



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, September 30, 2024

AGENDA

I. 6:00 p.m. to 10:00 p.m. REGULAR MEETING

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 21-R-2023, remote participation will be allowed. The meeting link will be provided on the Town's website/designated posting place at least 24 hours prior to the meeting.

https://us02web.zoom.us/webinar/register/WN_irDH4x_ER1yZSo6clo_2Zg

1. Call to Order – Roll Call

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright
Trustee David Adams
Trustee Debra Brodhead
Trustee Trisha Harris
Trustee Chris Parr
Trustee Herman Schranz

2. Moment of Silence

3. Pledge of Allegiance to the Flag

4. Review and Approve Agenda

5. Staff Report: Town Manager Report

[a.](#) Manager Report

6. Informational Items

[a.](#) Mountain View Fire - State of the District

7. Proclamations

[a.](#) Community Planning Month October 2024

[b.](#) Fire Prevention Week October 6-12, 2024

8. Public Comment: 3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

9. Consent Agenda: *Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:*

[a.](#) Approval of Minutes - Regular Meeting September 9, 2024

[b.](#) August 2024 Financial Statements

[c.](#) Check Register September 30, 2024

[d.](#) 2025 Health Insurance Renewal - CEBT

[e.](#) **Resolution No. 71-R-2024** – A Resolution of the Town of Mead, Colorado, Approving Updated Compensation Structure Guidelines for Employees

- f. **Ordinance No. 1068** – An Ordinance of the Town of Mead, Colorado Repealing and Reenacting Article III of Chapter 6 of the *Mead Municipal Code* Relating to Alcoholic Beverages
- g. **Resolution 72-R-2024** – A Resolution of the Town of Mead, Colorado, Approving an Amendment to the Intergovernmental Agreement Between the Town of Mead and the St. Vrain Valley School District RE-1J for a Joint School Resource Officer Program for the 2024-2025 School Year
- h. **Resolution No. 73-R-2024** – A Resolution of the Town of Mead, Colorado, Granting Final Acceptance of Certain Public Improvements associated with Iglesia de Cristo Mi-El Longmont Phase 1 – Site Plan

10. Public Hearing

- a. **Public Hearing: Proposed Code Amendments Related to Renewable Energy Facilities Continued from July 29, 2024**
 - i. **Ordinance No. 1064** - An Ordinance of the Town of Mead, Colorado Approving Certain Amendments to the *Mead Municipal Code* Establishing Development Standards for Renewable Energy Facilities

11. New Business

- a. **Ordinance 1069** – An Ordinance of the Town of Mead, Colorado, Approving the Pre-Development Intergovernmental Agreement for Tract B—Liberty Ranch and Authorizing the Conveyance of Real Property Owned by the Town to Mountain View Fire Protection District and High Plains Library District
- b. **Resolution No. 74-R-2024** – A Resolution of the Board of Trustees of the Town of Mead, Colorado, Supporting Passage of Ballot Issue 2Q (the Public Safety / Mead Police Department Funding Ballot Issue) at the November 5, 2024 Regular Election
- c. **Resolution No. 75-R-2024** - A Resolution of the Board of Trustees of the Town of Mead, Colorado, Urging the Registered Electors of the Town of Mead to Vote “Yes” on the Ballot Issue Seeking Approval of a \$739.8 Million Bond for the St. Vrain Valley School District (Ballot Issue 5C) at the November 5, 2024 Election

12. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

13. Elected Official Reports

- a. Town Trustees
- b. Mayor Whitlow

14. Adjournment

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact the Town Clerk’s Office at 970-805-4182 within 48 hours prior to the meeting in order to request such assistance.

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: September 30, 2024

SUBJECT: Town Manager Report

- The Town is preparing for Fall Clean-Up Days with Front Range Landfill. Residents will be able to pick up their one free voucher from September 30th through October 18th. Households requesting a voucher will need to bring a photo ID and proof of residency to Town Hall. Mead vouchers will be accepted at Front Range Landfill from October 14th through October 26th. The voucher is good for one load, up to one ton. More information about Clean-Up Days and recycling options can be found here: <https://www.townofmead.org/parksandrec/page/2024-fall-clean-days>
- Building a Stronger Mead Community is a non-profit organization dedicated to promoting citizen-led initiatives within the Town of Mead. This year, their primary focus is advocating for additional support for the Mead Police Department. For more information, residents should contact: buildingastrongermeadcommunity@gmail.com
- The National Council on Compensation Insurance, Inc (NCCI) has determined the Town's Experience Modification for 2025 to be 1.38. This is down from 1.43 in 2024. This factor, based on claims experience, increases workers compensation premiums if it is over 1.0. The Town's E-Mod has been coming down the last few years after a dramatic increase due to a few large claims about 5 years ago.
- Monthly sales tax revenue has been trending lower than 2023 for the first half of 2024. This seems consistent with other municipalities around Colorado most of whom (Mead included) had forecast a modest increase in sales tax for the 2024 budget cycle. The trend appears to be related to lower retail spending in general. Despite the trend, Mead's sales tax collections for August did match the August 2023 collection amount.
- DOLA presented a webinar on the new property tax assessment rates and limits adopted in the recent legislative special session. The reduced assessment rates and the cap on revenues will go into effect for the 2025 tax year / 2026 budget year unless there is further legislation. It appears that despite having previously voted to eliminate property tax revenue limits under TABOR, the Town will need another election to opt out of the new revenue limits.
- Staff is preparing the draft 2025 Budget for presentation to the Board of Trustees on October 14, 2024. After further input from the Board, a public hearing will be held on December 9, 2024, to consider adoption. MURA will meet on these same dates for budget presentation.
- The High Plains Blvd (WCR 9.5) project is moving forward. Construction of two miles of this road between WCR 32 and WCR 34 will include bike lanes and sidewalks. The project should begin later this fall with a completion date of December, 2025.
- For the November 5, 2024, election, Mead voters will elect three Trustees and vote on a sales tax increase for police and a marijuana question. In addition to the Mead issues, this is a presidential election year with voting on the President of the United States along with Congressmen and Senators. Plus, there are many state issues being brought forward around abortion rights, veterinary services, school choice, mountain lion trophy hunting and same sex marriage. The Town is required to prepare TABOR issue notices for any ballot issues which include increasing taxes or debt. The Town's issue notices were prepared according to statutory requirements and submitted to Weld County for distribution to registered electors. The TABOR issue notices for Mead are attached.
- The next Coffee with the Mayor is scheduled for this Saturday, October 5th 8:00 – 10:00 a.m. at Town Hall. Mayor Whitlow hosts this monthly event to meet with residents and have an open discussion about whatever is on resident's minds.

- Construction of the Mead Community Center and adjacent parking lot is underway. The foundation of the building is complete. The alley remains closed for utility work. Expected completion is mid to late 2025.
- The fall Mead Police Citizens' Academy is under way and is held every Wednesday from September 11th to October 16th from 6:30 p.m. to 9:00 p.m. This is an opportunity for citizens to learn about and interact with the Mead Police Department. More information about the Academy can be found on the town's website: <https://www.townofmead.org/police/page/citizens-police-academy>
- Municipal Court was held on September 19th with 43 cases on the docket for arraignment and review hearings. There are no trials scheduled for October and currently 42 cases scheduled for October 17th.
- Current road closures due to construction can be found on the town's website: <https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.
- Key projects update:
 - 3rd and Welker Intersection – Bids were due September 20th. Nine bids were received. Staff is reviewing the bids and checking references.
 - Community Center – The concrete foundation pours are complete and utility infrastructure in the alley continues.
 - SH66 Pedestrian Crossing – Staff continues to work with utilities and ditch companies for final CDOT clearances.
- YTD totals for new single family home permits:
 - 2024 YTD: 72 SF Permits, 81 Certificates of Occupancy
- Boards and Commissions
 - The Planning Commission meeting for October has been cancelled due to a lack of items for review.
- Human Resources
 - The Town is advertising open positions here: <https://www.governmentjobs.com/careers/townofmead>
 - Open full-time positions include Police Officer.

Community Development

- Land Use Code Update. Staff is working to finalize the Professional Service Agreement with the selected planning consultant to assist with the Land Use Code Update. The PSA is scheduled to be presented to the Board on October 14th.
- Grand Meadow Final Plat. Staff reviewed the third submittal of the Final Plat documents and sent comments to the applicant team
- Access 25 Preliminary Plat. Staff reviewed the second submittal of the Preliminary Plat and sent comments to the applicant team this week.
- Welker Farms PUD. Staff recently provided comments on the second submittal of the PUD.
- O'Reilly Auto Parts. Staff recently provided comments on the second submittal of the Site Plan.

Public Works and Engineering

- The Deputy Town Engineer position has been filled. Kieth Fiebig will report on September 30.
- The Public Works Operations Manager attended the annual APWA Conference in Atlanta September 8th -11th.
- Staff prepped and supported the Community Day Event on September 14th.
- The off-system bridge inspection reports were received from CDOT and reviewed by Staff.

Community Engagement

- Winter Youth Basketball registration is now open for children in preschool through 8th grade. Games for preschool through 2nd grade will take place in November and December, while 3rd through 8th graders will join the Jr. Nuggets program, with games running in January and February.
- The Mead Area Chamber of Commerce will host its annual Trick-or-Treat Street on October 26th along Main Street in Mead. Local businesses and community booths will participate, each offering Halloween candy for trick-or-treaters.
- The iHeart Media Built for Mead campaign generated 697,758 impressions, with 419,793 coming from display ads and 277,965 from podcasts. The display ads received 353 clicks. The English and Spanish campaign ran throughout the summer, targeting businesses and business owners in the Denver metro and Northern Front Range areas. A more detailed presentation will be provided later this year.
- The Built for Mead website build-out is now complete, showcasing detailed pages, business success videos, blogs, and an expanded business directory. We continue to collaborate with local businesses and schedule additional success videos for this winter. A Business Marketing Workshop is also planned for later this fall.

Police Department

- All officers completed defensive tactics training this month.
- The Police Citizen's Academy started on September 11th and runs through October 16th.
- The police department attended Community Day on September 14th.
- The police department assisted Mead Elementary School with a lock down drill on September 17th.

TO: ALL REGISTERED VOTERS

NOTICE OF ELECTION TO INCREASE TAXES ON A REFERRED MEASURE

**TOWN OF MEAD
WELD COUNTY, COLORADO**

Election Date: November 5, 2024

Election Hours: 7:00 a.m. – 7:00 p.m.

Local Election Office Address and Telephone Number:

Town of Mead
Town Clerk's Office
441 Third Street
PO Box 626
Mead, CO 80542
(970) 805-4182

Ballot Title and Text:

Town of Mead Ballot Issue 2Q

SHALL THE TOWN OF MEAD TAXES BE INCREASED NOT MORE THAN \$2,000,000 (TWO MILLION DOLLARS) ANNUALLY IN THE FIRST FISCAL YEAR OF COLLECTIONS (2025) AND BY WHATEVER AMOUNTS AS ARE RAISED ANNUALLY THEREAFTER BY AN ADDITIONAL SALES AND USE TAX OF ONE PERCENT (1%) (OR AN INCREASE OF APPROXIMATELY TEN CENTS PER TEN DOLLARS SPENT), COMMENCING JANUARY 1, 2025 TO FUND PUBLIC SAFETY, INCLUDING

- ADDITIONAL POLICE OFFICERS AND EQUIPMENT
- ADDITIONAL SCHOOL RESOURCE OFFICERS
- POLICE/PUBLIC SAFETY FACILITIES
- INCREASED COMMUNITY POLICING

AND SHALL THE TAX REVENUES COLLECTED:

- BE RETAINED IN A SEGREGATED ACCOUNT SEPARATE FROM ALL OTHER TOWN FINANCIAL ACCOUNTS, AND
- BE USED ONLY TO PAY FOR PUBLIC SAFETY IN THE TOWN OF MEAD AND NEVER BE TRANSFERRED INTO THE TOWN GENERAL FUND OR USED FOR ANY PURPOSE OTHER THAN PUBLIC SAFETY,

WITH ALL TAX REVENUES AND INVESTMENT EARNINGS THEREON TO BE COLLECTED, RETAINED, AND SPENT AS A VOTER-APPROVED REVENUE CHANGE PURSUANT TO ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION?

Yes/For _____

No/Against _____

Total Town Fiscal Year Spending:

Fiscal Year

Fiscal Year Spending

2024 (estimated)	\$ 19,835,932	2024 (estimated)
2023 (actual)	\$ 14,426,495	2023 (actual)
2022 (actual)	\$ 19,458,868	2022 (actual)
2021 (actual)	\$ 13,252,737	2021 (actual)
2020 (actual)	\$ 9,325,166	2020 (actual)

Overall percentage change from 2020 through 2024: 212.71%

Overall dollar change from 2020 through 2024: \$ 10,510,266

Town estimate of the Maximum Dollar Amount of the Proposed Tax Increase for fiscal year 2025 (the first full fiscal year of the proposed tax increase):

Town of Mead Ballot Issue 2Q: \$ 2,000,000.00

Town estimate of 2025 fiscal year spending without the proposed tax increase: \$33,819,022 ¹

Summary of Written Comments FOR Ballot Issue:

As a resident of the Town of Mead, I strongly support the proposed 1% Sales and Use Tax Measure dedicated to funding our police services. This measure is a smart approach to ensuring that the burden of funding public safety does not rest solely on the shoulders of our residents. By increasing sales and use taxes, we tap into contributions from non-residents who shop in our town and those who make online purchases, thereby broadening the revenue base. Additionally, the increase in use tax on new construction will significantly boost our town's finances.

One of the most reassuring aspects of this measure is that the funds will be securely held in a separate, dedicated account. This means it is illegal for the Town of Mead to use this money for anything other than police services. This guarantees that our investment will directly benefit our community's safety. With this measure, we can afford to have a School Resource Officer (SRO) in every Mead school, which is essential for the safety and well-being of our students. It also allows for more police officers per shift, ensuring faster response times and enhanced coverage across the town. Moreover, this measure will provide the necessary funding for public safety facilities and equipment, ensuring our officers have the tools to effectively protect and serve our community.

By voting for this measure, we are not just making a decision, we are taking a proactive step towards a safer, more secure Mead. This is an investment in our peace of mind, the safety of our children, and the overall well-being of our town.

Summary of Written Comments AGAINST Ballot Issue:

No comments were filed by the constitutional deadline.

¹ On April 5, 1994, voters within the Town approved the collection, retention and expenditure of the full revenues generated by the Town in 1994 and subsequent years, notwithstanding the provisions of Article X, Section 20 of the Colorado Constitution.

TO: ALL REGISTERED VOTERS

NOTICE OF ELECTION TO INCREASE TAXES ON A REFERRED MEASURE

**TOWN OF MEAD HIGHWAY 66 AND I-25 GENERAL IMPROVEMENT DISTRICT
WELD COUNTY, COLORADO**

Election Date: November 5, 2024

Election Hours: 7:00 a.m. – 7:00 p.m.

Local Election Office Address and Telephone Number:

Town of Mead
Town Clerk's Office
441 Third Street
PO Box 626
Mead, CO 80542
(970) 805-4182

Ballot Title and Text:

Town of Mead Highway 66 and I-25 General Improvement District Ballot Issue **XX**:

SHALL TOWN OF MEAD HIGHWAY 66 AND I-25 GENERAL IMPROVEMENT DISTRICT ("DISTRICT") TAXES BE INCREASED \$18,750 ANNUALLY, COMMENCING IN 2024), OR BY WHATEVER ADDITIONAL AMOUNTS ARE RAISED ANNUALLY THEREAFTER FROM AN AD VALOREM MILL LEVY NOT IN EXCESS OF FIVE (5.000) MILLS ANNUALLY (PROVIDED THAT SUCH MAXIMUM MILL LEVY SHALL BE ADJUSTED TO ACCOUNT FOR CHANGES IN LAW OR THE METHOD BY WHICH ASSESSED VALUATION IS CALCULATED OCCURRING AFTER JANUARY 1, 2023), THE REVENUES THEREFROM TO BE REMITTED TO THE TOWN OF MEAD, COLORADO, TO BE USED FOR THE PURPOSE OF DEFRAYING THE TOWN'S ONGOING OPERATIONS AND MAINTENANCE EXPENSES ASSOCIATED WITH TOWN CAPITAL IMPROVEMENTS AND INFRASTRUCTURE, THE STREETS WITHIN THE BOUNDARIES OF THE DISTRICT OR SERVING DEVELOPMENT LOCATED WITHIN THE BOUNDARIES OF THE DISTRICT AND OTHER PUBLIC IMPROVEMENTS WHICH MAY BE DEDICATED TO THE TOWN OF MEAD, COLORADO, LOCATED BOTH WITHIN AND WITHOUT THE BOUNDARIES OF THE DISTRICT AND WHICH DIRECTLY OR INDIRECTLY SERVE DEVELOPMENT WITHIN THE DISTRICT; AND SHALL THE PROCEEDS OF SUCH TAXES AND INVESTMENT INCOME THEREON BE COLLECTED AND REMITTED TO THE TOWN OF MEAD, COLORADO, BY THE DISTRICT AS A VOTER-APPROVED REVENUE CHANGE IN 2024 AND IN EACH YEAR THEREAFTER, WITHOUT REGARD TO ANY SPENDING, REVENUE-RAISING, OR OTHER LIMITATION CONTAINED WITHIN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION, SECTION 29-1-301, COLORADO REVISED STATUTES, OR ANY OTHER LAW, AND WITHOUT LIMITING IN ANY YEAR THE AMOUNT OF OTHER REVENUES THAT MAY BE COLLECTED AND SPENT BY THE DISTRICT?

Yes/For _____
No/Against _____

Total District Fiscal Year Spending:

<u>Fiscal Year</u>	<u>Fiscal Year Spending</u>
2024 (estimated)	\$ 0.00
2023 (actual)	\$ 0.00
2022 (actual)	\$ 0.00
2021 (actual)	\$ 0.00
2020 (actual)	\$ 0.00

Overall percentage change from 2020 through 2024: 0%

Overall dollar change from 2020 through 2024: \$ 0.00

District estimate of the Maximum Dollar Amount of the Proposed Tax Increase for fiscal year 2025 (the first full fiscal year of the proposed tax increase): \$ 18,750.00

District estimate of 2025 fiscal year spending without the proposed tax increase: \$ 0.00

Summary of Written Comments FOR Ballot Issue:

No comments were filed by the constitutional deadline.

Summary of Written Comments AGAINST Ballot Issue:

No comments were filed by the constitutional deadline.

TO: ALL REGISTERED VOTERS

NOTICE OF ELECTION TO INCREASE TAXES ON A REFERRED MEASURE

**TOWN OF MEAD HIGHWAY 66 AND I-25 GENERAL IMPROVEMENT DISTRICT
WELD COUNTY, COLORADO**

Election Date: November 5, 2024

Election Hours: 7:00 a.m. – 7:00 p.m.

Local Election Office Address and Telephone Number:

Town of Mead
Town Clerk's Office
441 Third Street
PO Box 626
Mead, CO 80542
(970) 805-4182

Ballot Title and Text:

Town of Mead Highway 66 and I-25 General Improvement District Ballot Issue **XX**:

SHALL TOWN OF MEAD HIGHWAY 66 AND I-25 GENERAL IMPROVEMENT DISTRICT ("DISTRICT") TAXES BE INCREASED \$7,500 ANNUALLY, COMMENCING IN 2024), OR BY WHATEVER ADDITIONAL AMOUNTS ARE RAISED ANNUALLY THEREAFTER FROM AN AD VALOREM MILL LEVY NOT IN EXCESS OF TWO (2.000) MILLS ANNUALLY (PROVIDED THAT SUCH MAXIMUM MILL LEVY SHALL BE ADJUSTED TO ACCOUNT FOR CHANGES IN LAW OR THE METHOD BY WHICH ASSESSED VALUATION IS CALCULATED OCCURRING AFTER JANUARY 1, 2023), THE REVENUES THEREFROM TO BE USED FOR THE PURPOSE OF PAYING THE TOWN'S ADMINISTRATIVE AND LEGAL EXPENSES ASSOCIATED WITH ADMINISTERING THE DISTRICT, INCLUDING BUT NOT LIMITED TO ANNUAL BUDGET PREPRATION, ANNUAL AUDIT EXPENSES, AND FINALIZING ONE OR MORE AGREEMENTS RELATED TO DISTRICT OPERATIONS; SHALL AD VALOREM PROPERTY TAXES BE LEVIED IN ANYYEAR AT A RATE SUFFICIENT TO GENERATE AN AMOUNT ANNUALLY DETERMINED BY THE GOVERNING BODY OF THE DISTRICT BUT NOT IN EXCESS OF THE AMOUNT SPECIFIED ABOVE; AND SHALL THE PROCEEDS OF SUCH TAXES AND INVESTMENT INCOME THEREON BE COLLECTED AND SPENT BY THE DISTRICT AS A VOTER-APPROVED REVENUE CHANGE IN 2024 AND IN EACH YEAR THEREAFTER, WITHOUT REGARD TO ANY SPENDING, REVENUE-RAISING, OR OTHER LIMITATION CONTAINED WITHIN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION, SECTION 29-1-301, COLORADO REVISED STATUTES, OR ANY OTHER LAW, AND WITHOUT LIMITING IN ANY YEAR THE AMOUNT OF OTHER REVENUES THAT MAY BE COLLECTED AND SPENT BY THE DISTRICT?

Yes/For _____
No/Against _____

Total District Fiscal Year Spending:

<u>Fiscal Year</u>	<u>Fiscal Year Spending</u>
2024 (estimated)	\$ 0.00
2023 (actual)	\$ 0.00

2022 (actual)	\$ 0.00
2021 (actual)	\$ 0.00
2020 (actual)	\$ 0.00

Overall percentage change from 2020 through 2024: 0%

Overall dollar change from 2020 through 2024: \$ 0.00

District estimate of the Maximum Dollar Amount of the Proposed Tax Increase for fiscal year 2025 (the first full fiscal year of the proposed tax increase): \$ 7,500.00

District estimate of 2025 fiscal year spending without the proposed tax increase: \$ 0.00

Summary of Written Comments FOR Ballot Issue:

No comments were filed by the constitutional deadline.

Summary of Written Comments AGAINST Ballot Issue:

No comments were filed by the constitutional deadline.



Mead Police Department

September Mid-Monthly Activity - 2024

CALLS FOR SERVICE (Days 1 – 15): 306

TRAFFIC STOPS: 37

CRASHES: 30 (15 on I-25)

WARNINGS: 25

CITATIONS: 12

REPORTS: 24

ARRESTS: 3

NOTABLE CALLS FOR SERVICE:

Trespass – [REDACTED] Mead Ct – 24ML00497 – 09/01/2024

Stolen Vehicle – [REDACTED] Highland Dr – 24ML00499 – 09/01/2024

Crash – [REDACTED] Hwy 66 – 24ML00498 – 09/01/2024

Assist Other Agency – [REDACTED] Main St – 24ML00500 – 09/01/2024

Sex Offense – Mead – 24ML00503 – 09/04/2024

Subject with a Warrant – Mead St / N Valley Dr – 24ML00504 – 09/04/2024

Assist Other Agency – [REDACTED] WCR 7 – 24ML00505 – 09/06/2024

Theft – [REDACTED] Foxtail Ct – 24ML00506 – 09/06/2024

Crash – 6th / Welker Ave – 24ML00507 – 09/06/2024

Disturbance – [REDACTED] WCR 7 – 24ML00508 – 09/06/2024

Harass – [REDACTED] Sanford St – 24ML00509 – 09/08/2024

Trespass – [REDACTED] Hilltop Rd – 24ML00510 – 09/08/2024
Meet – [REDACTED] E I25 Frontage Rd – 24ML00512 – 09/09/2024
Sex Offense – Mead – 24ML00511 – 09/09/2024
Drug Related Activity – [REDACTED] Highland Dr – 24ML00513 – 09/09/2024
Crash – [REDACTED] Pacific Cir – 24ML00514 – 09/10/2024
Theft – [REDACTED] 7th St – 24ML00515 – 09/10/2024
Suspicious – [REDACTED] Welker Ave – 24ML00516 – 09/11/2024
Trespass – [REDACTED] Mulligan Dr – 24ML00517 – 09/11/2024
Crash – [REDACTED] Welker Ave – 24ML00518 – 09/11/2024
Crash – [REDACTED] Highway 66 – 24ML00519 – 09/12/2024
Crash – Highway 66 / Colorado Blvd – 24ML00520 – 09/13/2024
Disturbance – MM 242 I25 NB – 24ML00521 – 09/14/2024
Hit and Run Crash – [REDACTED] Ritchie Dr – 24ML00522 – 09/15/2024



PROCLAMATION
Community Planning Month
October 2024

WHEREAS, change is constant and affects all cities, towns, suburbs, counties, boroughs, townships, rural areas, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America and its territories, and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of planning commissions and other citizen planners who have contributed their time and expertise to the improvement of the Town of Mead; and

WHEREAS, we recognize the many valuable contributions made by professional community and regional planners of the Town of Mead, and extend our heartfelt thanks for the continued commitment to public service by these professionals;

NOW, THEREFORE, BE IT RESOLVED THAT, the month of October 2024 is hereby designated as **Community Planning Month** in Mead, Colorado, in conjunction with the celebration of National Community Planning Month.

Given under my hand and Seal of the Town of Mead, Colorado, this 30th day of September 2024.

Colleen G. Whitlow
Mayor



**FIRE
PREVENTION
WEEK™**



**PROCLAMATION
Fire Prevention Week
October 6-12 2024**

WHEREAS, Mead is committed to ensuring the safety and security of all those living in and visiting our community; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,700 people in the United States in 2022, according to the National Fire Protection Association® (NFPA®), and fire departments in the United States responded to 360,000 home fires; and

WHEREAS, roughly three out of five fire deaths happen in homes with either no smoke alarms or with no working smoke alarms; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires almost in half; and

WHEREAS, smoke alarms sense smoke well before you can, alerting you to danger in the event of fire in which you may have as little as 2 minutes to escape safely; and

WHEREAS, Mead residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and

WHEREAS, the 2024 Fire Prevention Week theme, “Smoke alarms: Make them work for you!” Striving to educate everyone about the importance of having working smoke alarms in the home.

NOW, THEREFORE, I, Colleen Whitlow, Mayor of the Town of Mead do hereby proclaim October 6-12, 2024, as Fire Prevention Week, and I urge all the people of Mead to check their kitchens for fire hazards and use safe cooking practices during Fire Prevention Week 2024.

Given under my hand and Seal of the Town of Mead, Colorado, this 30th day of September 2024.

Colleen G. Whitlow
Mayor



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, September 09, 2024

MINUTES

I. 6:00 p.m. to 10:00 p.m. REGULAR MEETING

Mayor Colleen Whitlow called the Regular Meeting of the Board of Trustees to order at 6:00 p.m.

1. Call to Order – Roll Call

Present

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright
Trustee David Adams
Trustee Trisha Harris
Trustee Chris Parr
Trustee Herman Schranz

Absent

Trustee Debra Brodhead

Also present: Town Manager Helen Migchelbrink; Town Attorney Marcus McAskin; Town Engineer / Public Works Director Erika Rasmussen; Chief of Police Brent Newbanks; Administrative Services Director Mary Strutt; Public Information Officer / Community Engagement Director Lorelei Nelson.

Attending via remote access: members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence for the victims in the 9/11/2001 terrorist attacks.

3. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

4. Review and Approve Agenda

Trustee Harris requested that Item 9.e. Ordinance No. 1066 be removed from the Consent Agenda.

*Motion was made by Trustee Harris, seconded by Trustee Schranz, to approve the amended agenda.
Motion carried 6-0, on a roll call vote*

5. Staff Report: Town Manager Report

a. Manager Report

Town Manager Helen Migchelbrink discussed Community Day 9/14/2024; Weld County Town & County Dinner 10/30/2024; recently issued peddlers permits; and the decrease in Mead's assessed valuations for 2025 property taxes.

6. Informational Items

a. Police Update

Police Chief Brent Newbanks discussed evidence storage and the evidence database.

- b. Community Day September 14, 2024

Public Information Officer / Community Engagement Director Lorelei Nelson discussed the vendors, food trucks and bands for Mead Community Day. She also discussed upcoming fall events – Clean Up Days, Name the Snowplow, Christmas in the Park.

7. Proclamations

- a. Constitution Week September 16-22, 2024

Motion was made by Trustee Harris, seconded by Mayor Pro Tem Cartwright, to authorize Mayor Whitlow to sign the Proclamation for Constitution Week September 16-22, 2024. Motion carried 6-0, on a roll call vote.

8. Public Comment: 3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

There was no public comment at this time.

9. Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

- a. Approval of Minutes - Regular Meeting August 26, 2024
- b. August 2024 Aging Report
- c. Check Register September 9, 2024
- d. CIRSA 2025 Property / Casualty Insurance Renewal
- e. **Ordinance No. 1066** – An Ordinance of the Town of Mead, Colorado, Amending Chapter 1 of the Mead Municipal Code to add a New Article IX Titled “Other Laws and Regulations” and Adding Section 1-9-10 Pertaining to the Carrying of a Firearm in Town Hall
- f. **Ordinance No. 1067** – An Ordinance of the Town of Mead, Colorado, Adopting a New Sewer User Fee to Offset the Town’s Direct and Indirect Expenses Associated with Operating and Improving the Raterink Lift Station
- g. **Resolution No. 68-R-2024** – A Resolution of the Town of Mead, Colorado, Amending the Comprehensive Fee Schedule to Add a New Sewer User Fee
- h. **Resolution No. 69-R-2024** – A Resolution of the Town of Mead, Colorado, Delegating Authority to the Town Manager to Execute or Accept ROW Conveyance Deeds, Temporary Construction Easement Agreements, or other Project-related Documents with Property Owners in the Vicinity of the WCR 34 Bridge Replacement Project (Project No. M-870-008) (24891))
- i. **Resolution No. 70-R-2024** – A Resolution of the Town of Mead, Colorado, Approving the First Amendment to the Subdivision Improvement Agreement for Red Barn Farms, Filing #1

Motion was made by Trustee Schranz, seconded by Trustee Parr, to approve the consent agenda Items a., b., c., d., f., g., h., and i. Motion carried 6-0, on a roll call vote.

9. e. Ordinance No 1066

The Board discussed the recently enacted legislation to ban weapons in public buildings and what it would take to enforce for Mead facilities.

Motion was made by Trustee Adams, seconded by Trustee Parr, to adopt Ordinance No. 1066 – An Ordinance of the Town of Mead, Colorado, Amending Chapter 1 of the Mead Municipal Code to add a New Article IX Titled “Other Laws and Regulations” and Adding Section 1-9-10 Pertaining to the Carrying of a Firearm in Town Hall Motion carried 4-2, on a roll call vote with Trustees Adams, Cartwright, Parr and Mayor Whitlow voting yes; Trustees Harris and Schranz voted no.

10. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

Isaiah Kloczkowski presented his Eagle Scout project to build and install a retired flag collection receptacle in Mead.

Resident Jeremiah Crane thanked the Board and staff for providing a missing link of sidewalk on 5th Street to provide a safer route to school.

11. Legislative Update

Town Attorney Marcus McAskin discussed recent legislation which affects the assessment rate on property taxes and provides a cap on revenue increases.

12. Elected Official Reports

a. Town Trustees

The Trustees requested a cost estimate for an employee satisfaction survey and discussed the SVVSD parade.

b. Mayor Whitlow

Mayor Whitlow expressed gratitude to staff and PD for their work on the Key Ceremony for Corporal Dinsmore held on 9/7 and welcomed the Dinsmore family to Mead.

13. Adjournment

Motion was made by Trustee Schranz, seconded by Trustee Adams, to adjourn the meeting. Motion carried 6-0, on a roll call vote.

The Regular Meeting of the Town of Mead Board of Trustees adjourned at approximately 7:08 p.m. on Monday, September 9, 2024.

Colleen G. Whitlow, Mayor

ATTEST:

Mary E. Strutt, MMC, Town Clerk



Agenda Item Summary

MEETING DATE: September 30, 2024
SUBJECT: August 2024 Financial Statements
PRESENTED BY: Mary Strutt, Administrative Services Director
Lorraine Trotter, President, Professional Management Solutions

SUMMARY

Monthly Financial Statements are presented to the Board of Trustees monthly after the close of the financial month. The August 2024 Financial Statements are in the packet and include a formatting change which allows for comparisons to previous years.

Previously formatted versions of financial statements included columns for:

Period Actual	amount of revenue or expenditures in the month for each account
YTD Actual	amount of revenue or expenditures totaled year to date
Budget	amount budgeted for the current fiscal year
Unearned	is the budget compared to revenue or expenditures.
Percent	percentage of revenue/expenditure compared to budget

The newly formatted report still includes columns for the Period Actual, YTD Actual, Budget and Percent, but has added YTD Actual 2022 and YTD Actual 2023. The addition of these columns allows for a comparison of revenue received or expenditures made in the previous two years. For example, the attached statements allow for a comparison of January through August 2022 to January through August 2023 to January through August 2024. You will notice that property tax revenue (01-10-4000) has increased from 2022 to 2023 and again to 2024 which is in line with construction in Mead and increased home values. Building Permit Use tax (01-10-4030) was higher in 2022 when there was more commercial and residential building, but dropped in 2023 and is level for 2024.

Staff will continue to highlight the Total Fund Equity (reserves), major sources of revenues, Total Revenues and Total Expenditures in the General Fund.

ATTACHMENTS

August 2024 Financial Statements

TOWN OF MEAD
COMBINED CASH INVESTMENT
AUGUST 31, 2024

COMBINED CASH ACCOUNTS

99-01-1001	INDEPENDENT BANK - CHECKING	5,437,353.51
99-01-1002	TBK BANK - OFFICE CHECK	78,179.50
99-01-1003	TBK BANK - MONEY MARKET	147,152.25
99-01-1005	TBK BANK - FLEX DEBIT CARDS	29,339.96
99-01-1011	XPRESS DEPOSIT ACCOUNT	34,698.18
99-01-1023	COLOTRUST PLUS	12,909,223.10
99-01-1024	COLOTRUST PRIME	11,026.84
99-01-1025	CSIP	5,605,232.90
99-01-1026	CSAFE	12,372,320.10
99-01-1075	UTILITY CASH CLEARING	(81.36)
99-01-1076	A/R CASH CLEARING	(3,408.00)
99-01-1077	COURT CASH CLEARING	(3,764.50)
99-01-1078	BUSINESS LICENSE CASH CLEARING	30.00
TOTAL COMBINED CASH		36,617,302.48
99-02-2000	A/P - MISCELLANEOUS	366.56
99-01-0100	CASH ALLOCATED TO OTHER FUNDS	(36,617,669.04)
TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	12,195,366.98
4	ALLOCATION TO STREET IMPROVEMENT FUND	2,584,375.53
5	ALLOCATION TO CONSERVATION TRUST FUND	159,195.31
6	ALLOCATION TO SEWER FUND	1,655,558.78
8	ALLOCATION TO POLICE FUND	122,068.49
9	ALLOCATION TO MUNICIPAL FACILITIES FUND	4,443,708.28
14	ALLOCATION TO TRANSPORTATION FUND	6,189,327.04
18	ALLOCATION TO PARKS & OPEN SPACE	522,951.03
19	ALLOCATION TO CAPITAL IMPROVEMENT FUND	3,929,996.93
20	ALLOCATION TO MEAD URBAN RENEWAL AUTHORITY	4,804,804.76
30	ALLOCATION TO ELEVATION 25 GEN'L IMPVT DIST.	10,315.91
TOTAL ALLOCATIONS TO OTHER FUNDS		36,617,669.04
ALLOCATION FROM COMBINED CASH FUND - 99-01-0100		(36,617,669.04)
ZERO PROOF IF ALLOCATIONS BALANCE		.00

TOWN OF MEAD
BALANCE SHEET
AUGUST 31, 2024

GENERAL FUND

ASSETS

01-01-0100	COMBINED CASH	12,195,366.98	
01-01-1007	CASH DRAWER - TOWN HALL	500.00	
01-01-1008	CASH DRAWER - POLICE	100.00	
01-01-1240	TREE TRIMMING COSTS RECEIVABLE	158.45	
01-01-1300	A/R - BILLED ACCOUNTS	11,980.79	
01-01-1301	A/R - GENERAL	812,421.96	
01-01-1302	PREPAID EXPENSE	(600.00)	
01-01-1303	PREPAID EXPENSES--PITNEY BOWES	1,495.52	
01-01-1304	PREPAID EXP--WELD CLK & RECORD	2,134.00	
01-01-1307	24HOUR FLEX DEPOSIT	1,500.00	
TOTAL ASSETS			13,025,057.70

LIABILITIES AND EQUITY

LIABILITIES

01-02-2000	ACCOUNTS PAYABLE	20,777.09	
01-02-2300	457(B) DEFERRED COMP PAYABLE	7,607.45	
01-02-2302	FLEXPLAN PAYABLE	6,904.13	
01-02-2306	RESTITUTION PAYABLE	1,619.77	
01-02-2308	DEPOSITS PAYABLE	12,500.00	
01-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(3.24)	
01-02-2311	FPPA PAYABLE	13,136.27	
01-02-2312	WORKERS COMP INSURANCE PAYABLE	(24,928.74)	
01-02-2314	401(A) CONTRIBUTIONS PAYABLE	813.13	
01-02-2400	FED. WITHHOLDING TAX PAYABLE	19,345.14	
01-02-2401	SOCIAL SECURITY TAX PAYABLE	8,591.07	
01-02-2402	MEDICARE TAX PAYABLE	4,285.78	
01-02-2403	STATE WITHHOLDING TAX PAYABLE	14,776.21	
01-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	1,305.91	
01-02-2600	WARRANTY FUNDS	2,022,405.23	
01-02-2610	DEVELOPER DEPOSITS	230,790.00	
01-02-2615	DEVELOPER LIABILITIES	18,454.09	
01-02-2705	DEFERRED REVENUE	1,162,831.09	
01-02-2706	UNAVAILABLE REVENUE	50,462.67	
TOTAL LIABILITIES			3,571,673.05

FUND EQUITY

01-02-3001	FUND BALANCE	7,538,441.21	
UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD		1,914,943.44	
BALANCE - CURRENT DATE		1,914,943.44	
TOTAL FUND EQUITY			9,453,384.65
TOTAL LIABILITIES AND EQUITY			13,025,057.70

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	YTD ACTUAL 2022-	YTD ACTUAL 2023-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
TAXES						
01-10-4000 PROPERTY TAX	1,228,255.74	1,584,743.41	24,252.51	3,040,545.61	2,832,450	107.4
01-10-4005 HIGHWAY USERS TAX	17,816.82	.00	.00	.00	0	.0
01-10-4010 SALES TAX	2,451,834.56	2,745,459.85	260,151.96	2,515,105.80	4,538,344	55.4
01-10-4012 LODGING TAX	402.00	474.00	22.00	438.00	800	54.8
01-10-4015 ROAD & BRIDGE TAX	61,025.85	51,723.00	.00	.00	0	.0
01-10-4020 SPECIFIC OWNERSHIP TAX	55,297.18	52,927.06	10,952.25	74,963.19	85,000	88.2
01-10-4025 M.V. REGISTRATION	16,721.25	.00	.00	.00	0	.0
01-10-4030 BUILDING PERMIT USE TAX	902,608.68	308,025.64	29,248.04	334,787.03	445,874	75.1
01-10-4040 CIGARETTE TAX	5,856.16	6,427.64	.00	5,962.14	13,000	45.9
01-10-4050 MURA REVENUE SHARING	124,407.86	150,341.97	5,023.93	188,264.74	196,692	95.7
01-10-4070 FEDERAL MINERAL LEASE	33,767.21	52,134.83	30,344.20	30,344.20	30,000	101.2
01-10-4071 STATE SEVERANCE TAXES	156,038.22	217,697.32	113,907.11	113,907.11	150,000	75.9
TOTAL TAXES	5,054,031.53	5,169,954.72	473,902.00	6,304,317.82	8,292,160	76.0
FEES AND PERMITS						
01-11-4100 BUILDING PERMIT FEES	710,114.47	363,417.54	37,745.03	357,654.55	553,205	64.7
01-11-4102 OTHER PERMITS	15,022.50	39,319.98	270.00	5,753.19	35,000	16.4
01-11-4103 CONVENIENCE FEE	14,445.92	24,092.99	5,374.98	32,968.59	30,000	109.9
01-11-4110 BUILDING PERMIT - ADMIN. FEES	43,435.00	46,300.00	5,585.00	48,485.00	56,520	85.8
01-11-4111 PASSPORT FEES	4,895.00	5,825.00	920.00	3,625.00	9,000	40.3
01-11-4112 TOWN HALL/PARK FEES	1,752.50	615.00	175.00	1,555.00	1,500	103.7
01-11-4115 SHOPPING BAG FEES	.00	.00	.00	402.09	0	.0
01-11-4120 FRANCHISE FEES	169,902.21	212,836.15	39,032.21	206,090.99	276,022	74.7
01-11-4130 DEVELOPER APPLICATION FEES	58,281.31	16,752.58	153.74	10,777.65	25,000	43.1
01-11-4140 ROYALTIES	303,428.38	154,513.05	5,838.54	75,982.12	200,000	38.0
01-11-4145 STREET CUT PERMITS	4,665.00	.00	.00	.00	0	.0
TOTAL FEES AND PERMITS	1,325,942.29	863,672.29	95,094.50	743,294.18	1,186,247	62.7
LICENSES						
01-12-4200 BUSINESS/SALES TAX LICENSE	9,392.50	10,095.00	470.00	9,060.81	12,500	72.5
01-12-4210 LIQUOR LICENSE	533.75	2,732.50	.00	3,935.00	2,500	157.4
01-12-4220 PET LICENSES	460.00	390.00	.00	340.00	600	56.7
TOTAL LICENSES	10,386.25	13,217.50	470.00	13,335.81	15,600	85.5

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	YTD ACTUAL2022-	YTD ACTUAL 2023-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>CHARGES FOR SERVICES</u>						
01-13-4304 IGA--SCHOOL RESOURCE OFFICERS	.00	.00	.00	.00	171,232	.0
01-13-4305 SCHOOL GUARD REIMBURSEMENT	9,264.50	12,106.50	.00	11,955.81	20,000	59.8
01-13-4310 NEW DEVELOPMENT CHARGES	383,866.70	236,176.26	57,861.81	283,639.04	250,000	113.5
01-13-4360 SALES OF MERCHANDISE	.00	100.00	20.00	120.00	8,500	1.4
01-13-4624 SENIOR EVENT FEES	125.00	110.00	20.00	380.00	400	95.0
01-13-4625 RECREATION REGISTRATION FEES	36,639.20	48,742.00	6,980.00	51,679.00	62,725	82.4
01-13-4626 SUMMER REC FIELD TRIPS/REGISTR	.00	85.00	.00	.00	0	.0
TOTAL CHARGES FOR SERVICES	429,895.40	297,319.76	64,881.81	347,773.85	512,857	67.8
<u>FINES AND FORFEITS</u>						
01-14-4420 COURT FINES	22,785.00	31,485.29	5,314.99	40,923.09	54,000	75.8
01-14-4422 COURT COSTS	8,685.00	9,634.71	1,540.00	15,038.00	15,000	100.3
01-14-4423 POLICE REPORTS	1,275.00	1,619.38	197.50	2,239.75	2,400	93.3
01-14-4620 MISC. POLICE INCOME	631.50	607.07	.00	334.00	1,000	33.4
TOTAL FINES AND FORFEITS	33,376.50	43,346.45	7,052.49	58,534.84	72,400	80.9
<u>GRANTS & ECONOMIC DEVELOPMENT</u>						
01-15-4513 DOLA GRANT--LAND USE CODE	.00	.00	.00	.00	100,000	.0
01-15-4516 GRANT - UNITED WAY	.00	2,500.00	.00	2,500.00	2,500	100.0
01-15-4518 FED'L GRANT--AMER RESCUE PLAN	594,567.84	.00	.00	.00	0	.0
01-15-4519 GRANT--MAIN STREET GRANTS	.00	.00	.00	.00	100,000	.0
01-15-4526 POLICE GRANTS	.00	6,645.58	.00	10,841.18	127,500	8.5
TOTAL GRANTS & ECONOMIC DEVELOPME	594,567.84	9,145.58	.00	13,341.18	330,000	4.0
<u>MISCELLANEOUS</u>						
01-18-4619 INTEREST & DIVIDEND INCOME	60,105.83	413,822.00	46,331.18	357,296.52	454,017	78.7
01-18-4620 MISC. INCOME	16,012.27	101,859.80	.00	46,837.61	25,000	187.4
01-18-4622 DONATIONS/FUNDRAISING	5,040.00	750.68	3,000.00	3,870.00	5,000	77.4
01-18-4623 SALE OF ASSETS	8,195.00	7,878.99	.00	5,995.00	10,000	60.0
01-18-4625 METRO DISTRICT PAYMENTS	29,755.92	71,380.72	.00	77,995.42	99,454	78.4
01-18-4628 CASH OVER/(SHORT)	.00	.00	.00	.00	2,500	.0
01-18-4648 DELINQUENT INTEREST EARNED	1,232.67	1,359.51	1,010.49	1,774.68	0	.0
TOTAL MISCELLANEOUS	120,341.69	597,051.70	50,341.67	493,769.23	595,971	82.9
TOTAL FUND REVENUE	7,568,541.50	6,993,708.00	691,742.47	7,974,366.91	11,005,235	72.5

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>ADMINISTRATION</u>						
01-40-5001 SALARIES & WAGES	230,956.47	259,183.84	30,208.74	270,300.23	395,459	68.4
01-40-5050 CLEANING	4,664.64	4,742.78	715.48	5,008.36	10,000	50.1
01-40-5055 OVERTIME	223.07	1,430.77	.00	175.73	0	.0
01-40-5060 PAYROLL TAXES	18,523.69	19,155.37	1,511.74	19,711.46	31,160	63.3
01-40-5065 WORKERS COMP	1,871.85	1,552.42	899.27	3,553.29	3,112	114.2
01-40-5066 HEALTH INSURANCE	34,132.11	31,084.40	1,935.07	29,107.82	46,771	62.2
01-40-5067 MEDICAL SAVINGS PLAN	17,058.47	19,118.71	2,345.28	19,693.59	30,880	63.8
01-40-5068 MEDICAL SAVINGS	2,111.23	2,363.49	267.50	2,645.40	3,621	73.1
01-40-5075 EMPLOYMENT/RECRUITMENT EXPENSE	1,464.46	750.00	.00	634.26	10,000	6.3
01-40-5200 OFFICE SUPPLIES	3,118.79	4,059.31	1,201.66	4,747.09	7,500	63.3
01-40-5201 COMPUTER/TECHNOLOGY	33,831.67	32,301.00	.00	19,802.00	45,000	44.0
01-40-5202 PRINTING EXPENSE	105.42	106.84	.00	.00	2,500	.0
01-40-5203 UNIFORMS	110.00	415.58	(196.70)	762.98	1,200	63.6
01-40-5205 POSTAGE	3,103.55	4,948.13	783.33	4,561.67	10,000	45.6
01-40-5210 OPERATING SUPPLIES	4,497.91	4,061.42	335.62	3,719.93	7,500	49.6
01-40-5212 FURNISHINGS	1,421.49	8,801.69	.00	4,320.28	15,000	28.8
01-40-5215 REPAIRS & MAINT	24,730.09	11,215.39	180.00	20,590.71	20,000	103.0
01-40-5216 FLEET R&M	.00	41.98	10.00	3,307.67	500	661.5
01-40-5253 GAS & OIL	330.70	249.13	30.67	138.80	1,000	13.9
01-40-5300 TELEPHONE	3,989.49	4,393.61	486.83	4,296.17	7,210	59.6
01-40-5305 UTILITIES	6,184.56	5,839.50	1,193.21	7,235.01	10,300	70.2
01-40-5310 TRASH REMOVAL	636.68	627.92	78.35	634.66	1,236	51.4
01-40-5315 COPIER EXPENSES	4,265.35	3,952.39	651.18	3,436.11	9,000	38.2
01-40-5320 PROPERTY & LIABILITY INSURANCE	4,379.87	4,781.92	.00	6,054.13	8,606	70.4
01-40-5325 INTERNET/WEBSITE EXPENSE	6,097.68	8,183.40	592.75	19,245.90	12,500	154.0
01-40-5330 TRAINING	8,868.19	3,161.74	.00	2,699.11	20,000	13.5
01-40-5331 DUES AND SUBSCRIPTIONS	14,357.59	17,765.66	1,449.18	31,983.11	35,000	91.4
01-40-5332 TUITION REIMBURSEMENT	3,000.00	.00	.00	3,000.00	3,000	100.0
01-40-5353 WATER ASSESSMENTS	1,113.50	1,113.50	.00	1,113.50	1,400	79.5
01-40-5399 OTHER PROFESSIONAL SERVICES	.00	7,269.60	752.85	10,971.35	14,600	75.2
01-40-5400 LEGAL FEES	107,845.49	128,904.74	.00	136,674.98	258,923	52.8
01-40-5401 CONSULTING FEES	84,644.41	131,113.71	18,767.05	104,322.01	204,917	50.9
01-40-5415 AUDIT FEES	13,190.99	9,450.00	12,600.00	12,600.00	15,954	79.0
01-40-5416 PASSPORT EXPENSES	57.16	39.98	.00	.00	400	.0
01-40-5425 COUNTY TREASURER'S FEE	12,267.79	15,834.19	252.83	30,587.89	28,325	108.0
01-40-5426 PROPERTY/SALES TAX REBATE	874.52	806.31	.00	.00	0	.0
01-40-5560 CAPITAL OUTLAY--COMPUTERS	.00	16,290.13	.00	24,850.00	25,000	99.4
01-40-5700 MISC. EXPENSE	5,041.15	5,456.52	152.76	2,770.86	10,000	27.7
01-40-5701 BANK FEES	17,084.88	22,749.33	8,409.08	35,295.36	38,063	92.7
01-40-5705 MILEAGE	4,239.67	7,947.11	80.40	5,735.49	10,000	57.4
01-40-5720 CONTINGENCIES	.00	.00	.00	.00	25,000	.0
TOTAL ADMINISTRATION	680,394.58	801,263.51	85,694.13	856,286.91	1,380,637	62.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>BOARD OF TRUSTEES</u>						
01-41-5001 SALARIES & WAGES	11,373.65	13,826.26	1,699.93	14,449.45	22,099	65.4
01-41-5030 MAYOR AND BOARD SALARIES	17,701.71	39,600.00	.00	30,800.00	52,800	58.3
01-41-5060 PAYROLL TAXES	2,359.93	4,055.25	129.68	3,435.23	5,730	60.0
01-41-5065 WORKERS COMP	30.03	49.97	2.00	35.13	40	87.8
01-41-5066 HEALTH INSURANCE	1,557.85	1,573.59	106.11	1,520.67	2,340	65.0
01-41-5067 MEDICAL SAVINGS PLAN	597.06	691.29	85.00	722.50	1,078	67.0
01-41-5068 MEDICAL SAVINGS	53.04	53.04	3.12	46.80	82	57.1
01-41-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	.00	.00	500	.0
01-41-5201 COMPUTER / TECHNOLOGY	5,914.00	.00	.00	1,285.00	5,000	25.7
01-41-5210 OPERATING SUPPLIES	47.95	929.71	51.46	419.12	2,000	21.0
01-41-5212 FURNISHINGS	8,405.52	.00	.00	132.07	11,500	1.2
01-41-5230 ELECTIONS	.00	.00	.00	.00	25,000	.0
01-41-5315 RECORDING FEES	.00	.00	.00	(2,338.92)	0	.0
01-41-5320 PROPERTY & LIABILITY INSURANCE	1,944.43	1,603.63	.00	3,027.05	4,303	70.4
01-41-5330 TRAINING	5,978.83	10,379.96	2,376.00	9,760.86	15,000	65.1
01-41-5331 DUES & SUBSCRIPTIONS	652.99	760.84	.00	2,935.14	2,000	146.8
01-41-5340 PUBLISHED NOTICES	786.15	1,394.04	128.02	1,214.57	2,500	48.6
01-41-5341 ORDINANCE CODIFICATION	2,593.91	2,928.66	.00	2,845.83	7,500	37.9
01-41-5347 COMMUNITY CONTRIBUTIONS	15,600.00	10,700.00	.00	10,800.00	24,000	45.0
01-41-5399 OTHER PROFESSIONAL SERVICES	.00	3,400.00	.00	9,428.74	7,500	125.7
01-41-5430 RECORDING FEES	705.00	.00	.00	7.75	2,000	.4
01-41-5700 MISC. EXPENSE	1,703.24	2,668.75	399.11	5,114.81	7,500	68.2
01-41-5841 BOARD OUTREACH ACTIVITIES	5,714.56	7,604.43	1,699.02	6,286.25	35,000	18.0
TOTAL BOARD OF TRUSTEES	83,719.85	102,219.42	6,679.45	101,928.05	235,472	43.3

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>POLICE</u>						
01-42-5001 SALARIES & WAGES	756,473.96	959,681.86	137,568.87	1,068,272.14	1,733,304	61.6
01-42-5022 POLICE	184.00	594.00	3,433.20	3,987.52	0	.0
01-42-5050 CLEANING	4,146.17	5,807.06	876.03	6,132.21	9,000	68.1
01-42-5055 OVERTIME	34,534.50	14,874.99	376.36	7,790.35	25,000	31.2
01-42-5060 PAYROLL TAXES	19,490.75	23,127.04	3,142.33	25,127.83	36,530	68.8
01-42-5065 WORKERS COMP	25,250.73	50,178.65	12,859.37	46,301.62	40,185	115.2
01-42-5066 HEALTH INSURANCE	112,936.07	137,313.37	9,235.04	135,562.41	202,843	66.8
01-42-5067 MEDICAL SAVINGS PLAN	3,066.20	3,400.14	452.24	3,839.34	5,224	73.5
01-42-5068 MEDICAL SAVINGS	1,450.49	1,903.05	154.56	2,318.40	3,018	76.8
01-42-5069 FPPA RETIREMENT	60,283.71	78,104.15	10,256.64	91,565.60	155,533	58.9
01-42-5071 FPPA DEATH & DISABILITY	21,434.37	27,953.16	3,692.39	32,963.70	52,881	62.3
01-42-5075 EMPLOYMENT/RECRUITMENT EXPENSE	4,761.78	2,291.40	300.00	2,629.70	3,000	87.7
01-42-5200 OFFICE SUPPLIES	622.16	984.48	240.28	1,940.82	4,000	48.5
01-42-5201 COMPUTER / TECHNOLOGY	22,713.41	28,661.35	12,305.72	27,924.42	47,450	58.9
01-42-5203 UNIFORMS	119.00	143.28	44.99	44.99	800	5.6
01-42-5210 OPERATING SUPPLIES	4,059.95	10,686.14	526.27	3,652.19	16,000	22.8
01-42-5212 FURNISHINGS	.00	428.94	.00	.00	0	.0
01-42-5215 REPAIR & MAINTENANCE	2,646.57	7,244.62	.00	4,804.06	5,000	96.1
01-42-5216 FLEET R&M	7,136.05	16,027.15	1,292.41	9,528.81	18,000	52.9
01-42-5253 GAS & OIL	16,755.40	18,147.44	2,570.13	15,775.54	30,000	52.6
01-42-5254 UNIFORMS & TOOLS	17,068.36	8,602.99	415.12	4,186.43	29,000	14.4
01-42-5255 OPERATING EQUIPMENT	30,545.39	34,638.28	209.80	32,140.78	78,950	40.7
01-42-5300 TELEPHONES	8,686.35	9,610.82	1,365.50	9,734.17	15,895	61.2
01-42-5305 UTILITIES	5,044.67	8,476.43	1,027.61	10,683.48	18,000	59.4
01-42-5310 TRASH REMOVAL	204.02	1,148.66	157.87	1,262.96	2,000	63.2
01-42-5315 COPIER EXPENSE	1,287.36	1,448.62	298.25	1,254.74	3,000	41.8
01-42-5320 GENERAL LIABILITY INSURANCE	27,722.27	26,694.68	1,000.00	76,676.54	112,028	68.4
01-42-5325 INTERNET/WEBSITE EXPENSE	924.65	1,059.60	132.48	927.18	2,000	46.4
01-42-5330 TRAINING	14,036.70	13,884.60	(205.00)	28,831.13	70,600	40.8
01-42-5331 DUES & MEMBERSHIPS	8,786.84	7,910.78	100.00	10,780.44	12,145	88.8
01-42-5332 TUITION REIMBURSEMENT	1,714.00	.00	.00	3,000.00	6,000	50.0
01-42-5343 CONTRACTUAL SERVICES	34,517.05	60,127.13	1,589.83	98,687.97	159,700	61.8
01-42-5346 ANIMAL IMPOUND FEE	3,710.00	3,145.00	.00	.00	0	.0
01-42-5347 COMMUNITY CONTRACT SERVICES	4,530.30	.00	.00	.00	0	.0
01-42-5348 PEST CONTROL	.00	.00	.00	.00	2,000	.0
01-42-5349 WELLNESS PROGRAM	291.43	1,254.00	.00	.00	3,500	.0
01-42-5350 LAB FEES	.00	177.63	.00	999.47	500	199.9
01-42-5399 OTHER PROFESSIONAL SERVICES	.00	315.00	.00	2,863.90	3,150	90.9
01-42-5400 LEGAL FEES	.00	.00	.00	.00	15,000	.0
01-42-5491 VEHICLE LEASE EXPENSES	.00	.00	1,279.43	10,235.44	13,652	75.0
01-42-5500 CAPITAL OUTLAY	26,125.57	41,117.46	.00	8,000.00	8,000	100.0
01-42-5700 MISC. EXPENSE	2,366.89	2,513.33	.00	1,538.67	1,000	153.9
TOTAL POLICE	1,285,627.12	1,609,677.28	206,697.72	1,791,964.95	2,943,888	60.9

