



BOARD OF TRUSTEES

441 3rd Street, Mead

Monday, July 10, 2023

AGENDA

I. 6:00 p.m. to 10:00 p.m. REGULAR MEETING

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 21-R-2023, the July 10, 2023 regular meeting will be conducted as a Remote Meeting based on the determination of the Mayor and Town Manager that an in person meeting is not practical or prudent due to the ongoing renovations at Town Hall. The meeting link will be provided on the Town's website/designated posting place at least 24 hours prior to the meeting.

1. Call to Order – Roll Call

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright
Trustee David Adams
Trustee Debra Brodhead
Trustee Trisha Harris
Trustee Chris Parr
Trustee Herman Schranz

2. Moment of Silence

3. Pledge of Allegiance to the Flag

4. Review and Approve Agenda

5. Staff Report: Town Manager Report

[a.](#) Manager Report

6. Informational Items

[a.](#) State Hwy 66 Pedestrian Crossing

7. Proclamations

[a.](#) Parks and Recreation Month July 2023

8. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not unless it is set for public hearing.

9. Consent Agenda: *Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:*

[a.](#) Approval of Minutes - Regular Meeting June 12, 2023

[b.](#) May 2023 Financials

[c.](#) June 2023 Aging Report

[d.](#) Check Register June 26, 2023

[e.](#) Check Register July 10, 2023

[f.](#) **Resolution No. 44-R-2023** – A Resolution of the Town of Mead, Colorado, Approving the Liberty Ranch, Tract B, Municipal Facilities Master Site Plan

- g. **Resolution No. 45-R-2023** – A Resolution of the Town of Mead, Colorado, Approving the Eligible Governmental Entity Agreement Between the Statewide Internet Portal Authority and the Town of Mead
- h. **Resolution No. 46-R-2023** – A Resolution of the Town of Mead, Colorado, Appointing a Prosecuting Attorney and Approving an Agreement for Municipal Prosecution Services with Ausmus Law Firm, P.C.
- i. **Resolution No. 47-R-2023** – A Resolution of the Town of Mead, Colorado, Approving an Agreement with Altitude Recreation, Inc. for the Procurement, and Installation of Playground Equipment at Margil Farms Park
- j. **Resolution No. 48-R-2023** – A Resolution of the Town of Mead, Colorado, Awarding the Bid and Approving a Construction Agreement between the Town and Concrete Conservation, LLC for the WWTF Structures and Interceptor Manholes Rehabilitation Project (IFB 2023-005)
- k. **Resolution No. 49-R-2023** – A Resolution of the Town of Mead, Colorado, Authorizing the Acquisition of an ATLAS COPCO QAS 150 Portable Generator for the Public Works Department
- l. **Resolution No. 50-R-2023** – A Resolution of the Town of Mead, Colorado, Approving a Revocable License Agreement with Range View Estates, LLC and the Range View Estates Metropolitan District to Authorize the Installation of Certain Components of the Irrigation System Serving Range View Estates to be Located within Town Right-of-Way

10. New Business

- a. **Resolution No. 51-R-2023** – A Resolution of the Town of Mead, Colorado, Approving a Special Project Task Order with Wilson & Company, Inc. to perform Engineering and Consulting Services for the 1601 CR 38 Interchange Project

11. Public Comment: *3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.*

12. Elected Official Reports

- a. Town Trustees
- b. Mayor Whitlow

13. Adjournment

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact the Town Clerk's Office at 970-805-4182 within 48 hours prior to the meeting in order to request such assistance.

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: July 10, 2023

SUBJECT: Town Manager Report

- The first Meet, Greet and Eat was held June 20th at the North Creek neighborhood park. The next event is scheduled for July 25 at Coyote Run. This is a great opportunity for the residents of Mead to meet with the Trustees and discuss any concerns.
- The final Rockin' N Reelin' Summer Music and Movies event will feature the Custom Shop Band on July 14th. Click the link to see the full schedule of summer music and movies:
<https://www.townofmead.org/parksandrec/page/rockin-n-reelin-summer-music-and-movies>
- The calendar for developing the 2024 budget is attached. A work session was held with the Board of Trustees on Saturday, July 8th to discuss priorities for 2024.
- National Night Out is scheduled for August 1 as a community event to promote safety and crime prevention. The event will feature live music, safety information, safety vehicles, kid's activities, and food.
- The Town has increased the frequency of its mosquito spraying this year in response to the dramatic increase in mosquitoes. The Town continues to monitor the situation.
- Mead Municipal Court is being held with remote participation via Zoom due to the construction of the boardroom/courtroom. There are 43 cases currently scheduled for July 20th.
- The attached disclosure was received from Mayor Whitlow due to her election to the Board of the Mountain View Fire Rescue District. Confirmation of proper filing with the Secretary of States office has been received.
- At CIRSA's annual meeting on June 28, 2023, the discussion surrounded catastrophic events – hail, fire, tornados – in Colorado, which continue to affect the insurance and reinsurance industry. In addition, statewide there have been some large police liability settlements. CIRSA expects to see increases from the reinsurance industry which will result in increased rates for 2024.
- Due to the retirement of Mead Municipal Court's long-time prosecuting attorney, an RFP was released to seek a new prosecutor for the Court. Two responses were received by the June 21 deadline. A contract for the new prosecutor is in the Board Packet.
- A draft of the 2022 annual financial audit with CLA will be presented to the Board of Trustees on July 31.
- Correspondence was received from the Arbor Day Foundation congratulating the Town for earning the 2022 Tree City USA recognition. A press release was issued by the Town on May 28, 2023.
- Current road closures due to construction updates can be found on the town's website:
<https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.
- The renovations to the boardroom/courtroom in Town Hall should be complete in August with furniture delivery and AV installation scheduled for late July.
- Key projects update:
 - 3rd and Welker Intersection – Staff conducted the monthly progress meeting with the design team on June 27. Real estate acquisition is underway, and the team has reached out to all affected property owners to start the process.
 - Mead Community Center – Staff conducted a biweekly progress meeting on June 26 and are reviewing the updated budget with the cost estimating firm. The team has finalized the scope with the PEMB supplier.

- SH66 Pedestrian Crossing – The biweekly progress meeting was held on June 30. Staff is reviewing the structure selection analysis for the various overpass/underpass options and the updated budget.
- YTD totals for new single family home permits:
 - 2023 YTD: 68 SF Permits, 75 Certificates of Occupancy
- Boards and Commissions
 - There will be no July Planning Commission meeting due to a lack of agenda items.
 - The Finance Committee receives monthly updates and has no scheduled in-person meetings.
- Human Resources
 - The Town is advertising open positions using NeoGov recruiting platform: <https://www.governmentjobs.com/careers/townofmead>
 - Open positions include Police Officer and Finance/HR Clerk.

Community Development

- Construction of the QuikTrip Store is continuing with a targeted opening this autumn (Sept./Oct.).
- June 19th was the first day for our new Code Enforcement Official, Karl Ford. He has already had several positive interactions with citizens and businesses in town.
- Preliminary discussions have begun with a potential developer for the Welker Farms property, located on the north side of Welker Avenue (WCR 34), west of the I-25 interchange. The property is zoned DMU (downtown mixed-use) and the proposed development would include components of multi-family and single-family attached housing and retail/service commercial uses.

Public Works and Engineering

- The headworks improvement project at the Wastewater Treatment Facility is substantially complete.
- Burnt Mountain Construction continues the concrete removal and replacement for the annual street maintenance project, which is approximately 75% complete.
- Staff supported the movie and concert in the park events.
- The annual sewer flushing project is complete.
- The new full-time Maintenance I employee, Zach Boguslawski, started June 19.
- The CR38 and I-25 interchange 1601 scope has been finalized with Wilson & Company, Inc, Engineers & Architects and the developer. The costs will be passed through to the developer.
- Staff is reviewing the updated scope and fee from EST, Inc. for the CR 34 bridge design. The Town received a grant to supplement the design costs.

Community Engagement

- The first Rockin' N Reelin' event scheduled for June 23rd was unfortunately cancelled due to severe wet weather. The department is considering an alternative date for the performance. The first movie in the park was successful and had about 100 attendees, doubling the number of movie goers from previous years.
- Youth summer baseball had a total of 125 participants. Games are being hosted on Saturdays in Berthoud.
- Crafty Critters program was held throughout the month of June. The program doubled participants in 2023.
- Adult cornhole league began July 7 and will run through the entire month of July. Mead Area Chamber of Commerce continues to support Town events by selling snacks and adult beverages during cornhole, Rockin' N Reelin' Music & Movies, and Community Day.
- Community Day activities, fireworks, and performances have been finalized. Those interested in becoming a vendor can register here: bit.ly/MeadCivicRec

Police Department

- The second patrol vehicle from 2022 was received on June 27th.
- Officers trained in firearms on June 28 and July 5.
- All officers are participating in active shooter training in July.
- Electrical work has begun on the shop at the police department.
- Working on speed enforcement capabilities out on WCR 5 from 38 to 40.5
- Multiple traffic enforcement projects in progress with SROs.



MEETING DATE: July 8, 2023

SUBJECT: 2024 Proposed Budget Calendar

PRESENTED BY: Mary Strutt, Administrative Services Director

DATE	ASSIGNMENT	ACTION
July 8, 2023	Board Retreat	Retreat to discuss 2024 and future projects
August 1, 2023	Finance	2024 budget sheets to staff
August	Dept Heads	Staff prepare proposed revenue and expenditure work sheets for each fund under their control. Schedule appointment with finance & Town Manager, as needed
August 25, 2023	Weld County	Weld County to certify new assessed and actual values
August 28, 2023	Dept Heads	Budget worksheets due back to finance
August 28, 2023	Board Work Session	Budget Overview: Review 2023, general direction for 2024 and any Board projects
September	Finance / Town Manager	Work with consultant to prepare budget presentation
October 9, 2023	Regular Board Meeting	Proposed budget presented to BOT
October 15, 2023	Clerk	Proposed budget must be presented to BOT per C.R.S. 29-1-105; hearing notices published after presentation
October / November	Board Work Sessions	Scheduled as needed
November	Finance Committee	Finance Committee to review/comment on budget
December 10, 2023	Weld County	County deadline to re-certify assessed values
December 11, 2023	Regular Board Meeting	Public Hearing and Adopt Final Budget
December 15, 2023	Finance	Deadline to certify mill levy to County Commissioners

COLLEEN WHITLOW

June 21, 2023

Jena Griswold, Secretary of State
Department of State - Elections Division
1700 Broadway, Suite 550
Denver, Colorado 80290

Re: Disclosure of Potential for Conflict-of-Interest
Mountain View Fire Protection District
Town of Mead, Colorado

Dear Ms. Griswold:

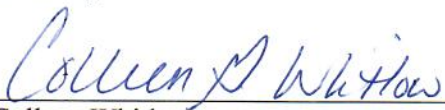
I was recently re-elected as a member of the Board of Directors ("Board") of the Mountain View Fire Protection District ("MVFRD"). I currently serve as the Vice President of the MVFRD Board.

On November 26, 2018, I was sworn in as Mayor of the Town of Mead, Colorado ("Town"), and I continue to serve in that capacity. MVFRD provides fire protection services to the Town and other properties within its service boundaries.

As Mayor, I am involved in nearly all aspects of the business of the Town, including planning, annexations, urban renewal planning and agreements and tax increment financing (TIF) that may affect the revenues of special districts that serve property within the Town limits. MVFRD provides emergency fire, medical, rescue and hazardous materials services to all or most of the property in the Town. MVFRD has a fire station located in the Town and responds to emergency incidents from that station in the Town. MVFRD employees also attend and participate in Town activities. MVFRD is also the agency that is responsible for enforcing the Town Fire Code and assists the Town with plan review for new and remodeled buildings and structures. As Mayor, I will be involved with negotiating and approving intergovernmental agreements (IGAs) including Urban Renewal Agreements (URAs) with other governmental entities, and, most likely, I will be involved, directly or indirectly with future IGAs and URAs between the Town and MVFRD.

I am not aware of any current conflicts of interest related to my responsibilities as Mayor of the Town of Mead and my responsibilities as a Director of the Mountain View Fire Rescue District. In accordance with § 32-1-902(3)(b), C.R.S. and § 18-8-308(1), C.R.S., I am filing this general disclosure of potential conflicts to be sure my positions as Mayor of the Town and Director of MVFRD is of record. If, in the future, a specific conflict or potential conflict is identified, I will disclose the conflict or potential conflict and follow the procedures required by law. This disclosure shall be deemed a continuing disclosure and shall apply to all actions taken at meetings of the Town Board and the Board of Directors of MVFRD in which I am a participant.

Sincerely,


Colleen Whitlow

cc: Town Clerk, Town of Mead
Board of Directors, Mountain View Fire Protection District



Town of Mead Mayor Colleen Whitlow
441 Third St
Mead, CO 80542

Dear Tree City USA Community Member,

On behalf of the Arbor Day Foundation, I'm thrilled to congratulate Town of Mead on earning recognition as a 2022 Tree City USA. Residents of Town of Mead should be proud to live in a community that makes the planting and care of trees a priority.

Founded in 1976, Tree City USA is a partnership between the Arbor Day Foundation, the U.S. Forest Service, and the National Association of State Foresters. Town of Mead is part of an incredible network of more than 3,600 Tree City USA communities nationwide, with a combined population of 155 million.

Over the last few years, the value and importance of trees has become increasingly clear. Cities and towns across the globe are facing issues with air quality, water resources, personal health and well-being, and energy use. Town of Mead has taken steps to create to a brighter, greener future.

We hope you are as excited as we are to share this accomplishment with your local media and your residents. Enclosed in this packet is a press release for you to distribute at your convenience.

We're excited to celebrate your commitment to the people and trees of Town of Mead. Thank you, again, for your efforts.

Best Regards,

Dan Lambe
Arbor Day Foundation Chief Executive



Mead Police Department

Mid – June Report 2023

NOTABLE CALLS FOR SERVICE:

Assist Other Agency – [REDACTED] WCR 1 – 23ML00353 – 06/01/2023

Subject With a Warrant – [REDACTED] Main Street – 23ML00354 - 06/01/2023

Vandalism – [REDACTED] North creek Circle – 23ML00355 – 06/02/2023

Subject With a Warrant – [REDACTED] 3rd Street – 23ML00356 – 06/02/2023

Subject With a Warrant – [REDACTED] Highway 66 – 23ML00357, 23ML00358 – 06/03/2023

Disturbance – [REDACTED] Palmer Ave – 23ML00360 – 06/03/2023

Vandalism – [REDACTED] N Valley Drive – 23ML00360 – 06/04/2023

Animal Complaint – [REDACTED] Beaumont Blvd – 23ML00361 – 06/04/2023

Crash – Highway 66 / WCR 3 – 23ML00362 – 06/04/2023

Vandalism – [REDACTED] Eagle Ave – 23ML00363 – 06/05/2023

Meet – [REDACTED] Schuman Pl – 23ML00364 – 06/05/2023

Check Wellbeing – 9th Street / WCR 34.5 – 23ML00365 – 06/05/2023

Follow Up – [REDACTED] WCR 7 – 23ML00366 – 06/06/2023

Burglary – [REDACTED] WCR 7 – 23ML00367 – 06/06/2023

Check Wellbeing – [REDACTED] Saddle Dr – 23ML00369 – 06/07/2023

Crash – Highway 66 / Mead St – 23ML00370 – 06/08/2023

Crash – Deere Ct / Highway 66 – 23ML00371 – 06/08/2023

Theft – [REDACTED] Pineywoods St – 23ML00372 – 06/09/2023

Stolen Vehicle – [REDACTED] Hilltop Road – 23ML00373 – 06/09/2023

Theft – [REDACTED] Siltstone St – 23ML00374 – 06/09/2023

Restraining Order Violation – [REDACTED] Rosemary Ln – 23ML00377 – 06/09/2023

Code Violation – [REDACTED] Cinnamon Cir – 23ML00375 – 06/09/2023

Burglary – [REDACTED] Guernsey Dr – 23ML00378 – 06/09/2023

Check Wellbeing – [REDACTED] Basil Dr – 23ML00379 – 06/10/2023

Stolen Vehicle – [REDACTED] Highland Dr – 23ML00380 – 06/12/2023

Traffic Stop – Highway 66 / WCR 9.5 – 23ML00381 – 06/14/2023

Crash – WCR 32 / E I25 Frontage Road – 23ML00382 – 06/15/2023

Harass – [REDACTED] Mulligan Dr – 23ML00383 – 06/15/2023

Subject With a Warrant – Mead St / Highway 66 – 23ML00384 – 06/15/2023



PROCLAMATION

Parks and Recreation Month

July 2023

WHEREAS, parks and recreation programs are an integral part of communities throughout this country, including **Mead, Colorado**; and

WHEREAS, our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the **Town of Mead** recognizes the benefits derived from parks and recreation resources

NOW THEREFORE, BE IT RESOLVED BY the Board of Trustees that July is recognized as Parks and Recreation Month in the Town of Mead.

Given under my hand and Seal of the Town of Mead, Colorado
On this 10th day of July 2023

Colleen G. Whitlow
Mayor



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, June 12, 2023

MINUTES

- I. 5:15 p.m.
MURA Special Meeting
- II. 6:00 p.m. to 10:00 p.m.
REGULAR MEETING
Meeting to be held remotely via Zoom

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 21-R-2023, this meeting was held as a remote meeting.

1. Call to Order – Roll Call

Mayor Colleen Whitlow called the Regular Meeting of the Board of Trustees to order at 6:00 p.m.

Present

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright
Trustee David Adams
Trustee Trisha Harris
Trustee Chris Parr
Trustee Herman Schranz

Absent

Trustee Debra Brodhead

Also present: Town Manager Helen Migchelbrink; Administrative Services Director Mary Strutt; Police Chief Brent Newbanks; Town Engineer / Public Works Director Erika Rasmussen; Community Development Director Jason Bradford; Public Information Officer / Community Engagement Director Lorelei Nelson.
Attending via remote access: members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence for the loved ones we have lost.

3. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

4. Review and Approve Agenda

*Motion was made by Trustee Adams, seconded by Mayor Pro Tem Cartwright, to approve the agenda.
Motion carried 6-0, on a roll call vote.*

5. Staff Report: Town Manager Report

- a. Manager Report

Town Manager Helen Migchelbrink discussed a Board retreat tentatively scheduled for July 8th. She also gave a shoutout to Mead PD for recent arrests. The Board discussed the Mead Motorheads Annual Car Show.

6. Informational Items

- a. Police Use of Facial Recognition

Police Chief Brent Newbanks discussed reintroducing facial recognition. He has held three public meetings and posted the accountability report and policy. After a mandatory 90-day waiting period, implementation will begin on 8/30. The Board discussed force used in dealing with aggressive dogs.

7. Proclamations

- a. Flag Day June 14, 2023 and National Flag Week June 11 - 17, 2023

Motion was made by Mayor Pro Tem Cartwright, seconded by Trustee Adams, to approve the signing of a proclamation for Flag Day June 14, 2023 and National Flag Week June 11-17, 2023. Motion carried 6-0, on a roll call vote.

8. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not unless it is set for public hearing.

There was no public comment at this time.

9. Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

- a. Approval of Minutes - Regular Meeting May 30, 2023
- b. Check Register June 12, 2023
- c. May 2023 Aging Report
- d. **Ordinance No. 1038**– An Ordinance of the Town of Mead, Colorado, Approving with Conditions the Club Carwash Site Plan
- e. **Resolution No. 41-R-2023** – A Resolution of the Town of Mead, Colorado, Awarding the Bid and Approving a Construction Agreement Between the Town and Vance Brothers, Inc. for the Street Resurfacing Project
- f. **Ordinance No. 1039** – An Ordinance of the Town of Mead, Colorado, Approving with Conditions the Mead Crossings Amendment 2 Replat
- g. **Resolution 42-R-2023** – A Resolution of the Town of Mead, Colorado, Approving the First Amendment to QuikTrip Store #4227 Site Plan Agreement and Accepting Right-of-Way Conveyance

Motion was made by Trustee Adams, seconded by Trustee Schranz, to approve the consent agenda. Motion carried 6-0, on a roll call vote.

10. Public Hearing

- a. **Building Code Update**

Mayor Whitlow opened the public hearing regarding building code updates at 6:17 p.m.

Community Development Director Jason Bradford presented the staff report.

There was no public comment.

The Board discussed the 2023 building code.

- i. **Ordinance No. 1036** – An Ordinance of the Town of Mead, Colorado, Amending Certain Provisions of Article II, Article III, Article VI, Article VII, Article XI and Article XII of Chapter 18 of the Mead Municipal Code Concerning Building and Fire Code Regulations, Adopting by Reference, Respectively, and the International Plumbing Code, 2021 Edition, the International Energy Conservation Code, 2021 Edition, Both Promulgated by the International Code Council, the National Electrical Code NFPA 70, 2023 Edition, Promulgated by the National Fire Protection Association, Inc. and as Adopted by the State of Colorado, and the International Fire Code, 2021 Edition, also Promulgated by the International Code Council

Motion was made by Trustee Harris, seconded by Trustee Schranz, to adopt Ordinance No. 1036, An Ordinance of the Town of Mead, Colorado, Amending Certain Provisions of Article II, Article III, Article VI, Article VII, Article XI and Article XII of Chapter 18 of the Mead Municipal Code Concerning Building and Fire Code Regulations, Adopting by Reference, Respectively, and the International Plumbing Code, 2021 Edition, the International Energy Conservation Code, 2021 Edition, Both Promulgated by the International Code Council, the National Electrical Code NFPA 70, 2023 Edition, Promulgated by the National Fire Protection Association, Inc. and as Adopted by the

State of Colorado, and the International Fire Code, 2021 Edition, also Promulgated by the International Code Council, on second reading. Motion carried 6-0, on a roll call vote.

Mayor Whitlow closed the public hearing at 6:21 p.m.

b. Buffalo Highlands Nos. 1-4 Annexation and Zoning

Mayor Whitlow opened the joint public hearing for the Buffalo Highlands Nos 1 – 4 annexation and zoning. At 6:22 p.m.

Town Planner Collin Mieras presented the staff report.

Matt Hengel, Westside Investments, represented the applicant.

Public comment was made by Gail Powers and Gus Robson regarding water and sewer connections and traffic/maintenance on WCR 36.

The Board discussed the development of WCR 9.5 and the portion of the annexation zoned AG.

- i. **Resolution No. 43-R-2023** - A Resolution of the Town of Mead, Colorado, Setting Forth Certain Findings of Fact and Conclusions as the Annexation of Certain Property Known as The Buffalo Highlands Annexation Nos. 1-4

Motion was made by Trustee Harris, seconded by Trustee Schranz, to adopt Resolution No. 43-R-2023 – A Resolution of the Town of Mead, Colorado, Setting Forth Certain Findings of Fact and Conclusions as the Annexation of Certain Property Known as The Buffalo Highlands Annexation Nos. 1-4. Motion carried 6-0, on a roll call vote.

- ii. **Ordinance No. 1040** - An Ordinance of the Town of Mead, Colorado, Annexing Certain Territory Known as The Buffalo Highlands Annexation Nos. 1-4

Motion was made by Trustee Parr, seconded by Trustee Adams, to adopt Ordinance No. 1040 – An Ordinance of the Town of Mead, Colorado, Conditionally Annexing Certain Territory Known as The Buffalo Highlands Annexation Nos. 1-4. Motion carried 6-0, on a roll call vote.

- iii. **Ordinance No. 1041** - An Ordinance of the Town of Mead, Colorado Approving the Initial Zoning of Property Known as The Buffalo Highlands Annexation Nos. 1-4 and Amending the Official Zoning Map of The Town of Mead

Motion was made by Trustee Harris, seconded by Trustee Schranz, to adopt Ordinance No. 1041 – An Ordinance of the Town of Mead, Colorado, Approving the Initial Zoning of Property Known as The Buffalo Highlands Annexation Nos. 1-4 and Amending the Official Zoning Map of The Town of Mead. Motion carried 6-0, on a roll call vote.

- iv. **Ordinance No. 1042** - An Ordinance of the Town of Mead, Colorado, Approving an Annexation Agreement with BAS 2020 LLC for the Buffalo Highlands Annexation Nos. 1-4

Motion was made by Trustee Adams, seconded by Trustee Parr, to adopt Ordinance No. 1042 – An Ordinance of the Town of Mead, Colorado, Approving an Annexation Agreement with BAS 2020 LLC for the Buffalo Highlands Annexation Nos. 1-4. Motion carried 6-0, on a roll call vote.

Mayor Whitlow closed the public hearing at 6:55 p.m.

11. Committee Appointments

- a. Applicant for Planning Commission Alternate - Chad Rademacher

Community Development Director Jason Bradford introduced applicant Chad Rademacher to the Board. Mr. Rademacher discussed his interest and background.

Motion was made by Trustee Schranz, seconded by Trustee Adams, to appoint Chad Rademacher to fill the vacant alternate position on the Planning Commission. Motion carried 6-0, on a roll call vote.

12. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

There was public comment at this time.

13. Elected Official Reports

a. Town Trustees

The Trustees had no further comment at this time.

b. Mayor Whitlow

Mayor Whitlow discussed the Mead Area Chamber of Commerce Summer Block party and thanked all who participated including Mead Community Engagement, Public Works, Police Department and residents of Mead.

14. Adjournment

***Motion was made by Trustee Harris, seconded by Mayor Pro Tem Cartwright, to adjourn the meeting.
Motion carried 6-0, on a roll call vote.***

The Regular Meeting of the Town of Mead Board of Trustees adjourned at approximately 7:01 p.m. on Monday, June 12, 2023.

Colleen G. Whitlow, Mayor

ATTEST:

Mary E. Strutt, MMC, Town Clerk

TOWN OF MEAD
COMBINED CASH INVESTMENT
MAY 31, 2023

COMBINED CASH ACCOUNTS

99-01-1001	INDEPENDENT BANK - CHECKING	1,988,257.30
99-01-1002	TBK BANK - OFFICE CHECK	55,648.62
99-01-1003	TBK BANK - MONEY MARKET	146,876.16
99-01-1005	TBK BANK - FLEX DEBIT CARDS	38,748.32
99-01-1011	XPRESS DEPOSIT ACCOUNT	36,297.22
99-01-1023	COLOTRUST PLUS	13,021,804.80
99-01-1024	COLOTRUST PRIME	10,332.47
99-01-1025	CSIP	5,237,842.15
99-01-1026	CSAFE	12,519,147.14
99-01-1077	COURT CASH CLEARING	(390.00)
99-01-1078	BUSINESS LICENSE CASH CLEARING	(2,403.75)
	TOTAL COMBINED CASH	33,052,160.43
99-01-0100	CASH ALLOCATED TO OTHER FUNDS	(33,052,160.43)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	13,211,348.86
4	ALLOCATION TO STREET IMPROVEMENT FUND	2,531,046.73
5	ALLOCATION TO CONSERVATION TRUST FUND	58,606.91
6	ALLOCATION TO SEWER FUND	1,648,769.05
8	ALLOCATION TO POLICE FUND	212,608.05
9	ALLOCATION TO MUNICIPAL FACILITIES FUND	2,888,012.69
14	ALLOCATION TO TRANSPORTATION FUND	6,942,423.30
18	ALLOCATION TO PARKS & OPEN SPACE	1,524,251.01
19	ALLOCATION TO CAPITAL IMPROVEMENT FUND	1,105,570.52
20	ALLOCATION TO MEAD URBAN RENEWAL AUTHORITY	2,929,523.31
	TOTAL ALLOCATIONS TO OTHER FUNDS	33,052,160.43
	ALLOCATION FROM COMBINED CASH FUND - 99-01-0100	(33,052,160.43)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF MEAD
BALANCE SHEET
MAY 31, 2023

GENERAL FUND

ASSETS

01-01-0100	COMBINED CASH	13,211,348.86	
01-01-1007	CASH DRAWER - TOWN HALL	500.00	
01-01-1008	CASH DRAWER - POLICE	100.00	
01-01-1250	PROPERTY TAXES RECEIVABLE	1,614,048.94	
01-01-1300	A/R - BILLED ACCOUNTS	53,701.57	
01-01-1301	A/R - GENERAL	740,812.42	
01-01-1302	PREPAID EXPENSE	37,957.75	
01-01-1307	24HOUR FLEX DEPOSIT	1,500.00	
	TOTAL ASSETS		15,659,969.54

LIABILITIES AND EQUITY

LIABILITIES

01-02-2000	ACCOUNTS PAYABLE	2,075.91	
01-02-2302	FLEXPLAN PAYABLE	6,319.72	
01-02-2308	DEPOSITS PAYABLE	1,050.00	
01-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(1,631.36)	
01-02-2312	WORKERS COMP INSURANCE PAYABLE	(20,772.54)	
01-02-2400	FED. WITHHOLDING TAX PAYABLE	(13.54)	
01-02-2401	SOCIAL SECURITY TAX PAYABLE	(713.84)	
01-02-2403	STATE WITHHOLDING TAX PAYABLE	8,105.27	
01-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	894.23	
01-02-2410	MISC PAYROLL PAYABLE	106,646.43	
01-02-2600	WARRANTY FUNDS	2,354,223.44	
01-02-2610	DEVELOPER DEPOSITS	223,750.00	
01-02-2615	DEVELOPER LIABILITIES	60,161.31	
01-02-2700	DEFERRED INFLOWS- PROPERTY TAX	1,614,048.94	
01-02-2705	DEFERRED REVENUE	1,162,831.09	
01-02-2706	UNAVAILABLE REVENUE	5,647.14	
	TOTAL LIABILITIES		5,522,622.20

FUND EQUITY

01-02-3001	FUND BALANCE	8,927,822.98	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	1,209,524.36	
	BALANCE - CURRENT DATE	1,209,524.36	
	TOTAL FUND EQUITY		10,137,347.34
	TOTAL LIABILITIES AND EQUITY		15,659,969.54

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-10-4000 PROPERTY TAX	556,687.95	1,091,278.38	1,590,197.00	498,918.62	68.6
01-10-4010 SALES TAX	441,647.98	1,619,660.48	4,008,649.00	2,388,988.52	40.4
01-10-4012 LODGING TAX	10.00	86.00	1,000.00	914.00	8.6
01-10-4015 ROAD & BRIDGE TAX	17,241.00	34,482.00	82,000.00	47,518.00	42.1
01-10-4020 SPECIFIC OWNERSHIP TAX	6,141.19	32,261.83	91,627.00	59,365.17	35.2
01-10-4030 BUILDING PERMIT USE TAX	28,149.98	198,757.44	411,556.00	212,798.56	48.3
01-10-4040 CIGARETTE TAX	612.01	3,978.57	15,000.00	11,021.43	26.5
01-10-4050 MURA REVENUE SHARING	.00	.00	150,778.00	150,778.00	.0
01-10-4070 FEDERAL MINERAL LEASE	.00	.00	35,000.00	35,000.00	.0
01-10-4071 STATE SEVERANCE TAXES	.00	.00	50,000.00	50,000.00	.0
TOTAL TAXES	1,050,490.11	2,980,504.70	6,435,807.00	3,455,302.30	46.3
<u>FEES AND PERMITS</u>					
01-11-4100 BUILDING PERMIT FEES	41,180.49	224,275.07	692,195.00	467,919.93	32.4
01-11-4102 OTHER PERMITS	825.00	9,428.50	54,200.00	44,771.50	17.4
01-11-4103 CONVENIENCE FEE	6,904.85	11,788.85	25,000.00	13,211.15	47.2
01-11-4110 BUILDING PERMIT - ADMIN. FEES	5,600.00	24,150.00	75,000.00	50,850.00	32.2
01-11-4111 PASSPORT FEES	730.00	3,565.00	7,000.00	3,435.00	50.9
01-11-4112 TOWN HALL/PARK FEES	210.00	405.00	3,000.00	2,595.00	13.5
01-11-4120 FRANCHISE FEES	24,493.19	150,301.28	236,250.00	85,948.72	63.6
01-11-4130 DEVELOPER APPLICATION FEES	841.33	5,596.29	65,000.00	59,403.71	8.6
01-11-4140 ROYALTIES	14,007.48	119,430.22	450,000.00	330,569.78	26.5
TOTAL FEES AND PERMITS	94,792.34	548,940.21	1,607,645.00	1,058,704.79	34.2
<u>LICENSES</u>					
01-12-4200 BUSINESS/SALES TAX LICENSE	1,070.00	5,145.00	10,500.00	5,355.00	49.0
01-12-4210 LIQUOR LICENSE	.00	175.00	1,500.00	1,325.00	11.7
01-12-4220 PET LICENSES	45.00	300.00	650.00	350.00	46.2
TOTAL LICENSES	1,115.00	5,620.00	12,650.00	7,030.00	44.4
<u>CHARGES FOR SERVICES</u>					
01-13-4304 IGA--SCHOOL RESOURCE OFFICERS	.00	.00	161,561.00	161,561.00	.0
01-13-4305 SCHOOL GUARD REIMBURSEMENT	.00	6,842.50	20,000.00	13,157.50	34.2
01-13-4310 NEW DEVELOPMENT CHARGES	28,832.00	170,278.01	250,000.00	79,721.99	68.1
01-13-4360 SALES OF MERCHANDISE	20.00	20.00	.00	(20.00)	.0
01-13-4624 SENIOR EVENT FEES	40.00	90.00	400.00	310.00	22.5
01-13-4625 RECREATION REGISTRATION FEES	5,085.00	30,462.00	40,000.00	9,538.00	76.2
01-13-4626 SUMMER REC FIELD TRIPS/REGISTR	.00	85.00	.00	(85.00)	.0
TOTAL CHARGES FOR SERVICES	33,977.00	207,777.51	471,961.00	264,183.49	44.0

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITS</u>					
01-14-4420 COURT FINES	2,870.00	17,195.29	40,000.00	22,804.71	43.0
01-14-4422 COURT COSTS	650.00	5,109.71	21,000.00	15,890.29	24.3
01-14-4423 POLICE REPORTS	75.00	923.00	3,600.00	2,677.00	25.6
01-14-4620 MISC. POLICE INCOME	133.16	487.07	500.00	12.93	97.4
TOTAL FINES AND FORFEITS	3,728.16	23,715.07	65,100.00	41,384.93	36.4
<u>GRANTS & ECONOMIC DEVELOPMENT</u>					
01-15-4516 GRANT - UNITED WAY	.00	2,500.00	.00	(2,500.00)	.0
01-15-4518 FED'L GRANT--AMER RESCUE PLAN	.00	.00	149,932.00	149,932.00	.0
01-15-4526 POLICE GRANTS	.00	6,514.45	122,751.00	116,236.55	5.3
TOTAL GRANTS & ECONOMIC DEVELOPME	.00	9,014.45	272,683.00	263,668.55	3.3
<u>MISCELLANEOUS</u>					
01-18-4619 INTEREST & DIVIDEND INCOME	58,071.13	268,145.15	192,000.00	(76,145.15)	139.7
01-18-4620 MISC. INCOME	.01	22,841.77	9,995.00	(12,846.77)	228.5
01-18-4622 DONATIONS/FUNDRAISING	.00	250.68	5,000.00	4,749.32	5.0
01-18-4623 SALE OF ASSETS	.00	.00	10,000.00	10,000.00	.0
01-18-4625 METRO DISTRICT PAYMENTS	.00	57,503.77	75,000.00	17,496.23	76.7
01-18-4648 DELINQUENT INTEREST EARNED	21.02	864.22	2,000.00	1,135.78	43.2
TOTAL MISCELLANEOUS	58,092.16	349,605.59	293,995.00	(55,610.59)	118.9
TOTAL FUND REVENUE	1,242,194.77	4,125,177.53	9,159,841.00	5,034,663.47	45.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-40-5001 SALARIES & WAGES	26,263.78	155,949.12	361,164.00	205,214.88	43.2
01-40-5050 CLEANING	677.54	2,710.16	12,000.00	9,289.84	22.6
01-40-5055 OVERTIME	111.51	529.92	.00	(529.92)	.0
01-40-5060 PAYROLL TAXES	2,065.82	11,858.90	27,629.00	15,770.10	42.9
01-40-5065 WORKERS COMP	231.61	1,386.90	2,251.00	864.10	61.6
01-40-5066 HEALTH INSURANCE	3,499.31	18,770.69	50,718.00	31,947.31	37.0
01-40-5067 DEFERRED COMP/RETIREMENT	2,204.55	11,560.04	28,402.00	16,841.96	40.7
01-40-5068 MEDICAL SAVINGS	273.08	1,340.40	3,786.00	2,445.60	35.4
01-40-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	10,232.00	10,232.00	.0
01-40-5200 OFFICE SUPPLIES	724.96	2,509.52	7,000.00	4,490.48	35.9
01-40-5201 COMPUTER/TECHNOLOGY	.00	9,400.00	40,000.00	30,600.00	23.5
01-40-5202 PRINTING EXPENSE	53.54	106.84	2,500.00	2,393.16	4.3
01-40-5203 UNIFORMS	.00	121.50	1,200.00	1,078.50	10.1
01-40-5205 POSTAGE	1,751.08	4,025.39	8,000.00	3,974.61	50.3
01-40-5210 OPERATING SUPPLIES	439.53	2,781.37	7,500.00	4,718.63	37.1
01-40-5212 FURNISHINGS	.00	641.42	10,000.00	9,358.58	6.4
01-40-5215 REPAIRS & MAINT	1,577.40	3,177.65	20,000.00	16,822.35	15.9
01-40-5216 FLEET R&M	41.98	41.98	.00	(41.98)	.0
01-40-5253 GAS & OIL	140.01	231.11	1,000.00	768.89	23.1
01-40-5300 TELEPHONE	264.22	2,715.61	7,352.00	4,636.39	36.9
01-40-5305 UTILITIES	758.83	3,382.19	10,500.00	7,117.81	32.2
01-40-5310 TRASH REMOVAL	78.49	392.45	1,260.00	867.55	31.2
01-40-5315 COPIER EXPENSES	338.63	2,326.58	9,000.00	6,673.42	25.9
01-40-5320 PROPERTY & LIABILITY INSURANCE	14.87	2,987.41	9,390.00	6,402.59	31.8
01-40-5325 INTERNET/WEBSITE EXPENSE	914.60	7,268.80	10,000.00	2,731.20	72.7
01-40-5330 TRAINING	369.40	2,833.99	20,000.00	17,166.01	14.2
01-40-5331 DUES AND SUBSCRIPTIONS	1,858.91	11,850.71	30,000.00	18,149.29	39.5
01-40-5332 TUITION REIMBURSEMENT	.00	.00	3,000.00	3,000.00	.0
01-40-5353 WATER ASSESSMENTS	.00	1,113.50	1,400.00	286.50	79.5
01-40-5399 OTHER PROFESSIONAL SERVICES	816.20	4,291.00	13,772.00	9,481.00	31.2
01-40-5400 LEGAL FEES	15,797.53	81,438.58	216,315.00	134,876.42	37.7
01-40-5401 CONSULTING FEES	21,042.37	80,379.77	160,262.00	79,882.23	50.2
01-40-5415 AUDIT FEES	.00	.00	15,954.00	15,954.00	.0
01-40-5416 PASSPORT EXPENSES	.00	39.98	400.00	360.02	10.0
01-40-5425 COUNTY TREASURER'S FEE	5,540.36	10,894.67	15,902.00	5,007.33	68.5
01-40-5426 PROPERTY/SALES TAX REBATE	.00	.00	1,000.00	1,000.00	.0
01-40-5560 CAPITAL OUTLAY--SFTWR UPGRADES	.00	16,290.13	25,000.00	8,709.87	65.2
01-40-5700 MISC. EXPENSE	400.27	1,789.58	10,000.00	8,210.42	17.9
01-40-5701 BANK FEES	1,227.36	5,465.59	26,000.00	20,534.41	21.0
01-40-5705 MILEAGE	700.00	4,436.01	10,000.00	5,563.99	44.4
01-40-5720 CONTINGENCIES	.00	.00	25,000.00	25,000.00	.0
TOTAL ADMINISTRATION	90,177.74	467,039.46	1,214,889.00	747,849.54	38.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BOARD OF TRUSTEES</u>					
01-41-5001 SALARIES & WAGES	1,586.34	8,210.63	18,975.00	10,764.37	43.3
01-41-5030 MAYOR AND BOARD SALARIES	4,400.00	22,000.00	48,000.00	26,000.00	45.8
01-41-5060 PAYROLL TAXES	454.12	2,292.47	5,124.00	2,831.53	44.7
01-41-5065 WORKERS COMP	3.58	18.23	39.00	20.77	46.7
01-41-5066 HEALTH INSURANCE	185.72	928.64	2,248.00	1,319.36	41.3
01-41-5067 DEFERRED COMP	79.32	410.51	880.00	469.49	46.7
01-41-5068 MEDICAL SAVINGS	6.24	31.20	76.00	44.80	41.1
01-41-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-41-5201 COMPUTER / TECHNOLOGY	.00	.00	10,000.00	10,000.00	.0
01-41-5210 OPERATING SUPPLIES	138.42	721.80	2,000.00	1,278.20	36.1
01-41-5212 FURNISHINGS	.00	.00	5,000.00	5,000.00	.0
01-41-5230 ELECTIONS	.00	.00	15,000.00	15,000.00	.0
01-41-5320 PROPERTY & LIABILITY INSURANCE	5.95	880.84	3,756.00	2,875.16	23.5
01-41-5330 TRAINING	.00	3,947.73	15,000.00	11,052.27	26.3
01-41-5331 DUES & SUBSCRIPTIONS	.00	438.46	1,200.00	761.54	36.5
01-41-5340 PUBLISHED NOTICES	123.48	559.36	2,500.00	1,940.64	22.4
01-41-5341 ORDINANCE CODIFICATION	.00	1,065.00	7,500.00	6,435.00	14.2
01-41-5347 COMMUNITY CONTRIBUTIONS	.00	10,700.00	24,000.00	13,300.00	44.6
01-41-5399 OTHER PROFESSIONAL SERVICES	.00	3,400.00	5,000.00	1,600.00	68.0
01-41-5430 RECORDING FEES	.00	.00	2,000.00	2,000.00	.0
01-41-5700 MISC. EXPENSE	169.75	1,025.37	5,000.00	3,974.63	20.5
01-41-5841 BOARD OUTREACH ACTIVITIES	926.30	4,562.53	10,000.00	5,437.47	45.6
 TOTAL BOARD OF TRUSTEES	 8,079.22	 61,192.77	 183,798.00	 122,605.23	 33.3

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
01-42-5001 SALARIES & WAGES	107,003.18	583,281.73	1,734,231.00	1,150,949.27	33.6
01-42-5050 CLEANING	829.58	3,318.32	8,000.00	4,681.68	41.5
01-42-5055 OVERTIME	2,283.28	5,693.72	25,000.00	19,306.28	22.8
01-42-5060 PAYROLL TAXES	2,731.68	14,396.06	40,217.00	25,820.94	35.8
01-42-5065 WORKERS COMP	2,933.92	17,907.65	30,984.00	13,076.35	57.8
01-42-5066 HEALTH INSURANCE	15,538.60	81,053.25	214,932.00	133,878.75	37.7
01-42-5067 DEFERRED COMP	422.16	1,905.78	5,715.00	3,809.22	33.4
01-42-5068 MEDICAL SAVINGS	223.30	1,121.50	2,295.00	1,173.50	48.9
01-42-5069 FPPA	8,583.10	46,935.91	140,271.00	93,335.09	33.5
01-42-5071 D&D	3,071.84	16,798.15	48,518.00	31,719.85	34.6
01-42-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	1,237.40	5,000.00	3,762.60	24.8
01-42-5200 OFFICE SUPPLIES	101.52	574.87	4,000.00	3,425.13	14.4
01-42-5201 COMPUTER / TECHNOLOGY	34.98	7,971.65	42,250.00	34,278.35	18.9
01-42-5203 UNIFORMS	.00	.00	800.00	800.00	.0
01-42-5210 OPERATING SUPPLIES	1,721.17	8,405.12	9,000.00	594.88	93.4
01-42-5215 REPAIR & MAINTENANCE	1,534.20	1,669.90	4,000.00	2,330.10	41.8
01-42-5216 FLEET R&M	1,287.83	7,491.48	14,602.00	7,110.52	51.3
01-42-5253 GAS & OIL	2,005.77	10,183.72	40,000.00	29,816.28	25.5
01-42-5254 UNIFORMS & TOOLS	135.07	3,576.16	22,800.00	19,223.84	15.7
01-42-5255 OPERATING EQUIPMENT	6,570.79	32,939.83	42,550.00	9,610.17	77.4
01-42-5300 TELEPHONES	1,081.95	5,877.57	16,000.00	10,122.43	36.7
01-42-5305 UTILITIES	1,104.62	6,402.27	18,000.00	11,597.73	35.6
01-42-5310 TRASH REMOVAL	153.23	688.97	600.00	(88.97)	114.8
01-42-5315 COPIER EXPENSE	201.89	912.59	3,500.00	2,587.41	26.1
01-42-5320 GENERAL LIABILITY INSURANCE	83.23	16,575.65	57,040.00	40,464.35	29.1
01-42-5325 INTERNET/WEBSITE EXPENSE	132.45	662.25	2,000.00	1,337.75	33.1
01-42-5330 TRAINING	3,276.05	10,904.69	39,858.00	28,953.31	27.4
01-42-5331 DUES & MEMBERSHIPS	39.00	7,777.18	13,600.00	5,822.82	57.2
01-42-5332 TUITION REIMBURSEMENT	.00	.00	9,000.00	9,000.00	.0
01-42-5343 CONTRACTUAL SERVICES	1,685.05	53,491.54	108,000.00	54,508.46	49.5
01-42-5346 ANIMAL IMPOUND FEE	700.00	1,435.00	5,000.00	3,565.00	28.7
01-42-5348 PEST CONTROL	.00	.00	2,000.00	2,000.00	.0
01-42-5349 WELLNESS PROGRAM	1,104.00	1,254.00	3,500.00	2,246.00	35.8
01-42-5350 LAB FEES	.00	.00	500.00	500.00	.0
01-42-5399 OTHER PROFESSIONAL SERVICES	.00	210.00	2,386.00	2,176.00	8.8
01-42-5400 LEGAL FEES	.00	.00	15,000.00	15,000.00	.0
01-42-5500 CAPITAL OUTLAY	41,130.12	41,546.40	45,000.00	3,453.60	92.3
01-42-5700 MISC. EXPENSE	.00	1,964.49	5,000.00	3,035.51	39.3
TOTAL POLICE	207,703.56	996,164.80	2,781,149.00	1,784,984.20	35.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
01-43-5001 SALARIES & WAGES	22,359.37	110,817.01	291,147.00	180,329.99	38.1
01-43-5060 PAYROLL TAXES	1,690.85	8,406.20	22,273.00	13,866.80	37.7
01-43-5065 WORKERS COMP	23.16	114.76	257.00	142.24	44.7
01-43-5066 HEALTH INSURANCE	3,156.14	13,782.98	77,981.00	64,198.02	17.7
01-43-5067 DEFERRED COMP	896.06	4,895.74	29,364.00	24,468.26	16.7
01-43-5068 MEDICAL SAVINGS	50.00	125.00	1,033.00	908.00	12.1
01-43-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	200.80	500.00	299.20	40.2
01-43-5200 OFFICE SUPPLIES	.00	478.15	500.00	21.85	95.6
01-43-5201 COMPUTER / TECHNOLOGY	326.99	3,419.64	8,000.00	4,580.36	42.8
01-43-5202 PRINTING EXPENSE	.00	500.00	500.00	.00	100.0
01-43-5203 UNIFORMS	.00	.00	1,000.00	1,000.00	.0
01-43-5212 FURNISHINGS	.00	.00	1,600.00	1,600.00	.0
01-43-5300 TELEPHONE	88.74	533.43	1,900.00	1,366.57	28.1
01-43-5320 PROPERTY & LIABILITY INSURANCE	23.79	3,523.35	15,024.00	11,500.65	23.5
01-43-5330 TRAINING	126.81	3,294.58	8,000.00	4,705.42	41.2
01-43-5331 DUES & MEMBERSHIPS	145.00	145.00	2,500.00	2,355.00	5.8
01-43-5353 WATER ASSESSMENTS	.00	.00	100.00	100.00	.0
01-43-5401 CONSULTING FEES	.00	.00	125,000.00	125,000.00	.0
01-43-5410 CONSULTANTS	803.88	3,242.78	25,000.00	21,757.22	13.0
01-43-5411 ANNEXATIONS & REZONING EXPENSE	.00	1,258.60	15,000.00	13,741.40	8.4
01-43-5460 BUILDING INSPECTIONS	34,827.19	102,262.93	246,884.00	144,621.07	41.4
01-43-5700 MISC.	139.27	714.06	2,000.00	1,285.94	35.7
TOTAL COMMUNITY DEVELOPMENT	64,657.25	257,715.01	875,563.00	617,847.99	29.4
<u>STREETS</u>					
01-44-5201 COMPUTER / TECHNOLOGY	.00	1,511.25	.00	(1,511.25)	.0
TOTAL STREETS	.00	1,511.25	.00	(1,511.25)	.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
01-45-5001 SALARIES & WAGES	20,047.09	104,030.44	258,619.00	154,588.56	40.2
01-45-5055 OVERTIME	821.86	4,598.21	1,735.00	(2,863.21)	265.0
01-45-5060 PAYROLL TAXES	1,578.40	8,267.50	19,917.00	11,649.50	41.5
01-45-5065 WORKERS COMP	585.16	3,056.56	7,614.00	4,557.44	40.1
01-45-5066 HEALTH INSURANCE	3,420.87	13,931.79	38,522.00	24,590.21	36.2
01-45-5067 DEFERRED COMP	598.55	3,400.88	9,106.00	5,705.12	37.4
01-45-5068 MEDICAL SAVINGS	84.36	309.30	908.00	598.70	34.1
01-45-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	61.46	.00	(61.46)	.0
01-45-5203 UNIFORMS	.00	209.99	.00	(209.99)	.0
01-45-5210 OPERATING SUPPLIES	636.78	2,357.00	6,000.00	3,643.00	39.3
01-45-5212 FURNISHINGS	.00	.00	2,500.00	2,500.00	.0
01-45-5215 REPAIRS & MAINTENANCE	2,506.28	2,620.28	38,000.00	35,379.72	6.9
01-45-5216 FLEET R&M	804.45	2,238.30	5,000.00	2,761.70	44.8
01-45-5253 GAS & OIL	391.63	2,667.64	5,000.00	2,332.36	53.4
01-45-5254 TOOLS	.00	.00	1,500.00	1,500.00	.0
01-45-5300 TELEPHONE	169.00	731.00	1,500.00	769.00	48.7
01-45-5305 UTILITIES	750.18	3,030.30	40,000.00	36,969.70	7.6
01-45-5310 TRASH REMOVAL	.00	.00	2,500.00	2,500.00	.0
01-45-5320 PROPERTY & LIABILITY INSURANCE	29.73	4,404.18	18,780.00	14,375.82	23.5
01-45-5330 TRAINING	.00	1,038.00	2,500.00	1,462.00	41.5
01-45-5348 PEST CONTROL	4,416.00	4,416.00	33,000.00	28,584.00	13.4
01-45-5349 WELLNESS PROGRAM	15.00	75.00	250.00	175.00	30.0
01-45-5363 WEED CONTROL	.00	.00	5,000.00	5,000.00	.0
01-45-5369 EQUIPMENT RENTAL	.00	22.95	1,000.00	977.05	2.3
01-45-5370 LANDSCAPING	1,066.40	1,066.40	18,000.00	16,933.60	5.9
01-45-5371 TREE MAINTENANCE	1,290.00	1,290.00	25,000.00	23,710.00	5.2
01-45-5372 IRRIGATION SYSTEM	211.38	21,222.03	30,000.00	8,777.97	70.7
01-45-5500 CAPITAL OUTLAY	.00	.00	117,000.00	117,000.00	.0
01-45-5700 MISC. EXPENSE	.00	.00	2,500.00	2,500.00	.0
TOTAL PARKS	39,423.12	185,045.21	691,451.00	506,405.79	26.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENGINEERING</u>					
01-47-5001 SALARIES & WAGES	33,025.67	180,658.84	444,869.00	264,210.16	40.6
01-47-5050 CLEANING	746.00	2,984.00	7,000.00	4,016.00	42.6
01-47-5055 OVERTIME	1,066.56	3,882.18	.00	(3,882.18)	.0
01-47-5060 PAYROLL TAXES	2,583.44	14,023.22	536.00	(13,487.22)	2616.3
01-47-5065 WORKERS COMP	388.94	2,090.75	9,114.00	7,023.25	22.9
01-47-5066 HEALTH INSURANCE	3,469.21	17,346.24	41,785.00	24,438.76	41.5
01-47-5067 DEFERRED COMP	1,407.18	7,612.20	16,188.00	8,575.80	47.0
01-47-5068 MEDICAL SAVINGS	120.38	618.56	1,306.00	687.44	47.4
01-47-5075 EMPLOYMENT/RECRUITMENT EXPENSE	508.46	696.96	200.00	(496.96)	348.5
01-47-5200 OFFICE SUPPLIES	612.58	2,344.11	1,000.00	(1,344.11)	234.4
01-47-5201 COMPUTER/TECHNOLOGY	.00	2,840.43	8,000.00	5,159.57	35.5
01-47-5203 UNIFORMS	273.71	744.91	1,000.00	255.09	74.5
01-47-5210 OPERATING SUPPLIES	3,994.70	10,939.23	3,000.00	(7,939.23)	364.6
01-47-5212 FURNISHINGS	.00	641.42	3,000.00	2,358.58	21.4
01-47-5215 REPAIRS & MAINTENANCE	11,418.84	15,359.99	10,000.00	(5,359.99)	153.6
01-47-5216 REPAIR & MAINTENANCE--FLEET	113.74	202.54	3,000.00	2,797.46	6.8
01-47-5253 GAS & OIL	311.00	1,663.55	5,000.00	3,336.45	33.3
01-47-5300 TELEPHONE	286.04	1,430.20	2,880.00	1,449.80	49.7
01-47-5305 UTILITIES	1,503.57	8,684.99	15,000.00	6,315.01	57.9
01-47-5310 TRASH	179.79	744.59	1,500.00	755.41	49.6
01-47-5315 COPIER EXPENSES	297.22	960.33	5,000.00	4,039.67	19.2
01-47-5320 PROPERTY & LIABILITY INSURANCE	14.87	2,202.10	9,390.00	7,187.90	23.5
01-47-5330 TRAINING	.00	343.75	5,000.00	4,656.25	6.9
01-47-5331 DUES & SUBSCRIPTIONS	.00	530.00	600.00	70.00	88.3
01-47-5399 OTHER PROFESSIONAL SERVICES	.00	.00	1,386.00	1,386.00	.0
01-47-5405 ENGINEERING FEES	2,447.90	9,165.10	30,000.00	20,834.90	30.6
01-47-5700 MISC. EXPENSE	42.43	127.83	5,000.00	4,872.17	2.6
TOTAL ENGINEERING	64,812.23	288,838.02	630,754.00	341,915.98	45.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MUNICIPAL COURT</u>					
01-48-5001 SALARIES & WAGES	1,586.34	14,849.53	48,673.00	33,823.47	30.5
01-48-5040 JUDGE	1,500.00	6,995.00	20,000.00	13,005.00	35.0
01-48-5055 OVERTIME	.00	62.10	.00	(62.10)	.0
01-48-5060 PAYROLL TAXES	117.52	1,125.30	3,724.00	2,598.70	30.2
01-48-5065 WORKERS COMP	1.64	15.45	48.00	32.55	32.2
01-48-5066 HEALTH INSURANCE	185.72	2,202.50	7,583.00	5,380.50	29.1
01-48-5067 DEFERRED COMP	79.32	410.51	2,483.00	2,072.49	16.5
01-48-5068 MEDICAL SAVINGS	6.24	31.20	84.00	52.80	37.1
01-48-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-48-5201 COMPUTER/TECHNOLOGY	.00	.00	3,000.00	3,000.00	.0
01-48-5203 UNIFORMS	.00	.00	200.00	200.00	.0
01-48-5235 COURT COSTS	.00	136.20	1,500.00	1,363.80	9.1
01-48-5300 TELEPHONE	.00	65.62	800.00	734.38	8.2
01-48-5320 PROPERTY & LIABILITY INSURANCE	5.95	880.84	3,756.00	2,875.16	23.5
01-48-5330 TRAINING	.00	.00	1,000.00	1,000.00	.0
01-48-5331 DUES & MEMBERSHIPS	.00	.00	100.00	100.00	.0
01-48-5399 OTHER PROFESSIONAL SERVICES	148.40	1,108.20	1,881.00	772.80	58.9
01-48-5455 PROSECUTING ATTORNEY	1,657.50	8,872.50	25,000.00	16,127.50	35.5
01-48-5456 PUBLIC DEFENDER	.00	.00	10,000.00	10,000.00	.0
01-48-5700 MISC. EXPENSE	.00	113.30	1,000.00	886.70	11.3
TOTAL MUNICIPAL COURT	5,288.63	36,868.25	131,332.00	94,463.75	28.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
COMMUNITY ENGAGEMENT					
01-49-5001 SALARIES & WAGES	14,931.16	71,160.54	217,304.00	146,143.46	32.8
01-49-5055 OVERTIME	111.51	111.51	5,000.00	4,888.49	2.2
01-49-5060 PAYROLL TAXES	1,137.70	5,390.48	17,006.00	11,615.52	31.7
01-49-5065 WORKERS COMP	190.03	977.54	1,504.00	526.46	65.0
01-49-5066 HEALTH INSURANCE	1,580.33	6,763.93	21,597.00	14,833.07	31.3
01-49-5067 DEFERRED COMP	656.68	2,982.35	4,720.00	1,737.65	63.2
01-49-5068 MEDICAL SAVINGS	105.72	419.84	437.00	17.16	96.1
01-49-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	733.94	1,500.00	766.06	48.9
01-49-5201 COMPUTER/TECHNOLOGY	.00	1,176.70	3,000.00	1,823.30	39.2
01-49-5202 PRINTING EXPENSE	.00	2,180.87	10,000.00	7,819.13	21.8
01-49-5203 UNIFORMS	.00	698.33	1,500.00	801.67	46.6
01-49-5205 POSTAGE	.00	472.88	2,500.00	2,027.12	18.9
01-49-5216 FLEET R&M	1,544.75	1,544.75	.00	(1,544.75)	.0
01-49-5220 TOWN DECORATIONS	.00	1,123.89	10,000.00	8,876.11	11.2
01-49-5236 COMMUNITY ENGAGEMENT	.00	4,619.79	10,000.00	5,380.21	46.2
01-49-5260 RECREATION PROGRAMS	5,568.52	34,693.98	50,000.00	15,306.02	69.4
01-49-5261 COMMUNITY DAY	.00	3,631.84	48,000.00	44,368.16	7.6
01-49-5262 TOWN EVENTS	9,109.93	15,027.52	69,000.00	53,972.48	21.8
01-49-5265 SENIOR EVENTS	451.47	3,098.93	10,000.00	6,901.07	31.0
01-49-5300 TELEPHONE	172.69	472.69	1,080.00	607.31	43.8
01-49-5320 GENERAL LIABILITY INSURANCE	23.79	3,992.07	15,374.00	11,381.93	26.0
01-49-5330 TRAINING	950.68	2,465.73	4,000.00	1,534.27	61.6
01-49-5331 DUES/MEMBERSHIPS	210.88	6,180.38	7,000.00	819.62	88.3
01-49-5349 WELLNESS PROGRAM	865.22	7,708.53	19,000.00	11,291.47	40.6
01-49-5399 OTHER PROFESSIONAL SERVICES	.00	.00	2,000.00	2,000.00	.0
01-49-5401 CONSULTANTS	.00	.00	25,000.00	25,000.00	.0
01-49-5500 CAPITAL OUTLAY--WAYFINDING	.00	.00	25,000.00	25,000.00	.0
01-49-5560 CAPITAL OUTLAY--SFTWR UPGRADES	1,736.05	4,216.94	12,000.00	7,783.06	35.1
01-49-5700 MISC. EXPENSE	.00	107.03	2,000.00	1,892.97	5.4
TOTAL COMMUNITY ENGAGEMENT	39,347.11	181,952.98	595,522.00	413,569.02	30.6
NON-DEPARTMENTAL					
01-90-5500 CAPITAL OUTLAY	.00	.00	50,000.00	50,000.00	.0
01-90-5804 TRANSFER TO STREET IMPVT FD	.00	93,750.00	375,000.00	281,250.00	25.0
01-90-5805 TRANSFER TO CAPITAL IMPROVEMEN	.00	345,112.75	1,380,451.00	1,035,338.25	25.0
01-90-8151 SPECIAL PROJECTS	.00	.00	100,000.00	100,000.00	.0
01-90-8155 ARPA BROADBAND	462.67	462.67	149,932.00	149,469.33	.3
TOTAL NON-DEPARTMENTAL	462.67	439,325.42	2,055,383.00	1,616,057.58	21.4
TOTAL FUND EXPENDITURES	519,951.53	2,915,653.17	9,159,841.00	6,244,187.83	31.8
NET REVENUE OVER EXPENDITURES	722,243.24	1,209,524.36	.00	(1,209,524.36)	.0

