



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, January 09, 2023

AGENDA

I. 6:00 p.m. to 10:00 p.m. REGULAR MEETING

In accordance with the Town's Disaster Declaration dated March 21, 2020 related to the COVID-19 virus and the Town's Emergency Electronic Participation Policy for Regular and Special Meetings, this meeting will be held virtually in Zoom. Virtual access information including the Zoom meeting link will be provided on the Town's website and at designated posting places at least 24 hours prior to the meeting.

1. Call to Order – Roll Call

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright
Trustee David Adams
Trustee Debra Brodhead
Trustee Trisha Harris
Trustee Chris Parr
Trustee Herman Schranz

2. Moment of Silence

3. Pledge of Allegiance to the Flag

4. Review and Approve Agenda

5. Staff Report: Town Manager Report

[a.](#) Manager Report

6. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not unless it is set for public hearing.

7. Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

[a.](#) Approval of Minutes - Regular Meeting December 12, 2022

[b.](#) November 2022 Financials

[c.](#) December 2022 Aging Report

[d.](#) Check Register December 26, 2022

[e.](#) Check Register January 9, 2022

[f.](#) **Resolution No. 01-R-2023** – A Resolution of the Town of Mead, Colorado, Designating the Public Places for Posting of Public Notices of Regular and Special Meetings of Local Public Bodies of the Town and Designating Public Places Within the Town for Posting of Town Ordinances

[g.](#) **Resolution No. 02-R-2023** – A Resolution of the Town of Mead, Colorado, Setting the Days and Times of the Board of Trustees Regular Meetings for Calendar Year 2023

[h.](#) **Resolution No. 03-R-2023** – A Resolution of the Town of Mead, Colorado, Approving Extensions of Certain Public Works Related Service Agreements for Calendar Year 2023

[i.](#) 2023 Mead Area Chamber of Commerce Agreement

[j.](#) Pinnacol Workers Compensation Renewal for 2023

k. Planning Commission Appointments

l. **Resolution No. 04-R-2023** – A Resolution of the Town of Mead, Colorado, Accepting an Annexation Petition, Making Certain Findings of Fact, Finding Substantial Compliance for Such Petition, and Setting a Public Hearing for Property Known as the Shiers Annexation

m. **Resolution No. 05-R-2023** – A Resolution of the Town of Mead, Colorado, approving a Contract Award to Elder Construction, Inc. for the Mead Town Hall Court Room Remodel Project (Project No. 2022-010) and authorizing the Mayor to execute a Construction Agreement for the Project on behalf of the Town in the Not-to-Exceed amount of \$433,150.

n. **Resolution No. 06-R-2023** – A Resolution of the Town of Mead, Colorado, Approving Change Order No. 26 to the Construction Agreement with Krische Construction Concerning Construction of the Public Works Facility

o. **Ordinance No. 1019** – An Ordinance of the Town of Mead, Colorado Declaring the Organization of the Town of Mead Elevation 25 General Improvement District

p. **Ordinance No. 1020** – An Ordinance of the Town of Mead, Colorado, Amending Section 16-5-20 of the Mead Municipal Code Regarding the Definition of *Site Specific Development Plan*

q. **Resolution No. 07-R-2023** – A Resolution of the Town of Mead Colorado, Amending the Town Comprehensive Fee Schedule to Include Right-of-Way Permit Extension Fees

8. Public Hearing

a. Public Hearing: Sugar Beet Solar

i. Public Hearing on Sugar Beet Solar Planned Unit Development (PUD) Rezoning

Request to RE-OPEN AND CONTINUE public hearing to January 30, 2023 at 6:00 p.m. at Town Hall

9. Public Comment: *3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.*

10. Elected Official Reports

a. CML Executive Board
CML Policy Committee (Babcock vacancy)

b. Town Trustees

c. Mayor Whitlow

11. Adjournment

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact the Town Clerk's Office at 970-805-4182 within 48 hours prior to the meeting in order to request such assistance.

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: January 9, 2023

SUBJECT: Town Manager Report

- SVVSD Superintendent Dr. Don Haddad has been scheduled to provide an update to the Board of Trustees on Mead schools at the January 30th regular meeting.
- Sewer users have been notified about the annual rate reassessment period in their billing, on the Town's website and via social media. Staff has received several requests for individual concessions due to watering trees, filling ponds, hosting guests and miscalculating the dates. The Town's reassessment policy is standard for the industry and recommended by the rate studies. Town policy only allows recalculation for a demonstrated water leak.
- The Mead Police Department totaled 6,180 calls for service in 2022, down slightly from 6732 in 2021.
- The wayfinding sign project was completed in 2022. 28 signs were installed around town including two LED signs and two monument signs.
- The traffic signals that were installed at the Welker (WCR 34) exit off I-25 are tentatively scheduled to be operational by mid-January. Supply chain issues have delayed the operation of the signals.
- Development Impact Fees will be increased by 3.66% starting January 1, 2023, in accordance with the adopted study. New rates have been posted to the Town's website and posting boards and have been emailed to current contractors.
- Residential construction slowed a bit in 2022 with a total of 102 single family homes constructed. We anticipate 2023 will see similar numbers of single-family homes built. Commercial construction is expected to continue to be robust.
- A Municipal Court trial scheduled for January 9th is being reset for February or March depending on courtroom availability. The January 19th review and
- The QuikTrip gas and convenience store located on SH 66 adjacent to I-25 is under construction and should be open by third quarter 2023. The Agfinity convenience store should be open later this spring with the car wash opening sometime later in the year.
- The community room in Town Hall will be undergoing renovations for the next three months. The room will be remodeled to make important security and structural changes to better accommodate Municipal Court and Board of Trustee and Planning Commission meetings.
- Online acceptance of credit cards for business licenses applications and accounts receivable is expected to be available within the next two weeks. Customers will be able to either set up an account or pay online using Xpress Bill Pay.
- Key projects update:
 - 3rd and Welker Intersection – A right-of-way plan review meeting is scheduled with CDOT later this month. Once finalized, acquisitions can begin.
 - Mead Community Center – The Bean Plant demolition is complete. Staff continues to advance the design of the Community Center with the architect team. The preliminary cost estimate has been developed, and design options are being considered to align the improvements within the budget.
 - SH66 Pedestrian Crossing - A scoping meeting was held on January 6 with CDOT and the Town's design consultant, Otak. Once finalized, the Otak design contract will be brought to the Board for final approval.
- YTD totals for new single family home permits year end totals:

- 2022 YTD 102 SF Permits, 226 Certificates of Occupancy
- Boards and Commissions
 - The Planning Commission will hold its first meeting of 2023 on Wednesday, January 18 at 6:00 PM. The meeting may be held in second floor conference room at Town Hall if the boardroom is undergoing renovations. Attendees are encouraged to attend via the zoom link provided in the planning commission packet.
 - The Finance Committee receives monthly updates and has no scheduled in person meetings.
- Human Resources
 - The Town is advertising open positions using NeoGov recruiting platform <https://www.governmentjobs.com/careers/townofmead>
 - Open positions include, Planner Tech/I/II, Community Service Officer, Recreation Coordinator, Events and Media Specialist and Police Admin Clerk.

Community Development

- The Turion PUD is scheduled to appear before the Planning Commission in January and the Board of Trustees on February 13th.
- The Preliminary Plat for the Liberty Ranch commercial parcel is scheduled to appear before the Planning Commission in January and the Board of Trustees on January 30th.
- Staff is conducting research regarding parking ratios for multi-family and single-family attached residential uses and will schedule a work session with the Board early in 2023.
- Staff will schedule a work session with the Board early in 2023 to present the conceptual master plan for the Municipal Facilities site, which is located directly east of the Liberty Ranch Park. The concept plan will present an example of how the site could potentially develop in the future.

Public Works and Engineering

- Staff's recommendation to award the Board room remodel project to Elder Construction of Windsor is in the January 9 Board packet. Work will begin as soon as all the materials are on hand to maximize efficiency and minimize impacts to staff working in the building. Once underway, the project is expected to take approximately three months.
- An offer was extended and accepted to fill the Pavement Manager position. A Maintenance Worker I/II position has been posted to fill a recently vacated position.
- Work is expected to begin mid-January on the box-culvert extension north of SH66 on CR7 by the Mead Place developer. This work is the precursor to the CDOT intersection improvements scheduled for fall 2023.
- The freezing temperatures over the holidays caused a failure of one of the valves in the sequencing batch reactor (SBR) at the Wastewater Treatment Facility. Staff is working diligently with JVA, Ramey, and the headworks improvements contractor to complete temporary repairs and expedite the work already planned.

Community Engagement

- 2023 Spring Youth Soccer and Volleyball are open for registration.
- Staff is currently drafting the 2023 Parks & Recreation Brochure.
- 2022-2023 Community Summary will be mailed to residents by the end of January, a draft version is currently being prepared.
- Outlining 2023 steps for Built for Mead business engagement
- Community Engagement has started implementation of Civic Rec software and ADA audio eye for website. We expect a full transition by March.

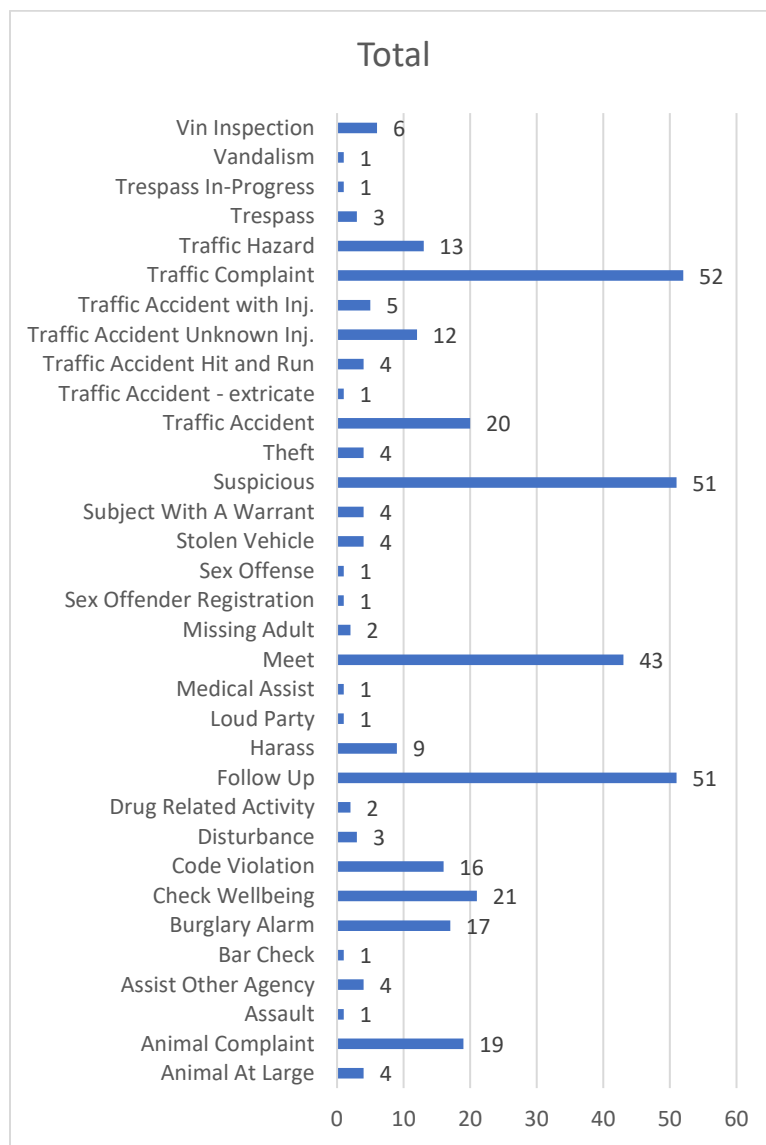
Police Department

- Monthly Report is attached.

- All officers have completed field training. The department is staffed at 14 sworn personnel.
- One officer was involved in the Frederick shooting on January 4, 2023. No officers were injured. The 19th Judicial District Critical Incident Response Team (CIRT) is leading the investigation in accordance with protocol.
- The 2022 police vehicles are finally trickling in. One has been upfitted and delivered, one is being upfitted and one is pending delivery from the Denver rail yards.
- Officers received advanced CRASH investigation training.
- The police department received new flooring and paint last week.



Mead Police Department Monthly Activity - December 2022



Total Calls for Service (CFS) = 553

Traffic Contacts: 128 total, 106 warnings, 22 citations

Crashes: 43

Code: 39 total, 2 citations, 37 warnings (parking, abandoned vehicles, animal, etc.)

Alarm Calls: 17

Wellbeing Check: 21

Fire/Medical: 27

STAFFING:

Sergeants Ellis (Blue Side), Holmen (Red Side), and Officers Cramblet, Hansen, Lima, Palmer, Patton, Rollins, and Synn are working patrol.

Officers Barker and Salazar are assigned to Mead Schools as an SROs.

The Community Service Officer position is vacant.

TRAINING:

Low Light Firearms Qualifications were conducted for all sworn officers.

NOTABLE CALLS FOR SERVICE:

Warrant Arrest – Hwy 66 / I25 – 22ML05114 – 12/01/2022

Vehicle stopped for unreadable plate. Adult female arrested on active warrant.

Narcotics – Hwy 66 / I25 – 22ML05118 – 12/03/2022

Vehicle stopped and narcotics found.

Warrant Arrest – 13700 block of Pacific Circle – 22ML05119 – 12/03/2022

Vehicle stopped for no plate. Person in the vehicle arrested on an active warrant.

Warrant Arrest – Hwy 66 mm43 – 22ML05120 – 12/04/2022

Vehicle stopped for illegal turn and occupant arrested on active warrant.

Stolen Vehicle – 13700 I25 Frontage Road - 22ML05121 – 12/04/2022

White GMC truck stolen off lot.

Traffic – WCR 38 / Margil Road – 22ML05122

Driver cited for no insurance.

Stolen Vehicle – 17600 block of Margil Road - 22ML05123 – 12/06/2022

Silver Dodge truck stolen in front of residence.

Crash – Mead High School - 22ML05124 – 12/07/2022

Occurred in the parking lot with minor damage and no injuries.

Crash – WCR 9.5 / Elevation Drive - 22ML05126 – 12/07/2022
Single vehicle struck something in the road.

Crash – WCR 34 / I25 - 22ML05127 – 12/08/2022
Two vehicles minor damage and no injuries.

Harassment – Mead High School – 22ML05128 – 12/08/2022
Under investigation.

Warrant Arrest – 7-11 – 22ML05129 – 12/08/2022
Person contacted and arrested for active warrant.

Stolen Vehicle – 100 block of Eagle Avenue - 22ML05132 – 12/09/2022
Blue Dodge truck stolen in front of residence.

Suspicious – Ziggi's Coffee – 22ML05133 – 12/09/2022
Driver seen with gun in car. Gun was an airsoft pistol. No criminal violation.

Crash – WCR 32 / WCR 13 - 22ML05134 – 12/10/2022
Two vehicles medium damage and no injuries.

Failure to Yield – Hwy 66 / WCR 9.5 – 22ML05135 – 12/10/2022
Stolen maroon Acadia failed to stop for officer.

Warrant Arrest – SB I25 mm244 – 22ML05136 – 12/10/2022
Vehicle stopped for no plates. Driver arrested on active warrant.

Crash – Southbound I25 mm243 - 22ML05137 – 12/12/2022
Two vehicles minor damage and no injuries.

Disturbance – Mead High School – 22ML05138 – 12/12/2022
2 students contacted for fighting.

Dog Bite – 3700 block of Settler Ridge – 22ML05139 – 12/13/2022
Cold report of dog bite.

Recovered Stolen Vehicle – Mead Court / Mulligan Drive – 22ML05141
Officer contacted a suspicious vehicle, driver fled, vehicle was later found to be stolen out of Larimer County.

Theft – Mead High School – 22ML05142 – 12/15/2022
Air pods reported stolen.

Crash / Hit and Run – Hwy 66 / WCR 13 - 22ML05143 – 12/15/2022
Two vehicles minor damage and no injuries. Run vehicle was a White SUV.

Warrant Arrest – Kum and Go – 22ML05144 – 12/15/2022
Person contacted and arrested on active warrant.

Dog bite – 2700 block of Jarrett Drive – 22ML05146 – 12/17/2022
Owner reported their dog was bitten by another dog.

Criminal Trespass – 4300 Highway 66 – 22ML05147 – 12/18/2022
Window was busted out of victim's vehicle.

Crash – WCR 5 / WCR 34 – 22ML05148 – 12/19/2022
Two vehicle non-injury crash with minor damage. One driver cited.
Assist other Agency – Mead High School – 22ML05149 – 12/19/2022
Assisted with sex assault investigation.

Theft – 17600 block of Margil Road – 22ML05150 – 12/19/2022
Package stolen from the front porch.

Assist other Agency – Platteville – 22ML05151 – 12/20/2022
Officer responded to assist with burglary at Dollar General.

Crash – Highway 66 / WCR 13 – 22ML05154 – 12/22/2022
Single vehicle non-injury crash with minor damage. One driver cited.

DUI / Narcotics – Charbray Street / WCR 5 – 22ML05156 – 12/22/2022
Driver passed out behind the wheel and in possession of fentanyl.

Crash – Highway 66 / WCR 5 – 22ML05157 – 12/23/2022
Injury crash with significant damage to vehicles. One driver cited.

Misuse of license plates – 3800 block of Highland Drive – 22ML05158 – 12/23/2022
Plates confiscated from vehicle.

DUI – I25 NB / Highway 66 – 22ML05163 – 12/25/2022
Driver stopped for driving too slow on interstate.

Crash – I25 off-ramp / Highway 66 – 22ML05164 – 12/25/2022
Two vehicles with minor injuries. One driver cited.

Missing Person – 4300 block of Highway 66 – 22ML05165 – 12/25/2022
Person reported missing by family. Single vehicle fatal crash later located north of Johnstown.

Warrant Arrest – Mead Street / Highway 66 – 22ML05166 – 12/30/2022
Traffic stop resulted in driver being arrested on active warrant.

Crash – WCR 5 / Highway 66 – 22ML05167 – 12/30/2022
Two vehicles with minor injuries. One driver cited.

Liquor Inspection – Mead Liquor – 22ML05168 – 12/31/2022
Routine inspection.



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, December 12, 2022

MINUTES

**I. 5:15 p.m. to 6:00 p.m.
MURA Special Meeting**

**II. 6:00 p.m. to 10:00 p.m.
REGULAR MEETING**

1. Call to Order – Roll Call

Mayor Colleen Whitlow called the Regular Meeting of the Board of Trustees to order at 6:00 p.m.

Due to the Town's Disaster Declaration of March 21, 2020 related to the COVID-19 virus, the meeting was held with virtual access provided through Zoom.

Present

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright (via virtual access)
Trustee David Adams
Trustee Debra Brodhead
Trustee Trisha Harris
Trustee Chris Parr
Trustee Herman Schranz

Absent

None

Also present: Town Manager Helen Migchelbrink; Town Clerk / Treasurer Mary Strutt; Police Chief Brent Newbanks; Public Information Officer / Community Engagement Director Lorelei Nelson; Community Development Director Jason Bradford; Town Engineer / Public Works Director Erika Rasmussen; Town Attorney Marcus McAskin.

Attending in person and via virtual access: members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence for loved ones not home for the holidays.

3. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

4. Review and Approve Agenda

Motion was made by Trustee Harris, seconded by Trustee Adams, to approve the agenda. Motion carried 7-0, on a roll call vote.

5. Staff Report: Town Manager Report

a. Managers Report

Town Manager Helen Migchelbrink discussed bill payment process for end of December; bid opening for boardroom/courtroom; grade school at capacity – request update from Dr. Haddad at SVVSD.

6. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not unless it is set for public hearing.

There was no public comment at this time.

7. Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills

list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

- a. Approval of Minutes - Regular Meeting November 28, 2022
- b. November 2022 Aged Receivables
- c. Amended Check Register November 28, 2022
- d. Check Register December 12, 2022
- e. **Resolution No. 94-R-2022** – A Resolution of the Town of Mead, Colorado, Approving the Third Amendment to Agreement for Professional Services with Ditesco, LLC and Authorizing Execution of Task Order No. 2022-008 (Re Project and Construction Management for 2023 Pavement Management Program)
- f. **Resolution No. 95-R-2022** – A Resolution of the Town of Mead, Colorado, Approving Change Order No. 1 to the Construction Agreement Between the Town and Glacier Construction Co., Inc.
- g. **Resolution No. 96-R-2022** – A Resolution of the Town of Mead, Colorado, Approving the Fourth Amendment to the Agreement for Professional Services By and Between the Town of Mead and Professional Management Systems, a Colorado S Corporation (dba Professional Management Solutions), for Financial Services
- h. **Resolution No. 97-R-2022** – A Resolution of the Town of Mead, Colorado, Approving the Fourth Amendment to the Agreement for Professional Services By and Between the Town of Mead and Precision Employment Consulting, LLC for Outsourced Human Resources Services
- i. **Resolution No. 98-R-2022** – A Resolution of the Town of Mead, Colorado, Approving the Third Amendment to the Agreement for Professional Services By and Between the Town of Mead and Vecchi & Associates, LLC for Planning Consulting Services
- j. **Resolution No. 99-R-2022** – A Resolution of the Town of Mead, Colorado, Approving an Intergovernmental Agreement Between Mead, Frederick, Firestone and Dacono Concerning the Establishment and Operation of a Shared Victim Assistance Unit
- k. **Ordinance No. 1018** – An Ordinance of the Town of Mead, Colorado, Adding a New Section 2-2-80 to the Mead Municipal Code Concerning the Use of Electronic Signatures
- l. **Resolution No. 100-R-2022** – A Resolution of the Town of Mead, Colorado, Approving that Certain First Amendment to Cooperation Agreement among the Town, the Mead Urban Renewal Authority and Mead Place Metropolitan District Nos. 1-6 (Mead Urban Renewal Plan)

Motion was made by Trustee Harris, seconded by Trustee Schranz, to approve the consent agenda. Motion carried 7-0, on a roll call vote.

8. Public Hearing

a. Public Hearing Sugar Beet Solar

- i. Sugar Beet Solar Planned Unit Development (PUD) Rezoning (public hearing scheduled to be opened/continued to January 9, 2023 at 6:00pm at Town Hall)

Mayor Whitlow opened the public hearing at 6:12 p.m.

Motion was made by Trustee Schranz, seconded by Trustee Adams, to open the public hearing for the Sugar Beet Solar planned unit development rezoning and continue it to January 9, 2023 at 6:00 p.m. at the Town Hall. Motion carried 7-0, on a roll call vote.

b. Public Hearing: 2022 Budget Amendment

- i. **Resolution No. 101-R-2022** – A Resolution of the Town of Mead, Colorado, Amending the 2022 Budget and Appropriating Additional Funds for 2022 Expenditures

Mayor Whitlow opened the public hearing at 6:13 p.m.

Town Clerk / Treasurer Mary Strutt discussed the proposed amendment to the 2022 Budget.

There was no public comment.

Motion was made by Trustee Schranz, seconded by Trustee Brodhead, to adopt Resolution No. 101-R-2022 – A Resolution of the Town of Mead, Colorado, Amending the 2022 Budget and Appropriating Additional Funds for 2022 Expenditures. Motion carried 7-0, on a roll call vote.

Mayor Whitlow closed the public hearing at 6:16 p.m.

c. Public Hearing: 2023 Budget

Mayor Whitlow opened the public hearing at 6:17 p.m.

Town Clerk / Treasurer Mary Strutt and Lorraine Trotter, Professional Management Solutions, discussed the proposed 2023 Budget including any changes since the October 10th presentation.

There was no public comment.

- i. **Resolution No. 102-R-2022** - A Resolution of the Town of Mead, Colorado, Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Town of Mead, Colorado, for the Calendar Year Beginning on the First Day of January 2023 and Ending on the Last Day of December 2023

Motion was made by Trustee Adams, seconded by Trustee Harris, to adopt Resolution No. 102-R-2022 – A Resolution of the Town of Mead, Colorado, Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Town of Mead, Colorado, for the Calendar Year Beginning on the First Day of January 2023 and Ending on the Last Day of December 2023. Motion carried 7-0, on a roll call vote.

- ii. **Resolution No. 103-R-2022** - A Resolution of the Town of Mead, Colorado, Levying General Property Taxes for the Year 2022, to Help Defray the Cost of Government for the Town of Mead, Colorado, for the 2023 Budget Year

Motion was made by Trustee Harris, seconded by Trustee Schranz, to adopt Resolution No. 103-R-2022 – A Resolution of the Town of Mead, Colorado, Levying General Property Taxes for the Year 2022, to Help Defray the Cost of Government for the Town of Mead, Colorado, for the 2023 Budget Year. Motion carried 7-0, on a roll call vote.

- iii. **Resolution No. 104-R-2022** - A Resolution of the Town of Mead, Colorado, Appropriating Sums of Money to the Various Funds and Spending Agencies in the Amount and for the Purposes as Set Forth Below, for the Town of Mead, Colorado, for the 2023 Budget Year

Motion was made by Trustee Harris, seconded by Mayor Pro Tem Cartwright, to adopt Resolution No. 104-R-2022 – A Resolution of the Town of Mead, Colorado, Appropriating Sums of Money to the Various Funds and Spending Agencies in the Amount and for the Purposes as Set Forth Below, for the Town of Mead, Colorado, for the 2023 Budget Year. Motion carried 7-0, on a roll call vote.

Mayor Whitlow closed the public hearing at 6:38 p.m.

9. New Business

- a. **Resolution No. 105-R-2022** – A Resolution of the Town of Mead, Colorado, Approving Authorized Signatures for Bank Accounts

Motion was made by Mayor Pro Tem Cartwright, seconded by Trustee Adams, adopt Resolution No. 105-R-2022 – A Resolution of the Town of Mead, Colorado, Approving Authorized Signatures for Bank Accounts and adding Trustee Harris as an authorized signer. Motion carried 7-0, on a roll call vote.

10. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

There was no public comment at this time.

11. Elected Official Reports

- a. Town Trustees

The Trustees wished all a happy and safe holiday.

b. Mayor Whitlow

Mayor Whitlow discussed Christmas in the Park; wished everyone a Merry Christmas and Happy New Year; thanked staff and the Board for a wonderful year.

12. Adjournment

Motion was made by Trustee Schranz, seconded by Mayor Pro Tem Cartwright, to adjourn the meeting. Motion carried 7-0, on a roll call vote.

The Regular Meeting of the Town of Mead Board of Trustees adjourned at approximately 6:43 p.m. on Monday, December 12, 2022.

Colleen G. Whitlow, Mayor

ATTEST:

Mary E. Strutt, MMC, Town Clerk

TOWN OF MEAD
COMBINED CASH INVESTMENT
NOVEMBER 30, 2022

COMBINED CASH ACCOUNTS

99-01-1001	INDEPENDENT BANK - CHECKING	1,776,907.22
99-01-1002	TBK BANK - OFFICE CHECK	49,265.43
99-01-1003	TBK BANK - MONEY MARKET	146,766.36
99-01-1005	TBK BANK - FLEX DEBIT CARDS	19,288.65
99-01-1011	XPRESS DEPOSIT ACCOUNT	38,480.45
99-01-1023	COLOTRUST PLUS	10,745,524.77
99-01-1024	COLOTRUST PRIME	10,106.84
99-01-1025	CSIP	5,116,012.08
99-01-1026	CSAFE	12,224,562.20
99-01-1077	COURT CASH CLEARING	(1,715.00)
	TOTAL COMBINED CASH	30,125,199.00
99-01-0100	CASHALLOCATED TO OTHER FUNDS	(30,125,199.00)

TOTAL UNALLOCATED CASH .00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	11,395,420.98
4	ALLOCATION TO STREET IMPROVEMENT FUND	1,458,966.02
5	ALLOCATION TO CONSERVATION TRUST FUND	44,965.31
6	ALLOCATION TO SEWER FUND	1,605,552.78
8	ALLOCATION TO POLICE FUND	250,554.77
9	ALLOCATION TO MUNICIPAL FACILITIES FUND	2,953,645.74
11	ALLOCATION TO DOWNTOWN FUND	15,197.20
13	ALLOCATION TO STORM DRAINAGE FUND	49,709.42
14	ALLOCATION TO TRANSPORTATION FUND	6,268,976.43
18	ALLOCATION TO PARKS & OPEN SPACE	1,720,592.76
19	ALLOCATION TO CAPITAL IMPROVEMENT FUND	936,470.40
20	ALLOCATION TO MEAD URBAN RENEWAL AUTHORITY	3,425,460.70
21	ALLOCATION TO ART IN PUBLIC PLACES FUND	(313.51)
	TOTAL ALLOCATIONS TO OTHER FUNDS	30,125,199.00
	ALLOCATION FROM COMBINED CASH FUND - 99-01-0100	(30,125,199.00)

ZERO PROOF IF ALLOCATIONS BALANCE .00

TOWN OF MEAD
BALANCE SHEET
NOVEMBER 30, 2022

GENERAL FUND

ASSETS

01-01-0100	COMBINED CASH	11,395,420.98	
01-01-1007	CASH DRAWER - TOWN HALL	500.00	
01-01-1008	CASH DRAWER - POLICE	100.00	
01-01-1250	PROPERTY TAXES RECEIVABLE	1,243,835.23	
01-01-1300	A/R - BILLED ACCOUNTS	64,910.69	
01-01-1301	A/R - GENERAL	712,928.53	
01-01-1302	PREPAID EXPENSE	5,576.08	
01-01-1307	24HOUR FLEX DEPOSIT	1,500.00	
	TOTAL ASSETS		13,424,771.51

LIABILITIES AND EQUITY

LIABILITIES

01-02-2000	ACCOUNTS PAYABLE	(124.10)	
01-02-2300	457(B) DEFERRED COMP PAYABLE	(9,622.91)	
01-02-2302	FLEXPLAN PAYABLE	8,622.15	
01-02-2306	RESTITUTION PAYABLE	(100.00)	
01-02-2307	SURCHARGE PAYABLE	1,365.00	
01-02-2308	DEPOSITS PAYABLE	2,785.00	
01-02-2310	EMPLOYEE HEALTH INS. PAYABLE	5,454.88	
01-02-2312	WORKERS COMP INSURANCE PAYABLE	5,219.45	
01-02-2314	401(A) CONTRIBUTIONS PAYABLE	8,291.81	
01-02-2400	FED. WITHHOLDING TAX PAYABLE	1,580.54	
01-02-2401	SOCIAL SECURITY TAX PAYABLE	(8.60)	
01-02-2402	MEDICARE TAX PAYABLE	(2.02)	
01-02-2403	STATE WITHHOLDING TAX PAYABLE	(47.50)	
01-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	650.90	
01-02-2410	MISC PAYROLL PAYABLE	83,994.59	
01-02-2600	WARRANTY FUNDS	1,693,004.20	
01-02-2610	DEVELOPER DEPOSITS	203,000.00	
01-02-2615	DEVELOPER LIABILITIES	116,815.27	
01-02-2700	DEFERRED INFLOWS- PROPERTY TAX	1,243,835.23	
01-02-2705	DEFERRED REVENUE	580,626.60	
	TOTAL LIABILITIES		3,945,340.49

FUND EQUITY

01-02-3001	FUND BALANCE	6,481,615.96	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	2,997,815.06	
	BALANCE - CURRENT DATE	2,997,815.06	
	TOTAL FUND EQUITY		9,479,431.02
	TOTAL LIABILITIES AND EQUITY		13,424,771.51

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-10-4000 PROPERTY TAX	8,263.95	1,246,517.45	1,243,835.00	(2,682.45)	100.2
01-10-4005 HIGHWAY USERS TAX	.00	.00	232,092.00	232,092.00	.0
01-10-4010 SALES TAX	261,762.69	3,323,092.30	3,341,447.00	18,354.70	99.5
01-10-4012 LODGING TAX	14.00	610.00	250.00	(360.00)	244.0
01-10-4015 ROAD & BRIDGE TAX	.00	61,025.85	80,000.00	18,974.15	76.3
01-10-4020 SPECIFIC OWNERSHIP TAX	7,692.54	80,803.83	70,000.00	(10,803.83)	115.4
01-10-4025 M.V. REGISTRATION	2,366.92	24,995.93	25,000.00	4.07	100.0
01-10-4030 BUILDING PERMIT USE TAX	24,451.79	1,011,157.45	986,108.00	(25,049.45)	102.5
01-10-4040 CIGARETTE TAX	1,430.53	10,407.01	12,000.00	1,592.99	86.7
01-10-4050 MURA REVENUE SHARING	.00	124,407.86	124,408.00	.14	100.0
01-10-4070 FEDERAL MINERAL LEASE	.00	33,767.21	25,000.00	(8,767.21)	135.1
01-10-4071 STATE SEVERANCE TAXES	.00	156,038.22	4,000.00	(152,038.22)	3901.0
TOTAL TAXES	305,982.42	6,072,823.11	6,144,140.00	71,316.89	98.8
<u>FEES AND PERMITS</u>					
01-11-4100 BUILDING PERMIT FEES	31,685.75	837,120.83	1,298,878.00	461,757.17	64.5
01-11-4102 OTHER PERMITS	1,023.00	29,705.50	34,000.00	4,294.50	87.4
01-11-4103 CONVENIENCE FEE	1,009.39	18,388.50	15,000.00	(3,388.50)	122.6
01-11-4110 BUILDING PERMIT - ADMIN. FEES	4,250.00	56,685.00	80,640.00	23,955.00	70.3
01-11-4111 PASSPORT FEES	150.00	5,140.00	8,000.00	2,860.00	64.3
01-11-4112 TOWN HALL/PARK FEES	.00	1,827.50	4,800.00	2,972.50	38.1
01-11-4120 FRANCHISE FEES	15,588.53	233,526.61	200,573.00	(32,953.61)	116.4
01-11-4130 DEVELOPER APPLICATION FEES	1,309.93	69,860.20	100,000.00	30,139.80	69.9
01-11-4140 ROYALTIES	27,589.03	399,570.71	208,133.00	(191,437.71)	192.0
01-11-4145 STREET CUT PERMITS	.00	4,665.00	24,926.00	20,261.00	18.7
TOTAL FEES AND PERMITS	82,605.63	1,656,489.85	1,974,950.00	318,460.15	83.9
<u>LICENSES</u>					
01-12-4200 BUSINESS/SALES TAX LICENSE	900.00	7,110.00	30,000.00	22,890.00	23.7
01-12-4210 LIQUOR LICENSE	.00	3,185.00	2,634.00	(551.00)	120.9
01-12-4220 PET LICENSES	10.00	495.00	650.00	155.00	76.2
TOTAL LICENSES	910.00	10,790.00	33,284.00	22,494.00	32.4

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
01-13-4303 MISC. BILLBACKS	.00	.00	300.00	300.00	.0
01-13-4304 IGA--SCHOOL RESOURCE OFFICERS	.00	.00	150,000.00	150,000.00	.0
01-13-4305 SCHOOL GUARD REIMBURSEMENT	.00	11,315.50	14,000.00	2,684.50	80.8
01-13-4310 NEW DEVELOPMENT CHARGES	61,808.75	526,316.20	200,000.00	(326,316.20)	263.2
01-13-4624 SENIOR EVENT FEES	.00	405.00	2,500.00	2,095.00	16.2
01-13-4625 RECREATION REGISTRATION FEES	2,677.00	50,236.20	32,000.00	(18,236.20)	157.0
TOTAL CHARGES FOR SERVICES	64,485.75	588,272.90	398,800.00	(189,472.90)	147.5
<u>FINES AND FORFEITS</u>					
01-14-4420 COURT FINES	1,690.00	29,841.00	36,000.00	6,159.00	82.9
01-14-4422 COURT COSTS	300.00	10,910.00	9,300.00	(1,610.00)	117.3
01-14-4423 POLICE REPORTS	22.50	1,416.00	1,500.00	84.00	94.4
01-14-4620 MISC. POLICE INCOME	59.44	1,377.13	300.00	(1,077.13)	459.0
TOTAL FINES AND FORFEITS	2,071.94	43,544.13	47,100.00	3,555.87	92.5
<u>GRANTS & ECONOMIC DEVELOPMENT</u>					
01-15-4512 GRANT-WELD SENIOR FOUNDATION	.00	.00	2,750.00	2,750.00	.0
01-15-4516 GRANT - UNITED WAY	.00	.00	1,500.00	1,500.00	.0
01-15-4518 FED'L GRANT--AMER RESCUE PLAN	.00	594,567.84	594,568.00	.16	100.0
01-15-4526 POLICE GRANTS	.00	.00	1,500.00	1,500.00	.0
TOTAL GRANTS & ECONOMIC DEVELOPME	.00	594,567.84	600,318.00	5,750.16	99.0
<u>MISCELLANEOUS</u>					
01-18-4619 INTEREST & DIVIDEND INCOME	34,855.07	149,396.93	5,400.00	(143,996.93)	2766.6
01-18-4620 MISC. INCOME	88.59	19,591.65	10,000.00	(9,591.65)	195.9
01-18-4622 DONATIONS/FUNDRAISING	500.00	5,540.00	10,000.00	4,460.00	55.4
01-18-4623 SALE OF ASSETS	.00	8,195.00	30,000.00	21,805.00	27.3
01-18-4625 METRO DISTRICT PAYMENTS	.00	29,755.92	45,000.00	15,244.08	66.1
01-18-4648 DELINQUENT INTEREST EARNED	824.23	2,796.87	.00	(2,796.87)	.0
TOTAL MISCELLANEOUS	36,267.89	215,276.37	100,400.00	(114,876.37)	214.4
TOTAL FUND REVENUE	492,323.63	9,181,764.20	9,298,992.00	117,227.80	98.7

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-40-5001 SALARIES & WAGES	26,051.92	322,007.53	397,748.00	75,740.47	81.0
01-40-5050 CLEANING	639.19	6,582.21	15,000.00	8,417.79	43.9
01-40-5055 OVERTIME	57.75	289.82	1,000.00	710.18	29.0
01-40-5060 PAYROLL TAXES	1,315.61	22,646.60	31,721.00	9,074.40	71.4
01-40-5065 WORKERS COMP	201.09	2,470.62	5,000.00	2,529.38	49.4
01-40-5066 HEALTH INSURANCE	3,896.80	44,127.75	68,272.00	24,144.25	64.6
01-40-5067 DEFERRED COMP/RETIREMENT	1,810.77	22,552.42	23,000.00	447.58	98.1
01-40-5068 MEDICAL SAVINGS	219.00	2,609.23	3,480.00	870.77	75.0
01-40-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	7,761.42	500.00	(7,261.42)	1552.3
01-40-5200 OFFICE SUPPLIES	1,284.77	5,453.10	12,000.00	6,546.90	45.4
01-40-5201 COMPUTER/TECHNOLOGY	1,858.20	42,116.26	40,000.00	(2,116.26)	105.3
01-40-5202 PRINTING EXPENSE	.00	501.44	10,000.00	9,498.56	5.0
01-40-5203 UNIFORMS	.00	674.28	1,200.00	525.72	56.2
01-40-5205 POSTAGE	638.65	4,703.22	8,000.00	3,296.78	58.8
01-40-5210 OPERATING SUPPLIES	510.55	7,378.79	7,500.00	121.21	98.4
01-40-5212 FURNISHINGS	.00	1,736.49	5,000.00	3,263.51	34.7
01-40-5215 REPAIRS & MAINT	1,503.93	43,973.23	60,000.00	16,026.77	73.3
01-40-5253 GAS & OIL	(6.16)	483.27	1,000.00	516.73	48.3
01-40-5300 TELEPHONE	522.90	6,042.07	7,002.00	959.93	86.3
01-40-5305 UTILITIES	777.35	8,922.56	12,978.00	4,055.44	68.8
01-40-5310 TRASH REMOVAL	78.49	872.15	3,134.00	2,261.85	27.8
01-40-5315 COPIER EXPENSES	517.99	5,961.40	9,000.00	3,038.60	66.2
01-40-5320 PROPERTY & LIABILITY INSURANCE	35.00	5,974.96	7,455.00	1,480.04	80.2
01-40-5325 INTERNET/WEBSITE EXPENSE	.00	7,012.28	10,000.00	2,987.72	70.1
01-40-5330 TRAINING	.00	12,308.80	22,000.00	9,691.20	56.0
01-40-5331 DUES AND SUBSCRIPTIONS	762.97	15,780.50	7,500.00	(8,280.50)	210.4
01-40-5332 TUITION REIMBURSEMENT	.00	3,000.00	6,000.00	3,000.00	50.0
01-40-5351 RED DEER LAKE MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
01-40-5353 WATER ASSESSMENTS	.00	1,113.50	1,400.00	286.50	79.5
01-40-5400 LEGAL FEES	14,842.57	151,601.04	184,680.00	33,078.96	82.1
01-40-5401 CONSULTING FEES	12,597.18	125,765.42	130,952.00	5,186.58	96.0
01-40-5415 AUDIT FEES	.00	13,190.99	13,191.00	.01	100.0
01-40-5416 PASSPORT EXPENSES	.00	57.16	1,000.00	942.84	5.7
01-40-5425 COUNTY TREASURER'S FEE	90.88	12,466.02	12,438.00	(28.02)	100.2
01-40-5426 PROPERTY/SALES TAX REBATE	.00	874.52	1,000.00	125.48	87.5
01-40-5700 MISC. EXPENSE	100.00	5,687.61	10,000.00	4,312.39	56.9
01-40-5701 BANK FEES	1,856.20	21,756.66	11,000.00	(10,756.66)	197.8
01-40-5705 MILEAGE	350.00	5,838.67	5,000.00	(838.67)	116.8
01-40-5720 CONTINGENCIES	.00	.00	25,000.00	25,000.00	.0
TOTAL ADMINISTRATION	72,513.60	942,293.99	1,173,151.00	230,857.01	80.3

