorado dated June 25, 2021 (the “CDOT IGA”) to fund design and construction of a pedestrian crossing at the intersection of SH 66 and WCR 7 (the “Project”).

The CDOT IGA established a total Project budget of \$1,969,000.

Additional wait-list funding has been awarded for the Project. Specifically, total budgeted funds allocated to the Project will be modified as follows:

- Increase the Total Budgeted Funds of \$1,969,000.00 by \$1,031,000.00 for revised Total Budgeted Funds of three million dollars (\$3,000,000.00),
- Increase the federal TAP funds of \$1,575,200.00 by \$824,800.00 for revised federal TAP funds of two million four hundred thousand dollars (\$2,400,000.00), and
- Increase the Local Agency (Town) funds of \$393,800.00 by \$206,200.00 for revised Local Agency (Town) funds of six hundred thousand dollars (\$600,000.00).

The amendments to the CDOT IGA to increase the total budgeted funds allocated to the Project and to clarify the revised federal TAP and Local Agency (Town of Mead) portions are set forth in that certain First Amendment to Intergovernmental Agreement (the “First Amendment”) which is attached to Resolution No. 15-R-2023 as ATTACHMENT A.

Design is underway and expected to be complete later this year, with construction in 2024. Town staff is recommending approval of the First Amendment.

FINANCIAL CONSIDERATIONS

There are no financial impacts at this time. The approved 2023 Budget includes \$500,000 in the Transportation Impact Fund (14-40-5565) for the Project design expenses. The 2024 proposed budget will include the construction cost associated with the Project and balance of applicable federal grant revenue.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approval of the attached resolution as a consent agenda item. Alternatively, should the Board desire to remove this item from the consent agenda for discussion, staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 15-R-2023 A Resolution of the Town of Mead, Colorado, Approving the First Amendment to Intergovernmental Agreement between the Town of Mead and the State of Colorado for the SH 66 – WCR 7 Pedestrian Crossing Project, and authorize the Mayor to execute the First Amendment on behalf of the Town.”

ATTACHMENTS

Resolution No. 15-R-2023
First Amendment (ATTACHMENT A to Resolution)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 15-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,
APPROVING THE FIRST AMENDMENT TO INTERGOVERNMENTAL
AGREEMENT BETWEEN THE TOWN OF MEAD AND THE STATE OF
COLORADO FOR THE SH 66 – WCR 7 PEDESTRIAN CROSSING
PROJECT**

WHEREAS, the Town of Mead and the State of Colorado (acting by and through the Colorado Department of Transportation) have executed that certain Intergovernmental Agreement (regarding the SH66-WCR7 Intersection Pedestrian Underpass project) dated June 25, 2021 (the “CDOT IGA”) for the SH66-WCR7 Intersection Pedestrian Underpass project (the “Project”); and

WHEREAS, the CDOT IGA was approved by Town Resolution No. 29-R-2021 dated June 14, 2021; and

WHEREAS, Section 20(I) of the CDOT IGA requires that any modification of the CDOT IGA be set forth in a written agreement properly executed and approved in accordance with applicable Colorado State law and State Fiscal Rules; and

WHEREAS, based on the Project being awarded additional wait-list funding, the total budgeted funds allocated to the Project will be modified as follows:

- Increase the Total Budgeted Funds of \$1,969,000.00 by \$1,031,000.00 for revised Total Budgeted Funds of \$3,000,000.00,
- Increase the federal TAP funds of \$1,575,200.00 by \$824,800.00 for revised federal TAP funds of \$2,400,000.00,
- Increase the Local Agency (Town) funds of \$393,800.00 by \$206,200.00 for revised Local Agency (Town) funds of \$600,000.00; and

WHEREAS, the amendments to the CDOT IGA to increase the total budgeted funds allocated to the Project and to clarify the revised federal TAP and Local Agency portions are set forth in that certain First Amendment to Intergovernmental Agreement (“First Amendment”), a copy of which is attached to this Resolution as ATTACHMENT A; and

WHEREAS, the Board of Trustees has reviewed the First Amendment and desires to approve the same; and

WHEREAS, the Board of Trustees further desires to delegate authority to the Mayor to execute the First Amendment on behalf of the Town.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated herein as findings and

conclusions of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the First Amendment in substantially the same form as is attached hereto as ATTACHMENT A; (b) authorizes the Town Attorney in cooperation with the Mayor and Town Manager to make non-material changes to the First Amendment that do not increase the Town's obligations; and (c) authorizes the Mayor to execute the First Amendment on behalf of the Town when in final form.

Section 3. Effective Date. This resolution shall be effective immediately upon adoption.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 27TH DAY OF FEBRUARY, 2023.

ATTEST:

TOWN OF MEAD

By _____
Mary E. Strutt, MMC, Town Clerk

By _____
Colleen G. Whitlow, Mayor

Attachment(s):

ATTACHMENT A - First Amendment to Intergovernmental Agreement

ATTACHMENT A

First Amendment to Intergovernmental Agreement

(SH66-WCR7 Intersection Pedestrian Underpass)

[Attached.]

STATE OF COLORADO AMENDMENT

Amendment #: 1

Project #: TAP M870-006 (23383)

SIGNATURE AND COVER PAGE

State Agency Department of Transportation		Amendment Routing Number 21-HA4-XC-00091-M0002
Local Agency TOWN OF MEAD		Original Agreement Routing Number 21-HA4-XC-00091
Agreement Maximum Amount	\$3,000,000.00	Agreement Performance Beginning Date June 25, 2021
		Initial Agreement expiration date April 21, 2031

THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT

Each person signing this Amendment represents and warrants that he or she is duly authorized to execute this Amendment and to bind the Party authorizing his or her signature.

STATE OF COLORADO Jared S. Polis, Governor Department of Transportation Shoshana M. Lew, Executive Director _____ Keith Stefanik, P.E., Chief Engineer Date: _____	
LOCAL AGENCY TOWN OF MEAD _____ Signature _____ By: (Print Name and Title) Date: _____	LOCAL AGENCY (2 nd Signature if Necessary) _____ Signature _____ By: (Print Name and Title) Date: _____

In accordance with §24-30-202 C.R.S., this Amendment is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER Robert Jaros, CPA, MBA, JD By: _____ Department of Transportation Effective Date: _____
--

1) PARTIES

This Amendment (the "Amendment") to the Original Agreement shown on the Signature and Cover Page for this Amendment (the "Agreement") is entered into by and between the Local Agency and the State.

2) TERMINOLOGY

Except as specifically modified by this Amendment, all terms used in this Amendment that are defined in the Agreement shall be construed and interpreted in accordance with the Agreement.

3) EFFECTIVE DATE AND ENFORCEABILITY

A. Amendment Effective Date

This Amendment shall not be valid or enforceable until the Amendment Effective Date shown on the Signature and Cover Page for this Amendment. The State shall not be bound by any provision of this Amendment before that Amendment Effective Date, and shall have no obligation to pay the Local Agency for any Work performed or expense incurred under this Amendment either before or after the Amendment term shown in **§3.B** of this Amendment

B. Amendment Term

The Parties' respective performances under this Amendment and the changes to the Agreement contained herein shall commence on the Amendment Effective Date shown on the Signature and Cover Page for this Amendment and shall terminate on the termination of the Agreement.

4) PURPOSE

The Parties entered into the Original Agreement for the design and construction of the SH66-WCR7 Intersection Pedestrian Underpass project. The Parties now desire to update the Funding Provisions.

5) MODIFICATIONS

The Parties now desire to:

a) Increase the Total Budgeted Funds of \$1,969,000.00 by \$1,031,000.00 to a new Total Budgeted Funds of \$3,000,000.00;

b) Increase the federal TAP funds from \$1,575,200.00 by \$824,800.00 to a new federal TAP funds of \$2,400,000.00;

c) Increase the Local Agency funds from \$393,800.00 by \$206,200.00 to a new Local Agency funds of \$600,000.00; and

d) Replace **Exhibit C-1** with **Exhibit C-2**, which is attached hereto. Any reference in the Agreement to **Exhibit C** or **Exhibit C-1** shall now be a reference to **Exhibit C-2**.

6) LIMITS OF EFFECT

This Amendment is incorporated by reference into the Agreement, and the Agreement and all prior amendments or other modifications to the Agreement, if any, remain in full force and effect except as specifically modified in this Amendment. Except for the Special Provisions contained in the Agreement, in the event of any conflict, inconsistency, variance, or contradiction between the provisions of this Amendment and any of the provisions of the Agreement or any prior modification to the Agreement, the provisions of this Amendment shall in all respects supersede, govern, and control. The provisions of this Amendment shall only supersede, govern, and control over the Special Provisions contained in the Agreement to the extent that this Amendment specifically modifies those Special Provisions.

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EXHIBIT C-2 - FUNDING PROVISIONS

Town of Mead - TAP M870-006 (23383)

A. Cost of Work Estimate

The Local Agency has estimated the total cost the Work to be \$3,000,000.00, which is to be funded as follows:

1. FUNDING		
a.	Federal Funds (80% of TAP Award)	\$2,400,000.00
b.	Local Agency Funds (20% of TAP Award)	\$600,000.00
TOTAL FUNDS ALL SOURCES		\$3,000,000.00
2. OMB UNIFORM GUIDANCE		
a.	Federal Award Identification Number (FAIN):	TBD
b.	Name of Federal Awarding Agency:	FHWA
c.	Local Agency Unique Entity Identifier	GZSJK7MBMSZ6
d.	Assistance Listing # Highway Planning and Construction	ALN 20.205
e.	Is the Award for R&D?	No
f.	Indirect Cost Rate (if applicable)	N/A
g.	Amount of Federal Funds Obligated by this Action:	\$0.00
h.	Amount of Federal Funds Obligated to Date (including this Action):	\$320,000.00
3. ESTIMATED PAYMENT TO LOCAL AGENCY		
a.	Federal Funds Budgeted	\$2,400,000.00
b.	Less Estimated Federal Share of CDOT-Incurred Costs	\$0.00
TOTAL ESTIMATED PAYMENT TO LOCAL AGENCY		80% \$2,400,000.00
TOTAL ESTIMATED FUNDING BY LOCAL AGENCY		20% \$600,000.00
TOTAL PROJECT ESTIMATED FUNDING		100.00% \$3,000,000.00
4. FOR CDOT ENCUMBRANCE PURPOSES		
a.	Total Encumbrance Amount (Federal funds + Local Agency funds)	\$3,000,000.00
b.	Less ROW Acquisition 3111 and/or ROW Relocation 3109	\$0.00
NET TO BE ENCUMBERED BY CDOT IS AS FOLLOWS		\$3,000,000.00

Note: Only \$400,000.00 in design funds are currently available. Additional Design and Construction funds will become available after execution of an Option letter (Exhibit B) or formal Amendment.

WBS Element 23383.10.30	Performance Period Start*/End Date 05/04/2022 / 07/31/2024	Design 3020	\$400,000.00
WBS Element 23383.20.10	Performance Period Start*/End Date TBD- TBD	Const. 3301	\$0.00

* The Local Agency should not begin work until all three (3) of the following are in place: 1) Phase Performance Period Start Date; 2) the execution of the document encumbering funds for the respective phase; and 3) Local Agency receipt of the official Notice to Proceed. Any work performed before these three (3) milestones are achieved will not be reimbursable.

B. Funding Ratios

The funding ratio for the federal funds for this Work is 80% federal funds to 20% Local Agency funds, and this ratio applies only to the \$3,000,000.00 that is eligible for federal funding. All other costs are borne by the Local Agency at 100%. If the total cost of performance of the Work exceeds \$3,000,000.00, and additional federal funds are not available, the Local Agency shall pay all such excess costs. If the total

cost of performance of the Work is less than \$3,000,000.00, then the amounts of Local Agency and federal funds will be decreased in accordance with the funding ratio described in **A1**. **This applies to the entire scope of Work.**

C. Maximum Amount Payable

The maximum amount payable to the Local Agency under this Agreement shall be \$2,400,000.00. For CDOT accounting purposes, the federal funds of \$2,400,000.00 and the Local Agency funds of \$600,000.00 will be encumbered for a total encumbrance of \$3,000,000.00, unless this amount is increased by an executed amendment before any increased cost is incurred. The total budget of this funding source is \$3,000,000.00, unless this amount is increased by an executed amendment before any increased cost is incurred. The total cost of the Work is the best estimate available, based on the design data as approved at the time of execution of this Agreement, and that any cost is subject to revisions agreed to by the parties prior to bid and award. The maximum amount payable will be reduced without amendment when the actual amount of the Local Agency's awarded Agreement is less than the budgeted total of the federal funds and the Local Agency funds. The maximum amount payable will be reduced through the execution of an Option Letter as described in Section 7. E. of this contract. **This applies to the entire scope of Work.**

D. Single Audit Act Amendment

All state and local government and non-profit organizations receiving \$750,000 or more from all funding sources defined as federal financial assistance for Single Audit Act Amendment purposes shall comply with the audit requirements of 2 CFR part 200, subpart F (Audit Requirements) see also, 49 CFR 18.20 through 18.26. The Single Audit Act Amendment requirements applicable to the Local Agency receiving federal funds are as follows:

- i. Expenditure less than \$750,000**
If the Local Agency expends less than \$750,000 in Federal funds (all federal sources, not just Highway funds) in its fiscal year then this requirement does not apply.
- ii. Expenditure of \$750,000 or more-Highway Funds Only**
If the Local Agency expends \$750,000 or more, in Federal funds, but only received federal Highway funds (Catalog of Federal Domestic Assistance, CFDA 20.205) then a program specific audit shall be performed. This audit will examine the "financial" procedures and processes for this program area.
- iii. Expenditure of \$750,000 or more-Multiple Funding Sources**
If the Local Agency expends \$750,000 or more in Federal funds, and the Federal funds are from multiple sources (FTA, HUD, NPS, etc.) then the Single Audit Act applies, which is an audit on the entire organization/entity.
- iv. Independent CPA**
Single Audit shall only be conducted by an independent CPA, not by an auditor on staff. An audit is an allowable direct or indirect cost.