TOWN OF MEAD
BALANCE SHEET
MAY 31, 2023

STREET IMPROVEMENT FUND

ASSETS

04-01-0100	COMBINED CASH	2,531,046.73	
04-01-1301	A/R - GENERAL	343,625.75	
04-01-1302	PREPAID EXPENSES	8,809.85	
	TOTAL ASSETS		2,883,482.33

LIABILITIES AND EQUITY

LIABILITIES

04-02-2000	ACCOUNTS PAYABLE	(199.64)	
04-02-2005	RETAINAGE PAYABLE	23,609.61	
04-02-2310	EMPLOYEE HEALTH INS. PAYABLE	19,633.82	
04-02-2312	WORKERS COMP INSURANCE PAYABLE	4,322.08	
04-02-2403	STATE WITHHOLDING TAX PAYABLE	942.00	
04-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	94.47	
	TOTAL LIABILITIES		48,402.34

FUND EQUITY

04-02-3001	FUND BALANCE	2,037,788.40	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	797,291.59	
	BALANCE - CURRENT DATE	797,291.59	
	TOTAL FUND EQUITY		2,835,079.99
	TOTAL LIABILITIES AND EQUITY		2,883,482.33

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

STREET IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>SOURCE 10</u>					
04-10-4005	HIGHWAY USERS TAX	23,068.15	91,701.67	235,190.00	143,488.33	39.0
04-10-4010	SALES TAX	220,823.99	809,830.25	2,004,325.00	1,194,494.75	40.4
04-10-4025	M.V. REGISTRATION	2,032.31	9,881.63	27,193.00	17,311.37	36.3
04-10-4030	BUILDING USE TAX	14,075.01	99,493.27	205,778.00	106,284.73	48.4
	TOTAL SOURCE 10	259,999.46	1,010,906.82	2,472,486.00	1,461,579.18	40.9
	<u>SOURCE 16</u>					
04-16-4601	TRANSFER FROM GF	.00	93,750.00	375,000.00	281,250.00	25.0
	TOTAL SOURCE 16	.00	93,750.00	375,000.00	281,250.00	25.0
	TOTAL FUND REVENUE	259,999.46	1,104,656.82	2,847,486.00	1,742,829.18	38.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES--STREET IMP FUND</u>					
04-44-5001 SALARIES & WAGES	25,635.71	130,425.37	238,136.00	107,710.63	54.8
04-44-5055 OVERTIME	379.33	3,141.24	9,000.00	5,858.76	34.9
04-44-5060 PAYROLL TAXES	1,912.19	9,904.31	18,906.00	9,001.69	52.4
04-44-5065 WORKERS COMPENSATION	1,008.26	9,497.78	8,078.00	(1,419.78)	117.6
04-44-5066 HEALTH INSURANCE	3,990.01	17,477.59	40,410.00	22,932.41	43.3
04-44-5067 DEFERRED COMP	653.12	3,944.36	5,627.00	1,682.64	70.1
04-44-5068 MEDICAL SAVINGS	54.18	264.62	.00	(264.62)	.0
04-44-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	61.46	1,500.00	1,438.54	4.1
04-44-5201 COMPUTER/TECHNOLOGY	.00	3,472.50	25,000.00	21,527.50	13.9
04-44-5203 UNIFORMS	85.98	1,145.02	2,000.00	854.98	57.3
04-44-5210 OPERATING SUPPLIES	.00	1,056.70	2,500.00	1,443.30	42.3
04-44-5212 FURNISHINGS	.00	.00	5,000.00	5,000.00	.0
04-44-5215 REPAIRS & MAINTENANCE--STREETS	.00	.00	240,000.00	240,000.00	.0
04-44-5216 REPAIR & MAINT.--FLEET	3,482.81	14,543.33	40,000.00	25,456.67	36.4
04-44-5250 ASPHALT/STREET PATCHING	5,490.00	5,490.00	1,800,000.00	1,794,510.00	.3
04-44-5252 STREET SIGNS & MARKERS	2,385.00	3,241.65	25,000.00	21,758.35	13.0
04-44-5253 GAS & OIL	1,176.05	7,723.12	20,000.00	12,276.88	38.6
04-44-5254 TOOLS	986.17	6,665.06	10,000.00	3,334.94	66.7
04-44-5255 SAFETY EQUIPMENT	644.40	1,144.26	3,500.00	2,355.74	32.7
04-44-5300 TELEPHONE	222.92	1,083.86	3,500.00	2,416.14	31.0
04-44-5305 UTILITIES	2,765.60	11,516.36	35,000.00	23,483.64	32.9
04-44-5310 TRASH DISPOSAL	100.00	100.00	.00	(100.00)	.0
04-44-5320 PROPERTY & LIABILITY INSURANCE	74.33	11,010.47	46,951.00	35,940.53	23.5
04-44-5330 TRAINING	53.44	203.44	1,500.00	1,296.56	13.6
04-44-5331 DUES & MEMBERSHIPS	.00	.00	1,500.00	1,500.00	.0
04-44-5360 STREET SWEEPING	2,592.00	6,534.00	15,000.00	8,466.00	43.6
04-44-5361 DUST CONTROL	.00	.00	40,000.00	40,000.00	.0
04-44-5362 GRAVEL	.00	.00	38,000.00	38,000.00	.0
04-44-5363 WEED CONTROL	.00	.00	3,000.00	3,000.00	.0
04-44-5364 SNOW REMOVAL	.00	31,227.47	100,000.00	68,772.53	31.2
04-44-5365 REPAIR & MAINTENANCE--SEALCOAT	.00	.00	500,000.00	500,000.00	.0
04-44-5366 REPAIR & MAINTENANCE--DRAINAGE	.00	.00	500,000.00	500,000.00	.0
04-44-5367 STREET STRIPING	.00	.00	75,000.00	75,000.00	.0
04-44-5369 REPAIR & MAINTENANCE--BRIDGES	2,707.65	4,526.60	127,620.00	123,093.40	3.6
04-44-5405 ENGINEERING FEES	6,993.50	21,964.66	200,000.00	178,035.34	11.0
04-44-5500 CAPITAL OUTLAY	.00	.00	205,000.00	205,000.00	.0
04-44-5604 2012 GRADER	.00	.00	2,500.00	2,500.00	.0
TOTAL EXPENDITURES--STREET IMP FUND	63,392.65	307,365.23	4,389,228.00	4,081,862.77	7.0
TOTAL FUND EXPENDITURES	63,392.65	307,365.23	4,389,228.00	4,081,862.77	7.0
NET REVENUE OVER EXPENDITURES	196,606.81	797,291.59	(1,541,742.00)	(2,339,033.59)	51.7

TOWN OF MEAD
BALANCE SHEET
MAY 31, 2023

CONSERVATION TRUST FUND

ASSETS

05-01-0100	CASH IN COMMON - CTF	58,606.91	
	TOTAL ASSETS		58,606.91

LIABILITIES AND EQUITY

FUND EQUITY

05-02-3001	FUND BALANCE	36,128.17	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	22,478.74	
	BALANCE - CURRENT DATE	22,478.74	
	TOTAL FUND EQUITY		58,606.91
	TOTAL LIABILITIES AND EQUITY		58,606.91

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>LOTTERY REVENUE</u>					
05-17-4630	LOTTERY REVENUE	.00	21,485.97	61,523.00	40,037.03	34.9
	TOTAL LOTTERY REVENUE	.00	21,485.97	61,523.00	40,037.03	34.9
	<u>MISCELLANEOUS REVENUE</u>					
05-18-4619	INTEREST & DIVIDEND INCOME	257.58	992.77	.00	(992.77)	.0
	TOTAL MISCELLANEOUS REVENUE	257.58	992.77	.00	(992.77)	.0
	TOTAL FUND REVENUE	257.58	22,478.74	61,523.00	39,044.26	36.5
05-45-5506	CAPITAL OUTLAY--PARKS & EQUIP	.00	.00	98,500.00	98,500.00	.0
	TOTAL DEPARTMENT 45	.00	.00	98,500.00	98,500.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	98,500.00	98,500.00	.0
	NET REVENUE OVER EXPENDITURES	257.58	22,478.74	(36,977.00)	(59,455.74)	60.8

TOWN OF MEAD
BALANCE SHEET
MAY 31, 2023

SEWER FUND

ASSETS

06-01-0100	COMBINED CASH	1,648,769.05	
06-01-1302	PREPAID EXPENSE	2,418.87	
06-01-1305	ACCUM DEPRECIATION - PLANT & E	(3,537,093.14)	
06-01-1306	A/R-UTILITY BILLING	96,417.08	
06-01-1501	LAND	294,834.95	
06-01-1502	LAND IMPROV.	322,159.37	
06-01-1503	SEWER COLLECTION SYSTEM	1,753,546.08	
06-01-1504	BUILDINGS	281,750.60	
06-01-1506	MACH. & EQUIP.	179,757.28	
06-01-1507	WASTEWATER TREATMENT PLANT	6,722,398.81	
06-01-1510	CONSTRUCTION IN PROGRESS	42,103.93	
TOTAL ASSETS			<u>7,807,062.88</u>

LIABILITIES AND EQUITY

LIABILITIES

06-02-2200	LOAN PAYABLE CWRPDA--LT	1,391,698.93	
06-02-2201	LOAN PAYABLE CWRPDA--CURRENT	79,497.38	
06-02-2310	EMPLOYEE HEALTH INS. PAYABLE	916.71	
06-02-2312	WORKERS COMP INSURANCE PAYABLE	(350.06)	
06-02-2403	STATE WITHHOLDING TAX PAYABLE	505.60	
06-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	50.18	
06-02-2410	MISC PAYROLL PAYABLE	5,746.00	
06-02-2500	ACC'D COMPENSATED ABS--CURRENT	1,094.99	
06-02-2501	ACCR'D COMPENSATED ABSENCES-LT	9,854.89	
06-02-2502	ACCRUED INT PAYABLE--CWRPDA	21,393.65	
06-02-2601	BOND PREMIUM--UNAMORTIZED	49,993.06	
TOTAL LIABILITIES			1,560,401.33

FUND EQUITY

06-02-3001	FUND BALANCE	5,746,434.27	
UNAPPROPRIATED FUND BALANCE:			
06-02-3010	CONTRIBUTIONS FROM DEVELOPERS	15,000.00	
06-02-3020	CONTRIBUTIONS SEWER TAPS	425,400.00	
	REVENUE OVER EXPENDITURES - YTD	59,827.28	
BALANCE - CURRENT DATE		500,227.28	
TOTAL FUND EQUITY			<u>6,246,661.55</u>
TOTAL LIABILITIES AND EQUITY			<u>7,807,062.88</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
06-11-4150 SEWER USER FEES	74,913.82	376,263.21	982,183.00	605,919.79	38.3
06-11-4152 RATERINK LIFT STA. SURCHARGE	1,020.00	5,060.00	.00	(5,060.00)	.0
06-11-4160 SEWER LATE/NSF FEES	1,320.00	5,860.00	16,000.00	10,140.00	36.6
06-11-4165 SEWER TAP FEES	.00	102,960.00	494,932.00	391,972.00	20.8
TOTAL CHARGES FOR SERVICES	77,253.82	490,143.21	1,493,115.00	1,002,971.79	32.8
<u>MISCELLANEOUS REVENUE</u>					
06-18-4619 INTEREST & DIVIDEND INCOME	7,246.54	33,496.91	36,000.00	2,503.09	93.1
TOTAL MISCELLANEOUS REVENUE	7,246.54	33,496.91	36,000.00	2,503.09	93.1
TOTAL FUND REVENUE	84,500.36	523,640.12	1,529,115.00	1,005,474.88	34.2
<u>ADMINISTRATION</u>					
06-40-5001 SALARIES & WAGES	12,803.69	69,398.29	169,869.00	100,470.71	40.9
06-40-5055 OVERTIME	377.66	1,578.43	.00	(1,578.43)	.0
06-40-5060 PAYROLL TAXES	1,002.02	5,283.35	12,995.00	7,711.65	40.7
06-40-5065 WORKERS COMP	229.48	1,546.15	3,094.00	1,547.85	50.0
06-40-5066 HEALTH INSURANCE	1,823.19	8,898.38	25,845.00	16,946.62	34.4
06-40-5067 DEFERRED COMP/RETIREMENT	648.43	3,370.77	7,009.00	3,638.23	48.1
06-40-5068 MEDICAL SAVINGS	52.10	258.43	587.00	328.57	44.0
06-40-5205 POSTAGE	394.77	1,550.48	4,800.00	3,249.52	32.3
06-40-5300 TELEPHONE	81.55	399.61	720.00	320.39	55.5
06-40-5320 GENERAL LIABILITY INSURANCE	14.87	2,202.10	9,390.00	7,187.90	23.5
06-40-5331 DUES AND MEMBERSHIP	.00	1,000.00	1,200.00	200.00	83.3
06-40-5399 OTHER PROFESSIONAL SERVICES	519.40	2,597.00	6,583.00	3,986.00	39.5
06-40-5400 LEGAL FEES	911.02	3,609.17	11,385.00	7,775.83	31.7
06-40-5401 CONSULTING FEES	1,464.12	6,265.38	13,647.00	7,381.62	45.9
06-40-5405 ENGINEERING FEES	720.00	2,430.00	70,000.00	67,570.00	3.5
06-40-5410 PLANNING/CONSULTANTS	206.23	825.10	2,040.00	1,214.90	40.5
06-40-5415 AUDIT FEES	.00	.00	7,977.00	7,977.00	.0
06-40-5460 ADMINISTRATIVE OVERHEAD	.00	.00	9,185.00	9,185.00	.0
06-40-5700 MISC. EXPENSE	.00	.00	500.00	500.00	.0
06-40-5701 BANK FEES	445.39	2,110.92	.00	(2,110.92)	.0
06-40-5705 MILEAGE	50.00	250.00	300.00	50.00	83.3
TOTAL ADMINISTRATION	21,743.92	113,573.56	357,126.00	243,552.44	31.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
06-47-5210 OPERATING SUPPLIES	.00	.00	1,500.00	1,500.00	.0
06-47-5215 REPAIRS & MAINT	349.44	7,085.44	160,500.00	153,414.56	4.4
06-47-5227 CHEMICALS	.00	.00	750.00	750.00	.0
06-47-5231 SLUDGE DISPOSAL	11,055.06	25,296.81	65,000.00	39,703.19	38.9
06-47-5248 SEWER LINE REPAIRS	.00	581.76	15,000.00	14,418.24	3.9
06-47-5253 GAS & OIL	391.63	2,667.64	6,000.00	3,332.36	44.5
06-47-5305 UTILITIES	4,274.79	18,539.56	68,284.00	49,744.44	27.2
06-47-5310 TRASH	93.72	468.60	1,125.00	656.40	41.7
06-47-5390 SEWER MAINT. CONTRACT	5,195.16	31,512.87	85,638.00	54,125.13	36.8
06-47-5391 SEWER TESTING	394.21	1,961.41	6,000.00	4,038.59	32.7
06-47-5392 LINE LOCATOR	398.61	1,929.84	6,000.00	4,070.16	32.2
06-47-5393 STATE DISCHARGE PERMIT	.00	77.00	3,500.00	3,423.00	2.2
06-47-5394 SEWER LINE FLUSHING	.00	.00	85,000.00	85,000.00	.0
06-47-5396 R&M--RATERINK LIFT STATION	735.00	2,940.00	.00	(2,940.00)	.0
06-47-5556 CAPITAL OUTLAY--CIPP	.00	.00	100,000.00	100,000.00	.0
06-47-5557 CAPITAL OUTLAY-HEADWORKS MECH	188,500.09	192,101.09	185,700.00	(6,401.09)	103.5
06-47-5558 CAPITAL OUTLAY-BLOWER REPLACE	.00	.00	130,000.00	130,000.00	.0
06-47-5559 CAPITAL OUTLAY-CHEMICAL PHOSOP	.00	.00	100,000.00	100,000.00	.0
TOTAL OPERATIONS	211,387.71	285,162.02	1,019,997.00	734,834.98	28.0
<u>DEPARTMENT 98</u>					
06-98-9801 2007 CWRPDA LOAN--PRINCIPAL	.00	39,404.88	79,497.00	40,092.12	49.6
06-98-9802 2007 CWRPDA LOAN--INTEREST	.00	25,672.38	50,657.00	24,984.62	50.7
TOTAL DEPARTMENT 98	.00	65,077.26	130,154.00	65,076.74	50.0
TOTAL FUND EXPENDITURES	233,131.63	463,812.84	1,507,277.00	1,043,464.16	30.8
NET REVENUE OVER EXPENDITURES	(148,631.27)	59,827.28	21,838.00	(37,989.28)	274.0

TOWN OF MEAD
BALANCE SHEET
MAY 31, 2023

POLICE FUND

ASSETS

08-01-0100	CASH IN COMMON - POLICE	212,608.05	
	TOTAL ASSETS		212,608.05

LIABILITIES AND EQUITY

FUND EQUITY

08-02-3001	FUND BALANCE	250,667.54	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(38,059.49)	
	BALANCE - CURRENT DATE	(38,059.49)	
	TOTAL FUND EQUITY		212,608.05
	TOTAL LIABILITIES AND EQUITY		212,608.05

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

POLICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
08-11-4165	IMPACT FEES	4,860.00	27,847.67	150,321.00	122,473.33	18.5
	TOTAL SOURCE 11	4,860.00	27,847.67	150,321.00	122,473.33	18.5
	<u>SOURCE 18</u>					
08-18-4619	INTEREST & DIVIDEND INCOME	934.44	4,421.37	5,400.00	978.63	81.9
	TOTAL SOURCE 18	934.44	4,421.37	5,400.00	978.63	81.9
	TOTAL FUND REVENUE	5,794.44	32,269.04	155,721.00	123,451.96	20.7
	<u>DEPARTMENT 42</u>					
08-42-5491	VEHICLE LEASE EXPENSES	17,909.65	50,901.28	86,925.00	36,023.72	58.6
08-42-5511	CAPITAL OUTLAY--BLDGS & IMPVTS	.00	19,427.25	225,000.00	205,572.75	8.6
	TOTAL DEPARTMENT 42	17,909.65	70,328.53	311,925.00	241,596.47	22.6
	TOTAL FUND EXPENDITURES	17,909.65	70,328.53	311,925.00	241,596.47	22.6
	NET REVENUE OVER EXPENDITURES	(12,115.21)	(38,059.49)	(156,204.00)	(118,144.51)	(24.4)

TOWN OF MEAD
BALANCE SHEET
MAY 31, 2023

MUNICIPAL FACILITIES FUND

ASSETS

09-01-0100	COMBINED CASH	2,888,012.69	
	TOTAL ASSETS		2,888,012.69

LIABILITIES AND EQUITY

LIABILITIES

09-02-2005	RETAINAGE PAYABLE	217,175.17	
	TOTAL LIABILITIES		217,175.17

FUND EQUITY

09-02-3003	FUND BALANCE-MUNICIPAL	2,327,141.70	
09-02-3004	FUND BALANCE-RECREATION	67,630.83	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	276,064.99	
	BALANCE - CURRENT DATE	276,064.99	
	TOTAL FUND EQUITY		2,670,837.52
	TOTAL LIABILITIES AND EQUITY		2,888,012.69

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

MUNICIPAL FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEES</u>					
09-11-4165	IMPACT FEES	42,615.00	235,953.76	1,284,309.00	1,048,355.24	18.4
	TOTAL FEES	42,615.00	235,953.76	1,284,309.00	1,048,355.24	18.4
	<u>GRANTS</u>					
09-15-4545	GRANTS--EIAF 9349 STATE FUNDS	.00	21,097.62	40,000.00	18,902.38	52.7
	TOTAL GRANTS	.00	21,097.62	40,000.00	18,902.38	52.7
	<u>SOURCE 16</u>					
09-16-4806	TRANSFER FROM SEWER FUND	.00	375,000.00	1,500,000.00	1,125,000.00	25.0
09-16-4819	TRF FR CAPITAL IMPRVT FUND	.00	200,000.00	800,000.00	600,000.00	25.0
	TOTAL SOURCE 16	.00	575,000.00	2,300,000.00	1,725,000.00	25.0
	<u>MISCELLANEOUS REVENUE</u>					
09-18-4619	INTEREST & DIVIDEND INCOME	12,693.17	56,630.51	63,525.00	6,894.49	89.2
	TOTAL MISCELLANEOUS REVENUE	12,693.17	56,630.51	63,525.00	6,894.49	89.2
	TOTAL FUND REVENUE	55,308.17	888,681.89	3,687,834.00	2,799,152.11	24.1
	<u>ADMINISTRATION</u>					
09-40-5410	PLANNING/CONSULTANTS	10,500.00	14,240.00	30,000.00	15,760.00	47.5
	TOTAL ADMINISTRATION	10,500.00	14,240.00	30,000.00	15,760.00	47.5
	<u>STREETS</u>					
09-44-5602	LEASE PURCH PRIN--2021 TRUCK 2	.00	38,287.18	38,287.00	(.18)	100.0
09-44-5603	LEASE PURCH INT--2021 TRUCK 2	.00	4,956.00	4,956.00	.00	100.0
09-44-5604	2021 LEASE PURCH PRIN--TRUCK 1	.00	.00	39,470.00	39,470.00	.0
09-44-5605	2021 LEASE PURCH INT--TRUCK 1	.00	.00	3,773.00	3,773.00	.0
	TOTAL STREETS	.00	43,243.18	86,486.00	43,242.82	50.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

MUNICIPAL FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 45</u>					
09-45-5491	VEHICLE LEASE EXPENSES	5,662.90	28,364.15	63,140.00	34,775.85	44.9
	TOTAL DEPARTMENT 45	5,662.90	28,364.15	63,140.00	34,775.85	44.9
	<u>DEPARTMENT 49</u>					
09-49-5491	VEHICLE LEASE EXPENSES	2,461.09	2,461.09	12,333.00	9,871.91	20.0
	TOTAL DEPARTMENT 49	2,461.09	2,461.09	12,333.00	9,871.91	20.0
	<u>EXPENDITURES</u>					
09-50-5500	CAPITAL OUTLAY--BOARD/CT ROOM	55,527.65	146,029.83	400,000.00	253,970.17	36.5
09-50-5505	CAPITAL OUTLAY--OFFICE EQ	.00	3,310.50	.00	(3,310.50)	.0
09-50-5511	CAPITAL OUTLAY--PW FACILITY	12,204.32	230,096.73	175,000.00	(55,096.73)	131.5
09-50-5512	CAPITAL OUTLAY--TH IMPRVMTS	.00	.00	50,000.00	50,000.00	.0
09-50-5514	CAPITAL OUTLAY--GRADER SHED	.00	.00	50,000.00	50,000.00	.0
	TOTAL EXPENDITURES	67,731.97	379,437.06	675,000.00	295,562.94	56.2
	<u>DEPARTMENT 51</u>					
09-51-5500	CAPITAL OUTLAY	70,423.05	144,871.42	5,385,000.00	5,240,128.58	2.7
	TOTAL DEPARTMENT 51	70,423.05	144,871.42	5,385,000.00	5,240,128.58	2.7
	TOTAL FUND EXPENDITURES	156,779.01	612,616.90	6,251,959.00	5,639,342.10	9.8
	NET REVENUE OVER EXPENDITURES	(101,470.84)	276,064.99	(2,564,125.00)	(2,840,189.99)	10.8

TOWN OF MEAD
BALANCE SHEET
MAY 31, 2023

TRANSPORTATION FUND

ASSETS

14-01-0100	COMBINED CASH	6,942,423.30	
	TOTAL ASSETS		6,942,423.30

LIABILITIES AND EQUITY

LIABILITIES

14-02-2005	RETAINAGE PAYABLE	7,669.81	
	TOTAL LIABILITIES		7,669.81

FUND EQUITY

14-02-3001	FUND BALANCE	6,403,665.94	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	531,087.55	
	BALANCE - CURRENT DATE	531,087.55	
	TOTAL FUND EQUITY		6,934,753.49
	TOTAL LIABILITIES AND EQUITY		6,942,423.30

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEES</u>					
14-11-4165	IMPACT FEES	58,968.00	348,220.93	2,056,551.00	1,708,330.07	16.9
	TOTAL FEES	58,968.00	348,220.93	2,056,551.00	1,708,330.07	16.9
	<u>GRANTS</u>					
14-15-4570	GRANTS	.00	.00	824,850.00	824,850.00	.0
14-15-4575	CML GRANT--BRIDGE	.00	.00	160,317.00	160,317.00	.0
14-15-4580	FEDERAL GRANT--3RD & WELKER	.00	.00	1,900,000.00	1,900,000.00	.0
14-15-4585	ENERGY COLO--EV CHARGING GRANT	.00	.00	40,000.00	40,000.00	.0
	TOTAL GRANTS	.00	.00	2,925,167.00	2,925,167.00	.0
	<u>SOURCE 16</u>					
14-16-4820	TRANSFER FROM MURA	.00	125,000.00	500,000.00	375,000.00	25.0
	TOTAL SOURCE 16	.00	125,000.00	500,000.00	375,000.00	25.0
	<u>MISCELLANEOUS REVENUE</u>					
14-18-4619	INTEREST & DIVIDEND INCOME	30,512.81	132,289.66	.00	(132,289.66)	.0
	TOTAL MISCELLANEOUS REVENUE	30,512.81	132,289.66	.00	(132,289.66)	.0
	<u>SOURCE 19</u>					
14-19-4941	P.I.L.O.CONSTRUCTION	23,654.87	23,654.87	500,000.00	476,345.13	4.7
	TOTAL SOURCE 19	23,654.87	23,654.87	500,000.00	476,345.13	4.7
	TOTAL FUND REVENUE	113,135.68	629,165.46	5,981,718.00	5,352,552.54	10.5

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

TRANSPORTATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
14-40-5405 ENGINEERING FEES	.00	.00	20,000.00	20,000.00	.0
14-40-5500 CAPITAL OUTLAY--WELKER/3RD	614.00	36,881.78	4,557,511.00	4,520,629.22	.8
14-40-5501 CAPITAL OUTLAY--SAFE RTE/STOSCH	.00	.00	531,063.00	531,063.00	.0
14-40-5562 CAPITAL OUTLAY-Y BRIDGE DESIGN	.00	.00	200,396.00	200,396.00	.0
14-40-5565 CAPITAL OUTLAY-SH66/CR7 UNDER	33,428.69	60,621.13	500,000.00	439,378.87	12.1
14-40-5566 CAPITAL OUTLAY-SH 66/CR7--ITEN	.00	.00	1,250,000.00	1,250,000.00	.0
14-40-5567 CAPITAL OUTLAY-NORTH CREEK	.00	575.00	20,000.00	19,425.00	2.9
14-40-5568 CAPITAL OUTLAY-ALLEY IMPTS	.00	.00	1,250,000.00	1,250,000.00	.0
14-40-5569 CAPITAL OUTLAY-INT CR 38 & I	.00	.00	200,000.00	200,000.00	.0
14-40-5570 CAPITAL OUTLAY-EV CHARGING ST	.00	.00	40,000.00	40,000.00	.0
14-40-5720 CONTINGENCIES	.00	.00	175,000.00	175,000.00	.0
 TOTAL EXPENDITURES	 34,042.69	 98,077.91	 8,743,970.00	 8,645,892.09	 1.1
 TOTAL FUND EXPENDITURES	 34,042.69	 98,077.91	 8,743,970.00	 8,645,892.09	 1.1
 NET REVENUE OVER EXPENDITURES	 79,092.99	 531,087.55	 (2,762,252.00)	 (3,293,339.55)	 19.2

TOWN OF MEAD
BALANCE SHEET
MAY 31, 2023

PARKS & OPEN SPACE

ASSETS

18-01-0100	CASH IN COMMON - PARKS & OPEN	1,524,251.01	
	TOTAL ASSETS		1,524,251.01

LIABILITIES AND EQUITY

FUND EQUITY

18-02-3001	FUND BALANCE	1,110,903.68	
18-02-3005	FUND BALANCE - OPEN SPACE	619,757.05	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(206,409.72)	
	BALANCE - CURRENT DATE	(206,409.72)	
	TOTAL FUND EQUITY		1,524,251.01
	TOTAL LIABILITIES AND EQUITY		1,524,251.01

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

PARKS & OPEN SPACE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEES</u>					
18-11-4165	IMPACT FEES	26,289.00	137,184.00	666,020.00	528,836.00	20.6
	TOTAL FEES	26,289.00	137,184.00	666,020.00	528,836.00	20.6
	<u>MISCELLANEOUS REVENUE</u>					
18-18-4527	GOCO GRANT--FISHING IS FUN	.00	.00	100,000.00	100,000.00	.0
18-18-4619	INTEREST & DIVIDEND INCOME	6,699.27	31,406.28	.00	(31,406.28)	.0
	TOTAL MISCELLANEOUS REVENUE	6,699.27	31,406.28	100,000.00	68,593.72	31.4
	TOTAL FUND REVENUE	32,988.27	168,590.28	766,020.00	597,429.72	22.0
	<u>ADMINISTRATION</u>					
18-40-5410	PLANNING/CONSULTANTS	.00	.00	130,000.00	130,000.00	.0
	TOTAL ADMINISTRATION	.00	.00	130,000.00	130,000.00	.0
	<u>DEPARTMENT 45</u>					
18-45-5500	CAPITAL OUTLAY	.00	.00	350,000.00	350,000.00	.0
	TOTAL DEPARTMENT 45	.00	.00	350,000.00	350,000.00	.0
	<u>CAPITAL PROJECTS</u>					
18-52-5500	CAPITAL OUTLAY	.00	.00	375,000.00	375,000.00	.0
18-52-5909	TRANSFER TO MUNICIPAL FUND	.00	375,000.00	1,500,000.00	1,125,000.00	25.0
	TOTAL CAPITAL PROJECTS	.00	375,000.00	1,875,000.00	1,500,000.00	20.0
	TOTAL FUND EXPENDITURES	.00	375,000.00	2,355,000.00	1,980,000.00	15.9
	NET REVENUE OVER EXPENDITURES	32,988.27	(206,409.72)	(1,588,980.00)	(1,382,570.28)	(13.0)

TOWN OF MEAD
BALANCE SHEET
MAY 31, 2023

CAPITAL IMPROVEMENT FUND

ASSETS

19-01-0100	COMBINED CASH	1,105,570.52	
	TOTAL ASSETS		1,105,570.52

LIABILITIES AND EQUITY

FUND EQUITY

19-02-3001	FUND BALANCE	939,833.52	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	165,737.00	
	BALANCE - CURRENT DATE	165,737.00	
	TOTAL FUND EQUITY		1,105,570.52
	TOTAL LIABILITIES AND EQUITY		1,105,570.52

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TRANSFERS IN</u>					
19-16-4615	TRANSFER IN FROM GENERAL	.00	345,112.75	1,380,451.00	1,035,338.25	25.0
	TOTAL TRANSFERS IN	.00	345,112.75	1,380,451.00	1,035,338.25	25.0
	<u>MISCELLANEOUS REVENUE</u>					
19-18-4619	INTEREST & DIVIDEND INCOME	4,859.12	20,624.25	21,000.00	375.75	98.2
	TOTAL MISCELLANEOUS REVENUE	4,859.12	20,624.25	21,000.00	375.75	98.2
	TOTAL FUND REVENUE	4,859.12	365,737.00	1,401,451.00	1,035,714.00	26.1
	<u>DEPARTMENT 46</u>					
19-46-5909	TRANSFER TO MUNI FACIL FUND	.00	200,000.00	800,000.00	600,000.00	25.0
	TOTAL DEPARTMENT 46	.00	200,000.00	800,000.00	600,000.00	25.0
	TOTAL FUND EXPENDITURES	.00	200,000.00	800,000.00	600,000.00	25.0
	NET REVENUE OVER EXPENDITURES	4,859.12	165,737.00	601,451.00	435,714.00	27.6

TOWN OF MEAD
BALANCE SHEET
MAY 31, 2023

MEAD URBAN RENEWAL AUTHORITY

ASSETS

20-01-0100	COMBINED CASH	2,929,523.31	
20-01-1250	PROPERTY TAX RECEIVABLE	2,904,204.00	
20-01-1301	A/R - MURA	218.76	
20-01-1302	PREPAID EXPENSE	842.29	
	TOTAL ASSETS		5,834,788.36

LIABILITIES AND EQUITY

LIABILITIES

20-02-2310	EMPLOYEE HEALTH INS. PAYABLE	894.15	
20-02-2312	WORKERS COMP INSURANCE PAYABLE	179.72	
20-02-2403	STATE WITHHOLDING TAX PAYABLE	647.13	
20-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	63.42	
20-02-2410	MISC PAYROLL PAYABLE	6,219.45	
20-02-2700	DEFERRED INFLOWS- PROPERTY TAX	2,904,204.00	
	TOTAL LIABILITIES		2,912,207.87

FUND EQUITY

20-02-3001	FUND BALANCE	3,091,476.14	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(168,895.65)	
	BALANCE - CURRENT DATE	(168,895.65)	
	TOTAL FUND EQUITY		2,922,580.49
	TOTAL LIABILITIES AND EQUITY		5,834,788.36

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

MEAD URBAN RENEWAL AUTHORITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
20-10-4050	TAX INCREMENT REVENUE (TIF)	.00	406,847.02	2,904,204.00	2,497,356.98	14.0
	TOTAL TAXES	.00	406,847.02	2,904,204.00	2,497,356.98	14.0
	<u>FEES</u>					
20-11-4110	ADMINISTRATIVE FEE	.00	.00	15,240.00	15,240.00	.0
	TOTAL FEES	.00	.00	15,240.00	15,240.00	.0
	<u>MISCELLANEOUS REVENUE</u>					
20-18-4619	INTEREST & DIVIDEND INCOME	12,875.62	62,433.36	29,295.00	(33,138.36)	213.1
	TOTAL MISCELLANEOUS REVENUE	12,875.62	62,433.36	29,295.00	(33,138.36)	213.1
	TOTAL FUND REVENUE	12,875.62	469,280.38	2,948,739.00	2,479,458.62	15.9
	<u>ADMINISTRATION</u>					
20-40-5001	SALARIES & WAGES	16,241.08	86,498.97	207,756.00	121,257.03	41.6
20-40-5055	OVERTIME	47.79	47.79	.00	(47.79)	.0
20-40-5060	PAYROLL TAXES	1,247.28	6,641.62	15,893.00	9,251.38	41.8
20-40-5065	WORKERS COMP	131.41	827.43	1,226.00	398.57	67.5
20-40-5066	HEALTH INSURANCE	2,003.14	9,080.49	23,307.00	14,226.51	39.0
20-40-5067	DEFERRED COMP/RETIREMENT	1,046.41	5,446.01	12,515.00	7,068.99	43.5
20-40-5068	MEDICAL SAVINGS	57.68	241.78	617.00	375.22	39.2
20-40-5100	TIF REVENUE SHARING	.00	.00	1,655,481.00	1,655,481.00	.0
20-40-5300	TELEPHONE	48.50	206.50	523.00	316.50	39.5
20-40-5320	GENERAL LIABILITY INSURANCE	5.95	880.84	3,343.00	2,462.16	26.4
20-40-5400	LEGAL FEES	5,258.25	6,599.98	40,000.00	33,400.02	16.5
20-40-5401	CONSULTING FEES	1,396.26	5,753.10	13,187.00	7,433.90	43.6
20-40-5415	AUDIT FEES	.00	.00	2,659.00	2,659.00	.0
20-40-5425	COUNTY TREASURER'S FEE	.00	6,593.32	43,563.00	36,969.68	15.1
20-40-5427	TIF ADVANCE	382,987.10	382,987.10	1,100,000.00	717,012.90	34.8
20-40-5500	CAPITAL OUTLAY	.00	.00	50,000.00	50,000.00	.0
20-40-5700	MISC. EXPENSE	.00	121.10	1,000.00	878.90	12.1
20-40-5705	MILEAGE	250.00	1,250.00	2,000.00	750.00	62.5
20-40-5914	TRANSFER TO TRANSPORTATION FD	.00	125,000.00	500,000.00	375,000.00	25.0
20-40-5999	OTHER PROJECTS	.00	.00	1,000,000.00	1,000,000.00	.0
	TOTAL ADMINISTRATION	410,720.85	638,176.03	4,673,070.00	4,034,893.97	13.7
	TOTAL FUND EXPENDITURES	410,720.85	638,176.03	4,673,070.00	4,034,893.97	13.7

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

MEAD URBAN RENEWAL AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(397,845.23)	(168,895.65)	(1,724,331.00)	(1,555,435.35)	(9.8)

Report Criteria:

Aging by Date

Aged using Payment Date

Customer Number	Name	Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
1	St. Vrain Valley School District	4,760.00	4,760.00	-	-	-	-	-	-
45	Mead Development Group, Inc.	3,407.50-	-	-	130.00-	2,152.00-	-	-	1,125.50-
214	Mead Towne Center	5,750.00	-	-	-	-	-	-	5,750.00
239	Gopher Gulch	784.00	-	784.00	-	-	-	-	-
256	Prosper Land & Development LLC	12,118.50	-	3,336.00	6,825.00	1,957.50	-	-	-
263	Eagle Development	325.00	-	325.00	-	-	-	-	-
270	Highland Development Services Inc	2,581.00	-	-	1,434.71-	-	2,216.29-	-	6,232.00
277	Front Range Investment Holdings LLC	251.32	-	251.32	-	-	-	-	-
278	WCR 34 & HWY 25-220 LLC	275.00	-	-	275.00	-	-	-	-
280	Benson Farms - MD	2,430.25-	-	-	-	-	-	-	2,430.25-
282	Agfinity, Inc	1,083.23	-	1,083.23	-	-	-	-	-
285	Boulder Scientific Company, LLC	2,490.00-	-	-	-	-	-	-	2,490.00-
287	Eagle Development LRMD	1,855.00-	-	-	-	-	-	-	1,855.00-
290	Forestar Real Estate Group	4,470.00-	-	-	4,470.00-	-	-	-	-
292	BREG Industrial Development	14,290.05	-	316.25	720.13	661.55	263.61	3,699.51	8,629.00
294	QuikTrip Corp	639.33	-	639.33	-	-	-	-	-
296	Silver Point Development	7,977.50	-	7,977.50	-	-	-	-	-
297	Meadow Ridge Development, Inc	4,860.56-	-	-	-	-	-	4,860.56-	-
298	Century Land Holdings LLC	4,596.00	-	4,596.00	-	-	-	-	-
299	Lizondo Futbol Academy LLC	131.30	-	131.30	-	-	-	-	-
301	BREG Industrial Devel. c/o Broe Real Es	621.66	-	-	-	621.66	-	-	-
307	Tharaldson c/o Ventana Capital, Inc	173.72	-	-	173.72	-	-	-	-
318	Mead Investor LLC	1,735.56	-	-	-	-	66.66	-	1,668.90
319	Lawson Construction	698.92	-	173.72	525.20	-	-	-	-
320	Lorson South Land Corp c/o Landhuis C	2,133.99	-	-	-	575.20	984.75	574.04	-
321	Westside Investment Partners	9,833.20	-	9,833.20	-	-	-	-	-
323	Enyo Power Partners, LLC	3,669.73	-	3,669.73	-	-	-	-	-
325	Red Barn Metropolitan District	440.61-	-	-	440.61-	-	-	-	-
326	AMK Properties LLC	300.47-	-	300.47-	-	-	-	-	-
328	Homerun Properties LLC	5,535.22	702.46	1,132.37	-	1,783.41	1,916.98	-	-
329	Club Car Wash Operating LLC	3,332.00	3,332.00	-	-	-	-	-	-
330	TCA Construction	1,177.16	-	-	-	169.68	1,007.48	-	-
331	Mountain Legacy LLC	2,283.11	-	535.30	1,656.91	90.90	-	-	-
332	Comcast of Colorado IX, LLC	21,750.00	20,000.00	-	1,750.00	-	-	-	-
Grand Totals:		88,252.11	28,794.46	34,483.78	5,450.64	3,707.90	2,023.19	587.01-	14,379.15

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
06/23	06/15/2023	36612	MOUNTAIN TRUCK & EQUIP	14760-34776	04-44-5216	Fleet R & M	23.04- V
Total 36612:							23.04-
06/23	06/26/2023	36720	34 9.5 Metropolitan District	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	1,808.34
Total 36720:							1,808.34
06/23	06/26/2023	36721	Access 25 Metropolitan District N	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	331.48
Total 36721:							331.48
06/23	06/26/2023	36722	ADAMSON POLICE PRODUCTS	INV397355	01-42-5254	Uniforms	98.10
06/23	06/26/2023	36722	ADAMSON POLICE PRODUCTS	INV397722	01-42-5254	Uniforms	130.79
06/23	06/26/2023	36722	ADAMSON POLICE PRODUCTS	INV397724	01-42-5254	Uniforms	603.78
Total 36722:							832.67
06/23	06/26/2023	36723	AIRBOUND, INC.	061623	01-49-5261	Community Day Activities 9.2023 - pd in f	4,876.50
Total 36723:							4,876.50
06/23	06/26/2023	36724	Alerus	82853	01-40-5068	FSA Administration - June	175.00
Total 36724:							175.00
06/23	06/26/2023	36725	All Copy Products Inc	503787434	01-40-5315	Copier Lease	126.42
06/23	06/26/2023	36725	All Copy Products Inc	503787434	01-42-5315	Copier Lease	93.52
Total 36725:							219.94
06/23	06/26/2023	36726	All Copy Products, Inc.	AR3899354-	01-47-5315	Inv AR3899354 voided by ACP	98.19-
06/23	06/26/2023	36726	All Copy Products, Inc.	AR3959880	01-42-5315	Copies	79.24
06/23	06/26/2023	36726	All Copy Products, Inc.	AR3959881	01-40-5315	Copies	71.53
06/23	06/26/2023	36726	All Copy Products, Inc.	AR3965928	01-47-5315	Copies	51.63
Total 36726:							104.21
06/23	06/26/2023	36727	Amazon Capital Services Inc	1FGP-X1NN-	01-42-5210	Op Supplies	10.99
06/23	06/26/2023	36727	Amazon Capital Services Inc	1JKJ-CP1K-6	01-42-5210	Op Supplies	75.58
06/23	06/26/2023	36727	Amazon Capital Services Inc	1KVP-CPXH-	01-49-5260	Program Supplies	44.86
06/23	06/26/2023	36727	Amazon Capital Services Inc	1M9F-WHM3	01-40-5331	Amazon Prime Membership	100.00
06/23	06/26/2023	36727	Amazon Capital Services Inc	1M9F-WHM3	01-42-5331	Amazon Prime Membership	100.00
06/23	06/26/2023	36727	Amazon Capital Services Inc	1M9F-WHM3	01-43-5331	Amazon Prime Membership	100.00
06/23	06/26/2023	36727	Amazon Capital Services Inc	1M9F-WHM3	01-47-5331	Amazon Prime Membership	100.00
06/23	06/26/2023	36727	Amazon Capital Services Inc	1M9F-WHM3	01-49-5331	Amazon Prime Membership	99.00
06/23	06/26/2023	36727	Amazon Capital Services Inc	1N9M-RQGK	01-40-5210	Supplies	19.99
06/23	06/26/2023	36727	Amazon Capital Services Inc	1R7X-3NFN-	01-42-5210	Op Supplies	67.91
06/23	06/26/2023	36727	Amazon Capital Services Inc	1RJK-91L1-1	01-42-5201	Technology	77.98
06/23	06/26/2023	36727	Amazon Capital Services Inc	1VG7-WGYK	01-49-5260	Rec Supplies	8.99
06/23	06/26/2023	36727	Amazon Capital Services Inc	1XD7-GNWX	01-42-5255	Equipment	33.12

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 36727:							838.42
06/23	06/26/2023	36728	Angel Armor LLC	INV6655-TE	01-42-5254	Uniforms	327.99
Total 36728:							327.99
06/23	06/26/2023	36729	ASCAP	500753775 2	01-49-5331	License 1/1 to 5/31/2024 - Ref #1000061	175.00
06/23	06/26/2023	36729	ASCAP	500753775 2	01-49-5331	License 6/1 to 12/31/23 - Ref #10000613	245.00
06/23	06/26/2023	36729	ASCAP	500753775 2	01-49-5331	License 1/1/to 5/31/2023 - Ref #1920003	12.50
06/23	06/26/2023	36729	ASCAP	500753775 2	01-49-5331	Credit	410.42-
Total 36729:							22.08
06/23	06/26/2023	36730	BK Tire	29642	01-42-5216	Fleet Maintenance	48.00
Total 36730:							48.00
06/23	06/26/2023	36731	Bluebeam Inc	1639738	01-47-5201	Software Maint	218.00
Total 36731:							218.00
06/23	06/26/2023	36732	BMI	48335120	01-49-5331	Music License	421.00
Total 36732:							421.00
06/23	06/26/2023	36733	Brent Newbanks	060123	01-42-5330	Meals Reimbursement - Training in Alexa	108.00
Total 36733:							108.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5262	event activity	497.50
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5262	event sign	145.94
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5349	wellness subscription	140.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5216	Rec Truck modifications	3,943.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5330	PIO Conference	236.52
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5330	PIO Conference	120.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5265	senior lunch	16.22
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5216	car wash	10.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5700	Team Building & lunch	685.80
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5331	newsletter subscription	20.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5349	wellness lunch	173.70
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5262	ice	7.94
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5260	Coach BG checks	242.45
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5331	URL Subscription	35.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5262	ice	2.89
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-49-5236	swag items	1,812.85
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1368 060123	01-40-5331	zoom webinar subscription	79.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1454 060123	01-43-5700	Interdept mtg PW/Comm Dev staff	237.25
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1454 060123	01-43-5700	DRC Mtg 5/8	41.79
06/23	06/26/2023	36734	CARDMEMBER SERVICE	1454 060123	01-43-5700	DRC Mtg 5/22	31.94
06/23	06/26/2023	36734	CARDMEMBER SERVICE	3514 060123	01-40-5700	Segment 5 Funding	101.07
06/23	06/26/2023	36734	CARDMEMBER SERVICE	3514 060123	01-42-5330	Conf - SH (470 Toll)	2.80
06/23	06/26/2023	36734	CARDMEMBER SERVICE	3514 060123	01-42-5216	Fleet (470 Toll)	18.35
06/23	06/26/2023	36734	CARDMEMBER SERVICE	3514 060123	01-42-5700	470 Tolls	5.20
06/23	06/26/2023	36734	CARDMEMBER SERVICE	3514 060123	01-40-5331	Coloradoan - online subscription	14.99
06/23	06/26/2023	36734	CARDMEMBER SERVICE	3514 060123	01-40-5331	Greeley Tribune - online subscription	6.99