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BOARD OF TRUSTEES</u>					
01-41-5001 SALARIES & WAGES	1,326.92	15,923.10	18,750.00	2,826.90	84.9
01-41-5030 MAYOR AND BOARD SALARIES	2,216.00	23,776.00	26,592.00	2,816.00	89.4
01-41-5060 PAYROLL TAXES	266.93	2,994.49	3,469.00	474.51	86.3
01-41-5065 WORKERS COMP	2.34	36.09	150.00	113.91	24.1
01-41-5066 HEALTH INSURANCE	183.69	2,020.60	2,527.00	506.40	80.0
01-41-5067 DEFERRED COMP	66.34	796.08	1,073.00	276.92	74.2
01-41-5068 MEDICAL SAVINGS	6.24	68.64	102.00	33.36	67.3
01-41-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-41-5201 COMPUTER / TECHNOLOGY	.00	5,914.00	10,000.00	4,086.00	59.1
01-41-5210 OPERATING SUPPLIES	.00	63.49	2,000.00	1,936.51	3.2
01-41-5212 FURNISHINGS	.00	8,405.52	11,500.00	3,094.48	73.1
01-41-5230 ELECTIONS	55.97	66.14	15,000.00	14,933.86	.4
01-41-5320 PROPERTY & LIABILITY INSURANCE	.00	2,568.45	2,982.00	413.55	86.1
01-41-5330 TRAINING	340.22	6,788.63	15,000.00	8,211.37	45.3
01-41-5331 DUES & SUBSCRIPTIONS	.00	942.99	1,000.00	57.01	94.3
01-41-5340 PUBLISHED NOTICES	142.72	1,170.08	2,500.00	1,329.92	46.8
01-41-5341 ORDINANCE CODIFICATION	.00	2,593.91	6,500.00	3,906.09	39.9
01-41-5347 COMMUNITY CONTRIBUTIONS	.00	15,600.00	24,000.00	8,400.00	65.0
01-41-5430 RECORDING FEES	.00	705.00	4,000.00	3,295.00	17.6
01-41-5700 MISC. EXPENSE	184.31	2,345.10	5,000.00	2,654.90	46.9
01-41-5841 BOARD OUTREACH ACTIVITIES	.00	17,555.70	10,000.00	(7,555.70)	175.6
TOTAL BOARD OF TRUSTEES	4,791.68	110,334.01	162,645.00	52,310.99	67.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
01-42-5001 SALARIES & WAGES	96,435.60	1,089,366.24	1,343,687.00	254,320.76	81.1
01-42-5016 MERIT	.00	.00	54,747.00	54,747.00	.0
01-42-5022 POLICE	.00	184.00	.00	(184.00)	.0
01-42-5050 CLEANING	592.31	5,923.10	6,000.00	76.90	98.7
01-42-5055 OVERTIME	1,744.99	43,811.93	25,000.00	(18,811.93)	175.3
01-42-5060 PAYROLL TAXES	2,229.35	26,487.25	29,536.00	3,048.75	89.7
01-42-5065 WORKERS COMP	2,731.81	33,716.49	20,000.00	(13,716.49)	168.6
01-42-5066 HEALTH INSURANCE	14,551.96	150,706.88	198,509.00	47,802.12	75.9
01-42-5067 DEFERRED COMP	207.68	3,610.28	5,000.00	1,389.72	72.2
01-42-5068 MEDICAL SAVINGS	171.18	1,878.44	4,000.00	2,121.56	47.0
01-42-5069 FPPA	7,665.12	84,302.06	106,339.00	22,036.94	79.3
01-42-5071 D&D	2,725.38	29,974.23	36,496.00	6,521.77	82.1
01-42-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	5,546.78	7,500.00	1,953.22	74.0
01-42-5200 OFFICE SUPPLIES	120.05	808.10	4,000.00	3,191.90	20.2
01-42-5201 COMPUTER / TECHNOLOGY	176.38	23,611.54	26,125.00	2,513.46	90.4
01-42-5203 UNIFORMS	.00	119.00	400.00	281.00	29.8
01-42-5210 OPERATING SUPPLIES	443.91	5,181.22	17,000.00	11,818.78	30.5
01-42-5215 REPAIR & MAINTENANCE	.00	2,858.19	17,500.00	14,641.81	16.3
01-42-5216 FLEET R&M	2,105.44	10,501.53	20,000.00	9,498.47	52.5
01-42-5253 GAS & OIL	2,524.26	29,892.54	25,000.00	(4,892.54)	119.6
01-42-5254 UNIFORMS & TOOLS	215.99	21,744.70	17,800.00	(3,944.70)	122.2
01-42-5255 EQUIPMENT	4,153.70	52,831.72	66,710.00	13,878.28	79.2
01-42-5300 TELEPHONES	1,044.48	11,695.71	15,480.00	3,784.29	75.6
01-42-5305 UTILITIES	635.44	7,101.93	10,000.00	2,898.07	71.0
01-42-5310 TRASH REMOVAL	26.44	283.34	3,000.00	2,716.66	9.4
01-42-5315 COPIER EXPENSE	298.99	1,937.68	1,750.00	(187.68)	110.7
01-42-5320 GENERAL LIABILITY INSURANCE	.00	36,458.63	45,992.00	9,533.37	79.3
01-42-5325 INTERNET/WEBSITE EXPENSE	132.45	1,322.00	.00	(1,322.00)	.0
01-42-5330 TRAINING	3,311.49	20,453.36	18,300.00	(2,153.36)	111.8
01-42-5331 DUES & MEMBERSHIPS	.00	11,499.03	10,460.00	(1,039.03)	109.9
01-42-5332 TUITION REIMBURSEMENT	1,272.75	2,986.75	6,000.00	3,013.25	49.8
01-42-5343 CONTRACTUAL SERVICES	.00	34,704.32	30,841.00	(3,863.32)	112.5
01-42-5346 ANIMAL IMPOUND FEE	380.00	4,665.00	4,000.00	(665.00)	116.6
01-42-5347 COMMUNITY CONTRACT SERVICES	.00	4,590.90	12,000.00	7,409.10	38.3
01-42-5348 PEST CONTROL	.00	.00	10,000.00	10,000.00	.0
01-42-5349 WELLNESS PROGRAM	75.00	495.00	.00	(495.00)	.0
01-42-5350 LAB FEES	.00	.00	2,000.00	2,000.00	.0
01-42-5400 LEGAL FEES	.00	.00	15,000.00	15,000.00	.0
01-42-5500 CAPITAL OUTLAY	.00	26,125.57	.00	(26,125.57)	.0
01-42-5700 MISC. EXPENSE	140.43	3,993.59	7,000.00	3,006.41	57.1
TOTAL POLICE	146,112.58	1,791,369.03	2,223,172.00	431,802.97	80.6

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
01-43-5001 SALARIES & WAGES	16,617.74	234,095.73	265,160.00	31,064.27	88.3
01-43-5055 OVERTIME	205.26	205.26	1,000.00	794.74	20.5
01-43-5060 PAYROLL TAXES	1,267.33	17,788.71	20,361.00	2,572.29	87.4
01-43-5065 WORKERS COMP	17.41	263.12	700.00	436.88	37.6
01-43-5066 HEALTH INSURANCE	2,311.09	32,056.98	82,844.00	50,787.02	38.7
01-43-5067 DEFERRED COMP	841.14	11,684.20	21,559.00	9,874.80	54.2
01-43-5068 MEDICAL SAVINGS	41.66	814.48	464.00	(350.48)	175.5
01-43-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-43-5200 OFFICE SUPPLIES	.00	132.40	750.00	617.60	17.7
01-43-5201 COMPUTER / TECHNOLOGY	.00	6,527.15	10,000.00	3,472.85	65.3
01-43-5203 UNIFORMS	.00	364.56	800.00	435.44	45.6
01-43-5212 FURNISHINGS	.00	.00	5,000.00	5,000.00	.0
01-43-5300 TELEPHONE	88.71	1,203.39	1,200.00	(3.39)	100.3
01-43-5320 PROPERTY & LIABILITY INSURANCE	.00	10,273.91	11,928.00	1,654.09	86.1
01-43-5330 TRAINING	.00	1,921.10	10,000.00	8,078.90	19.2
01-43-5331 DUES & MEMBERSHIPS	.00	879.00	2,000.00	1,121.00	44.0
01-43-5410 CONSULTANTS	.00	18,408.62	25,000.00	6,591.38	73.6
01-43-5411 ANNEXATIONS & REZONING EXPENSE	.00	.00	30,000.00	30,000.00	.0
01-43-5421 ECONOMIC DEVELOPMENT OUTREACH	.00	.00	20,000.00	20,000.00	.0
01-43-5460 BUILDING INSPECTIONS	23,076.64	443,625.33	641,862.00	198,236.67	69.1
01-43-5700 MISC.	155.53	1,316.71	1,500.00	183.29	87.8
 TOTAL COMMUNITY DEVELOPMENT	 44,622.51	 781,560.65	 1,152,628.00	 371,067.35	 67.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
01-44-5001 SALARIES & WAGES	21,197.41	210,401.54	233,605.00	23,203.46	90.1
01-44-5050 CLEANING	190.31	1,712.79	.00	(1,712.79)	.0
01-44-5055 OVERTIME	22.50	3,121.78	9,000.00	5,878.22	34.7
01-44-5060 PAYROLL TAXES	1,617.93	16,102.12	18,559.00	2,456.88	86.8
01-44-5065 WORKERS COMPENSATION	817.28	8,407.06	7,750.00	(657.06)	108.5
01-44-5066 HEALTH INSURANCE	2,655.91	33,885.77	33,339.00	(546.77)	101.6
01-44-5067 DEFERRED COMP	935.06	9,349.81	4,533.00	(4,816.81)	206.3
01-44-5068 MEDICAL SAVINGS	66.66	783.06	500.00	(283.06)	156.6
01-44-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	2,067.48	2,000.00	(67.48)	103.4
01-44-5201 COMPUTER / TECHNOLOGY	.00	13,194.25	20,000.00	6,805.75	66.0
01-44-5203 UNIFORMS	.00	1,762.48	2,250.00	487.52	78.3
01-44-5210 OPERATING SUPPLIES	315.12	2,942.45	4,000.00	1,057.55	73.6
01-44-5212 FURNISHINGS	499.99	499.99	5,000.00	4,500.01	10.0
01-44-5215 REPAIRS & MAINTENANCE	.00	5,402.76	.00	(5,402.76)	.0
01-44-5216 FLEET R&M	2,906.97	33,322.18	40,000.00	6,677.82	83.3
01-44-5251 SHOP REPAIRS	.00	5.23	.00	(5.23)	.0
01-44-5252 STREET SIGNS	.00	331.74	.00	(331.74)	.0
01-44-5253 GAS & OIL	1,737.25	20,193.51	20,000.00	(193.51)	101.0
01-44-5254 TOOLS	1,310.19	8,336.65	20,000.00	11,663.35	41.7
01-44-5255 SAFETY EQUIPMENT	.00	1,917.41	3,500.00	1,582.59	54.8
01-44-5300 TELEPHONE	307.51	2,647.90	2,500.00	(147.90)	105.9
01-44-5305 UTILITIES	3,278.03	32,203.88	35,000.00	2,796.12	92.0
01-44-5310 TRASH REMOVAL	.00	120.76	.00	(120.76)	.0
01-44-5320 PROPERTY & LIABILITY INSURANCE	.00	32,105.94	37,276.00	5,170.06	86.1
01-44-5330 TRAINING	300.00	2,743.58	5,000.00	2,256.42	54.9
01-44-5331 DUES & MEMBERSHIPS	3,276.73	4,469.75	2,000.00	(2,469.75)	223.5
01-44-5360 STREET SWEEPING	.00	6,352.50	.00	(6,352.50)	.0
01-44-5363 WEED CONTROL	.00	734.36	3,000.00	2,265.64	24.5
01-44-5364 SNOW REMOVAL	.00	59,895.97	100,000.00	40,104.03	59.9
01-44-5367 STREET STRIPING	24,897.00	24,897.00	.00	(24,897.00)	.0
01-44-5369 EQUIPMENT RENTAL	4,015.30	29,286.05	48,650.00	19,363.95	60.2
01-44-5500 CAPITAL OUTLAY	.00	6,000.00	.00	(6,000.00)	.0
01-44-5502 CAPITAL OUTLAY--EQUIPMENT	.00	107,062.57	250,000.00	142,937.43	42.8
01-44-5700 MISC. EXPENSE	.00	134.88	4,000.00	3,865.12	3.4
01-44-5720 CONTINGENCY	.00	.00	10,000.00	10,000.00	.0
TOTAL STREETS	70,347.15	682,395.20	921,462.00	239,066.80	74.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
01-45-5001 SALARIES & WAGES	17,674.42	202,758.15	222,258.00	19,499.85	91.2
01-45-5055 OVERTIME	48.75	5,377.45	2,678.00	(2,699.45)	200.8
01-45-5060 PAYROLL TAXES	1,362.58	15,910.50	17,208.00	1,297.50	92.5
01-45-5065 WORKERS COMP	431.16	7,281.50	5,000.00	(2,281.50)	145.6
01-45-5066 HEALTH INSURANCE	2,632.74	31,785.21	28,992.00	(2,793.21)	109.6
01-45-5067 DEFERRED COMP	532.38	7,436.37	7,709.00	272.63	96.5
01-45-5068 MEDICAL SAVINGS	55.68	703.63	468.00	(235.63)	150.4
01-45-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	61.46	500.00	438.54	12.3
01-45-5203 UNIFORMS	.00	1,021.40	.00	(1,021.40)	.0
01-45-5210 OPERATING SUPPLIES	157.50	8,206.32	6,000.00	(2,206.32)	136.8
01-45-5212 FURNISHINGS	.00	.00	5,000.00	5,000.00	.0
01-45-5215 REPAIRS & MAINTENANCE	182.06	43,794.18	63,000.00	19,205.82	69.5
01-45-5216 FLEET R&M	7.99	4,191.35	8,000.00	3,808.65	52.4
01-45-5253 GAS & OIL	620.41	7,221.64	5,000.00	(2,221.64)	144.4
01-45-5254 TOOLS	.00	1,596.80	1,350.00	(246.80)	118.3
01-45-5300 TELEPHONE	130.00	1,365.00	588.00	(777.00)	232.1
01-45-5305 UTILITIES	10,797.73	68,214.47	36,750.00	(31,464.47)	185.6
01-45-5310 TRASH REMOVAL	1,509.17	3,840.95	1,000.00	(2,840.95)	384.1
01-45-5320 PROPERTY & LIABILITY INSURANCE	.00	12,842.37	14,911.00	2,068.63	86.1
01-45-5330 TRAINING	50.00	2,516.25	750.00	(1,766.25)	335.5
01-45-5348 PEST CONTROL	.00	24,361.40	33,000.00	8,638.60	73.8
01-45-5349 WELLNESS PROGRAM	15.00	99.75	.00	(99.75)	.0
01-45-5363 WEED CONTROL	.00	2,296.77	5,000.00	2,703.23	45.9
01-45-5369 EQUIPMENT RENTAL	.00	.00	1,000.00	1,000.00	.0
01-45-5370 LANDSCAPING	3,737.04	14,813.51	32,000.00	17,186.49	46.3
01-45-5371 TREE MAINTENANCE	.00	14,570.00	20,000.00	5,430.00	72.9
01-45-5372 IRRIGATION SYSTEM	43.34	6,307.66	5,000.00	(1,307.66)	126.2
TOTAL PARKS	39,987.95	488,574.09	523,162.00	34,587.91	93.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENGINEERING</u>					
01-47-5001 SALARIES & WAGES	28,509.63	328,724.81	358,026.00	29,301.19	91.8
01-47-5050 CLEANING	.00	.00	6,000.00	6,000.00	.0
01-47-5055 OVERTIME	1,596.84	16,985.93	4,000.00	(12,985.93)	424.7
01-47-5060 PAYROLL TAXES	2,265.31	26,133.92	27,695.00	1,561.08	94.4
01-47-5065 WORKERS COMP	362.63	9,486.05	2,122.00	(7,364.05)	447.0
01-47-5066 HEALTH INSURANCE	3,998.32	36,986.75	23,227.00	(13,759.75)	159.2
01-47-5067 DEFERRED COMP	1,250.04	14,222.13	3,306.00	(10,916.13)	430.2
01-47-5068 MEDICAL SAVINGS	142.88	1,177.50	234.00	(943.50)	503.2
01-47-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	189.12	1,000.00	810.88	18.9
01-47-5201 COMPUTER/TECHNOLOGY	105.00	8,757.89	4,000.00	(4,757.89)	219.0
01-47-5203 UNIFORMS	.00	1,982.81	1,000.00	(982.81)	198.3
01-47-5210 OPERATING SUPPLIES	484.40	1,952.61	3,000.00	1,047.39	65.1
01-47-5212 FURNISHINGS	.00	.00	3,000.00	3,000.00	.0
01-47-5215 REPAIRS & MAINTENANCE	190.85	54,566.16	20,000.00	(34,566.16)	272.8
01-47-5216 REPAIR & MAINTENANCE--FLEET	8,355.70	9,143.53	5,000.00	(4,143.53)	182.9
01-47-5253 GAS & OIL	371.45	4,353.85	3,000.00	(1,353.85)	145.1
01-47-5300 TELEPHONE	286.04	4,001.75	2,400.00	(1,601.75)	166.7
01-47-5305 UTILITIES	757.25	1,604.58	1,500.00	(104.58)	107.0
01-47-5310 TRASH	322.93	2,897.66	1,500.00	(1,397.66)	193.2
01-47-5315 COPIER EXPENSES	25.00	(8.00)	900.00	908.00	(.9)
01-47-5320 PROPERTY & LIABILITY INSURANCE	.00	6,421.21	7,455.00	1,033.79	86.1
01-47-5330 TRAINING	465.00	2,493.55	5,000.00	2,506.45	49.9
01-47-5331 DUES & SUBSCRIPTIONS	.00	540.00	1,500.00	960.00	36.0
01-47-5405 ENGINEERING FEES	2,116.40	17,947.48	55,000.00	37,052.52	32.6
01-47-5700 MISC. EXPENSE	.00	318.80	5,000.00	4,681.20	6.4
 TOTAL ENGINEERING	 51,605.67	 550,880.09	 544,865.00	 (6,015.09)	 101.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MUNICIPAL COURT</u>					
01-48-5001 SALARIES & WAGES	3,403.72	40,778.53	47,350.00	6,571.47	86.1
01-48-5040 JUDGE	1,000.00	10,000.00	18,400.00	8,400.00	54.4
01-48-5055 OVERTIME	.00	.00	600.00	600.00	.0
01-48-5060 PAYROLL TAXES	257.57	3,095.24	5,076.00	1,980.76	61.0
01-48-5065 WORKERS COMP	3.54	48.58	1,153.00	1,104.42	4.2
01-48-5066 HEALTH INSURANCE	592.86	6,521.47	10,020.00	3,498.53	65.1
01-48-5067 DEFERRED COMP	66.34	1,549.40	2,429.00	879.60	63.8
01-48-5068 MEDICAL SAVINGS	6.24	68.64	104.00	35.36	66.0
01-48-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-48-5201 COMPUTER/TECHNOLOGY	148.40	1,754.40	3,000.00	1,245.60	58.5
01-48-5203 UNIFORMS	.00	.00	200.00	200.00	.0
01-48-5300 TELEPHONE	50.71	506.81	720.00	213.19	70.4
01-48-5320 PROPERTY & LIABILITY INSURANCE	.00	2,568.45	2,982.00	413.55	86.1
01-48-5330 TRAINING	.00	.00	500.00	500.00	.0
01-48-5331 DUES & MEMBERSHIPS	.00	22.00	500.00	478.00	4.4
01-48-5455 PROSECUTING ATTORNEY	2,457.00	18,508.00	25,000.00	6,492.00	74.0
01-48-5456 PUBLIC DEFENDER	.00	.00	10,000.00	10,000.00	.0
01-48-5700 MISC. EXPENSE	.00	314.33	500.00	185.67	62.9
TOTAL MUNICIPAL COURT	7,986.38	85,735.85	129,034.00	43,298.15	66.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY ENGAGEMENT</u>					
01-49-5001 SALARIES & WAGES	11,826.41	141,836.57	144,220.00	2,383.43	98.4
01-49-5055 OVERTIME	.00	674.12	5,000.00	4,325.88	13.5
01-49-5060 PAYROLL TAXES	873.60	10,588.25	11,415.00	826.75	92.8
01-49-5065 WORKERS COMP	181.97	1,645.68	3,379.00	1,733.32	48.7
01-49-5066 HEALTH INSURANCE	1,827.42	19,267.94	16,987.00	(2,280.94)	113.4
01-49-5067 DEFERRED COMP	512.16	4,923.87	1,325.00	(3,598.87)	371.6
01-49-5068 MEDICAL SAVINGS	49.16	440.76	208.00	(232.76)	211.9
01-49-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	408.76	1,500.00	1,091.24	27.3
01-49-5201 COMPUTER/TECHNOLOGY	.00	2,831.27	2,500.00	(331.27)	113.3
01-49-5202 PRINTING EXPENSE	.00	4,759.32	10,000.00	5,240.68	47.6
01-49-5203 UNIFORMS	212.00	212.00	1,000.00	788.00	21.2
01-49-5205 POSTAGE	.00	799.56	2,500.00	1,700.44	32.0
01-49-5220 TOWN DECORATIONS	1,940.13	3,379.33	10,000.00	6,620.67	33.8
01-49-5236 COMMUNITY ENGAGEMENT	2,014.64	9,597.00	8,500.00	(1,097.00)	112.9
01-49-5260 RECREATION PROGRAMS	2,869.53	46,670.78	52,320.00	5,649.22	89.2
01-49-5261 COMMUNITY DAY	768.69	40,574.25	41,600.00	1,025.75	97.5
01-49-5262 TOWN EVENTS	25,030.46	71,760.10	59,500.00	(12,260.10)	120.6
01-49-5265 SENIOR EVENTS	2,989.05	10,549.27	13,550.00	3,000.73	77.9
01-49-5300 TELEPHONE	68.00	708.00	960.00	252.00	73.8
01-49-5320 GENERAL LIABILITY INSURANCE	.00	10,273.91	12,151.00	1,877.09	84.6
01-49-5330 TRAINING	.00	1,213.29	2,500.00	1,286.71	48.5
01-49-5331 DUES/MEMBERSHIPS	52.00	6,248.95	5,000.00	(1,248.95)	125.0
01-49-5349 WELLNESS PROGRAM	635.30	8,068.15	15,000.00	6,931.85	53.8
01-49-5382 SCHOLARSHIPS	.00	.00	1,500.00	1,500.00	.0
01-49-5401 CONSULTANTS	.00	9,360.00	25,000.00	15,640.00	37.4
01-49-5700 MISC. EXPENSE	.00	31,454.57	21,500.00	(9,954.57)	146.3
TOTAL COMMUNITY ENGAGEMENT	51,850.52	438,245.70	469,115.00	30,869.30	93.4
<u>NON-DEPARTMENTAL</u>					
01-90-5016 SALARY ADJUSTMENTS	.00	.00	30,000.00	30,000.00	.0
01-90-5804 TRANSFER TO STREET IMPVT FD	.00	281,250.00	375,000.00	93,750.00	75.0
01-90-8151 SPECIAL PROJECTS	.00	14,377.00	75,000.00	60,623.00	19.2
01-90-8155 ARPA BROADBAND	.00	16,933.53	1,164,136.00	1,147,202.47	1.5
01-90-8910 CONTINGENCY	.00	.00	355,616.00	355,616.00	.0
TOTAL NON-DEPARTMENTAL	.00	312,560.53	1,999,752.00	1,687,191.47	15.6
TOTAL FUND EXPENDITURES	489,818.04	6,183,949.14	9,298,986.00	3,115,036.86	66.5
NET REVENUE OVER EXPENDITURES	2,505.59	2,997,815.06	6.00	(2,997,809.06)	49963

TOWN OF MEAD
BALANCE SHEET
NOVEMBER 30, 2022

STREET IMPROVEMENT FUND

<u>ASSETS</u>			
04-01-0100	COMBINED CASH	1,458,966.02	
	TOTAL ASSETS		1,458,966.02
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
04-02-2005	RETAINAGE PAYABLE	23,609.61	
	TOTAL LIABILITIES		23,609.61
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	1,435,356.41	
	BALANCE - CURRENT DATE	1,435,356.41	
	TOTAL FUND EQUITY		1,435,356.41
	TOTAL LIABILITIES AND EQUITY		1,458,966.02

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 10</u>					
04-10-4005 HIGHWAY USERS TAX	19,277.99	218,983.00	.00	(218,983.00)	.0
04-10-4010 SALES TAX	130,881.34	1,353,571.60	1,670,723.00	317,151.40	81.0
04-10-4030 BUILDING USE TAX	12,225.91	505,667.66	557,715.00	52,047.34	90.7
TOTAL SOURCE 10	162,385.24	2,078,222.26	2,228,438.00	150,215.74	93.3
<u>SOURCE 16</u>					
04-16-4601 TRANSFER FROM GF	.00	281,250.00	375,000.00	93,750.00	75.0
TOTAL SOURCE 16	.00	281,250.00	375,000.00	93,750.00	75.0
TOTAL FUND REVENUE	162,385.24	2,359,472.26	2,603,438.00	243,965.74	90.6
<u>EXPENDITURES--STREET IMP FUND</u>					
04-44-5215 REPAIRS & MAINTENANCE--STREETS	(500.00)	178,199.58	100,000.00	(78,199.58)	178.2
04-44-5250 ASPHALT/STREET PATCHING	.00	327,980.31	50,000.00	(277,980.31)	656.0
04-44-5252 STREET SIGNS & MARKERS	4,966.65	18,003.96	40,000.00	21,996.04	45.0
04-44-5360 STREET SWEEPING	.00	5,040.00	.00	(5,040.00)	.0
04-44-5361 DUST CONTROL	4,274.00	39,525.58	40,000.00	474.42	98.8
04-44-5362 GRAVEL	.00	.00	35,000.00	35,000.00	.0
04-44-5365 REPAIR & MAINTENANCE--SEALCOAT	.00	302,278.26	750,000.00	447,721.74	40.3
04-44-5366 REPAIR & MAINTENANCE--DRAINAGE	.00	1,101.89	10,000.00	8,898.11	11.0
04-44-5367 STREET STRIPING	.00	32,609.72	75,000.00	42,390.28	43.5
04-44-5369 REPAIR & MAINTENANCE--BRIDGES	.00	.00	100,000.00	100,000.00	.0
04-44-5405 ENGINEERING FEES	.00	19,376.55	100,000.00	80,623.45	19.4
04-44-5720 CONTINGENCY	.00	.00	803,438.00	803,438.00	.0
04-44-8151 SPECIAL PROJECTS	.00	.00	500,000.00	500,000.00	.0
TOTAL EXPENDITURES--STREET IMP FUND	8,740.65	924,115.85	2,603,438.00	1,679,322.15	35.5
TOTAL FUND EXPENDITURES	8,740.65	924,115.85	2,603,438.00	1,679,322.15	35.5
NET REVENUE OVER EXPENDITURES	153,644.59	1,435,356.41	.00	(1,435,356.41)	.0

TOWN OF MEAD
BALANCE SHEET
NOVEMBER 30, 2022

CONSERVATION TRUST FUND

ASSETS

05-01-0100	CASH IN COMMON - CTF	44,965.31	
	TOTAL ASSETS		44,965.31

LIABILITIES AND EQUITY

FUND EQUITY

05-02-3001	FUND BALANCE	64,322.85	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(19,357.54)	
	BALANCE - CURRENT DATE	(19,357.54)	
	TOTAL FUND EQUITY		44,965.31
	TOTAL LIABILITIES AND EQUITY		44,965.31

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>LOTTERY REVENUE</u>					
05-17-4630	LOTTERY REVENUE	.00	44,759.39	60,000.00	15,240.61	74.6
	TOTAL LOTTERY REVENUE	.00	44,759.39	60,000.00	15,240.61	74.6
	<u>MISCELLANEOUS REVENUE</u>					
05-18-4619	INTEREST & DIVIDEND INCOME	137.53	771.77	20.00	(751.77)	3858.9
	TOTAL MISCELLANEOUS REVENUE	137.53	771.77	20.00	(751.77)	3858.9
	TOTAL FUND REVENUE	137.53	45,531.16	60,020.00	14,488.84	75.9
05-45-5506	CAPITAL OUTLAY--PARKS & EQUIP	.00	64,888.70	106,000.00	41,111.30	61.2
	TOTAL DEPARTMENT 45	.00	64,888.70	106,000.00	41,111.30	61.2
	TOTAL FUND EXPENDITURES	.00	64,888.70	106,000.00	41,111.30	61.2
	NET REVENUE OVER EXPENDITURES	137.53	(19,357.54)	(45,980.00)	(26,622.46)	(42.1)

TOWN OF MEAD
BALANCE SHEET
NOVEMBER 30, 2022

SEWER FUND

ASSETS

06-01-0100	COMBINED CASH	1,605,552.78	
06-01-1305	ACCUM DEPRECIATION - PLANT & E	(3,228,332.32)	
06-01-1306	A/R-UTILITY BILLING	94,511.57	
06-01-1501	LAND - SF OP	294,834.95	
06-01-1502	LAND IMPROV. - SF OP	322,159.37	
06-01-1503	SEWER LINES	1,025,308.44	
06-01-1504	BUILDING - SF OP	281,750.60	
06-01-1506	MACH. & EQUIP. - SF OP	179,757.28	
06-01-1507	TREATMENT PLANT - SF NON OP	6,496,730.44	
06-01-1510	CONSTRUCTION IN PROGRESS	5,794.00	
	TOTAL ASSETS		7,078,067.11

LIABILITIES AND EQUITY

LIABILITIES

06-02-2200	LOAN PAYABLE CWRPDA--LT	1,471,196.31	
06-02-2201	LOAN PAYABLE CWRPDA--CURRENT	76,793.89	
06-02-2310	EMPLOYEE HEALTH INS. PAYABLE	1,044.96	
06-02-2312	WORKERS COMP INSURANCE PAYABLE	868.04	
06-02-2314	401(A) CONTRIBUTIONS PAYABLE	221.84	
06-02-2400	FED. WITHHOLDING TAX PAYABLE	9.42	
06-02-2401	SOCIAL SECURITY TAX PAYABLE	25.34	
06-02-2402	MEDICARE TAX PAYABLE	5.93	
06-02-2403	STATE WITHHOLDING TAX PAYABLE	(2.50)	
06-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	47.31	
06-02-2410	MISC PAYROLL PAYABLE	4,545.49	
06-02-2500	ACC'D COMPENSATED ABS--CURRENT	906.96	
06-02-2501	ACCR'D COMPENSATED ABSENCES-LT	8,162.64	
06-02-2502	ACCRUED INT PAYABLE--CWRPDA	22,510.35	
06-02-2601	BOND PREMIUM--UNAMORTIZED	53,756.12	
	TOTAL LIABILITIES		1,640,092.10

FUND EQUITY

06-02-3001	FUND BALANCE	4,566,212.44	
	UNAPPROPRIATED FUND BALANCE:		
06-02-3010	CONTRIBUTIONS FROM DEVELOPERS	15,000.00	
06-02-3020	CONTRIBUTIONS SEWER TAPS	425,400.00	
	REVENUE OVER EXPENDITURES - YTD	431,362.57	
	BALANCE - CURRENT DATE	871,762.57	
	TOTAL FUND EQUITY		5,437,975.01
	TOTAL LIABILITIES AND EQUITY		7,078,067.11

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
06-11-4150 SEWER USER FEES	78,833.35	831,240.88	888,667.00	57,426.12	93.5
06-11-4160 SEWER LATE/NSF FEES	2,477.35	15,548.69	18,092.00	2,543.31	85.9
06-11-4165 SEWER TAP FEES	12,676.00	1,253,952.00	480,745.00	(773,207.00)	260.8
TOTAL CHARGES FOR SERVICES	93,986.70	2,100,741.57	1,387,504.00	(713,237.57)	151.4
<u>MISCELLANEOUS REVENUE</u>					
06-18-4619 INTEREST & DIVIDEND INCOME	4,910.64	19,938.49	1,000.00	(18,938.49)	1993.9
06-18-4620 MISC. INCOME	44.50	44.50	1,000.00	955.50	4.5
TOTAL MISCELLANEOUS REVENUE	4,955.14	19,982.99	2,000.00	(17,982.99)	999.2
TOTAL FUND REVENUE	98,941.84	2,120,724.56	1,389,504.00	(731,220.56)	152.6
<u>ADMINISTRATION</u>					
06-40-5001 SALARIES & WAGES	11,869.50	133,776.81	159,981.00	26,204.19	83.6
06-40-5055 OVERTIME	427.71	4,730.88	2,000.00	(2,730.88)	236.5
06-40-5060 PAYROLL TAXES	884.03	10,288.79	12,392.00	2,103.21	83.0
06-40-5065 WORKERS COMP	227.26	3,304.99	2,186.00	(1,118.99)	151.2
06-40-5066 HEALTH INSURANCE	1,854.93	20,437.02	34,689.00	14,251.98	58.9
06-40-5067 DEFERRED COMP/RETIREMENT	549.11	5,983.66	7,153.00	1,169.34	83.7
06-40-5068 MEDICAL SAVINGS	38.26	478.23	274.00	(204.23)	174.5
06-40-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
06-40-5201 COMPUTER / TECHNOLOGY	371.00	4,386.00	4,500.00	114.00	97.5
06-40-5205 POSTAGE	381.44	3,637.96	5,000.00	1,362.04	72.8
06-40-5254 UNIFORMS	.00	.00	914.00	914.00	.0
06-40-5300 TELEPHONE	80.51	860.57	720.00	(140.57)	119.5
06-40-5320 GENERAL LIABILITY INSURANCE	.00	6,421.21	7,455.00	1,033.79	86.1
06-40-5331 DUES AND MEMBERSHIP	.00	1,000.00	828.00	(172.00)	120.8
06-40-5400 LEGAL FEES	781.19	7,811.59	9,720.00	1,908.41	80.4
06-40-5401 CONSULTING FEES	987.57	9,355.94	.00	(9,355.94)	.0
06-40-5405 ENGINEERING FEES	1,172.75	13,517.47	30,000.00	16,482.53	45.1
06-40-5410 PLANNING/CONSULTANTS	190.40	1,678.99	2,040.00	361.01	82.3
06-40-5415 AUDIT FEES	.00	6,595.50	6,596.00	.50	100.0
06-40-5460 ADMINISTRATIVE OVERHEAD	.00	4,911.00	6,539.00	1,628.00	75.1
06-40-5700 MISC. EXPENSE	.00	.00	500.00	500.00	.0
06-40-5701 BANK FEES	551.94	2,660.36	.00	(2,660.36)	.0
06-40-5705 MILEAGE	25.00	275.00	150.00	(125.00)	183.3
TOTAL ADMINISTRATION	20,392.60	242,111.97	294,137.00	52,025.03	82.3

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
06-47-5210 OPERATING SUPPLIES	.00	1,009.12	1,500.00	490.88	67.3
06-47-5215 REPAIRS & MAINT	248.75	31,744.06	95,360.00	63,615.94	33.3
06-47-5227 CHEMICALS	.00	360.00	1,800.00	1,440.00	20.0
06-47-5231 SLUDGE DISPOSAL	1,708.00	47,373.11	97,850.00	50,476.89	48.4
06-47-5248 SEWER LINE REPAIRS	.00	.00	15,000.00	15,000.00	.0
06-47-5253 GAS & OIL	620.41	7,221.87	5,000.00	(2,221.87)	144.4
06-47-5305 UTILITIES	4,125.96	42,990.27	60,270.00	17,279.73	71.3
06-47-5310 TRASH	93.72	1,004.16	1,071.00	66.84	93.8
06-47-5363 WEED CONTROL	.00	.00	1,000.00	1,000.00	.0
06-47-5369 EQUIPMENT RENTAL	.00	.00	1,000.00	1,000.00	.0
06-47-5390 SEWER MAINT. CONTRACT	5,043.84	50,843.73	57,750.00	6,906.27	88.0
06-47-5391 SEWER TESTING	595.20	6,565.92	6,000.00	(565.92)	109.4
06-47-5392 LINE LOCATOR	871.00	5,600.40	6,000.00	399.60	93.3
06-47-5393 STATE DISCHARGE PERMIT	.00	3,665.11	3,500.00	(165.11)	104.7
06-47-5394 SEWER LINE FLUSHING	.00	58,496.80	50,000.00	(8,496.80)	117.0
06-47-5500 CAPITAL OUTLAY	.00	541,073.00	.00	(541,073.00)	.0
06-47-5551 CAPITAL OUTLAY--GRIT PUMPS/DIG	.00	61,176.00	.00	(61,176.00)	.0
06-47-5552 CAPITAL OUTLAY--WAS PUMPS	.00	2,266.00	.00	(2,266.00)	.0
06-47-5553 CAPITAL OUTLAY--PLC UPGRADES	28,503.36	156,432.37	.00	(156,432.37)	.0
06-47-5556 CAPITAL OUTLAY--CIPP	.00	187,164.64	225,000.00	37,835.36	83.2
06-47-5557 CAPITAL OUTLAY-HEADWORKS MECH	2,107.73	37,108.94	400,000.00	362,891.06	9.3
06-47-5720 CONTINGENCIES	.00	.00	5,000.00	5,000.00	.0
TOTAL OPERATIONS	43,917.97	1,242,095.50	1,033,101.00	(208,994.50)	120.2
<u>DEPARTMENT 58</u>					
06-58-5809 TRF TO MUNICIPAL FACILITIES FD	.00	75,000.00	100,000.00	25,000.00	75.0
TOTAL DEPARTMENT 58	.00	75,000.00	100,000.00	25,000.00	75.0
<u>DEPARTMENT 98</u>					
06-98-9801 2007 CWRPDA LOAN--PRINCIPAL	.00	76,793.89	76,794.00	.11	100.0
06-98-9802 2007 CWRPDA LOAN--INTEREST	.00	53,360.63	53,361.00	.37	100.0
TOTAL DEPARTMENT 98	.00	130,154.52	130,155.00	.48	100.0
TOTAL FUND EXPENDITURES	64,310.57	1,689,361.99	1,557,393.00	(131,968.99)	108.5
NET REVENUE OVER EXPENDITURES	34,631.27	431,362.57	(167,889.00)	(599,251.57)	256.9

TOWN OF MEAD
BALANCE SHEET
NOVEMBER 30, 2022

POLICE FUND

ASSETS

08-01-0100	CASH IN COMMON - POLICE	250,554.77	
	TOTAL ASSETS		250,554.77

LIABILITIES AND EQUITY

FUND EQUITY

08-02-3001	FUND BALANCE	132,471.97	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	118,082.80	
	BALANCE - CURRENT DATE	118,082.80	
	TOTAL FUND EQUITY		250,554.77
	TOTAL LIABILITIES AND EQUITY		250,554.77

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

POLICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
08-11-4165 IMPACT FEES	2,436.50	138,050.37	196,101.00	58,050.63	70.4
TOTAL SOURCE 11	2,436.50	138,050.37	196,101.00	58,050.63	70.4
 <u>SOURCE 18</u>					
08-18-4619 INTEREST & DIVIDEND INCOME	766.33	3,059.58	25.00	(3,034.58)	12238.
TOTAL SOURCE 18	766.33	3,059.58	25.00	(3,034.58)	12238.
 TOTAL FUND REVENUE	 3,202.83	 141,109.95	 196,126.00	 55,016.05	 72.0
 <u>DEPARTMENT 42</u>					
08-42-5491 VEHICLE LEASE EXPENSES	2,107.38	23,027.15	41,120.00	18,092.85	56.0
08-42-5500 CAPITAL OUTLAY	.00	.00	9,725.00	9,725.00	.0
08-42-5511 CAPITAL OUTLAY--BLDGS & IMPVTS	.00	.00	200,000.00	200,000.00	.0
TOTAL DEPARTMENT 42	2,107.38	23,027.15	250,845.00	227,817.85	9.2
 TOTAL FUND EXPENDITURES	 2,107.38	 23,027.15	 250,845.00	 227,817.85	 9.2
 NET REVENUE OVER EXPENDITURES	 1,095.45	 118,082.80	 (54,719.00)	 (172,801.80)	 215.8

TOWN OF MEAD
BALANCE SHEET
NOVEMBER 30, 2022

MUNICIPAL FACILITIES FUND

ASSETS

09-01-0100	COMBINED CASH	2,953,645.74	
09-01-1309	LAND	5,000.00	
	TOTAL ASSETS		2,958,645.74

LIABILITIES AND EQUITY

LIABILITIES

09-02-2005	RETAINAGE PAYABLE	189,256.71	
	TOTAL LIABILITIES		189,256.71

FUND EQUITY

09-02-3003	FUND BALANCE-MUNICIPAL	4,866,547.06	
09-02-3004	FUND BALANCE-RECREATION	446,649.61	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(2,543,807.64)	
	BALANCE - CURRENT DATE	(2,543,807.64)	
	TOTAL FUND EQUITY		2,769,389.03
	TOTAL LIABILITIES AND EQUITY		2,958,645.74