Agenda Item Summary

MEETING DATE: February 27, 2023

SUBJECT: **Resolution 16-R-2023:** A Resolution of the Town of Mead, Colorado, Approving the 4th Amendment to the Professional Services Agreement with Ditesco, LLC for the Board Room Conversion Project

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

Ditesco entered into a Professional Services Agreement with the Town of Mead in March 2021, for owner's representative/project management services for Town capital projects.

Task Order 2022-006 requested funding specifically for the Board Room Conversion Project and was approved by the Board of Trustees on September 26, 2022, through Resolution 74-R-2022. This Task Order provided construction management services for the project with a not-to-exceed fee of \$41,127.

Staff is Requesting approval of the 4th Amendment to the Professional Service Agreement with Ditesco which represents an increase in the not-to-exceed amount for the services described in the Task Order. This Amendment was inadvertently not included in the Board packet at the same time as the previously approved Task Order.

FINANCIAL CONSIDERATIONS

Since Task Order 2022-006 was previously approved by the Board (74-R-2022), there are no financial implications related to the 4th Amendment, which amends the not to exceed compensation amount of the Professional Services Agreement.

FOR REFERENCE:

Original Contract	\$225,000	Public Works Facility, 3 rd Street Recon, Highland Lake
Amend 1	\$390,000	Community Center
Amend 2	\$ 58,000	Change orders for above projects (additional work)
Amend 3	\$ 84,000	Pavement Management Project
Amend 4	\$ 42,000	Courtroom Remodel

Total \$799,000

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends the Board approve the 4th Amendment of the Professional Services Agreement with Ditesco, LLC and the Town of Mead. This amendment was inadvertently not included in the previously approved Task Order that resulted in Resolution 74-R-2022. Staff recommends approval of the attached resolution as a consent agenda item. Alternatively, should the Board desire to remove this item from the consent agenda for discussion, staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 16-R-2023, A Resolution approving the Fourth Amendment to the Professional Services Agreement with Ditesco, LLC adjusting the not-to-exceed compensation set forth in Section IV.A. of the Agreement.”

ATTACHMENTS

Resolution No. 16-R-2023
Ditesco PSA Fourth Amendment
2022-006 Task Order

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 16-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING THE FOURTH
AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES WITH DITESCO,
LLC**

WHEREAS, the Town of Mead and DITESCO, LLC, a Colorado limited liability company (“Contractor”), entered into that certain Agreement for Professional Services dated March 30, 2021 as amended by that certain First Amendment to Agreement dated April 11, 2022, that certain Second Amendment to Agreement dated July 20, 2022, and that certain Third Amendment to Agreement dated December 20, 2022 (together, the “Agreement”), pursuant to which Contractor provides certain owner representative / project management services for the Town (“Services”); and

WHEREAS, the Town and Contractor desire to amend the Agreement as specifically set forth in that certain Fourth Amendment to Agreement for Professional Services (the “Fourth Amendment”), a copy of which is attached to this Resolution as **Exhibit 1**, in order to extend the term of the Agreement through December 31, 2023 and adjust the not-to-exceed compensation amount set forth in Section IV.A. of the Agreement; and

WHEREAS, the adjustment to the not-to-exceed amount specifically accounts for the Services set forth and described in Task Order No. 2022-006 concerning project and construction management for the Board Room Conversion Project (the “Task Order”), which Task Order was previously approved by Board Resolution No. 74-R-2022 dated September 26, 2022; and

WHEREAS, the Town and Contractor inadvertently failed to adjust the not-to-exceed compensation set forth in Section IV.A. of the Agreement when approving the Task Order; and

WHEREAS, the Board of Trustees desires to approve the Fourth Amendment and further desires to authorize the Mayor to execute the Fourth Amendment on behalf of the Town.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated into this Resolution as findings and conclusions of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the Fourth Amendment in substantially the same form as is attached in **Exhibit 1**; (b) authorizes the Town Attorney in cooperation with the Town Manager to make non-material changes to the Fourth Amendment that do not increase the Town’s financial obligations; and (c) authorizes the Mayor to execute the Fourth Amendment on behalf of the Town when in final form.

Section 3. Effective Date. This Resolution is effective immediately upon adoption.

Section 4. Repealer. All resolutions or parts of resolutions in conflict with this Resolution are repealed.

Section 5. Certification. The Town Clerk shall certify the passage of this Resolution and make at least one copy of the adopted Resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 27th DAY OF FEBRUARY, 2023.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Attachment(s):

Exhibit 1 – Fourth Amendment to Professional Services Agreement (DITESCO, LLC)

**Town of Mead, Colorado
FOURTH AMENDMENT TO
AGREEMENT FOR PROFESSIONAL SERVICES**

Project/Services Name: Owner's Representative Services

THIS FOURTH AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES ("Fourth Amendment") amends the Agreement for Professional Services entered into by and between the **TOWN OF MEAD**, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the "Town"), and **DITESCO, LLC**, a Colorado limited liability company, with a principal office address of 2133 S. Timberline Road, Suite 110, Fort Collins, CO 80525 (the "Contractor"). The Town and Contractor may be collectively referred to herein as the "Parties" or individually as "Party."

RECITALS

WHEREAS, the Parties entered into that certain Agreement for Professional Services dated March 30, 2021 as amended by that certain First Amendment to Agreement dated April 11, 2022, that certain Second Amendment to Agreement dated July 20, 2022, and that certain Third Amendment dated December 20, 2022 (together, the "Agreement"), pursuant to which Contractor provides certain owner's representative / project management services for the Town ("Services"); and

WHEREAS, the Agreement contemplates that the Contractor may, pursuant to the approval of one or more Task Orders, provide on-call Services to the Town for the Public Works Facility Project, the 3rd Street Reconstruction Project, the Community Center/Bean Plant Project, the Highland Lake Projects and future projects as determined by the Town; and

WHEREAS, Section IV.A. of the Agreement currently limits Contractor compensation to a total of seven hundred fifty-seven thousand dollars (\$757,000.00) (the "Total NTE Amount"); and

WHEREAS, the Board of Trustees desires to increase the Total NTE Amount of seven hundred fifty-seven thousand dollars (\$757,000.00) set forth in Section IV.A. of the Agreement to seven hundred ninety-nine thousand dollars (\$799,000.00) in order to account for Services provided by the Contractor under Task Order No. 2022-006 concerning project and construction management for the Town's Board Room Conversion Project, which was approved pursuant to Resolution No. 74-R-2022; and

WHEREAS, additionally, the Parties desire to extend the term of the agreement through and including December 31, 2023 as permitted by Section II.A of the Agreement; and

WHEREAS, Section XII.F of the Agreement requires any contract modifications to be in writing and signed by both Parties; and

NOW, THEREFORE, for the consideration herein expressed, it is agreed by and between the Town and the Contractor that the Agreement shall be amended as follows:

1. **Recitals.** The foregoing recitals are true and correct and are incorporated into the Fourth Amendment by this reference as though set forth in full.

2. **Original Terms and Conditions.** Except as amended herein, the original terms and conditions of the Agreement remain in full force and effect.
3. **Term.** The term of the Agreement, set forth in Section II.A, is hereby extended through and including **December 31, 2023.**
4. **Not-to-Exceed Amount.** The second sentence of Section IV.A. of the Agreement is hereby amended as follows:
 - A. Not-to-Exceed Amount. [. . .] Compensation to be paid hereunder shall not exceed **Seven Hundred Ninety-Nine Thousand Dollars and No Cents (\$799,000.00)** (“Not-to-Exceed Amount”) unless a larger amount is agreed to by and between the Parties in accordance with the amendment requirements of this Agreement. [. . .]
5. **Conflict.** This Fourth Amendment is and shall be construed as part of the Agreement. In the case of any inconsistency between this Fourth Amendment and the Agreement, the provisions containing such inconsistency shall be reconciled with one another to the maximum extent possible, and then to the extent of any remaining inconsistency, the terms of this Fourth Amendment shall control.
6. **Counterparts; Facsimile or Electronic Signature; Authority.** The Parties hereto agree that this Fourth Amendment may be executed in multiple counterparts which, when signed by all parties, shall constitute a binding agreement. The Parties further agree that this Fourth Amendment may be executed by facsimile or electronic signature, and that any facsimile or electronic signature shall be binding upon the party providing such signature as if it were the party’s original signature.
7. **Effective Date.** This Fourth Amendment shall be effective on the date of its mutual execution by the Parties.

IN WITNESS WHEREOF, the Parties have executed this Fourth Amendment to Agreement for Professional Services. By the signature of its representatives below, each Party affirms that it has taken all necessary action to authorize said representative to execute this Fourth Amendment.

THIS FOURTH AMENDMENT is executed and made effective as provided herein.

TOWN OF MEAD, COLORADO:

ATTEST:

Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Date of execution: _____

[Contractor signature page follows]

[Contractor signature page to Agreement for Professional Services – Fourth Amendment – Owner's Representative Services]

DITESCO, LLC, a Colorado limited liability company

By: _____
Keith Meyer, Owner/Principal

Date of execution: _____

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing Fourth Amendment to Agreement for Professional Services was acknowledged before me this _____ day of _____, 2023, by Keith Meyer as Owner/Principal of DITESCO, LLC, a Colorado limited liability company.

Witness my hand and official seal.

My commission expires: _____

Notary Public
(Required for all contracts (C.R.S. § 8-40-202(2)(b)(IV)))

[SEAL]



Agenda Item Summary

MEETING DATE: February 27, 2023
SUBJECT: Shiers Annexation
PRESENTED BY: Collin Mieras, Planner II

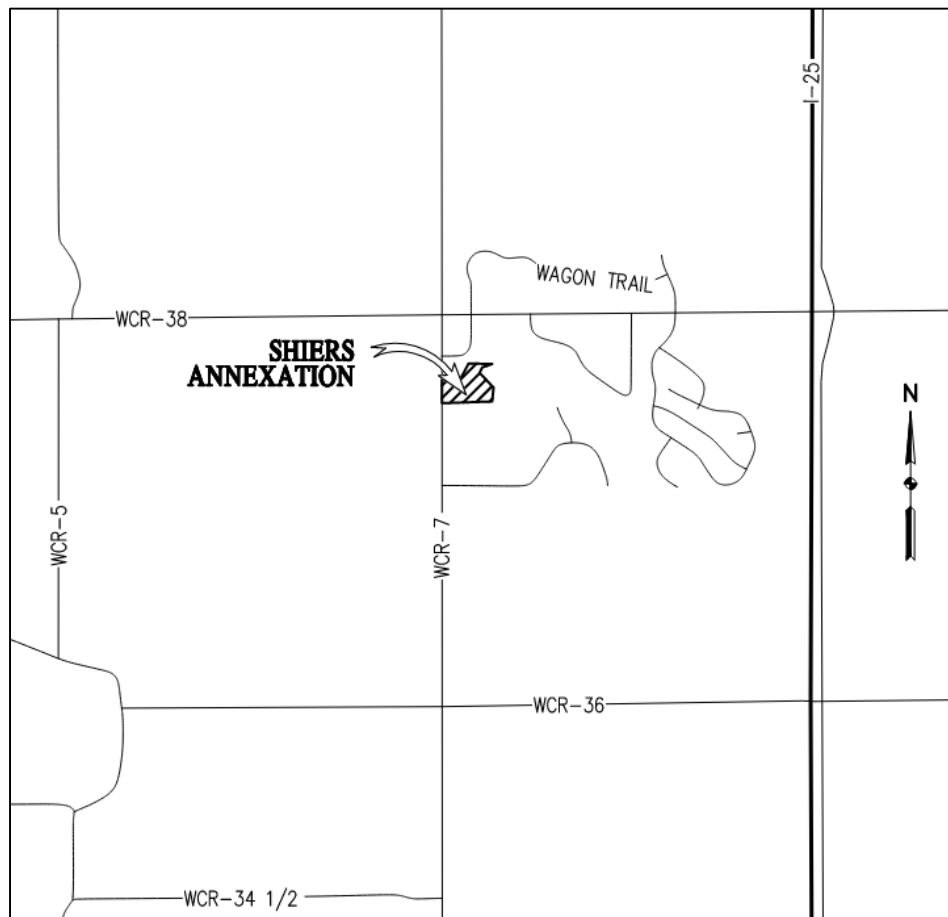
SUMMARY

- **Resolution No. 17-R-2023** – Eligibility Resolution
- **Ordinance No. 1022** – Approving the Shiers Annexation
- **Ordinance No. 1023** – Establishing Initial Zoning
- **Ordinance No. 1024** – Approving the Annexation Agreement

This Agenda Item Summary (AIS) has been prepared for the proposed annexation known as the Shiers Annexation. The property is located at 17790 Weld County Road 7 and consists of 6.16 acres, more or less.