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
06/23	06/26/2023	36734	CARDMEMBER SERVICE	5590 060123	01-47-5330	Flights -PWX Conf	350.80
06/23	06/26/2023	36734	CARDMEMBER SERVICE	5590 060123	01-47-5330	Registration - PWX Conf	885.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	5590 060123	01-47-5216	Monthly Car Wash Membership	12.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	5590 060123	04-44-5210	street Violation Notifications - Postage	81.26
06/23	06/26/2023	36734	CARDMEMBER SERVICE	6819 060123	01-42-5216	Vehicle Cleaning Supplies	58.95
06/23	06/26/2023	36734	CARDMEMBER SERVICE	6819 060123	01-42-5201	Forms Creation Website Monthly Fee	39.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	6819 060123	01-42-5216	Traffic Cones	383.40
06/23	06/26/2023	36734	CARDMEMBER SERVICE	6819 060123	01-42-5216	Car Wash	16.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	6819 060123	01-42-5700	Special Olympics Walk/Run Entry Fees	257.74
06/23	06/26/2023	36734	CARDMEMBER SERVICE	6819 060123	01-42-5254	BWC Mounts (2)	61.65
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7665 060123	01-49-5262	Clean up days	118.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7665 060123	01-49-5262	Clean up days	69.22
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7665 060123	01-49-5262	Clean up days	14.48
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7665 060123	01-47-5210	Notary Update - Operating	25.90
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7665 060123	01-45-5370	Flowers for planters	598.91
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5205	Postage	38.60
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5205	Postage	9.65
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5205	Postage	19.30
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-41-5700	BOT Meeting	174.85
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5331	Subscription - Denver Post - No Receipt	11.99
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5331	Microsoft 365 subscription	876.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5700	Admin Day	111.21
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5205	Postage	19.30
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5331	Digital Subscription	9.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5205	Postage	9.65
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5205	Postage	9.65
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5700	Municipal Clerks Week	87.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-41-5700	BOT Meeting	15.97
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-41-5700	BOT Meeting	114.65
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5205	Postage	19.30
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5205	Postage	9.65
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5205	Postage	9.65
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5205	Postage	9.65
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5330	Training - RK and TB	40.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-41-5330	Clerks Conference	269.60
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-41-5330	Clerks Conference	10.25
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-41-5330	Clerks Conference	770.96
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5205	Postage	9.65
06/23	06/26/2023	36734	CARDMEMBER SERVICE	7700 060123	01-40-5205	Postage	9.65
06/23	06/26/2023	36734	CARDMEMBER SERVICE	9596 060123	01-42-5216	carwash (4/26 & 4/27 - x10)	100.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	9596 060123	01-42-5216	carwash (5/26)	10.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	9596 060123	01-42-5254	Training Shirts	167.34
06/23	06/26/2023	36734	CARDMEMBER SERVICE	9596 060123	01-42-5201	Adobe Subscription - MM	19.99
06/23	06/26/2023	36734	CARDMEMBER SERVICE	9596 060123	01-42-5255	Medical Kit Supplies	27.78
06/23	06/26/2023	36734	CARDMEMBER SERVICE	9596 060123	01-42-5330	Parking for training	15.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	9596 060123	01-42-5255	In Car Medical Kit Supplies	843.67
06/23	06/26/2023	36734	CARDMEMBER SERVICE	9596 060123	01-42-5210	Office Supplies	67.96
06/23	06/26/2023	36734	CARDMEMBER SERVICE	9596 060123	01-42-5216	Window Repair	129.00
06/23	06/26/2023	36734	CARDMEMBER SERVICE	9596 060123	01-42-5331	Leadership Membership	33.60
06/23	06/26/2023	36734	CARDMEMBER SERVICE	9596 060123	01-42-5201	Adobe Subscription - MR	19.99
Total 36734:							15,691.36
06/23	06/26/2023	36735	CIRSA	231494	01-40-5320	GL Ins - Admin	1,761.97
06/23	06/26/2023	36735	CIRSA	231494	01-41-5320	GL Ins - BOT	704.79
06/23	06/26/2023	36735	CIRSA	231494	01-42-5320	GL Ins - PD	9,867.03
06/23	06/26/2023	36735	CIRSA	231494	01-43-5320	GL Ins - Comm Dev	2,819.15

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
06/23	06/26/2023	36735	CIRSA	231494	04-44-5320	GL Ins - Streets	8,809.85
06/23	06/26/2023	36735	CIRSA	231494	01-45-5320	GL Ins - Parks	3,523.94
06/23	06/26/2023	36735	CIRSA	231494	01-47-5320	GL Ins - Engineering	1,761.97
06/23	06/26/2023	36735	CIRSA	231494	01-48-5320	GL Ins - Court	704.79
06/23	06/26/2023	36735	CIRSA	231494	01-49-5320	GL Ins - Comm Engage	2,819.15
06/23	06/26/2023	36735	CIRSA	231494	06-40-5320	GL Ins - Sewer	1,761.97
06/23	06/26/2023	36735	CIRSA	231494	20-40-5320	GL Ins - MURA	704.77
Total 36735:							35,239.38
06/23	06/26/2023	36736	CivicPlus	265330	01-49-5560	Software Rec	5,180.00
Total 36736:							5,180.00
06/23	06/26/2023	36737	CO AUTO LGMTFRD LLC	80093541/2	01-42-5216	Maint - VIN 67976	162.90
06/23	06/26/2023	36737	CO AUTO LGMTFRD LLC	80094954/1	01-42-5216	Maint - VIN 32719	2,448.09
06/23	06/26/2023	36737	CO AUTO LGMTFRD LLC	80095585/1	01-42-5216	Veh Maint - VIN 32721	1,504.37
Total 36737:							4,115.36
06/23	06/26/2023	36738	Denali Water Solutions LLC	INV506900	06-47-5231	Sludge Disposal	1,368.36
06/23	06/26/2023	36738	Denali Water Solutions LLC	INV508472	06-47-5231	Sludge Disposal	1,365.00
Total 36738:							2,733.36
06/23	06/26/2023	36739	Ditesco LLC	2023-284	04-44-5405	TOM 2023 Pvmt Mgmt Prog	4,789.00
06/23	06/26/2023	36739	Ditesco LLC	2023-285	09-50-5500	TOM - Courtroom Remodel	8,861.49
06/23	06/26/2023	36739	Ditesco LLC	2023-286	09-50-5511	PW Facility	1,571.42
06/23	06/26/2023	36739	Ditesco LLC	2023-294	09-51-5500	TOM - Comm Center	5,476.80
Total 36739:							20,698.71
06/23	06/26/2023	36740	DNI Heating Inc	45496065	01-42-5215	Facility Repair	495.00
Total 36740:							495.00
06/23	06/26/2023	36741	DOUTHIT METRO DISTRICT	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	79,962.40
Total 36741:							79,962.40
06/23	06/26/2023	36742	Elder Construction Inc	044593	09-50-5500	Boardroom/courtroom - #3	113,808.83
06/23	06/26/2023	36742	Elder Construction Inc	044593	09-02-2005	Boardroom/courtroom - #3	5,690.45-
Total 36742:							108,118.38
06/23	06/26/2023	36743	Erika Pflipsen	060123	01-47-5200	employee reimb	18.87
Total 36743:							18.87
06/23	06/26/2023	36744	Estevan & Jacqlyn DeLaFuente	060723 1747	99-01-1075	Refund overpayment. Account 1747.02	100.21
Total 36744:							100.21
06/23	06/26/2023	36745	FARO Technologies Inc	91776888	01-42-5201	Subscription - sgl user hard lock	221.73

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 36745:							221.73
06/23	06/26/2023	36746	FLATIRONS, INC.	65276-79514	01-47-5215	PW Satellite Shop	3,000.00
Total 36746:							3,000.00
06/23	06/26/2023	36747	Fusion Cloud Company	9690097	01-40-5300	Phone Bill	269.94
Total 36747:							269.94
06/23	06/26/2023	36748	GREEN MILL SPORTSMAN CLU	132	01-42-5330	Training/Qualifying	150.00
Total 36748:							150.00
06/23	06/26/2023	36749	GROUND ENGINEERING, INC.	230593.0-1	09-50-5500	Courtroom Remodel	614.00
Total 36749:							614.00
06/23	06/26/2023	36750	HIGH PLAINS LIBRARY DIST.	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	83,012.99
Total 36750:							83,012.99
06/23	06/26/2023	36751	Ion Developer LLC	060623 23M	04-10-4030	Permit Refund - 23MEA-00120; 4143 Li	110.40
06/23	06/26/2023	36751	Ion Developer LLC	060623 23M	01-10-4030	Permit Refund - 23MEA-00120; 4143 Li	220.80
06/23	06/26/2023	36751	Ion Developer LLC	060623 23M	01-11-4100	Permit Refund - 23MEA-00120; 4143 Li	92.00
06/23	06/26/2023	36751	Ion Developer LLC	060623 23M	01-11-4100	Permit Refund - 23MEA-00120; 4143 Li	50.78
06/23	06/26/2023	36751	Ion Developer LLC	060623 23M	04-10-4030	Permit Refund 23MEA-00125; 133 6th St	23.25
06/23	06/26/2023	36751	Ion Developer LLC	060623 23M	01-10-4030	Permit Refund 23MEA-00125; 133 6th St	46.50
06/23	06/26/2023	36751	Ion Developer LLC	060623 23M	01-11-4100	Permit Refund 23MEA-00125; 133 6th St	92.00
06/23	06/26/2023	36751	Ion Developer LLC	060623 23M	04-10-4030	Permit Refund 23MEA-00113; 133 6th St	143.36
06/23	06/26/2023	36751	Ion Developer LLC	060623 23M	01-10-4030	Permit Refund 23MEA-00113; 133 6th St	286.72
06/23	06/26/2023	36751	Ion Developer LLC	060623 23M	01-11-4100	Permit Refund 23MEA-00113; 133 6th St	92.00
06/23	06/26/2023	36751	Ion Developer LLC	060623 23M	01-11-4100	Permit Refund 23MEA-00113; 133 6th St	9.88
Total 36751:							1,167.69
06/23	06/26/2023	36752	Jaime Gutierrez	061423	01-02-2308	Rental Deposit Refund - June 3	100.00
Total 36752:							100.00
06/23	06/26/2023	36753	Kaitlyn Newbanks	060123	01-49-5700	Team Bldg - Mileage Reimbursement	24.89
Total 36753:							24.89
06/23	06/26/2023	36754	Kimball Midwest	101121441	01-47-5210	Parts/Supplies	125.66
Total 36754:							125.66
06/23	06/26/2023	36755	LIBERTY RANCH METRO DISTR	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	49,790.32
Total 36755:							49,790.32
06/23	06/26/2023	36756	LONGMONT HUMANE SOCIETY	ME053124	01-42-5346	Animal Impounds	1,140.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 36756:							1,140.00
06/23	06/26/2023	36757	MAC EQUIPMENT INC	438301	01-45-5216	Fleet R & M	113.76
06/23	06/26/2023	36757	MAC EQUIPMENT INC	438409	01-45-5216	Fleet R&M	30.68
06/23	06/26/2023	36757	MAC EQUIPMENT INC	439507	01-45-5216	Fleet R & M	174.24
Total 36757:							318.68
06/23	06/26/2023	36758	MAIN STREET MAT COMPANY	173367	01-40-5210	Mat svcs	65.50
06/23	06/26/2023	36758	MAIN STREET MAT COMPANY	173372	01-47-5210	Mat svcs	97.30
Total 36758:							162.80
06/23	06/26/2023	36759	MARGIL FARMS HOA	2022 WATER	01-45-5305	2022 Water	1,646.12
Total 36759:							1,646.12
06/23	06/26/2023	36760	MEAD PLACE METRO DIST 2	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	635.70
Total 36760:							635.70
06/23	06/26/2023	36761	Metro Pavers, Inc	214800R	04-02-2005	Retainage	15,863.91
Total 36761:							15,863.91
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	May 2023 - S	01-40-5400	Legal Services - May	15,461.25
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	May 2023 - S	06-40-5400	Legal Services - May	813.75
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	Mead.May20	01-02-2615	Buffalo Highlands (321)	1,402.75
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	Mead.May20	01-02-2615	Sugar Beet Solar (323)	1,393.50
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	Mead.May20	01-02-2615	Club Car Wash (329)	2,438.00
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	Mead.May20	01-02-2615	St. Acacius (290)	68.75
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	Mead.May20	01-02-2615	Rangeview (270)	68.75
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	Mead.May20	01-02-2615	17790 CR 7 (Shiers) Annex (327)	267.00
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	Mead.May20	01-02-2615	Turion South (277)	110.00
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	Mead.May20	01-02-2615	QuikTrip (294)	689.00
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	Mead.May20	01-02-2615	ATT Cell Tower (331)	715.50
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	Mead.May20	01-02-2615	Lawson Construction (319)	318.00
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	Mead.May20	01-40-5400	Mileage Reimbursement	32.43
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	Mead.May20	06-40-5400	Mileage Reimbursement	32.42
06/23	06/26/2023	36762	MICHOW COX & MCASKIN LLP	Mead.May20	01-40-5400	Litigation (disconnection action)	99.00
Total 36762:							23,910.10
06/23	06/26/2023	36763	Minuteman Press	7759	01-42-5210	Op Supplies - TB	68.09
06/23	06/26/2023	36763	Minuteman Press	7759	01-41-5210	Bus Cards - MH	53.54
Total 36763:							121.63
06/23	06/26/2023	36764	MJT Communications	13825	01-40-5201	Server	18,015.00
06/23	06/26/2023	36764	MJT Communications	13834	01-43-5201	Code Enf. Off Computer	1,537.00
06/23	06/26/2023	36764	MJT Communications	13841	01-40-5401	Computer - Admin	1,100.00
06/23	06/26/2023	36764	MJT Communications	13841	06-40-5401	Computer - Sewer	137.50
06/23	06/26/2023	36764	MJT Communications	13841	20-40-5401	Computer - MURA	137.50
06/23	06/26/2023	36764	MJT Communications	13842	09-50-5500	Courtroom Computer	1,280.00
06/23	06/26/2023	36764	MJT Communications	13844	01-40-5201	3 replacement PCs	3,660.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
06/23	06/26/2023	36764	MJT Communications	13845	01-43-5201	Laptop - CM	1,110.00
Total 36764:							26,977.00
06/23	06/26/2023	36765	MURRAY DAHL BEERY & RENA	18061	01-40-5400	Litigation	683.49
Total 36765:							683.49
06/23	06/26/2023	36766	MVFPD	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	211,994.97
Total 36766:							211,994.97
06/23	06/26/2023	36767	NEXT STEP COMMUNICATION L	10807	09-50-5500	Deposit - Courtroom Connection Boxes	8,767.00
Total 36767:							8,767.00
06/23	06/26/2023	36768	NORTHERN COLO WATER CON	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	26,096.51
Total 36768:							26,096.51
06/23	06/26/2023	36769	Northstar Concrete Inc.	053023 - RE	04-02-2005	Retainage	7,745.70
Total 36769:							7,745.70
06/23	06/26/2023	36770	OCCUPATIONAL HEALTH CENT	16575102	01-43-5075	New Hire - KF	61.50
Total 36770:							61.50
06/23	06/26/2023	36771	Otak, Inc	0000623000	14-40-5565	Proj #020596.A00 - SH66/CR7 Ped Cros	57,875.90
Total 36771:							57,875.90
06/23	06/26/2023	36772	PINNACOL ASSURANCE	21327203	01-02-2312	WC - June	10,811.13
06/23	06/26/2023	36772	PINNACOL ASSURANCE	21327203	06-02-2312	WC - June	397.94
06/23	06/26/2023	36772	PINNACOL ASSURANCE	21327203	20-02-2312	WC - June	135.93
Total 36772:							11,345.00
06/23	06/26/2023	36773	Prairie Mountian Media	0000350188	01-41-5340	Published Notices - May	327.84
06/23	06/26/2023	36773	Prairie Mountian Media	0000350188	01-02-2615	Published Notices - May (321)	868.13
Total 36773:							1,195.97
06/23	06/26/2023	36774	Professional Management System	84789	01-40-5401	Finance - Admin	10,076.00
06/23	06/26/2023	36774	Professional Management System	84789	06-40-5401	Finance - Sewer	1,259.50
06/23	06/26/2023	36774	Professional Management System	84789	20-40-5401	Finance - MURA	1,259.50
Total 36774:							12,595.00
06/23	06/26/2023	36775	RAMEY ENVIRONMENTAL COM	25848	06-47-5391	Sewer Testing	236.16
Total 36775:							236.16
06/23	06/26/2023	36776	Safebuilt	0099156-IN	01-43-5460	Plan Review/ Permit Inspection - May	23,054.23
06/23	06/26/2023	36776	Safebuilt	0099156-IN	01-43-5460	May - Red Barn - adj from 55% to 50%	1,230.24-

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 36776:							21,823.99
06/23	06/26/2023	36777	Safety and Construction Supply	10408-IN	04-44-5255	Safety Equip - Glasses	233.30
Total 36777:							233.30
06/23	06/26/2023	36778	Sirchie Acquisition Company, LLC	0595516-IN	01-42-5210	Op Supplies	59.25
Total 36778:							59.25
06/23	06/26/2023	36779	SPGlass LLC	1-21375	01-42-5216	Fleet R & M	80.00
Total 36779:							80.00
06/23	06/26/2023	36780	SportsEngine, Inc	INV0160574	01-49-5260	Background Checks - May	345.00
Total 36780:							345.00
06/23	06/26/2023	36781	ST. VRAIN & LEFT HAND WATE	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	36,691.69
Total 36781:							36,691.69
06/23	06/26/2023	36782	ST. VRAIN SANITATION DISTRIC	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	4,488.05
Total 36782:							4,488.05
06/23	06/26/2023	36783	ST. VRAIN VALLEY SCHOOL DIS	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	792,972.81
Total 36783:							792,972.81
06/23	06/26/2023	36784	STERLING TALENT SOLUTIONS	9421241	01-45-5075	Background Checks - WE; TP	122.92
Total 36784:							122.92
06/23	06/26/2023	36785	Tom Barker	053123	01-42-5330	Training - reimbursement (Miles/Meals)	427.50
Total 36785:							427.50
06/23	06/26/2023	36786	TOWN OF MEAD	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	150,341.97
Total 36786:							150,341.97
06/23	06/26/2023	36787	US Bank Voyager Fleet Systems	8694028342	01-42-5253	Fuel	2,437.65
06/23	06/26/2023	36787	US Bank Voyager Fleet Systems	8694028342	04-44-5253	Fuel	1,690.72
06/23	06/26/2023	36787	US Bank Voyager Fleet Systems	8694028342	01-45-5253	Fuel	573.30
06/23	06/26/2023	36787	US Bank Voyager Fleet Systems	8694028342	01-47-5253	Fuel	463.77
06/23	06/26/2023	36787	US Bank Voyager Fleet Systems	8694028342	01-49-5253	Fuel	41.92
06/23	06/26/2023	36787	US Bank Voyager Fleet Systems	8694028342	06-47-5253	Fuel	573.30
Total 36787:							5,780.66
06/23	06/26/2023	36788	Utility Notification Center of Color	223050938	06-47-5392	Line locates - May 2023	688.86
Total 36788:							688.86

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
06/23	06/26/2023	36789	VECCHI & ASSOCIATES LLC	3173	01-43-5410	Planning consultant	487.50
06/23	06/26/2023	36789	VECCHI & ASSOCIATES LLC	3173	01-43-5410	Mileage Reimbursement	34.72
06/23	06/26/2023	36789	VECCHI & ASSOCIATES LLC	3173	01-43-5410	Special Projects - Code Updates	806.25
06/23	06/26/2023	36789	VECCHI & ASSOCIATES LLC	3173-B	01-02-2615	Sugar Beet (323)	830.00
06/23	06/26/2023	36789	VECCHI & ASSOCIATES LLC	3173-D	01-02-2615	Buffalo Highlands (321)	65.00
Total 36789:							2,223.47
06/23	06/26/2023	36790	Wear Parts & Equipment Co, Inc	20186-CM	01-44-5364	New Plow Blades - return inv. #20186	14.63
06/23	06/26/2023	36790	Wear Parts & Equipment Co, Inc	44647	04-44-5216	Blades for Grader	1,787.00
Total 36790:							1,772.37
06/23	06/26/2023	36791	WELD COUNTY TREASURER	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	196,219.63
Total 36791:							196,219.63
06/23	06/26/2023	36792	WESTRIDGE METROPOLITAN D	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	70,532.36
06/23	06/26/2023	36792	WESTRIDGE METROPOLITAN D	2022 Refund	20-40-5100	TIF Refund - Tax Year 2022	2,379.12
Total 36792:							72,911.48
06/23	06/26/2023	36793	WHITE BEAR ANKELE TANAKA	28285	20-40-5400	MURA Legal - May	1,944.94
Total 36793:							1,944.94
06/23	06/20/2023	62023100	Enterprise FM Trust	FBN4767961	08-42-5491	Fleet	5,215.37
06/23	06/20/2023	62023100	Enterprise FM Trust	FBN4767961	09-45-5491	Fleet	5,662.90
06/23	06/20/2023	62023100	Enterprise FM Trust	FBN4767961	09-49-5491	Fleet	992.72
Total 62023100:							11,870.99
06/23	06/20/2023	62023101	Loveland Pulse	303-007777	01-47-5305	PW Internet	269.90
Total 62023101:							269.90
06/23	06/20/2023	62023102	SAMSCLUB	4230 060223	01-47-5200	Supplies	33.12
06/23	06/20/2023	62023102	SAMSCLUB	4230 060223	01-42-5200	Supplies	20.16
06/23	06/20/2023	62023102	SAMSCLUB	4230 060223	01-42-5700	Misc	20.98
06/23	06/20/2023	62023102	SAMSCLUB	4230 060223	01-49-5262	5/17/2023	86.84
06/23	06/20/2023	62023102	SAMSCLUB	4230 060223	01-47-5200	Supplies	281.12
06/23	06/20/2023	62023102	SAMSCLUB	4230 060223	01-42-5200	Supplies	12.58
06/23	06/20/2023	62023102	SAMSCLUB	4230 060223	01-41-5841	Mtg w Mayor	5.98
06/23	06/20/2023	62023102	SAMSCLUB	4230 060223	01-40-5200	Supplies	83.32
06/23	06/20/2023	62023102	SAMSCLUB	4230 060223	01-42-5200	Supplies	98.20
06/23	06/20/2023	62023102	SAMSCLUB	4230 060223	01-41-5841	BOT	41.94
06/23	06/20/2023	62023102	SAMSCLUB	4230 060223	01-40-5700	Misc (tax - \$5 GC given to offset)	.72
06/23	06/20/2023	62023102	SAMSCLUB	4230 060223	01-40-5700	Refund Interest	72.17
06/23	06/20/2023	62023102	SAMSCLUB	4230 060223	01-40-5700	Interest	18.14
Total 62023102:							630.93
06/23	06/22/2023	62223100	UNITED POWER	12650701 6/	01-45-5305	Booster Pump Founders 5/2023	20.00
06/23	06/22/2023	62223100	UNITED POWER	12952800 6/	01-45-5305	Mead Ponds 5/2023	20.00
06/23	06/22/2023	62223100	UNITED POWER	14305100 6/	06-47-5305	WWTP 5/2023	3,436.89
06/23	06/22/2023	62223100	UNITED POWER	16836300 6/	01-45-5305	Park Sprinkler Liberty 5/2023	23.28

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
06/23	06/22/2023	62223100	UNITED POWER	16909300 6/	01-45-5305	Feather Ridge 5/2023	20.02
06/23	06/22/2023	62223100	UNITED POWER	17159100 6/	01-45-5305	Sprinkler Clock Dtn 5/2023	20.02
06/23	06/22/2023	62223100	UNITED POWER	17618300 6/	01-40-5305	Town Hall 5/2023	435.78
06/23	06/22/2023	62223100	UNITED POWER	17770000 6/	01-45-5305	Gazebo 5/2023	20.67
06/23	06/22/2023	62223100	UNITED POWER	18949400 6/	01-42-5305	Modular PD 5/2023	297.99
06/23	06/22/2023	62223100	UNITED POWER	21881700 6/	01-47-5305	1341 CR 345/2023	503.85
06/23	06/22/2023	62223100	UNITED POWER	6753101 6/6/	01-45-5305	Irrig Sprinkler N Creek 5/2023	20.02
06/23	06/22/2023	62223100	UNITED POWER	7490500 6/6/	06-47-5305	Pump Lake Thomas 5/2023	20.00
06/23	06/22/2023	62223100	UNITED POWER	83701 6/6/20	01-42-5305	Shop 5/2023	66.20
06/23	06/22/2023	62223100	UNITED POWER	96302 6/6/20	06-47-5305	WWTP Lagoon 5/2023	39.74
Total 62223100:							4,944.46
06/23	06/22/2023	62223101	VERIZON WIRELESS	9936692435	01-40-5300	Wireless bill	40.01
06/23	06/22/2023	62223101	VERIZON WIRELESS	9936692435	01-41-5210	Wireless bill	51.45
06/23	06/22/2023	62223101	VERIZON WIRELESS	9936692435	01-43-5300	Wireless bill	138.78
06/23	06/22/2023	62223101	VERIZON WIRELESS	9936692435	01-47-5300	Wireless bill	160.04
06/23	06/22/2023	62223101	VERIZON WIRELESS	9936692435	01-49-5300	Wireless bill	40.01
06/23	06/22/2023	62223101	VERIZON WIRELESS	9936692435	04-44-5300	Wireless bill	66.92
06/23	06/22/2023	62223101	VERIZON WIRELESS	9936692435	06-40-5300	Wireless bill	40.01
06/23	06/22/2023	62223101	VERIZON WIRELESS	9936692436	01-42-5300	Wireless bill	1,013.93
Total 62223101:							1,551.15
Grand Totals:							2,138,907.30

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-02-2000	1,825.65	171,262.75-	169,437.10-
01-02-2308	100.00	.00	100.00
01-02-2312	10,811.13	.00	10,811.13
01-02-2615	9,234.38	.00	9,234.38
01-10-4030	554.02	.00	554.02
01-11-4100	336.66	.00	336.66
01-40-5068	175.00	.00	175.00
01-40-5200	83.32	.00	83.32
01-40-5201	21,675.00	.00	21,675.00
01-40-5205	164.05	.00	164.05
01-40-5210	85.49	.00	85.49
01-40-5300	309.95	.00	309.95
01-40-5305	435.78	.00	435.78
01-40-5315	197.95	.00	197.95
01-40-5320	1,761.97	.00	1,761.97
01-40-5330	40.00	.00	40.00
01-40-5331	1,097.97	.00	1,097.97
01-40-5400	16,276.17	.00	16,276.17
01-40-5401	11,176.00	.00	11,176.00
01-40-5700	318.14	72.17-	245.97
01-41-5210	104.99	.00	104.99
01-41-5320	704.79	.00	704.79
01-41-5330	1,050.81	.00	1,050.81
01-41-5340	327.84	.00	327.84

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-41-5700	305.47	.00	305.47
01-41-5841	47.92	.00	47.92
01-42-5200	130.94	.00	130.94
01-42-5201	378.69	.00	378.69
01-42-5210	349.78	.00	349.78
01-42-5215	495.00	.00	495.00
01-42-5216	4,959.06	.00	4,959.06
01-42-5253	2,437.65	.00	2,437.65
01-42-5254	1,389.65	.00	1,389.65
01-42-5255	904.57	.00	904.57
01-42-5300	1,013.93	.00	1,013.93
01-42-5305	364.19	.00	364.19
01-42-5315	172.76	.00	172.76
01-42-5320	9,867.03	.00	9,867.03
01-42-5330	703.30	.00	703.30
01-42-5331	133.60	.00	133.60
01-42-5346	1,140.00	.00	1,140.00
01-42-5700	283.92	.00	283.92
01-43-5075	61.50	.00	61.50
01-43-5201	2,647.00	.00	2,647.00
01-43-5300	138.78	.00	138.78
01-43-5320	2,819.15	.00	2,819.15
01-43-5331	100.00	.00	100.00
01-43-5410	1,328.47	.00	1,328.47
01-43-5460	23,054.23	1,230.24-	21,823.99
01-43-5700	310.98	.00	310.98
01-44-5364	.00	14.63-	14.63-
01-45-5075	122.92	.00	122.92
01-45-5216	318.68	.00	318.68
01-45-5253	573.30	.00	573.30
01-45-5305	1,790.13	.00	1,790.13
01-45-5320	3,523.94	.00	3,523.94
01-45-5370	598.91	.00	598.91
01-47-5200	333.11	.00	333.11
01-47-5201	218.00	.00	218.00
01-47-5210	248.86	.00	248.86
01-47-5215	3,000.00	.00	3,000.00
01-47-5216	12.00	.00	12.00
01-47-5253	463.77	.00	463.77
01-47-5300	160.04	.00	160.04
01-47-5305	773.75	.00	773.75
01-47-5315	51.63	98.19-	46.56-
01-47-5320	1,761.97	.00	1,761.97
01-47-5330	1,235.80	.00	1,235.80
01-47-5331	100.00	.00	100.00
01-48-5320	704.79	.00	704.79
01-49-5216	3,953.00	.00	3,953.00
01-49-5236	1,812.85	.00	1,812.85
01-49-5253	41.92	.00	41.92
01-49-5260	641.30	.00	641.30
01-49-5261	4,876.50	.00	4,876.50
01-49-5262	942.81	.00	942.81
01-49-5265	16.22	.00	16.22
01-49-5300	40.01	.00	40.01
01-49-5320	2,819.15	.00	2,819.15
01-49-5330	356.52	.00	356.52
01-49-5331	1,007.50	410.42-	597.08

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-49-5349	313.70	.00	313.70
01-49-5560	5,180.00	.00	5,180.00
01-49-5700	710.69	.00	710.69
04-02-2000	23.04	41,344.67-	41,321.63-
04-02-2005	23,609.61	.00	23,609.61
04-10-4030	277.01	.00	277.01
04-44-5210	81.26	.00	81.26
04-44-5216	1,787.00	23.04-	1,763.96
04-44-5253	1,690.72	.00	1,690.72
04-44-5255	233.30	.00	233.30
04-44-5300	66.92	.00	66.92
04-44-5320	8,809.85	.00	8,809.85
04-44-5405	4,789.00	.00	4,789.00
06-02-2000	.00	12,171.40-	12,171.40-
06-02-2312	397.94	.00	397.94
06-40-5300	40.01	.00	40.01
06-40-5320	1,761.97	.00	1,761.97
06-40-5400	846.17	.00	846.17
06-40-5401	1,397.00	.00	1,397.00
06-47-5231	2,733.36	.00	2,733.36
06-47-5253	573.30	.00	573.30
06-47-5305	3,496.63	.00	3,496.63
06-47-5391	236.16	.00	236.16
06-47-5392	688.86	.00	688.86
08-02-2000	.00	5,215.37-	5,215.37-
08-42-5491	5,215.37	.00	5,215.37
09-02-2000	5,690.45	147,035.16-	141,344.71-
09-02-2005	.00	5,690.45-	5,690.45-
09-45-5491	5,662.90	.00	5,662.90
09-49-5491	992.72	.00	992.72
09-50-5500	133,331.32	.00	133,331.32
09-50-5511	1,571.42	.00	1,571.42
09-51-5500	5,476.80	.00	5,476.80
14-02-2000	.00	57,875.90-	57,875.90-
14-40-5565	57,875.90	.00	57,875.90
20-02-2000	.00	1,711,440.98-	1,711,440.98-
20-02-2312	135.93	.00	135.93
20-40-5100	1,707,258.34	.00	1,707,258.34
20-40-5320	704.77	.00	704.77
20-40-5400	1,944.94	.00	1,944.94
20-40-5401	1,397.00	.00	1,397.00
99-01-1075	100.21	.00	100.21
99-02-2000	.00	100.21-	100.21-
Grand Totals:	2,153,985.58	2,153,985.58-	.00

Report Criteria:

Report type: GL detail

M = Manual Check, V = Void Check

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
07/23	07/10/2023	36797	4Rivers Equipment	1477549	01-45-5216	Fleet	266.14
07/23	07/10/2023	36797	4Rivers Equipment	1482538	04-44-5216	R.O.W. Mower	266.14
07/23	07/10/2023	36797	4Rivers Equipment	1501637	01-45-5216	PW17	188.66
Total 36797:							188.66
07/23	07/10/2023	36798	ADAMSON POLICE PRODUCTS	INV398209	01-42-5254	Uniform	316.80
07/23	07/10/2023	36798	ADAMSON POLICE PRODUCTS	INV398339	01-42-5254	Uniform	169.20
Total 36798:							486.00
07/23	07/10/2023	36799	All Copy Products Inc	504130667	01-47-5315	Copier Lease	78.23
Total 36799:							78.23
07/23	07/10/2023	36800	Amazon Capital Services Inc	13L7-LTQ4-9	01-40-5200	Supplies	156.04
07/23	07/10/2023	36800	Amazon Capital Services Inc	13WC-G3QF	01-49-5262	Town Events	159.99
07/23	07/10/2023	36800	Amazon Capital Services Inc	1DGL-TJDP-	01-47-5210	Operating Supplies	59.98
07/23	07/10/2023	36800	Amazon Capital Services Inc	1FWY-VFJ1-	01-49-5262	Lock Pins for Stage	55.45
07/23	07/10/2023	36800	Amazon Capital Services Inc	1GP1-PP1W-	01-43-5200	Supplies	26.99
07/23	07/10/2023	36800	Amazon Capital Services Inc	1JTG-DL3W-	01-49-5262	Bike Parade	593.61
07/23	07/10/2023	36800	Amazon Capital Services Inc	1K43-LQN4-	01-42-5201	Computer/Tech	7.20
07/23	07/10/2023	36800	Amazon Capital Services Inc	1MHH-LRDL-	01-42-5216	Fleet	29.98
07/23	07/10/2023	36800	Amazon Capital Services Inc	1MJ7-L4QF-	01-42-5216	Fleet	14.98
07/23	07/10/2023	36800	Amazon Capital Services Inc	1P6L-9Q4J-7	01-40-5200	Supplies	141.11
07/23	07/10/2023	36800	Amazon Capital Services Inc	1P6L-9Q4J-7	01-40-5210	Supplies	16.99
Total 36800:							1,262.32
07/23	07/10/2023	36801	Ayres Associates Inc	208393	18-52-5500	Gold Star Mem - "Design"	640.00
07/23	07/10/2023	36801	Ayres Associates Inc	208394	18-45-5500	Liberty Ranch "Design"	480.00
Total 36801:							1,120.00
07/23	07/10/2023	36802	BUCKEYE WELDING SUPPLY C	05081035	04-44-5369	Cylinder Rental	7.65
Total 36802:							7.65
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5262	event ice	14.93
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5262	nno promo items	458.20
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5349	wellness incentive	1,244.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5262	stage supplies	47.92
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5349	wellness subscription	140.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5262	stage supplies (same receipt as above)	126.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5262	fishing is fun cooler	17.97
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5262	event ice	3.97
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5262	bait	82.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5265	senior bingo	98.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5262	event table covers	1,095.33
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5262	event ice	6.19
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5331	design subscription	119.40
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5700	team building activity	64.76
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5331	newsletter subscription	20.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5262	concert activity	497.50
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5331	URL subscription	35.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5349	wellness lunch	321.75
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5330	CPRA training Kaitlyn	45.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-41-5841	BOT Meet, Greet, and Eat Food	450.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-41-5841	Ice BOT event	6.19
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5349	wellness lunch	271.25
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5262	event lights	169.97
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-40-5331	zoom webinar subscription	79.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1368 070123	01-49-5265	Senior Lunch - coordinator & rec aid	35.04
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1454 070123	01-43-5700	DRC mtg	37.74
07/23	07/10/2023	36803	CARDMEMBER SERVICE	1454 070123	01-43-5700	Thank you and staff mtg lunch w/ Collin	44.63
07/23	07/10/2023	36803	CARDMEMBER SERVICE	3448 070123	01-42-5700	Lunch - Training EC/SH	30.57
07/23	07/10/2023	36803	CARDMEMBER SERVICE	3448 070123	01-42-5255	equipment	32.99
07/23	07/10/2023	36803	CARDMEMBER SERVICE	3448 070123	01-42-5255	equipment	39.17
07/23	07/10/2023	36803	CARDMEMBER SERVICE	3448 070123	01-42-5255	equipment	29.39
07/23	07/10/2023	36803	CARDMEMBER SERVICE	3448 070123	01-42-5255	equipment	407.45
07/23	07/10/2023	36803	CARDMEMBER SERVICE	3514 070123	01-43-5700	DRC Mtg	9.45
07/23	07/10/2023	36803	CARDMEMBER SERVICE	3514 070123	01-40-5331	Online Subscription - Coloradoan	14.99
07/23	07/10/2023	36803	CARDMEMBER SERVICE	3514 070123	01-40-5331	Online Subscription - Greeley Tribune	6.99
07/23	07/10/2023	36803	CARDMEMBER SERVICE	3514 070123	01-40-5700	LTWD Discussion	40.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	5590 070123	01-47-5216	Monthly Car Wash Membership	15.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	6819 070120	01-42-5201	Monthly Fee for form builder	39.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	6819 070120	01-42-5330	Problem Oriented Policing Conference R	525.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	6819 070120	01-42-5210	Supplies - National Night Out	536.97
07/23	07/10/2023	36803	CARDMEMBER SERVICE	6819 070120	01-42-5330	Ethics Books for Police Training	234.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7661 070123	01-42-5330	Training - SH	75.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7665 070123	01-45-5216	Blade Kits	588.51
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7665 070123	04-44-5254	Tools	263.35
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-40-5331	Digital Subscription	9.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-40-5331	Digital Subscription- No Receipt	23.82
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-40-5331	Microsoft 365 subscription	876.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-41-5700	BOT Meeting	67.27
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-40-5205	Postage	9.65
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-40-5205	Postage	38.60
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-40-5205	Postage	9.65
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-48-5700	CC Retirement	100.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-41-5700	BOT Meeting	142.89
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-40-5700	Welcome Lunch	54.59
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-40-5205	Postage	9.65
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-40-5205	Postage	38.60
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-40-5205	Postage	9.65
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-41-5331	CMCA Membership-MH	137.38
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-48-5331	CAMCA Membership -MH	50.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-40-5205	Postage	57.50
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-40-5205	Postage	9.65
07/23	07/10/2023	36803	CARDMEMBER SERVICE	7700 070123	01-41-5330	CMCA Conference -MH	290.05
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5216	5-30 Carwash x9	90.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5255	Radio Accessories	9.99
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5255	Communications	249.99
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5201	Adobe Subscription - MM	19.99
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5330	SRO Training	146.39
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5330	SRO Training	359.63
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5330	Parking - BN training	46.38
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5253	Fuel - old pool car	48.55
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5210	Supplies	73.68

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5330	Transportation for training - NB	19.90
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5330	Transportation for training - NB	5.75
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5210	Supplies	350.75
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5210	Supplies	26.55
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5330	Transportation for training - NB	18.91
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5330	SRO training	350.00-
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5500	Radio Accessories	523.56
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5330	Transportation for training - NB	1.00
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5300	Communications	49.90
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5330	SRO Training	439.15
07/23	07/10/2023	36803	CARDMEMBER SERVICE	9596 070123	01-42-5201	Adobe Subscription - MR	19.99
Total 36803:							12,503.58
07/23	07/10/2023	36804	Chris Parr	063023	01-40-5705	Trustee Reimb - CML Conference - Milea	55.02
07/23	07/10/2023	36804	Chris Parr	063023	01-41-5330	Trustee Reimb - CML Conference - Meal	95.25
Total 36804:							150.27
07/23	07/10/2023	36805	CivicPlus	266441	01-41-5341	Supp 18, Update 2 - Muni Code	1,863.66
Total 36805:							1,863.66
07/23	07/10/2023	36806	CliftonLarsonAllen LLP	22092201	06-47-5306	4133 CR 34 United Power - Nov 2022	44.95
07/23	07/10/2023	36806	CliftonLarsonAllen LLP	22092201	06-47-5306	4133 CR 34 United Power - Dec 2022	48.27
07/23	07/10/2023	36806	CliftonLarsonAllen LLP	22092201	06-47-5306	4133 CR 34 United Power - Jan 2023	57.17
07/23	07/10/2023	36806	CliftonLarsonAllen LLP	22092201	06-47-5306	4133 CR 34 United Power - Feb 2023	52.25
07/23	07/10/2023	36806	CliftonLarsonAllen LLP	22092201	06-47-5306	4133 CR 34 United Power - Mar 2023	46.03
07/23	07/10/2023	36806	CliftonLarsonAllen LLP	22092201	06-47-5306	4133 CR 34 United Power - Apr 2023	53.60
Total 36806:							302.27
07/23	07/10/2023	36807	COLLEEN WHITLOW	063023	01-40-5705	Mileage Reimbursement - CML Conf	58.95
07/23	07/10/2023	36807	COLLEEN WHITLOW	063023	01-41-5330	Meals Reimbursement - CML Conf	95.25
Total 36807:							154.20
07/23	07/10/2023	36808	Colo Water Resources & Power D	W07A196 06	06-98-9801	W07A196	40,092.50
07/23	07/10/2023	36808	Colo Water Resources & Power D	W07A196 06	06-98-9802	W07A196	24,984.76
Total 36808:							65,077.26
07/23	07/10/2023	36809	COLORADO DEPARTMENT OF	FEL2300411	06-47-5393	Radiation License	115.00
Total 36809:							115.00
07/23	07/10/2023	36810	CPS DISTRIBUTORS, INC	0011122031-	01-45-5372	IRRIGATION SUPPLIES	244.14
07/23	07/10/2023	36810	CPS DISTRIBUTORS, INC	0011122031-	01-45-5370	IRRIGATION SUPPLIES	354.72
Total 36810:							598.86
07/23	07/10/2023	36811	Danelle Rivera	063023	01-40-5705	Mileage Reimbursement - May & June	36.42
Total 36811:							36.42
07/23	07/10/2023	36812	DAVID ADAMS	063023	01-40-5705	Mileage - reimbursement - Conf	62.88

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
07/23	07/10/2023	36812	DAVID ADAMS	063023	01-41-5330	Meals reimbursement - Conf	95.25
Total 36812:							158.13
07/23	07/10/2023	36813	David Jay Thrower	07012023	01-48-5040	Municipal court judge - June 2023	1,500.00
Total 36813:							1,500.00
07/23	07/10/2023	36814	DRCOG	024690	01-47-5201	DRAPP 2022 Imagery (Maps)	666.68
07/23	07/10/2023	36814	DRCOG	024690	01-43-5201	DRAPP 2022 Imagery (Maps)	666.66
07/23	07/10/2023	36814	DRCOG	024690	01-42-5201	DRAPP 2022 Imagery (Maps)	666.66
Total 36814:							2,000.00
07/23	07/10/2023	36815	FARO Technologies Inc	91780331	01-42-5201	Zone 3D Expert SUB 1Y	1,800.00
Total 36815:							1,800.00
07/23	07/10/2023	36816	FBI-LEEDA	200088934	01-42-5330	TRAINING	795.00
Total 36816:							795.00
07/23	07/10/2023	36817	Felsburg Holt & Ullevig	37665	14-40-5500	3rd & Welker - May 2023	9,866.75
Total 36817:							9,866.75
07/23	07/10/2023	36818	Fox Tuttle Transportation Group	19021-50A	01-02-2615	Flying J Truck Stop	550.00
Total 36818:							550.00
07/23	07/10/2023	36819	FRONT RANGE PORTABLE RES	11392	01-49-5262	EVENT	450.00
07/23	07/10/2023	36819	FRONT RANGE PORTABLE RES	11393	01-49-5262	EVENT	180.00
07/23	07/10/2023	36819	FRONT RANGE PORTABLE RES	11394	01-49-5262	EVENT	450.00
07/23	07/10/2023	36819	FRONT RANGE PORTABLE RES	11437	01-49-5262	Town Event - June	157.50
Total 36819:							1,237.50
07/23	07/10/2023	36820	Gail Fike	1485.03 - 06	99-01-1075	Refund overpayment. Account 1485.03 F	150.00
Total 36820:							150.00
07/23	07/10/2023	36821	GLACIER CONSTRUCTION CO.,	2235 -02	06-47-5557	TOM - Headworks & Bar Screen Replace	175,500.05
07/23	07/10/2023	36821	GLACIER CONSTRUCTION CO.,	2235 -02	09-02-2005	TOM - Headworks & Bar Screen Replace	8,775.00-
Total 36821:							166,725.05
07/23	07/10/2023	36822	GRC Consulting Inc	13476	04-44-5360	Sweeping - Feb	2,592.00
07/23	07/10/2023	36822	GRC Consulting Inc	13593	04-44-5360	Sweeping - May	3,942.00
07/23	07/10/2023	36822	GRC Consulting Inc	13807	04-44-5360	STREET SWEEPING	2,592.00
Total 36822:							9,126.00
07/23	07/10/2023	36823	Herman Schranz	063023	01-40-5705	Mileage Reimbursement - CML Conf	61.57
07/23	07/10/2023	36823	Herman Schranz	063023	01-41-5330	Meals Reimbursement - CML Conf	95.25

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 36823:							156.82
07/23	07/10/2023	36824	HOME DEPOT CREDIT SERVIC	2769 062123	01-45-5370	Inv #7151317	209.48
07/23	07/10/2023	36824	HOME DEPOT CREDIT SERVIC	2769 062123	01-45-5370	Inv #7141144 - return	16.73-
07/23	07/10/2023	36824	HOME DEPOT CREDIT SERVIC	2769 062123	01-45-5372	Inv #6131666	7.97
07/23	07/10/2023	36824	HOME DEPOT CREDIT SERVIC	2769 062123	01-45-5370	Inv #6131666	35.91
07/23	07/10/2023	36824	HOME DEPOT CREDIT SERVIC	2769 062123	01-45-5372	Inv #1141258 - Margil Sprklr Box	18.91
07/23	07/10/2023	36824	HOME DEPOT CREDIT SERVIC	2769 062123	01-45-5215	Inv #511299	34.98
07/23	07/10/2023	36824	HOME DEPOT CREDIT SERVIC	2769 062123	01-45-5372	Inv #511299	40.82
07/23	07/10/2023	36824	HOME DEPOT CREDIT SERVIC	2769 062123	01-45-5215	Inv #6012919 - Park Vandalism	159.86
07/23	07/10/2023	36824	HOME DEPOT CREDIT SERVIC	2769 062123	01-45-5215	Inv #8620698	12.97
Total 36824:							504.17
07/23	07/10/2023	36825	Invision GIS, LLC	2222	01-43-5201	GIS	917.50
07/23	07/10/2023	36825	Invision GIS, LLC	2222	04-44-5201	GIS	2,413.75
Total 36825:							3,331.25
07/23	07/10/2023	36826	JK Concepts, Inc	24562	01-47-5215	PW Cabinets	725.00
Total 36826:							725.00
07/23	07/10/2023	36827	JVA INCORPORATED	109140	06-40-5405	TOM - Wastewater On-Call	1,530.00
07/23	07/10/2023	36827	JVA INCORPORATED	109141	06-47-5557	WWTF - Structures & Interceptor	695.00
07/23	07/10/2023	36827	JVA INCORPORATED	109143	06-47-5557	WWTF - Interceptor MHs	650.00
07/23	07/10/2023	36827	JVA INCORPORATED	109426	01-02-2615	Agfinity (282)	172.00
07/23	07/10/2023	36827	JVA INCORPORATED	109427	01-02-2615	Highlands Construction (256)	774.00
07/23	07/10/2023	36827	JVA INCORPORATED	109433	01-02-2615	Mead Village 2022 (314)	172.00
07/23	07/10/2023	36827	JVA INCORPORATED	109434	01-02-2615	Club Carwash (329)	258.00
07/23	07/10/2023	36827	JVA INCORPORATED	109436	01-47-5405	Town of Mead - Design Standards & Spe	2,080.80
07/23	07/10/2023	36827	JVA INCORPORATED	109437	01-47-5405	Schell Farm Drainage Evaluation	896.40
07/23	07/10/2023	36827	JVA INCORPORATED	109439	01-02-2615	Red Barn Annex (298)	344.00
07/23	07/10/2023	36827	JVA INCORPORATED	109441	01-47-5405	TOM - General Engineering Services	1,974.30
07/23	07/10/2023	36827	JVA INCORPORATED	109606	06-40-5405	Sanitary Sewer Flow Metering	864.00
07/23	07/10/2023	36827	JVA INCORPORATED	109607	14-40-5567	N Creek Floodplain Analysis	240.00
Total 36827:							10,650.50
07/23	07/10/2023	36828	KENYON P. JORDAN PHD	2506-10	01-42-5075	Background Check - GB	275.00
Total 36828:							275.00
07/23	07/10/2023	36829	KONICA MINOLTA BUSINESS S	287643183	01-40-5315	Copies	219.03
Total 36829:							219.03
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	1003301 6/2	01-47-5305	1341 WC 34	58.18
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	607001 6/20/	06-47-5305	5423 WC 32	31.84
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	618801 6/20/	01-45-5305	150 Main St	34.49
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	619202 6/20/	01-45-5305	401 3rd St	31.84
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	620201 6/20/	01-45-5305	2700 WC 34.5	2,208.30
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	621801 6/20/	01-45-5305	190 1st St	530.70
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	622501 6/20/	01-45-5305	365 Welker	34.49
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	624409 6/20/	01-42-5305	201 Welker	32.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	650402 6/20	01-40-5305	242 Main St	31.84
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	657602 6/20/	06-47-5305	4504 E Welker	44.05
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	657701 6/20/	01-45-5305	156 Eagle	71.14
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	657801 6/20/	01-42-5305	537 Main Police	48.14
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	657901 6/20/	01-45-5305	16775 North Creek	466.58
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	658001 6/20/	01-45-5305	441 3rd St (6580)	363.53
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	658101 6/20/	01-45-5305	10 Fairburn	38.20
07/23	07/10/2023	36830	LITTLE THOMPSON WATER DIS	658201 6/20/	01-40-5305	441 3rd St	43.06
Total 36830:							4,068.38
07/23	07/10/2023	36831	LONGS PEAK WATER DISTRICT	5200605.01	01-45-5305	Libert Ranch Irrigation	116.87
Total 36831:							116.87
07/23	07/10/2023	36832	LORELEI NELSON	063023	01-49-5700	Mileage Reimbursement	75.98
Total 36832:							75.98
07/23	07/10/2023	36833	MAC EQUIPMENT INC	439508	01-45-5216	Weedwacker	520.61
07/23	07/10/2023	36833	MAC EQUIPMENT INC	440193	01-45-5216	Fleet R & M	12.69
Total 36833:							533.30
07/23	07/10/2023	36834	MAIN STREET MAT COMPANY	175256	01-40-5210	Mat svcs	65.50
07/23	07/10/2023	36834	MAIN STREET MAT COMPANY	175257	01-42-5210	Mat svcs	63.60
07/23	07/10/2023	36834	MAIN STREET MAT COMPANY	175263	01-47-5210	Mat svcs	97.30
Total 36834:							226.40
07/23	07/10/2023	36835	MARY STRUTT	063023 - Q2	01-40-5705	Mileage Reimbursement - Q2	317.68
07/23	07/10/2023	36835	MARY STRUTT	063023 - Q2	01-41-5841	Coffee w Mayor - Q2 (Apr, May, Jun)	98.34
07/23	07/10/2023	36835	MARY STRUTT	063023 - Q2	01-40-5700	Admin Day	49.17
07/23	07/10/2023	36835	MARY STRUTT	063023 - Q2	01-40-5330	Meals - Q2 (IIMC & CML Confs)	287.75
Total 36835:							752.94
07/23	07/10/2023	36836	MCDONALD FARMS ENTERPRI	0081536-IN	01-47-5215	Facilities - Maint	2,099.00
Total 36836:							2,099.00
07/23	07/10/2023	36837	Minuteman Press	7890	01-43-5202	Business Cards - KF	53.54
07/23	07/10/2023	36837	Minuteman Press	7936	01-42-5210	Business Cards - GB	44.53
Total 36837:							98.07
07/23	07/10/2023	36838	Murat Iyigun	050823	01-49-5262	Summer Concert Band - 07/14/2023	600.00
Total 36838:							600.00
07/23	07/10/2023	36839	OCCUPATIONAL HEALTH CENT	16607235	01-42-5075	Medical - GB	685.00
Total 36839:							685.00
07/23	07/10/2023	36840	Paulette Dolin	025	01-49-5265	Senior Exercise - June	480.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 36840:							480.00
07/23	07/10/2023	36841	PET PICK-UPS	32688	01-45-5210	Supplies	1,192.24
Total 36841:							1,192.24
07/23	07/10/2023	36842	POWER EQUIPMENT COMPANY	W23010046-	04-44-5216	Grader Service Charge	919.20
Total 36842:							919.20
07/23	07/10/2023	36843	Precision Employment Consulting	063023	01-40-5401	HR - Admin	7,254.21
07/23	07/10/2023	36843	Precision Employment Consulting	063023	06-40-5401	HR - Sewer	360.97
07/23	07/10/2023	36843	Precision Employment Consulting	063023	20-40-5401	HR - MURA	283.57
Total 36843:							7,898.75
07/23	07/10/2023	36844	RAMEY ENVIRONMENTAL COM	25861	06-47-5396	Raterink - June	1,287.76
07/23	07/10/2023	36844	RAMEY ENVIRONMENTAL COM	25902	06-47-5390	Wastewater svcs - June	5,195.16
07/23	07/10/2023	36844	RAMEY ENVIRONMENTAL COM	25902	06-47-5391	Lab Services - June	263.04
07/23	07/10/2023	36844	RAMEY ENVIRONMENTAL COM	25902	06-47-5215	Facility Operator	643.31
Total 36844:							7,389.27
07/23	07/10/2023	36845	Richard Daniels	1500.04 - 06	99-01-1075	Refund overpayment. Account 1500.04 -	48.84
Total 36845:							48.84
07/23	07/10/2023	36846	Rugged Notebooks	74063	01-42-5201	Notebook Memory	270.00
Total 36846:							270.00
07/23	07/10/2023	36847	Saela Pest Control	89818	01-47-5215	Acct #124644 - Pest Watch Service	149.00
07/23	07/10/2023	36847	Saela Pest Control	89819	01-47-5215	Acct #124644 - Pest Watch Service	149.00
Total 36847:							298.00
07/23	07/10/2023	36848	Scott Holmen	06302023	01-42-5330	Meals - Lakewood Training	20.00
Total 36848:							20.00
07/23	07/10/2023	36849	SHERWIN WILLIAMS	0140-1	01-45-5215	Vandalism - Town Parks	629.80
07/23	07/10/2023	36849	SHERWIN WILLIAMS	6494-9	01-47-5210	Locate/Marking	417.12
Total 36849:							1,046.92
07/23	07/10/2023	36850	Skid Pro Attachments	INV1718	01-45-5500	Hydraulic Angle Broom; 14 Pin: Kubota;	7,640.00
Total 36850:							7,640.00
07/23	07/10/2023	36851	Smith Power Products, INC	545663	01-42-5215	PD Generator Service (Semi-Annual Insp	329.51
07/23	07/10/2023	36851	Smith Power Products, INC	545664	01-40-5215	TH Generator (Semi Annual Inspection)	329.91
07/23	07/10/2023	36851	Smith Power Products, INC	545667	06-47-5215	WWTP - Semi Annual Inspection	394.65
07/23	07/10/2023	36851	Smith Power Products, INC	545914	01-42-5215	PD Generator	462.24