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

MUNICIPAL FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEEES</u>					
09-11-4165	IMPACT FEES	18,272.00	920,758.43	1,560,103.00	639,344.57	59.0
	TOTAL FEES	18,272.00	920,758.43	1,560,103.00	639,344.57	59.0
	<u>GRANTS</u>					
09-15-4545	GRANTS	.00	351,474.76	350,000.00	(1,474.76)	100.4
	TOTAL GRANTS	.00	351,474.76	350,000.00	(1,474.76)	100.4
	<u>SOURCE 16</u>					
09-16-4806	TRANSFER FROM SEWER FUND	.00	75,000.00	100,000.00	25,000.00	75.0
	TOTAL SOURCE 16	.00	75,000.00	100,000.00	25,000.00	75.0
	<u>MISCELLANEOUS REVENUE</u>					
09-18-4619	INTEREST & DIVIDEND INCOME	9,033.84	42,062.43	2,269.00	(39,793.43)	1853.8
	TOTAL MISCELLANEOUS REVENUE	9,033.84	42,062.43	2,269.00	(39,793.43)	1853.8
	TOTAL FUND REVENUE	27,305.84	1,389,295.62	2,012,372.00	623,076.38	69.0
	<u>ADMINISTRATION</u>					
09-40-5410	PLANNING/CONSULTANTS	9,885.36	9,885.36	100,000.00	90,114.64	9.9
	TOTAL ADMINISTRATION	9,885.36	9,885.36	100,000.00	90,114.64	9.9
	<u>DEPARTMENT 44</u>					
09-44-5602	LEASE PURCH PRIN--2021 TRUCK 2	.00	.00	38,287.00	38,287.00	.0
09-44-5603	LEASE PURCH INT--2021 TRUCK 2	.00	.00	4,956.00	4,956.00	.0
09-44-5604	2021 LEASE PURCH PRIN--TRUCK 1	.00	39,470.18	39,470.00	(.18)	100.0
09-44-5605	2021 LEASE PURCH INT--TRUCK 1	.00	3,773.00	3,773.00	.00	100.0
	TOTAL DEPARTMENT 44	.00	43,243.18	86,486.00	43,242.82	50.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

MUNICIPAL FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 45</u>					
09-45-5491	VEHICLE LEASE EXPENSES	5,016.99	50,341.17	45,047.00	(5,294.17)	111.8
	TOTAL DEPARTMENT 45	5,016.99	50,341.17	45,047.00	(5,294.17)	111.8
	<u>EXPENDITURES</u>					
09-50-5212	FURNISHINGS	.00	65,906.97	50,000.00	(15,906.97)	131.8
09-50-5500	CAPITAL OUTLAY	86,325.00	91,534.64	350,000.00	258,465.36	26.2
09-50-5505	CAPITAL OUTLAY--OFFICE EQ	3,135.00	28,997.43	50,000.00	21,002.57	58.0
09-50-5511	CAPITAL OUTLAY--PW FACILITY	37,627.65	3,359,167.81	4,420,000.00	1,060,832.19	76.0
09-50-5512	CAPITAL OUTLAY--TH IMPRVMTS	.00	4,638.73	50,000.00	45,361.27	9.3
09-50-5700	MISC. EXPENSE	770.00	770.00	.00	(770.00)	.0
09-50-5720	CONTINGENCIES	.00	.00	663,000.00	663,000.00	.0
	TOTAL EXPENDITURES	127,857.65	3,551,015.58	5,583,000.00	2,031,984.42	63.6
	<u>DEPARTMENT 51</u>					
09-51-5500	CAPITAL OUTLAY	.00	278,617.97	487,249.00	208,631.03	57.2
	TOTAL DEPARTMENT 51	.00	278,617.97	487,249.00	208,631.03	57.2
	TOTAL FUND EXPENDITURES	142,760.00	3,933,103.26	6,301,782.00	2,368,678.74	62.4
	NET REVENUE OVER EXPENDITURES	(115,454.16)	(2,543,807.64)	(4,289,410.00)	(1,745,602.36)	(59.3)

TOWN OF MEAD
BALANCE SHEET
NOVEMBER 30, 2022

DOWNTOWN FUND

ASSETS

11-01-0100	COMBINED CASH	15,197.20	
	TOTAL ASSETS		15,197.20

LIABILITIES AND EQUITY

FUND EQUITY

11-02-3001	FUND BALANCE	32,133.03	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(16,935.83)	
	BALANCE - CURRENT DATE	(16,935.83)	
	TOTAL FUND EQUITY		15,197.20
	TOTAL LIABILITIES AND EQUITY		15,197.20

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

DOWNTOWN FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
11-18-4619	INTEREST & DIVIDEND INCOME	46.48	208.62	.00	(208.62)	.0
	TOTAL MISCELLANEOUS REVENUE	46.48	208.62	.00	(208.62)	.0
	TOTAL FUND REVENUE	46.48	208.62	.00	(208.62)	.0
	<u>ADMINISTRATION</u>					
11-40-5210	BANNERS & SIGNAGE	.00	421.50	8,652.00	8,230.50	4.9
11-40-5500	CAPITAL OUTLAY	.00	16,722.95	15,000.00	(1,722.95)	111.5
	TOTAL ADMINISTRATION	.00	17,144.45	23,652.00	6,507.55	72.5
	TOTAL FUND EXPENDITURES	.00	17,144.45	23,652.00	6,507.55	72.5
	NET REVENUE OVER EXPENDITURES	46.48	(16,935.83)	(23,652.00)	(6,716.17)	(71.6)

TOWN OF MEAD
BALANCE SHEET
NOVEMBER 30, 2022

STORM DRAINAGE FUND

ASSETS

13-01-0100	COMBINED CASH	49,709.42	
	TOTAL ASSETS		49,709.42

LIABILITIES AND EQUITY

FUND EQUITY

13-02-3001	FUND BALANCE	110,872.36	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(61,162.94)	
	BALANCE - CURRENT DATE	(61,162.94)	
	TOTAL FUND EQUITY		49,709.42
	TOTAL LIABILITIES AND EQUITY		49,709.42

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

STORM DRAINAGE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
13-18-4619	INTEREST & DIVIDEND INCOME	152.04	733.28	150.00	(583.28)	488.9
	TOTAL MISCELLANEOUS REVENUE	152.04	733.28	150.00	(583.28)	488.9
	TOTAL FUND REVENUE	152.04	733.28	150.00	(583.28)	488.9
	<u>ADMINISTRATION</u>					
13-40-5500	CAPITAL OUTLAY	.00	11,646.22	25,000.00	13,353.78	46.6
	TOTAL ADMINISTRATION	.00	11,646.22	25,000.00	13,353.78	46.6
	<u>TRANSFERS OUT</u>					
13-90-5914	TRANSFER TO TRANSPORTATION FD	.00	50,250.00	67,001.00	16,751.00	75.0
	TOTAL TRANSFERS OUT	.00	50,250.00	67,001.00	16,751.00	75.0
	TOTAL FUND EXPENDITURES	.00	61,896.22	92,001.00	30,104.78	67.3
	NET REVENUE OVER EXPENDITURES	152.04	(61,162.94)	(91,851.00)	(30,688.06)	(66.6)

TOWN OF MEAD
BALANCE SHEET
NOVEMBER 30, 2022

TRANSPORTATION FUND

<u>ASSETS</u>		
14-01-0100	COMBINED CASH	6,268,976.43
	TOTAL ASSETS	<u>6,268,976.43</u>
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
14-02-2005	RETAINAGE PAYABLE	78,926.83
	TOTAL LIABILITIES	78,926.83
<u>FUND EQUITY</u>		
14-02-3001	FUND BALANCE	3,405,248.02
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>2,784,801.58</u>
	BALANCE - CURRENT DATE	<u>2,784,801.58</u>
	TOTAL FUND EQUITY	<u>6,190,049.60</u>
	TOTAL LIABILITIES AND EQUITY	<u>6,268,976.43</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEEES</u>					
14-11-4165	IMPACT FEES	25,284.00	1,934,418.99	2,682,344.00	747,925.01	72.1
	TOTAL FEES	25,284.00	1,934,418.99	2,682,344.00	747,925.01	72.1
	<u>GRANTS</u>					
14-15-4570	GRANTS	54,841.06	86,796.07	620,000.00	533,203.93	14.0
	TOTAL GRANTS	54,841.06	86,796.07	620,000.00	533,203.93	14.0
	<u>SOURCE 16</u>					
14-16-4813	TRANSFER FROM STORM DRAINAGE	.00	50,250.00	67,001.00	16,751.00	75.0
14-16-4820	TRANSFER FROM MURA	.00	937,500.00	1,250,000.00	312,500.00	75.0
	TOTAL SOURCE 16	.00	987,750.00	1,317,001.00	329,251.00	75.0
	<u>MISCELLANEOUS REVENUE</u>					
14-18-4619	INTEREST & DIVIDEND INCOME	19,173.90	74,926.08	2,000.00	(72,926.08)	3746.3
	TOTAL MISCELLANEOUS REVENUE	19,173.90	74,926.08	2,000.00	(72,926.08)	3746.3
	<u>SOURCE 19</u>					
14-19-4941	P.I.L.O.CONSTRUCTION	.00	9,600.00	.00	(9,600.00)	.0
	TOTAL SOURCE 19	.00	9,600.00	.00	(9,600.00)	.0
	TOTAL FUND REVENUE	99,298.96	3,093,491.14	4,621,345.00	1,527,853.86	66.9

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

TRANSPORTATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
14-40-5405 ENGINEERING FEES	.00	7,726.32	30,000.00	22,273.68	25.8
14-40-5500 CAPITAL OUTLAY--WELKER/3RD	.00	152,421.20	4,525,000.00	4,372,578.80	3.4
14-40-5501 CAPITAL OUTLAY--SAFE RTESTOSCH	.00	.00	400,000.00	400,000.00	.0
14-40-5505 CAPITAL OUTLAY--3RD ST.& TRAIL	.00	130,939.73	.00	(130,939.73)	.0
14-40-5558 CAPITAL OUTLAY--3RD ST. IMPVTS	8,990.00	8,990.00	.00	(8,990.00)	.0
14-40-5562 CAPITAL OUTLAY-Y BRIDGE DESIGN	.00	.00	125,000.00	125,000.00	.0
14-40-5563 CAPITAL OUTLAY-Z BRIDGE DESIGN	.00	.00	125,000.00	125,000.00	.0
14-40-5564 CAPITAL OUTLAY--WING WALL	1,150.00	7,985.00	100,000.00	92,015.00	8.0
14-40-5565 CAPITAL OUTLAY-SH66/CR7 UNDER	.00	.00	375,000.00	375,000.00	.0
14-40-5591 CAPITAL OUTLAY-X BRIDGE DESIGN	.00	.00	175,000.00	175,000.00	.0
14-40-5600 VEHICLE LEASE--CM	.00	627.31	.00	(627.31)	.0
14-40-5720 CONTINGENCIES	.00	.00	47,500.00	47,500.00	.0
TOTAL EXPENDITURES	10,140.00	308,689.56	5,902,500.00	5,593,810.44	5.2
TOTAL FUND EXPENDITURES	10,140.00	308,689.56	5,902,500.00	5,593,810.44	5.2
NET REVENUE OVER EXPENDITURES	89,158.96	2,784,801.58	(1,281,155.00)	(4,065,956.58)	217.4

TOWN OF MEAD
BALANCE SHEET
NOVEMBER 30, 2022

PARKS & OPEN SPACE

<u>ASSETS</u>			
18-01-0100	CASH IN COMMON - PARKS & OPEN	1,720,592.76	
	TOTAL ASSETS		1,720,592.76
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
18-02-2005	RETAINAGE PAYABLE	16,820.30	
	TOTAL LIABILITIES		16,820.30
<u>FUND EQUITY</u>			
18-02-3001	FUND BALANCE	1,167,514.38	
18-02-3005	FUND BALANCE - OPEN SPACE	637,109.78	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(100,851.70)	
	BALANCE - CURRENT DATE	(100,851.70)	
	TOTAL FUND EQUITY		1,703,772.46
	TOTAL LIABILITIES AND EQUITY		1,720,592.76

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

PARKS & OPEN SPACE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEEES</u>					
18-11-4165	IMPACT FEES	11,272.00	278,982.00	744,077.00	465,095.00	37.5
	TOTAL FEES	11,272.00	278,982.00	744,077.00	465,095.00	37.5
	<u>MISCELLANEOUS REVENUE</u>					
18-18-4527	GPCO GRANT--FISHING IS FUN	.00	89,625.00	.00	(89,625.00)	.0
18-18-4619	INTEREST & DIVIDEND INCOME	5,266.88	21,505.42	1,200.00	(20,305.42)	1792.1
	TOTAL MISCELLANEOUS REVENUE	5,266.88	111,130.42	1,200.00	(109,930.42)	9260.9
	TOTAL FUND REVENUE	16,538.88	390,112.42	745,277.00	355,164.58	52.3
	<u>ADMINISTRATION</u>					
18-40-5500	CAPITAL OUTLAY	60.00	453,846.19	400,000.00	(53,846.19)	113.5
18-40-5720	CONTINGENCIES	1,432.20	1,432.20	200,000.00	198,567.80	.7
	TOTAL ADMINISTRATION	1,492.20	455,278.39	600,000.00	144,721.61	75.9
	<u>DEPARTMENT 45</u>					
18-45-5500	CAPITAL OUTLAY	.00	18,333.00	18,333.00	.00	100.0
	TOTAL DEPARTMENT 45	.00	18,333.00	18,333.00	.00	100.0
	<u>CAPITAL PROJECTS</u>					
18-52-5500	CAPITAL OUTLAY	.00	17,352.73	168,000.00	150,647.27	10.3
	TOTAL CAPITAL PROJECTS	.00	17,352.73	168,000.00	150,647.27	10.3
	TOTAL FUND EXPENDITURES	1,492.20	490,964.12	786,333.00	295,368.88	62.4
	NET REVENUE OVER EXPENDITURES	15,046.68	(100,851.70)	(41,056.00)	59,795.70	(245.6)

TOWN OF MEAD
BALANCE SHEET
NOVEMBER 30, 2022

CAPITAL IMPROVEMENT FUND

ASSETS

19-01-0100	COMBINED CASH	936,470.40	
	TOTAL ASSETS		936,470.40

LIABILITIES AND EQUITY

FUND EQUITY

19-02-3001	FUND BALANCE	925,415.32	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	11,055.08	
	BALANCE - CURRENT DATE	11,055.08	
	TOTAL FUND EQUITY		936,470.40
	TOTAL LIABILITIES AND EQUITY		936,470.40

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
19-18-4619 INTEREST & DIVIDEND INCOME	2,864.23	11,055.08	3,500.00	(7,555.08)	315.9
TOTAL MISCELLANEOUS REVENUE	2,864.23	11,055.08	3,500.00	(7,555.08)	315.9
TOTAL FUND REVENUE	2,864.23	11,055.08	3,500.00	(7,555.08)	315.9
NET REVENUE OVER EXPENDITURES	2,864.23	11,055.08	3,500.00	(7,555.08)	315.9

TOWN OF MEAD
BALANCE SHEET
NOVEMBER 30, 2022

MEAD URBAN RENEWAL AUTHORITY

ASSETS

20-01-0100	COMBINED CASH	3,425,460.70	
20-01-1250	PROPERTY TAX RECEIVABLE	2,419,438.00	
20-01-1301	A/R - MURA	610.60	
	TOTAL ASSETS		5,845,509.30

LIABILITIES AND EQUITY

LIABILITIES

20-02-2310	EMPLOYEE HEALTH INS. PAYABLE	2,083.54	
20-02-2312	WORKERS COMP INSURANCE PAYABLE	572.03	
20-02-2314	401(A) CONTRIBUTIONS PAYABLE	1,109.26	
20-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	49.98	
20-02-2410	MISC PAYROLL PAYABLE	5,832.86	
20-02-2700	DEFERRED INFLOWS- PROPERTY TAX	2,419,438.00	
	TOTAL LIABILITIES		2,429,085.67

FUND EQUITY

20-02-3001	FUND BALANCE	3,518,577.66	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(102,154.03)	
	BALANCE - CURRENT DATE	(102,154.03)	
	TOTAL FUND EQUITY		3,416,423.63
	TOTAL LIABILITIES AND EQUITY		5,845,509.30

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

MEAD URBAN RENEWAL AUTHORITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
20-10-4050	TAX INCREMENT REVENUE (TIF)	33,428.95	2,416,148.78	2,424,921.00	8,772.22	99.6
	TOTAL TAXES	33,428.95	2,416,148.78	2,424,921.00	8,772.22	99.6
	<u>FEES</u>					
20-11-4110	ADMINISTRATIVE FEE	.00	9,297.00	12,396.00	3,099.00	75.0
	TOTAL FEES	.00	9,297.00	12,396.00	3,099.00	75.0
	<u>MISCELLANEOUS REVENUE</u>					
20-18-4619	INTEREST & DIVIDEND INCOME	10,476.90	47,427.61	3,153.00	(44,274.61)	1504.2
	TOTAL MISCELLANEOUS REVENUE	10,476.90	47,427.61	3,153.00	(44,274.61)	1504.2
	TOTAL FUND REVENUE	43,905.85	2,472,873.39	2,440,470.00	(32,403.39)	101.3
	<u>ADMINISTRATION</u>					
20-40-5001	SALARIES & WAGES	13,076.44	159,777.80	177,730.00	17,952.20	89.9
20-40-5055	OVERTIME	.00	.89	.00	(.89)	.0
20-40-5060	PAYROLL TAXES	731.93	11,317.96	13,596.00	2,278.04	83.2
20-40-5065	WORKERS COMP	101.91	1,302.93	550.00	(752.93)	236.9
20-40-5066	HEALTH INSURANCE	1,705.33	19,561.21	22,050.00	2,488.79	88.7
20-40-5067	DEFERRED COMP/RETIREMENT	870.02	10,516.17	2,281.00	(8,235.17)	461.0
20-40-5068	MEDICAL SAVINGS	39.62	482.62	117.00	(365.62)	412.5
20-40-5100	TIF REVENUE SHARING	.00	1,347,757.32	1,396,953.00	49,195.68	96.5
20-40-5300	TELEPHONE	36.50	401.50	100.00	(301.50)	401.5
20-40-5320	GENERAL LIABILITY INSURANCE	.00	2,568.45	2,982.00	413.55	86.1
20-40-5340	PUBLISHED NOTICES	26.97	26.97	.00	(26.97)	.0
20-40-5400	LEGAL FEES	2,886.92	7,571.45	40,000.00	32,428.55	18.9
20-40-5401	CONSULTING FEES	850.25	8,345.63	40,000.00	31,654.37	20.9
20-40-5415	AUDIT FEES	.00	2,198.50	2,199.00	.50	100.0
20-40-5425	COUNTY TREASURER'S FEE	501.44	36,251.25	36,374.00	122.75	99.7
20-40-5427	TIF ADVANCE	.00	.00	1,000,000.00	1,000,000.00	.0
20-40-5500	CAPITAL OUTLAY	.00	27,232.71	33,333.00	6,100.29	81.7
20-40-5700	MISC. EXPENSE	.00	839.06	.00	(839.06)	.0
20-40-5705	MILEAGE	125.00	1,375.00	.00	(1,375.00)	.0
20-40-5914	TRANSFER TO TRANSPORTATION FD	.00	937,500.00	1,250,000.00	312,500.00	75.0
	TOTAL ADMINISTRATION	20,952.33	2,575,027.42	4,018,265.00	1,443,237.58	64.1
	TOTAL FUND EXPENDITURES	20,952.33	2,575,027.42	4,018,265.00	1,443,237.58	64.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

MEAD URBAN RENEWAL AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	22,953.52	(102,154.03)	(1,577,795.00)	(1,475,640.97)	(6.5)

TOWN OF MEAD
BALANCE SHEET
NOVEMBER 30, 2022

ART IN PUBLIC PLACES FUND

ASSETS

21-01-0100	COMBINED CASH	(313.51)	
	TOTAL ASSETS		(313.51)

LIABILITIES AND EQUITY

LIABILITIES

21-02-2000	ACCOUNTS PAYABLE	(295.90)	
	TOTAL LIABILITIES		(295.90)

FUND EQUITY

21-02-3001	FUND BALANCE	6,100.74	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(6,118.35)	
	BALANCE - CURRENT DATE	(6,118.35)	
	TOTAL FUND EQUITY		(17.61)
	TOTAL LIABILITIES AND EQUITY		(313.51)

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

ART IN PUBLIC PLACES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
21-18-4619	INTEREST & DIVIDEND INCOME	(5.34)	(11.35)	6.00	17.35	(189.2)
	TOTAL MISCELLANEOUS REVENUE	(5.34)	(11.35)	6.00	17.35	(189.2)
	TOTAL FUND REVENUE	(5.34)	(11.35)	6.00	17.35	(189.2)
	<u>ADMINISTRATION</u>					
21-40-5500	CAPITAL OUTLAY	(1,432.20)	6,107.00	6,107.00	.00	100.0
	TOTAL ADMINISTRATION	(1,432.20)	6,107.00	6,107.00	.00	100.0
	TOTAL FUND EXPENDITURES	(1,432.20)	6,107.00	6,107.00	.00	100.0
	NET REVENUE OVER EXPENDITURES	<u>1,426.86</u>	<u>(6,118.35)</u>	<u>(6,101.00)</u>	<u>17.35</u>	<u>(100.3)</u>

Report Criteria:

Aging by Date

Aged using Payment Date

Customer Number	Name	Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
1	St. Vrain Valley School District	148,442.41	148,442.41	-	-	-	-	-	-
22	Prairie Hills	734.00	-	-	650.00	-	84.00	-	-
45	Mead Development Group, Inc.	3,407.50-	-	130.00-	-	2,531.50-	-	-	746.00-
214	Mead Towne Center	5,750.00	-	-	-	-	-	130.00	5,620.00
239	Gopher Gulch	2,544.50-	-	-	-	-	-	2,544.50-	-
256	Prosper Land & Development LLC	6,345.00	4,387.50	-	1,957.50	-	-	-	-
259	Scannell Properties	15,345.59-	-	-	-	-	-	-	15,345.59-
263	Eagle Development	2,629.25-	-	-	-	-	-	-	2,629.25-
270	Highland Development Services Inc	3,204.00	-	2,727.50-	300.50-	-	-	-	6,232.00
272	Iglesia De Jesucristo	38.00	38.00	-	-	-	-	-	-
277	Front Range Investment Holdings LLC	181.80	181.80	-	-	-	-	-	-
280	Benson Farms - MD	2,430.25-	-	-	-	-	-	-	2,430.25-
282	Agfinity, Inc	262.60	262.60	-	-	-	-	-	-
285	Boulder Scientific Company, LLC	3,678.50-	-	650.00-	-	-	-	-	3,028.50-
287	Eagle Development LRMD	1,855.00-	-	-	-	-	-	-	1,855.00-
290	Forestar Real Estate Group	6,135.50-	-	6,135.50-	-	-	-	-	-
292	BREG Industrial Development	612.23-	-	-	-	612.23-	-	-	-
294	QuikTrip Corp	6,701.40	673.67	-	3,277.50	2,192.96	557.27	-	-
296	Silver Point Development	10,948.49	5,071.43	-	5,877.06	-	-	-	-
297	Meadow Ridge Development, Inc	20,959.75	5,020.00	-	7,398.00	4,936.25	3,605.50	-	-
298	Century Land Holdings LLC	9,612.40	7,905.50	-	1,706.90	-	-	-	-
301	BREG Industrial Devel. c/o Broe Real Es	18,820.40	1,050.40	-	14,487.50	1,050.40	2,232.10	-	-
307	Tharaldson c/o Ventana Capital	13,216.81	7,322.25	-	3,363.25	2,212.41	318.90	-	-
308	Melody Homes Inc.	3,651.52	-	-	907.99	534.04	2,209.49	-	-
313	Sunstate Equipment Co LLC	2,306.84	-	-	-	-	2,306.84	-	-
319	Lawson Construction	7,724.74	525.20	-	2,601.50	464.10	2,803.26	1,330.68	-
320	Lorson South Land Corp c/o Landhuis C	3,734.12-	-	-	-	-	-	-	3,734.12-
322	FBVAM Investments LLC	374.21	374.21	-	-	-	-	-	-
323	Enyo Power Partners, LLC	4,165.37	4,165.37	-	-	-	-	-	-
325	Red Barn Metropolitan District	826.94	-	386.33	349.71	90.90	-	-	-
326	AMK Properties LLC	5,794.44	1,357.44	4,437.00	-	-	-	-	-
327	17790 CR 7 LLC	2,705.50	2,705.50	-	-	-	-	-	-
328	Homerun Properties LLC	2,501.77	2,501.77	-	-	-	-	-	-
Grand Totals:		232,895.95	191,985.05	4,819.67-	42,276.41	8,337.33	14,117.36	1,083.82-	17,916.71-

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
12/22	12/26/2022	35870	4Rivers Equipment	1400621	01-45-5216	Cap	14.61
12/22	12/26/2022	35870	4Rivers Equipment	1401306	01-45-5216	Maintenance	124.56
Total 35870:							139.17
12/22	12/26/2022	35871	AAA AUTO PARTS INC.	244254	01-44-5216	Parts	69.47
12/22	12/26/2022	35871	AAA AUTO PARTS INC.	250090	01-44-5216	Parts	25.02
12/22	12/26/2022	35871	AAA AUTO PARTS INC.	250178	01-44-5210	Battery items - Shop	79.49
12/22	12/26/2022	35871	AAA AUTO PARTS INC.	250202	01-44-5216	Parts - PW07	63.64
12/22	12/26/2022	35871	AAA AUTO PARTS INC.	250214	01-44-5254	Drill Bit Set - Shop	107.99
12/22	12/26/2022	35871	AAA AUTO PARTS INC.	250215	01-44-5210	Shop Supplies	637.97
12/22	12/26/2022	35871	AAA AUTO PARTS INC.	250330	01-44-5216	Parts - PW07 (Inv 250202)	55.15
12/22	12/26/2022	35871	AAA AUTO PARTS INC.	250331	01-44-5216	Parts - PW07	51.29
12/22	12/26/2022	35871	AAA AUTO PARTS INC.	250783	01-44-5254	Shop Tool	624.99
12/22	12/26/2022	35871	AAA AUTO PARTS INC.	250921	01-44-5216	Shop	163.03
Total 35871:							1,767.74
12/22	12/26/2022	35872	ADAMSON POLICE PRODUCTS	INV387871	01-42-5254	Tools	129.55
12/22	12/26/2022	35872	ADAMSON POLICE PRODUCTS	INV387955	01-42-5255	Equipment	17.05
Total 35872:							146.60
12/22	12/26/2022	35873	AMAZON CAPITAL SERVICES	11V3-7LMF-L	01-47-5210	Operating Supplies	417.78
12/22	12/26/2022	35873	AMAZON CAPITAL SERVICES	11V3-7LMF-L	09-50-5505	Office Equipment	625.86
12/22	12/26/2022	35873	AMAZON CAPITAL SERVICES	1KRJ-9JXF-9	01-47-5210	Credit Memo for 11V3-7LMF-LKM1	86.60
12/22	12/26/2022	35873	AMAZON CAPITAL SERVICES	1PPC-LL1V-	01-42-5210	Operating Supplies	242.03
12/22	12/26/2022	35873	AMAZON CAPITAL SERVICES	1PPC-LL1V-	01-40-5210	Operating Supplies	28.89
12/22	12/26/2022	35873	AMAZON CAPITAL SERVICES	1QDK-3W4M	01-47-5210	Operating Supplies	446.45
12/22	12/26/2022	35873	AMAZON CAPITAL SERVICES	1QDK-3W4M	09-50-5505	Office Equip - desk chair	149.99
12/22	12/26/2022	35873	AMAZON CAPITAL SERVICES	1TFG-X6HK-	09-50-5505	Credit Memo for 11V3-7LMF-LKM1	218.70
12/22	12/26/2022	35873	AMAZON CAPITAL SERVICES	1X9H-6D4R-	01-47-5210	Credit Memo for 11V3-7LMF-LKM1	71.54
Total 35873:							1,534.16
12/22	12/26/2022	35874	Angel Armor LLC	INV5012	01-42-5254	Uniforms	47.49
Total 35874:							47.49
12/22	12/26/2022	35875	Ashley Cox	121922	01-02-2308	Rental Deposit Refund - Ashley Cox 10/1	100.00
Total 35875:							100.00
12/22	12/26/2022	35876	CASELLE	121377	01-01-1302	Support - Jan 2023	1,484.00
Total 35876:							1,484.00
12/22	12/26/2022	35877	CASFM	02502	01-01-1302	Membership renewal to 1/15/2024	40.00
Total 35877:							40.00
12/22	12/26/2022	35878	CIRSA	222075	01-47-5320	General Liability Insurance - DK vehicle	295.20
12/22	12/26/2022	35878	CIRSA	230213	01-01-1302	General Liability Insurance	35,239.38

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 35878:							35,534.58
12/22	12/26/2022	35879	CivicPlus	249885	01-41-5341	Updates	840.00
Total 35879:							840.00
12/22	12/26/2022	35880	Colorado Communications and Uti	1538	01-01-1302	CCUA 2023 Membership Dues	550.00
Total 35880:							550.00
12/22	12/26/2022	35881	COLORADO DEPT OF AGRICUL	5154	01-42-5210	Operating Supplies	88.00
Total 35881:							88.00
12/22	12/26/2022	35882	Denali Water Solutions LLc	INV375655	06-47-5231	Sludge Disposal	1,365.00
Total 35882:							1,365.00
12/22	12/26/2022	35883	Essenza Architecture	2206-01	09-51-5500	Comm Ctr	32,924.55
12/22	12/26/2022	35883	Essenza Architecture	2206-02	09-51-5500	Comm Ctr	50,642.45
Total 35883:							83,567.00
12/22	12/26/2022	35884	FASTENAL	COLON9919	04-44-5252	Rivets for reflectors on Delineators	195.50
Total 35884:							195.50
12/22	12/26/2022	35885	First Armored Services	1798	01-42-5255	Radar equipment	12,192.00
Total 35885:							12,192.00
12/22	12/26/2022	35886	Fit For You Mead	1017	01-49-5265	Sr. Exercise	261.00
Total 35886:							261.00
12/22	12/26/2022	35887	Fox Tuttle Transportation Group	19021-44A	01-02-2615	Prof Services - Nov 2022 (250 - Liberty R	100.00
12/22	12/26/2022	35887	Fox Tuttle Transportation Group	19021-44B	01-02-2615	Home Run Heating (328) - Prof Svs Nov	900.00
12/22	12/26/2022	35887	Fox Tuttle Transportation Group	19021-44C	01-02-2615	Buffalo Highlands (321) - Prof Services N	500.00
Total 35887:							1,500.00
12/22	12/26/2022	35888	FRONT RANGE PORTABLE RES	10999	01-49-5262	Christmas in the Park 12/3/22	600.00
Total 35888:							600.00
12/22	12/26/2022	35889	FRONTIER SELF STORAGE	010123	01-01-1302	Storage - Jan 2023	100.00
Total 35889:							100.00
12/22	12/26/2022	35890	Garretson's Sports Center	7916	01-45-5203	Clothing -TM	171.00
Total 35890:							171.00
12/22	12/26/2022	35891	HOTSY EQUIPMENT	81555	01-44-5210	Supplies - Hotsy Soap	96.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 35891:							96.00
12/22	12/26/2022	35892	International Business Information	INV-001426	01-01-1302	AnnI License Fee	2,560.00
Total 35892:							2,560.00
12/22	12/26/2022	35893	Invision GIS, LLC	2129	01-44-5201	Tech Support	78.75
12/22	12/26/2022	35893	Invision GIS, LLC	2129	01-43-5201	Planning	2,563.75
Total 35893:							2,642.50
12/22	12/26/2022	35894	Jab Wireless Inc	44849 12172	01-47-5305	Internet - 12/17/2022 - 1/16/2023	141.29
Total 35894:							141.29
12/22	12/26/2022	35895	JARVIS	5665	01-49-5260	Rec Fees	77.50
Total 35895:							77.50
12/22	12/26/2022	35896	JVA INCORPORATED	105392	06-47-5557	WWTF - Mileage	35.00
12/22	12/26/2022	35896	JVA INCORPORATED	105392	06-40-5405	TOM - Wastewater On-Call	1,260.00
12/22	12/26/2022	35896	JVA INCORPORATED	105394	06-47-5557	WWTF	250.00
12/22	12/26/2022	35896	JVA INCORPORATED	105400	06-47-5557	WWTF	1,631.00
12/22	12/26/2022	35896	JVA INCORPORATED	105677	01-02-2615	Meadow Ridge (297)	84.00
12/22	12/26/2022	35896	JVA INCORPORATED	105678	01-02-2615	Rangeview Estates (270)	252.00
12/22	12/26/2022	35896	JVA INCORPORATED	105679	01-02-2615	Lakeside Canyon (fka St Acacius)	84.00
12/22	12/26/2022	35896	JVA INCORPORATED	105681	01-02-2615	Postle (292)	1,100.00
12/22	12/26/2022	35896	JVA INCORPORATED	105682	01-02-2615	Grand Meadow Prelim & Final	332.00
12/22	12/26/2022	35896	JVA INCORPORATED	105683	01-02-2615	Lawson Construction (319)	252.00
12/22	12/26/2022	35896	JVA INCORPORATED	105684	01-02-2615	Homerun Heating (328)	84.00
12/22	12/26/2022	35896	JVA INCORPORATED	105685	01-02-2615	Red Barn Metro (325)	504.00
12/22	12/26/2022	35896	JVA INCORPORATED	105686	01-47-5405	TOM - General Engineering Services	1,058.20
12/22	12/26/2022	35896	JVA INCORPORATED	105701	14-40-5564	North Creek Culvert Repair	4,688.76
12/22	12/26/2022	35896	JVA INCORPORATED	105715	09-50-5511	PW Facility	2,000.00
Total 35896:							13,614.96
12/22	12/26/2022	35897	KLEEN-TECH SERVICES CORP	G000857	01-40-5050	Janitorial Services	639.19
12/22	12/26/2022	35897	KLEEN-TECH SERVICES CORP	G000857	01-42-5050	Janitorial Services	782.62
Total 35897:							1,421.81
12/22	12/26/2022	35898	KONICA MINOLTA BUSINESS S	284099091	01-42-5315	Copies	38.42
12/22	12/26/2022	35898	KONICA MINOLTA BUSINESS S	284127425	01-40-5315	Copies	100.60
Total 35898:							139.02
12/22	12/26/2022	35899	KONICA MINOLTA PREMIER FIN	488991266	01-40-5315	Copier Lease	219.61
12/22	12/26/2022	35899	KONICA MINOLTA PREMIER FIN	488991266	01-42-5315	Copier Lease	96.12
Total 35899:							315.73
12/22	12/26/2022	35900	Krische Construction, Inc	21086 16	09-50-5511	Public Works Facility	17,168.12
12/22	12/26/2022	35900	Krische Construction, Inc	21086 16	09-02-2005	Public Works Facility	858.41-

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 35900:							16,309.71
12/22	12/26/2022	35901	LIVE WIRES LLC	1989	01-40-5215	Electrical Work	1,800.00
Total 35901:							1,800.00
12/22	12/26/2022	35902	LONGMONT HUMANE SOCIETY	ME113022	01-42-5346	Animal Impounds	515.00
Total 35902:							515.00
12/22	12/26/2022	35903	MAC EQUIPMENT INC	419247	01-45-5216	Parts	128.84
12/22	12/26/2022	35903	MAC EQUIPMENT INC	419302	01-45-5216	Parts	204.56
12/22	12/26/2022	35903	MAC EQUIPMENT INC	419509	01-45-5216	Blade	28.86
Total 35903:							362.26
12/22	12/26/2022	35904	MAIN STREET MAT COMPANY	146758	01-40-5210	Mat svcs - TH	65.50
12/22	12/26/2022	35904	MAIN STREET MAT COMPANY	146759	01-42-5210	Mat svcs - PD	52.02
12/22	12/26/2022	35904	MAIN STREET MAT COMPANY	146761	01-47-5210	Mat svcs - PW	85.71
Total 35904:							203.23
12/22	12/26/2022	35905	MCDONALD FARMS ENTERPRI	0069453-IN	06-47-5231	Vac tanker	1,858.00
Total 35905:							1,858.00
12/22	12/26/2022	35906	Mesa Oil Inc	INV0928564	01-47-5253	Recycling	665.00
Total 35906:							665.00
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	01-02-2615	Meadow Ridge (297)	967.50
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	01-02-2615	Sugar Beet Solar (323)	3,772.50
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	01-02-2615	Red Barn Metro (298)	2,377.50
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	01-02-2615	Turion South (277)	1,060.00
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	01-02-2615	Elevation 25 (296)	233.75
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	01-02-2615	Liberty Ranch (320)	530.00
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	01-02-2615	Highlands Mead (256)	717.50
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	01-02-2615	Postle (292)	337.50
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	01-02-2615	AMK Annexation (326)	45.00
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	01-02-2615	17790 CR 7 (Shiers) Annex (327)	855.00
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	01-02-2615	Mead Place Metro Districts 1-6, 7-12 (29)	68.75
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	01-02-2615	Buffalo Highlands (321)	112.50
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	01-40-5400	Water Tower	5.00
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	01-40-5400	Mileage Reimbursement	181.11
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	Mead.Nov20	06-40-5400	Mileage Reimbursement	9.53
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	November 20	01-40-5400	Legal Services - Nov	14,725.00
12/22	12/26/2022	35907	MICHOW COX & MCASKIN LLP	November 20	06-40-5400	Legal Services - Nov	775.00
Total 35907:							26,773.14
12/22	12/26/2022	35908	Mile High Tree Care Inc	3182	01-49-5262	Tub Grinding - Clean up days	8,800.00
Total 35908:							8,800.00
12/22	12/26/2022	35909	MJT Communications	13712	01-01-1302	Computer Consulting- Jan 23	1,375.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 35909:							1,375.00
12/22	12/26/2022	35910	MOUNTAIN TRUCK & EQUIP	14760-33569	01-44-5216	Alum Elbow	140.20
12/22	12/26/2022	35910	MOUNTAIN TRUCK & EQUIP	14760-33624	01-44-5216	PW07	176.27
Total 35910:							316.47
12/22	12/26/2022	35911	Nectar HR	11305	01-49-5349	Wellness Rewards	77.00
Total 35911:							77.00
12/22	12/26/2022	35912	NEXTRUST INC.	341111	06-40-5205	Sewer Bills	378.84
12/22	12/26/2022	35912	NEXTRUST INC.	341111	06-40-5410	Sewer Bills	188.59
Total 35912:							567.43
12/22	12/26/2022	35913	Orion Environmental, Inc	E22078 - 2	09-51-5500	Bean Plant Demo	65,000.00
12/22	12/26/2022	35913	Orion Environmental, Inc	E22078 - 2	09-02-2005	Bean Plant Demo	3,250.00-
Total 35913:							61,750.00
12/22	12/26/2022	35914	Oz Architecture, Inc	132161	09-40-5410	Muni Facilities MSP - Nov 2022	6,281.20
Total 35914:							6,281.20
12/22	12/26/2022	35915	Prairie Moutian Media	0000331768	01-41-5340	Published Notices	359.05
Total 35915:							359.05
12/22	12/26/2022	35916	Precision Employment Consulting	113022	01-40-5401	Consulting - November	7,564.42
12/22	12/26/2022	35916	Precision Employment Consulting	113022	06-40-5401	Consulting - November	405.90
12/22	12/26/2022	35916	Precision Employment Consulting	113022	20-40-5401	Consulting - November	279.68
Total 35916:							8,250.00
12/22	12/26/2022	35917	Professional Management System	84722	01-40-5401	Financial Consulting - November 22	4,368.00
12/22	12/26/2022	35917	Professional Management System	84722	06-40-5401	Financial Consulting - November 22	546.00
12/22	12/26/2022	35917	Professional Management System	84722	20-40-5401	Financial Consulting - November 22	546.00
Total 35917:							5,460.00
12/22	12/26/2022	35918	ROBERT BARNES, JR.	121922	01-49-5262	Santa 2022	250.00
Total 35918:							250.00
12/22	12/26/2022	35919	Saela Pest Control	75211	01-47-5215	Pest Watch Service - Dec	149.00
Total 35919:							149.00
12/22	12/26/2022	35920	Safebuilt	0094064-IN	01-43-5460	Plan Review/ Permit Inspection	17,905.92
Total 35920:							17,905.92
12/22	12/26/2022	35921	Safety and Construction Supply	4854	09-50-5505	Utility Carts	1,054.32
12/22	12/26/2022	35921	Safety and Construction Supply	8451-IN	09-50-5505	Cabinets	4,628.96