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>COMMUNITY DEVELOPMENT</u>						
01-43-5001 SALARIES & WAGES	173,144.73	201,521.41	28,313.13	237,173.08	374,057	63.4
01-43-5060 PAYROLL TAXES	13,799.02	15,246.27	2,133.06	17,465.54	28,615	61.0
01-43-5065 WORKERS COMP	208.73	185.42	116.56	986.62	258	382.4
01-43-5066 HEALTH INSURANCE	25,824.44	26,838.35	2,922.11	38,891.77	35,572	109.3
01-43-5067 MEDICAL SAVINGS PLAN	9,087.74	8,645.43	1,177.86	9,643.37	12,997	74.2
01-43-5068 MEDICAL SAVINGS	690.54	508.33	61.98	710.88	393	180.9
01-43-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	323.76	.00	61.26	500	12.3
01-43-5200 OFFICE SUPPLIES	132.40	917.50	.00	177.89	800	22.2
01-43-5201 COMPUTER / TECHNOLOGY	4,466.16	7,778.30	472.50	5,745.22	9,000	63.8
01-43-5202 PRINTING EXPENSE	.00	553.54	.00	210.38	750	28.1
01-43-5203 UNIFORMS	364.56	369.77	.00	679.95	1,250	54.4
01-43-5216 REPAIRS & MAINT--FLEET	.00	103.49	47.10	169.04	1,000	16.9
01-43-5253 GAS & OIL	.00	.00	152.04	794.16	1,000	79.4
01-43-5300 TELEPHONE	917.05	1,027.21	111.48	1,046.30	2,000	52.3
01-43-5320 PROPERTY & LIABILITY INSURANCE	7,777.80	6,414.50	.00	2,527.05	4,303	58.7
01-43-5330 TRAINING	1,002.78	3,294.58	.00	3,905.81	6,000	65.1
01-43-5331 DUES & MEMBERSHIPS	879.00	245.00 (	61.00)	99.00	1,200	8.3
01-43-5401 CONSULTING FEES	.00	.00	.00	.00	225,000	.0
01-43-5410 CONSULTANTS	16,439.87	14,546.38	.00	.00	0	.0
01-43-5411 ANNEXATIONS & REZONING EXPENSE	.00	1,258.60	.00	20.32	15,000	.1
01-43-5460 BUILDING INSPECTIONS	370,404.08	169,034.83	42,440.18	181,581.71	304,263	59.7
01-43-5491 VEHICLE LEASE EXPENSES	.00	.00	1,198.83	9,590.64	6,201	154.7
01-43-5700 MISC.	919.19	1,455.07	95.87	634.78	2,000	31.7
TOTAL COMMUNITY DEVELOPMENT	626,058.09	460,267.74	79,181.70	512,114.77	1,032,159	49.6

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>STREETS</u>						
01-44-5001 SALARIES & WAGES	150,718.99	.00	.00	.00	0	.0
01-44-5050 CLEANING	1,141.86	.00	.00	.00	0	.0
01-44-5055 OVERTIME	2,865.72	.00	.00	.00	0	.0
01-44-5060 PAYROLL TAXES	12,025.76	.00	.00	.00	0	.0
01-44-5065 WORKERS COMPENSATION	6,538.46	.00	.00	.00	0	.0
01-44-5066 HEALTH INSURANCE	27,185.97	.00	.00	.00	0	.0
01-44-5067 DEFERRED COMP	7,073.14	.00	.00	.00	0	.0
01-44-5068 MEDICAL SAVINGS	601.83	.00	.00	.00	0	.0
01-44-5075 EMPLOYMENT/RECRUITMENT EXPENSE	688.61	.00	.00	.00	0	.0
01-44-5201 COMPUTER / TECHNOLOGY	11,076.25	.00	.00	.00	0	.0
01-44-5203 UNIFORMS	1,442.50	.00	.00	.00	0	.0
01-44-5210 OPERATING SUPPLIES	2,559.41	.00	.00	.00	0	.0
01-44-5215 REPAIRS & MAINTENANCE	10.99	.00	.00	.00	0	.0
01-44-5216 FLEET R&M	23,677.88	.00	.00	.00	0	.0
01-44-5251 SHOP REPAIRS	5.23	.00	.00	.00	0	.0
01-44-5252 STREET SIGNS	151.00	.00	.00	.00	0	.0
01-44-5253 GAS & OIL	10,908.19	.00	.00	.00	0	.0
01-44-5254 TOOLS	1,842.48	.00	.00	.00	0	.0
01-44-5255 SAFETY EQUIPMENT	903.58	.00	.00	.00	0	.0
01-44-5300 TELEPHONE	2,054.06	.00	.00	.00	0	.0
01-44-5305 UTILITIES	23,871.01	.00	.00	.00	0	.0
01-44-5310 TRASH REMOVAL	120.76	.00	.00	.00	0	.0
01-44-5320 PROPERTY & LIABILITY INSURANCE	24,305.60	.00	.00	.00	0	.0
01-44-5330 TRAINING	2,143.58	.00	.00	.00	0	.0
01-44-5331 DUES & MEMBERSHIPS	470.00	.00	.00	.00	0	.0
01-44-5360 STREET SWEEPING	6,352.50	.00	.00	.00	0	.0
01-44-5363 WEED CONTROL	734.36	.00	.00	.00	0	.0
01-44-5364 SNOW REMOVAL	38,047.41	.00	.00	.00	0	.0
01-44-5369 EQUIPMENT RENTAL	7,117.96	.00	.00	.00	0	.0
01-44-5500 CAPITAL OUTLAY	6,000.00	.00	.00	.00	0	.0
01-44-5502 CAPITAL OUTLAY--EQUIPMENT	5,031.70	.00	.00	.00	0	.0
01-44-5700 MISC. EXPENSE	134.88	.00	.00	.00	0	.0
TOTAL STREETS	377,801.67	.00	.00	.00	0	.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>PARKS</u>						
01-45-5001 SALARIES & WAGES	142,482.62	196,211.39	25,177.97	244,834.16	377,274	64.9
01-45-5055 OVERTIME	4,803.16	6,901.11	599.86	4,332.88	5,614	77.2
01-45-5060 PAYROLL TAXES	11,698.73	15,470.90	1,976.77	18,840.59	29,291	64.3
01-45-5065 WORKERS COMP	5,967.23	5,786.06	4,522.22	17,219.83	6,859	251.1
01-45-5066 HEALTH INSURANCE	25,126.96	27,285.86	2,433.64	36,704.48	36,553	100.4
01-45-5067 DEFERRED COMP	5,815.79	5,519.46	1,249.15	9,196.46	9,006	102.1
01-45-5068 MEDICAL SAVINGS	559.22	604.56	68.38	1,049.42	883	118.9
01-45-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	368.76	.00	.00	0	.0
01-45-5201 COMPUTER/TECHNOLOGY	.00	.00	150.00	1,614.00	4,000	40.4
01-45-5203 UNIFORMS	1,038.40	1,074.94	552.00	1,737.43	6,510	26.7
01-45-5210 OPERATING SUPPLIES	7,036.32	5,155.64	290.74	2,756.24	6,000	45.9
01-45-5215 REPAIRS & MAINTENANCE	12,693.55	15,031.23	.00	20,470.57	40,000	51.2
01-45-5216 FLEET R&M	2,091.23	5,988.01	1,313.38	3,468.52	10,000	34.7
01-45-5253 GAS & OIL	3,890.52	4,527.45	2,168.79	11,850.61	10,000	118.5
01-45-5254 TOOLS	1,596.80	434.68	.00	218.55	3,000	7.3
01-45-5300 TELEPHONE	1,085.29	1,485.00	.00	1,591.00	2,200	72.3
01-45-5305 UTILITIES	28,385.40	13,897.20	14,645.52	35,273.26	40,000	88.2
01-45-5310 TRASH REMOVAL	1,347.00	.00	.00	1,622.00	2,500	64.9
01-45-5320 PROPERTY & LIABILITY INSURANCE	9,722.23	8,018.12	.00	15,135.31	21,514	70.4
01-45-5330 TRAINING	2,466.25	1,100.30	.00	3,900.79	4,000	97.5
01-45-5348 PEST CONTROL	16,873.20	23,989.20	4,548.48	18,492.92	38,000	48.7
01-45-5349 WELLNESS PROGRAM	69.75	135.00	.00	105.00	0	.0
01-45-5363 WEED CONTROL	1,766.77	2,861.89	339.98	7,646.16	15,000	51.0
01-45-5369 EQUIPMENT RENTAL	.00	22.95	.00	.00	1,000	.0
01-45-5370 LANDSCAPING	5,516.60	9,580.75	.00	5,308.00	18,000	29.5
01-45-5371 TREE MAINTENANCE	14,570.00	3,377.40	.00	8,620.00	35,000	24.6
01-45-5372 IRRIGATION SYSTEM	5,403.73	23,769.06	.00	2,764.07	7,500	36.9
01-45-5405 PARK ENGINEERING	.00	55.00	.00	660.00	0	.0
01-45-5500 CAPITAL OUTLAY	.00	57,215.00	.00	114,415.54	170,000	67.3
01-45-5700 MISC. EXPENSE	.00	.00	.00	233.27	2,500	9.3
TOTAL PARKS	312,006.75	435,866.92	60,036.88	590,061.06	902,204	65.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>ENGINEERING</u>						
01-47-5001 SALARIES & WAGES	233,752.36	299,023.42	24,480.67	263,832.48	433,144	60.9
01-47-5050 CLEANING	.00	5,222.00	787.78	5,514.46	8,500	64.9
01-47-5055 OVERTIME	10,500.60	12,319.71	448.98	948.95	0	.0
01-47-5060 PAYROLL TAXES	19,317.99	23,654.12	1,927.25	19,940.24	33,135	60.2
01-47-5065 WORKERS COMP	7,490.45	5,497.23	1,358.91	5,440.39	9,071	60.0
01-47-5066 HEALTH INSURANCE	27,657.17	29,367.48	1,349.60	24,935.84	44,587	55.9
01-47-5067 DEFERRED COMP	10,498.41	13,202.75	1,246.48	13,048.50	20,276	64.4
01-47-5068 MEDICAL SAVINGS	848.64	1,039.89	60.19	902.85	1,658	54.5
01-47-5075 EMPLOYMENT/RECRUITMENT EXPENSE	202.12	735.48	440.26	1,130.00	800	141.3
01-47-5200 OFFICE SUPPLIES	.00	3,717.09	399.07	3,103.65	5,000	62.1
01-47-5201 COMPUTER/TECHNOLOGY	1,852.90	4,025.11	.00	2,808.52	8,000	35.1
01-47-5203 UNIFORMS	756.00	1,251.91	110.00	1,795.08	4,250	42.2
01-47-5210 OPERATING SUPPLIES	1,063.23	13,299.08	758.12	8,305.31	10,000	83.1
01-47-5212 FURNISHINGS	.00	641.42	.00	190.56	1,000	19.1
01-47-5215 REPAIRS & MAINTENANCE	54,663.31	25,622.94	575.00	11,400.14	30,000	38.0
01-47-5216 REPAIR & MAINTENANCE--FLEET	787.83	479.94	24.00	221.38	5,000	4.4
01-47-5253 GAS & OIL	2,605.21	3,166.09	342.94	2,039.56	7,500	27.2
01-47-5300 TELEPHONE	3,161.63	2,414.32	160.04	1,756.93	2,880	61.0
01-47-5305 UTILITIES	.00	12,264.90	803.04	9,746.45	20,000	48.7
01-47-5310 TRASH	2,447.93	1,283.96	184.96	2,098.68	2,000	104.9
01-47-5315 COPIER EXPENSES	22.00-	1,217.81	78.23	927.80	2,000	46.4
01-47-5320 PROPERTY & LIABILITY INSURANCE	4,861.14	4,009.07	.00	6,054.13	8,606	70.4
01-47-5330 TRAINING	2,028.55	1,849.72	.00	63.60	5,000	1.3
01-47-5331 DUES & SUBSCRIPTIONS	540.00	630.00	100.00	468.75	800	58.6
01-47-5399 OTHER PROFESSIONAL SERVICES	.00	105.00	390.00	960.00	1,650	58.2
01-47-5405 ENGINEERING FEES	10,009.58	22,585.05	3,320.10	27,579.95	55,000	50.2
01-47-5491 VEHICLE LEASE EXPENSES	.00	.00	1,026.44	6,410.52	13,633	47.0
01-47-5599 CAPITAL OUTLAY--LEASES	.00	.00	.00	.00	54,533	.0
01-47-5700 MISC. EXPENSE	251.84	269.42	100.00	670.03	1,000	67.0
TOTAL ENGINEERING	395,274.89	488,894.91	40,472.06	422,294.75	789,023	53.5

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>MUNICIPAL COURT</u>						
01-48-5001 SALARIES & WAGES	29,184.45	26,390.96	3,975.93	33,406.99	51,687	64.6
01-48-5040 JUDGE	7,000.00	11,495.00	1,500.00	10,900.00	21,000	51.9
01-48-5055 OVERTIME	.00	183.95	.00	10.36	0	.0
01-48-5060 PAYROLL TAXES	2,323.77	2,009.33	306.69	2,547.43	3,954	64.4
01-48-5065 WORKERS COMP	38.04	36.67	4.68	39.32	84	46.8
01-48-5066 HEALTH INSURANCE	5,025.21	3,898.60	339.31	4,863.27	7,560	64.3
01-48-5067 DEFERRED COMP	1,350.38	691.29	85.00	722.50	1,122	64.4
01-48-5068 MEDICAL SAVINGS	53.04	157.19	13.53	202.95	384	52.9
01-48-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	.00	.00	500	.0
01-48-5201 COMPUTER/TECHNOLOGY	1,309.20	.00	.00	.00	4,000	.0
01-48-5203 UNIFORMS	.00	.00	.00	110.77	200	55.4
01-48-5235 COURT COSTS	.00	203.70	1,411.80	1,411.80	1,500	94.1
01-48-5300 TELEPHONE	354.63	65.62	.00	.00	0	.0
01-48-5320 PROPERTY & LIABILITY INSURANCE	1,944.43	1,603.63	.00	3,027.05	4,303	70.4
01-48-5330 TRAINING	.00	52.00	.00	72.84	1,000	7.3
01-48-5331 DUES & MEMBERSHIPS	22.00	50.00	.00	50.00	100	50.0
01-48-5399 OTHER PROFESSIONAL SERVICES	.00	1,553.40	167.30	1,845.10	2,200	83.9
01-48-5455 PROSECUTING ATTORNEY	10,878.00	14,532.50	1,000.00	9,150.00	18,000	50.8
01-48-5456 PUBLIC DEFENDER	.00	.00	.00	.00	10,000	.0
01-48-5700 MISC. EXPENSE	281.15	245.26	.00	354.34	1,000	35.4
TOTAL MUNICIPAL COURT	59,764.30	63,169.10	8,804.24	68,714.72	128,594	53.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>COMMUNITY ENGAGEMENT</u>						
01-49-5001 SALARIES & WAGES	99,910.10	127,681.12	20,014.38	155,207.14	272,760	56.9
01-49-5055 OVERTIME	410.87	334.53	134.42	373.40	5,000	7.5
01-49-5060 PAYROLL TAXES	7,757.16	9,694.38	1,558.99	11,888.70	21,249	56.0
01-49-5065 WORKERS COMP	1,213.68	1,272.60	958.47	3,672.76	2,194	167.4
01-49-5066 HEALTH INSURANCE	14,661.23	12,126.56	870.43	12,220.02	17,807	68.6
01-49-5067 DEFERRED COMP	3,363.43	5,089.97	573.48	4,036.64	8,198	49.2
01-49-5068 MEDICAL SAVINGS	317.86	789.86	49.99	749.85	1,179	63.6
01-49-5075 EMPLOYMENT/RECRUITMENT EXPENSE	408.76	743.94	172.51	1,398.16	1,500	93.2
01-49-5160 MERCHANDISE FOR RESALE	.00	.00	.00	1,510.94	8,000	18.9
01-49-5201 COMPUTER/TECHNOLOGY	2,831.27	1,176.70	.00	4,238.00	5,000	84.8
01-49-5202 PRINTING EXPENSE	3,653.02	3,833.94	374.33	6,902.66	15,000	46.0
01-49-5203 UNIFORMS	.00	698.33	.00	765.51	1,500	51.0
01-49-5205 POSTAGE	.00	472.88	.00	1,894.36	1,500	126.3
01-49-5212 FURNISHINGS	.00	.00	.00	.00	4,000	.0
01-49-5216 FLEET R&M	.00	5,497.75	34.00	35.00	2,000	1.8
01-49-5220 TOWN DECORATIONS	1,439.20	1,123.89	.00	4,291.76	10,000	42.9
01-49-5236 COMMUNITY ENGAGEMENT	5,964.02	8,495.14	311.81	8,638.40	10,000	86.4
01-49-5253 GAS & OIL	.00	188.68	47.40	328.10	1,200	27.3
01-49-5260 RECREATION PROGRAMS	41,424.95	38,647.71	2,151.77	24,756.70	52,000	47.6
01-49-5261 COMMUNITY DAY	33,155.02	44,967.36	3,843.11	46,525.59	55,000	84.6
01-49-5262 TOWN EVENTS	33,077.51	40,606.93	2,045.34	53,939.46	89,000	60.6
01-49-5265 SENIOR EVENTS	5,864.50	5,880.66	541.83	7,843.87	15,500	50.6
01-49-5300 TELEPHONE	513.71	976.72	40.01	952.07	1,080	88.2
01-49-5320 GENERAL LIABILITY INSURANCE	7,777.80	6,883.22	.00	5,964.85	8,956	66.6
01-49-5330 TRAINING	432.00	3,255.21	.00	7,677.05	10,000	76.8
01-49-5331 DUES/MEMBERSHIPS	6,092.95	7,461.86	180.00	9,106.53	9,000	101.2
01-49-5349 WELLNESS PROGRAM	6,072.48	12,117.75	1,099.65	10,496.81	25,000	42.0
01-49-5399 OTHER PROFESSIONAL SERVICES	.00	.00	167.30	14,008.20	35,700	39.2
01-49-5401 CONSULTANTS	6,750.00	12,377.50	10,833.00	37,533.00	50,000	75.1
01-49-5421 ECONOMIC DEVELOPMENT PROGRAMS	.00	.00	.00	1,122.99	40,000	2.8
01-49-5500 CAPITAL OUTLAY--WAYFINDING	.00	.00	.00	.00	25,000	.0
01-49-5560 CAPITAL OUTLAY--SFTWR UPGRADES	.00	9,396.94	.00	25,709.03	40,000	64.3
01-49-5700 MISC. EXPENSE	20,282.64	1,054.75	66.33	999.71	2,000	50.0
TOTAL COMMUNITY ENGAGEMENT	303,374.16	362,846.88	46,068.55	464,787.26	846,323	54.9
<u>NON-DEPARTMENTAL</u>						
01-90-5500 CAPITAL OUTLAY	.00	.00	.00	.00	50,000	.0
01-90-5804 TRANSFER TO STREET IMPVT FD	187,500.00	187,500.00	.00	187,500.00	375,000	50.0
01-90-5805 TRANSFER TO CAPITAL IMPROVEMEN	.00	690,225.50	.00	1,063,771.00	2,495,312	42.6
01-90-8151 SPECIAL PROJECTS	.00	.00	.00	.00	100,000	.0
01-90-8155 ARPA BROADBAND	15,485.53	462.67	.00	.00	148,932	.0
TOTAL NON-DEPARTMENTAL	202,985.53	878,188.17	.00	1,251,271.00	3,169,244	39.5
TOTAL FUND EXPENDITURES	4,327,006.94	5,202,393.93	533,634.73	6,059,423.47	11,427,544	53.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
NET REVENUE OVER EXPENDITURES	3,241,534.56	1,791,314.07	158,107.74	1,914,943.44	422,309-	453.5

TOWN OF MEAD
BALANCE SHEET
AUGUST 31, 2024

STREET IMPROVEMENT FUND

ASSETS

04-01-0100	COMBINED CASH	2,584,375.53	
04-01-1301	A/R - GENERAL	374,750.99	
	TOTAL ASSETS		2,959,126.52

LIABILITIES AND EQUITY

LIABILITIES

04-02-2000	ACCOUNTS PAYABLE	5,871.01	
04-02-2005	RETAINAGE PAYABLE	12,763.61	
04-02-2300	457(B) DEFERRED COMP PAYABLE	1,094.89	
04-02-2310	EMPLOYEE HEALTH INS. PAYABLE	3,206.69	
04-02-2400	FED. WITHHOLDING TAX PAYABLE	1,510.95	
04-02-2401	SOCIAL SECURITY TAX PAYABLE	1,892.63	
04-02-2402	MEDICARE TAX PAYABLE	442.62	
04-02-2403	STATE WITHHOLDING TAX PAYABLE	1,751.50	
04-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	146.16	
	TOTAL LIABILITIES		28,680.06

FUND EQUITY

04-02-3001	FUND BALANCE	1,981,738.14	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	948,708.32	
	BALANCE - CURRENT DATE	948,708.32	
	TOTAL FUND EQUITY		2,930,446.46
	TOTAL LIABILITIES AND EQUITY		2,959,126.52

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

STREET IMPROVEMENT FUND

		YTD ACTUAL2022-	YTD ACTUAL 2023-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>TAXES</u>						
04-10-4005	HIGHWAY USERS TAX	120,910.94	127,584.60	26,823.32	196,428.81	242,317	81.1
04-10-4010	SALES TAX	894,606.48	1,372,729.95	130,075.98	1,257,553.60	2,269,172	55.4
04-10-4015	ROAD & BRIDGE TAX	.00	.00	.00	90,958.26	70,000	129.9
04-10-4025	M.V. REGISTSTRATION	.00	16,658.93	2,503.53	17,888.86	26,000	68.8
04-10-4030	BUILDING USE TAX	451,393.22	150,683.87	14,624.05	167,369.87	222,937	75.1
	TOTAL TAXES	1,466,910.64	1,667,657.35	174,026.88	1,730,199.40	2,830,426	61.1
	<u>FEES AND PERMITS</u>						
04-11-4102	RIGHT-OF-WAY PERMITS	.00	22,097.50	8,771.00	91,159.50	63,165	144.3
	TOTAL FEES AND PERMITS	.00	22,097.50	8,771.00	91,159.50	63,165	144.3
	<u>TRANSFERS IN</u>						
04-16-4601	TRANSFER FROM GF	187,500.00	187,500.00	.00	187,500.00	375,000	50.0
	TOTAL TRANSFERS IN	187,500.00	187,500.00	.00	187,500.00	375,000	50.0
	<u>MISCELLANEOUS</u>						
04-18-4619	INTEREST INCOME	.00	76,089.26	9,952.16	73,176.94	0	.0
	TOTAL MISCELLANEOUS	.00	76,089.26	9,952.16	73,176.94	0	.0
	TOTAL FUND REVENUE	1,654,410.64	1,953,344.11	192,750.04	2,082,035.84	3,268,591	63.7

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

STREET IMPROVEMENT FUND

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>STREETS</u>						
04-44-5001 SALARIES & WAGES	.00	223,476.73	29,504.17	264,789.45	461,521	57.4
04-44-5055 OVERTIME	.00	4,130.78	725.86	2,448.87	10,000	24.5
04-44-5060 PAYROLL TAXES	.00	16,836.18	2,317.07	20,025.11	36,071	55.5
04-44-5065 WORKERS COMPENSATION	.00	16,401.86	4,669.69	17,340.51	21,313	81.4
04-44-5066 HEALTH INSURANCE	.00	32,016.91	2,639.61	38,631.39	45,134	85.6
04-44-5067 DEFERRED COMP	.00	6,257.35	1,019.17	7,827.62	10,331	75.8
04-44-5068 MEDICAL SAVINGS	.00	454.25	55.91	691.36	715	96.7
04-44-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	61.46	.00	.00	1,500	.0
04-44-5201 COMPUTER/TECHNOLOGY	.00	9,385.00	370.00	15,287.33	22,000	69.5
04-44-5202 PRINTING EXPENSE	.00	.00	192.95	192.95	15,000	1.3
04-44-5203 UNIFORMS	.00	1,385.27	949.83	6,052.05	5,720	105.8
04-44-5210 OPERATING SUPPLIES	.00	1,274.60	.00	219.96	2,500	8.8
04-44-5215 REPAIRS & MAINTENANCE--STREETS	160,225.96	182,479.42	3,060.30	107,034.62	250,000	42.8
04-44-5216 REPAIR & MAINT.--FLEET	.00	22,805.22	3,554.13	13,521.18	40,000	33.8
04-44-5217 REPAIR & MAINTENANCE--BRIDGES	.00	.00	.00	185,834.91	0	.0
04-44-5250 ASPHALT/STREET PATCHING	5,236.00	5,490.00	.00	4,392.00	2,300,000	.2
04-44-5252 STREET SIGNS & MARKERS	9,757.31	5,242.15	.00	8,603.22	10,000	86.0
04-44-5253 GAS & OIL	.00	13,150.12	443.28	4,500.76	25,000	18.0
04-44-5254 TOOLS	.00	8,598.18	38.96	17,560.91	25,000	70.2
04-44-5255 SAFETY EQUIPMENT	.00	2,368.72	.00	3,064.15	3,500	87.6
04-44-5300 TELEPHONE	.00	1,944.72	67.34	1,760.91	3,500	50.3
04-44-5305 UTILITIES	.00	19,775.76	3,513.43	21,523.49	35,000	61.5
04-44-5310 TRASH DISPOSAL	.00	100.00	.00	.00	1,000	.0
04-44-5320 PROPERTY & LIABILITY INSURANCE	.00	20,045.32	.00	22,702.97	32,271	70.4
04-44-5330 TRAINING	.00	203.44	1,292.46	6,077.29	13,500	45.0
04-44-5331 DUES & MEMBERSHIPS	.00	100.00	450.00	2,882.00	1,500	192.1
04-44-5360 STREET SWEEPING	5,040.00	18,252.00	3,942.00	23,652.00	40,000	59.1
04-44-5361 DUST CONTROL	25,153.58	26,139.40	.00	11,750.93	45,000	26.1
04-44-5362 GRAVEL	.00	8,246.03	.00	20,000.00	20,000	100.0
04-44-5363 WEED CONTROL	.00	6,509.98	.00	.00	5,000	.0
04-44-5364 SNOW REMOVAL	.00	31,227.47	(5.01)	3,175.70	100,000	3.2
04-44-5365 REPAIR & MAINTENANCE--SEALCOAT	.00	.00	133,421.15	133,421.15	150,000	89.0
04-44-5366 REPAIR & MAINTENANCE--DRAINAGE	1,101.89	15,348.00	.00	.00	20,000	.0
04-44-5367 STREET STRIPING	4,616.43	.00	.00	.00	150,000	.0
04-44-5369 EQUIPMENT RENTAL	.00	10,087.77	7.65	33,207.97	170,000	19.5
04-44-5391 MATERIALS TESTING	.00	.00	.00	.00	40,000	.0
04-44-5405 ENGINEERING FEES	19,076.55	31,478.66	31,517.09	49,560.71	200,000	24.8
04-44-5491 VEHICLE LEASE EXPENSES	.00	.00	9,773.79	50,906.91	118,180	43.1
04-44-5500 CAPITAL OUTLAY	.00	138,362.20	.00	4,342.07	69,000	6.3
04-44-5501 CAPITAL OUTLAY-GRADER SHED	.00	.00	.00	1,270.91	50,000	2.5
04-44-5720 CONTINGENCY	.00	.00	23,796.32	29,074.16	100,000	29.1
04-44-8151 SPECIAL PROJECTS	.00	.00	.00	.00	50,000	.0
TOTAL STREETS	230,207.72	879,634.95	257,317.15	1,133,327.52	4,699,256	24.1
TOTAL FUND EXPENDITURES	230,207.72	879,634.95	257,317.15	1,133,327.52	4,699,256	24.1
NET REVENUE OVER EXPENDITURES	1,424,202.92	1,073,709.16	(64,567.11)	948,708.32	1,430,665-	66.3

TOWN OF MEAD
BALANCE SHEET
AUGUST 31, 2024

CONSERVATION TRUST FUND

ASSETS

05-01-0100	CASH IN COMMON - CTF	159,195.31	
	TOTAL ASSETS		159,195.31

LIABILITIES AND EQUITY

FUND EQUITY

05-02-3001	FUND BALANCE	112,855.53	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	46,339.78	
	BALANCE - CURRENT DATE	46,339.78	
	TOTAL FUND EQUITY		159,195.31
	TOTAL LIABILITIES AND EQUITY		159,195.31

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

CONSERVATION TRUST FUND

		YTD ACTUAL 2022-	YTD ACTUAL 2023-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>LOTTERY REVENUE</u>						
05-17-4630	LOTTERY REVENUE	30,761.62	38,350.45	.00	41,874.93	65,000	64.4
	TOTAL LOTTERY REVENUE	30,761.62	38,350.45	.00	41,874.93	65,000	64.4
	<u>MISCELLANEOUS REVENUE</u>						
05-18-4619	INTEREST & DIVIDEND INCOME	374.39	1,852.10	613.04	4,464.85	1,000	446.5
	TOTAL MISCELLANEOUS REVENUE	374.39	1,852.10	613.04	4,464.85	1,000	446.5
	TOTAL FUND REVENUE	31,136.01	40,202.55	613.04	46,339.78	66,000	70.2
	<u>PARKS</u>						
05-45-5212	FURNISHINGS	.00	.00	.00	.00	30,000	.0
05-45-5506	CAPITAL OUTLAY--PARKS & EQUIP	39,825.00	.00	.00	.00	0	.0
	TOTAL PARKS	39,825.00	.00	.00	.00	30,000	.0
	TOTAL FUND EXPENDITURES	39,825.00	.00	.00	.00	30,000	.0
	NET REVENUE OVER EXPENDITURES	8,688.99-	40,202.55	613.04	46,339.78	36,000	128.7

TOWN OF MEAD
BALANCE SHEET
AUGUST 31, 2024

SEWER FUND

ASSETS

06-01-0100	COMBINED CASH	1,655,558.78	
06-01-1305	ACCUM DEPRECIATION - PLANT & E	(3,882,320.56)	
06-01-1306	A/R-UTILITY BILLING	111,478.59	
06-01-1501	LAND	294,834.95	
06-01-1502	LAND IMPROV.	322,159.37	
06-01-1503	SEWER COLLECTION SYSTEM	1,792,246.08	
06-01-1504	BUILDINGS	281,750.60	
06-01-1506	MACH. & EQUIP.	179,757.28	
06-01-1507	WASTEWATER TREATMENT PLANT	7,402,156.31	
TOTAL ASSETS			8,157,621.40

LIABILITIES AND EQUITY

LIABILITIES

06-02-2000	ACCOUNTS PAYABLE	3,191.56	
06-02-2200	LOAN PAYABLE CWRPDA--LT	1,309,402.88	
06-02-2201	LOAN PAYABLE CWRPDA--CURRENT	82,296.05	
06-02-2300	EMPLOYEE PENSION PAYABLE	704.47	
06-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(1.83)	
06-02-2314	401(A) CONTRIBUTIONS PAYABLE	58.08	
06-02-2400	FED. WITHHOLDING TAX PAYABLE	707.44	
06-02-2401	SOCIAL SECURITY TAX PAYABLE	762.39	
06-02-2402	MEDICARE TAX PAYABLE	194.42	
06-02-2403	STATE WITHHOLDING TAX PAYABLE	759.10	
06-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	66.34	
06-02-2500	ACC'D COMPENSATED ABS--CURRENT	1,386.13	
06-02-2501	ACCR'D COMPENSATED ABSENCES-LT	12,475.17	
06-02-2502	ACCRUED INT PAYABLE--CWRPDA	20,237.62	
06-02-2601	BOND PREMIUM--UNAMORTIZED	46,230.00	
TOTAL LIABILITIES			1,478,469.82

FUND EQUITY

06-02-3001	FUND BALANCE	5,887,822.74	
UNAPPROPRIATED FUND BALANCE:			
06-02-3010	CONTRIBUTIONS FROM DEVELOPERS	15,000.00	
06-02-3020	CONTRIBUTIONS SEWER TAPS	425,400.00	
	REVENUE OVER EXPENDITURES - YTD	350,928.84	
BALANCE - CURRENT DATE		791,328.84	
TOTAL FUND EQUITY			6,679,151.58
TOTAL LIABILITIES AND EQUITY			8,157,621.40

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

SEWER FUND

		YTD ACTUAL2022-	YTD ACTUAL 2023-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>CHARGES FOR SERVICES</u>							
06-11-4150	SEWER USER FEES	595,429.15	622,637.49	88,595.91	673,116.81	981,690	68.6
06-11-4152	RATERINK LIFT STA. SURCHARGE	.00	8,120.00	1,200.00	8,761.20	12,444	70.4
06-11-4160	SEWER LATE/NSF FEES	10,401.34	9,627.14	1,322.00	9,330.84	15,124	61.7
06-11-4165	SEWER TAP FEES	660,580.00	106,016.00	13,582.00	139,923.00	277,307	50.5
	TOTAL CHARGES FOR SERVICES	1,266,410.49	746,400.63	104,699.91	831,131.85	1,286,565	64.6
<u>MISCELLANEOUS REVENUE</u>							
06-18-4619	INTEREST & DIVIDEND INCOME	7,681.74	49,821.89	6,375.38	48,775.86	75,667	64.5
	TOTAL MISCELLANEOUS REVENUE	7,681.74	49,821.89	6,375.38	48,775.86	75,667	64.5
	TOTAL FUND REVENUE	1,274,092.23	796,222.52	111,075.29	879,907.71	1,362,232	64.6
<u>ADMINISTRATION</u>							
06-40-5001	SALARIES & WAGES	93,785.53	115,119.39	12,781.52	117,911.78	188,268	62.6
06-40-5055	OVERTIME	3,040.62	4,182.71	270.63	753.66	0	.0
06-40-5060	PAYROLL TAXES	7,593.05	8,916.13	952.78	8,988.28	14,403	62.4
06-40-5065	WORKERS COMP	2,546.62	3,342.03	774.09	2,931.34	3,469	84.5
06-40-5066	HEALTH INSURANCE	15,771.78	14,924.55	906.92	14,358.19	22,523	63.8
06-40-5067	DEFERRED COMP/RETIREMENT	4,325.40	5,662.20	717.32	6,127.63	9,019	67.9
06-40-5068	MEDICAL SAVINGS	370.37	459.53	32.78	489.28	696	70.3
06-40-5201	COMPUTER / TECHNOLOGY	3,273.00	.00	.00	.00	5,000	.0
06-40-5205	POSTAGE	2,501.38	2,716.48	411.66	2,898.30	5,500	52.7
06-40-5254	UNIFORMS	.00	.00	.00	.00	2,270	.0
06-40-5300	TELEPHONE	636.25	691.64	40.01	592.59	720	82.3
06-40-5320	GENERAL LIABILITY INSURANCE	4,861.14	4,009.07	.00	7,567.66	10,757	70.4
06-40-5331	DUES AND MEMBERSHIP	1,000.00	1,000.00	.00	1,050.00	1,200	87.5
06-40-5399	OTHER PROFESSIONAL SERVICES	.00	4,155.20	585.55	6,456.35	7,700	83.9
06-40-5400	LEGAL FEES	5,469.19	6,222.55	.00	5,904.97	13,628	43.3
06-40-5401	CONSULTING FEES	6,416.48	10,307.43	1,157.00	8,745.17	16,208	54.0
06-40-5405	ENGINEERING FEES	9,685.97	13,004.85	3,716.37	18,764.77	30,000	62.6
06-40-5410	PLANNING/CONSULTANTS	1,162.26	1,442.15	205.34	1,472.73	2,040	72.2
06-40-5415	AUDIT FEES	6,595.50	4,725.00	6,300.00	6,300.00	7,977	79.0
06-40-5460	ADMINISTRATIVE OVERHEAD	3,274.00	.00	.00	.00	8,942	.0
06-40-5701	BANK FEES	1,053.45	3,705.78	603.29	4,332.06	6,082	71.2
06-40-5705	MILEAGE	203.57	450.00	.00	350.00	1,000	35.0
	TOTAL ADMINISTRATION	173,565.56	205,036.69	29,455.26	215,994.76	357,402	60.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

SEWER FUND

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>OPERATIONS</u>						
06-47-5210 OPERATING SUPPLIES	605.12	.00	.00	.00	1,000	.0
06-47-5215 REPAIRS & MAINT	21,188.42	15,277.18	1,342.94	30,353.66	92,500	32.8
06-47-5216 REPAIRS & MAINT GRIT CLASSIFIE	.00	.00	.00	.00	10,000	.0
06-47-5227 CHEMICALS	360.00	.00	.00	538.20	750	71.8
06-47-5231 SLUDGE DISPOSAL	37,020.74	36,223.11	5,801.34	49,169.50	85,000	57.9
06-47-5248 SEWER LINE REPAIRS	.00	581.76	.00	.00	15,000	.0
06-47-5253 GAS & OIL	3,890.74	4,527.45	249.33	1,327.86	6,000	22.1
06-47-5305 UTILITIES	30,892.75	30,172.24	4,644.30	34,589.73	70,000	49.4
06-47-5306 UTILITIES--RATERINK	.00	445.62	56.25	475.07	0	.0
06-47-5310 TRASH	723.00	749.76	132.74	1,019.39	1,500	68.0
06-47-5348 PEST CONTROL	.00	.00	.00	1,263.60	0	.0
06-47-5363 WEED CONTROL	.00	.00	.00	799.95	1,000	80.0
06-47-5390 SEWER MAINT. CONTRACT	35,712.21	47,098.35	6,065.79	43,150.34	95,000	45.4
06-47-5391 SEWER TESTING	4,754.40	3,532.93	557.76	4,378.46	6,500	67.4
06-47-5392 LINE LOCATOR	3,880.50	6,893.48	500.52	3,553.95	4,000	88.9
06-47-5393 STATE DISCHARGE PERMIT	3,665.11	3,017.00	2,940.00	2,940.00	3,500	84.0
06-47-5394 SEWER LINE FLUSHING	58,496.80	80,082.00	.00	.00	100,000	.0
06-47-5396 R&M--RATERINK LIFT STATION	.00	5,962.35	336.30	6,460.19	20,000	32.3
06-47-5503 CAPITAL OUTLAY--COAT CHANNELS	.00	.00	.00	.00	30,000	.0
06-47-5551 CAPITAL OUTLAY--GRIT PUMPS/DIG	61,176.00	.00	.00	.00	0	.0
06-47-5552 CAPITAL OUTLAY--WAS PUMPS	2,266.00	.00	.00	.00	0	.0
06-47-5553 CAPITAL OUTLAY--PLC UPGRADES	127,929.01	.00	.00	.00	0	.0
06-47-5554 CAPITAL OUTLAY--CO/ORP PROBES	.00	.00	.00	.00	250,000	.0
06-47-5556 CAPITAL OUTLAY--CIPP	187,164.64	.00	.00	.00	150,000	.0
06-47-5557 CAPITAL OUTLAY-HEADWORKS MECH	28,713.21	377,041.00	.00	.00	0	.0
06-47-5558 CAPITAL OUTLAY-BLOWER REPLACE	.00	3,665.50	.00	2,809.69	130,000	2.2
06-47-5559 CAPITAL OUTLAY-CHEMICAL PHOSOP	.00	.00	.00	.00	125,000	.0
06-47-5720 CONTINGENCIES	.00	.00	.00	.00	50,000	.0
TOTAL OPERATIONS	608,438.65	615,269.73	22,627.27	182,829.59	1,246,750	14.7
<u>DEPARTMENT 58</u>						
06-58-5809 TRF TO MUNICIPAL FACILITIES FD	50,000.00	.00	.00	.00	0	.0
TOTAL DEPARTMENT 58	50,000.00	.00	.00	.00	0	.0
<u>DEBT SERVICE</u>						
06-98-9801 2007 CWRPDA LOAN--PRINCIPAL	76,793.89	79,497.38	.00	82,296.05	82,296	100.0
06-98-9802 2007 CWRPDA LOAN--INTEREST	53,360.63	50,657.14	.00	47,858.47	47,858	100.0
TOTAL DEBT SERVICE	130,154.52	130,154.52	.00	130,154.52	130,154	100.0
TOTAL FUND EXPENDITURES	962,158.73	950,460.94	52,082.53	528,978.87	1,734,306	30.5

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

SEWER FUND

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
NET REVENUE OVER EXPENDITURES	311,933.50	154,238.42-	58,992.76	350,928.84	372,074-	94.3

TOWN OF MEAD
BALANCE SHEET
AUGUST 31, 2024

POLICE FUND

ASSETS

08-01-0100	CASH IN COMMON - POLICE	122,068.49	
	TOTAL ASSETS		122,068.49

LIABILITIES AND EQUITY

FUND EQUITY

08-02-3001	FUND BALANCE	158,445.15	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(36,376.66)	
	BALANCE - CURRENT DATE	(36,376.66)	
	TOTAL FUND EQUITY		122,068.49
	TOTAL LIABILITIES AND EQUITY		122,068.49

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

POLICE FUND

		YTD ACTUAL2022-	YTD ACTUAL 2023-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>FEES AND PERMITS</u>						
08-11-4165	IMPACT FEES	117,141.06	41,391.00	5,180.00	39,328.67	113,079	34.8
	TOTAL FEES AND PERMITS	117,141.06	41,391.00	5,180.00	39,328.67	113,079	34.8
	<u>MISCELLANEOUS</u>						
08-18-4619	INTEREST & DIVIDEND INCOME	1,133.85	6,561.39	470.07	4,358.86	10,808	40.3
	TOTAL MISCELLANEOUS	1,133.85	6,561.39	470.07	4,358.86	10,808	40.3
	TOTAL FUND REVENUE	118,274.91	47,952.39	5,650.07	43,687.53	123,887	35.3
	<u>POLICE</u>						
08-42-5212	FURNISHINGS	.00	105.00	.00	.00	0	.0
08-42-5491	VEHICLE LEASE EXPENSES	14,585.63	79,562.14	7,728.38	71,097.16	80,724	88.1
08-42-5511	CAPITAL OUTLAY--BLDGS & IMPVTS	.00	37,973.75	.00	8,967.03	35,000	25.6
	TOTAL POLICE	14,585.63	117,640.89	7,728.38	80,064.19	115,724	69.2
	TOTAL FUND EXPENDITURES	14,585.63	117,640.89	7,728.38	80,064.19	115,724	69.2
	NET REVENUE OVER EXPENDITURES	103,689.28	69,688.50-	(2,078.31)	(36,376.66)	8,163	445.6

TOWN OF MEAD
BALANCE SHEET
AUGUST 31, 2024

MUNICIPAL FACILITIES FUND

ASSETS

09-01-0100	COMBINED CASH	4,443,708.28	
	TOTAL ASSETS		4,443,708.28

LIABILITIES AND EQUITY

LIABILITIES

09-02-2005	RETAINAGE PAYABLE	31,992.53	
	TOTAL LIABILITIES		31,992.53

FUND EQUITY

09-02-3003	FUND BALANCE-MUNICIPAL	3,808,620.83	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	603,094.92	
	BALANCE - CURRENT DATE	603,094.92	
	TOTAL FUND EQUITY		4,411,715.75
	TOTAL LIABILITIES AND EQUITY		4,443,708.28

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

MUNICIPAL FACILITIES FUND

		YTD ACTUAL2022-	YTD ACTUAL 2023-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>FEES</u>						
09-11-4165	IMPACT FEES	779,154.23	414,842.00	44,964.00	339,728.00	919,812	36.9
	TOTAL FEES	779,154.23	414,842.00	44,964.00	339,728.00	919,812	36.9
	<u>GRANTS</u>						
09-15-4527	CNTY EMERGENCY MANAGEMENT GR	.00	.00	.00	.00	40,000	.0
09-15-4545	GRANTS--EIAF 9349 STATE FUNDS	261,497.81	21,097.62	.00	.00	0	.0
09-15-4546	DOLA EIAF GRANT-COMMUNITY CENT	.00	.00	117,631.66	117,631.66	1,500,000	7.8
	TOTAL GRANTS	261,497.81	21,097.62	117,631.66	117,631.66	1,540,000	7.6
	<u>TRANSFERS IN</u>						
09-16-4806	TRANSFER FROM SEWER FUND	50,000.00	.00	.00	.00	0	.0
09-16-4818	TRF FR PARKS & OPEN SPACE FD	.00	750,000.00	.00	.00	0	.0
09-16-4819	TRF FR CAPITAL IMPRVT FUND	.00	400,000.00	.00	1,250,000.00	2,500,000	50.0
	TOTAL TRANSFERS IN	50,000.00	1,150,000.00	.00	1,250,000.00	2,500,000	50.0
	<u>MISCELLANEOUS REVENUE</u>						
09-18-4619	INTEREST & DIVIDEND INCOME	18,350.55	90,942.94	17,112.26	138,076.78	204,965	67.4
	TOTAL MISCELLANEOUS REVENUE	18,350.55	90,942.94	17,112.26	138,076.78	204,965	67.4
	TOTAL FUND REVENUE	1,109,002.59	1,676,882.56	179,707.92	1,845,436.44	5,164,777	35.7
	<u>ADMINISTRATION</u>						
09-40-5410	PLANNING/CONSULTANTS	.00	14,240.00	.00	.00	0	.0
09-40-5500	CAPITAL OUTLAY	.00	.00	.00	.00	25,000	.0
09-40-5511	CAPITAL OUTLAY--BLDGS & IMPVTS	.00	.00	.00	.00	200,000	.0
09-40-5720	CONTINGENCIES	.00	.00	.00	.00	30,000	.0
09-40-8502	CAPITAL OUTLAY--BOARD/CT ROOM	.00	.00	.00	11,715.50	0	.0
	TOTAL ADMINISTRATION	.00	14,240.00	.00	11,715.50	255,000	4.6

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

MUNICIPAL FACILITIES FUND

		YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>STREETS</u>							
09-44-5602	LEASE PURCH PRIN--2021 TRUCK 2	.00	38,287.18	.00	40,689.18	40,690	100.0
09-44-5603	LEASE PURCH INT--2021 TRUCK 2	.00	4,956.00	.00	2,554.00	2,554	100.0
09-44-5604	2021 LEASE PURCH PRIN--TRUCK 1	39,470.18	.00	.00	.00	41,947	.0
09-44-5605	2021 LEASE PURCH INT--TRUCK 1	3,773.00	.00	.00	.00	1,296	.0
	TOTAL STREETS	43,243.18	43,243.18	.00	43,243.18	86,487	50.0
<u>PARKS</u>							
09-45-5491	VEHICLE LEASE EXPENSES	32,365.31	45,352.85	5,877.07	44,932.18	63,602	70.7
	TOTAL PARKS	32,365.31	45,352.85	5,877.07	44,932.18	63,602	70.7
<u>DEPARTMENT 47</u>							
09-47-8517	CAPITAL OUTLAY-PW FACILITY	.00	.00	129,006.00	129,006.00	0	.0
	TOTAL DEPARTMENT 47	.00	.00	129,006.00	129,006.00	0	.0
<u>COMMUNITY ENGAGEMENT</u>							
09-49-5491	VEHICLE LEASE EXPENSES	.00	5,398.08	934.30	7,474.40	12,333	60.6
09-49-5511	CAPITAL OUTLAY--BLDGS & IMPVTS	5,000.00	.00	.00	11,685.50	0	.0
09-49-8516	CAPITAL OUTLAY--BLDGS & IMPVTS	.00	.00	96,437.32	994,284.76	0	.0
	TOTAL COMMUNITY ENGAGEMENT	5,000.00	5,398.08	97,371.62	1,013,444.66	12,333	8217.
<u>EXPENDITURES</u>							
09-50-5212	FURNISHINGS	65,560.00	.00	.00	.00	0	.0
09-50-5500	CAPITAL OUTLAY--BOARD/CT ROOM	.00	514,532.83	.00	.00	0	.0
09-50-5505	CAPITAL OUTLAY--OFFICE EQ	.00	3,310.50	.00	.00	0	.0
09-50-5511	CAPITAL OUTLAY--PW FACILITY	2,893,530.29	231,668.15	.00	.00	0	.0
09-50-5512	CAPITAL OUTLAY--TH IMPRVMTS	4,638.73	.00	.00	.00	0	.0
	TOTAL EXPENDITURES	2,963,729.02	749,511.48	.00	.00	0	.0
<u>OTHER CAPITAL OUTLAY</u>							
09-51-5500	CAPITAL OUTLAY	266,672.96	306,729.31	.00	.00	7,675,000	.0
	TOTAL OTHER CAPITAL OUTLAY	266,672.96	306,729.31	.00	.00	7,675,000	.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

	MUNICIPAL FACILITIES FUND					
	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
TOTAL FUND EXPENDITURES	3,311,010.47	1,164,474.90	232,254.69	1,242,341.52	8,092,422	15.4
NET REVENUE OVER EXPENDITURES	2,202,007.88-	512,407.66	(52,546.77)	603,094.92	2,927,645-	20.6

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

DOWNTOWN FUND

		YTD ACTUAL2022-	YTD ACTUAL 2023-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	MISCELLANEOUS REVENUE						
11-18-4619	INTEREST & DIVIDEND INCOME	90.53	.00	.00	.00	0	.0
	TOTAL MISCELLANEOUS REVENUE	90.53	.00	.00	.00	0	.0
	TOTAL FUND REVENUE	90.53	.00	.00	.00	0	.0
	ADMINISTRATION						
11-40-5210	BANNERS & SIGNAGE	421.50	.00	.00	.00	0	.0
11-40-5500	CAPITAL OUTLAY	16,722.95	.00	.00	.00	0	.0
	TOTAL ADMINISTRATION	17,144.45	.00	.00	.00	0	.0
	TOTAL FUND EXPENDITURES	17,144.45	.00	.00	.00	0	.0
	NET REVENUE OVER EXPENDITURES	17,053.92-	.00	.00	.00	0	.0

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

STORM DRAINAGE FUND

		YTD ACTUAL2022-	YTD ACTUAL 2023-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>MISCELLANEOUS REVENUE</u>						
13-18-4619	INTEREST & DIVIDEND INCOME	347.00	453.66-	.00	.00	0	.0
	TOTAL MISCELLANEOUS REVENUE	347.00	453.66-	.00	.00	0	.0
	TOTAL FUND REVENUE	347.00	453.66-	.00	.00	0	.0
	<u>ADMINISTRATION</u>						
13-40-5500	CAPITAL OUTLAY	10,715.22	.00	.00	.00	0	.0
13-40-5525	CAPITAL OUTLAY--WIND WALL	2,835.00	.00	.00	.00	0	.0
	TOTAL ADMINISTRATION	13,550.22	.00	.00	.00	0	.0
	<u>TRANSFERS OUT</u>						
13-90-5914	TRANSFER TO TRANSPORTATION FD	33,500.00	.00	.00	.00	0	.0
	TOTAL TRANSFERS OUT	33,500.00	.00	.00	.00	0	.0
	TOTAL FUND EXPENDITURES	47,050.22	.00	.00	.00	0	.0
	NET REVENUE OVER EXPENDITURES	46,703.22-	453.66-	.00	.00	0	.0

TOWN OF MEAD
BALANCE SHEET
AUGUST 31, 2024

TRANSPORTATION FUND

ASSETS

14-01-0100	COMBINED CASH	6,189,327.04	
	TOTAL ASSETS		6,189,327.04

LIABILITIES AND EQUITY

FUND EQUITY

14-02-3001	FUND BALANCE	6,677,018.11	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(487,691.07)	
	BALANCE - CURRENT DATE	(487,691.07)	
	TOTAL FUND EQUITY		6,189,327.04
	TOTAL LIABILITIES AND EQUITY		6,189,327.04

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

TRANSPORTATION FUND

		YTD ACTUAL2022-	YTD ACTUAL 2023-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>FEES</u>							
14-11-4165	IMPACT FEES	1,653,415.62	450,111.00	62,226.00	470,152.00	1,422,154	33.1
	TOTAL FEES	1,653,415.62	450,111.00	62,226.00	470,152.00	1,422,154	33.1
<u>GRANTS</u>							
14-15-4570	CDOT GRANT--SAFE ROUTES TO SCH	31,955.01	.00	15,392.87	26,693.37	324,000	8.2
14-15-4571	CDOT GRANT--UNDERPASS	.00	.00	.00	.00	2,000,000	.0
14-15-4572	CDOT GRANT--CR 5 BRIDGE	.00	.00	.00	.00	160,000	.0
14-15-4575	CML GRANT--CR 34 BRIDGE	.00	.00	58,472.05	58,472.05	60,317	96.9
14-15-4580	FEDERAL GRANT--3RD & WELKER	.00	.00	.00	.00	1,900,000	.0
14-15-4585	ENERGY COLO--EV CHARGING GRANT	.00	.00	12,500.00	12,500.00	12,500	100.0
	TOTAL GRANTS	31,955.01	.00	86,364.92	97,665.42	4,456,817	2.2
<u>TRANSFERS IN</u>							
14-16-4813	TRANSFER FROM STORM DRAINAGE	33,500.00	.00	.00	.00	0	.0
14-16-4820	TRANSFER FROM MURA	625,000.00	250,000.00	.00	.00	0	.0
	TOTAL TRANSFERS IN	658,500.00	250,000.00	.00	.00	0	.0
<u>MISCELLANEOUS REVENUE</u>							
14-18-4581	FEDERAL GRANT--CARAVEO	.00	.00	.00	.00	1,000,000	.0
14-18-4582	FEDERAL GRANT--DOT UNDERPASS	.00	.00	.00	.00	1,360,000	.0
14-18-4619	INTEREST & DIVIDEND INCOME	26,770.84	208,114.85	23,834.46	199,429.33	0	.0
14-18-4620	MISC. INCOME	.00	.00	.00	12,965.00	0	.0
	TOTAL MISCELLANEOUS REVENUE	26,770.84	208,114.85	23,834.46	212,394.33	2,360,000	9.0
<u>OTHER SOURCES</u>							
14-19-4941	P.I.L.O.CONSTRUCTION	.00	23,654.87	.00	.00	400,000	.0
	TOTAL OTHER SOURCES	.00	23,654.87	.00	.00	400,000	.0
	TOTAL FUND REVENUE	2,370,641.47	931,880.72	172,425.38	780,211.75	8,638,971	9.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

TRANSPORTATION FUND

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>EXPENDITURES</u>						
14-40-5405 ENGINEERING FEES	7,726.32	.00	.00	.00	0	.0
14-40-5500 CAPITAL OUTLAY--WELKER/3RD	95,759.20	69,241.51	.00	.00	4,800,000	.0
14-40-5501 CAPITAL OUTLAY--SAFE RTESTOSCH	.00	1,087.68	.00	.00	600,000	.0
14-40-5505 CAPITAL OUTLAY--3RD ST.& TRAIL	130,939.73	.00	.00	.00	0	.0
14-40-5562 CAPITAL OUTLAY-Y BRIDGE DESIGN	.00	.00	.00	.00	175,000	.0
14-40-5563 CAPITAL OUTLAY-CR 5 BRIDGE	.00	.00	.00	.00	200,000	.0
14-40-5564 CAPITAL OUTLAY--WING WALL	.00	14,187.65	.00	.00	0	.0
14-40-5565 CAPITAL OUTLAY-SH66/CR7 UNDER	.00	179,544.30	.00	.00	4,700,000	.0
14-40-5566 CAPITAL -SH66/CR7 INTERSECTION	.00	3,026.88	.00	.00	200,000	.0
14-40-5567 CAPITAL OUTLAY-NORTH CREEK	.00	240.00	.00	.00	0	.0
14-40-5568 CAPITAL OUTLAY-ALLEY IMPTS	.00	.00	.00	.00	1,250,000	.0
14-40-5569 CAPITAL OUTLAY-INT CR 38 & I	.00	.00	.00	.00	200,000	.0
14-40-5570 CAPITAL OUTLAY-EV CHARGING ST	.00	.00	.00	.00	40,000	.0
14-40-5592 SEGMENT 5 I-25 ENHANCEMENTS	.00	.00	.00	.00	1,000,000	.0
14-40-5720 CONTINGENCIES	.00	617,939.96	.00	.00	600,000	.0
TOTAL EXPENDITURES	234,425.25	885,267.98	.00	.00	13,765,000	.0
<u>STREETS</u>						
14-44-8503 CAPITAL OUTLAY--3RD/WELKER INT	.00	.00	149,801.73	948,697.60	0	.0
14-44-8506 CAPITAL OUTLAY--SAFE RTESTOSCH	.00	.00	24,889.42	75,567.42	0	.0
14-44-8529 CAPITAL OUTLAY--3RD ST. IMPVTS	.00	.00	.00 (	2,250.00)	0	.0
14-44-8533 CAPITAL OUTLAY--Y BRIDGEDESIGN	.00	.00	15,052.08	129,908.22	0	.0
14-44-8536 CAPITAL OUTLAY--SH66/CR7 UNDRP	.00	.00	.00	77,967.50	0	.0
14-44-8537 CAPITAL OUTLAY--SH66/CR7 INT	.00	.00	.00	2,750.00	0	.0
14-44-8538 CAPITAL OUTLAY--N.CRK DESIGN	.00	.00	.00	15,115.50	0	.0
14-44-8540 CAPITAL OUTLAY--INT CR38 & I25	.00	.00	.00	3,846.50	0	.0
14-44-8541 CAPITAL OUTLAY--EV CHARGING ST	.00	.00	1,250.00	16,300.08	0	.0
TOTAL STREETS	.00	.00	190,993.23	1,267,902.82	0	.0
TOTAL FUND EXPENDITURES	234,425.25	885,267.98	190,993.23	1,267,902.82	13,765,000	9.2
NET REVENUE OVER EXPENDITURES	2,136,216.22	46,612.74	(18,567.85)	(487,691.07)	5,126,029-	9.5-

TOWN OF MEAD
BALANCE SHEET
AUGUST 31, 2024

PARKS & OPEN SPACE

ASSETS

18-01-0100	CASH IN COMMON - PARKS & OPEN	522,951.03	
	TOTAL ASSETS		522,951.03

LIABILITIES AND EQUITY

FUND EQUITY

18-02-3001	FUND BALANCE	442,615.51	
18-02-3005	FUND BALANCE - OPEN SPACE	17,690.50	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	62,645.02	
	BALANCE - CURRENT DATE	62,645.02	
	TOTAL FUND EQUITY		522,951.03
	TOTAL LIABILITIES AND EQUITY		522,951.03