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 36851:							1,516.31
07/23	07/10/2023	36852	Sophia Hassman	5423	01-40-5401	Use Tax Audit Consultant	197.92
Total 36852:							197.92
07/23	07/10/2023	36853	STAPLES ADVANTAGE	8070809597	01-45-5210	3541941552 - Supplies - park restrooms	153.64
07/23	07/10/2023	36853	STAPLES ADVANTAGE	8070809597	01-40-5210	3541941554 - Supplies	102.35
07/23	07/10/2023	36853	STAPLES ADVANTAGE	8070809597	01-40-5200	3541941554 - Supplies	3.48
07/23	07/10/2023	36853	STAPLES ADVANTAGE	8070809597	01-40-5200	3541941555 - Supplies	254.07
07/23	07/10/2023	36853	STAPLES ADVANTAGE	8070809597	01-47-5200	3541941556 - Supplies	58.51
07/23	07/10/2023	36853	STAPLES ADVANTAGE	8070809597	01-47-5200	3541941557 - Supplies CREDIT	9.42-
07/23	07/10/2023	36853	STAPLES ADVANTAGE	8070809597	01-40-5210	3541941558 - Supplies	44.91
07/23	07/10/2023	36853	STAPLES ADVANTAGE	8070809597	01-42-5210	3541941558 - Supplies	6.00
07/23	07/10/2023	36853	STAPLES ADVANTAGE	8070809597	01-42-5201	3541941559 - APC Backups	262.36
Total 36853:							875.90
07/23	07/10/2023	36854	Sunbelt Rentals Inc	140374318-0	04-44-5369	Equipment Rental	1,637.67
Total 36854:							1,637.67
07/23	07/10/2023	36855	SUNRISE ENVIRONMENTAL SCI	138926	01-45-5210	Park Supplies - Vandalism - Town Parks	729.17
07/23	07/10/2023	36855	SUNRISE ENVIRONMENTAL SCI	138926	04-44-5216	Glass Cleaner	104.21
07/23	07/10/2023	36855	SUNRISE ENVIRONMENTAL SCI	138926	01-45-5210	Parks - Disinfectant	183.43
Total 36855:							1,016.81
07/23	07/10/2023	36856	Target Specialty Products	INVP501145	01-45-5215	Parks Fertilizer	443.52
Total 36856:							443.52
07/23	07/10/2023	36857	TDS	14762 06252	01-42-5325	Internet PD - July - Acct 8224 10 024 001	132.45
Total 36857:							132.45
07/23	07/10/2023	36858	THE HARTFORD-GROUP BENE	9247000273	01-40-5066	STD / LTD Insurance	189.28
07/23	07/10/2023	36858	THE HARTFORD-GROUP BENE	9247000273	01-41-5066	STD / LTD Insurance	10.14
07/23	07/10/2023	36858	THE HARTFORD-GROUP BENE	9247000273	01-42-5066	STD / LTD Insurance	384.71
07/23	07/10/2023	36858	THE HARTFORD-GROUP BENE	9247000273	01-43-5066	STD / LTD Insurance	234.09
07/23	07/10/2023	36858	THE HARTFORD-GROUP BENE	9247000273	04-44-5066	STD / LTD Insurance	229.84
07/23	07/10/2023	36858	THE HARTFORD-GROUP BENE	9247000273	01-45-5066	STD / LTD Insurance	224.57
07/23	07/10/2023	36858	THE HARTFORD-GROUP BENE	9247000273	01-47-5066	STD / LTD Insurance	241.99
07/23	07/10/2023	36858	THE HARTFORD-GROUP BENE	9247000273	01-48-5066	STD / LTD Insurance	32.34
07/23	07/10/2023	36858	THE HARTFORD-GROUP BENE	9247000273	01-49-5066	STD / LTD Insurance	119.49
07/23	07/10/2023	36858	THE HARTFORD-GROUP BENE	9247000273	06-40-5066	STD / LTD Insurance	107.37
07/23	07/10/2023	36858	THE HARTFORD-GROUP BENE	9247000273	20-40-5066	STD / LTD Insurance	100.65
Total 36858:							1,874.47
07/23	07/10/2023	36859	TOWN OF MEAD	31.11 - 6.202	01-42-5305	201 Welker Sewer	44.39
07/23	07/10/2023	36859	TOWN OF MEAD	338.01 - 6.20	01-40-5305	TH Sewer - June	58.60
07/23	07/10/2023	36859	TOWN OF MEAD	478.02 - 6.20	01-40-5305	242 Main St	48.84
07/23	07/10/2023	36859	TOWN OF MEAD	566.02 - 06.2	01-45-5305	Bean Plant Sewer (401 Third St)	48.84
07/23	07/10/2023	36859	TOWN OF MEAD	630.04 - 6.20	01-40-5305	505 3rd St Sewer	44.39

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 36859:							245.06
07/23	07/10/2023	36860	TRACTOR SUPPLY CREDIT PLA	1350 062123	01-47-5210	Ref# 9912926759 - Supplies	169.77
07/23	07/10/2023	36860	TRACTOR SUPPLY CREDIT PLA	1350 062123	01-47-5215	Ref #9982092606	11.98
07/23	07/10/2023	36860	TRACTOR SUPPLY CREDIT PLA	1350 062123	04-44-5254	Ref #9607209211 - Tools	8.99
Total 36860:							190.74
07/23	07/10/2023	36861	Tradesman Elevator	10894	01-40-5215	Elevator Maint - May	180.25
Total 36861:							180.25
07/23	07/10/2023	36862	Treble Clef Music Productions LL	050823	01-49-5262	Summer Concert Band - 8/1/2023	2,000.00
Total 36862:							2,000.00
07/23	07/10/2023	36863	TRIDENT SECURITY SYSTEMS	30440	09-50-5500	TH Courtroom Remodel	2,998.00
Total 36863:							2,998.00
07/23	07/10/2023	36864	University Auto Parts, Inc	274206	04-44-5216	PW07	145.83
07/23	07/10/2023	36864	University Auto Parts, Inc	274392	04-44-5216	PW07	165.98
Total 36864:							311.81
07/23	07/10/2023	36865	VALLEY HEATING & AIR CONDI	23-48290	01-40-5215	Heat Pump System - TH	3,297.91
Total 36865:							3,297.91
07/23	07/10/2023	36866	VECTOR DISEASE CONTROL	PI-A0001243	01-45-5348	Pest Contol - Mosquitoes	4,416.00
Total 36866:							4,416.00
07/23	07/10/2023	71023100	CENTURY LINK	0831 062523	01-40-5300	TH Fax	70.53
07/23	07/10/2023	71023100	CENTURY LINK	4770 062523	01-42-5300	PD Fax	66.33
Total 71023100:							136.86
07/23	07/10/2023	71023101	Fusion Cloud Company	9703994	01-40-5300	Phone Bill	269.94
Total 71023101:							269.94
07/23	07/10/2023	71023102	UNITED POWER	22092201 - 0	06-47-5306	Acct #22092201 - 4133 CR 34 - Raterink	45.01
07/23	07/10/2023	71023102	UNITED POWER	61303 06202	01-45-5305	61303 - 17029 CR 5 Area Light	10.25
07/23	07/10/2023	71023102	UNITED POWER	88601 06202	04-44-5305	88601 - Streetlights	2,746.90
07/23	07/10/2023	71023102	UNITED POWER	92015 06202	01-42-5305	92015 - 201 Welker	36.87
Total 71023102:							2,839.03
07/23	07/10/2023	71023103	XCEL ENERGY	833530719	01-42-5305	537 4th Street	63.59
07/23	07/10/2023	71023103	XCEL ENERGY	833630443	01-47-5305	1341 CR 34	97.76
07/23	07/10/2023	71023103	XCEL ENERGY	833633438	01-42-5305	201 S Welker St	20.19
07/23	07/10/2023	71023103	XCEL ENERGY	833672766	01-40-5305	299 Palmer Ave	54.64

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 71023103:							236.18
Grand Totals:							354,990.57

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-02-2000	376.15	78,723.94-	78,347.79-
01-02-2615	2,270.00	.00	2,270.00
01-40-5066	189.28	.00	189.28
01-40-5200	554.70	.00	554.70
01-40-5205	182.95	.00	182.95
01-40-5210	229.75	.00	229.75
01-40-5215	3,808.07	.00	3,808.07
01-40-5300	340.47	.00	340.47
01-40-5305	281.37	.00	281.37
01-40-5315	219.03	.00	219.03
01-40-5330	287.75	.00	287.75
01-40-5331	1,009.80	.00	1,009.80
01-40-5401	7,452.13	.00	7,452.13
01-40-5700	143.76	.00	143.76
01-40-5705	592.52	.00	592.52
01-41-5066	10.14	.00	10.14
01-41-5330	671.05	.00	671.05
01-41-5331	137.38	.00	137.38
01-41-5341	1,863.66	.00	1,863.66
01-41-5700	210.16	.00	210.16
01-41-5841	554.53	.00	554.53
01-42-5066	384.71	.00	384.71
01-42-5075	960.00	.00	960.00
01-42-5201	3,085.20	.00	3,085.20
01-42-5210	1,102.08	.00	1,102.08
01-42-5215	791.75	.00	791.75
01-42-5216	134.96	.00	134.96
01-42-5253	48.55	.00	48.55
01-42-5254	486.00	.00	486.00
01-42-5255	768.98	.00	768.98
01-42-5300	116.23	.00	116.23
01-42-5305	245.18	.00	245.18
01-42-5325	132.45	.00	132.45
01-42-5330	2,686.11	350.00-	2,336.11
01-42-5500	523.56	.00	523.56
01-42-5700	30.57	.00	30.57
01-43-5066	234.09	.00	234.09
01-43-5200	26.99	.00	26.99
01-43-5201	1,584.16	.00	1,584.16
01-43-5202	53.54	.00	53.54
01-43-5700	91.82	.00	91.82
01-45-5066	224.57	.00	224.57
01-45-5210	2,258.48	.00	2,258.48
01-45-5215	1,281.13	.00	1,281.13
01-45-5216	1,576.61	.00	1,576.61

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-45-5305	3,955.23	.00	3,955.23
01-45-5348	4,416.00	.00	4,416.00
01-45-5370	600.11	16.73-	583.38
01-45-5372	311.84	.00	311.84
01-45-5500	7,640.00	.00	7,640.00
01-47-5066	241.99	.00	241.99
01-47-5200	58.51	9.42-	49.09
01-47-5201	666.68	.00	666.68
01-47-5210	744.17	.00	744.17
01-47-5215	3,133.98	.00	3,133.98
01-47-5216	15.00	.00	15.00
01-47-5305	155.94	.00	155.94
01-47-5315	78.23	.00	78.23
01-47-5405	4,951.50	.00	4,951.50
01-48-5040	1,500.00	.00	1,500.00
01-48-5066	32.34	.00	32.34
01-48-5331	50.00	.00	50.00
01-48-5700	100.00	.00	100.00
01-49-5066	119.49	.00	119.49
01-49-5262	7,166.53	.00	7,166.53
01-49-5265	613.04	.00	613.04
01-49-5330	45.00	.00	45.00
01-49-5331	174.40	.00	174.40
01-49-5349	1,977.00	.00	1,977.00
01-49-5700	140.74	.00	140.74
04-02-2000	266.14	17,769.37-	17,503.23-
04-44-5066	229.84	.00	229.84
04-44-5201	2,413.75	.00	2,413.75
04-44-5216	1,335.22	266.14-	1,069.08
04-44-5254	272.34	.00	272.34
04-44-5305	2,746.90	.00	2,746.90
04-44-5360	9,126.00	.00	9,126.00
04-44-5369	1,645.32	.00	1,645.32
06-02-2000	.00	253,106.74-	253,106.74-
06-40-5066	107.37	.00	107.37
06-40-5401	360.97	.00	360.97
06-40-5405	2,394.00	.00	2,394.00
06-47-5215	1,037.96	.00	1,037.96
06-47-5305	75.89	.00	75.89
06-47-5306	347.28	.00	347.28
06-47-5390	5,195.16	.00	5,195.16
06-47-5391	263.04	.00	263.04
06-47-5393	115.00	.00	115.00
06-47-5396	1,287.76	.00	1,287.76
06-47-5557	176,845.05	.00	176,845.05
06-98-9801	40,092.50	.00	40,092.50
06-98-9802	24,984.76	.00	24,984.76
09-02-2000	8,775.00	2,998.00-	5,777.00
09-02-2005	.00	8,775.00-	8,775.00-
09-50-5500	2,998.00	.00	2,998.00
14-02-2000	.00	10,106.75-	10,106.75-
14-40-5500	9,866.75	.00	9,866.75
14-40-5567	240.00	.00	240.00
18-02-2000	.00	1,120.00-	1,120.00-
18-45-5500	480.00	.00	480.00
18-52-5500	640.00	.00	640.00
20-02-2000	.00	384.22-	384.22-

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
20-40-5066	100.65	.00	100.65
20-40-5401	283.57	.00	283.57
99-01-1075	198.84	.00	198.84
99-02-2000	.00	198.84-	198.84-
Grand Totals:	373,825.15	373,825.15-	.00

Report Criteria:

Report type: GL detail

Agenda Item Summary

MEETING DATE: July 10, 2023

SUBJECT: **Resolution No. 44-R-2023** – A Resolution of the Town of Mead, Colorado, Approving the Liberty Ranch, Tract B, Municipal Facilities Master Site Plan

PRESENTED BY: Jason Bradford, AICP, Community Development Director

SUMMARY

This is a request for the Board of Trustees to review and approve the proposed Liberty Ranch, Tract B, Municipal Facilities Master Site Plan (the “Tract B MSP”).



OVERVIEW

Both the Town of Mead’s Police Department and the Mountain View Fire Protection District (the “Fire District”) are in need of new facilities. Town staff, in collaboration with the Police Department and the Fire District, identified Tract B of the Liberty Ranch subdivision (“Tract B”) as a potential location for both agencies to expand their presence in Mead and accommodate the additional services needed for the Town’s growing population. Tract B consists of approximately 32.69 acres and was dedicated to the Town of Mead in conjunction with the Town’s approval of the Liberty Ranch Filing No. 2, 2nd Amendment Final Plat, to be used for public purposes.

Town staff issued a Request for Proposals (RFP) on April 15, 2022, in order to seek proposals for qualified consulting firms to develop a master site plan and help identify additional potential public uses for the Tract B site. On July 25, 2022, the Board of Trustees awarded an agreement for professional services to OZ Architecture, Inc. (“OZ”) to develop the Tract B MSP. OZ has completed the Tract B MSP, a copy of which is attached to the proposed Resolution as **Exhibit 1**.

During the initial process of reviewing potential uses for Tract B, staff reached out to the High Plains Library District (the “Library District”) to determine if the Library District would be interested in locating a library facility on a portion of Tract B. After expressing an interest in exploring Tract B as a potential library site, representatives from the Library District, the Police Department, and the Fire Department joined Town staff and the OZ consultant team to establish a steering committee (the “Steering Committee”) focused on the future development of Tract B.

On January 7, 2023, Staff presented a draft of the Tract B MSP at a Board Retreat. The Board was generally supportive of the draft MSP and provided staff with recommendations for revisions to the draft. Once the MSP was revised to address the comments from the Trustees, the Steering Committee began working on a phasing plan, to identify the entitlement process and the public improvements that would be required to develop Tract B. At the April 24, 2023, Board executive session, staff presented a draft phasing plan for Tract B, which identified the proposed phasing for the construction of the various public improvement obligations and which entity would be responsible for constructing those various public improvements. The Board was generally supportive of the proposed phasing plan and provided staff with comments and recommendations to guide future negotiations with the Library District and Fire District.

Staff is now requesting approval of the Tract B MSP. As set forth above, the Tract B MSP is attached to the proposed Resolution as **Exhibit 1**. The Tract B MSP proposes the establishment of six (6) lots – (8.5 acre lot for Town of Mead recreation uses; a 3 acre lot for the establishment of a library; a 2.3 acre lot for the establishment of a fire station; a 2.3 acre lot for the potential establishment of a police station; and the remaining parcels (5.1 acres and 7.8 acres) to be set aside, temporarily, to accommodate the existing oil and gas facilities). It also establishes an east/west access road that will provide access from 3rd Street (CR 7) to the interior of the site and a north/south roadway that will provide connection to the Liberty Ranch neighborhood.

The proposed Resolution: (a) approves the Tract B MSP (in the form attached as **Exhibit 1** to the Resolution); (b) authorizes the Town Attorney and the Town Manager to negotiate any necessary agreements with the Fire District and Library District as may be appropriate to facilitate the development of Tract B; and (c) directs the Town Attorney and the Town Manager to present any agreements and development plans to the Board for the Board’s review and approval.

Conditioned on the Board’s approval of the Resolution, Town staff will begin negotiations with the Fire District and Library District to establish the necessary agreements regarding the development of Tract B.

FINANCIAL CONSIDERATIONS

No financial impact is anticipated at this stage.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approval of the Resolution, and recommends the following motion:

“I move to adopt Resolution No. 44-R-2023, a Resolution of the Town of Mead Approving the Liberty Ranch, Tract B, Municipal Facilities Master Site Plan.”

ATTACHMENTS

Resolution No. 44-R-2023 (Final Tract B MSP attached as **Exhibit 1**)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 44-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING THE
LIBERTY RANCH, TRACT B, MUNICIPAL FACILITIES MASTER SITE PLAN**

WHEREAS, an approximately 32.69-acre parcel legally described as Tract B, Liberty Ranch Filing No. 2, 2nd Amendment, pursuant to the Final Plat thereof recorded with the Weld County Clerk and Recorder at Rec. No. 3996323 (“Tract B”), was dedicated to the Town of Mead for public purposes; and

WHEREAS, on July 25, 2022, the Board of Trustees awarded a professional services agreement to OZ Architecture, Inc., to develop a master site plan (the “MSP”) to serve as a foundation for future development of Tract B; and

WHEREAS, due to the fast rate of development in the Town of Mead, both the Town of Mead’s Police Department (the “Police Department”) and the Mountain View Fire Protection District (the “Fire District”) are in need of new facilities to accommodate the additional services and growing population; and

WHEREAS, the High Plains Library District (the “Library District”) has also expressed an interest in exploring Tract B as the site for a new library; and

WHEREAS, the Police Department, the Fire District, and the Library District have determined that Tract B would be able to accommodate their respective needs and that their respective facilities would be compatible uses on Tract B; and

WHEREAS, a copy of the Liberty Ranch, Tract B, Municipal Facilities Master Site Plan (the “Tract B MSP”) is attached to this Resolution as **Exhibit 1**; and

WHEREAS, Town Staff is prepared to begin the work of establishing the land entitlement process and public improvement phasing for the future development of Tract B; and

WHEREAS, the Board of Trustees desires to approve the Tract B MSP; and

WHEREAS, the Board further desires to delegate authority to the Town Attorney and Town Manager to negotiate any necessary agreements with the Fire District and Library District to facilitate the future development of Tract B, conditioned on any such agreement(s) being brought before the Board for final review and approval,

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees (“Board”) hereby: (a) approves the Tract B MSP attached hereto as **Exhibit 1**; (b) authorizes the Town Attorney and the Town Manager to negotiate any necessary agreements with the Fire District and Library District as may be appropriate to facilitate the development of Tract B; and (c) directs the Town Attorney and the Town Manager to present any agreements and development plans to the Board for the Board’s review and approval.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 10TH DAY OF JULY, 2023.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1
Liberty Ranch, Tract B, Municipal Facilities Master Site Plan

(see attached document)



TOWN OF MEAD

MUNICIPAL FACILITIES

MASTER SITE PLAN CONCEPT

MEAD, COLORADO | 03.20.2023

Function / Room Name	Needed Unit Size		Needed Unit NSF	Needed Number Spaces	Needed Total NSF	Remarks
	W	D				
ESTIMATED NEW STATION PROGRAM						
Apparatus Areas			5,376			
Four Bays - Drive Through - TBD	96	56	5,376	1	5,376	4 bays
Living Areas			4,815			
Shared: Entry Vestibule	10	15	150	1	150	Public and FF Entrance - Possibly staffed by Police (confirm if shared)
Firefighter entrance	8	8	64	1	64	access to living quarters and app bay
Unisex ADA Toilet	8	12	96	1	96	for public use if needed for visitor + station use
Bed Rooms	9	11	99	6	594	includes wardrobe lockers, small desk, bed
Unisex Crew Bathrooms	7	10	70	3	210	
ADA Crew Bathroom	9	8	72	1	72	one adaptable ADA bath in sleeping area of station
Storage Closet - Sleeping area	2	5	10	1	10	General linen and misc. storage for area
Kitchen	18	20	360	1	360	
Dining Area	12	20	240	1	240	
Day Room	18	20	360	1	360	
Shared: Training/ Community Room	34	22	748	1	748	Seating for about 40-45, with tables and chairs, classroom setup. Regional class presentation -
Shared: Storage Closet - Training Room	10	12	120	1	120	AV access, EMS Supplies, chairs, tables
Shared: Fitness Room	22	36	792	1	792	provide 48" door, access to the exterior with concrete patio with cover
Crew / Watch Office	14	15	210	1	210	Located near station entry and apparatus bays
Officers Office	10	10	100	1	100	
Laundry	8	12	96	1	96	Clean side of station - duty clothes and linens
Station Storage - Living Quarters	4	4	16	1	16	Varies and dispersed within daytime use areas
Display Artifact Area	2	8	16	1	16	
Janitor Closet	6	6	36	1	36	one per floor
Janitor Closet	5	3	15	1	15	one per floor
Fire Pole	7	7	49	2	98	area per floor
Stairs (2 sets)	10	15	150	2	300	
Elevator (2 floors)	7	8	56	2	112	one per floor
Apparatus Bay - Support Space			1,700			
Decon Room / Bay Laundry	15	18	270	1	270	Apparatus bay use only Extractor + W/D
Tool Decon Area / Alcove	3	14	42	1	42	
Decon Bathrooms	8	8	64	2	128	optional review sequence
Decon Locker Rooms / Support Areas	14	20	280	1	280	sample decon sequence plan available for review
Shop / Tool Maintenance Room	14	16	224	1	224	
Outdoor Storage and Equip.	10	12	120	1	120	
Bunker Gear Storage	18	16	288	1	288	verify locker size, style, number
EMS Storage	6	10	60	1	60	
Comp / SCBA Fill Room	16	12	192	1	192	fill room separate from compressor - potential size increase for additional storage, vehicle, etc.
Janitor Closet	4	6	24	1	24	cleaning for Apparatus redzone areas only
Unisex Toilet - App Bay Access	9	8	72	1	72	direct access to apparatus bay (Verify if wanted)
Mezzanine for training props						

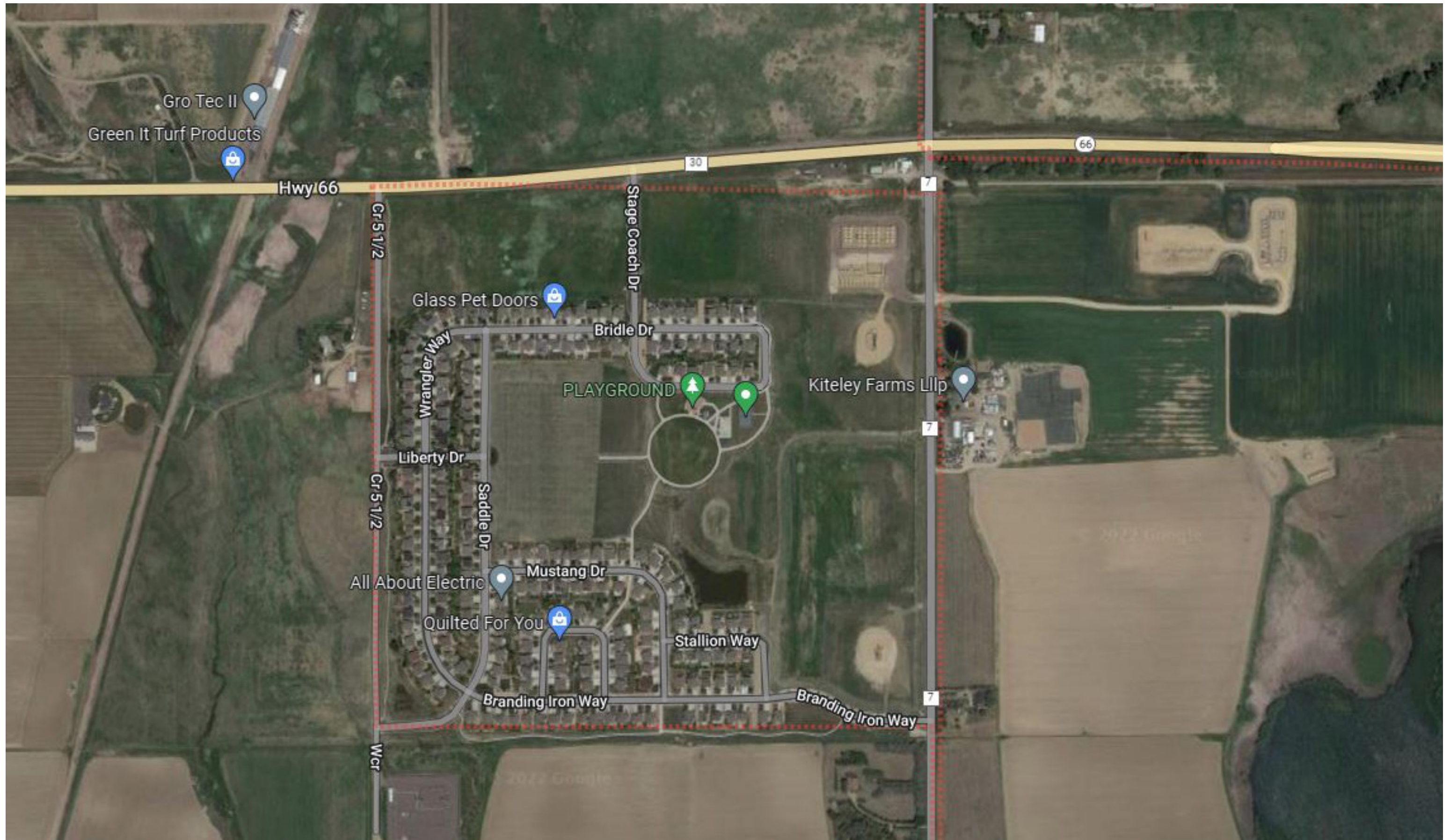
Function / Room Name	Needed Unit Size		Needed Unit NSF	Needed Number Spaces	Needed Total NSF	Remarks
	W	D				
Shared: Building Support			302			
Electrical Room	8	8	64	1	64	submeter
Mechanical Room	10	12	120	1	120	submeter
Water Entry / Sprinkler	8	8	64	1	64	submeter
Communications / IT	6	9	54	1	54	
*Potential Stub in of services for PD depending on timing and room for submetering						
Total Net Square Footage					12,193	
Total GSF plus 15% Gross Factor		14,022 <i>Estimated</i>				
Exterior Space and Equipment						
Communication Tower						<i>verify if required</i>
Trash Enclosure						
Sidewalks and Paved Walkways						
Front Apron - Concrete						
Flagpole / lighting						<i>at front entrance is adequate - American and State Flags - one pole</i>
Entry Walk						
Shared? Generator / Pad / Enclosure						<i>review space plan to identify what will be on the em gen (60% for fire requirements)</i>
Outdoor Patio - Cooking eating						
Outdoor Patio - Cross fit exercise						
Private parking (12 spaces for staff)						
community room parking (per zoning)						
Landscape						<i>review town requirements</i>
Secure private car vs PD car parking to be confirmed						
Shared: Secure Parking - PD covered spaces for 6 cars near their exit door						

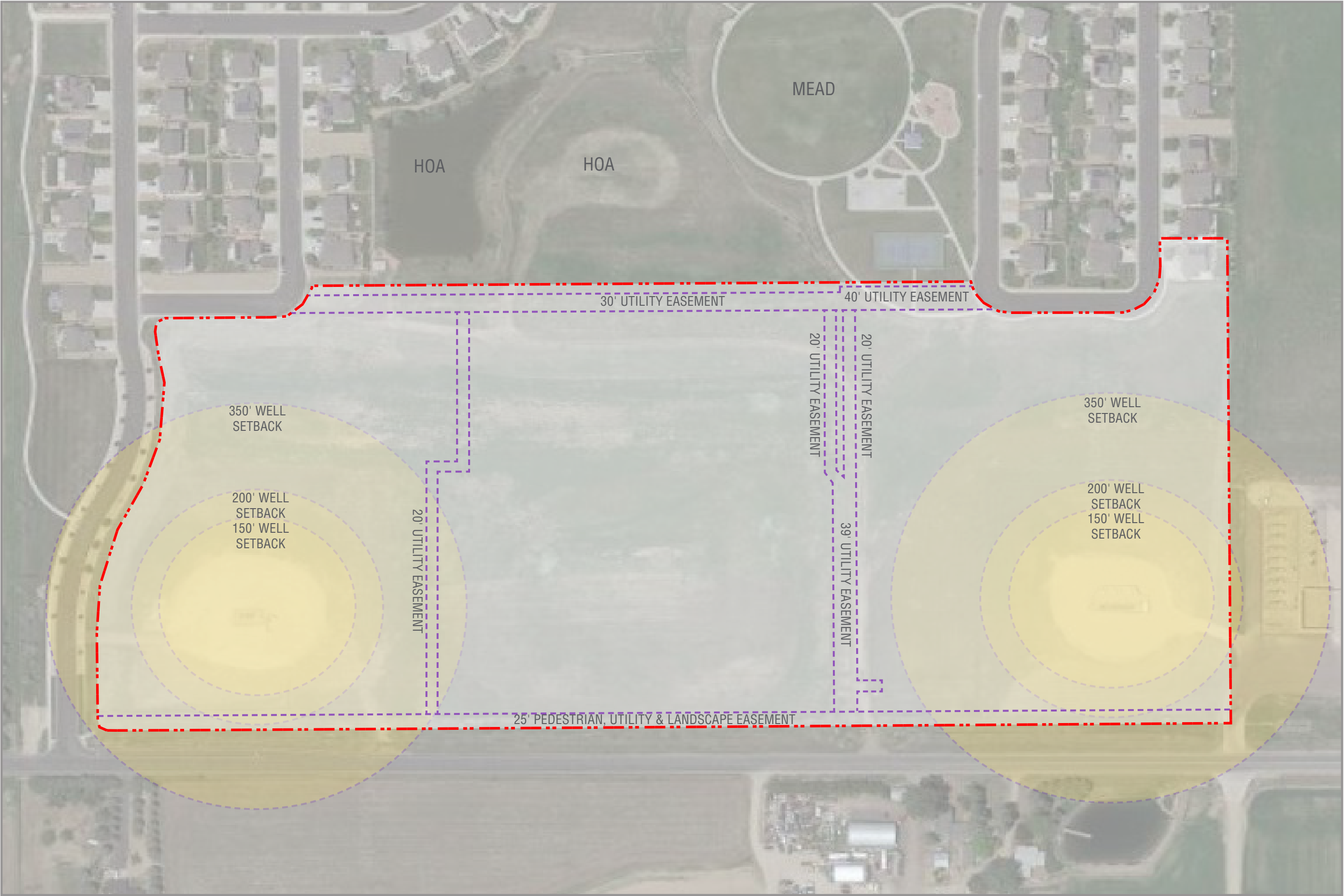
Function / Room Name	Staff Count	Needed Unit Size		Needed Unit NSF	Needed Number Spaces	Needed Total NSF	Shared SF	Remarks
		W	D					
POLICE STATION SPACE PROGRAM								
Public Spaces								
Entry Vesibule				64	1		64	
Public Lobby				120	1	120		not needed for Fire - space for 6 chairs
Administration/Clerk Station				120	1	120		Police oversee public lobby and secure lobby - administration tech person (in between lobbies)
Community/Training Room				800	1		800	60-80 public 45 training
Training Storage				120	1		120	8 mats for defensive tactics training (rolled up) - training contained to the mattes
Women's Toilet				60	1		60	
Men's Toilet				60	1		60	
Janior				30	1		30	
Public space Total					8	240	1,134	
Secure Public								
Waiting				80	1	80		Off Clerk's Office
Interview Room				180	1	180		2 chairs, 1 office doring the interviewing
Conference Room				220	1	220		seats 10-12 - larger interview room
Total Secure Public					3	480	0	
Office								
Admin Office								
Large Office	2			196	2	392		Chief & Commander: 1 desk + 4 seat conference table each
Future Office	1			150	1	150		
Tech	1			64	1	64		
Small Conference				108	1	108		
Patrol Office								
Open Office	8			480	1	480		6 officers, 2 CSO's
Shared Office	4			300	1	300		4 Sergeants
Invest. Office								
Shared Office	4			300	1	300		1 Sergeant, 3 Detectives
SRO	3			36	1	36		3 touchdown spaces
Work/Copy/Mail				60	1	60		
Report				36				In SRO
Storage				100	1	100		
Breakroom				240	1	240		full kitchen - if no access to public area, could also be used as a muster (briefing room)
Office Space Total	23				12	2,230	0	
Secure Holding/Interview								
Vehicle Sallyport				700	1	700		Interior - room for 2 cars (one lane)
Emergency Decon Station				70	0			Use fire station decon
Vesitbule				64	1	64		
Vehicle Processing/wash bay				336	1	336		Evidence function - vehicle locked down for 24-48 hour period/wash bay with drain
Armory Storage				60	1	60		Ammunition, targets, etc. - storage off of wash bay
Booking				60	1	60		typically transport to Greeley
Breathaizer Room				80	1	80		
Holding Cells				60	2	120		
HC Cell				75	1	75		Accessible cell
Search				120	0	0		in Sally Port
Sercure Circulation				100	1	100		
Interview Rooms				108	1	108		accessible from secure entry and from booking
Private Toilet				60	1	60		off of sally port - flushing from outsdie of room
Janitor				36	1	36		Serves cells
Secure Holding/Interview Total				1,929	13	1,799	0	

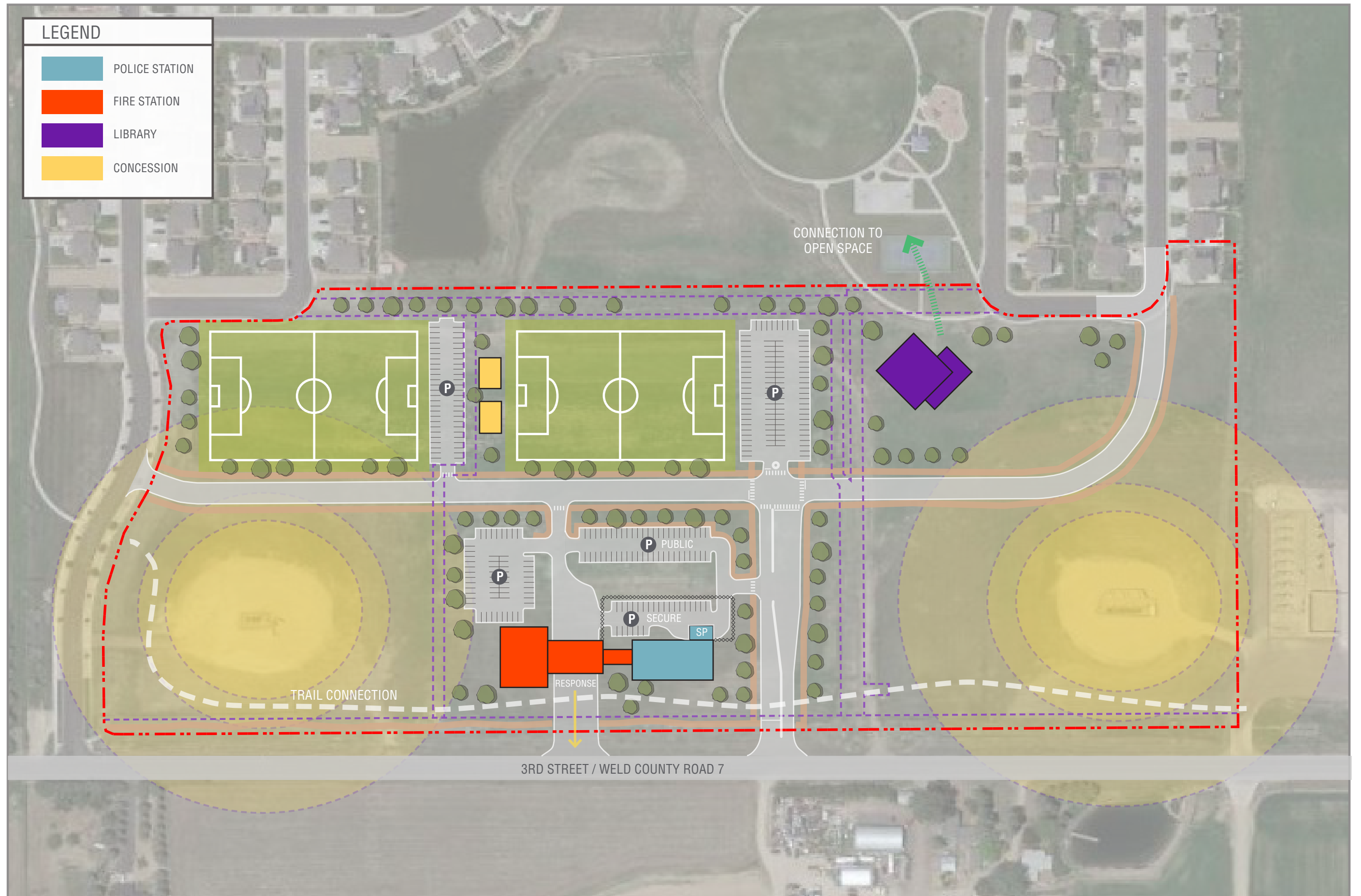
Function / Room Name	Staff Count	Needed Unit Size		Needed Unit NSF	Needed Number Spaces	Needed Total NSF	Shared SF	Remarks
		W	D					
POLICE STATION SPACE PROGRAM								
Secure Staff Spaces								
Entry Vistubule				50	1	50		
Conference Room/Meeting Area				240	1	240		Near staff entry for meetings
Equipment/Storage/Armory				150	1	150		Misc. equipment, training props, radio charging, rifle safe
Mail					0	0		in file area
File				120	1	120		
Breakroom				300	1	300		2 tables of 8, kitchenette
Evidence Storage				560	1	560		equal to 2 conexxs
Secure Staff Total				1,420	6	1,420	0	
Lockers & Fitness								
Exercise/Training Room				800	1		800	shared with fire
Exercise Storage				100	1		100	
General Locker Room				200	1	200		20 lockers
Unisex Shower/Changing				100	4	400		3 minimum
Lockers & Fitness Total				1,200	7	600	900	
Building Support								
Mechanical Room				120	1		120	
Electrical Room				50	1		50	
IDF				70	1		70	Servers need to be separate between the two (locked cabinets -vs- completely separate rooms)
Water Entry				64	1		64	
Building Maintenance Supplies				80	1		80	
Building Support Total				384	5	0	384	
Building Total Net SF Sub-Total						6,769	2,418	
20% Circulation Factor				0.20		1,354	484	
Grossing Factor				0.10		812	290	
Total GSF						8,935	3,192	12,127
Site Area								
Employee Parking	20			325	20	6,500		Secured - not including fire
Patrol Covered Parking				325	10	3,250		Secured, close to exit
Police Vehicles				325		0		Do officers take police vehicles home?
Public Parking	40			325	40	13,000		For community room
Outdoor Exercise				1,000	1	1,000		
Building						10,531		Includes 1/2 shared spaces
Setbacks, Circulation, etc.						15,796		1.5 x building
Site Area Total	60			2,300	71	50,077		

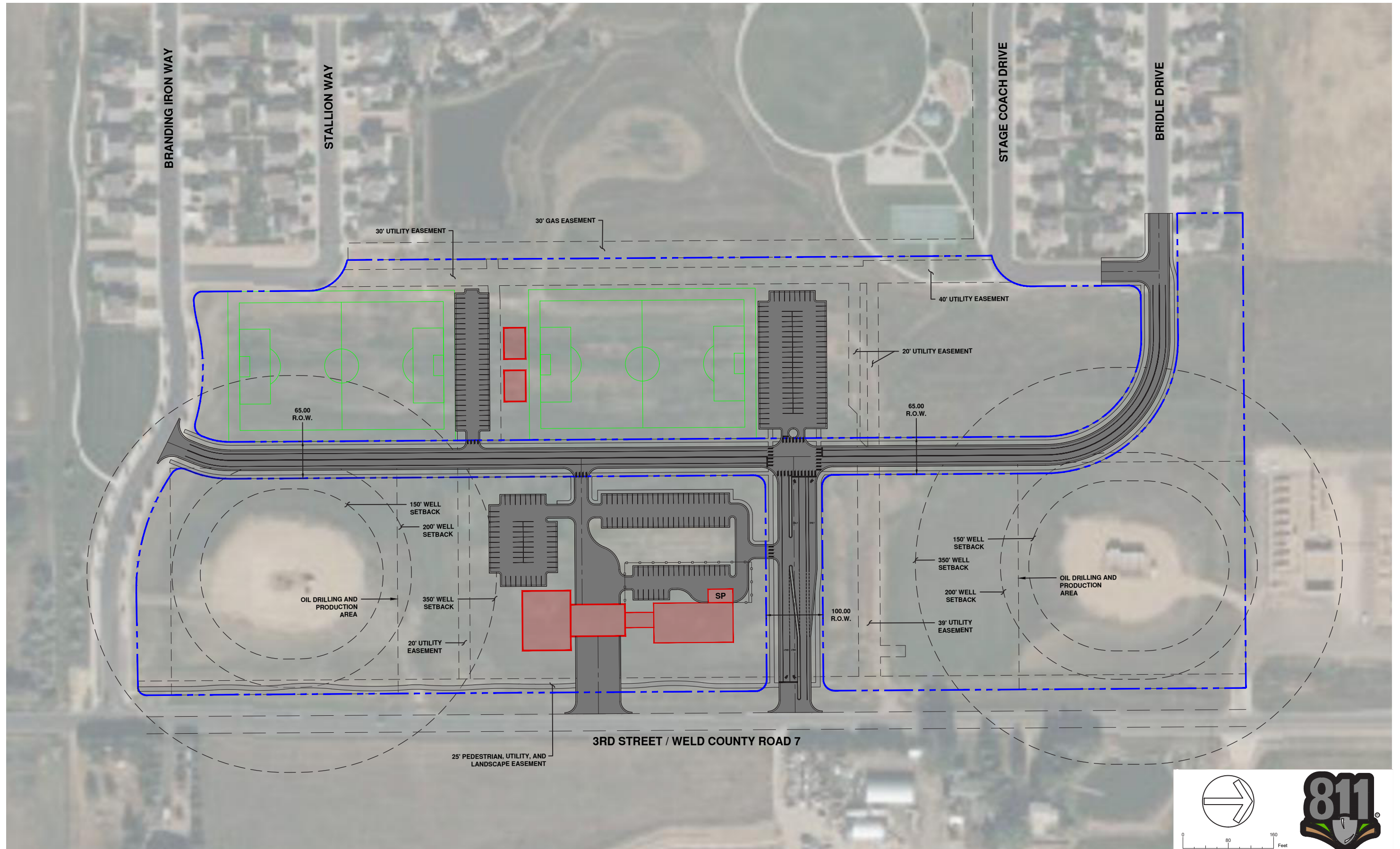
Function / Room Name	Staff Count	Needed Unit Size		Needed Unit NSF	Needed Number Spaces	Base Total GSF	Enhanced Total GSF	Remarks
		W	D					
Medium Library								
Introduction Zone								
Access: Staff Assisted				950	1	950	188	
Excite: Self Guided				995	1	995	75	
Excellence: Staff & infrastructure				2,950	1	2,950	163	
Subtotal					3	4,895	426	
Literacy Zone								
Curate: Collection				4,037	1	4,037	276	
Unite: Gathering & Collaboration				2,000	1	2,000	1,300	
Wild Card: Community Spaces				1,150	1	1,150	920	
Subtotal					3	7,187	2,496	
Building Total								
Base and Enhanced subtotal				12,082	1	12,082	2,922	
Building Max Total	2					15,004		
Site Area								
No quantities given								
Parking assumes 1 car per 350 GSF				325	42	13,650		
Site Area Total	0			325	42	13,650		

Function / Room Name	Needed Unit Size		Needed Unit NSF	Needed Number Spaces	Needed Total NSF	Remarks
	W	D				
ESTIMATED YOUTH SPORTS PROGRAM						
Outdoor Fields				0		
Club level Baseball fields				3		able to modify for tee ball, with dug outs + bleachers + lighting
Soccer fields				3		full size soccer fields, modify to play smaller sized games on + open space with no bleachers
Support Space				2,000		
concession/ restroom building	25	40			1,000	st. vrain sports complex with centralized location
Equipment building	25	40			1,000	for the rec side of things, supplies, nets, etc.
Building Support				0		
Parking (per zoning see table below)						adjacencies to other facilities for overflow parking
Total Net Square Footage				2,000		
Total GSF plus 15% Gross Factor		2,300 <i>Estimated</i>				
Use	Low Requirement (Urban)		High Requirement (Suburban)		Don's Thoughts	
Police and Fire	2 spaces / 1,000 sf gfa		1 space / 300 sf nla		Suburban may be closer for Mead	
Library	2-3 paces / 1,000 sf gfa		1 space / 350 sf nla		Suburban may be closer for Mead	
Ballfields	1 space per 4 seats bleacher or seating capacity. If there are no defined seating areas, a special study may be required		Special study required		Go with Urban, and assume additional demand from heavy use in evenings can be accommodated in library spaces.	
Equipment TBD						









T H A N K Y O U



Agenda Item Summary

MEETING DATE: July 10, 2023

SUBJECT: **Resolution No. 45-R-2023** – A Resolution of the Town of Mead, Colorado, Approving the Eligible Governmental Entity Agreement Between the Statewide Internet Portal Authority and the Town of Mead

PRESENTED BY: Mary Strutt, Administrative Services Director

SUMMARY

The Statewide Internet Portal Authority (SIPA) was created in 2004 to provide improved citizen electronic access to government including e-Government services to state and local governments. SIPA provides technology services and is a procurement vehicle for those services. In addition, SIPA provides a grant program which is designed to connect residents to government by putting more information and services online. SIPA requires an Eligible Governmental Entity Agreement (“EGE”) in order to access services. The Town previously executed an EGE in 2017, but it is required to be updated.

The SIPA Micro-Grant program provides grants of \$3,000.00 to \$15,000.00 (depending on category) in the categories of Broadband, Innovation, Professional Services, Hardware, Digitization and other (transparency/Cybersecurity). Staff recommends applying for Micro-Grants in the Hardware and Digitization categories.

The Hardware category provides up to \$5,000.00 for projects which are resident facing and assist in citizen access to government. Staff recommends applying for this grant to offset some of the costs of the boardroom/courtroom audiovisual improvements. As part of the boardroom/courtroom remodel all of the AV equipment is being upgraded to provide better video and sound quality to the Town’s board meeting recordings. The cost of this equipment was included in the 2023 budget and approved by the Board of Trustees by Resolution No. 24-R-2023 as part of the \$93,604.12 contract with Next Step Communications, LLC.

The Digitization category provides up to \$3,000.00 for the cost of archiving historical content including ordinances. The 2023 budget included \$25,000.00 for upgrading the Town’s Laserfiche software to add more user access and a public portal for the Town’s website. This software will streamline the town’s records management process and enhance public access to resolutions and ordinances.

FINANCIAL CONSIDERATIONS

The costs of the two projects have already been funded and approved. Staff recommends applying for the micro-grants to offset some of the costs. Grant applications are due by July 14, 2023, and will be awarded on September 20, 2023.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the July 10, 2023, consent agenda will approve this Resolution. If the item is pulled off the consent agenda for additional discussion, staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 45-R-2023 – a Resolution of the Town of Mead, Colorado, Approving the Eligible Governmental Entity Agreement Between the Statewide Internet Portal Authority and the Town of Mead.”

ATTACHMENTS

Resolution No. 45-R-2023
Eligible Government Entity Agreement

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 45-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,
APPROVING THE ELIGIBLE GOVERNMENTAL ENTITY AGREEMENT
BETWEEN THE STATEWIDE INTERNET PORTAL AUTHORITY AND THE
TOWN OF MEAD**

WHEREAS, the Town of Mead previously entered into an Eligible Governmental Entity Agreement (EGE) with the Statewide Internet Portal Authority (SIPA) by Resolution No. 06-R-2017 in January, 2017; and

WHEREAS, SIPA requires an updated EGE in order to continue receiving services; and

WHEREAS, SIPA offers a comprehensive delivery channel for e-Government services such as websites, online forms and payment processing; and

WHEREAS, SIPA has grants available to local governments which are designed to connect residents and government by putting more information and services online; and

WHEREAS, Town staff recommends applying to the SIPA Micro-Grant program for funding to assist with defraying costs associated with certain Town projects including but not limited to: (1) upgraded audiovisual equipment for the Boardroom / Courtroom, and (2) a records management platform (Laserfiche) which will streamline the publication process for Town resolutions and ordinances; and

WHEREAS, the Board desires to enter into an agreement with SIPA to allow the Town to access the services and grants available.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF MEAD, WELD COUNTY, COLORADO THAT;**

Section 1. The Board of Trustees hereby authorizes the Mayor and the Town Clerk to execute the Eligible Governmental Entity Agreement with the Statewide Internet Portal Authority.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 4. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 10th DAY OF JULY, 2023.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor



**ELIGIBLE GOVERNMENTAL ENTITY AGREEMENT
BETWEEN
THE COLORADO STATEWIDE INTERNET PORTAL AUTHORITY
AND THE TOWN OF MEAD, COLORADO**

PREAMBLE

This Eligible Governmental Entity (EGE) Agreement ("Agreement") is made and entered into as of the date of the last signature below (the "Effective Date") by and between

Town of Mead, Colorado, ("EGE") and the Colorado Statewide Internet Portal Authority ("SIPA") established pursuant to §§ 24-37.7-101 et seq., C.R.S., with its office at 1300 Broadway, Suite 440, Denver, CO 80203.

SIPA and EGE wish to enter into a cooperative agreement under which services can be provided at the discretion of both Parties.

BACKGROUND

Pursuant to §§ 24-37.7-101 through 114, C.R.S., SIPA is created as a body corporate and political subdivision of the state to provide electronic information, products, and services to all state agencies, local governments, and members of the public, and, among other things, to give members of the public, state agencies, and local governments an alternative way to transact business. Pursuant to § 24-37.7-104(1)(q), SIPA is authorized to enter into agreements and contracts for electronic information, products, and services and all state agencies and local governments (as defined within § 24-37.7-101) are authorized to enter into and do all things necessary to perform any such arrangements or contracts with SIPA, including this EGE Agreement.

Neither Party is committing funds or required to perform services as part of this agreement.

SIPA has entered into certain contracts with its suppliers to provide electronic information, products, and services which will be available to EGE pursuant to this EGE Agreement, which includes the statewide internet portal managed by the statewide internet portal integrator, as defined in § 24-37.7-101, C.R.S. ("Portal Integrator").

GENERAL TERMS

SIPA will provide, through its suppliers, electronic information, products, and services to EGE pursuant to an Order under this Agreement ("Order"). An Order will be prepared for each electronic information, product, and service and mutually signed by SIPA and EGE.

SIPA and EGE agree as follows:

1. EGE shall make available to SIPA electronic information maintained and owned by EGE as is necessary to complete the agreed-upon work as set forth in an Order under this Agreement. As mutually agreed upon in subsequent Orders under this Agreement, EGE will provide reasonable levels of support in placing online with SIPA certain EGE-owned

electronic information, as mutually agreed by EGE and SIPA, with due regard to the workload and priorities of EGE and SIPA.

2. SIPA may, with the authorization of EGE, through the statewide internal portal, make public electronic information made available to it available to the general public, including EGE's public electronic information. The Parties agree to use their best efforts to provide adequate and uninterrupted service under the terms of this Agreement. However, neither Party shall be liable for interruption of service when the same shall be due to circumstances beyond the reasonable control of either Party, its agents or employees, including but not limited to unanticipated equipment malfunction, periodic maintenance or update of the computer systems upon which such EGE electronic information resides, or interruption of service due to problems with the Colorado statewide area network or due to problems with any telecommunications provider.
3. SIPA and EGE may enter into an Order under this Agreement. Orders under this Agreement shall describe specific services and applications to be provided to EGE. EGE acknowledges that services and applications are usually offered by SIPA's suppliers. Orders shall cover the purchase of electronic information, products, and services from SIPA through the use of EGE funds. All Orders involving EGE funds may be approved by the EGE official with authority to execute such agreement. Orders shall contain specific time or performance milestones for SIPA's supplier(s), timelines for completion of relevant Orders, including design specifications and other criteria relevant to the completion of applicable Orders, criteria, and procedures for acceptance by EGE and remedying incomplete or inaccurate work for each phase of relevant Orders.
4. SIPA shall be responsible for the operation of, and all costs and expenses associated with, establishing and maintaining electronic access to EGE electronic information, databases or other software applications, including (but without limitation) the cost of purchasing, developing, and maintaining programs used to interface with EGE software applications that provide access to EGE-owned electronic information, products, and services. EGE acknowledges SIPA may at its discretion use suppliers to perform certain obligations. EGE's maximum financial obligation for establishing and maintaining electronic access to EGE databases or other software applications shall be limited to the amount(s) set forth and appropriated pursuant to each individual Order under this Agreement.
5. Each Party shall have the right to terminate this Agreement by giving the other Party 10 days' written notice. Unless otherwise specified in such notice, this Agreement will terminate at the end of such 10-day period, and the liabilities of the Parties hereunder for further performance of the terms of this Agreement shall thereupon cease, but the Parties shall not be released from any duty to perform up to the date of termination. Work authorized under an individual Order under this Agreement will be subject to the terms and conditions of that document.
6. None of the terms or conditions of this Agreement gives or allows any claim, benefit, or right of action by any third person not a party hereto. Nothing in this Agreement shall be deemed as any waiver of immunity or liability limits granted to SIPA or EGE by the Colorado Governmental Immunity Act or any similar statutory provision.