The Applicant, 17790 CR 7 LLC, a Colorado limited liability company, requests that the Board determine that the subject property is eligible for annexation to the Town of Mead. Following the completion of the eligibility hearing, the Applicant is further requesting that the Board proceed to annex the subject property and establish the initial Town of Mead zoning as Residential Single-Family Estate District (RSF-E).

This AIS concludes that the subject property owned by the Applicant is eligible for annexation to the Town of Mead. The Planning Commission has reviewed the proposed annexation and is recommending approval. In addition, the Planning Commission recommends approval of the RSF-E zoning. Based on the Planning Commission's recommendation, Town Staff recommends that the Board of Trustees: (1) approve the proposed annexation; and (2) establish the initial zoning of the Shiers Annexation parcel as Residential Single-Family Estate District (RSF-E).



DETAIL OF REQUEST

Applicant(s):	17790 CR 7 LLC
Property Owner(s):	17790 CR 7 LLC
Property Location:	17790 CR 7; generally located south of WCR 38 and east of WCR 7
Current Zoning (Weld County):	Residential
Proposed Zoning (Mead):	Residential Single Family Estate District (RSF-E)
Comp. Plan Designation:	Large Lot Residential (LLR)
Surrounding Land Uses:	
North:	Residential (Weld County)
South:	Residential (Weld County)
East:	Single-Family Residential (Town of Mead)
West:	Agricultural (Weld County)

OVERVIEW

This is a request for Board of Trustees to consider the proposed annexation of the Shiers property and establish the initial Town of Mead zoning classification for the subject property as Residential Single-Family Estate District (RSF-E).

The property proposed for annexation consists of 6.16 acres and is located at 17790 WCR 7, which is generally located south of WCR 38 and east of WCR 7 (the “Subject Property”). The Subject Property

is described with particularity in the Annexation Petition and Annexation Map. The Annexation Map also shows the contiguity the Subject Property has with existing Town boundaries.

The Subject Property is owned by 17790 CR 7 LLC (the “Owner”). The Subject Property is currently used for the Owner’s residential and commercial uses. The Owner currently operates a business on the Subject Property, which conducts business transition, business expansion, and general construction services. Per the proposed annexation agreement, the commercial operations are designated as a nonconforming use, and will cease operations within four (4) years of the effective date of the Annexation Agreement. Other key provisions of the Annexation Agreement include the following:

- Dedication of additional right-of-way (ROW) to the Town for future expansion of WCR 7 or other public purposes.
- Within sixty (60) days of the Effective Date of the annexation, the Applicant/Owner shall complete landscaping and screening in accordance with Section 16-2-150(c)(3)(b) of the MMC, as may be amended. If the Applicant/Owner fails to complete such landscaping and screening within the sixty (60) day, the Town may pursue enforcement options as set forth in the Agreement.
- Applicant/Owner shall ensure that any hazardous materials, including biological, chemical, and radiological substances are used and stored in conformance with Environmental Protection Agency and Occupational Safety and Health Administration regulations.

REVIEW CRITERIA ANALYSIS

Annexation Eligibility Review Criteria (MMC Section 16-8-50)

Section 16-8-50 of the MMC states that eligibility for annexation shall be determined by conformity with the requirements of C.R.S. § 31-12-104 and § 31-12-105, as amended and as determined by the Board of Trustees in its sole discretion.

1. *The applicable requirements of C.R.S. § 31-12-104 and § 31-12-105 exist or have been met.*

The proposed annexation of the Subject Property satisfies the applicable requirements of C.R.S. § 31-12-104 and § 31-12-105 as follows:

a. C.R.S. § 31-12-104(1)(a) requires that not less than one sixth (1/6) of the perimeter of the proposed annexation area be contiguous with the existing boundaries of the municipality annexing it.

This request is comprised of one (1) annexation, which complies with the requirements of state law regarding contiguity, with 703.69 feet of the Subject Property’s 2,552.63-foot perimeter being contiguous (27 percent) with the Town’s existing boundary. The one-sixth contiguity requirement under state law is met.

b. A “community of interest” exists between the proposed annexation area and Mead; the proposed annexation area is urban or will be urbanized in the near future and is integrated with or can be integrated with the Town. C.R.S. § 31-12-104(1)(b).

C.R.S. § 31-12-104(1)(b) states that these requirements, related to community of interest, urbanization and integration into the Town, are automatically satisfied because the Subject Property satisfies the contiguity requirements discussed previously.

c. In establishing the boundaries of the annexation area, no land has been divided into separate parcels without the written consent of the landowner(s) unless such parcels are separated by a dedicated street, road or other public way. C.R.S. § 31-12-105(1)(a).

The Petition has been executed by all landowners of the Subject Property. The annexation will not separate or subdivide any portion of the existing parcels.

d. In establishing the boundaries of the annexation area, no land comprising 20 acres or more (with an assessed value in excess of \$200,000.00 for the year preceding the annexation) shall be included without the written consent of the landowners. C.R.S. § 31-12-105(1)(b).

The Petition has been executed by 100 percent of the landowners of the Subject Property. No land was included in the Annexation without the written consent of the landowner(s).

e. No annexation proceedings have been commenced by another municipality for any portion of the Property. C.R.S. § 31-12-105(1)(c).

There have been no annexation proceedings commenced by another municipality for any portion of the Subject Property.

f. The area proposed for annexation will not result in the detachment of area from any school district or the attachment of the same to another school district. C.R.S. § 31-12-105(1)(d).

The Subject Property will remain in the St. Vrain RE1J School District.

g. The proposed annexation may not have the effect of extending the boundary of the annexing municipality more than three miles in any direction within one year. C.R.S. § 31-12-105(1)(e).

The proposed Annexation will not extend the Town's boundaries more than three miles.

2. That an election is not required under Section 31-12-107(2), C.R.S., which requires compliance with Article II, Section 30 of the State Constitution, which states that an unincorporated area may be annexed if "the annexing municipality has received a petition for the annexation of such area signed by persons comprising more than fifty percent of the landowners in the area and owning more than fifty percent of the area, excluding public streets, and alleys and any land owned by the annexing municipality."

A petition for annexation has been submitted to the Town, signed by 100 percent of the landowners in the area, owning 100 percent of the land in the area, exclusive of streets and alleys. As a result, no election is required.

3. No additional terms and conditions are to be imposed.

No additional terms/conditions are recommended by staff.

Zoning Review Criteria, MMC Section 16-3-160

The establishment of initial zoning is subject to review against the six (6) criteria set forth in MMC Section 16-3-160. Only ONE of the following criteria must be met for the proposed zoning to be approved:

1. To correct a manifest error in an ordinance establishing the zoning for a specific property;

2. To rezone an area or extend the boundary of an existing district because of changed or changing conditions in a particular area or in the Town generally;
3. The land to be rezoned was zoned in error and as presently zoned is inconsistent with the policies and goals of the Comprehensive Plan;
4. The proposed rezoning is necessary to provide land for a community-related use that was not anticipated at the time of the adoption of the Comprehensive Plan, and the rezoning will be consistent with the policies and goals of the Comprehensive Plan;
5. The area requested for rezoning has changed or is changing to such a degree that it is in the public interest to encourage development or redevelopment of the area; OR
6. A rezoning to Planned Unit Development overlay district is requested to encourage innovative and creative design and to promote a mix of land uses in the development.

The zoning request meets criterion #2 listed above, specifically the following:

“To rezone an area or extend the boundary of an existing district because of changed or changing conditions in a particular area or in the Town generally.”

Following the effective date of the annexation of the Subject Property (if ultimately approved by the Board of Trustees), the jurisdiction that governs the Subject Property will change from Weld County to the Town of Mead. State law requires that property annexed to the Town be zoned within 90 days of the effective date of annexation. Town staff is recommending that the initial zoning of the property be established as Residential Single-Family Estate District (RSF-E), as more particularly shown and set forth in the Zoning Map, in compliance with the *2018 Mead Comprehensive Plan* (“Comprehensive Plan”). The Subject Property is designated as Large Lot Residential (LLR) in the Comprehensive Plan. The proposed RSF-E zoning complies with the Comprehensive Plan.

OTHER LEGAL CONSIDERATIONS

On January 9, 2023, the Board of Trustees found the petition for the Shiers Annexation to be in “substantial compliance” with applicable requirements of state law and scheduled the eligibility hearing for February 27, 2023 at 6:00 p.m. at Town Hall. The substantial compliance resolution also referred the annexation and initial zoning application to the Planning Commission, which recommended approval of the annexation and establishment of initial RSF-E zoning after a hearing held on February 15, 2023. Section 31-12-108, C.R.S. requires that the eligibility hearing be scheduled on a date not less than (30) thirty days nor more than sixty (60) days from the effective date of the substantial compliance resolution. The February 27, 2023 public hearing complies with this section of state law.

Staff provided the draft Annexation Agreement (Agreement) to the Applicant in accordance with Sec. 16-8-110 of the MMC. The Agreement has been finalized by the Applicant and Town staff, and has been executed by the Applicant. An executed copy of the Agreement is on file with the Town Clerk.

ALTERNATIVES/OPTIONS

Pursuant to Sec. 16-8-90 of the MMC, the proposed annexation and establishment of initial zoning were referred to the Planning Commission for review. Following the conclusion of the February 15, 2023 public hearing regarding the proposed RSF-E zoning, the Planning Commission recommended approval of the proposed annexation and establishment of initial zoning to the Board of Trustees.

C.R.S. § 31-12-111 provides as follows:

“If the resolution of the governing body adopted pursuant to section 31-12-110 determines that the applicable provisions of section 30 of article II of the state constitution and sections 31-12-104 and 31-

12-105 have been met, and further determines that an election is not required under section 31-12-107(2), and does not determine that additional terms and conditions are to be imposed, the governing body may thereupon annex the area proposed to be annexed by ordinance.”

In this case, Town Staff finds as follows:

1. The annexation is in compliance with the requirements of Sections 31-12-104 and 31-12-105, C.R.S.;
2. That an election is not required under Section 31-12-107(2), C.R.S.;
3. The petition is found to be signed by the owners of one hundred percent (100%) of the area proposed to be annexed, exclusive of streets and alleys; and
4. That no additional terms and conditions are to be imposed,

Therefore, the Board may proceed to annex the Subject Property by ordinance without election.

Following the conclusion of the eligibility hearing, the Board of Trustees may also opt to continue this item to a time and date certain for future consideration if additional information is required by the Board regarding the merits of the annexation of the Subject Property or the proposed RSF-E zoning. Staff recommends that the Board of Trustees confer with the Town Attorney if the Board: (1) seeks to determine that the Subject Property is not eligible for annexation to the Town of Mead; or (2) seeks to deny the annexation.

FINANCIAL CONSIDERATIONS

None.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends that, following the conclusion of the consolidated public hearing, the Board of Trustees proceed to approve Resolution 17-R-2023, declaring the Subject Property eligible for annexation to the Town of Mead, and Ordinances Nos. 1022, 1023, 1024, annexing the Subject Property to the Town of Mead, establishing the initial zoning of the Subject Property, and approving the Annexation Agreement with the Owner/Applicant (17790 CR 7 LLC). Staff recommends approval of the attached resolution as a consent agenda item. Alternatively, should the Board desire to remove this item from the consent agenda for discussion, staff recommends the following motion:

Suggested Motion:

Resolution No. 17-R-2023 (**Eligibility**)

“I MOVE APPROVAL OF RESOLUTION NO. 17-R-2023, A RESOLUTION OF THE TOWN OF MEAD, COLORADO, SETTING FORTH CERTAIN FINDINGS OF FACT AND CONCLUSIONS AS TO THE ANNEXATION OF CERTAIN PROPERTY KNOWN AS THE SHIERS ANNEXATION, BASED ON A FINDING THAT ALL APPLICABLE CRITERIA FOR ANNEXATION HAVE BEEN SATISFIED, AS DETAILED IN THE AGENDA ITEM SUMMARY REPORT PREPARED FOR THE FEBRUARY 27, 2023 BOARD MEETING.”

Ordinance No. 1022 (**Annexation**)

“I MOVE APPROVAL OF ORDINANCE NO. 1022, AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, ANNEXING CERTAIN TERRITORY KNOWN AS THE SHIERS ANNEXATION TO THE TOWN OF MEAD.”