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 35921:							5,683.28
12/22	12/26/2022	35922	Suc-N-Up LLC	2-0909	01-45-5210	Bathrooms in 4 diff points	2,625.00
Total 35922:							2,625.00
12/22	12/26/2022	35923	SUNRISE ENVIRONMENTAL SCI	135346	01-47-5210	Operating Supplies	1,163.22
Total 35923:							1,163.22
12/22	12/26/2022	35924	TRI TOWN PLUMBING & HEATIN	30084126	09-50-5511	Parts & Labor - disposal and faucet	880.00
Total 35924:							880.00
12/22	12/26/2022	35925	TRIDENT SECURITY SYSTEMS	25614	01-47-5305	Fire Alarm Monitoring	165.00
Total 35925:							165.00
12/22	12/26/2022	35926	US Bank Voyager Fleet Systems	8694028342	01-40-5253	Fuel - Nov 2022	38.52
12/22	12/26/2022	35926	US Bank Voyager Fleet Systems	8694028342	01-42-5253	Fuel - Nov 2022	2,751.78
12/22	12/26/2022	35926	US Bank Voyager Fleet Systems	8694028342	01-44-5253	Fuel - Nov 2022	2,760.20
12/22	12/26/2022	35926	US Bank Voyager Fleet Systems	8694028342	01-45-5253	Fuel - Nov 2022	985.52
12/22	12/26/2022	35926	US Bank Voyager Fleet Systems	8694028342	01-47-5253	Fuel - Nov 2022	369.56
12/22	12/26/2022	35926	US Bank Voyager Fleet Systems	8694028342	06-47-5253	Fuel - Nov 2022	985.52
Total 35926:							7,891.10
12/22	12/26/2022	35927	Utility Notification Center of Color	222110897	06-47-5392	Line locates 11-2022	328.90
Total 35927:							328.90
12/22	12/26/2022	35928	VECCHI & ASSOCIATES LLC	3162	01-43-5410	Planning Consultant	1,425.00
12/22	12/26/2022	35928	VECCHI & ASSOCIATES LLC	3162	01-43-5410	Code Updates	1,012.50
12/22	12/26/2022	35928	VECCHI & ASSOCIATES LLC	3162-B	01-02-2615	Sugar Beet Solar (323)	1,615.00
12/22	12/26/2022	35928	VECCHI & ASSOCIATES LLC	3162-C	01-02-2615	AMK Annexation (326)	261.25
12/22	12/26/2022	35928	VECCHI & ASSOCIATES LLC	3162-D	01-02-2615	Buffalo Highlands (321)	655.00
Total 35928:							4,968.75
12/22	12/26/2022	35929	Veritone Inc	262055	01-01-1302	Redact App -12/22 - 12/23	2,400.00
Total 35929:							2,400.00
12/22	12/26/2022	35930	Voiance Language Services LLC	2022061726	01-42-5210	OPI Interpretation Services	51.06
Total 35930:							51.06
12/22	12/26/2022	35931	Wear Parts & Equipment Co, Inc	38913	01-44-5364	Snow Removal	2,958.90
12/22	12/26/2022	35931	Wear Parts & Equipment Co, Inc	38915	01-44-5364	Snow Removal	536.13
12/22	12/26/2022	35931	Wear Parts & Equipment Co, Inc	39856	01-44-5364	Snow removal	374.64
Total 35931:							3,869.67
12/22	12/26/2022	35932	Weld County Clerk and Recorder	113022	01-41-5230	General Election	5,705.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 35932:							5,705.00
12/22	12/26/2022	35933	WELD COUNTY PUBLIC SAFET	MEADPD-12	01-42-5331	NetMotion License	310.00
Total 35933:							310.00
12/22	12/26/2022	35934	WHITE BEAR ANKELE TANAKA	25326	20-40-5400	MURA Legal	779.00
Total 35934:							779.00
12/22	12/26/2022	35935	Zachary Labine & Bryce Hahn	748.02 1212	99-01-1075	Refund overpayment. Account 748.02	12.36
Total 35935:							12.36
12/22	12/26/2022	35936	TRAFFIC SIGNAL CONTROLS, I	5734	04-44-5252	School zone - 4 solar poles	6,968.00
12/22	12/26/2022	35936	TRAFFIC SIGNAL CONTROLS, I	5913	04-44-5252	School Zone - 2 solar panels	3,458.00-
Total 35936:							3,510.00
12/22	12/21/2022	122622100	CENTURY LINK	4018 120122	01-40-5300	Elevator Line	75.22
12/22	12/21/2022	122622100	CENTURY LINK	4770 112522	01-42-5300	PD Fax	63.78
Total 122622100:							139.00
12/22	12/21/2022	122622101	Enterprise FM Trust	FBN4616136	08-42-5491	21 Ford Police - 608136	1,012.95
12/22	12/21/2022	122622101	Enterprise FM Trust	FBN4616136	09-45-5491	21 Ford Ranger - 608136	627.31
12/22	12/21/2022	122622101	Enterprise FM Trust	FBN4616136	09-45-5491	22 Ford F-250 - 608136	555.83
12/22	12/21/2022	122622101	Enterprise FM Trust	FBN4616136	09-45-5491	22 Ford F-350 - 608136	1,201.11
12/22	12/21/2022	122622101	Enterprise FM Trust	FBN4616136	09-45-5491	22 Ford F-250 - 608136	599.60
12/22	12/21/2022	122622101	Enterprise FM Trust	FBN4616136	09-45-5491	22 Ford Ranger - 608136	679.32
12/22	12/21/2022	122622101	Enterprise FM Trust	FBN4616136	08-42-5491	22 Ford F-150 - 608136	813.27
12/22	12/21/2022	122622101	Enterprise FM Trust	FBN4616136	09-45-5491	22 Ford Escape - 608136	648.09
12/22	12/21/2022	122622101	Enterprise FM Trust	FBN4616136	09-45-5491	22 Ford Ranger - 608136	977.13
Total 122622101:							7,114.61
12/22	12/21/2022	122622102	Pitney Bowes Inc	121622	01-40-5205	Postage	600.00
Total 122622102:							600.00
12/22	12/21/2022	122622103	SAMSLUB	4230 120222	01-42-5700	11-9-22 MR	20.98
12/22	12/21/2022	122622103	SAMSLUB	4230 120222	01-42-5200	11-09-22 Office Supplies	84.32
12/22	12/21/2022	122622103	SAMSLUB	4230 120222	01-40-5200	11-09-22 Office Supplies	228.23
12/22	12/21/2022	122622103	SAMSLUB	4230 120222	01-41-5700	11-14-22 BOT	20.98
12/22	12/21/2022	122622103	SAMSLUB	4230 120222	01-47-5210	11-22-22 OFFICE SUPPLIES	126.80
12/22	12/21/2022	122622103	SAMSLUB	4230 120222	01-40-5200	12-01-22 OFFICE SUPPLIES	151.90
12/22	12/21/2022	122622103	SAMSLUB	4230 120222	01-42-5210	12-1-22 Operating Supplies	78.94
Total 122622103:							712.15
12/22	12/21/2022	122622104	Void Check				V
Total 122622104:							.00
12/22	12/21/2022	122622105	UNITED POWER	12650701 12	01-45-5305	Booster Pump Founders 12/2022	20.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
12/22	12/21/2022	122622105	UNITED POWER	12952800 12	01-45-5305	Mead Ponds 12/2022	20.00
12/22	12/21/2022	122622105	UNITED POWER	14305100 12	06-47-5305	WWTP 12/2022	3,696.81
12/22	12/21/2022	122622105	UNITED POWER	16836300 12	01-45-5305	Park Sprinkler Liberty 12/2022	23.38
12/22	12/21/2022	122622105	UNITED POWER	16909300 12	01-45-5305	Feather Ridge 12/2022	20.00
12/22	12/21/2022	122622105	UNITED POWER	17159100 12	01-45-5305	Sprinkler Clock Dtn 12/2022	20.12
12/22	12/21/2022	122622105	UNITED POWER	17618300 12	01-40-5305	Town Hall 12/2022	440.55
12/22	12/21/2022	122622105	UNITED POWER	17770000 12	01-45-5305	Gazebo 12/2022	22.52
12/22	12/21/2022	122622105	UNITED POWER	18949400 12	01-42-5305	Modular PD 12/2022	660.81
12/22	12/21/2022	122622105	UNITED POWER	2188170012/	01-47-5305	1341 CR 3412/2022	630.82
12/22	12/21/2022	122622105	UNITED POWER	6753101 12/	01-45-5305	Irrig Sprinkler N Creek 12/2022	20.00
12/22	12/21/2022	122622105	UNITED POWER	7490500 12/	06-47-5305	Pump lake Thomas 12/2022	20.00
12/22	12/21/2022	122622105	UNITED POWER	83701 12/17/	01-44-5305	Shop 12/2022	50.48
12/22	12/21/2022	122622105	UNITED POWER	96302 12/17/	06-47-5305	WWTP Lagoon 12/2022	36.70
Total 122622105:							5,682.19
12/22	12/21/2022	122622106	XCEL ENERGY	805554198	01-42-5305	537 4th St.	488.16
Total 122622106:							488.16
12/22	12/21/2022	122622107	Xpress Bill Pay	69783	06-40-5701	Credit Cards	540.93
Total 122622107:							540.93
12/22	12/21/2022	122622108	TRAFFIC SIGNAL CONTROLS, I	5734	04-44-5252	School zone - 4 solar poles	6,968.00
12/22	12/21/2022	122622108	TRAFFIC SIGNAL CONTROLS, I	5734	04-44-5252	School zone - 4 solar poles	6,968.00- V
12/22	12/21/2022	122622108	TRAFFIC SIGNAL CONTROLS, I	5913	04-44-5252	School Zone - 2 solar panels	3,458.00-
12/22	12/21/2022	122622108	TRAFFIC SIGNAL CONTROLS, I	5913	04-44-5252	School Zone - 2 solar panels	3,458.00 V
Total 122622108:							.00
Grand Totals:							378,878.84

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-01-1302	43,748.38	.00	43,748.38
01-02-2000	213.29	170,626.16-	170,412.87-
01-02-2308	100.00	.00	100.00
01-02-2615	17,800.75	.00	17,800.75
01-40-5050	639.19	.00	639.19
01-40-5200	380.13	.00	380.13
01-40-5205	600.00	.00	600.00
01-40-5210	94.39	.00	94.39
01-40-5215	1,800.00	.00	1,800.00
01-40-5253	38.52	.00	38.52
01-40-5300	75.22	.00	75.22
01-40-5305	440.55	.00	440.55
01-40-5315	320.21	.00	320.21
01-40-5400	14,911.11	.00	14,911.11
01-40-5401	11,932.42	.00	11,932.42
01-41-5230	5,705.00	.00	5,705.00
01-41-5340	359.05	.00	359.05

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-41-5341	840.00	.00	840.00
01-41-5700	20.98	.00	20.98
01-42-5050	782.62	.00	782.62
01-42-5200	84.32	.00	84.32
01-42-5210	512.05	.00	512.05
01-42-5253	2,751.78	.00	2,751.78
01-42-5254	177.04	.00	177.04
01-42-5255	12,209.05	.00	12,209.05
01-42-5300	63.78	.00	63.78
01-42-5305	1,148.97	.00	1,148.97
01-42-5315	134.54	.00	134.54
01-42-5331	310.00	.00	310.00
01-42-5346	515.00	.00	515.00
01-42-5700	20.98	.00	20.98
01-43-5201	2,563.75	.00	2,563.75
01-43-5410	2,437.50	.00	2,437.50
01-43-5460	17,905.92	.00	17,905.92
01-44-5201	78.75	.00	78.75
01-44-5210	813.46	.00	813.46
01-44-5216	688.92	55.15-	633.77
01-44-5253	2,760.20	.00	2,760.20
01-44-5254	732.98	.00	732.98
01-44-5305	50.48	.00	50.48
01-44-5364	3,869.67	.00	3,869.67
01-45-5203	171.00	.00	171.00
01-45-5210	2,625.00	.00	2,625.00
01-45-5216	501.43	.00	501.43
01-45-5253	985.52	.00	985.52
01-45-5305	146.02	.00	146.02
01-47-5210	2,239.96	158.14-	2,081.82
01-47-5215	149.00	.00	149.00
01-47-5253	1,034.56	.00	1,034.56
01-47-5305	937.11	.00	937.11
01-47-5320	295.20	.00	295.20
01-47-5405	1,058.20	.00	1,058.20
01-49-5260	77.50	.00	77.50
01-49-5262	9,650.00	.00	9,650.00
01-49-5265	261.00	.00	261.00
01-49-5349	77.00	.00	77.00
04-02-2000	13,884.00	17,589.50-	3,705.50-
04-44-5252	17,589.50	13,884.00-	3,705.50
06-02-2000	.00	14,311.72-	14,311.72-
06-40-5205	378.84	.00	378.84
06-40-5400	784.53	.00	784.53
06-40-5401	951.90	.00	951.90
06-40-5405	1,260.00	.00	1,260.00
06-40-5410	188.59	.00	188.59
06-40-5701	540.93	.00	540.93
06-47-5231	3,223.00	.00	3,223.00
06-47-5253	985.52	.00	985.52
06-47-5305	3,753.51	.00	3,753.51
06-47-5392	328.90	.00	328.90
06-47-5557	1,916.00	.00	1,916.00
08-02-2000	.00	1,826.22-	1,826.22-
08-42-5491	1,826.22	.00	1,826.22
09-02-2000	4,327.11	186,643.84-	182,316.73-
09-02-2005	.00	4,108.41-	4,108.41-

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
09-40-5410	6,281.20	.00	6,281.20
09-45-5491	5,288.39	.00	5,288.39
09-50-5505	6,459.13	218.70-	6,240.43
09-50-5511	20,048.12	.00	20,048.12
09-51-5500	148,567.00	.00	148,567.00
14-02-2000	.00	4,688.76-	4,688.76-
14-40-5564	4,688.76	.00	4,688.76
20-02-2000	.00	1,604.68-	1,604.68-
20-40-5400	779.00	.00	779.00
20-40-5401	825.68	.00	825.68
99-01-1001	.00	.00	.00
99-01-1075	12.36	.00	12.36
99-02-2000	.00	12.36-	12.36-
Grand Totals:	415,727.64	415,727.64-	.00

Report Criteria:

Report type: GL detail

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
01/23	01/09/2023	35937	Aaron Trayler	787964	01-42-5215	Paint PD HQ walls	3,500.00
Total 35937:							3,500.00
01/23	01/09/2023	35938	All Copy Products Inc	489875013	01-47-5315	Copier Lease	86.05
Total 35938:							86.05
01/23	01/09/2023	35939	All Copy Products, Inc.	AR3767634	01-47-5315	Copies	46.83
Total 35939:							46.83
01/23	01/09/2023	35940	AMAZON CAPITAL SERVICES	131D-FPVQ-	01-49-5260	Youth Sports - 2022	34.99
01/23	01/09/2023	35940	AMAZON CAPITAL SERVICES	13DH-CHHH-	01-49-5330	CPR training	56.71
01/23	01/09/2023	35940	AMAZON CAPITAL SERVICES	13FK-KC6W-	01-49-5260	Youth Sports	94.99
01/23	01/09/2023	35940	AMAZON CAPITAL SERVICES	14WN-TLL1-	01-40-5200	supplies	16.49
01/23	01/09/2023	35940	AMAZON CAPITAL SERVICES	14WN-TLL1-	01-40-5210	supplies	27.99
01/23	01/09/2023	35940	AMAZON CAPITAL SERVICES	14WN-TLL1-	01-42-5200	supplies	54.35
01/23	01/09/2023	35940	AMAZON CAPITAL SERVICES	17YN-PNC1-	01-47-5210	supplies	14.99
01/23	01/09/2023	35940	AMAZON CAPITAL SERVICES	17YN-PNC1-	01-42-5210	supplies	72.95
01/23	01/09/2023	35940	AMAZON CAPITAL SERVICES	17YN-PNC1-	01-43-5200	supplies	14.99
01/23	01/09/2023	35940	AMAZON CAPITAL SERVICES	1HJQ-QYCY-	01-47-5210	Operating Supplies	154.70
01/23	01/09/2023	35940	AMAZON CAPITAL SERVICES	1MPJ-6DTQ-	01-42-5201	Computer Monitor	279.99
01/23	01/09/2023	35940	AMAZON CAPITAL SERVICES	1MPJ-6DTQ-	01-42-5210	Operating Supplies	39.68
Total 35940:							862.82
01/23	01/09/2023	35941	ASCAP	500753775 2	01-49-5331	2023 Dues	420.00
Total 35941:							420.00
01/23	01/09/2023	35942	AXON ENTERPRISES, INC.	INUS127362	01-42-5255	Equipment	1,341.02
Total 35942:							1,341.02
01/23	01/09/2023	35943	BK Tire	25879	01-42-5216	Repair	22.00
Total 35943:							22.00
01/23	01/09/2023	35944	CIRSA	230396	01-40-5320	General Liability Insurance	109.90
01/23	01/09/2023	35944	CIRSA	230396	01-41-5320	General Liability Insurance	43.96
01/23	01/09/2023	35944	CIRSA	230396	01-42-5320	General Liability Insurance	4,859.44
01/23	01/09/2023	35944	CIRSA	230396	01-43-5320	General Liability Insurance	175.84
01/23	01/09/2023	35944	CIRSA	230396	04-44-5320	General Liability Insurance	549.50
01/23	01/09/2023	35944	CIRSA	230396	01-45-5320	General Liability Insurance	219.80
01/23	01/09/2023	35944	CIRSA	230396	01-47-5320	General Liability Insurance	109.90
01/23	01/09/2023	35944	CIRSA	230396	01-48-5320	General Liability Insurance	43.96
01/23	01/09/2023	35944	CIRSA	230396	01-49-5320	General Liability Insurance	523.04
01/23	01/09/2023	35944	CIRSA	230396	06-40-5320	General Liability Insurance	109.90
01/23	01/09/2023	35944	CIRSA	230396	20-40-5320	General Liability Insurance	43.96
01/23	01/09/2023	35944	CIRSA	230484	01-40-5320	General Liability Insurance - Excess Cyb	286.10
01/23	01/09/2023	35944	CIRSA	230484	01-41-5320	General Liability Insurance - Excess Cyb	114.44
01/23	01/09/2023	35944	CIRSA	230484	01-42-5320	General Liability Insurance - Excess Cyb	1,602.16

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
01/23	01/09/2023	35944	CIRSA	230484	01-43-5320	General Liability Insurance - Excess Cyb	457.76
01/23	01/09/2023	35944	CIRSA	230484	04-44-5320	General Liability Insurance - Excess Cyb	1,430.50
01/23	01/09/2023	35944	CIRSA	230484	01-45-5320	General Liability Insurance - Excess Cyb	572.20
01/23	01/09/2023	35944	CIRSA	230484	01-47-5320	General Liability Insurance - Excess Cyb	286.10
01/23	01/09/2023	35944	CIRSA	230484	01-48-5320	General Liability Insurance - Excess Cyb	114.44
01/23	01/09/2023	35944	CIRSA	230484	01-49-5320	General Liability Insurance - Excess Cyb	457.76
01/23	01/09/2023	35944	CIRSA	230484	06-40-5320	General Liability Insurance - Excess Cyb	286.10
01/23	01/09/2023	35944	CIRSA	230484	20-40-5320	General Liability Insurance - Excess Cyb	114.44
Total 35944:							12,511.20
01/23	01/09/2023	35945	CivicPlus	247266	01-41-5341	Online Code Hosting - 2023	1,065.00
01/23	01/09/2023	35945	CivicPlus	250902	01-40-5325	ADA Web - 2023	3,000.00
01/23	01/09/2023	35945	CivicPlus	250903	01-40-5560	Rec Software - 2023	2,220.00
Total 35945:							6,285.00
01/23	01/09/2023	35946	Colorado Asphalt Pavement Asso	2551	01-47-5331	Membership Renewal - 2023	250.00
Total 35946:							250.00
01/23	01/09/2023	35947	David Jay Thrower	269	01-48-5040	Municipal court judge - Nov	1,000.00
01/23	01/09/2023	35947	David Jay Thrower	276	01-48-5040	Municipal court judge - Dec	1,500.00
Total 35947:							2,500.00
01/23	01/09/2023	35948	DocuSign, Inc	11110004851	01-40-5331	eSignature Services - 2023	6,020.00
Total 35948:							6,020.00
01/23	01/09/2023	35949	Felsburg Holt & Ullevig	35757	14-40-5500	3rd & Welker- 11/1 - 11/30/22	5,172.50
01/23	01/09/2023	35949	Felsburg Holt & Ullevig	35898	01-02-2615	Meadow Ridge (297) 10/1 - 11/30/22	675.00
Total 35949:							5,847.50
01/23	01/09/2023	35950	FRONTIER SELF STORAGE	020123	01-40-5700	Storage	100.00
Total 35950:							100.00
01/23	01/09/2023	35951	GRC Consulting Inc	12745	04-44-5360	Street Sweeping - Dec	2,520.00
Total 35951:							2,520.00
01/23	01/09/2023	35952	HOME DEPOT CREDIT SERVIC	2769 122122	01-44-5254	Tools	142.16
01/23	01/09/2023	35952	HOME DEPOT CREDIT SERVIC	2769 122122	01-47-5212	Shelving	111.82
01/23	01/09/2023	35952	HOME DEPOT CREDIT SERVIC	2769 122122	01-47-5212	Shelf support	33.92
01/23	01/09/2023	35952	HOME DEPOT CREDIT SERVIC	2769 122122	01-47-5215	Patch	3.99
01/23	01/09/2023	35952	HOME DEPOT CREDIT SERVIC	2769 122122	01-47-5215	Patch - returned	3.99-
01/23	01/09/2023	35952	HOME DEPOT CREDIT SERVIC	2769 122122	01-44-5254	Tools	864.98
01/23	01/09/2023	35952	HOME DEPOT CREDIT SERVIC	2769 122122	01-44-5210	Operating Supplies	185.84
01/23	01/09/2023	35952	HOME DEPOT CREDIT SERVIC	2769 122122	09-50-5505	Assembly	1,199.97
01/23	01/09/2023	35952	HOME DEPOT CREDIT SERVIC	2769 122122	09-50-5505	Assembly - credit	959.97-
Total 35952:							1,578.72
01/23	01/09/2023	35953	Invision GIS, LLC	2149	01-43-5201	GIS - P	1,508.75

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
01/23	01/09/2023	35953	Invision GIS, LLC	2149	01-44-5201	GIS - PW	517.50
Total 35953:							2,026.25
01/23	01/09/2023	35954	Jab Wireless Inc	44849 01172	01-47-5305	ISP - Jan/Feb 2023	141.29
Total 35954:							141.29
01/23	01/09/2023	35955	JARVIS	6195	01-49-5260	Rec Fees - Winter 2022	82.50
Total 35955:							82.50
01/23	01/09/2023	35956	KLEEN-TECH SERVICES CORP	G000953	01-40-5050	Janitorial Services - Dec	639.19
01/23	01/09/2023	35956	KLEEN-TECH SERVICES CORP	G000953	01-42-5050	Janitorial Services - Dec	380.62
01/23	01/09/2023	35956	KLEEN-TECH SERVICES CORP	G000953	01-47-5050	Janitorial Services - Dec	402.00
Total 35956:							1,421.81
01/23	01/09/2023	35957	KONICA MINOLTA BUSINESS S	284283151	01-40-5315	Copies	176.22
Total 35957:							176.22
01/23	01/09/2023	35958	LeadsOnline LLC	401724	01-42-5331	Investigative System Pkg - 2023	1,881.00
Total 35958:							1,881.00
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	1003301 12/	01-47-5305	1341 WC 34	205.91
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	607001 12/2	06-47-5305	5423 WC 32	30.32
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	618801 12/2	01-45-5305	150 Main St	32.85
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	619202 12/2	01-45-5305	401 3rd St	30.32
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	620201 12/2	01-45-5305	2700 WC 34.5	78.89
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	621801 12/2	01-45-5305	190 1st St	78.89
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	622501 12/2	01-45-5305	365 Welker	32.85
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	624409 12/2	01-42-5305	201 Welker	30.60
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	650402 12/2	01-40-5305	242 Main St	30.32
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	657602 12/2	06-47-5305	4504 E Welker	41.89
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	657701 12/2	01-45-5305	156 Eagle	41.74
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	657801 12/2	01-42-5305	537 Main Police	232.29
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	657901 12/2	01-45-5305	16775 North Creek	95.53
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	658001 12/2	01-45-5305	441 3rd St (6580)	95.53
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	658101 12/2	01-45-5305	10 Fairburn	32.85
01/23	01/09/2023	35959	LITTLE THOMPSON WATER DIS	658201 12/2	01-40-5305	441 3rd St	38.67
Total 35959:							1,129.45
01/23	01/09/2023	35960	MAIN STREET MAT COMPANY	148867	01-40-5210	Mat svcs	65.50
Total 35960:							65.50
01/23	01/09/2023	35961	MARY STRUTT	123122	01-40-5705	Mileage	558.75
01/23	01/09/2023	35961	MARY STRUTT	123122	01-40-5330	Meals - per diem	220.50
01/23	01/09/2023	35961	MARY STRUTT	123122	01-41-5841	Coffee w/ Mayor - Oct.	14.99
01/23	01/09/2023	35961	MARY STRUTT	123122	01-41-5841	Coffee w/ Mayor - Nov	14.99
01/23	01/09/2023	35961	MARY STRUTT	123122	01-41-5841	Coffee w/ Mayor - Dec	31.98

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 35961:							841.21
01/23	01/09/2023	35962	Minuteman Press	5521	01-42-5210	Business Cards - AS and SH	135.40
Total 35962:							135.40
01/23	01/09/2023	35963	MOUNTAIN CONSTRUCTORS, I	1 110122	14-40-5564	North Creek Culvert Repair	108,116.36
01/23	01/09/2023	35963	MOUNTAIN CONSTRUCTORS, I	1 110122	14-02-2005	North Creek Culvert Repair	5,405.82-
Total 35963:							102,710.54
01/23	01/09/2023	35964	MOUNTAIN VIEW WELDING LLC	78430	04-44-5215	CR 38 Bridge	416.00
Total 35964:							416.00
01/23	01/09/2023	35965	Orion Environmental, Inc	E22078 - 3	09-51-5500	Bean Plant Demo - Dec 2022	30,000.00
01/23	01/09/2023	35965	Orion Environmental, Inc	E22078 - 3	09-02-2005	Bean Plant Demo - Dec 2022	1,500.00-
Total 35965:							28,500.00
01/23	01/09/2023	35966	Paulette Dolin	18.1	01-49-5265	Dec Senior Exercise	420.00
Total 35966:							420.00
01/23	01/09/2023	35967	RAMEY ENVIRONMENTAL COM	24889	06-47-5396	Wastewater svcs - Dec 2022	735.00
01/23	01/09/2023	35967	RAMEY ENVIRONMENTAL COM	24891	06-47-5215	WWTP	11,915.82
Total 35967:							12,650.82
01/23	01/09/2023	35968	Regina Kropelnicki	122022	01-40-5705	Mileage	13.75
Total 35968:							13.75
01/23	01/09/2023	35969	SESAC	159569 2023	01-49-5331	Music License - 2023 - INV 999028	553.00
Total 35969:							553.00
01/23	01/09/2023	35970	Slate Communications	2774	01-41-5841	TWTH video	5,670.00
01/23	01/09/2023	35970	Slate Communications	2774	01-90-8151	Built for Mead video	9,923.00
Total 35970:							15,593.00
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-40-5200	3526877462	87.99
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-40-5200	3526877461	58.28
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-40-5210	3526877461	11.39
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-42-5210	3526877473	6.00-
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-40-5210	3526877471	9.98
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-42-5210	3526877471	6.00
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-40-5210	3526877472	9.98-
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-42-5210	3526877472	4.99-
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-42-5200	3526877468	51.15
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-40-5210	3526877468	86.41
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-40-5200	3526877468	10.00
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-40-5210	3526877469	14.97
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-42-5210	3526877469	10.99

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-40-5200	3526877466	235.04
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-42-5200	3526877466	235.04
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-40-5200	3526877467	27.18
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-40-5200	3526877464	281.51
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-40-5210	3526877465	13.09
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-47-5210	3526877457	118.53
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-47-5210	3526877460	60.81
01/23	01/09/2023	35971	STAPLES ADVANTAGE	8068775156	01-42-5200	3526877461	44.95
Total 35971:							1,342.34
01/23	01/09/2023	35972	Suncap Property Group	302 1229202	99-01-1076	Dup Pmt Refund - inv #2373 for AR #302	2,292.70
Total 35972:							2,292.70
01/23	01/09/2023	35973	TDS	4762 122522	01-42-5325	PD Internet	132.45
Total 35973:							132.45
01/23	01/09/2023	35974	TOWN OF MEAD	31.11 122022	01-42-5305	201 Welker Sewer 12/2022	43.52
01/23	01/09/2023	35974	TOWN OF MEAD	338.01 1220	01-40-5305	Town Hall Sewer 12/2022	57.54
01/23	01/09/2023	35974	TOWN OF MEAD	453.01 1220	01-42-5305	PD Sewer (535 Main St) 12/2022	75.33
01/23	01/09/2023	35974	TOWN OF MEAD	478.02 1220	01-40-5305	242 Main St 12/2022	47.88
01/23	01/09/2023	35974	TOWN OF MEAD	566.02 1220	01-45-5305	Bean Plant Sewer 12/2022	47.88
01/23	01/09/2023	35974	TOWN OF MEAD	630.04 1220	01-40-5305	505 3rd St Sewer 12/2022	43.52
Total 35974:							315.67
01/23	01/09/2023	35975	TRIDENT SECURITY SYSTEMS	26622	01-40-5399	Alarm Monitoring - Q1 2023	105.00
01/23	01/09/2023	35975	TRIDENT SECURITY SYSTEMS	26622	01-42-5399	Alarm Monitoring - Q1 2023	105.00
Total 35975:							210.00
01/23	01/09/2023	35976	UNITED POWER	61303 12162	01-45-5305	17029 CR 5 - area light	10.25
01/23	01/09/2023	35976	UNITED POWER	88601 12162	01-44-5305	Streetlights	2,833.70
Total 35976:							2,843.95
01/23	01/09/2023	35977	Utility Notification Center of Color	222120841	06-47-5392	Line locates - Dec 2022	289.90
Total 35977:							289.90
01/23	01/09/2023	35978	VERIZON WIRELESS	9922368559	01-40-5300	Wireless bill	1,004.01
01/23	01/09/2023	35978	VERIZON WIRELESS	9922368559	01-43-5300	Wireless bill	50.66
01/23	01/09/2023	35978	VERIZON WIRELESS	9922368559	01-44-5300	Wireless bill	168.18
01/23	01/09/2023	35978	VERIZON WIRELESS	9922368559	01-47-5300	Wireless bill	160.04
01/23	01/09/2023	35978	VERIZON WIRELESS	9922368559	01-48-5300	Wireless bill	50.66
01/23	01/09/2023	35978	VERIZON WIRELESS	9922368559	06-40-5300	Wireless bill	40.28
01/23	01/09/2023	35978	VERIZON WIRELESS	9922368560	01-42-5300	Wireless bill - PD	1,042.01
Total 35978:							2,515.84
01/23	01/09/2023	35979	Wagner Welding Supply	91386976	01-47-5210	Shop Supplies	58.60
Total 35979:							58.60

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
01/23	01/09/2023	35980	WHITE BEAR ANKELE TANAKA	25831	20-40-5400	MURA Legal - Dec	4,817.50
Total 35980:							4,817.50
01/23	01/03/2023	10323100	CEBT	INV 0052461	01-02-2310	Health Insurance December	39,087.31
01/23	01/03/2023	10323100	CEBT	INV 0052461	06-02-2310	Health Insurance December	2,101.61
01/23	01/03/2023	10323100	CEBT	INV 0052461	20-02-2310	Health Insurance December	2,145.04
Total 10323100:							43,333.96
01/23	01/09/2023	10923100	CENTURY LINK	0831 122522	01-40-5300	TH Fax - Jan service	66.96
01/23	01/09/2023	10923100	CENTURY LINK	4770 122522	01-42-5300	PD Fax	63.78
Total 10923100:							130.74
01/23	01/09/2023	10923101	Colo Water Resources & Power D	W07A196 01	06-98-9801	Loan W07A196	39,404.88
01/23	01/09/2023	10923101	Colo Water Resources & Power D	W07A196 01	06-98-9802	Loan W07A196	25,672.38
Total 10923101:							65,077.26
01/23	01/09/2023	10923102	Fusion Cloud Company	9614775	01-40-5300	Phone Bill - Jan	265.64
Total 10923102:							265.64
01/23	01/09/2023	10923103	KS State Bank - Government Fina	58333-12-20	09-44-5602	2022 HV50 SFA Internl Truck	38,287.18
01/23	01/09/2023	10923103	KS State Bank - Government Fina	58333-12-20	09-44-5603	2022 HV50 SFA Internl Truck	4,956.00
Total 10923103:							43,243.18
01/23	01/09/2023	10923104	PINNACOL ASSURANCE	21124462	01-02-2312	WC - Jan	10,912.15
01/23	01/09/2023	10923104	PINNACOL ASSURANCE	21124462	06-02-2312	WC - Jan	401.65
01/23	01/09/2023	10923104	PINNACOL ASSURANCE	21124462	20-02-2312	WC - Jan	137.20
Total 10923104:							11,451.00
01/23	01/09/2023	10923105	Pitney Bowes Inc	20693909 11	01-40-5205	Postage	500.00
Total 10923105:							500.00
01/23	01/09/2023	10923106	TDS	6545 121922	01-40-5325	Internet	457.30
Total 10923106:							457.30
01/23	01/09/2023	10923107	UNITED POWER	92015 12162	01-42-5305	201 Welker	40.38
Total 10923107:							40.38
01/23	01/09/2023	10923108	XCEL ENERGY	809037190	01-47-5305	1341 CR 34	1,495.25
01/23	01/09/2023	10923108	XCEL ENERGY	809041287	01-42-5305	201 S Welker St - Natural Gas	226.52
01/23	01/09/2023	10923108	XCEL ENERGY	809043432	01-40-5305	299 Palmer	239.63
Total 10923108:							1,961.40
01/23	01/09/2023	10923109	Xpress Bill Pay	70539	06-40-5701	Credit Trans Fee	584.52

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 10923109:							584.52
Grand Totals:							394,513.21

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-02-2000	24.96	118,590.86-	118,565.90-
01-02-2310	39,087.31	.00	39,087.31
01-02-2312	10,912.15	.00	10,912.15
01-02-2615	675.00	.00	675.00
01-40-5050	639.19	.00	639.19
01-40-5200	716.49	.00	716.49
01-40-5205	500.00	.00	500.00
01-40-5210	229.33	9.98-	219.35
01-40-5300	1,336.61	.00	1,336.61
01-40-5305	457.56	.00	457.56
01-40-5315	176.22	.00	176.22
01-40-5320	396.00	.00	396.00
01-40-5325	3,457.30	.00	3,457.30
01-40-5330	220.50	.00	220.50
01-40-5331	6,020.00	.00	6,020.00
01-40-5399	105.00	.00	105.00
01-40-5560	2,220.00	.00	2,220.00
01-40-5700	100.00	.00	100.00
01-40-5705	572.50	.00	572.50
01-41-5320	158.40	.00	158.40
01-41-5341	1,065.00	.00	1,065.00
01-41-5841	5,731.96	.00	5,731.96
01-42-5050	380.62	.00	380.62
01-42-5200	385.49	.00	385.49
01-42-5201	279.99	.00	279.99
01-42-5210	265.02	10.99-	254.03
01-42-5215	3,500.00	.00	3,500.00
01-42-5216	22.00	.00	22.00
01-42-5255	1,341.02	.00	1,341.02
01-42-5300	1,105.79	.00	1,105.79
01-42-5305	648.64	.00	648.64
01-42-5320	6,461.60	.00	6,461.60
01-42-5325	132.45	.00	132.45
01-42-5331	1,881.00	.00	1,881.00
01-42-5399	105.00	.00	105.00
01-43-5200	14.99	.00	14.99
01-43-5201	1,508.75	.00	1,508.75
01-43-5300	50.66	.00	50.66
01-43-5320	633.60	.00	633.60
01-44-5201	517.50	.00	517.50
01-44-5210	185.84	.00	185.84
01-44-5254	1,007.14	.00	1,007.14
01-44-5300	168.18	.00	168.18
01-44-5305	2,833.70	.00	2,833.70
01-45-5305	577.58	.00	577.58

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-45-5320	792.00	.00	792.00
01-47-5050	402.00	.00	402.00
01-47-5210	407.63	.00	407.63
01-47-5212	145.74	.00	145.74
01-47-5215	3.99	3.99-	.00
01-47-5300	160.04	.00	160.04
01-47-5305	1,842.45	.00	1,842.45
01-47-5315	132.88	.00	132.88
01-47-5320	396.00	.00	396.00
01-47-5331	250.00	.00	250.00
01-48-5040	2,500.00	.00	2,500.00
01-48-5300	50.66	.00	50.66
01-48-5320	158.40	.00	158.40
01-49-5260	212.48	.00	212.48
01-49-5265	420.00	.00	420.00
01-49-5320	980.80	.00	980.80
01-49-5330	56.71	.00	56.71
01-49-5331	973.00	.00	973.00
01-90-8151	9,923.00	.00	9,923.00
04-02-2000	.00	4,916.00-	4,916.00-
04-44-5215	416.00	.00	416.00
04-44-5320	1,980.00	.00	1,980.00
04-44-5360	2,520.00	.00	2,520.00
06-02-2000	.00	81,614.25-	81,614.25-
06-02-2310	2,101.61	.00	2,101.61
06-02-2312	401.65	.00	401.65
06-40-5300	40.28	.00	40.28
06-40-5320	396.00	.00	396.00
06-40-5701	584.52	.00	584.52
06-47-5215	11,915.82	.00	11,915.82
06-47-5305	72.21	.00	72.21
06-47-5392	289.90	.00	289.90
06-47-5396	735.00	.00	735.00
06-98-9801	39,404.88	.00	39,404.88
06-98-9802	25,672.38	.00	25,672.38
09-02-2000	2,459.97	74,443.15-	71,983.18-
09-02-2005	.00	1,500.00-	1,500.00-
09-44-5602	38,287.18	.00	38,287.18
09-44-5603	4,956.00	.00	4,956.00
09-50-5505	1,199.97	959.97-	240.00
09-51-5500	30,000.00	.00	30,000.00
14-02-2000	5,405.82	113,288.86-	107,883.04-
14-02-2005	.00	5,405.82-	5,405.82-
14-40-5500	5,172.50	.00	5,172.50
14-40-5564	108,116.36	.00	108,116.36
20-02-2000	.00	7,258.14-	7,258.14-
20-02-2310	2,145.04	.00	2,145.04
20-02-2312	137.20	.00	137.20
20-40-5320	158.40	.00	158.40
20-40-5400	4,817.50	.00	4,817.50
99-01-1076	2,292.70	.00	2,292.70
99-02-2000	.00	2,292.70-	2,292.70-
Grand Totals:	410,294.71	410,294.71-	.00

Report Criteria:

Report type: GL detail



Agenda Item Summary

MEETING DATE: January 9, 2023

SUBJECT: **Resolution No. 01-R-2023** – A Resolution of the Town of Mead, Colorado, Designating the Public Places for Posting of Public Notices of Regular and Special Meetings of Local Public Bodies of the Town and Designating Public Places Within the Town for Posting of Town Ordinances

PRESENTED BY: Mary Strutt, Town Clerk / Treasurer

SUMMARY

Per Colorado Revised Statute 24-6-402(2)(c), public places for posting are to be designated by the Board of Trustees at the first meeting of each year.

Meeting notices are posted on the Town's website. Ordinances are posted on the Town's website and at three locations in town. Those posting locations are: inside at the Town Hall; outside at the Town Hall; and outside at the Sekich/7-Eleven building in Sekich Business Park.

FINANCIAL CONSIDERATIONS

None.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approval of the Resolution. A motion to approve the January 9, 2023 regular meeting consent agenda will approve the resolution. If this item is pulled off of consent for questions or further discussion, Staff recommends the motion set forth below:

“I move to adopt Resolution No. 01-R-2023, - A resolution of the Town of Mead, Colorado, designating the public places for posting of public notices for regular and special meetings of local public bodies of the Town and designating public places within the Town for posting of ordinances.”

ATTACHMENTS

Resolution No. 01-R-2023

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 01-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, DESIGNATING THE PUBLIC
PLACES FOR POSTING OF PUBLIC NOTICES OF REGULAR AND SPECIAL
MEETINGS OF LOCAL PUBLIC BODIES OF THE TOWN AND DESIGNATING PUBLIC
PLACES WITHIN THE TOWN FOR POSTING OF TOWN ORDINANCES**

WHEREAS, Sec. 2-2-210 of the *Mead Municipal Code* (“MMC”) requires that notice of all regular and special meetings of the Town be posted at least twenty-four (24) hours in advance on the Town website; and

WHEREAS, the Colorado Legislature passed House Bill 19-1087 during the 2019 legislative session with the intent “...that local governments transition from posting physical notices of public meetings in physical locations to posting notices on a website...to the greatest extent practicable”; and

WHEREAS, the Board of Trustees previously adopted Ordinance No. 909 regarding online notice of public meetings; and

WHEREAS, the Board believes that posting notices on the Town website is a more effective means of dissemination of notice of all regular and special meetings of the Board of Trustees and other local public bodies of the Town, and that posting notice of said meetings on the Town website will provide more flexibility and visibility than posting at a physical location; and

WHEREAS, Sec. 1-3-60 of the MMC provides, in relevant part, that “[t]he publication of all ordinances adopted by the Board of Trustees shall be accomplished by the posting of said ordinances in three (3) public places within the Town” and that “[t]he public places for posting ordinances shall be designated annually at the Board of Trustees’ first regular meeting of each calendar year”; and

WHEREAS, the Board desires to comply with Sec. 1-3-60 of the MMC by designating the public places for posting of ordinances at the January 9, 2023 regular meeting,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF MEAD, COLORADO:

Section 1. The Town of Mead website, www.townofmead.org/, is hereby designated as the place at which notices of regular and special meetings of the Board of Trustees and other local public bodies of the Town, as listed in Section 3 of this Resolution below, and of all committees thereof, shall be posted for purposes of the Colorado Open Meetings Law, C.R.S. §24-6-402(2)(c). In accordance with Sec. 2-2-210(b) of the MMC, in emergency or exigent circumstances where notice is not able to be posted online or is not accessible online to the public at least twenty-four (24) hours prior to the applicable meeting(s), notices of meetings shall be accomplished by posting notice at the public places designated in Section 2 of this Resolution below.