7. This Agreement (and related Orders) constitutes the entire agreement of the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or changed, in whole or part, only by written agreement approved by each party.
8. Neither SIPA nor its suppliers have responsibility for the accuracy or completeness of the electronic information contained within EGE's databases. SIPA and its suppliers shall be responsible only for the accurate and complete transmission of electronic information to and from such EGE databases, in accordance with the specifications of any EGE-owned software. For the purposes of the Colorado Open Records Act, EGE shall be the custodian of record. Neither SIPA nor its suppliers shall be deemed to be either the custodian of record or the custodian's agent.
9. This Agreement and any written amendments thereto may be executed in counterpart, each of which shall constitute an original and together, which shall constitute one and the same agreement. Delivery of an executed signature page of this Agreement will constitute effective and binding execution and delivery of this Agreement.
10. Confidential information for the purpose of this Agreement is information relating to SIPA's or EGE's research, development, trade secrets, business affairs, internal operations, management procedures, and information not disclosable to the public under the Colorado Open Records Act or some other law or privilege. Confidential information does not include information lawfully obtained through third parties, which is in the public domain, or which is developed independently without reference to a Party's confidential information. Neither Party shall use or disclose, directly or indirectly, without prior written authorization, any confidential information of the other. SIPA shall use its reasonable best efforts to ensure that its suppliers protect EGE confidential information from unauthorized disclosure. Notwithstanding anything to the contrary herein, each Party acknowledges that given the subject matter of this Agreement, such Party shall not disclose confidential information of the other (whether in written or electronic form) to any third party, except as required by law or as necessary to carry out the specific purpose of this Agreement; provided, however, that if such disclosure is necessary, any third party who receives such confidential information shall also be bound by the nondisclosure provisions of this Section 10. Upon termination of this Agreement, the Parties shall return or destroy (at the other Party's request) all confidential information of the other and if such information is destroyed, each Party shall demonstrate evidence of such destruction to the other.
11. SIPA must approve all requests from EGE CUSTOMERS for Electronic Information, Products, and Services pursuant to an Order under this Agreement.

MISCELLANEOUS PROVISIONS

Independent Authority. SIPA shall perform its duties hereunder as an independent authority and not as an employee of EGE. Neither SIPA nor any agent or employee of SIPA shall be deemed to be an agent or employee of EGE. SIPA acknowledges that SIPA and its employees or agents are not entitled to EGE employment or unemployment benefits unless SIPA or a third party provides such benefits and that EGE does not pay for or otherwise provide such benefits. SIPA shall have no authorization, express or implied, to bind EGE to any agreements, liability, or understanding except as expressly authorized by EGE. SIPA and its agents shall provide and keep in force workers' compensation (and provide proof of such insurance when requested by EGE) and

unemployment compensation insurance in the amount required by law, and shall be solely responsible for the acts of SIPA, its employees and agents.

Non-discrimination. SIPA agrees to comply with the letter and the spirit of all applicable state and federal laws respecting illegal discrimination and unfair employment practices.

Choice of Law. The laws of the State of Colorado (except Colorado laws related to choice of law or conflict of law) and rules and regulations issued pursuant thereto shall be applied in the interpretation, execution, and enforcement of this Agreement. At all times during the performance of this Agreement, SIPA and EGE shall adhere to all applicable federal and state laws, rules, and regulations that have been or may hereafter be established. Any legal action related to this Agreement shall be brought in either a state or federal court within the City and County of Denver, Colorado.

Access to Data. SIPA shall have no access to EGE's data, including but not limited to PII and information protected by FERPA and HIPAA. All EGE data shall remain in possession of EGE. If a SIPA supplier may have access to PII, the SIPA supplier will be responsible for ensuring compliance with any regulations related to such access.

PCI Compliance. If at any point during the term of this Agreement, EGE performs payment processing through SIPA and the Portal Integrator, EGE agrees to identify a single point of contact for the EGE and maintain up to date contact information.

The single point of contact will:

- Assign security responsibility to a primary person;
- Ensure security policies are developed or adhere to state security policies and are practiced;
- Maintain an Information Security Policy that addresses Information Security for employees and contractors;
- Annually respond to the Compliance Validation Assessment or appropriate self-assessment questionnaires (SAQ);
- Annually train employees on security awareness that includes but is not limited to credit card payment account handling procedures, device inspection, and how to report security incidents. An online training link will be provided to the point of contact by SIPA or the Portal Integrator annually;
- Maintain an Incident Response Plan;
- Notify SIPA and the Portal Integrator, as soon as possible, whenever a suspected Incident has occurred involving cardholder data or credit card reading devices;
- Maintain up-to-date contact information with the Portal Integrator; and
- Identify the payment flow for the payment solutions implemented within its organization.

These requirements will be updated in writing by SIPA and the Portal Integrator if PCI security requirements change.

The above responsibilities will apply to all EGE payment processing, regardless of the supplier providing the services. Any EGE contracting with a payment processor supplier that is not the Portal Integrator may be subject to additional responsibilities related to the completion of the annual SAQ. In that event, the EGE or the payment processing supplier is responsible for

management of the SAQ process as relates to that portion of the application capturing payment card information.

Website Accessibility. The Portal Integrator will comply with the requirements of HB21-1110 as relates to any website provided by SIPA to EGE to ensure that the platform on which the website is built and hosted is compliant. EGE agrees to comply with the requirements of HB21-1110 as relates to any website provided by SIPA to EGE to ensure that the content of any website provided by SIPA to EGE is compliant.

Software Piracy Prohibition. No State or other public funds payable under this Agreement shall knowingly be used for the acquisition, operation, or maintenance of computer software in violation of United States copyright laws or applicable licensing restrictions. SIPA hereby certifies that, for the term of this Agreement and any extensions, SIPA has in place appropriate systems and controls to prevent such improper use of public funds. If EGE determines that SIPA is in violation of this paragraph, EGE may exercise any remedy available at law or equity or under this Agreement, including, without limitation, immediate termination of the Agreement and any remedy consistent with United States copyright laws or applicable licensing restrictions.

Notices. All notices required or permitted under this Agreement shall be in writing and delivered personally, by facsimile, by email or by first class certified mail, return receipt. If delivered personally, notice shall be deemed given when received. If delivered by facsimile or email, notice shall be deemed given upon full transmission of such notice and confirmation of receipt during regular business hours. If delivered by mail, notice shall be deemed given at the date and time indicated on the return receipt. Notices shall be delivered to:

If to SIPA:

Statewide Internet Portal Authority
Attn: EGE Administrator
1300 Broadway, Suite 440
Denver, CO 80203
Phone: (720) 409-5634
sipa@cosipa.gov

If to EGE:

Attn: Mary Strutt
Title: Administrative Services Director
Organization Name: Town of Mead
Street Address: 441 Third Street
City, State, Zip: Mead, CO 80542
Phone: 970-805-4182
Email: mstrutt@townofmead.org

and/or

Attn:
Title:
Organization
Street Address:
City, State, Zip:
Phone:
Email:

and to other address or addresses as the parties may designate in writing.

Third Party Beneficiary. EGE shall enjoy those rights of a third party as may be set forth expressly in any contract between SIPA and its suppliers under which SIPA provides electronic information, products, and services to EGE.

Disputes. Any failure of either Party to perform in accordance with the terms of this Agreement shall constitute a breach of the Agreement. Any dispute concerning the performance of this Agreement which cannot be resolved at the operational level shall be referred to superior management and staff designated by each Party. Failing resolution at this level, EGE may ask the SIPA Board of Directors to address the dispute. If the dispute is not resolved after reference to the SIPA Board of Directors, the Parties may use whatever procedures may be available, including but not limited to termination of the Agreement.

This Agreement is entered into as of the day and year set forth above.

Ajay Bagal, Executive Director
Statewide Internet Portal Authority

Date Signed: _____

Sign _____

Print Name _____ Colleen G. Whitlow

Title _____ Mayor

Entity _____ Town of Mead, Colorado

Date Signed: _____



Agenda Item Summary

MEETING DATE: July 10, 2023

SUBJECT: **Resolution No. 46-R-2023** – A Resolution of the Town of Mead, Colorado, Appointing a Prosecuting Attorney and Approving an Agreement for Municipal Prosecution Services with Ausmus Law Firm, P.C.

PRESENTED BY: Mary Strutt, Administrative Services Director

SUMMARY

The Town's Municipal Prosecutor of over 20 years, Colette Cribari, has retired. A request for proposals for municipal prosecution services was released on June 1, 2023, with responses due by June 21, 2023. The Municipal Prosecutor is responsible for attendance at one (1) municipal court each month, and trials as necessary. In addition to attending court, the Prosecutor is responsible for all facets of prosecution for the Town, including pre-trial conferences, arraignments, interviewing witnesses, and such bench or jury trials as may be required by the Town.

Two responses were received by the proposal closing date from qualified contractors. The apparent low bidder is Ausmus Law Firm, P.C.

Based on a review of the firm's experience, reputation and availability staff recommends awarding the contract for municipal prosecution services to the Ausmus Law Firm, P.C. ("Ausmus Firm").

The proposed Resolution: (1) appoints the Ausmus Firm as the Town's Prosecuting Attorney in accordance with Sec. 2-3-75(a) of the *Mead Municipal Code*, and (2) delegates authority to the Mayor to execute the Agreement for Municipal Prosecution Services (the "Agreement") by and between the Town and the Ausmus Firm. A copy of the Agreement is attached to the Resolution as **Exhibit 1**.

FINANCIAL CONSIDERATIONS

The approved 2023 budget provides a line item for municipal prosecution services: 01-48-5455 in the amount of \$25,000.00.

Based on the compensation structure set forth in the Agreement, it is not expected that this budget line item will be exceeded in 2023.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the July 10, 2023 consent agenda will approve this Resolution. If the item is pulled off of the consent agenda for additional discussion, staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 46-R-2023 – A Resolution of the Town of Mead, Colorado, Appointing a Prosecuting Attorney and Approving an Agreement for Municipal Prosecution Services with Ausmus Law Firm, P.C.”

ATTACHMENTS

Resolution No. 46-R-2023

Exhibit 1 – Agreement for Municipal Prosecution Services

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 46-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPOINTING A
PROSECUTING ATTORNEY AND APPROVING AN AGREEMENT FOR
MUNICIPAL PROSECUTION SERVICES WITH AUSMUS LAW FIRM, P.C.**

WHEREAS, the Town of Mead is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, Section 2-3-75 of the *Mead Municipal Code* (“MMC”) provides that the Board of Trustees may, in its sole discretion, contract with a qualified person as Prosecuting Attorney; and

WHEREAS, the Town’s previous prosecuting attorney has retired and is no longer providing services to the Town of Mead; and

WHEREAS, the Town solicited bids for Municipal Prosecution Services, as more particularly described in that certain REQUEST FOR QUALIFICATIONS AND PROPOSAL No. 2023-01, which was posted on the Rocky Mountain E-Purchasing System and the Town of Mead website; and

WHEREAS, Town Staff has reviewed and evaluated all complete and responsive proposals submitted, and is recommending that the Board of Trustees consider entering into an agreement with Ausmus Law Firm, P.C. (“Ausmus Firm”) to provide municipal prosecution services for the Town; and

WHEREAS, the Board of Trustees desires to: (1) appoint the Ausmus Firm as Prosecuting Attorney, and (2) approve the Agreement for Municipal Prosecution Services by and between the Town and the Ausmus Firm, which agreement shall be substantially in the form attached hereto as **Exhibit 1** (the “Services Agreement”),

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) appoints the Ausmus Firm as Prosecuting Attorney in accordance with Sec. 2-3-75 of the MMC; (b) approves the Services Agreement in substantially the form attached to this Resolution as **Exhibit 1**; (c) authorizes the Town Attorney to make such changes as may be needed to correct any non-material errors or language or to negotiate such changes to the Services Agreement as may be appropriate and that do not substantially increase the obligations of the Town; and (d) authorizes the Mayor to execute the Services Agreement on behalf of the Town when in final form.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 4. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 10th DAY OF JULY, 2023.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Attachment(s):

Exhibit 1 – Agreement for Municipal Prosecution Services

AGREEMENT FOR MUNICIPAL PROSECUTION SERVICES

THIS AGREEMENT (“Agreement”) is made by and between **AUSMUS LAW FIRM, P.C.**, a Colorado corporation, having a principal office address of 6020 Greenwood Plaza Boulevard, Suite 100, Greenwood Village, CO 80111 (the “Prosecutor”) and the **TOWN OF MEAD**, a municipal corporation of the State of Colorado (the “Town”).

RECITALS AND REPRESENTATIONS

WHEREAS, the Town desires to contract with the Prosecutor to serve as municipal prosecutor in the Town of Mead Municipal Court on the terms established in this Agreement; and

WHEREAS, the Prosecutor desires to serve as the municipal prosecutor in the Town Municipal Court.

NOW, THEREFORE, in consideration of the mutual undertakings set forth in this Agreement, the Town and the Prosecutor agree as follows:

- 1. COMPENSATION.** The Prosecutor’s compensation shall be paid at a flat rate of one thousand dollars (\$1,000.00) per month for all months during which the Prosecutor attends Municipal Court or is otherwise providing municipal prosecution services to the Town in accordance with this Agreement. Additional services beyond regularly scheduled court dockets and cases (such as jury trials, appeals, liquor hearings or training sessions for Town staff) will be billed at a rate of one hundred dollars (\$100.00) per hour. Within this compensation structure, Prosecutor shall perform all associated duties including but not limited to those described in Paragraph 2 of this Agreement.
- 2. SCOPE OF SERVICES.** The parties currently anticipate holding one (1) municipal court each month at which the Prosecutor’s attendance is necessary. In addition to attending court, the Prosecutor shall be responsible for all facets of prosecution for the Town, including pre-trial conferences, arraignments, interviewing witnesses, and such bench or jury trials as may be required by the Town, subject to the terms of this Agreement. Discovery requests will not be processed by the Prosecutor, except to the extent of referring requests to the municipal court clerk, and the Prosecutor shall not be responsible for handling appeals, except as directed by the Town Manager in consultation with the Town Attorney. The Prosecutor may be required to undertake enforcement of Town code violations from time to time. The Prosecutor may also be required to attend meetings and conferences with Town staff, as directed, to be available to answer inquiries from police officers about pending or potential cases and to conduct occasional training sessions for Town staff as directed by the Town. The role of the Prosecutor under this Agreement shall be non-exclusive, and the Town retains the right to contract with additional prosecutors and/or to perform prosecution services through the Town Attorney.

The Prosecutor shall at all times during the term of this Agreement comply with the Colorado Rules of Municipal Court Procedure, the constitutions and applicable laws of the United States and the State of Colorado, and the Ordinances, Resolutions and Regulations of the Town. The Prosecutor shall consult with the Town as needed, including attending meetings as requested, to support the Town in the ongoing development of the

Municipal Court. All attorneys working as the Prosecutor shall be currently licensed to practice law by the Colorado Supreme Court and shall remain in good standing during the term of this Agreement.

3. **REPORTING.** The Prosecutor shall keep the Town Manager and Town Attorney informed of any unusual or noteworthy events or cases. Items that should be reported include, but shall not be limited to, threatened appeals, cases with multiple witnesses, cases for which witnesses failed to appear, cases with belligerent or uncooperative defendants, non-traffic cases in which the defense involved a credible allegation of officer misconduct, and cases in which the plea-bargained disposition was outside of the normal guidelines. The Prosecutor and the Town Attorney shall meet as needed to discuss issues related to the services provided by the Prosecutor pursuant to this Agreement.
4. **ANNUAL BUDGET/APPROPRIATION.** Notwithstanding any provision of this Agreement to the contrary, the Town is not obligated by this Agreement to make any payments in any fiscal year beyond the fiscal year for which funds are appropriated for the payment thereof or to make payments from any funds of the Town other than funds appropriated for the payment of current expenditures. All payment obligations of the Town under this Agreement are from year to year only and do not constitute a multiple-fiscal year direct or indirect debt or other financial obligation of the Town.
5. **INDEPENDENT CONTRACTOR.** This Agreement is one for independent contractor services. The Prosecutor is an independent contractor and shall not be considered an employee of the Town for purposes of any federal or state law. The Town shall not be obligated to secure and shall not provide any employment benefits of any kind or type to or for the Independent Contractor, including but not limited to worker's compensation, disability insurance, errors and omissions insurance, vacation or sick leave, retirement contributions, or other benefits. The Prosecutor shall be responsible for any federal and state income tax withholding on moneys earned pursuant to this Agreement. The Prosecutor's services shall be supervised by the Town Attorney.
6. **INSURANCE.** The Prosecutor shall maintain professional liability insurance with minimum combined single limits of five hundred thousand dollars (\$500,000.00) per claim and one million dollars (\$1,000,000.00) annual aggregate. A certificate of insurance naming the Town as an additional insured shall be provided to the Town Manager no later than thirty (30) days following the effective date of this Agreement and no later than January 30th of each year beyond 2023 during which the Prosecutor continues to provide prosecution services to the Town.
7. **EXPENSES AND MATERIALS.** The Prosecutor will not be reimbursed for any incidental expenses incurred by the Prosecutor in the performance of services for the Town, including but not limited to mileage reimbursement.
8. **EFFECTIVE DATE.** This Agreement shall be effective on the date of mutual execution hereof by Prosecutor and the Town. This Agreement shall remain in effect unless and until terminated by either party as authorized below.
9. **TERMINATION WITHOUT CAUSE OR REASON.** This Agreement may be terminated by either party without cause or reason at any time by giving thirty (30) days written notice to the other party. In such event of termination, the Prosecutor shall continue services during such thirty day period and shall reasonably assist the Town in the transfer of

services to a new prosecutor in accordance with the rules governing professional responsibility for attorneys practicing in the State of Colorado.

10. **ENTIRE AGREEMENT/TERMINATION OF PRIOR AGREEMENTS.** This Agreement shall constitute the entire agreement between the parties and is binding upon and inures to the benefit of the Prosecutor's successors, heirs at law and executors. This Agreement supersedes any and all prior agreements between the parties.
11. **SEVERABILITY.** If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement shall be deemed severable, shall not be affected, and shall remain in full force and effect.
12. **AMENDMENTS.** The terms and conditions of this Agreement may be modified only by the mutual written consent of the Prosecutor and the Town.
13. **GOVERNING LAW AND VENUE.** This Agreement shall be governed by and interpreted according to the law of the State of Colorado. Venue for any action arising under this Agreement shall be in the appropriate court for Weld County, Colorado.
14. **NO WAIVER.** A waiver by any party to this Agreement of the breach of any term or provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by either party.
15. **NO WAIVER OF GOVERNMENTAL IMMUNITY.** Nothing in this Agreement shall be construed to waive, limit, or otherwise modify any governmental immunity that may be available by law to the Town, its officials, employees, contractors, or agents, or any other person acting on behalf of the Town and, in particular, governmental immunity afforded or available pursuant to the Colorado Governmental Immunity Act, Title 24, Article 10, Part 1 of the Colorado Revised Statutes.
16. **PARAGRAPH CAPTIONS.** The captions of the paragraphs are set forth only for the convenience and reference of the parties and are not intended in any way to define, limit or describe the scope or intent of this Agreement.

IN WITNESS WHEREOF, the Town has caused this Agreement to be signed and executed on its behalf and the Prosecutor has signed and executed this Agreement, as of the date(s) set forth below.

[signature pages follow].

[signature page to Agreement for Municipal Prosecution Services]

TOWN OF MEAD, a municipal corporation
of the State of Colorado

By: _____
Colleen G. Whitlow, Mayor

Date: _____, 2023

ATTEST:

REVIEWED BY:

By: _____
Mary Strutt, MMC, Town Clerk

By: _____
Marcus McAskin, Town Attorney

[signature page to Agreement for Municipal Prosecution Services]

PROSECUTOR:

AUSMUS LAW FIRM, P.C., a Colorado corporation

By: _____
J. Andrew Ausmus, President

Date: _____, 2023

Address: AUSMUS LAW FIRM, P.C.
6020 Greenwood Plaza Boulevard, Suite 100
Greenwood Village, CO 80111



Agenda Item Summary

MEETING DATE: July 10, 2023

SUBJECT: **Resolution No. 47-R-2023** – A Resolution of the Town of Mead, Colorado, Approving an Agreement with Altitude Recreation, Inc. for the Procurement, and Installation of Playground Equipment at Margil Farms Park

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The Town of Mead Staff requests that the Board of Trustees review and approve an agreement for professional services with Altitude Recreation, Inc., a Colorado corporation (“Contractor”) for the procurement and installation of playground equipment for Margil Farms Park (the “Margil Farms Project”). The Town utilized cooperative purchasing when selecting the Contractor. The Town also attempted to acquire a second quote from Churchich Recreation, LLC on multiple occasions with no response.

The Town has previously utilized the Contractor for the procurement and installation of the playground equipment at Mead Park. Town Staff recommends approving the agreement with Contractor specifying a not-to-exceed compensation amount of ninety thousand two hundred ninety-six and 55/100 dollars (\$90,296.55).

FINANCIAL CONSIDERATIONS

The approved 2023 budget identifies \$98,500 in the Conservation Trust Fund – Capital Outlay, Parks & Equipment (05-45-5506), which is sufficient to fund the Margil Farms Project. As set forth above, the agreement establishes a not-to-exceed compensation amount of \$90,296.55.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the July 10, 2023, consent agenda will approve the Resolution (authorizing the execution of the Agreement for Professional Services with the Contractor in the not-to-exceed amount of \$90,296.55). If this item is pulled off the consent for further discussion or questions, Town Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 47-R-2023, A Resolution of the Town of Mead, Colorado, Approving an Agreement with Altitude Recreation, Inc. for the Procurement and Installation of Playground Equipment at Margil Farms Park for an amount not to exceed \$90,296.55”.

ATTACHMENTS

Resolution No. 47-R-2023
Contractor Scope and Fee

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 47-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO APPROVING AN AGREEMENT
WITH ALTITUDE RECREATION, INC. FOR THE PROCUREMENT AND INSTALLATION
OF PLAYGROUND EQUIPMENT AT MARGIL FARMS PARK**

WHEREAS, the Town of Mead (the “Town”) is authorized under C.R.S. § 31-15-101 to enter into contracts or agreements for any lawful municipal purpose; and

WHEREAS, the Town desires to replace the playground equipment at Margil Farms Park; and

WHEREAS, the Town has selected Altitude Recreation, Inc., a Colorado corporation (the “Contractor”) to demolish and remove the existing equipment and to install new playground equipment at Margil Farms Park (together, the “Services”); and

WHEREAS, the Board of Trustees desires to enter into an Agreement for Professional Services with the Contractor (“Agreement”) to complete the Services for the not-to-exceed compensation amount of ninety thousand two hundred ninety-six and 55/100 dollars (\$90,296.55); and

WHEREAS, the Agreement is attached to this Resolution as **Exhibit 1** and is incorporated herein by reference; and

WHEREAS, the Board of Trustees further desires to delegate authority to the Mayor to execute the Agreement on behalf of the Town once in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) approves the Agreement in substantially the same form as is attached to this Resolution as **Exhibit 1**; (b) authorizes the Town Attorney, in cooperation with the Town Manager, to make non-material changes to the Agreement as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Mayor to execute the Agreement on behalf of the Town when in final form.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 10TH DAY OF JULY, 2023.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1 – Agreement for Professional Services (ALTITUDE RECREATION, INC.)
Margil Farms Park Playground Equipment

Town of Mead, Colorado
AGREEMENT FOR PROFESSIONAL SERVICES

Project/Services Name: Margil Farms Park Playground Equipment

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is made and entered into by and between the **TOWN OF MEAD**, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the "Town"), and **ALTITUDE RECREATION, INC.**, a Colorado corporation, with offices at 720 Austin Ave., Suite 200, Erie, Colorado 80516 ("Contractor") (each individually a "Party" and collectively the "Parties").

RECITALS

WHEREAS, the Town requires certain professional services as more fully described in **Exhibit A**; and

WHEREAS, Contractor represents that it has the requisite expertise and experience to perform the professional services; and

WHEREAS, the Town desires to contract with the Contractor subject to the terms of this Agreement.

NOW, THEREFORE, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

I. SCOPE OF SERVICES

A. Services. Contractor shall furnish all labor and materials required for the complete and prompt execution and performance of all duties, obligations, and responsibilities which are described or reasonably implied from the Scope of Services set forth in **Exhibit A**, attached hereto and incorporated herein by this reference (the "Services" or "Scope of Services"). The Parties recognize and acknowledge that, although the Town has requested certain general services to be performed or certain work product to be produced, the Contractor has offered to the Town the process, procedures, terms, and conditions under which the Contractor plans and proposes to achieve or produce the services and/or work product(s) and the Town, through this Agreement, has accepted such process, procedures, terms, and conditions as binding on the Parties.

B. Equipment. Contractor shall supply and convey to the Town title all of the equipment as specified in **Exhibit A** (the "Equipment"). Contractor represents and agrees all of the Equipment meets the appropriate standards and specifications as set forth in **Exhibit A** and that Town's purchase of this Equipment shall have the warranty terms set forth in Section IV hereof. Contractor shall not substitute any specified equipment without prior written approval of the Town.

C. Changes to Services or Equipment. A change in the Scope of Services or Equipment shall not be effective unless authorized through a written amendment to this Agreement signed by

both Parties. If Contractor proceeds without such written authorization, Contractor shall be deemed to have waived any claim for additional compensation, including a claim based on the theory of unjust enrichment, quantum meruit or implied contract. Except as expressly provided herein or as otherwise provided in writing by the Town, no agent, employee, or representative of the Town is authorized to modify any term of this Agreement.

D. Duty to Inform. The Contractor shall perform the Services in accordance with this Agreement and shall promptly inform the Town concerning ambiguities and uncertainties related to the Contractor's performance that are not addressed by the Agreement.

E. Time of Performance. The Contractor shall perform all Services in accordance with this Agreement commencing on the Effective Date, as set forth in Section II of this Agreement, until such Services are completed, or terminated or suspended in accordance with this Agreement. The Contractor shall not temporarily delay, postpone, or suspend the performance of the Services without the written consent of the Town Board of Trustees, Town Manager, or a person expressly authorized in writing to direct the Contractor's services.

II. TERM AND TERMINATION

A. Term. This Agreement shall commence on the date of mutual execution of the Parties (the "Effective Date") and shall continue until December 31, 2023 or until terminated as provided herein ("Termination Date"). The Parties may mutually agree in writing to extend the term of this Agreement, subject to annual appropriation.

B. Town Unilateral Termination. This Agreement may be terminated by the Town for any or no reason upon written notice delivered to the Contractor at least ten (10) days prior to termination. In the event of the Town's exercise of the right of unilateral termination as provided by this paragraph:

1. Unless otherwise provided in any notice of termination, the Contractor shall provide no further services in connection with this Agreement after Contractor's receipt of a notice of termination; and

2. The Contractor shall deliver all finished or unfinished documents, data, studies and reports prepared by the Contractor pursuant to this Agreement to the Town and such documents, data, studies, and reports shall become the property of the Town; and

3. The Contractor shall submit to the Town a final accounting and final invoice of charges for all outstanding and unpaid Services and reimbursable expenses authorized by this Agreement and performed prior to the Contractor's receipt of notice of termination and for any Services authorized to be performed by the notice of termination as provided by Section II.B of this Agreement. The Contractor shall deliver such final accounting and final invoice to the Town within thirty (30) days of the date of termination; thereafter, the Town shall not accept and Contractor shall not submit any other invoice, bill, or other form of statement of charges owing to the Contractor.

C. Termination for Non-Performance. Should a party to this Agreement fail to materially perform in accordance with the terms and conditions of this Agreement, this Agreement may be terminated by the performing party if the performing party first provides written notice to the non-performing party. Such notice shall specify the non-performance, provide a demand to cure the non-performance and reasonable time to cure the non-performance, and state a date upon which the Agreement shall be terminated if there is a failure to timely cure the non-performance. For purpose of this Section II.C, “reasonable time” shall not be less than five (5) business days. In the event of a failure to timely cure a non-performance and upon the date of the resulting termination for non-performance, the Contractor shall prepare a final accounting and final invoice of charges for all performed but unpaid Services and any reimbursable expenses authorized by this Agreement. Such final accounting and final invoice shall be delivered to the Town within fifteen (15) days of the termination date contained in the written notice. Thereafter, the Town shall not accept and Contractor shall not submit any other invoice, bill, or other form of statement of charges owing to the Contractor. Provided that notice of non-performance is provided in accordance with this Section II.C, nothing in this Section II.C shall prevent, preclude, or limit any claim or action for default or breach of contract resulting from non-performance by a Party.

D. Suspension of Services. The Town may suspend the Contractor’s performance of the Services at the Town’s discretion and for any reason by delivery of written notice of suspension to the Contractor, which notice shall state a specific date of suspension. Upon Contractor’s receipt of such notice of suspension from the Town, the Contractor shall immediately cease performance of the Services on the date of suspension except: (1) as may be specifically authorized by the notice of suspension (e.g., to secure the work area from damage due to weather or to complete a specific report or study); or (2) for the submission of an invoice for Services performed prior to the date of suspension in accordance with this Agreement. Contractor shall not re-commence performance of the Services until it receives written notice of re-commencement from the Town.

E. Delivery of Notices. Any notice permitted by this Section II and its subsections shall be addressed to the Town Representative or the Contractor Representative at the address set forth in Section XII.D of this Agreement or such other address as either Party may notify the other of and shall be deemed given upon delivery if personally delivered, or forty-eight (48) hours after deposited in the United States mail, postage prepaid, registered or certified mail, return receipt requested.

III. REPRESENTATIVES AND SUPERVISION

A. Town Representative. The Town representative responsible for oversight of this Agreement and the Contractor’s performance of Services hereunder shall be the Town Manager or his or her designee (“Town Representative”). The Town Representative shall act as the Town’s primary point of contact with the Contractor.

B. Contractor Representative. The Contractor representative under this Agreement shall be Doug Johannsen (“Contractor Representative”). The Contractor Representative shall act as the Contractor’s primary point of contact with the Town. The Contractor shall not designate another person to be the Contractor Representative without prior written notice to the Town.

C. Town Supervision. The Contractor shall provide all Services with little or no daily supervision by Town staff or other contractors. Inability or failure of the Contractor to perform with little or no daily supervision which results in the Town's need to allocate resources in time or expense for daily supervision shall constitute a material breach of this Agreement and be subject to cure or remedy, including possible termination of the Agreement, as provided in this Agreement.

IV. WARRANTIES

A. New Equipment. Contractor warrants that the Equipment shall be new and suitable for the purpose used by the Town and will be of good quality, free from faults and defects, and in conformance with **Exhibit A**.

B. Title to Equipment. Contractor further warrants that it has full title to all the Equipment to be conveyed to the Town hereunder, that it is transfer of such title to the Town is rightful and that all such Equipment shall be transferred free and clear from all security interests, liens, claims, or encumbrances whatsoever. Contractor agrees to warrant and defend such title against all persons claiming the whole or any part thereof, at no cost to the Town.

C. Warranty on Workmanship. Contractor shall, for one year from the date that the Town initiates beneficial use of all Equipment provided under this Agreement (last piece of Equipment is put into its intended use), promptly investigate, repair, or otherwise correct any parts, components or Equipment supplied hereunder which contain faults or defects considered to be minor and not affecting the integrity or structure of the Equipment. Contractor shall, for one year from the date that the Town initiates beneficial use of all Equipment provided under this Agreement (last piece of Equipment is put into its intended use), promptly replace any parts, components or Equipment supplied hereunder which contain faults or defects considered to be other than minor, including affecting the integrity of the Equipment.

D. Assignment of Equipment Warranties. The Contractor warrants and shall be responsible and liable to the Town for the warranties which are provided from the manufacturer(s) of all Equipment supplied hereunder. Contractor shall provide, assign, and take whatever additional steps are necessary to ensure that the Equipment is warranted for the benefit of the Town for the respective manufacturers' warranty periods.

V. COMPENSATION

A. Not-to-Exceed Amount. Following execution of this Agreement by the Parties, the Contractor shall be authorized to and shall commence performance of the Services as described in **Exhibit A**, subject to the requirements and limitations on compensation as provided by this Section IV and its subsections. Compensation to be paid hereunder shall not exceed **ninety thousand two hundred ninety-six and 55/100 dollars (\$90,296.55)**. ("Not-to-Exceed Amount") unless a larger amount is agreed to by and between the Parties in accordance with the amendment requirements of this Agreement. Notwithstanding the amount specified in this Section, Contractor shall be paid only for work performed. Contractor shall not be paid until tasks identified in the Scope of Services are performed to the satisfaction of the Town. In consideration for the completion of the Scope of Services by Contractor, the Town shall pay Contractor as follows:

- ☐ If this box is checked, the Town shall pay Contractor on a time and materials basis in accordance with the rate schedule shown in **Exhibit B**. This amount shall include all fees, costs and expenses incurred by Contractor, and no additional amounts shall be paid by the Town for any fees, costs and expenses. Final payment may be requested by the Contractor upon completion of the Services and the Town's acceptance of all work or Services as set forth in **Exhibit A**.
- ☒ If this box is checked, the Town shall pay the Contractor the Not-to-Exceed Amount in a single lump sum payment within thirty (30) calendar days of Contractor completing all Services to the Town's satisfaction as set forth in **Exhibit A**.

B. Receipts. The Town, before making any payment, may require the Contractor to furnish at no additional charge releases or receipts from any or all persons performing work under this Agreement and/or supplying material or services to the Contractor, or any subcontractor if this is deemed necessary to protect the Town's interest. The Town, however, may in its discretion make payment in part or full to the Contractor without requiring the furnishing of such releases or receipts.

C. Reimbursable Expenses.

1. If this Agreement is for lump sum compensation, there shall be no reimbursable expenses.

2. If the Agreement is for compensation based on a time and materials basis, the following shall be considered "reimbursable expenses" for purposes of this Agreement and may be billed to the Town without administrative mark-up, which must be accounted for by the Contractor, and proof of payment shall be provided by the Contractor with the Contractor's monthly invoices:

- ☒ None
- ☐ Vehicle Mileage (billed at not more than the prevailing per mile charge permitted by the IRS as a tax-deductible business expense)
- ☐ Printing and Photocopying Related to the Services (billed at actual cost)
- ☐ Long Distance Telephone Charges Related to the Services
- ☐ Postage and Delivery Services
- ☐ Lodging and Meals (but only with prior written approval of the Town as to dates and maximum amount)

3. Other Expenses. Any fee, cost, charge, or expense incurred by the Contractor not otherwise specifically authorized by this Agreement shall be deemed a non-reimbursable cost that shall be borne by the Contractor and shall not be billed or invoiced to the Town and shall not be paid by the Town.

D. No Waiver. The Town's review, approval or acceptance of, or payment for any services shall not be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

VI. PROFESSIONAL RESPONSIBILITY

A. General. Contractor hereby warrants that it is qualified to assume the responsibilities and render the services described herein and has all requisite corporate authority and professional licenses in good standing required by law.

B. Standard of Performance. The work performed by Contractor shall be in accordance with generally accepted professional practices and the level of competency presently maintained by other practicing professional firms in the same or similar type of work in the applicable community. The work and services to be performed by Contractor hereunder shall be done in compliance with applicable laws, ordinances, rules and regulations including environmental, health and safety laws and regulations.

C. Subcontractors. The Parties recognize and agree that subcontractors may be utilized by the Contractor for the performance of certain Services if included and as described more particularly in **Exhibit A**; however, the engagement or use of subcontractors will not relieve or excuse the Contractor from performance of any obligations imposed in accordance with this Agreement and Contractor shall remain solely responsible for ensuring that any subcontractors engaged to perform Services hereunder shall perform such Services in accordance with all terms and conditions of this Agreement.

VII. INDEPENDENT CONTRACTOR

A. General. Contractor is an independent contractor. Notwithstanding any other provision of this Agreement, all personnel assigned by Contractor to perform work under the terms of this Agreement shall be, and remain at all times, employees or agents of Contractor for all purposes. Contractor shall make no representation that it is a Town employee for any purposes.

B. Liability for Employment-Related Rights and Compensation. The Contractor shall be solely responsible for all compensation, benefits, insurance and employment-related rights of any person providing Services hereunder during the course of or arising or accruing as a result of any employment, whether past or present, with the Contractor, as well as all legal costs including attorney's fees incurred in the defense of any conflict or legal action resulting from such employment or related to the corporate amenities of such employment. The Contractor will comply with all laws, regulations, municipal codes, and ordinances and other requirements and standards applicable to the Contractor's employees, including, without limitation, federal and state laws governing wages and overtime, equal employment, safety and health, employees' citizenship, withholdings, reports and record keeping. Accordingly, the Town shall not be called upon to assume any liability for or direct payment of any salaries, wages, contribution to pension funds, insurance premiums or payments, workers' compensation benefits or any other amenities of employment to any of the Contractor's employees or any other liabilities whatsoever, unless otherwise specifically provided herein.

B. Insurance Coverage and Employment Benefits. The Town will not include the Contractor as an insured under any policy the Town has for itself. The Town shall not be obligated to secure nor provide any insurance coverage or employment benefits of any kind or type to or for the Contractor or the Contractor's employees, sub-consultants, subcontractors, agents, or

representatives, including but not limited to coverage or benefits related to: local, state, or federal income or other tax contributions, FICA, workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension or retirement account contributions, profit sharing, professional liability insurance, or errors and omissions insurance. The following disclosure is provided in accordance with Colorado law:

CONTRACTOR ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS CONTRACTOR OR SOME ENTITY OTHER THAN THE TOWN PROVIDES SUCH BENEFITS. CONTRACTOR FURTHER ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO WORKERS' COMPENSATION BENEFITS. CONTRACTOR ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS AGREEMENT.

C. Employee Benefits Claims. To the maximum extent permitted by law, the Contractor waives all claims against the Town for any Employee Benefits; the Contractor will defend the Town from any claim and will indemnify the Town against any liability for any Employee Benefits for the Contractor imposed on the Town; and the Contractor will reimburse the Town for any award, judgment, or fine against the Town based on the position the Contractor was ever the Town's employee, and all attorneys' fees and costs the Town reasonably incurs defending itself against any such liability.

VIII. INSURANCE

A. General. During the term of this Agreement, the Contractor shall obtain and shall continuously maintain, at the Contractor's expense, insurance of the kind and in the minimum amounts specified as follows by checking the appropriate boxes:

- ☐ The Contractor shall obtain and maintain the types, forms, and coverage(s) of insurance deemed by the Contractor to be sufficient to meet or exceed the Contractor's minimum statutory and legal obligations arising under this Agreement ("Contractor Insurance"); OR
- ☒ The Contractor shall secure and maintain the following ("Required Insurance"):
 - ☒ Worker's Compensation Insurance in the minimum amount required by applicable law for all employees and other persons as may be required by law. Such policy of insurance shall be endorsed to include the Town as a Certificate Holder.
 - ☒ Comprehensive General Liability insurance with minimum combined single limits of One Million Dollars (\$1,000,000.00) each occurrence and of Two Million Dollars (\$2,000,000.00) aggregate. The policy shall be applicable to all premises and all operations of the Contractor. The policy shall include coverage for bodily injury, broad form property damage

(including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall contain a severability of interests provision. Coverage shall be provided on an “occurrence” basis as opposed to a “claims made” basis. Such insurance shall be endorsed to name the Town as Certificate Holder and name the Town, and its elected officials, officers, employees and agents as additional insured parties.

☒ Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than One Million Dollars (\$1,000,000.00) each occurrence with respect to each of the Contractor’s owned, hired and non-owned vehicles assigned to or used in performance of the Services. The policy shall contain a severability of interests provision. Such insurance coverage must extend to all levels of subcontractors. Such coverage must include all automotive equipment used in the performance of the Services, both on the work site and off the work site, and such coverage shall include non-ownership and hired cars coverage. Such insurance shall be endorsed to name the Town as Certificate Holder and name the Town, and its elected officials, officers, employees and agents as additional insured parties.

☐ Professional Liability (errors and omissions) Insurance with a minimum limit of coverage of _____ Dollars (\$_____) per claim and annual aggregate. Such policy of insurance shall be obtained and maintained for one (1) year following completion of all Services under this Agreement. Such policy of insurance shall be endorsed to include the Town as a Certificate Holder.

B. Additional Requirements. Such insurance shall be in addition to any other insurance requirements imposed by law. The coverages afforded under the policies shall not be canceled, terminated or materially changed without at least thirty (30) days prior written notice to the Town. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Any insurance carried by the Town, its officers, its employees, or its contractors shall be excess and not contributory insurance to that provided by Contractor. Contractor shall be solely responsible for any deductible losses under any policy.

C. Insurance Certificates. Contractor shall provide to the Town a certificate of insurance as evidence that the required policies are in full force and effect prior to the commencement of the Services. The certificate shall identify this the Project/Services Name as set forth on the first page of this Agreement.

D. Failure to Obtain or Maintain Insurance. The Contractor’s failure to obtain and continuously maintain policies of insurance shall not limit, prevent, preclude, excuse, or modify any liability, claims, demands, or other obligations of the Contractor arising from performance or

non-performance of this Agreement. Failure on the part of the Contractor to obtain and to continuously maintain policies providing the required coverage, conditions, restrictions, notices, and minimum limits shall constitute a material breach of this Agreement upon which the Town may immediately terminate this Agreement, or, at its discretion, the Town may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith. All monies so paid by the Town, together with an additional five percent (5%) administrative fee, shall be repaid by the Contractor to the Town immediately upon demand by the Town. At the Town's sole discretion, the Town may offset the cost of the premiums against any monies due to the Contractor from the Town pursuant to this Agreement.

IX. INDEMNIFICATION

A. Contractor agrees to indemnify and hold harmless the Town and its officers, insurers, volunteers, representatives, agents, employees, and assigns from and against all claims, liability, damages, losses, expenses and demands, including attorney fees, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement if such injury, loss, or damage is caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of Contractor, any subcontractor of Contractor, or any officer, employee, representative, or agent of Contractor, or which arise out of a worker's compensation claim of any employee of Contractor or of any employee of any subcontractor of Contractor. Contractor's liability under this indemnification provision shall be to the fullest extent of, but shall not exceed, that amount represented by the degree or percentage of negligence or fault attributable to Contractor, any subcontractor of Contractor, or any officer, employee, representative, or agent of Contractor or of any subcontractor of Contractor.

B. If Contractor is providing architectural, engineering, surveying or other design services under this Agreement, the extent of Contractor's obligation to indemnify and hold harmless the Town may be determined only after Contractor's liability or fault has been determined by adjudication, alternative dispute resolution or otherwise resolved by mutual agreement between the Parties, as provided by C.R.S. § 13-50.5-102(8)(c).

X. [RESERVED]

XI. REMEDIES

A. In addition to any other remedies provided for in this Agreement, and without limiting its remedies available at law, the Town may exercise the following remedial actions if the Contractor substantially fails to perform the duties and obligations of this Agreement. Substantial failure to perform the duties and obligations of this Agreement shall mean a significant, insufficient, incorrect, or improper performance, activities or inactions by the Contractor. The remedial actions include:

1. Suspend the Contractor's performance pending necessary corrective action as specified by the Town without the Contractor's entitlement to an adjustment in any charge, fee, rate, price, cost, or schedule; and/or

2. Withhold payment to the Contractor until the necessary services or corrections in performance are satisfactorily completed; and/or

3. Deny payment for those services which have not been satisfactorily performed, and which, due to circumstances caused by the Contractor, cannot be performed, or if performed would be of no value to the Town; and/or

4. Terminate this Agreement in accordance with this Agreement.

B. The foregoing remedies are cumulative and the Town, in its sole discretion, may exercise any or all of the remedies individually or simultaneously.

XII. RECORDS AND OWNERSHIP

A. Retention and Open Records Act Compliance. All records of the Contractor related to the provision of Services hereunder, including public records as defined in the Colorado Open Records Act (“CORA”), and records produced or maintained in accordance with this Agreement, are to be retained and stored in accordance with the Town’s records retention and disposal policies. Those records which constitute “public records” under CORA are to be at the Town offices or accessible and opened for public inspection in accordance with CORA and Town policies. Public records requests for such records shall be processed in accordance with Town policies. Contractor agrees to allow access by the Town and the public to all documents subject to disclosure under applicable law. Contractor’s willful failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the Town. For purposes of CORA, the Town Clerk is the custodian of all records produced or created as a result of this Agreement. Nothing contained herein shall limit the Contractor’s right to defend against disclosure of records alleged to be public.

B. Town’s Right of Inspection. The Town shall have the right to request that the Contractor provide to the Town a list of all records of the Contractor related to the provision of Services hereunder retained by the Contractor in accordance with this subsection and the location and method of storage of such records. Contractor agrees to allow inspection at reasonable times by the Town of all documents and records produced or maintained in accordance with this Agreement.

C. Ownership. Any work product, materials, and documents produced by the Contractor pursuant to this Agreement shall become property of the Town of Mead upon delivery and shall not be made subject to any copyright by the Contractor unless authorized by the Town. Other materials, statistical data derived from other clients and other client projects, software, methodology and proprietary work used or provided by the Contractor to the Town not specifically created and delivered pursuant to the Services outlined in this Agreement shall not be owned by the Town and may be protected by a copyright held by the Contractor and the Contractor reserves all rights granted to it by any copyright. The Town shall not reproduce, sell, or otherwise make copies of any copyrighted material, subject to the following exceptions: (1) for exclusive use internally by Town staff and/or employees; or (2) pursuant to a request under the Colorado Open Records Act, § 24-72-203, C.R.S., to the extent that such statute applies; or (3) pursuant to law, regulation, or court order. The Contractor waives any right to prevent its name from being used

in connection with the Services. The Contractor may publicly state that it performs the Services for the Town.

D. Return of Records to Town. At the Town's request, upon expiration or termination of this Agreement, all records of the Contractor related to the provision of Services hereunder, including public records as defined in the CORA, and records produced or maintained in accordance with this Agreement, are to be returned to the Town in a reasonable format and with an index as determined and requested by the Town.

XIII. MISCELLANEOUS

A. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Weld County, Colorado.

B. No Waiver. Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligations of this Agreement.

C. Integration. This Agreement constitutes the entire agreement between the Parties, superseding all prior oral or written communications.

D. Notice. Unless otherwise provided in this Agreement, any notice under this Agreement shall be in writing, and shall be deemed sufficient when directly presented or sent via pre-paid, first class United States Mail, to the party at the address set forth below.

If to the Town:

If to Contractor:

Town of Mead Attn: Town Manager 441 Third Street P.O. Box 626 Mead, Colorado 80542	Altitude Recreation, Inc. Attn: Doug Johannsen 720 Austin Avenue, Suite 200 Erie, CO 80516
With Copy to: Michow Cox & McAskin LLP Attn: Mead Town Attorney 6530 S. Yosemite Street, Suite 200 Greenwood Village, Colorado 80111	With Copy to:

E. Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

F. Modification. This Agreement may only be modified upon written agreement signed by the Parties.

G. Assignment. Neither this Agreement nor any of the rights or obligations of the Parties hereto, shall be assigned by either Party without the written consent of the other.

H. Affirmative Action. The Contractor warrants that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Contractor warrants that it will take affirmative action to ensure applicants are employed, and employees are treated during employment without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

I. Governmental Immunity. The Town, its officers, and its employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended (“CGIA”), or otherwise available to the Town and its officers or employees. Presently, the monetary limitations of the CGIA are set at three hundred eighty-seven thousand dollars (\$387,000) per person and one million ninety-three thousand dollars (\$1,093,000) per occurrence for an injury to two or more persons in any single occurrence where no one person may recover more than the per person limit described above.

J. Rights and Remedies. The rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted.

K. Annual Appropriation. Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, and thus any obligations of the Town hereunder shall extend only to monies currently appropriated and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

L. Binding Effect. The Parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this Section XII shall not authorize assignment.

M. No Third-Party Beneficiaries. Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Contractor. Absolutely no third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

N. Release of Information. The Contractor shall not, without the prior written approval of the Town, release any privileged or confidential information obtained in connection with the Services or this Agreement.

O. Attorneys' Fees. If the Contractor breaches this Agreement, then it shall pay the Town's reasonable costs and attorney's fees incurred in the enforcement of the terms, conditions, and obligations of this Agreement.

P. Survival. The provisions of Sections VI (Independent Contractor), VII (Insurance), VIII (Indemnification) and XII (A) (Governing Law and Venue), (J) (Rights and Remedies), (K) Annual Appropriation), (N) (Release of Information) and (O) Attorneys' Fees, shall survive the expiration or termination of this Agreement. Any additional terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

Q. Agreement Controls. In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit.

R. Force Majeure. Neither the Contractor nor the Town shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by "force majeure." As used in this Agreement, "force majeure" means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, pandemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

S. Authority. The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town of Mead and the Contractor and bind their respective entities.

T. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

U. Protection of Personal Identifying Information. In the event the Services include or require the Town to disclose to Contractor any personal identifying information as defined in C.R.S. § 24-73-101, Contractor shall comply with the applicable requirements of C.R.S. §§ 24-73-101, et seq., relating to third-party service providers.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SIGNATURE PAGES FOLLOW

THIS AGREEMENT is executed and made effective as provided above.

TOWN OF MEAD, COLORADO

By: _____

Printed Name: _____

Title: _____

Date of execution: _____, 2023

ATTEST:

Mary E. Strutt, MMC, Town Clerk

APPROVED AS TO FORM (*excluding exhibits*):

Marcus McAskin, Town Attorney

CONTRACTOR:

ALTITUDE RECREATION, INC., a Colorado corporation

By: _____

Printed Name: _____

Title: _____

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing Agreement for Professional Services was subscribed, sworn to and acknowledged before me this ____ day of _____, 2023, by _____ as _____ of ALTITUDE RECREATION, INC., a Colorado corporation.

My commission expires: _____

Notary Public
(Required for all contracts (C.R.S. § 8-40-202(2)(b)(IV)))

[SEAL]

EXHIBIT A
SCOPE OF SERVICES AND EQUIPMENT

Contractor will demolish existing all equipment on the site and will dispose of demolished equipment.

Contractor, via a Certified Game Time Installer, shall install the following equipment consistent with the MARGIL FARMS PARK PLAYGROUND proposal (Contractor Job number 102346-02), a copy of which is attached hereto and incorporated by reference.

Contractor proposal attached; 27 pages

Proposal for

02-07-2023
Job # 102346-02

MARGIL FARMS PARK PLAYGROUND



1-800-235-2440 | gametime.com

ABOUT GAMETIME

GameTime creates fun, healthy and active places where all children and families become physically, emotionally and socially strong.



GameTime is a leading designer of commercial playground equipment, outdoor fitness products, custom recreation spaces, and site furnishings. We strive to create the kinds of places people love and where people love to play.

Play and recreation is a fundamental human right, and we take our role in helping communities create active, healthy places seriously. We focus on inclusion, diversity and equity in our playground designs, align our products with the research of leading play, health, and wellness experts, and advocate tirelessly for the advancement of safer, more accessible and fun places that bring people together.

This is our mission since 1929: to build the highest quality products, design the most memorable play and recreation experiences, and to lead the industry with innovative solutions that help people of all ages, all abilities, and all backgrounds realize the transforming power of play.



COMPLIANCE

Industry standards set a minimum level that playground manufacturers must meet. We meet or exceed those standards, because we understand that the ultimate playground offers peace of mind, as well as playful experiences.

AMERICAN SOCIETY FOR TESTING AND MATERIALS (ASTM)

Several key people at GameTime, including our Manager of Compliance and Standards, serve on the ASTM committee that sets the standards for the entire playground industry. GameTime products conform to that standard, ASTM F1487-07, the Standard Consumer Safety Performance Specification for Playground Equipment for Public Use.

CPSC

The Consumer Product Safety Commission is an independent agency within the United States Federal Government with the authority to inform the public of current product safety performance information and recommended practices. The CPSC first published their guidelines for public playgrounds in 1981 and have updated their publication since then. The current CPSC Handbook for Public Playground Safety, publication #325, is an excellent guide for owners and operators of public play environments.

IPEMA EQUIPMENT CERTIFICATION

GameTime is one of the founding members of IPEMA, and several of our people serve as board members, committee members and chairpersons of the association. In the interest of public playground safety, IPEMA provides a 3rd party certification, to validate conformance to established standards. Our use of the IPEMA seal is your assurance that GameTime has received written validation from an independent lab that the products associated with the seal conform with the ASTM standard, as well as the Canadian CSA standard CAN Z-614. A list of our validated products may be found on the IPEMA website, www.ipema.org.

IPEMA SURFACING CERTIFICATION

GameTime's GT Impax product provides you with the assurance that our surfacing has been certified as compliant to the appropriate ASTM standard. In the interest of public playground safety, IPEMA provides a third party certification to validate a manufacturer's conformance to the ASTM F-1292-99 Standard Specification for Impact Attenuation of Surface Systems Under And Around Playground Equipment. The use of the IPEMA Certification Seal displayed above signifies that the manufacturer has received written validation from the independent laboratory that the product associated with the use of the seal conforms with the requirements of ASTM F1292-99. A complete list of our validated products may be found on the IPEMA website at www.ipema.com.

ADA

GameTime is the only manufacturer to have a lab partnership with an Institute for children with special needs, so that we can develop and test our accessible products for superiority before bringing them to market. GameTime is also the only manufacturer to meet accessibility guidelines on all of its pre-designed PowerScape Plus and PrimeTime playground plans. We also recommend accessible surfacing options. For more information, log on to www.access-board.gov

ISO 9001:2000

GameTime is the first playground manufacturer to obtain the ISO9001:2000 standard. In order to obtain this certification, the company's manuals, policies, objectives and quality procedures are closely examined during a surveillance audit by ISO representatives. Strict attention is paid to policies and procedures in manufacturing, communication channels, system monitoring, customer relations and order processing, which are reviewed for consistency and standards. Companies who meet the standard are awarded the ISO designation.