Ordinance No. 1023 (**Establishment of Initial Zoning**)

“I MOVE APPROVAL OF ORDINANCE NO. 1023, AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, APPROVING THE INITIAL ZONING OF PROPERTY KNOWN AS THE SHIERS ANNEXATION AND AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF MEAD, BASED ON A FINDING THAT APPLICABLE ZONING REVIEW CRITERIA SET FORTH IN MEAD MUNICIPAL CODE SECTION 16-3-160 HAVE BEEN SATISFIED, AS DETAILED IN THE AGENDA ITEM SUMMARY REPORT PREPARED FOR THE FEBRUARY 27, 2023 BOARD MEETING.”

Ordinance No. 1024 (**Annexation Agreement**)

“I MOVE APPROVAL OF ORDINANCE NO. 1024, AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, APPROVING AN ANNEXATION AGREEMENT WITH 17790 CR 7 LLC FOR THE SHIERS ANNEXATION.”

ATTACHMENTS

Annexation Petition
Annexation Map
Resolution No. 17-R-2023 (Eligibility Resolution)
Ordinance No. 1022 (Approving Annexation)
Ordinance No. 1023 (Establishing Initial Zoning)
Zoning Map
Ordinance No. 1024 (Approving Annexation Agreement)
PC Resolution No. 03-PC-2023 (Recommending Approval)

PETITION FOR ANNEXATION
17790 COUNTY ROAD 7, MEAD, CO 80542

TO THE BOARD OF TRUSTEES OF THE TOWN OF MEAD, COLORADO:

The undersigned ("**Petitioner**"), in accordance with the Municipal Annexation Act of 1965 as set forth in C.R.S. § 31-12-101 et seq., as amended and as in effect on the submission date set forth below ("**Annexation Act**"), hereby petitions the Board of Trustees of the Town of Mead, Colorado ("**Board**"), to annex to the Town of Mead ("**Town**") the unincorporated territory located in the County of Weld, State of Colorado, which property is more particularly described in **Exhibit A** attached hereto and incorporated herein by reference ("**Property**").

The Property may be generally described as the "**17790 CR 7 Parcel**".

In support of this Petition for Annexation ("**Petition**"), Petitioner alleges that:

1. It is desirable and necessary that the Property be annexed to the Town.
2. The requirements of C.R.S. §§31-12-104 and 31-12-105 of the Annexation Act exist or have been met.
3. Not less than one-sixth (1/6) of the perimeter of the Property is contiguous with the Town's current municipal boundaries.
4. A community of interest exists between the Property and the Town.
5. The Property is urban or will be urbanized in the near future.
6. The Property is integrated with or is capable of being integrated with the Town.
7. Petitioner comprises more than fifty percent (50%) of the landowners in the Property owning more than fifty percent (50%) of the Property, excluding public streets, and alleys and any land owned by the annexing municipality, and the Petitioner hereby consents to the establishment of the boundaries of the Property as shown on the annexation map submitted herewith and attached as **Exhibit C**, and as more fully described in Paragraph 16 below.
8. The Property is not presently a part of any incorporated city, city and county, or town; nor have any proceedings been commenced for incorporation or annexation of an area that is part or all of the Property; nor has any election for annexation of the Property or substantially the same territory to the Town been held within the twelve (12) months immediately preceding the filing of this Petition.
9. The proposed annexation will not result in detachment of area from any school district or attachment of same to another school district.
10. Except to the extent necessary to avoid dividing parcels within the Property held in identical ownership, at least fifty percent (50%) of which are within the three (3) mile limit, the proposed annexation will not extend the municipal boundary of the Town more than three (3) miles in any direction from any point of the current municipal boundary.

11. The proposed annexation will not result in the denial of reasonable access to any landowner, owner of an easement, or owner of a franchise adjoining a platted street or alley which has been annexed by the Town but is not bounded on both sides by the Town.

12. In establishing the boundaries of the Property, no land which is held in identical ownership, whether consisting of a single tract or parcel of real estate or two or more contiguous tracts or parcels of real estate:

(a) is being divided into separate parts or parcels without the written consent of the landowner or landowners thereof unless such tracts or parcels are separated by a dedicated street, road or other public way; or

(b) comprising twenty (20) acres or more and together with buildings and improvements situate thereon having a valuation for assessment in excess of \$200,000.00 for ad valorem tax purposes for the year next preceding the proposed annexation, is included in the Property without the written consent of the landowner or landowners.

13. If a portion of a platted street or alley is to be annexed, the entire width thereof is included within the Property.

14. The land owned by Petitioner constitutes one hundred percent (100%) of the Property within the meaning of C.R.S. § 31-21-107(1)(g) of the Annexation Act.

15. The affidavit of the circulator of this Petition certifying that the signature(s) on this Petition is the signature of each person whose name it purports to be and certifying the accuracy of the date of such signature(s) is attached hereto as **Exhibit B** and is incorporated herein by this reference.

16. This Petition is accompanied by four (4) copies of an annexation map which have been prepared by a professional surveyor and submitted to the Town Clerk. An 11 x 17 copy of the annexation map is attached to this Petition as **Exhibit C** for reference. The annexation map contains, among other things, the following information:

(a) A written legal description of the boundaries of the Property;

(b) A map showing the boundary of the Property;

(c) Within the annexation boundary map, a showing of the location of each ownership tract in unplatted land and, if part or all of the area is platted, the boundaries and the plat numbers of plots or of lots and blocks; and

(d) Next to the boundary of the Property, a drawing of the contiguous boundary of the Town of Mead abutting the Property.

17. That the proposed annexation of the Property complies with Section 30 of Article II of the Colorado Constitution.

18. In connection with the processing of this Petition, Petitioner requests that the Town approve and execute an annexation agreement ("**Annexation Agreement**") which establishes the terms and conditions under which the Petitioner has agreed to annex the Property to the Town. A preliminary version of the Annexation Agreement was submitted with this Petition. The

parties shall work together in good faith to negotiate and execute a final version of the Annexation Agreement. If the parties cannot mutually agree upon the form of such agreement, Petitioner may, in its sole discretion, withdraw this Petition without any penalty or prejudice. Without limiting the foregoing, Petitioner has submitted this Petition on the condition that the business Bond Consulting Services, Inc. (the "**Business**") will be allowed to operate for a period of three (3) years from the date of this petition.

19. Upon the annexation of the Property becoming effective, and subject to the conditions set forth in this Petition and to be set forth in the Annexation Agreement, the Property shall become subject to all ordinances, resolutions, rules and regulations of the Town, except as otherwise set forth in the Annexation Agreement, and except for general property taxes of the Town, which shall become effective on January 1 of the next succeeding year following adoption of the annexation ordinance.

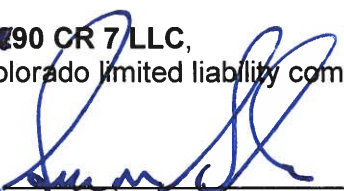
20. Except for the terms and conditions of this Petition and of the Annexation Agreement, which terms and conditions Petitioner expressly approves and therefore does not constitute an imposition of additional terms and conditions within the meaning of C.R.S. §§ 31-12-107(4) and 31-12-110(2) of the Annexation Act, Petitioner requests that no additional terms and conditions be imposed upon annexation of the Property to the Town.

THEREFORE, Petitioner requests that the Board complete and approve the annexation of the Property pursuant to the provisions of the Municipal Annexation Act of 1965, as amended.

Respectfully submitted this 12 day of September, 2022.

Signature of Petitioner:

177490 CR 7 LLC,
a Colorado limited liability company

By: 
Name: Sean M. Shiers
Title: Managing Member

Date of Signature: 9-12-2022

Mailing Address:

PO Box 220
Mead, CO 80542

EXHIBIT A
TO PETITION FOR ANNEXATION

Legal Description of Property

LOT B, AMENDED RECORDED EXEMPTION NO. 1207-03-2-RE627, RECORDED AUGUST 18, 1995 AT RECEPTION NO. 2451917, BEING A PORTION OF THE NORTHWEST 1/4 OF SECTION 3, TOWNSHIP 3, NORTH, RANGE 68 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF WELD, STATE OF COLORADO.

EXHIBIT B
TO PETITION FOR ANNEXATION

Affidavit of Circulator

The undersigned, being of lawful age, who being first duly sworn upon oath deposes and says:

That (s)he was the circulator of the foregoing Petition for Annexation of lands to the Town of Mead, Colorado, consisting of six (6) pages, including **Exhibit A** and **Exhibit C** and the map attached hereto, but excluding the page of this **Exhibit B**, and that the signature of the petitioner(s) 1780 CC 7 LLC, by Sean Shires, Mayor, thereon was witnessed by the circulator and is the true and original signature of the person whose name its purports to be, and that the date of such signature is correct.



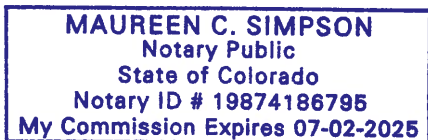
Circulator

STATE OF COLORADO)
) ss.
COUNTY OF Boulder)

The foregoing AFFIDAVIT OF CIRCULATOR was subscribed and sworn to before me this 12 day of September, 2012, by Sean M. Shires, Mayor, Lyons Gadd's Pl

Witness my hand and official seal.

My commission expires: July 2, 2025





Notary Public

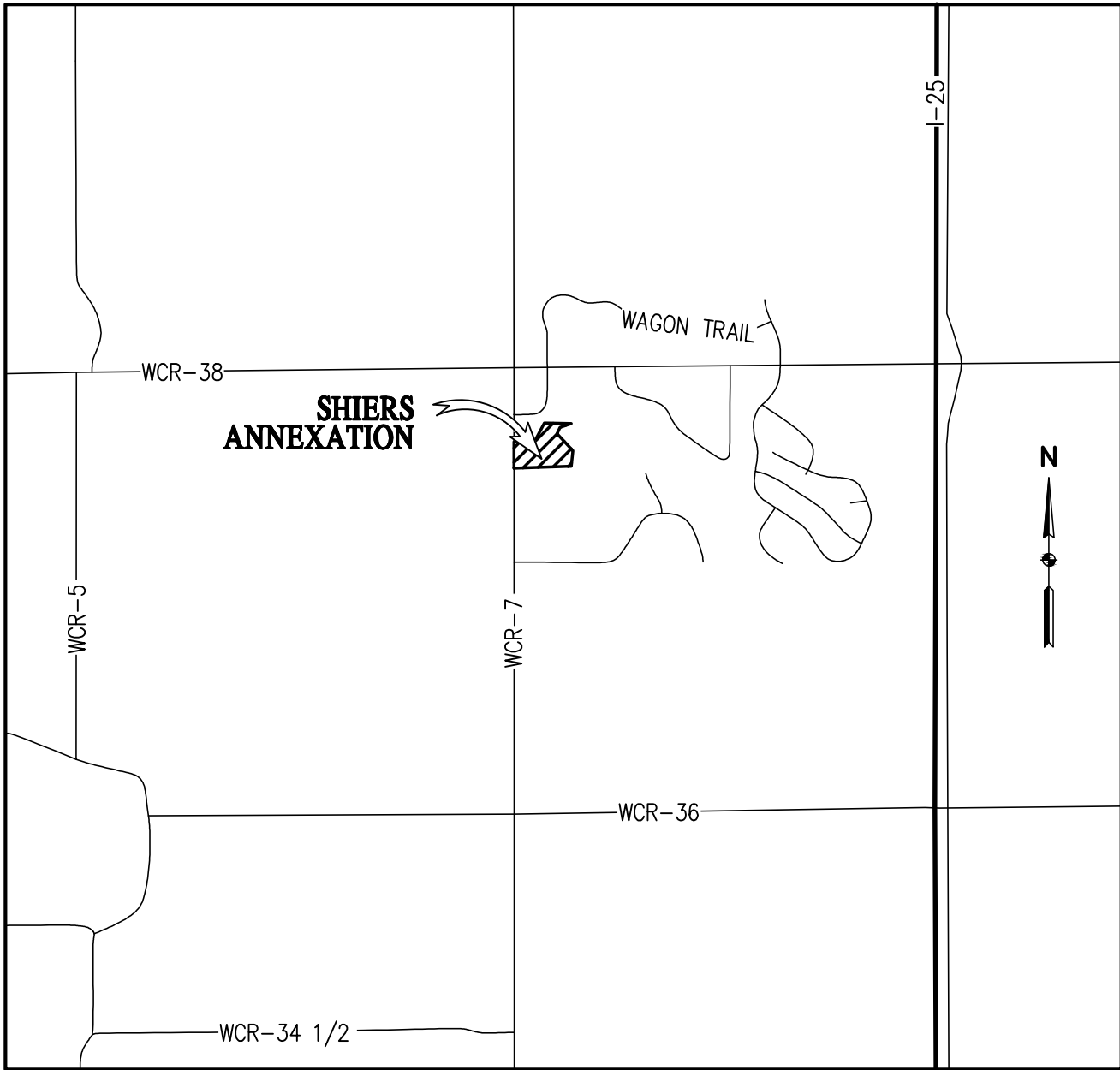
EXHIBIT C
TO PETITION FOR ANNEXATION

Annexation Map

An 11 x 17 version of the annexation map is attached hereto. Four (4) full size copies of the annexation map have been provided to the Town Clerk of the Town of Mead.