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

PARKS & OPEN SPACE

		YTD ACTUAL2022-	YTD ACTUAL 2023-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>FEES</u>						
18-11-4165	IMPACT FEES	222,622.00	213,130.00	27,738.00	209,576.00	493,158	42.5
	TOTAL FEES	222,622.00	213,130.00	27,738.00	209,576.00	493,158	42.5
	<u>MISCELLANEOUS REVENUE</u>						
18-18-4527	GOCO GRANT--FISHING IS FUN	89,625.00	.00	.00	.00	0	.0
18-18-4528	GRANTS FOR TRAILS MASTER PLAN	.00	.00	.00	.00	100,000	.0
18-18-4619	INTEREST & DIVIDEND INCOME	8,253.94	44,313.05	2,013.83	17,662.38	27,973	63.1
18-18-4622	DONATIONS/FUNDRAISING	.00	.00	.00	54,000.00	0	.0
	TOTAL MISCELLANEOUS REVENUE	97,878.94	44,313.05	2,013.83	71,662.38	127,973	56.0
	TOTAL FUND REVENUE	320,500.94	257,443.05	29,751.83	281,238.38	621,131	45.3
	<u>ADMINISTRATION</u>						
18-40-5347	CONTRIBUTION TO WELD COUNTY	.00	.00	.00	.00	100,000	.0
18-40-5410	PLANNING/CONSULTANTS	.00	.00	.00	.00	325,000	.0
18-40-5500	CAPITAL OUTLAY	451,527.89	.00	.00	.00	0	.0
	TOTAL ADMINISTRATION	451,527.89	.00	.00	.00	425,000	.0
	<u>PARKS</u>						
18-45-5500	CAPITAL OUTLAY--LIBERTY RANCH	18,333.00	3,288.68	.00	5,293.42	350,000	1.5
18-45-8507	CAPITAL OUTLAY--GOLD STAR MEM	.00	.00	.00	35,160.94	0	.0
18-45-8511	CAPITAL OUTLAY-RESRF TEN CTS	.00	.00	99,975.00	99,975.00	0	.0
18-45-8515	CAPITAL OUTLAY--PARKS & EQUIP	.00	.00	.00	15,964.00	0	.0
	TOTAL PARKS	18,333.00	3,288.68	99,975.00	156,393.36	350,000	44.7
	<u>COMMUNITY ENGAGEMENT</u>						
18-49-5500	CAPITAL OUTLAY	.00	.00	.00	62,200.00	51,100	121.7
	TOTAL COMMUNITY ENGAGEMENT	.00	.00	.00	62,200.00	51,100	121.7

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

PARKS & OPEN SPACE

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
CAPITAL PROJECTS						
18-52-5500 CAPITAL OUTLAY	17,352.73	4,701.00	.00	.00	0	.0
18-52-5501 CAPITAL OUTLAY--GOLD STAR	.00	.00	.00	.00	350,000	.0
18-52-5502 CAPITAL OUTLAY--RESURF TEN CTS	.00	.00	.00	.00	100,000	.0
18-52-5503 CAPITAL OUTLAY--ELECTRICITY	.00	.00	.00	.00	15,000	.0
18-52-5909 TRANSFER TO MUNICIPAL FUND	.00	750,000.00	.00	.00	0	.0
TOTAL CAPITAL PROJECTS	17,352.73	754,701.00	.00	.00	465,000	.0
TOTAL FUND EXPENDITURES	487,213.62	757,989.68	99,975.00	218,593.36	1,291,100	16.9
NET REVENUE OVER EXPENDITURES	166,712.68-	500,546.63-	(70,223.17)	62,645.02	669,969-	9.4

TOWN OF MEAD
BALANCE SHEET
AUGUST 31, 2024

CAPITAL IMPROVEMENT FUND

ASSETS

19-01-0100	COMBINED CASH	3,929,996.93	
	TOTAL ASSETS		3,929,996.93

LIABILITIES AND EQUITY

FUND EQUITY

19-02-3001	FUND BALANCE	3,988,381.82	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(58,384.89)	
	BALANCE - CURRENT DATE	(58,384.89)	
	TOTAL FUND EQUITY		3,929,996.93
	TOTAL LIABILITIES AND EQUITY		3,929,996.93

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

CAPITAL IMPROVEMENT FUND

		<u>YTD ACTUAL 2022-</u>	<u>YTD ACTUAL 2023-</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>PCNT</u>
	<u>TRANSFERS IN</u>						
19-16-4615	TRANSFER IN FROM GENERAL	.00	690,225.50	.00	1,063,771.00	2,495,312	42.6
	TOTAL TRANSFERS IN	.00	690,225.50	.00	1,063,771.00	2,495,312	42.6
	<u>MISCELLANEOUS REVENUE</u>						
19-18-4619	INTEREST & DIVIDEND INCOME	3,778.10	34,574.99	15,134.01	127,844.11	46,899	272.6
	TOTAL MISCELLANEOUS REVENUE	3,778.10	34,574.99	15,134.01	127,844.11	46,899	272.6
	TOTAL FUND REVENUE	3,778.10	724,800.49	15,134.01	1,191,615.11	2,542,211	46.9
	<u>OTHER CAPITAL OUTLAY</u>						
19-46-5909	TRANSFER TO MUNI FACIL FUND	.00	400,000.00	.00	1,250,000.00	2,500,000	50.0
	TOTAL OTHER CAPITAL OUTLAY	.00	400,000.00	.00	1,250,000.00	2,500,000	50.0
	TOTAL FUND EXPENDITURES	.00	400,000.00	.00	1,250,000.00	2,500,000	50.0
	NET REVENUE OVER EXPENDITURES	<u>3,778.10</u>	<u>324,800.49</u>	<u>15,134.01</u>	<u>(58,384.89)</u>	<u>42,211</u>	<u>138.3</u>

TOWN OF MEAD
BALANCE SHEET
AUGUST 31, 2024

MEAD URBAN RENEWAL AUTHORITY

ASSETS

20-01-0100	COMBINED CASH	4,804,804.76	
20-01-1301	A/R - MURA	210.53	
	TOTAL ASSETS		4,805,015.29

LIABILITIES AND EQUITY

LIABILITIES

20-02-2300	EMPLOYEE PENSION PAYABLE	869.99	
20-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(5.32)	
20-02-2314	401(A) CONTRIBUTIONS PAYABLE	290.41	
20-02-2400	FED. WITHHOLDING TAX PAYABLE	1,128.63	
20-02-2401	SOCIAL SECURITY TAX PAYABLE	788.11	
20-02-2402	MEDICARE TAX PAYABLE	265.07	
20-02-2403	STATE WITHHOLDING TAX PAYABLE	1,022.19	
20-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	83.85	
	TOTAL LIABILITIES		4,442.93

FUND EQUITY

20-02-3001	FUND BALANCE	3,333,630.48	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	1,466,941.88	
	BALANCE - CURRENT DATE	1,466,941.88	
	TOTAL FUND EQUITY		4,800,572.36
	TOTAL LIABILITIES AND EQUITY		4,805,015.29

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

MEAD URBAN RENEWAL AUTHORITY

		YTD ACTUAL 2022-	YTD ACTUAL 2023-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>TAXES</u>							
20-10-4050	TAX INCREMENT REVENUE (TIF)	2,346,841.68	2,909,594.59	88,579.05	3,698,122.31	3,980,644	92.9
	TOTAL TAXES	2,346,841.68	2,909,594.59	88,579.05	3,698,122.31	3,980,644	92.9
<u>FEES</u>							
20-11-4110	ADMINISTRATIVE FEE	6,198.00	.00	.00	.00	20,237	.0
	TOTAL FEES	6,198.00	.00	.00	.00	20,237	.0
<u>MISCELLANEOUS REVENUE</u>							
20-18-4619	INTEREST & DIVIDEND INCOME	20,816.60	99,938.23	19,127.04	139,930.33	229,413	61.0
	TOTAL MISCELLANEOUS REVENUE	20,816.60	99,938.23	19,127.04	139,930.33	229,413	61.0
	TOTAL FUND REVENUE	2,373,856.28	3,009,532.82	107,706.09	3,838,052.64	4,230,294	90.7
<u>ADMINISTRATION</u>							
20-40-5001	SALARIES & WAGES	114,726.81	143,859.76	16,964.72	153,326.18	241,344	63.5
20-40-5055	OVERTIME	.89	179.09	25.61	64.02	0	.0
20-40-5060	PAYROLL TAXES	9,069.39	10,729.91	1,009.50	11,206.33	18,463	60.7
20-40-5065	WORKERS COMP	999.11	1,599.29	514.14	1,985.88	1,857	106.9
20-40-5066	HEALTH INSURANCE	15,251.12	15,925.21	1,078.03	16,155.45	23,248	69.5
20-40-5067	DEFERRED COMP/RETIREMENT	7,901.39	9,076.00	1,050.78	9,056.15	14,574	62.1
20-40-5068	MEDICAL SAVINGS	382.53	446.78	26.57	425.72	672	63.4
20-40-5100	TIF REVENUE SHARING	1,344,658.32	1,707,258.34	261,508.65	2,102,807.84	2,284,837	92.0
20-40-5300	TELEPHONE	297.21	400.50	.00	335.50	600	55.9
20-40-5320	GENERAL LIABILITY INSURANCE	1,944.43	1,603.62	.00	3,027.05	4,303	70.4
20-40-5340	PUBLISHED NOTICES	.00	.00	.00	.00	100	.0
20-40-5400	LEGAL FEES	4,315.53	11,291.92	381.30	5,059.41	40,000	12.7
20-40-5401	CONSULTING FEES	5,773.10	9,554.53	1,108.06	8,375.41	15,229	55.0
20-40-5415	AUDIT FEES	2,198.50	1,575.00	2,100.00	2,100.00	2,659	79.0
20-40-5425	COUNTY TREASURER'S FEE	35,211.65	44,134.49	1,328.65	49,749.43	59,710	83.3
20-40-5427	TIF ADVANCE	.00	382,987.10	.00	5,686.39	1,100,000	.5
20-40-5460	ADMINISTRATIVE OVERHEAD	.00	.00	.00	.00	8,912	.0
20-40-5500	CAPITAL OUTLAY	27,232.71	.00	.00	.00	100,000	.0
20-40-5700	MISC. EXPENSE	839.06	121.10	.00	.00	1,000	.0
20-40-5705	MILEAGE	1,017.86	2,250.00	.00	1,750.00	3,000	58.3
20-40-5914	TRANSFER TO TRANSPORTATION FD	625,000.00	250,000.00	.00	.00	0	.0
20-40-5999	OTHER PROJECTS	.00	.00	.00	.00	1,000,000	.0
	TOTAL ADMINISTRATION	2,196,819.61	2,592,992.64	287,096.01	2,371,110.76	4,920,508	48.2

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

MEAD URBAN RENEWAL AUTHORITY

	YTD ACTUAL 2022-	YTD ACTUAL2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
TOTAL FUND EXPENDITURES	2,196,819.61	2,592,992.64	287,096.01	2,371,110.76	4,920,508	48.2
NET REVENUE OVER EXPENDITURES	177,036.67	416,540.18	(179,389.92)	1,466,941.88	690,214-	212.5

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

ART IN PUBLIC PLACES FUND

		YTD ACTUAL2022-	YTD ACTUAL 2023-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	MISCELLANEOUS REVENUE						
21-18-4619	INTEREST & DIVIDEND INCOME	2.21	.00	.00	.00	0	.0
	TOTAL MISCELLANEOUS REVENUE	2.21	.00	.00	.00	0	.0
	TOTAL FUND REVENUE	2.21	.00	.00	.00	0	.0
	ADMINISTRATION						
21-40-5500	CAPITAL OUTLAY	7,539.20	.00	.00	.00	0	.0
	TOTAL ADMINISTRATION	7,539.20	.00	.00	.00	0	.0
	TOTAL FUND EXPENDITURES	7,539.20	.00	.00	.00	0	.0
	NET REVENUE OVER EXPENDITURES	7,536.99-	.00	.00	.00	0	.0

TOWN OF MEAD
BALANCE SHEET
AUGUST 31, 2024

ELEVATION 25 GEN'L IMPVT DIST.

ASSETS

30-01-0100	COMBINED CASH	10,315.91	
	TOTAL ASSETS		10,315.91

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	10,315.91		
BALANCE - CURRENT DATE		10,315.91	
TOTAL FUND EQUITY			10,315.91
TOTAL LIABILITIES AND EQUITY			10,315.91

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

ELEVATION 25 GEN'L IMPVT DIST.

		YTD ACTUAL2022-	YTD ACTUAL 2023-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>TAXES</u>						
30-10-4050	PROPERTY TAX	.00	.00	33.29	10,469.80	10,253	102.1
	TOTAL TAXES	.00	.00	33.29	10,469.80	10,253	102.1
	<u>MISCELLANEOUS</u>						
30-18-4619	INTEREST & DIVIDEND INCOME	.00	.00	.00	.00	231	.0
	TOTAL MISCELLANEOUS	.00	.00	.00	.00	231	.0
	TOTAL FUND REVENUE	.00	.00	33.29	10,469.80	10,484	99.9
	<u>ADMINISTRATION</u>						
30-40-5425	COUNTY TREASURER'S FEE	.00	.00	.00	153.89	30	513.0
30-40-5460	ADMINISTRATIVE OVERHEAD	.00	.00	.00	.00	4,101	.0
	TOTAL ADMINISTRATION	.00	.00	.00	153.89	4,131	3.7
	<u>STREETS</u>						
30-44-5215	REPAIRS & MAINTENANCE	.00	.00	.00	.00	6,037	.0
	TOTAL STREETS	.00	.00	.00	.00	6,037	.0
	TOTAL FUND EXPENDITURES	.00	.00	.00	153.89	10,168	1.5
	NET REVENUE OVER EXPENDITURES	.00	.00	33.29	10,315.91	316	3264.

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
09/24	09/18/2024	38799	AGFINITY	0002166357	01-41-5841	Meet, Greet, & Eat Ice	3.89
Total 38799:							3.89
09/24	09/18/2024	38800	All Copy Products, Inc.	AR4412407	01-47-5315	Copies - May	53.24
09/24	09/18/2024	38800	All Copy Products, Inc.	AR4443238	01-47-5315	Copies - June	99.06
09/24	09/18/2024	38800	All Copy Products, Inc.	AR4443240	01-40-5315	Copies - June (up)	190.08
09/24	09/18/2024	38800	All Copy Products, Inc.	AR4470185	01-42-5315	Copies - July	88.84
09/24	09/18/2024	38800	All Copy Products, Inc.	AR4470186	01-40-5315	Copies - July (Dwn)	96.27
09/24	09/18/2024	38800	All Copy Products, Inc.	AR4480203	01-40-5315	Copies - July (up)	148.18
09/24	09/18/2024	38800	All Copy Products, Inc.	AR4508755	01-42-5315	Copies - Aug	100.95
09/24	09/18/2024	38800	All Copy Products, Inc.	AR4508756	01-40-5315	Copies - Aug (Dwn)	113.15
09/24	09/18/2024	38800	All Copy Products, Inc.	AR4514403	01-47-5315	Copies - Aug	50.75
09/24	09/18/2024	38800	All Copy Products, Inc.	AR4514406	01-40-5315	Copies - Aug (up)	249.47
Total 38800:							1,189.99
09/24	09/18/2024	38801	CASELLE	135448	01-40-5399	Fin Software Support - Admin	752.85
09/24	09/18/2024	38801	CASELLE	135448	01-48-5399	Fin Software Support - Court	167.30
09/24	09/18/2024	38801	CASELLE	135448	06-40-5399	Fin Software Support - Sewer	585.55
09/24	09/18/2024	38801	CASELLE	135448	01-49-5399	Fin Software Support - Comm Dev	167.30
Total 38801:							1,673.00
09/24	09/18/2024	38802	U.S. Postal Service	2024 - BOX	01-40-5205	PO Box 626 - Annl Fee	120.00
Total 38802:							120.00
09/24	09/30/2024	38805	A-1 CHIPSEAL CO.	14003-02	04-44-5365	Street Resurfacing	96,637.70
09/24	09/30/2024	38805	A-1 CHIPSEAL CO.	14003-02	04-02-2005	Street Resurfacing	4,831.89-
Total 38805:							91,805.81
09/24	09/30/2024	38806	A-1 Natural Arbor Care	1347	01-45-5371	Tree Maint.	5,650.00
Total 38806:							5,650.00
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	338596CM	01-42-5254	Correction of Pmt - s/b credit	120.00-
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	338596CM	01-42-5254	Credit Memmo - return Ross's boots	134.95-
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	368198CM	01-42-5254	Gear - AS RETURN	76.85-
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	373705CM	01-42-5254	Gear - BS RETURN	39.42-
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	384237CM	01-42-5254	Uniform - DS RETURN	118.79-
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	INV369012	01-42-5254	Uniform - BS	8.95
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	INV369488	01-42-5254	Gear - BS	19.75
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	INV369498	01-42-5254	Gear/Uniform - McElroy	12.15
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	INV369561	01-42-5254	Gear - BS	26.50
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	INV369562	01-42-5254	Uniform/Gear - McElroy	51.75
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	INV369589	01-42-5254	Gear - CE	19.75
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	INV370976	01-42-5254	Gear - AS	158.10
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	INV386276	01-42-5254	Gear - MR	170.95
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	INV387493	01-42-5254	Gear - BN	31.95
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	INV387513	01-42-5254	Gear - SH	26.05
09/24	09/30/2024	38807	ADAMSON POLICE PRODUCTS	INV388862	01-42-5254	Uniform - BS	67.50

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 38807:							103.39
09/24	09/30/2024	38808	ADAMSON POLICE PRODUCTS	399226CM	01-42-5254	Uniform - BN RETURN	53.09-
09/24	09/30/2024	38808	ADAMSON POLICE PRODUCTS	INV420094	01-42-5254	Uniforms	75.59
09/24	09/30/2024	38808	ADAMSON POLICE PRODUCTS	INV420505	01-42-5254	Uniform	108.00
Total 38808:							130.50
09/24	09/30/2024	38809	Alderman Bernstein LLC	20252	14-44-8503	3rd & Welker	819.00
Total 38809:							819.00
09/24	09/30/2024	38810	Alerus	103990	01-40-5068	FSA Administration	205.00
Total 38810:							205.00
09/24	09/30/2024	38811	Amazon Capital Services Inc	16DC-CWD	01-42-5255	Equipment	9.49
09/24	09/30/2024	38811	Amazon Capital Services Inc	16FR-9QKJ-	01-42-5200	Supplies	110.19
09/24	09/30/2024	38811	Amazon Capital Services Inc	17XQ-RJMH-	01-42-5200	Supplies - returned 1PG7-DJLY-DJGK	27.07-
09/24	09/30/2024	38811	Amazon Capital Services Inc	196T-Y4L1-3	01-49-5262	Event Tent Weights	69.96
09/24	09/30/2024	38811	Amazon Capital Services Inc	19K7-1Y44-4	01-49-5260	Rec Football Supplies	85.58
09/24	09/30/2024	38811	Amazon Capital Services Inc	1GHC-04PK	01-42-5210	Supplies	43.94
09/24	09/30/2024	38811	Amazon Capital Services Inc	1GMM-7GJT-	01-42-5255	Equipment (x4 - SSD)	2,484.48
09/24	09/30/2024	38811	Amazon Capital Services Inc	1MXC-X43M-	01-42-5200	Supplies	15.99
09/24	09/30/2024	38811	Amazon Capital Services Inc	1QRM-WNJ7	01-42-5255	Equipment returned	33.12-
09/24	09/30/2024	38811	Amazon Capital Services Inc	1RJ1-YT9Q-	01-49-5700	Office Chair Cushion	190.40
09/24	09/30/2024	38811	Amazon Capital Services Inc	1X3N-F444-	01-40-5200	Office Supplies	89.80
09/24	09/30/2024	38811	Amazon Capital Services Inc	1XF1-YLY9-7	01-47-5201	Computer & Tech Supplies	214.89
09/24	09/30/2024	38811	Amazon Capital Services Inc	1Y6M-6WHX	01-42-5200	Supplies	6.99
Total 38811:							3,261.52
09/24	09/30/2024	38812	Arborado, LLC	00002190	01-45-5371	Tree Care - Main Park, Founders, Margil,	1,020.00
Total 38812:							1,020.00
09/24	09/30/2024	38813	Ausmus Law Firm PC	8970	01-48-5455	Municipal Prosecutor- Sept	1,000.00
Total 38813:							1,000.00
09/24	09/30/2024	38814	Bluebeam Inc	2054037	01-47-5331	Software Renewal - DK	174.00
Total 38814:							174.00
09/24	09/30/2024	38815	B-Town Inc	43404	01-42-5216	VIN29528 - Alternator & Battery	1,070.92
Total 38815:							1,070.92
09/24	09/30/2024	38816	BUCKEYE WELDING SUPPLY C	05097182	04-44-5369	Cylinder Rental	7.65
Total 38816:							7.65
09/24	09/30/2024	38817	Burnt Mountain Services LLC	4710	04-44-5215	R&M Streets - Aug	38,965.11
09/24	09/30/2024	38817	Burnt Mountain Services LLC	4710	04-02-2005	R&M Streets - Aug	1,948.26-

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 38817:							37,016.85
09/24	09/30/2024	38818	CIRSA	241900	01-40-5320	GL Ins - Admin	1,826.29
09/24	09/30/2024	38818	CIRSA	241900	01-41-5320	GL Ins - BOT	913.14
09/24	09/30/2024	38818	CIRSA	241900	01-42-5320	GL Ins - PD	22,828.59
09/24	09/30/2024	38818	CIRSA	241900	01-43-5320	GL Ins - Comm Dev	913.14
09/24	09/30/2024	38818	CIRSA	241900	04-44-5320	GL Ins - Streets	6,848.58
09/24	09/30/2024	38818	CIRSA	241900	01-45-5320	GL Ins - Parks	4,565.72
09/24	09/30/2024	38818	CIRSA	241900	01-47-5320	GL Ins - Engineering	1,826.29
09/24	09/30/2024	38818	CIRSA	241900	01-48-5320	GL Ins - Court	913.14
09/24	09/30/2024	38818	CIRSA	241900	01-49-5320	GL Ins - Comm Engage	1,826.29
09/24	09/30/2024	38818	CIRSA	241900	06-40-5320	GL Ins - Sewer	2,282.86
09/24	09/30/2024	38818	CIRSA	241900	20-40-5320	GL Ins - MURA	913.14
Total 38818:							45,657.18
09/24	09/30/2024	38819	City of Loveland	11170395	01-42-5330	Mead PD Training - NCLETC	600.00
Total 38819:							600.00
09/24	09/30/2024	38820	Club Car Wash Operating LLC	INV6775	01-42-5216	PD Membership (x14)	140.00
Total 38820:							140.00
09/24	09/30/2024	38821	CO AUTO LGMTFRD LLC	80122294/1	01-42-5216	VIN37662 - A/C Repair due to screw fro	6,281.35
Total 38821:							6,281.35
09/24	09/30/2024	38822	COLORADO COACH	4368	01-49-5265	Casino Bus	500.00
Total 38822:							500.00
09/24	09/30/2024	38823	Colorado Municipal Clerks Associ	09232024	01-41-5330	Liquor Licensing Training	90.00
Total 38823:							90.00
09/24	09/30/2024	38824	CPS HR Consulting	0014193	01-40-5401	HR Consulting - June 30 - Aug 3	14,901.44
09/24	09/30/2024	38824	CPS HR Consulting	0014193	06-40-5401	HR Consulting - June 30 - Aug 3	741.50
09/24	09/30/2024	38824	CPS HR Consulting	0014193	20-40-5401	HR Consulting - June 30 - Aug 3	582.49
Total 38824:							16,225.43
09/24	09/30/2024	38825	DBC Irrigation Supply	S5506543.00	01-45-5372	Pro Spray Valve & Rotor	174.04
09/24	09/30/2024	38825	DBC Irrigation Supply	S5523610.00	01-45-5372	Riser ext/couplings/nipples	161.49
09/24	09/30/2024	38825	DBC Irrigation Supply	S5535411.00	01-45-5372	Pro Spray - 10ct	61.59
09/24	09/30/2024	38825	DBC Irrigation Supply	S5586811.00	01-45-5372	Nipples/Teflon Tape/Nozzle	37.29
Total 38825:							434.41
09/24	09/30/2024	38826	Denali Water Solutions LLC	INV892885	06-47-5231	Sludge Disposal	910.28
09/24	09/30/2024	38826	Denali Water Solutions LLC	INV901961	06-47-5231	Sludge Disposal	910.00
09/24	09/30/2024	38826	Denali Water Solutions LLC	INV905429	06-47-5231	Sludge Disposal	910.00
Total 38826:							2,730.28

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
09/24	09/30/2024	38827	Erika Pflipsen	093024 - PFL	01-47-5210	employee reimb - postage Demand to Cu	9.75
09/24	09/30/2024	38827	Erika Pflipsen	90324 - PFLI	01-47-5210	employee reimb - Creamer (x3)	21.87
09/24	09/30/2024	38827	Erika Pflipsen	90924 - PFLI	01-45-5210	Parks - Restroom Supplies - employee re	45.42
09/24	09/30/2024	38827	Erika Pflipsen	90924 - PFLI	01-47-5210	PW Supplies - employee reimb	15.96
Total 38827:							93.00
09/24	09/30/2024	38828	Essenza Architecture	2206-16	09-49-8516	Comm Ctr	6,420.50
Total 38828:							6,420.50
09/24	09/30/2024	38829	FAIRBANK EQUIPMENT INC	S2507819.00	01-45-5216	Parks Spray Tank	190.09
Total 38829:							190.09
09/24	09/30/2024	38830	FEDERAL EXPRESS CORPORA	3917880470	01-49-5260	226644952 Acct # - Rec Paint	23.00
Total 38830:							23.00
09/24	09/30/2024	38831	Fit For You Mead	1074	01-49-5265	Sr Exercise - Facility Aug	232.00
Total 38831:							232.00
09/24	09/30/2024	38832	Fox Tuttle Transportation Group	19021-61A	04-44-5405	on-call engineering	385.00
Total 38832:							385.00
09/24	09/30/2024	38833	FRONT RANGE PORTABLE RES	1438	01-45-5210	Liberty Ranch	157.50
09/24	09/30/2024	38833	FRONT RANGE PORTABLE RES	1458	01-49-5262	Town Events - NNO	350.00
Total 38833:							507.50
09/24	09/30/2024	38834	FRONTIER SELF STORAGE	100124 - FR	01-40-5700	Storage	100.00
Total 38834:							100.00
09/24	09/30/2024	38835	Garretson's Sports Center	16324	01-45-5203	Uniform logo - LR	60.00
09/24	09/30/2024	38835	Garretson's Sports Center	16435	01-47-5203	Uniform - Deano	40.00
Total 38835:							100.00
09/24	09/30/2024	38836	GMCO CORPORATION	24-4525	04-44-5361	Dust Control - 8/19	19,789.28
09/24	09/30/2024	38836	GMCO CORPORATION	24-4526	04-44-5361	Dust Control - 8/20	18,472.16
Total 38836:							38,261.44
09/24	09/30/2024	38837	GRC Consulting Inc	16376	04-44-5360	Street Sweeping - August	3,726.00
Total 38837:							3,726.00
09/24	09/30/2024	38838	HIGH PLAINS LIBRARY DIST.	2023 REFUN	20-40-5100	2023 TIF Refund	926.35
Total 38838:							926.35
09/24	09/30/2024	38839	Invision GIS, LLC	2388	01-43-5201	Data Org/Clean Up	328.12
09/24	09/30/2024	38839	Invision GIS, LLC	2388	04-44-5201	Data Org/Clean Up/Proj Coordination	718.13

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 38839:							1,046.25
09/24	09/30/2024	38840	Jacey Reinert	83124 - REIN	01-49-5700	Employee Mileage - Training 8/21 & 8/22	88.44
Total 38840:							88.44
09/24	09/30/2024	38841	Jack Ross	091624 - J R	01-42-5254	Reimbursement for prmt of boots - 33859	14.95
Total 38841:							14.95
09/24	09/30/2024	38842	Jamie & Eric Fries	09032024	01-02-2306	Restitution Case 24-9744	960.61
Total 38842:							960.61
09/24	09/30/2024	38843	Johnston Enterprises Inc	520015478	04-44-5216	Battery - Lift	155.95
Total 38843:							155.95
09/24	09/30/2024	38844	Joseph McQuain	000113	01-49-5349	Staff Mtg - 08/28/24	1,554.00
Total 38844:							1,554.00
09/24	09/30/2024	38845	JVA INCORPORATED	13067	06-47-5396	T.O.M - On Call	40.61
09/24	09/30/2024	38845	JVA INCORPORATED	13340	06-40-5405	Sanitary Sewer Flow	3,701.59
09/24	09/30/2024	38845	JVA INCORPORATED	13341	14-44-8538	North Creek Floodplain	7,805.50
Total 38845:							11,547.70
09/24	09/30/2024	38846	JVA INCORPORATED	15756	06-40-5405	Sanitary Sewer Flow Metering	3,682.50
09/24	09/30/2024	38846	JVA INCORPORATED	15869	01-02-2615	RangeView Sub (270)	180.00
09/24	09/30/2024	38846	JVA INCORPORATED	17383	01-02-2615	Mead Towne Center (337)	180.00
09/24	09/30/2024	38846	JVA INCORPORATED	18616	06-40-5405	TOM - Wastewater On-Call	1,191.60
09/24	09/30/2024	38846	JVA INCORPORATED	18656	01-47-5405	General Engineering	3,293.60
09/24	09/30/2024	38846	JVA INCORPORATED	18657	01-02-2615	Gopher Gulch (239)	532.00
09/24	09/30/2024	38846	JVA INCORPORATED	18680	14-44-8506	Safe Routes to School	540.00
09/24	09/30/2024	38846	JVA INCORPORATED	18681	01-02-2615	O'Reilly Auto Parts (343)	450.00
09/24	09/30/2024	38846	JVA INCORPORATED	18682	01-02-2615	CR 9.5 CD Postle	180.00
09/24	09/30/2024	38846	JVA INCORPORATED	18688	01-47-5405	Weld Co Trail Dev Review	720.00
09/24	09/30/2024	38846	JVA INCORPORATED	18867	14-44-8536	SH66/CR7 Underpass	180.00
Total 38846:							11,129.70
09/24	09/30/2024	38847	Kimball Midwest	102561270	01-47-5210	Shop supplies	217.52
09/24	09/30/2024	38847	Kimball Midwest	102561996	01-47-5210	Shop supplies	86.00
Total 38847:							303.52
09/24	09/30/2024	38848	Kinnon Entertainment Inc	2933	01-49-5261	Stage Generator Rental	720.31
Total 38848:							720.31
09/24	09/30/2024	38849	LITTLE THOMPSON WATER DIS	12088	04-44-5361	Dust Control - Hydrant Meter	42.00
Total 38849:							42.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
09/24	09/30/2024	38850	LIVE WIRES LLC	2132	18-45-8513	Install 200 amp volt meter/panel	8,997.62
09/24	09/30/2024	38850	LIVE WIRES LLC	2132	18-45-8513	Caisson Installation	3,000.00
09/24	09/30/2024	38850	LIVE WIRES LLC	2132	18-45-8513	Plans	1,000.00
Total 38850:							12,997.62
09/24	09/30/2024	38851	Logan Robinson	073124 - RO	04-44-5203	Uniform - reimbursement	458.86
Total 38851:							458.86
09/24	09/30/2024	38852	MAC EQUIPMENT INC	464768	01-45-5500	Ventrac Implement	3,145.20
09/24	09/30/2024	38852	MAC EQUIPMENT INC	481757	01-45-5216	Parks Equip	26.26
09/24	09/30/2024	38852	MAC EQUIPMENT INC	482663	01-45-5216	WW	283.30
09/24	09/30/2024	38852	MAC EQUIPMENT INC	483425	01-45-5216	Ventrac - Wear Parts - shear pins	328.15
09/24	09/30/2024	38852	MAC EQUIPMENT INC	483583	01-45-5216	Parks Equip	326.74
09/24	09/30/2024	38852	MAC EQUIPMENT INC	484404	01-45-5216	Parks Equip	216.72
09/24	09/30/2024	38852	MAC EQUIPMENT INC	488122	01-45-5216	Park Equip - R&M	270.97
09/24	09/30/2024	38852	MAC EQUIPMENT INC	489540	01-45-5216	Parks	32.18
09/24	09/30/2024	38852	MAC EQUIPMENT INC	489554	01-45-5216	Parks Equip	17.88
09/24	09/30/2024	38852	MAC EQUIPMENT INC	490043	01-45-5216	Parks Equip	41.16
Total 38852:							4,688.56
09/24	09/30/2024	38853	MAIN STREET MAT COMPANY	239666	01-40-5210	Mat svcs	69.36
09/24	09/30/2024	38853	MAIN STREET MAT COMPANY	239667	01-42-5210	Mat svcs	67.33
09/24	09/30/2024	38853	MAIN STREET MAT COMPANY	239673	01-47-5210	Mat svcs	103.03
Total 38853:							239.72
09/24	09/30/2024	38854	MARGIL FARMS HOA	2023 MARGI	01-45-5305	2023 Water Usage - 3700 Settler Ridge	1,335.23
Total 38854:							1,335.23
09/24	09/30/2024	38855	MBI-Medicine for Business and In	894619	01-47-5075	Screening - LR	65.27
09/24	09/30/2024	38855	MBI-Medicine for Business and In	899603	01-42-5075	Drugscreening - DS	38.52
Total 38855:							103.79
09/24	09/30/2024	38856	McDonald Farms Enterprises	0113409-IN	01-45-5310	Overweight Charge	651.50
09/24	09/30/2024	38856	McDonald Farms Enterprises	0119950-IN	01-45-5310	Parks/Town Roll off	509.00
Total 38856:							1,160.50
09/24	09/30/2024	38857	MEDICAL CENTER OF THE ROC	360697871	01-42-5350	Acct 2078763486 - Case 24MC00320 - L	190.73
Total 38857:							190.73
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	August 2024	01-40-5400	Legal Services - Aug	17,575.00
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	August 2024	06-40-5400	Legal Services - Aug	925.00
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-40-5400	Litigation (Schell Property)	502.50
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-02-2615	Special Proj - WCR 9.5	7,647.50
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-40-5400	Litigation (Scooterhinge Property)	550.00
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-02-2615	Tract B - Liberty Ranch (MVFPD/HPDL) (	7,627.00
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-02-2615	Mead Place (293)	1,540.00
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-02-2615	Sugar Beet Solar (323)	1,900.00
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-02-2615	JMB Annexation (338)	841.00

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09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-02-2615	Meadow Ridge (297)	58.00
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-02-2615	Gopher Gulch (239)	90.00
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-02-2615	Mark IV - Elevation 25 (296)	180.00
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-02-2615	AMK Annexation (326)	87.00
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-02-2615	O'Reilly (343)	1,160.00
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-02-2615	Red Barn (298)	261.00
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-40-5400	ADA / PD items	2,237.50
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	09-49-8516	Community Center	297.00
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	01-40-5400	Mileage/Cert Mail Reimbursement	66.33
09/24	09/30/2024	38858	Michow Guckenberger McAskin L	Mead.Aug20	06-40-5400	Mileage/Cert Mail Reimbursement	66.33
Total 38858:							43,611.16
09/24	09/30/2024	38859	MJT Communications	14154	01-40-5401	Computer - Admin	1,160.00
09/24	09/30/2024	38859	MJT Communications	14154	06-40-5401	Computer - Sewer	145.00
09/24	09/30/2024	38859	MJT Communications	14154	20-40-5401	Computer - MURA	145.00
09/24	09/30/2024	38859	MJT Communications	14167	01-40-5401	Computer - Admin	1,160.00
09/24	09/30/2024	38859	MJT Communications	14167	06-40-5401	Computer - Sewer	145.00
09/24	09/30/2024	38859	MJT Communications	14167	20-40-5401	Computer - MURA	145.00
09/24	09/30/2024	38859	MJT Communications	14171	01-48-5201	Courtroom PC	2,220.00
Total 38859:							5,120.00
09/24	09/30/2024	38860	MVFPD	2023 REFUN	20-40-5100	2023 TIF Refund	2,354.58
Total 38860:							2,354.58
09/24	09/30/2024	38861	NEXT STEP COMMUNICATION L	13756	01-40-5201	Summit Conf RM AV	2,270.00
Total 38861:							2,270.00
09/24	09/30/2024	38862	NEXTRUST INC.	386052	06-40-5205	Sewer Bills	443.36
09/24	09/30/2024	38862	NEXTRUST INC.	386052	06-40-5410	Sewer Bills	206.00
Total 38862:							649.36
09/24	09/30/2024	38863	NORTHERN COLO WATER CON	2023 REFUN	20-40-5100	2023 TIF Refund	289.85
Total 38863:							289.85
09/24	09/30/2024	38864	O.J. WATSON EQUIPMENT	S14239	04-44-5364	Plow Switch	276.93
Total 38864:							276.93
09/24	09/30/2024	38865	Otak, Inc	0000824003	14-44-8536	SH66/CR 7 crossing	15,975.50
Total 38865:							15,975.50
09/24	09/30/2024	38866	Par West Turf Services Inc	INV-PW2097	01-45-5215	Top dress rake	233.55
Total 38866:							233.55
09/24	09/30/2024	38867	Paulette Dolin	039	01-49-5265	Senior Exercise - Aug 26, 28; Sept 4, 9,1	420.00
Total 38867:							420.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
09/24	09/30/2024	38868	PINNACOL ASSURANCE	21824086	01-49-5065	WC - NJ Deductible	120.40
09/24	09/30/2024	38868	PINNACOL ASSURANCE	21824086	01-42-5065	WC - DS Deductible	803.87
09/24	09/30/2024	38868	PINNACOL ASSURANCE	21824086	01-02-2312	WC Premium - 9 of 9	13,033.00
Total 38868:							13,957.27
09/24	09/30/2024	38869	Police Executive Research Forum	25095	01-42-5331	Membership thru 12/31/24	100.00
Total 38869:							100.00
09/24	09/30/2024	38870	Prairie Mountian Media	0000396209	01-41-5340	Published Notices - Aug	137.20
Total 38870:							137.20
09/24	09/30/2024	38871	Professional Management System	84973	01-40-5401	Finance - Admin	4,906.00
09/24	09/30/2024	38871	Professional Management System	84973	06-40-5401	Finance - Sewer	613.25
09/24	09/30/2024	38871	Professional Management System	84973	20-40-5401	Finance - MURA	613.25
Total 38871:							6,132.50
09/24	09/30/2024	38872	RAMEY ENVIRONMENTAL COM	28195	06-47-5215	WWTP R&M	683.50
09/24	09/30/2024	38872	RAMEY ENVIRONMENTAL COM	28232	06-47-5215	Wastewater-Cords & hose assembly	1,976.01
09/24	09/30/2024	38872	RAMEY ENVIRONMENTAL COM	28232	06-47-5391	Wastewater testing	172.80
09/24	09/30/2024	38872	RAMEY ENVIRONMENTAL COM	28242	06-47-5215	R&M	4,495.04
Total 38872:							7,327.35
09/24	09/30/2024	38873	RCX Sports, LLC	000045173-1	01-49-5260	Flag Football Supplies	360.00
Total 38873:							360.00
09/24	09/30/2024	38874	Rhomar Industries Inc	106827	04-44-5363	Armour-Seal and spray guns	1,163.91
Total 38874:							1,163.91
09/24	09/30/2024	38875	Ruben Morales / Lizeth Alvarado	64	01-41-5841	Meet, Greet, & Eat food - 8/27	700.00
Total 38875:							700.00
09/24	09/30/2024	38876	Safebuilt	589626	01-43-5460	Plan Review/ Permit Inspection	14,494.98
Total 38876:							14,494.98
09/24	09/30/2024	38877	Sarah Cox	932024	01-02-2306	Restitution Case 24-9200	856.00
Total 38877:							856.00
09/24	09/30/2024	38878	Schaeffer MFG CO	DPS1007	04-44-5216	OW - 20 - Case	225.36
Total 38878:							225.36
09/24	09/30/2024	38879	Spartan Towing & Recovery LLC	24-24484	01-42-5216	Tow - VIN29528	125.00
09/24	09/30/2024	38879	Spartan Towing & Recovery LLC	24-24542	01-42-5216	VIN29528	133.00
Total 38879:							258.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
09/24	09/30/2024	38880	ST. VRAIN & LEFT HAND WATE	2023 REFUN	20-40-5100	2023 TIF Refund	407.53
Total 38880:							407.53
09/24	09/30/2024	38881	ST. VRAIN SANITATION DISTRIC	2023 REFUN	20-40-5100	2023 TIF Refund	60.16
Total 38881:							60.16
09/24	09/30/2024	38882	ST. VRAIN VALLEY SCHOOL DIS	2023 REFUN	20-40-5100	2023 TIF Refund	8,598.51
Total 38882:							8,598.51
09/24	09/30/2024	38883	Statewide Internet Portal Authority	10005	01-49-5560	SIPA ADA	1,447.56
09/24	09/30/2024	38883	Statewide Internet Portal Authority	10009	01-49-5560	SIPA ADA	5,057.43
Total 38883:							6,504.99
09/24	09/30/2024	38884	STERLING TALENT SOLUTIONS	9961530	01-42-5075	Background Checks - MA	62.12
Total 38884:							62.12
09/24	09/30/2024	38885	TOWN OF MEAD	2023 REFUN	20-40-5100	2023 TIF Refund	1,669.81
Total 38885:							1,669.81
09/24	09/30/2024	38886	TRIDENT SECURITY SYSTEMS	40165	01-40-5399	Alarm Monitoring	105.00
09/24	09/30/2024	38886	TRIDENT SECURITY SYSTEMS	40165	01-42-5399	Alarm Monitoring	105.00
Total 38886:							210.00
09/24	09/30/2024	38887	UBEO Business Services	4643078	01-43-5202	Format Printer - Supplies	462.47
Total 38887:							462.47
09/24	09/30/2024	38888	UNITED RENTALS INC.	237428217-0	04-44-5361	Equipment Rental - water truck	2,964.00
Total 38888:							2,964.00
09/24	09/30/2024	38889	University Auto Parts, Inc	317336	04-44-5216	Hydra Filter	67.41
09/24	09/30/2024	38889	University Auto Parts, Inc	323814	01-47-5210	Shop Supplies	93.82
09/24	09/30/2024	38889	University Auto Parts, Inc	324582	04-44-5216	R&M	88.29
Total 38889:							249.52
09/24	09/30/2024	38890	US Bank Voyager Fleet Systems	8694028342	01-42-5253	Fuel	2,504.94
09/24	09/30/2024	38890	US Bank Voyager Fleet Systems	8694028342	01-43-5253	Fuel	143.66
09/24	09/30/2024	38890	US Bank Voyager Fleet Systems	8694028342	04-44-5253	Fuel	1,455.79
09/24	09/30/2024	38890	US Bank Voyager Fleet Systems	8694028342	01-45-5253	Fuel	1,824.97
09/24	09/30/2024	38890	US Bank Voyager Fleet Systems	8694028342	01-47-5253	Fuel	372.69
09/24	09/30/2024	38890	US Bank Voyager Fleet Systems	8694028342	01-49-5253	Fuel	41.49
09/24	09/30/2024	38890	US Bank Voyager Fleet Systems	8694028342	06-47-5253	Fuel	216.69
Total 38890:							6,560.23
09/24	09/30/2024	38891	Utility Notification Center of Color	224080956	06-47-5392	Line locates	512.13

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 38891:							512.13
09/24	09/30/2024	38892	VECTOR DISEASE CONTROL	PI-A0001544	01-45-5348	Pest Contol-ULV Application	3,659.00
Total 38892:							3,659.00
09/24	09/30/2024	38893	Voiance Language Services LLC	2024060152	01-42-5343	Interpretation Svs - Aug	122.82
Total 38893:							122.82
09/24	09/30/2024	38894	Wear Parts & Equipment Co, Inc	56897	04-44-5216	Grader Blades - R&M	1,138.50
Total 38894:							1,138.50
09/24	09/30/2024	38895	WELD COUNTY TREASURER	2023 REFUN	20-40-5100	2023 TIF Refund	1,742.56
Total 38895:							1,742.56
09/24	09/30/2024	38896	WHITE BEAR ANKELE TANAKA	36642	20-40-5400	MURA Legal	369.00
Total 38896:							369.00
09/24	09/30/2024	38897	Wickham Tractor Company	D18123-1	01-45-5500	Auger tag 37283 - equip attachment	1,445.00
Total 38897:							1,445.00
09/24	09/30/2024	38898	Wilson & Company Inc	128890	04-44-5405	Sekich Business Park	14,861.99
09/24	09/30/2024	38898	Wilson & Company Inc	128892	04-44-5405	WCR 7 Improvements	4,150.15
Total 38898:							19,012.14
09/24	09/30/2024	38899	World Class Auto Body	14808132	01-42-5216	Est #2033 - VIN13638 - R&M	1,220.50
Total 38899:							1,220.50
09/24	09/10/2024	91024100	Xpress Bill Pay	INV-XPR015	06-40-5701	Credit Transaction	600.65
09/24	09/10/2024	91024100	Xpress Bill Pay	INV-XPR015	01-40-5701	Credit Transaction	150.16
09/24	09/10/2024	91024100	Xpress Bill Pay	INV-XPR015	06-11-4160	NSF	56.00
Total 91024100:							806.81
09/24	09/13/2024	91324161	HOME DEPOT CREDIT SERVIC	2769 08/21/2	14-44-8541	EV Charging Signs	84.82
Total 91324161:							84.82
09/24	09/13/2024	91324162	TRACTOR SUPPLY CREDIT PLA	1350 08/31/2	01-45-5363	7/25 - Weed Control	509.97
09/24	09/13/2024	91324162	TRACTOR SUPPLY CREDIT PLA	1350 08/31/2	01-45-5210	8/7 - Supplies	91.96
Total 91324162:							601.93
09/24	09/18/2024	91824100	CENTURY LINK	4018 - 09/01/	01-40-5300	Elevator Line - 4018	85.96
Total 91824100:							85.96
09/24	09/18/2024	91824101	John Deere Financial	27406 - 09/0	04-44-5203	Uniform - CW	119.98

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
09/24	09/18/2024	91824101	John Deere Financial	2948678	04-44-5491	Grader Lease	5,871.01
09/24	09/18/2024	91824101	John Deere Financial	2949358	04-44-5491	Wheel Loader	3,223.46
Total 91824101:							9,214.45
09/24	09/18/2024	91824102	SAMSCLUB	4230 - 9/1/24	01-40-5700	Incorrect card used - reimbursed ck #100	111.99
09/24	09/18/2024	91824102	SAMSCLUB	4230 - 9/1/24	01-47-5210	8/20/24 - supplies	15.76
09/24	09/18/2024	91824102	SAMSCLUB	4230 - 9/1/24	01-47-5210	8/20/24 - supplies	23.56
09/24	09/18/2024	91824102	SAMSCLUB	4230 - 9/1/24	01-47-5210	8/20/24 - supplies	47.04
09/24	09/18/2024	91824102	SAMSCLUB	4230 - 9/1/24	01-47-5200	8/20/24 - supplies	395.17
09/24	09/18/2024	91824102	SAMSCLUB	4230 - 9/1/24	01-42-5200	8/26/24 supplies	145.90
09/24	09/18/2024	91824102	SAMSCLUB	4230 - 9/1/24	01-40-5200	8/26/24 supplies	215.68
09/24	09/18/2024	91824102	SAMSCLUB	4230 - 9/1/24	01-41-5700	8/26/24 supplies	102.26
09/24	09/18/2024	91824102	SAMSCLUB	4230 09/01/2	01-47-5210	RETURN - supplies PW	19.78-
Total 91824102:							1,037.58
09/24	09/18/2024	91824103	UNITED POWER	12650701 9/	01-45-5305	Booster Pump Founders 8/2024	15.00
09/24	09/18/2024	91824103	UNITED POWER	12952800 9/	01-45-5305	Mead Ponds 8/2024	15.00
09/24	09/18/2024	91824103	UNITED POWER	14305100 9/	06-47-5305	WWTP 8/2024	4,100.36
09/24	09/18/2024	91824103	UNITED POWER	16836300 9/	01-45-5305	Park Sprinkler Liberty 8/2024	19.28
09/24	09/18/2024	91824103	UNITED POWER	16909300 9/	01-45-5305	Feather Ridge 8/2024	14.95
09/24	09/18/2024	91824103	UNITED POWER	17159100 9/	01-45-5305	Sprinkler Clock Dtn 8/2024	17.10
09/24	09/18/2024	91824103	UNITED POWER	17618300 9/	01-40-5305	Town Hall 8/2024	766.18
09/24	09/18/2024	91824103	UNITED POWER	17770000 9/	01-45-5305	Gazebo 8/2024	7.30
09/24	09/18/2024	91824103	UNITED POWER	18949400 9/	01-42-5305	535 4th PD 8/2024	413.86
09/24	09/18/2024	91824103	UNITED POWER	21881700 9/	01-47-5305	1341 CR 348/2024	606.18
09/24	09/18/2024	91824103	UNITED POWER	22092202 9/	06-47-5306	4133 CR 34 - Raterink 8/2024	64.54
09/24	09/18/2024	91824103	UNITED POWER	24240200 -9/	01-47-6134	EV Station 8/2024	140.58
09/24	09/18/2024	91824103	UNITED POWER	24257400 -9/	01-45-5305	1501 CR 34 - Mead Ponds 8/2024	22.02
09/24	09/18/2024	91824103	UNITED POWER	6753101 9/4/	01-45-5305	Irrig Sprinkler N Creek 8/2024	14.90
09/24	09/18/2024	91824103	UNITED POWER	7490500 9/4/	06-47-5305	Pump Lake Thomas 8/2024	29.78
09/24	09/18/2024	91824103	UNITED POWER	83701 9/4/24	01-42-5305	Shop 8/2024	122.91
09/24	09/18/2024	91824103	UNITED POWER	96302 9/4/24	06-47-5305	WWTP Lagoon 8/2024	39.14
Total 91824103:							6,409.08
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	08-42-5491	608136 21 Ford Police - 23TPHZ	1,004.95
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	09-45-5491	608136 21 Ford Ranger - 23VQXP	627.31
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	09-45-5491	608136 22 Ford F-250 - 23WMJ2	855.83
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	09-45-5491	608136 22 Ford F-350 - 23WQX4	1,201.11
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	09-45-5491	608136 22 Ford F-250 - 23WQX9	899.60
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	04-44-5491	608136 22 Ford Ranger - 25G6J7	679.32
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	08-42-5491	608136 22 Ford Utility Interceptor - 25H	1,261.87
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	08-42-5491	608136 22 Ford Utility Interceptor - 25HL	1,325.91
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	01-43-5491	608136 22 Ford F-150 - 25HL9T	1,198.83
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	09-45-5491	608136 22 Ford Escape - 25S5SM	648.09
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	09-45-5491	608136 21 Ford Ranger - 26G3JG	743.56
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	08-42-5491	608136 22 Ford Utility Interceptor - 26G	758.36
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	09-49-5491	608136 23 Chev Silverado - 26MD7X	934.30
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	01-42-5491	608136 23 Toyota Highlander - 26N9DS	1,279.43
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	08-42-5491	60813623 Ford Interceptor277KHZ	1,034.29
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	08-42-5491	60813623 Ford Interceptor277KPK	1,308.71
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	08-42-5491	60813623 Ford Interceptor277KQJ	1,034.29
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	01-47-5491	60813623 Chevy Silverado27PB84	1,026.44
09/24	09/20/2024	92024100	Enterprise FM Trust	FBN5138886	09-45-5491	60813624 Nissan Frontier27QCF6	901.57

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 92024100:							18,723.77
09/24	09/26/2024	92624100	All Copy Products Inc	537985368	01-40-5315	Copier Lease	126.42
09/24	09/26/2024	92624100	All Copy Products Inc	537985368	01-42-5315	Copier Lease	93.52
09/24	09/26/2024	92624100	All Copy Products Inc	538217720	01-40-5315	Copier Lease	96.41
09/24	09/26/2024	92624100	All Copy Products Inc	538227372	01-47-5315	Copier Lease	78.23
Total 92624100:							394.58
09/24	09/26/2024	92624101	Loveland Pulse	303007777 0	01-47-5305	Internet	269.90
09/24	09/26/2024	92624101	Loveland Pulse	303-007777	01-47-5305	Internet - Aug	269.90
Total 92624101:							539.80
09/24	09/26/2024	92624102	UNITED POWER	92015 09/17/	01-42-5305	201 Welker	83.66
Total 92624102:							83.66
09/24	09/26/2024	92624103	VERIZON WIRELESS	9973306951	06-40-5300	Wireless bill	40.01
09/24	09/26/2024	92624103	VERIZON WIRELESS	9973306951	04-44-5300	Wireless bill	67.38
09/24	09/26/2024	92624103	VERIZON WIRELESS	9973306951	01-49-5300	Wireless bill	40.01
09/24	09/26/2024	92624103	VERIZON WIRELESS	9973306951	01-47-5300	Wireless bill	160.04
09/24	09/26/2024	92624103	VERIZON WIRELESS	9973306951	01-43-5300	Wireless bill	111.56
09/24	09/26/2024	92624103	VERIZON WIRELESS	9973306951	01-41-5210	Wireless bill	51.49
09/24	09/26/2024	92624103	VERIZON WIRELESS	9973306951	01-40-5300	Wireless bill	40.01
09/24	09/26/2024	92624103	VERIZON WIRELESS	9973306952	01-42-5300	Wireless bill	1,224.24
Total 92624103:							1,734.74
Grand Totals:							531,215.16

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-02-2000	623.07	207,094.48-	206,471.41-
01-02-2306	1,816.61	.00	1,816.61
01-02-2312	13,033.00	.00	13,033.00
01-02-2615	22,913.50	.00	22,913.50
01-40-5068	205.00	.00	205.00
01-40-5200	305.48	.00	305.48
01-40-5201	2,270.00	.00	2,270.00
01-40-5205	120.00	.00	120.00
01-40-5210	69.36	.00	69.36
01-40-5300	125.97	.00	125.97
01-40-5305	766.18	.00	766.18
01-40-5315	1,019.98	.00	1,019.98
01-40-5320	1,826.29	.00	1,826.29
01-40-5399	857.85	.00	857.85
01-40-5400	20,931.33	.00	20,931.33
01-40-5401	22,127.44	.00	22,127.44
01-40-5700	211.99	.00	211.99
01-40-5701	150.16	.00	150.16

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-41-5210	51.49	.00	51.49
01-41-5320	913.14	.00	913.14
01-41-5330	90.00	.00	90.00
01-41-5340	137.20	.00	137.20
01-41-5700	102.26	.00	102.26
01-41-5841	703.89	.00	703.89
01-42-5065	803.87	.00	803.87
01-42-5075	100.64	.00	100.64
01-42-5200	279.07	27.07-	252.00
01-42-5210	111.27	.00	111.27
01-42-5216	8,970.77	.00	8,970.77
01-42-5253	2,504.94	.00	2,504.94
01-42-5254	791.94	543.10-	248.84
01-42-5255	2,493.97	33.12-	2,460.85
01-42-5300	1,224.24	.00	1,224.24
01-42-5305	620.43	.00	620.43
01-42-5315	283.31	.00	283.31
01-42-5320	22,828.59	.00	22,828.59
01-42-5330	600.00	.00	600.00
01-42-5331	100.00	.00	100.00
01-42-5343	122.82	.00	122.82
01-42-5350	190.73	.00	190.73
01-42-5399	105.00	.00	105.00
01-42-5491	1,279.43	.00	1,279.43
01-43-5201	328.12	.00	328.12
01-43-5202	462.47	.00	462.47
01-43-5253	143.66	.00	143.66
01-43-5300	111.56	.00	111.56
01-43-5320	913.14	.00	913.14
01-43-5460	14,494.98	.00	14,494.98
01-43-5491	1,198.83	.00	1,198.83
01-45-5203	60.00	.00	60.00
01-45-5210	294.88	.00	294.88
01-45-5215	233.55	.00	233.55
01-45-5216	1,733.45	.00	1,733.45
01-45-5253	1,824.97	.00	1,824.97
01-45-5305	1,460.78	.00	1,460.78
01-45-5310	1,160.50	.00	1,160.50
01-45-5320	4,565.72	.00	4,565.72
01-45-5348	3,659.00	.00	3,659.00
01-45-5363	509.97	.00	509.97
01-45-5371	6,670.00	.00	6,670.00
01-45-5372	434.41	.00	434.41
01-45-5500	4,590.20	.00	4,590.20
01-47-5075	65.27	.00	65.27
01-47-5200	395.17	.00	395.17
01-47-5201	214.89	.00	214.89
01-47-5203	40.00	.00	40.00
01-47-5210	634.31	19.78-	614.53
01-47-5253	372.69	.00	372.69
01-47-5300	160.04	.00	160.04
01-47-5305	1,145.98	.00	1,145.98
01-47-5315	281.28	.00	281.28
01-47-5320	1,826.29	.00	1,826.29
01-47-5331	174.00	.00	174.00
01-47-5405	4,013.60	.00	4,013.60
01-47-5491	1,026.44	.00	1,026.44

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GL Account	Debit	Credit	Proof
01-47-6134	140.58	.00	140.58
01-48-5201	2,220.00	.00	2,220.00
01-48-5320	913.14	.00	913.14
01-48-5399	167.30	.00	167.30
01-48-5455	1,000.00	.00	1,000.00
01-49-5065	120.40	.00	120.40
01-49-5253	41.49	.00	41.49
01-49-5260	468.58	.00	468.58
01-49-5261	720.31	.00	720.31
01-49-5262	419.96	.00	419.96
01-49-5265	1,152.00	.00	1,152.00
01-49-5300	40.01	.00	40.01
01-49-5320	1,826.29	.00	1,826.29
01-49-5349	1,554.00	.00	1,554.00
01-49-5399	167.30	.00	167.30
01-49-5560	6,504.99	.00	6,504.99
01-49-5700	278.84	.00	278.84
04-02-2000	6,780.15	222,559.90-	215,779.75-
04-02-2005	.00	6,780.15-	6,780.15-
04-44-5201	718.13	.00	718.13
04-44-5203	578.84	.00	578.84
04-44-5215	38,965.11	.00	38,965.11
04-44-5216	1,675.51	.00	1,675.51
04-44-5253	1,455.79	.00	1,455.79
04-44-5300	67.38	.00	67.38
04-44-5320	6,848.58	.00	6,848.58
04-44-5360	3,726.00	.00	3,726.00
04-44-5361	41,267.44	.00	41,267.44
04-44-5363	1,163.91	.00	1,163.91
04-44-5364	276.93	.00	276.93
04-44-5365	96,637.70	.00	96,637.70
04-44-5369	7.65	.00	7.65
04-44-5405	19,397.14	.00	19,397.14
04-44-5491	9,773.79	.00	9,773.79
06-02-2000	.00	30,487.08-	30,487.08-
06-11-4160	56.00	.00	56.00
06-40-5205	443.36	.00	443.36
06-40-5300	40.01	.00	40.01
06-40-5320	2,282.86	.00	2,282.86
06-40-5399	585.55	.00	585.55
06-40-5400	991.33	.00	991.33
06-40-5401	1,644.75	.00	1,644.75
06-40-5405	8,575.69	.00	8,575.69
06-40-5410	206.00	.00	206.00
06-40-5701	600.65	.00	600.65
06-47-5215	7,154.55	.00	7,154.55
06-47-5231	2,730.28	.00	2,730.28
06-47-5253	216.69	.00	216.69
06-47-5305	4,169.28	.00	4,169.28
06-47-5306	64.54	.00	64.54
06-47-5391	172.80	.00	172.80
06-47-5392	512.13	.00	512.13
06-47-5396	40.61	.00	40.61
08-02-2000	.00	7,728.38-	7,728.38-
08-42-5491	7,728.38	.00	7,728.38
09-02-2000	.00	13,528.87-	13,528.87-
09-45-5491	5,877.07	.00	5,877.07

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
09-49-5491	934.30	.00	934.30
09-49-8516	6,717.50	.00	6,717.50
14-02-2000	.00	25,404.82-	25,404.82-
14-44-8503	819.00	.00	819.00
14-44-8506	540.00	.00	540.00
14-44-8536	16,155.50	.00	16,155.50
14-44-8538	7,805.50	.00	7,805.50
14-44-8541	84.82	.00	84.82
18-02-2000	.00	12,997.62-	12,997.62-
18-45-8513	12,997.62	.00	12,997.62
20-02-2000	.00	18,817.23-	18,817.23-
20-40-5100	16,049.35	.00	16,049.35
20-40-5320	913.14	.00	913.14
20-40-5400	369.00	.00	369.00
20-40-5401	1,485.74	.00	1,485.74
Grand Totals:	546,021.60	546,021.60-	.00

Report Criteria:

Report type: GL detail



Agenda Item Summary

MEETING DATE: September 30, 2024
SUBJECT: 2025 Health Insurance Renewal - CEBT
PRESENTED BY: Mary Strutt, Administrative Services Director

SUMMARY

The Town received the 2025 renewal rates for employee health, dental, vision, life and disability insurance from its current carrier, Colorado Employer Benefit Trust (CEBT). The overall renewal rate increase for our current PPO IV and Kaiser KP-HMO 45 plans is 13.5%. The Dental Plan A shows a 4.0% increase and no increase to the Vision Plan C. CEBT believes the increases in loss ratios are due to a post-COVID increase in healthcare and higher inflation. Based on economic and inflationary factors, the increase was anticipated and is similar to those anticipated by other municipalities in Colorado. The renewal deadline is October 11, 2024.