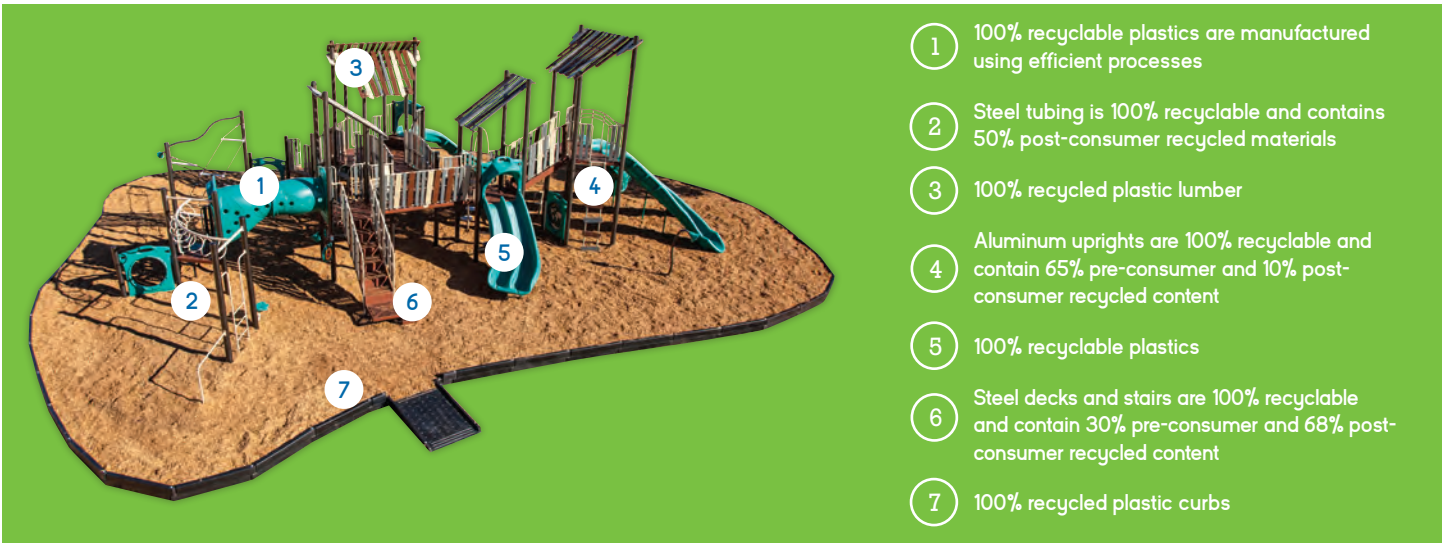
TUV

An international organization that is a European Union Notified and Competent Body, providing testing and certification. Use of the TUV seal demonstrates that products have passed a comprehensive testing procedure based upon the European Harmonized Standard for Commercial Playground Equipment, and that the GameTime plant is regularly monitored by TUV.



ENVIRONMENTAL RESPONSIBILITY

Environmentally responsible play systems that last for decades, not years.



OUR PLAYGROUNDS ARE DESIGNED FOR FAMILIES AND TO MINIMIZE THE IMPACT ON THE PLANET WHERE WE PLAY.

It's our responsibility to act as stewards of our planet and its natural resources. It's also our mission to create fun, active, and innovative places for families to gather and play. Our environmental sustainability efforts are intended to help ensure children of today can take their grandchildren to playgrounds in the future. Our approach to stewardship and sustainability encompasses every aspect of our company - from the way we manufacture our products to how we do business. Children learn many valuable life skills on playgrounds. We've learned some important lessons, too. We continuously strive to be environmentally responsible and to make sure future generations benefit from our efforts.

RECYCLING (ANNUAL)

Cardboard: 28.55 tons	Fork lift batteries: 48 lbs.
Paper: 12.25 tons	PVC trimmings: 1,681 lbs.
Scrap plastics: 37,586 lbs.	Steel: 2,791,275 lbs.
Computer equipment: 5,526 lbs.	Aluminum: 27,965 lbs.
Plastic bottles: 23,850	Cartridges: 260
Fluorescent bulbs: (4') 428	Trash can lids: 220 lbs.
Ballasts: 83 lbs.	Polyurea (liquid): 100 gallons

125,000 INDIVIDUAL PARTS 400,000 SQUARE FEET ONE ENVIRONMENTAL COMMITMENT

- We work with our suppliers to source the most environmentally preferable materials for our products.
- We include as much pre-consumer and post-consumer recycled content in our products as possible - without compromising the quality, durability, and performance.
- We're updating light fixtures, upgrading air compressors, and conducting energy audits because every small improvement leads to significant reductions in our overall environmental impact.
- We've implemented a variety of initiatives to reduce water consumption in our facilities, including the use of high-efficiency technology for product painting and washing.
- We recycle the vast majority of waste at our manufacturing facility, including 100% of manufacturing process waste like scrap metal, rotationally molded plastic and paper. We recycle the majority of our administrative waste, too.



Intellectual property of GameTime, a PlayCore Company. The site shown in rendering is an interpretation and may not reflect exact site conditions.

Margil Farms Park



Intellectual property of GameTime, a PlayCore Company. The site shown in rendering is an interpretation and may not reflect exact site conditions.

Margil Farms Park



PO BOX 680121
FORT PAYNE, AL 35968
www.GAMETIME.COM
800-235-2440

02/07/2023
Quote #
102346-01-02

MARGIL FARMS PARK

TOWN OF MEAD
Attn: BO HURTADO
441 THIRD STREET
MEAD, CO 80542
Phone: 720-291-1253
bhurtado@townofmead.org

Ship to Zip 80542

Quantity	Part #	Description	Unit Price	Amount
1	178749	GameTime - Owner's Kit	\$84.00	\$84.00
1	RDU	GameTime - CUSTOM PT STRUCTURE	\$68,293.00	\$68,293.00
		(2) 12023 -- 3 1/2" Uppt Ass'Y Alum 8'		
		(1) 12024 -- 3 1/2" Uppt Ass'Y Alum 9'		
		(3) 12025 -- 3 1/2" Uppt Ass'Y Alum 10'		
		(2) 12026 -- 3 1/2" Uppt Ass'Y Alum 11'		
		(1) 12027 -- 3 1/2" Uppt Ass'Y Alum 12'		
		(1) 12055 -- Handhold Transfer		
		(4) 12069 -- 3 1/2"Uppt Ass'Y Alum 14'		
		(1) 12437 -- 12" Barrier		
		(2) 12830 -- 3'-6" Entrance Barrier		
		(4) 18200 -- 36" Sq Punched Deck P/T 1.3125		
		(6) 18201 -- 36" Tri Punched Deck P/T		
		(1) 18699 -- Store Front Panel 36"		
		(1) 19001 -- Entry Way		
		(1) 19095 -- Schooner (3'-6" & 4')		
		(1) 19104 -- Ridge Climber		
		(1) 19111 -- Corkscrew (3'-6" & 4')		
		(1) 19124 -- Straight Zip Slide (5')		
		(1) 19158 -- Zoo Panel		
		(1) 19215 -- Rung Enclosure W/ Steering Wheel		
		(2) 19290 -- 1'6" Kickplate W/ Rung		
		(1) 19318 -- Spiral Climber 8'		
		(1) 19363 -- 3'-6"/4'-0" Zip Swerve Slide Right		
		(1) 19427 -- Single Spiral		
		(1) 19698 -- Sloped Funnel Climber Barrier (Dbl)		
		(2) 19757 -- Umbra Square Roof		
		(8) 19762 -- Umbra Roof Plug		
		(1) 19763 -- Edge Climber Attachment 5'6/6'0		
		(1) 19891 -- Trillium Climber 5'-0" & 5'-6"		
		(1) 19917 -- Modern Transfer w/Guardrail 2' Rise		
		(1) 26058 -- 3 Way X-Pod Step		
		(1) 26064 -- Dna Climbing Wall Attachment		



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800-235-2440

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MARGIL FARMS PARK

Quantity	Part #	Description	Unit Price	Amount
		(1) 26065 -- Hang Out Wall		
		(7) 26094 -- Triangular Shroud		
		(1) 26156 -- 2'-6" Connectscape Climber		
		(1) 27074 -- Trapezoid Overhead Ladder - 60 degrees		
		(1) 27080 -- Stretched Trapezoid Overhead - 60 Deg		
		(4) 5650RP -- 4'-0" Extension W/O Cap		
		(1) G12069 -- 3 1/2"Uprt Ass"Y Galv 14'		
		(4) G12077 -- 3 1/2" Uprt Ass"Y Galv 15'		
1	14911	GameTime - Thrive 250	\$14,856.00	\$14,856.00
1	81751	GameTime - Single Post Swing, Two Bay	\$2,629.00	\$2,629.00
2	8696	GameTime - Encl Seat 3 1/2"(8696)	\$456.00	\$912.00
2	8910	GameTime - Belt Seat 3 1/2"Od(8910)	\$366.00	\$732.00
1	INSTALL	GameTime - EQUIPMENT INSTALLATION- INCLUDES DEMO OF EXISTING EQUIPMENT	\$22,945.00	\$22,945.00
			Sub Total	\$110,451.00
			Discount	(\$26,606.51)
			Freight	\$6,452.06
			Total	\$90,296.55

Comments

UNLOADING, STORAGE, SURFACING NOT INCLUDED

PLEASE ADD TAX IF APPLICABLE

THIS QUOTATION IS SUBJECT TO POLICES IN THE CURRENT GAMETIME PARK AND PLAYGROUND CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO PLAYCORE WISCONSIN, INC dba GAMETIME

Pricing: f.o.b. factory. [Pricing Firm for 30 Days from the day of this quotation.](#)

Payment terms: Net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted. Payment via credit card: If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.

Final TAX amount may change, any additional tax required will be customer's responsibility.

Shipment: Standard playground and furnishings order shall ship within 10-12 weeks, Custom Panels 10-12 weeks, Vista Ropes Climbers 12-18 weeks, Standard Shades and Shelters 14-16 weeks, Surfacing 1-2 weeks after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required. All orders remaining staged for shipment, with the manufacturer, after 10 business days, will be applicable to a minimum storage fee of \$125.00, as well as an additional \$125.00 per week, per order. The customer will be responsible to pay these fees once the equipment ships. Flatbed and Forklift requests would be additional charge (not included)

Freight charges: Allowed & prepaid



PO BOX 680121
FORT PAYNE, AL 35968
www.GAMETIME.COM
800-235-2440

02/07/2023
Quote #
102346-01-02

MARGIL FARMS PARK

Installation: shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access.

PURCHASER SHALL ABSORB ALL COSTS INCURRED FROM UNKNOWN SOIL CONDITIONS SUCH AS ROCK REMOVAL, POOR DIGGING CONDITIONS (BEDROCK), OR POOR SOIL BEARING CAPACITY, INCLUDING BUT NOT LIMITED TO JACKHAMMER, BACKHOE OR BULLDOZER, SONOTUBES (PLUS DELIVERY, OPERATOR AND INSTALLATION IF REQUIRED)

Exclusions: unless specifically included, this quotation excludes all bonds, prevailing wages, site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

BILL TO CUSTOMER:

SHIP TO CUSTOMER:

PHONE NUMBER: _____

PHONE NUMBER: _____

FAX NUMBER: _____

FAX NUMBER: _____

EMAIL FOR ORDER ACKNOWLEDGEMENT: _____

COLORS: _____ (PALETTE)

UPRIGHTS: _____

DECKS: _____

ACCENTS: _____

ARCHES: _____

PLASTIC: _____

METAL ROOFS: _____

ROCK PLASTIC: _____

GRIPS: _____

ROOFS: _____

TUBES: _____

HDPE: _____

2 HDPE: _____

SWINGS: _____

Sales Associate's Signature

Customer's Signature

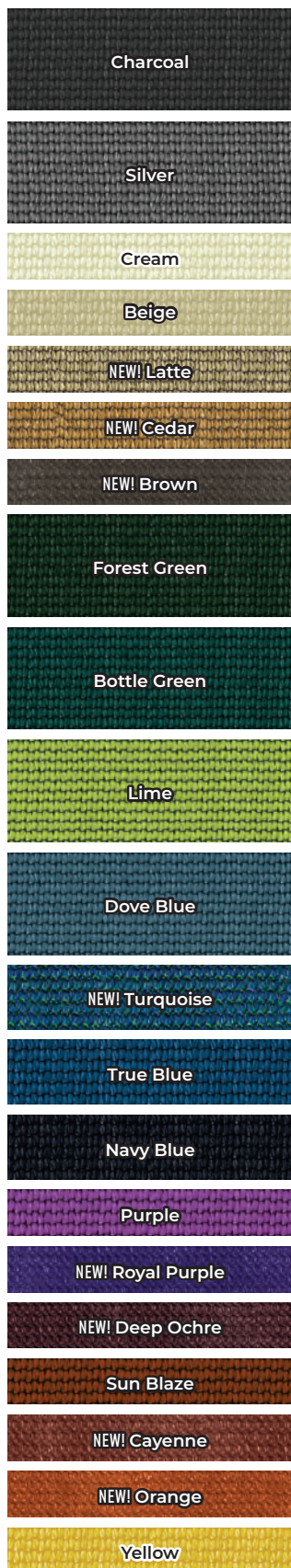
Date

MATERIAL COLOR OPTIONS

METAL	PLASTIC	HDPE	2 COLOR HDPE
Black		Black	Black/White
Starlight Black	Champagne	Dolphin Gray	Gray/Black
Metallic			White/Black
White			
NEW! Vanilla	Beige	Beige	Beige/Green
Champagne			
Beige	Brown	Brown	NEW! Brown/White
Brown			
Bronze	Green	Green	Green/White
Dark Green			
Green	NEW! Chartreuse	Spring Green	Spring Green/White
NEW! Sage			
NEW! Ice Butter			
NEW! Ice Mint			
NEW! Chartreuse			
Spring Green			
NEW! Ocean	NEW! Azure	Sky Blue	NEW! Azure/White
NEW! Azure	Sky Blue	Blue	Sky Blue/White
NEW! Sea Mist	Blue		NEW! Blue/White
Sky Blue	Periwinkle	Purple	NEW! Purple/White
Blue	Royal Purple	Burgundy	NEW! Burgundy/White
Periwinkle	Burgundy	Red	Red/White
Royal Purple	Red	Orange	NEW! Orange/White
Burgundy	Orange	Yellow	Yellow/Black
Red			
Orange			
Butterscotch			
Yellow			

MATERIAL COLOR OPTIONS

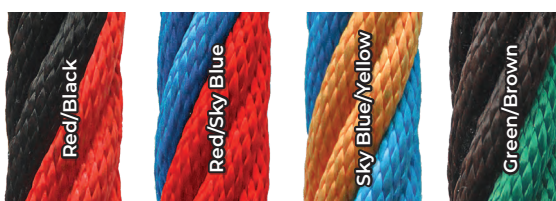
SHADE FABRIC



VISTAROPETM STANDARD

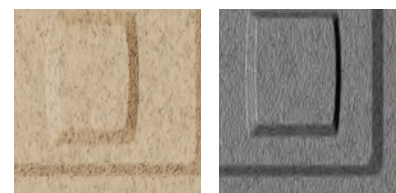


VISTAROPETM CUSTOM



*Colors for VistaRope products only. All standard GameTime ropes are black.

SPECIAL ROCK



Sandstone

Deep Granite

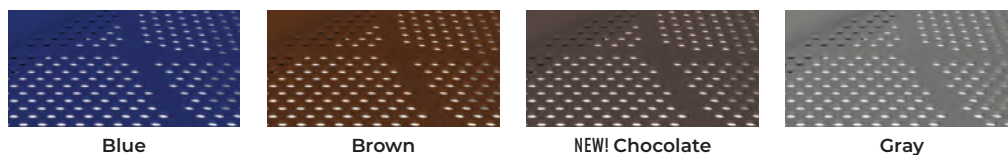
WALLCANO® HANDHOLDS



SITE RECYCLED PLASTIC LUMBER



DECKS



PALETTES

NEW!



BEDROCK

Fabric Shade **Silver**
 Plastic Roof **Champagne**
 Uprights **Sage**
 Accent 1 **White**
 HDPE **Dolphin Gray**
 2 Color HDPE **Gray/Black**
 Roto Plastic **Champagne**
 Tube **Champagne**
 Rock **Dark Granite**
 Decks **Brown**

NEW!



MOSSY GROVE

Fabric Shade **Lime**
 Plastic Roof **Chartreuse**
 Uprights **Sage**
 Accent 1 **Chartreuse**
 HDPE **Spring Green**
 2 Color HDPE **Spring Green/White**
 Roto Plastic **Chartreuse**
 Tube **Champagne**
 Rock **Sandstone**
 Decks **Brown**



SPRING BLOOM

Fabric Shade **True Blue**
 Plastic Roof **Spring Green**
 Uprights **Champagne**
 Accent 1 **Spring Green**
 HDPE **Sky Blue**
 2 Color HDPE **Sky Blue/White**
 Roto Plastic **Sky Blue**
 Tube **Spring Green**
 Rock **Deep Granite**
 Decks **Brown**

PALETTES



MALIBU

- Fabric Shade **Forest Green**
- Plastic Roof **Spring Green**
- Uprights **Bronze**
- Accent 1 **Beige**
- HDPE **Spring Green**
- 2 Color HDPE **Spring Green/White**
- Roto Plastic **Spring Green**
- Tube **Spring Green**
- Rock **Sandstone**
- Decks **Brown**



NEW!

JURASSIC

- Fabric Shade **Sun Blaze**
- Plastic Roof **Champagne**
- Uprights **Sage**
- Accent 1 **Butterscotch**
- HDPE **Dolphin Gray**
- 2 Color HDPE **Burgundy/White**
- Roto Plastic **Champagne**
- Tube **Champagne**
- Rock **Sandstone**
- Decks **Brown**



NEW!

FORESTER

- Fabric Shade **Forest Green**
- Plastic Roof **Green**
- Uprights **Brown**
- Accent 1 **Beige**
- HDPE **Beige**
- 2 Color HDPE **Beige/Green**
- Roto Plastic **Green**
- Tube **Green**
- Rock **Deep Granite**
- Decks **Brown**

PALETTES

NEW!



ARCTIC

Fabric Shade **Sky**
 Plastic Roof **Periwinkle**
 Uprights **White**
 Accent 1 **Champagne**
 HDPE **Sky Blue**
 2 Color HDPE **Sky Blue/White**
 Roto Plastic **Periwinkle**
 Tube **Sky Blue**
 Rock **Deep Granite**
 Decks **Gray**

NEW!



CUCUMBER

Fabric Shade **Cream**
 Plastic Roof **Green**
 Uprights **Ice Mint**
 Accent 1 **Vanilla**
 HDPE **Blue**
 2 Color HDPE **Blue/ White**
 Roto Plastic **Green**
 Tube **Green**
 Rock **Deep Granite**
 Decks **Chocolate Brown**

NEW!



VOYAGE

Fabric Shade **Charcoal**
 Plastic Roof **Azure**
 Uprights **Sage**
 Accent 1 **Ice Butter**
 HDPE **Dolphin Gray**
 2 Color HDPE **Gray/Black**
 Roto Plastic **Azure**
 Tube **Azure**
 Rock **Deep Granite**
 Decks **Gray**

PALETTES

NEW!



TIMBERLAND

Fabric Shade **Sky**
 Plastic Roof **Sky Blue**
 Uprights **Brown**
 Accent 1 **Spring Green**
 HDPE **Sky Blue**
 2 Color HDPE **Sky Blue/ White**
 Roto Plastic **Sky Blue**
 Tube **Sky Blue**
 Rock **Deep Granite**
 Decks **Blue**

NEW!



POPSICLE

Fabric Shade **Brown**
 Plastic Roof **Burgundy**
 Uprights **Vanilla**
 Accent 1 **Azure**
 HDPE **Dolphin Gray**
 2 Color HDPE **Gray/Black**
 Roto Plastic **Burgundy**
 Tube **Burgundy**
 Rock **Deep Granite**
 Decks **Chocolate Brown**



PASSION FRUIT

Fabric Shade **Azure**
 Plastic Roof **Yellow**
 Uprights **Orange**
 Accent 1 **Spring Green**
 HDPE **Sky Blue**
 2 Color HDPE **Sky Blue/ White**
 Roto Plastic **Yellow**
 Tube **Yellow**
 Rock **Sandstone**
 Decks **Brown**

PALETTES

NEW!



AURORA

Fabric Shade **Bottle Green**
 Plastic Roof **Azure**
 Uprights **Ice Butter**
 Accent 1 **Azure**
 HDPE **Dolphin Gray**
 2 Color HDPE **Gray/Black**
 Roto Plastic **Azure**
 Tube **Azure**
 Rock **Dark Granite**
 Decks **Gray**



AVALON

Fabric Shade **Silver**
 Plastic Roof **Champagne**
 Uprights **Bronze**
 Accent 1 **White**
 HDPE **Dolphin Gray**
 2 Color HDPE **Gray/Black**
 Roto Plastic **Periwinkle**
 Tube **Periwinkle**
 Rock **Deep Granite**
 Decks **Gray**



WEST PALM

Fabric Shade **Lime**
 Plastic Roof **Orange**
 Uprights **Sky Blue**
 Accent 1 **Spring Green**
 HDPE **Blue**
 2 Color HDPE **Spring Green/White**
 Roto Plastic **Orange**
 Tube **Orange**
 Rock **Sandstone**
 Decks **Gray**

PALETTES



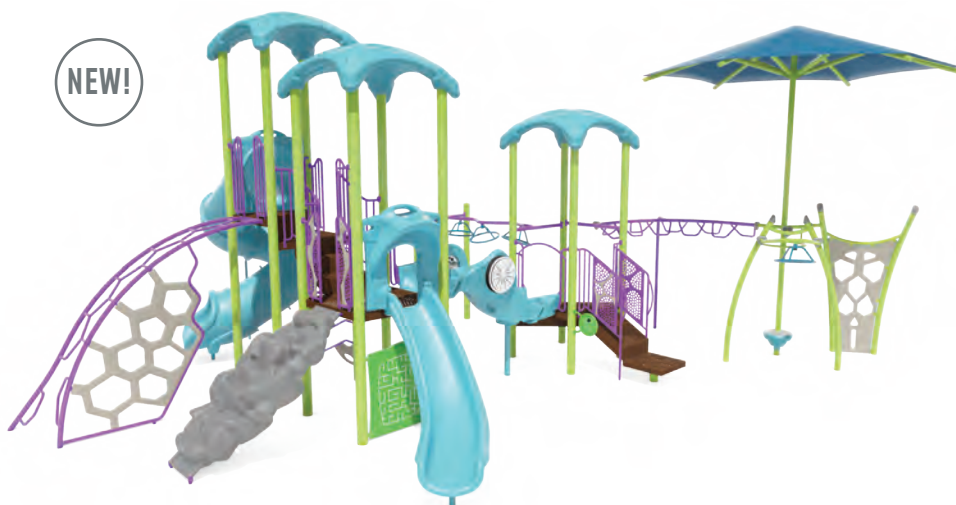
WHIMSY

- Fabric Shade **Navy Blue**
- Plastic Roof **Orange**
- Uprights **White**
- Accent 1 **Blue**
- HDPE **Orange**
- 2 Color HDPE **Spring Green/White**
- Roto Plastic **Periwinkle**
- Tube **Sky Blue**
- Rock **Deep Granite**
- Decks **Grey**



WATERMELON

- Fabric Shade **Lime**
- Plastic Roof **Red**
- Uprights **White**
- Accent 1 **Chartreuse**
- HDPE **Green**
- 2 Color HDPE **Spring Green/White**
- Roto Plastic **Red**
- Tube **Red**
- Rock **Dark Granite**
- Decks **Blue**



OCEAN FLOOR

- Fabric Shade **True Blue**
- Plastic Roof **Azure**
- Uprights **Chartreuse**
- Accent 1 **Royal Purple**
- HDPE **Dolphin Gray**
- 2 Color HDPE **Spring Green/White**
- Roto Plastic **Azure**
- Tube **Azure**
- Rock **Dark Granite**
- Decks **Brown**

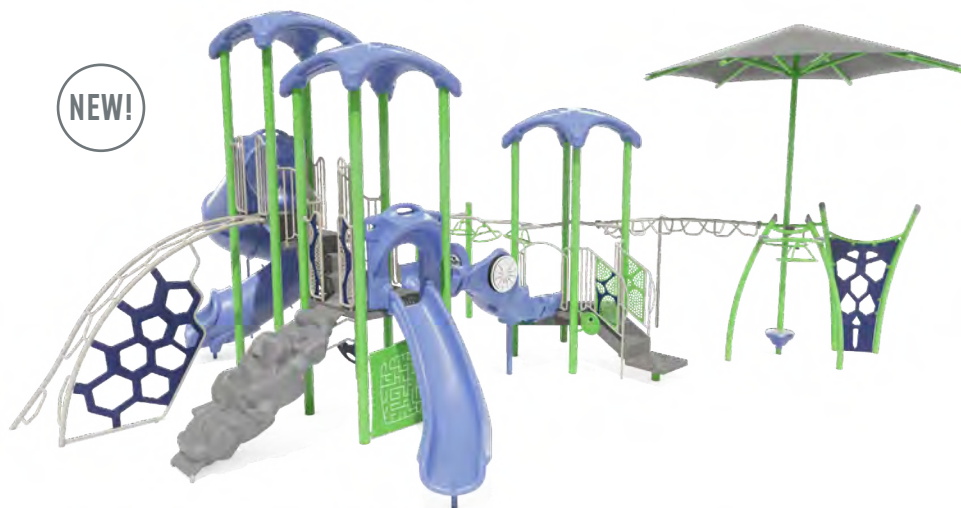
PALETTES



DEEP SPACE

- Fabric Shade **Dove Blue**
- Plastic Roof **Sky Blue**
- Uprights **Starlight Black**
- Accent 1 **Yellow**
- HDPE **Red**
- 2 Color HDPE **Red/White**
- Roto Plastic **Sky Blue**
- Tube **Sky Blue**
- Rock **Deep Granite**
- Decks **Blue**

NEW!



HONEYSUCKLE

- Fabric Shade **Cloud**
- Plastic Roof **Periwinkle**
- Uprights **Spring Green**
- Accent 1 **Champagne**
- HDPE **Blue**
- 2 Color HDPE **Spring Green/White**
- Roto Plastic **Periwinkle**
- Tube **Periwinkle**
- Rock **Deep Granite**
- Decks **Gray**

NEW!



DISCOVERY

- Fabric Shade **Orange**
- Plastic Roof **Azure**
- Uprights **Periwinkle**
- Accent 1 **Butterscotch**
- HDPE **Dolphin Gray**
- 2 Color HDPE **Gray/Black**
- Roto Plastic **Azure**
- Tube **Azure**
- Rock **Deep Granite**
- Decks **Gray**

PALETTES



EMERALD

- Fabric Shade **Deep Sea**
- Plastic Roof **Spring Green**
- Uprights **Metallic**
- Accent 1 **White**
- HDPE **Yellow**
- 2 Color HDPE **Red/White**
- Roto Plastic **Spring Green**
- Tube **Spring Green**
- Rock **Deep Granite**
- Decks **Blue**



NEW!

RIPTIDE

- Fabric Shade **True Blue**
- Plastic Roof **Sky Blue**
- Uprights **Sea Mist**
- Accent 1 **Azure**
- HDPE **Orange**
- 2 Color HDPE **Orange/White**
- Roto Plastic **Sky Blue**
- Tube **Sky Blue**
- Rock **Dark Granite**
- Decks **Blue**



NEW!

SHINE

- Fabric Shade **Sky**
- Plastic Roof **Orange**
- Uprights **Sky Blue**
- Accent 1 **Spring Green**
- HDPE **Orange**
- 2 Color HDPE **Spring Green/White**
- Roto Plastic **Orange**
- Tube **Orange**
- Rock **Sandstone**
- Decks **Gray**

PALETTES

NEW!



BEE HIVE

Fabric Shade **Silver**
 Plastic Roof **Yellow**
 Uprights **Black**
 Accent 1 **Ice Butter**
 HDPE **Dolphin Gray**
 2 Color HDPE **Gray/Black**
 Roto Plastic **Yellow**
 Tube **Yellow**
 Rock **Dark Granite**
 Decks **Brown**

NEW!



ERUPTION

Fabric Shade **Sun Blaze**
 Plastic Roof **Red**
 Uprights **Orange**
 Accent 1 **Butterscotch**
 HDPE **Orange**
 2 Color HDPE **Red/White**
 Roto Plastic **Red**
 Tube **Red**
 Rock **Dark Granite**
 Decks **Brown**

SUNRISE



Fabric Shade **Yellow**
 Plastic Roof **Royal Purple**
 Uprights **Orange**
 Accent 1 **White**
 HDPE **Dolphin Gray**
 2 Color HDPE **Gray/Black**
 Roto Plastic **Royal Purple**
 Tube **Royal Purple**
 Rock **Deep Granite**
 Decks **Gray**

PALETTES



JOVIAL

Fabric Shade **Navy Blue**
 Plastic Roof **Spring Green**
 Uprights **Burgundy**
 Accent 1 **Butterscotch**
 HDPE **Gray**
 2 Color HDPE **Gray/Black**
 Roto Plastic **Spring Green**
 Tube **Spring Green**
 Rock **Deep Granite**
 Decks **Blue**



NEW!

MACAW

Fabric Shade **Yellow**
 Plastic Roof **Yellow**
 Uprights **Orange**
 Accent 1 **Chartreuse**
 HDPE **Sky Blue**
 2 Color HDPE **Sky Blue/White**
 Roto Plastic **Red**
 Tube **Red**
 Rock **Dark Granite**
 Decks **Blue**



GUM DROP

Fabric Shade **Navy Blue**
 Plastic Roof **Blue**
 Uprights **Burgundy**
 Accent 1 **Butterscotch**
 HDPE **Blue**
 2 Color HDPE **Red/White**
 Roto Plastic **Blue**
 Tube **Blue**
 Rock **Deep Granite**
 Decks **Blue**

NEW!



INDEPENDENCE

- Fabric Shade **Navy Blue**
- Plastic Roof **Gray - Champagne**
- Uprights **Burgundy**
- Accent 1 **White**
- HDPE **Blue**
- 2 Color HDPE **PG Blue/White**
- Roto Plastic **Gray - Champagne**
- Tube **Gray - Champagne**
- Rock **Deep Granite**
- Decks **Blue**

INSTALLATION EXCELLENCE

Our manufacturer-specific training course is unique and is acknowledged in the industry as a program that should be a model for all.



INSTALLERS WHO SHARE OUR VISION

We want to make sure our installers know safety regulations, industry standards, and how they apply when installing equipment. It is important to us that your installation process goes smoothly, and that everything is done to our exacting specifications. It isn't enough to send our installers to a third party certification program. We want to meet them, teach them, and make sure they know how to install products. All playground equipment is different, and we want to ensure that when they learn how to put a play structure together, they are training on one of ours.

CERTIFICATION MATTERS

GameTime's exclusive Certified Installer Training course has a two-part curriculum. First attendees learn about installation in a hands-on lab where they assemble play structures under the watchful eyes of our on-staff professionals. They learn about new products, modifications, and now industry information. They are also instructed on CPSC, ASTM, and industry regulations in relation to our products and proper installation. They learn how to properly locate and drill ground hole,

recognize and avoid underground utilities, and use the tools needed to ensure an accurate.

The course also includes a lecture series, with focuses on risk management, insurance and many other topics that will give installers the knowledge and skills to make your playground everything you expect it to be. By completing our training, we can have the confidence that no matter where they are in the US, all of our playgrounds are being installed correctly, expertly, and to the exacting standards we maintain throughout the process.

Upon completion of the course our installers sign a contract that we share with our sales force, so that when scheduling an installation our representatives know who to choose to get the job done right. This manufacturer specific training course is unique to GameTime alone, and is acknowledged in the industry as a program that should be a model for all. It's just one more thing that sets GameTime apart, and one more reason you should trust us to be your playground company.

MAINTENANCE

Our comprehensive guide will help you maintain your playground.



IMPORTANCE OF MAINTENANCE

Designing and building a GameTime playground is an important first step in creating play opportunities that enrich the lives of children and the community in which they live. Once the playground is open, however, it is equally important to perform regular inspections and maintenance to ensure your investment, and the benefits it represents, is protected.

The National Recreation and Parks Association's Certified Playground Safety Inspection Course estimates that nearly 40% of all playground injuries occur sure to improper or neglected maintenance. To help you create an inspection and maintenance program for your playground GameTime developed a comprehensive Playground Maintenance Guide to help you maintain and protect your playground.



CUSTOMIZED MAINTENANCE KIT

We provide a customized maintenance kit with every play system. Each kit includes:

- Touch up paint customized to your selected color palette to touch up nicks and scratches cause by wear and tear and/or vandalism
- Graffiti Remover designer to remove unwanted paint from plastic and metal without damaging the finish underneath
- Customized toolkit specifically for the bolts, fittings, and connections on your play system
- Instruction manual with easy-to-read assembly instructions for every component on your system

INSURANCE

GameTime has \$51 Million in product liability insurance.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/02/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh USA, Inc. Two Alliance Center 3560 Lenox Road, Suite 2400 Atlanta, GA 30326 Attn: Atlanta.CertRequest@marsh.com / Fax: 212-948-4321 CN102326389-CAS-GAUWX-19-20	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL: ADDRESS:														
INSURED GameTime A Division of PlayCore WI, Inc. 150 PlayCore Drive SE Fort Payne, AL 35967	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Evanston Insurance Company</td> <td>35378</td> </tr> <tr> <td>INSURER B : Travelers Property Casualty Company Of America</td> <td>25674</td> </tr> <tr> <td>INSURER C : ACE Property And Casualty Ins Co</td> <td>20699</td> </tr> <tr> <td>INSURER D : The Travelers Indemnity Company of America</td> <td>25666</td> </tr> <tr> <td>INSURER E : National Union Fire Ins Co. of Pittsburgh PA</td> <td>19445</td> </tr> <tr> <td>INSURER F : The Charter Oak Fire Insurance Co.</td> <td>25615</td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Evanston Insurance Company	35378	INSURER B : Travelers Property Casualty Company Of America	25674	INSURER C : ACE Property And Casualty Ins Co	20699	INSURER D : The Travelers Indemnity Company of America	25666	INSURER E : National Union Fire Ins Co. of Pittsburgh PA	19445	INSURER F : The Charter Oak Fire Insurance Co.	25615
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COVERAGES **CERTIFICATE NUMBER:** ATL-004720415-32 **REVISION NUMBER:** 12

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ SIR \$250,000 Per Occ. GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:		MKLVPBC000367	08/01/2019	08/01/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 POLICY AGGREGATE \$ 10,000,000
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY		TJ-CAP-9D897065TIL-19	08/01/2019	08/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp./Coll. Ded.: \$1,000 \$ EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 25,000		XOOG71549501 001	08/01/2019	08/01/2020	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
F	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? ☐ Y ☒ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	UB-2N106953-19-51-R UB-2N159031-19-51-K UB-7J602089-19-14-G (See Additional Page.)	08/01/2019 08/01/2019 08/01/2019	08/01/2020 08/01/2020 08/01/2020	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Excess Umbrella		BE 015899319	08/01/2019	08/01/2020	Each Occurrence 15,000,000 Aggregate 15,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
For Information Only

CERTIFICATE HOLDER

GameTime
A Division of PlayCore Wisconsin, Inc.
150 PlayCore Drive SE
Fort Payne, AL 35967

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh USA Inc.

Manashi Mukherjee

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ACORD 25 (2016/03)

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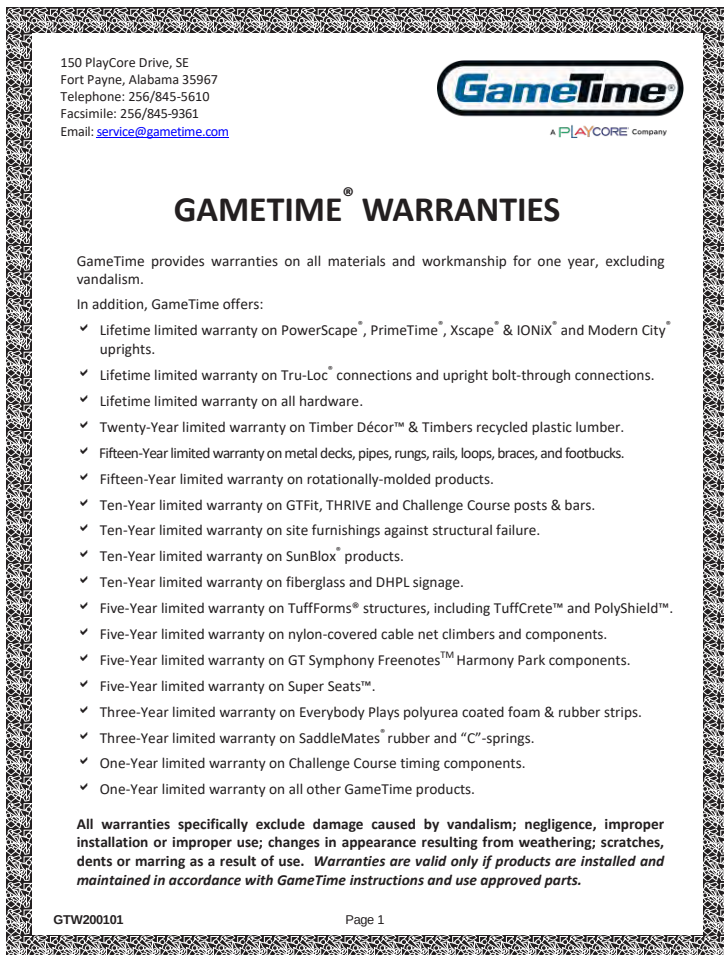
gametime.com | 800.235.2440

Section 9, Item i.

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WARRANTY

GameTime offers a comprehensive warranty on all of our products.



- Lifetime limited warranty on PowerScope®, PrimeTime®, Xscape® & IONiX® and Modern City® uprigths.
- Lifetime limited warranty on Tru-Loc® connections and upright bolt-through connections.
- Lifetime limited warranty on all hardware.
- Twenty-Year limited warranty on Timber Décor™ & Timbers recycled plastic lumber.
- Fifteen-Year limited warranty on metal decks, pipes, rungs, rails, loops, braces, and footbucks.
- Fifteen-Year limited warranty on rotationally-molded products.
- Ten-Year limited warranty on GTFit, THRIVE and Challenge Course posts & bars.
- Ten-Year limited warranty on site furnishings against structural failure.
- Ten-Year limited warranty on SunBlox® products.
- Ten-Year limited warranty on fiberglass and DHPL signage.
- Five-Year limited warranty on TuffForms® structures, including TuffCrete™ and PolyShield™.
- Five-Year limited warranty on nylon-covered cable net climbers and components.
- Five-Year limited warranty on GT Symphony Freenotes™ Harmony Park components.
- Five-Year limited warranty on Super Seats™.
- Three-Year limited warranty on Everybody Plays polyurea coated foam & rubber strips.
- Three-Year limited warranty on SaddleMates® rubber and “C”-springs.
- One-Year limited warranty on Challenge Course timing components.
- One-Year limited warranty on all other GameTime products.a

For the purpose of this warranty, “lifetime” encompasses no specific term of years, but rather that seller warrants to its original customer for as long as the original customer owns the product and uses the product for its intended purpose that the product and all its parts will be free from defects in material and manufacturing workmanship.





Agenda Item Summary

MEETING DATE: July 10, 2023

SUBJECT: **Resolution No. 48-R-2023** – A Resolution of the Town of Mead, Colorado, Awarding the Bid and Approving a Construction Agreement between the Town and Concrete Conservation, LLC for the WWTF Structures and Interceptor Manholes Rehabilitation Project (IFB 2023-005)

PRESENTED BY: Manny Windhorst, Pavement Management Program Manager

SUMMARY

The Town of Mead released an invitation to bid on May 23, 2023, for the WWTF Structures and Interceptor Manholes Rehabilitation Project (IFB 2023-005).

While only one bid was received, staff believes there was ample opportunity for competitive bidding and the price is reasonable and in line with the engineer's cost estimate. This project had a total of 56 plan-holders before the closing date. On June 1, 2023 we held a recommended Prebid conference with 4 contractors in attendance. Project bids were received June 16th, 2023. One bid was received from Concrete Conservation, LLC, a Florida limited liability company ("Concrete Conservation"). Concrete Conservation is a certified installer of the corrosion resistant liner systems called Spectrashield® (Spectrashield) for the rehabilitation of deteriorated water and wastewater concrete structures. The base bid price submitted by Concrete Conservation is the total of bid Schedules A and B as summarized in Table 1 below. Schedule A includes the Rehabilitation of seven (7) Interceptor Manholes; Schedule B includes the Rehabilitation of one (1) Grit Chamber and one (1) Influent Splitter Box.

TABLE 1: BID PRICE COMPARISON

Bidder	Schedule A	Schedule B	Base Bid Total
Concrete Conservation, LLC	\$34,200	\$123,361	\$157,561.00

JVA prepared an overall bid tabulation and verified the accuracy of the addition in the bids. JVA has reviewed Concrete Conservation's bid and checked references. Concrete Conservation is qualified to perform the work, and therefore Staff is recommending award to Concrete Conservation to complete the work for an amount not to exceed \$ 157,561.00.

FINANCIAL CONSIDERATIONS

The approved 2023 budget identified funds in the following Funds:

06-47-5215 Sewer R&M – Manhole R&M – Budget \$65,000

06-47-5556 Capital Outlay CIPP – Budget \$100,000

The Capital Outlay fund was initially to be used for the rehabilitation of old clay sewer pipe in the old town area. However, during recent inspections at our WWTF by our engineering consultant JVA and Ramey environmental, it has been brought to our attention that critical structures at the plant are in dire

need of rehabilitation. Our team agrees with the findings. It is recommended that these funds need to be reallocated to preserve the integrity of these expensive structures. This will include the manholes leading up to the plant.

Total Available budget - \$165,000.00

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the July 10, 2023, consent agenda will approve the Resolution (awarding the bid and approving a Construction Agreement with Concrete Conservation, LLC for the WWTF Structures and Interceptor Manholes Rehabilitation Project) in the not-to-exceed amount of \$157,561.00. If this item is pulled off the consent for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 48-R-2023, A Resolution of the Town of Mead, Colorado, Awarding the Bid and Approving a Construction Agreement between the Town and Concrete Conservation, LLC for the WWTF Structures and Interceptor Manholes Rehabilitation Project (IFB 2023-005), for an amount not to exceed \$157,561.00”.

ATTACHMENTS

Resolution No. 48-R-2023
JVA recommendation for award
Addendum #1
Construction Agreement

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 48- R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, AWARDED THE
BID AND APPROVING A CONSTRUCTION AGREEMENT BETWEEN THE
TOWN AND CONCRETE CONSERVATION, LLC FOR THE WWTF
STRUCTURES AND INTERCEPTOR MANHOLES REHABILITATION
PROJECT (IFB 2023-005)**

WHEREAS, the Town of Mead is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Town requires certain work at the Town of Mead Wastewater Treatment Facility, as more particularly described in IFB No. 2023-005 (the “Project” or “Work”) and solicited bids for the Project in accordance with Colorado law by posting the IFB on the Rocky Mountain E-Purchasing System; and

WHEREAS, Town Staff has reviewed and evaluated all complete and responsive bids submitted, and is recommending award of the Project to the bidder whose bid is in the best interests of the Town; and

WHEREAS, it is the desire and intent of the Board of Trustees to award the construction agreement to the bidder who submitted a bid in compliance with the reasonable and stated specifications contained within the IFB; and

WHEREAS, the Board of Trustees, after full consideration of the bids submitted and the recommendation of Town Staff presented at the July 10, 2023 regular meeting, finds that **Concrete Conservation, LLC**, a Florida limited liability company (the successful bidder, hereinafter “Contractor”), submitted the bid that has been determined to be in the best interests of the Town; and

WHEREAS, the Board further finds that it is in the best interests of the Town to award the bid for the Project to the Contractor in the not-to-exceed amount of **ONE HUNDRED FIFTY-SEVEN THOUSAND FIVE HUNDRED SIXTY-ONE DOLLARS (\$157,561.00)**, based on total cost and unit pricing set forth in the Contractor’s bid proposal, which includes all necessary labor, supervision, equipment, tools and materials for the Work to be performed; and

WHEREAS, the Town desires to enter into a construction agreement with the Contractor to have the Contractor perform the Work described with particularity in the IFB and contract documents for the benefit of the Town of Mead, which construction agreement shall be substantially in the form attached hereto as **Exhibit 1** (the “Construction Agreement”).

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) awards the Project to the Contractor in the not to exceed amount of **ONE HUNDRED FIFTY-SEVEN THOUSAND FIVE HUNDRED SIXTY-ONE DOLLARS (\$157,561.00)**; (b) authorizes the Town Attorney to make such changes as may be needed to correct any non-material errors or language or to negotiate such changes to the Construction Agreement as may be appropriate and that do not substantially increase the obligations of the Town; (c) authorizes the Town Public Works Director/Town Engineer to execute the Notice of Award for the Project and deliver a copy of said Notice of Award to the Contractor; and (d) authorizes the Mayor to execute the Construction Agreement on behalf of the Town on or after such date as the Contractor has delivered the executed Construction Agreement to the Town, together with the proof of insurance, performance and payment bond, and other documents specifically required by the IFB, the Construction Agreement, the Notice of Award, and other Contract Documents.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 10TH DAY OF JULY, 2023.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1
Construction Agreement
(Concrete Conservation, LLC)
[IFB 2023-005]

TOWN OF MEAD, COLORADO
CONSTRUCTION AGREEMENT
Project Number 2023-005
(WWTF Structures and Interceptor Manholes Rehabilitation)
(JVA Job No. 1015.11e)

This CONSTRUCTION AGREEMENT ("Agreement") is made and entered into by and between the TOWN OF MEAD, COLORADO, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the "**Town**" or "**Owner**"), and Concrete Conservation, LLC, a Florida limited liability company, whose address is 4527 Sunbeam Rd, Jacksonville, FL 32257 (the "**Contractor**").

RECITALS

WHEREAS, the Town desires to obtain all necessary components to complete the scope of work for the Project; and

WHEREAS, the Town received bids or proposals for the Project, including one from the Contractor ("Bid Proposal"); and

WHEREAS, the Town has reviewed the Bid Proposal from the Contractor for the completion of the Project, and the Town finds said Bid Proposal acceptable; and

WHEREAS, the Town desires to contract with the Contractor subject to the terms of this Agreement and all other Contract Documents.

NOW, THEREFORE, for the consideration herein expressed, it is agreed as follows by and between the Town and the Contractor that the Contractor shall perform the following:

THE PARTIES AGREE AS FOLLOWS:

1.00 SCOPE OF WORK: The Contractor will furnish all tools, equipment, machinery, materials, supplies, superintendence, insurance, transportation, other construction accessories, and services specified or required to be incorporated in and form a permanent part of the construction and completion of the work proposed to be done under this Agreement ("Work" or "Scope of Work"). In addition, the Contractor shall provide and perform all necessary labor in a first-class and workmanlike manner and in accordance with the conditions and prices stated in the Bid Proposal and the requirements, stipulations, provisions, and conditions of the Contract Documents. The Contractor shall further perform, execute, construct, and complete all things mentioned to be done by the Contractor and all work covered by the Owner's official award of this contract to the Contractor, such award being based on the acceptance by the Owner of the Contractor's bid, or part thereof.

2.00 THE CONTRACT DOCUMENTS: This Agreement incorporates all the Contract Documents, which together represent the entire and integrated agreement between the parties hereto and supersede prior negotiations, written or oral representations, and agreements. The Contract Documents consist of this Construction Agreement, which Agreement also incorporates by this reference all of the instruments set forth in the Contract Documents as fully as if they were set forth in this Agreement in full. The Contract Documents consist of, without limitation, the following documents:

1. Invitation for Bid or Request for Proposals and Instructions to Bidders
2. Contractor's Bid Form (with Unit Pricing as indicated), which is **Exhibit A** to this Agreement
3. This Construction Agreement and any addendums, exhibits or attachments to this Agreement
4. Performance and Payment Bond
5. Bid Proposal
6. Notice of Award

7. Notice to Proceed
8. Bid Bond (Minimum 5% equivalent of the Bid Proposal price or as otherwise set forth in the Bid Bond form provided as part of the Bid Pack)
9. General Conditions
10. Supplementary Conditions
11. Project Manual/Bid Set
12. The following documents if the box is checked:
 - ☐ Special Provisions
 - ☒ Design Documents, including all Drawings and Plans
 - ☒ Specifications
 - ☐ Addendums to Specifications and Standards
 - ☐ The following manual of construction design standards and specifications:

☐ Change Orders, Field Orders or other similar revisions properly authorized after the execution of this Agreement
 - ☐ Others: _____

3.00 TIME AND COMMENCEMENT OF COMPLETION: This Agreement shall commence as of the date the Agreement is fully executed by both parties and shall continue through forty (40) days from the date of this Agreement, or until the Scope of Work is completed. The Contractor shall commence the Work within the timeframe or by the date stated in the Notice to Proceed or, if no Notice to Proceed is issued, within 120 days of the date of this Agreement. Contractor shall complete the Work within the time stated in the Notice to Proceed or, if no Notice to Proceed is issued, within 10 days of the date of this Agreement.

4.00 LIQUIDATED DAMAGES: All time limits stated in this Agreement and the Contract Documents are of the essence of the Agreement. The Town and Contractor recognize the completion of the work as shown in the contractual time frame, or as extended, is important to the ongoing operations of the Town and its citizens. They also recognize that delays include expenses to the Town for extended manpower commitments, outside consultant commitments, and potentially other legal fees to extend the project beyond the expected time period.

☒ If this box is checked, in lieu of requiring any such proof and backup for such expenses, Contractor agrees that liquidated damages (not penalties) may be assessed by the Owner in the sum of **\$900.00 per day** for each day after the contract time frame expires.

☐ If this box is checked, in addition to or in lieu of the daily damages (if checked above), Contractor agrees that lump sum liquidated damages (not penalties) may be assessed by the Town in a lump sum payment of \$_____.00 if the work is not completed by _____, 20__.

5.00 CONTRACT SUM AND PAYMENT: The Owner shall pay to the Contractor for performance of the Work encompassed by this Agreement, and the Contractor will accept as full compensation therefore an amount not to exceed *ONE HUNDRED FIFTY-SEVEN THOUSAND FIVE HUNDRED SIXTY-ONE DOLLARS* (\$157,561.00) subject to adjustment as provided by the Contract Documents ("Contract Price"). The Town has appropriated sufficient funds for completion of this Work.

- a. Monthly, partial, progress payments shall be made by the Town to the Contractor for the percentage of the Work completed, subject to inspection by Town staff to verify percentage of completion. The Town alone shall determine when work has been completed and progress payments shall not constitute a waiver of the right of the Town to require the fulfillment of all terms of this Agreement and the delivery of all improvements embraced in this Agreement in a complete and satisfactory manner to the Town in all details. The Town, before making any payment, may require the Contractor to furnish releases or receipts

from any or all persons performing work under this Agreement and/or supplying material or services to the Contractor, or any subcontractor if this is deemed necessary to protect the Town's interest. The Town, however, may in its discretion make payment in part or full to the Contractor without requiring the furnishing of such releases or receipts.

- b. By the 30th day of each month, Contractor shall submit to the Town for review and approval, an application for payment fully completed and signed by Contractor covering the work completed through the last day of the prior month and accompanied by such supporting documentation as is required by these Contract Documents, including without limitation, time sheets, invoices, receipts, bills of lading, and all other documents the Town may require. Materials on hand but not complete in place may or may not be included for payment at the discretion of the Town. Each subsequent application for payment shall include an affidavit of Contractor providing that all previous progress payments received on account of the work have been applied to discharge in full all of Contractor's obligations reflected in prior applications for payment. Notwithstanding the progress payments, it is the intent and purpose of the Town to withhold at least five percent (5%) of payments to Contractor for any contract exceeding One Hundred Fifty Thousand Dollars (\$150,000.00) in accordance with Article 91, Title 24, C.R.S.

6.00 ACCEPTANCE AND FINAL PAYMENT: Final payment may be requested by the Contractor upon completion and acceptance, by the Town, of all work as set forth in the Contract Documents. The total amount of final payment shall consist of the Contract Price, as adjusted in accordance with approved change orders, if applicable, less all previous payments to the Contractor. If the contract price exceeds one hundred fifty thousand dollars (\$150,000), the Town may make the final payment to the Contractor only after the Town has published notice of such final payment in accordance with C.R.S. § 24-91-103.

7.00 ADDITIONAL WORK: Should work beyond that described in the Contract Documents be required, it will be paid for as extra work at a cost to be agreed upon in separate written agreement by the Town and the Contractor prior to commencement of the additional work. Such additional agreements shall be executed and approved by all persons required by Town purchasing ordinances or policies. Unless specifically excluded, such written agreements shall be considered part of the Contract Documents.

8.00 CONTRACTOR'S REPRESENTATIONS: In order to induce the Town to enter into this Agreement, the Contractor makes the following representations:

- a. The Contractor has familiarized itself with the nature and the extent of the Contract Documents, Scope of Work, the locality, all physical characteristics of the area of the work within the Scope of Work, including without limitation, improvements, soil conditions, drainage, topography, and all other features of the terrain, and with the local conditions and federal, state, and local laws, ordinances, rules, and regulations that in any manner may affect cost, progress, or performance of the work, or apply in any manner whatsoever to the work.
- b. Contractor has carefully considered all physical conditions at the site and existing facilities affecting cost, progress, or performance of the work.
- c. Contractor has given the Town written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and such documents are acceptable to the Contractor.
- d. Contractor shall not extend the credit or faith of the Owner to any other persons or organizations.

9.00 INSURANCE: Contractor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all obligations assumed by the Contractor pursuant to this Agreement. Contractor shall not commence work under this Agreement until it has obtained all said insurance required by the Contract Documents and such

insurance has been approved by the Town. The Contractor shall not allow any subcontractor to commence work on this project until all similar insurance required of the subcontractor has been obtained and approved. For the duration of this Agreement, the Contractor must continuously maintain the insurance coverage required in this section, with the minimum insurance coverage listed below:

- a. Worker's Compensation in accordance with the Worker's Compensation Act of the State of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract.
- b. Comprehensive General liability insurance with minimum limits of ONE MILLION DOLLARS (\$1,000,000) per each occurrence, AND TWO MILLION DOLLARS (\$2,000,000) aggregate, plus an additional amount sufficient to pay related attorneys' fees and defense costs. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.
- c. Comprehensive Automobile Liability insurance with minimum limits for bodily injury and property damage of not less than ONE MILLION DOLLARS (\$1,000,000) per each occurrence, plus an additional amount sufficient to pay related attorneys' fees and defense costs, with respect to each of the Contractor's owned, hired or non owned vehicles assigned to or used in performance of this contract.
- d. Builder's Risk insurance with minimum limits of not less than the insurable value of the work to be performed under this contract at completion less the value of the materials and equipment insured under installation floater insurance. The policy shall be written in completed value form and shall protect the Contractor and the Town against risks of damage to buildings, structures, and materials and equipment not otherwise covered under Installation Floater insurance, from the perils of fire and lightning, the perils included in the standard coverage endorsement, and the perils of vandalism and malicious mischief. Equipment such as pumps, engine-generators, compressors, motors, switch-gear, transformers, panel-boards, control equipment, and other similar equipment shall be insured under Installation Floater insurance when the aggregate value of the equipment exceeds \$10,000. The policy shall provide for losses to be payable to the Contractor and the Town as their interests may appear. The policy shall contain a provision that in the event of payment for any loss under the coverage provided, the insurance company shall have no rights of recovery against the Contractor or the Town.
- e. ☐ If this box is checked, Professional Liability/Errors and Omission in an amount not less than _____ MILLION DOLLARS (\$____,000,000).