M:\co-15564- 17790 WCR7 Annexation\Drawings\15564 Annexation Map.dwg, 1/23/2023 1:51:01 PM, Doug Lancaster

SHIERS ANNEXATION
LOCATED IN THE NORTHWEST QUARTER OF SECTION 3
TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE 6TH P.M.
COUNTY OF WELD, STATE OF COLORADO



VICINITY MAP
SCALE: 1" = 2000'

PERIMETER SUMMARY

2,552.63'	ANNEXATION BOUNDARY PERIMETER
425.44'	REQUIRED CONTIGUITY (1/6 OF PERIMETER)
703.69'	EXISTING CONTIGUOUS TOWN BOUNDARY

CERTIFICATE OF OWNERSHIP:

THE UNDERSIGNED, BEING THE OWNER(S) OF ALL PRIVATE LANDS SITUATED WITHIN WELD COUNTY, COLORADO, LEGALLY DESCRIBED AS FOLLOWS:

LOT B OF THE AMENDED RECORDED EXEMPTION NO. 1207-03-2-RE627, RECORDED AT RECEPTION NUMBER 2451917, LOCATED WITHIN THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF WELD, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BASIS OF BEARINGS: ASSUMING THE WEST LINE OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE SIXTH PRINCIPAL MERIDIAN TO BEAR SOUTH 00°00'00" WEST BETWEEN THE NORTHWEST CORNER AND THE WEST QUARTER CORNER OF SAID SECTION, WITH ALL BEARINGS CONTAINED HEREIN RELATIVE THERETO.

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT B, WHENCE THE NORTHWEST CORNER OF SAID SECTION 3 BEARS NORTH 00°00'00" EAST A DISTANCE OF 856.97 FEET;

THENCE NORTH 85°20'38" EAST ON THE NORTH LINE OF SAID LOT B A DISTANCE OF 30.10 FEET TO THE EAST RIGHT-OF-WAY LINE OF WELD COUNTY ROAD NO. 7 AND THE POINT OF BEGINNING;

THENCE ON THE LINES COMMON TO LOTS A AND B, OF SAID AMENDED RECORDED EXEMPTION NO. 1207-03-2-RE627 THE FOLLOWING TWO (2) COURSES:

- NORTH 85°20'38" EAST A DISTANCE OF 235.23 FEET;
- NORTH 27°51'41" EAST A DISTANCE OF 233.12 FEET TO THE COMMON LINE OF SAID LOT B AND LOT 19, HIGHLAND ESTATES;

THENCE SOUTH 88°52'10" EAST ON SAID COMMON LINE OF LOT B AND LOT 19, HIGHLAND ESTATES A DISTANCE OF 326.92 FEET TO THE COMMON LINE OF SAID LOT B AND TRACT NO. 3, LAKE HOLLOW ESTATES;

THENCE ON THE COMMON LINE OF SAID LOT B AND TRACT NO. 3, LAKE HOLLOW ESTATES THE FOLLOWING FOUR (4) COURSES:

- SOUTH 71°27'30" WEST A DISTANCE OF 145.40 FEET;
- SOUTH 25°48'30" WEST A DISTANCE OF 84.81 FEET;
- SOUTH 43°21'40" EAST A DISTANCE OF 282.91 FEET;
- SOUTH 05°44'10" WEST A DISTANCE OF 190.57 FEET TO THE COMMON LINE OF SAID LOT B AND TRACT A, RECORDED EXEMPTION NO. 1207-03-2-RE1120;

THENCE ON THE COMMON LINE OF SAID LOT B AND TRACT A, RECORDED EXEMPTION NO. 1207-03-2-RE1120 THE FOLLOWING TWO (2) COURSES:

- SOUTH 85°00'00" WEST A DISTANCE OF 32.10 FEET;
- SOUTH 88°02'25" WEST A DISTANCE OF 639.07 FEET TO THE EAST RIGHT-OF-WAY LINE OF WELD COUNTY ROAD NO. 7;

THENCE NORTH 00°00'00" EAST ON SAID EAST RIGHT-OF-WAY LINE A DISTANCE OF 323.80 FEET TO THE POINT OF BEGINNING.

SAID LOT CONTAINING 268,205.84 SQUARE FEET OR 6.16 ACRES MORE OR LESS

DO HEREBY LAY OUT AND ESTABLISH THIS ANNEXATION MAP OF THE ABOVE-DESCRIBED LAND UNDER THE NAME AND STYLE OF SHIERS ANNEXATION.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND SEAL THIS _____ DAY OF _____, 20____

OWNER: 17790 CR 7, LLC.

BY: _____

NAME: _____

TITLE: _____

BY: _____

NAME: _____

TITLE: _____

NOTARY:

STATE OF COLORADO }
COUNTY OF _____ } SS

THE FOREGOING CERTIFICATE OF OWNERSHIP WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2023, BY SEAN M. SHIERS AS _____ OF 17790 CR 7, LLC. AND BY DUNCAN DOYLE AS _____ OF 17790 CR 7, LLC.

WITNESS MY HAND AND OFFICIAL SEAL:

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

OWNERS NAME: 17790 CR 7, LLC
ADDRESS: P.O. BOX 220, MEAD, CO 80542-0220
PHONE: (720)251-1823

GENERAL NOTES:

- THIS MAP DOES NOT REPRESENT A MONUMENTED LAND SURVEY, IT IS INTENDED ONLY TO DEPICT THE ATTACHED LEGAL DESCRIPTION.
- THIS ANNEXATION MAP WAS PREPARED BY AARON ALVIN DEMO, PLS 38285, FOR AND ON BEHALF OF BASELINE CORPORATION, 4007 S. LINCOLN AVE. SUITE# 405, LOVELAND, CO. 80537.
- DISTANCES ON THIS PLAT ARE EXPRESSED IN U.S. SURVEY FEET AND DECIMALS THEREOF. A U.S. SURVEY FOOT IS DEFINED AS EXACTLY 1200/3937 METERS.
- THIS ANNEXATION DOES NOT CONSTITUTE A TITLE SEARCH BY BASELINE ENGINEERING CORP. TO DETERMINE OWNERSHIP OF THIS TRACT, VERIFY THE DESCRIPTION SHOWN, VERIFY THE COMPATIBILITY OF THIS DESCRIPTION WITH THAT OF ADJACENT TRACTS, OR VERIFY EASEMENTS OF RECORD. THIS ANNEXATION MAP WAS PREPARED WITH THE BENEFIT OF A PROPERTY INFORMATION BINDER, PREPARED BY LAND TITLE GUARANTEE COMPANY, DATED: JULY 08, 2022 AT 5:00P.M., ORDER NUMBER FOI25199603.
- NOTICE: ACCORDING TO COLORADO LAW YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.

SURVEYOR'S STATEMENT:

I, AARON ALVIN DEMO, CERTIFY THAT THIS ANNEXATION MAP ACCURATELY REPRESENTS THE PROPERTY PROPOSED FOR ANNEXATION AND THAT AT LEAST ONE-SIXTH OF THE BOUNDARY IS CONTIGUOUS TO THE PRESENT BOUNDARIES OF THE TOWN OF MEAD, COUNTY OF WELD, STATE OF COLORADO.

AARON ALVIN DEMO, PLS
COLORADO LICENSED PROFESSIONAL LAND SURVEYOR NO. 38285
FOR AND ON BEHALF OF BASELINE CORPORATION

CERTIFICATE OF APPROVAL BY THE BOARD OF TRUSTEES:

THIS ANNEXATION MAP OF THE SHIERS ANNEXATION TO THE TOWN OF MEAD IS APPROVED AND ACCEPTED BY ORDINANCE NO. _____, PASSED AND ADOPTED AT THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF MEAD, COLORADO, HELD ON _____, 20____, AND RECORDED ON _____, AT RECEPTION NO. _____ IN THE RECORDS OF THE CLERK AND RECORDER OF WELD COUNTY, COLORADO BY THE BOARD OF TRUSTEES OF MEAD, COLORADO.

MAYOR

ATTEST: _____

TOWN CLERK

PLANNING COMMISSION CERTIFICATE:

RECOMMENDED FOR APPROVAL BY THE MEAD PLANNING COMMISSION THIS _____ DAY OF _____, 20____.

CHAIRPERSON

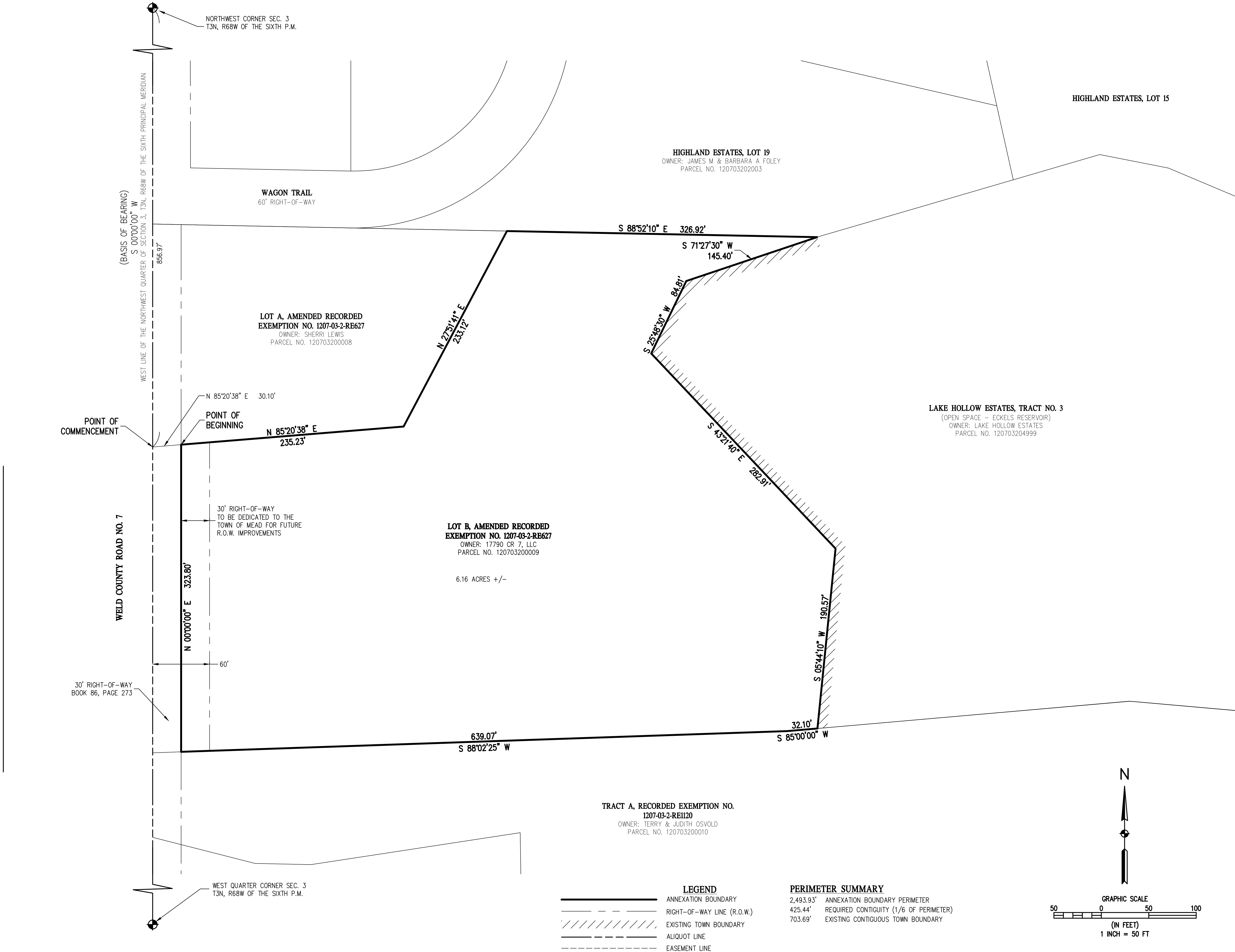
SECRETARY

NOTICE:

PER C.R.S. 13-80-105, YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON. BASELINE ENGINEERING CORP. AND/OR THE SURVEYOR OF RECORD SHALL NOT BE LIABLE FOR MORE THAN THE COST OF THIS SURVEY AND THEN ONLY TO THE CLIENT SPECIFICALLY SHOWN HEREON OR IN OUR FILE BY SIGNED AUTHORIZATION. ACCEPTANCE AND/OR USE OF THIS INSTRUMENT FOR ANY PURPOSE CONSTITUTES AGREEMENT BY THE CLIENT TO ALL TERMS STATED HEREON.