CEBT has been the Town's health insurance carrier since 2010. The Town has offered dual plans since mid-2014, offering Kaiser and a traditional PPO plan. Employees may select a plan that best fits their needs. Currently, the Town's contribution is equal to 100% of the employee cost and 50% of dependent cost for the Kaiser plan. Employees who select the PPO IV plan pay the premium difference between the two plans. The employee costs of healthcare is attached and will be presented to Town employees at the Open Enrollment Benefit Fair scheduled for October 30, 2024.

FINANCIAL CONSIDERATIONS

A 13.5% premium increase is approximately \$93,000 (based on the 2024 estimated actuals). However, the cost (and subsequently the amount of increase) varies based on the number of employees in the plan and their benefit selections. As noted above, some of the cost is absorbed by employee contribution to the insurance plans. The 2025 budget will reflect the 13.5% increase.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends the Board renew the Town's employee health insurance with CEBT for 2025 and authorize Administrative Services Director Mary Strutt to execute the renewal. A motion to adopt the consent agenda will approve this item. If the item is removed from the Consent Agenda, the following motion is recommended:

Suggested Motion:

"I move to authorize the Administrative Services Director to execute CEBT's Renewal for January 1, 2025 on behalf of the Town of Mead."

ATTACHMENTS

CEBT Renewal January 1, 2025
Semi-Monthly Cost 2025



January 1st, 2025 RENEWAL

**Town Of Mead
BRANCH AAJ5**

MEMORANDUM

TO: Town Of Mead

FROM: WTW

SUBJECT: CEBT January 1, 2025 Small Group Renewal

Enclosed you will find the CEBT Small Group rate and benefit renewal information for your review. **To complete the renewal process, please submit your renewal online by October 11th, 2024:**

You will certainly notice that the CEBT Small Group rate increase for January 1, 2025, is higher than it's been in many years at 13.5%. CEBT's Small Group Pool has outperformed the general health benefit industry for many years. Still, due to what appears to be a post-COVID increase in healthcare utilization coupled with higher inflation, this year's rate increase is about the same as that of the general health insurance marketplace. From a historical perspective, over the past 10 years, the rate increases for the Small Group Pool have ranged from 2% to 8% with an overall average of 5.1% which is well below the industry average not to mention 3 years with dividends from CEBT over that same 10-year period. We understand this year's rate increase will add more strain to an already tight 2025 budget, so feel free to contact your CEBT Account Manager or Producer if you want to discuss other plan options from CEBT. As explained below, enclosed in your renewal packet is a CEBT Plan Summary comparing basic benefits for each of CEBT's medical plan offerings and a Renewal Rate sheet showing the current and renewal rates for each plan. Following are further instructions about how to complete the CEBT renewal process.

Renew Online (New Portal Feature) For quick, and convenient acceptance of your renewal, please submit online through the CEBT Online Community Portal by clicking on the **"Ready to Renew"** button within the **Renewal** tab. You will be asked to confirm and attest that you have reviewed and agree to the rates and plans presented in the renewal packet. Upon attestation, you will be taken to a page to select your plans for next year's elections. If you wish to keep all the same plan offerings, you will indicate "No Changes" and complete your renewal. If you would like to change any plan offering, **please check the box next to all plans you intend to offer and/or uncheck any plans that you wish to remove for the next plan year.**

Within the renewal packet, the **Renewal Rate** sheet contains both current and renewal rates, along with the percentage increase for all CEBT plans available to you. Your group's current plan elections are highlighted in blue at the top of the page for reference.

The **CEBT Plan Summary** page provides a list of all plans available to you through CEBT, highlighting the benefits for each plan offering. Please review and refer to this page when making your renewal selections online in the Community portal. Please note that you may choose up to three medical plans.

The **CEBT Benefit & Administrative Changes** sheet outlines each of the plan changes that will take effect January 2025, as well as a reminder of recent plan changes. Please read this sheet carefully to ensure you have a full understanding of the changes taking place and communicate all necessary changes to all eligible employees.

Enclosed is a copy of WTW's Health & Benefits **Brokerage Terms, Conditions and Disclosures**. This document outlines the details of the relationship between your organization and WTW as your broker/consultant. This information does not need to be signed or returned, but please retain it for your files.

Open enrollment supplies are administered electronically through the Community portal under the **Resource Center** tab. This is where all enrollment-related documents (i.e. benefit summaries, program flyers, etc.) are housed with easy

WTW
555 17th Street, Suite 2050
Denver, CO 80202

accessibility. Once your renewal is **accepted electronically**, you will receive an email notifying you that your renewal has been processed, and enrollment documents are available. If you require printed supplies, please open a Support Case to place your supply request order via the “Request Supplies” link within the Resource Center.

We appreciate the opportunity to serve you, your employees, and their families. Although this year’s rate increase is higher than normal, CEBT remains financially strong with fully funded reserves for run-out claims and the plan stabilization reserve. We look forward to receiving your renewal and continuing to offer the exceptional service you’ve come to expect from WTW and CEBT. If you have any questions or need more information about different plan designs, please contact your CEBT account representative at (303) 773-1373 or (800) 332-1168.

CEBT
JANUARY 2025 RATE RENEWAL

Medical Renewal

Projected for 12/31/2024	Claims	Contributions	Loss Ratio	L/R
5/31/2024	270,493,663	265,428,776		
Self-funded Claims >\$750k	(2,243,200)			
Less: Rx Rebates	(20,000,000)			
Self-Funded Plan Subtotal	248,250,463	265,428,776	93.5%	93.5%
Plus: Kaiser Plans 04/01/2023-3/31/2024	16,567,549	20,422,306	81.1%	92.6%
Kaiser Claims >\$750k	-			92.6%
Remove termed groups	(3,028,795)	(1,840,657)	164.5%	92.2%
Plus: IBNR for newer groups	1,789,722			92.8%
Plus: Cost of CEBT Health Centers	4,041,192			94.2%
Adjusted Loss ratio for active groups	267,620,131	284,010,425	94.2%	
Projected change through 12/31/2024			0.50%	
12/31/2024 Projected Adjusted Loss Ratio			94.7%	
Assumed Medical/Rx Trend	8.50%	X	1.085	
Plan Administration Expense	6.25%			
Stop Loss Premium	1.80%			
Add for PSR and IBNR deficiency	0.0%			
Total admin, SL and reserve load	8.05%	/	0.9195	
			111.78%	
Overall rate increase for CEBT			11.78%	

Adjustments to the rate increase

Other Revenue Sources	
Investment income of \$2,000,000	- 0.63
Benefit changes (none)	<u>0%</u>
	<u>11.15%</u>

Overall CEBT Rate Renewal	11.2%
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Medical Renewal Brackets

	<u>*Adjusted Loss Ratio</u>	<u>January 2025 Rate Adjustments</u>
1	77.99% or lower	5.50%
2	78% to 82.99%	7.50%
3	83% to 87.99%	8.50%
4	88% to 92.99%	9.50%
5	93% to 97.99%	13.50%
6	98% to 102.99%	18.50%
7	103% +	23.50%

*Adjusted Loss Ratio includes contributions and claims from CEBT Kaiser Plans, Health Center operating costs, stop loss claim credit and large claim credit, if any apply.

HRP – Remains at \$275.00 per month.

Dental and Vision Renewal

Renewal Brackets for January 2025

	<u>Loss ratio</u>	<u>Dental</u>	<u>Vision</u>
1	77.99% or lower	0.0%	0.0%
2	78% to 87.99%	0.0%	0.0%
3	88% to 92.99%	4.0%	0.0%
4	93% to 102.99%	8.0%	0.0%
5	103% +	12.0%	10.0%

Life Insurance Renewal

Group Term Life and AD&D – No rate change

CEBT Utilization Report

Small Group Pool

July 2023 to June 2024

MONTH	MEDICAL ENROLLMENT	CONTRIBUTIONS	PAID CLAIMS	RX CLAIMS	TOTAL PAID CLAIMS	LOSS RATIO	12 MONTH ROLLING LOSS RATIO
July 2023	2,568	\$ 2,972,194	\$ 3,435,590	\$ 513,045	\$ 3,948,634	132.9%	103.3%
August 2023	2,576	\$ 2,947,229	\$ 2,332,263	\$ 503,050	\$ 2,835,313	96.2%	103.2%
September 2023	2,580	\$ 2,957,904	\$ 2,968,093	\$ 554,818	\$ 3,522,911	119.1%	106.3%
October 2023	2,691	\$ 3,046,598	\$ 3,556,261	\$ 549,219	\$ 4,105,480	134.8%	109.4%
November 2023	2,650	\$ 3,026,284	\$ 2,118,932	\$ 636,130	\$ 2,755,063	91.0%	110.3%
December 2023	2,661	\$ 3,049,743	\$ 3,248,280	\$ 508,573	\$ 3,756,853	123.2%	112.1%
January 2024	2,652	\$ 3,188,912	\$ 3,150,400	\$ 558,748	\$ 3,709,147	116.3%	112.9%
February 2024	2,617	\$ 3,136,076	\$ 3,336,117	\$ 563,331	\$ 3,899,448	124.3%	115.8%
March 2024	2,616	\$ 3,141,620	\$ 2,810,083	\$ 538,533	\$ 3,348,617	106.6%	114.4%
April 2024	2,646	\$ 3,185,612	\$ 3,435,355	\$ 475,347	\$ 3,910,702	122.8%	116.0%
May 2024	2,651	\$ 3,171,417	\$ 2,191,785	\$ 515,450	\$ 2,707,234	85.4%	112.5%
June 2024	2,647	\$ 3,184,268	\$ 2,987,094	\$ 504,636	\$ 3,491,729	109.7%	113.5%
Grand Total		\$ 37,007,857	\$ 35,570,251	\$ 6,420,880	\$ 41,991,131	113.5%	
Total Claims > \$750k					(\$- 1,344,866)		
Net Total					\$ 40,646,265	109.8%	



CEBT Utilization Report

Small Group Pool

July 2023 to June 2024

COVERAGE	AVERAGE ENROLLMENT	CONTRIBUTIONS	PAID CLAIMS	RX CLAIMS	TOTAL PAID CLAIMS	LOSS RATIO	TOTAL CLAIMS > \$750K	NET LOSS RATIO
Medical								
PPO Select	13	\$ 166,363	\$ 55,527	\$ 20,992	\$ 76,519	46.0%	\$ 0	46.0%
PPO2	51	\$ 1,098,802	\$ 1,113,849	\$ 150,073	\$ 1,263,922	115.0%	\$ 0	115.0%
PPO3	208	\$ 3,292,142	\$ 3,475,886	\$ 623,455	\$ 4,099,342	124.5%	\$ 0	124.5%
PPO4	741	\$ 11,290,526	\$ 11,168,557	\$ 2,401,289	\$ 13,569,847	120.2%	\$ 0	120.2%
PPO5	300	\$ 4,046,377	\$ 3,984,222	\$ 894,686	\$ 4,878,908	120.6%	(\$- 190,854)	115.9%
PPO6	438	\$ 5,450,974	\$ 5,920,619	\$ 910,147	\$ 6,830,767	125.3%	\$ 0	125.3%
PPO7	235	\$ 2,497,457	\$ 1,521,923	\$ 305,713	\$ 1,827,636	73.2%	\$ 0	73.2%
PPO8	172	\$ 1,589,729	\$ 1,262,042	\$ 236,398	\$ 1,498,440	94.3%	\$ 0	94.3%
Total PPO	2,159	\$ 29,432,370	\$ 28,502,625	\$ 5,542,755	\$ 34,045,380	115.7%	(\$- 190,854)	115.0%
EPO3	67	\$ 1,205,426	\$ 953,039	\$ 87,249	\$ 1,040,288	86.3%	\$ 0	86.3%
EPO4	154	\$ 2,343,627	\$ 3,880,937	\$ 614,845	\$ 4,495,782	191.8%	(\$- 1,154,012)	142.6%
EPO5	28	\$ 353,098	\$ 144,837	\$ 26,563	\$ 171,400	48.5%	\$ 0	48.5%
EPO6	1	\$ 24,452	\$ 3,833	\$ 0	\$ 3,833	15.7%	\$ 0	15.7%
Total EPO	251	\$ 3,926,603	\$ 4,982,645	\$ 728,657	\$ 5,711,302	145.5%	(\$- 1,154,012)	116.1%
HD2800	17	\$ 185,213	\$ 164,251	\$ 11,907	\$ 176,158	95.1%	\$ 0	95.1%
HD3500	37	\$ 446,128	\$ 41,479	\$ 16,090	\$ 57,569	12.9%	\$ 0	12.9%
HDHP2	25	\$ 357,032	\$ 108,325	\$ 109,956	\$ 218,280	61.1%	\$ 0	61.1%
HDHP3	19	\$ 275,479	\$ 63,054	\$ 11,516	\$ 74,570	27.1%	\$ 0	27.1%
HDHP5	3	\$ 37,424	\$ 12,739	\$ 0	\$ 12,739	34.0%	\$ 0	34.0%
Total HD	100	\$ 1,301,276	\$ 389,848	\$ 149,468	\$ 539,316	41.4%	\$ 0	41.4%
HRP	119	\$ 384,725	\$ 2,327	\$ 0	\$ 2,327	0.6%	\$ 0	0.6%
Total Medical	2,630	\$ 35,044,974	\$ 33,877,446	\$ 6,420,880	\$ 40,298,326	115.0%	\$ 0	111.2%



CEBT Utilization Report

Small Group Pool

July 2023 to June 2024

COVERAGE	AVERAGE ENROLLMENT	CONTRIBUTIONS	TOTAL PAID CLAIMS	LOSS RATIO
Dental				
Dental A	1,446	\$ 1,185,540	\$ 1,032,485	87.1%
Dental B	621	\$ 392,204	\$ 380,949	97.1%
Dental C	173	\$ 98,295	\$ 87,500	89.0%
Total Dental	2,240	\$ 1,676,039	\$ 1,500,934	89.6%
Vision				
Vision A	347	\$ 37,020	\$ 29,002	78.3%
Vision B	947	\$ 122,298	\$ 89,445	73.1%
Vision C	790	\$ 127,527	\$ 73,425	57.6%
Total Vision	2,084	\$ 286,845	\$ 191,871	66.9%
Life				
EE Supp Life	226	\$ 60,526		
Life A	2,921	\$ 197,268		



CEBT Utilization Report

Kaiser Plans

Small Group Pool

Medical

May 2023 to April 2024

MONTH	MEDICAL ENROLLMENT	CONTRIBUTIONS	PAID CLAIMS	RX CLAIMS	TOTAL PAID CLAIMS	LOSS RATIO	12 MONTH ROLLING LOSS RATIO
May 2023	63	\$ 69,822	\$ 21,436	\$ 1,103	\$ 22,539	32.3%	48.3%
June 2023	66	\$ 72,517	\$ 23,797	\$ 1,546	\$ 25,343	34.9%	47.2%
July 2023	65	\$ 72,754	\$ 22,545	\$ 2,214	\$ 24,759	34.0%	46.2%
August 2023	64	\$ 72,000	\$ 55,277	\$ 3,013	\$ 58,291	81.0%	50.3%
September 2023	67	\$ 75,047	\$ 25,291	\$ 2,090	\$ 27,382	36.5%	44.3%
October 2023	68	\$ 74,391	\$ 26,911	\$ 3,358	\$ 30,269	40.7%	39.8%
November 2023	70	\$ 76,470	\$ 22,752	\$ 5,212	\$ 27,964	36.6%	40.1%
December 2023	89	\$ 95,669	\$ 23,140	\$ 473	\$ 23,613	24.7%	41.0%
January 2024	87	\$ 102,473	\$ 25,064	\$ 5,926	\$ 30,990	30.2%	38.1%
February 2024	88	\$ 104,348	\$ 48,541	\$ 703	\$ 49,244	47.2%	39.1%
March 2024	88	\$ 103,501	\$ 45,279	\$ 1,334	\$ 46,613	45.0%	39.7%
April 2024	90	\$ 107,373	\$ 45,421	\$ 1,541	\$ 46,962	43.7%	40.3%
Grand Total		\$ 1,026,365	\$ 385,456	\$ 28,513	\$ 413,969	40.3%	
Total Claims > \$750k					\$ 0		
Net Total					\$ 413,969	40.3%	

CEBT Utilization Report

Kaiser Plans

Small Group Pool

May 2023 to April 2024

COVERAGE	AVERAGE ENROLLMENT	CONTRIBUTIONS	PAID CLAIMS	RX CLAIMS	TOTAL PAID CLAIMS	LOSS RATIO	TOTAL CLAIMS > \$750K	NET LOSS RATIO
Kaiser								
KP-DHMO 1000	3	\$ 48,932	\$ 10,291	\$ 125	\$ 10,417	21.3%	\$ 0	21.3%
KP-DHMO 1500	5	\$ 61,294	\$ 30,849	\$ 713	\$ 31,562	51.5%	\$ 0	51.5%
KP-HDHP 2500	5	\$ 45,800	\$ 15,014	\$ 48	\$ 15,062	32.9%	\$ 0	32.9%
KP-HMO 40	16	\$ 265,821	\$ 90,639	\$ 17,458	\$ 108,097	40.7%	\$ 0	40.7%
KP-HMO 45	47	\$ 604,518	\$ 238,662	\$ 10,169	\$ 248,832	41.2%	\$ 0	41.2%
Total Kaiser	75	\$ 1,026,365	\$ 385,456	\$ 28,513	\$ 413,969	40.3%	\$ 0	40.3%

Town Of Mead

Renewal and Optional Monthly Rates Effective January 01, 2025

Current Plans: PPO4; KP-HMO 45; HRP; Dental A; Vision C; EE Supp Life; Life A; Dep Life A; Dep Supp Life; Spouse Supp Life; EAP Active

Current Network: United Choice Plus

Life Coverage: \$50k Base, \$125k Town Manager

		EE Only	EE +Spouse	EE + Child	EE +Children	EE +Family	Percent change
Medical (PPO2)	current	\$1,163	\$2,326	\$2,155	\$2,155	\$2,795	
(\$500 deductible)	renewal	\$1,320	\$2,640	\$2,446	\$2,446	\$3,172	13.50%
Medical (PPO3)	current	\$981	\$1,997	\$1,847	\$1,847	\$2,397	
(\$1,000 deductible)	renewal	\$1,113	\$2,267	\$2,096	\$2,096	\$2,721	13.50%
Medical (PPO4)	current	\$873	\$1,777	\$1,642	\$1,642	\$2,133	
(\$1,500 deductible)	renewal	\$991	\$2,017	\$1,864	\$1,864	\$2,421	13.50%
Medical (PPO5)	current	\$806	\$1,642	\$1,519	\$1,519	\$1,974	
(\$2,500 deductible)	renewal	\$915	\$1,864	\$1,724	\$1,724	\$2,240	13.50%
Medical (PPO6)	current	\$741	\$1,512	\$1,398	\$1,398	\$1,814	
(\$3,000 deductible)	renewal	\$841	\$1,716	\$1,587	\$1,587	\$2,059	13.50%
Medical (PPO7)	current	\$683	\$1,391	\$1,286	\$1,286	\$1,673	
(\$4,000 deductible)	renewal	\$775	\$1,579	\$1,460	\$1,460	\$1,899	13.50%
Medical (PPO8)	current	\$649	\$1,322	\$1,222	\$1,222	\$1,588	
(\$5,000 deductible)	renewal	\$737	\$1,500	\$1,387	\$1,387	\$1,802	13.50%
Medical (EPO3)	current	\$1,011	\$2,058	\$2,003	\$2,003	\$2,574	
(\$1,000 hospital copay)	renewal	\$1,147	\$2,336	\$2,273	\$2,273	\$2,921	13.50%
Medical (EPO4)	current	\$903	\$1,842	\$1,791	\$1,791	\$2,301	
(\$1,500 hospital copay)	renewal	\$1,025	\$2,091	\$2,033	\$2,033	\$2,612	13.50%
Medical (EPO5)	current	\$858	\$1,747	\$1,701	\$1,701	\$2,186	
(\$2,500 hospital copay)	renewal	\$974	\$1,983	\$1,931	\$1,931	\$2,481	13.50%
Medical (EPO6)	current	\$824	\$1,678	\$1,633	\$1,633	\$2,099	
(\$3,000 hospital copay)	renewal	\$935	\$1,905	\$1,853	\$1,853	\$2,382	13.50%
Medical (HDHP2)	current	\$811	\$1,658	\$1,531	\$1,531	\$1,991	
(\$2,000 deductible)	renewal	\$920	\$1,882	\$1,738	\$1,738	\$2,260	13.50%
Medical (HDHP25)	current	\$792	\$1,620	\$1,496	\$1,496	\$1,945	
(\$2,500 deductible)	renewal	\$899	\$1,839	\$1,698	\$1,698	\$2,208	13.50%
Medical (HD2800)	current	\$786	\$1,607	\$1,484	\$1,484	\$1,929	
(\$2,800 deductible)	renewal	\$892	\$1,824	\$1,684	\$1,684	\$2,189	13.50%
Medical (HDHP3)	current	\$774	\$1,583	\$1,461	\$1,461	\$1,899	
(\$3,000 deductible)	renewal	\$878	\$1,797	\$1,658	\$1,658	\$2,155	13.50%
Medical (HD3500)	current	\$732	\$1,494	\$1,380	\$1,380	\$1,794	
(\$3,500 deductible)	renewal	\$831	\$1,696	\$1,566	\$1,566	\$2,036	13.50%
Medical (HDHP4)	current	\$710	\$1,449	\$1,338	\$1,338	\$1,741	
(\$4,000 deductible)	renewal	\$806	\$1,645	\$1,519	\$1,519	\$1,976	13.50%

Medical (HDHP5) (\$5,000 deductible)	current	\$672	\$1,370	\$1,264	\$1,264	\$1,645	
	renewal	\$763	\$1,555	\$1,435	\$1,435	\$1,867	13.50%
Medical (KP-HMO 05) (\$250 hospital copay)	current	\$1,047	\$2,140	\$2,080	\$2,080	\$2,675	
	renewal	\$1,188	\$2,429	\$2,361	\$2,361	\$3,036	13.50%
Medical (KP-HMO 10) (\$500 hospital copay)	current	\$1,005	\$2,054	\$1,997	\$1,997	\$2,568	
	renewal	\$1,141	\$2,331	\$2,267	\$2,267	\$2,915	13.50%
Medical (KP-HMO 15) (\$750 hospital copay)	current	\$965	\$1,972	\$1,917	\$1,917	\$2,465	
	renewal	\$1,095	\$2,238	\$2,176	\$2,176	\$2,798	13.50%
Medical (KP-HMO 20) (\$750 hospital copay)	current	\$926	\$1,893	\$1,841	\$1,841	\$2,367	
	renewal	\$1,051	\$2,149	\$2,090	\$2,090	\$2,687	13.50%
Medical (KP-HMO 40) (\$1,000 hospital copay)	current	\$889	\$1,818	\$1,767	\$1,767	\$2,272	
	renewal	\$1,009	\$2,063	\$2,006	\$2,006	\$2,579	13.50%
Medical (KP-HMO 45) (\$1,500 hospital copay)	current	\$792	\$1,616	\$1,575	\$1,575	\$2,021	
	renewal	\$899	\$1,834	\$1,788	\$1,788	\$2,294	13.50%
Medical (KP-HMO 50) (\$2,000 hospital copay)	current	\$761	\$1,552	\$1,512	\$1,512	\$1,941	
	renewal	\$864	\$1,762	\$1,716	\$1,716	\$2,203	13.50%
Medical (KP-DHMO 750) (\$750 deductible)	current	\$921	\$1,872	\$1,826	\$1,826	\$2,342	
	renewal	\$1,045	\$2,125	\$2,073	\$2,073	\$2,658	13.50%
Medical (KP-DHMO 1000) (\$1,000 deductible)	current	\$863	\$1,760	\$1,716	\$1,716	\$2,201	
	renewal	\$980	\$1,998	\$1,948	\$1,948	\$2,498	13.50%
Medical (KP-DHMO 1500) (\$1,500 deductible)	current	\$770	\$1,566	\$1,527	\$1,527	\$1,957	
	renewal	\$874	\$1,777	\$1,733	\$1,733	\$2,221	13.50%
Medical (KP-DHMO 2500) (\$2,500 deductible)	current	\$714	\$1,456	\$1,418	\$1,418	\$1,823	
	renewal	\$810	\$1,653	\$1,609	\$1,609	\$2,069	13.50%
Medical (KP-HDHP 1600) (\$1,600 deductible)	current	\$731	\$1,488	\$1,450	\$1,450	\$1,862	
	renewal	\$830	\$1,689	\$1,646	\$1,646	\$2,113	13.50%
Medical (KP-HDHP 2500) (\$2,500 deductible)	current	\$679	\$1,383	\$1,347	\$1,347	\$1,731	
	renewal	\$771	\$1,570	\$1,529	\$1,529	\$1,965	13.50%
Dental Plan A (w/ortho) (\$2,000 annual max)	current	\$38	\$78	\$97	\$97	\$131	
	renewal	\$40	\$81	\$101	\$101	\$136	4.00%
Dental Plan B (w/ortho) (\$1,500 annual max)	current	\$31	\$64	\$87	\$87	\$118	
	renewal	\$32	\$67	\$90	\$90	\$123	4.00%
Dental Plan C (w/o ortho) (\$1,500 annual max)	current	\$31	\$63	\$64	\$64	\$97	
	renewal	\$32	\$66	\$67	\$67	\$101	4.00%
Vision Plan A (UMR)	current	\$5	\$11	\$12	\$12	\$15	
	renewal	\$5	\$11	\$12	\$12	\$15	0.00%
Vision Plan B (VSP) (12/12/24)	current	\$6	\$12	\$13	\$13	\$22	
	renewal	\$6	\$12	\$13	\$13	\$22	0.00%
Vision Plan C (VSP) (12/12/12)	current	\$7	\$14	\$16	\$16	\$26	
	renewal	\$7	\$14	\$16	\$16	\$26	0.00%

Employee Life Rate:0.14

(Per \$1,000 in Coverage)

Dependent Life Rate:0.95

(\$5,000/Spouse & \$2,000/Child)

CEBT PLAN SUMMARY
Town Of Mead

Current Plans Offered: PPO4; KP-HMO 45; HRP; Dental A; Vision C; EE Supp Life; Life A; Dep Life A; Dep Supp Life; Spouse Supp Life; EAP Active

Group Life Coverage: \$50k Base, \$125k Town Manager

Please renew by October 11th, 2024. This should be done in the CEBT Community Portal under the Renewal tab.

To begin your renewal, please select the **"Ready to Renew"** button and follow the steps outlined below:

- Accept the attestation which states that you have reviewed and accept the terms of the renewal as presented in the Renewal Packet.
- On the following page, you will see all available plans with your current plans checked. Please use the list of available plans outlined below as a reference when choosing your renewal plan selections.
- If you do not want to make changes to your plan offerings for the next renewal year, please select "No Plan Changes."
- If you do want to make plan changes, please ensure that all plans you wish to offer are checked. To do this you will uncheck any plans you intend to drop and check, or select, any plans you want to keep and/or add.
- You will then proceed to the signature section. Select the appropriate signer's name from the drop-down list. If you are signing on behalf of an approved signer, please select that person's name and then submit.
- Once submitted the renewal is complete and will be returned to WTW for processing.

OPEN ENROLLMENT

- Dates are determined by the employer group and should be held sometime between October and mid-November.
- To ensure ID cards are received on or before **January 1st, 2025**, enrollment changes should be returned to WTW no later than **November 15th, 2024.**
- Once your renewal has been submitted, open enrollment supplies will be updated online in the Resource Center of the CEBT Community portal.
- Printed Supplies will be sent on a request-only basis and can be done by clicking on the "Request Supplies" link in the Renewals tab or the Resource Center tab.

In accordance with your participation agreement, written notice of termination must be received by November 1st, 2024, or run-out claims will not be paid by CEBT.

*** For upcoming plan change, please refer to the CEBT Benefit & Administrative Changes Document**

MEDICAL PLAN	OFFICE CO-PAY (primary/specialist)	HOSPITAL CO-PAY	DEDUCTIBLE (single/family)	MAXIMUM OOP (single/family)
PPO Medical Plans (UMR)				
PPO2	\$30/\$30	N/A	\$500/\$1,000	\$2,000/\$4,000
PPO3	\$35/\$35	N/A	\$1,000/\$2,000	\$3,000/\$6,000
PPO4	\$40/\$40	N/A	\$1,500/\$3,000	\$4,000/\$8,000
PPO5	\$45/\$45	N/A	\$2,500/\$5,000	\$4,500/\$9,000
PPO6	\$50/\$50	N/A	\$3,000/\$6,000	\$5,000/\$10,000
PPO7	\$55/\$55	N/A	\$4,000/\$8,000	\$5,000/\$10,000
PPO8	\$55/\$55	N/A	\$5,000/\$10,000	\$5,000/\$10,000
EPO Medical Plans (UMR)				
EPO3	\$40/\$55	\$1,000	N/A	\$5,000/\$10,000
EPO4	\$45/\$60	\$1,500	N/A	\$5,500/\$11,000
EPO5	\$50/\$65	\$2,500	N/A	\$6,000/\$12,000
	\$55/\$70	\$3,000	N/A	\$6,500/\$13,000

High Deductible Health Plans (UMR)				
HDHP2	N/A	N/A	\$2,000/\$4,000 (Non-Embedded)	\$4,000/\$8,000
HDHP25	N/A	N/A	\$2,500/\$5,000 (Non-Embedded)	\$4,500/\$9,000
HD2800	N/A	N/A	\$2,800/\$5,600 (Non-Embedded)	\$5,000/\$10,000
HDHP3	N/A	N/A	\$3,000/\$6,000 (Non-Embedded)	\$5,000/\$10,000
HD3500	N/A	N/A	\$3,500/\$7,000	\$5,000/\$10,000
HDHP4	N/A	N/A	\$4,000/\$8,000	\$5,000/\$10,000
HDHP5	N/A	N/A	\$5,000/\$10,000	\$5,000/\$10,000
Kaiser Medical Plans				
KP-DHMO 0750	\$30/\$40	N/A	\$750/\$1,500	\$3,300/\$6,600
KP-DHMO 1000	\$35/\$35	N/A	\$1,000/\$2,000	\$3,500/\$7,000
KP-DHMO 1500	\$40/\$40	N/A	\$1,500/\$3,000	\$4,000/\$8,000
KP-DHMO 2500	\$40/\$40	N/A	\$2,500/\$5,000	\$4,500/\$9,000
KP-HDHP 1600	N/A	N/A	\$1,600/\$3,000 (Non-Embedded)	\$3,200/\$6,000
KP-HDHP 2500	N/A	N/A	\$2,500/\$5,000 (Non-Embedded)	\$3,000/\$6,000
KP-HMO 05	\$5/\$10	\$250	N/A	\$1,000/\$2,000
KP-HMO 10	\$10/\$20	\$500	N/A	\$1,500/\$3,000
KP-HMO 15	\$15/\$30	\$750	N/A	\$2,000/\$4,000
KP-HMO 20	\$20/\$40	\$750	N/A	\$3,000/\$6,000
KP-HMO 40	\$40/\$50	\$1,000	N/A	\$4,500/\$9,000
KP-HMO 45	\$45/\$60	\$1,500	N/A	\$5,000/\$10,000
KP-HMO 50	\$50/\$65	\$2,000	N/A	\$5,500/\$11,000
Dental Plans (Delta Dental of Colorado)				
Plan A \$2,000 annual benefit maximum, \$2,000 Ortho lifetime maximum (includes adult ortho)				
Plan B \$1,500 annual benefit maximum, \$1,500 Ortho lifetime maximum (child only)				
Plan C \$1,500 annual benefit maximum, No Ortho				

Vision Plans (UMR & VSP)	
Plan A (UMR) 12/24/24 \$150 frames, no network	
Plan B (VSP) 12/12/24, \$160 frames, \$15 copay at VSP providers	
Plan C (VSP) 12/12/12, \$175 frames, \$10 copay at VSP providers	
Life Insurance Plans (The Standard Insurance Company)	
Basic Group Life (Life A) Volume \$20k min to \$450k max (Employer Paid)	
Dependent Group Life (Dep Life A) Volume \$5k Spouse, \$2k Child (Employer Paid)	
Voluntary Life (Supp Life) Volume \$500k max Employee, \$250k max Spouse, \$20k max Child	

CEBT BENEFIT & ADMINISTRATIVE CHANGES
(Effective January 1, 2025)

CEBT & Kaiser Plans and Benefits

There will be no benefit or plan changes going into effect January 1, 2025

Reminders of CEBT Plan Changes Effective 7/1/2024

Updates to the prior-authorization requirements on PPO/HD and EPO plans will change 7/1/2024 as outlined below:

Remove Prior Authorization: CEBT PPO/HD & EPO Plans
Outpatient surgeries not performed in a Physician's office (except spinal surgery and implanted spinal and nerve stimulators)
Nuclear Medicine
Home Infusion therapy
Remove Prior Authorization: CEBT EPO Only Plans
Radiology services (CT, MRA, MRI, PET, Proton beam, SPECT)
Cardiac Rehabilitation
Dental anesthesia
EECP (a type of heart treatment)
Hyperbaric chamber
Liquid oxygen
Pulmonary rehabilitation
Air Ambulance
Defibrillators
Add Prior Authorization: CEBT PPO/HD Only Plans
Orthotics costing over \$500 or more
Pain Management Programs
Inpatient Sleep Studies
Any new service that may be considered experimental
Add Prior Authorization: CEBT EPO Only Plans
Prosthetics over \$1000 (already required on PPO/HD Plans)

Reminders of Kaiser Plan & Benefit Changes Effective 7/1/2024

KP-HDHP 1500 Plan deductible will increase from **\$1,500 (Individual) / \$3,000 (Family)** to **\$1,600 (Individual) / \$3,200 (Family)** due to IRS limit increases on HAS-qualified health plans.

Mental Health and Substance Use Disorder - Intensive Outpatient and Partial Hospitalization

- Cost share on the [DHMO](#) plan will be changing from 20% to no cost share.
- Cost share on the [HDHP](#) Plan will be changing from Deductible then 20% coinsurance to Deductible then no coinsurance.

Prevention of Substance Use Disorders [\(All Plans\)](#)

- For patients with a chronic pain diagnosis, the plan will include the following with a PCP cost share amount, which is in addition to the current physical therapy, occupational therapy, and chiropractic visits. *Acupuncture is not currently covered; therefore, the below visits would be allowed with a chronic pain diagnosis:
 - o six (6) physical therapy visits,
 - o six (6) occupational therapy visits,
 - o six (6) chiropractic visits,
 - o *six (6) acupuncture visits.

HRSA Women and Pediatric Preventive Service Guidelines – The following changes apply to [all plans](#):

- Screenings for pregnant women with risk factor of type 2 diabetes and gestational diabetes before 24 weeks of gestation will change from PCP cost share to no cost share.
- Diabetes screenings after pregnancy will change from PCP cost share to no cost share.
- Increasing the upper age limit for adolescent universal HIV screening from 12 to 21 years from PCP cost share to no cost share

Counseling, prevention, and screening for a sexually transmitted infection will change from PCP cost share to no cost share. [\(All Plans\)](#)

WILLIS TOWERS WATSON EMPLOYEE BENEFIT TRUST COMMISSIONS

Below is a schedule of our commission compensation from your Employee Benefits Placement. *You may not have all the products listed.*

- CEBT Medical, Dental and Vision are based on the number of employees covered by the medical plan, according to the following scale. If no medical plan exists, the dental or vision plans will be used to determine the commission scale.

# OF COVERED EMPLOYEES	COMMISSION %
001 – 099	3.4 %
100 – 249	2.9 %
250 – 499	2.4 %
500 – 999	1.9 %
1,000 +	1.4 %

- CEBT Employer Paid life Insurance 3%
- CEBT Voluntary Life Insurance 5%
- Special District Association Disability program
Long & Short Term 9%
- CEBT Small Group Disability program commission is based on the following scale:

LONG TERM	
Annual Premium	
First \$15,000 (\$0 - \$15,000)	15 %
Next \$10,000 (\$15,001 - \$25,000)	10 %
Next \$25,000 (\$25,001 - \$50,000)	5 %
Amount over \$50,000	1 %
SHORT TERM	
Annual Premium	
First \$2,000 (\$0 - \$2,000)	15 %
Next \$8,000 (\$2,001 - \$10,000)	10 %
Next \$15,000 (\$10,001 - \$25,000)	6 %
Next \$25,000 (\$25,001 - \$50,000)	4 %
Next \$50,000 (\$50,001 - \$100,000)	2 %
Next \$150,000 (\$100,001 - \$250,000)	1 %
Amount over \$250,000	0.5 %

If you have any questions or concerns regarding our compensation, please don't hesitate to call us.



Health & Benefits Brokerage Terms, Conditions & Disclosures

Your decision to purchase insurance coverages, products, and/or services through a WTW company is subject to the following terms and conditions (the “**Brokerage Terms**”).

1. Brokerage Terms and Conditions

- 1.1. The services we provide to you will rely in significant part on the facts, information and direction provided by you or your authorized representatives. You must provide us with complete and accurate information regarding your loss experience, risk exposures, and changes in the analysis or scope of your risk exposures and any other information reasonably requested by us or insurers. It is important that you advise us of any changes in your business operations that may affect our services or your insurance coverages. Therefore, all information which is material to your coverage requirements or which might influence insurers in deciding to accept your business, finalizing the terms to apply and/or the cost of cover, or deciding to pay a claim, must be disclosed. Failure to make full disclosure of material facts might potentially allow insurers to avoid liability for a particular claim or to void the policy. This duty of disclosure applies equally at renewal or modification of your existing coverage and upon placement of new lines of coverage. You agree that WTW will not be responsible for any consequences arising from any delayed, inaccurate or incomplete information.
- 1.2. An insurer quote is an offer to provide coverage. Offers can be modified or withdrawn prior to your acceptance through your order to bind coverage. The quote itself is not a legally binding commitment or a confirmation of actual coverage. Should you choose to bind coverage, we will secure a formal commitment typically in the form of a binder on a form issued or approved by the insurer(s) at issue. The quotes we will provide to you are based upon the information that you have provided to us. If you discover that previously submitted information is inaccurate or incomplete, please advise us immediately so that we can attempt to revalidate terms with insurers.
- 1.3. At the time of binding, we review the financial soundness of the insurers we recommend to provide your coverages based on publicly available information, including that produced by well-recognized rating agencies. Upon request, we will provide you with our analysis of such insurers. We do not guarantee or warrant the solvency of any insurer or any intermediary that we may use to place your coverage.
- 1.4. If you have a multi-year policy, it is important that you understand the limitations associated with the coverage options and the possibility that the financial strength of the insurer may change throughout the term of the policy. We recommend that you review the insurer's ratings for any downgrades during the term of this multi-year policy.
- 1.5. The final decisions with respect to all matters relating to your insurance coverages, risk management, and loss control needs and activities are yours. We will procure the insurance coverage chosen by you, including the limits you choose, prepare or forward insurance binders, if applicable, and review and transmit policies to you.
- 1.6. We will review all binders, policies and endorsements to confirm their accuracy and conformity to negotiated specifications and your instructions and advise you of any errors in, or recommended changes to, such documents. You agree that you will also review all such documents and promptly advise us of any questions you have or of any document or provision which you believe may not be in accordance with your instructions as soon as possible, and in no event longer than two weeks, after you receive them. Your coverage is defined by the terms and conditions detailed in your insurance policies and endorsements. Your review of these documents, and any review you may seek from outside legal counsel or insurance consultants, is expected and essential.
- 1.7. You must timely and properly report all claims in accordance with your insurance policies. You agree that we are not responsible for reporting claims on your behalf. Failure to timely and properly report a claim may jeopardize coverage for the claim. In addition, you should retain copies of all insurance policies and coverage documents as well as claims-reporting instructions after termination of the policies because in some cases you may need to report claims after termination of a policy.
- 1.8. Our compensation may be revised if you request a change in the coverages and/or services we provide under the SOW or these Brokerage Terms and we enter into a written agreement documenting any change in coverages, services and compensation. If we are compensated by commissions paid by insurers, we will be entitled to retain the commissions for new coverages, revised coverages, or other material change in coverages.



- 1.9. Unless otherwise agreed in writing, in the event of termination, we will be entitled to receive and retain any commissions payable under the terms of our commission agreements with the insurers in relation to policies placed by us, whether or not the commissions have been received by us.
- 1.10. Our obligation to render services to you ceases on: (a) the effective date of termination of the SOW, or (b) if you have not entered into a SOW, the earlier of: (i) 60 days prior written notice by either party terminating the services, or (ii) with respect to any coverage subject to these Brokerage Terms, the effective date of a change in your broker of record for that coverage (the **"Termination Date"**). Nevertheless, we will take reasonable steps to assist in the orderly transition of matters to you or to a new insurance broker. Claims and premium or other adjustments may arise after the Termination Date, and we have no responsibility to handle these things after our relationship ends. Such items are normally handled by the insurance broker serving you at the time the claim or adjustment arises. However, we will consider providing such services after the Termination Date for mutually agreed additional compensation. Nevertheless, we will process all remaining deposit premium installments on the policy(ies) in effect on the Termination Date.
- 1.11. The insurance market is complex, and there could be other relationships which are not described in this document which might create conflicts of interest. If a conflict arises for which there is no practicable way of complying with this commitment, we will promptly inform you and withdraw from the engagement, unless you wish us to continue to provide the services and provide your written consent. Please let us know in writing if you have concerns or we will assume that you understand and consent to our providing our services pursuant to these Brokerage Terms.
- 1.12. If we are assisting you with stop loss coverage, you understand and agree that we are acting as an independent consultant/broker in assisting you with the placement of stop loss coverage. You further agree that our role is limited to assistance in resolution of broad issues or systemic disputes between you and your selected carrier relative to dissatisfaction with a carrier's products or services, including processing of claims, delayed payment of claims, missing/incorrect data feeds, and gaps or omissions between any final proposal document and implemented coverage. We are not able to provide an opinion on whether any particular complete or partial claim denial, is appropriate. Our role relative to any specific claim disputes would be limited to facilitation of a discussion between the stop loss carrier, medical/prescription drug administrator, and you to outline the issues and identify next steps and responsible parties. For avoidance of doubt, facilitation of specific claim disputes among the parties is not included in our services, unless specifically outlined in a separate statement of work and scope of services. If you would like us to perform that function, please let us know and we will work with you to determine the scope and fees for such work.

2. Brokerage Disclosures

- 2.1. If a WTW affiliate or office located outside of the United States or Canada serves as an intermediary in the placement of your coverages, it will also earn and retain compensation for providing those services which compensation may not be included in the fee.
- 2.2. To the extent WTW is compensated by commissions paid to us by insurers, they will be earned for the entire policy period at the time we place policies for you. We will be paid the commission percentage stated for the placement of your insurance as indicated and will receive the same commission percentage for all subsequent renewals of this policy unless a different commission percentage is disclosed to you, or unless the insurer changes its commission rates, in which case the new commission rate will be disclosed to you before placement of the policy.
- 2.3. The compensation that will be paid to WTW will vary based on the insurance contract it sells. Depending on the insurer and insurance contract you select, compensation may be paid by the insurer selling the insurance contract or by another third party. Such compensation may be contingent and may vary depending on a number of factors, including the insurance contract and insurer you select. In some cases, other factors such as the volume of business WTW provides to the insurer or the profitability of insurance contracts WTW provides to the insurer also may affect compensation. WTW may accept this compensation in locations where it is legally permissible and meets standards and controls to address conflicts of interest. Whether or how much insurers may pay in contingent compensation does not play any role in WTW's placement recommendations on behalf of its clients. WTW will decline to accept contingent compensation from an insurer if such compensation cannot be attributed or allocated by the insurer to a particular client. If you prefer that we not accept contingent compensation related to your policy, please notify us in writing and we will request that your insurer(s) exclude your business from their contingent payment calculations.
- 2.4. Upon request, WTW will provide you with additional information about the compensation WTW expects to receive based in whole or in part on your purchase of insurance, and (if applicable) the compensation expected to be received based in whole or in part on any alternative quotes presented to you.



- 2.5. WTW may place your insurance or other business with members of a panel of insurers or other vendors. WTW develops panels of insurers and vendors in certain market segments. Participating insurers and vendors are reviewed on a variety of factors. Commission or fee rates on panel placements may be higher than rates paid on business placed outside of the panel process. WTW discloses its commission rates to clients on quotes obtained through the panel process prior to binding the coverage. In some instances, insurers or vendors pay an administration or management fee to participate in the panel process or for additional reporting. In some instances, WTW may earn a referral fee for referring your business to certain vendors.
- 2.6. In some cases, the use of a wholesale broker may be beneficial to you. We will not directly or indirectly place or renew your insurance business through a wholesale broker unless we first disclose to you in writing any compensation we or our corporate parents, subsidiaries or affiliates will receive as a result. If wholesalers, underwriting managers or managing general agents have a role in providing insurance products and services to you, they will also earn and retain compensation for their role in providing those products and services. If any such parties are corporate parents, subsidiaries or affiliates of ours, any compensation we or our corporate parents, subsidiaries or affiliates will receive will be included in the total compensation we disclose to you. If such parties are not affiliated with us, and if you desire more information regarding the compensation those parties will receive, please contact us and we will assist you in obtaining this information.
- 2.7. Commission schedules and other compensation arrangements related to our services on your behalf may change over time and may not always be congruent with your specific policy period. WTW will provide you with accurate information to the best of our knowledge when information is presented to you, but it is possible that compensation arrangements may change over time. We will update you on any changes to our compensation prior to your renewal and will do so at any time upon your request.
- 2.8. As an insurance intermediary, we normally act for you. However, we or our corporate parents, subsidiaries or affiliates may also provide services to insurers for which we may earn compensation. These services may include, for example, acting as a managing general agent, program manager or in other similar capacities which give us binding authority enabling us to accept business on their behalf and immediately provide coverage for a risk or providing third party administration and other services to insurers. Contracts with these insurers may grant us certain rights or create certain obligations regarding the marketing of insurance by the insurers. When we place your insurance business in such a situation as we will receive compensation related to these services from an insurer, we will inform you and disclose that we may receive compensation. In addition, these services may include providing services to insurers as a client. For example, we or they may provide consulting, brokerage, outsourced administration or reinsurance services to insurer clients. In such cases we or they will be compensated, separately for the services provided to those insurer clients. Some of these insurer clients may happen to be insurers with whom we place your insurance coverages. The services provided to you and the services provided to our insurer clients are separate and any compensation earned for the services provided to insurer clients are separate from and in addition to the compensation we earn for the services we provide you under these Brokerage Terms.
- 2.9. We are members of a major international group of companies. In addition to the commissions received by us from insurers for placement of your insurance coverages, other parties, such as excess and surplus lines brokers, wholesale brokers, reinsurance intermediaries, underwriting managers and similar parties (some of which may be owned in whole or in part by our corporate parents or affiliates), may earn and retain usual and customary commissions for their role in providing insurance products or services to you under their separate contracts with insurers or reinsurers.
- 2.10. To comply with applicable anti-money laundering regulations there are times when we may ask clients to confirm (or reconfirm) their identity. We may need to do this at the time you become a client or have been one for some time or for example, when checking details on proposal forms and transferring claims payments. This information may be shared with other subsidiaries of WTW PLC and where we deem necessary with regulatory or law enforcement bodies. Please note that we are prohibited from disclosing to you any report we may make based on knowledge or suspicion of money laundering, including the fact that such a report has been made.

We have systems that protect our clients and ourselves against fraud and other crime and we may utilize the services of third parties in order to identify and verify clients. Client information can be used to prevent crime and trace those responsible. We may check your details against financial crime databanks. If false or inaccurate information is provided, we may be obliged to pass such details to relevant regulatory agencies that may use this information.

3. Disclosures only applicable in the United States.



- 3.1. The Consolidated Appropriations Act, 2021 (CAA) amends ERISA by requiring brokers and consultants to disclose both direct and indirect compensation received in relation to services provided to the group health plan. In general, direct compensation received by us is any fee you pay to us using plan assets and indirect compensation is generally any other compensation we receive in connection with our services to the plan as your broker or consultant. The description of our services and our compensation (direct, indirect, or other compensation) we receive in connection with the services we provide to you can be found in one or all of the following documents, as applicable to our arrangement: Master Services Agreement/Terms and Conditions, Statement(s) of Work, Brokerage Terms, Conditions and Disclosures Document, Additional Insurance Terms & Disclosure Document and/or a stand-alone Compensation Disclosure Document. For additional information regarding the above disclosure requirements, please see ERISA Section 408(b)(2)(B).
- 3.2. WTW and its employees may receive indirect compensation from plan vendors and service providers (such as insurers or third party administrators) that is not in connection with any particular client. This incidental compensation includes items such as promotional and holiday gifts, meals, tickets to a sporting or entertainment event, or expense reimbursement in connection with educational meetings, client workshops or events, or marketing or advertising initiatives, including services for identifying prospective clients. Plan vendors and service providers may also pay or reimburse WTW for the costs associated with education or training events that may be attended by WTW employees and WTW-sponsored conferences and events. Based upon historical data and on a per client basis, WTW estimates the value of the above compensation is less than \$100 per client annually.
- 3.3. If and to the extent that any portion of WTW's compensation is to be paid by or on behalf of any employee health or other welfare benefit plan ("Plan"), including commissions derived from Plan assets, then you will secure the approval of the applicable Plan fiduciaries for such portion of our compensation. You, and if applicable, the Plan fiduciaries, and not WTW, will determine whether any payment utilizing, or deriving from, Plan assets is appropriate. Based on historical market data, we estimate that our commissions may range from 0% to 20% of premium depending on lines of coverages selected, the insurer selected, and geographical location. Based on historical market data, we estimate that directed fees we may receive from insurers/third party administrators in connection with your self-funded plans may range between \$0 and \$10 per employee per month or between 0% and 5% of monthly fees. Refined estimates of the amounts we might earn as described in this paragraph will be discussed with you and disclosed to you prior to placement.
- 3.4. WTW will provide details concerning its charges to enable you, and if applicable, the Plan fiduciaries to make such determinations, but any information that WTW provides to you with its invoices or otherwise should not be construed as advice regarding the appropriate use of Plan assets. You, and if applicable, the Plan fiduciaries are encouraged to consult with legal counsel regarding such matters. Unless you tell us otherwise, in providing our services we will assume that the employee welfare benefits you provide to your employees and with respect to which we provide services have been wrapped into a single Plan. To the extent that you or your Plan enter into an administrative services only contract with a third party administrator pursuant to which WTW receives a directed fee, you represent that all administrative fees are paid by you out of your general assets and will not be charged to the Plan.
- 3.5. As further explained in section 3.3, we may receive contingent compensation in relation to our brokerage services we provide to you. Based on historical market data, we estimate that our contingent compensation may range from 0% to 5% of the total premium placed for all lines of coverage.
- 3.6. We may also receive additional compensation from certain carriers depending on the line of business that we place for you. This additional compensation is distinct from contingent compensation and is additional compensation we receive in addition to the standard commission rate offered by carriers based upon pre-negotiated commission rates with carriers at a corporate level or in connection with the services we provide to you in section 3.5. Based upon historical market data, our additional compensation may be between 0% and 6% of the premium placed on particular lines of coverage and the carrier you choose. The amount of this compensation, if applicable, will be discussed with you and disclosed to you prior to placement.
- 3.7. WTW is not being engaged as a fiduciary or to provide investment advice and does not and will not perform or assume any fiduciary or trust responsibilities or liability in connection with the performance of the services. You agree that the services to be performed by WTW under an applicable Statement of Work are ministerial and not fiduciary in nature, that WTW has no discretionary authority or control with respect to the management or administration of your employee benefit plan(s) or any Plan assets, that WTW is not providing any advice with respect to products that may have an investment component, and that WTW's compensation has not been set at levels intended to compensate it for assuming fiduciary liability. You retain full responsibility for decisions to purchase or not purchase insurance policies, all claims for benefits against the Plan and any other discretionary decisions by the Plan or any fiduciary, trustee, Plan administrator, or Plan committee.



- 3.8. You agree that any enrollment or census data provided to WTW will be provided by you in your role as an employer. You agree that you are responsible for your own access to and use of employee data, and that all persons whom you direct or request WTW to share employee data with are authorized to receive the employee data.
- 3.9. In the event that you and/or any of the employee benefit plans sponsored by you need to enter into business associate agreements with WTW to satisfy the requirements of the Health Insurance Portability and Accountability Act, the regulations implementing that Act (the "Standards for Privacy of Individually Identifiable Health Information," codified at 45 C.F.R. parts 160 and 164), or any other similar law, the parties will execute an agreement in compliance with these requirements.
- 3.10. If any of our affiliates or subcontractors receive compensation related to these services on a transaction basis as that term is defined in ERISA Section 408(b)(2)(B), we will identify the affiliate and/or subcontractor receiving such compensation. This Agreement or your agreement with that affiliate or subcontractor will detail the services those entities are providing to you and their compensation.
- 3.11. The Texas Department of Insurance maintains a toll-free telephone number (1-800-252-3439) which you may call if you have complaints regarding fees charged by any insurance producer. You also may contact the Texas Department of Insurance at ConsumerProtection@tdi.state.tx.us. The Texas Department of Insurance's website is www.tdi.state.tx.us and its mailing address is P.O. Box 149104, Austin, TX 78714-9104.

4. General Terms and Conditions

- 4.1. **Taxes.** Any fees or rates quoted or estimated shall be exclusive of income tax or of any sales, ad valorem, value added tax or any similar tax unless such tax is required to be included pursuant to a statutory requirement. If required, WTW will add the relevant tax to the invoice, separately stated, and remit such tax to the appropriate authority.

- 4.2. **Our Responsibilities.** We shall provide the Services in a professional manner with reasonable skill and care and in accordance with all laws and regulations applicable to us. We will assign to the project team, members of our staff with adequate education, training and experience to perform the tasks assigned to them. We will use reasonable endeavors to meet any agreed timetable.

The work product we produce in the course of providing the services (the "Work Product") will not infringe any intellectual property right of any third party. Unless otherwise expressly agreed in writing, we do not accept any fiduciary or trust responsibilities or related liability in connection with the performance of the Services. We do not provide legal, accounting or tax advice.

- 4.3. **Your Responsibilities.** You will provide us, in a timely manner, with all documentation, information, access to your personnel, access to your premises (if applicable) and cooperation reasonably required to provide the services. Any delay or failure to provide such documentation, information, access to your personnel or cooperation may result in: (a) a revision to any agreed timetable; and (b) if we are required to perform any additional work as a result, additional fees being charged. We will rely on the documentation and information provided by you or your representatives and we do not take responsibility for verifying the accuracy or completeness of it. You may rely only upon our final Work Product and not on any drafts or oral statements made by us in the course of performing the Services.

You represent that you are in compliance, and will continue to comply, with all laws, rules, regulations or government authority guidance applicable to you. If WTW determines that the services WTW performs for you relate to operations or activities prohibited by or inconsistent with any applicable law, rule, regulation or government authority guidance, it reserves the right to immediately terminate these Brokerage Terms in its entirety and/or decline to provide certain services.

- 4.4. **Intellectual Property Rights and Work Product.** You shall retain ownership of all original data and materials provided to us by you or your representatives, and the intellectual property rights in that data and materials. You will have the right to use, reproduce and adapt the copies of the Work Product for internal purposes within your organization. We shall retain the intellectual property rights in the Work Product, and the skills, know-how and methodologies used or acquired by us during the course of providing any of the services.