Section 2. The following public places within the Town are designated as the public places for posting of Town ordinances, as required by Sec. 1-3-60 of the MMC:

Mead Town Hall inside bulletin board,
441 3rd Street, Mead, Colorado

Mead Town Hall outside bulletin board,
441 3rd Street, Mead, Colorado, and

Sekich Company LLC/7-Eleven building outside bulletin board,
4301 Highway 66, Mead, Colorado

Section 3. Effective Date. This resolution shall become effective immediately upon adoption and shall apply to the following: Board of Trustees; Planning Commission; Liquor Licensing Authority; Finance Committee.

Section 4. Legal Publication. Whenever publication in a legal newspaper is required by ordinance of the Town or other law, the Town shall utilize *The Longmont Times-Call*, or such other legal newspaper as shall be selected from time to time by the Town Clerk.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED AND ADOPTED THIS 9TH DAY OF JANUARY, 2023.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor



Agenda Item Summary

MEETING DATE: January 9, 2023

SUBJECT: **Resolution No. 02-R-2023** – A Resolution of the Town of Mead, Colorado, Setting the Days and Times of the Board of Trustees Regular Meetings for Calendar Year 2023

PRESENTED BY: Mary Strutt, Town Clerk / Treasurer

SUMMARY

Section 2-2-130(a) of the Mead Municipal Code requires the Town Board to set the regular meeting dates and times on an annual basis via resolution. The attached resolution sets the Board's regular meetings for the second and last Mondays of each month from 6:00 p.m. to 10:00 p.m. and includes the 2023 meeting calendar.

FINANCIAL CONSIDERATIONS

None.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approval of the Resolution. A motion to approve the January 9, 2023 regular meeting consent agenda will approve the resolution. If this item is pulled off of consent for questions or further discussion, Staff recommends the motion set forth below:

“I move to adopt Resolution No. 02-R-2023, - A resolution of the Town of Mead, Colorado, setting the days and times of the Board of Trustees regular meetings for calendar year 2023.”

ATTACHMENTS

Resolution No. 02-R-2023

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 02-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, SETTING THE
DAYS AND TIMES OF THE BOARD OF TRUSTEES REGULAR MEETINGS
FOR CALENDAR YEAR 2023**

WHEREAS, Section 2-2-130(a) of the *Mead Municipal Code* (“MMC”) provides that the Board of Trustees shall meet at least once per month and shall set the days and times of its regular meetings by resolution each year; and

WHEREAS, the Board of Trustees desires to set the dates and times of its regular meetings for calendar year 2023 through adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Colorado, Weld County, Colorado, as follows:

Section 1. The Board of Trustees hereby determines that its regular meetings for 2023 shall be held on the second and last Mondays of each month. The Board of Trustees regular meeting schedule is attached to this Resolution as **Exhibit A** and is incorporated herein by reference.

Section 2. The Board of Trustees further determines that its regular meetings shall start at 6:00 p.m. and shall end at 10:00 p.m., subject to extension to a time certain by a majority vote of the Board of Trustees in attendance, as specifically permitted by Section 2-2-130(b) of the Mead Municipal Code.

Section 3. Effective Date. This resolution shall become effective immediately upon adoption.

Section 4. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED AND ADOPTED THIS 9TH DAY OF JANUARY, 2023.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT A



2023 BOARD OF TRUSTEE MEETINGS

2nd and Last Monday of Every Month, 6:00 p.m. – 10:00 p.m. (unless otherwise indicated)
Mead Town Hall, 441 Third Street, Mead, CO 80542

January 9th

January 30th

February 13th

February 27th

March 13th

March 27th

April 10th

April 24th

May 8th

Tuesday, May 30th (Memorial Day)

June 12th

June 26th

July 10th

July 31st

August 14th

August 28th

September 11th

September 25th

October 9th

October 30th

November 13th

November 27th

December 11th

~~December 25th~~ – Cancelled



Agenda Item Summary

MEETING DATE: January 09, 2023

SUBJECT: **Resolution No. 03-R-2023** – A Resolution of the Town of Mead, Colorado, Approving Extensions of Certain Public Works Related Service Agreements for Calendar Year 2023

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The Town desires to extend the term of the current service agreements with the following contractors for calendar year 2023 to provide general public works related services:

- Kleen Tech (janitorial and cleaning services)
- Vector Disease Control International, LLC (mosquito control)

(together, the “Prior Agreements”). The contractors identified above are currently under contract with the Town, have been performing these services satisfactorily to date, are familiar with Town standards and processes and have historical knowledge and understanding of the Town’s facilities and operations. The terms of the Prior Agreements currently run through December 31, 2022.

Resolution No. 03-R-2023: (a) approves an extension of the term of each of the Prior Agreements to December 31, 2023; (b) approves NTE compensation amounts as set forth in the table below; and (c) authorizes the Mayor or Town Manager to execute written amendments or extensions to the Prior Agreements reflecting the extension of the term and adjusted compensation amounts for calendar year 2023 following the review and approval of such written amendments or extensions by the Town Attorney.

FINANCIAL CONSIDERATIONS

The adopted 2023 budget includes the following:

Contractor	Services	NTE Compensation for 2023
Kleen Tech	Cleaning/janitorial services	\$30,000.00

Vector Disease Control International, LLC	Mosquito control services	\$28,000.00
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STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the consent agenda for January 9, 2023 will approve this item. If the resolution is removed from the consent agenda, the suggested motion is:

“I move to adopt Resolution No. 03-R-2023, a Resolution of the Town of Mead approving extensions of certain Public Works-related service agreements.”

ATTACHMENTS

Resolution No. 03-R-2023

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 03-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO APPROVING EXTENSIONS
OF CERTAIN PUBLIC WORKS RELATED SERVICE AGREEMENTS FOR CALENDAR
YEAR 2023**

WHEREAS, the Town of Mead (“Town”) is authorized to enter into contracts for the performance of general municipal governance and services; and

WHEREAS, the Town previously entered into the following service agreements or contracts for public works related services:

- Kleen Tech (janitorial and cleaning services)
- Vector Disease Control International, LLC (mosquito control)

(together, the “Prior Agreements”); and

WHEREAS, based on the satisfactory performance of the respective contractors and the ongoing need for the public works related services, the Town desires to extend the term of each of the Prior Agreements through December 31, 2023 for the specific not-to-exceed (“NTE”) compensation amounts set forth below in Section 1 of this Resolution.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) approves an extension of the term of each of the Prior Agreements to December 31, 2023; (b) approves NTE compensation amounts as set forth in the table below; and (c) authorizes the Mayor or Town Manager to execute written amendments or extensions to the Prior Agreements reflecting the extension of the term and/or adjusted compensation amounts for calendar year 2023 following the review and approval of such written amendments or extensions by the Town Attorney.

	<u>Services</u>	<u>NTE Compensation for 2023</u>
<u>Kleen Tech</u>	Cleaning/janitorial services	\$30,000.00
<u>Vector Disease Control International, LLC</u>	Mosquito control services	\$28,000.00

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 9TH DAY OF JANUARY, 2023.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

**TOWN OF MEAD
AGREEMENT FOR PROFESSIONAL SERVICES
2023 EXTENSION**

Project/Services Name: **Custodial Services for Town Administrative Facilities**

THIS AGREEMENT FOR PROFESSIONAL SERVICES 2023 EXTENSION (“2023 Extension”) extends the term of that certain Agreement for Professional Services entered into by and between **Kleen Tech Services, LLC**, a Delaware limited liability company authorized to do business in the State of Colorado, whose business address is 7100 Broadway Suite 6-L, Denver, CO 80221, and the **TOWN OF MEAD**, a municipal corporation of the State of Colorado (the “Town”), collectively referred to herein as the “Parties.”

RECITALS AND REPRESENTATIONS

WHEREAS, Kleen-Tech Services Corporation, a Colorado corporation, and the Town entered into that certain Agreement for Professional Services dated April 10, 2019 (“Agreement”), pursuant to which the Town receives certain custodial services; and

WHEREAS, the Agreement was assigned to Kleen-Tech Acquisition, LLC, a Delaware limited liability company by that certain Assignment of Agreement for Professional Services dated July 22, 2019 (“Assignment”); and

WHEREAS, the Town consented to the Assignment on July 24, 2019; and

WHEREAS, by Certificate of Amendment filed in the State of Delaware on November 18, 2019, Kleen-Tech Acquisition, LLC changed its legal name to Kleen Tech Services, LLC, a Delaware limited liability company (“Contractor”); and

WHEREAS, Section II.A. of the Agreement contemplates that the term of the Agreement may be extended by written agreement of the Parties and the Parties previously extended the Agreement for calendar years 2020, 2021 and 2022; and

WHEREAS, the Town desires to further extend the Agreement for calendar year 2023, such that the term thereof shall expire December 31, 2023; and

WHEREAS, the Parties desire to set forth the annual not to exceed amount for calendar year 2023 in this 2023 Extension.

NOW, THEREFORE, the Parties agree as follows:

1.0 EXTENSION OF TERM. The Agreement shall be extended to terminate on December 31, 2023, unless further extended or terminated in accordance with its terms.

2.0 SERVICES CONTINUING. During the term of this 2023 Extension, the Contractor shall continue to furnish all labor and materials required for the complete and prompt execution and performance of all duties, obligations, and responsibilities which are described or reasonably implied from the Scope of Services set forth in **Exhibit A** to the Agreement.

3.0 2023 FEES AND CHARGES. For 2023, fees shall be the same as set forth in Attachment 1 attached hereto. Attachment 1 shall supersede and replace **Exhibit B** of the Agreement.

Contractor agrees to provide the Town Representative with updated certificates of insurance (as required by Section VII.A. of the Agreement) within thirty (30) calendar days of the mutual execution of this 2023 Extension.

4.0 SECTION II.A. OF AGREEMENT AMENDED. Section II.A. of the Agreement shall be amended to read in its entirety as follows:

- A. Term. This Agreement shall commence on the date of mutual execution of the Parties (“Effective Date”) and shall continue until **December 31, 2023** or until terminated as provided herein (“Termination Date”). The Parties may mutually agree in writing to extend the term of this Agreement, subject to annual appropriation.

5.0 ANNUAL NOT TO EXCEED AMOUNT (2023). The second sentence of Section IV.A. of the Agreement shall be amended to read in full as follows:

- A. Not-to-Exceed Amount. . . . Compensation to be paid hereunder shall not exceed **thirty thousand dollars (\$30,000.00)** (“Not-to-Exceed Amount”) unless a larger amount is agreed to by and between the Parties in accordance with the amendment requirements of this Agreement. [*Balance of Section IV.A. of Agreement unchanged*]

6.0 NO FURTHER AMENDMENTS. No other terms or conditions of the Agreement are amended hereby.

7.0 EFFECTIVE DATE. This 2023 Extension shall be effective as of the date of mutual execution by the Parties.

TOWN OF MEAD, COLORADO

By: _____
Helen Migchelbrink, Town Manager

Date of execution: _____, 2023

ATTEST:

Mary E. Strutt, MMC, Town Clerk

CONTRACTOR:

KLEEN TECH SERVICES, LLC, a
Delaware limited liability company

By: _____

Name: _____

Title: _____

Date of execution: _____, 2023

Attachment 1

CONTRACTOR 2023 COMPENSATION

(see attached, **two pages**, proposal dated December 16, 2022)



7100 Broadway, Suite 6-L Phone: 866.440.1100
Denver, CO 80221 Fax: 303.428.2083

December 16, 2022

Town of Mead
Attn: Erika Pflipsen
441 Third Street
Mead, CO 80542

Re: Janitorial Services Agreement Renewal and Price Increase Request

Dear Ms. Pflipsen,

Kleen-Tech continues to greatly appreciate your business and value our relationship with the Town of Mead. As we hope you have come to know, our goal is to provide you with the best quality service at the most reasonable price. Our focus every single day is to meet your janitorial needs and help you make a great impression on your employee tenants and customers in the most efficient and cost-effective manner, without cutting corners or short staffing our custodial crews. Kleen-Tech would like to formally request renewal of our agreement for janitorial services for the 2023 contract term.

As you are likely aware, on January 1, 2023 the Colorado minimum wage will increase from \$12.56 per hour to \$13.65 per hour, an 8.68% increase. While the minimum wage increase is a positive step for many of Colorado's workers, it has a significant impact on employers, especially those in the janitorial industry. In order for Kleen-Tech to meet demand and successfully recruit employees, we must increase the average hourly wages offered to janitorial staff to remain competitive and fully staffed at your facilities.

In addition to the increase in minimum wage, according to the Bureau of Labor Statistics, in the last 12-month period the Consumer Price Index (CPI) has increased 7.7%¹. The CPI is used by employers, including Kleen-Tech, as an indicator of the competitiveness of their wages and to ensure that wages are in line with the cost of living. An increasing CPI influences the wages we offer new and existing employees. Our team at Kleen-Tech feels the impact of the increased CPI in our day-to-day operations, especially due to its influence on our recruitment and hiring processes.

The increase in minimum wage combined with the increasing CPI create a situation in which we face financial pressure. To offset this pressure, we respectfully request an increase to our current contracted pricing for the upcoming contract term. Kleen-Tech greatly values the relationship we enjoy with the Town of Mead and wishes to continue this relationship in the years to come. Please refer to the table below for the current and proposed prices. The New Price column reflects a 6% increase in price.

Facility	Current Monthly Price	New Monthly Price
Town Hall	\$639.19	\$677.54
Public Works and Police	\$380.62	\$403.46
201 Welker Ave.	\$402.00	\$426.12
New Public Works	\$746.00	746.00
Total Monthly Price	\$2,167.81	\$2,253.12

Additional (Optional Services)

Service Type	Current Price	New Price
Carpet Extraction	\$0.15 per SF	\$0.16 per SF
Power Washing	\$0.05 per SF	\$0.05 per SF
Construction Clean	\$23.79 per Hour	\$25.22 per Hour
Daytime or Special Clean	\$28.96 per Hour	\$30.72 per Hour
Upholstery Cleaning	\$28.96 per Hour	\$30.70 per Hour
Window Cleaning Interior and Exterior	\$23.79 per Hour	\$25.22 per Hour
Strip Hard Surface Floor and Recoat with Three Coats of Polish	\$0.20 per SF	\$0.21 per SF
Machine Scrub Hard Surface Floor and Apply One Coat of Polish, then Buff	\$0.14 per SF	\$0.15 per SF

While we regret that we must request the above increase, we are confident we have presented you with a carefully considered price proposal that is reflective of the current economic conditions that impact our operating costs. In addition to enabling Kleen-Tech to service your facilities without experiencing financial pressure, the proposed price adjustment ensures our pricing is reflective of our costs and is therefore competitive within the janitorial industry.

Feel free to utilize the following page to provide your response to this letter. Should you have questions or wish to discuss further please contact us at your convenience, as we are happy to review the contents of this proposal and answer your questions. We appreciate your consideration of this proposal and look forward to a continued, mutually beneficial relationship between the Town of Mead and Kleen-Tech.

Regards,

Tracy White

Tracy White | Director of Proposals & Corporate Communications
Kleen-Tech Services, LLC

7100 Broadway, Suite 6-L | Denver, CO 80221

Phone (866) 385-0672 | Direct (303) 468-6355 | Fax (303) 428-2083

Should immediate assistance be needed, please call Mission Control 24/7 at (866) 385-0672

TWhite@Kleen-Tech.com | www.Kleen-Tech.com

[Our Family of Companies](#)

**TOWN OF MEAD
AGREEMENT FOR PROFESSIONAL SERVICES
2023 EXTENSION**

Project/Services Name: **Mosquito Control Services**

THIS AGREEMENT FOR PROFESSIONAL SERVICES 2023 EXTENSION (“2023 Extension”) extends the term of that certain Agreement for Professional Services entered into by and between **Vector Disease Control International, LLC**, a Delaware limited liability company whose business address is 1320 Brookwood Dr., Ste. H, Little Rock, AR 72202 and having a Colorado address of 7230 W. 118th Place, Unit C, Broomfield, CO 80020 (the “Contractor”) and the **TOWN OF MEAD**, a municipal corporation of the State of Colorado (the “Town”), collectively referred to herein as the “Parties.”

RECITALS AND REPRESENTATIONS

WHEREAS, the Contractor and the Town entered into that certain Agreement for Professional Services (“Agreement”), pursuant to which the Town receives certain mosquito control services; and

WHEREAS, Section II.A. of the Agreement contemplates that the term of the Agreement may be extended by written agreement of the Parties; and

WHEREAS, the Town desires to extend the Agreement for calendar year 2023, such that the term thereof shall expire December 31, 2023; and

WHEREAS, the Parties desire to set forth the annual not to exceed amount for calendar year 2023 in this 2023 Extension; and

WHEREAS, the Town desires to reserve the balance of the 2023 not to exceed amount exceeding the Contractor’s rate proposal for 2023 services (equal to \$5,920.00) for the payment of additional applications/extra services, which will be authorized by the Town on as as-needed basis,

NOW, THEREFORE, the Parties agree as follows:

1.0 EXTENSION OF TERM. The Agreement shall be extended to terminate on December 31, 2023, unless further extended or terminated in accordance with its terms.

2.0 SERVICES CONTINUING. During the term of this 2023 Extension, the Contractor shall continue to furnish all labor and materials required for the complete and prompt execution and performance of all duties, obligations, and responsibilities which are described or reasonably implied from the Scope of Services set forth in Attachment 2 of this 2023 Extension (“Updated Scope of Services”). The Updated Scope of Services shall replace **Exhibit A** of the Agreement in its entirety. From and after the effective date of this 2023 Extension, any references to “Scope of Services” or **Exhibit A** in the Agreement shall be deemed to refer to the Updated Scope of Services attached hereto as Attachment 2.

3.0 2023 FEES AND CHARGES. For 2023, fees shall be the same as set forth in Attachment 1 attached hereto. Attachment 1 shall supersede and replace **Exhibit B** of the Agreement. Contractor agrees to provide the Town Representative with updated certificates of insurance (as

required by Section VII.A. of the Agreement) within thirty (30) calendar days of the mutual execution of this 2023 Extension.

4.0 SECTION II.A. OF AGREEMENT AMENDED. Section II.A. of the Agreement shall be amended to read in its entirety as follows:

- A. Term. This Agreement shall commence on the date of mutual execution of the Parties (the “Effective Date”) and shall continue until **December 31, 2023**. The Town reserves the right to extend the term of the Agreement for additional one-year terms, subject to annual appropriation.

5.0 ANNUAL NOT TO EXCEED AMOUNT (2023). The second sentence of Section IV.A. of the Agreement shall be amended to read as follows:

- A. Not-to-Exceed Amount. . . . Compensation to be paid hereunder for the 2023 calendar year shall not exceed Twenty-Eight Thousand Dollars (\$28,000.00) ("Not-to-Exceed Amount") unless a larger amount is agreed to by and between the Parties in accordance with the amendment requirements of this Agreement [*Balance of Section IV.A. of Agreement unchanged*].

6.0 ARTICLE IX OF AGREEMENT AMENDED. Article IX of the Agreement shall be deleted and amended to read in its entirety as follows:

IX. [RESERVED].

7.0 NO FURTHER AMENDMENTS. No other terms or conditions of the Agreement are amended hereby.

8.0 EFFECTIVE DATE. This 2023 Extension shall be effective as of the date of mutual execution of the Parties.

TOWN OF MEAD, COLORADO

By: _____
Colleen G. Whitlow, Mayor

Date: _____, 2023

ATTEST:

Mary E. Strutt, MMC, Town Clerk

CONTRACTOR:

Vector Disease Control International, LLC,
a Delaware limited liability company

By: _____

Name: _____

Title: _____

Date: _____, 2023

Attachment 1

CONTRACTOR 2023 COMPENSATION



December 15, 2022

Bo Hurtado
Town of Mead
441 Third Street
Mead, CO 80542

Dear Mr. Hurtado,

It has been Vector Disease Control International's (VDCI) privilege to provide the Town of Mead with a scientifically based Integrated Mosquito Management program of the highest quality for many years. The program we have built together has evolved into a world class, state-of-the-art mosquito control program and VDCI would like to continue our successful partnership.

Our current proposal includes a price increase for 2023 of 6.9%, equal to the current annual CPI for the region. We have included negotiable price increases for 2024 and 2025 of 3% or the annual CPI for the region for all items, whichever is greater.

The annual cost for 2023 will be \$22,080.00, should you agree to this proposal.

VDCI is proud to be the Town of Mead's mosquito control services provider, and we hope to continue building upon both the successful program and the trust that we have established throughout our ongoing partnership. Thank you for your time and consideration, and please feel free to contact either me or the Town of Mead's Contract Manager, Will Schlatmann (970-278-9977), if you have any questions. As always, it is a pleasure serving the Town of Mead and we look forward to continuing our outstanding relationship with you.

Respectfully,

A handwritten signature in blue ink, appearing to read "Jason W. Williams".

Jason W. Williams
Regional Director
Vector Disease Control International
Cell: 757-449-0123
jwilliams@vdc.net

For 2023, five (5) equal payments (MAY – SEPT) of \$4,416.00 for a total of \$22,080.00. Balance of 2023 NTE amount of \$28,000, equal to \$5,920.00, reserved for additional applications/extra services to be authorized by the Town on an as-needed basis.

Attachment 2

**AN INTEGRATED MOSQUITO MANAGEMENT SERVICES
RENEWAL PROPOSAL FOR: TOWN OF MEAD**

2023-2025

DECEMBER 15, 2022

(15 pages, attached)

AN INTEGRATED MOSQUITO MANAGEMENT SERVICES RENEWAL PROPOSAL FOR:

TOWN OF MEAD
2023-2025
DECEMBER 15, 2022



VECTOR DISEASE CONTROL INTERNATIONAL, LLC



VDCCI

A **Rentokil** Company

7230 W 118th Pl, Unit C
Broomfield, Colorado 80020
Contact: Will Schlatmann
Phone: (970) 278-9977
Email: wschlatmann@vdcil.net

**2023-2025 PROPOSAL FOR
INTEGRATED MOSQUITO MANAGEMENT SERVICES
TOWN OF MEAD**

VECTOR DISEASE CONTROL INTERNATIONAL, LLC.

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Town of Mead

Integrated Mosquito Management Services Summary

Vector Disease Control International, LLC (VDCI) will execute a comprehensive Integrated Mosquito Management (IMM) Program for the Town of Mead (as defined below), beginning in May 2023.

VDCI will employ established IMM principles and practices to reduce the numbers of larval mosquitoes at the Town of Mead. These principles and practices will consist of an environmentally sensitive program that utilizes a combination of cultural, biological and least-toxic chemical measures to target and control both potential disease-vector populations and nuisance mosquito species, and which is economically feasible, all with an emphasis on minimizing chemical pesticide applications.

Section A. General Services Description

All General Services are quoted for the 2023 season at no additional charge and are included as part of the total service package.

1. GENERAL LIABILITY/AUTO/WORKERS COMP INSURANCE COVERAGE

A comprehensive \$2,000,000 (\$2 Million) per occurrence General Liability/Auto/Workers Compensation policy is currently held and will be maintained, which includes chemical and pollution coverage. Town of Mead will be named as additionally insured upon request.

2. MOSQUITOLINE® CUSTOMER RESPONSE SYSTEM

VDCI's twenty-four-hour toll-free customer access telephone number for reception of mosquito annoyance complaints, service and information requests, and reports of potential breeding habitat will be available to all residents: **(970) 278-9977**.

3. IMMEDIATE RESPONSE® SYSTEM

A 24-hour response/resolution time will be provided for all mosquito annoyance complaint calls, if possible and weather permitting.

4. GEOGRAPHIC INFORMATION SYSTEM

ArcGIS® will be used to develop operational maps and databases to promote accurate and efficient fieldwork, reporting of control activities and for public educational purposes.

5. PROPRIETARY ONLINE DATABASE

VDCI's proprietary and advanced database system will be used to analyze historical breeding site data, which decreases our environmental impact by targeting site inspections and microbial larvicide control applications. We have specifically engineered our database with algorithms and reporting capabilities to utilize historical data collected from Town of Mead and other communities throughout Colorado to precisely target larval mosquito control locations, reducing unnecessary treatments. Targeting our applications with our historical data allows our operations to provide the highest level of efficiency and control while minimizing the quantity of insecticides being applied to the environment.

6. ANNUAL REPORT

A comprehensive annual report detailing the season's activities, including all larval and adult mosquito surveillance and control activity summaries will be provided by November 15 each year.

7. PUBLIC RELATIONS AND COMMUNITY OUTREACH

A. VDCI will work with local media outlets to disseminate information describing the Town of Mead's environmentally responsible integrated mosquito management approach to suppressing the area's mosquito problems. The community outreach program will provide residents with information about the program's activities as well as where to call to report mosquito annoyance problems. Such communication provides an excellent opportunity to educate residents about both the mosquito control program and the actions they can take to reduce mosquito populations in their area.

B. VDCI will continue to operate a comprehensive Call and Email Notification & Shutoff database and will notify residents on the list when conducting ULV adulticide applications near their property. All shutoff locations are mapped in ArcGIS. Notification & Shutoff forms are available online and may be submitted via VDCI website, email or by mail. VDCI will mail or email renewal request forms each season and perform all updating of resident information as it is received.

C. VDCI maintains a comprehensive informational website at www.vdci.net/colorado

8. QUALITY CONTROL

Quality Control inspections will be conducted regularly to ensure technician performance and pesticide efficacy. The Program Manager or designated Quality Control Technician will perform site inspections, review data sheet entries, and maintain equipment calibrations to verify that sites are being inspected in accordance with site status and that applicable products are being applied according to habitat type and surveillance data.

Section B. Larval Mosquito Control Services Description

The following larval mosquito control service items are quoted on a complete seasonal basis.

9. LARVAL SITE INSPECTIONS AND LARVICIDE APPLICATIONS

- I. VDCI will devote the majority of staff time to larval mosquito surveillance and control. VDCI has identified larval habitats within the Town of Mead Service Area that are inspected throughout the season on a biweekly, weekly, or monthly basis. VDCI will perform larval mosquito control operations from late May through mid-September (as needed, dependent on environmental conditions and presence of larvae). VDCI will

continue to maintain a larval site history database that includes a site catalog number, date and time of inspections, treatment (if any), product type and amount, estimated acreage treated, documentation of any adverse incidents associated with treatments (NPDES/CDPS requirement), larval instars present, and number of larvae present per dip.



- II. VDCI has continually updated our database system and associated GIS data layers with additional new-found breeding sites and changes in parcel ownership. VDCI will continue to improve the program effectiveness by surveying, mapping and methodically inspecting new sites to build a site history and identify problem areas as they are located.
- III. VDCI will utilize our advanced database to accurately maintain inspection sites, dates, treatments, methods, product amounts, products used for control, and population dynamics of the mosquito larvae collected.
- IV. Using our previous years of data collecting in the Town of Mead as a base, VDCI will continuously fine-tune our proprietary database to efficiently target larval mosquito control operational efforts. Our operations will include:
 - A. Targeted larval site inspections, as needed, at all previously identified and new-found potential larval development sites. Site inspections will target larval sites based on past comprehensive site history data as recorded in our database. These data incorporate historic records of larval presence, larval densities, habitat size and type, water source, and weather data.
 - B. As sites are found that contain mosquito larvae, VDCI will first look to cultural or physical controls to reduce or eliminate standing water and larval development. Water management and source reduction including clearing clogged ditches, hand digging of channels, and working with property owners to mitigate these sites will be implemented when applicable.
 - C. VDCI will then, as appropriate, treat sites where mosquito larvae are detected with a "Prescription-oriented" least-toxic, biological control appropriate to the site. Larval control products will include; Vectobac (Bti), Vectolex (Bs), Altosid (methoprene), BVA 2 (highly refined mineral oil) and other registered larval control products as needed. All applications will be within label-specified rates and recorded in our database.

VDCI's LARVAL MOSQUITO CONTROL RESOURCES



Professional Staff: VDCI will devote full-time field technicians and a Qualified Supervisor (licensed through the CO Dept. of Ag) to perform IMM-based larval mosquito control operations in the Town of Mead. These technicians are fully trained via VDCI's classroom and field training program, and far exceed the minimum training standards set by the Colorado Department of Agriculture. Management of the program is led by Will Schlattmann, a highly experienced, full-time VDCI employee and a licensed Qualified Supervisor in Public Health (110) through the CO Dept. of Agriculture. All larval mosquito control work will be done by employees of Vector Disease Control International, who will be covered by VDCI's Worker's Compensation Insurance, and will not be subcontracted out.



Equipment: Every technician will have access to a VDCI-owned fleet vehicle which is fully insured under VDCI's master commercial fleet policy and is equipped with all necessary larval surveillance equipment, larval control application equipment, and biological larvicide products.



Infrastructure: Because much of VDCI's operations are targeted toward larval mosquito control, many of our resources are used on infrastructure to facilitate these operations. VDCI's warehouses, material handling equipment, supply chain, data input, vehicle fleet, and application equipment are all designed to support our larval control operations.



Technology: VDCI's proprietary and advanced database system will be used to analyze historical breeding site data, which decreases our environmental impact by targeting site inspections and microbial larvicide control applications.

We have specifically engineered our database with proprietary algorithms and reporting capabilities to utilize historical data collected from the Town of Mead and other communities throughout Colorado to precisely target larval mosquito control locations, reducing unnecessary treatments. Targeting our applications with our historical data allows our operations to provide the highest level of control while minimizing the quantity of larvicide being applied to the environment.



SECTION C. ADULT MOSQUITO SURVEILLANCE SERVICES DESCRIPTION

10. Adult Mosquito Trapping and Identification

VDCI will conduct extensive adult mosquito surveillance trapping during the mosquito season (approximately the beginning of June through the end of August, weather permitting) to monitor mosquito-borne disease risk and nuisance mosquito population levels. Trapping of adult mosquitoes at minimum will include:

- I. Weekly trapping at two (2) pre-determined permanent surveillance locations within the Town of Mead Service Area. Samples may be tested for West Nile Virus in cooperation with the Colorado Department of Public Health and Environment.
- II. CDC light traps, baited with dry ice (CO₂), will be used for surveillance trapping operations.
- III. Identification to genus and species, and total counts of adult mosquitoes will be completed within 24 hours of delivery of the specimens to VDCI's lab if possible. Counts using statistically valid sampling methods will be used in large trap sample sizes (over 300 mosquitoes/trap).
- IV. VDCI will maintain trap data via our proprietary database and make it available to Town of Mead in routine reports.
- V. All mosquito trapping activities including the submission of mosquito pool specimens will be conducted in accordance with the protocols established in the CDPHE 2023 Mosquito Surveillance Plan.



VDCI's MOSQUITO SURVEILLANCE & LABORATORY RESOURCES



In-House Adult Mosquito Identification is critical to accurate surveillance and timely response to spikes in vector and nuisance mosquito populations. VDCI ensures that highly trained lab ID specialists, who have access to high quality stereo zoom microscopes and scientific keys, perform the identification of all adult mosquito species.



Management: VDCI surveillance and laboratory services are managed by Dr. Michael “Doc” Weissmann. Dr. Weissmann holds a Ph.D. in Entomology from Colorado State University and is a renowned expert in Dipteran biology and taxonomy.



Personnel: VDCI has 8 full-time field surveillance and laboratory technicians trained in mosquito trap operations and taxonomic identification of larval and adult mosquitoes to species level. All adult mosquito surveillance trapping will be done in-house and will not be subcontracted. Operation of the adult mosquito surveillance trap network will be completed by trained employees of Vector Disease Control International.



Equipment: The VDCI Surveillance Laboratories are fully equipped with 8 stereo zoom binocular microscopes, including one video/photographic microscope capable of projecting microscopic images onto computer screens or to projection equipment for wall sized viewing. VDCI owns and maintains more than 200 CDC dry-ice baited Light Traps and 20 Reiter Gravid Traps and all associated equipment and hardware.



Infrastructure: VDCI has over 500 sq. ft. of devoted Surveillance Laboratory facilities and an additional 100 sq. ft. of trap maintenance and dry ice storage space. In addition to the above mentioned equipment, VDCI's lab facilities include other important equipment such as deep freezers, multiple computer workstations, mobile dry ice holding containers, and a fleet of fuel-efficient vehicles specifically designated for surveillance operations.



Technology: All data generated and collected by the Surveillance and Laboratory staff is entered into VDCI's database system within 24 hours of processing.



Section D. Adult Mosquito Control Services Description (Upon Request and at Additional Cost Only)

The following adult mosquito control service items are available only upon request by qualified Town of Mead officials and are quoted at additional costs:

11. RESIDUAL BARRIER ADULTICIDE APPLICATIONS

The application of residual adulticide products, such as Talstar Pro (Bifenthrin 7.9), by power backpack or ATV-mounted mistblowers may be performed to control adult mosquitoes in heavily vegetated harborage sites or as perimeter barrier treatments. This service is normally used for important outdoor events such as weddings, parties and sports tournaments. Barrier applications are most often used as a perimeter treatment to control adult mosquitoes within a relatively small area. Residents may request barrier applications on their private property at an additional cost to them. The price of each application is determined by the size and complexity of the treatment area. *Payment of these private treatments is the sole responsibility of the property owner.*

12. ULV ADULTICIDE APPLICATIONS

Ultra-Low Volume (ULV) mosquito adulticiding is the most effective means of reducing adult mosquito populations to an acceptable level while still minimizing effects on non-target species. Adult mosquito control applications are normally recommended when mosquito thresholds are surpassed in surveillance traps or at the request of Town of Mead. In the event of inclement weather on the evening of a requested spray date, the application will be rescheduled for the following evening until the application is executed, unless otherwise directed by Town of Mead.

Should adult mosquito control ULV spraying be requested, VDCI will apply the product Aqua Perm-X 30-30 (or other permethrin-based products with similar/less toxicity) using calibrated truck-mounted ULV equipment at EPA registered application rates.

Operations are performed after dusk in order to minimize the exposure to non-target species while maximizing the effect on mosquito populations. This type of equipment allows for a minimal amount of pesticide to be dispersed into the environment and the overall goal of minimal environmental impact and effective adult mosquito control is achieved in the targeted area.



Cost per linear spray route mile: \$90.00/mile. Cost includes all equipment, vehicles, pesticide products, labor, and liability insurance.

VDCI STAFFING & QUALIFICATIONS

Vector Disease Control International, LLC. is a professional organization dedicated to providing scientifically-based and environmentally responsible mosquito control services to municipalities and other organizations since 1992. VDCI's Integrated Mosquito Management (IMM) programs are designed, implemented, and supervised by experienced, trained, and licensed personnel with over 80 years of combined mosquito control experience, including Board Certified Entomologists.

Will Schlatmann Northern Colorado Operations Manager

Nine years of experience with Mosquito Management Operations.

B.S. in Zoology, Colorado State University (2013)

Licensed: Qualified Supervisor, CO Dept. of Agriculture: Public Health 110

Michael J. "Doc" Weissmann, Ph.D., Chief Entomologist/Surveillance Manager

Over 30 years extensive experience with insect identification, behavior, and public education.

Faculty Affiliate in the Department of Bioagricultural Sciences and Pest Management at Colorado State University, Ft. Collins, Colorado

B.A. (1982) and M.A. (1986) in Biology, University of Colorado at Boulder

Ph.D. (1995) in Entomology, Colorado State University in Ft. Collins

Member: American Mosquito Control Association

West Central Mosquito & Vector Control Association

Licensed: Qualified Supervisor - Colorado Department of Agriculture: Public Health 110

Jason W. Williams, Regional Director

Mr. Williams has over 20 years of experience in mosquito control including nine years as Biologist at the City of Chesapeake Mosquito Control Commission in Chesapeake, VA, three years as an Entomologist performing malaria control internationally, and nine years overseeing Regional Operations with VDCI.

B.S. in Biology (1998), Old Dominion University.

M.S. in Biological Oceanography (2000), Old Dominion University.

Member: Virginia Mosquito Control Association (2000-2010) - President (2006-2007)

Texas Mosquito Control Association (2009-Present)

American Mosquito Control Association (2001-Present)

Licensed: Qualified Supervisor - Colorado Department of Agriculture – Public Health 110

Seasonal Field Staff

VDCI employs over 100 seasonal workers statewide. All VDCI seasonal employees are fully trained in all aspects of modern mosquito control operations, including; mosquito biology, field inspection and surveillance techniques, safe handling and application of pesticides, record keeping and regulations, and public relations. VDCI will hire additional employees as required to fulfill our contractual obligations.

VECTOR DISEASE CONTROL INTERNATIONAL, LLC.

ATTACHMENT "A" 2023-2025 CONTRACTUAL SERVICE COST SUMMARY December 15, 2022

Town of Mead Integrated Mosquito Management Program

The following price is quoted on a complete seasonal basis and will be fully earned. The complete seasonal cost will not be exceeded without the approval of Town of Mead. This program is offered by VDCI as a comprehensive integrated mosquito management program specifically designed for Town of Mead as a strategy to preclude local mosquito-borne disease transmission and associated problems from mosquito annoyance. Please see the previous services description pages for more detailed information. This proposal includes all labor, insecticides, vehicles, equipment, liability/auto/workers comp. insurance coverage, administrative support, and overhead expenses.

A. General Services

1. Liability/Auto/Workers Comp Insurance Coverage
2. MosquitoLine® Customer Response System
3. ImmediateResponse® System
4. Geographic Information System (GIS)
5. Proprietary Online Database
6. Annual Report
7. Public Relations & Community Outreach
8. Quality Control

B. Larval Mosquito Control Services

9. Larval Site Inspections and Larvicide Applications

C. Adult Mosquito Surveillance Services

10. Adult Mosquito Trapping and Identification

D. Adult Mosquito Control Services (*Upon request only at additional cost*)

11. Residual Barrier Adulticide Applications
12. ULV Adulticide Applications

**TOWN OF MEAD
INTEGRATED MOSQUITO MANAGEMENT PROGRAM
PROPOSED SERVICE COST FOR 2023....\$22,080.00**

VECTOR DISEASE CONTROL INTERNATIONAL, LLC.

ATTACHMENT "B"

Hold Harmless, Warranty, Disclaimer for the Town of Mead

December 15, 2022

1. Hold Harmless Indemnity Clause:

Vector Disease Control International, LLC. ("VDCI") shall indemnify and hold harmless the Town of Mead and its agents and employees from and against all claims damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of the services, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of VDCI, any sub-contractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph.

Responsibility: liability. VDCI warrants that it will exercise in its performance of these services the standard of care normally exercised by nationally recognized organizations engaged in performing comparable services. VDCI shall be liable to the Town of Mead for any loss, damages or costs incurred by the Town of Mead because of VDCI's duties under this warranty.

2. Warranty & Disclaimer

Vector Disease Control International, LLC. ("VDCI") is engaged in the business of mosquito control and abatement, and has not been retained to eradicate the mosquito population in any particular area. There are severe, and sometimes fatal, consequences of some mosquito bites which may include transmission of certain serious diseases such as malaria, dengue fever, West Nile virus and several other forms of encephalitis. Not only can mosquitoes carry diseases which afflict humans, but they also can transmit several diseases and parasites that birds, dogs and horses and other animals are very susceptible to. These include dog heart worms, Western Equine Encephalitis and West Nile Virus. Because VDCI has not been retained to eradicate the mosquito population, VDCI can make no warranty, representation or guarantee, of any type, about the existence of mosquito borne diseases in the geographic area of the proposed area of contracting, or the potential for human or animal infection before, during or after the completion of the VDCI mosquito control services.

VDCI warrants that the services described in this proposal will be provided in a professional and business-like manner. Other than this warranty, VDCI makes no express or implied warranties, including without limitation, any express or implied warranties of merchantability or fitness for a particular purpose. Client understands and agrees that any liability of VDCI regarding the Project shall be limited to negligence of VDCI in the carrying out of its professional services under the

contract, and shall not include any special, incidental, consequential or punitive damages, or any damages based on any lost sales or profits.

VDCI will not be liable for any general, special, incidental or consequential damages for loss, damage or expense including but not limited to sickness, injury or death, loss of livestock or animals, or lost profits from any farm or ranching operations of any type from the mosquito control services provided by Vector Disease Control International, LLC.

3. No private vehicles will be operated in the Town of Mead in connection with the Mosquito Control Program.

4. Workman's Compensation, Automotive and General Liability Insurance are in place.

(Certificates available upon request)

5. Ownership of Work Product

The parties recognize and agree that Vector Disease Control International, LLC. (VDCI) in the course of mosquito control program design, development and implementation prepares and utilizes many documents, maps, data sets and files including GIS (geographic Information system) data and files. Such information is proprietary, a trade secret and the confidential work product of Vector Disease Control International, LLC. VDCI retains all, rights, copyrights and ownership to all work prepared, developed or created pursuant to this contract. The Town of Mead may, with written permission, utilize the data and documents internally, but will not distribute or display to the public copies of such data, files, and documents or prepare derivative work or products.

6. Independent Contractor.

The parties recognize and agree that the Contractor is an independent contractor for all purposes, both legal and practical, in performing services under this Agreement, and that the Contractor and its agent and employees are not agents or employees of the Town of Mead for any purpose. As an independent contractor, the Contractor shall be responsible for employing and directing such personnel and agents as it requires to perform the services purchased hereunder, shall exercise complete authority over its personnel and agents, and shall be fully responsible for their actions.

Contractor acknowledges that it is not entitled to unemployment insurance benefits nor worker's compensation benefits from the Town of Mead, its elected officials, agents, or any program administered or funded by the Town of Mead. Contractor shall be entitled to unemployment insurance or worker's compensations insurance only if unemployment compensation coverage or worker's compensation coverage is provided by the Contractor, or some other entity that is not a party to this contract. Contractor is obligated to pay Federal and State income tax on any monies earned pursuant to the contract relationship.