BASELINE Engineering • Planning • Surveying 4007 S. LINCOLN AVENUE, SUITE 405 • LOVELAND, COLORADO 80537 P. 970.353.7800 • F. 866.679.6864 • www.baselinecorp.com	DESIGNED BY	DATE	PREPARED BY	REVISION	DESCRIPTION
	DRAWN BY DKL	CHECKED BY AAD			
TOWN OF MEAD		17790 CR 7, LLC		COUNTY OF WELD	
SHIERS ANNEXATION 17790 WCR 7					
FOR AND ON BEHALF OF BASELINE CORPORATION					
INITIAL SUBMITTAL					
DRAWING SIZE		24" X 36"			
SURVEY FIRM		SURVEY DATE			
08/08/2022					
JOB NO.		C015564			
DRAWING NAME		15564 Annexation Map.dwg			
SHEET		1 OF 2			

SHIERS ANNEXATION
LOCATED IN THE NORTHWEST QUARTER OF SECTION 3
TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE SIXTH P.M.
COUNTY OF WELD, STATE OF COLORADO



DESIGNED BY	DATE
DRAWN BY	
CHECKED BY	

REVISION DESCRIPTION	DATE

17790 CR 7, LLC	COUNTY OF WELD
SHIERS ANNEXATION	
17790 WCR 7	

PREPARED UNDER THE DIRECT SUPERVISION OF

FOR AND ON BEHALF OF	BASELINE CORPORATION
INITIAL SUBMITTAL	
DRAWING SIZE	24" X 36"
SURVEY FIRM	08/08/2022
JOB NO.	C015564
DRAWING NAME	15564 Annexation Map.dwg
SHEET	2 OF 2

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 17-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,
SETTING FORTH CERTAIN FINDINGS OF FACT AND CONCLUSIONS
AS TO THE ANNEXATION OF CERTAIN PROPERTY KNOWN AS THE
SHIERS ANNEXATION**

WHEREAS, the Board of Trustees of the Town of Mead, Colorado has received a petition for annexation and annexation map of certain real property more fully described in said petition and map (the “Property”), said petition and map having heretofore been filed with the Town Clerk of the Town of Mead (together, the “Petition”); and

WHEREAS, the Board of Trustees previously adopted Resolution No. 04-R-2023, finding that the Petition was in substantial compliance with the Municipal Annexation Act of 1965, as amended (the “Act”), and scheduling a hearing on said Petition; and

WHEREAS, the Board of Trustees held a duly noticed public hearing on February 27, 2023 to consider the Petition; and

WHEREAS, in conformance with § 31-12-110 of the Act, as amended, the Board of Trustees has examined the Petition and related filings and wishes to make certain findings of fact as more fully set forth herein.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The above findings and recitals are incorporated herein as findings and determinations of the Board of Trustees.

Section 2. The Board of Trustees further finds as follows:

- That the Property meets the requirements of Section 30(1)(b) of Article II of the Colorado Constitution and C.R.S. §§ 31-12-104 and 31-12-105, and is eligible for annexation to the Town of Mead;
- That an election is not required under the applicable requirements of Section 30(1)(a) of Article II of the Colorado Constitution and C.R.S. § 31-12-107(2); and
- That no additional terms or conditions are imposed which would require an election under C.R.S. § 31-12-112(1). Specifically, the Board of Trustees finds that there are no additional terms and conditions imposed on the proposed annexation of the Property to the Town.

Section 3. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining issues of this Resolution.

Section 4. Effective Date. This resolution shall become effective immediately upon adoption.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 27TH DAY OF FEBRUARY, 2023.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

**TOWN OF MEAD, COLORADO
ORDINANCE NO. 1022**

**AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, ANNEXING
CERTAIN TERRITORY KNOWN AS THE SHIERS ANNEXATION
TO THE TOWN OF MEAD**

WHEREAS, the real property generally described as the Shiers Annexation, consisting of a total of 6.16 acres more or less, and which is more particularly described in **Exhibit 1** attached hereto (collectively, the “Property”), is located in an unincorporated area of Weld County, Colorado; and

WHEREAS, a Petition for Annexation has been filed with the Town Clerk requesting the annexation of the Property to the Town of Mead; and

WHEREAS, the Board of Trustees finds that, pursuant to the findings set forth in Resolution No. 17-R-2023 dated February 27, 2023:

- That the Property meets the applicable requirements of Section 30 of Article II of the Colo. Constitution and §§ 31-12-104 and 31-12-105, C.R.S., and is eligible for annexation to the Town of Mead;
- That an election is not required under the applicable requirements of Section 30(1)(a) of Article II of the Colo. Constitution and § 31-12-107(2), C.R.S.; and
- That no additional terms or conditions are imposed which would require an election under § 31-12-112(1), C.R.S.

WHEREAS, the Board of Trustees held a duly noticed public hearing to consider annexation of the Property, notice of which was duly published in accordance with the requirements set forth in Section 31-12-108(2), C.R.S.; and

WHEREAS, annexation of the Property will not result in detachment of any area from any school district and the attachment of the same to another school district; and

WHEREAS, annexation proceedings to annex the Property have not commenced for annexation of all or part of the Property to another municipality; and

WHEREAS, the Board of Trustees finds that it is in the best interests of the Town to annex the Property to the Town.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. Recitals Incorporated. The recitals contained above are incorporated herein by reference and are adopted as findings and determinations of the Board of Trustees.

Section 2. Annexation of Property Approved. The Property as more particularly

described in **Exhibit 1** attached hereto is hereby annexed to and included within the corporate limits of the Town of Mead, Colorado, in accordance with law.

Section 3. Direction to Town Staff. The Board of Trustees hereby directs Staff to complete all necessary procedures required for annexation of said Property to the Town including: (1) filing for recording three certified copies of this Annexation Ordinance and the map(s) of the annexed Property containing a legal description of the Property annexed hereby (“Annexation Map”) with the Weld County Clerk and Recorder; (2) filing the original of this Annexation Ordinance together with a copy of the Annexation Map with the Town Clerk of the Town of Mead, Colorado; and (3) taking the post-approval actions specified under Section 16-8-120 of the *Mead Municipal Code*. Prior to submitting the Annexation Map to the County Clerk for recording, the Town Clerk shall verify with the Community Development Director and Town Attorney that: (a) any and all technical corrections to the Annexation Map have been made, if and as applicable, and (b) that the special warranty deed conveying right-of-way to the Town (“ROW Deed”), as specifically referenced in the Annexation Agreement, has been executed by the property owner, accepted by the Mayor on behalf of the Town, and is ready for recording in the Weld County real property records.

Section 4. Effective Date. This ordinance shall be published and become effective as provided by law.

Section 5. Severability. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the Ordinance. The Board of Trustees hereby declares that it would have passed the ordinance including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one (or more) part, section, subsection, sentence, clause or phrase is declared invalid.

Section 6. Repealer. All ordinances or resolutions, or parts thereof, in conflict with this ordinance are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

Section 7. Certification. The Town Clerk shall certify to the passage of this ordinance and make not less than one copy of the adopted ordinance available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 27TH DAY OF FEBRUARY, 2023.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1
Legal Description
Shiers Annexation

LOT B, AMENDED RECORDED EXEMPTION NO. 1207-03-2-RE627, RECORDED AUGUST 18, 1995 AT RECEPTION NO. 2451917, BEING A PORTION OF THE NORTHWEST 1/4 OF SECTION 3, TOWNSHIP 3, NORTH, RANGE 68 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF WELD, STATE OF COLORADO.

SAID PARCEL CONTAINING 268,205.84 SQ.FT. OR 6.16 ACRES, MORE OR LESS, TOGETHER WITH AND SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY EXISTING AND/OR OF PUBLIC RECORD.

Total acreage (approximate): 6.16 acres, as more particularly shown in the annexation map(s) on file with the Town Clerk.

**TOWN OF MEAD, COLORADO
ORDINANCE NO. 1023**

**AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, APPROVING
THE INITIAL ZONING OF PROPERTY KNOWN AS THE SHIERS
ANNEXATION AND AMENDING THE OFFICIAL ZONING MAP
OF THE TOWN OF MEAD**

WHEREAS, a petition for annexation was filed with the Town Clerk (the “Petition”) requesting the annexation of certain property commonly known as the Shiers Annexation, and which property is described with particularity in the annexation map on file with the Town Clerk and in **Exhibit 1** attached hereto and incorporated herein by reference (the “Property”); and

WHEREAS, on Monday, February 27, 2023, following the conclusion of a duly noticed public hearing regarding the eligibility of the Property for annexation to the Town, the Board of Trustees of the Town of Mead adopted Ordinance No. 1022 (the “Annexation Ordinance”) approving the annexation of the Property into the Town of Mead; and

WHEREAS, as required by C.R.S. § 31-12-115(2), property annexed to the Town must be zoned pursuant to the Town’s zoning regulations within ninety (90) days after the effective date of the Annexation Ordinance; and

WHEREAS, at the same public hearing held and concluded on February 27, 2023, the Board of Trustees considered establishing the initial zoning for the Property under Sections 16-3-160 and 16-8-120(b) of the *Mead Municipal Code* (“MMC”), specifically, the Board of Trustees considered rezoning the Property from Weld County Residential (R) to Residential Single-Family Estate District (RSF-E) under the Town’s Land Use Code as specifically shown in the Shiers Annexation Zoning Map attached hereto as **Exhibit 2** (the “Zoning Amendment Map”); and

WHEREAS, the Town’s Planning Commission (“Planning Commission”) considered the proposed annexation and initial zoning of the Property at a duly noticed public hearing held on Wednesday, February 15, 2023, and adopted Resolution 03-PC-2023 setting forth its favorable recommendation, which resolution has been forwarded to the Board of Trustees; and

WHEREAS, public notice has been properly given of the proposed initial zoning of the Property by publication, in the *Longmont Times-Call*, a newspaper of general circulation within the Town of Mead, by posting of the Property, and notice has been given in accordance with applicable requirements of the Land Use Code; and

WHEREAS, a public hearing on the proposed initial zoning of the Property was held before the Board of Trustees, at which time evidence and testimony were presented to the Board of Trustees concerning the proposed initial zoning of the Property; and

WHEREAS, the administrative record for this case includes, but is not limited to, the Town of Mead Comprehensive Plan and all other applicable ordinances, resolutions and regulations of the Town, together with all Town of Mead policies that relate to the subject matter of the public hearing, reports, studies and all other submittals of the property owner(s), any evidence or correspondence submitted by members of the public at the public hearing, the Zoning Amendment Map , the annexation map, and the

staff files and reports of the Town's Community Development Director or planning department pertaining to this application; and

WHEREAS, pursuant to Article 23 of Title 31, C.R.S., as amended, Board of Trustees has determined that the proposed zoning of the Property, subject to the conditions set forth herein, furthers the public health, safety, convenience and general welfare of the community; conforms with the Town's Comprehensive Plan, constituting the community's three-mile plan, as amended and updated; is compatible with surrounding uses; and otherwise meets the applicable criteria set forth in the Land Use Code.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. Recitals Incorporated. The recitals contained above are incorporated herein by reference and are adopted as findings and determinations of the Board of Trustees.

Section 2. Initial Zoning of Property Approved. The Board of Trustees hereby grants and approves establishing the initial zoning of the Property in the Town of Mead as Residential Single-Family Estate District (RSF-E) under the Town's Land Use Code, as specifically shown in the Zoning Amendment Map attached hereto as **Exhibit 2**.

Section 3. Direction to Town Staff. In accordance with Section 16-3-160(g) of the MMC, the Official Zoning Map of the Town of Mead shall be amended to conform to and reflect the Property's Residential Single-Family Estate District (RSF-E) zoning. Town Staff is directed to change the zoning of the Property on the Town's Official Zoning Map and to make any technical corrections to the Official Zoning Map necessitated by the initial zoning of the Property established by this Ordinance. The Town Clerk is instructed to record the Zoning Amendment Map for the Property in the real property records of Weld County, Colorado following the date on which the Community Development Director and Town Engineer have made any technical corrections to the Zoning Amendment Map to conform the same to all applicable requirements of the Land Use Code or otherwise requested by the Community Development Director and Town Engineer and the Applicant has fully paid any outstanding fees to the Town related to the Town's review and processing of the Zoning Amendment Map.

Section 4. Effective Date. This ordinance shall be published and become effective as provided by law.

Section 5. Severability. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the Ordinance. The Board of Trustees hereby declares that it would have passed the ordinance including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more part, section, subsection, sentence, clause or phrase is declared invalid.

Section 6. Repealer. All ordinances or resolutions, or parts thereof, in conflict with this ordinance are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

Section 7. Certification. The Town Clerk shall certify to the passage of this ordinance and make not less than one copy of the adopted ordinance available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 27TH DAY OF FEBRUARY, 2023.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1
Legal Description
Shiers Annexation

LOT B, AMENDED RECORDED EXEMPTION NO. 1207-03-2-RE627, RECORDED AUGUST 18, 1995 AT RECEPTION NO. 2451917, BEING A PORTION OF THE NORTHWEST 1/4 OF SECTION 3, TOWNSHIP 3, NORTH, RANGE 68 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF WELD, STATE OF COLORADO.