Certificates of insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town. The policies required above shall be endorsed to include the Town and the Town's officers and employees as additional insureds. Every policy required above shall be primary insurance and any insurance carried by the Town, its officers, or its employees, or carried by or provided through any self-insurance pool of the Town, shall be excess and not contributory insurance to that provided by the Contractor. Contractor shall be solely responsible for paying any and all deductibles.

Each certificate of insurance shall identify this Agreement or the project set forth in the Scope of Work and shall provide that the coverage afforded under the policies shall not be cancelled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the Town. If the words "endeavor to" appear in the portion of the certificate of insurance addressing cancellation, those words shall be stricken from the certificate by the agent(s) completing the certificate. The Town reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

10.00 BONDS: Contractor shall furnish a performance bond and payment bond in an amount determined by the Town, but in any event at least equal to the Contract Price, as security for the faithful performance and payment of all Contractor's obligations under the Contract Documents, including but not limited to the guaranty period. These bonds shall remain in effect at least until one year after the date of final payment. All bonds shall be in the forms prescribed by the Contract Documents and be executed by such sureties as (i) are licensed to conduct business in the State of Colorado and (ii) are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570, amended, by the Audit Staff, Bureau of Account, U.S. Treasury Department. All bonds signed by an agent must be accompanied by a certified copy of the authority to act. If the surety on any bond furnished by the Contractor is declared bankrupt or becomes insolvent, or its right to do business in Colorado is terminated, or it ceases to meet the requirements of clauses (i) and (ii) of this section, Contractor shall, within five (5) days thereafter, substitute another bond and surety, both of which shall be acceptable to the Town.

11.00 NO WAIVER OF GOVERNMENTAL IMMUNITY: The parties hereto understand and agree that the parties are relying on, and do not waive or intend to waive by any provision of this Agreement or the remainder of the Contract Documents, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., 10 C.R.S., as from time to time amended, or otherwise available to the parties, their officers, agents or their employees.

12.00 INDEMNIFICATION: The Contractor agrees, to the fullest extent permitted by law, to indemnify, defend and hold the Town, its agencies, employees, officials and agents ("Indemnitees") harmless from any and all claims, settlements, judgments, damages and costs, including reasonable attorney fees, of every kind and nature made, to include all costs associated with the investigation and defense of any claim, rendered or incurred by or on behalf of the Indemnitees, that may arise, occur, or grow out of any errors, omissions, or negligent acts, done by the Contractor, its employees, subcontractors or any independent consultants working under the direction of either the Contractor or any subcontractor in the performance of this Contract; provided, however, that Contractor's obligations and liability hereunder shall not exceed the amount represented by the degree or percentage of negligence or fault attributable to the Contractor or any officer, employee, representative, agent, subcontractor, or other person acting under Contractor's direction or control, as determined pursuant to C.R.S. § 13-50.5-102(8)(c).

13.00 TERMINATION FOR CONVENIENCE: This Agreement and the performance of the Scope of Work hereunder may be terminated at any time in whole, or from time to time in part, by the Town for its convenience. Any such termination shall be effected by delivery to the Contractor of a written notice ("**Notice of Termination**") specifying the extent to which performance of the Scope of Work is terminated and the date upon which termination becomes effective. If the Agreement is terminated, the Contractor shall be paid on a pro-rated basis of work status satisfactorily completed, under the detailed Scope of Work. The portion of the Scope of Work satisfactorily completed but not yet accepted by the Town shall be determined by the Town.

14.00 EVENTS OF AND TERMINATION FOR DEFAULT:

- (1) The Town may serve written notice upon the Contractor of its intention to terminate this Agreement in the presence of one of the following events of default:
 - a. Contractor fails to initiate the Scope of Work at the agreed upon time;
 - b. The Contractor unnecessarily or unreasonably delays the performance of the Scope of Work;
 - c. The Contractor does not complete the Scope of Work within the time specified or within the time to which completion of the Scope of Work has been extended;
 - d. Contractor fails to make prompt payments for labor, materials or to subcontractors;

- e. Contractor willfully violates this Agreement or disregards laws, ordinances or instructions of the Town;
- f. Contractor abandons performance of the Scope of Work;
- g. The Contractor assigns, transfers or sublets this Agreement or any part thereof without Town approval;
- h. Contractor becomes insolvent or adjudged bankrupt; or
- i. Contractor refuses to remove materials or perform any work within the Scope of Work that has been rejected as defective or unsuitable.

- (2) Such written notice shall contain the reasons for the intention to terminate this Agreement and provide a five (5) business day period during which the Contractor may cure the event of default. A failure to timely cure the event of default shall authorize the Town to immediately terminate this Agreement and take whatever steps it deems necessary to complete the Scope of Work, if so desired by the Town in its sole discretion. The costs and charges incurred by the Town, together with the costs of completion of the Scope of Work shall be deducted from any monies owed to Contractor. If the expense incurred by the Town is greater than the sums payable under this Agreement, the Contractor shall pay the Town, within sixty (60) days of demand therefor the amount of such excess cost suffered by the Town.

15.00 LIABILITY FOR EMPLOYMENT-RELATED RIGHTS AND COMPENSATION: The Contractor will comply with all laws, regulations, municipal codes, and ordinances and other requirements and standards applicable to the Contractor's employees, including, without limitation, federal and state laws governing wages and overtime, equal employment, safety and health, employees' citizenship, withholdings, reports and record keeping. Accordingly, the Town shall not be called upon to assume any liability for or direct payment of any salaries, wages, contribution to pension funds, insurance premiums or payments, workers' compensation benefits or any other amenities of employment to any of the Contractor's employees or any other liabilities whatsoever, unless otherwise specifically provided herein.

The Town will not include the Contractor as an insured under any policy the Town has for itself. The Town shall not be obligated to secure nor provide any insurance coverage or employment benefits of any kind or type to or for the Contractor or the Contractor's employees, sub-consultants, subcontractors, agents, or representatives, including but not limited to coverage or benefits related to: local, state, or federal income or other tax contributions, FICA, workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension or retirement account contributions, profit sharing, professional liability insurance, or errors and omissions insurance. The following disclosure is provided in accordance with Colorado law:

CONTRACTOR ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS CONTRACTOR OR SOME ENTITY OTHER THAN THE TOWN PROVIDES SUCH BENEFITS. CONTRACTOR FURTHER ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO WORKERS' COMPENSATION BENEFITS. CONTRACTOR ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS AGREEMENT.

To the maximum extent permitted by law, the Contractor waives all claims against the Town for any Employee Benefits; the Contractor will defend the Town from any claim and will indemnify the Town against any liability for any Employee Benefits for the Contractor imposed on the Town; and the Contractor will reimburse the Town for any award, judgment, or fine against the Town based on the position the Contractor was ever the Town's employee, and all attorneys' fees and costs the Town reasonably incurs defending itself against any such liability.

16.00 GOVERNING LAW AND VENUE: Venue for any and all legal matters regarding or arising out of the transactions covered herein shall be solely in the District Court in and for Weld County, State of Colorado. This transaction shall be governed by the laws of the State of Colorado.

17.00 ASSIGNMENT: The Contractor shall not assign any of his rights or obligations under this Agreement without the prior written consent of the Town. Upon any assignment, even though consented to by the Owner, the Contractor shall remain liable for the performance of the work under this agreement.

18.00 LAWFUL PERFORMANCE: It is further agreed that no party to this Agreement will perform contrary to any state, federal, or county law, or any of the ordinances of the Town of Mead, Colorado.

19.00 INVALID SECTIONS: Should any section of this Agreement be found to be invalid, it is agreed that all other sections shall remain in full force and effect as though severable from the invalid part.

20.00 NOTICE: Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if sent by delivery of same in person to the addressee or by courier delivery via Federal Express or other nationally recognized overnight air courier service, by electronically-confirmed facsimile or email transmission, or by depositing same in the United States mail, postage prepaid, addressed as follows:

The Town:	Town of Mead Attn: Town Manager 441 Third Street, Mead, CO 80542 Email: erasmussen@townofmead.org
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With a copy to:	Michow Cox & McAskin, LLP Attn: Mead Town Attorney 6530 S. Yosemite Street, Suite 200 Greenwood Village, CO 80111 Email: christiana@mcm-legal.com
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Contractor:	Concrete Conservation, LLC 4527 Sunbeam Road Jacksonville, FL 32257 Email: greynolds@spectrashield.com
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21.00 SURVIVAL: The parties understand and agree that all terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

22.00 ATTORNEY’S FEES: If the Contractor breaches this Agreement, then it shall pay the Town’s reasonable costs and attorney’s fees incurred in the enforcement of the terms, conditions, and obligations of this Agreement.

23.00 INTEGRATION AND AMENDMENT: This Agreement constitutes the entire agreement between the parties, superseding all prior oral or written communications. This Agreement may only be modified or amended upon written agreement signed by the parties.

24.00 RIGHTS AND REMEDIES: Any rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted.

25.00 BINDING EFFECT: The parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this section shall not authorize assignment.

26.00 NO THIRD-PARTY BENEFICIARIES: Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Contractor. Absolutely no third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

27.00 CONFLICT BETWEEN DOCUMENTS: In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit. In the event of a conflict between any of the Contract Documents, the following order of precedence shall apply: (1) change orders, (2) this Agreement, as may be amended, (3) special provisions, (4) general and supplementary conditions, (5) design standards and specifications, including any addenda, (6) design documents, and (7) any other Contract Documents, with the more specific or stricter provision controlling.

28.00 FORCE MAJEURE: Neither the Contractor nor the Town shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by "force majeure." As used in this Agreement, "force majeure" means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, pandemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

29.00 PROTECTION OF PERSONAL IDENTIFYING INFORMATION: In the event the Work includes or requires the Town to disclose to Contractor any personal identifying information as defined in C.R.S. § 24-73-101, Contractor shall comply with the applicable requirements of C.R.S. §§ 24-73-101, et seq., relating to third-party service providers.

30.00 AUTHORITY: The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town of Mead and the Contractor and bind their respective entities.

31.00 COUNTERPARTS: This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the Parties have caused this Construction Agreement to be executed on the dates written below.

TOWN OF MEAD:

☒ Board of Trustees (*for contracts exceeding \$25,000 pursuant to Sec. 4-2-20 of the Mead Municipal Code*)

ATTEST:

By: _____
Mary Strutt, Town Clerk, MMC

By: _____
Colleen G. Whitlow, Mayor

OR

☐ Town Manager (*for contracts \$25,000 or less pursuant to Sec. 4-2-20 of the Mead Municipal Code*)

By: _____
Helen Migchelbrink, Town Manager

Date of Execution: _____

CONTRACTOR:

CONCRETE CONSERVATION, LLC, a Florida
limited liability company

By: _____

Printed Name: _____

Title: _____

Date of Execution: _____

STATE OF _____)

COUNTY OF _____) ss.

The foregoing Construction Agreement was acknowledged before me this ____ day of _____, 2023,
by _____ as
_____ of CONCRETE CONSERVATION, LLC, a Florida limited
liability company.

Witness my hand and official seal.

My commission expires: _____.

Notary Public

**(Required for all contracts pursuant to C.R.S. § 8-40-
202(2)(b)(IV))**

EXHIBIT A
CONTRACTOR'S FORM OF BID

[See attached document]



www.jvajva.com

☐ **Boulder**

1319 Spruce Street
Boulder, CO 80302
303.444.1951

☒ **Fort Collins**

213 Linden Street
Suite 200
Fort Collins, CO 80524
970.225.9099

☐ **Winter Park**

PO Box 1860
47 Cooper Creek Way
Suite 328
Winter Park, CO 80482
970.722.7677

☐ **Glenwood Springs**

214 8th Street
Suite 210
Glenwood Springs, CO
81601
970.404.3100

☐ **Denver**

1512 Larimer Street
Suite 710
Denver, CO 80202
303.444.1951

M E M O

TO:	Manny Windhorst	DATE:	June 27, 2023
	Program Manager	JOB NO:	1015.11.1c
FIRM:	Town of Mead	PROJECT:	Mead Wastewater Treatment Plant (WWTP)
ADDRESS:	441 3 rd Street		Structures and Interceptor Manholes
	Mead, CO 80542		Rehabilitation Project
		SUBJECT:	Recommendation for
			Contractor Notice of Award

On May 23rd, 2023, the Town of Mead advertised an invitation to bid for the Mead Wastewater Treatment Plant (WWTP) Structures and Interceptor Manholes Rehabilitation Project. The Town prepared an advertisement for bidding to solicit bids from qualified Contractors for the rehabilitation of deteriorated WWTP structures and Interceptor Manholes (MHs).

Project bids were received June 16th, 2023. One bid was received from Concrete Conservation, LLC (Concrete Conservation). Concrete Conservation is a certified installer of the corrosion resistant liner systems called Spectrashield® (Spectrashield) for the rehabilitation of deteriorated water and wastewater concrete structures. The base bid price submitted by Concrete Conservation is the total of bid Schedules A and B as summarized in Table 1 below. Schedule A includes the Rehabilitation of seven (7) Interceptor Manholes; Schedule B includes the Rehabilitation of one (1) Grit Chamber and one (1) Influent Splitter Box. JVA prepared an overall bid tabulation and verified the accuracy of the addition in the bids. Attached to this memo is Concrete Conservation bid for your reference.

TABLE 1: BID PRICE COMPARISON

Bidder	Schedule A	Schedule B	Base Bid Total
Concrete Conservation, LLC	\$34,200	\$123,361	\$157,561.00

JVA, Inc (JVA) reviewed Concrete Conservation's bid for compliance with the bidding documents. The bid was complete which included acknowledgement of the posted addendum, 10 percent bid security, completed project references, and Evidence of Authority to perform business in Colorado. Concrete Conservation is highly qualified in the application of the Spectrashield liner system for wastewater manhole and structures rehabilitation. Concrete Conservation has thorough experience working with various manhole replacement projects and all personnel involved in the application of SpectraShield have been specifically trained to meet the standards required for the application and installation process of the protective liner system.

JVA contacted several similar project references that were provided in the bid and got in touch with two references; Southwest Metropolitan Water and Sanitation District and the City of Montrose. Overall, Concrete Conservation qualifications and expertise ranked very high among clients and received positive marks for quality, maintaining a schedule, following the planned budget, and effectively providing office paperwork and communication. The contacted references reported that they would repeatedly use the SpectraShield product on all manhole rehabilitation projects based on longevity and durability. See attached notes from project references.



RECOMMENDATION FOR CONTRACTOR NOTICE OF AWARD

Mead WWTP Interceptor Manholes and Structures Rehabilitation

June 27, 2023

Page 2 of 3

Based on the proposal received and the discussion above, JVA recommends the Town move forward awarding the Mead WWTP Structures and Interceptor Manholes Rehabilitation project to Concrete Conservation.

As always, feel free to contact me with any questions or comments at 970.222.8060 or jmcgee@jvajva.com.

Sincerely,

JVA, Incorporated

By: _____

John P. McGee, P.E.

Principal

Attachments: Notes from Project References
Bid from Concrete Conservation

Notes from Project References

Tony Cocozzella- Southwest Metro

1. *Briefly describe the overall quality of the work performed by SpectraShield.*
We have been using Spectrashield for 10 years on all our pipe lining projects. They are a great company and have always completed the work on time with the upmost professionalism.
2. *Was the project completed on schedule and within budget?*
The crew provided a schedule and maintained communication of the general contractor was behind schedule.
3. *How did the superintendent and project manager perform on the job as far as communication, professionalism, and extra steps to ensure high quality delivery?*
I must say their superintendent maintained contact throughout the project and always took the time to communicate. The product is of high quality and the prep of the substrate is always top priority.
4. *Has the City, District, or Town standardized this product for future MHs and / or wastewater structure rehabilitation projects?*
The Spectrashield product is stated in our specifications.
5. *Would you work with SpectraShield on future projects and recommend SpectraShield to other Utilities for MH rehabilitation projects?*
We use Spectrashield on all manhole rehabilitation projects

David Briggs—City of Montrose (Notes from telephone call)

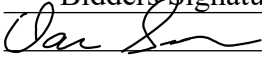
1. *Briefly describe the overall quality of the work.*
They have used them 5-6 years for MH lining and keep having them back for many projects. They like the product (spectrashield) for its thickness/multiple layers (not thin epoxy lining, which leads to lots of H₂S leaks)
2. *Was the project completed on schedule and within budget?*
Yes
3. *How did the superintendent and project manager perform on the job as far as communication, professionalism, and extra steps to insure high quality?*
No problems thus far. This year the City of Montrose planned for a project later in the summer and SpectraShield had some open time to get their project completed early. SpectraShield does a great job with communication and on time completion.
4. *Has the City, District, or Town standardize this product for future MHs and / or wastewater structure rehabilitation?*
The City currently has an annual contract for on-going maintenance (lots H₂S gas in system), and SpectraShield helped stabilize this problem.
5. *Would you work with Spectra Shield on future projects and recommend Spectra Shield to other Utilities for MH rehabilitation projects?*
Yes, very much.

SECTION 00310

BID FORM

- 1.01 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices within this Bid and in accordance with the other terms and conditions of the Bidding Documents.
- 1.02 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
- 1.03 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

Addendum No.	Bidders Signature	Date Acknowledged
1		6/15/2023

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) that have been identified in SC-4.02 as containing reliable "technical data." Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.
- E. Based on the information and observations referred to in Paragraph D above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data

are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.

- F. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- G. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
 - 1. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

1.04 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph:
 - 1. “corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
 - 2. “fraudulent practice” means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. “collusive practice” means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
 - 4. “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

1.05 Bidder will complete the Work in accordance with the Contract Documents for the following lump sum price:

Base Bid Proposal:

All necessary labor, supervision, equipment, tools and materials as required for bypass pumping, cleaning, surface preparation, and application of the liner system for the seven (7) interceptor manholes, one (1) grit chamber, and one (1) influent splitter box as specified and detailed in these contract documents. The project will include two separate lump sum bid schedules: Schedule A – Rehabilitation of Seven (&) Interceptor Manholes; Schedule B – Rehabilitation of One (1) Grit Chamber and One (1) Influent Splitter Box.

BIDDER to provide the following two bid schedules that are included in the Base Bid.

Schedule A:

Interceptor Manhole Rehabilitation (Manholes #1 - #7) \$ 34,200.00

(IN WORDS) Thirty Four Thousand Two Hundred & 00/100 ;

Schedule B:

WWTF Structure Rehabilitation (Splitter Box and Grit Chamber) - \$ 123,361.00

(IN WORDS) One Hundred Twenty Three Thousand Three Hundred Sixty One & 00/100 .

SCHEDULES A and B PROJECT TOTAL \$ 157,561.00

(IN WORDS) One Hundred Fifty Seven Five Hundred Sixty One & 00/100

BIDDER acknowledges that the Owner has the right to delete items in the Bid or change quantities at his sole discretion without affecting the Agreement or prices of any item so long as the deletion or change does not exceed twenty-five percent (25%) of the total Contract Amount.

The undersigned Bidder agrees to furnish any and all required Bonds in the form required by the District and to enter into a contract within the time specified in the Instructions to Bidders and further agrees to complete all Work covered by the Bid, in accordance with specified requirements, within the time specified in the Agreement. Bidder accepts the provisions of the Agreement as to liquidated damages.

In submitting this Bid it is understood that the right is reserved by Owner to reject any and all bids, and it is understood that this Bid may not be withdrawn during a period of 60 days after the scheduled time for the receipt of bids.

1.06 Construction Schedule:

- A. Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

- 1.07 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
 - B. List of Proposed Subcontractors;
 - C. List of Proposed Suppliers;
 - D. List of Project References;
 - E. Evidence of authority to do business in the State of Colorado;
- 1.08 The Engineer may require the apparent low responsive bid and second low responsive bid General Contractors to submit the following Statement of Qualifications after the bid opening:
- A. General Information
 - 1. Please provide official firm name, license, contact person for bidding, title, phone number, e-mail address, and mailing address. Provide a list of current projects under construction in detail, including Owner's name and contact information, Engineer's name and contact information, contract price, percent complete, and brief description of work.
 - B. Project Experience
 - 1. Provide brief summaries of a minimum of three (3) comparable projects in which your firm served as General Contractor in last three (3) years. Include the following information with each project summary:
 - a. Owner and Engineer contact information
 - b. References and contact information
 - c. Project contract price and final construction cost
 - d. Construction dates
 - C. Experience of key personnel to be assigned to this project.
 - 1. For each key person identified, list at least two comparable projects in which they have played a primary role. For other projects provide:
 - a. Description of project
 - b. Role of the person
 - c. Project's original contracted construction cost and final construction cost
 - d. Construction dates
 - e. Project Owner
 - f. Reference information (two names with telephone numbers for each project)
 - D. Safety Record

1. Provide the firms OSHA reportable accident rate and current workman's compensation insurance multiplier for the last three (3) years. Address and describe the company's safety program and any additional information that would highlight the General Contractor's approach to creating and maintaining a safe project site.

E. Financial Statement

1. Provide a recent financial statement, including balance sheet and income statement showing:
 - a. Current assets and other assets
 - b. Current liabilities and other liabilities
 - c. Fixed assets and equipment

F. References

1. Provide name, address, and phone number of the General Contractor's banking reference
2. Provide name, address, and phone number of the General Contractor's insurance agent(s)

SIGNATURE OF BIDDER:

Date: 6/12/23

If an Individual: _____,

Doing business as _____

If a Partnership: _____

By _____, partner

If a Corporation: CONCRETE CONSERVATION (an _____ Corporation)

By J. Reynolds

(SEAL & TITLE: PRESIDENT & CEO ATTEST)

ADDRESS: 4527 SUNBEAM RD, JACKSONVILLE, FL 32257

TELEPHONE: 904-419-4889

E-MAIL: greynolds@spectrashield.com

END OF SECTION

04/24/2023

00310-6

JVA 1015.11e



BID BOND

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER (Name and Address): Concrete Conservation, LLC
4527 Sunbeam Rd
Jacksonville, FL 32257

SURETY (Name and Address of Principal Place of Business): Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

OWNER (Name and Address): Town of Mead, Colorado
441 Third Street
Mead, CO 80542

BID

Bid Due

Date: 06/16/2023

Description: Town of Mead - WWTF Structures and Interceptor Manholes Rehabilitation - JVA Job No. 1015.11e

BOND

Bond

Number: N/A

Date: 06/15/2023

Penal sum 10% of Bid Amount (Fifteen Thousand Seven Hundred Fifty-Six and Ten Cents) \$ 15,756.10

(Words)

(Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

BIDDER

Concrete Conservation, LLC

(Seal)

Bidder's Name and Corporate Seal

By:

G. Reynolds
Signature

Gregory Reynolds

Print Name

President & CEO

Title

Attest:

Laurie Wilson
Signature

Director of Business
Title Operations

SURETY

Travelers Casualty and Surety Company of America

Surety's Name and Corporate Seal

By:

Jamie Smith

Signature (Attach Power of Attorney)

Jamie Smith

Print Name

Attorney-In-Fact

Title

Attest:

David Vandroff
Signature

Agent

Title



Note: Above addresses are to be used for giving any required notice. Provide execution by any additional parties, such as joint venturers, if necessary.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Bid Security is required, in the amount of 10% of the total Bid in the form of this Bid Bond
3. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
4. This obligation shall be null and void if:
 - 4.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 4.2 All Bids are rejected by Owner, or
 - 4.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
5. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
6. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
7. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
8. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
9. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
10. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
11. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
12. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

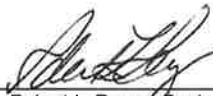
KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **JAMIE SMITH** of **JACKSONVILLE**, Florida, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

City of Hartford ss.

By: 
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

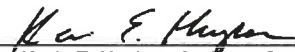
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **15th** day of **June**, 2023




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.



Proposed Subcontractors

Sunbelt Rentals – By-Pass Pumping
Badger Daylighting – Vactor Services

Suppliers

CCI Spectrum, Inc.

References – See attached.

Evidence of Authority to do business in Colorado – See attached.

Bid Bond – See attached

For this Record...
Filing history and documents
Get a certificate of good standing
File a form
Subscribe to email notification
Unsubscribe from email notification
Subscribe to text notification
Unsubscribe from text notification

Business Home
Business Information
Business Search

FAQs, Glossary and Information

Summary

Details			
Name	CONCRETE CONSERVATION, LLC		
Status	Good Standing	Formation date	01/17/2018
ID number	20181043187	Form	Foreign Limited Liability Company
Periodic report month	January	Jurisdiction	Florida
Principal office street address	4527 Sunbeam Road, Jacksonville, FL 32257, US		
Principal office mailing address	4527 Sunbeam Road, Jacksonville, FL 32257, US		

Registered Agent	
Name	CT Coporation
Street address	7700 E Arapahoe Rd Ste 220, Centennial, CO 80112-1268, United States
Mailing address	7700 E Arapahoe Rd Ste 220, Centennial, CO 80112-1268, United States

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- [Get a certificate of good standing](#)
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Back



January 5, 2023

RE: Concrete Conservation, LLC – SpectraShield® Applicator Certification

To Whom It May Concern,

CCI Spectrum, LLC is the manufacturer of the revolutionary liner system, SpectraShield®. Celebrating its 30th anniversary this year, SpectraShield® now protects over 105,000 wastewater structures worldwide. SpectraShield® was invented as a cost-effective alternative to traditional cement, epoxy and polyurethane based technologies.

The purpose of this letter is to certify that Concrete Conservation, LLC (CCI) is the certified Licensed Applicator of the SpectraShield® Liner System. CCI has been a certified applicator since 1993 and has successfully installed over 11 million square feet of SpectraShield® to a wide variety of wastewater structures including manholes, lift stations and waste water treatment facilities.

All CCI personnel involved in the application of the SpectraShield® Liner System have been specifically trained in all aspects of the application process and all CCI installation equipment meets the equipment standards required for the application of the SpectraShield®.

We greatly appreciate your efforts to ensure applicators of our products are properly qualified. Please do not hesitate to contact us at (904) 419-4889 should you have any questions or require additional information.

Sincerely,

A blue ink signature of Gregory G. Reynolds.

Gregory G. Reynolds
President & CEO
CCI Spectrum, LLC



Agenda Item Summary

MEETING DATE: July 10, 2023

SUBJECT: **Resolution No. 49-R-2023** – A Resolution of the Town of Mead, Colorado, Authorizing the Acquisition of an ATLAS COPCO QAS 150 Portable Generator for the Public Works Department

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

Public Works needs a portable generator to be used for mobile power in the field for welding and power tools to perform repairs to bridges and Streets equipment, at Town events to power the music stage and lights, and for emergency power backup at Town Hall, the Wastewater Treatment Facility or other Town facilities during a power outage. The acquisition of a portable generator will provide convenience and immediate response when needed and eliminate the need to rent a portable generator in the above-mentioned instances.

Three quotes were solicited from professional retailers, and Town Staff has determined that the Atlas Copco QAS 150 from Smith Power Products, Inc. offers the most power, the best value, and will best meet the needs of the Town. This equipment is in stock and available for immediate delivery.

Smith Power Products, Inc.	Atlas QAS 150	\$73,250.00
Generator Source	MDG75-MDG100	\$75,500.00
John Deere	Atlas QAS 70	\$63,191.00

The Resolution authorizes the acquisition of the Atlas Copco QAS 150 portable generator from Smith Power Products, Inc. (“SPP”).

FINANCIAL CONSIDERATIONS

The approved 2023 budget identifies \$100,000.00 in Streets Capital Outlay - Equipment (04-44-5502) for a portable generator. This purchase is for a total amount not to exceed \$73,250.00.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the July 10, 2023, consent agenda will approve the Resolution authorizing the acquisition of the portable generator from SPP in the amount of \$73,250.00. If this item is pulled off the consent for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 49-R-2023, A Resolution of the Town of Mead, Colorado, Authorizing the Acquisition of an ATLAS COPCO QAS 150 Portable Generator for the Public Works Department, for \$73,250.00.”

ATTACHMENTS

Resolution No. 49-R-2023

Purchase Approval Summary (including bids)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 49-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,
AUTHORIZING THE ACQUISITION OF AN ATLAS COPCO QAS 150 PORTABLE
GENERATOR FOR THE PUBLIC WORKS DEPARTMENT**

WHEREAS, the Town is statutorily authorized to procure and maintain equipment; and

WHEREAS, the Town obtained pricing for a new portable generator from three vendors; and

WHEREAS, Town Staff is recommending that the Board of Trustees authorize the Town to acquire an Atlas Copco QAS 150 Portable Generator, as more specifically described in the Smith Power Products, Inc. quote dated June 27, 2023, attached hereto and incorporated herein as **Exhibit 1** (the “Generator”); and

WHEREAS, the total purchase price for the Generator is Seventy-Three Thousand Two Hundred Fifty Dollars (\$73,250.00) (“Purchase Price”); and

WHEREAS, the Board of Trustees (“Board”) has appropriated sufficient funds in the 2023 budget for acquisition of the Generator; and

WHEREAS, the Board desires to authorize the Town Manager to effectuate acquisition of the Generator from Smith Power Products, Inc. (“SPP”), for an amount not to exceed the Purchase Price.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby authorizes the Town Manager to effectuate the acquisition of the Generator from SPP for a price not to exceed the Purchase Price, which acquisition will be effectuated by purchase order or purchase and sale agreement. The Town Manager shall be authorized to execute the purchase order or purchase and sale agreement, following review and approval of the same by the Town Attorney.

Section 2. Effective Date. This Resolution shall be effective immediately upon adoption.

Section 3. Repealer. All resolutions, or parts thereof, in conflict with this Resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 4. Certification. The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 10TH DAY OF JULY, 2023.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1

Smith Power Products, Inc. quote
(dated June 27, 2023 – 10 pages)

[Attached.]



Purchase Approval Summary

Atlas Copco QAS 150 Portable Generator

PRICE: \$73,250.00

Staff Contact

Name: Erika Rasmussen

Phone: 970-805-4185

Title: Public Works Director/Town Engineer

Email: erasmussen@townofmead.org

Vendor

Vendor Name: Atlas Copco QAS 150

Contact Person: Kurt Van Portfliet

Address: 3065 West California Ave

Phone: 303-552-6053

City: Salt Lake City

Email: kvanportfliet@smithppi.com

State: UT

Zip: 84104

Description

The Public Works Department is requesting the purchase of the Atlas Copco QAS 150 portable generator. Due to the portability of the generator, utilization has a wide spectrum throughout the Town of Mead.

Staff obtained three quotes from professional retailers and has determined Smith Power Products, Inc. (supplier of the Atlas QAS 150) will best meet the needs of the department:

Smith Power Products, Inc.	Atlas QAS 150	\$73,250.00
Generator Source	MDG75-MDG100	\$75,500.00
John Deere	Atlas QAS 70	\$63,191.00

Financial Information

Budget Account Number: 01-44-5502

Total Budget Amount: \$100,000

Was Project in Budget: Yes

Is Budget Amendment Needed: No

Funds Available in Budget: Yes

Purchase Order Information: NA

Treasurer Approval:

Date:

Town Manager Approval:

Date:

Purchasing Policy Review

Check one	Dollar Limit	Bids/Proposals	Approvals	Attach
☐	< \$5,000	Not required	Department Head	Quote
☐	\$5,001 - \$25,000	Three (3) Required Quotes	Town Manager	Bid Evaluation Summary
☒	\$25,000 +	Formal Bid or Proposal	Board of Trustees	RFP Evaluation Summary

ATTACHMENTS

Procurement Source (select one)

- ☒ Bid and Evaluation
- ☐ RFP and Evaluation
- ☐ Sole Source Justification
- ☐ Cooperative Purchasing Agreement: MAPO
- ☐ Emergency Procurement (attach written documentation)



Agenda Item Summary

MEETING DATE: July 10, 2023

SUBJECT: **Resolution No. 50-R-2023** – A Resolution of the Town of Mead, Colorado, Approving a Revocable License Agreement with Range View Estates, LLC and the Range View Estates Metropolitan District to Authorize the Installation of Certain Components of the Irrigation System Serving Range View Estates to be Located within Town Right-of-Way

PRESENTED BY: Robyn Brown, Deputy Town Engineer

SUMMARY

Range View Estates, LLC (the “Developer”) and Range View Estates Metropolitan District will be constructing and installing a non-potable water irrigation system to serve the Range View Estates development, which will connect to a reservoir on the east side of Weld County Road 7. Portions of the irrigation system will be located within, and cross, portions of the Town of Mead right-of-way (Town ROW), specifically two crossings on each of Ypsilon Circle and Mattana Drive, and one crossing at Weld County Road 7. The Revocable License Agreement (“Agreement”) memorializes the terms and conditions upon which the Town will grant the revocable license for the Town ROW crossings. The Agreement is attached to the Resolution as **Exhibit 1**.

Paragraph 7 of the Agreement establishes a license fee of five thousand dollars (\$5,000.00) (the “License Fee”) which is required to be paid by the Developer to the Town prior to recordation of the Agreement in the Weld County property records.

The Resolution: (a) approves the Agreement in substantially the same form as attached to the Resolution as **Exhibit 1**; (b) authorizes the Town Attorney, in cooperation with the Town Manager and Town Engineer, to make changes to the Agreement as may be necessary that do not materially increase the Town’s obligations prior to execution; and (c) authorizes the Town Manager to execute the Agreement on behalf of the Town when in final form and following the date on which the Town has confirmed receipt of the five thousand dollar (\$5,000) License Fee.

FINANCIAL CONSIDERATIONS

As consideration for entering into the Agreement, the Developer will pay the Town the License Fee of five thousand dollars (\$5,000.00). The License Fee shall be paid to the Town prior to recordation of the Agreement in the Weld County property records. Also, as set forth above, the Town Manager is not authorized to execute the Agreement until the Town’s receipt of the License Fee has been confirmed. The Town will operate and maintain the rights-of-way upon final acceptance by the Town and maintenance costs are expected to be similar to what has historically been required for other roads within the Town’s network.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approval of the Resolution (approving the Agreement). A motion to approve the July 10th consent agenda will accept the Resolution (and will authorize the Town Manager to execute the Agreement on behalf of the Town once the conditions set forth in the Resolution have been satisfied).

If this item is pulled off of the consent agenda for discussion, Town staff recommends the following motion:

Suggested Motion – “I move to adopt Resolution No. 50-R-2023, Approving a Revocable License Agreement with Range View Estates, LLC and the Range View Estates Metropolitan District to Authorize the Installation of Certain Components of the Irrigation System Serving Range View Estates to be Located within Town Right-of-Way.”

ATTACHMENTS

Resolution No. 50-R-2023

Exhibit 1 – Revocable License Agreement

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 50- R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING A
REVOCABLE LICENSE AGREEMENT WITH RANGE VIEW ESTATES, LLC
AND THE RANGE VIEW ESTATES METROPOLITAN DISTRICT,
TO AUTHORIZE THE INSTALLATION OF CERTAIN COMPONENTS OF
THE IRRIGATION SYSTEM SERVING RANGE VIEW ESTATES TO BE
LOCATED WITHIN TOWN RIGHT-OF-WAY**

WHEREAS, the Town of Mead is authorized under C.R.S. § 31-15-101 to enter into contracts or agreements for any lawful municipal purpose; and

WHEREAS, as part of ongoing development of the Range View Estates project (“Project”), Range View Estates, LLC (“Developer”) will be constructing and installing a non-potable irrigation system to serve the Project (the “Irrigation System”); and

WHEREAS, following completion of the Irrigation System, the Range View Estates Metropolitan District (“District”) will be the entity to own and maintain same; and

WHEREAS, a portion of the Irrigation System will be located within or cross portions of Town rights-of-way (“Town ROW”); and

WHEREAS, the Developer, District and the Town have negotiated that certain Revocable License Agreement (the “License Agreement”), a copy of which is attached to this Resolution as **Exhibit 1**, in order to permit a portion of the Irrigation System to be located within Town ROW; and

WHEREAS, the License Agreement has been executed by the Developer and District; and

WHEREAS, the Board of Trustees desires to approve the License Agreement in substantially the form attached to this Resolution;

WHEREAS, the Board of Trustees further desires to delegate authority to the Town Manager to execute the License Agreement on behalf of the Town of Mead once in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) approves the License Agreement in substantially the same form as attached to this Resolution as **Exhibit 1**; (b) authorizes the Town Attorney, in cooperation with the Town Manager and Town Engineer, to make changes to the License Agreement as may be necessary that do not materially increase the Town’s obligations prior to execution; and (c) authorizes the Town Manager to execute the License Agreement on behalf of the Town when in final form and following the date on which the Town has confirmed receipt of the five thousand dollar (\$5,000) License Fee required by Paragraph 7 of the License Agreement.

Section 2. Recordation of License Agreement. The Town Clerk is hereby instructed to record the License Agreement in the Weld County property records following execution by the Town Manager.

Section 3. Effective Date. This resolution shall become effective immediately upon adoption.

Section 4. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 10TH DAY OF JULY, 2023.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Attachments:

Exhibit 1 – Revocable License Agreement
(Range View Subdivision Non-Potable Irrigation System Crossings within
Town ROW) (12 pages)

REVOCABLE LICENSE AGREEMENT

(Range View Subdivision Non-Potable Irrigation System Crossings within Town Right-of-Way)

1. **PARTIES.** The parties to this Revocable License Agreement (the “**Agreement**”) are **Range View Estates LLC**, a Colorado limited liability company (the “**Developer**”), the **Town of Mead**, a Colorado municipal corporation (the “**Town**”), and the **Range View Estates Metropolitan District**, a quasi-municipal corporation of the State of Colorado (the “**District**”). The Developer, the Town, and the District are singularly referred to as a “**Party**” and jointly referred to in this Agreement as the “**Parties**.” The District and Developer may jointly be referred to in this Agreement as the “**Licensee**.” This Agreement shall be effective as of the date of mutual execution hereof by the Parties (“**Effective Date**”).
2. **RECITALS.** The Developer owns certain property known as Range View Estates, as more particularly identified in the Range View Estates Amended Plat #1, recorded with the Weld County Clerk and Recorder on April 2, 2021, at Reception No. 4700508 (“**Plat**”). The Plat provides certain irrigation easements to Developer and its assigns, and Developer will construct and install a non-potable irrigation system to serve Range View Estates, as generally shown and depicted on **Exhibit A**, attached hereto and incorporated herein (“**Irrigation System**”). Upon completion of the installation of the Irrigation System by Developer, the District is anticipated to be the entity to maintain the Irrigation System, upon acceptance of the Irrigation System. Portions of the Irrigation System will be located within, and cross, portions of Town right-of-way (“**Town ROW**”) as more specifically shown on Sheet 3 of **Exhibit A** (2 south crossings at Ypsilon Circle and Mattana Drive, 2 north crossings at Ypsilon Circle and Mattana Drive, and 1 crossing north of Range View Estates at Weld County Road 7: together, the “**Crossings**”). This Agreement memorializes the terms and conditions upon which the Town will grant a revocable license for the Crossings within Town ROW.
3. **CONDITION PRECEDENT.** As a condition precedent to the effectiveness of the revocable license for the Crossings within Town ROW, the Town must receive written notice from the Little Thompson Water District (“**LTWD**”) that: (a) the Irrigation System has been inspected by LTWD, and (b) that the installation of the Irrigation System has been completed in accordance with the construction drawings/plans approved by LTWD, including those portions of the Irrigation System installed in the Crossings.
4. **LICENSE.** Upon satisfaction of the condition precedent, the Town grants Licensee a revocable license to use, maintain, operate, repair, inspect, remove, and reconstruct the Irrigation System in, across, and over the Crossings, as shown in **Exhibit A**, subject to the terms and conditions of this Agreement.
5. **RESERVATION OF RIGHTS.** The Town retains the right to use the Crossings for its own purposes, including the right to add, modify, reconstruct, remove, and replace any existing or future improvement(s) located in the Crossings, and to grant any use of the

Town ROW (including but not limited to that portion of Town ROW utilized by the Crossings) to other third parties, provided that any such use of Town ROW by third parties shall not unreasonably interfere with the Irrigation System.

6. MAINTENANCE.

- (a) District and Developer hereby agree that all maintenance, repair and replacement obligations associated with the Irrigation System are the responsibility of the Developer until the Irrigation System is accepted by the District for continuing ownership and maintenance upon completion, at which time all maintenance, repair and replacement obligations associated with the Irrigation System will become the responsibility of the District. Except for emergency repairs, the District and the Developer agree not to conduct any maintenance or repair activities without at least fourteen (14) days' advance written notice to the Town. All maintenance or repair activities of the District or Developer shall require a Town ROW Permit ("ROW Permit").
- (b) In the event of an emergency that necessitates immediate repairs or maintenance to restore proper functioning of the Irrigation System located within the Crossings, the District or Developer may conduct such emergency repairs and maintenance immediately, giving notice to the Town as soon as reasonably practicable following commencement of the emergency repairs. The District or Developer, as applicable, shall also be required to apply for a ROW Permit for the emergency repair(s). Emergency repairs and maintenance by the District or Developer shall only be authorized under this Agreement when there is an unexpected occurrence that necessitates immediate repairs or maintenance to prevent, mitigate, or remedy injury to persons or damage to property.
- (c) If the District or Developer fails to undertake repairs or maintenance to the Irrigation System located within the Crossings, including but not limited to emergency repairs that may be required, the Town shall be authorized, but not obligated, to undertake said repairs in order to prevent, mitigate or remedy injury to persons or real property. If the Town conducts such repairs or maintenance as authorized under this section, the District or Developer shall reimburse the Town for all costs, fees or expenses related to such repairs and maintenance incurred by the Town (the "**Town Costs**"). District and Developer agree to pay all Town Costs within thirty (30) days of receipt of an invoice from the Town documenting the Town Costs.

EMERGENCY CONTACTS:

Developer:	Ryan Goforth 303-905-9991	Warren Turner 970-673-2395 970-204-9393
------------	------------------------------	---

Town: Erika Rasmussen: 970-805-4185
and to
Bo Hurtado: 720-291-1253

District: Guy Johnson
970-412-1440

7. **CONSIDERATION.** As consideration for entering into this Agreement, the Developer will pay the Town a one-time license fee of five thousand dollars (\$5,000.00) ("License Fee"). The License Fee shall be paid by Developer to the Town prior to recordation of this Agreement in the Weld County property records.
8. **LEGAL COMPLIANCE.** Licensee will comply with all legal requirements, and obtain any necessary governmental permits or approvals (at Licensee's expense), before initiating any additional construction, modification, maintenance, or repair of the Irrigation System. Licensee is responsible for compliance with applicable law and any penalties or other consequences from use of the Irrigation System and all activities related to the Irrigation System. All such compliance, penalties, and permits shall be at Licensee's sole cost and expense.
9. **TERM; TERMINATION.** This Agreement shall be perpetual, unless Licensee abandons the Irrigation System within the Crossings or Licensee elects to relocate the Irrigation System, in which event Licensee shall be solely responsible for all costs associated with any such abandonment or relocation, including removal of the Irrigation System within the Crossings and all associated restoration costs of Town ROW. No abandonment or relocation shall be deemed to have occurred unless Licensee provides reasonable advance written notice to the Town of Licensee's intent to abandon or relocate and of the date upon which such abandonment or relocation shall take effect. If such reasonable advance written notice is provided, the abandonment or relocation shall become effective upon the date stated in the notice. In the event of abandonment or relocation, if the Licensee fails to properly remove the Irrigation System within the Crossings or restore the Town ROW to the Town's reasonable satisfaction within such time frame as is reasonably requested by the Town, the Town may, at its own option, conduct its own removal and/or relocation and the Licensee shall reimburse the Town for the cost of such work within thirty (30) days. The Licensee shall be held liable for any loss, damage or injury to the Town or Town ROW resulting from the Licensee's failure to remove the Irrigation System and restore the Town ROW. If the Town conducts its own removal of the Irrigation System within the Crossings and/or restoration of the Town ROW, it does not waive the right to hold the Licensee liable for damages caused by the Licensee's failure to so remove and restore.

10. **NOTICES.** Any written notice required or permitted by this Agreement shall be deemed to have been sufficiently given for all purposes if sent by certified or registered mail, postage and fees prepaid, hand delivered, or sent via e-mail, addressed to the Party to whom such notice is intended to be given at the address set forth below. Such notice shall be deemed to have been given when deposited in the U.S. mail or when the e-mail is sent.

THE DEVELOPER:

Range View Estates LLC
Attn: Warren Turner
6355 Fairgrounds Ave, Ste 300
Windsor, CO 80550
Email: warren@hillsidecommercialgroup.com

THE DISTRICT:

Range View Estates
Metropolitan District
Attn: Guy Johnson
6355 Fairgrounds Ave, Ste 300
Windsor, CO 80550
Email: manager@districtresource.com

COPY TO:

Range View Estates Metro District
c/o Spencer Fane
Attn: David O’Leary
1700 Lincoln Street, Suite 2000
Denver, CO 80203
Email: doleary@spencerfane.com

THE TOWN:

Town of Mead
Attn: Town Manager
441 Third Street
P.O. Box 626
Mead, Colorado 80542
Email: hmigchelbrink@townofmead.org

COPY TO:

Michow Cox & McAskin LLP
Attn: Mead Town Attorney
6530 S. Yosemite Street, Suite 200
Greenwood Village, Colorado 80111
Email: marcus@mcm-legal.com

Any person or Party may change their addresses for the purpose of receiving written notice or may change the Emergency Contacts in paragraph 6 by notice given as set forth in this paragraph.

11. **WAIVER OF BREACH.** Failure to enforce any provision of this Agreement will not constitute a waiver. Any waiver must be made in writing and signed by an authorized representative of the waiving Party.
12. **INTEGRATION AND AMENDMENT.** This Agreement represents the entire Agreement between the Parties, and there are no oral or collateral agreements or

understandings. This Agreement may be amended only by an instrument in writing signed by both Parties.

13. **PARTIAL INVALIDITY.** If any one or more of the provisions of this Agreement should be ruled wholly or partly invalid or unenforceable by a court or other government body of competent jurisdiction: the validity and enforceability of all provisions of this Agreement not ruled to be invalid or unenforceable shall be unaffected; the provision(s) held wholly or partly invalid or unenforceable shall be deemed amended, and the court or other government body is authorized to reform the provision(s), to the minimum extent necessary to render them valid and enforceable in conformity with the parties' intent as manifested herein; and if the ruling, and/or the controlling principle of law or equity leading to the ruling, is subsequently overruled, modified, or amended by legislative, judicial, or administrative action, then the provision(s) in question as originally set forth in this Agreement shall be deemed valid and enforceable to the maximum extent permitted by the new controlling principle of law or equity.
14. **ASSIGNMENT; BINDING EFFECT.** Licensee must notify the Town at least 90 days before abandoning or conveying the Irrigation System, whether by sale, transfer, assignment, or otherwise. This Agreement is binding upon the Parties and their successors and assigns.
15. **LIMITATION OF LIABILITY.** The Town is not liable for the existence, repair, maintenance, operation, use or replacement of the Irrigation System or any of Licensee's activities, personnel or equipment in relation thereto.
16. **RECORDATION.** This Agreement will be recorded upon execution by the Parties with the Weld County Clerk and Recorder at Developer's expense.
17. **GOVERNMENTAL IMMUNITY.** The Town, its officers, and its employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended ("CGIA"), or otherwise available to the Town and its officers, agents or employees.
18. **ANNUAL APPROPRIATION.** Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, and thus any obligations of the Town hereunder shall extend only to monies currently appropriated and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.
19. **APPLICABLE LAW; VENUE.** This Agreement shall be interpreted and enforced pursuant to the laws of the State of Colorado. In the event of litigation concerning this Agreement, the Parties agree that proper venue shall be the District Court, Weld County, Colorado.

20. **NO PARTNERSHIP.** This Agreement does not create an agency, partnership or joint venture relationship between the Town and the Licensee or between the Town and any other party. This Agreement does not cause the Town to be responsible for the debts or obligations of Licensee or any other party.
21. **ATTORNEYS FEES.** If any party breaches this Agreement, the nonprevailing party shall pay all of the prevailing party's reasonable attorneys' fees and costs in enforcing this Agreement through litigation, arbitration, mediation or otherwise.
22. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

Signature Pages Follow.

Developer signature page to Revocable License Agreement.

DEVELOPER:

RANGE VIEW ESTATES LLC, a Colorado limited liability company

By: _____

Print Name: _____

Title: _____

STATE OF COLORADO)
)
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2023, by _____ as _____ of RANGE VIEW ESTATES LLC, a Colorado limited liability company.

Witness my hand and official seal.

My commission expires: _____

Notary Public

[SEAL]

District signature page to Revocable License Agreement.

DISTRICT:

RANGE VIEW ESTATES METROPOLITAN DISTRICT, a quasi-municipal corporation and political subdivision of the State of Colorado

By: _____

Print Name: _____

Title: _____

Date: _____, 2023

ATTEST:

Print Name: _____

Title: _____

Town signature page to Revocable License Agreement.