VECTOR DISEASE CONTROL INTERNATIONAL, LLC.

ATTACHMENT "C"

2023-2025 CONTRACTUAL SERVICE COST AGREEMENT

December 15, 2022

For the Town of Mead for the 2023-2025 seasons only:

Service costs include all labor, insecticides, vehicles and equipment, administrative support and overhead expenses. **Service Cost for 2023: \$22,080.00**

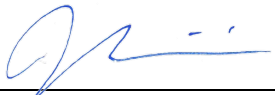
THREE YEAR CONTRACT: This Integrated Mosquito Management Services Proposal is offered for a three-year period, 2023-2025, with a negotiable annual price increase of 3% or the regional annual CPI for all items, whichever is greater. *The yearly continuation of this project is subject to the appropriation of funds by the Town of Mead on an annual basis for this purpose.* Signing and returning the attached copy of the contractual agreement will authorize VECTOR DISEASE CONTROL INTERNATIONAL, LLC. to perform the service items contained in the Proposal, within the stipulated limits, for a period of three years, 2023 through 2025 seasons. The Town of Mead also agrees to the terms set forth in Attachment "B". These prices are complete and fully earned. Billing will be in 5 equal monthly installments (May - September). If new areas are to be covered, they will be added at the current unit rate.

For acceptance of this Integrated Mosquito Management Services Proposal for a period of THREE YEARS (2023-2025), Sign Here:

Name (X) _____ Title _____ Date _____.

For Vector Disease Control International, LLC.

Name


Jason W. Williams

Title

Regional Director

Date

December 15, 2022

Invoices should be sent to:

Name _____ Title _____

Address _____ Phone _____

City, State, Zip _____ Email _____

Please Keep This Copy for Your Records

VECTOR DISEASE CONTROL INTERNATIONAL, LLC.

ATTACHMENT "C"

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December 15, 2022

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For Vector Disease Control International, LLC.

Name


Jason W. Williams

Title

Regional Director

Date

December 15, 2022

Invoices should be sent to:

Name _____ Title _____

Address _____ Phone _____

City, State, Zip _____ Email _____

Please Return This Copy to Vector Disease Control International



Agenda Item Summary

MEETING DATE: January 9, 2023
SUBJECT: 2023 Mead Area Chamber of Commerce Agreement
PRESENTED BY: Mary Strutt, Town Clerk / Treasurer

SUMMARY

At the November 1, 2022 regular meeting of the Board of Trustees, Mead Area Chamber of Commerce President Jay Stype addressed the Board to discuss a continued partnership for 2023. Mead has partnered with the Mead Area Chamber of Commerce (“Chamber”) for many years to provide opportunities for businesses located within the Town of Mead. In addition to being a resource for the businesses in the Mead area, the Chamber prints and distributes a business directory to the residents of Mead, sponsors several community events and partners with the Town and provides volunteers for several of the Town’s events.

FINANCIAL CONSIDERATIONS

The agreement calls for a payment of \$10,000.00 to the Chamber which is an increase over the 2022 amount of \$7,500.00. The \$7,500 level of funding has remained unchanged for the prior four years (2019-2022). The \$10,000 requested by the Chamber is included in the approved 2023 budget under Community Grants 01-41-5347.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approval of the Agreement. A motion to approve the January 9, 2023 regular meeting consent agenda will approve the agreement. If this item is pulled off consent for questions or further discussion, Staff recommends the motion set forth below:

“I move to approve the agreement between the Town of Mead and the Mead Area Chamber of Commerce for 2023 for an amount not to exceed \$10,000.00 and to authorize Mayor Whitlow to sign the agreement.”

ATTACHMENTS

2023 Mead – MACC Agreement

**AGREEMENT
BETWEEN THE TOWN OF MEAD
AND THE
MEAD AREA CHAMBER OF COMMERCE
(2023 Annual Contribution)**

This Agreement is made by and between the Town of Mead, Colorado (Town) and the Mead Area Chamber of Commerce, a Colorado nonprofit corporation (Chamber) (each a “Party” and together, the “Parties”). This Agreement shall be effective as of the date of mutual execution hereof by the Parties.

WHEREAS, the Town has determined that it desires assistance with certain aspects of economic development; and

WHEREAS, the Chamber is an IRC §501(c)6 organization whose mission is to market, grow and provide networking opportunities for current and future Mead area businesses; and

WHEREAS, the Town has determined that in order to attract and retain area businesses it would be beneficial to provide training in the areas of creating, operating, expanding and maintaining business activities and to undertake the joint events outlined in the Scope of Work attached to this Agreement; and

WHEREAS, the Chamber would like to continue to provide those opportunities to businesses located in the Mead area; and

WHEREAS, the Town would like to cooperate with the Chamber to provide specific programs and events for the benefit of the Town; and

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS;

1. The Town agrees to pay to the Chamber the sum of \$10,000.00 (“Annual Contribution”) and to provide general liability insurance, upon request, under a special events rider for those special events approved by the Town and held on Town property. The Chamber will complete the special event insurance application at least thirty (30) days prior to the event. The terms of the special events rider shall be determined by the Town in its sole discretion.
2. The Parties agree to the Scope of Work attached to this Agreement.
3. Either Party may terminate this Agreement with thirty (30) days’ advance written notice to the other Party. If either Party terminates this Agreement, the Parties will cooperate in good faith to ensure that the appropriate pro rata amount of the Annual Contribution is returned to the Town.

4. Entire Agreement. This Agreement sets forth the entire agreement of the Parties hereto with respect to the matters contained herein.
5. Severability. If any provision of this Agreement is deemed by any court of competent jurisdiction to be invalid or void, the remaining provisions remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date(s) set forth below.

TOWN OF MEAD

MEAD AREA CHAMBER OF COMMERCE

By _____
Colleen G. Whitlow, Mayor

By _____
Mead Area Chamber Representative

Date: _____, 2023

Date: _____, 2023

ATTEST

By _____
Mary E. Strutt, MMC, Town Clerk

Town address:

Town of Mead
441 Third Street
P.O. Box 626
Mead, CO 80524

Chamber address:

Mead Area Chamber of Commerce
P.O. Box 727
Mead, CO 80542

Scope of Work

In return for funding in the amount of \$10,000.00, the Chamber will provide the Mead community with the following items and activities during calendar year 2023:

1. 2023 Mead Area Chamber Membership provided for the Town of Mead
2. Proposed Events for 2023 are included on page 2 of this Scope of Work (page 4 of the Agreement). The purpose of these events is to promote existing businesses located in and serving the Mead area. The Town will co-sponsor by providing the following:
 - a. Special event permit pre-event meeting which includes event discussion, site plan review, traffic options and permitting/licensing requirements.
 - b. Sprinkler head and line locates at Town properties
 - c. Provision of traffic control plans, trash receptacles and portapotties will be considered on a per-event basis.
 - d. The Town will provide the Chamber a location for events in accordance with Town policy. These locations include, but are not limited to:
 - i. All Town of Mead property, parks and facilities that include, but are not limited to kitchens, bathrooms, parks, trails, roads, audio/visual equipment and cleaning supplies.
 - e. Utilities (electricity/water) during events, if available.
 - f. The Chamber will comply with any applicable Town of Mead, liquor licensing, health department and/or fire rules/regulations for all events.
3. Ribbon Cuttings will be performed upon request by new or existing businesses located in within the Mead area.
4. The Chamber will produce the Mead Business Directory and Visitors Guide. The Town will assist by providing the MACC with the business name, physical location, website address, contact person and phone number of businesses by February 15, 2023. The Town will also provide a preliminary schedule of Town events, a picture and list of current Board of Trustees as of February 15, 2023, demographic information for the Town and information about recreation and active adult activities to be placed in the directory. Upon receipt of complete list from the Town, the Chamber will produce the directory within ninety (90) days. The Chamber will mail the directories to residents and businesses of Mead utilizing the Town of Mead bulk mailing permit.
5. The Town will provide updated Business Directory Lists from business license applications to the Chamber, upon request, but not more often than monthly.
6. The Town will provide a meeting room for Chamber meetings once a month, in accordance with Town policy.
7. The Chamber will seek opportunities to provide Business After Hours events to highlight Mead based businesses.
8. The Chamber will attempt to reach out to Mead based businesses annually.
9. The Chamber will promote nearby Business Expos and Joint Chamber events to Chamber members.

Mead Area Chamber of Commerce
Proposed Events for 2023

Joint Events with the Town of Mead

Unity in the Community
Summer Block Party
Movies in the Park
Concerts in the Park
Cornhole Tournaments
Homecoming Parade
Community Day
Christmas in the Park/Parade/Tree Drawing
Other TBD Events

Chamber Events

Annual Meeting & Dinner
Quarterly Brown Bag Lunch and Learn Workshop Series
Trivia Nights
Family Night Bingos
Business Appreciation Event
Senior Recognition Night (MACC Scholarship Program)
Annual Golf Tournament
Mead High School Roundup
Business Expo & Career Fair
Trick or Treat Street
Holiday Market/ Vendor Fair
MACC Christmas Party
Breakfast With Santa

Other Events with Local Partners

Mead Motorhead Car Show
Joint Business After Hours
Regional Business After Hours
Business Expo & Career Fair

Chamber Members by Request

Ribbon Cuttings
Business After Hours



Agenda Item Summary

MEETING DATE: January 9, 2023
SUBJECT: Pinnacol Workers Compensation Renewal for 2023
PRESENTED BY: Mary Strutt, Town Clerk / Treasurer

SUMMARY

Attached are two options for 2023 renewal rates for workers compensation insurance from the Town's current carrier, Pinnacol Assurance. Pinnacol has been Mead's workers compensation carrier for over 10 years.

Workers compensation insurance is required to cover employees for injuries which occur on-the-job. If injured at work, a claim is reported to Pinnacol who investigates the claim, coordinates medical care and assists with return-to-work issues. The employee's medical treatment, lost time from work and any disability may be paid under the claim, in accordance with state law.

Premiums are based on the type of work (and risk involved) for the classifications of workers and the related salaries. In addition, there is an experience modification factor which is a factor based on the town's specific claim history. Mead does receive credits for having a designated provider program and other cost containment measures.

The 2023 estimated premium is \$99,638 for a policy with a \$1,000 deductible. This reflects an increase over the 2022 premium of \$38,000. The increase is partially attributable to staffing and salary (almost \$17,000 of the increase) and mostly attributable to the Town's experience modification (\$28,000 increase over 2022). Unfortunately, the Town's experience modification has declined from 1.510 in 2022 to 1.790 based on a small number of larger claims in 2019, 2020 & 2021. Mead's human resources consultant, Elaine Alberding, has taken a more active role in our workers compensation claims to try to reduce that experience modification factor.

In addition, a payroll audit is completed each year by Pinnacol. If, at the end of the year, the town's actual payroll is less than estimated (usually based on vacancies/unfilled positions) a credit will be given. The options for obtaining workers compensation insurance are limited for municipalities. In 2021 a quote was requested from CIRSA, the town's property casualty liability insurer. After reviewing the application, CIRSA responded that they would be almost double the cost of Pinnacol.

This renewal is effective January 1, 2023. The Town's acceptance is due by January 9, 2023. An extension has been granted by Pinnacol to allow time for Board consideration on January 9th and for staff to receive an additional quote. However, since the renewal is dated January 1, it must be done prior to the next regularly scheduled Board meeting on January 30, 2023.

FINANCIAL CONSIDERATIONS

This rate quote was received after our budgeting process and is higher than was anticipated. If there is not an adjustment to the rate based on the payroll audit and/or a dividend received, a budget amendment may be needed in the 4th quarter of 2023.

Pinnacol submitted quotes with a \$1,000 deductible and \$2,000 deductible. In the past, the Town of Mead has gone with no deductible. A quote has been requested for zero deductible but has not yet been received. In prior years, the zero deductible plan was deemed more cost effective than a deductible plan. Based on a comparison of the quotes and the number of claims anticipated, it appears more cost effective to go with the \$1,000 deductible plan. However, staff would request authority to consider the zero deductible option once received from Pinnacol. If the zero deductible is less than \$105,000 for the annual premium, it might be considered a more cost-effective plan.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approval of the Pinnacol renewal for 2023 in an amount not to exceed \$105,000 and delegation of authority to the Town Manager and Town Clerk/Treasurer to review and select the best option for the Town with input from the Town’s Human Resources consultant.

A motion to adopt the January 9, 2023 consent agenda will approve this item. If this item is removed from the consent agenda for further discussion, a motion will need to include the deductible option selected.

ATTACHMENTS

- Pinnacol WC Renewal Quote \$1,000 Deductible
- Pinnacol WC Renewal Quote \$2,000 Deductible
- Mead Dividend History

Insurance Cost Estimate

December 6, 2022
Policy #: 23695
LCM: Affinity

Town of Mead
PO Box 626
Mead, CO 80542

Associates Insurance Group
7395 E. Orchard Rd.
Greenwood Village, CO 80111
(303) 793-3388

The premium estimate provided expires 30 days from issuance. After expiration of the premium estimate, please contact Pinnacol Assurance for an updated estimate.

Coverage Information for 23695

ESTIMATED PREMIUM

Location: Town of Mead
441 3rd St
Mead, CO 80542

Period: 01/01/2023 - 01/01/2024

Class	RT	Description	Emp	Payroll	Rate	Prem Charge
550605	EM	Street or road construction-paving or repaving & drivers	7.00	\$398,947	4.680000	\$18,671
772005	EM	Police officers & drivers	20.00	\$1,292,206	3.042000	\$39,309
881005	EM	Clerical office employees NOC	10.00	\$674,314	.093600	\$631
881105	BD	Municipal, township, county, non-salaried board member & trustee	7.00	\$109,200	.046800	\$51
901505	EM	Building or property management-all other employees	.00	\$0	2.792400	\$0
906321	EM	Amateur, youth or recreational sports-all employees & clerical	4.00	\$26,208	.951600	\$249
941005	EM	Municipal, township, county or state employee NOC	9.00	\$987,732	1.638000	\$16,179
Total for Town of Mead				\$3,488,607		\$75,090

Description	Period	Adjustment	Amount
Ratable Manual Premium	01/01/2023 - 01/01/2024		\$75,090
Increased Limits (1,000,000/1,000,000/1,000,000)	01/01/2023 - 01/01/2024	1.011	\$826
Deductible Discount (\$1000 Ded)	01/01/2023 - 01/01/2024	.966	\$2,553 -
Experience Modification	01/01/2023 - 01/01/2024	1.790	\$57,957
Schedule Rating & Designated Provider	01/01/2023 - 01/01/2024	.865	\$17,728 -
Cost Containment Credit	01/01/2023 - 01/01/2024	.950	\$5,680 -
Premium Discount	01/01/2023 - 01/01/2024	.917	\$8,957 -
Annual Policy Fee	01/01/2023 - 01/01/2024		\$160
Terrorism Insurance Coverage	01/01/2023 - 01/01/2024		\$174
Catastrophe Insurance Coverage	01/01/2023 - 01/01/2024		\$349
Net Estimated Annual Premium	01/01/2023 - 01/01/2024		\$99,638

Policyholder Disclosure Notice of Terrorism and Catastrophe Insurance Coverage

Coverage for acts of terrorism is included in your policy. Under your existing coverage, any losses resulting from certified acts of terrorism would be partially reimbursed by the United States Government. Beginning January 1, 2016:

1. Insured Losses would be partially reimbursed by the United States Government. If the aggregate industry Insured Losses occurring in any calendar year exceed \$200,000,000, the United States Government would pay 80% of our Insured Losses that exceed our Insurer Deductible.
2. Notwithstanding item 1 above, the United States Government will not make any payment under the Act for any portion of Insured Losses that exceed \$100,000,000,000.
3. The premium charge for the coverage your policy provides for Insured Losses is included in the amount shown in Item 4 of the Information Page or in the Schedule below.

Premium for terrorism is calculated on the basis of total payroll. The total Colorado payroll is divided by \$100 and multiplied by the approved terrorism rate, \$0.005 per \$100 of payroll. The calculation is expressed as (Colorado payroll/\$100 X Approved Terrorism Rate = Premium). This premium is not subject to any other modification including, but not limited to, premium discount, experience rating, schedule rating, or retrospective rating.

Additionally, all workers' compensation carriers are required to charge premium to cover large losses. Premium for Catastrophe (other than Certified Acts of Terrorism) is calculated on the basis of total payroll. The total Colorado payroll is divided by \$100 and multiplied by the approved Catastrophe (other than Certified Acts of Terrorism) rate, \$0.01 per \$100 of payroll. The calculation is expressed as (Colorado payroll/ \$100 X Catastrophe (other than Certified Acts of Terrorism) Value = Premium). This premium is not subject to any other modifications including, but not limited to, premium discount, experience rating, schedule rating, or retrospective rating.

Insurance Cost Estimate

December 6, 2022
Policy #: 23695
LCM: Affinity

Town of Mead
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441 3rd St
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Period: 01/01/2023 - 01/01/2024

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906321	EM	Amateur, youth or recreational sports-all employees & clerical	4.00	\$26,208	.951600	\$249
941005	EM	Municipal, township, county or state employee NOC	9.00	\$987,732	1.638000	\$16,179
Total for Town of Mead				\$3,488,607		\$75,090

Description	Period	Adjustment	Amount
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Increased Limits (1,000,000/1,000,000/1,000,000)	01/01/2023 - 01/01/2024	1.011	\$826
Deductible Discount (\$2000 Ded)	01/01/2023 - 01/01/2024	.945	\$4,130 -
Experience Modification	01/01/2023 - 01/01/2024	1.790	\$56,711
Schedule Rating & Designated Provider	01/01/2023 - 01/01/2024	.865	\$17,347 -
Cost Containment Credit	01/01/2023 - 01/01/2024	.950	\$5,558 -
Premium Discount	01/01/2023 - 01/01/2024	.918	\$8,659 -
Annual Policy Fee	01/01/2023 - 01/01/2024		\$160
Terrorism Insurance Coverage	01/01/2023 - 01/01/2024		\$174
Catastrophe Insurance Coverage	01/01/2023 - 01/01/2024		\$349
Net Estimated Annual Premium	01/01/2023 - 01/01/2024		\$97,616

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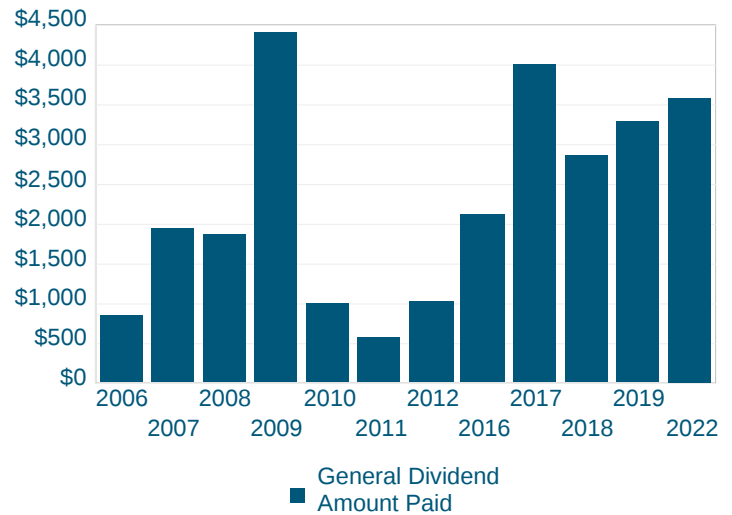
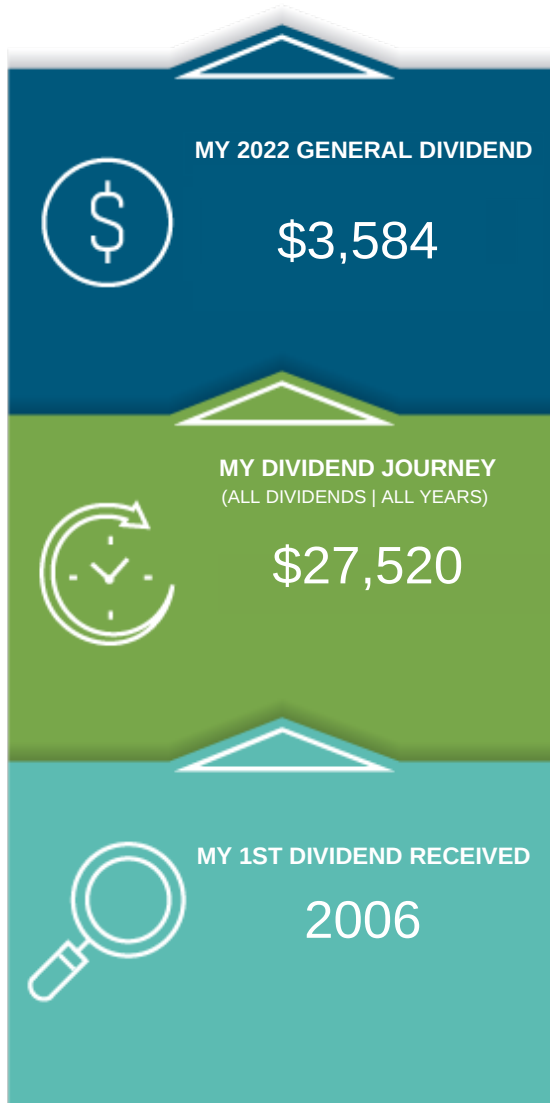
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My Dividend Journey

Town of Mead

Dividend History for Policy Number: 23695



Year Issued	Dividend Amount	
	General Dividend	Total
2022	\$3,584	\$3,584
2019	\$3,294	\$3,294
2018	\$2,864	\$2,864
2017	\$4,006	\$4,006
2016	\$2,111	\$2,111
2012	\$1,015	\$1,015
2011	\$570	\$570
2010	\$1,005	\$1,005
2009	\$4,408	\$4,408
2008	\$1,875	\$1,875
2007	\$1,942	\$1,942
2006	\$846	\$846
Total	\$27,520	\$27,520



Agenda Item Summary

MEETING DATE: January 9, 2023

SUBJECT: Re-appointment of Ryan Sword to the Planning Commission; and
Re-appointment of Diane Kure to the Planning Commission; and
Re-appointment of Tim Moorman as an “Alternate” Planning Commissioner;
and
Re-appointment of Gerald Abshier as a “Regular” Planning Commissioner

PRESENTED BY: Jason Bradford, AICP, Community Development Director

SUMMARY

The Planning Commission consists of five (5) regular members and two (2) alternate members who are appointed by the Board of Trustees. Currently, there is a vacancy in one of the alternate positions.

The terms for Commissioners Sword, Kure, and Moorman expired at the end of the year 2022.

Mr. Sword has served on the Planning Commission, under his current term, since 2017. Mr. Sword has consistently attended the Planning Commission meetings and is a dedicated member of the Planning Commission. He regularly contributes to the discussions and has a strong understanding of the Planning Commission’s roles and responsibilities. He currently serves as the Chair of the Planning Commission. He has indicated a desire to continue his service on the Commission and Staff recommends his re-appointment.

Ms. Kure has served on the Planning Commission, under her current term, since 2017. Ms. Kure has consistently attended the Planning Commission meetings and is a dedicated member of the Planning Commission. She regularly contributes to the discussions and has a strong understanding of the Planning Commission’s roles and responsibilities. She currently serves as the Chair Pro Tem of the Planning Commission. She has indicated a desire to continue her service on the Commission and Staff recommends her re-appointment.

Mr. Moorman has served on the Planning Commission, as a “regular” Commissioner, under his current term, since 2017. Mr. Moorman is a dedicated member of the Planning Commission. He regularly contributes to the discussions and has a strong understanding of the Planning Commission’s roles and responsibilities.

Earlier this year, Mr. Moorman indicated a desire to take a step back from the Commission. He and his family are now able to travel more frequently, and he is no longer able to commit to consistently attending meetings due to this travel. Rather than resigning from the Commission, however, Staff asked Mr. Moorman if he would be willing to continue his service as an “alternate” member of the Commission. There is currently a vacant “alternate” seat on the Commission and, as an “alternate” member, the Commission would continue to benefit from Mr. Moorman’s many years of service and knowledge. Mr. Moorman agreed to this arrangement and Staff recommends this appointment.

The Board of Trustees appointed Mr. Abshier as an “alternate” member of the Planning Commission in May 2022. Mr. Abshier has consistently attended the Planning Commission meetings and has established himself as a dedicated member of the Planning Commission. He regularly contributes to the discussions and has a strong understanding of the Planning Commission’s roles and responsibilities. He has indicated a desire to serve as a “regular” member of the Commission should that opportunity become available, and Staff recommends this appointment. Staff recommends appointment of Mr. Abshier to the Planning Commission as a regular member starting January 1, 2023.

The Planning Commission still has one vacant alternate position and has been advertising for volunteers.

FINANCIAL CONSIDERATIONS

None

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends that the Board of Trustees re-appoint Ryan Sword and Diana Kure to the Planning Commission- both appointments as regular members, to begin on January 1, 2023, for a period of four (4) years.

Staff also recommends that the Board of Trustees appoint Tim Moorman as an alternate member of the Planning Commission, the term to begin on January 1, 2023, for a period of two (2) years.

Finally, Staff recommends that the Board of Trustees appoint Gerald Abshier as a “regular” Planning Commissioner, the term to begin on January 1, 2023, for a period of four (4) years.

A motion to approve the January 9, 2023, regular meeting consent agenda will approve these appointments. If this item is pulled off consent for further discussion, individual motions for appointment will be required.

ATTACHMENTS

None



Agenda Item Summary

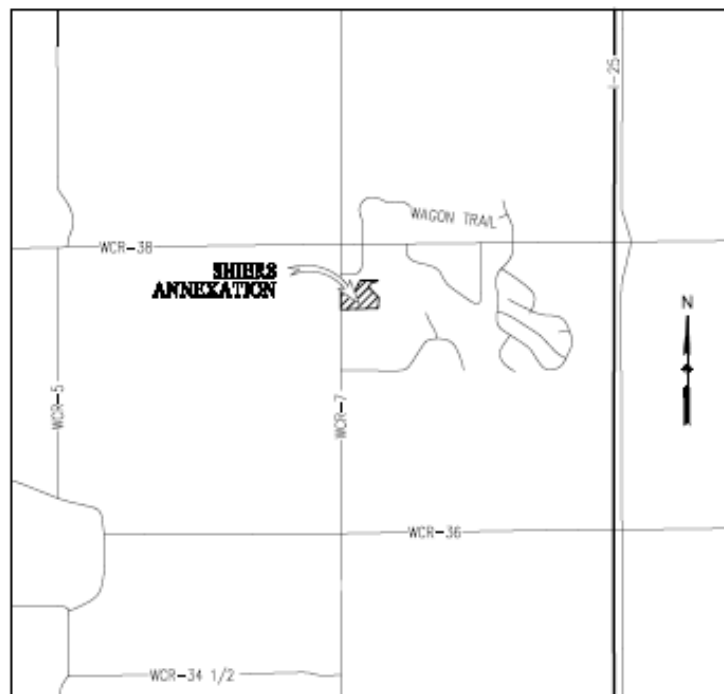
MEETING DATE: January 9, 2023

SUBJECT: **Resolution No. 04-R-2023** – A Resolution of the Town of Mead, Colorado, Accepting an Annexation Petition, Making Certain Findings of Fact, Finding Substantial Compliance for Such Petition, and Setting a Public Hearing for Property Known as the Shiers Annexation

PRESENTED BY: Jason Bradford, Community Development Director

SUMMARY

A Petition for Annexation requesting the annexation of a 6.16-acre parcel located at 17790 WCR 7, Mead, CO 80542, as more fully described therein and as shown below (the “Property”), was submitted to the Town on or about September 12, 2022. Approval of Resolution No. 04-R-2023: (1) determines that the Petition for Annexation is in substantial compliance with the requirements of the Municipal Annexation Act of 1965, C.R.S §§ 31-12-101 et seq., as amended (the “Act”); and 2) schedules a public hearing (“Eligibility Hearing”) for **Monday, February 27, 2023 at 6:00 p.m.** at Mead Town Hall to consider annexing and zoning the Property.



VICINITY MAP
SCALE 1" = 2000'

Petitioner, 17790 CR 7, LLC, is the Property owner. The annexation application constitutes a voluntary application under the Act, and the “Substantial Compliance” determination is the first of three major

steps required by the Act to process the application. As part of the Substantial Compliance determination, the Board of Trustees is required to set the date, time, and place for a public hearing regarding the eligibility of the Property for annexation (the “Eligibility Hearing”). The Eligibility Hearing must occur between thirty (30) and sixty (60) days after the effective date of the Substantial Compliance resolution.

If the Board adopts the Resolution in the form presented, the Eligibility Hearing will be scheduled for **Monday, February 27, 2023**, which falls within the required time period. Action on the Resolution does not annexation the Property, nor does it signify the Board of Trustees’ approval or disapproval of this annexation.

Staff believes that the Petition substantially complies with the requirements of the Act, specifically C.R.S. § 31-12-107(1), given that:

1. The Petition has been signed by one hundred percent (100%) of the landowners owning one hundred percent (100%) of the Property, exclusive of public streets and alleys.
2. The signatures on each Petition are dated within one hundred and eighty (180) days of the date on which the Petition was filed with the Town Clerk, satisfying the requirement of C.R.S. § 31-12-107(1)(e).
3. The Petition contains:
 - a. An allegation that it is desirable and necessary that the Property described in the Petition be annexed.
 - b. An allegation that the requirements of C.R.S. § 31-12-104 and § 31-12-105 exist or are met.
 - c. An allegation that the signer(s) of the Petition, together with owner(s) submitting other valid petitions for annexation to the Town, comprise more than fifty (50%) percent of the landowners of the area proposed to be annexed and own more than fifty (50%) of the area proposed to be annexed, exclusive of public streets and alleys and any land owned by the Town of Mead.
 - d. A request that the Town approve the annexation of the Property.
 - e. The signature of the landowner(s) that executed the petition.
 - f. The mailing address of the landowner(s).
 - g. A legal description of the property proposed for annexation, and a legal description of the specific real property owned by the landowner(s) that executed the petition.
 - h. The date that the landowner(s) executed the petition.
 - i. The affidavit of the petition circulator; stating that the signature of the landowner(s) therein is the signature of the person whose name it purports to be.
4. That four (4) copies of the annexation maps corresponding to the Property have been submitted to the Town with the Petition, and that the annexation maps contain the following information:
 - a. A written legal description of the boundaries of the property proposed to be annexed.
 - b. The boundary of the property proposed to be annexed.
 - c. Within the map, the boundaries and the plat numbers of plots or of lots and blocks.
 - d. Next to the boundary of the property proposed to be annexed is drawn the contiguous boundary of the Town of Mead.

If the Board of Trustees approves the Resolution (scheduling the Eligibility Hearing), the next steps will be as follows:

1. Staff will commence with satisfying all notice requirements of the Act and the *Mead Municipal Code* (“MMC”).
2. After notice is provided as required, the Board of Trustees will hold the Eligibility Hearing to determine if the requested annexation meets the applicable provisions of the Act and the Colorado Constitution and is therefore eligible for annexation into the Town.
3. Once the Property has been deemed eligible for annexation and immediately after the Eligibility Hearing, the final major step in the process is a legislative determination of the Board of Trustees as to whether it wishes to formally annex the Property into the Town and assign appropriate zoning.

FINANCIAL CONSIDERATIONS

Approving the Resolution in the form presented will not have any direct fiscal impact on the Town as the Resolution only states that the Petition meets statutory content requirements for an annexation petition and sets the date for the Eligibility Hearing.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends that the Board of Trustees adopt the proposed Resolution in the form provided, thereby determining that the Petition is in substantial compliance with applicable provisions of the Act, specifically C.R.S. § 31-12-107(1), and scheduling the Eligibility Hearing for February 27, 2023.

A motion to approve the January 9, 2023 consent agenda will approve Resolution No. 04-R-2023. If the Board desires to remove the Resolution from the consent agenda for questions and additional discussion, staff recommends the following motion for approval:

“I MOVE TO APPROVE RESOLUTION NO. 04-R-2023, A RESOLUTION OF THE TOWN OF MEAD, COLORADO, ACCEPTING AN ANNEXATION PETITION, MAKING CERTAIN FINDINGS OF FACT, FINDING SUBSTANTIAL COMPLIANCE FOR SUCH PETITION, AND SETTING A PUBLIC HEARING FOR PROPERTY KNOWN AS THE SHIERS ANNEXATION.”

ATTACHMENTS

Attachment 1: Resolution No. 04-R-2023

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 04-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, ACCEPTING
AN ANNEXATION PETITION, MAKING CERTAIN FINDINGS OF
FACT, FINDING SUBSTANTIAL COMPLIANCE FOR SUCH PETITION,
AND SETTING A PUBLIC HEARING FOR PROPERTY KNOWN AS
THE SHIERS ANNEXATION**

WHEREAS, Board of Trustees of the Town of Mead, Colorado has received and examined the filings and the Petition for Annexation requesting the annexation of certain real property more fully described in said Petition and in **Exhibit 1** attached hereto (the “Shiers Annexation”), which exhibit is attached to this Resolution and is incorporated herein by reference (the “Subject Property”); and

WHEREAS, the Petition for Annexation has been filed of record with the Town Clerk of the Town of Mead, State of Colorado, and

WHEREAS, the Board of Trustees finds as follows:

1. That the Petition contains the following:
 - (a) An allegation that the requirements of C.R.S. §§ 31-12-104 and 31-12-105 exist or are met.
 - (b) An allegation that the signer(s) of the petition comprises more than fifty percent (50%) of the landowners in the Subject Property owning more than fifty percent (50%) of the Subject property, exclusive of public streets and alleys and any land owned by the Town.
 - (c) A request that the Town of Mead approve the annexation of the Subject Property.
 - (d) The signature of the landowner(s) that executed the petition.
 - (e) The mailing address of the landowner(s) that executed the petition.
 - (f) The legal description of the Subject Property.
 - (g) The date that the landowner(s) executed the petition.
 - (h) The affidavit of the petition circulator; stating that the signature of the landowner(s) therein is the signature of each person whose name it purports to be.
2. That four (4) copies of the annexation maps corresponding to the Subject Property have been submitted to the Town with the Petition, and that the annexation maps contain the following information:

- (a) A written legal description of the boundaries of the Subject Property proposed to be annexed.
 - (b) A map showing the boundary of the Subject Property proposed to be annexed.
 - (c) Within the maps, the boundaries and the plat numbers of plots or of lots and blocks.
 - (d) Next to the boundary of the Subject Property proposed to be annexed is drawn the contiguous boundary of the Town of Mead.
3. That no signature on the Petition is dated more than one hundred eighty (180) days prior to the date of filing of the Petition for Annexation with the Town Clerk of the Town of Mead, State of Colorado.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated herein as findings and conclusions of the Board of Trustees.

Section 2. The Petition for Annexation to the Town of Mead of the Subject Property, commonly referred to as the “Shiers Annexation”, which Petition was officially filed of record with the Town Clerk of the Town of Mead on or about September 12, 2022, substantially complies with the requirements of C.R.S. § 31-12-107(1).

Section 3. No election is required under C.R.S. § 31-12-107(2).

Section 4. No additional terms and conditions are to be imposed except as provided in the Petition for Annexation and in any annexation agreement which may be entered into by and between the Town of Mead and the petitioner(s), which are not to be considered additional terms and conditions within the meaning of C.R.S. § 31-12-112.

Section 5. A public hearing shall be held on Monday, February 27, 2023, at 6:00 p.m. at the Mead Town Hall, 441 Third Street Mead, CO 80542, for the purpose of determining and finding whether the proposed annexation complies with Section 30 of Article II of the Colorado Constitution and the applicable provisions of C.R.S. §§ 31-12-104 and 31-12-105.

Section 6. Any person may appear at such hearing and present evidence pertaining to the eligibility of the proposed annexation of the Subject Property to the Town of Mead.

Section 7. The proposed annexation is hereby referred to the Planning Commission. In accordance with Sec. 16-8-90 of the Mead Municipal Code (“MMC”), the Planning Commission shall consider the proposed annexation and proceed to submit its written recommendation regarding the proposed annexation to the Board of Trustees on or before the date of the eligibility hearing. In addition, Sec. 16-8-90 of the MMC requires the Planning Commission to hold a public hearing on the proposed initial zoning of the Subject Property as

required by the Town's Land Use Code if zoning of the Subject Property is requested at the time of annexation.

Section 8. Effective Date. This resolution shall become effective immediately upon adoption.

Section 9. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

**INTRODUCED, READ, PASSED, AND ADOPTED THIS 9TH DAY OF
JANUARY 2023.**

ATTEST:

TOWN OF MEAD

By _____
Mary E. Strutt, MMC, Town Clerk

By _____
Colleen G. Whitlow, Mayor

Exhibit 1
Legal Description
Shiers Annexation

LOT B, AMENDED RECORDED EXEMPTION NO. 1207-03-2-RE627, RECORDED AUGUST 18, 1995 AT RECEPTION NO. 2451917, BEING A PORTION OF THE NORTHWEST 1/4 OF SECTION 3, TOWNSHIP 3, NORTH, RANGE 68 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF WELD, STATE OF COLORADO.

SAID PARCEL CONTAINING 268,205.84 SQ.FT. OR 6.16 ACRES, MORE OR LESS, TOGETHER WITH AND SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY EXISTING AND/OR OF PUBLIC RECORD.

Total acreage (approximate): 6.16 acres, as more particularly shown in the annexation map(s) on file with the Town Clerk.



Agenda Item Summary

MEETING DATE: January 9, 2023

SUBJECT: **Resolution No. 05-R-2023** – A Resolution of the Town of Mead, Colorado, approving a Contract Award to Elder Construction, Inc. for the Mead Town Hall Court Room Remodel Project (Project No. 2022-010) and authorizing the Mayor to execute a Construction Agreement for the Project on behalf of the Town in the Not-to-Exceed amount of \$433,150.

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The Town of Mead released an Invitation to Bid for the Mead Town Hall Court Room Remodel Project on November 2, 2022 (IFB No. 2022-010) (the “Project”). The Project includes renovations on the first floor of the Town Hall building including meeting room, conference room, kitchenette, storage room, vestibule, and updated finishes. Five bids were received from qualified contractors on December 20, 2022, ranging from \$437,000 to \$525,000. The apparent low bidder is Elder Construction, Inc., a Colorado corporation, based in Windsor, Colorado (“ECI”). The Town’s Owner’s Representative (DITESCO) reviewed the bids, contacted references, and recommends award to ECI per the attached Recommendation of Award letter dated December 28, 2022, a copy of which is attached to this *Agenda Item Summary* for reference.

Pricing for a variety of bid alternates was also provided by the contractors, which includes options for flooring, lighting, countertops, millwork, and clerestory window. Staff is recommending alternates A (window shades), F1 (Liberty Gold countertops) and G (Stickley Oak millwork). ECI’s base bid totals \$437,000. With these alternates the revised bid amount is slightly less at \$433,150.

FINANCIAL CONSIDERATIONS

The approved 2023 budget identifies \$400,000. for this project in the Municipal Facilities Fund (09-50-5500). Additional funds are available in the Capital Improvement Fund (19-40-5720). This request is for an amount not to exceed \$433,150.

Company Name	Base Bid	Alt A	Alt F1	Alt G	Base Bid + Alternates
		Mechoshades	Liberty Gold Quartz	Stickley Oak Millwork	
Elder Construction, Inc.	\$ 437,000.00	\$ 3,400.00	\$ (250.00)	\$ (7,000.00)	\$ 433,150.00
TCC Corporation	\$ 477,099.00	\$ 6,760.00	\$ (336.00)	\$(29,885.00)	\$ 453,638.00
A.D. Miller Construction Services	\$ 489,809.15	\$ 821.85	\$ (7,335.54)	\$ 20,898.26	\$ 504,193.72
Krische Construction, Inc.	\$ 508,555.00	\$ 9,292.00	\$ 730.00	\$ (6,000.00)	\$ 512,577.00
SCS Construction	\$ 525,000.00	\$ 7,421.00	No Bid	No Bid	\$ 532,421.00

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the January 9, 2023 consent agenda will award the bid to ECI and will authorize the Mayor to execute the Construction Agreement between the Town and ECI in the not-to-exceed amount of \$433,150. If this item is pulled off of consent for further discussion or to permit Town staff to respond to Project-related questions from the Mayor or Trustees, the Town staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 05-R-2023, A Resolution of the Town of Mead, Colorado, approving a Contract Award to Elder Construction, Inc. for the Mead Town Hall Court Room Remodel Project (Project No. 2022-010) and authorizing the Mayor to execute a Construction Agreement for the Project on behalf of the Town in the Not-to-Exceed amount of \$433,150.”