The services, including the Work Product, are provided solely for the intended purpose, and may not be referenced or distributed to any other party without our prior written consent. You may distribute the Work Product to your affiliates, provided that you ensure that each such affiliate complies with the terms and conditions of these Brokerage Terms and any applicable Statement of Work, as if it were a party to them, and you remain responsible for such compliance.



You shall not refer to us or include any of the Work Product in any shareholder communication or in any offering materials (or fairness opinion provided by your professional advisers) prepared in connection with the public offering or private placement of any security, unless otherwise agreed in writing.

- 4.5. **Confidentiality and Data Privacy.** Each Party (the “**Recipient**”) shall protect all confidential information which the other Party (the “**Discloser**”) provides to it (whether orally, in writing or in any other form) (“**Confidential Information**”) using the same standards as the Recipient applies to its own comparable confidential information, but in no event less than reasonable measures. Confidential Information shall not include information that is: (a) already known to the Recipient at the time of disclosure; (b) in the public domain or publicly available; (c) provided to it by a third party who is under no such obligation of confidentiality; (d) independently developed by it; or (e) is required to be disclosed by court order, regulatory authority or other legal process, provided that prior to disclosing any Confidential Information, the Recipient shall, if permitted by law, notify, and cooperate with the Discloser, at Discloser’s expense, to lawfully limit and/or obtain appropriate protective orders with respect to such portion(s) of the Confidential Information which is the subject of any such required disclosure. Each Party may disclose Confidential Information to its legal advisers to protect its own legitimate interests or to comply with any legal or regulatory requirements.

In the course of providing the services, the Parties acknowledge that you may provide us with information about an identifiable individual or information which relates to a natural person and allows that person to be identified, including your customer or employee information (“**Personal Data**”). It is further acknowledged that we are a global business and that we may transmit your information, including Personal Data within our global network of offices to our affiliates and providers of IT outsourcing who will be subject to appropriate data protection standards. You represent that Willis Towers Watson is authorized to receive and process any such Personal Data and that you have obtained any necessary consents from third parties, including the individual to whom such Personal Data relates, that may be required for us to use the Personal Data for the purpose of providing the Services. Irrespective of where we receive or hold Personal Data on your behalf, we will take appropriate technical, physical and organizational/administrative measures to protect it against accidental or unlawful destruction or accidental loss or unauthorized alteration, disclosure or access. Each Party shall comply with the provisions and obligations imposed on it by applicable data privacy legislation and regulations.

You agree that we may maintain, process and transfer your Confidential Information and Personal Data to perform the services, and for other reasonable ancillary purposes, unless you instruct otherwise. We may retain such information and data as may be required by applicable law, regulation, or our record retention and business continuity policies and procedures.

In addition, you hereby grant us permission to use data we receive from you or your representatives in the course of the services for use in industry benchmarking studies, trend analyses and research. We may use the results of these studies, analyses and research for various purposes, including articles and studies for distribution to our other clients and prospects. Any such articles or studies will not disclose your participation or mention the inclusion of your information to any other party. Any findings from these studies that may show individual participant results will be on a blinded basis, and not attribute any finding to a specific participant.

4.6. **Limitation of Liability.**

(a) If the services do not conform to the requirements agreed between the Parties, you shall notify us promptly and we shall re-perform any non-conforming services at no additional charge or, at our option, refund the portion of the fees paid with respect to such non-conforming Services. The re-performance of the Services or refund of the applicable fees is intended to provide an adequate remedy for any failure on our part to adhere to the requirements agreed between the Parties for the performance of services. Whether or not such re-performance or refund would provide an adequate remedy for any loss or damage suffered by you or any third party, the aggregate liability taken together of Willis Towers Watson, our affiliates and our and their respective employees, directors, officers, agents and subcontractors (“**Related Persons**”) arising from or in any way connected with the services, whether in contract, tort (including, without limitation, negligence), or for breach of statutory duty or otherwise, shall not exceed in aggregate the greater of (i) \$250,000 or (ii) the total amount of the fees paid to us for the services provided pursuant to that Statement of Work during any 12-month period beginning with the commencement of that Statement of Work, unless otherwise agreed in writing. Notwithstanding the above, the foregoing shall not limit the liability of Willis Towers Watson or the Related Persons in the case of: (i) death or personal injury resulting from our or our Related Person’s negligence; (ii) willful misconduct; (iii) fraud; or (iv) other liability to the extent that the same may not be excluded or limited as a matter of law.

(b) In no event shall we or any of our Related Persons or affiliates be liable for any incidental, special, punitive, or consequential damages of any kind (including, without limitation, loss of income, loss of profits, or other pecuniary loss), except to the extent such liability may not be excluded as a matter of law.



(c) Where we are jointly liable to you with another party, we shall to the extent permitted by law only be liable for those losses that correspond directly with our share of responsibility for the losses in question.

- 4.7. **Third Parties.** For the avoidance of doubt, section 4.6 confers rights on the Related Persons which may be enforced by any of them. Otherwise, no person who is not a party to these Brokerage Terms shall have the right to enforce any of these terms. We accept no responsibility for any consequences arising from any third party relying on the Work Product. If we agree to provide the Work Product to a third party, you are responsible for ensuring that the third party is made aware of the fact that they are not entitled to rely upon it. You agree to reimburse us for all costs (including reasonable legal fees) that we incur in responding to any requests or demands from third parties, pursuant to legal process or otherwise, for data or information related to the services.
- 4.8. **Termination.** Except as may otherwise be agreed in an applicable Statement of Work or other written agreement, either Party may terminate these Brokerage Terms or any Statement of Work on 30 days' written notice to the other Party. We shall be entitled to be paid for services rendered up to the effective date of any such termination, and for expenses incurred. Any provision of these Brokerage Terms or any Statement of Work that would be reasonably intended to apply after termination will do so, including sections 4.4, 4.5, 4.6, 4.7, 4.12, and 4.13.
- 4.9. **Force Majeure.** Neither Party shall be liable for any delay or non-performance of its obligations arising under any Statement of Work caused by an event beyond its control (a "**Force Majeure Event**") provided that the Party affected gives prompt notice in writing to the other Party of such Force Majeure Event and uses all reasonable endeavors to continue to perform its obligations. Either Party may terminate any Statement of Work by written notice to the other with immediate effect if such Force Majeure Event continues for more than 3 months.
- 4.10. **Miscellaneous.** In respect of each project, these Brokerage Terms, together with the applicable Statement of Work, sets out the complete and exclusive statement of agreement and understanding between the Parties, which supersedes and excludes all prior or contemporaneous proposals, understandings, agreements or representations, whether oral or written, with respect to the subject matter of the Statement of Work in question. Any modifications of or amendments to these Brokerage Terms or a Statement of Work or a change to the services must be in writing and agreed by the Parties. Should any provisions of these Brokerage Terms or any provisions of a Statement of Work be declared void, illegal or otherwise unenforceable, the remainder shall survive unaffected.

Neither Party may assign or delegate any of its rights or obligations to any third party without the prior written consent of the other Party. Notwithstanding the foregoing, either Party may assign or delegate any of its rights and obligations to an affiliate. We reserve the right to employ subcontractors to assist in providing Services and to pass to them any information and materials they need to perform their work. Where we use affiliates or subcontractors to provide the Services, we will remain ultimately responsible for the provision of the Services.

Neither Party shall have any liability in respect of any statement (except in the case of fraud where the liability of each Party to the other shall be unlimited) made by such Party or on its behalf to the other Party which is not contained in these Brokerage Terms or in the applicable Statement of Work and each Party acknowledges that it has not entered into these Brokerage Terms or any Statement of Work, or will enter into a Statement of Work, in reliance on any representation by the other Party which is not contained in these Brokerage Terms or the applicable Statement of Work.

We do not tolerate unethical behavior either in our own activities or in those with whom we seek to do business. We will comply with applicable laws, regulations, and rules.

- 4.11. **Sanctions and Export Control.** Sanctions and export control laws from Canada, the EU, United States, and other government authorities prohibit companies, including WTW, from conducting business in certain jurisdictions or with certain individuals. The restrictions may differ based on your business activity, ownership structure, and the location or nationality of your employees. Please inform us of any insurance or service requirements you have which touch upon goods, countries, entities or individuals subject to any sanctions or export controls. We will comply with all applicable sanctions and export control laws, and we are not responsible for actions taken by third parties based on their own sanctions or export control constraints.
- 4.12. **Dispute Resolution.** The parties agree to work in good faith to resolve any disputes arising out of or in connection with the services provided under these Brokerage Terms. If a dispute cannot be resolved it will be submitted to non-binding mediation to be conducted by (in the US) Judicial Arbitration and Mediation Services (JAMS) or (in Canada) the National Mediation Rules of the ADR Institute of Canada then in force before either party pursues other remedies hereunder. If the mediation does not resolve the dispute and a party or both parties wish to pursue other remedies, the parties agree that their legal dispute will be resolved



without a jury trial and agree not to request or demand a jury trial. To the fullest extent permitted by applicable law, the parties hereby irrevocably waive any right they may have to demand a jury trial.

To the extent the foregoing jury trial waiver is not enforceable under the governing law, except as provided below, any dispute arising out of or in connection with these Brokerage Terms which the parties are unable to resolve between themselves or through mediation as provided above, will be resolved by binding arbitration in the state or province as provided for in Section 4.13 below, or other mutually agreed location, before a panel of three arbitrators in accordance with the (in the US) Commercial Arbitration Rules of the American Arbitration Association or (in Canada) the Canadian Arbitration Rules of the ICDR Canada. Under these circumstances, the arbitration proceeding will be the sole and exclusive means for resolving any dispute between the parties, except for any dispute involving the ownership or use of work product or intellectual property, provided that either party may seek an injunction or other equitable relief if such action is necessary to avoid irreparable damage or to preserve the status quo. Each party will have the right to select one of the arbitrators and the two arbitrators so selected will agree on the choice of the third arbitrator. Each party will bear the expenses of the arbitrator it selects and one-half of the expenses of the third arbitrator and other costs related to the arbitration. Judgment on the award rendered by the arbitrators will be final and binding and may be entered in any court having jurisdiction thereof. The arbitration proceeding will be confidential.

- 4.13. **Governing Law.** Any controversy, dispute or claim of any kind between the parties will be governed by and interpreted in accordance with the laws of the jurisdiction where the Willis Towers Watson office principally responsible for providing the services to you under the particular Statement of Work is located, without regard to any provisions governing conflicts of laws; provided that if such office is located outside of Canada or the US, the governing law will be that of (in the US) the State of New York or (in Canada) the Province of Ontario without regard to (as applicable) New York's or Ontario's provisions governing conflicts of laws.

5. Disclosures only applicable in Canada.

- 5.1. It is the express wish of the parties that these Brokerage Terms and any related documents be drawn up in and executed in English. Les parties souhaitent expressément que cette entente et tous les documents s'y rapportant soient rédigés et signés en anglais.

6. Inquiries and Complaints

- 6.1. Your satisfaction is important to us. If you have questions or complaints, please inform the person who handles your business or contact the head of our office. Alternatively, you may call toll free 1-866-704-5115.



Town of Mead
Semi-Monthly Cost 2025

Health Insurance				
PPO Option				
	<u>Employee Only</u>	<u>Employee + Spouse</u>	<u>Employee + Child(ren)</u>	<u>Employee + Family</u>
Employee Cost	\$46.00	\$325.25	\$260.25	\$412.25
Town Cost	\$449.50	\$683.25	\$671.75	\$798.25
Total	\$495.50	\$1,008.50	\$932.00	\$1,210.50
Kaiser Option				
	<u>Employee Only</u>	<u>Employee + Spouse</u>	<u>Employee + Child(ren)</u>	<u>Employee + Family</u>
Employee Cost	\$0.00	\$233.75	\$222.25	\$348.75
Town Cost	\$449.50	\$683.25	\$671.75	\$798.25
Total	\$449.50	\$917.00	\$894.00	\$1,147.00

Dental				
	<u>Employee Only</u>	<u>Employee + Spouse</u>	<u>Employee + Child(ren)</u>	<u>Employee + Family</u>
Employee Cost	\$0.00	\$10.25	\$15.25	\$24.00
Town Cost	\$20.00	\$30.25	\$35.25	\$44.00
Total	\$20.00	\$40.50	\$50.50	\$68.00

Vision				
	<u>Employee Only</u>	<u>Employee + Spouse</u>	<u>Employee + Child(ren)</u>	<u>Employee + Family</u>
Employee Cost	\$0.00	\$1.75	\$2.25	\$4.75
Town Cost	\$3.50	\$5.25	\$5.75	\$8.25
Total	\$3.50	\$7.00	\$8.00	\$13.00



Agenda Item Summary

MEETING DATE: September 30, 2024

SUBJECT: **Resolution No. 71-R-2024** – A Resolution of the Town of Mead, Colorado, Approving Updated Compensation Structure Guidelines for Employees

PRESENTED BY: Helen Migchelbrink, Town Manager

SUMMARY

The Town of Mead continues to strive to recruit and retain top talent that will best support the Town's mission. To stay competitive in the employment market, regular assessments of the Town's compensation strategy and structure are completed. The Town has contracted for an expert review and assessment of our compensation structure with Graves Consulting, LLC. Laurie Graves presented the 2024 Compensation Study to the Board of Trustees on August 26, 2024. As part of the study, salary data was compiled from Denver/Boulder and Northern Colorado communities to provide a statistically valid market analysis. The Report recommends no structural updates to the Town's pay plans. However, the Report does recommend a 2% increase to the General Government compensation structure and 6.5% to the Police Sworn Step Plan based on changes in the labor market. In addition, the report recommends a 3% merit increase for high performing employees to ensure they are moving appropriately through their pay grade.

As part of the compensation study, all positions were reviewed for relevancy and growth potential, both of the organization and the employee. Due to the size of our staff, several positions lacked a career ladder to allow progression from entry-level to higher levels of pay, skill and responsibility. Not only is this career ladder important for retaining and rewarding excellent employees, it also allows for flexibility in hiring candidates based on their experience level. Given the recent and foreseeable growth in the Town of Mead, several new positions are recommended to be added to the structure to fill out job families and allow for flexibility. These additions do not necessarily reflect positions to be hired in 2025.

The following chart shows recommended additions to the Compensation Structure:

Added Positions	Comments
Front Desk	Future growth / Community Center
Communications Specialist I & II	Future growth with career ladder
Business & Marketing Specialist I & II	Future growth with career ladder
Human Resource / Finance Clerk II	Career ladder for current positions
Permit Technician Sr	Career ladder for current position
Permit / Planning Technician Combo	Potential with future growth
Records & Evidence Clerk II & III	Career ladder for current position
Recreation Supervisor	Future growth / Community Center
Accounting Clerk Supervisor	Potential with future growth
Economic Development Director	Potential with future growth
Town Engineer	If separated from PW Director / Town Engineer

The following amendments are recommended based on a review of Mead’s positions compared to market:

Amended Positions	Amended To	Comments
Recreation Aide	Recreation Assistant	Align with market
PIO / Director of Community Engagement	Communications Director	Align with responsibilities

Resolution No. 71-R-2024 adopts the new compensation structure guidelines for Town employees including the police sworn step plan and creates any new positions. The new structure will be implemented effective January 1, 2025, in conjunction with annual performance reviews. Market adjustments to salaries and merit increases will be effective for all general government employees at the first pay period in January 2025. Police step market adjustments will also occur in January, while police merit-based step increases will take effect on the employee’s anniversary date, if the employee is not at the top step.

FINANCIAL CONSIDERATIONS

The 2025 proposed budget will anticipate an impact of approximately \$275,000 to implement the updated structures and recommended merit pool.

Positions added to the compensation structure are generally for future growth and do not necessarily reflect positions to be hired in 2025. Requests for approval of additional FTEs will be presented with the 2025 budget in October.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the September 30, 2024, consent agenda will approve this item. If the resolution is removed from the consent agenda for further discussion, the suggested motion is:

Suggested Motion:

“I move to adopt Resolution No. 71-R-2024 – A Resolution of the Town of Mead, Colorado, Approving Updated Compensation Structure Guidelines for Employees.”

ATTACHMENTS

Resolution No. 71-R-2024

Exhibit A to Resolution (2024 Compensation Study Report)

Exhibit B to Resolution (Town of Mead Compensation Structure 01012025)

Exhibit C to Resolution (Mead Police Department Pay Rates 01012025)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 71-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING
UPDATED COMPENSATION STRUCTURE GUIDELINES
FOR EMPLOYEES**

WHEREAS, the Town of Mead (“Town”) has implemented a pay philosophy with a goal to recruit and retain the most qualified candidates, reward longevity in position, and allow for assessment of employee’s individual performance; and

WHEREAS, the Board of Trustees most recently updated the compensation structure guidelines for employees in 2023, by and through adoption of Resolution No. 66-R-2023; and

WHEREAS, the Town entered into an Agreement for Professional Services with Graves Consulting, LLC (the “Compensation Consultant”), to conduct compensation consulting services including updating the salary structure and step plan and submitting a methodology report to the Town (the “Report”); and

WHEREAS, the Report has been completed and provided to the Town; and

WHEREAS, the Board of Trustees desires to accept the Report set forth in **Exhibit A** (2024 Compensation Study); and

WHEREAS, the Board of Trustees also desires to create new positions or amend current positions within the salary structure with the anticipation of future growth of the Town and of the organization and to allow flexibility in future hiring decisions, specifically the new positions or amended positions detailed in ATTACHMENT 1 attached hereto; and

WHEREAS, Section 2-3-120(e)(8) of the *Mead Municipal Code* states that the Board of Trustees has authority to create (or eliminate) Town staff positions; and

WHEREAS, utilizing the findings and conclusions set forth in the Report, the Compensation Consultant has presented recommended updates to the pay structure for Town employees based on a review of public and private organizations within the Town’s market area; and

WHEREAS, it is the intent of the Board of Trustees to utilize the recommended pay structure beginning immediately as a guideline for personnel expenditures; and

WHEREAS, the amendments to the Town compensation structure are set forth **Exhibit B** attached hereto, titled “*Compensation Structure - Job Titles Listed by Salary Grade*”; and

WHEREAS, the Mead Police Department Pay Rates are set forth in **Exhibit C** attached hereto, titled “*Mead Police Department Pay Rates*”; and

WHEREAS, it is the intent of the Board of Trustees to utilize the salary ranges attached as **Exhibit B** and **Exhibit C** as guidelines for future pay discussions and personnel expenditures effective January 1, 2025.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The 2024 Compensation Study, as set forth in **Exhibit A**, and as completed by the Compensation Consultant is hereby accepted.

Section 2. The new / amended position(s) as specifically set forth in ATTACHMENT 1 to this Resolution are hereby created.

Section 3. The salary ranges set forth in **Exhibit B** (*Compensation Structure - Job Titles Listed by Salary Grade*) and the step recommendations set forth in **Exhibit C** (*Mead Police Department Pay Rates*), as prepared by the Compensation Consultant, will be used, in conjunction with annual performance reviews per the Town of Mead Employee Handbook, as a guide for future pay discussions.

Section 4. The salary ranges set forth in **Exhibits B** and **C** may be updated annually by resolution of the Board of Trustees.

Section 5. Effective Date. This resolution shall become effective immediately upon adoption.

Section 6. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 7. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 30TH DAY OF SEPTEMBER, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

ATTACHMENT 1

The following chart shows recommended additions to the Compensation Structure:

Added Positions	Comments
Front Desk	Future growth / Community Center
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Town Engineer	If separated from PW Director / Town Engineer

The following amendments are recommended based on a review of Mead's positions compared to market:

Amended Positions	Amended To	Comments
Recreation Aide	Recreation Assistant	Align with market
PIO / Director of Community Engagement	Communications Director	Align with responsibilities

EXHIBIT B



Compensation Structure Job Titles Listed by Salary Grade

Job Title	Range Minimum	Range Midpoint	Range Maximum
Salary Grade 200	\$30,105	\$35,374	\$40,642
Crossing Guard	\$14.47	\$17.01	\$19.54
Recreation Assistant (Temp/PT)			
Salary Grade 210	\$33,116	\$38,911	\$44,706
	\$15.92	\$18.71	\$21.49
Salary Grade 220	\$36,427	\$42,802	\$49,177
Front Desk Clerk	\$17.51	\$20.58	\$23.64
Salary Grade 230	\$40,070	\$47,082	\$54,095
	\$19.26	\$22.64	\$26.01
Salary Grade 240	\$44,077	\$51,790	\$59,504
Seasonal Maintenance	\$21.19	\$24.90	\$28.61
Salary Grade 250	\$48,485	\$56,970	\$65,454
Administrative Clerk	\$23.31	\$27.39	\$31.47
Maintenance Worker I			
Salary Grade 260			
Administrative Assistant II			
Administrative Clerk – Police			
Communications Specialist I			
Facility Coordinator	\$52,222	\$62,666	\$73,111
GIS Specialist	\$25.11	\$30.13	\$35.15
Human Resource / Finance Clerk I			
Maintenance Worker II			
Permit Technician			
Recreation Coordinator			

Salary Grade 270			
Administrative Assistant III			
Business & Marketing Specialist I			
Code Enforcement Officer			
<i>Communications Specialist II</i>			
<i>Community Services Officer</i>			
Events & Media Specialist	\$57,444	\$68,933	\$80,422
Executive Administrative Assistant	\$27.62	\$33.14	\$38.66
Human Resource/Finance Clerk II			
Maintenance Worker III			
Permit Technician Sr			
<i>Permit / Planning Technician (combo)</i>			
<i>Planning Technician</i>			
Records & Evidence Technician I			
Recreation Coordinator II			
Salary Grade 280			
Business & Marketing Specialist II			
Construction Inspector I			
<i>Economic Development Specialist</i>	\$63,189	\$75,826	\$88,464
<i>Human Resources Generalist</i>	\$30.38	\$36.46	\$42.53
Planner I			
Records & Evidence Technician II			
<i>Recreation Supervisor</i>			
Salary Grade 290			
	\$69,508	\$83,409	\$97,311
<i>Accounting Clerk Supervisor</i>	\$33.42	\$40.10	\$46.78
Deputy Town Clerk / Court Clerk			
Records & Evidence Technician III			
Salary Grade 300			
	\$76,458	\$91,750	\$107,042
Construction Inspector II	\$36.76	\$44.11	\$51.46
Planner II			
PW Operations Supervisor			
Salary Grade 310			
	\$84,104	\$100,925	\$117,746
<i>Accounting Manager</i>	\$40.43	\$48.52	\$56.61
<i>Planner III</i>			
Salary Grade 320			
	\$90,627	\$111,018	\$131,408
<i>Construction Manager</i>	\$43.57	\$53.37	\$63.18
<i>Human Resources Manager</i>			
Senior Construction Inspector (III)			

Salary Grade 330	\$99,689	\$122,119	\$144,549
<i>Development Review Engineer</i>	\$47.93	\$58.71	\$69.49
Public Works Operations Manager			
Salary Grade 340	\$109,658	\$134,331	\$159,004
Deputy Town Engineer	\$52.72	\$64.58	\$76.44
Pavement Program Manager			
Salary Grade 350	\$120,624	\$147,764	\$174,905
<i>Economic Development Director</i>	\$57.99	\$71.04	\$84.09
<i>Town Clerk</i>			
Salary Grade 360			
Administrative Services Director	\$130,033	\$162,541	\$195,049
Communications Director	\$62.52	\$78.14	\$93.77
Community Development Director			
Police Commander			
<i>Town Engineer</i>			
Salary Grade 370	\$143,036	\$178,795	\$214,554
<i>Finance Director</i>	\$68.77	\$85.96	\$103.15
<i>Human Resources Director</i>			
Salary Grade 380	\$157,339	\$196,674	\$236,009
<i>Deputy Town Manager</i>	\$75.64	\$94.55	\$113.47
Police Chief			
Public Works Director/Town Engineer			
Salary Grade 390	\$173,073	\$216,342	\$259,610
	\$83.21	\$104.01	\$124.81
Salary Grade 400	\$190,381	\$237,976	\$285,571
Town Manager	\$91.53	\$114.41	\$137.29

*Positions listed in italicized print are positions which are not budgeted in 2024 or 2025. The titles remain on the structure for historical or future use.



MEAD POLICE DEPARTMENT

PAY RATES

Police Cadet Rate (In Academy) - \$68,143 / \$32.76 per hour

Police Officer Level One - \$80,168 / \$38.54 per hour

Police Officer Level Two - \$84,577 / \$40.66 per hour

Police Officer Level Three - \$89,229 / \$42.90 per hour (this has been identified as the **Lateral 1** entry point)

Police Officer Level Four - \$94,137 / \$45.26 per hour (this has been identified as the **Lateral 2** entry point)

Police Officer Level Five - \$99,314 / \$47.75 per hour (this has been identified as the **Lateral 3** entry point)

Police Officer Level Six - \$104,776 / \$50.37 per hour

Lateral 1 requires at least four (4) years of prior law enforcement experience

*Time worked as a corrections/jail deputy will be credited up to 50%
(e.g. two (2) years working in the jail + two (2) years Patrol experience
will count for the four (4) years' experience for this level only)*

Lateral 2 requires at least five (5) years of prior law enforcement patrol experience*

Lateral 3 requires at least six (6) years of prior law enforcement patrol experience*

** Lateral 2 and 3 levels do not consider time worked as a corrections/jail deputy*

Sergeant Level 1 - \$112,111 / \$53.90 per hour

Sergeant Level 2 - \$118,277 / \$56.86 per hour

Sergeant Level 3 - \$124,782 / \$59.99 per hour

Sergeant Level 4 - \$131,645 / \$63.29 per hour



Agenda Item Summary

MEETING DATE: September 30, 2024

SUBJECT: **Ordinance No. 1068** – An Ordinance of the Town of Mead, Colorado
Repealing and Reenacting Article III of Chapter 6 of the *Mead Municipal Code* Relating to Alcoholic Beverages

PRESENTED BY: Mary E. Strutt, Administrative Services Director
Evin King, Assistant Town Attorney

SUMMARY

Mead Municipal Code (“MMC”) Article III, Chapter 6, “Alcoholic Beverages” sets forth the Town’s local regulations for liquor licensing. These regulations are based on authority granted to the Town by the State of Colorado for the licensing of fermented malt beverages and malt, vinous, and spirituous liquors within the Town. Based on recent changes in state law, staff and the Town Attorney’s office recommend repealing and reenacting Article III of Chapter 6 of the MMC to reflect changes in state law, to provide an overall update of regulations, an update to formatting and to provide efficiency in the Code provisions.

Highlights of the recommended changes are:

- Definitions have been updated to match state liquor laws.
- Fees have been matched to fees determined and published by the state liquor licensing authority which allows for fees to be updated without the adoption of an Ordinance by the Board of Trustees.
- The formatting splits Article III into divisions which match state liquor code and make the regulations easier to read and follow.
- Festival Permits are a type of permit allowed and regulated by the state. Under state law, local liquor licensing authorities are not required to provide a local festival permit; however, in such case those licensing authorities have to rely on the state licensing authority to provide notice of festivals being held in their jurisdictions. This notification is notoriously not dependable; therefore, the Town wishes to begin issuing its own festival permits to ensure that the Town has knowledge of these events. Additionally, the local festival permit will allow the Town to have limited control of time, place and manner of any such festival.

Recent legislation also allows for two optional provisions which have NOT been included in the recommended ordinance.

- There is an option to provide local approval of a new license without holding a public hearing. After careful review, staff and the Town Attorney’s office recommend that the Board of Trustees, acting as the Mead Liquor Licensing Authority, continue to hold public hearings on new liquor licenses. This allows the Board to be informed of new businesses and take testimony to confirm that all of the state and local regulations are being met.
- The second option is to allow for a two-year renewal period rather than an annual renewal. Currently, all licensees must submit an application for renewal annually. These applications are reviewed for compliance with health department, fire department and local regulations. While a

two-year renewal period may lighten the workload slightly, the benefit of an annual renewal allows the Town Clerk’s office to interact with the licensee and confirm that the business is in good standing and in compliance with state and local regulations.

FINANCIAL CONSIDERATIONS

N/A

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the September 30, 2024, **consent agenda** will approve the Ordinance. If this item is pulled off the consent agenda for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Ordinance No.1068 – An Ordinance of the Town of Mead, Colorado Repealing and Reenacting Article III of Chapter 6 of the *Mead Municipal Code* Relating to Alcoholic Beverages.”

ATTACHMENTS

Ordinance No. 1068

**TOWN OF MEAD, COLORADO
ORDINANCE NO. 1068**

**AN ORDINANCE OF THE TOWN OF MEAD, COLORADO REPEALING AND
REENACTING ARTICLE III OF CHAPTER 6 OF THE *MEAD MUNICIPAL
CODE* RELATING TO ALCOHOLIC BEVERAGES**

WHEREAS, the Board of Trustees of the Town of Mead (“Board of Trustees”) has the authority pursuant to its general police powers to pass and enforce regulations which may be necessary or expedient for the promotion of the health, safety, and welfare of the citizens of the Town of Mead (“Town”); and

WHEREAS, the Article III of Chapter 6 of the *Mead Municipal Code* (“MMC”) entitled “Alcoholic Beverages” sets forth the Town’s current liquor regulations; and

WHEREAS, the Board of Trustees finds that repealing and reenacting Article III of Chapter 6 of the MMC to provide an overall update of its liquor code due to recent changes in state law and for efficiency is in the best interests of the health, safety, and the welfare of the public.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. Article III of Chapter 6 of the MMC, titled, “Alcoholic Beverages” is hereby repealed in its entirety and reenacted to read as follows:

**ARTICLE III
ALCOHOL BEVERAGES**

Division 1 – General Provisions

Sec. 6-3-10. Legislative Intent and State Laws Applicable.

- (a) The purpose of the Mead Liquor Code shall be to provide for the regulation, control, and licensing of the sale of alcohol beverages.
- (b) Where applicable, the state liquor laws shall apply to the licensing of fermented malt beverages and malt, vinous, and spiritous liquors within the Town.
- (c) If any provision of the Mead Liquor Code in conflict with the state liquor laws, the state liquor laws govern. If the state liquor laws are silent on a matter contained within the Mead Liquor Code, the Mead Liquor Code governs.

Sec. 6-3-20. Definitions.

All words and phrases used in the Mead Liquor Code shall have the meanings as set forth in Title 44, Articles 3, 4, and 5, C.R.S., and the case law interpreting the same. All other words and phrases used in Mead Liquor Code shall have their common, ordinary, and accepted meanings, except that the following terms shall have the following meanings:

Administrative application means an application that the Authority has delegated authority to decide to the Town Clerk and includes: transfer of ownership of existing Town licenses; change of corporate structure of existing Town licenses; modification of premises of

existing Town licenses; renewal of existing Town licenses; special event permits; tasting permits; temporary liquor permits; change of corporate or trade name permit for existing Town licenses; applications for private parties serving alcoholic beverages at private gatherings on Town property; registered manager notification applications; and all other Town license-related applications that do not require a public hearing by the state liquor laws.

Applicant means a person or entity applying for a Town license or permit under the Mead Liquor Code, the term specifically includes:

- (a) If an individual, the person making the application.
- (b) If a partnership, the partnership, and each partner owning ten percent (10%) or more of the partnership.
- (c) If a corporation or other legal entity licensed by the Colorado Secretary of State, the corporation and each and every officer, director, manager, or stockholder holding ten percent (10%) or more of the stock therein.

Board of Trustees shall mean the Board of Trustees of the Town of Mead, Colorado and includes the Mayor.

Code means the Mead Municipal Code, including the Mead Liquor Code.

C.R.S. means the Colorado Revised Statutes, as may be amended from time to time.

Licensee means an applicant that has been issued a Town license pursuant to the Mead Liquor Code.

Liquor Licensing Authority or *Authority* or means the Board of Trustees.

Manager means an on-site person who manages, directs, supervises, oversees and administers the transactions and acts of servants of the establishment issued a Town license or permit.

Mead Liquor Code shall mean this Article III of Chapter 6. References to the Mead Liquor Code and the applicable section or section therefore shall be sufficient when citing the provisions of this Article in any legal document, summons, complaint, and memorandum.

Person whenever it appears in this Article shall be deemed to include a natural person, partnership, association, company, corporation, organization or manager, agent, servant, officer or employee of any of them.

State liquor laws include Articles 3, 4 and 5 of Title 44, C.R.S., and the rules and regulations of the executive director of the department of revenue of the state, the deputy directory thereof if the executive director so designates, as the state licensing authority, as amended from time to time.

Tastings means the sampling of malt, vinous, or spiritous liquors that may occur on the premises of a retail liquor store licensee or liquor-licensed drugstore licensee by adult patrons of the licensee pursuant to the provisions of section 44-3-301(10), C.R.S.

Tastings license means a separate license issued by the Liquor Licensing Authority pursuant to this Chapter authorizing tastings to be conducted by the licensee.

Town Clerk means the Town Clerk for the Town, or such person as may be assigned by the Town Clerk to perform the functions or duties required under this Mead Liquor Code.

Town License means a license or permit issued pursuant to the Mead Liquor Code. The term Town license shall include temporary permits.

Sec. 6-3-30. Powers of Licensing Authority.

- (a) The Liquor Licensing Authority shall have the following powers:
- (1) To grant or to refuse for cause, licenses for the sale of fermented malt beverages, malt, vinous, or spirituous liquors, and any other licenses and permits that may be granted pursuant to state liquor laws.
 - (2) To conduct investigations.
 - (3) To suspend or revoke licenses for cause.
 - (4) To promulgate rules and regulations concerning the procedures for hearings before the Liquor Licensing Authority and presentation of evidence at such hearings.
 - (5) To administer oaths and issue subpoenas to require the presence of persons and the production of papers, books and records necessary to the determination of any hearing which the Authority is authorized to conduct. It shall constitute a violation of the Mead Liquor Code for any person to fail to comply with any subpoena issued by the Authority in the proper conduct of its hearings. A subpoena shall be served in the same manner as a subpoena issued by the District Court. The Municipal Court or the District Court shall enforce the subpoenas of the Authority, and upon good cause shown enter its orders compelling witnesses to attend and testify or produce books, records, or other evidence and shall impose penalties of punishment for contempt in case of failure to comply with such orders.
 - (6) To continue any hearing for the purpose of requesting additional information.
 - (7) To delegate certain powers to the Town Clerk, as permitted by state liquor laws.
 - (8) To adopt guidelines for the purpose of defining the neighborhood for the applications.
 - (9) All powers provided in the Mead Liquor Code and all powers of local licensing authorities as set forth in state liquor laws.

Sec. 6-3-40. Terms of Membership.

- (a) The members of the Authority shall serve for terms commensurate with their terms

as members of the Board of Trustees.

Sec. 6-3-50. Presiding Officer.

- (a) The Mayor shall serve as the Chair of the Authority. The Mayor Pro Tem shall serve as the Chair Pro Tem of the Authority. In absence of both the Mayor and the Mayor Pro Tem, the Authority shall designate one of its members to serve as a temporary chairman of the Authority pursuant to Section 2-2-80 of this Code.

Sec. 6-3-60. Quorum.

- (a) A quorum of the Authority shall be determined in the same manner set forth in Section 2-2-150 of this Code. In the absence of a quorum, the Authority shall have the power to schedule or continue any meeting or hearing to a later date. In the absence of all members of the Authority, any official of the Town, including the Town Manager, may adjourn any meeting to a date and time certain.

Sec. 6-3-70. Duties of Town Clerk.

- (a) The Town Clerk shall assist the Authority by receiving all applications, coordinating with other Town officers and departments when relevant, and scheduling required public hearings.
- (b) Administrative Applications. The Authority hereby delegates the authority to the Town Clerk to administrative decide administrative applications, subject to the following conditions:
 - (1) The Town Clerk may refer to the authority for a decision regarding any administrative application when, as determined in the discretion of the Town Clerk, either the public interest would be best served by the determination on the matter by the Authority or where the investigation on the application, if applicable, revealed information that would reasonably form the basis for a determination that the proposed applicant is not qualified to hold the license or permit.
 - (2) Applications denied by the Town Clerk may be appealed to the Authority by filing an appeal in writing to the Town Clerk within ten (10) calendar days of the denial and may include a request for a hearing. Appeals to the Authority will be decided de novo.

Division 2 – Liquor License Requirements and Applications for New Licenses.

Sec. 6-3-200. Liquor License Required.

- (a) No person shall sell alcohol beverages at retail within the Town except pursuant to a current valid Town License.

Sec. 6-3-210. Conditions of Issuance.

- (a) It shall be deemed a condition of the issuance of every Town license that the licensee complies with the terms of the Code and state liquor laws.

Sec. 6-3-220. Application for New Liquor License.

- (a) Application forms and written procedures for submitting applications for a Town license shall be available to applicants from the office of the Town Clerk.
- (b) Applications shall be submitted to the Town Clerk and accompanied by all the required fees. No application shall be considered which is not complete in every detail. Incomplete applications may be returned to the applicant for completion or correction without any further action. Neither the Town nor the Authority shall be responsible for the failure of a license to be issued or renewed prior to an expiration date because of a late, incomplete, or defective application.
- (c) Applications for a new license shall contain, at minimum, the following:
 - (1) An oath or affirmation that all information submitted has been given fully, accurately, truthfully and without concealment of any material fact or facts;
 - (2) All forms required by the state licensing authority are complete in every detail;
 - (3) Payment in full of the state license fees and Town license fees as set forth in Section 6-3-240;
 - (4) The legal description and local address of the premises to be licensed, and a detailed drawing of the premises to be licensed, outlined in bold black. The detailed drawing must identify and include: dimensions of the premises to be licensed, total seating, kitchen area (if applicable), entries and exits, and alcohol storage, including a separate diagram no larger than eight and one-half (8 ½) by eleven (11) inches for each floor. If the building is not in existence, the applicant shall file a plot plan and a detailed sketch of the interior, and submit an architect's drawing of the building to be constructed;
 - (5) If the applicant is a corporation, a copy of its articles of incorporation and, in addition, the names and addresses of all persons holding over ten percent (10%) of the outstanding capital stock; and if a foreign corporation, evidence of its qualification to do business in the State;
 - (6) Suitable evidence of residence of the applicant, or in the case of a business association or two (2) or more persons, such evidence of the principals;
 - (7) Proof that the applicant is entitled to possession of the premises, such as a deed or lease;
 - (8) Background investigation documents as the Town Clerk may deem reasonably necessary, including but not limited to photo identification and fingerprints taken by a Colorado law enforcement agency or third party approved by the Colorado Bureau of Investigation. The Town Clerk shall have discretion to waive such requirements where a character and background investigation has been made within the past twelve-month

period from the date of the license application and to employ such prior investigation;

- (9) Copies of any contract or agreement that confers a power or authority upon any party to manage, operate or supervise the affairs of the proposed establishment and the acts of its servants, whether it is intended to become effective following issuance of such license;
 - (10) Information concerning the financial and management interest of persons connected with the business, and copies of documents governing the terms and conditions of ownership, management and rights to possession of the premises proposed to be licensed; and
 - (11) An authorization for any source to release to the Town, without further permission from the applicant or licensee, financial information concerning the applicant or licensee.
- (d) The Authority or the Town Clerk may acquire additional information as necessary to properly carry out the provisions of the state liquor laws and the Code.

Sec. 6-3-230. Distance Requirements.

- (a) Pursuant to C.R.S. § 44-3-313(1)(d)(III), the Town of Mead hereby reduces the distance requirements of the state liquor laws, as set forth herein.
- (b) No application for the issuance of any license under this Article shall be received or acted upon if the building in which the malt, vinous or spirituous liquor is to be sold is located within one hundred (100) feet of any public or parochial school or the principal campus of any college, university or seminary; except that this provision shall not affect the renewal or reissuance of a license once granted or apply to licensed premises located or to be located on land owned by the Town, or apply to an existing licensed premises on land owned by the State, or apply to a liquor license in effect and actively doing business before said principal campus was constructed, or apply to any club located within the principal campus or any college, university or seminary that limits its membership to the faculty or staff of such institution.
- (c) The distance referred to in Subsection (b) above is to be computed by direct measurement from the nearest property line of the land used for school purposes to the nearest portion of the building in which liquor is to be sold, using a route of direct pedestrian access.

Sec. 6-3-240. Fees.

- (a) License fees. An applicant shall pay a Town license fee at the time of application. Such license fee shall not be rebated or discounted on a proportionate or other basis for any license in existence or issued for less than one (1) full year.
- (b) Application fees. In addition to the fees set forth in Subsection (a), the applicant shall pay to the Town at the time of application for any liquor license, liquor license amendment, permit or other form of review and approval, including but not limited

to an application for a new license, special events permit, transfer of location or ownership, change of corporate structure, renewal, late fee for renewal or temporary permit pending transfer of ownership.

- (c) Investigation fees. An applicant for a new license or any license that requires the Town to investigate the background of the applicant shall also be subject to a background investigation fee. The amount shall be set in the Town of Mead Comprehensive Fee Schedule.
- (d) Temporary Permit Fee. An application for a license transfer shall be set in the Town of Mead Comprehensive Fee Schedule.
- (e) Where a specific fee is not set forth in this Code, all fees under this Code shall be set by the Town Clerk to be consistent with the maximum amount allowed to be charged under the state liquor laws.

Sec. 6-3-250. License Renewal.

- (a) All renewal applications for Town licenses shall be submitted to the Town Clerk within the timeframes set forth in state statute, as may be amended from time to time. Should any renewal application be received in completed form less than the timeframe indicated by the state liquor laws, it shall be deemed a late application.
- (b) The Town Clerk shall cause a routine investigation to be completed upon receipt of a renewal application.
- (c) If there is evidence that the license should not be renewed, the Town Clerk shall set the application for hearing with the Authority. Otherwise, the Town Clerk may administratively approve the renewal.
- (d) Renewal of expired license:
 - (1) have been obtained.
 - (2) A licensee whose license has expired for not more than ninety (90) days may file an expired license renewal application. A licensee who files such an application and pays the requisite fees may continue to operate until both the State and the Town have taken final action to approve or deny the late renewal application.
- (e) An expired license renewal application will not be accepted more than ninety (90) days after the expiration of a licensee's permanent annual license. If more than ninety (90) days have elapsed since the expiration of a permanent annual license, the licensee must apply for a new license and shall not sell or possess for sale any alcohol beverage until all required licenses. The Authority shall not be answerable for the failure of the license to be issued by the expiration date on any late application. Nothing in this Section shall serve as authority for any sale of alcoholic liquor without a license pursuant to law.
- (f) The Licensing Authority shall revoke or elect not to renew a retail license presently in existence if it determines that construction of the proposed outlet has not been

completed and the facility placed in operation within two (2) years of approval of the license application, or construction of the facility has not commenced within one (1) year of such approval.

Sec. 6-3-260. Investigations of Applicant and Premises.

- (a) After an application for a new license is deemed complete pursuant to Section 6-3-230 above, the Town Clerk shall coordinate a background and character investigation of the applicant. Any reports of the result of this investigation shall be delivered to the Town Clerk not less than five (5) days prior to the date of the hearing on the application. Copies of the results of the investigation shall be made available to the applicant upon request.
- (b) As a condition of approval of any new license, the premises proposed for a license shall also be inspected to ensure that the plan and specifications submitted with the application are true representations of the premises.

Sec. 6-3-270. Setting of Hearing and Notice Requirements.

- (a) After an application for a new license is deemed pursuant to Section 6-3-230 above, the Town Clerk shall schedule a public hearing on the application, which date shall be not less than thirty (30) days from the date the Town Clerk determines the application is complete.
- (b) The Authority shall cause to be posted and published public notice of the hearing to be held on the application, as provided in the state liquor laws.

Sec. 6-3-280. Public Hearings.

- (a) The following persons shall attend the hearing at which the application is considered:
 - (1) If the applicant is an individual, that individual;
 - (2) If the applicant is a partnership, any partner;
 - (3) If the applicant is a corporation, any officer of the corporation; or
 - (4) Counsel for the applicant.

The Authority may, in its discretion, waive attendance by any one or more of such designated persons. The Authority may also require the attendance of such other people as it deems necessary or desirable.

- (b) The Authority shall consider all facts in evidence adduced as a result of the investigation and hearing, including the reasonable requirements of the neighborhood and the desires of the inhabitants affected, the number, type and availability of outlets located in or near the neighborhood under consideration, all other reasonable restrictions applicable to the area under consideration, and any other pertinent matters affecting the qualifications of the applicant to conduct the type of business proposed.

- (c) Following the public hearing on the new applications, the Authority shall render its decision not later than thirty (30) days thereafter; provided, however, that the Authority may continue the hearing from time to time as may be necessary to gather necessary facts and evidence and to permit witnesses to testify, and the time limited in this Section shall run from the date of conclusion of the hearing, as continued.
- (d) The Town Clerk shall send a written copy of the decision of the Authority and the reason thereof by certified mail or email to the applicant at the address shown on the application and, upon request, to any other party in interest.

Sec. 6-3-290. Approval of Building Not in Existence; Extension.

- (a) Applications may be approved where a building is not in existence; however, any premises where a building is not in existence shall have one (1) year immediately following the date of approval of the license to obtain an occupancy permit issued by the Town, and to obtain the Town and state licenses.
- (b) Whenever it appears that the applicant will not have completed the structure for which the license was approved, nor obtained an occupancy permit, within the one-year period, the applicant must file a written application with the Authority within thirty (30) days prior to the end of the one-year period, requesting an extension for the necessary time to complete the structure and obtain an occupancy permit for a maximum of one (1) additional year. An application and affidavit of due diligence must be accompanied by an extension fee. The amount shall be set in the Town of Mead Comprehensive Fee Schedule and which shall not be refundable.
- (c) The applicant shall be required to demonstrate to the Authority as to the progress being made toward the completion of the structure and diligence on the part of the applicant, and the specific reason as to why the premises have not been completed. The Authority shall, at its next regularly scheduled meeting following receipt of the application, hold a hearing on the applicant's affidavit and, if satisfied that the applicant is diligently making progress toward the completion of the building, may extend the authorization of same for an additional period not to exceed one (1) year. No more than one (1) extension shall be granted under this Section.

Division 3 – Operation Requirements

Sec. 6-3-300. License Display Required.

- (a) Once a temporary or permanent Town license is issued, it shall be unlawful for the licensee to fail to display said license in a prominent location within the licensed premises.

Sec. 6-3-310. Disturbances

- (a) It is unlawful for any licensee to permit any disturbance, undue noise or unlawful or disorderly act or conduct by any person or group of persons upon the premises.
- (b) It is unlawful for any licensee, in any manner, to encourage or participate in any disturbance, unlawful act or disorderly conduct upon the premises; provided,

however, that such licensee may use such lawful means as may be proper to protect his or her person or property from damage or injury.

- (c) Any licensee shall immediately report to the police authority of the Town any unlawful or disorderly act, disorderly conduct or disturbance committed on the premises.
- (d) It shall not be a defense that the licensee was not personally present on the premises at the time of any violation of this Section; provided, however, that an agent, servant or employee of the licensee shall not be liable under this Section when absent from the premises while not on duty.

Division 4 – Tastings

Sec 6-3-400. Authority.

- (a) Alcohol beverage tastings, as defined in 44-3-103(56), C.R.S., are permitted within the Town only following approval of an application for alcohol beverage tastings permit and subject to the limitations set forth in this Division and Section 44-3-301(10), C.R.S.

Sec. 6-3-410. Applications for Alcohol Beverage Tasting Permits.

- (a) A retail liquor store or liquor-licensed drugstore licensee desiring to conduct alcohol beverage tastings must submit a permit application or permit renewal for that purpose.
- (b) An alcohol beverage tastings permit shall be valid for the period of the then-existing liquor license, and the permit may be renewed at the time of any liquor license renewal.
- (c) An application for an alcohol beverage tastings permit must be submitted to the Town Clerk no later than thirty (30) days prior to the date of the first alcohol beverage tasting requested in the application or at the time of license renewal, whichever occurs first.
- (d) At a minimum, the application must include the following information:
 - (1) The name of the licensee and location of the licensed premises of the retail liquor store or liquor-licensed drugstore;
 - (2) Description of the proposed tasting event, including information describing where within the licensed premises the tasting event will be conducted and how such an event will comply with this Division.
 - (3) Schedule of the specific dates and times of requested alcohol beverage tastings for the period of the permit. Such schedule shall conform to all requirements imposed by Section 6-3-420 below. Following approval of a tastings permit and the tastings schedule by the Town, the licensee may

amend such schedule by delivering to the liquor licensing Administrator, at least forty-eight (48) hours prior to an unscheduled event, a notice of amendment of the Town-approved schedule.

- (4) A copy of a certificate of training for individuals who will conduct alcohol beverage tastings.
- (5) Payment of the application fee.
- (6) Any other information requested by the Town Clerk reasonably necessary to ensure compliance with the requirements of this Division, state law or applicant regulation.

Sec. 6-3-420. Decision on Application.

- (a) In accordance with Section 6-3-70(b), the Town Clerk shall administratively decide on applications for alcohol beverage tastings or refer such decision to the Authority. The Town Clerk shall cause a routine investigation to be completed upon receipt of a renewal application. The Town Clerk or Authority, as appropriate, may deny an application if the applicant fails to establish that the applicant is able to conduct alcohol beverage tastings in compliance with the Mead Liquor Code or Section 44-3-301(10), C.R.S., or if such alcohol beverage tastings create or threaten to create a public safety risk to the neighborhood. A decision to deny an alcohol beverage tastings application shall be made in writing and shall be provided to the applicant within five (5) business days of the date of the decision. Approval of an application for alcohol beverage tastings shall also constitute approval of the schedule for tastings submitted with the application unless such schedule fails to conform to all applicable requirements imposed by Section 6-3-430 below.

Sec. 6-4-430. Alcohol Beverage Tasting Regulations.

- (a) Alcohol beverage tastings shall comply with the requirements of Section 44-3-301(10), C.R.S., as may be amended.

Sec. 6-4-440. Tasting Violations.

- (a) Any violation of the regulations specified in this Division or in Section 44-3-301(10), C.R.S., by a retail liquor store or liquor-licensed drugstore licensee, whether by the licensee's employees, agents or otherwise, shall be the responsibility of the retail liquor store or liquor-licensed drugstore licensee which is conducting the alcohol beverage tasting.
- (b) A licensee's noncompliance with any provision of this Division shall be deemed a violation of the Mead Liquor Code and shall be cause for revocation of the licensee's alcohol beverage tastings permit, or shall be cause for revocation, suspension or other enforcement provisions as otherwise apply to the licensee's license.

Division 5 – Special Events

Sec. 6-3-500. Special Event Permit Fees.

- (a) Accompanying an application for a special event permit shall be a local fee to cover the expenses of processing such application and issuing the requested permit in such amounts as are set by the state liquor laws. The Authority shall amend the fees to follow the state liquor laws as they are amended from time to time.

Sec. 6-3-510. Application Procedures.

- (a) An applicant shall file a special event permit application at least thirty (30) days prior to the date of the event, unless such requirement is waived by the Town Clerk for good cause shown.
- (b) Upon receipt of a complete application for a special events permit, the Town Clerk shall investigate, through consultation with appropriate town administrative personnel and the state licensing authority, as applicable, and decide on the following:
 - (1) Whether the applicant has timely and properly submitted a complete application for a special event permit and tendered all required fees in accordance with this Chapter and the provisions of state alcohol beverage laws;
 - (2) Whether there has been a timely and proper posting of conspicuous public notice of the proposed special event permit and protest procedures at the location for which the permit is sought pursuant to Section 44-5-106(2), C.R.S.;
 - (3) Whether the applicant satisfies the eligibility criteria set forth in state alcohol beverage laws; and
 - (4) Whether issuance of a special event permit to the applicant will comply with the special event permit issuance restrictions in state alcohol beverage laws.
- (c) A special event permit may be issued only upon a satisfactory showing by an organization or a qualified political candidate that:
 - (1) Other existing facilities are not available or are inadequate for the needs of the organization or political candidate; and
 - (2) Existing licensed facilities are inadequate for the purposes of serving members or guests of the organization or political candidate and that additional facilities are necessary by reason of the nature of the special event being scheduled; or
 - (3) The organization or political candidate is temporarily occupying premises

other than the regular premises of such organization or candidate during special events such as civic celebrations or county fairs and that members of the general public will be served during such special events.

- (d) Upon receipt of an application for a special event permit, the Town Clerk shall access information made available on the website of the state licensing authority to determine the statewide permitting activity of the organization applying for the permit. State alcohol beverage law limitations shall apply to any application.

Sec. 6-3-520. Administrative Approval.

- (a) At the conclusion of the investigation in Section 6-3-510 above, the Town Clerk, pursuant to Section 6-3-70(b) of this Code, is authorized to administratively approve special event permits.
- (b) If the Town Clerk determines that sufficient grounds appear to exist to deny issuance of a special event permit, the Town Clerk shall refer the application to the Authority for a hearing and decision. Sufficient grounds for denial of a permit may exist if the Town Clerk determines that the issuance of a permit would be injurious to the public welfare because of the nature of the special event, or the applicant's ability to conduct the event in compliance with applicable laws and regulations.
- (c) The Town Clerk shall not issue any decision on an application, including a decision to refer the application to the Authority, until after the expiration of ten (10) calendar days from the date on which conspicuous public notice was first made pursuant to Section 44-5-106(2), C.R.S. The Town Clerk must issue a decision on an application, including a decision to refer the application to the Authority, before the expiration of fourteen (14) calendar days from the date on which conspicuous public notice was first made.
- (d) The Town Clerk shall report to the Authority no less than quarterly all special event permits issued by the Town Clerk under the provisions of this Section for which a hearing has not been held.

Sec. 6-3-530. Hearings on Special Events.

- (a) The Town Clerk shall provide written notice regarding a referral or appeal hearing to the applicant and any person who timely filed a protest to the application. The notice shall provide the time and place of such hearing and shall be mailed by first class U.S. mail. As to referral hearings only, the notice shall contain such facts or reasons relied upon by the Town Clerk in making a discretionary referral, or in the case of a mandatory referral, the sufficient grounds for denial of a permit that appear to exist.
- (b) All hearings before the Authority regarding a special event permit application shall be public and shall be conducted in accordance with this chapter so as to ascertain facts affecting the substantial rights of the parties to the proceedings. The applicant and any person filing a protest may present evidence and cross-examine witnesses. The Authority, in its discretion, may limit the presentation of evidence and cross examination so as to prevent repetitive and cumulative evidence or examination. The Authority shall consider the information contained

in the report of the investigations of the Town Clerk. Evidence and requirements of proof shall conform, to the extent practicable, with those in civil nonjury cases in the district courts; however, evidence not admissible under such rules will be admitted if such evidence possesses significant probative value. All testimony given at a public hearing shall be sworn.

- (c) An applicant or a protesting party may appear in person or be represented by counsel.
- (d) At the conclusion of the presentation of all the evidence, the Authority shall enter its decision granting or denying the license in the case of a referral or upholding or overturning an appeal in the case of an appeal. The Town Clerk shall then withhold or issue a special event permit consistent with the Authority's decision.

Sec. 6-3-540. Reporting to State Licensing Authority.

- (a) As required by state alcohol beverage laws, the Town Clerk shall report to the Colorado Liquor Enforcement Division, within ten (10) days after the town issues any special event permit, the name of the organization to which the permit was issued, the address of the permitted location, and the permitted dates of alcohol beverage service.

Division 6 – Festival Permits

Sec. 6-3-600. Festival Permit Requirements.

- (a) Applicants must specify the licensed premises where the festival will be held, and the date of the festival.
- (b) Applications must include information such as copies of the current liquor licenses, completed applicant questionnaires, diagrams, operation plan, possession documents and other documents as required by the local licensing authority necessary to review the application.
- (c) Applicants must file a complete festival permit application with the local licensing authority and include the local fee at least 30 business days before the festival is to be held.
- (d) The local licensing authority may deny a festival permit or supplemental application for any of the following reasons:
 - (1) The location where the festival is to be held is unsuitable due to time and proximity of other inhabitants of the area that would be adversely impacted; or
 - (2) The record, reputation, and character of the applicant, other associated parties and venue associated with the event are not acceptable to the authority; or
 - (3) If the issuance of the permit would be injurious to the public welfare because of the nature of the festival or its location; or

- (4) The filing of an incomplete or late application; or
- (5) A finding that the application, if granted, would result in violations of state liquor laws or violations of the City Code.
- (e) The local licensing authority may place conditions on a festival permit or supplemental application necessary to ensure the public health, safety, and welfare.
- (f) If a festival permittee notifies the local licensing authority of the location of and dates of each festival at least 30 business days before holding the festival, the permittee may hold up to, but no more than, nine festivals during the 12 months after the festival permit is issued.
- (g) Permittee and participating licensees are authorized to use the licensed premises of the permittee to jointly conduct alcohol beverage tastings and to engage in the same retail sales of alcohol beverages that the permittee and participating licensees are authorized to conduct at their licensed premises.
- (h) Permittee shall prohibit patrons from leaving the licensed premises with an unconsumed sample.
- (i) Permittee must comply with the state liquor laws.

Division 7 – Violations and Show Cause Hearings

Sec. 6-3-700. Suspension, Revocation, and Fines.

- (a) The Authority shall have the power upon its own motion or upon complaint, and in accordance with the state liquor laws, to:
 - (1) Summarily suspend any Town license for a period not to exceed the maximum suspension period allowed by state law.
 - (2) Upon notice to the licensee and hearing, suspend any Town license for a period not to exceed the maximum suspension period allowed by state law.
 - (3) Upon notice to the licensee and hearing, revoke the license.
 - (4) Accept payment of a fine in lieu of suspension.

Sec. 6-3-710. Notice of Show Cause Hearing.

- (a) Whenever the Authority or the Town Clerk receives a written complaint charging any person with a violation of the Code or the state liquor laws, the Authority shall cause an investigation to be made to determine the veracity of the charge. After investigating the charge and determining the probable truth of the charge, the Authority shall issue a written notice to show cause directed to such person.
- (b) The notice to show cause shall be served personally or by certified mail to the licensee at the address contained in the license or to such other person at the person's residence or principal place of business. The notice shall direct the person to appear at a certain place and at a time designated, which date shall be not earlier

than ten (10) days after mailing, to show cause, if any, why the Town license should not be suspended or revoked or the person found in violation of the state liquor laws or Code. The notice shall further contain information generally describing the alleged charge.