SAID PARCEL CONTAINING 268,205.84 SQ.FT. OR 6.16 ACRES, MORE OR LESS, TOGETHER WITH AND SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY EXISTING AND/OR OF PUBLIC RECORD.

Total acreage (approximate): 6.16 acres, as more particularly shown in the annexation map(s) on file with the Town Clerk.

Exhibit 2
Shiers Annexation Zoning Map
(attached)

SHIERS ANNEXATION ZONING AMENDMENT MAP
LOCATED IN THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 3 NORTH, RANGE 68 WEST
OF THE SIXTH P.M., COUNTY OF WELD, STATE OF COLORADO

CERTIFICATE OF OWNERSHIP:

THE UNDERSIGNED, BEING THE OWNER(S) OF ALL PRIVATE LANDS SITUATED WITHIN WELD COUNTY, COLORADO, LEGALLY DESCRIBED AS FOLLOWS:

LOT B OF THE AMENDED RECORDED EXEMPTION NO. 1207-03-2-RE627, RECORDED AT RECEPTION NUMBER 2451917, LOCATED WITHIN THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF WELD, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BASIS OF BEARINGS: ASSUMING THE WEST LINE OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE SIXTH PRINCIPAL MERIDIAN TO BEAR SOUTH 00°00'00" WEST BETWEEN THE NORTHWEST CORNER AND THE WEST QUARTER CORNER OF SAID SECTION, WITH ALL BEARINGS CONTAINED HEREIN RELATIVE THERETO.

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT B, WHENCE THE NORTHWEST CORNER OF SAID SECTION 3 BEARS NORTH 00°00'00" EAST A DISTANCE OF 856.97 FEET;

THENCE NORTH 85°20'38" EAST ON THE NORTH LINE OF SAID LOT B A DISTANCE OF 30.10 FEET TO THE EAST RIGHT-OF-WAY LINE OF WELD COUNTY ROAD NO. 7 AND THE POINT OF BEGINNING;

THENCE ON THE LINES COMMON TO LOTS A AND B, OF SAID AMENDED RECORDED EXEMPTION NO. 1207-03-2-RE627 THE FOLLOWING TWO (2) COURSES:

- NORTH 85°20'38" EAST A DISTANCE OF 235.23 FEET;
- NORTH 27°51'41" EAST A DISTANCE OF 233.12 FEET TO THE COMMON LINE OF SAID LOT B AND LOT 19, HIGHLAND ESTATES;

THENCE SOUTH 88°52'10" EAST ON SAID COMMON LINE OF LOT B AND LOT 19, HIGHLAND ESTATES A DISTANCE OF 326.92 FEET TO THE COMMON LINE OF SAID LOT B AND TRACT NO. 3, LAKE HOLLOW ESTATES;

THENCE ON THE COMMON LINE OF SAID LOT B AND TRACT NO. 3, LAKE HOLLOW ESTATES THE FOLLOWING FOUR (4) COURSES:

- SOUTH 71°27'30" WEST A DISTANCE OF 145.40 FEET;
- SOUTH 25°48'30" WEST A DISTANCE OF 84.81 FEET;
- SOUTH 43°21'40" EAST A DISTANCE OF 282.91 FEET;
- SOUTH 05°44'10" WEST A DISTANCE OF 190.57 FEET TO THE COMMON LINE OF SAID LOT B AND TRACT A, RECORDED EXEMPTION NO. 1207-03-2-RE1120;

THENCE ON THE COMMON LINE OF SAID LOT B AND TRACT A, RECORDED EXEMPTION NO. 1207-03-2-RE1120 THE FOLLOWING TWO (2) COURSES:

- SOUTH 85°00'00" WEST A DISTANCE OF 32.10 FEET;
- SOUTH 88°02'25" WEST A DISTANCE OF 639.07 FEET TO THE EAST RIGHT-OF-WAY LINE OF WELD COUNTY ROAD NO. 7;

THENCE NORTH 00°00'00" EAST ON SAID EAST RIGHT-OF-WAY LINE A DISTANCE OF 323.80 FEET TO THE POINT OF BEGINNING.

SAID LOT CONTAINING 268,205.84 SQUARE FEET OR 6.16 ACRES MORE OR LESS

AND DO HEREBY LAY OUT AND ESTABLISH THIS ZONING AMENDMENT MAP OF THE ABOVE-DESCRIBED LAND UNDER THE NAME AND STYLE OF SHIERS ANNEXATION ZONING AMENDMENT MAP; AND FURTHER ACKNOWLEDGE(S) THAT:

- THE CHANGE IN ZONING SHALL BE FROM AGRICULTURAL (WELD COUNTY) TO TOWN OF MEAD RESIDENTIAL SINGLE FAMILY ESTATE (RSF-E) ZONING, IN ACCORDANCE WITH THE REQUIREMENTS OF CHAPTER 16 OF THE MEAD MUNICIPAL CODE;
- ALL CONDITIONS, TERMS AND SPECIFICATIONS DESIGNATED OR DESCRIBED HEREIN SHALL BE BINDING ON THE OWNER(S) AND THE HEIRS, SUCCESSORS AND ASSIGNS OF THE OWNER(S);
- THE SIGNATURE HEREON OF ANY REPRESENTATIVE OF A PARTNERSHIP, LIMITED LIABILITY COMPANY, OR CORPORATE ENTITY, AS APPLICABLE, INDICATES THAT ALL REQUIRED APPROVALS HAVE BEEN OBTAINED

THUS-DESCRIBED ZONING AMENDMENT MAP CONTAINS 268,204.84 SQUARE FEET OR 6.16 ACRES MORE OR LESS, TOGETHER WITH AND SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY EXISTING AND/OR OF PUBLIC RECORD.

IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HAND(S) AND SEAL(S) THIS _____ DAY OF _____, 20_____.

OWNER: 17790 CR 7, LLC.

BY: _____

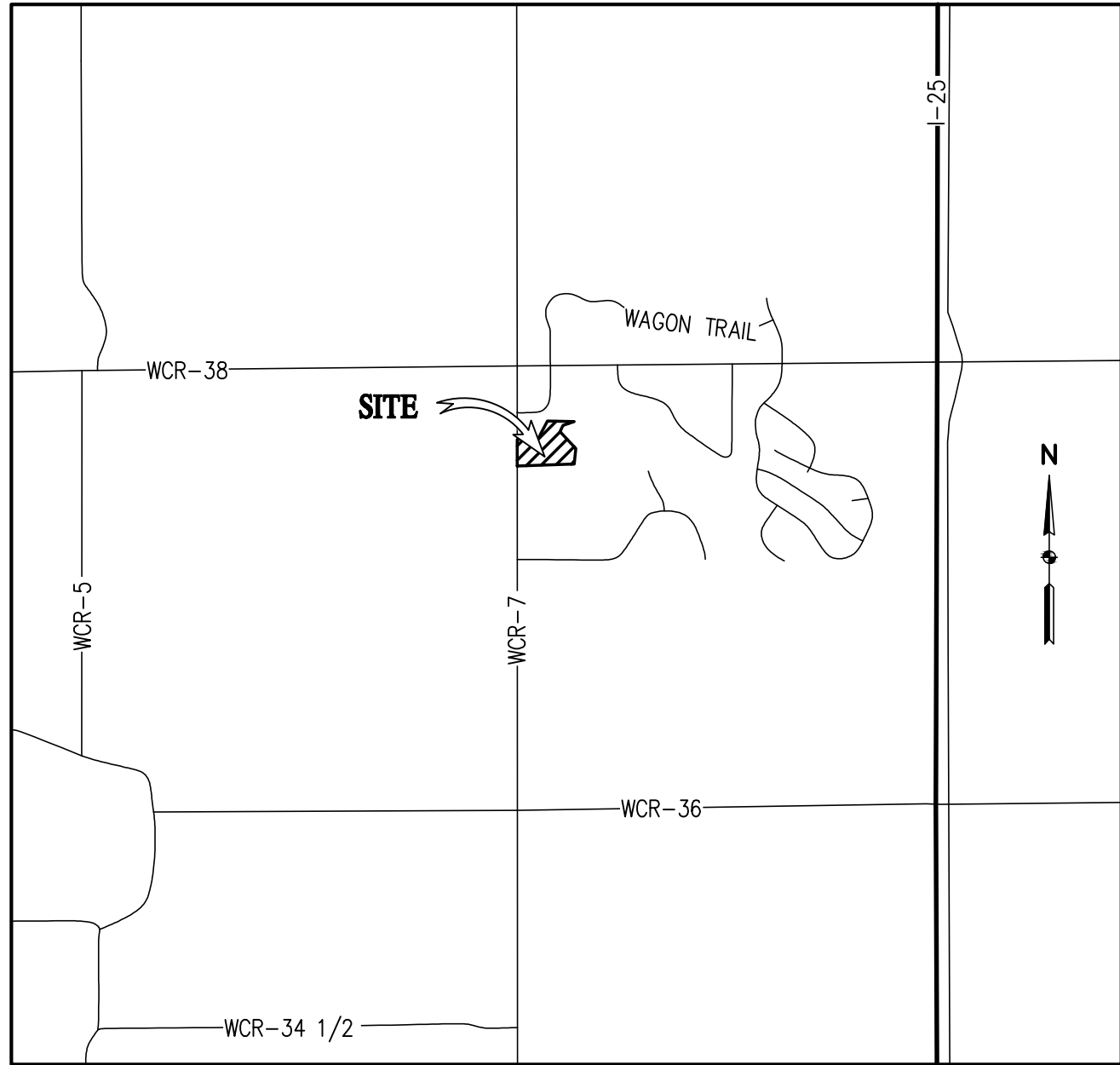
NAME: _____

TITLE: _____

BY: _____

NAME: _____

TITLE: _____



VICINITY MAP

SCALE: 1" = 2000'

NOTARY:

STATE OF COLORADO)
COUNTY OF _____) SS

THE FOREGOING CERTIFICATE OF OWNERSHIP WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2023, BY SEAN M. SHIERS AS _____ OF 17790 CR 7, LLC. AND BY DUNCAN DOYLE AS _____ OF 17790 CR 7, LLC.

WITNESS MY HAND AND OFFICIAL SEAL:

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

OWNERS NAME: 17790 CR 7, LLC
ADDRESS: P.O. BOX 220, MEAD, CO 80542-0220
PHONE: (720)251-1823

GENERAL NOTES:

- THIS MAP DOES NOT REPRESENT A MONUMENTED LAND SURVEY, IT IS INTENDED ONLY TO DEPICT THE ATTACHED LEGAL DESCRIPTION.
- THIS ZONING MAP WAS PREPARED BY AARON ALVIN DEMO, PLS 38285, FOR AND ON BEHALF OF BASELINE CORPORATION, 4007 S. LINCOLN AVE. SUITE# 405, LOVELAND, CO. 80537.
- DISTANCES ON THIS PLAT ARE EXPRESSED IN U.S. SURVEY FEET AND DECIMALS THEREOF. A U.S. SURVEY FOOT IS DEFINED AS EXACTLY 1200/3937 METERS.
- THIS MAP DOES NOT CONSTITUTE A TITLE SEARCH BY BASELINE ENGINEERING CORP. TO DETERMINE OWNERSHIP OF THIS TRACT, VERIFY THE DESCRIPTION SHOWN, VERIFY THE COMPATIBILITY OF THIS DESCRIPTION WITH THAT OF ADJACENT TRACTS, OR VERIFY EASEMENTS OF RECORD. THIS ZONING AMENDMENT MAP WAS PREPARED WITH THE BENEFIT OF A PROPERTY INFORMATION BINDER, PREPARED BY LAND TITLE GUARANTEE COMPANY, DATED: JULY 08, 2022 AT 5:00P.M., ORDER NUMBER FOI25199603.
- NOTICE: ACCORDING TO COLORADO LAW YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.

SURVEYING CERTIFICATE:

I, AARON ALVIN DEMO, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THE ZONING AMENDMENT MAP SHOWN HEREON IS A CORRECT DELINEATION OF THE ABOVE DESCRIBED PARCEL OF LAND. I FURTHER CERTIFY THAT THIS ZONING AMENDMENT MAP AND LEGAL DESCRIPTION WAS PREPARED UNDER MY PERSONAL SUPERVISION AND IN ACCORD WITH APPLICABLE STATE OF COLORADO REQUIREMENTS ON THIS DAY _____ OF _____, 20____.

AARON ALVIN DEMO, PLS
COLORADO LICENSED PROFESSIONAL LAND SURVEYOR NO. 38285
FOR AND ON BEHALF OF BASELINE CORPORATION

PLANNING COMMISSION CERTIFICATE:

RECOMMENDED FOR APPROVAL BY THE MEAD PLANNING COMMISSION THIS _____ DAY OF _____, 2022.