ATTACHMENTS

Resolution 05-R-2023

Construction Agreement

Ditesco Recommendation of Award (dated December 28, 2022 recommending award to ECI)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 05-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING A
CONTRACT AWARD TO ELDER CONSTRUCTION, INC.
FOR THE MEAD TOWN HALL COURT ROOM REMODEL PROJECT
(PROJECT NO. 2022-010) AND AUTHORIZING THE MAYOR TO EXECUTE A
CONSTRUCTION AGREEMENT FOR THE PROJECT ON BEHALF OF THE
TOWN IN THE NOT-TO-EXCEED AMOUNT OF \$433,150**

WHEREAS, the Town of Mead is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Town requires construction services for certain construction work for the Mead Town Hall Court Room Remodel Project, as more particularly described in IFB No. 2022-010 (the “Project”) and solicited bids for the Project in accordance with Colorado law by posting an invitation for bid for the Project on the Rocky Mountain E-Purchasing System; and

WHEREAS, the owner’s representative for the Town, Ditesco, has evaluated the bids received from bidders to recommend an award of the Project to the bidder whose bid is in the best interests of the Town; and

WHEREAS, it is the desire and intent of the Board of Trustees to award the construction agreement to the bidder who submitted a bid in compliance with the reasonable and stated specifications contained within the IFB; and

WHEREAS, the Board of Trustees, after full consideration of the bids submitted and the recommendation of Ditesco as set forth in the *Bid Award Recommendation* dated December 28, 2022, finds that **ELDER CONSTRUCTION, INC.**, a Colorado corporation (the successful bidder, hereinafter the “Contractor”), submitted the bid that has been determined to be in the best interests of the Town; and

WHEREAS, the Board further finds that it is in the best interests of the Town to award the bid for the Project to the Contractor in the not-to-exceed amount of **Four Hundred Thirty-Three Thousand One Hundred Fifty and 00/100 Dollars (\$433,150.00)**, based on total cost and unit pricing set forth in the Contractor’s bid form, which includes all necessary labor, supervision, equipment, tools and materials for the Work to be performed; and

WHEREAS, the Town desires to enter into a construction agreement with the Contractor to have the Contractor perform the Work described with particularity in the IFB and contract documents for the benefit of the Town of Mead, which construction agreement shall be substantially in the form presented to the Board of Trustees at the January 9, 2023 regular meeting for review (the “Construction Agreement”).

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) awards the Project to the Contractor in the not to exceed amount of **Four Hundred Thirty-Three Thousand One Hundred Fifty and 00/100 Dollars (\$433,150.00)**; (b) authorizes the Town Attorney to make such changes as may be needed to correct any non-material errors or language or to negotiate such changes to the Construction Agreement as may be appropriate and that do not substantially increase the obligations of the Town; (c) authorizes the Mayor to execute the Construction Agreement on behalf of the Town on or after such date as the Contractor has delivered the executed Construction Agreement to the Town, together with the proof of insurance, performance and payment bonds, and other documents specifically required by the IFB, the Construction Agreement, and other Contract Documents; and (d) authorizes the owner's representative for the Town or the Town Engineer to execute the Notice of Award and Notice to Proceed for the Project and deliver a copy of said Notice of Award and Notice to Proceed to the Contractor, as appropriate, following the full execution of the Construction Agreement.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 9TH DAY OF JANUARY, 2023.

ATTEST:

TOWN OF MEAD

By _____
Mary E. Strutt, MMC, Town Clerk

By _____
Colleen G. Whitlow, Mayor

**TOWN OF MEAD, COLORADO
CONSTRUCTION AGREEMENT
Project Number 2022-010 (Town Hall Court Room Remodel Project)**

This CONSTRUCTION AGREEMENT ("Agreement") is made and entered into by and between the TOWN OF MEAD, COLORADO, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the "**Town**" or "**Owner**"), and Elder Construction, Inc., a Colorado corporation, whose address is 7380 Greendale Road, Windsor, Colorado 80550 (the "**Contractor**").

RECITALS

WHEREAS, the Town desires to obtain all necessary components to complete the scope of work for the Project; and

WHEREAS, the Town received bids or proposals for the Project, including one from the Contractor ("Bid Proposal"); and

WHEREAS, the Town has reviewed the Bid Proposal from the Contractor for the completion of the Project, and the Town finds said Bid Proposal acceptable; and

WHEREAS, the Town desires to contract with the Contractor subject to the terms of this Agreement and all other Contract Documents.

NOW, THEREFORE, for the consideration herein expressed, it is agreed as follows by and between the Town and the Contractor that the Contractor shall perform the following:

THE PARTIES AGREE AS FOLLOWS:

1.00 SCOPE OF WORK: The Contractor will furnish all tools, equipment, machinery, materials, supplies, superintendence, insurance, transportation, other construction accessories, and services specified or required to be incorporated in and form a permanent part of the construction and completion of the work proposed to be done under this Agreement ("Work" or "Scope of Work"). In addition, the Contractor shall provide and perform all necessary labor in a first-class and workmanlike manner and in accordance with the conditions and prices stated in the Bid Proposal and the requirements, stipulations, provisions, and conditions of the Contract Documents. The Contractor shall further perform, execute, construct, and complete all things mentioned to be done by the Contractor and all work covered by the Owner's official award of this contract to the Contractor, such award being based on the acceptance by the Owner of the Contractor's bid, or part thereof.

2.00 THE CONTRACT DOCUMENTS: This Agreement incorporates all the Contract Documents, which together represent the entire and integrated agreement between the parties hereto and supersede prior negotiations, written or oral representations, and agreements. The Contract Documents consist of this Construction Agreement, which Agreement also incorporates by this reference all of the instruments set forth in the Contract Documents as fully as if they were set forth in this Agreement in full. The Contract Documents consist of, without limitation, the following documents:

1. Invitation for Bid or Request for Proposals and Instructions to Bidders (inclusive of Addendum #1 through Addendum #5)
2. Contractor's Bid Form (with Unit Pricing as indicated), which is **Exhibit A** to this Agreement
3. This Construction Agreement and any addendums, exhibits or attachments to this Agreement
4. Performance Bond
5. Payment Bond
6. Bid Proposal
7. Notice of Award

Mead Construction Agreement (Elder Construction, Inc.)
Project No. 2022-010 Town Hall Court Room Remodel

Page **1** of **11**
Eff. 4/24/20

8. Notice to Proceed
9. Bid Bond (Minimum 10% equivalent of the Bid Proposal price or as otherwise set forth in the Bid Bond form provided as part of the Bid Pack)
10. General Conditions
11. The following documents if the box is checked:
 - ☐ Special Provisions
 - ☒ Design Documents, including all Drawings and Plans
 - ☒ Specifications
 - ☒ Addendums to Specifications and Standards
 - ☐ The following manual of construction design standards and specifications:

 - ☒ Change Orders, Field Orders or other similar revisions properly authorized after the execution of this Agreement
 - ☐ Others: _____

3.00 TIME AND COMMENCEMENT OF COMPLETION: This Agreement shall commence as of the date the Agreement is fully executed by both parties and shall continue through July 31, 2023 or until the Scope of Work is completed inclusive of all warranty work completed to the satisfaction of the Town. The Contractor shall commence the Work within the timeframe or by the date stated in the Notice to Proceed or, if no Notice to Proceed is issued, within 30 days of the date of this Agreement. Contractor shall complete the Work within the time stated in the Notice to Proceed or, if no Notice to Proceed is issued, within 120 calendar days of the date of this Agreement.

4.00 LIQUIDATED DAMAGES: All time limits stated in this Agreement and the Contract Documents are of the essence of the Agreement. The Town and Contractor recognize the completion of the work as shown in the contractual time frame, or as extended, is important to the ongoing operations of the Town and its citizens. They also recognize that delays include expenses to the Town for extended manpower commitments, outside consultant commitments, and potentially other legal fees to extend the project beyond the expected time period.

☒ If this box is checked, in lieu of requiring any such proof and backup for such expenses, Contractor agrees that liquidated damages (not penalties) may be assessed by the Owner in the sum of **\$5000.00 per day** for each day after the 90-calendar day construction period expires (or such other specific construction period set forth and referenced with specificity in the Notice to Proceed).

☐ If this box is checked, in addition to or in lieu of the daily damages (if checked above), Contractor agrees that lump sum liquidated damages (not penalties) may be assessed by the Town in a lump sum payment of \$_____.00 if the work is not completed by _____, 20__.

5.00 CONTRACT SUM AND PAYMENT: The Owner shall pay to the Contractor for performance of the Work encompassed by this Agreement, and the Contractor will accept as full compensation therefore the sum of four hundred thirty-three thousand, one hundred fifty and 00/100 dollars (\$433,150.00) subject to adjustment as provided by the Contract Documents ("Contract Price"). The Town has appropriated sufficient funds for completion of this Work.

- a. Monthly, partial, progress payments shall be made by the Town to the Contractor for the percentage of the Work completed, subject to inspection by Town staff to verify percentage of completion. The Town alone shall determine when work has been completed and progress payments shall not constitute a waiver of the right of the Town to require the fulfillment of all terms of this Agreement and the delivery of all improvements embraced in this Agreement in a complete and satisfactory manner to the Town in all details. The Town, before making any payment, may require the Contractor to furnish releases or receipts from any or all persons performing work under this Agreement and/or supplying material or services to the Contractor, or any subcontractor if this is deemed necessary to protect the Town's interest. The Town, however, may in its discretion make payment in part or full to the Contractor without requiring the

furnishing of such releases or receipts.

- b. By the 30th day of each month, Contractor shall submit to the Town for review and approval, an application for payment fully completed and signed by Contractor covering the work completed through the last day of the prior month and accompanied by such supporting documentation as is required by these Contract Documents, including without limitation, time sheets, invoices, receipts, bills of lading, and all other documents the Town may require. Materials on hand but not complete in place may or may not be included for payment at the discretion of the Town. Each subsequent application for payment shall include an affidavit of Contractor providing that all previous progress payments received on account of the work have been applied to discharge in full all of Contractor's obligations reflected in prior applications for payment. Notwithstanding the progress payments, it is the intent and purpose of the Town to withhold at least five percent (5%) of payments to Contractor for any contract exceeding One Hundred Fifty Thousand Dollars (\$150,000.00) in accordance with Article 91, Title 24, C.R.S.

6.00 ACCEPTANCE AND FINAL PAYMENT: Final payment may be requested by the Contractor upon completion and acceptance, by the Town, of all work as set forth in the Contract Documents. The total amount of final payment shall consist of the Contract Price, as adjusted in accordance with approved change orders, if applicable, less all previous payments to the Contractor. If the contract price exceeds one hundred fifty thousand dollars (\$150,000), the Town may make the final payment to the Contractor only after the Town has published notice of such final payment in accordance with C.R.S. § 24-91-103.

7.00 ADDITIONAL WORK: Should work beyond that described in the Contract Documents be required, it will be paid for as extra work at a cost to be agreed upon in separate written agreement by the Town and the Contractor prior to commencement of the additional work. Such additional agreements shall be executed and approved by all persons required by Town purchasing ordinances or policies. Unless specifically excluded, such written agreements shall be considered part of the Contract Documents.

8.00 CONTRACTOR'S REPRESENTATIONS: In order to induce the Town to enter into this Agreement, the Contractor makes the following representations:

- a. The Contractor has familiarized itself with the nature and the extent of the Contract Documents, Scope of Work, the locality, all physical characteristics of the area of the work within the Scope of Work, including without limitation, improvements, soil conditions, drainage, topography, and all other features of the terrain, and with the local conditions and federal, state, and local laws, ordinances, rules, and regulations that in any manner may affect cost, progress, or performance of the work, or apply in any manner whatsoever to the work.
- b. Contractor has carefully considered all physical conditions at the site and existing facilities affecting cost, progress, or performance of the work.
- c. Contractor has given the Town written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and such documents are acceptable to the Contractor.
- d. Contractor shall not extend the credit or faith of the Owner to any other persons or organizations.

9.00 INSURANCE: Contractor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all obligations assumed by the Contractor pursuant to this Agreement. Contractor shall not commence work under this Agreement until it has obtained all said insurance required by the Contract Documents and such insurance has been approved by the Town. The Contractor shall not allow any subcontractor to commence work on this project until all similar insurance required of the subcontractor has been obtained and approved. For the duration of this

Agreement, the Contractor must continuously maintain the insurance coverage required in this section, with the minimum insurance coverage listed below:

- a. Worker's Compensation in accordance with the Worker's Compensation Act of the State of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract.
- b. Comprehensive General liability insurance with minimum limits of ONE MILLION DOLLARS (\$1,000,000) per each occurrence, AND TWO MILLION DOLLARS (\$2,000,000) aggregate, plus an additional amount sufficient to pay related attorneys' fees and defense costs. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.
- c. Comprehensive Automobile Liability insurance with minimum limits for bodily injury and property damage of not less than ONE MILLION DOLLARS (\$1,000,000) per each occurrence, plus an additional amount sufficient to pay related attorneys' fees and defense costs, with respect to each of the Contractor's owned, hired or non-owned vehicles assigned to or used in performance of this contract.
- d. Builder's Risk insurance with minimum limits of not less than the insurable value of the work to be performed under this contract at completion less the value of the materials and equipment insured under installation floater insurance. The policy shall be written in completed value form and shall protect the Contractor and the Town against risks of damage to buildings, structures, and materials and equipment not otherwise covered under Installation Floater insurance, from the perils of fire and lightning, the perils included in the standard coverage endorsement, and the perils of vandalism and malicious mischief. Equipment such as pumps, engine-generators, compressors, motors, switch-gear, transformers, panel-boards, control equipment, and other similar equipment shall be insured under Installation Floater insurance when the aggregate value of the equipment exceeds \$10,000. The policy shall provide for losses to be payable to the Contractor and the Town as their interests may appear. The policy shall contain a provision that in the event of payment for any loss under the coverage provided, the insurance company shall have no rights of recovery against the Contractor or the Town.
- e. ☐ If this box is checked, Professional Liability/Errors and Omission in an amount not less than _____ MILLION DOLLARS (\$____,000,000).

Certificates of insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town. The policies required above shall be endorsed to include the Town and the Town's officers and employees as additional insureds. Every policy required above shall be primary insurance and any insurance carried by the Town, its officers, or its employees, or carried by or provided through any self-insurance pool of the Town, shall be excess and not contributory insurance to that provided by the Contractor. Contractor shall be solely responsible for paying any and all deductibles.

Each certificate of insurance shall identify this Agreement, or the project set forth in the Scope of Work and shall provide that the coverage afforded under the policies shall not be cancelled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the Town. If the words "endeavor to" appear in the portion of the certificate of insurance addressing cancellation, those words shall be stricken from the certificate by the agent(s) completing the certificate. The Town reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

10.00 BONDS: Contractor shall furnish a performance bond and payment bond in an amount determined by the Town, but in any event at least equal to the Contract Price, as security for the faithful performance and payment of all Contractor's obligations under the Contract Documents, including but not limited to the guaranty period. These bonds shall remain in effect at least until one year after the date of final payment. All bonds shall be in the forms prescribed by the Contract Documents and be executed by such sureties as (i) are licensed to conduct business in the State of Colorado and (ii) are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570, amended, by the Audit Staff, Bureau of Account, U.S. Treasury Department. All bonds signed by an agent must be accompanied by a certified copy of the authority to act. If the surety on any bond furnished by the Contractor is declared bankrupt or becomes insolvent, or its right to do business in Colorado is terminated, or it ceases to meet the requirements of clauses (i) and (ii) of this section, Contractor shall, within five (5) days thereafter, substitute another bond and surety, both of which shall be acceptable to the Town.

11.00 NO WAIVER OF GOVERNMENTAL IMMUNITY: The parties hereto understand and agree that the parties are relying on, and do not waive or intend to waive by any provision of this Agreement or the remainder of the Contract Documents, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., 10 C.R.S., as from time to time amended, or otherwise available to the parties, their officers, agents or their employees.

12.00 INDEMNIFICATION: The Contractor agrees, to the fullest extent permitted by law, to indemnify, defend and hold the Town, its agencies, employees, officials and agents ("Indemnitees") harmless from any and all claims, settlements, judgments, damages and costs, including reasonable attorney fees, of every kind and nature made, to include all costs associated with the investigation and defense of any claim, rendered or incurred by or on behalf of the Indemnitees, that may arise, occur, or grow out of any errors, omissions, or negligent acts, done by the Contractor, its employees, subcontractors or any independent consultants working under the direction of either the Contractor or any subcontractor in the performance of this Contract; provided, however, that Contractor's obligations and liability hereunder shall not exceed the amount represented by the degree or percentage of negligence or fault attributable to the Contractor or any officer, employee, representative, agent, subcontractor, or other person acting under Contractor's direction or control, as determined pursuant to C.R.S. § 13-50.5-102(8)(c).

13.00 TERMINATION FOR CONVENIENCE: This Agreement and the performance of the Scope of Work hereunder may be terminated at any time in whole, or from time to time in part, by the Town for its convenience. Any such termination shall be affected by delivery to the Contractor of a written notice ("**Notice of Termination**") specifying the extent to which performance of the Scope of Work is terminated and the date upon which termination becomes effective. If the Agreement is terminated, the Contractor shall be paid on a pro-rated basis of work status satisfactorily completed, under the detailed Scope of Work. The portion of the Scope of Work satisfactorily completed but not yet accepted by the Town shall be determined by the Town.

14.00 EVENTS OF AND TERMINATION FOR DEFAULT:

- (1) The Town may serve written notice upon the Contractor of its intention to terminate this Agreement in the presence of one of the following events of default:
 - a. Contractor fails to initiate the Scope of Work at the agreed upon time;
 - b. The Contractor unnecessarily or unreasonably delays the performance of the Scope of Work;
 - c. The Contractor does not complete the Scope of Work within the time specified or within the time to which completion of the Scope of Work has been extended;
 - d. Contractor fails to make prompt payments for labor, materials or to subcontractors;
 - e. Contractor willfully violates this Agreement or disregards laws, ordinances or instructions of the Town;

- f. Contractor abandons performance of the Scope of Work;
- g. The Contractor assigns, transfers or sublets this Agreement or any part thereof without Town approval;
- h. Contractor becomes insolvent or adjudged bankrupt; or
- i. Contractor refuses to remove materials or perform any work within the Scope of Work that has been rejected as defective or unsuitable.

- (2) Such written notice shall contain the reasons for the intention to terminate this Agreement and provide a five (5) business day period during which the Contractor may cure the event of default. A failure to timely cure the event of default shall authorize the Town to immediately terminate this Agreement and take whatever steps it deems necessary to complete the Scope of Work, if so desired by the Town in its sole discretion. The costs and charges incurred by the Town, together with the costs of completion of the Scope of Work shall be deducted from any monies owed to Contractor. If the expense incurred by the Town is greater than the sums payable under this Agreement, the Contractor shall pay the Town, within sixty (60) days of demand therefor the amount of such excess cost suffered by the Town.

15.00 LIABILITY FOR EMPLOYMENT-RELATED RIGHTS AND COMPENSATION: The Contractor will comply with all laws, regulations, municipal codes, and ordinances and other requirements and standards applicable to the Contractor's employees, including, without limitation, federal and state laws governing wages and overtime, equal employment, safety and health, employees' citizenship, withholdings, reports and record keeping. Accordingly, the Town shall not be called upon to assume any liability for or direct payment of any salaries, wages, contribution to pension funds, insurance premiums or payments, workers' compensation benefits or any other amenities of employment to any of the Contractor's employees or any other liabilities whatsoever, unless otherwise specifically provided herein.

The Town will not include the Contractor as an insured under any policy the Town has for itself. The Town shall not be obligated to secure nor provide any insurance coverage or employment benefits of any kind or type to or for the Contractor or the Contractor's employees, sub-consultants, subcontractors, agents, or representatives, including but not limited to coverage or benefits related to: local, state, or federal income or other tax contributions, FICA, workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension or retirement account contributions, profit sharing, professional liability insurance, or errors and omissions insurance. The following disclosure is provided in accordance with Colorado law:

CONTRACTOR ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS CONTRACTOR OR SOME ENTITY OTHER THAN THE TOWN PROVIDES SUCH BENEFITS. CONTRACTOR FURTHER ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO WORKERS' COMPENSATION BENEFITS. CONTRACTOR ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS AGREEMENT.

To the maximum extent permitted by law, the Contractor waives all claims against the Town for any Employee Benefits; the Contractor will defend the Town from any claim and will indemnify the Town against any liability for any Employee Benefits for the Contractor imposed on the Town; and the Contractor will reimburse the Town for any award, judgment, or fine against the Town based on the position the Contractor was ever the Town's employee, and all attorneys' fees and costs the Town reasonably incurs defending itself against any such liability.

16.00 GOVERNING LAW AND VENUE: Venue for any and all legal matters regarding or arising out of the transactions covered herein shall be solely in the District Court in and for Weld County, State of Colorado. This transaction shall be governed by the laws of the State of Colorado.

17.00 ASSIGNMENT: The Contractor shall not assign any of his rights or obligations under this Agreement without the prior written consent of the Town. Upon any assignment, even though consented to by the Owner, the Contractor shall remain liable for the performance of the work under this agreement.

18.00 LAWFUL PERFORMANCE: It is further agreed that no party to this Agreement will perform contrary to any state, federal, or county law, or any of the ordinances of the Town of Mead, Colorado.

19.00 INVALID SECTIONS: Should any section of this Agreement be found to be invalid; it is agreed that all other sections shall remain in full force and effect as though severable from the invalid part.

20.00 NOTICE: Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if sent by delivery of same in person to the addressee or by courier delivery via Federal Express or other nationally recognized overnight air courier service, by electronically-confirmed facsimile or email transmission, or by depositing same in the United States mail, postage prepaid, addressed as follows:

The Town:	Town of Mead Attn: Town Manager 441 Third Street, Mead, CO 80542 Email: manager@townofmead.org
With a copy to:	Michow Cox & McAskin, LLP Attn: Mead Town Attorney 6530 S. Yosemite Street, Suite 200 Greenwood Village, CO 80111 Email: marcus@mcm-legal.com
Contractor:	Elder Construction, Inc. Attn: Patrick Elder, President 7380 Greendale Road Windsor, CO 80550 Email: patrick@elderconstructioninc.com

21.00 SURVIVAL: The parties understand and agree that all terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

22.00 ATTORNEY’S FEES: If the Contractor breaches this Agreement, then it shall pay the Town’s reasonable costs and attorney’s fees incurred in the enforcement of the terms, conditions, and obligations of this Agreement.

23.00 INTEGRATION AND AMENDMENT: This Agreement constitutes the entire agreement between the parties, superseding all prior oral or written communications. This Agreement may only be modified or amended upon written agreement signed by the parties.

24.00 RIGHTS AND REMEDIES: Any rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town’s legal or equitable remedies, or the period in which such remedies may be asserted.

25.00 BINDING EFFECT: The parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this section shall not authorize assignment.

26.00 NO THIRD-PARTY BENEFICIARIES: Nothing contained in this Agreement is intended to or shall create a contractual relationship with cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Contractor. Absolutely no third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

27.00 CONFLICT BETWEEN DOCUMENTS: In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit. In the event of a conflict between any of the Contract Documents, the following order of precedence shall apply: (1) change orders, (2) this Agreement, as may be amended, (3) special provisions, (4) general conditions, (5) design standards and specifications, including any addenda, (6) design documents, and (7) any other Contract Documents, with the more specific or stricter provision controlling.

28.00 FORCE MAJEURE: Neither the Contractor nor the Town shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by “force majeure.” As used in this Agreement, “force majeure” means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, pandemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

29.00 PROTECTION OF PERSONAL IDENTIFYING INFORMATION: In the event the Work includes or requires the Town to disclose to Contractor any personal identifying information as defined in C.R.S. § 24-73-101, Contractor shall comply with the applicable requirements of C.R.S. §§ 24-73-101, et seq., relating to third-party service providers.

30.00 AUTHORITY: The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town of Mead and the Contractor and bind their respective entities.

31.00 COUNTERPARTS: This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the Parties have caused this Construction Agreement to be executed on the dates written below.

TOWN OF MEAD:

☒ Board of Trustees (*for contracts exceeding \$25,000 pursuant to Sec. 4-2-20 of the Mead Municipal Code*)

ATTEST:

By: _____
Mary Strutt, Town Clerk, MMC

By: _____
Colleen G. Whitlow, Mayor

Date of Execution: _____

OR

☐ Town Manager (*for contracts \$25,000 or less pursuant to Sec. 4-2-20 of the Mead Municipal Code*)

By: _____
Helen Migchelbrink, Town Manager

Date of Execution: _____

CONTRACTOR: ELDER CONSTRUCTION,
INC., a Colorado corporation

By: _____

Printed Name: Patrick Elder

Title: President

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing Construction Agreement was acknowledged before me this ____ day of _____, 2023,
by Patrick Elder as President of ELDER CONSTRUCTION, INC., a Colorado corporation.

Witness my hand and official seal.

My commission expires: _____.

Notary Public
(Required for all contracts pursuant to C.R.S. § 8-40-
202(2)(b)(IV))

EXHIBIT A
CONTRACTOR'S FORM OF BID

[See attached document]

December 28, 2022,

Delivery via email to:
erasmussen@townofmead.org

Mrs. Erika Rasmussen
Town of Mead
441 3rd Street
Mead, CO 80542

RE: Mead Town Hall Courtroom Remodel
Bid Award Recommendation

Dear Erika:

On December 20, 2022, at 2:00 p.m. the Town of Mead opened public bids for the Mead Town Hall Courtroom Remodel Project. Five bids were received. The attached tables summarize all the bids and summarizes the base bid and selected ad alternates. Only the low bidder's references and qualifications were checked.

All bidders met the bidding requirements for submitting a public bid. The low bid was from Elder Construction, Inc. (ECI) for a total sum of \$433,150.00. Ditesco checked the references provided by ECI.

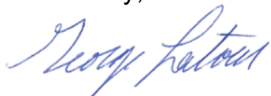
Denrose Court Secured Space (Fort Collins) – Mary stated, “Elder was very easy to work with and responsive. Only issues they had on the project was supply issues that were not in ECI's control. The subcontractors they used were great. They were responsive with any warranty work that needed to be done.”

Dacono City Complex – Thomas Moore (Architect) stated, “Best contractor he has worked with on a project. Would love to work with them again and hope to. Project was on time and budget”.

Based on Ditesco's review of ECI's bid and follow-up check on references we feel that ECI is qualified to perform the work and therefore recommend the Notice of Award for ECI for the Mead Town Hall Courtroom Remodel Project.

Please let me know if you have any questions regarding this recommendation. I can be reached by phone at 480.745.5910 or email at george.latour@ditescoservices.com.

Sincerely,



George Latour, CCM
Enclosure

Mead Town Hall Courtroom Remodel									Bid Opening: 12/20/2022 2:00 p.m. MST						
Bid Summary Table															
Bid No: 2022-010						Select One Alt Only			Select One Alt Only						
Company Name	Base Bid	Ad Alt A	Ad Alt B	Ad Alt C	Ad Alt D	Ad Alt E1	Ad Alt E2	Ad Alt E3	Ad Alt F1	Ad Alt F2	Ad Alt G	Ad Alt H	Ad Alt I	Ad Alt J	
		New Mechoshades	Glass Clerestory	Moisture Barrier	Multiplay Carpet Tiles	"Latte" LVP	"Refuge" LVP	Patching Existing Floor	"Liberty Gold" Quartz	"Simply Beige" Quartz	Stickley Oak Millwork	New Cabinets	Electrical Lighting	Electrical Lighting	
Elder Construction, Inc.	\$ 437,000.00	\$ 3,400.00	\$ (1,100.00)	\$ 22,800.00	\$ -	\$ -	\$ 1,100.00	\$ (6,000.00)	\$ (250.00)	\$ (500.00)	\$ (7,000.00)	\$ 7,000.00	\$ 12,000.00	\$ 6,000.00	
TCC Corporation	\$ 477,099.00	\$ 6,760.00	\$ (3,457.00)	\$ 16,170.00	\$ 40.00	\$ -	\$ 927.00	\$ (9,564.00)	\$ (336.00)	\$ (1,596.00)	\$ (29,885.00)	\$ 6,570.00	\$ 13,112.00	\$ 326.00	
A.D. Miller Construction Services	\$ 489,809.15	\$ 821.85	\$ (11,775.49)	\$ 15,727.26	\$ 1,987.60	\$ 8,122.50	\$ 8,122.50	\$ (17,545.48)	\$ (7,335.54)	\$ (1,488.11)	\$ 20,898.26	\$ 3,299.72	\$ 6,912.30	\$ 375.00	
Krische Construction, Inc.	\$ 508,555.00	\$ 9,292.00	\$ (2,750.00)	\$ 14,940.00	\$ 40.00	\$ -	\$ 1,083.00	\$ (9,942.00)	\$ 730.00	\$ (1,103.00)	\$ (6,000.00)	\$ 566.00	\$ 10,602.00	\$ 396.00	
SCS Construction	\$ 525,000.00	\$ 7,421.00	\$ (2,750.00)	\$ 14,856.00	\$ 50.00	\$ -	\$ 1,073.00	\$ (8,500.00)	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 6,400.00	\$ 9,500.00	

Mead Town Hall Courtroom Remodel Bid No: 2022-010					
Base Bid and Selected Ad Alternates Summary Table					
Company Name	Base Bid	Ad Alt A	Ad Alt F1	Ad Alt G	Base Bid and Selected Ad Alternates
		New Mechoshades	"Liberty Gold" Quartz	Stickley Oak Millwork	
Elder Construction, Inc.	\$ 437,000.00	\$ 3,400.00	\$ (250.00)	\$ (7,000.00)	\$ 433,150.00
TCC Corporation	\$ 477,099.00	\$ 6,760.00	\$ (336.00)	\$ (29,885.00)	\$ 453,638.00
A.D. Miller Construction Services	\$ 489,809.15	\$ 821.85	\$ (7,335.54)	\$ 20,898.26	\$ 504,193.72
Krische Construction, Inc.	\$ 508,555.00	\$ 9,292.00	\$ 730.00	\$ (6,000.00)	\$ 512,577.00
SCS Construction	\$ 525,000.00	\$ 7,421.00	\$ -	\$ -	\$ 532,421.00



Agenda Item Summary

MEETING DATE: January 9, 2023

SUBJECT: **Resolution No. 06-R-2023** – A Resolution of the Town of Mead, Colorado, Approving Change Order No. 26 to the Construction Agreement with Krische Construction Concerning Construction of the Public Works Facility

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The Town of Mead awarded a contract to Krische Construction, Inc. to construct the new Public Works Facility in June 2021. The Town Manager has the authority to approve change orders up to 10% of the original contract amount per the Town's purchasing policy. Change orders 1-24 were previously approved in this manner. Change order 25 was presented to and approved by the Board on November 1, 2022. This request is for Change Order 26 totaling \$10,018.00. This change brings the change order total for the Project (inclusive of Change Order #26) to 11.18% of the original contract amount, which requires Board review and approval.

Change Order #26 includes modification of sprinklers in the IT room, a 3" gas valve and regulator for the future generator, an Improvement Location Certificate (ILC), wall corner guards, and trash enclosure hinge stops. These changes were either requested by the Town or needed to address information missing from the original design drawings.

FINANCIAL CONSIDERATIONS

This request for approval of Change Order #26 is for an amount of \$10,018.00. The approved budget identified \$5.02M for this project through the Municipal Facilities Fund for Capital Outlay (09-50-5511).

Original Contract Amount	\$3,472,201.00	
Change Order 1-25	\$ 378,314.05	
Change Order 26	\$ 10,018.00	
Change Orders 1-26	\$ 388,332.05	11.18% of Original Contract Amount
Revised Contract Amount	\$3,860,533.05	(Inclusive of Change Orders 1 – 26)

STAFF RECOMMENDATION/ACTION REQUIRED

This item is included on the consent agenda for the January 9, 2023, regular meeting. A motion to approve the consent agenda will approve the Resolution (approving Change Order #26). If this item is pulled from the consent agenda for questions by the Trustees, Town Staff recommends the following motion (for approval).

Suggested Motion:

“I move to adopt Resolution No. 06-R-2023, A Resolution of the Town of Mead, Colorado, Approving Change Order No. 26 to the Construction Agreement with Krische Construction Concerning Construction of the Public Works Facility in the specific amount of \$10,018.00, which will bring the revised contract total for the project to \$3,860,533.05.”

ATTACHMENTS

Resolution No. 06-R-2023
Change Order #26

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 06-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING CHANGE ORDER
NO. 26 TO THE CONSTRUCTION AGREEMENT WITH KRISCHE CONSTRUCTION
CONCERNING CONSTRUCTION OF THE PUBLIC WORKS FACILITY**

WHEREAS, the Town of Mead and Krische Construction, Inc., a Colorado corporation (“Contractor”), entered into a Construction Agreement in June 2021, as amended by Change Orders 1 through 25 (the “Contract”), for the construction of the Town’s new Public Works Facility (“Project”); and

WHEREAS, the Town and Contractor desire to amend the Contract through Change Order 26 (“Change Order 26”), a copy of which is attached to this Resolution as **Exhibit 1**, in order to adjust the Contract Price to account for changes requested by the Town or changes needed to address information missing from the original design drawings; and

WHEREAS, pursuant to the Town’s purchasing policy, the Board of Trustees is required to approve change orders that increase the Contract Price over ten percent (10%) of the original Contract Price; and

WHEREAS, the approval of Change Order 26 will increase the change order total for the Project to 11.18% of the original Contract Price; and

WHEREAS, the Board of Trustees desires to approve Change Order 26 in an amount not to exceed \$10,018.00, bring the revised total Contract Price to \$3,860,533.05, and authorize the Town Manager and Town Engineer to execute Change Order 26 on behalf of the Town.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated into this Resolution as findings and conclusions of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves Change Order 26 in substantially the same form as is attached in **Exhibit 1**; and (b) delegates authority to the Town Manager and Town Engineer to execute Change Order 26.

Section 3. Effective Date. This Resolution is effective immediately upon adoption.

Section 4. Repealer. All resolutions or parts of resolutions in conflict with this Resolution are repealed.

Section 5. Certification. The Town Clerk shall certify the passage of this Resolution and make at least one copy of the adopted Resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 9TH DAY OF JANUARY 2023.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Attachment(s):

Exhibit 1 – Change Order 26

CHANGE ORDER NO. 26

PROJECT TITLE: Town of Mead - Public Works Maintenance Facility Project
 CONTRACTOR: KCI
 PROJECT NUMBER: 2021-006
 PURCHASE ORDER NO.:
 DESCRIPTION: COR 61, 66, 70-72

1. Reason for change:

Modification to plans during construction as requested or needed by owner and /or missing from the design drawings/plans.

2. Description of Change:

This change order includes changes to the contract for work change directives as noted below.
 COR - 61: Modify Sprinkler in IT Room = \$415
 COR - 66: Added 3" Gas Valve and Regulator (Generator) = \$1,536
 COR - 70: Added ILC Survey = \$4,514
 COR - 71: Added Corner Guards = \$750
 COR - 72: Added Trash Enclosure Stops = \$2,803

3. Change in Contract Cost: \$10,018.00

4. Change in Contract Time:

0
0

 calendar days for substantial completion = **August 20, 2022**
 calendar days for final completion = **October 19, 2022**

ORIGINAL CONTRACT COST	\$3,472,201.00
TOTAL APPROVED CHANGE ORDERS	\$ 378,314.05
TOTAL PENDING CHANGE ORDERS	\$0.00
TOTAL THIS CHANGE ORDER	\$10,018.00
TOTAL % OF ORIGINAL CONTRACT, THIS C.O.	0.29%
TOTAL % OF ORIGINAL CONTRACT, ALL C.O.'S	11.18%
ADJUSTED CONTRACT COST	\$3,860,533.05

(Assuming all change orders approved)

ACCEPTED BY: 
 Contractor's Representative

DATE: 12-15, 2022

REVIEWED BY: 
 Construction Manager

DATE: **12/15/2022**

APPROVED BY: _____
 Town Engineer / Public Works Director

DATE: _____

APPROVED BY: _____
 Town Manager

DATE: _____

APPROVED BY: _____

DATE: _____

cc: City Clerk Architect
 Contractor Engineer
 Project File Purchasing



605 Weaver Park Road
Longmont, CO 80501
P. 303-776-7643

CHANGE ORDER REQUEST (COR)

CONSTRUCTING QUALITY. BUILDING TRUST.

Date: 12.1.22
COR #: 61

add for fire sprinkler drop and head al I.T. room after new ACT ceiling was installed. Includes re-MOB charge

Mead Public Works

NO GC markup has been added to this COR

PROJECT

DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT \$	LABOR	UNIT \$	MATERIAL	UNIT \$	SUBCONTRACT / OTHER	TOTAL
Work / Items by KCI Construction	0		0.00	0	0.00	0	0.00	0	0
Project Executive	0		143.29	0	0.00	0	0.00	0	0
Project Manager	0		87.46	0	0.00	0	0.00	0	0
Superintendent	0		90.55	0	0.00	0	0.00	0	0
Journeyman	0		66.60	0	0.00	0	0.00	0	0
Apprentice	0		52.98	0	0.00	0	0.00	0	0
Laborer	0		40.87	0	0.00	0	0.00	0	0
Project Coordinator	0		68.85	0	0.00	0	0.00	0	0
Misc Expenses	0		0.00	0	0.00	0	0.00	0	0
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Kriche				0		0		0	0
Overhead	10.00%								0
Profit	5.00%								0
Total of Work / Items by Kriche									0
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
Flow Fire	1		0.00	0	0.00	0	0.00	415	415
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		415	415
Overhead	0.00%								0
Profit	0.00%								0
Total of Work / Items by Subcontractors									415
Other Costs									
Slate and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
General Liability Insurance	0.00%								0
Builders Risk Insurance	0.00%								0
Payment and Performance Bond	0.00%								0
Subtotal of Other Costs									0
Overhead	10.00%								0
Profit	5.00%								0
Total of Other Costs									0
TOTAL COST				0		0		415	415



Flow Fire Protection, Inc.

"Your Fire Protection Contractor"

3054 Lake Canal Ct Unit 100 – Fort Collins, CO
Office (970) 494-1817 - Fax (970) 493-7157

Change Order Pricing

page 1 of 1

Date: October 5, 2022

To: Krische Construction

Attention: Joe Black

Reference: Mead Public Works

ACT ceiling being installed. *ADD SPRINKLER DROP & HEAD*
All exclusion from the original bid proposal applies to this change order.

Labor-- \$190.00

Material- \$225.00

Total Change order amount- \$ 415⁰⁰

Please call me if you have any questions.
Thank you,

Tony Lyman

Tony Lyman
Vice President of Operations
Flow Fire Protection, Inc.

Accepted By: _____ Title: _____ Date: _____
This price is valid for 30 Days. Should this bid be accepted please notify our offices by signing and returning a copy of this proposal by email. By signing the above acknowledgement, this endorsement confirms full authorization to sign for the purchaser and accepts General Terms and Conditions as if written herein.



605 Weaver Park Road
Longmont, CO 80501
P. 303-776-7643

CHANGE ORDER REQUEST (COR)

CONSTRUCTING QUALITY. BUILDING TRUST.

Date: 11.8.22
COR #: 66

Mead Public Works
PROJECT

SUBMITTED TO - OWNER's Representative

Joe Black
KRISCHE CONSTRUCTION

CC:

Detailed Description of Change Request:

Add to install 3" plug valve on gas main and natural gas pressure regulator for future generator before Xcel would set gas meter.

Value of this Request for Change: 1,536

Calendar Days project is extended: 0

Contractor: 
Krische Construction
11.8.22
Date

Architect: _____
D2C Architects
Date

Owner: _____
Erika Rasmussen
Date

Owner: _____
George Latour
Date

605 Weaver Park Road
Longmont, CO 80501
P. 303-776-7643

Corr #66

Commercial Plumbing Change Order



Independent Plumbing Solutions, Inc.
1611 E Lincoln Ave, Unit A
Fort Collins, CO 80524
970-566-1377
www.iplumbingsolutions.com

Date: 9/30/2021

Contractor: Kriche Construction

Project Name/Address: Mead Public Works Facility
1341 County Road 34
Mead, CO 80542

Change Order Number: MPWB-007

You are requested to make the following changes to the contract:
Install 3" plug valve on gas main and natural gas pressure regulator for future generator before X-Cell will set Gas meter. .
Materials: \$714.33 Labor: 3 hrs at \$95.00=\$285.00 Total \$999.33 plus 15% Profit & overhead=\$ 149.98
Total for Change order: \$1,149.91

The Original Contract sum was:

Net amount of previous change orders:

Total amount of this change order:

\$1,149.91

The new contract amount including this change order will be:

The contract time will be changed by the following number of days:

0

Please sign and date below acknowledging acceptance and approval of the change order request above.

Kriche Construction

Signature & Title

Date

Please email signed form to Pete Kraft at pete.k@iplumbingsolutions.com or fax to (970) 490-2244.



605 Weaver Park Road
Longmont, CO 80501
P. 303-776-7643

CHANGE ORDER REQUEST (COR)

CONSTRUCTING QUALITY. BUILDING TRUST.

Date: 11.8.22
COR #: 70

Mead Public Works
PROJECT

SUBMITTED TO - OWNER's Representative

Joe Black
KRISCHE CONSTRUCTION

CC:

Detailed Description of Change Request:

Add to provide ILC by Civilarts Surveying

Value of this Request for Change: 4,514

Calendar Days project is extended: 0

Contractor: 
Krische Construction 11.8.22
Date

Architect: _____
D2C Architects Date

Owner: _____
Erika Rasmussen Date

Owner: _____
George Latour Date



605 Weaver Park Road
Longmont, CO 80501
P. 303-776-7643

CHANGE ORDER REQUEST (COR)

CONSTRUCTING QUALITY. BUILDING TRUST.