TOWN OF MEAD, COLORADO

By: _____
Helen Migchelbrink, Town Manager

Date: _____, 2023

ATTEST:

Mary E. Strutt, MMC, Town Clerk

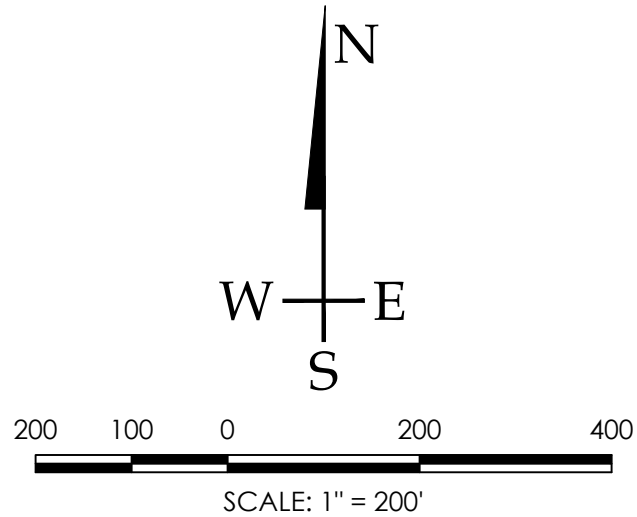
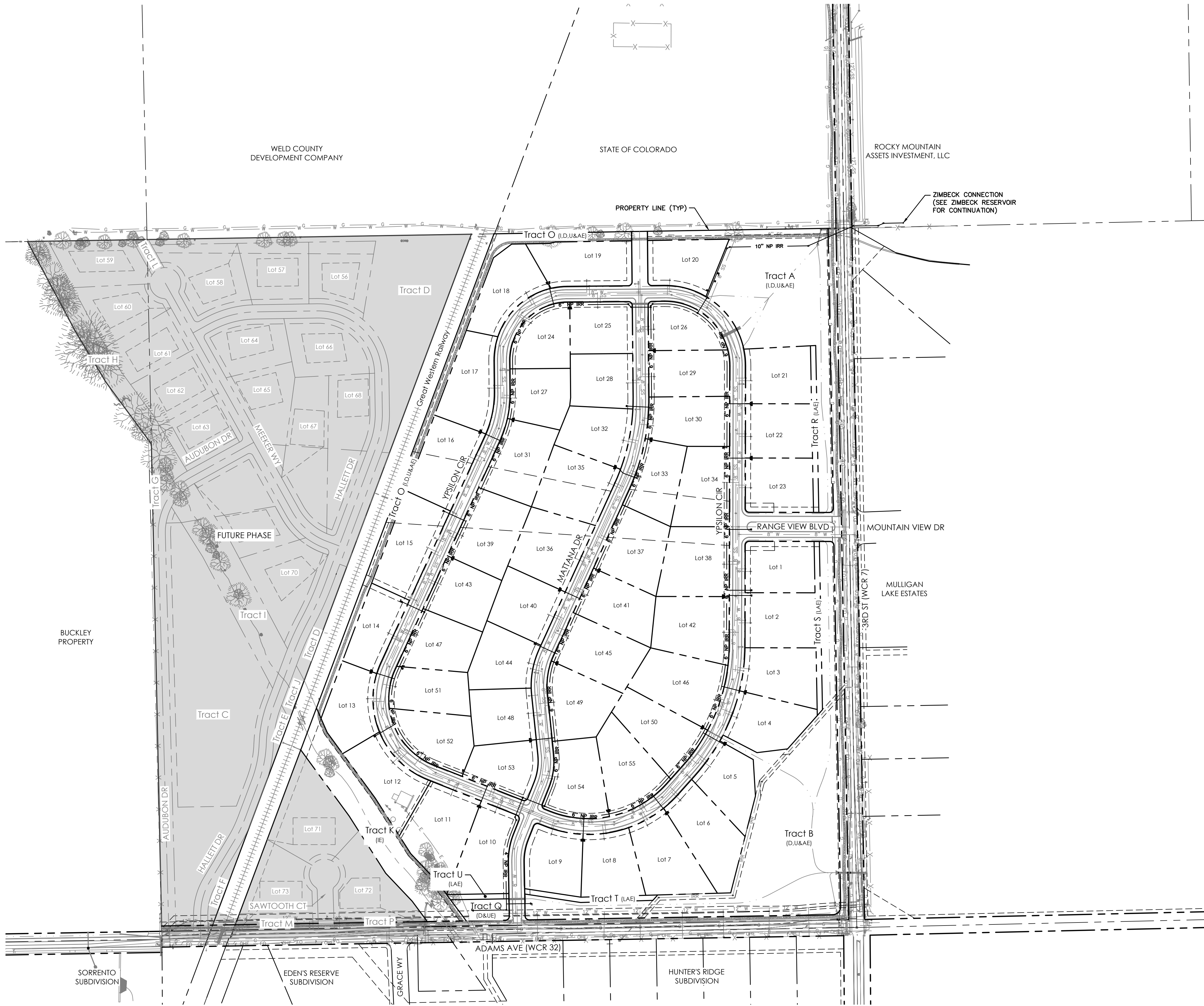
EXHIBIT A
Irrigation System

Attached – two (2) pages

Range View Estates – Non-Potable Irrigation Plan

[Sheet 3 of 9 – attached]

[Sheet 5 of 9 – attached]



- NOTES:
- ALL EXISTING UTILITY LOCATIONS SHOWN HAVE BEEN PROVIDED BY OTHERS AND DETERMINED FROM A COMBINATION OF RECORD DRAWINGS, SURVEYED FIELD MARK-OUTS AND PHYSICAL OBSERVATIONS. THERE MAY BE UTILITIES NOT SHOWN ON THE DRAWINGS WHICH PRESENTLY EXIST IN THE AREA OF CONSTRUCTION. THEREFORE, THE CONTRACTOR SHALL VERIFY LOCATION AND DEPTH OF ALL EXISTING UTILITIES IN THE PROJECT VICINITY PRIOR TO BEGINNING WORK. THE CONTRACTOR SHALL BE FULLY AND SOLELY RESPONSIBLE FOR ANY AND ALL DAMAGES AND COSTS WHICH MIGHT OCCUR BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UTILITIES. THE CONTRACTOR SHALL NOTIFY ALL PUBLIC AND PRIVATE UTILITY COMPANIES AND DETERMINE THE LOCATION OF ALL EXISTING UTILITIES PRIOR TO PROCEEDING WITH GRADING AND CONSTRUCTION. ALL WORK PERFORMED IN THE AREA OF UTILITIES SHALL BE PERFORMED AND INSPECTED ACCORDING TO THE REQUIREMENTS OF THE UTILITY OWNER. LIKEWISE, THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING AND MAPPING ANY EXISTING UTILITY (INCLUDING DEPTH) WHICH MAY CONFLICT WITH THE PROPOSED CONSTRUCTION, AND FOR RELOCATING ENCOUNTERED UTILITIES AS DIRECTED BY THE ENGINEER. CONTRACTOR SHALL CONTACT AND RECEIVE APPROVAL FROM OWNER/UTILITY OWNER BEFORE RELOCATING ANY ENCOUNTERED UTILITIES. CONTRACTOR RESPONSIBLE FOR SERVICE CONNECTIONS, AND RELOCATING AND RECONNECTING AFFECTED UTILITIES AS COORDINATED WITH UTILITY OWNER AND/OR ENGINEER, INCLUDING NON-MUNICIPAL UTILITIES (TELEPHONE, GAS, CABLE, ETC., WHICH SHALL BE COORDINATED WITH THE UTILITY OWNER). THE CONTRACTOR SHALL IMMEDIATELY CONTACT ENGINEER UPON DISCOVERY OF A UTILITY DISCREPANCY OR CONFLICT. AT LEAST 48 HOURS PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL NOTIFY THE UTILITY NOTIFICATION CENTER OF COLORADO (1-800-922-1987, WWW.UNCC.ORG).
 - IN ADDITION TO MEETING APPLICABLE LCUASS, STATE OR FEDERAL STANDARDS, ALL MATERIALS, WORKMANSHIP AND CONSTRUCTION SHALL MEET OR EXCEED THE STANDARDS SET FORTH IN THE LTWD AND TOWN OF MEAD DEVELOPMENT STANDARDS.
 - IN CASES OF CONFLICT BETWEEN THESE SIGNED PLANS AND APPLICABLE STANDARDS, THE MOST RESTRICTIVE STANDARD SHALL APPLY.
 - ALL IRRIGATION MAINS SHALL BE AWWA SDR 21 OR C900 PLASTIC PRESSURE PIPE (DR-18, PRESSURE CLASS 30S). ALL PLASTIC PRESSURE PIPE SHALL HAVE TRACER WIRE PER STANDARDS. ALL IRRIGATION SERVICES 2" AND SMALLER SHALL BE TYPE K SOFT COPPER.
 - ALL IRRIGATION MAINS SHALL HAVE A MINIMUM COVER OF 36" AND SERVICES SHALL HAVE A MINIMUM COVER OF 18" UNLESS OTHERWISE NOTED.
 - ALL NON-POTABLE IRRIGATION MAINS AND SERVICES SHALL MAINTAIN A MINIMUM 18" VERTICAL SEPARATION, AND 10 LF HORIZONTAL SEPARATION FROM POTABLE MAINS AND SERVICES. ADJUST NON-POTABLE IRRIGATION LINE AS NECESSARY TO MAINTAIN REQUIRED SEPARATION. REFER TO RANGE VIEW ESTATES - PHASE 1 REVISED SHEETS 37-45 FOR CROSSINGS AND SEPARATIONS.
 - ALL NON-POTABLE IRRIGATION METER PITS SHALL BE PERMANENTLY MARKED "NON-POTABLE."
 - IRRIGATION METER PITS SHALL TO BE LOCATED WITHIN LANDSCAPE AREAS. DRIVEWAYS SHALL BE ALIGNED ACCORDINGLY TO MAINTAIN PROTECTION OF WATER METER PITS WITHIN THE REQUIRED LANDSCAPE AREAS.
 - ALL IRRIGATION PIPE SHALL BE COLORED PURPLE.
 - IRRIGATION METERS SHALL BE 3/4" OR 1/2", UNLESS OTHERWISE NOTED.
 - PIPE LENGTHS ARE PROVIDED FROM CENTER OF STRUCTURE TO CENTER OF STRUCTURE.
 - ALL IRRIGATION MAINS AND SERVICES SHALL MAINTAIN A MINIMUM OF 18" VERTICAL SEPARATION FROM TOWN OF MEAD SANITARY MAINS AND SERVICES.
 - THE PRIVATE NON-POTABLE WATER SYSTEM IS PRIVATELY OWNED AND OPERATED. THE SYSTEM IS THE RESPONSIBILITY OF THE OWNER/DEVELOPER OR ITS ASSIGNS. THE TOWN IS NOT RESPONSIBLE FOR THE MAINTENANCE OR REPAIR OF SAID SYSTEM.
 - ALL NON-POTABLE IRRIGATION MAINS AND SERVICES PROPOSED TO CROSS PUBLIC RIGHT-OF-WAY PAVEMENT SHALL BE INSTALLED VIA DIRECTIONAL BORING.

CONTACT XCEL ENERGY BUILDER'S CALL LINE TO SCHEDULE "WATCH & PROTECT" FOR ANY CONSTRUCTION OCCURRING NEAR AN EXPOSED HIGH PRESSURE (HP) GAS PIPELINE 877.354.6395



CALL 2-BUSINESS DAYS IN ADVANCE BEFORE YOU DIG. GRADE OR EXCAVATE FOR THE MARKING OF UNDERGROUND MEMBER UTILITIES.

NO.	REVISION	BY	DATE

RANGE VIEW ESTATES
OVERALL NON-POTABLE IRRIGATION PLAN

PREPARED BY OR UNDER THE DIRECT SUPERVISION OF:

REVIEW SET
NOT FOR
CONSTRUCTION

FOR AND ON BEHALF OF HIGHLAND DEVELOPMENT SERVICES

DATE 5/24/23
SCALE (H) 1" = 200'
SCALE (V) N/A
DRAWN BY PHS
CHECKED BY JTC
HDS PROJECT # 19-1007-00

OVNP

SHEET 3 OF 9

NO.	REVISION	BY	DATE

RANGE VIEW ESTATES

NON-POTABLE IRRIGATION PLAN

PREPARED BY OR UNDER THE DIRECT SUPERVISION OF:

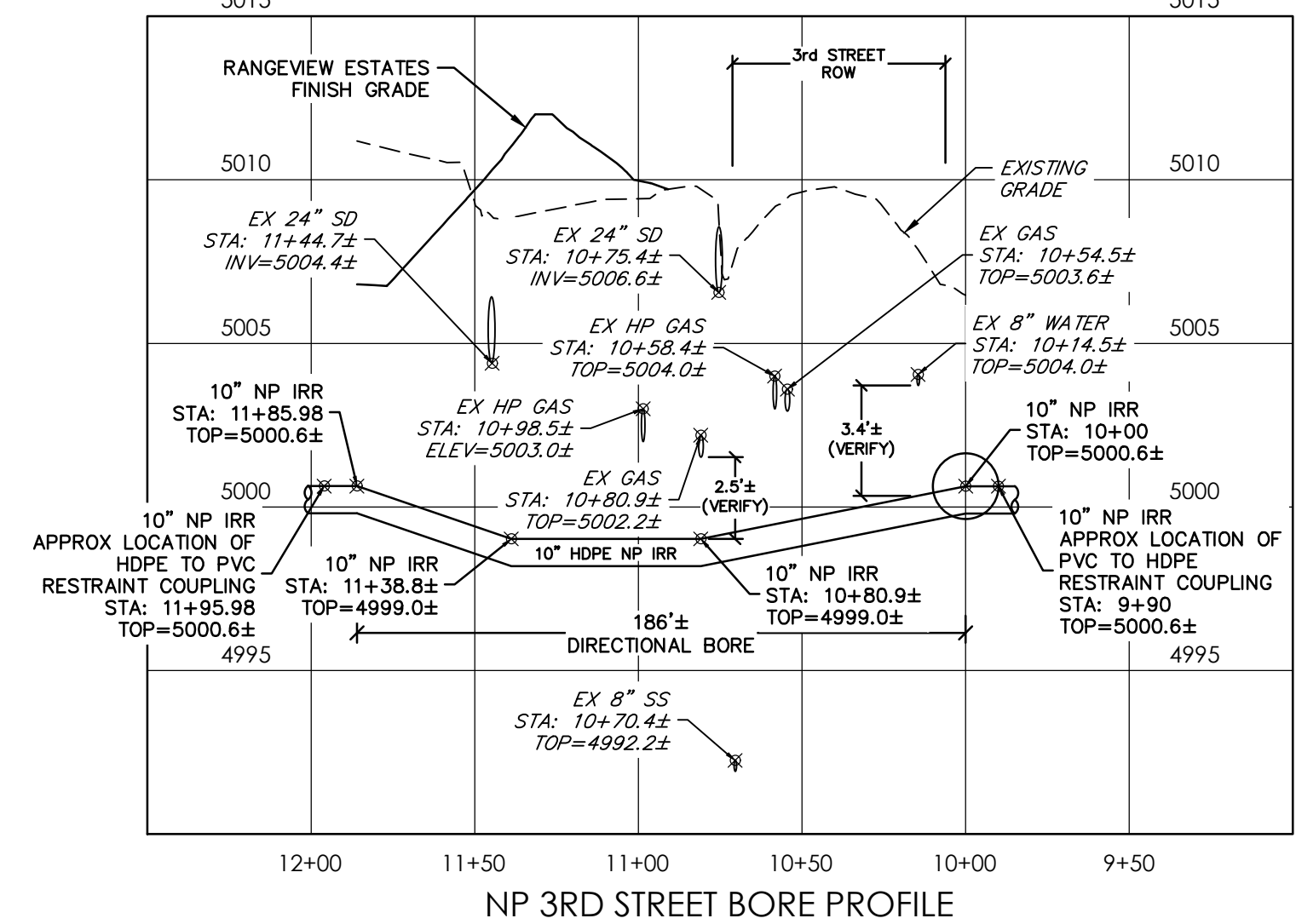
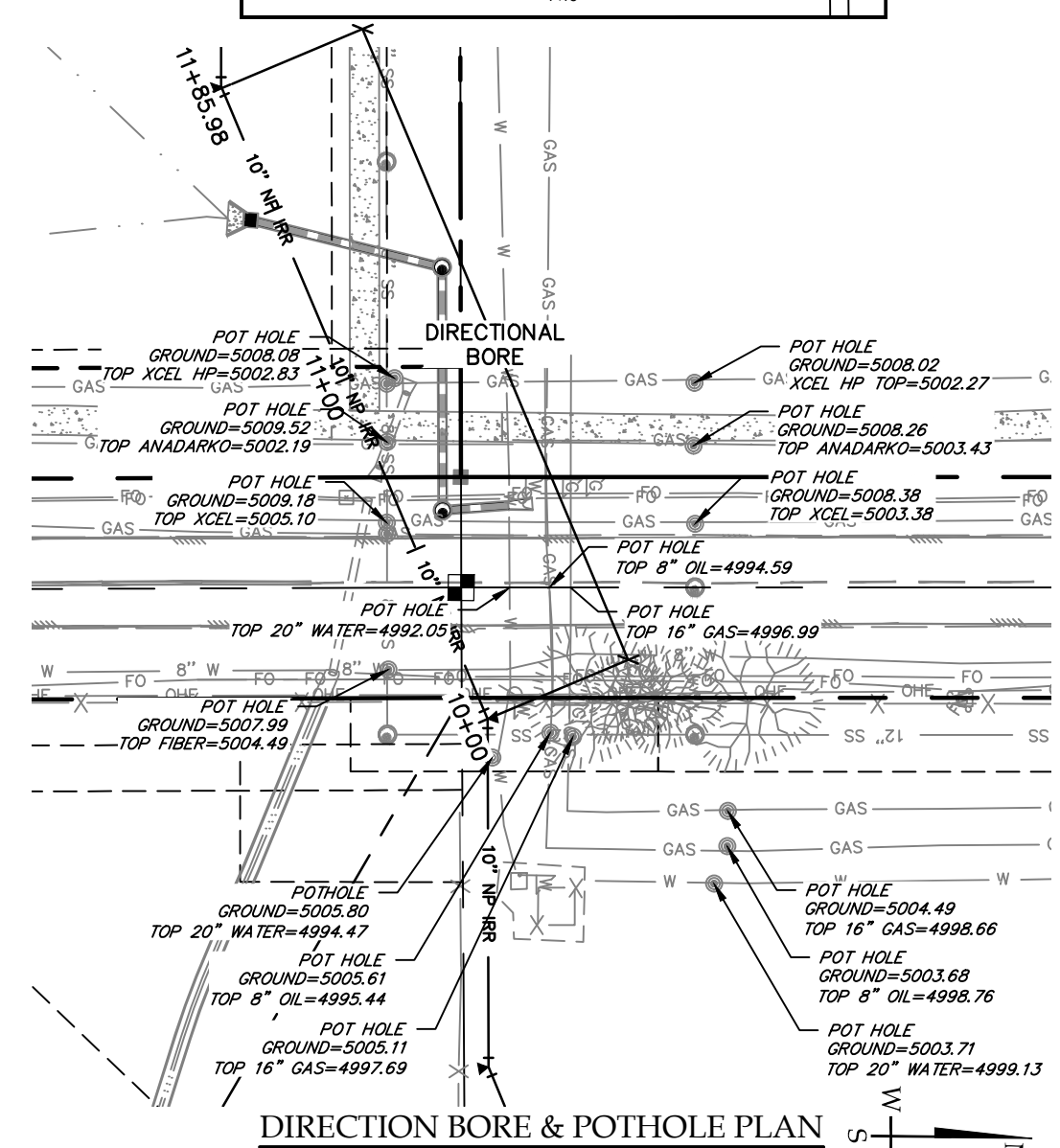
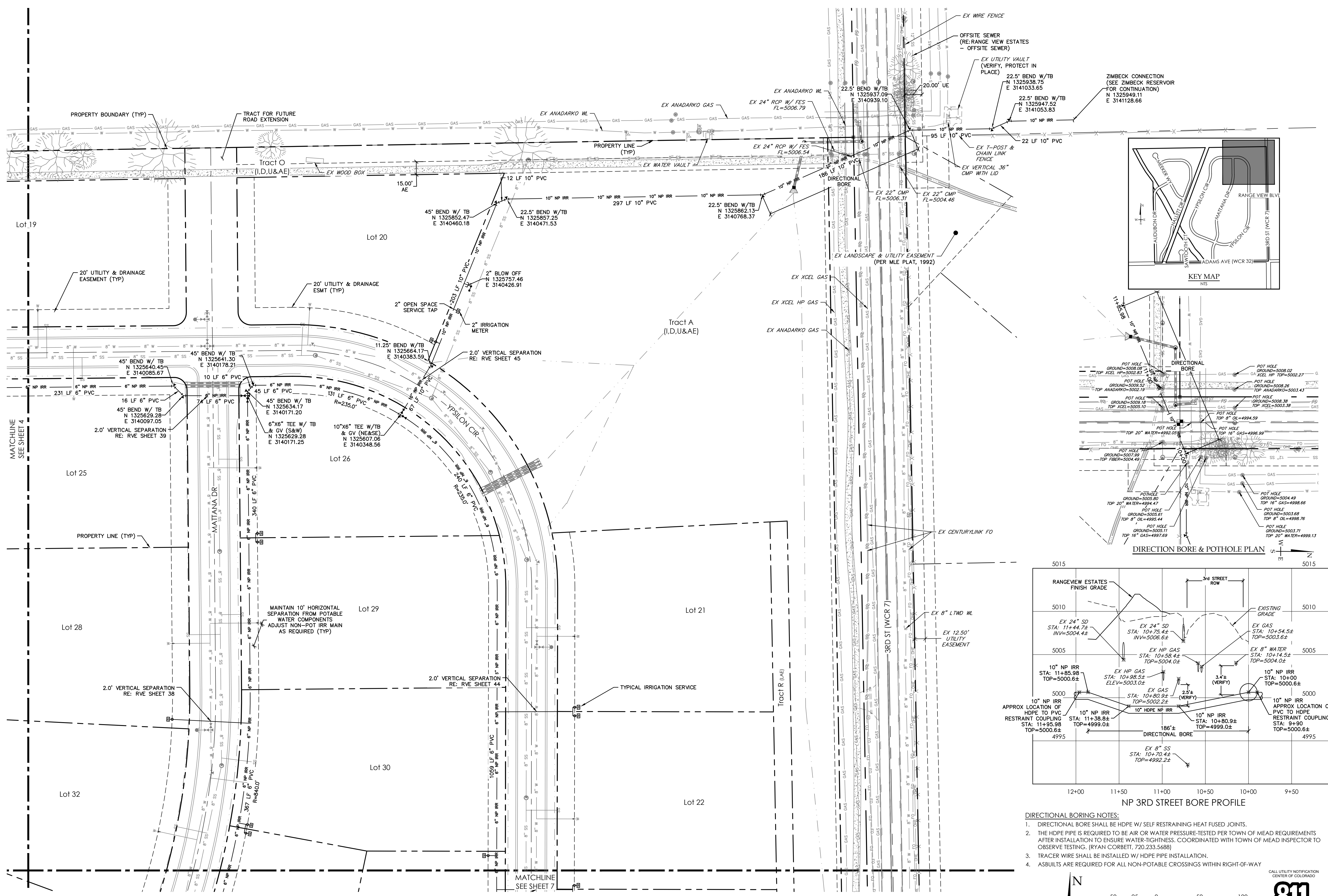
REVIEW SET
NOT FOR
CONSTRUCTION

FOR AND ON BEHALF OF HIGHLAND DEVELOPMENT SERVICES

DATE 5/24/23
SCALE (H) 1" = 50'
SCALE (V) 1" = 5'
DRAWN BY PHS
CHECKED BY JTC
HDS PROJECT # 19-1007-00

02 NP

SHEET 5 OF 9



- DIRECTIONAL BORING NOTES:**
1. DIRECTIONAL BORE SHALL BE HDPE W/ SELF RESTRAINING HEAT FUSED JOINTS.
 2. THE HDPE PIPE IS REQUIRED TO BE AIR OR WATER PRESSURE-TESTED PER TOWN OF MEAD REQUIREMENTS AFTER INSTALLATION TO ENSURE WATER-TIGHTNESS. COORDINATED WITH TOWN OF MEAD INSPECTOR TO OBSERVE TESTING. (RYAN CORBETT, 720.233.5688)
 3. TRACER WIRE SHALL BE INSTALLED W/ HDPE PIPE INSTALLATION.
 4. ASBULTS ARE REQUIRED FOR ALL NON-POTABLE CROSSINGS WITHIN RIGHT-OF-WAY

CALL UTILITY NOTIFICATION CENTER OF COLORADO

811

Know what's below.
Call before you dig.

CALL 2-BUSINESS DAYS IN ADVANCE BEFORE YOU DIG. GRADE OR EXCAVATE FOR THE MARKING OF UNDERGROUND MEMBER UTILITIES.

HORIZONTAL SCALE: 1" = 50'
VERTICAL SCALE: 1" = 5'

CONTACT XCEL ENERGY BUILDER'S CALL LINE TO SCHEDULE "WATCH & PROTECT" FOR ANY CONSTRUCTION OCCURRING NEAR AN EXPOSED HIGH PRESSURE (HP) GAS PIPELINE
877.354.6395



Agenda Item Summary

MEETING DATE: July 10, 2023

SUBJECT: **Resolution No. 51-R-2023** – A Resolution of the Town of Mead, Colorado, Approving a Special Project Task Order with Wilson & Company, Inc. to perform Engineering and Consulting Services for the 1601 CR 38 Interchange Project

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The purpose of the 1601 CR 38 Interchange Project (the “Project”) is to develop a long-term vision for the I-25/WCR 38 Interchange that complies with the Colorado Department of Transportation (CDOT) Policy Directive 1601. The Project will assess the transportation demand impact that could be generated by proposed developments within the Project interchange study areas and make recommendations for associated improvements.

In August of 2022, the Town solicited proposals from existing on-call engineering firms (Wilson & Company and FHU) for engineering and consulting services for the Project. The review panel selected Wilson & Company, Inc. (the “Contractor”) and determined that the Contractor best meets the needs of the Project.

The Contractor will assist the Town in finding acceptable alternatives to present to CDOT and the Federal Highway Administration (FHWA) following completion of applicable CDOT Policy Directive 1601 and Interstate Access Request (IAR) requirements.

Staff recommends approval of a task order with the Contractor for an amount not to exceed \$1,085,100. The task order is required by the Town’s Professional Services Agreement (PSA) with the Contractor for on-call engineering services.

The Contractor fees will be paid for by the developer of the Turion South development (Front Range Investment Holdings, LLC, or “FRIH”) and costs will be passed through the Town to FRIH in accordance with an Agreement for Payment of Third-Party Consulting Expenses Incurred by the Town by and between the Town and FRIH, or an equivalent agreement.

FINANCIAL CONSIDERATIONS

There is no cost to the Town, as Contractor fees will be passed through to FRIH. The Town is contributing to the Project with staff time spent managing the Project and participating in the process.

Although not anticipated to be used at this time, the approved 2023 budget identifies the following:

(14-40-5569 Transportation Fund Capital Outlay – Interchange at CR 38 & I-25 \$200,000

STAFF RECOMMENDATION/ACTION REQUIRED

Suggested Motion:

“I Move to Adopt Resolution No. 51-R-2023, A Resolution of the Town of Mead, Colorado, Approving a Special Project Task Order with Wilson & Company, Inc. to Perform Engineering and Consulting Services for the 1601 CR 38 Interchange Project for an Amount not to Exceed \$1,085,100.”.

ATTACHMENTS

Resolution No. 51-R-2023
Task Order
Task Order Memorandum
Wilson & Company, Inc. Scope and Fee Letter

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 51- R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING A
SPECIAL PROJECT TASK ORDER WITH WILSON & COMPANY, INC.,
ENGINEERS & ARCHITECTS TO PERFORM ENGINEERING AND
CONSULTING SERVICES FOR THE 1601 CR 38 INTERCHANGE PROJECT**

WHEREAS, the Town of Mead is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Board of Trustees previously approved that certain Agreement for Professional Services with Wilson & Company, Inc., Engineers & Architects, a Kansas corporation (“Contractor”) for on-call engineering services (the “Agreement”); and

WHEREAS, the Town has need of Contractor’s services for the 1601 CR 38 Interchange Project (“Project”); and

WHEREAS, in accordance with the terms of the Agreement, Task Order No. 2023-006, attached hereto as **Exhibit 1** (“Task Order”), has been prepared for the Project; and

WHEREAS, the Town’s review panel has selected the Contractor as the engineering firm that best meets the needs of the Project; and

WHEREAS, the cost for completion of the engineering and consulting services associated with the Project is one million eighty-five thousand one hundred dollars (\$1,085,100.00) as more specifically set forth in the Task Order and its attachments; and

WHEREAS, the Board of Trustees desires to approve the Task Order in substantially the form attached to this Resolution and delegate authority to the Town Manager to execute the Task Order.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) approves the Task Order with the Contractor in substantially the same form as is attached hereto and incorporated herein; (b) authorizes the Town Manager, in consultation with the Town Attorney, to make any non-material changes to the Task Order as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Town Manager to execute the Task Order when in final form.

Section 2. Effective Date. This Resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 10TH DAY OF JULY, 2023.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1
Task Order No. 2023-006
(Wilson & Company, Inc., Engineers & Architects)

[see attached task order and memorandum]



TASK ORDER - SPECIAL PROJECTS

TASK ORDER NO.: 2023-006

Task Name: Wilson & Co. Inc., Engineering Services – 1601 CR 38 Interchange

Requested By: Erika Rasmussen, Town Engineer **Proposed Start Date:** June 26, 2023

Funding Source: 01-02-2615 **Proposed Completion Date:** Dec. 31, 2024

Tasks / Deliverables: See attached memorandum **Task Order Budget:** \$1,085,100

Approval:

_____ **Date:** _____
Town Manager

Additional Comments: This Task Order is not valid without attached Task Order memorandum, approved by the Town Engineer.

Attachment: Task Order Memorandum

FINANCE DIRECTOR REVIEW:

Finance has reviewed this Task Order and the funds:

☒ *are appropriated*

☐ *are not appropriated (note: _____)*

By: _____

Account reference/information:

01-02-2615 Developer Pass-through \$1,085,100



TASK ORDER MEMORANDUM

To: Helen Migchelbrink, Town Manager

From: Erika Rasmussen, Town Engineer/Public Works Director

Date: June 26, 2023

Subject: Wilson & Co. Inc., Engineering and Consulting Services – 1601 CR 38 Interchange Project

Task Order No.: 2023-006

This Task Order Memorandum has been prepared in accordance with the Town's Professional Services Agreement (PSA) with **Wilson & Company, Inc.** (the "Contractor") for engineering services, including special projects. No special projects shall be performed by the Contractor until the Town's Authorized Representative has executed a Task Order authorizing the Contractor to proceed with the Task(s) identified below.

Task(s) to be performed:

- **Engineering Services:** Provide engineering and consulting services for the 1601 CR 38 Interchange Project for an amount not to exceed \$1,085,100.

Time schedule: Proposed start date of June 26, 2023, with an anticipated completion date of December 31, 2024.

Deliverables: See Contractor's attached scope of services dated June 2, 2023 (re Town of Mead I-25 / WCR38 Interchange – 1601 Process (22-100-019-03)) (9 pages).

Charges: Unless otherwise set forth in this Task Order Memorandum, the Charges authorized herein shall be considered a not to exceed (NTE) figure. Charges shall be calculated pursuant to the hourly rates in the PSA, unless otherwise set forth herein. A copy of the Letter Agreement related to the Task(s) outlined above is attached to this Task Order Memorandum. I have reviewed and approved the Letter Agreement, and I therefore request that you proceed to approve the attached Task Order, which will authorize the Engineer to proceed with the special project described above for the not to exceed fee of \$1,085,100.

Review and approval of Task Order Memorandum:

Erika Rasmussen, Town Engineer/Public Works Director

(Note: This Task Order Memorandum is not valid unless and until a Task Order has been executed by the Town Manager and approved by the Finance Director.)

June 2, 2023

Erika Rasmussen, PE
Town Engineer / Public Works Director
Town of Mead
1341 CR 34
Mead, CO 80542

Re: Town of Mead I-25 / WCR38 Interchange – 1601 Process (22-100-019-03)

Dear Erika -

Wilson & Company is pleased to submit our final scope and fee to provide 1601 System Level Services for the I-25 / WCR38 Interchange. This information is supplemental to our initial proposal submitted on October 7, 2022, Town of Mead RFP # 2022-001-A.

On April 6, 2023, Wilson & Company met with Town staff to discuss the development of a final scope and fee for the Colorado Department of Transportation (CDOT) 1601 process for the proposed interchange project. Shortly after this meeting, we were made aware that Muller Engineering Company was awarded the engineering design for I-25 segment 5 (Mead to Berthoud). Over the past few weeks our team has been collecting and reviewing data from CDOT and Muller to better understand what information exists and to minimize the scope overlap between the two projects. To date our team has received environmental, survey, traffic, subsurface utility engineering (SUE), and conceptual roadway plans for I-25.

It should be noted that the WCR38 bridge is expected to be removed and replaced as part of the I-25 segment 5 project. At this time CDOT is expecting a “like for like” replacement of the WCR38 bridge and CDOT understands that the Town is embarking on a 1601 process to gain approval for a new interchange. CDOT’s segment 5 construction schedule is expected to begin in Q2 of 2024 and completed in Q1 of 2028. The Wilson & Company team realizes the sense of urgency for this project and the tremendous opportunity to have this proposed interchange designed and constructed in collaboration with the I-25 segment 5 project.

Another major coordination item that we have been working on over the past few weeks is to bring closure to the question of which planning organization has oversight over the project since WCR38 is the border between the Denver Regional Council of Governments (DRCOG - covering WCR38 and the area to the south) and the North Front Range Metropolitan Planning Organization (NFRMPO – covering WCR38 and the area to the north). Our original proposal submittal assumed coordination and oversight from DRCOG. During recent conversations and a meeting with NFRMPO on May 31, 2023, it has been determined that we will be using the 2050 NFRMPO Travel Demand Model since WCR38 is covered in this model and the model extends south to SH66. A Project Sponsor Letter was submitted to NFRMPO on June 1, 2023 which will ensure the new interchange project will be included in the NFRMPO 2050 Regional Transportation Plan (RTP). The DRCOG 2050 RTP is already complete, so the project will be added to this RTP through an amendment process sometime in 2024.

The CDOT Procedural Directive 1601.1 “Requests for Interchange Access and Modifications to Existing Interchanges on the State Highway System”, dated June 13, 2022, will be used as the framework to assess the new I-25 interchange at WCR38. The 1601.1 procedural directive is a 7-step process. Wilson & Company has refined our original proposal to follow this “step-by-step” format so that we can match scope and fee to each step and allow for “hold points” in the process. The Executive Summary is first, followed by detailed backup information for each step in the process.

Executive Summary

Step 1 – Project Kick-Off Phase and 1601 Pre-Application Meeting(s)

The main component of this phase is the review of information from CDOT and Muller Engineering (survey, environmental, utilities, and traffic data / projections). The Wilson & Company team will assess the existing information, summarize our findings, and supplement the data, as needed, for the proposed interchange.

Step 1 Fee: \$197,800

Step 2 – Initial Intergovernmental Agreement (IGA) Approval

The Region Transportation Director must approve the progression of any application to step 2. The Step 2 scope consists of a signed agreement intended to address responsibility for project components.

Step 2 Fee: \$18,000

Step 3 – System Level Study (SLS) and Interchange Management Plan

The SLS and Interchange Management Plan are required for Type 1 proposals. The purpose of the SLS is to identify the short-term and long-term environmental, community, safety, and operational impacts of the proposed interchange on the state highway system and surrounding transportation system to the degree for the Transportation Commission, Chief Engineer, and / or the FHWA, to make an informed decision whether a proposed new interchange is in the public interest.

Step 3 Fee: \$509,500

Step 4 – Approval of System Level Study

Approval of the SLS does not pre-determine a preferred alternative or screen out other alternatives before the supporting analyses are presented for comment to the public through the appropriate NEPA process.

Step 4 Fee: \$8,000

Step 5 – MPO Board Approval

The applicant will provide a copy of the SLS to the affected MPO upon completion, for consideration during the regional plan amendment process. The proposed interchange must be consistent with the applicable fiscally constrained RTP and Transportation Improvement Program (TIP) in air quality non-attainment areas before the environmental decision document can be signed by FHWA or the Chief Engineer.

Step 5 Fee: \$6,000

Step 6 – Design and NEPA Approval Process

Conceptual design and environmental documents must be approved by the Chief Engineer and FHWA.

Step 6 Fee: \$292,000

Step 7 – Final IGA

Upon completion and approval of the final IGA, CDOT will issue a CDOT state highway access permit and a notice to proceed given by the Regional Transportation Director.

Step 7 Fee: \$53,800

1. Project Kick-Off Phase and 1601 Pre-Application Meeting(s)

The project kick-off phase will begin upon Notice to Proceed (NTP) which is assumed to be June 26, 2023. The main component of this phase is the review of information from CDOT and Muller Engineering (survey / mapping, environmental, subsurface utility engineering (SUE), and traffic counts / crash data). The Wilson & Company team will assess the existing information, summarize our findings, and supplement the data, as needed, for the proposed 1601 process. We are conservative with our fee adjustments at this time and would expect to see budget savings in the survey and environmental scopes and fees as we progress through Step 1. The current scope includes the following:

- Review of the Quality Level D (QLD) SUE plans provided by others. We are assuming that no additional SUE work will be needed for the 1601 process.
- Supplemental survey and ROW mapping to establish a Project Control Diagram and existing ROW lines; along with aerial imagery (we are lacking aerial imagery at this time and expect to be able to get this from the CDOT team).
- Traffic counts, data collection, and processing. The current traffic counts on I-25 are from 2017 so a determination will need to be made by CDOT regarding if new counts are needed for the I-25 project. We are assuming WCR38 counts will need to be performed.
- Our team will review all available environmental information through previous studies/reports, online resource databases, and environmental data provided by CDOT Region 4 for recent projects along the I-25 corridor in this area.

The first step in the 1601 process is the requirement is to have a pre-application project scoping meeting with the appropriate CDOT Region representatives to determine the scope, anticipated process, and schedule for the proposed interchange project. The scope for Step 1 includes the following:

- Confirm type of improvement – This will be a “Type 1 Improvement” which is a proposal for a new interchange on the state highway system with a functional classification of Interstate. Type 1 improvements must be approved by the Transportation Commission.
- Identify plans and coordination necessary with other agencies – Evaluation of the general feasibility of the proposed project including early identification of any anticipated operational, environmental, air quality conformity, access management, public concern, and other technical and / or controversial issues.
- Consistency with the Regional Transportation Plan (RTP) and the Statewide Long Range Transportation Plan (LRTP). WCR38 needs to be identified as a Regionally Significant Corridor (RSC) in the Town of Mead transportation plans and updated accordingly with DRCOG and NFRMPO.
- Initial determination of NEPA category – CDOT staff will provide an initial assessment of the National Environmental Policy Act (NEPA) classification. Through recent conversations with Vanessa Santistevan, CDOT R4 Environmental Program Manager, we anticipate a low-level Environmental Assessment (EA) or a high-level Categorical Exclusion (CATEX) for this project. The initial assessment is subject to revision and modification if additional environmental issues arise.
- Likely permitting required for the project – This will include access permitting requirements with emphasis placed on Access Code requirements and an Interchange Management Plan (approval required from the Chief Engineer).
- Cost responsibilities – The applicant is responsible for all costs associated with the preparation and processing of the application. An initial estimate of CDOT costs associated with application review and processing will be prepared by Region 4 and provided to the applicant following this step in the process.
- Discuss how to consult with Federal Highway Administration (FHWA) – The FHWA representative will be consulted to determine if the proposal requires federal involvement and if so, the necessary level of detail and the most appropriate time to submit a formal request for a determination of

engineering and operations acceptability. Additionally, regarding access control to the interstate and its right-of-way (ROW), CDOT staff will determine FHWA involvement.

- Transportation Demand Management (TDM) Strategy Goals – TDM requirements apply to new Type 1 interchange proposals. The proposed TDM improvements will be included for analysis in the System Level Study. The recommended TDM strategies should result in a 3% or greater average daily traffic (ADT) reduction for the preferred alternative in MPO boundary areas. For this project, it is a Type 1 improvement, within an MPO boundary area and the scoring goal is between 80-100.

Step 1 Fee: \$197,800

2. Initial Inter-Governmental Agreement (IGA) Approval

The Region Transportation Director must approve the progression of any application to step 2. The Step 2 scope consists of a signed agreement intended to address responsibility for the following:

- Type 1 Improvement
- Administrative and application costs
- Analytical procedures and existing study constraints
- Level of design detail (assumed to be 20%)
- Anticipated schedule
- NEPA category
- Consistency with regional and statewide plans
- Access permitting requirements
- Responsible party and funding sources for TDM implementation

Step 2 Fee: \$18,000

3. System Level Study (SLS) Preparation and Interchange Management Plan

The SLS and Interchange Management Plan are required for Type 1 proposals. The purpose of the SLS is to identify the short-term and long-term environmental, community, safety, and operational impacts of the proposed interchange on the state highway system and surrounding transportation system to the degree for the Transportation Commission, Chief Engineer, and / or the FHWA as appropriate, to make an informed decision whether a proposed new interchange is in the public interest. The Step 3 scope consists of the following:

- For the travel demand model “existing conditions calibration”, Wilson & Company will review the current land use assumptions, trip generation, and centroids. Any suggested changes, or updates to the existing conditions model, will be documented for review and approval by the NFRMPO and Town before proceeding.
- Study of the area transportation system with and without the proposed interchange
- 2050 North Front Range Metropolitan Planning Organization (NFRMPO) Travel Demand Model
 - Micro simulation methods and assumptions with model calibration
 - Existing AM, PM, and VISSIM models
 - Methods and assumptions memo
 - Existing and future “no action” condition report
 - Future alternatives condition report
 - TDM scorecard and TDM plan support
- Address FHWA Interstate Access Request (IAR) criteria to ensure future steps will not fail
- Screening of alternatives
 - Level 1 – approximately 10 alternatives
 - Level 2 – approximately 5-6 alternatives

- Level 3 – approximately 3 alternatives
- Pre-NEPA Environmental Analysis
 - Environmental Desktop Review – Wilson & Company will complete a desktop review to identify presence/absence of environmental resources and determine environmental constraints in support of the alternatives screening process and selection of a recommended alternative to advance to preliminary design and NEPA. Our team will review all available information through previous studies/reports, online resource databases, and environmental data provided by CDOT Region 4 for recent projects along the I-25 corridor in this area. Wilson & Company will conduct a focused fieldwork investigation to confirm results of the desktop analysis and collect data relevant to the alternatives screening process. An *Environmental Existing Conditions Report* will be developed and submitted as the deliverable for this phase of the project.
 - Draft Purpose and Need Statement – Wilson & Company will assist the Town and partnering agencies in development of a draft purpose and need statement (P&N). The draft P&N will inform the evaluation criteria used in the alternatives development and screening process and ultimately the selection of a recommended alternative to advance to preliminary design and NEPA. The draft P&N will be refined and finalized during the NEPA phase.
- Public involvement
- Access code assessment
- Financial plan
- Interchange management plan
- TDM
- Greenhouse gas (GHG) mitigation strategies
- The Chief Engineer and / or the Transportation Commission will inform the applicant if the SLS contains sufficient data to make an informed decision

Step 3 Fee: \$509,500

4. Approval of System Level Study

Approval of the SLS does not pre-determine a preferred alternative or screen out other alternatives before the supporting analyses are presented for comment to the public through the appropriate NEPA process. The Step 4 scope consists of the following:

- Type 1 proposal requires Transportation Commission approval
- NEPA process must have already begun
- 3-year lapse requirement

Step 4 Fee: \$8,000

5. MPO / Transportation Planning Region (TPR) Board Approval

The applicant will provide a copy of the SLS to the affected MPO upon completion, for consideration during the regional plan amendment process. The proposed interchange must be consistent with the applicable fiscally constrained RTP and Transportation Improvement Program (TIP) in air quality non-attainment areas before the environmental decision document can be signed by FHWA or the Chief Engineer. Wilson & Company recommends coordination with both the NFRMPO and DRCOG at this stage of the process. The Step 5 scope consists of the following:

- Coordination with NFRMPO and DRCOG to consider regionally significant interchange modifications to the system

- The plan amendment process may be initiated prior to the approval of the application by the Transportation Commission or the Chief Engineer, however the final MPO Board action should not occur until the proposal has been acted on by the Transportation Commission or Chief Engineer.

Step 5 Fee: \$6,000

6. Design and NEPA Approval Process

Conceptual design and environmental documents must be approved by the Chief Engineer and FHWA. The Step 6 scope consists of the following:

- Type 1 proposal requires Transportation Commission approval
- NEPA Process
 - The goal of the NEPA phase is to conduct appropriate analysis of the Proposed Action and No Action alternatives in a manner that meets state and federal requirements, demonstrates readiness to enter final design and construction, and can be included in the TIP. The Proposed Action is assumed to be the recommended build alternative from the Pre-NEPA phase. The No Action will also be defined in the Pre-NEPA phase. While it is anticipated in this scope of work that an Environmental Assessment (EA) will be required and that CDOT's Template EA can be used for documentation, NEPA class of action will be determined in consultation with CDOT and FHWA. The NEPA process will follow the current CDOT NEPA Manual, including but not limited to the following steps:
 - Scoping – consultation with CDOT and FHWA
 - Purpose and Need – revise and finalize draft P&N from the pre-NEPA phase
 - Alternatives – summary of the alternatives considered but not recommended and the recommended build alternative from the pre-NEPA phase
 - Impact Analysis – assess environmental impacts associated with implementing the Recommended Proposed Action and No-Action alternatives
 - NEPA Documentation – prepare the NEPA documentation in accordance with the current laws, regulations, and standards; coordinate submittal of the NEPA document to the Town for internal and public reviews; coordinate submittal of the NEPA document to CDOT and FHWA for review and concurrence.
 - NEPA Decision Document – prepare the decision document, including responses to public and agency comments, and coordinate submittal of the decision document to CDOT and FHWA for review and concurrence.
 - Project File – create and maintain a Project File for the project, including hard copies and/or electronic versions of major deliverables, mapping, meeting minutes, public involvement materials and documentation of major decisions and findings.
- Design must be to a level that can support the NEPA analysis and supported by the Chief Engineer to ensure the safe and functional operation of the interchange through the design year
- Construction, mitigation, operations, maintenance, and ownership agreements are clearly analyzed and documented at a level so support the Design and Operations IGA in Step 7
- Assuming 20% design is required to arrive at a NEPA decision document

Step 6 Fee: \$292,000

Final IGA

Upon completion and approval of the final IGA, CDOT will issue a CDOT state highway access permit and a notice to proceed given by the Regional Transportation Director. The Step 7 scope consists of the following:

- The IGA must define a funding plan which identifies all sources of funding necessary to construct the proposed interchange, the costs and responsibilities for design, ROW acquisitions, construction, mitigation, operations, maintenance, replacement of all components of the proposed interchange, and proposed ownership of all components associated with the proposal
- The final IGA will address the following:
 - Designation of ownership of all physical features and related facilities including but not limited to:
 - The interchange structure including associated signage, lighting, culverts, etc.
 - ROW, access management, and ramps associated with the interchange
 - Signals, traffic control devices, bike paths, pedestrian facilities, park-n-ride facilities, environmental mitigation, etc.
 - The costs associated with the development and construction of the interchange to standards prescribed by the Chief Engineer, including but not limited to the following:
 - Completion of all environmental studies and permits
 - Costs for any environmental mitigation
 - Access permit fees
 - Preliminary design
 - Purchase of any required ROW
 - Utility relocation costs
 - Final design
 - Actual construction costs
 - Construction management costs
 - Landscaping costs
 - Lighting costs
 - Traffic control signals and signs
 - Transit related improvements
 - Upgrades or redesigns of the structure in the future
 - CDOT staff costs for design reviews, construction inspection, and oversight

Step 7 Fee: \$53,800

The total fee proposed for this work order is a “not to exceed” fee of \$1,085,100. As noted above, our fee estimates are conservative at this time to ensure that all scope items are covered. Adjustments will be made as we further define scope overlap usable data from the CDOT project.

A breakdown of the step-by-step fee and revised schedule are attached. Thank you for your time in reviewing our revised scope and fee. Please call me if you have any questions.

Sincerely,



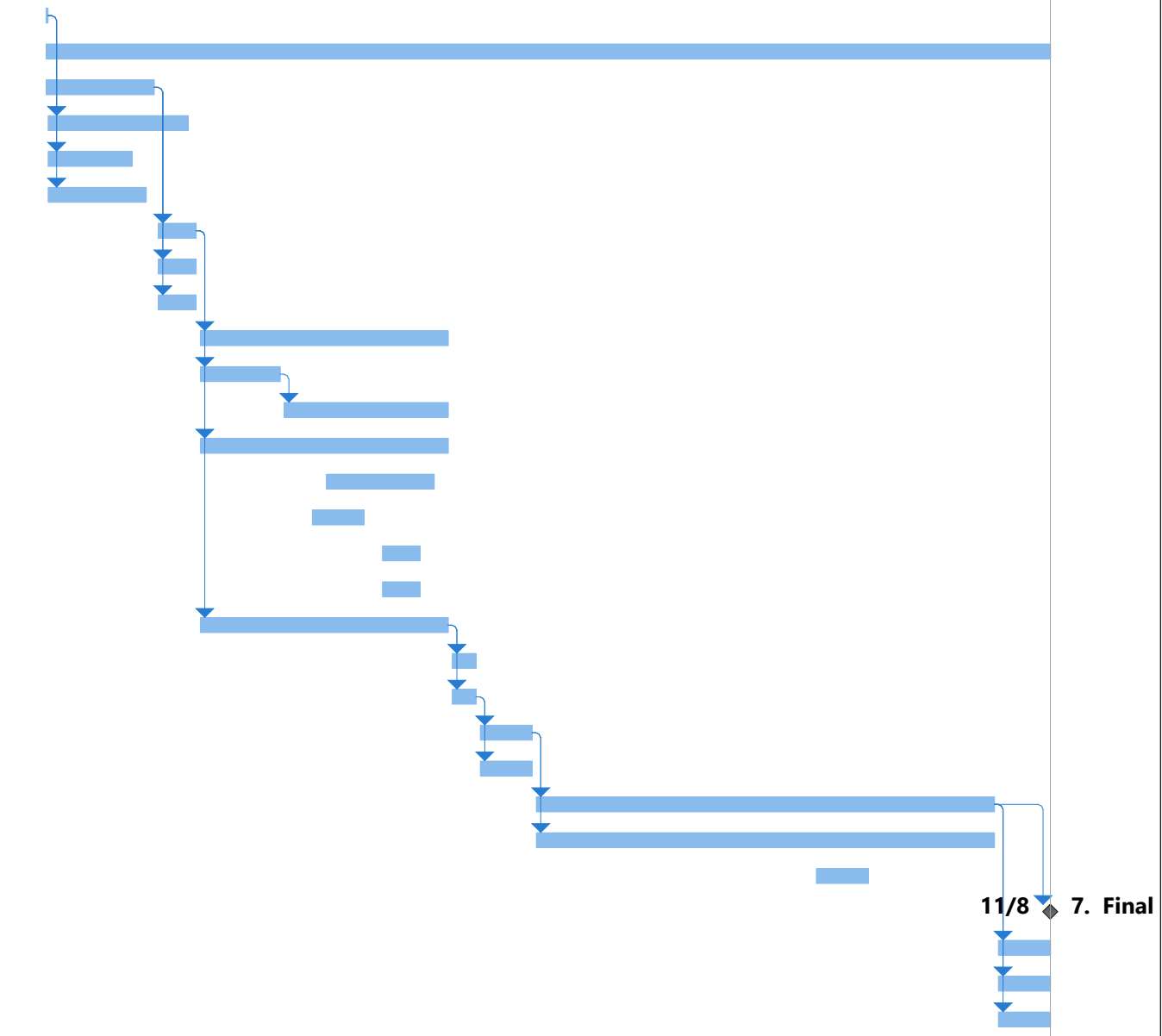
Tim Kemp, PE
Senior Project Manager



Scott Waterman, PE
Vice President

	Town of Mead - WCR 38 / I-25 Interchange (RFP #2022-001-A)				
	(1601) System Level Study and IAR	WILSON &		Line Item	Project Phase
	Wilson & Company Work Breakdown Structure	COMPANY	Subconsultants	Subtotal	Total
Task	Description				
1	Project Kick-Off Phase / 1601 Pre-Application Meeting				\$ 197,800
	Existing Data Collection	\$ 166,600	\$ 25,200	\$ 191,800	
	Project Management, Meetings, and Coordination	\$ 6,000	\$ -	\$ 6,000	
2	Initial IGA Approval				\$ 18,000
	Prepare Draft Intergovernmental Agreement	\$ 10,000	\$ 6,000	\$ 16,000	
	Project Management, Meetings, and Coordination	\$ 2,000	\$ -	\$ 2,000	
3	System Level Study and Interchange Management Plan				\$ 509,500
	Travel Demand Model - Existing Conditions Calibration	\$ 17,500	\$ -	\$ 17,500	
	Model System with and without Interchange (2050)	\$ 185,000	\$ -	\$ 185,000	
	Development and Screening of Alternatives	\$ 88,500	\$ 12,000	\$ 100,500	
	Pre-NEPA Environmental Analysis	\$ 66,000	\$ 63,000	\$ 129,000	
	Public Involvement Plan, Coordination, Outreach Meetings	\$ 20,000	\$ -	\$ 20,000	
	Financial and Management Plans	\$ 4,000	\$ -	\$ 4,000	
	Transportation Demand Management (TDM) Strategies Plan	\$ 16,500	\$ 14,500	\$ 31,000	
	Project Management, Meetings, and Coordination	\$ 22,500	\$ -	\$ 22,500	
4	Approval of System Level Study				\$ 8,000
	Submit System Level Study to Transportation Commission for Approval	\$ 8,000	\$ -	\$ 8,000	
5	MPO Board Approval				\$ 6,000
	Provide System Level Study to MPO	\$ 6,000	\$ -	\$ 6,000	
6	Design and NEPA Approval Process				\$ 292,000
	NEPA to a Decision Document Level	\$ 245,000	\$ 26,000	\$ 271,000	
	Designs to a 20% Level and Documentation to Support Final IGA	\$ 7,000	\$ 14,000	\$ 21,000	
7	Final IGA				\$ 53,800
	Design Reports / Documentation and Submit IAR to FHWA	\$ 16,500	\$ 5,800	\$ 22,300	
	Provide Costs of Development and Construction of Interchange	\$ 24,500	\$ -	\$ 24,500	
	Project Management, Meetings, and Coordination	\$ 7,000	\$ -	\$ 7,000	
	GRAND TOTAL	\$ 918,600	\$ 166,500		\$ 1,085,100
ASSUMPTIONS and EXCLUSIONS:					
Survey Assumption - Wilson & Company will produce an Ownership map, ROW plans are excluded from this phase of work					
Utility Assumption - Review of the QLD SUE plans already completed for I-25 (future utility investigations will occur in subsequent phases of work)					
Geotechnical Assumption - Preferred structure will be a 2-span bridge over I-25 and no retaining walls					
Geotechnical Assumption - We will be conduct a Geologic Hazards Search in Step 1 (future Geotech investigations will occur in subsequent phases of work)					
Traffic Assumption - 4 intersections assumed on CR38 (on / off ramps east and west, Margil Road, and High Plains Boulevard)					
TDM Assumptions - TDM strategies will be evaluated in accordance with CDOT Procedural Directive 1601.1					
Potential TDM strategies may include BRT, Park and Ride, Mobility Hub, and localized transit; currently these items are not included in the 30% design					
Two (2) Public Outreach / Engagement Meetings are assumed during the 1601 / Alternatives Phase					
Assumed that BHA scope for renderings / graphics includes 2 alternative concepts in Step 6					
Assumed that CDOT will provide geometric design for I-25 widening project for coordination and use by Wilson & Company team					
Assumed that High Plains Boulevard is a "separate action", High Plains Boulevard concept design and environmental resources / analysis are excluded					
Assumed that we will be using the NFRMPO model and the project will be added to the NFRMPO 2050 RTP in September 2023					
Assumed that a future amendment will be needed to add the project to the DRCOG 2050 RTP					

ID		Task	Task Name	Duration	Start	Qtr 2, 2023	Qtr 3, 2023	Qtr 4, 2023	Qtr 1, 2024	Qtr 2, 2024	Qtr 3, 2024	Qtr 4, 2024
1			Contract Execution / NTP (Assumed)	1 day	Mon 6/26/23							
2			Overall 1601 Schedule	360 days	Mon 6/26/23							
3			1. Project Kick-Off Phase / 1601 Pre-Application Meeting	40 days	Mon 6/26/23							
4			Existing Data Collection	50 days	Tue 6/27/23							
5			Travel Demand Model - Existing Conditions Calibration	30 days	Tue 6/27/23							
6			Project Management, Meetings, and Coordination	35 days	Tue 6/27/23							
7			2. Initial IGA Approval	15 days	Mon 8/21/23							
8			Prepare Draft Intergovernmental Agreement	15 days	Mon 8/21/23							
9			Project Management, Meetings, and Coordination	15 days	Mon 8/21/23							
10			3. System Level Study and Interchange Management Plan	90 days	Mon 9/11/23							
11			Travel Demand Model - Existing Conditions Calibration	30 days	Mon 9/11/23							
12			Model System with and without Interchange (2050)	60 days	Mon 10/23/23							
13			Development and Screening of Alternatives	90 days	Mon 9/11/23							
14			Pre-NEPA Environmental Analysis	40 days	Mon 11/13/23							
15			Public Involvement Plan, Coordination, Outreach Meetings	20 days	Mon 11/6/23							
16			Financial and Management Plans	15 days	Mon 12/11/23							
17			Transportation Demand Management (TDM) Strategies Plan	15 days	Mon 12/11/23							
18			Project Management, Meetings, and Coordination	90 days	Mon 9/11/23							
19			4. Approval of System Level Study	10 days	Mon 1/15/24							
20			Submit System Level Study to Transportation Commission for Approval	10 days	Mon 1/15/24							
21			5. MPO Board Approval	20 days	Mon 1/29/24							
22			Provide System Level Study to MPO	20 days	Mon 1/29/24							
23			6. Design and NEPA Approval Process	165 days	Mon 2/26/24							
24			NEPA to a Decision Document Level	165 days	Mon 2/26/24							
25			Designs to a 20% Level and Documentation to Support Final IGA	20 days	Mon 7/15/24							
26			7. Final IGA	20 days	Mon 10/14/24							
27			Design Reports / Documentation and Submit IAR to FHWA	20 days	Mon 10/14/24							
28			Provide Costs of Development and Construction of Interchange	20 days	Mon 10/14/24							
29			Project Management, Meetings, and Coordination	20 days	Mon 10/14/24							



Project: 2110021800 Proposal S Date: Fri 6/2/23	Task		Project Summary		Manual Task		Start-only		Deadline	
	Split		Inactive Task		Duration-only		Finish-only		Progress	
	Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
	Summary		Inactive Summary		Manual Summary		External Milestone			