Sec. 6-3-720. Fines in Lieu of Suspension.

- (a) The Authority is empowered to impose fines in lieu of the suspension of a license to sell alcohol beverages as provided for in C.R.S. § 44-3-601(3)(a), as amended.

Sec. 6-3-730. Appeals.

- (a) Except as otherwise provided in this chapter, any appeal of a decision made pursuant to this chapter, shall be in accordance with the provisions in C.R.S. § 44-3-802, as amended.

Section 2. Effective Date. This ordinance shall be published and become effective as provided by law.

Section 3. Remaining provisions. Except as specifically amended hereby, all other provisions of the Mead Municipal Code shall continue in full force and effect.

Section 4. Codification Amendments. The codifier of the MMC is hereby authorized to make such numerical, technical and formatting changes as may be necessary to incorporate the provisions of this ordinance within the MMC.

Section 5. Severability. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the ordinance. The Board of Trustees hereby declares that it would have passed the ordinance including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more part, section, subsection, sentence, clause or phrase is declared invalid.

Section 6. Repealer. All ordinances or resolutions, or parts thereof, in conflict with this ordinance are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

Section 7. Certification. The Town Clerk shall certify the passage of this ordinance and make not less than one copy of the adopted Code available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 30TH DAY OF SEPTEMBER, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor



Agenda Item Summary

MEETING DATE: September 29, 2024

SUBJECT: **Resolution 72-R-2024** – A Resolution of the Town of Mead, Colorado, Approving an Amendment to the Intergovernmental Agreement Between the Town of Mead and the St. Vrain Valley School District RE-1J for a Joint School Resource Officer Program for the 2024-2025 School Year

PRESENTED BY: Brent Newbanks, Chief of Police

SUMMARY

Providing a School Resource Officer (“SRO”) for a community’s schools is common practice throughout the United States to create a safer school environment for students and staff. SRO Programs assist the community’s young people with the prevention of delinquency, alcohol and substance abuse, and gang involvement.

The Town of Mead and the St. Vrain Valley School District RE-1J (“School District”) have jointly developed a school resource officer program (“SRO Program”) that provides a school-based approach to the development of a positive relationship between students and the police. This SRO Program and similar programs implemented in Colorado and across the country are widely recognized as being effective in the development of a positive relationship between the police, faculty, and young people.

The Town previously approved an intergovernmental agreement with the School District to jointly fund the SRO Program (“Agreement”), and that Agreement allows the parties to renew the Agreement for subsequent one-year terms if both parties appropriate funds for the Agreement in the given year. The Town and the School District seek to renew the Agreement for the 2024-2025 school year.

The proposed Resolution: (1) approves an amendment to the Agreement to continue the SRO Program for the 2024-2025 school year (the “Amendment”); and (2) delegates authority to the Town Manager to execute the Amendment on behalf of the Town, when in final form. A copy of the Amendment is attached to the Resolution as **Exhibit 1**.

FINANCIAL CONSIDERATIONS

The School District’s financial contribution to the Town (for the 2024-2025 school year) is set forth in Exhibit A of the Agreement, which is updated through this Amendment for the current school year. For the 2024-2025 school year, the School District will pay the Town the following to offset the costs of the SRO Program:

1 SRO at 50% of 9 months 2024 salary =	\$ 37,592.40
Annual Salary =	\$100,246.40
1 SRO at 100% of 12 months’ salary and benefits	
Annual Salary =	\$100,422.00
Benefits =	\$ 34,101.89

Total Payment by School District to Town for 2024-25 school year = \$172,116.29

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approving the Resolution (approving the Amendment to extend the SRO Program for the 2024-25 school year), in the form attached to Resolution No. 72-R-2024 as **Exhibit 1**.

A motion to approve the consent agenda will approve the Resolution (which approves the Amendment). If this item is removed from the consent agenda for discussion, Town staff recommends the following motion:

Suggested Motion –
“I move to approve Resolution 72-R-2024 - A Resolution of the Town of Mead, Colorado, Approving an Amendment to the Intergovernmental Agreement by and Between the Town of Mead and St. Vrain Valley School District RE-1J for a Joint School Resource Officer Program for the 2024-2025 School Year.”

ATTACHMENTS

Resolution No. 72-R-2024

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 72-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING AN AMENDMENT
TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF MEAD AND
THE ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J FOR A JOINT SCHOOL RESOURCE
OFFICER PROGRAM FOR THE 2024-2025 SCHOOL YEAR**

WHEREAS, the Town of Mead (“Town”) and the St. Vrain Valley School District RE-1J (“School District”) have jointly developed a school resource officer program to provide a school-based approach to the development of a positive relationship between students and the police and the prevention of delinquency, alcohol and substance abuse, and gang involvement among students; and

WHEREAS, the Town previously approved an Intergovernmental Agreement Between the Town and the School District to continue the Joint School Resource Officer Program for the 2021-2022 school year (“Agreement”); and

WHEREAS, the Agreement permits the Parties to renew the Agreement for additional one-year terms so long as each party has allocated sufficient funds for such renewal; and

WHEREAS, the Town and the School District renewed the Agreement for the 2022-2023 and 2023-2024 school years; and

WHEREAS, the Town and School District desire to renew the Agreement for the 2024-2025 school year through approval of an amendment to the Agreement in substantially the same form as attached to this Resolution (“2024-2025 Amendment”); and

WHEREAS, the Town Board of Trustees finds it is in the best interests of the public health, safety and welfare to approve the 2024-2025 Amendment and desires to delegate authority to the Town Manager to execute such amendment on behalf of the Town when in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated herein as findings and conclusions of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the 2024-2025 Amendment in substantially the same form attached hereto; (b) authorizes the Town Attorney, in cooperation with the Town Manager and the Chief of Police, to make non-material changes to the 2024-2025 Amendment that do not increase the Town’s obligations; and (c) authorizes the Town Manager to execute the 2024-2025 Amendment, and any other such documents necessary to facilitate renewal of the Agreement, on behalf of the Town when in final form.

Section 3. Effective Date. This resolution shall be effective immediately upon adoption.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 30TH DAY OF SEPTEMBER, 2024.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

**2024-25 Amendment to Intergovernmental Agreement
between the
Town of Mead
and
St. Vrain Valley School District RE-1J
for a
Joint School Resource Officer Program**

THIS 2024-25 AMENDMENT to the Intergovernmental Agreement Between the Town of Mead and St. Vrain Valley School District RE-1J for a Joint School Resource Officer Program (this "2024-25 Amendment") is made by and between the **Town of Mead** (the "Governmental Unit") and the **St. Vrain Valley School District RE-1J** (the "School District").

RECITALS

WHEREAS, on or about September 30, 2021, the Governmental Unit and the School District entered into an Intergovernmental Agreement Between the Town of Mead and St. Vrain Valley School District RE-1J for a Joint School Resource Officer Program (the "Original Agreement");

WHEREAS, the Original Agreement has a one-year term that expired on June 30, 2022;

WHEREAS, Section III of the Original Agreement says, "This Agreement may be renewed each year for one additional year upon written certification by each party that funds sufficient to pay the respective expenses of the Governmental Unit and the School District for any additional year have been authorized by the Governmental Unit and the School District respectively";

WHEREAS, Section III of the Original Agreement also says, "The respective costs for the Governmental Unit and the School District for each school year will be detailed in a new Exhibit A for each additional school year; and

WHEREAS, the parties renewed the Original Agreement for the 2022-2023 school year;
and

WHEREAS, the parties desire to renew the Original Agreement for an additional year.

AGREEMENT

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE covenants and agreements below appearing, the parties agree as follows:

1. Each party hereby certifies to the other that funds sufficient to pay the respective expenses of the Governmental Unit and the School District for any additional year have been authorized by each the Governmental Unit and the School District, respectively.
2. The first sentence of Section III of the Original Agreement is hereby amended as follows:

“The term of this Agreement shall be July 1, 2024, through June 30, 2025.”
3. Exhibit A of the Original Agreement is hereby replaced in its entirety with **Exhibit A** attached hereto and incorporated herein by this reference.
4. Each Party hereby reaffirms its commitments and obligations under the Original Agreement.

Executed this _____ day of _____, 2024.

GOVERNMENTAL UNIT:

TOWN OF MEAD

By: _____
Printed Name: Helen Migchelbrink
Title: Town Manager

SCHOOL DISTRICT:

ST. VRAIN VALLEY
SCHOOL DISTRICT RE-1J

By: _____
Printed Name: Don Haddad, Ed.D.
Title: Superintendent of Schools

EXHIBIT A
School Resource Officer Compensation

A. School Year

This document is an exhibit to the **INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF MEAD AND THE ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J FOR A JOINT SCHOOL RESOURCE OFFICER PROGRAM** and applies to the school year August 2024 through May 2025.

B. School Sites

School District school sites involved in the School Resource Officer Program shall be determined prior to the start of each school calendar (August-May) and should include School Resource Officer ("SRO") staffing expectations. School sites chosen for the 2024-25 school year are:

Mead High School	2 SROs
------------------	--------

SRO support upon request at Middle/Elementary schools.

C. Compensation by School Year

1. 2024-25 School Year. For the 2024-25 school year, School District shall pay to the Governmental Unit the below listed costs as its portion of the 2024 salaries of the SROs for the schools identified in paragraph B above:

1 SRO at 50% of 9 months 2024 salary =	\$37,592.40
Annual Salary =	\$100,246.40
1 SRO at 100% of 12 months' salary and benefits	
Annual Salary =	\$100,422.00
Benefits =	\$34,101.89
Total Payment for 2024-25 school year =	\$172,116.29

2. Extra Duty Pay. Salary costs for the first officer assigned to perform extra duty services for a function will be covered by the appropriate Governmental Unit police or sheriff's office. For school-related functions (i.e., sporting events, prom, graduation, etc.) extra duty must be approved by the principal of the school requesting extra duty assignments. For extra duty assignments that extend the officer's normal duties, there must be prior approval from the School District Superintendent's office. For each additional officer assigned to the School District for extra duty coverage, the School District will remit to the Governmental Unit a sum equal to \$ 99 per hour of the assignment. Said payment will cover the applicable rate of

compensation to the officer plus the Governmental Unit's additional costs, including but not limited to overtime compensation, payroll taxes, and other benefits and costs.



Agenda Item Summary

MEETING DATE: September 30, 2024

SUBJECT: **Resolution No. 73-R-2024** – A Resolution of the Town of Mead, Colorado, Granting Final Acceptance of Certain Public Improvements associated with Iglesia de Cristo Mi-El Longmont Phase 1 – Site Plan

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

Iglesia de Cristo Mi-El Longmont, Ministerios Mi-El, a Colorado nonprofit corporation, (“Developer”) has caused the completion of certain public improvements benefitting the development of property described in the Iglesia de Cristo Mi-El Longmont Phase 1 – Site Plan (“Development”), including the installation of new asphalt pavement, concrete curb and gutter, stormwater drainage improvements, and sidewalk within public right-of-way at WCR 28 (collectively, the “Public Improvements”). The Public Improvements are more particularly identified in the Site Plan Agreement for the Development, dated May 27, 2022, and recorded on November 30, 2020, at Reception No. 4655400 in the Weld County property records, as amended.

The Town issued conditional acceptance of the Public Improvements on August 8, 2022, by Resolution No. 55-R-2022. Town staff has completed a final inspection at the conclusion of the two-year warranty period, in accordance with Town requirements, and found the Public Improvements to be satisfactorily completed. No punch list was created.

Resolution 73-R-2024 (“Resolution”) issues final acceptance of the improvements and authorizes the release of collateral currently posted with the Town to secure completion of the Public Improvements.

FINANCIAL CONSIDERATIONS

No financial considerations.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends that the Board of Trustees approve the Resolution granting Final Acceptance of the Improvements by adopting the proposed Resolution, effective October 1, 2024. A motion to approve the September 30, 2024, consent agenda will approve this item.

If this item is pulled off the consent agenda for further discussion or questions, staff recommends the following motion:

Suggested Motion:

“I move to approve Resolution 73-R-2024, a Resolution of the Town of Mead, Colorado, Granting Final Acceptance of Certain Public Improvements Associated with the Iglesia de Cristo Site Plan.”

ATTACHMENTS

Resolution No. 73-R-2024

Exhibit A to Resolution – Notice of Final Acceptance

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 73-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, GRANTING FINAL
ACCEPTANCE OF CERTAIN PUBLIC IMPROVEMENTS ASSOCIATED WITH
THE IGLESIA DE CRISTO MI-EL LONGMONT PHASE 1 – SITE PLAN**

WHEREAS, Iglesia de Cristo Mi-El Longmont, Ministerios Mi-El, a Colorado nonprofit corporation, with a mailing address of P.O. Box 2480, Longmont, Colorado 80502 (“Developer”) has caused the completion of certain public improvements benefitting the development of property described in the Iglesia de Cristo Mi-El Longmont Phase 1 – Site Plan (“Development”), including the installation of new asphalt pavement, concrete curb and gutter, stormwater drainage improvements, and sidewalk within public right-of-way at WCR 28 (collectively, the “Public Improvements”) Development; and

WHEREAS, the Public Improvements are identified with particularity in the Site Plan Agreement for the Development, dated May 27, 2022, and recorded on November 30, 2020, at Reception No. 4655400 in the Weld County property records, as amended by the First Amendment recorded on 10/26/2024 at Reception No. 4863341 in the Weld County property records (the “SPA”); and

WHEREAS, the Town issued conditional acceptance of the Public Improvements by Resolution No. 55-R-2022 dated August 8, 2022; and

WHEREAS, in accordance with the SPA, the two-year warranty period for the Public Improvements has been completed, and Developer has requested that the Town issue final acceptance of the Public Improvements; and

WHEREAS, the Town Engineer has completed a final inspection of the Public Improvements, and has determined that the Public Improvements have been installed in substantial conformance with the *Town of Mead Design Standards and Construction Specifications*, as may be amended (“Town Standards”), and the requirements of the SPA; and

WHEREAS, the Town Engineer therefore recommends final acceptance of the Public Improvements, effective October 1, 2024; and

WHEREAS, Section 202.9 of the Town Standards states that “[i]f the public improvements completed by the developer are satisfactory, the Town shall grant final acceptance by a resolution of the Board of Trustees”; and

WHEREAS, the Board of Trustees desires to grant final acceptance of the Public Improvements.

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. Final Acceptance of Public Improvements. The Board of Trustees, on behalf of the Town of Mead, hereby grants final acceptance of the Public Improvements. The Town hereby discharges the Developer from further maintenance responsibilities associated with the Public Improvements effective October 1, 2024. Town staff is hereby authorized to finalize and send a notice of final acceptance to Developer, in substantially the form attached to this Resolution as **Exhibit A**.

Section 2. Release of Security. The Board of Trustees hereby authorizes the release of any

warranty security guaranteeing the Public Improvements through the two-year warranty period, including Irrevocable Letter of Credit No. 511434212, originally issued by Citywide Banks on November 15, 2019, as amended.

Section 3. Severability. If any part, section, subsection, sentence, clause or phrase of this resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the resolution. The Town Board hereby declares that it would have passed the resolution including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more parts, sections, subsections, sentence, clauses or phrases are declared invalid.

Section 4. Repealer. All resolutions and motions of the Board of Trustees of the Town of Mead or parts thereof, in conflict with this resolution are to the extent of such conflict hereby superseded and repealed.

Section 5. Effective Date. This resolution shall become effective on October 1, 2024.

Section 6. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 30TH DAY OF SEPTEMBER, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

ATTACHED:

Exhibit A – Notice of Final Acceptance of Public Infrastructure Improvements

Attachment 1: Placeholder for Resolution

Attachment 2: Letter of Credit Termination Request

Exhibit A

Notice of Final Acceptance of Public Improvements (draft)

(with attachments)



SENT VIA USPS MAIL to:
Iglesia de Cristo Mi-El Longmont
Laura Mendoza, Treasurer
P.O. Box 2480
Longmont, Colorado 80502

October 1, 2024

RE: Iglesia de Cristo Mi-El Longmont Site Plan – Notice of Final Acceptance of Public Improvements

Dear Ms. Mendoza,

In September 2024, Town of Mead staff completed a walk-through and inspection of the public landscaping and infrastructure improvements constructed as part of the Iglesia de Cristo Mi-El Longmont – Phase 1 Site Plan development (“Improvements”), in accordance with the applicable site plan agreement, as amended and approved by the Town. No deficiencies were found, and no repairs are required to the Improvements. The Improvements were deemed compatible with the Town’s requirements for Final Acceptance, and on September 30, 2024, the Town Board of Trustees considered and issued Final Acceptance.

This letter, and the attached Resolution 73-R-2024, memorializes the Town’s Final Acceptance of the Improvements. The attached letter, requesting termination of Letter of Credit No. 511434212 issued by Citywide Banks (“Issuer”), will be mailed to the Issuer’s office along with the original letter of credit and associated amendments.

Please contact me if you have any questions.

Sincerely,

Erika Rasmussen, P.E.
Town Engineer

Attachments:

Resolution No. 73-R-2024 dated September 30, 2024

Letter of Credit Termination Request Letter (to HTLF Bank, International Trade Services)



October 1, 2024

HTLF Bank
International Trade Services
Attn: Shawn Walters
2036 E. Camelback Road
Phoenix, AZ 85016

RE: HTLF Bank, International Trade Services Letter of Credit Number: 511434212 issued in favor of the Town of Mead, Colorado

Letter of Credit Amount: USD \$45,082.80 (Forty-Five Thousand, Eighty-Two and 80/100 Dollars)

Dear Mr. Walters,

Please consider this letter the Town of Mead's formal request to cancel the above referenced letter of credit. The Town has issued Final Acceptance of the public improvements associated with Iglesia de Cristo Mi-El Longmont – Phase 1 Site Plan development and considers the project complete.

The original letter of credit document and Amendment Numbers 3 and 4 are included with this request.

Thank you in advance for your attention to this matter.

Sincerely,

Erika Rasmussen, P.E.
Town Engineer, Public Works Director
erasmussen@townofmead.org
(970) 805-4185

Cc: Mary Strutt, Director of Admin. Services/ Town Treasurer (via email)
Laura Mendoza, Treasurer, Iglesia de Cristo Mi-El Longmont



IRREVOCABLE LETTER OF CREDIT

Town of Mead
C/O Town Manager
PO Box 626
Mead, CO 80542

Number: 511434212
Date: November 15, 2019
Expiration: November 15, 2021

Dear Sir or Madam:

Citywide Banks ("Bank") hereby establishes in favor of Town of Mead ("Beneficiary"), for the account of Iglesia de Cristo Mi-el Longmont, Ministerios Mi-el, a Non-Profit Corporation ("Customer"), an Irrevocable Letter of Credit in the amount of \$345,634.80 Dollars, available by immediate payment upon presentation at Bank's office at 1611 Canyon Boulevard, Boulder, CO, 80302 of Beneficiary's sight draft(s) in an amount not exceeding \$345,634.80, and each sight draft must bear the reference: "Drawn on Citywide Banks Irrevocable Letter of Credit No. 511434212, dated November 15, 2019."

In addition, Beneficiary's sight draft(s) must be accompanied by this Irrevocable Letter of Credit and an Affidavit of Certification in the form attached hereto as Exhibit 1 (the "Affidavit"). The Affidavit shall certify that Customer has failed to meet its obligations under the terms of a Site Plan Agreement relating to the **IGLESIA DE CRISTO MI-EL LONGMONT, MINISTERIOS MI-EL, a Colorado Non-Profit Corporation** Site Plan. Upon presentation of such Affidavit in compliance with the terms contained herein, Bank shall honor the accompanying sight draft(s) and shall not be required to determine questions of fact or law between Beneficiary and Customer.

This Irrevocable Letter of Credit sets forth the full understanding of the parties hereto and Bank hereby promises to Beneficiary that any drafts drawn under or in substantial compliance with the terms of this Irrevocable Letter of Credit will be duly honored if presented to Citywide Banks on or before November 15, 2021.

This Irrevocable Letter of Credit is nontransferable.

This Irrevocable Letter of Credit is subject to the most recent edition of the Uniform Customs and Practice for Documentary Credits published by the International Chamber of Commerce. The forum for all disputes regarding this letter of credit shall be the District Court for the County of Weld, State of Colorado.

Very truly yours,
CITYWIDE BANKS

Rob Crosby
Senior Vice President

EXHIBIT 1 TO EXHIBIT C

DRAWN ON Citywide Banks IRREVOCABLE LETTER OF CREDIT NO. 511434212

Dated: November 15, 2019

AFFIDAVIT OF CERTIFICATION

STATE OF COLORADO)
) ss.
COUNTY OF WELD)

I, _____, being duly sworn, state as follows:

Title and Authority of Affiant. I am _____ for Town of Mead, Colorado and am authorized to act on behalf of the Town of Mead, Colorado in this matter.

Certification. Under penalty of law, I hereby certify that the Customer has failed to meet its obligations under the terms of a Site Plan Agreement relating to the **IGLESIA DE CRISTO MI-EL LONGMONT, MINISTERIOS MI-EL, a Colorado Non-Profit Corporation** Site Plan, and the Town of Mead is entitled to draft this Letter of Credit.

TOWN OF MEAD

By: _____

Name: _____

Title: _____

Subscribed and sworn to before me this ____ day of _____, 201__, by
_____.

Witness my hand and official seal.

My commission expires: _____

Notary Public

(S E A L)

AMENDMENT OF LETTER OF CREDIT

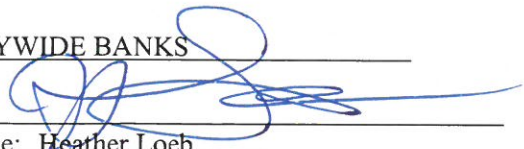
Beneficiary's Name: Town of Mead 441 Third Street Mead, Colorado 80542	Date: February 8, 2023
Amendment Number: 3	Bank: Citywide Banks 6500 E. Hampden Ave., Ste. 204 Denver, CO 80224
Re: Irrevocable Letter of Credit Number 511434212	Customer: Iglesia de Cristo Mi-el Longmont, Ministros Mi-el

1. **Change in Terms.** The following changes to the terms of the Letter of Credit are hereby made:
 - a. Letter of Credit Amount. The total amount which can be drawn on this Letter of Credit is \$45,082.80
2. **Acknowledgment of Beneficiary.** By executing below, Beneficiary hereby acknowledges and agrees to the above Change in Terms. Beneficiary represents that the original Letter of Credit is in its sole possession and control and that this Amendment will be attached and affixed to the original Letter of Credit upon execution. Beneficiary shall hold Bank harmless from and against anyone claiming to hold the Letter of Credit without knowledge of this amendment.
3. **Ratification of Letter of Credit.** The Letter of Credit, as amended by this Amendment, is hereby ratified and affirmed by Beneficiary and Bank and shall remain in full force and effect, except as modified herein. The Letter of Credit, as modified herein, contains the complete understanding and agreement of Beneficiary and Bank in respect of the Letter of Credit and supersedes all other representations, warranties, agreements, arrangements, understandings, and negotiations. The Letter of Credit, as modified herein, shall be binding upon and shall inure to the benefit of Beneficiary and Bank and their successors and assigns and the executors, legal administrators, personal representatives, heirs, devisees, and beneficiaries.

BANK

BENEFICIARY

CITYWIDE BANKS

By: 
Name: Heather Loeb
Title: Commercial Banker III, SVP

By: 
Name: Mary Stratt
Title: Town Clerk

March 13, 2024

AMENDMENT TO IRREVOCABLE STANDBY LETTER OF CREDIT NO: 511434212

AMENDMENT NO: 4

BENEFICIARY:

TOWN OF MEAD
PO BOX 626
Mead, Colorado 80542

APPLICANT:

IGLESIA DE CRISTO MI EL LONGMONT MINISTE
4101 WCR 28
Mead, Colorado 80542

WE HEREBY AMEND THE ABOVE REFERENCED IRREVOCABLE STANDBY LETTER OF CREDIT AS FOLLOWS:

1. LETTER OF CREDIT EXPIRY DATE EXTENDED FROM NOVEMBER 15, 2023 TO OCTOBER 1, 2024.
2. ISSUING BANK AMENDED TO READ CITYWIDE BANKS, A DIVISION OF HTLF BANK.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED. THIS AMENDMENT IS SUBJECT TO BENEFICIARY'S ACCEPTANCE OR REJECTION. IF ACCEPTED THIS AMENDMENT IS TO BE CONSIDERED AN INTEGRAL PART OF THE ABOVE REFERENCED CREDIT AND MUST BE ATTACHED THERETO.

PLEASE COMPLETE THE ATTACHED FORM AND MAIL TO THE ADDRESS LISTED BELOW

HTLF BANK



Shawn Walters
SVP, Director
International Trade Services



Francheska Arroyo
International Trade Services Officer
International Trade Services



Agenda Item Summary

MEETING DATE: September 30, 2024
SUBJECT: Public Hearing: Proposed Code Amendments Related to Renewable Energy Facilities Continued from July 29, 2024
PRESENTED BY: Jason Bradford, AICP, Community Development Director

SUMMARY

- **Ordinance No. 1064 - An Ordinance of the Town of Mead, Colorado Approving Certain Amendments to the *Mead Municipal Code* Establishing Development Standards for Renewable Energy Facilities**

In response to direction from the Town of Mead Board of Trustees (“Board”), Town staff has prepared amendments to the Land Use Code, attached to this Agenda Item Summary as exhibits to Ordinance No. 1064 (“Amendments”), to establish development standards and regulations for renewable energy production facilities, such as solar and wind energy (referred to generally as “REFs” or “facilities”).

OVERVIEW

Staff presented the Amendments to the Board on August 12, 2024. The Board continued the August 12th Public Hearing to September 30, 2024, to provide staff time to revise the proposed Amendments based upon input from the Board at the August 12th hearing. Specifically, the Board asked staff to address the following:

- Ensure that the Amendments include a clear requirement for the removal of all defunct equipment within a reasonable timeframe;
- Clarify the type of wind turbine that is allowed as an accessory structure in residential areas; and clarify the rationale for the proposed 30-foot height allowance for wind turbines in residential areas;
- Remove the allowance for REF sites in the Light Industrial Zone District;
- Provide a limit on the quantity of REF sites in Mead;
- Separate and enhance the Amendments that describes the REF site owner/operator’s financial obligations to maintain and update the financial surety for the decommissioning of the REF site, similar to the structure of the Weld County renewable energy regulations;
- Clarify the obligation of the owner/operator of REF sites to update the estimated costs to decommission REF sites; and clarify how those estimated costs will be reviewed and confirmed; and ensure that the owner/operator of REF sites pay for the cost to review and confirm those estimated costs; and clarify what mechanisms the Town has to ensure that decommissioning of REF sites occurs as intended and within a reasonable timeframe.

PROPOSED ALTERNATIVE ENERGY FACILITY REGULATIONS

As set forth above, staff has revised/supplemented the Amendments to address the topics, questions, concerns, and requested revisions that the Board of Trustees provided at the August 12, 2024, public hearing, as follows and as shown in the redline markup of the Amendments attached as Attachment 3 to this Agenda Item Summary:

- **Timeframe to Remove Nonfunctioning Equipment**

Section 16-15-70(a)(1) provides clarification of the requirement for the owner/operator of a REF site to remove any piece of equipment that is no longer functioning as intended within 3 months of its failure, per the Board's direction. This timeframe is consistent with the timeframe for removal of defunct equipment provided in the Sugar Beet PUD Development Agreement.

- **Wind Turbines as Accessory Use- Type and Height Restrictions**

Staff revised the Amendments to limit wind turbines as accessory structures to vertical-axis turbines. A vertical-axis wind turbine is a type of wind turbine where the main rotor shaft is set transverse to the wind while the main components are located at the base of the turbine. This arrangement allows the generator and gearbox to be located close to the ground, facilitating service and repair. (Wikipedia.org). The turbine includes the rotor shaft and two or three blades where the rotor shaft moves vertically. (elprocus.com). (See Attachment 1, attached hereto. Wikipedia.org). The 30-foot height allowance matches or is less than the 30 to 35 foot height allowance for structures (including accessory structures such as sheds, garages, and flagpoles) in the Town's residential zone districts RSF-E, RSF-1, RSF-4, and RSF-8.

- **Limiting REF Use to AG Zone District**

In accordance with the Board of Trustee's direction and concern about the loss of viable industrial site in town, staff has removed the allowance of REF uses in the Light Industrial zone district. The revised Amendments now only allow REFs in the Agricultural zone district. The removal of REF uses from LI zoned properties will also have the effect of significantly restricting and limiting the quantity of available sites for use as an REF, per direction from the Board. Within the Town of Mead, there are only ten (10) properties that are currently zoned A (Agriculture). Of those, seven (7) are already currently developed. Of the undeveloped sites, one (1) property is largely encumbered by a floodplain, making the installation of an REF highly unlikely. That leaves only two (2) properties that could theoretically develop as an REF site. (See Attachment 2, attached hereto.)

- **Financial Security for Decommissioning Costs and Decommissioning Requirements**

Section 16-15-50, previously a part of the new Section 16-15-60, describes the REF site owner/operator's financial obligations to maintain and update the financial surety for the decommissioning of the REF site, similar to the structure of the Weld County renewable energy regulations. These provisions have been clarified to provide that owners/operators of REF sites must pay for an independent engineer to update the decommissioning plan, including the estimated decommissioning costs, every five (5) years beginning in the tenth year following the first submittal of the security.

REVIEW CRITERIA

The criteria by which text amendments to the Land Use Code are evaluated are set forth in Section 16-3-160 – Amendments, subsection (f), as follows:

“For the purpose of establishing and maintaining sound, stable and desirable development within the Town, the text of this Article shall not be amended except:

- (1) To correct a manifest error in the text of this Article; or
- (2) To provide for changes in administrative practices as may be necessary to accommodate changing needs of the community and the Town staff; or
- (3) To accommodate innovations in land use and development practices that were not contemplated at the adoption of this Article; or
- (4) To further the implementation of the goals and objectives of the Town Comprehensive Plan.”

STAFF ANALYSIS

Only one of the review criteria listed above must be met for proposed amendments to be approved. However, staff believes that the proposed Amendments meet the following three (3) criteria:

- (2) To provide for changes in administrative practices as may be necessary to accommodate changing needs of the community and the Town staff
- (3) To accommodate innovations in land use and development practices that were not contemplated at the adoption of this Article
- (4) To further the implementation of the goals and objectives of the Town Comprehensive Plan

The Town’s Comprehensive Plan does support the development of renewable energy. Specifically, the following goals/policies/strategies are listed:

Chapter Two. II *Diverse Economy*

- Strategy 2A-2. Update Mead’s Land Use Code for consistency with the County’s streamlined regulations for development of wind, solar and other renewable energies.

Chapter Two. VI *An Expansive Natural and Agrarian Setting*

GOAL 1: Promote the efficient management of water, energy and waste through a cohesive sustainability program that represents the values of the Mead community.

Policy 1-C: Improve energy efficiency and expand the use of renewable energy including solar power.

- Strategy 1C-1. Work with United Power and Xcel Energy to develop and promote programs and codes that encourage energy efficiency and access to renewable energy.
- Strategy 1C-2. Update the Land Use Code to streamline the permitting process for the development of renewable energy projects, similar to Weld County’s recently updated regulations.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff believes that the proposed Amendments satisfactorily meet applicable criteria for approval as set forth in Section 16-3-160 of the Mead Municipal Code and requests that the Board of Trustees approve Ordinance No. 1064 by the following motion.

Suggested Motion:

“I move to approve Ordinance No. 1064, an Ordinance of the Board of Trustees, of the Town of Mead, Colorado, approving certain Amendments to the *Mead Municipal Code* Establishing Development Standards for Renewable Energy Facilities.”

ATTACHMENTS

Ordinance No. 1064

- Exhibit A: Amendments to Section 16-3-40 – Use regulations
- Exhibit B: Amendments to Section 16-3-60 – Accessory uses
- Exhibit C: Amendments to Chapter 16, Articles (Creating New Article XV)

Example of vertical-axis wind turbines. (source: Wikipedia.org)

Map of AG (Agriculture) zoned properties in Mead

Redline markup of Amendments

Planning Commission Resolution No. 03-PC-2024 (without Exhibits)

**TOWN OF MEAD, COLORADO
ORDINANCE NO. 1064**

**AN ORDINANCE OF THE TOWN OF MEAD, COLORADO, APPROVING CERTAIN
AMENDMENTS TO THE *MEAD MUNICIPAL CODE* ESTABLISHING DEVELOPMENT
STANDARDS FOR
RENEWABLE ENERGY FACILITIES**

WHEREAS, Section 16-3-160(d) of the Town of Mead Municipal Code ("MMC") sets forth that any amendments to the text of Chapter 16 of the MMC ("Land Use Code") may be initiated by the Board of Trustees, the Planning Commission, Town Staff, or the written application of any property owner or resident of the Town, and certain of such text amendments shall be reviewed and considered by the Planning Commission, prior to consideration by the Board of Trustees for enactment by ordinance; and

WHEREAS, the Board of Trustees established a one (1) year moratorium on development applications for renewable energy facilities on July 31, 2023, by and through adoption of Ordinance No. 1043; and

WHEREAS, the Board of Trustees directed Town staff to draft proposed regulations in order to establish development standards for renewable energy facilities in the Town; and

WHEREAS, Town Staff has prepared amendments to Chapter 16 of the MMC, including the addition of Article XV – Development Standards for Renewable Energy Facilities, as detailed in **Exhibits A-C**, attached to this Ordinance and incorporated herein (together, the "Amendments"), to establish development standards for renewable energy facilities in the Town of Mead; and

WHEREAS, the criteria by which text amendments to the Land Use Code are evaluated are set forth in Section 16-3-160(f) of the MMC; and

WHEREAS, the Planning Commission conducted the duly noticed public hearing regarding the Amendments on June 26, 2024, which hearing was continued to July 17, 2024; and

WHEREAS, following the conclusion of the public hearing, the Planning Commission adopted Resolution 03-PC-2024 recommending approval of the Amendments to the Board of Trustees; and

WHEREAS, in accordance with applicable requirements of the MMC, the Town Clerk has caused a notice of the Board of Trustees public hearing on the Amendments to be published no later than fifteen (15) days prior to the hearing in a newspaper of general circulation; and

WHEREAS, the Board of Trustees conducted the duly noticed public hearing on July 29, 2024, which hearing was continued to August 12, 2024 at 6:00 p.m. at Town Hall; and

WHEREAS, the August 12, 2024 public hearing was subsequently opened and continued to September 30, 2024, at 6:00 p.m. at Town Hall, so that staff could make certain revisions to the Amendments, as directed by the Board of Trustees; and

WHEREAS, based upon evidence set forth in the Agenda Item Summary that was presented to the Board of Trustees and other evidence offered and accepted at the public hearing conducted on August 12 and September 30, 2024, the Board of Trustees has determined that the Amendments satisfy the approval criterion set forth in Sec. 16-3-160(f)(2), (3) and (4) of the MMC,

NOW, THEREFORE, BE IT ORDAINED, by the Board of Trustees of the Town of Mead, Colorado, that:

Section 1. Recitals incorporated. The recitals contained above are incorporated herein by reference and are adopted as findings and determinations of the Board of Trustees.

Section 2. Findings. The Board of Trustees finds and determines that it reviewed the Amendments in accordance with the procedure set forth in Sec. 16-3-160 of the MMC and that the public hearing on the Amendments was held, conducted, and concluded in accordance with Sec. 16-3-160 of the MMC.

Section 3. The MMC is hereby amended as reflected in **Exhibits A-C** attached hereto.

Section 4. Effective Date. This Ordinance shall be published and become effective as provided by law.

Section 5. Remaining provisions. Except as specifically amended hereby, all other provisions of the MMC shall continue in full force and effect.

Section 6. Codification Amendments. The codifier of the Mead Municipal Code (MMC) is hereby authorized to make such numerical, technical and formatting changes as may be necessary to incorporate the provisions of this ordinance within the MMC.

Section 7. Severability. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the ordinance. The Board of Trustees hereby declares that it would have passed the ordinance including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more part, section, subsection, sentence, clause or phrase is declared invalid.

Section 8. Repealer. All ordinances or resolutions, or parts thereof, in conflict with this ordinance are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

Section 9. Certification. The Town Clerk shall certify to the passage of this ordinance and make not less than one copy of the adopted ordinance available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 30TH DAY OF SEPTEMBER, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT A

Amendments to Mead Municipal Code
Section 16-3-40 – Use regulations.

[To begin on the next page. Additions are shown underlined.]

Sec. 16-3-40. Use regulations.

The principal uses allowed within the Residential, Nonresidential and Agricultural zoning districts are identified in Table 3.1 of this Section.

- (1) Use categories and specific uses. All of the use categories listed in the first column of Table 3.1 are defined in this code (Definitions and Terms). The first column of each of the use tables contains an abbreviated definition of the respective use category. If there is a conflict between the abbreviated definition and the full explanation contained in this code the provisions of full explanation will control. In some cases, "Specific Use Type" is listed in the second column of the table. If a Specific Use Type is listed in the table, that use type is allowed only within the districts that allow the broader use category.
- (2) Allowed uses. An "A" indicates that the listed use is allowed by right within the respective zoning district. Allowed uses are subject to all other applicable standards of the land use code.
- (3) Conditional uses. A "C" indicates that the listed use is allowed within the respective zoning district only after review and approval of a conditional use permit, in accordance with the review procedures in this code. Conditional uses are subject to all other applicable standards of the land use code.
- (4) Prohibited uses. A blank cell (one without an "A" or "C") indicates that the listed use type is not allowed within the respective zoning district, unless it is expressly allow by other regulation of this land use code.
- (5) Uses subject to specific regulations. Many uses are subject to use-specific regulations (in addition to general regulations that apply to development in general). The last column of the use table contains references to applicable use-specific standards.

Table 3.1 Principal Uses Allowed

Use Category	Specific Use Type	Residential					Nonresidential				T	Specified Use Standard (Reference No.)
		RSF-E	RSF-1	RSF-4	RMF-8	RMF-14	DMU	HC	GC	LI	AG	
RESIDENTIAL												
Household Living	Accessory dwelling unit	A	A	C			A				A	
	Duplex				A	A	C	C				
	Manufactured housing park			C	C	A	C					
	Multi-family units				A	A	A	C	C			16-3 50(14)
	Rooming/boarding house				A	A	A					
	Single-family detached (include manufactured housing)	A	A	A	A	A	C				A	
	Townhomes				A	A	A	C	C			
	All other household living			A	A	A	A	C	C			
Group Living	Assisted living facility	C	C	C	C	C	C	C	C		C	16-3-50(9)
	Large group living facility				C	C	C	C	C	C		
	Small group living facility	C	C	C	C	C	C	C	C		C	
	Treatment facility	C	C	C	C	C	C	C	C	C	C	
INSTITUTIONAL AND CIVIC												

Colleges & Vocational Schools	Colleges & universities				C	C	C	A	A	C		
	Vocational/technical/trade schools						C	A	A	A		
	All other educational institutions						C	C	C	C		
Community Service	Community activity building	A	A	A	A	A	A	A	A		C	
	All other community services	C	C	C	C	C	C	A	A	C	C	
Cultural	Museums, art galleries, libraries						A	A	A	C	C	
Day Care	Child care center, large					C	C	A	A	C		
	Child care center, small	C	C	C	C	C	C	C	A	C		
	Family child care, home	A	A	A	A	A						
Detention Facilities	Jails, honor camps, reformatories									C		Vote by Trustees
	Law enforcement rehab centers									C		Vote by Trustees
Hospital/Clinic	Medical & dental clinics					C	A	A	A	A		
	Counseling centers (nonresidential)						A	A	A	A		
	Hospital/mental hospital						C	A	C	A		
	Physical & mental rehab (residential)						C	A	C	A		
	All other						C	C	C	C		
Public Property	Cemetery	A	C	C	C	C	C	C	A	A	A	
	Golf course	A	A	C	C	A	C	C	A	A	A	
	Golf driving range	A	C	C	C	C	C	C	A	A	C	
	Parks	A	A	A	A	A	A	A	A	A	A	
	Lakes and Reservoirs	A	A	C	C	C	C	C	C	A	A	
	All other Define	A	A	A	A	A	A	A	A	A	A	
Religious Assembly	Churches, temples, synagogues & mosques	A	A	A	A	A	A	A	A	A	A	16-3 50(15)
Safety Services	Fire station, police station, all others	C	C	C	C	C	A	A	A	A	C	
Schools	Boarding school	C	C	C	C	A	A	A	A			
	Elementary schools	A	A	A	A	A	A	A	A		A	
	Secondary schools	A	A	A	A	A	A	A	A		A	
Utilities, Basic	Utility service facilities (underground)	A	A	A	A	A	A	A	A	A	A	
	All other basic utilities	C	C	C	C	C	C	C	A	A	C	
Utility Corridors	Transmission lines (aboveground)	C	C	C	C	C	C	C	C	A	C	16-3-50(5)

	Transmission lines (underground)						C	C	A	A	C	
	Utility treatment, production or service facility								C	C		
	All other	C	C	C	C	C	C	C	C	C	C	
COMMERCIAL												
Entertainment Event, Major	Indoor facilities						C	C	C	C	C	
	Outdoor facilities							C	C	C	C	
Lodging	Bed & breakfast (1—3 guest rooms)	A	A	A	A	A	A	A	A		A	16-3-50(2)
	Bed & breakfast (4—5 guest rooms)	C	C	C	C	C	A	A	A		A	
	Hotels and motels						A	A	A			
Mixed Use Building	Mixed use building						A	A	A			
Offices	General offices						C	A	A	A		
	Office with drive-through							A	A			
Parking, Commercial	Parking lots or structure						A	A	A	A		
Recreation & Entertainment, Outdoor	Amusement park							C	C	C		
	Campgrounds							A	A		A	16-3-50(4)
	Drive-in theater							C	C	C		
	Miniature golf								A	A		
	Riding academy or equestrian area										A	
	RV park									C		
	Shooting ranges										C	
	Swimming pools					A	A	A	A		A	
	Zoos							C	C		C	
	All other outdoor recreation							C	C	C	C	
Retail Sale & Services	Adult entertainment									C		Subject to site approval.
	Alcohol sales, retail						A	A	A	C		
	Alcohol sales, by the drink (primary use)						A	A	A	C		
	Animal care/boarding/sales, indoor	A						A	A	A	A	
	Animal care/boarding/sales, outdoor							C	C	C		
	Brew pub						A	A	A	C		As accessory

												to an allowed restaurant use only
	Contractors & trade shops, indoor operation & storage						A	A	A			
	Contractors & trade shops, indoor operation & outdoor storage (including heavy vehicles)							C	A	A		
	Contractors & trade shops, outdoor operation & outdoor storage						C	C	A			
	Deliver & dispatch service (vehicles on-site)						C	C	A			
	Drive-through uses						C	C	C			
	Farm implement/equipment sales & service						A	A	A	C		Site Plan Required, 16-4-100
	Farmer's market/flea market					A	A	A	A	A		Subject to Site Approval.
	Feed store							A	A	C		
	Food services, catering					A	A	A	A			
	Food services, restaurant (including alcohol sales)					A	A	A	A			
	Food services, restaurant with drive-through						C	C	C			
	Fuel sales, automotive/appliance						A	A	A			
	Fuel sales, heavy vehicle						A		A			
Retail Sale & Services, (cont'd>	General retail sales, indoor operations display & storage					A	A	A	A			
	General retail sales, outdoor operations display & storage						C	C	A			16-3 50(11) 16-3 50(16)
	Landscape material sales								A	A		

	Manufactured building sales, service & storage									A		
	Rental service, indoor display/storage							A	A	A		
	Rental service, outdoor display/storage							C	C	A		
	Repair, small appliance							A	A	A		
	Repair, large appliance								A	A		
	Personal services						A	A	A	A		
	All other retail sales & services						A	A	A	C		
Self-Service Storage	Mini-storage warehouse, self-service storage, open air storage facilities								A	A		16-3-50 (18), Site Plan Required, 16-4-100
Vehicle Repair	Auto & light truck mechanical repair							A	A	A		
	Body shop								A	A		
	Truck stop/travel plaza							C		A		
	Tire recapping & storage									A		
	All other vehicle repair								C	A		
	Car wash							C	C	A		
Vehicle Service, Limited	Gasoline service station							A	A	A		
	Quick lubrication							A	A	A		
	All other vehicle service, limited								A	A		
INDUSTRIAL												
Manufacturing & Production - Indoor Operation - Indoor Storage	Assembly							A			A	
	Brewery, distillery, winery (5,000 sq. ft. or less, with an on-site tasting room)						A	A	A	A	A	
	Brewery, distillery, winery (over 5,000 sq. ft. with an onsite tasting room)							A	A	A	A	
	Brewery, distillery, winery without an on-site tasting room									A		
	Hazardous materials									C		
	Food products									A		
	Manufacturing/processing									A		
Manufacturing & Production -	Assembly									A		
	Hazardous materials									C		

indoor Operation - Outdoor Storage	Food products									A		
	Manufacturing/processing									A		
Outdoor Operations & Storage	Assembly									A		
	Hazardous materials									C		
	Food products									A		
	Manufacturing/processing									A		
	All other industrial service									A		
Warehouse & Freight Movement	Indoor operation, storage & loading									A		
	Hazardous materials									C		
	Indoor operation, with outdoor loading docks									A		
	Outdoor storage or loading									A		
	Gas or petroleum storage									A		
	Sand or gravel storage									A		
	All other									A		
Waste-Related Activities	Nonhazardous waste transfer									C		
	Medical/hazardous waste transfer station									C		
	Recycling collection									A	A	
	All other waste related									A	A	
Wholesale Sales	Wholesale business (no highly flammable materials/liquids)								C	A		
	Hazardous waste									C		
	Agricultural products								A	A		
	All other wholesale uses								C	A		
OTHER												
Agricultural	Animal confinement	A								C	A	16-3-50(6)
	Beekeeping	A	A	A							A	
	Hazardous materials									C	C	
	Dairy										A	
	Confined animal feeding operation, feedlot	C									C	16-3-50(6)
	Pasture	A									A	
	All other agriculture	C									A	

Aviation or Surface Passenger Terminal	Airports/heliports										C	
	Hazardous materials										C	
	Bus/commuter stops	A	A	A	A	A	A	A	A	A	A	
	Bus/railroad depot								C	C	A	
	All other aviation or surface passenger terminal								C	C	C	
Mining	Oil and gas drilling	C	C	C	C	C	C	C	C	C	C	16-3 50(19)
	Hazardous materials										C	
	Sand or gravel extraction or processing										C	16-3 50(13)
	All other mining										C	
Telecom Facilities	Telecommunication support structures							C	C	C	C	Ch. 16, Art. IX
	Telecommunications facilities						C	C	C	C	C	Ch. 16, Art. IX
Parks, Open Space, Public Buildings, Publicly Owned Maintenance Facilities, Water And Sewer Facilities		A	A	A	A	A	A	A	A	A	A	
<u>Renewable Energy Facilities</u>	<u>Alternative Power Generation Facilities</u>										<u>C</u>	<u>Chap. 16, Art. XV</u>
	<u>Solar Energy Facilities, Small</u>										<u>A</u>	<u>Chap. 16, Art. XV</u>
	<u>Solar Energy Facilities, Medium (without Battery Storage System and/or High Voltage Overhead Power Lines)</u>										<u>A</u>	<u>Chap. 16, Art. XV</u>
	<u>Solar Energy Facilities, Medium (with Battery Storage System and/or High Voltage Overhead Power Lines)</u>										<u>A</u>	<u>Chap. 16, Art. XV</u>
	<u>Solar Energy Facilities, Large</u>										<u>C</u>	<u>Chap. 16, Art. XV</u>

EXHIBIT B

Amendments to Mead Municipal Code
Section 16-3-60 – Accessory uses.

[Additions to are shown underlined.]

Sec. 16-3-60. – Accessory uses.

(g) Small Renewable Energy Equipment. Consumer-scale renewable energy equipment may be an accessory use to another permitted use subject to the following additional standards, and provided it meets all other requirements for a building permit. Equipment that does not meet the limits of this section shall be considered a principal renewable energy facility use and shall be allowed only allowed as permitted in Section 16-3-40.

- (1) Renewable energy equipment must be located on the same lot as the principal use in order to qualify as an accessory use. The principal use and accessory use shall utilize the same utility meter. A portion or all of the energy generated by the renewable energy equipment shall be utilized as electricity for on-site consumption.
- (2) Accessory use wind turbines must have a vertical axis rotor. Horizontal axis wind turbines are not permissible as an accessory use.
- (3) Solar and wind energy-generating equipment is subject to the following standards as an accessory use:

<u>Solar</u>	
<u>Building mounted</u>	• <u>8” maximum above and parallel with pitched roof*</u> • <u>8” maximum off building wall</u> • <u>5’ maximum above flat roof*</u> • <u>Any installation projecting more than 3’ above flat roof shall be screened from ground level or adjacent property by a parapet, or other architectural screen integral to the design of the building</u>
<u>Ground mounted</u>	• <u>6’ maximum height</u> • <u>10’ minimum setback</u> • <u>Screened from adjacent property and right-of-way in the same manner as all other mechanical equipment</u>
<u>Wind</u>	
<u>Building mounted</u>	• <u>4’ maximum above roof (residential districts)</u> • <u>8’ maximum above roof (non-residential districts)</u>
<u>Ground mounted**</u>	• <u>30’ max. height (residential districts)</u> • <u>45’ max. height (non-residential districts)</u>

*Subject to otherwise-applicable maximum building height standards.

- (4) Geothermal equipment is permissible as an accessory use to an allowed building.

EXHIBIT C

Amendments to Mead Municipal Code Chapter 16, Articles

[Article XV shown underlined as an addition to Chapter 16.]

CHAPTER 16 – Land Use Code

ARTICLE XV – Development Standards for Renewable Energy Facilities.

Sec. 16-15-10. – Definitions.

The following definitions apply for purposes of Chapter 16 of this Code.

“Agricultural use” means use of land for any of the following: apiculture; aquaculture; dairies; grazing or raising of livestock (except in feedlots); sod production; orchards; nurseries; viticulture; and cultivation, harvesting, and processing of crops.

“Agricultural co-location” means the siting of a renewable energy facility on the same property as an agricultural use, either on the same lot or contiguous lots or tracts.

“Agrivoltaic” means an agricultural co-location incorporating a SEF as the renewable energy facility.

“Alternative power generation facilities” means use of land in which alternative energies, other than solar, are produced. Alternative energies are those energy sources that are an alternative to fossil fuels, including but not limited to wind, biofuel, and hydrogen.

“Battery storage system” means an electric storage resource capable of receiving electrical energy from the power grid or alternative energy sources and storing it in batteries for later provision of electrical energy back to the power grid.

“Facility” means a renewable energy facility.

“High voltage overhead power lines” means overhead power lines that are used to transmit 110 kV or more of electricity.

“Improved area” means the area containing renewable energy infrastructure and associated buildings, exclusive of access drives.

“Renewable energy facility” means small, medium, and large solar energy facilities, as well as alternative power generation facilities.

“SEF” means a small, medium, or large solar energy facility.

“SEF equipment” means solar arrays, underground collection systems, substations, battery storage systems, transmission lines, and other equipment appurtenant to the SEF.

“Solar energy facility, small” means use of land comprising not more than 5 acres with the primary purpose of providing for the collection, storage, or distribution of solar energy.

“Solar energy facility, medium” means use of land comprising more than 5 acres but less than 160 acres with the primary purpose of providing for the collection, storage, or distribution of solar energy.

“Solar energy facility, large” means use of land comprising at least 160 acres with the primary purpose of providing for the collection, storage, or distribution of solar energy.

Sec. 16-15-20. –Applicable Code provisions.

- (a) Renewable energy facilities are subject to the site plan requirements of this Code, including Section 16-4-100 and this Article XV, prior to their installation and construction.
- (b) If required by Section 16-3-40, a renewable energy facility shall require a conditional use permit in accordance with Section 16-3-120 prior to construction and operation. For any conditional use associated with a renewable energy facility, the Board may impose any reasonable conditions tied to ensuring continuing compliance with the decommissioning plan, landscape plan, property maintenance plan, or other aspects of the facility.
- (c) Any other approvals required pursuant to this Code, including Article IV of Chapter 16, shall be obtained to establish a renewable energy facility.
- (d) Except as otherwise provided in this Article XV, applicable standards for the underlying zone district shall apply, including but not limited to:
 - 1. Dimensional standards including height limitations (Section 16-3-80)
 - 2. Lighting (Section 16-2-250)
 - 3. Signage (Chapter 16, Article VII)
 - 4. Architectural standards (Section 16-2-190)

Sec. 16-15-30. – Best management practices.

The Board may condition approval of a site plan for a renewable energy facility on incorporation of the best management practices requested from and provided by the Colorado Division of Parks and Wildlife pursuant to Section 16-15-40(j) in accordance with state law.

Sec. 16-15-40. – Additional site plan application requirements for renewable energy facilities.

Site plan applications for renewable energy facilities shall include the following components in addition to the requirements set forth in Section 16-4-100(b)(3).

- (a) Property maintenance plan. The application shall include a property maintenance plan for the Town’s review, and the plan shall include practices to control dust, weeds, stormwater runoff, and erosion control. Management of weeds by livestock grazing is encouraged. The maintenance plan shall include a requirement to remove equipment that is no longer usable for energy production or related purposes within 3 months.
- (b) Surface drainage analysis. A drainage report shall be provided for review in accordance with the Town of Mead Design Standards and Construction Specifications. Prior to applying for a permit, a Final Drainage Report, stamped and signed by a professional engineer licensed in the State of Colorado is required. Ground-mounted solar collector systems shall be exempt from impervious surface calculations if the soil under the collectors is designated hydrologic A or B soil groups by the Natural Resources Conservation Service (NRCS). An impervious value of 25% shall be used for areas where the soil under the collectors is designated hydrologic C or D soil groups by the Natural Resources Conservation Service (NRCS). Soil under the collectors shall be maintained in vegetation and not compacted.

- (c) Noise study. A noise study (decibel contour study) completed by a professional independent noise consultant, demonstrating compliance with Chapter 10, Article 13 standards for commercial property and recommending mitigation measures, as applicable, shall be provided for review. The Town may require noise mitigation measures as requirements of the site plan approval.
- (d) Equipment plans. Applicant shall provide a description, plan, and drawings of any proposed high voltage overhead power lines and battery storage systems.
- (e) Decommissioning plan. Applicant shall provide a decommissioning plan outlining all labor, equipment, transportation, disposal, and site reclamation activities necessary to (1) decommission the facility; (2) dismantle, recycle, and safely dispose of facility components; and (3) restore the property to a condition reasonably similar to, or better than, its condition prior to development of the facility. The plan shall include a summary of all estimated costs associated with the decommissioning plan. Costs must include:
 - (1) Full reclamation of the facility site, including removal of non-native soils, fences, and constructed access roads, as well as removal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations;
 - (2) All decommissioning/reclamation activity management, site supervision, site safety costs;
 - (3) Administrative and any other costs associated with decommissioning and reclamation.
- (f) Landscape covenant. A landscape covenant shall be included on the site plan that requires a minimum level of landscape maintenance for the duration of operation of the facility, which covenant shall be in a form acceptable to the Community Development Director and Town Attorney.
- (g) Landscape plan. Trees, shrubs, and other plantings should increase aesthetic appeal while reducing glare. The Town may require fencing, berming, and/or vegetation around the perimeter of the property, around equipment and buildings, or both. Tree and vegetation selection and location shall follow xeriscape design principles that facilitate water conservation. Pollinator-friendly and native plantings are encouraged. The landscape plan shall comport with Section 16-15-100, including buffering requirements, and Section 16-2-150.
 - (1) Chain link security fencing at least eight (8) feet high shall enclose the facility. Appropriate signage shall be placed upon such fencing that warns the public of the high voltage therein. The Town may require decorative metal or cast-iron fencing as an alternative to chain link security fencing in accordance with Section 16-2-170.
 - (2) The landscape plan shall include irrigation plans as needed.
- (h) Statement of transportation impacts. The application shall include a statement of transportation impacts that:
 - a. Describes what impacts construction of the facility will have upon transportation patterns in the area of the proposal; and
 - b. Describes the potential construction impact on roads within the Town; and
 - c. Identifies improvements required to any roads in order to serve the project adequately.

A construction traffic route map and agreement to mitigate construction traffic impacts to the area surrounding the proposed facility may be required.
- (i) Building Code. The application shall demonstrate compliance with all applicable provisions of the Building Code, as adopted by the Town and amended from time to time.
- (j) BMPs. The application shall include for the Town's review best management practices to avoid, minimize, and mitigate wildlife impacts of renewable energy projects, requested from and provided by the Colorado Division of Parks and Wildlife pursuant to Section 29-40-404, C.R.S.
- (k) Agricultural co-location plan (if co-location is proposed). An application proposing agricultural co-location in accordance with Section 16-15-100 shall detail the agricultural use(s) and their

timing or frequency and location; the planned management of the agricultural use, including the responsible entity or individual; access to water; access for workers and equipment; design of renewable energy infrastructure to safely and effectively accommodate the agricultural use; and agreements or draft agreements necessary to effectuate the co-location plan. For agrivoltaic projects, the plan shall demonstrate utilization of best practices established by the National Renewable Energy Laboratory (NREL).

Sec. 16-15-50. – Decommissioning.

- (a) Financial Security. Prior to Town's issuance of a Certificate of Completion, the owner or operator of a REF shall provide the Town with financial assurance sufficient to fund one hundred percent (100%) of the decommissioning/reclamation costs included in the decommissioning plan required by Section 16-15-40(e). The security shall:
- (1) Name the Town of Mead as the sole beneficiary; and
 - (2) Include an automatic extension provision or "evergreen clause"; and
 - (3) Be "bankruptcy remote," meaning the Security will be unaffected by the bankruptcy of the facility operator, applicant, or property owner, as applicable; and
 - (4) Permit the Town to draw upon the security at its sole discretion upon Town's notice to the issuer of the security, as further detailed in the site plan agreement.

In the event that the Town exercises its right to draw upon the security, the Town may either hold such funds as security for performance of the decommissioning plan or spend such funds to finish any outstanding items associated with the decommissioning plan. The security shall be an irrevocable standby letter of credit or other form of security acceptable to the Town Attorney with consideration of the entity providing the security and its credit worthiness, financial strength, credit rating, and any other related factors.