CHAIRPERSON

SECRETARY

CERTIFICATE OF APPROVAL BY THE BOARD OF TRUSTEES:

THE ZONING AMENDMENT MAP SHOWN HEREON IS APPROVED AND ACCEPTED BY ORDINANCE NO. _____, PASSED AND ADOPTED AT THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF MEAD, COLORADO, HELD ON THIS _____ DAY OF _____, 20____.

MAYOR

ATTEST:

TOWN CLERK

NOTICE:

PER C.R.S. 13-80-105, YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON. BASELINE ENGINEERING CORP. AND/OR THE SURVEYOR OF RECORD SHALL NOT BE LIABLE FOR MORE THAN THE COST OF THIS SURVEY AND THEN ONLY TO THE CLIENT SPECIFICALLY SHOWN HEREON OR IN OUR FILE BY SIGNED AUTHORIZATION. ACCEPTANCE AND/OR USE OF THIS INSTRUMENT FOR ANY PURPOSE CONSTITUTES AGREEMENT BY THE CLIENT TO ALL TERMS STATED HEREON.

BASELINE

Engineering • Planning • Surveying

4007 S. LINCOLN AVENUE, SUITE 405 • LOVELAND, COLORADO 80537
P. 970.353.7800 • F. 866.679.6864 • www.baselinecorp.com

DESIGNED BY	DATE	REVISION	DESCRIPTION
DRAWN BY			
CHECKED BY			
AAD			

17790 CR 7, LLC

TOWN OF MEAD

COUNTY OF WELD

SHIERS ANNEXATION ZONING AMENDMENT MAP

17790 WCR 7

FOR AND ON BEHALF OF
BASELINE CORPORATION

INITIAL SUBMITTAL

DRAWING SIZE 24" X 36"

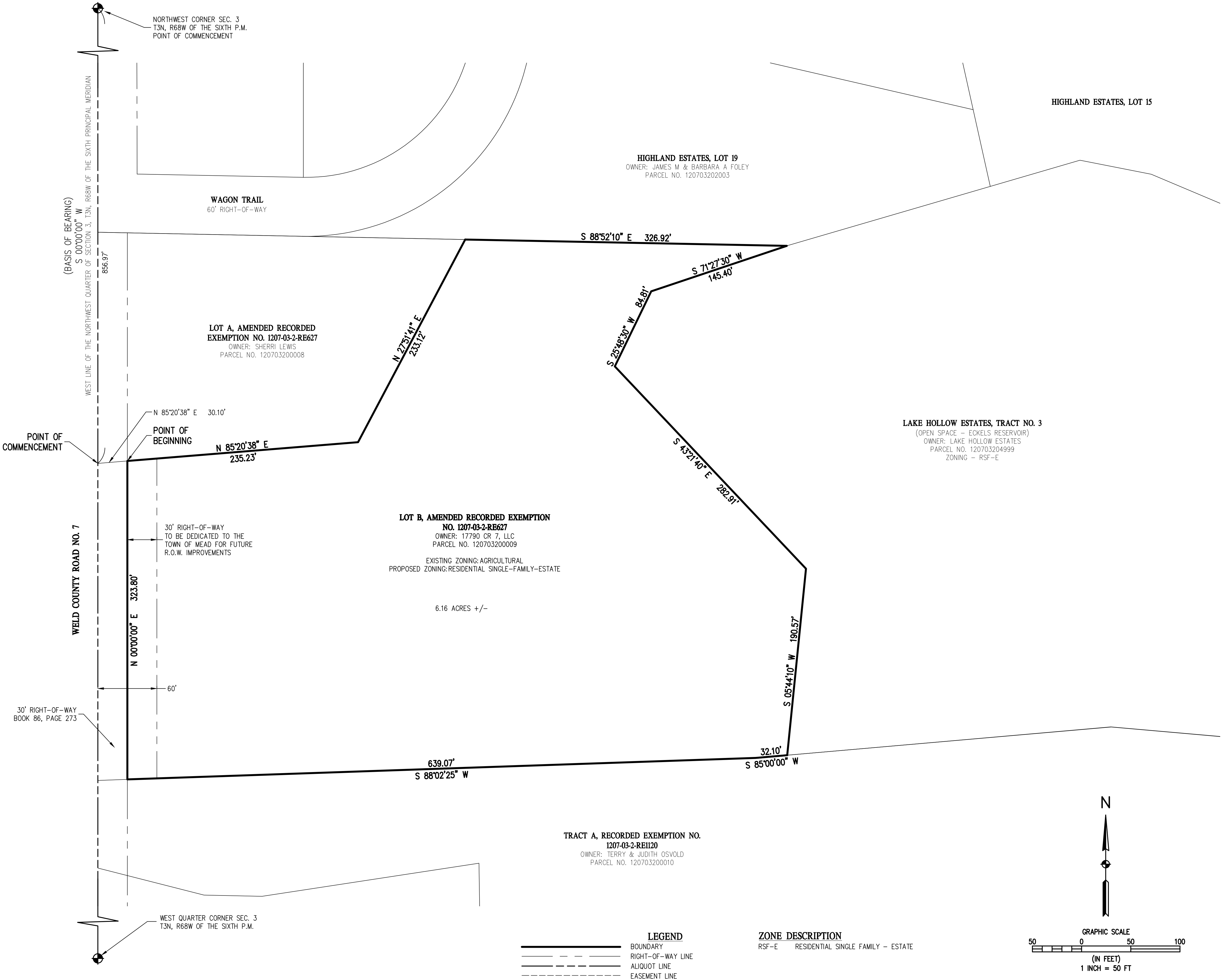
SURVEY FIRM SURVEY DATE
08/08/2022

JOB NO. C015564

DRAWING NAME
15564 Zoning Map.dwg

SHEET 1 OF 2

SHIERS ANNEXATION ZONING AMENDMENT MAP
LOCATED IN THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 3 NORTH, RANGE 68 WEST
OF THE SIXTH P.M., COUNTY OF WELD, STATE OF COLORADO



BASELINE

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P. 970.553.7600 • F. 866.679.4664 • www.baselinecorp.com

DESIGNED BY	DATE
DRAWN BY	
CHECKED BY	
AAD	

REVISION DESCRIPTION	DATE

17790 CR 7, LLC

TOWN OF MEAD
COUNTY OF WELD
SHIERS ANNEXATION ZONING AMENDMENT MAP
17790 WCR 7

FOR AND ON BEHALF OF BASELINE CORPORATION	
INITIAL SUBMITTAL	
DRAWING SIZE	24" X 36"
SURVEY FIRM	SURVEY DATE
	08/08/2022
JOB NO.	C015564
DRAWING NAME	15564 Zoning Map.dwg
SHEET	2 OF 2

**TOWN OF MEAD, COLORADO
ORDINANCE NO. 1024**

**AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, APPROVING
AN ANNEXATION AGREEMENT WITH 17790 CR 7 LLC FOR THE
SHIERS ANNEXATION**

WHEREAS, 17790 CR 7 LLC, a Colorado limited liability company (the “Owner”), is the record owner of approximately 6.16 acres of land located within the boundaries of the Shiers Annexation (the “Property”), which Property has been annexed to the Town of Mead by Ordinance No. 1022; and

WHEREAS, the Town and the Owner have negotiated the terms of an annexation agreement, a copy of which is on file with the Town Clerk’s Office (the “Annexation Agreement”); and

WHEREAS, the Board of Trustees finds that it is in the best interests of the Town to approve the Annexation Agreement; and

WHEREAS, Section 16-8-110(b) of the *Mead Municipal Code* requires that annexation agreements be approved by ordinance.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. Recitals Incorporated. The recitals contained above are incorporated herein by reference and are adopted as findings and determinations of the Board of Trustees.

Section 2. Annexation Agreement Approved. The Board of Trustees hereby approves the Annexation Agreement between the Town and the Owner, a copy of which is on file with the Town Clerk’s office, and authorizes the Mayor to execute the Annexation Agreement on behalf of the Town and further authorizes the Town Clerk to attest the Mayor’s signature.

Section 3. Direction to Town Staff. The Board of Trustees hereby directs Staff to complete all necessary procedures necessary for the effectiveness of the Annexation Agreement including: (1) recording a fully executed copy of the Annexation Agreement in the real property records of Weld County, and (2) filing the fully executed Annexation Agreement of record with the Town Clerk of the Town of Mead, Colorado.

Section 4. Effective Date. This ordinance shall be published and become effective as provided by law.

Section 5. Severability. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the Ordinance. The Board of Trustees hereby declares that it would have passed the ordinance including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more part, section, subsection, sentence, clause or phrase is declared invalid.

Section 6. Repealer. All ordinances or resolutions, or parts thereof, in conflict with this

ordinance are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

Section 7. Certification. The Town Clerk shall certify to the passage of this ordinance and make not less than one copy of the adopted ordinance available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 27TH DAY OF FEBRUARY, 2023.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

**TOWN OF MEAD, COLORADO
PLANNING COMMISSION
RESOLUTION NO. 03-PC-2023**

**A RESOLUTION OF THE PLANNING COMMISSION OF THE TOWN OF
MEAD, COLORADO RECOMMENDING APPROVAL OF THE SHIERS
ANNEXATION, AND FURTHER RECOMMENDING THE ESTABLISHMENT
OF INITIAL ZONING FOR THE SUBJECT PROPERTY AS RESIDENTIAL
SINGLE-FAMILY ESTATE DISTRICT (RSF-E)**

WHEREAS, by petition for annexation submitted to the Town of Mead by 17790 CR 7 LLC (the “Annexation Petition”) annexation proceedings have been initiated for certain real property generally described as the Shiers Annexation, consisting of a total of 6.16 acres more or less, and which is described in **Exhibit 1** attached hereto (the “Subject Property”); and

WHEREAS, a copy of the Annexation Petition and Annexation Map have been distributed to the Planning Commission; and

WHEREAS, the Subject Property is currently located in unincorporated Weld County; and

WHEREAS, C.R.S. § 31-12-115(2) requires that property annexed to the Town must be zoned pursuant to the Town’s zoning regulations within ninety (90) days after the effective date of the annexation; and

WHEREAS, Town staff has initiated rezoning proceedings for the Subject Property and is proposing that the Subject Property be rezoned from Weld County Residential to Residential Single-Family Estate District (RSF-E) as more particularly shown and set forth in the “**SHIERS ANNEXATION ZONING AMENDMENT MAP**” a copy of which is attached to this Resolution as **Exhibit 2** (the “Proposed Zoning Map”); and

WHEREAS, in accordance with Sections 16-8-90 and 16-3-160 of the *Mead Municipal Code* (“MMC”), the Planning Commission held a duly noticed public hearing on February 15, 2023 to consider the proposed annexation of the Subject Property and the establishment of initial zoning of the Subject Property; and

WHEREAS, the Planning Commission has reviewed the Annexation Petition, the Annexation Map, the Proposed Zoning Map, and other materials distributed to the Planning Commission by Town Staff at or prior to the February 15, 2023 meeting and public hearing, and desires to recommend to the Board of Trustees that the Board of Trustees proceed to annex the Subject Property and establish the initial zoning designation of the Subject Property as Residential Single-Family Estate District (RSF-E), as specifically shown in the Proposed Zoning Map.

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission of the Town of Mead, Colorado, that:

Section 1. The Planning Commission finds that it has reviewed the proposed annexation of the Subject Property prior to making a recommendation to the Board of Trustees, as required by Section 16-8-90 of the MMC. The Planning Commission further finds that the public hearing on the proposed establishment of initial zoning for the Subject Property was held, conducted and concluded in accordance with Section 16-3-160 of the MMC.

Section 2. The Planning Commission recommends approval of the annexation of the Subject Property, and therefore recommends that the Board of Trustees proceed to approve the annexation of the Subject Property, as more particularly described in the Annexation Petition and Annexation Map, on terms and conditions acceptable to the Board of Trustees.

Section 3. The Planning Commission recommends approval of the Residential Single-Family Estate District (RSF-E) zoning designation of the Subject Property, based on a finding that the criteria set forth in Section 16-3-160(e)(2) has been satisfied; specifically an amendment to the Town's official zoning map is supported due to changed or changing conditions in a particular area or in the Town generally. The Planning Commission recommends that the Board of Trustees proceed to establish the initial zoning of the Subject Property as Residential Single-Family Estate District (RSF-E) in accordance with the Proposed Zoning Map.

Section 4. Town Staff shall cause a copy of this Resolution to be provided to the Board of Trustees on or before the date of the eligibility hearing, as required by Section 16-8-90 of the MMC.

Section 5. Effective Date. This resolution shall become effective immediately upon adoption.

INTRODUCED, READ, PASSED AND ADOPTED THIS 15TH DAY OF FEBRUARY, 2023.

ATTEST:

**TOWN OF MEAD PLANNING
COMMISSION**

By Jeannine Reed
Secretary

[Signature]
Chairman or Acting Chair



Exhibits:

EXHIBIT 1 – Legal Description of Subject Property
EXHIBIT 2 – Proposed Zoning Map