Date: 11.8.22
COR #: 70

Mead Public Works

PROJECT

Add to provide ILC by Civilarts Surveying

DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT \$	LABOR	UNIT \$	MATERIAL	UNIT \$	SUBCONTRACT / OTHER	TOTAL
Work / Items by KCI Construction	0		0.00	0	0.00	0	0.00	0	0
Project Executive	0		143.29	0	0.00	0	0.00	0	0
Project Manager	2		87.46	175	0.00	0	0.00	0	175
Superintendent	0		90.55	0	0.00	0	0.00	0	0
Journeyman	0		66.60	0	0.00	0	0.00	0	0
Apprentice	0		52.98	0	0.00	0	0.00	0	0
Laborer	0		40.87	0	0.00	0	0.00	0	0
Project Coordinator	1		68.85	69	0.00	0	0.00	0	69
Misc Expenses	0		0.00	0	0.00	0	0.00	0	0
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Kische				244		0		0	244
Overhead	10.00%								24
Profit	5.00%								12
Total of Work / Items by Kische									280
Work / Items by Subcontractors									
	0		0.00	0	0.00	0	0.00	0	0
Civilarts	1		0.00	0	0.00	0	0.00	3,897	3,897
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		3,897	3,897
Overhead	2.50%								97
Profit	2.50%								97
Total of Work / Items by Subcontractors									4,091
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
General Liability Insurance	0.50%								21
Builders Risk Insurance	0.50%								21
Payment and Performance Bond	2.00%								83
Subtotal of Other Costs									124
Overhead	10.00%								12
Profit	5.00%								6
Total of Other Costs									143
TOTAL COST				244		0		3,897	4,514



ENGINEERING
PLANNING
SURVEYING

P 303.682.1131
F 303.682.1149

info@civilarts.us
www.civilarts.us

1500 Kansas Avenue, Suite 2-E
Longmont, CO 80501

Cor #70

Request for Change Order #8

Mr. Joe Black
Krische Construction
605 Weaver Park Road
Longmont, CO 80501

Invoice Date: Oct 19, 2022
Invoice Num: 1613-0-RFCO8

Billing Through
Oct 17, 2022

Project Name: Request for Change Order #8
Project ID: 1613-0-CO#8
Project Manager: LO
Project Description: 21086 Mead Public Works

Date	Employee	Description	Hours	Rate	Amount
Services:					
9/6/2022	LO	2nd Pond Asbuilt Drafting	1.50	\$92.00	\$138.00
9/15/2022	1 FC	JG-Re-topo pond for volume certification	3.25	\$118.00	\$383.50
9/19/2022	LO	Research boundary/plats; set up for field - ILC	1.50	\$92.00	\$138.00
9/20/2022	1 FC	JG-Locate property corners, topography, & improvements - ILC	8.00	\$118.00	\$944.00
9/21/2022	LO	3rd Pond Asbuilt drafting	1.50	\$92.00	\$138.00
9/21/2022	LO	Review field work - ILC	0.50	\$92.00	\$46.00
9/28/2022	LO	Draft Improvement Location Certificate	1.00	\$92.00	\$92.00
9/29/2022	LO	Draft Improvement Location Certificate	1.00	\$92.00	\$92.00
9/29/2022	1 FC	JG-As built/topo site - ILC	4.75	\$118.00	\$560.50
10/10/2022	LO	Draft Improvement Location Certificate	0.50	\$92.00	\$46.00
10/11/2022	LO	Draft Improvement Location Certificate	3.00	\$92.00	\$276.00
10/13/2022	LO	Draft Improvement Location Certificate	3.00	\$92.00	\$276.00
10/14/2022	LO	Draft Improvement Location Certificate	6.00	\$92.00	\$552.00
10/14/2022	LO	Draft Improvement Location Certificate	3.00	\$92.00	\$276.00
10/17/2022	LO	Draft Improvement Location Certificate	6.50	\$92.00	\$598.00

Service Amount: \$4,556.00

Total Service Amount: \$4,556.00

Reimbursable Expenses:

9/20/2022 1 FC 48" Lath

\$23.52

AMOUNTS BILLED ARE PAYABLE IN FULL WITHIN 30 DAYS OF STATEMENT DATE

Please Make Checks Payable To: CivilArts, Inc. and Send To: P.O. Box 1438, Longmont, Colorado 80502-1438
Amounts not paid within 30 days are subject to interest (Late Charge) at the rate of 18% per annum.

Page 1 of 2

ILC TOTAL = \$3896.50

~D 10/19/22



805 Weaver Park Road
Longmont, CO 80501
P. 303-776-7643

CHANGE ORDER REQUEST (COR)

CONSTRUCTING QUALITY. BUILDING TRUST.

Date: 11.11.22
COR #: 71

Mead Public Works
PROJECT

SUBMITTED TO - OWNER's Representative

Joe Black
KRISCHE CONSTRUCTION

CC:

Detailed Description of Change Request:

Add 2 each corner guards at the locker room entry walls. Move installed room sign and reset.

Value of this Request for Change: 750

Calendar Days project is extended: 0

Contractor:  11.11.22
Krishche Construction Date

Architect: D2C Architects
Date

Owner: Erika Rasmussen
Date

Owner: George Latour
Date



605 Weaver Park Road
Longmont, CO 80501
P. 303-776-7643

CHANGE ORDER REQUEST (COR)

CONSTRUCTING QUALITY. BUILDING TRUST.

Date: 11.11.22
COR #: 71

Mead Public Works
PROJECT

Add 2 each corner guards at the locker room entry walls. Move installed room sign and reset.
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT \$	LABOR	UNIT \$	MATERIAL	UNIT \$	SUBCONTRACT / OTHER	TOTAL
Work / Items by KCI Construction	0		0.00	0	0.00	0	0.00	0	0
Project Executive	0		143.29	0	0.00	0	0.00	0	0
Project Manager	2		87.46	175	0.00	0	0.00	0	175
Superintendent	0		90.55	0	0.00	0	0.00	0	0
Journeyman	2		66.60	133	0.00	0	0.00	0	133
Apprentice	0		52.98	0	0.00	0	0.00	0	0
Laborer	0		40.87	0	0.00	0	0.00	0	0
Project Coordinator	1		68.85	69	0.00	0	0.00	0	69
Misc Expenses	0		0.00	0	0.00	0	0.00	0	0
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				377		0		0	377
Overhead	10.00%								38
Profit	5.00%								19
Total of Work / Items by Krische									434
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
Dynamic Specialties	1		0.00	0	0.00	0	0.00	280	280
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		280	280
Overhead	2.50%								7
Profit	2.50%								7
Total of Work / Items by Subcontractors									294
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
General Liability Insurance	0.50%								3
Builders Risk Insurance	0.50%								3
Payment and Performance Bond	2.00%								13
Subtotal of Other Costs									20
Overhead	10.00%								2
Profit	5.00%								1
Total of Other Costs									23
TOTAL COST				377		0		280	750



Dynamic Specialties, LLC.

P.O. Box 3118 - Loveland, CO 80539
(970)663-0377 - F(970)663-0030

Change Order Request

Date	
10/21/2022	

info@dynamicsspecialties.net
www.dynamicsspecialties.net

From:
Dynamic Specialties 406 S. Lincoln Ave, Unit 11 Loveland, CO 80537

To:
Krische Construction 605 Weaver Park Road, Longmont, CO 80501

QTY	MODEL	DESCRIPTION	UNIT .	TOT.
2 Ea	SS CG	3 1/2" x 3 1/2" x 84", 16 Guage Stainless Steel	\$70.00	\$140.00
			Install Total	\$140.00
			TOTAL	\$280.00 Total



605 Weaver Park Road
Longmont, CO 80501
P. 303-776-7643

CHANGE ORDER REQUEST (COR)

CONSTRUCTING QUALITY. BUILDING TRUST.

Date: 11.22.22

COR #: 72

Add for trash enclosure gate slops, Please see attached subcontractor summary and cost summary.

Mead Public Works

No GC admin or O&P costs have been included in this COR, only subcontractor hard costs

PROJECT

DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT \$	LABOR	UNIT \$	MATERIAL	UNIT \$	SUBCONTRACTOR OTHER	TOTAL
Work / Items by KCI Construction	0		0.00	0	0.00	0	0.00	0	0
Project Executive	0		143.29	0	0.00	0	0.00	0	0
Project Manager	0		87.46	0	0.00	0	0.00	0	0
Superintendent	0		90.55	0	0.00	0	0.00	0	0
Journeyman	0		66.60	0	0.00	0	0.00	0	0
Apprentice	0		52.98	0	0.00	0	0.00	0	0
Laborer	0		40.87	0	0.00	0	0.00	0	0
Project Coordinator	0		68.85	0	0.00	0	0.00	0	0
Misc Expenses	0		0.00	0	0.00	0	0.00	0	0
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Kriche				0		0		0	0
Overhead	10.00%								0
Profit	5.00%								0
Total of Work / Items by Kriche									0
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
Jones Fencing	1		0.00	0	0.00	0	0.00	2,803	2,803
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		2,803	2,803
Overhead	0.00%								0
Profit	0.00%								0
Total of Work / Items by Subcontractors									2,803
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
General Liability Insurance	0.00%								0
Builders Risk Insurance	0.00%								0
Payment and Performance Bond	0.00%								0
Subtotal of Other Costs									0
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									0
TOTAL COST				0		0		2,803	2,803

Joe Black

From: Boo Jones <Bjones@jonescfc.com>
Sent: Friday, November 18, 2022 11:52 AM
To: Joe Black; Jake Navrkal
Subject: Mead PW - Trash Gate Stop Detail
Attachments: Mead PW COR #8.pdf

Good morning Joe,

Please see the attached change order request for the trash gate stops. We are requesting this change order as the design document at bid time did not show or indicate that this was needed and we believe this to be added scope. We have broken out our labor and materials for your review and are more than happy to further explain our logic on this. Please let us know if you have any questions in this matter.

Best regards,

Boo Jones
C - 303.350.6839
O - 720.692.6291
Bjones@jonescfc.com
www.JonesCFC.com





9152 MARSHALL PLACE
WESTMINSTER, CO 80031
Phone (720) 692-6291
www.Jonescfc.com



PROPOSAL

For: Krische Construction ESTIMATE NO: JCF- 221117-COR#08

AT: Mead Public Works Facility DATE: 11/17/2022

ATTENTION: Joe Black FAX #

Email: jblack@kciconst.com PHONE # 303-591-2131

SPECIFICATIONS by: Field directive by owners rep Addendum:

Drawing No. By Owner Dated:

Dated:

Scope of Work

We hereby submit specifications and estimates for:

LABOR AND MATERIAL:

GATE STOPS

ITEM #1: FABRICATION AND INSTALLATION OF GATE STOPS (4EA STOPS)

ADD TO BASE CONTRACT: \$2,803

LABOR: \$1,920 (FABRICATION INCLUDED)

MATERIALS, EQUIPMENT, AND CONCRETE: \$510

OVERHEAD AND PROFIT: \$373

LOCATING OF ALL UNDERGROUND UTILITIES AND SPRINKLER LINES IS THE RESPONSIBILITY OF THE OWNER/
CONTRACTOR

SALES TAX INCLUDED? NO

TERMS: NET 30 DAYS. Deposit may be required. Payment not made by this date is subject to interest charges at 1.5% per month until paid. Any and all attorney fees, mechanics lien, collection costs or other unknown costs are in addition to invoice monies.

PROPOSAL IS GOOD FOR 10 DAYS FROM DATE OF QUOTE

Boo Jones

11/17/2022

Submitted by:

Date:

Owner Acceptance

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance

Signature



Agenda Item Summary

MEETING DATE: Board of Trustees – January 9, 2023

SUBJECT: **Ordinance No. 1019** – An Ordinance of the Town of Mead, Colorado
Declaring the Organization of the Town of Mead Elevation 25 General
Improvement District

PRESENTED BY: Marcus McAskin, Town Attorney

SUMMARY

A Petition seeking the formation of the Town of Mead Elevation 25 General Improvement District (the “Petition”) was previously executed by executed by ELEVATION 25 INDUSTRIAL OWNER, LLC (the “Petitioner”) and filed with the Board of Trustees.

ELEVATION 25 INDUSTRIAL OWNER, LLC, a Delaware limited liability company (the “Petitioner”) is the sole record owner of property located within the initial boundaries of the Town of Mead Elevation 25 General Improvement District (the “GID”).

As such, the Petition complies with § 31-25-607(3.5), C.R.S. (the Petition was signed by one hundred percent (100%) of the owners of taxable real property to be included within the proposed District). C.R.S. § 31-25-607(4)(c) provides that if a Petition complies with the provisions of -607(3.5) . . . “the [Board of Trustees] may adopt an ordinance declaring the district organized without any notice, hearing, election, or filing of a bond.”

On August 29, 2022, the Board of Trustees adopted Ordinance No. 1006 (the “Prior Ordinance”) approving the Petition and calling for an election to determine the issuance of bonded indebtedness and the imposition of property taxes by the District and for other matters for which voter approval is required under section 20 of Article X of the state constitution (“TABOR”). The Prior Ordinance also appointed a designated elected official for the November 8, 2022 election (the “Election”).

The ballot issues required by TABOR were approved at the November 8, 2022 organizational election. Specifically, GID Ballot Issue 2A, 2B and 2C were approved at the Election. The complete text of each of Ballot Issue 2A through 2C is set forth in **Attachment C** of the Proposed Ordinance.

Ordinance No. 1019:

1. Declares the GID organized, and
2. Instructs the Town Clerk to record a certified copy of the Ordinance with the Weld County Clerk and Recorder’s Office, in accordance with the requirement set forth in C.R.S. § 31-25-608.

FINANCIAL CONSIDERATIONS

None.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approval of the Ordinance (declaring the GID organized). **A motion to approve the January 9, 2023 regular meeting consent agenda will approve the Ordinance.** If this item is pulled off of consent for questions or further discussion, Staff recommends the motion set forth below:

Suggested Motion –

“I move to approve Ordinance No. 1019, AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, DECLARING THE ORGANIZATION OF THE TOWN OF MEAD ELEVATION 25 GENERAL IMPROVEMENT DISTRICT.”

ATTACHMENTS

Ordinance No. 1019

Attachment A – Initial Boundaries of GID

Attachment B – Election Results

Attachment C – Official GID Ballot for 2022 General Election (Weld County)

**TOWN OF MEAD, COLORADO
ORDINANCE NO. 1019**

**AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, DECLARING THE
ORGANIZATION OF THE TOWN OF MEAD ELEVATION 25 GENERAL
IMPROVEMENT DISTRICT**

WHEREAS, a Petition seeking the formation of the Town of Mead Elevation 25 General Improvement District (the “Petition”) was previously filed with the Board of Trustees; and

WHEREAS, the Petition is executed by ELEVATION 25 INDUSTRIAL OWNER, LLC, a Delaware limited liability company (the “Petitioner”); and

WHEREAS, the property to be included within the initial boundaries of the proposed *Town of Mead Elevation 25 General Improvement District*, in the Town of Mead, Colorado (“District”), which is more fully described on **Attachment A** attached hereto and incorporated herein by reference, lies wholly within the boundaries of the Town of Mead, Colorado (the “Town”); and

WHEREAS, pursuant to and in accordance with § 31-25-607(3.5), C.R.S., the Petition was signed by one hundred percent (100%) of the owners of taxable real property to be included within the proposed District and contains a request for a waiver of all of the requirements pertaining to notice, publication and a public hearing on the Petition as set forth in §§ 31-25-606 and -607, C.R.S.; and

WHEREAS, on August 29, 2022, the Board of Trustees reviewed the Petition and adopted Ordinance No. 1006 (the “Prior Ordinance”) approving the Petition, calling for an election to determine the issuance of bonded indebtedness and the imposition of property taxes by the District and for other matter for which voter approval is required under section 20 of Article X of the state constitution (“TABOR”), and appointed a designated elected official for the November 8, 2022 election (the “Election”); and

WHEREAS, the Election was conducted as a mail ballot election coordinated with Weld County in accordance with Sections 3 and 4 of the Prior Ordinance; and

WHEREAS, pursuant to and in accordance with §§ 31-25-601, et. seq., C.R.S., §§ 1-1-101 through 1-13-101, et seq., C.R.S., and the Prior Ordinance, the question of the organization of the District was also submitted to qualified electors within the District at the Election; and

WHEREAS, pursuant to § 1-10-201, C.R.S., the designated election official caused to be appointed a canvass board for the Election (the “Board of Canvassers”), and the ballots were processed and counted in accordance with the provisions of §§ 1-1-101 through 1-13-101, et seq., C.R.S.; and

WHEREAS, on November 22, 2022, in accordance with § 1-10-203(1), C.R.S., the Board of Canvassers met and surveyed the Election returns, issued a certified statement of results and prepared an official abstract of votes cast; and

WHEREAS, a copy of a relevant portion of the Board of Canvassers’ Certification of Election is attached hereto as **Attachment B** and incorporated herein by this reference; and

WHEREAS, pursuant to § 31-25-607(4)(c), C.R.S., the Board of Trustees is authorized to declare the District organized without an election, due to the fact that the Petition complies with § 31-25-607(3.5), C.R.S.; and

WHEREAS, the ballot issues required by TABOR were approved at the November 8, 2022 organizational election; and

WHEREAS, a majority of votes cast at the Election approved Ballot Issue 2A through 2C as shown in **Attachment C**; and

WHEREAS, the Board of Trustees desires to declare the District organized.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The above and foregoing recitals are incorporated herein by reference and are adopted as findings and determinations of the Board of Trustees. The Board of Trustees further finds that it has continuing jurisdiction over the Petition.

Section 2. The Board of Trustees hereby declares the District organized in accordance with § 31-25-607(4)(c), C.R.S. The District shall have the corporate name specified in the Petition and the Prior Ordinance; specifically, the District shall be known as the “Town of Mead Elevation 25 General Improvement District.”

Section 3. The District shall be a public or quasi-municipal corporation of the State of Colorado and a body corporate with those powers set forth in §§ 31-25-601, et seq., C.R.S.

Section 4. Within thirty (30) days after adoption of this Ordinance, the Town Clerk shall record a certified copy of this Ordinance with the Weld County Clerk and Recorder’s Office, in accordance with the requirement set forth in § 31-25-608, C.R.S.

Section 5. Effective Date. This Ordinance shall be published and become effective as provided by law.

Section 6. Severability. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the ordinance. The Board of Trustees hereby declares that it would have passed the ordinance including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more part, section, subsection, sentence, clause or phrase is declared invalid.

Section 7. Repealer. All ordinances or resolutions, or parts thereof, in conflict with this ordinance are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

Section 8. Certification. The Town Clerk shall certify to the passage of this Ordinance and make not less than one copy of the adopted Code available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 9TH DAY OF JANUARY, 2023.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Attachment A

INITIAL BOUNDARIES of Town of Mead Elevation 25 General Improvement District, Town of Mead, Weld County, Colorado

LOT 1, ELEVATION 25 FILING NO. 1,
TOWN OF MEAD, COUNTY OF WELD,
STATE OF COLORADO

Containing an area of 6.038 acres, more or less

LOT 2, ELEVATION 25 FILING NO. 1,
TOWN OF MEAD, COUNTY OF WELD,
STATE OF COLORADO

Containing an area of 6.369 acres, more or less

TRACT C, ELEVATION 25 FILING NO. 1,
TOWN OF MEAD, COUNTY OF WELD,
STATE OF COLORADO

Containing an area of 23.148 acres, more or less

CONTAINING A TOTAL AREA OF 35.555 ACRES, MORE OR LESS.

Attachment B

Election Results (Portion of November 22, 2022 Certification of Election)

Election Summary Report Weld County 2022 General Election November 8, 2022 Final Results

Town of Mead General Improvement District

Ballot Issue 2A (Vote for 1)

	Total:
Yes/For	1
No/Against	0
Total Votes:	1

Ballot Issue 2B (Vote for 1)

	Total:
Yes/For	1
No/Against	0
Total Votes:	1

Ballot Issue 2C (Vote for 1)

	Total:
Yes/For	1
No/Against	0
Total Votes:	1

Ballot Question 2D (Vote for 1)

	Total:
Yes/For	0
No/Against	0
Total Votes:	0

Attachment C

Official Ballot for 2022 General Election
Weld County, Colorado
Tuesday, November 8, 2022

[TOWN OF MEAD ELEVATION 25 GENERAL IMPROVEMENT DISTRICT]

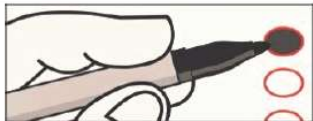
(attached, two (2) pages)

Official Ballot for 2022 General Election
Weld County, Colorado
Tuesday, November 8, 2022

Carly Koppes

Precinct: Town of Mead

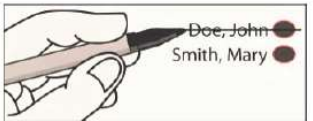
Carly Koppes, Clerk and Recorder



To vote for a named candidate, completely fill in the oval to the right of your choice. Use blue or black ink.



To vote for an eligible write-in candidate, completely fill in the oval to the right of the write-in line, and print the name of the candidate on the line. If a race does not contain a write-in line, you cannot vote for a write-in candidate.



To make a correction in a race with more than one candidate, draw a bold line through the oval and candidate name marked by mistake, then fill in the oval next to the correct name. If you voted for the only candidate in a race and want to withdraw that vote, you must request a replacement ballot.

WARNING: Any person who, by use of force or other means, unduly influences an eligible elector to vote in any particular manner or to refrain from voting, or who falsely makes, alters, forges or counterfeits any mail ballot before or after it has been cast, or who destroys, defaces, mutilates, or tampers with a ballot is subject, upon conviction, to imprisonment, to a fine, or to a fine, or both. Section 1-7.5-107(3)(b), C.R.S.

Town of Mead Ballot Issue 2A:

SHALL TOWN OF MEAD ELEVATION 25 GENERAL IMPROVEMENT DISTRICT (“DISTRICT”) TAXES BE INCREASED \$100,000 ANNUALLY, COMMENCING IN 2023, OR BY WHATEVER ADDITIONAL AMOUNTS ARE RAISED ANNUALLY THEREAFTER FROM AN AD VALOREM MILL LEVY NOT IN EXCESS OF THREE (3.000) MILLS ANNUALLY (PROVIDED THAT SUCH MAXIMUM MILL LEVY SHALL BE ADJUSTED TO ACCOUNT FOR CHANGES IN LAW OR THE METHOD BY WHICH ASSESSED VALUATION IS CALCULATED OCCURRING AFTER JANUARY 1, 2023), THE REVENUES THEREFROM TO BE REMITTED TO THE TOWN OF MEAD, COLORADO, TO BE USED FOR THE PURPOSE OF DEFRAYING THE TOWN’S ANNUAL ADMINISTRATIVE COSTS RELATED TO THE DISTRICT AND ONGOING OPERATIONS AND MAINTENANCE EXPENSES ASSOCIATED WITH TOWN CAPITAL IMPROVEMENTS AND INFRASTRUCTURE, THE STREETS WITHIN THE BOUNDARIES OF THE DISTRICT OR SERVING DEVELOPMENT LOCATED WITHIN THE BOUNDARIES OF THE DISTRICT AND OTHER PUBLIC IMPROVEMENTS WHICH MAY BE DEDICATED TO THE TOWN OF MEAD, COLORADO, LOCATED BOTH WITHIN AND WITHOUT THE BOUNDARIES OF THE DISTRICT AND WHICH DIRECTLY OR INDIRECTLY SERVE DEVELOPMENT WITHIN THE DISTRICT; AND SHALL THE PROCEEDS OF SUCH TAXES AND INVESTMENT INCOME THEREON BE COLLECTED AND REMITTED TO THE TOWN OF MEAD, COLORADO, BY THE DISTRICT AS A VOTER-APPROVED REVENUE CHANGE IN 2023 AND IN EACH YEAR THEREAFTER, WITHOUT REGARD TO ANY SPENDING, REVENUE-RAISING, OR OTHER LIMITATION CONTAINED WITHIN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION, SECTION 29-1-301, COLORADO REVISED STATUTES, OR ANY OTHER LAW, AND WITHOUT LIMITING IN ANY YEAR THE AMOUNT OF OTHER REVENUES THAT MAY BE COLLECTED AND SPENT BY THE DISTRICT?

Yes/For ☐

No/Against ☐

Town of Mead Ballot Issue 2B:

SHALL TOWN OF MEAD ELEVATION 25 GENERAL IMPROVEMENT DISTRICT (“DISTRICT”) TAXES BE INCREASED BY \$75,000.00 ANNUALLY OR BY WHATEVER ADDITIONAL AMOUNTS ARE RAISED ANNUALLY THEREAFTER FROM AN AD VALOREM MILL LEVY NOT IN EXCESS OF TWO (2.000) MILLS ANNUALLY (PROVIDED THAT SUCH MAXIMUM MILL LEVY SHALL BE ADJUSTED TO ACCOUNT FOR CHANGES IN LAW OR THE METHOD BY WHICH ASSESSED VALUATION IS CALCULATED OCCURRING AFTER JANUARY 1, 2023), AS NECESSARY FOR THE PAYMENT OF AMOUNTS DUE PURSUANT TO ONE OR MORE AGREEMENTS OR OTHER CONTRACTS WITH ELEVATION 25 INDUSTRIAL OWNER LLC, A DELAWARE LIMITED LIABILITY COMPANY (OR ITS SUCCESSOR(S) OR ASSIGN(S)), BY THE IMPOSITION OF AD VALOREM PROPERTY TAXES LEVIED IN ANY YEAR, AND SHALL THE PROCEEDS OF SUCH TAXES AND ANY INVESTMENT INCOME THEREON BE COLLECTED, RETAINED AND SPENT BY THE DISTRICT IN FISCAL YEAR 2023 AND IN EACH FISCAL YEAR THEREAFTER AS A VOTER-APPROVED REVENUE CHANGE WITHOUT REGARD TO ANY SPENDING, REVENUE-RAISING, OR OTHER LIMITATION CONTAINED WITHIN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION, THE LIMITS IMPOSED ON INCREASES IN PROPERTY TAXATION BY SECTION 29-1-301, C.R.S. IN ANY YEAR, OR ANY OTHER LAW WHICH PURPORTS TO LIMIT THE DISTRICT’S REVENUES OR EXPENDITURES AS IT CURRENTLY EXISTS OR AS IT MAY BE AMENDED IN THE FUTURE, ALL WITHOUT LIMITING IN ANY YEAR THE AMOUNT OF OTHER REVENUES THAT MAY BE COLLECTED, RETAINED AND SPENT BY THE DISTRICT?

Yes/For ☐

No/Against ☐

Town of Mead Ballot Issue 2C:

SHALL TOWN OF MEAD ELEVATION 25 GENERAL IMPROVEMENT DISTRICT (“DISTRICT”) DEBT BE INCREASED \$3,000,000 WITH A REPAYMENT COST OF \$15,000,000 AND SHALL DISTRICT TAXES BE INCREASED \$15,000,000 ANNUALLY OR SUCH LESSER AMOUNT AS MAY BE NECESSARY FOR THE PAYMENT OF SUCH DEBT AND ANY REFUNDINGS THEREOF; SUCH DEBT TO CONSIST OF REIMBURSEMENT AGREEMENTS (“CONTRACTS”) WITHOUT LIMIT AS TO TERM WITH ONE OR MORE PRIVATE ENTITIES WHICH CONTRACTS WILL CONSTITUTE MULTIPLE FISCAL YEAR FINANCIAL OBLIGATIONS AND WHICH WILL OBLIGATE THE DISTRICT TO REIMBURSE TO SUCH ENTITY OR ENTITIES FOR ADVANCES MADE TO AND COSTS INCURRED ON BEHALF OF THE DISTRICT FOR THE PURPOSES OF FINANCING, DESIGNING, ACQUIRING, CONSTRUCTING, COMPLETING OR OTHERWISE PROVIDING, AND THE COSTS OF OPERATING AND MAINTAINING, ANY PUBLIC IMPROVEMENT INCLUDING ADMINISTRATIVE COSTS OF THE DISTRICT, ALL AS MAY BE PROVIDED IN SUCH CONTRACTS; SUCH DEBT TO BEAR INTEREST AT A MAXIMUM NET EFFECTIVE INTEREST RATE NOT TO EXCEED 6% PER ANNUM, BE REFINANCED AT A NET EFFECTIVE INTEREST RATE NOT TO EXCEED THE MAXIMUM NET EFFECTIVE INTEREST RATE WITHOUT ADDITIONAL VOTER APPROVAL, AND CONTAIN SUCH TERMS, NOT INCONSISTENT HERewith, AS THE DISTRICT’S BOARD OF DIRECTORS MAY DETERMINE; SUCH DEBT TO BE ISSUED OR INCURRED AT ONE TIME OR FROM TIME TO TIME, TO BE PAID FROM ANY LEGALLY AVAILABLE REVENUES OF THE DISTRICT, INCLUDING THE PROCEEDS OF AD VALOREM PROPERTY TAXES; SUCH TAXES TO CONSIST OF AN AD VALOREM MILL LEVY IMPOSED ON ALL TAXABLE PROPERTY OF THE DISTRICT, WITHOUT LIMITATION OF RATE AND AMOUNT OR WITH SUCH LIMITATIONS AS MAY BE DETERMINED BY THE DISTRICT’S BOARD OF DIRECTORS, TO BE USED FOR THE PURPOSE OF PAYING THE PRINCIPAL OF, PREMIUM IF ANY, AND INTEREST ON SUCH DEBT WHEN DUE; AND SHALL THE PROCEEDS OF ANY SUCH DEBT AND THE REVENUES FROM SUCH TAXES AND ANY OTHER REVENUES USED TO PAY SUCH DEBT, AND INVESTMENT EARNINGS THEREON, BE COLLECTED, RETAINED, AND SPENT BY THE DISTRICT AS A VOTER-APPROVED REVENUE CHANGE, WITHOUT REGARD TO ANY SPENDING, REVENUE-RAISING, OR OTHER LIMITATION CONTAINED WITHIN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION, OR ANY OTHER LAW WHICH PURPORTS TO LIMIT THE DISTRICT’S REVENUES OR EXPENDITURES AS IT CURRENTLY EXISTS OR AS IT MAY BE AMENDED IN THE FUTURE, AND WITHOUT LIMITING IN ANY YEAR THE AMOUNT OF OTHER REVENUES THAT MAY BE COLLECTED, RETAINED AND SPENT BY THE DISTRICT?

Yes/For ☐

No/Against ☐

Town of Mead Ballot Question 2D

Shall Town of Mead Elevation 25 General Improvement District, as more particularly described in Town Ordinance No. 1006, be organized in the Town of Mead, Colorado?

Yes/For ☐

No/Against ☐



Agenda Item Summary

MEETING DATE: January 9, 2023

SUBJECT: **Ordinance No. 1020** – An Ordinance of the Town of Mead, Colorado, Amending Section 16-5-20 of the Mead Municipal Code Regarding the Definition of *Site Specific Development Plan*

PRESENTED BY: Marcus McAskin, Town Attorney

SUMMARY

Vested property rights allow a landowner to guarantee permissibility of a particular use and/or intensity of use for their property for a specified duration upon approval by a local government. Vested property rights are limited to those development plans qualifying as a “site specific development plan,” which the Mead Municipal Code (“MMC”) currently limits to final plats and site plans.

The Town has received a request for vested property rights in relation to a planned unit development (PUD). Staff recommends revising the definition of site specific development plan in MMC Section 16-5-20 to include a variety of development plans, such as PUDs, to give the Town more flexibility with regards to granting vested property rights. This approach is more consistent with state law and still preserves the Town’s authority to approve, conditionally approve, or deny the designation of a site specific development plan and associated vested rights pursuant to MMC Chapter 16, Article V.

FINANCIAL CONSIDERATIONS

N/A

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the January 9, 2023 consent agenda will adopt Ordinance No. 1020. If the Board desires to remove the Ordinance from the consent agenda for questions or additional discussion, staff recommends the following motion for approval:

“I MOVE TO APPROVE ORDINANCE NO. 1020, AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, AMENDING SECTION 16-5-20 OF THE MEAD MUNICIPAL CODE REGARDING THE DEFINITION OF *SITE SPECIFIC DEVELOPMENT PLAN*.”

ATTACHMENTS

Attachment 1: Ordinance No. 1020

**TOWN OF MEAD, COLORADO
ORDINANCE NO. 1020**

**AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, AMENDING
SECTION 16-5-20 OF THE MEAD MUNICIPAL CODE REGARDING THE
DEFINITION OF *SITE SPECIFIC DEVELOPMENT PLAN***

WHEREAS, the Board of Trustees of the Town of Mead (“Board of Trustees”) has the authority pursuant to C.R.S. § 31-15-401 and its general police powers to pass and enforce regulations which may be necessary or expedient for the promotion of the health, safety, and welfare of the citizens of the Town of Mead (“Town”); and

WHEREAS, the Town adopted Ordinance No. 877 in 2018, adopting vested property rights regulations (the “Prior Ordinance”); and

WHEREAS, as set forth in the Prior Ordinance, the purpose of the Town’s vested property rights regulations is to foster cooperation between the public and private sectors in the area of land use planning and provide a regulatory framework which permits landowners to secure reasonable investment-backed expectations through permitting an application for vested property rights; and

WHEREAS, the current definition of *site specific development plan* in Section 16-5-20 of the Mead Municipal Code (“MMC”) is limited to final plats of a subdivision, and final site plans for multi-family, commercial, and industrial development; and

WHEREAS, Town staff recommends broadening the definition for consistency with Section 24-68-102, C.R.S., to include any plan that has been submitted to the Town by a landowner or landowner’s representative describing with reasonable certainty the type and intensity of use for a specific parcel or parcels of property; and

WHEREAS, the Board of Trustees desires to amend the definition of *site specific development plan* in Section 16-5-20 of the MMC accordingly, as further set forth herein.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The definition of *site specific development plan* in Section 16-5-20 of the MMC is hereby repealed in its entirety and replaced to read as follows. The remainder of Section 16-5-20 shall remain unchanged by this amendment.

Site specific development plan means a plan that has been submitted to the Town by a landowner or landowner’s representative describing with reasonable certainty the type and intensity of use for a specific parcel or parcels of property, which plan may include but is not limited to any of the following: a planned unit development plan, a subdivision plat, a preliminary or general development plan, a conditional or special use plan, or a development agreement. What constitutes a site specific development plan shall ultimately be determined by the Town pursuant to this Chapter 16, Article V.

Section 2. Effective Date. This Ordinance shall be published and become effective as

provided by law.

Section 3. Remaining provisions. Except as specifically amended hereby, all other provisions of the Mead Municipal Code shall continue in full force and effect.

Section 4. Codification Amendments. The codifier of Mead's Municipal Code is hereby authorized to make such numerical, technical and formatting changes as may be necessary to incorporate the provisions of this ordinance within the Mead Municipal Code.

Section 5. Severability. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the ordinance. The Board of Trustees hereby declares that it would have passed the ordinance including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more part, section, subsection, sentence, clause or phrase is declared invalid.

Section 6. Repealer. All ordinances or resolutions, or parts thereof, in conflict with this ordinance are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

Section 7. Certification. The Town Clerk shall certify to the passage of this Ordinance and make not less than one copy of the adopted Code available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS ____ DAY OF JANUARY, 2023.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor



Agenda Item Summary

MEETING DATE: January 9, 2023

SUBJECT: **Resolution No. 07-R-2023** – A Resolution of the Town of Mead Colorado, Amending the Town Comprehensive Fee Schedule to Include Right-of-Way Permit Extension Fees

PRESENTED BY: Marcus McAskin, Town Attorney

SUMMARY

The Mead Municipal Code (“MMC”) authorizes the Town to adopt fees to administer permits for excavation and obstruction of Town right-of-way. Currently, the Comprehensive Fee Schedule includes such fees, which depend on the extent of the excavation or obstruction, but does not include fees for extension of these permits beyond their initial term. Staff incurs additional costs in monitoring and enforcement in case of noncompliance with permit terms.

Staff is recommending an extension fee of \$1,000 per day (“Extension Fee”) to address these additional administrative and enforcement costs, with some ability for the Town Engineer to waive some or all of the Extension Fee under appropriate circumstances.

The Resolution: (1) amends the Town’s Comprehensive Fee Schedule to add the Extension Fee; and (2) directs Staff to amend the Town’s ROW Permit form to clearly reference the Extension Fee and to include language authorizing the Town Engineer to waive some or all of the Extension Fee under certain circumstances. Currently it is anticipated that language will be added to the ROW Permit form substantially in accordance with the following:

“If work under this Permit is not completed by the Completion Date set forth on page one of this Permit, the Town will impose an extension fee of \$1,000.00 per day (the “Extension Fee”), as set forth and authorized in the Town’s Comprehensive Fee Schedule. The Town Engineer may waive some or all of the Extension Fee(s) if applicant/permittee promptly responds in good faith to Town communications regarding Permit extension, has not complied with the Completion Date for reasons outside of the applicant’s control, and applicant/permittee is working in good faith to conclude the excavation or obstruction. The Town Engineer may also waive such Extension Fee(s) if applicant/permittee has applied for a new permit at least five (5) business days prior to expiration of the current applicable permit and all applicable fees have been paid.”

FINANCIAL CONSIDERATIONS

The Extension Fee is necessary to cover Town costs and expenses incurred in administering right-of-way excavation and obstruction permits and extensions.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the January 9, 2023 consent agenda will constitute approval of Resolution No. 07-R-2023. If the Board desires to remove the Resolution from the consent agenda for questions or additional discussion, staff recommends the following motion for approval:

“I MOVE TO APPROVE RESOLUTION NO. 07-R-2023, A RESOLUTION OF THE TOWN OF MEAD, COLORADO, AMENDING THE TOWN COMPREHENSIVE FEE SCHEDULE TO INCLUDE RIGHT-OF-WAY PERMIT EXTENSION FEES.”

ATTACHMENTS

Attachment 1: Resolution No. 07-R-2023

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 07- R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, AMENDING
THE TOWN COMPREHENSIVE FEE SCHEDULE TO INCLUDE RIGHT-
OF-WAY PERMIT EXTENSION FEES**

WHEREAS, the Town is authorized to establish fees, charges and assessments for permits, licenses and services to cover the reasonable costs and expenses incurred by the Town in administering Town programs and services and amend such fees and charges from time to time by resolution; and

WHEREAS, the Town adopted Section 11-2-70 of the Mead Municipal Code (“MMC”), as amended, contemplating the adoption of permit fees for excavation and obstruction of right-of-way as part of the Town Comprehensive Fee Schedule adopted and updated annually pursuant to MMC Section 1-8-10; and

WHEREAS, the Town has adopted such fees and desires to amend the comprehensive fee schedule to include fees for extension of permits for excavation and obstruction of right-of-way pursuant to Chapter 11, Article II of the MMC (“ROW Permit” or “ROW Permits”); and

WHEREAS, the Town finds that the fees set forth in this resolution are reasonably related to the costs and expenses incurred by the Town in administering ROW Permits and that it is in the best interests of the Town to amend the Comprehensive Fee Schedule to include fees for extension of ROW Permits.

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. Fees Adopted. The Board of Trustees hereby: (a) amends the Town Comprehensive Fee Schedule to include a fee of \$1,000 per day for extension of ROW Permits past their original permit term (“Extension Fee”); and (b) directs Town staff to take all steps necessary to include the Extension Fee into the Town of Mead’s Comprehensive Fee Schedule and implement the Extension Fee to take effect on the effective date set forth in Section 3 of this resolution.

Section 2. Direction to Staff. Staff is directed to amend the ROW Permit form to clearly reference the Extension Fee and to include language authorizing the Town Engineer to waive some or all of the Extension Fee under the following circumstances, which circumstances shall be clearly articulated in the ROW Permit language: (1) applicant/permittee is working in good faith to conclude the excavation or obstruction, is responsive to Town communications, and the delay is beyond applicant/permittee’s control; or (2) applicant/permittee has timely applied for a new permit to continue the work and paid all applicable fees. The modifications to the ROW Permit form shall be completed prior to the effective date of the Extension Fee set forth in Section 3 below.

Section 3. Effective Date. This resolution shall be effective immediately upon adoption. The Extension Fee shall be effective on and after February 13, 2023.

Section 4. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

**INTRODUCED, READ, PASSED, AND ADOPTED THIS 9TH DAY OF JANUARY
2023.**

ATTEST:

TOWN OF MEAD

By _____
Mary E. Strutt, MMC, Town Clerk

By _____
Colleen G. Whitlow, Mayor



Agenda Item Summary

MEETING DATE: January 9, 2022

SUBJECT: Public Hearing on Sugar Beet Solar Planned Unit Development (PUD) Rezoning

Request to RE-OPEN AND CONTINUE public hearing to January 30, 2023 at 6:00 p.m. at Town Hall

PRESENTED BY: Marcus McAskin, Town Attorney

SUMMARY

Sugar Beet Solar, LLC (“Applicant”) has filed an application with the Town for the Sugar Beet Solar Planned Unit Development rezoning (“PUD”) to permit development of a photovoltaic solar production facility on certain property generally located northwest of the intersection of WCR 34 (Welker Ave.) and WCR 5.

Mead Municipal Code Section 16-3-160(c)(6) provides that the Planning Commission shall hold a hearing on all proposed zoning map amendments and provide a recommendation regarding same to the Board of Trustees. The Planning Commission held a public hearing on the PUD at its regular meeting on November 16, 2022, which hearing was continued to December 14, 2022.

The Planning Commission determined that the PUD overlay application did not meet the requirements for a rezoning application and recommended denial of the PUD. The Planning Commission also recommended that the Board of Trustees consider imposing a six (6) month moratorium on all solar energy production facilities to provide Staff time to research this land use and propose regulations tailored for this specific land use.

The Applicant has requested that the public hearing before the Board of Trustees be **re-opened and continued** to January 30, 2023 at 6:00 p.m., with the continued public hearing to be held at Town Hall. A recommended motion follows below.

STAFF RECOMMENDATION/ACTION REQUIRED

Recommended motion:

“I move to RE-OPEN AND CONTINUE the public hearing on the Sugar Beet Solar Planned Unit Development (PUD) Rezoning to January 30, 2023 at 6:00 p.m. at Town Hall.”

ATTACHMENTS

1. Notice of Public Hearing on Sugar Beet Solar Planned Unit Development (PUD) Rezoning