- (b) Updating Plan, Cost Estimates, and Security Amount. The decommissioning plan, including decommissioning/reclamation cost estimates required in accordance with Section 16-15-40(e) above, must be updated by an independent engineer, at facility operator or owner's cost, every five (5) years, beginning ten (10) years from the establishment and submittal of the security required by Subsection (a) above. The facility owner or operator shall increase the amount of the security to match the updated decommissioning costs within forty-five (45) days following Town approval of the updated decommissioning costs.
- (c) Execution of Plan. Decommissioning/reclamation shall commence within twelve (12) months after power production has ceased for a period of 365 consecutive days and be completed within twelve (12) months from the start date of the decommissioning/reclamation work. The owner of the property and operator of the facility are jointly and severally liable for the decommissioning.

Sec. 16-15-60. – Site plan agreement.

Each facility operator, and owner if different from operator, shall execute a site plan agreement at the time of site plan approval that provides as follows.

- (a) Financial Security. Prior to Town's issuance of a Certificate of Completion, the operator shall provide the Town with financial assurance sufficient to fund one hundred percent (100%) of the decommissioning/reclamation costs in accordance with Section 16-15-50.

- (b) Decommissioning Plan. A decommissioning plan provided and approved by the Town in accordance with Section 16-15-40(e) above shall be incorporated as part of the site plan agreement.
- (c) Services. The site plan agreement shall outline the requirements for provision of services to the property, including water, sewer, and transportation, which may include dedication requirements for easements and right-of-way.
- (d) GID. At the Town's discretion, the site plan agreement may require the property owner to organize a general improvement district (GID) to generate ad valorem property tax sufficient to offset the Town's on-going park and trail maintenance costs and associated administrative costs. A GID may also be required to fund proposed agricultural co-location as permissible under state statute. If a GID is required, the applicable agreement shall set forth with particularity: the minimum level of GID funding (subject to inflationary adjustment), requirements for timing of submittal of the petition for organization of the GID, and other details related to GID formation.
- (e) Co-location. The site plan agreement shall incorporate the agricultural co-location plan if co-location is proposed in accordance with Section 16-15-40(k).
- (f) Property Maintenance Plan. The site plan agreement shall incorporate the property maintenance plan approved by the Town in accordance with Section 16-15-40(a).

Sec. 16-15-70. – Specific use standards.

- (a) The following standards apply to all renewable energy facilities.
 - (1) Site and equipment maintenance.
 - (i) Except during construction, no outdoor storage of any materials and equipment, including but not limited to solar panels and support structures, not in operation will be allowed.
 - (ii) The facility operator shall maintain any equipment in good repair and working condition.
 - (iii) The facility operator shall maintain the property in good condition, including landscaping and fencing, and free from equipment no longer in use, debris, refuse, and scrap materials. "Good condition" shall mean without damage or need of repair or cleaning, except for the effects of regular use.
 - (iv) Failure to maintain in accordance with this subsection shall constitute a nuisance for purposes of Chapter 7 of this Code.
 - (2) Equipment removal.
 - (i) Upon failure of any renewable energy equipment, the facility operator shall cause same to be removed and disposed of within three (3) months in accordance with applicable laws. This subsection applies to equipment that is no longer usable for energy production or related purposes.
 - (ii) Failure to remove in accordance with this subsection shall constitute a nuisance for purposes of Chapter 8 of this Code.

- (3) Operators shall continuously employ the practices for control of fugitive dust, weeds, stormwater runoff, and erosion detailed in the property maintenance plan approved as part of the site plan in accordance with Section 16-15-40(a), above.
- (b) The following standards apply to solar energy facilities.
- (1) Height limitation. Ground-mounted solar collectors shall not exceed twenty-five (25) feet in height, measured from the highest grade below each solar panel to the highest extent of the solar panel rotation.
- (2) Glare. A SEF shall be designed and located so that concentrated solar glare from its solar collectors will not be directed toward or onto nearby properties or roadways at any time of the day.
- (3) Underground cables. All electrical cables on the improved area of the facility shall be buried, except for direct current string wires that connect between solar collectors, direct current collection circuits between rows of solar arrays that are no more than four (4) feet above grade crossings, substations, switchyards, and circuit voltages greater than 34.5 kilovolts (where necessary).

Sec. 16-15-80. – Setbacks.

- (a) Substations and battery storage systems shall be located at least one hundred fifty (150) feet from lot lines.
- (b) The following setbacks apply to SEFs. Additional setbacks may be required to mitigate noise and visual impacts or to provide for designated road or utility corridors, as identified through the review process. Setbacks shall be measured from the edge of the solar panels and equipment. Where appropriate, landscaped berms may be used to reduce setback requirements with Board approval.
1. SEFs, Small
- i. Front - 30 feet
- ii. Side - 10 feet
- iii. Side corner -30 feet
- iv. Rear- 20 feet
- v. Arterial or state highway - 50 feet
- vi. Local or collector - 50 feet
2. SEFs, Medium
- i. Front - 50 feet
- ii. Side - 10 feet
- iii. Side corner - 50 feet
- iv. Rear - 20 feet
- v. Arterial or state highway - 100 feet
- vi. Local or collector - 50 feet
3. SEFs, Large
- i. Front - 50 feet
- ii. Side - 10 feet or 1 ft. per 2 ft. height, whichever is greater
- iii. Side corner - 50 feet
- iv. Rear - 20 feet
- v. Arterial or state highway - 100 feet

vi. Local or collector - 50 feet

- (c) Renewable energy facilities, except SEFs subject to subsection (b) above, shall comply with setback requirements for the applicable zone district. In addition, the improved area of the facility must be at least one hundred (100) feet from existing residential buildings and residential lots of a platted subdivision or planned unit development. The residential setback requirement may be reduced to fifty (50) feet if the setback area adjacent to the residential area includes at least a thirty (30) foot landscape buffer trees and shrubs every fifteen (15) feet.
- (d) Wind turbines must be setback from lot lines, above-ground electric power lines or communication lines, on-site inhabited structures unless related to turbine use, and public roads a distance equal to 130% of the height of the turbine.

Sec. 16-15-90. – Certifications.

- (a) All renewable energy facilities, including appurtenant facilities, shall be certified by a structural engineer, licensed in the state of Colorado, to be compliant with the applicable industry, state, federal, and local regulations.
- (b) Electrical systems shall be certified by a master electrician, licensed in the state of Colorado, to be compliant with the applicable industry, state, federal, and local regulations.
- (c) The applicant shall provide the Town with the required certifications prior to Town's issuance of Certificate of Completion in accordance with the International Building Code, as adopted and amended by the Town.

Sec. 16-15-100. – Dedication of trails.

Owners of property underlying a renewable energy facility shall dedicate property to the Town for any trails reflected in the Town's Transportation Plan, as may be amended or updated from time to time. Dedication shall be by plat or by separate instrument in a form acceptable to the Town Attorney, in accordance with this section. The applicant or property owner, as applicable, shall also provide an ALTA title policy for all interest(s) conveyed to the Town, subject to approval by the Town Attorney. Dedicated property shall be free and clear of liens, taxes, and encumbrances. The Town, at applicant's or property owner's expense, as applicable, shall record all conveyances. At the election of the Town Manager, the Town may opt for a fee-in-lieu in place of dedication of land. The fee-in-lieu shall be the fair market value of the property that would otherwise be required to be dedicated in accordance with this section.

Sec. 16-15-110. – Landscaping and buffering requirements.

- (a) Except as provided in subsections (b) and (c), all renewable energy facilities shall include at a minimum twenty (20) percent landscaped area in accordance with this section. Landscaping shall otherwise comport with applicable standards in Section 16-2-150.
- (b) Landscaped area includes trails dedicated in accordance with Section 16-15-100, setbacks, and buffering that meet the applicable standards in Section 16-2-150.
- (c) For all renewable energy facilities with a Town-approved agricultural co-location with an agricultural use on at least fifty (50) percent of the property in the agricultural co-location plan,

the landscaped area requirement shall be reduced to ten (10) percent. If at any time, the property or facility owner fails to meet the fifty (50) percent threshold, the owner may be required to submit and comply with a landscape plan incorporating twenty (20) percent landscaped area and shall submit such plan upon thirty (30) days' written notice from the Town for Town approval.

- (d) The landscaping shall comport with the applicable landscape plan approved by the Town in accordance with Section 16-15-40(g), and if applicable, the approved agricultural co-location plan.
- (e) Buffering may include fencing and landscaping and shall be required adjacent to rights-of-way and residential property. Additional buffering may be required at the Town's discretion. Buffering shall ensure compatibility with adjacent uses and may be required between development and adjacent natural or environmentally sensitive areas.

Vertical Axis Wind Turbines

VERTICAL AXIS WIND TURBINES



Darrieus



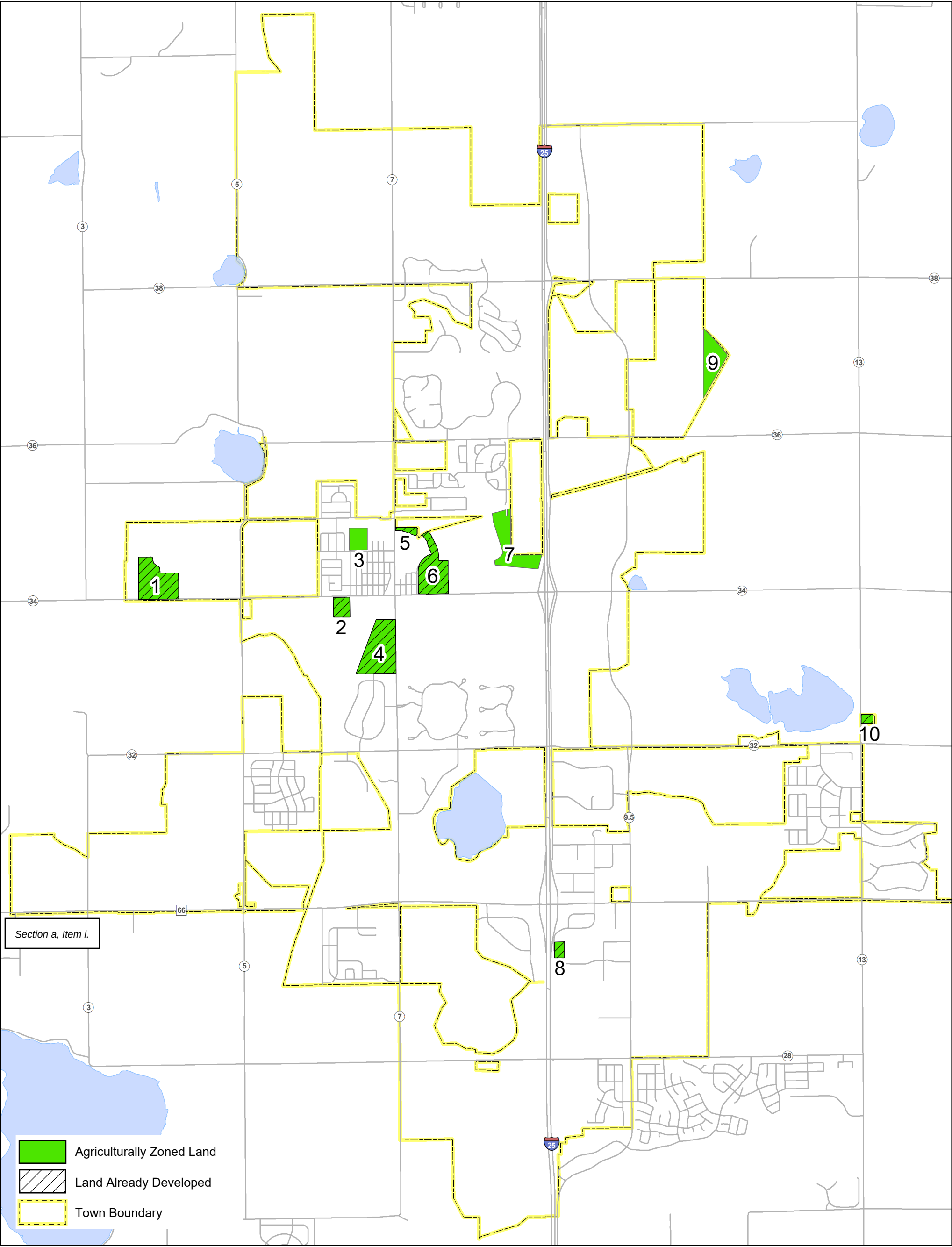
Helical



H Rotor



Savonius



Agriculturally Zoned Properties Identified on Map

1. Mead Public Works Facility

2. Mead Middle School

3. Undeveloped Land - owned by JMB Collection LLC
Approximately 8 acres

4. State of Colorado Oil and Gas Facility

5. Boulder Scientific Facility
6. Ames Park

7. Undeveloped Land - owned by CJK Ranch
Approximately 25 acres. Over 50% of land within 100 year floodplain

8. Built Construction Site

9. Undeveloped Land - owned by BAS 2020 LLC
Approximately 23 acres in size. Slated for large lot residential development as part of Buffalo Highlands development

10. Harfst Storage Facility



Developable Agricultural Land for Solar Facilities

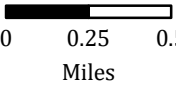


EXHIBIT B

Amendments to Mead Municipal Code
Section 16-3-60 – Accessory uses.

[Additions to are shown underlined.]

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(1) ~~(+)~~ Renewable energy equipment must be located on the same lot as the principal use in order to qualify as an accessory use. The principal use and accessory use shall utilize the same utility meter. A portion or all of the energy generated by the renewable energy equipment shall be utilized as electricity for on-site consumption.

~~(+)(2)~~ Accessory use wind turbines must have a vertical axis rotor. Horizontal axis wind turbines are not permissible as an accessory use.

~~(32)~~ Solar and wind energy-generating equipment is subject to the following standards as an accessory use:

Solar	
<u>Building mounted</u>	• <u>8” maximum above and parallel with pitched roof*</u> • <u>8” maximum off building wall</u> • <u>5’ maximum above flat roof*</u> • <u>Any installation projecting more than 3’ above flat roof shall be screened from ground level or adjacent property by a parapet, or other architectural screen integral to the design of the building</u>
<u>Ground mounted</u>	• <u>6’ maximum height</u> • <u>10’ minimum setback</u> • <u>Screened from adjacent property and right-of-way in the same manner as all other mechanical equipment</u>
Wind	
<u>Building mounted</u>	• <u>4’ maximum above roof (residential districts)</u> • <u>8’ maximum above roof (non-residential districts)</u>
<u>Ground mounted**</u>	• <u>30’ max. height (residential districts)</u> • <u>45’ max. height (non-residential districts)</u>

*Subject to otherwise-applicable maximum building height standards.

~~(43)~~ Geothermal equipment is permissible as an accessory use to an allowed building.

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[Article XV shown underlined as an addition to Chapter 16.]

CHAPTER 16 – Land Use Code

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- (c) Any other approvals required pursuant to this Code, including Article IV of Chapter 16, shall be obtained to establish a renewable energy facility.
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Site plan applications for renewable energy facilities shall include the following components in addition to the requirements set forth in Section 16-4-100(b)(3).

- (a) Property maintenance plan. The application shall include a property maintenance plan for the Town's review, and the plan shall include practices to control dust, weeds, stormwater runoff, and erosion control. Management of weeds by livestock grazing is encouraged. The maintenance plan shall include a requirement to remove equipment that is no longer usable for energy production or related purposes within 3 months.
- (b) Surface drainage analysis. A drainage report shall be provided for review in accordance with the Town of Mead Design Standards and Construction Specifications. Prior to applying for a permit, a Final Drainage Report, stamped and signed by a professional engineer licensed in the State of Colorado is required. Ground-mounted solar collector systems shall be exempt from impervious surface calculations if the soil under the collectors is designated hydrologic A or B soil groups by the Natural Resources Conservation Service (NRCS). An impervious value of 25% shall be used for areas where the soil under the collectors is designated hydrologic C or D soil groups by the Natural Resources Conservation Service (NRCS). Soil under the collectors shall be maintained in vegetation and not compacted.
- (c) Noise study. A noise study (decibel contour study) completed by a professional independent noise consultant, demonstrating compliance with Chapter 10, Article 13 standards for commercial property and recommending mitigation measures, as applicable, shall be provided for review. The Town may require noise mitigation measures as requirements of the site plan approval.
- (d) Equipment plans. Applicant shall provide a description, plan, and drawings of any proposed high voltage overhead power lines and battery storage systems.

- (e) Decommissioning plan. Applicant shall provide a decommissioning plan outlining all labor, equipment, transportation, disposal, and site reclamation activities necessary to (1) decommission the facility; (2) dismantle, recycle, and safely dispose of facility components; ~~and~~ (3) restore the property to a condition reasonably similar to, or better than, its condition prior to development of the facility. ~~The plan shall include ; and (4)~~ a summary of all estimated costs associated with the decommissioning plan. Costs must include:
- (1) Full reclamation of the facility site, including removal of non-native soils, fences, and constructed access roads, as well as removal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations;
 - (2) All decommissioning/reclamation activity management, site supervision, site safety costs;
 - (3) Administrative and any other costs associated with decommissioning and reclamation.
- (f) Landscape covenant. A landscape covenant shall be included on the site plan that requires a minimum level of landscape maintenance for the duration of operation of the facility, which covenant shall be in a form acceptable to the Community Development Director and Town Attorney.
- (g) Landscape plan. Trees, shrubs, and other plantings should increase aesthetic appeal while reducing glare. The Town may require fencing, berming, and/or vegetation around the perimeter of the property, around equipment and buildings, or both. Tree and vegetation selection and location shall follow xeriscape design principles that facilitate water conservation. Pollinator-friendly and native plantings are encouraged. The landscape plan shall comport with Section 16-15-100, including buffering requirements, and Section 16-2-150.
- (1) Chain link security fencing at least eight (8) feet high shall enclose the facility. Appropriate signage shall be placed upon such fencing that warns the public of the high voltage therein. The Town may require decorative metal or cast-iron fencing as an alternative to chain link security fencing in accordance with Section 16-2-170.
 - (2) The landscape plan shall include irrigation plans as needed.
- (h) Statement of transportation impacts. The application shall include a statement of transportation impacts that:
- a. Describes what impacts construction of the facility will have upon transportation patterns in the area of the proposal; and
 - b. Describes the potential construction impact on roads within the Town; and
 - c. Identifies improvements required to any roads in order to serve the project adequately.
- A construction traffic route map and agreement to mitigate construction traffic impacts to the area surrounding the proposed facility may be required.
- (i) Building Code. The application shall demonstrate compliance with all applicable provisions of the Building Code, as adopted by the Town and amended from time to time.
- (j) BMPs. The application shall include for the Town's review best management practices to avoid, minimize, and mitigate wildlife impacts of renewable energy projects, requested from and provided by the Colorado Division of Parks and Wildlife pursuant to Section 29-40-404, C.R.S.
- (k) Agricultural co-location plan (if co-location is proposed). An application proposing agricultural co-location in accordance with Section 16-15-100 shall detail the agricultural use(s) and their timing or frequency and location; the planned management of the agricultural use, including the responsible entity or individual; access to water; access for workers and equipment; design of renewable energy infrastructure to safely and effectively accommodate the agricultural use; and agreements or draft agreements necessary to effectuate the co-location plan. For agrivoltaic projects, the plan shall demonstrate utilization of best practices established by the National Renewable Energy Laboratory (NREL).

Sec. 16-15-50. – Decommissioning.

(a) Financial Security. Prior to Town's issuance of a Certificate of Completion, the owner or operator of a REF shall provide the Town with financial assurance sufficient to fund one hundred percent (100%) of the decommissioning/reclamation costs included in the decommissioning plan required by Section 16-15-40(e). The security shall:

- (1) Name the Town of Mead as the sole beneficiary; and
- (2) Include an automatic extension provision or "evergreen clause"; and
- (3) Be "bankruptcy remote," meaning the Security will be unaffected by the bankruptcy of the facility operator, applicant, or property owner, as applicable; and
- (4) Permit the Town to draw upon the security at its sole discretion upon Town's notice to the issuer of the security, as further detailed in the site plan agreement.

In the event that the Town exercises its right to draw upon the security, the Town may either hold such funds as security for performance of the decommissioning plan or spend such funds to finish any outstanding items associated with the decommissioning plan. The security shall be an irrevocable standby letter of credit or other form of security acceptable to the Town Attorney with consideration of the entity providing the security and its credit worthiness, financial strength, credit rating, and any other related factors.

(b) Updating Plan, Cost Estimates, and Security Amount. The decommissioning plan, including decommissioning/reclamation cost estimates required in accordance with Section 16-15-40(e) above, must be updated by an independent engineer, at facility operator or owner's cost, every five (5) years, beginning ten (10) years from the establishment and submittal of the security required by Subsection (a) above. The facility owner or operator shall increase the amount of the security to match the updated decommissioning costs within forty-five (45) days following Town approval of the updated decommissioning costs.

(c) Execution of Plan. Decommissioning/reclamation shall commence within twelve (12) months after power production has ceased for a period of 365 consecutive days and be completed within twelve (12) months from the start date of the decommissioning/reclamation work. The owner of the property and operator of the facility are jointly and severally liable for the decommissioning.

Sec. 16-15-60. – Site Site-plan agreement.

Each facility operator, and owner if different from operator, shall execute a site plan agreement at the time of site plan approval that provides as follows.

- (a) Financial Security. Prior to Town's issuance of a Certificate of Completion, the operator shall provide the Town with financial assurance sufficient to fund one hundred percent (100%) of the decommissioning/reclamation costs required by this Code in accordance with Section 16-15-50. The security shall:
- i. Name the Town of Mead as the sole beneficiary; and
 - ii. Include an automatic extension provision or "evergreen clause"; and
 - iii. Be "bankruptcy remote," meaning the Security will be unaffected by the bankruptcy of the facility operator, applicant, or property owner, as applicable; and
 - iv. Permit the Town to draw upon the security at its sole discretion upon Town's notice to the issuer of the security, as further detailed in the site plan agreement.

~~In the event that the Town exercises its right to draw upon the security, the Town may either hold such funds as security for performance of the decommissioning plan or spend such funds to finish any outstanding items associated with the decommissioning plan. The security shall be an irrevocable standby letter of credit or other form of security acceptable to the Town Attorney with consideration of the entity providing the security and its credit worthiness, financial strength, credit rating, and any other related factors. The amount of security shall be updated within forty-five (45) days following Town approval of updated decommissioning costs.~~

(b) Decommissioning Plan. A decommissioning plan provided and approved by the Town in accordance with Section 16-15-40(e) above shall be incorporated as part of the site plan agreement. ~~Decommissioning/reclamation shall commence within twelve (12) months after power production has ceased for a period of 365 consecutive days and be completed within twelve (12) months from the start date of the decommissioning/reclamation work. The owner of the property and operator of the facility are jointly and severally liable for the decommissioning. The decommissioning plan, including decommissioning/reclamation cost estimates required in accordance with Section 16-15-40(e) above, must be updated by an independent engineer, at facility operator's cost, every five (5) years, beginning ten (10) years from the establishment and submittal of the security required by Subsection (a) above.~~

(c) Services. The site plan agreement shall outline the requirements for provision of services to the property, including water, sewer, and transportation, which may include dedication requirements for easements and right-of-way.

~~(d) GID.~~ At the Town's discretion, the site plan agreement may require the property owner to organize a general improvement district (GID) to generate ad valorem property tax sufficient to offset the Town's on-going park and trail maintenance costs and associated administrative costs. A GID may also be required to fund proposed agricultural co-location as permissible under state statute. If a GID is required, the applicable agreement shall set forth with particularity: the minimum level of GID funding (subject to inflationary adjustment), requirements for timing of submittal of the petition for organization of the GID, and other details related to GID formation.

~~(d)~~

(e) Co-location. The site plan agreement shall incorporate the agricultural co-location plan if co-location is proposed in accordance with Section 16-15-40(k).

~~(e)(f)~~ Property Maintenance Plan. The site plan agreement shall incorporate the property maintenance plan approved by the Town in accordance with Section 16-15-40(a).

Sec. 16-15-760. – Specific use standards.

(a) The following standards apply to all renewable energy facilities.

(1) Site and equipment maintenance.

(i) Except during construction, no outdoor storage of any materials and equipment, including but not limited to solar panels and support structures, not in operation will be allowed.

- (ii) The facility operator shall maintain any equipment in good repair and working condition. ~~Upon failure of any equipment, the facility operator shall cause same to be removed and disposed of in accordance with applicable laws.~~
- (iii) The facility operator shall maintain the property in good condition, including landscaping and fencing, and free from equipment no longer in use, debris, refuse, and scrap materials. "Good condition" shall mean without damage or need of repair or cleaning, except for the effects of regular use.
- (iv) Failure to maintain in accordance with this subsection shall constitute a nuisance for purposes of Chapter 7 of this Code.

(2) Equipment removal.

- (i) Upon failure of any renewable energy equipment, the facility operator shall cause same to be removed and disposed of within three (3) months in accordance with applicable laws. This subsection applies to equipment that is no longer usable for energy production or related purposes.
- (ii) Failure to remove in accordance with this subsection shall constitute a nuisance for purposes of Chapter 8 of this Code.

~~(2)(3)~~ Operators shall continuously employ the practices for control of fugitive dust, weeds, stormwater runoff, and erosion detailed in the property maintenance plan approved as part of the site plan in accordance with Section 16-15-40(a), above.

(b) The following standards apply to solar energy facilities.

- (1) Height limitation. Ground-mounted solar collectors shall not exceed twenty-five (25) feet in height, measured from the highest grade below each solar panel to the highest extent of the solar panel rotation.
- (2) Glare. A SEF shall be designed and located so that concentrated solar glare from its solar collectors will not be directed toward or onto nearby properties or roadways at any time of the day.
- ~~(3)~~ Underground cables. All electrical cables on the improved area of the facility shall be buried, except for direct current string wires that connect between solar collectors, direct current collection circuits between rows of solar arrays that are no more than four (4) feet above grade crossings, substations, switchyards, and circuit voltages greater than 34.5 kilovolts (where necessary).

~~(4)~~

~~(5)(3)~~

Sec. 16-15-870. – Setbacks.

- (a) Substations and battery storage systems shall be located at least one hundred fifty (150) feet from lot lines.
- (b) The following setbacks apply to SEFs. Additional setbacks may be required to mitigate noise and visual impacts or to provide for designated road or utility corridors, as identified through the review process. Setbacks shall be measured from the edge of the solar panels and equipment.

Where appropriate, landscaped berms may be used to reduce setback requirements with Board approval.

1. SEFs, Small
 - i. Front - 30 feet
 - ii. Side - 10 feet
 - iii. Side corner -30 feet
 - iv. Rear- 20 feet
 - v. Arterial or state highway - 50 feet
 - vi. Local or collector - 50 feet
2. SEFs, Medium
 - i. Front - 50 feet
 - ii. Side - 10 feet
 - iii. Side corner - 50 feet
 - iv. Rear - 20 feet
 - v. Arterial or state highway - 100 feet
 - vi. Local or collector - 50 feet
3. SEFs, Large
 - i. Front - 50 feet
 - ii. Side - 10 feet or 1 ft. per 2 ft. height, whichever is greater
 - iii. Side corner - 50 feet
 - iv. Rear - 20 feet
 - v. Arterial or state highway - 100 feet
 - vi. Local or collector - 50 feet

(c) Renewable energy facilities, except SEFs subject to subsection (b) above, shall comply with setback requirements for the applicable zone district. In addition, the improved area of the facility must be at least one hundred (100) feet from existing residential buildings and residential lots of a platted subdivision or planned unit development. The residential setback requirement may be reduced to fifty (50) feet if the setback area adjacent to the residential area includes at least a thirty (30) foot landscape buffer trees and shrubs every fifteen (15) feet.

(d) Wind turbines must be setback from lot lines, above-ground electric power lines or communication lines, on-site inhabited structures unless related to turbine use, and public roads a distance equal to 130% of the height of the turbine.

Sec. 16-15-980. – Certifications.

- (a) All renewable energy facilities, including appurtenant facilities, shall be certified by a structural engineer, licensed in the state of Colorado, to be compliant with the applicable industry, state, federal, and local regulations.
- (b) Electrical systems shall be certified by a master electrician, licensed in the state of Colorado, to be compliant with the applicable industry, state, federal, and local regulations.
- (c) The applicant shall provide the Town with the required certifications prior to Town's issuance of Certificate of Completion in accordance with the International Building Code, as adopted and amended by the Town.

Sec. 16-15-1090. – Dedication of trails.

Owners of property underlying a renewable energy facility shall dedicate property to the Town for any trails reflected in the Town's Transportation Plan, as may be amended or updated from time to time. Dedication shall be by plat or by separate instrument in a form acceptable to the Town Attorney, in accordance with this section. The applicant or property owner, as applicable, shall also provide an ALTA title policy for all interest(s) conveyed to the Town, subject to approval by the Town Attorney. Dedicated property shall be free and clear of liens, taxes, and encumbrances. The Town, at applicant's or property owner's expense, as applicable, shall record all conveyances. At the election of the Town Manager, the Town may opt for a fee-in-lieu in place of dedication of land. The fee-in-lieu shall be the fair market value of the property that would otherwise be required to be dedicated in accordance with this section.

Sec. 16-15-1100. – Landscaping and buffering requirements.

- (a) Except as provided in subsections (b) and (c), all renewable energy facilities shall include at a minimum twenty (20) percent landscaped area in accordance with this section. Landscaping shall otherwise comport with applicable standards in Section 16-2-150.
- (b) Landscaped area includes trails dedicated in accordance with Section 16-15-1090, setbacks, and buffering that meet the applicable standards in Section 16-2-150.
- (c) For all renewable energy facilities with a Town-approved agricultural co-location with an agricultural use on at least fifty (50) percent of the property in the agricultural co-location plan, the landscaped area requirement shall be reduced to ten (10) percent. If at any time, the property or facility owner fails to meet the fifty (50) percent threshold, the owner may be required to submit and comply with a landscape plan incorporating twenty (20) percent landscaped area and shall submit such plan upon thirty (30) days' written notice from the Town for Town approval.
- (d) The landscaping shall comport with the applicable landscape plan approved by the Town in accordance with Section 16-15-40(g), and if applicable, the approved agricultural co-location plan.
- (e) Buffering may include fencing and landscaping and shall be required adjacent to rights-of-way and residential property. Additional buffering may be required at the Town's discretion. Buffering shall ensure compatibility with adjacent uses and may be required between development and adjacent natural or environmentally sensitive areas.

**TOWN OF MEAD, COLORADO
PLANNING COMMISSION
RESOLUTION NO. 03-PC-2024**

**A RESOLUTION OF THE PLANNING COMMISSION OF THE TOWN OF MEAD,
COLORADO, RECOMMENDING APPROVAL TO THE BOARD OF TRUSTEES OF CERTAIN
AMENDMENTS TO THE MEAD MUNICIPAL CODE ESTABLISHING DEVELOPMENT
STANDARDS FOR RENEWABLE ENERGY FACILITIES**

WHEREAS, Section 16-3-160(d) of the Town of Mead Municipal Code ("MMC") sets forth that any amendments to the text of Chapter 16 of the MMC ("Land Use Code") may be initiated by the Board of Trustees, the Planning Commission, Town Staff, or the written application of any property owner or resident of the Town, and certain of such text amendments shall be reviewed and considered by the Planning Commission, prior to consideration by the Board of Trustees for enactment by ordinance; and

WHEREAS, the Board of Trustees established a one (1) year moratorium (Ordinance No. 1043), on July 31, 2023, on development applications for renewable energy facilities until the Town establishes development standards for renewable energy facilities; and

WHEREAS, the Board of Trustees directed Town staff to draft proposed regulations in order to establish development standards for renewable energy facilities in the Town; and

WHEREAS, Town Staff has prepared amendments to Chapter 16 of the MMC, including the addition of Article XV – Development Standards for Renewable Energy Facilities, as detailed in **Exhibits A-C**, attached to this Resolution and incorporated herein ("Amendments"), to establish development standards for renewable energy facilities in the Town of Mead; and

WHEREAS, the criteria by which text amendments to the Land Use Code are evaluated are set forth in Section 16-3-160(f) of the MMC; and

WHEREAS, in accordance with applicable requirements of the MMC, the Town Clerk has caused a notice of the Planning Commission public hearing on the Amendments to be published no later than fifteen (15) days prior to the hearing in a newspaper of general circulation; and

WHEREAS, the Planning Commission conducted the duly noticed public hearing on June 26, 2024, continued to July 17, 2024, to consider the Amendments; and

WHEREAS, the MMC requires the Planning Commission to make a recommendation to the Board of Trustees to approve, conditionally approve or deny any proposed text amendment; and

WHEREAS, based upon evidence set forth in the Agenda Item Summary that was presented to the Planning Commission and other evidence offered and accepted at the public hearing, the Planning Commission has determined that the Amendments satisfy the approval criterion set forth in Sec. 16-3-160(f)(3) and (4) of the MMC and, if approved by the Board of Trustees, will assist with the accommodation of innovations in land use and development practices that were not contemplated at the adoption of the Town's existing Code, and will further the implementation of the goals and objectives of the Town's Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Planning Commission of the Town of Mead, Colorado, that:

Section 1. Recitals incorporated. The recitals contained above are incorporated herein by reference and are adopted as findings and determinations of the Planning Commission.

Section 2. Findings. The Planning Commission finds and determines that it reviewed the Amendments in accordance with the procedure set forth in Sec. 16-3-160 of the MMC and that the public hearing on the Amendments was held, conducted, and concluded in accordance with Sec. 16-3-160 of the MMC.

Section 3. Recommendation. The Planning Commission recommends that the Board of Trustees approve the Amendments.

Section 4. Effective Date. This resolution shall become effective immediately upon adoption.

INTRODUCED, READ, PASSED AND ADOPTED THIS 17TH DAY OF JULY, 2024.

ATTEST:

TOWN OF MEAD PLANNING
COMMISSION:

By: Ana Bohl
Ana Bohl, Secretary

By: Karen Peterson
Karen Peterson, Chair Pro Tem



Agenda Item Summary

MEETING DATE: September 30, 2024

SUBJECT: **Ordinance 1069** – An Ordinance of the Town of Mead, Colorado, Approving the Pre-Development Intergovernmental Agreement for Tract B—Liberty Ranch and Authorizing the Conveyance of Real Property Owned by the Town to Mountain View Fire Protection District and High Plains Library District

PRESENTED BY: Jason Bradford, AICP, Community Development Director

SUMMARY

The Town of Mead (the “Town”) owns approximately 32.69 acres of land generally located north of Branding Iron Way, west of County Road 7, and south of Highway 66, and legally described as Tract B on the Liberty Ranch Filing No. 2, Second Amendment (the “Property”).

On July 10, 2023, the Town of Mead Board of Trustees (the “Board”) approved Resolution No. 44-R-2023 (“Resolution 44”) which:

- a) Approved the Town of Mead Municipal Facilities Master Site Plan Concept, dated 3-20-2023, for the Property (the “Master Plan”). The Master Plan sets forth a foundation for future development of the Property, and specifically envisions that the Property will be used for a fire station, a public library, a police station, and recreational fields with concession buildings.
- b) Authorized the Town Attorney and the Town Manager to negotiate any necessary agreements with the Mountain View Fire Protection District (the “Fire District”) and High Plains Library District (the “Library District”) to facilitate the development of the Property in accordance with the Master Plan.
- c) Directed the Town Attorney and the Town Manager to present any agreements and development plans to the Board for the Board’s review and approval.

Pursuant to Resolution 44, the Town has negotiated the Pre-Development Intergovernmental Agreement for Tract B—Liberty Ranch with the Fire District and the Library District (each a “District”) and collectively, the “Districts”) attached as Exhibit A to Ordinance 1069 (the “IGA”). The governing bodies for the Library District and Fire District approved the IGA at their regular meetings on September 16th and September 17th, respectively.

The IGA provides the following:

- The Town agrees to convey an approximately 3.0-acre lot to each of the Districts (as further defined in the IGA, the “Fire Lot” and the “Library Lot”) for nominal monetary consideration in exchange for the Districts designing, permitting, and constructing public improvements that will serve the Fire Lot and Library Lot and facilitate further development of the Property in accordance with the Master Plan.
- The public improvements required of the Districts include irrigation, sanitary sewer, water, and storm water improvements as shown on the Master Utility Plan attached as Exhibit A to the IGA. The public improvements also include development of new roadways (Chaparral Street

and Liberty Drive) that will serve the Property and the surrounding area and widening of County Road 7; detailed road sections are shown on Exhibit B to the IGA.

- At least one neighborhood meeting must be held on the project.
- The Fire District will generally take the lead on subdividing the Property, holding the neighborhood meeting, and designing, permitting, and constructing the public improvements, subject to reimbursement of its costs from the Library District pursuant to a separate agreement between the Districts.
- Each District will be responsible for obtaining approval of the site plan for its lot and vertical improvements on its lot.
- The Town will convey the Fire Lot to the Fire District and the Library Lot to the Library District only after the respective District obtains Town approval of its site plan and enters into a site plan agreement with the Town.
- The Town has the right to reacquire the Fire Lot and the Library Lot if the Fire District and Library District, respectively, do not timely commence and complete construction.
- If, in the future, the Fire District or Library District receives a bona fide offer to purchase or lease for more than 25 years the Fire Lot or Library Lot, respectively, the Town has a right of first refusal to purchase or lease such lot on such terms.

FINANCIAL CONSIDERATIONS

Under the IGA, the Town is agreeing to convey the Fire Lot and Library Lot for nominal monetary consideration. The consideration provided by the Districts is the design, permitting, and construction of the public improvements required by the IGA to serve the Fire Lot and Library Lot and to facilitate further development of the Property in accordance with the Master Plan. The public services that will be provided by the Districts to the residents and businesses of the Town serves as further consideration for the Town's conveyance of the lots.

Under the IGA, the Town agrees to waive building permit application fees ("administrative fee" only – not permit fees), Town inspection fees, Town application fees, and costs associated with Town staff's review of the Districts' site plans and staff time related to the neighborhood meeting. However, the Districts must pay permit fees (minus "administrative fee"), all development impact fees, and all costs associated with reviews and inspections conducted by the Town's outside consultants.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends that the Board approve Ordinance No. 1069.

Suggested motion:

"I move to adopt Ordinance 1069 – An Ordinance of the Town of Mead, Colorado, Approving the Pre-Development Intergovernmental Agreement for Tract B—Liberty Ranch and Authorizing the Conveyance of Real Property Owned by the Town to Mountain View Fire Protection District and High Plains Library District."

ATTACHMENTS

Ordinance No. 1069
Exhibit A to Resolution - Pre-Development Intergovernmental Agreement
Resolution No. 44-R-2023

**TOWN OF MEAD, COLORADO
ORDINANCE NO. 1069**

**AN ORDINANCE OF THE TOWN OF MEAD, COLORADO APPROVING THE
PRE-DEVELOPMENT INTERGOVERNMENTAL AGREEMENT FOR TRACT
B – LIBERTY RANCH AND AUTHORIZING THE CONVEYANCE OF REAL
PROPERTY OWNED BY THE TOWN TO MOUNTAIN VIEW FIRE
PROTECTION DISTRICT AND HIGH PLAINS LIBRARY DISTRICT**

WHEREAS, the Town of Mead (the “Town”) owns approximately 32.69 acres of land in the Town legally described as Tract B, Liberty Ranch Filing No. 2, Second Amendment, recorded with the County of Weld Clerk and Recorder, State of Colorado at Reception No. 3996323 (the “Property”); and

WHEREAS, pursuant to Resolution No. 44-R-2023, the Town Board of Trustees (the “Board”) approved the Town of Mead Municipal Facilities Master Site Plan Concept, dated March 20, 2023 (the “Master Plan”); and

WHEREAS, the Master Plan sets forth a foundation for future development of the Property, and specifically envisions that the Property will be used for a fire station, a public library, a police station, and recreational fields with concession buildings (collectively, the “Proposed Uses”); and

WHEREAS, Resolution No. 44-R-2023 directed the Town Manager and Town Attorney to negotiate an agreement with the Mountain View Fire Protection District (the “Fire District”) and the High Plains Library District (the “Library District”) to facilitate development of a fire station and a public library within the Property in furtherance of the Master Plan, and to present such agreement to the Board for the Board’s review and approval; and

WHEREAS, in accordance with Resolution No. 44-R-2023, the Town Manager and Town Attorney have negotiated the Pre-Development Intergovernmental Agreement for Tract B – Liberty Ranch attached hereto as **Exhibit A** (the “IGA”) with the Fire District and Library District (collectively the “Districts”); and

WHEREAS, the IGA provides for (among other things) the conveyance of an approximately 3.0-acre lot within the Property from the Town to each of the Districts (as further defined in the IGA, the “Fire Lot” and “Library Lot”) in exchange for the Districts’ designing, permitting, and constructing certain public improvements to serve the fire station and public library and facilitate development of the rest of the Property as contemplated by the Master Plan; and

WHEREAS, the IGA provides that closing of the conveyance of the Fire Lot will occur only after the Town approves the site plan for the Fire Lot and the Town and Fire District execute the corresponding site plan agreement; and

WHEREAS, the IGA provides that closing of the conveyance of the Library Lot will occur only after the Town approves the site plan for the Library Lot and the Town and Library District execute the corresponding site plan agreement; and

WHEREAS, the IGA also memorializes the parties’ agreements and understandings related to subdividing the Property, site planning for the Fire Lot and Library Lot, and Town fee requirements and waivers; and

WHEREAS, the Board finds that the Proposed Uses and the IGA conform with and further the

Master Plan and the goals, policies, and strategies set forth in the Town of Mead Comprehensive Plan; and

WHEREAS, the Districts construction of the public improvements required by the IGA will ensure that the Fire Lot and Library Lot are adequately served with public utilities, services, and facilities, and will improve vehicular, pedestrian, and bicycle circulation within and in the vicinity of the Property; and

WHEREAS, development of the Property with a fire station and public library will enhance the public services available to residents and businesses within the Town; and

WHEREAS, the Town and Districts are authorized to enter into the IGA by Colorado Revised Statutes (C.R.S.) § 29-1-203; and

WHEREAS, the Board of Trustees of Library District approved the IGA at its regular meeting on September 16, 2024, and the Board of Directors of Fire District approved the IGA at its regular meeting on September 17, 2024; and

WHEREAS, pursuant to C.R.S. § 31-15-713(1)(b), the Board is authorized to sell and dispose of real property, by ordinance, held by the Town for purposes other than park purposes or governmental purposes; and

WHEREAS, the Board finds and determines that the Fire Lot and Library Lot are not being used or held by the Town for park purposes or any governmental purposes; and

WHEREAS, the Board has determined it is in the best interests of the Town and its residents that the Town enter into the IGA and convey the Fire Lot and Library Lot to the Fire District and Library District, respectively, in accordance with the IGA.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Mead, Colorado, that:

Section 1. Recitals Incorporated. The foregoing recitals are incorporated by reference herein as findings and determinations of the Board.

Section 2. Approval of Pre-Development Intergovernmental Agreement. The Board hereby: (a) approves the IGA between the Town of Mead, Mountain View Fire Protection District, and High Plains Library District in substantially the form attached to this Ordinance as **Exhibit A**; (b) authorizes the Town Attorney in consultation with the Town Manager to make non-material changes to the IGA that do not increase the Town's obligations; and (c) authorizes the Mayor to execute and the Town Clerk to attest to the IGA when in final form.

Section 3. Conveyances of Fire Lot and Library Lot. The Board hereby: (a) authorizes the conveyances of the Fire Lot to the Fire District and the Library Lot to the Library District via bargain and sale deeds in accordance with the terms of the IGA; and (b) authorizes the Mayor to execute and the Town Clerk to attest to bargain and sale deeds for the Fire Lot and Library Lot following the date on which (i) the Town Manager in consultation with the Town Attorney has confirmed compliance with the conditions for closing in the IGA, and (ii) the Town Attorney has approved the final form of the bargain and sale deeds. The Mayor, Mayor Pro Tem, and Town Manager are hereby authorized to execute any other documents necessary to finalize the conveyance of the Fire Lot to the Fire District and the Library Lot to the Library District following the review and approval of such documents as to form by the Town Attorney.

Section 4. Safety Clause. The Board hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the Town, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and

safety and for the protection of public convenience and welfare.

Section 5. Effective Date. This Ordinance shall be published and become effective as provided by law.

Section 6. Certification. The Town Clerk shall certify to the passage of this Ordinance and make not less than one copy of the adopted Ordinance available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 30TH DAY OF SEPTEMBER 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit A
Pre-Development Intergovernmental Agreement for Tract B – Liberty Ranch

(Attached.)

**PRE-DEVELOPMENT INTERGOVERNMENTAL AGREEMENT
FOR TRACT B - LIBERTY RANCH**

THIS INTERGOVERNMENTAL AGREEMENT (this “Agreement”) is made and entered into as of the date of the last signature below (the “Effective Date”), by and between the Town of Mead, Colorado, a municipal corporation of the State of Colorado (“Mead” or the “Town”), Mountain View Fire Protection District, a political subdivision of the State of Colorado and a fire protection district organized and existing pursuant to C.R.S. §§ 32-1-101, *et seq.* (the “Fire District”), and High Plains Library District, a political subdivision of the State of Colorado and a library district organized and existing pursuant to Colorado Revised Statutes (C.R.S.) §§ 24-90-101, *et seq.* (the “Library District”). Mead, the Fire District, and the Library District are sometimes referred to individually as a “Party” and collectively as the “Parties.” The Fire District and the Library District are sometimes referred to individually as a “District” and collectively as the “Districts.”

RECITALS

WHEREAS, pursuant to C.R.S. §§ 32-1-101, *et seq.*, the Fire District is authorized to provide fire protection services to all areas within its boundaries; and

WHEREAS, pursuant to C.R.S. §§ 24-90-101, *et seq.*, the Library District is authorized to provide library services to all areas within its boundaries; and

WHEREAS, Mead is located within the boundaries of the Fire District and the Library District; and

WHEREAS, the Board of Trustees of the Town (the “Town Board”) and the Board of Directors of the Fire District agree that locating a fire station within the boundaries of the Town will further the Town and Fire District’s common interest that fire protection services be provided to existing and future residents of the Town; and

WHEREAS, the Town Board and the Board of Trustees of the Library District agree that locating a library within the boundaries of the Town will further the Town and Library District’s common interest that a library be provided to existing and future residents of the Town; and

WHEREAS, Mead owns approximately 32.69 acres of land in the Town of Mead legally described as Tract B, Liberty Ranch Filing No. 2, Second Amendment, recorded with the County of Weld Clerk and Recorder, State of Colorado at Reception No. 3996323 (the “Property”); and

WHEREAS, on July 10, 2023, the Town Board approved Resolution No. 44-R-2023 (“Resolution 44”), Approving the Liberty Ranch, Tract B, Municipal Facilities Master Site Plan (the “Master Plan”); and

WHEREAS, the Master Plan contemplates the future use of the Property for a fire station, library, police station, and recreational fields with concession buildings; and

WHEREAS, the Master Plan also depicts two active oil and gas wells located within the northeastern and southwestern portions of the Property (as generally shown on the Master Plan, the “O&G Wells”); and

WHEREAS, the Fire District desires to acquire land within the Property (as defined in Subsection 2.a), the “Fire Lot”) and to construct a fire station on the Fire Lot; and

WHEREAS, the Library District desires to acquire land within the Property (as defined in Subsection 2.a), the “Library Lot”) and to construct a library on the Library Lot; and

WHEREAS, the Town has determined it is in the best interests of the Town and its residents that the Town enter into this Agreement to facilitate the funding, design, and construction of the Project (defined below); and

WHEREAS, the Town desires to facilitate and support the construction of a fire station and library within the Property in accordance with the terms of this Agreement by conveying, for nominal consideration, the Fire Lot and Library Lot to the Fire District and Library District, respectively, contributing land for off-site public improvements, contributing Town staff time, and waiving certain Town fees and costs; and

WHEREAS, the construction and installation of public improvements, including roadway, bicycle, on-street parking, landscaping, and sidewalk improvements and sanitary sewer, storm water, water, and irrigation improvements, within and adjacent to the Property are needed to serve the desired fire station and library and facilitate development of the Property as contemplated by the Master Plan (as further defined in Subsection 2.b), the “Public Improvements”); and

WHEREAS, the Parties desire to memorialize in this Agreement their agreements and understandings related to subdividing the Property, site planning for the Fire Lot and Library Lot, and the funding, design, and construction of the Public Improvements (collectively, the “Project”), and each Party’s respective role and responsibilities with respect to the same; and

WHEREAS, Resolution 44 authorized the Town Attorney and Town Manager to negotiate this Agreement with the Fire District and Library District, conditioned on this Agreement being brought to the Town Board for final review and approval; and

WHEREAS, the Parties are authorized to enter into this Agreement by Colorado Revised Statutes (C.R.S.) Section 29-1-203 and the Colorado Constitution Article XIV, Section 18(2).

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

- 1. INCORPORATION OF RECITALS.** The Recitals set forth above are incorporated and made a part of this Agreement.

2. DESCRIPTION OF THE PROJECT.

- a) **Subdivision of the Property.** The Fire District shall be responsible for the preparation and submission of a minor subdivision to divide the Property into six (6) lots and rights-of-way in accordance with the Town's minor subdivision process (the "Plat"). The Plat shall create a 3.0-acre lot for future conveyance to the Fire District (the "Fire Lot"), a 3.0-acre lot for future conveyance to the Library District (the "Library Lot"), 4.75-acre and 6.75-acre lots for the O&G Wells, a 3.0-acre lot for a future Town police station, and an 8.37-acre lot for Town recreational uses. The Parties agree that the foregoing acreages are approximate and that final acreages shall be determined during the minor subdivision process. The Public Improvements required by this Agreement and the rights-of-way and easements shown on **Exhibit A** and **Exhibit B** to this Agreement shall be shown on the Plat. Without limiting the foregoing, the Fire District shall be responsible for the engagement and oversight of third-party contractors and payment of all fees and costs related to the Plat, and the Library District shall be responsible for reimbursing the Fire District the Library District's share of such fees and costs as set forth in a separate agreement between the Fire District and Library District.
- b) **Public Improvements.** The Fire District shall be responsible for designing, permitting, and constructing the following public improvements (collectively, the "Public Improvements").
- i. Irrigation, sanitary sewer, water, and storm water improvements as shown on the Master Utility Plan for Liberty Ranch Filing No. 2, 3rd Amendment attached as **Exhibit A** to this Agreement (as may be amended during the minor subdivision process, the "Master Utility Plan").
 - ii. The new roadway to be named "Chaparral Street" at the general location shown on the Master Utility Plan. Chaparral Street shall be constructed in compliance with the Road Section Details for Liberty Ranch Filing No. 2, 3rd Amendment attached as **Exhibit B** to this Agreement (as may be amended during the minor subdivision process, the "Road Section Details"). A three-way stop shall be installed where Chaparral Street connects with Birdle Drive in the Liberty Ranch neighborhood as shown on the Road Section Details. Landscaping meeting the Mead Municipal Code (the "Town Code") requirements shall be installed along the western side of Chaparral Street (*i.e.*, the Library Lot frontage). However, only interim landscaping shall be installed at a width of 20' along the eastern side of Chaparral Street (*i.e.*, the frontage along the northeastern O&G Well) to include seeding of native grass and temporary irrigation until the native grass is established. Detailed landscaping requirements shall be determined during the minor subdivision process.
 - iii. The new roadway to be named "Liberty Drive" at the general location shown on the Master Utility Plan. Liberty Drive shall be constructed in compliance with the Road Section Details. Landscaping meeting the requirements of the Town Code shall be installed along the southern side of Liberty Drive (*i.e.*, the Fire Lot frontage). However, only interim landscaping shall be installed at a

width of 20' along the northern side of Liberty Drive (*i.e.*, the frontage along the northeastern O&G Well) to include seeding of native grass and temporary irrigation until the native grass is established. Detailed landscaping requirements shall be determined during the minor subdivision process.

- iv. Installation of emergency-vehicle traffic control signal at the intersection of the driveway for the Fire Lot and WCR 7.
- v. Widening of the west side of Weld County Road (“WCR”) 7 between the Liberty Drive and WCR 7 intersection and the emergency driveway from the Fire Lot onto WCR 7. WCR 7 shall be widened in compliance with the Road Section Details; except that the Fire District shall not be responsible for installing the 10-foot trail shown in the Road Section Details (the “Town Trail”). Rather, the Fire District shall construct a tie-in for the Town Trail at the Liberty Drive and WCR 7 intersection and dedicate an easement for the Town Trail to the Town either, at the Town’s discretion, by reservation to the Town in the Plat or dedication to the Town by separate agreement of the Town and Fire District.
- vi. If required by the traffic study for the Project, construction of auxiliary lanes along WCR 7, such as: a deceleration along the west side of WCR 7 into Liberty Drive; a left turn from WCR 7 into Liberty Drive; and/or an acceleration lane from Liberty Drive heading south on CR 7.

If the drainage plan for the Project complies with the Liberty Ranch Filing No. 2 drainage report and any associated amendments, a separate storm water detention facility will not be required for the Project.

Without limiting the foregoing, the Fire District shall be responsible for the engagement and oversight of third-party contractors and payment of all fees and costs related to the Public Improvements, and the Library District shall be responsible for reimbursing the Fire District the Library District’s share of such fees and costs as set forth in a separate agreement between the Fire District and Library District.

- c) **Site Planning.** The Fire District and Library District shall each be responsible for, at each Party’s sole cost, preparing and obtaining Town approval of the site plan for the Fire Lot and the site plan for the Library Lot, respectively. The Fire District site plan and construction of the fire station shall accommodate the Town’s design and construction plans for the Town Trail.

3. OTHER AGREEMENTS; TOWN FEES AND COSTS.

- a) **Minor subdivision and site plans.** As part of the minor subdivision and site plan processes, the Districts shall be required to enter into a subdivision improvement agreement and a site plan agreement in accordance with Sections 16-4-130 and 16-4-100 of the Town Code, respectively; provided, however, if a District submits its site plan contemporaneously with the Plat, the subdivision improvement agreement may be combined with the site plan agreement. As part of the minor subdivision and site plan

processes, the Districts shall also be required to enter into an agreement for payment of review and development expenses incurred by the Town in accordance with Sections 16-4-80 and 16-4-100 of the Town Code; provided however, that the Town shall waive the Town's application fees and the costs associated with Town staff's review of the Plat and the Districts' site plans. The Districts shall remain responsible for the cost of review by the Town's outside consultants, including (without limitation) traffic engineering review, drainage engineering review, review by the Town's engineering firm (currently, JVA, Incorporated), and legal review.

- b) Development impact fees.** The Fire District and Library District shall be responsible for payment of development impact fees imposed by the Town in accordance with Article VI of Chapter 4 of the Town Code. The fees shall be paid prior to issuance of a building permit for development occurring on each of the Fire Lot and Library Lot and shall be calculated based on the then-current rate imposed for the Office & Institutional development type.
- c) Building permit fees.** The Town shall waive the Town's application fees for Town building permits.
- d) Town inspection fees.** The Town shall waive the cost of inspections by Town staff. The Districts shall remain responsible for the cost of inspections by the Town's outside consultants.
- e) Availability of funding.** The Districts agree that the Town may condition issuance of building permits for the vertical construction of the Lots on the applicable District providing the Town with a copy of executed construction contracts and documentation that funding for the subject work is available and appropriated.

- 4. NEIGHBORHOOD MEETING.** The Fire District shall be responsible, at its cost (subject to reimbursement from the Library District per a separate agreement between the Districts), for scheduling, holding, and conducting at least one neighborhood meeting with the Liberty Ranch neighborhood located immediately west of the Property. The Parties anticipate that the meeting will be held at the current fire station and facilitated by the Project architect (Oz Architecture). Town staff shall attend and be available to answer questions during the neighborhood meeting. The Town shall waive costs for Town staff time related to the neighborhood meeting.

5. STANDARDS.

- a)** The Project shall be designed and constructed in compliance with all applicable federal, state, and local laws, rules, and regulations, including (without limitation) the Americans with Disabilities Act, as amended.
- b)** If the Town proposes to amend the Town Code by adding a public use zoning district, and proposes to rezone the Property to said district, the Town will promptly notify the Fire District and Library District to discuss any potential impacts to the permitted uses.

6. CONVEYANCE OF LOTS. The Town agrees to convey, and the Fire District and Library District agree to acquire, the Fire Lot and Library Lot, respectively, upon the terms and conditions of this Section 6.

a) Consideration. The consideration for the Fire Lot and Library Lot shall be \$10 for each of said lots plus the Districts' performance of their obligations in this Agreement.

b) No Warranties. The Fire District and Library District acknowledge and agree that they are acquiring their respective lots "AS IS," "WHERE IS," "WITH ALL FAULTS," and "WITHOUT ANY WARRANTY, EXPRESS OR IMPLIED," including, without limitation, the physical condition of the lots.

c) Closings.

- i. The Town shall convey the Fire Lot to the Fire District by bargain and sale deed upon the Town approval of the site plan for the Fire Lot and execution by the Town and the Fire District of the corresponding site plan agreement.
- ii. The Town shall convey the Library Lot to the Library District by bargain and sale deed upon the Town approval of the site plan for the Library Lot and execution by the Town and the Library District of the corresponding site plan agreement.

d) Town's Reversionary Interests.

- i. The deed for the Fire Lot shall include a right of re-entry in the Town if the Fire District: (1) fails to pull a building permit for vertical construction of the fire station within two (2) years of the Effective Date of this Agreement (the "Fire BP Condition"), or (2) fails to obtain a temporary certificate of occupancy ("TCO") for the fire station within two (2) years of the issuance of the initial building permit for vertical construction of the fire station (the "Fire TCO Condition"). The deed shall include language that if the Fire District fails to cure the Fire BP Condition within thirty (30) days after receipt by the Fire District of written notice from the Town or the Fire TCO Condition within one-hundred and eighty (180) days after receipt by the Fire District of written notice from the Town, then the Town shall be entitled to a reconveyance of the Fire Lot by bargain and sale deed and the delivery of exclusive possession thereto. In addition, the deed shall state that if the right of re-entry is the result of a failure of the Fire TCO Condition, then the Town's right to a reconveyance of the Fire Lot shall be subject to payment to the Fire District of the appraised value of the Fire Lot.
- ii. The deed for the Library Lot shall include a right of re-entry in the Town if the Library District: (1) fails to pull a building permit for vertical construction of the library within two (2) years of the Effective Date of this Agreement (the "Library BP Condition"), or (2) fails to obtain a TCO for the library within two

(2) years of the issuance of the initial building permit for vertical construction of the library (the “Library TCO Condition”). The deed shall include language that if the Library District fails to cure the Library BP Condition within thirty (30) days after receipt by the Library District of written notice from the Town or the Library TCO Condition within one-hundred and eighty (180) days after receipt by the Library District of written notice from the Town, then the Town shall be entitled to a reconveyance of the Library Lot by bargain and sale deed and the delivery of exclusive possession thereto. In addition, the deed shall state that if the right of re-entry is the result of a failure of the Library TCO Condition, then the Town’s right to a reconveyance of the Library Lot shall be subject to payment to the Library District of the appraised value of the Library Lot.

- iii. The deeds for the Fire Lot and Library Lot shall also state that the Town’s right of re-entry shall expire automatically upon issuance of a TCO. In addition, following the issuance of a TCO, the Town agrees to execute and record a notice of release of its right of re-entry upon request of the applicable District.

- e) **Costs and fees.** The Fire District shall pay recording costs related to the closing of the Fire Lot, and the Library District shall pay recording costs related to the closing of the Library Lot. In addition, premiums for any title insurance policy obtained by a District, including the cost of any affirmative coverages or endorsements, shall be borne by the applicable District.

7. **RIGHT OF FIRST REFUSAL.** If at any time the Fire District as to the Fire Lot or the Library District as to the Library Lot receives a bona fide offer to purchase in whole or in part, said lot or to lease the entirety of said lot for a lease term (including extension periods) of more than twenty-five (25) years, the applicable District shall send the Town a copy of the proposed offer and notify the Town of the District’s intention to accept the same. The Town shall have the right within sixty (60) days to accept the terms of said offer in writing and within sixty (60) days thereafter to purchase or lease, as applicable, the subject lot for the price and on the terms specified in said offer. If the Town does not so elect within said sixty (60) day period, the applicable District may then sell or lease, as applicable, the subject lot to the offeror provided the sale or lease is on the terms and conditions and for the price set forth in the written offer sent to the Town. This right of first refusal shall in no way restrict a District’s right, power, or authority to mortgage or encumber, including lease back financing, grant easements affecting, or grant a lease or leases with a lease term (including extension periods) equal to or less than twenty-five (25) years on, the subject lot. Nor shall this right of first refusal in any way restrict or prohibit transfers of the subject lot by operation of law or transfers of the subject lot between the Fire District and the Town or the Library District and the Town. This right of first refusal shall terminate and be null and void as to the Fire Lot or Library Lot upon the consummation of a sale or conveyance in fee simple or a lease of more than twenty-five (25) years to a third party of said lot after full compliance with the terms of this right of first refusal; provided, however, if there is a sale or conveyance in fee simple of only a portion of a lot, then this right of first refusal shall remain in place for the remainder of said lot. The Town may record a memorandum

of this right of first refusal against the applicable lots.

8. TERMINATION OF AGREEMENT. The term of this Agreement shall commence on the Effective Date and shall terminate upon the date that all obligations of the Parties under this Agreement have been satisfied, unless:

- a) This Agreement is terminated earlier by mutual written agreement of the Parties.
- b) This Agreement is terminated by the Fire District or Library District by the earlier of the date of Closing or the date that is One Hundred Twenty (120) days of the Effective Date based on the District's determination that title to or environmental condition of the Fire Lot or Library Lot, as applicable, is not acceptable to the District. The terminating District shall provide written notice to the other Parties of such termination on or before the expiration of said date. The Districts shall be solely responsible for obtaining current title commitments for title insurance policies for their subject lots and copies of instruments and documents referenced in such commitments.
- c) The Plat and the associated subdivision improvement agreement and the site plans and the associated site plan agreements for the Fire Lot and Library Lot are not approved by the Town and fully executed within one (1) year of the Effective Date. Upon such an event, the Parties shall meet to discuss the potential termination or amendment of this Agreement. Unless this Agreement is otherwise amended by the Parties, if the Plat and the associated subdivision improvement agreement and the site plans and the associated site plan agreements for the Fire Lot and Library Lot are not approved by the Town and fully executed within eighteen (18) months of the Effective Date, the Town shall have the right to terminate this Agreement with thirty (30) days' prior written notice to the Districts.

In the event the Parties seek to terminate this Agreement with respect to only one District under Subsection a) above, or if only one District seeks to terminate this Agreement under Subsection b) above, or if the Town seeks to terminate this Agreement with respect to only one District under Subsection c) above, the Town and the remaining District shall work cooperatively and in good faith to amend this Agreement as needed to address the public improvements needed to serve the remaining District's development.

9. ENTIRE AGREEMENT; AMENDMENTS. This Agreement, together with the exhibits attached hereto, constitutes the entire agreement between the Parties and supersedes all prior contracts, proposals, representations, negotiations, letters of intent, whether written or oral, pertaining to the subject matter of this Agreement. No changes, alterations, or modifications to any of the provisions of this Agreement shall be effective unless contained in a written agreement signed by the Parties.

10. FORCE MAJEURE. The Fire District and Library District shall not be liable for any delays or failures in the performance of any of their obligations hereunder due to causes beyond their reasonable control, after written notice to the Town of such cause and exercise of such Party's best efforts to perform such obligations, including, but not limited to, fire, strike, war, riots, acts of civil or military authority, acts of God, judicial action,

unavailability or shortages of materials, equipment or personnel, failures or delays in delivery from vendors and suppliers, or delays in transportation.

- 11. ASSIGNMENT.** A Party shall not assign this Agreement or any rights or obligations of such Party under this Agreement without the prior written consent of the other Parties.
- 12. BINDING AGREEMENT.** This Agreement shall be binding upon and shall be for the benefit of the Parties, their successors and assigns.
- 13. NO THIRD-PARTY BENEFICIARIES.** This Agreement shall not confer any rights or remedies upon any person other than the Fire District, Library District, and Mead and their respect successors and assigns.
- 14. CHOICE OF LAW; VENUE.** This Agreement shall be construed in accordance with the laws of the State of Colorado. In the event of any dispute between the Parties, the exclusive venue for dispute resolution shall be the District Court for and in Weld County, Colorado.
- 15. SEVERABILITY.** If any term or condition of this Agreement shall be held to be invalid, illegal, or unenforceable, this Agreement shall be construed and enforced without such provision to the extent that this Agreement is then capable of execution within the original intent of the Parties.
- 16. NOTICES.** All notices or demands desired or required under this Agreement shall be deemed given: (i) when personally delivered; or (ii) after the lapse of five (5) days after mailing by registered or certified mail, postage pre-paid; or (iii) when sent by confirmed electronic mail, and addressed as follows:

To Town of Mead: Town of Mead
Attn: Jason Bradford, Community Development Director
441 Third Street
Mead, CO 80542
E-Mail: jbradford@townofmead.org

With a copy to: Michow Guckenberger & McAskin LLP
Attn: Mead Town Attorney
5299 DTC Blvd., Suite 300
Greenwood Village, CO 80111
E-Mail: MMcAskin@mgmfirm.com

To the Library District: High Plains Library District
Attn: Matthew Hortt, Ph.D., Executive Director
12650 W. 29th Street
Greeley, CO 80634
E-Mail: MHortt@highplains.us

With a copy to: Coan Payton & Payne LLC

Attn: William F. Garcia, High Plains Library District
Counsel
5586 W 19th Street
Greeley, CO 80634
E-Mail: wgarcia@cp2law.com

To the Fire District: Mountain View Fire Protection District
Attn: Deputy Chief Jeff Webb
3561 N. Stagecoach Road
Longmont, CO 80504
E-Mail: jwebb@mvfpd.org

With a copy to: Lyons Gaddis
Attn: John Chmil, Mountain View Fire Protection District
Counsel
P.O. Box 978
Longmont, CO 80502-0978
E-Mail: jchmil@lyonsgaddis.com

17. NO WAIVER OF GOVERNMENTAL IMMUNITY. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions of the Colorado Governmental Immunity Act, CR.S. §§24-10-101 *et seq.*, as applicable now or hereafter amended.

18. SUBJECT TO APPROPRIATION. The Parties understand and acknowledge that Mead, the Fire District, and the Library District are subject to Article X, § 20 of the Colorado Constitution (“TABOR”). The Parties do not intend to violate the terms and requirements of TABOR by the execution of this Agreement. It is understood and agreed that this Agreement does not create a multiple-fiscal year direct or indirect debt or obligation within the meaning of TABOR as no future appropriation of funds beyond the current fiscal year is anticipated or expected. Notwithstanding anything in this Agreement to the contrary, all payment obligations of the Parties are expressly dependent and conditioned upon the continuing availability of funds for such party beyond the term of the party’s current fiscal period ending upon the next succeeding December 31. Financial obligations of the Parties payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available in accordance with the rules, regulations, and resolutions of the individual paying party and other applicable law.

19. EXECUTION BY COUNTERPARTS; ELECTRONIC SIGNATURES. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. The Parties approve the use of electronic signatures for execution of this Agreement. All use of electronic signatures shall be governed by the Uniform Electronic Transactions Act, CRS §§ 24 71.3 101 to -121. 20.

20. AUTHORITY TO ENTER AGREEMENT. The signatures of those representatives of

the Parties below affirm that they are authorized to enter into and execute this Agreement and that all necessary actions, notices, meetings, and/or hearings pursuant to any law required to authorize the execution of this Agreement have been made.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

Signature Pages Follow.

ATTEST:

TOWN OF MEAD, COLORADO

By: _____
Mary E. Strutt, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Date: _____

APPROVE AS TO FORM:

By: _____
Marcus McAskin, Town Attorney

**MOUNTAIN VIEW FIRE PROTECTION
DISTRICT:**

Laura McConnell, Board President

ATTEST:

Date: _____

Secretary

HIGH PLAINS LIBRARY DISTRICT:

Mary Heberlee, Chair of the Board

Date: _____

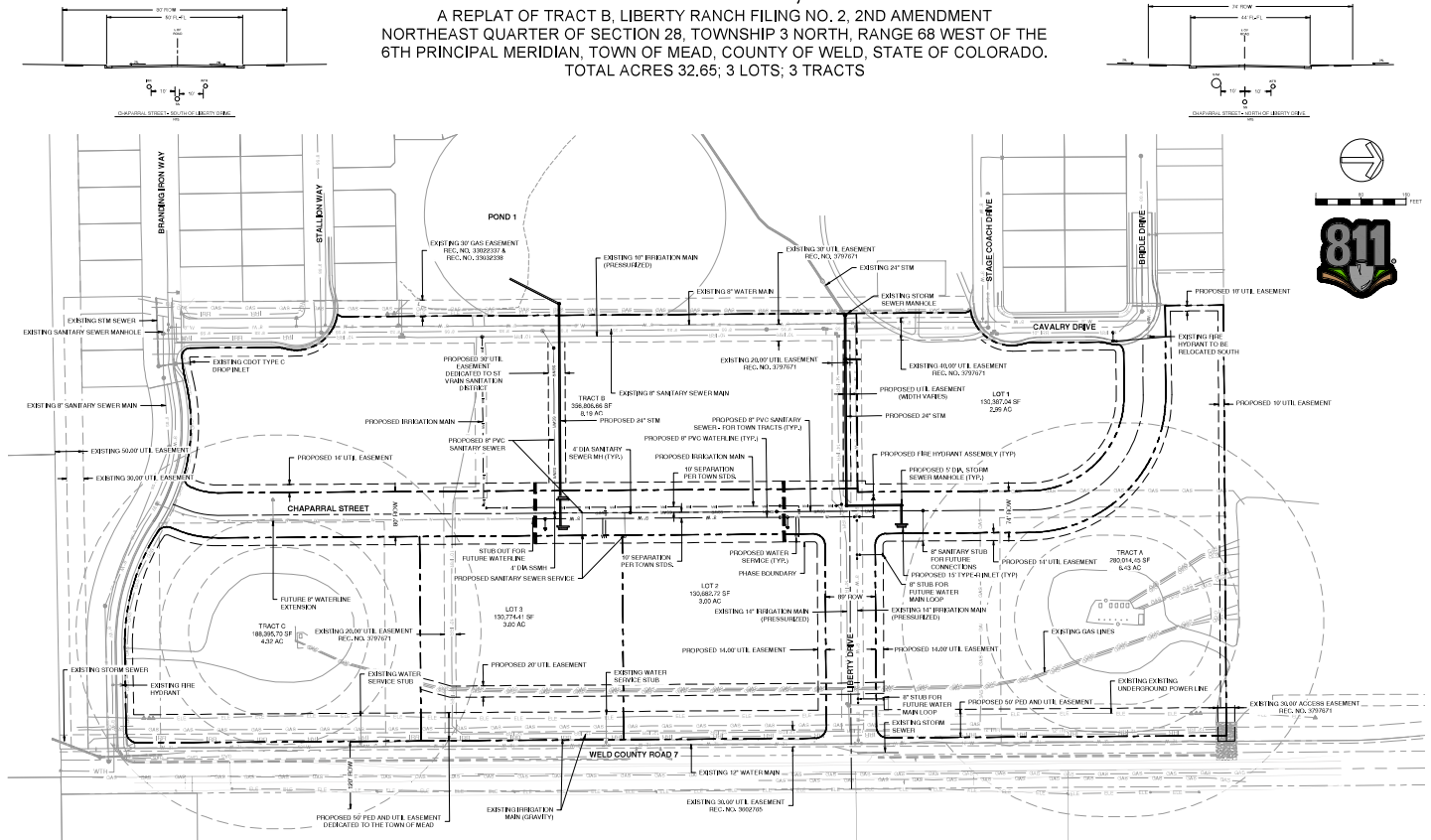
ATTEST:

Secretary

EXHIBIT A
MASTER UTILITY PLAN

LIBERTY RANCH FILING NO. 2, 3RD AMENDMENT

A REPLAT OF TRACT B, LIBERTY RANCH FILING NO. 2, 2ND AMENDMENT
NORTHEAST QUARTER OF SECTION 28, TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE
6TH PRINCIPAL MERIDIAN, TOWN OF MEAD, COUNTY OF WELD, STATE OF COLORADO.
TOTAL ACRES 32.65; 3 LOTS; 3 TRACTS



MASTER UTILITY PLAN
SCALE: 1" = 80'

ST. VRAIN SANITATION DISTRICT

Development review approval signature and date

These construction plans have been reviewed by St. Vrain Sanitation District for sanitary sewer improvements only. District's acceptance of these plans is valid for one (1) year.

LIBERTY RANCH FILING NO. 2, 3RD AMENDMENT

MASTER UTILITY PLAN

CONTACT INFORMATION
ST. VRAIN SANITATION DISTRICT
1000 W. 10TH AVE., SUITE 100
DENVER, CO 80202
(303) 733-0000
WWW.STVRAINSDISTRICT.COM

PLAN NO. P-2023-021

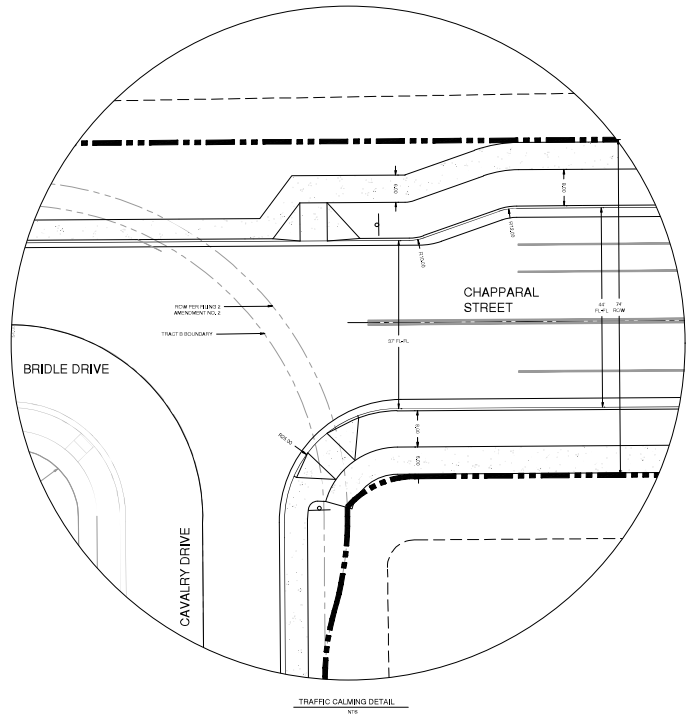
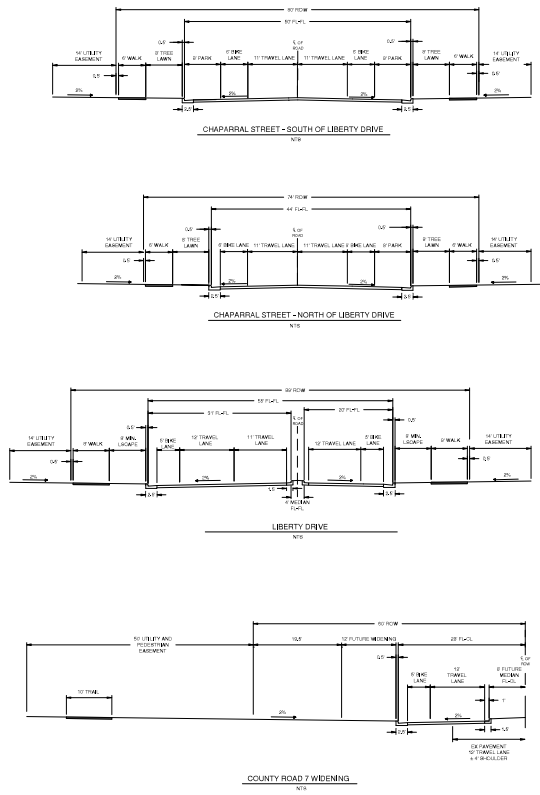
DATE 8/29/2024

SHEET 4 OF 7

EXHIBIT B
ROAD SECTION DETAILS

LIBERTY RANCH FILING NO. 2, 3RD AMENDMENT

A REPLAT OF TRACT B, LIBERTY RANCH FILING NO. 2, 2ND AMENDMENT
NORTHEAST QUARTER OF SECTION 28, TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE
6TH PRINCIPAL MERIDIAN, TOWN OF MEAD, COUNTY OF WELD, STATE OF COLORADO.
TOTAL ACRES 32.65; 3 LOTS; 3 TRACTS



LIBERTY RANCH FILING NO. 2, 3RD AMENDMENT

ROAD SECTION DETAILS

CONTACT INFORMATION
JANIS B. BENT
JANIS@BENTDESIGN.COM
303.440.0000
10700 CHERRY STREET, SUITE 100, DENVER, CO 80231

DATE: 8/26/2024

1 1

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 44-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING THE
LIBERTY RANCH, TRACT B, MUNICIPAL FACILITIES MASTER SITE PLAN**

WHEREAS, an approximately 32.69-acre parcel legally described as Tract B, Liberty Ranch Filing No. 2, 2nd Amendment, pursuant to the Final Plat thereof recorded with the Weld County Clerk and Recorder at Rec. No. 3996323 (“Tract B”), was dedicated to the Town of Mead for public purposes; and

WHEREAS, on July 25, 2022, the Board of Trustees awarded a professional services agreement to OZ Architecture, Inc., to develop a master site plan (the “MSP”) to serve as a foundation for future development of Tract B; and

WHEREAS, due to the fast rate of development in the Town of Mead, both the Town of Mead’s Police Department (the “Police Department”) and the Mountain View Fire Protection District (the “Fire District”) are in need of new facilities to accommodate the additional services and growing population; and

WHEREAS, the High Plains Library District (the “Library District”) has also expressed an interest in exploring Tract B as the site for a new library; and

WHEREAS, the Police Department, the Fire District, and the Library District have determined that Tract B would be able to accommodate their respective needs and that their respective facilities would be compatible uses on Tract B; and

WHEREAS, a copy of the Liberty Ranch, Tract B, Municipal Facilities Master Site Plan (the “Tract B MSP”) is attached to this Resolution as **Exhibit 1**; and

WHEREAS, Town Staff is prepared to begin the work of establishing the land entitlement process and public improvement phasing for the future development of Tract B; and

WHEREAS, the Board of Trustees desires to approve the Tract B MSP; and

WHEREAS, the Board further desires to delegate authority to the Town Attorney and Town Manager to negotiate any necessary agreements with the Fire District and Library District to facilitate the future development of Tract B, conditioned on any such agreement(s) being brought before the Board for final review and approval,

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees (“Board”) hereby: (a) approves the Tract B MSP attached hereto as **Exhibit 1**; (b) authorizes the Town Attorney and the Town Manager to negotiate any necessary agreements with the Fire District and Library District as may be appropriate to facilitate the development of Tract B; and (c) directs the Town Attorney and the Town Manager to present any agreements and development plans to the Board for the Board’s review and approval.

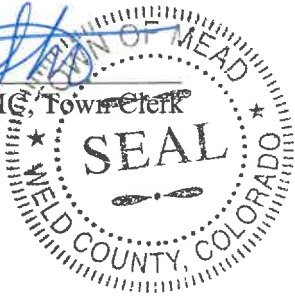
Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 10TH DAY OF JULY, 2023.

ATTEST:

By: 
Mary E. Strutt, MMCS, Town Clerk



TOWN OF MEAD:

By: 
Colleen G. Whitlow, Mayor

Exhibit 1
Liberty Ranch, Tract B, Municipal Facilities Master Site Plan

(see attached document)



TOWN OF MEAD

MUNICIPAL FACILITIES

MASTER SITE PLAN CONCEPT

MEAD, COLORADO | 03.20.2023

MASTER PLAN | PROGRAM - FIRE STATION

Function / Room Name	Needed Unit Size		Needed Unit NSF	Needed Number Spaces	Needed Total NSF	Remarks
	W	D				
ESTIMATED NEW STATION PROGRAM						
Apparatus Areas					5,376	
Four Bays - Drive Through - TBD	96	56	5,376	1	5,376	4 bays
Living Areas					4,815	
Shared: Entry Vestibule	10	15	150	1	150	Public and FF Entrance - Possibly staffed by Police (confirm if shared)
Firefighter entrance	8	8	64	1	64	access to living quarters and app bay
Unisex ADA Toilet	8	12	96	1	96	for public use if needed for visitor + station use
Bed Rooms	9	11	99	6	594	includes wardrobe lockers, small desk, bed
Unisex Crew Bathrooms	7	10	70	3	210	
ADA Crew Bathroom	9	8	72	1	72	one adaptable ADA bath in sleeping area of station
Storage Closet - Sleeping area	2	5	10	1	10	General linen and misc. storage for area
Kitchen	18	20	360	1	360	
Dining Area	12	20	240	1	240	
Day Room	18	20	360	1	360	
Shared: Training/ Community Room	34	22	748	1	748	Seating for about 40-45, with tables and chairs, classroom setup. Regional class presentation -
Shared: Storage Closet - Training Room	10	12	120	1	120	AV access, EMS Supplies, chairs, tables
Shared: Fitness Room	22	36	792	1	792	provide 48" door, access to the exterior with concrete patio with cover
Crew / Watch Office	14	15	210	1	210	Located near station entry and apparatus bays
Officers Office	10	10	100	1	100	
Laundry	8	12	96	1	96	Clean side of station - duty clothes and linens
Station Storage - Living Quarters	4	4	16	1	16	Varies and dispersed within daytime use areas
Display Artifact Area	2	8	16	1	16	
Janitor Closet	6	6	36	1	36	one per floor
Janitor Closet	5	3	15	1	15	one per floor
Fire Pole	7	7	49	2	98	area per floor
Stairs (2 sets)	10	15	150	2	300	
Elevator (2 floors)	7	8	56	2	112	one per floor
Apparatus Bay - Support Space					1,700	
Decon Room / Bay Laundry	15	18	270	1	270	Apparatus bay use only Extractor + W/D
Tool Decon Area / Alcove	3	14	42	1	42	
Decon Bathrooms	8	8	64	2	128	optional review sequence
Decon Locker Rooms / Support Areas	14	20	280	1	280	sample decon sequence plan available for review
Shop / Tool Maintenance Room	14	16	224	1	224	
Outdoor Storage and Equip.	10	12	120	1	120	
Bunker Gear Storage	18	16	288	1	288	verify locker size, style, number
EMS Storage	6	10	60	1	60	
Comp / SCBA Fill Room	16	12	192	1	192	fill room separate from compressor - potential size increase for additional storage, vehicle, etc.
Janitor Closet	4	6	24	1	24	cleaning for Apparatus redzone areas only
Unisex Toilet - App Bay Access	9	8	72	1	72	direct access to apparatus bay (Verify if wanted)
Mezzanine for training props						

Function / Room Name	Needed Unit Size		Needed Unit NSF	Needed Number Spaces	Needed Total NSF	Remarks
	W	D				
Shared: Building Support					302	
Electrical Room	8	8	64	1	64	submeter
Mechanical Room	10	12	120	1	120	submeter
Water Entry / Sprinkler	8	8	64	1	64	submeter
Communications / IT	6	9	54	1	54	
*Potential Stub in of services for PD depending on timing and room for submetering						
Total Net Square Footage					12,193	
Total GSF plus 15% Gross Factor					14,022	Estimated
Exterior Space and Equipment						
Communication Tower						verify if required
Trash Enclosure						
Sidewalks and Paved Walkways						
Front Apron - Concrete						
Flagpole / Lighting						at front entrance is adequate - American and State Flags - one pole
Entry Walk						
Shared? Generator / Pad / Enclosure						review space plan to identify what will be on the em gen (60% for fire requirements)
Outdoor Patio - Cooking eating						
Outdoor Patio - Cross fit exercise						
Private parking (12 spaces for staff)						
community room parking (per zoning)						
Landscape						review town requirements
Secure private car vs PD car parking to be confirmed						
Shared: Secure Parking - PD covered spaces for 6 cars near their exit door						

MASTER PLAN | PROGRAM - POLICE STATION

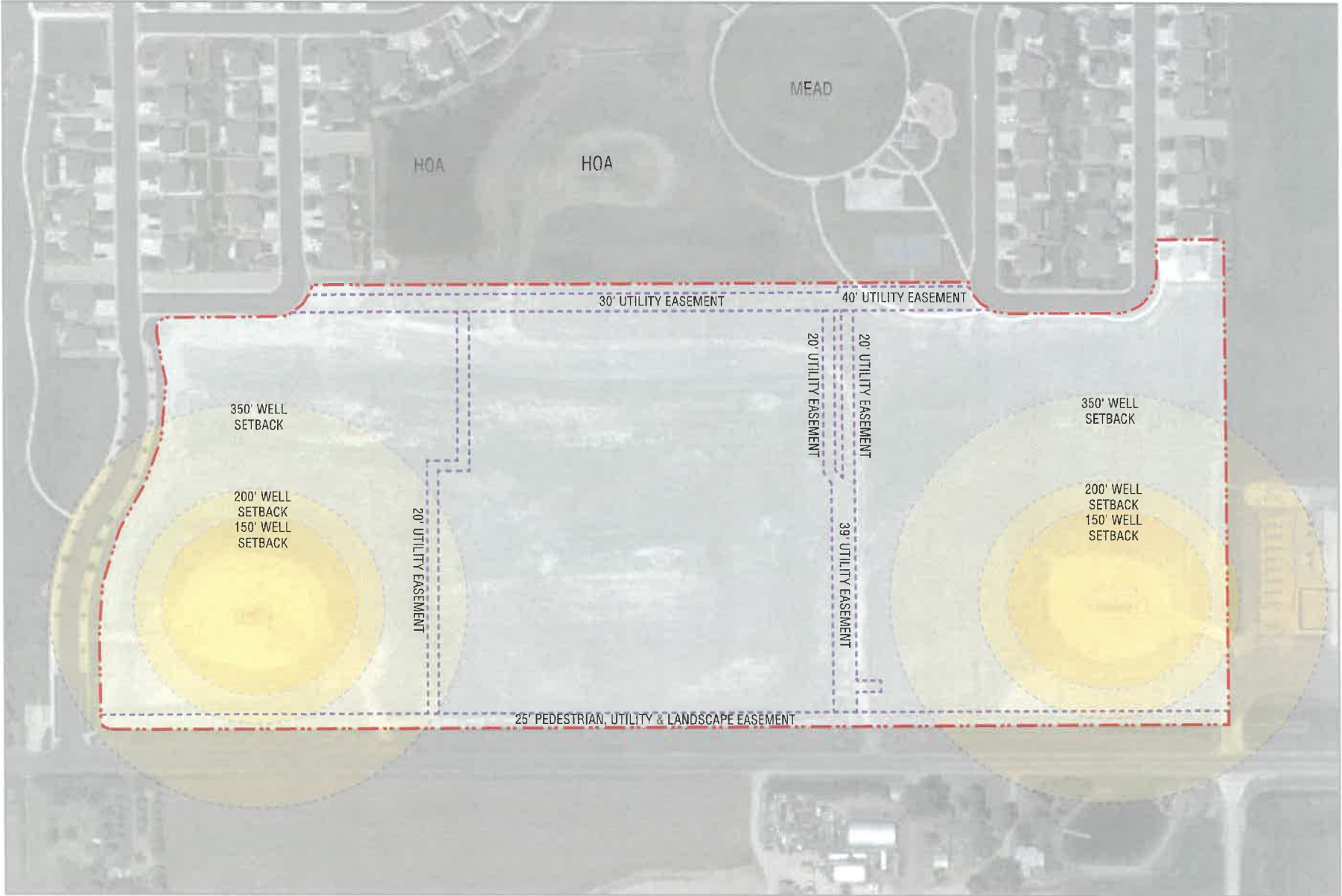
Function / Room Name	Staff Count	Needed Unit Size		Needed Unit NSF	Needed Number Spaces	Needed Total NSF	Shared SF	Remarks
		W	D					
POLICE STATION SPACE PROGRAM								
Public Spaces								
Entry Vestibule				64	1	64		
Public Lobby				120	1	120		not needed for Fire - space for 6 chairs
Administration/Clerk Station				120	1	120		Police oversee public lobby and secure lobby - administration tech person (in between lobbies)
Community/Training Room				800	1		800	60-80 public 45 training
Training Storage				120	1		120	8 mats for defensive tactics training (rolled up) - training contained to the mattes
Women's Toilet				60	1		60	
Men's Toilet				60	1		60	
Janitor				30	1		30	
Public space Total					8	240	1,134	
Secure Public								
Waiting				80	1	80		Off Clerk's Office
Interview Room				180	1	180		2 chairs, 1 office during the interviewing
Conference Room				220	1	220		seats 10-12 - larger interview room
Total Secure Public					3	480	0	
Office								
Admin Office								
Large Office	2			196	2	392		Chief & Commander - 1 desk + 4 seat conference table each
Future Office	1			150	1	150		
Tech	1			64	1	64		
Small Conference				108	1	108		
Patrol Office								
Open Office	8			480	1	480		6 officers, 2 CSO's
Shared Office	4			300	1	300		4 Sergeants
Invest. Office								
Shared Office	4			300	1	300		1 Sergeant, 3 Detectives
SRO	3			36	1	36		3 touchdown spaces
Work/Copy/Mail				60	1	60		
Report				36				In SRO
Storage				100	1	100		
Breakroom				240	1	240		full kitchen - if no access to public area, could also be used as a muster (briefing room)
Office Space Total	23				12	2,230	0	
Secure Holding/Interview								
Vehicle Sallyport				700	1	700		Interior - room for 2 cars (one lane)
Emergency Decon Station				70	0			Use fire station decon
Vestibule				64	1	64		
Vehicle Processing/wash bay				336	1	336		Evidence function - vehicle locked down for 24-48 hour period/wash bay with drain
Armory Storage				60	1	60		Ammunition, targets, etc. - storage off of wash bay typically transport to Greeley
Booking				60	1	60		
Breathalyzer Room				80	1	80		
Holding Cells				60	2	120		
HC Cell				75	1	75		Accessible cell
Search				120	0	0		in Sally Port
Secure Circulation				100	1	100		
Interview Rooms				108	1	108		accessible from secure entry and from booking
Private Toilet				60	1	60		off of sally port - flushing from outside of room
Janitor				36	1	36		Serves cells
Secure Holding/Interview Total				1,929	13	1,799	0	

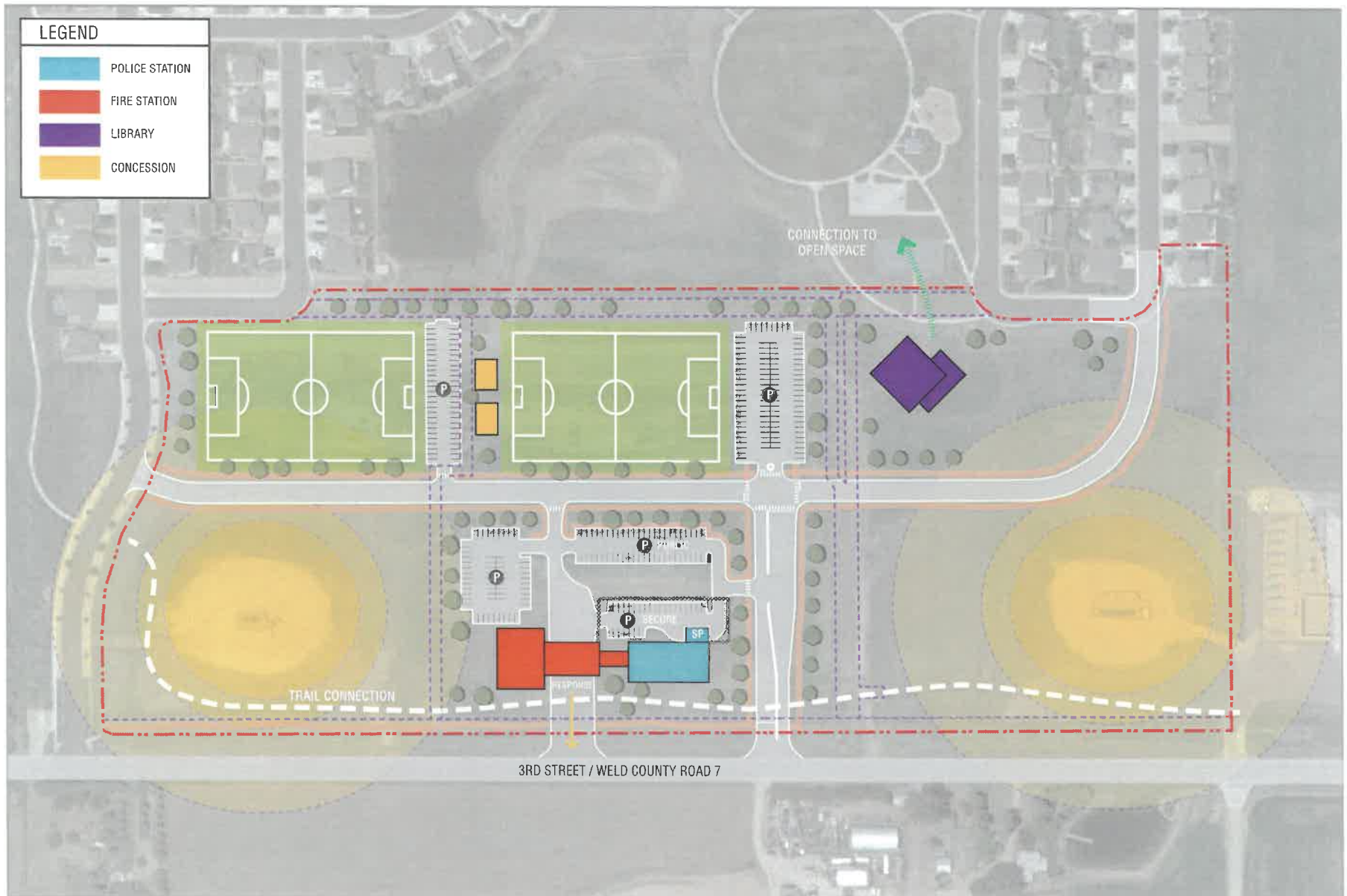
Function / Room Name	Staff Count	Needed Unit Size		Needed Unit NSF	Needed Number Spaces	Needed Total NSF	Shared SF	Remarks
		W	D					
POLICE STATION SPACE PROGRAM								
Secure Staff Spaces								
Entry Vestibule				50	1	50		
Conference Room/Meeting Area				240	1	240		Near staff entry for meetings
Equipment/Storage/Armory				150	1	150		Misc. equipment, training props, radio charging, rifle safe
Mail					0	0		in file area
File				120	1	120		
Breakroom				300	1	300		2 tables of 8, kitchenette
Evidence Storage				560	1	560		equal to 2 connexs
Secure Staff Total				1,420	6	1,420	0	
Lockers & Fitness								
Exercise/Training Room				800	1		800	shared with fire
Exercise Storage				100	1		100	
General Locker Room				200	1	200		20 lockers
Unisex Shower/Changing				100	4	400		3 minimum
Lockers & Fitness Total				1,200	7	600	900	
Building Support								
Mechanical Room				120	1		120	
Electrical Room				50	1		50	
IDF				70	1		70	Servers need to be separate between the two (locked cabinets -vs- completely separate rooms)
Water Entry				64	1		64	
Building Maintenance Supplies				80	1		80	
Building Support Total				384	5	0	384	
Building Total Net SF Sub-Total								
20% Circulation Factor				0.20		6,769	2,418	
Grossing Factor				0.10		1,354	484	
Total GSF						8,935	3,192	12,127
Site Area								
Employee Parking	20			325	20	6,500		Secured - not including fire
Patrol Covered Parking				325	10	3,250		Secured, close to exit
Police Vehicles				325		0		Do officers take police vehicles home?
Public Parking	40			325	40	13,000		For community room
Outdoor Exercise				1,000	1	1,000		
Building						10,531		Includes 1/2 shared spaces
Setbacks, Circulation, etc.						15,796		1.5 x building
Site Area Total	60			2,300	71	50,077		

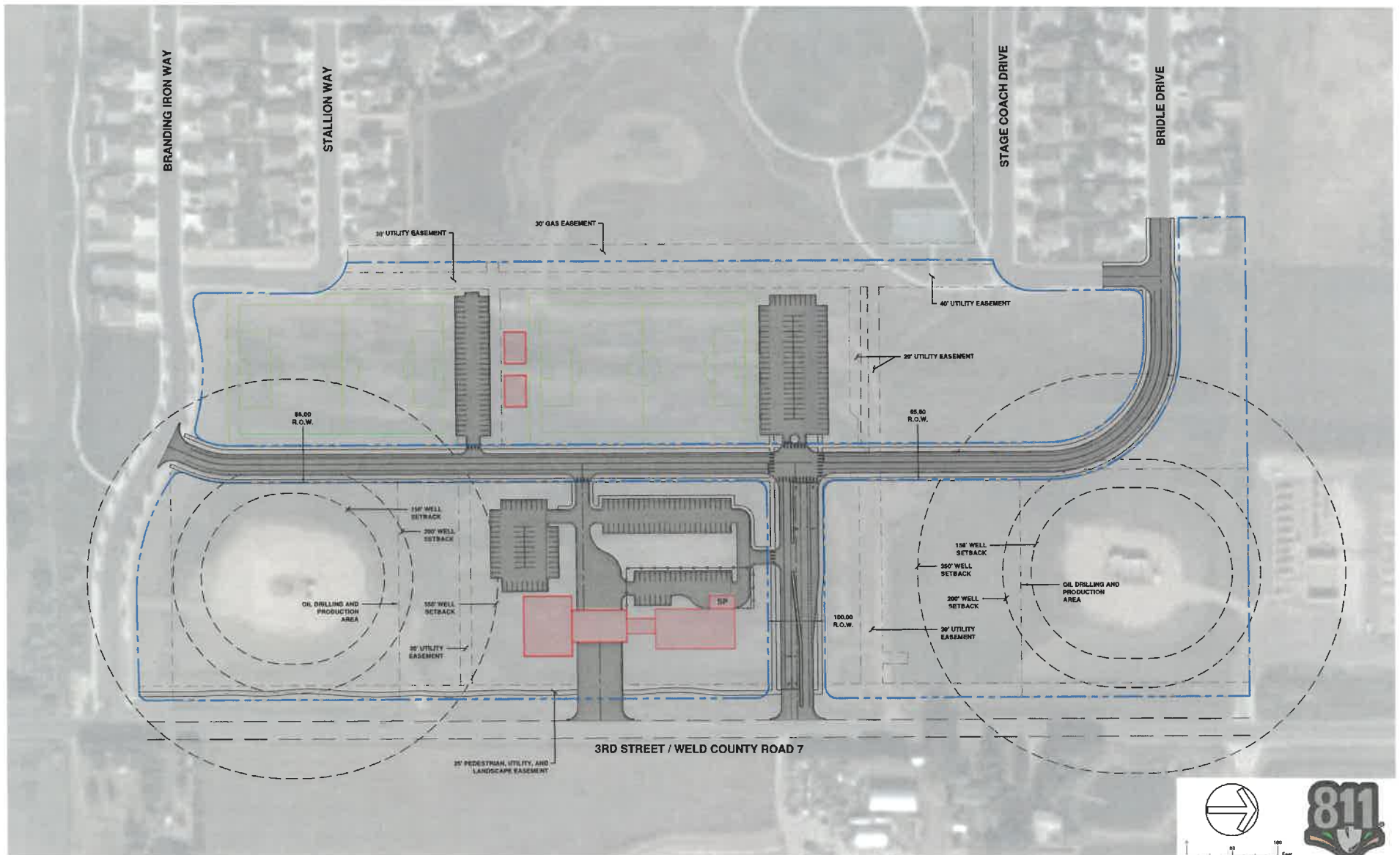
Function / Room Name	Staff Count	Needed Unit Size		Needed Unit NSF	Needed Number Spaces	Base Total GSF	Enhanced Total GSF	Remarks
		W	D					
Medium Library								
Introduction Zone								
Access: Staff Assisted				950	1	950	188	
Excite: Self Guided				995	1	995	75	
Excellence: Staff & infrastructure				2,950	1	2,950	163	
Subtotal					3	4,895	426	
Literacy Zone								
Curate: Collection				4,037	1	4,037	276	
Unite: Gathering & Collaboration				2,000	1	2,000	1,300	
Wild Card: Community Spaces				1,150	1	1,150	920	
Subtotal					3	7,187	2,496	
Building Total								
Base and Enhanced subtotal				12,082	1	12,082	2,922	
Building Max Total	2					15,004		
Site Area								
No quantities given								
Parking assumes 1 car per 350 GSF				325	42	13,650		
Site Area Total	0			325	42	13,650		

Function / Room Name	Needed Unit Size		Needed Unit NSF	Needed Number Spaces	Needed Total NSF	Remarks
	W	D				
ESTIMATED YOUTH SPORTS PROGRAM						
Outdoor Fields				0		
Club level Baseball fields				3		able to modify for tee ball, with dug outs + bleachers + lighting
Soccer fields				3		full size soccer fields, modify to play smaller sized games on + open space with no bleachers
Support Space				2,000		
concession/ restroom building	25	40			1,000	st. vrain sports complex with centralized location
Equipment building	25	40			1,000	for the rec side of things, supplies, nets, etc.
Building Support				0		
Parking (per zoning see table below)						adjacencies to other facilities for overflow parking
Total Net Square Footage				2,000		
Total GSF plus 15% Gross Factor				2,300 <i>Estimated</i>		
Use	Low Requirement (Urban)		High Requirement (Suburban)		Don's Thoughts	
Police and Fire	2 spaces / 1,000 sf gfa		1 space / 300 sf nla		Suburban may be closer for Mead	
Library	2-3 paces / 1,000 sf gfa		1 space / 350 sf nla		Suburban may be closer for Mead	
Ballfields	1 space per 4 seats bleacher or seating capacity. If there are no defined seating areas, a special study may be required		Special study required		Go with Urban, and assume additional demand from heavy use in evenings can be accommodated in library spaces.	
Equipment TBD						











Agenda Item Summary

MEETING DATE: September 30, 2024

SUBJECT: **Resolution No. 74-R-2024** – A Resolution of the Board of Trustees of the Town of Mead, Colorado, Supporting Passage of Ballot Issue 2Q (the Public Safety / Mead Police Department Funding Ballot Issue) at the November 5, 2024 Regular Election

PRESENTED BY: Marcus McAskin, Town Attorney

Mary Strutt, Administrative Services Director / Town Clerk

SUMMARY

The Board of Trustees has requested a resolution be presented supporting passage of Ballot Issue 2Q, regarding increasing the local sales and use tax from 3% to 4%. If Ballot Issue 2Q (the “Public Safety Ballot Issue”) is passed by voters, the new revenue generated by the additional sales and use tax would be dedicated exclusively to public safety purposes including:

- ADDITIONAL POLICE OFFICERS AND EQUIPMENT
- ADDITIONAL SCHOOL RESOURCE OFFICERS
- POLICE/PUBLIC SAFETY FACILITIES
- INCREASED COMMUNITY POLICING

If approved by voters, the funds generated by the increased sales and use tax will be retained in a separate segregated account. Any revenue generated from the additional one percent (1%) sales and use tax will not go into the general fund.

The Resolution expresses the Board’s support for the passage of Ballot Issue 2Q and urges all registered electors of the Town to vote “YES” on Ballot Issue 2Q at the November 5, 2024 election.

The full text of the Public Safety Ballot Issue (Ballot Issue 2Q) is set forth in Attachment 1 to this *Agenda Item Summary*.

FINANCIAL CONSIDERATIONS

Conditioned on approval by Town voters, the additional revenues generated by the additional one percent (1%) sales and use tax will be utilized by the Town solely for the public safety-related related expenditures referenced in the Public Safety Ballot Issue. These revenues will defray some, but not all, of the annual costs associated with providing public safety services in the Town of Mead including but not limited to: hiring additional police officers and school resource officers, providing appropriate facilities and equipment for the officers, and increasing community policing efforts.

An increase in the sales and use tax from 3% to 4% would provide a projected \$2.0M in revenue in the first full fiscal year (2025) and a continued designated revenue stream in future years to offset the public safety-related costs for the Mead Police Department.

This tax will be collected in the same manner as the Town’s current sales and use tax collections - mainly by the State of Colorado Department of Revenue through the States Sales & Use Tax System (SUTS).

The amount that Mead budgets for police expenditures has increased each year since the establishment of the Mead Police Department in 2017. From its inception, the Department committed to providing a 24/7 Police Department with a community policing philosophy. Today the Department includes 16 sworn members: 10 officers who work three rotating shifts, two full-time School Resource officers, two sergeants and two administrators. The 2024 budget includes over \$2.5M in police expenditures for salaries, equipment, and other basic needs. The Department continues to face increasing operational and training mandates from the state; increased costs of insurance and other basic overhead; the need for designated space for training, evidence storage, interview rooms and holding cells; and additional resources to expand community policing initiatives.

LEGAL ISSUES

As the Board is aware, under the Fair Campaign Practices Act (“FCPA”), the Town is prohibited from expending public money to urge voters to vote in favor or against any ballot issue. C.R.S. § 1-45-117(1). This restriction applies to all of the ballot issues and questions through the date of the election. There are a few exceptions to this restriction, including an allowance for the Board to adopt a resolution or take a position of advocacy on any ballot question or issue. The Board is also allowed under the FCPA to report the “passage of or distribute a resolution of advocacy through established, customary means, other than paid advertising, by which information about other proceedings of the Board is regularly provided to the public.” C.R.S. § 1-45-117(1)(b)(III). Accordingly, the Board’s adoption of the attached Resolution expressing the Board’s support for Ballot Issue 2Q is expressly permitted under the FCPA and may be published on the Town’s website, as are other resolutions and ordinances adopted by the Board.

STAFF RECOMMENDATION/ACTION REQUIRED

Suggested Motion:

“I move to adopt Resolution No. 74-R-2024 - A Resolution of the Board of Trustees of the Town of Mead, Colorado, Supporting Passage of Ballot Issue 2Q (the Public Safety / Mead Police Department Funding Ballot Issue) at the November 5, 2024 Regular Election.”

ATTACHMENTS

Resolution No. 74-R-2024
Attachment 1 to AIS (full text of Public Safety Ballot Issue)

Attachment 1

Text of Public Safety Ballot Issue

Town of Mead Ballot Issue 2Q

SHALL THE TOWN OF MEAD TAXES BE INCREASED NOT MORE THAN \$2,000,000 (TWO MILLION DOLLARS) ANNUALLY IN THE FIRST FISCAL YEAR OF COLLECTIONS (2025) AND BY WHATEVER AMOUNTS AS ARE RAISED ANNUALLY THEREAFTER BY AN ADDITIONAL SALES AND USE TAX OF ONE PERCENT (1%) (OR AN INCREASE OF APPROXIMATELY TEN CENTS PER TEN DOLLARS SPENT), COMMENCING JANUARY 1, 2025 TO FUND PUBLIC SAFETY, INCLUDING

- ADDITIONAL POLICE OFFICERS AND EQUIPMENT
- ADDITIONAL SCHOOL RESOURCE OFFICERS
- POLICE/PUBLIC SAFETY FACILITIES
- INCREASED COMMUNITY POLICING

AND SHALL THE TAX REVENUES COLLECTED:

- BE RETAINED IN A SEGREGATED ACCOUNT SEPARATE FROM ALL OTHER TOWN FINANCIAL ACCOUNTS, AND
- BE USED ONLY TO PAY FOR PUBLIC SAFETY IN THE TOWN OF MEAD AND NEVER BE TRANSFERRED INTO THE TOWN GENERAL FUND OR USED FOR ANY PURPOSE OTHER THAN PUBLIC SAFETY,

WITH ALL TAX REVENUES AND INVESTMENT EARNINGS THEREON TO BE COLLECTED, RETAINED, AND SPENT AS A VOTER-APPROVED REVENUE CHANGE PURSUANT TO ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION?

Yes/For _____
No/Against _____

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 74-R-2024**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF MEAD,
COLORADO, SUPPORTING PASSAGE OF BALLOT ISSUE 2Q (THE PUBLIC
SAFETY / MEAD POLICE DEPARTMENT FUNDING BALLOT ISSUE) AT
THE NOVEMBER 5, 2024 REGULAR ELECTION**

WHEREAS, the Board of Trustees (“Board”) has referred a ballot issue to the registered electors of the Town of Mead (“Town”) asking voters to approve an additional sales and use tax imposed at a rate of one percent (1.0%), beginning January 1, 2025, with the additional revenues to be used for public safety purposes including:

- ADDITIONAL POLICE OFFICERS AND EQUIPMENT
- ADDITIONAL SCHOOL RESOURCE OFFICERS
- POLICE/PUBLIC SAFETY FACILITIES
- INCREASED COMMUNITY POLICING

(the “Public Safety Ballot Issue”); and

WHEREAS, if the Public Safety Ballot Issue (**Ballot Issue 2Q**) is approved by voters the tax revenues collected shall: (1) be retained in a segregated account separate from all other Town financial accounts, and (2) be used only to pay for public safety in the Town of Mead and never be transferred into the Town general fund or used for any purpose other than public safety; and

WHEREAS, the Public Safety Ballot Issue will appear on the November 5, 2024 coordinated general election ballot as **Ballot Issue 2Q**; and

WHEREAS, if the Public Safety Ballot Issue is approved by voters, the new revenue generated by the additional one percent (1%) sales and use tax will be retained **in a segregated account separate from all other Town financial accounts, and used for no other purpose other than public safety in the Town of Mead**; and

WHEREAS, if the Public Safety Ballot Issue is approved by voters, the Town will have a dedicated revenue stream that will be allocated exclusively to public safety, which will benefit the residents, business owners and taxpayers of the Town by addressing current funding shortfalls, including but not limited to the following:

- Two school resource officers (SROs) divide their time between three Mead schools
- Current staffing levels include only one patrol officer per shift
- No dedicated space for training, evidence storage, interview rooms, or holding cells
- No additional resources to expand community policing initiatives; and

WHEREAS, Mead Police Department officers respond to approximately 11,000 calls annually, patrol over 125 miles of roadways, and serve three schools with over 2,600 students and staff; and

WHEREAS, because the funds raised by the Public Safety Ballot Issue will be retained **in a segregated account separate from all other Town financial accounts, and used for no other purpose**

other than public safety in the Town of Mead, the Board of Trustees enthusiastically supports the passage of the Public Safety Ballot Issue and urges all registered electors of the Town to vote “YES” on the Public Safety Ballot Issue (**Ballot Issue 2Q**) at the November 5, 2024 election,

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby unanimously supports the Public Safety Ballot Issue and urges all registered electors of the Town to vote “YES” on the Public Safety Ballot Issue (**Ballot Issue 2Q**) at the November 5, 2024 election.

Section 2. The Board also urges individual Trustees and members of the Mead community to learn more about the local issue committee that has been formed to support the Public Safety Ballot Issue. Additional information regarding **Building a STRONGER Mead Community** is available by emailing: buildingastrongermeadcommunity@gmail.com.

Section 3. Effective Date. This resolution shall become effective immediately upon adoption.

Section 4. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 30TH DAY OF SEPTEMBER, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor



Agenda Item Summary

MEETING DATE: September 30, 2024

SUBJECT: **Resolution No. 75-R-2024** - A Resolution of the Board of Trustees of the Town of Mead, Colorado, Urging the Registered Electors of the Town of Mead to Vote “Yes” on the Ballot Issue Seeking Approval of a \$739.8 Million Bond for the St. Vrain Valley School District (Ballot Issue 5C) at the November 5, 2024 Election

PRESENTED BY: Lorelei Nelson, Public Information Officer/Community Engagement Director

SUMMARY

The Board of Trustees (the “Board”) requested a resolution be presented supporting passage of Ballot Issue 5C, which is the ballot issue seeking approval of a \$739.8 million bond for the St. Vrain Valley School District (the “District”). The District’s Board of Education has placed Ballot Issue 5C on the November 5, 2024 state-wide election ballot. Passage of Ballot Issue 5C will ensure the District’s continued investment in school buildings and commitment to academic excellence, accountability, and safety. If approved, the bond would be used to perform critical building maintenance, enhance and expand instructional space for career and technical education programming, provide additional classrooms and construct new school buildings, and continue to improve safety and security at schools.

Additional information regarding the proposed bond issue is available here:

<https://www.svvsd.org/proposed-2024-bond-initiative/>

Resolution No. 75-R-2024 (the “Resolution”) memorializes the Board’s support for Ballot Issue 5C and urges all registered electors of the Town of Mead to vote “YES” on Ballot Issue 5C at the November 5, 2024 election.

FINANCIAL CONSIDERATIONS

None. The funding proposal would not increase property taxes.

LEGAL ISSUES

As the Board is aware, under the Fair Campaign Practices Act (“FCPA”), the Town is prohibited from expending public money to urge voters to vote in favor or against any ballot issue. C.R.S. § 1-45-117(1). This restriction applies to all of the ballot issues and questions through the date of the election. There are a few exceptions to this restriction, including an allowance for the Board to adopt a resolution or take a position of advocacy on any ballot question or issue. The Board is also allowed under the FCPA to report the “passage of or distribute a resolution of advocacy through established, customary means, other than paid advertising, by which information about other proceedings of the Board is regularly provided to the public.” C.R.S. § 1-45-117(1)(b)(III). Accordingly, the Board’s adoption of the attached Resolution expressing the Board’s support for Ballot Question 5C is expressly allowed under the FCPA

and may be published on the Town’s website, as are other resolutions and ordinances adopted by the Board.

STAFF RECOMMENDATION/ACTION REQUIRED

Suggested Motion:

“I move to approve Resolution No. 75-R-2024, a Resolution of the Board of Trustees of The Town of Mead, Colorado, Urging the Registered Electors of the Town of Mead to Vote “Yes” on the Ballot Issue Seeking Approval of a \$739.8 Million Bond for the St. Vrain Valley School District (Ballot Issue 5C) at the November 5, 2024 Election.”

ATTACHMENTS

Resolution No. 75-R-2024

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 75-R-2024**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF MEAD,
COLORADO, URGING THE REGISTERED ELECTORS OF THE TOWN OF
MEAD TO VOTE “YES” ON THE BALLOT ISSUE SEEKING APPROVAL OF A
\$739.8 MILLION BOND FOR THE ST. VRAIN VALLEY SCHOOL DISTRICT
(BALLOT ISSUE 5C) AT THE NOVEMBER 5, 2024 ELECTION**

WHEREAS, the Town of Mead (the “Town”), is a Colorado statutory town duly organized and existing under the laws of the State of Colorado; and

WHEREAS, the Town will be conducting a regular election on November 5, 2024, which regular election shall be conducted as a coordinated election with Weld County pursuant to the Uniform Election Code of 1992, as amended; and

WHEREAS, many of the school-age children residing within the Town attend St. Vrain Valley School District (“District”) schools; and

WHEREAS, the District Board of Education has placed a \$739.8 million bond on the November 5, 2024 state-wide election ballot that would allow the District to perform critical building maintenance, enhance and expand instructional space for career and technical education programming, provide additional classrooms and construct new school buildings, and continue to improve safety and security at schools, without increasing property taxes; and

WHEREAS, passage of the District’s proposed bond issue will also permit the District to focus on critical school building maintenance, including replacing outdated electrical, plumbing and HVAC components and construct new school buildings to address overcrowding and future projected enrollment; and

WHEREAS, this ballot issue will appear as “Ballot Issue 5C” on the November 5th coordinated election ballot; and

WHEREAS, the Board of Trustees finds that the passage of the District’s bond issue is necessary for the District to continue to provide excellent educational opportunities to children in the Town who attend these schools; and

WHEREAS, the Board of Trustees further finds that a strong, high-performing District is beneficial to the Mead community; and

WHEREAS, the Board of Trustees supports the passage of Ballot Issue 5C and urges all registered electors of the Town to vote “YES” on Ballot Issue 5C.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees supports the passage of Ballot Issue 5C

Section 2. The Board of Trustees hereby urges the registered electors of the Town to vote “YES” on Ballot Issue 5C, proposing additional funding for the St. Vrain Valley School District.

Section 3. Effective Date. This resolution shall become effective immediately upon adoption.

Section 4. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 30TH DAY OF SEPTEMBER, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor