



Board of Trustees Meeting

441 3rd Street, Mead

May 27, 2025

Agenda

5:30 p.m.

Work Session: Community Center Tour

6:00 p.m. to 10:00 p.m.

Regular Meeting

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 21-R-2023, remote participation will be allowed. The meeting link will be provided on the Town's website/designated posting place at least 24 hours prior to the meeting.

https://us02web.zoom.us/webinar/register/WN_irDH4x_ER1yZSo6clo_2Zg

1. Call to Order – Roll Call

Mayor Colleen Whitlow
Mayor Pro Tem Trisha Harris
Trustee David Adams
Trustee Brooke Babcock
Trustee Jeremiah R. Crane
Trustee Brad Hagen
Trustee Herman Schranz

2. Moment of Silence

3. Pledge of Allegiance to the Flag

4. Review and Approve Agenda

5. Staff Report: Town Manager Report

- a. Manager Report

6. Informational Items

- a. Community Center Programming
- b. Police Update
- c. Temporary Use Permits

7. Proclamations

- a. Honoring The Gadget Girls of Mead Elementary School 2025 VEX Robotics World Championship - Judges Award

8. Public Comment:

3 minute time limit. Comment is for any item on the agenda unless it is set for public

hearing.

9. Consent Agenda:

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

- a. Approval of Minutes - Regular Meeting May 12, 2025
- b. April 2025 Financials
- c. Check Register May 27, 2025
- d. **Resolution No. 30-R-2025** – A Resolution of the Town of Mead, Colorado, Adopting a Comprehensive Fee Schedule
- e. **Resolution No. 31-R-2025** - A Resolution of the Town of Mead, Colorado, Awarding the Bid and Approving a Construction Agreement between the Town of Mead and Inliner Solutions, LLC for the Old Town Sanitary Sewer Rehabilitation Project (Project No. 2025-002)
- f. **Resolution No. 32-R-2025** - A Resolution of the Town of Mead, Colorado, Approving the Urban Growth Boundary Agreement between the Town of Mead and the Town of Berthoud

10. Public Hearing

- a. Public Hearing: AMK Annexation 2 - Eligibility Hearing
 - i. **Resolution No. 33-R-2025** - A Resolution of the Town of Mead, Colorado Setting Forth Certain Findings of Fact and Conclusions as to the Annexation of Certain Property Known as the AMK Annexation 2
- b. Public Hearing: AMK Annexation 2 Establishment of Initial Zoning
 - i. Continuance of Public Hearing on AMK Annexation 2 on Establishment of Initial Zoning to August 11, 2025

11. New Business

- a. **Resolution No. 34-R-2025** - A Resolution of the Town of Mead, Colorado, Declaring a Vacancy in the Office of Trustee

12. Public Comment:

3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

13. Elected Official Reports

- a. Town Trustees
- b. Mayor Whitlow

14. Adjournment

The Town of Mead is committed to providing accessible documents and resources for all individuals. However, some complex documents may not be fully accessible in their original format. If you need assistance or reasonable accommodation to access these materials, please contact us by phone 970-535-4477 or email info@townofmead.org.

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: May 27, 2025

SUBJECT: Town Manager Report

- The number of vehicular crashes on I-25 remains high at about 14 crashes a week in the Mead construction area. Residents are urged to be extremely cautious while driving through this work zone.
- Trustee Brooke Babcock submitted a letter of resignation from her position on the Board of Trustees. The Board will consider a resolution accepting this resignation at tonight's meeting. In addition, the Board will discuss options for replacing the position within 60 days as required by the Mead Municipal Code.
- Mead is about to see the construction of two very important public projects: The construction of a new Mountain View Fire station will soon be underway on Town-owned land just southwest of SH 66, next to the Liberty Ranch subdivision. Additionally, Mead will be getting its first ever library to be built on the adjacent property at the fire station. High Plains Library District will soon break ground on the Mead Branch. Both of these projects anticipate completion in 2026.
- The intersection of Third Street and Welker Avenue is under construction to widen the intersection, install new drainage infrastructure, add sidewalks and install a stoplight. There will be delays in the area, but the crews are doing their best to keep traffic flowing. All businesses are open and will remain so during the construction period. Construction will be completed by early fall.
- Mayor Colleen Whitlow convenes weekly office hours at Mead Town Hall. The office hours are on Mondays from 10:00 a.m. to 12:00 p.m. Please contact the front office for an appointment. Walk ins will be taken as time allows. There will be no office hours on May 19th and May 26th due to other commitments and the Memorial Day holiday.
- Weld County residents can get a free landfill pass from the Weld County Department of Public Health and Environment. These vouchers allow disposal of items like mattresses, couches, and tables at the North Weld or Front Range Landfills at no cost. Passes are limited, and the program runs from April 1st through June 2nd. To claim a voucher, register on the Weld County Household webpage at www.weld.gov/go/hhw.
- The Town's financial auditor was onsite the week of April 28th to review the Town financial records and test internal controls. The audit will continue remotely over the next several weeks. It is anticipated that the 2024 Financial Statements will be presented to the Board of Trustees on June 30th. The audit must be filed with the Office of the State Auditor by July 31, 2025.
- Fishing is FUN! The Town's annual fishing clinic is June 7 from 8 a.m. to noon. A representative from Colorado Parks and Wildlife will assist the Recreation staff in hosting this clinic. Participants will receive a free fishing pole and a free lunch provided by the Mead Area Chamber of Commerce.
- Meet, Greet and Eat with your Board of Trustees has been scheduled for summer of 2025. The Board hosts these events to engage with residents in their neighborhood. 2025 dates are June 10th at North Creek Park, July 29th at Liberty Ranch Park, and August 26th at Lakeside Canyon Park. Postcards will be mailed to residents about these events.
- Staff is working on the 2026 CIRSA insurance renewal. The renewal requires a thorough review of all inventories – including buildings, vehicles, technology and other property - which is due in early June. The 2026 premium estimate should be received by late September.
- Coffee with the Mayor is held the first Saturday of each month at the Public Works Facility Training Room, 1341 WCR 34. The next Coffee is scheduled for June 7, 2025 at 8:00 a.m. Mayor Whitlow will provide an update on Town projects and development projects in Town. Coffee will be provided by Ziggi's Coffee.
- The High Plains Blvd (WCR 9.5) project is moving forward. The construction of two miles of this road between WCR 32 and WCR 36 will include two travel lanes, bike lanes, two roundabouts located at CR 32 and CR 34, and a ten-foot-wide detached sidewalk. The project is a collaboration among

Mead, Weld County and local developers and is slated for completion in December 2025. Please note:

High Plains Boulevard (WCR 9.5) Groundbreaking Celebration and Lunch

Thursday, June 12, from 11 a.m. to 12:30 p.m.

Public Works Facility (1341 WCR 32, Mead, CO 80542)

- Construction of the Mead Community Center, alley improvements and adjacent parking is ongoing. The Community Center is expected to be completed in mid to late 2025. The project continues to progress on time and within budget.
- The Municipal Court was held on Thursday, May 17th with 36 cases on the docket. Review hearings and compliance with classes and community service are going well. Mead Municipal Court is scheduled the third Thursday of each month. The June court date has been rescheduled to June 26th due to the Juneteenth holiday on June 19.
- Based on the 5-year Pavement Management Maintenance Plan presented to the Board on February 24th, staff is preparing for this year's transportation projects. Contracts will be presented to the Board in April. Current road closures due to construction can be found on the town's website: <https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.
- Key projects update:
 - 3rd and Welker Intersection – Stormwater infrastructure installation continues, along with water line relocations.
 - Community Center – Work continues on the interior of the structure including low-voltage wiring, gym flooring, and prep for paving.
 - SH66 Pedestrian Crossing – The real estate team continues to meet with affected property owners and has initiated appraisals and acquisition discussions.
- YTD totals for new single family home permits:
 - 2025 YTD: 33 SF Permits, 43 Certificates of Occupancy
- Boards and Commissions
 - The Planning Commission will meet in June to discuss the housing needs assessment requirement by the State of Colorado. Staff will also provide an update on the Parks, Open Space, and Trails Master Plan progress as well as the Land Use Code update.
- Human Resources
 - The Town advertises open positions here: <https://www.governmentjobs.com/careers/townofmead>
The Town's full-time openings include Project Engineer or Deputy Town Engineer, Maintenance Worker, and Front Desk person for the new Community Center.

Community Development

- There is a substantial project underway to complete a comprehensive Land Use Code Amendment. The purpose of this endeavor is to address changes to State laws, modernize the development codes, and streamline the development processes. Staff and the consultant team, Community Planning Strategies, will provide an update on the progress and the next steps at the June 9th Board of Trustees meeting.
- Community Development is heading up an effort to revise the Parks, Open Space and Trails Master Plan. The goal of this plan is to develop a master plan for the future of parks, open space, and trails efforts in Mead. With the help of a consultant, Logan Simpson, there will be multiple opportunities for input by the residents to help shape the future of Mead's parks, open space, and trails. The first opportunity will be a public open house held at the Public Works facility on June 16th, from 4:30 pm to 7:00 pm.
- Staff are currently reviewing a variety of software packages designed to streamline development applications and create a more seamless, efficient development review process. Implementation is targeted for early 2026.
- Staff will soon be bringing a Housing Needs Assessment to the Board of Trustee for consideration, as required by new legislation passed last year by the State of Colorado.
- At tonight's Board of Trustees meeting, the board will consider adoption of the Berthoud/Mead Intergovernmental Agreement (IGA). The previous IGA between the towns of Berthoud and Mead was

established in 2009. This new agreement will memorialize mutual planning and referral obligations and coordination with various planning efforts.

Public Works and Engineering

- Staff have selected BHA Design of Fort Collins related to the landscape architectural services for the roundabouts at I-25 and CR 34 and are preparing the contract documents for Board approval.
- The Gold Star Memorial Park project is underway at West Founders, and crews are in the process of pouring the foundation.
- The PD facility design RFP proposals are due May 22nd. Interviews will be scheduled for June 6.
- Interviews were conducted for the Deputy Town Engineer position. The team hopes to make an offer this week.

Community Engagement

- The Spring Flag Retirement Ceremony will take place on May 24th at the Public Works Facility. Residents are encouraged to attend and bring any worn, torn, or soiled American flags to be respectfully retired. For added convenience, a Flag Retirement Drop Box is available outside the Police Department for flag drop-off at any time.
- The Mead Police Department and TBK Bank are hosting a free community shredding event on May 31st at the Town Hall parking lot from 9 a.m. to noon. This event provides a free and secure way for community members to shred sensitive documents, reducing identity theft risk. Document shredding will be performed on-site using mobile shredding trucks and then recycled.
- Mead Recreation is taking registration for summer adult cornhole league. The Mead Area Chamber of Commerce provides adult beverages for a fee. The cost to participate is \$30 per two-person team.
- Mead's Town-wide garage sale is scheduled for May 31st. Times are dependent on individual garage sales. Staff will place an ad in the Longmont Times-Call to advertise the 44 homes participating in the event. You can view participating homes here:
<https://www.townofmead.org/communications/page/2025-town-wide-garage-sale>

Police Department

- Access to I-25 has become exponentially harder for first responders. We are working with CDOT to stay up to date on the best ways to access crashes in Mead. Two patrol vehicles were recently damaged from traversing tight spots while responding to emergency calls.
- Officers are training on firearms, vehicle use/safety, roadside DUI tests, and leadership this month.
- Officer Sedgwick continues to progress through field training.
- The mid-monthly report is attached.



Mead Police Department

May Mid-Monthly Activity - 2025

CALLS FOR SERVICE (Days 1 – 15): 350

TRAFFIC STOPS: 42

CRASHES: 29 (16 on I-25)

WARNINGS: 21

CITATIONS: 15

REPORTS: 39

ARRESTS: 4

NOTABLE CALLS FOR SERVICE:

INCIDENT TYPE	ADDRESS	CASE NUMBER	DATE
Traffic Accident	MM 243 I 25 NB	25ML00235	05/01/2025
Traffic Accident Unknown Inj.	HIGHWAY 66 / WCR 5	25ML00236	05/01/2025
Traffic Stop	HIGHWAY 66 / WCR 7	25ML00237	05/02/2025
Missing Adult	■■■■ CHIANINA ST	25ML00238	05/02/2025
Meet	■■■■ RANCH ST	25ML00239	05/02/2025
Traffic Stop	HIGHWAY 66 / WCR 9.5	25ML00240	05/03/2025
Follow Up	■■■■ MAIN ST	25ML00241	05/04/2025
Meet	■■■■ GALLOWAY ST	25ML00242	05/04/2025
Follow Up	■■■■ Main Street	25ML00243	05/04/2025
Drug Related Activity	■■■■ 1ST ST	25ML00244	05/05/2025
Assist Other Agency	■■■■ MAIN ST	25ML00245	05/06/2025
Traffic Accident Unknown Inj.	COLORADO BLVD / HIGHWAY 66	25ML00246	05/07/2025
Traffic Accident Unknown Inj.	MM 46 HWY 66	25ML00247	05/07/2025
Traffic Accident	HIGHWAY 66 / COLORADO BLVD	25ML00248	05/07/2025
Harass	■■■■ WELKER AVE	25ML00250	05/07/2025
Meet	■■■■ GALLOWAY ST	25ML00252	05/07/2025
Suspicious	■■■■ HIGHLAND DR	25ML00253	05/07/2025

INCIDENT TYPE	ADDRESS	CASE NUMBER	DATE
Traffic Accident	████ WCR 7	25ML00254	05/08/2025
Traffic Accident Hit and Run	MM 40 HWY 66	25ML00255	05/08/2025
Mental Health Crisis - weapon	████ GARNET WAY	25ML00256	05/08/2025
Theft	████ HIGHLAND DR	25ML00257	05/08/2025
Vandalism	████ WILLOW DR	25ML00258	05/08/2025
Suspicious	████ HIGHLAND DR	25ML00260	05/08/2025
Check Wellbeing	████ GALLOWAY ST	25ML00261	05/08/2025
Traffic Accident Unknown Inj.	████ MEAD ST	25ML00262	05/08/2025
Traffic Accident	████ CHIANINA ST	25ML00263	05/09/2025
Traffic Accident with Inj.	████ WCR 9.5	25ML00264	05/11/2025
Traffic Accident	HIGHWAY 66 / FOSTER RIDGE DR	25ML00265	05/11/2025
Meet	████ MCKAY DR	25ML00266	05/11/2025
Burglary	████ WCR 9.5	25ML00267	05/12/2025
Sex Offense		25ML00268	05/12/2025
Subject With A Warrant	████ HIGHLAND DR	25ML00269	05/12/2025
Meet	████ WRANGLER WAY	25ML00270	05/12/2025
Traffic Complaint	MM 246-5 I 25 SB	25ML00271	05/13/2025
Drug Related Activity	████ WCR 7	25ML00272	05/13/2025
Assault	████ 10TH ST	25ML00273	05/13/2025
Follow Up	████ MAIN ST	25ML00274	05/14/2025
Drug Related Activity	████ WCR 7	25ML00275	05/15/2025
Traffic Complaint	3RD ST / DILLINGHAM AVE	25ML00276	05/15/2025



PROCLAMATION
Honoring The Gadget Girls of Mead Elementary School
2025 VEX Robotics World Championship - Judges Award

WHEREAS, the VEX Robotics World Championship is the world's largest robotics competition, hosted annually by the Robotics Education & Competition (REC) Foundation, bringing together over 2,400 student teams from across all 50 states and more than 60 countries; and

WHEREAS, the 2025 VEX Robotics World Championship was held from May 6 to May 14 at the Kay Bailey Hutchison Convention Center in Dallas, Texas, showcasing innovation, teamwork, and problem-solving at the highest level of global STEM competition; and

WHEREAS, The Gadget Girls, a robotics team composed of brilliant young innovators from Mead Elementary School in Mead, Colorado, proudly represented our community at this prestigious event in the VEX IQ Robotics Competition; and

WHEREAS, among more than 900 competing teams in their division, The Gadget Girls earned the Judges Award, an honor presented to a team that demonstrates exceptional attributes, such as perseverance, ingenuity, and outstanding teamwork, that may not fall under other award categories; and

WHEREAS, this achievement reflects the commitment, collaboration, and creativity of The Gadget Girls, along with the guidance of their mentors and the support of their families, educators, and the broader Mead community; and

WHEREAS, the success of The Gadget Girls exemplifies the values of educational excellence, innovation, and the power of STEM learning to empower the next generation of leaders and problem-solvers;

NOW, THEREFORE, I, Colleen Whitlow, Mayor of the Town of Mead, Colorado, do hereby recognize and honor The Gadget Girls of Mead Elementary for their extraordinary accomplishments, hard work, intellect, and team spirit. The Gadget Girls inspire students and serve as a shining example of what young minds can achieve when given the tools to dream, build, and lead.

Given under my hand and Seal of the Town of Mead, Colorado, on this 27th day of May, 2025

Colleen G. Whitlow
Mayor



Board of Trustees Meeting

441 3rd Street, Mead

May 12, 2025

Minutes

5:30 p.m.

Work Session: Discussion of Police Survey

6:00 p.m. to 10:00 p.m.

Regular Meeting

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted on March 13, 2023, by Resolution No. 21-R-2023, remote participation was enabled for the meeting.

Mayor Colleen Whitlow called the Regular Meeting of the Board of Trustees to order at 6:07 pm.

1. Call to Order – Roll Call

Present

Mayor Colleen Whitlow
Mayor Pro Tem Trisha Harris
Trustee David Adams
Trustee Jeremiah R. Crane
Trustee Brad Hagen
Trustee Herman Schranz

Absent

Trustee Brooke Babcock

Also present: Town Manager Helen Migchelbrink; Town Attorney Marcus McAskin; Police Chief Brent Newbanks; Town Engineer / Public Works Director Erika Rasmussen; Community Development Director Jason Bradford; Communications Director Lorelei Nelson and Administrative Services Director Mary Strutt.

Attending via remote access: members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence for those who have lost their mothers and those mothers who were unable to celebrate Mother's Day with their children.

3. Pledge of Allegiance to the Flag

The assembly pledge allegiance to the flag.

4. Review and Approve Agenda

Motion was made by Trustee Schranz, seconded by Trustee Crane, to approve the agenda.

Ayes: Mayor Whitlow, Trustees Adams, Crane, Hagen, Harris and Schranz.

Nays: None
Abstaining: None

5. Staff Report: Town Manager Report

a. Manager Report

Town Manager Helen Migchelbrink discussed staff ID badges; Highland Lake Brewing soft opening 5/11; O'Reilly's Auto Parts construction; scheduling Board retreat. The Board discussed Little Thompson water line break and CDOT construction signage along the I-25 Frontage Rd.

6. Informational Items

a. Police Update

Police Chief Brent Newbanks provided information regarding Police Week activities.

7. Proclamations

a. Police Week May 11 - 17, 2025

Motion was made by Trustee Adams, seconded by Trustee Crane, to approve the Proclamation for Police Week May 11-17, 2025.

Ayes: Mayor Whitlow, Trustees Adams, Crane, Hagen, Harris and Schranz.

Nays: None

Abstaining: None

b. National Public Works Week May 18 - 24, 2025

Motion was made by Trustee Harris, seconded by Trustee Schranz, to approve the Proclamation for National Public Works Week May 18-24, 2025.

Ayes: Mayor Whitlow, Trustees Adams, Crane, Hagen, Harris and Schranz.

Nays: None

Abstaining: None

8. Public Comment:

3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

There was no public comment at this time.

9. Consent Agenda:

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the Town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

a. Approval of Minutes - Regular Meeting April 28, 2025

b. April 2025 Aging Report

c. Check Register May 12, 2025

d. Investment Report 1st Quarter 2025

- e. **Ordinance No. 1080** - An Ordinance of the Town of Mead, Colorado, Authorizing the Procurement of a Plow Truck for the Town of Mead's Public Works Department by a Lease-Purchase Agreement
- f. **Resolution No. 25-R-2025** - A Resolution of the Town of Mead, Colorado, Approving the Acquisition (Lease) Of Three (3) Fleet Vehicles for 2025 Utilizing the Master Equity Lease Agreement with Enterprise FM Trust Dated January 14, 2021
- g. **Resolution No. 26-R-2025** - A Resolution of the Town of Mead, Colorado, Approving a Task Order for Dewberry Engineers Inc. to Provide Project and Construction Management Services for the I-25 Sanitary Sewer Relocation Project
- h. **Resolution No. 27-R-2025** - A Resolution of the Town of Mead, Colorado, Approving a Contract Extension Agreement Between the Town of Mead and A-1 Chipseal Company for Calendar Year 2025
- i. **Resolution No. 28-R-2025** - A Resolution of the Town of Mead, Colorado Granting Final Acceptance of the Phase 1A Improvements (St. Acacius Subdivision – Replat No. 1)
- j. **Ordinance No. 1081** - An Ordinance of the Town of Mead, Colorado, Conditionally Approving the Mountain View Fire Protection District - Fire Station #14 Site Plan (Lot 2, Liberty Ranch Filing No. 2, 3rd Amendment)
- k. **Ordinance No. 1082** - An Ordinance of the Town of Mead, Colorado, Conditionally Approving the High Plains Library District - Mead Library Site Plan Application
- l. **Ordinance No. 1083** - An Ordinance of the Town of Mead, Colorado, Approving with Conditions the Meadow Ridge Subdivision Final Plat, Filing No. 1
- m. **Resolution No. 29-R-2025** - A Resolution of the Town of Mead, Colorado, Approving a Sidewalk and Public Access Easement Agreement by and Between the Town of Mead and St. Vrain Valley School District Re-1J

Motion was made by Trustee Hagen, seconded by Trustee Adams, to approve the Consent Agenda.

Ayes: Mayor Whitlow, Trustees Adams, Crane, Hagen, Harris and Schranz.

Nays: None

Abstaining: None

10. Public Comment:

3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

Sarah Morgan, Sugar Mill Antiques and Vintage Depot spoke about the cost of a temporary use permit.

Resident Jerry Orban thanked the Board for their work.

11. Legislative Wrap Up

Town Attorney Marcus McAskin provided a wrap-up report about the state legislative session which ended May 7, 2025. The session centered around balancing the budget. Several items were unsigned or vetoed by Governor Polis.

12. Elected Official Reports

a. Town Trustees

The Trustees discussed the Municipal Code update which could look at temp use permit regulations.

b. Mayor Whitlow

Mayor Whitlow thanked all who participated in the Gold Star Family Memorial groundbreaking.

13. Adjournment

Motion was made by Trustee Schranz, seconded by Trustee Crane, to adjourn the meeting.

Ayes: Mayor Whitlow, Trustees Adams, Crane, Hagen, Harris and Schranz.

Nays: None

Abstaining: None

The Regular Meeting of the Town of Mead Board of Trustees adjourned at 6:49 p.m. on Monday, May 12, 2025.

14. 7:30 p.m. SVVSD New PreK-8 School Groundbreaking

Board members may attend this groundbreaking ceremony 12750 WCR 7, Mead, CO 80504

Colleen G. Whitlow

ATTEST:

Mary E. Strutt, MMC, Town Clerk

TOWN OF MEAD
COMBINED CASH INVESTMENT
APRIL 30, 2025

COMBINED CASH ACCOUNTS

99-01-1001	INDEPENDENT BANK - CHECKING	2,264,563.69
99-01-1002	TBK BANK - OFFICE CHECK	45,615.31
99-01-1003	TBK BANK - MONEY MARKET	147,255.27
99-01-1005	TBK BANK - FLEX DEBIT CARDS	48,274.92
99-01-1011	XPRESS DEPOSIT ACCOUNT	44,307.06
99-01-1023	COLOTRUST PLUS	16,361,194.66
99-01-1024	COLOTRUST PRIME	11,358.64
99-01-1025	CSIP	5,782,100.77
99-01-1026	CSAFE	12,769,846.86
99-01-1075	UTILITY CASH CLEARING	(44.90)
99-01-1077	COURT CASH CLEARING	(1,729.50)
99-01-1078	BUSINESS LICENSE CASH CLEARING	(60.00)
	TOTAL COMBINED CASH	37,472,682.78
99-01-0100	CASHALLOCATED TO OTHER FUNDS	(37,472,682.78)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	8,757,109.62
4	ALLOCATION TO STREET IMPROVEMENT FUND	1,892,022.89
5	ALLOCATION TO CONSERVATION TRUST FUND	190,628.01
6	ALLOCATION TO SEWER FUND	1,761,296.96
8	ALLOCATION TO POLICE FUND	27,907.84
9	ALLOCATION TO MUNICIPAL FACILITIES FUND	4,194,123.01
14	ALLOCATION TO TRANSPORTATION FUND	9,711,875.24
18	ALLOCATION TO PARKS & OPEN SPACE	645,938.15
19	ALLOCATION TO CAPITAL IMPROVEMENT FUND	4,513,163.14
20	ALLOCATION TO MEAD URBAN RENEWAL AUTHORITY	5,764,590.08
30	ALLOCATION TO ELEVATION 25 GEN'L IMPVT DIST.	10,950.73
31	ALLOCATION TO HIGHWAY 66 & I-25 GENERAL IMPR	3,077.11
	TOTAL ALLOCATIONS TO OTHER FUNDS	37,472,682.78
	ALLOCATION FROM COMBINED CASH FUND - 99-01-0100	(37,472,682.78)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2025

GENERAL FUND

ASSETS

01-01-0100	COMBINED CASH	8,757,109.62	
01-01-1007	CASH DRAWER - TOWN HALL	500.00	
01-01-1008	CASH DRAWER - POLICE	100.00	
01-01-1240	TREE TRIMMING COSTS RECEIVABLE	158.45	
01-01-1250	PROPERTY TAXES RECEIVABLE	2,397,715.72	
01-01-1300	A/R - BILLED ACCOUNTS	52,291.50	
01-01-1301	A/R - GENERAL	687,416.33	
01-01-1302	PREPAID EXPENSE	68,462.37	
01-01-1303	PREPAID EXPENSES--PITNEY BOWES	1,395.52	
01-01-1304	PREPAID EXP--WELD CLK & RECORD	766.00	
01-01-1307	24HOUR FLEX DEPOSIT	1,500.00	
01-01-1310	A/R OTHER	197,626.62	
	TOTAL ASSETS		12,165,042.13

LIABILITIES AND EQUITY

LIABILITIES

01-02-2000	ACCOUNTS PAYABLE	175,753.36	
01-02-2302	FLEXPLAN PAYABLE	3,706.35	
01-02-2306	RESTITUTION PAYABLE	359.64	
01-02-2308	DEPOSITS PAYABLE	34,986.70	
01-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(57,976.98)	
01-02-2312	WORKERS COMP INSURANCE PAYABLE	(16,527.68)	
01-02-2401	SOCIAL SECURITY TAX PAYABLE	(382.34)	
01-02-2403	STATE WITHHOLDING TAX PAYABLE	10,953.36	
01-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	572.08	
01-02-2410	ACCRUED PAYROLL & BENEFITS	19,064.82	
01-02-2600	WARRANTY FUNDS	1,812,096.07	
01-02-2610	DEVELOPER DEPOSITS	254,500.00	
01-02-2615	DEVELOPER LIABILITIES	104,033.43	
01-02-2700	DEFERRED INFLOWS- PROPERTY TAX	2,397,715.72	
	TOTAL LIABILITIES		4,738,854.53

FUND EQUITY

01-02-3001	FUND BALANCE	7,255,112.85	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	171,074.75	
	BALANCE - CURRENT DATE	171,074.75	
	TOTAL FUND EQUITY		7,426,187.60
	TOTAL LIABILITIES AND EQUITY		12,165,042.13

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>TAXES</u>						
01-10-4000 PROPERTY TAX	534,590.43	643,490.43	81,452.54	653,795.22	2,397,000	27.3
01-10-4010 SALES TAX	1,178,012.50	1,129,299.30	223,828.38	1,130,896.46	4,058,917	27.9
01-10-4012 LODGING TAX	162.00	312.00	1,426.00	5,015.84	2,500	200.6
01-10-4015 ROAD & BRIDGE TAX	17,241.00	.00	.00	.00	0	.0
01-10-4020 SPECIFIC OWNERSHIP TAX	26,120.64	35,451.29	9,951.05	39,576.34	99,000	40.0
01-10-4030 BUILDING PERMIT USE TAX	170,607.46	175,504.80	48,696.72	147,889.03	395,698	37.4
01-10-4040 CIGARETTE TAX	3,366.56	3,274.04	483.66	2,874.30	14,300	20.1
01-10-4050 MURA REVENUE SHARING	.00	.00	.00	25.42	206,265	.0
01-10-4070 FEDERAL MINERAL LEASE	.00	.00	.00	.00	27,000	.0
01-10-4071 STATE SEVERANCE TAXES	.00	.00	.00	.00	135,000	.0
TOTAL TAXES	1,930,100.59	1,987,331.86	365,838.35	1,980,072.61	7,335,680	27.0
<u>FEES AND PERMITS</u>						
01-11-4100 BUILDING PERMIT FEES	183,094.58	191,438.51	65,648.86	173,753.43	480,493	36.2
01-11-4102 OTHER PERMITS	8,517.50	3,674.19	75,230.00	80,005.81	10,000	800.1
01-11-4103 CONVENIENCE FEE	4,884.00	11,089.50	3,798.92	12,030.47	44,000	27.3
01-11-4110 BUILDING PERMIT - ADMIN. FEES	18,550.00	17,900.00	4,827.88	14,127.88	42,300	33.4
01-11-4111 PASSPORT FEES	2,835.00	2,110.00	880.00	3,100.00	5,000	62.0
01-11-4112 TOWN HALL/PARK FEES	195.00	785.00	410.00	812.50	1,500	54.2
01-11-4115 SHOPPING BAG FEES	.00	.00	234.18	455.10	700	65.0
01-11-4116 EV CHARGING FEE REVENUE	.00	.00	21.77	196.75	0	.0
01-11-4120 FRANCHISE FEES	125,808.09	111,784.69	38,862.60	124,952.49	300,000	41.7
01-11-4130 DEVELOPER APPLICATION FEES	4,754.96	6,024.72	2,971.29	5,998.95	25,000	24.0
01-11-4140 ROYALTIES	105,422.74	47,343.29	7,313.81	32,691.02	150,000	21.8
TOTAL FEES AND PERMITS	454,061.87	392,149.90	200,199.31	448,124.40	1,058,993	42.3
<u>LICENSES</u>						
01-12-4200 BUSINESS/SALES TAX LICENSE	6,025.00	6,065.81	770.00	4,359.19	15,000	29.1
01-12-4210 LIQUOR LICENSE	728.75	2,301.25	.00	401.25	4,500	8.9
01-12-4220 PET LICENSES	255.00	310.00	5.00	120.00	600	20.0
TOTAL LICENSES	7,008.75	8,677.06	775.00	4,880.44	20,100	24.3

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>CHARGES FOR SERVICES</u>						
01-13-4304 IGA--SCHOOL RESOURCE OFFICERS	.00	.00	.00	.00	189,328	.0
01-13-4305 SCHOOL GUARD REIMBURSEMENT	6,842.50	7,168.00	834.04	5,378.71	20,000	26.9
01-13-4310 NEW DEVELOPMENT CHARGES	140,203.51	108,193.42	25,128.50	58,338.50	250,000	23.3
01-13-4360 SALES OF MERCHANDISE	.00	80.00	520.00	2,898.37	4,000	72.5
01-13-4624 SENIOR EVENT FEES	50.00	40.00	.00	.00	0	.0
01-13-4625 RECREATION REGISTRATION FEES	25,377.00	29,205.00	6,672.00	30,766.63	63,500	48.5
01-13-4626 SUMMER REC FIELD TRIPS/REGISTR	85.00	.00	.00	.00	0	.0
TOTAL CHARGES FOR SERVICES	172,558.01	144,686.42	33,154.54	97,382.21	526,828	18.5
<u>FINES AND FORFEITS</u>						
01-14-4420 COURT FINES	14,325.29	12,843.09	6,395.00	22,075.50	59,400	37.2
01-14-4422 COURT COSTS	4,459.71	6,225.00	1,420.00	6,492.00	18,750	34.6
01-14-4423 POLICE REPORTS	848.00	1,533.50	187.50	787.25	2,640	29.8
01-14-4620 MISC. POLICE INCOME	353.91	309.00	616.00	3,039.00	1,000	303.9
TOTAL FINES AND FORFEITS	19,986.91	20,910.59	8,618.50	32,393.75	81,790	39.6
<u>GRANTS & ECONOMIC DEVELOPMENT</u>						
01-15-4513 DOLA GRANT--LAND USE CODE	.00	.00	.00	1,546.59	100,000	1.6
01-15-4516 GRANT - UNITED WAY	2,500.00	1,000.00	.00	.00	2,500	.0
01-15-4519 GRANT--MAIN STREET GRANTS	.00	.00	.00	.00	100,000	.0
01-15-4526 POLICE GRANTS	6,514.45	7,571.18	.00	.00	150,000	.0
01-15-4530 CAMP GRANT--SR VAN	.00	.00	.00	.00	162,450	.0
TOTAL GRANTS & ECONOMIC DEVELOPME	9,014.45	8,571.18	.00	1,546.59	514,950	.3
<u>MISCELLANEOUS</u>						
01-18-4619 INTEREST & DIVIDEND INCOME	197,485.13	177,794.53	29,562.54	121,741.40	508,250	24.0
01-18-4620 MISC. INCOME	22,841.76	33,511.32	4,239.00	9,364.00	57,606	16.3
01-18-4622 DONATIONS/FUNDRAISING	250.68	600.00	3,500.00	4,100.00	5,000	82.0
01-18-4623 SALE OF ASSETS	.00	.00	.00	.00	15,000	.0
01-18-4625 METRO DISTRICT PAYMENTS	57,503.77	23,450.60	19,491.78	34,229.17	110,000	31.1
01-18-4627 LEASE PROCEEDS	.00	.00	.00	.00	238,868	.0
01-18-4628 CASH OVER/(SHORT)	.00	.00	.00	.00	1,000	.0
01-18-4648 DELINQUENT INTEREST EARNED	843.20	9.32	37.53	37.53	0	.0
TOTAL MISCELLANEOUS	278,924.54	235,365.77	56,830.85	169,472.10	935,724	18.1
TOTAL FUND REVENUE	2,871,655.12	2,797,692.78	665,416.55	2,733,872.10	10,474,065	26.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
ADMINISTRATION						
01-40-5001 SALARIES & WAGES	129,685.34	142,872.34	36,962.14	146,239.86	466,215	31.4
01-40-5002 OVERTIME	.00	.00	.00	49.07	500	9.8
01-40-5050 CLEANING	2,032.62	2,146.44	.00	.00	0	.0
01-40-5055 OVERTIME	418.41	411.35	.00	.00	0	.0
01-40-5060 PAYROLL TAXES	9,793.08	11,249.20	2,903.24	11,444.43	41,678	27.5
01-40-5062 TUITION REIMBURSEMENT	.00	.00	.00	.00	6,000	.0
01-40-5063 TRAINING	.00	.00	29.09	682.29	20,000	3.4
01-40-5065 WORKERS COMP	1,155.29	1,868.99	299.68	1,176.84	4,986	23.6
01-40-5066 HEALTH INSURANCE	15,271.38	15,410.06	4,863.70	16,971.65	57,317	29.6
01-40-5067 MEDICAL SAVINGS PLAN	9,355.49	9,483.35	2,062.94	10,151.80	31,779	31.9
01-40-5068 MEDICAL SAVINGS	1,067.32	1,125.40	.00	.00	0	.0
01-40-5070 DEFERRED COMP/RETIREMENT	.00	.00	921.68	1,788.08	0	.0
01-40-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	634.26	.00	.00	0	.0
01-40-5200 OFFICE SUPPLIES	1,784.56	2,190.36	.00	.00	0	.0
01-40-5201 COMPUTER/TECHNOLOGY	9,400.00	19,272.51	.00	.00	0	.0
01-40-5202 PRINTING EXPENSE	53.30	.00	.00	.00	0	.0
01-40-5203 UNIFORMS	121.50	539.17	.00	.00	0	.0
01-40-5205 POSTAGE	1,274.31	2,045.81	.00	.00	0	.0
01-40-5210 OPERATING SUPPLIES	2,341.84	1,539.33	.00	.00	0	.0
01-40-5212 FURNISHINGS	641.42	.00	.00	.00	0	.0
01-40-5215 REPAIRS & MAINT	1,600.25	16,038.00	.00	.00	0	.0
01-40-5216 FLEET R&M	.00	3,297.67	.00	.00	0	.0
01-40-5253 GAS & OIL	91.10	37.90	.00	.00	0	.0
01-40-5300 TELEPHONE	2,451.39	2,118.28	.00	.00	0	.0
01-40-5305 UTILITIES	2,623.36	3,022.51	.00	.00	0	.0
01-40-5310 TRASH REMOVAL	313.96	321.26	.00	.00	0	.0
01-40-5315 COPIER EXPENSES	1,987.95	1,822.91	.00	.00	0	.0
01-40-5320 PROPERTY & LIABILITY INSURANCE	2,972.54	4,208.64	.00	.00	0	.0
01-40-5325 INTERNET/WEBSITE EXPENSE	6,354.20	17,272.25	.00	.00	0	.0
01-40-5330 TRAINING	2,464.59	374.11	.00	.00	0	.0
01-40-5331 DUES AND SUBSCRIPTIONS	9,991.80	24,006.85	.00	.00	0	.0
01-40-5353 WATER ASSESSMENTS	1,113.50	413.50	.00	.00	0	.0
01-40-5399 OTHER PROFESSIONAL SERVICES	3,474.80	7,883.75	.00	.00	0	.0
01-40-5400 LEGAL FEES	65,641.05	74,757.82	.00	.00	0	.0
01-40-5401 CONSULTING FEES	59,337.40	34,776.00	.00	.00	0	.0
01-40-5416 PASSPORT EXPENSES	39.98	.00	.00	.00	0	.0
01-40-5425 COUNTY TREASURER'S FEE	5,354.31	6,599.46	.00	.00	0	.0
01-40-5560 CAPITAL OUTLAY--COMPUTERS	16,290.13	24,850.00	.00	.00	0	.0
01-40-5700 MISC. EXPENSE	1,389.31	986.43	.00	.00	0	.0
01-40-5701 BANK FEES	4,238.23	11,958.10	.00	.00	0	.0
01-40-5705 MILEAGE	3,736.01	2,485.92	.00	.00	0	.0
01-40-6101 LEGAL FEES	.00	.00	7,047.45	68,670.33	286,000	24.0
01-40-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	.00	4,525.00	45,000	10.1
01-40-6105 AUDIT FEES	.00	.00	.00	.00	17,000	.0
01-40-6109 CONSULTING FEES	.00	.00	10,834.50	35,566.55	220,000	16.2
01-40-6110 TELEPHONE	.00	.00	324.04	2,069.91	8,212	25.2
01-40-6111 UTILITIES	.00	.00	1,492.39	3,989.12	11,000	36.3
01-40-6113 TRASH REMOVAL	.00	.00 (	52.23)	266.06	10,500	2.5
01-40-6121 PRINTING EXPENSE	.00	.00	.00	.00	2,500	.0
01-40-6124 WATER ASSESSMENTS	.00	.00	700.00	700.00	1,400	50.0
01-40-6126 COPIER EXPENSES	.00	.00	222.83	1,719.54	0	.0
01-40-6199 OTHER PROFESSIONAL SERVICES	.00	.00	1,487.65	4,647.99	22,000	21.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
01-40-6210 EMPLOYMENT/RECRUITMENT EXP	.00	.00	.00	755.19	10,000	7.6
01-40-6301 PROPERTY & LIABILITY INS	.00	.00	28.52	2,168.46	13,400	16.2
01-40-6311 INTERNET/WEBSITE SERVICES	.00	.00	.00	7,959.35	25,000	31.8
01-40-6314 COUNTY TREASURER'S FEES	.00	.00	814.89	6,538.35	32,000	20.4
01-40-6316 BANK FEES	.00	.00	3,691.73	12,297.54	42,000	29.3
01-40-6511 POSTAGE	.00	.00	659.60	2,370.93	10,000	23.7
01-40-6512 MILEAGE	.00	.00	1,018.25	2,418.25	15,400	15.7
01-40-6610 DUES & SUBSCRIPTIONS	.00	.00	21,311.06	47,618.53	40,000	119.1
01-40-6801 REPAIR & MTNCE--BUILDINGS	.00	.00	1,335.00	2,176.35	30,000	7.3
01-40-6805 REPAIR & MTNCE--FLEET	.00	.00	10.00	54.77	5,000	1.1
01-40-6823 CLEANING SERVICES	.00	.00	734.80	2,204.40	11,000	20.0
01-40-6839 RENTAL SPACE EXPENSES	.00	.00	110.00	210.00	0	.0
01-40-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	532.64	10,000	5.3
01-40-7010 OFFICE SUPPLIES	.00	.00	305.66	3,228.39	7,500	43.1
01-40-7020 OPERATING SUPPLIES	.00	.00	36.98	631.78	8,000	7.9
01-40-7025 BANNERS & SIGNAGE	.00	.00	.00	103.79	0	.0
01-40-7051 UNIFORMS	.00	.00	.00	.00	1,500	.0
01-40-7101 GAS & OIL	.00	.00	.00	57.42	1,000	5.7
01-40-7122 PASSPORT EXPENSES	.00	.00	.00	162.56	500	32.5
01-40-7550 FURNISHINGS	.00	.00	.00	.00	15,000	.0
01-40-7999 OTHER COMMODITIES	.00	.00	510.09	1,797.55	0	.0
01-40-8531 CAPITAL OUTLAY--COMPUTERS	.00	.00	.00	.00	25,000	.0
01-40-9110 CONTINGENCY	.00	.00	.00	.00	25,000	.0
TOTAL ADMINISTRATION	375,861.72	448,019.93	100,665.68	403,944.77	1,579,387	25.6

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>BOARD OF TRUSTEES</u>						
01-41-5001 SALARIES & WAGES	6,624.29	6,799.75	6,985.96	17,664.03	22,115	79.9
01-41-5030 MAYOR AND BOARD SALARIES	17,600.00	13,200.00	.00	5,200.00	52,800	9.9
01-41-5060 PAYROLL TAXES	1,838.35	1,517.75	529.90	1,735.12	5,970	29.1
01-41-5063 TRAINING	.00	.00	2,099.40	7,872.47	15,000	52.5
01-41-5065 WORKERS COMP	14.65	15.77	5.29	17.95	69	26.0
01-41-5066 HEALTH INSURANCE	742.92	712.35	227.13	800.17	2,449	32.7
01-41-5067 MEDICAL SAVINGS PLAN	331.19	340.00	6.24	198.29	75	264.4
01-41-5068 MEDICAL SAVINGS	24.96	21.84	.00	.00	0	.0
01-41-5070 DEFERRED COMPENSATION	.00	.00	89.30	178.60	1,105	16.2
01-41-5210 OPERATING SUPPLIES	583.38	188.32	.00	.00	0	.0
01-41-5212 FURNISHINGS	.00	132.07	.00	.00	0	.0
01-41-5320 PROPERTY & LIABILITY INSURANCE	874.89	2,104.31	.00	.00	0	.0
01-41-5330 TRAINING	3,947.73	4,372.40	.00	.00	0	.0
01-41-5331 DUES & SUBSCRIPTIONS	438.46	2,321.14	.00	.00	0	.0
01-41-5340 PUBLISHED NOTICES	435.88	574.61	.00	.00	0	.0
01-41-5341 ORDINANCE CODIFICATION	1,065.00	2,845.83	.00	.00	0	.0
01-41-5347 COMMUNITY CONTRIBUTIONS	10,700.00	10,800.00	.00	.00	0	.0
01-41-5399 OTHER PROFESSIONAL SERVICES	3,400.00	9,428.74	.00	.00	0	.0
01-41-5430 RECORDING FEES	.00	7.25	.00	.00	0	.0
01-41-5700 MISC. EXPENSE	855.62	1,562.49	.00	.00	0	.0
01-41-5841 BOARD OUTREACH ACTIVITIES	3,636.23	1,558.55	.00	.00	0	.0
01-41-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	.00	.00	5,000	.0
01-41-6199 OTHER PROFESSIONAL SERVICES	.00	.00	.00	375.00	22,000	1.7
01-41-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	.00	.00	500	.0
01-41-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	28.52	2,168.46	6,660	32.6
01-41-6312 PUBLISHED NOTICES	.00	.00	163.21	163.21	2,800	5.8
01-41-6313 ORDINANCE CODIFICATION	.00	.00	.00	5,423.25	7,500	72.3
01-41-6315 RECORDING FEES	.00	.00	.00	2.00	2,000	.1
01-41-6523 ELECTIONS	.00	.00	.00	274.40	25,000	1.1
01-41-6610 DUES & SUBSCRIPTIONS	.00	.00	.00	10,909.00	4,000	272.7
01-41-6824 BOARD OUTREACH ACTIVITIES	.00	.00	1,531.19	3,059.99	35,000	8.7
01-41-6895 CONTRIBUTIONS TO COMMUNITY	.00	.00	.00	10,000.00	24,000	41.7
01-41-6999 OTHER CONTRACTUAL SERVICES	.00	.00	1,095.00	1,947.24	10,000	19.5
01-41-7020 OPERATING SUPPLIES	.00	.00	(206.76)	287.29	2,000	14.4
01-41-7550 FURNISHINGS	.00	.00	.00	.00	10,000	.0
01-41-7999 OTHER COMMODITIES	.00	.00	2,261.29	3,330.05	0	.0
TOTAL BOARD OF TRUSTEES	53,113.55	58,503.17	14,815.67	71,606.52	256,043	28.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>POLICE</u>						
01-42-5001 SALARIES & WAGES	476,278.55	503,496.18	156,697.29	562,966.49	1,744,266	32.3
01-42-5002 OVERTIME	.00	.00	1,018.94	3,898.82	25,000	15.6
01-42-5050 CLEANING	2,488.74	2,628.09	.00	.00	0	.0
01-42-5055 OVERTIME	3,410.44	5,142.77	.00	.00	0	.0
01-42-5060 PAYROLL TAXES	11,664.38	12,248.16	3,917.53	13,775.89	59,607	23.1
01-42-5061 WELLNESS PROGRAM	.00	.00	.00	.00	3,500	.0
01-42-5062 TUITION REIMBURSEMENT	.00	.00	.00	.00	9,000	.0
01-42-5063 TRAINING	.00	.00	3,962.12	24,946.07	89,000	28.0
01-42-5065 WORKERS COMP	14,973.73	17,636.62	5,103.55	18,501.70	67,737	27.3
01-42-5066 HEALTH INSURANCE	65,514.65	63,358.39	21,369.17	71,505.25	243,311	29.4
01-42-5067 MEDICAL SAVINGS PLAN	1,483.62	1,799.66	424.18	2,359.98	5,880	40.1
01-42-5068 MEDICAL SAVINGS	898.20	1,081.92	.00	.00	0	.0
01-42-5069 FPPA RETIREMENT	38,352.81	43,487.22	12,949.21	49,738.52	152,162	32.7
01-42-5070 DEFERRED COMPENSATION	.00	.00	718.72	1,437.44	0	.0
01-42-5071 FPPA DEATH & DISABILITY	13,726.31	15,655.46	4,686.37	18,000.53	54,781	32.9
01-42-5075 EMPLOYMENT/RECRUITMENT EXPENSE	1,237.40	1,275.35	.00	.00	0	.0
01-42-5200 OFFICE SUPPLIES	473.35	1,185.84	.00	.00	0	.0
01-42-5201 COMPUTER / TECHNOLOGY	7,936.67	13,161.47	.00	.33	0	.0
01-42-5210 OPERATING SUPPLIES	6,683.95	1,790.34	.00	.00	0	.0
01-42-5215 REPAIR & MAINTENANCE	135.70	3,200.86	.00	.00	0	.0
01-42-5216 FLEET R&M	6,203.65	4,187.98	.00	.00	0	.0
01-42-5253 GAS & OIL	8,177.95	6,489.53	.00	.00	0	.0
01-42-5254 UNIFORMS & TOOLS	3,441.09	3,036.45	.00	.00	0	.0
01-42-5255 OPERATING EQUIPMENT	26,369.04	28,377.98	.00	.00	0	.0
01-42-5300 TELEPHONES	4,795.62	4,382.17	.00	.00	0	.0
01-42-5305 UTILITIES	5,297.65	6,478.55	.00	.00	0	.0
01-42-5310 TRASH REMOVAL	535.74	631.48	.00	.00	0	.0
01-42-5315 COPIER EXPENSE	710.70	675.93	.00	.00	0	.0
01-42-5320 GENERAL LIABILITY INSURANCE	16,492.42	52,607.95	.00	.00	0	.0
01-42-5325 INTERNET/WEBSITE EXPENSE	529.80	397.35	.00	.00	0	.0
01-42-5330 TRAINING	7,628.64	17,135.53	.00	.00	0	.0
01-42-5331 DUES & MEMBERSHIPS	7,738.18	10,680.44	.00	.00	0	.0
01-42-5332 TUITION REIMBURSEMENT	.00	845.00	.00	.00	0	.0
01-42-5343 CONTRACTUAL SERVICES	51,806.49	79,945.60	.00	.00	0	.0
01-42-5346 ANIMAL IMPOUND FEE	735.00	.00	.00	.00	0	.0
01-42-5349 WELLNESS PROGRAM	150.00	.00	.00	.00	0	.0
01-42-5350 LAB FEES	.00	16.00-	.00	.00	0	.0
01-42-5399 OTHER PROFESSIONAL SERVICES	210.00	2,758.90	.00	.00	0	.0
01-42-5491 VEHICLE LEASE EXPENSES	.00	5,117.72	.00	.00	0	.0
01-42-5500 CAPITAL OUTLAY	416.28	.00	.00	.00	0	.0
01-42-5700 MISC. EXPENSE	1,964.49	1,019.38	.00	.00	0	.0
01-42-6101 LEGAL FEES	.00	.00	.00	.00	15,000	.0
01-42-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	2,506.25	19,675.70	88,950	22.1
01-42-6110 TELEPHONE	.00	.00	1,699.29	4,907.18	15,895	30.9
01-42-6111 UTILITIES	.00	.00	1,766.91	5,747.47	18,000	31.9
01-42-6113 TRASH REMOVAL	.00	.00	.00	624.25	2,000	31.2
01-42-6114 PEST CONTROL	.00	.00	.00	.00	2,000	.0
01-42-6122 LAB FEES	.00	.00	.00	.00	500	.0
01-42-6126 COPIER EXPENSES	.00	.00	220.99	550.44	3,000	18.4
01-42-6199 OTHER PROFESSIONAL SERVICES	.00	.00	437.55	542.55	8,000	6.8
01-42-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	.00	2,443.84	5,000	48.9
01-42-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	713.00	33,545.83	0	.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
01-42-6302 GENERAL LIABILITY INSURANCE	.00	.00	.00	24,909.83	166,490	15.0
01-42-6311 INTERNET/WEBSITE SERVICES	.00	.00	.00	594.75	2,000	29.7
01-42-6610 DUES & SUBSCRIPTIONS	.00	.00	2,374.96	15,724.28	3,900	403.2
01-42-6801 REPAIR & MTNCE--BUILDINGS	.00	.00	940.74	940.74	6,000	15.7
01-42-6805 REPAIR & MTNCE--FLEET	.00	.00	453.85	4,464.73	16,000	27.9
01-42-6823 CLEANING SERVICES	.00	.00	437.55	1,762.63	9,000	19.6
01-42-6824 PD OUTREACH/EVENTS	.00	.00	.00	.00	5,000	.0
01-42-6851 VEHICLE LEASE EXPENSES	.00	.00	2,724.39	13,347.69	77,674	17.2
01-42-6999 OTHER CONTRACTUAL SERVICES	.00	.00	2,106.76	79,707.24	235,500	33.9
01-42-7010 OFFICE SUPPLIES	.00	.00	331.49	862.35	4,000	21.6
01-42-7020 OPERATING SUPPLIES	.00	.00	559.10	3,953.74	16,000	24.7
01-42-7051 UNIFORMS--CIVILIAN	.00	.00	78.60	395.40	800	49.4
01-42-7101 GAS & OIL	.00	.00	9.00	5,717.21	30,000	19.1
01-42-7254 OPERATING EQUIPMENT	.00	.00	157.73	47,373.14	49,500	95.7
01-42-7305 UNIFORMS & TOOLS--SWORN	.00	.00	2,256.51	11,816.06	29,800	39.7
01-42-7999 OTHER COMMODITIES	.00	.00	239.96	301.70	0	.0
01-42-8580 CAPITAL OUTLAY--LEASES	.00	.00	.00	.00	123,669	.0
01-42-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	10,000	.0
 TOTAL POLICE	 788,461.24	 911,900.27	 230,861.71	 1,047,039.77	 3,397,922	 30.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>COMMUNITY DEVELOPMENT</u>						
01-43-5001 SALARIES & WAGES	88,457.64	109,780.93	24,225.63	96,273.88	368,543	26.1
01-43-5060 PAYROLL TAXES	6,715.35	8,168.91	1,790.43	7,163.72	34,135	21.0
01-43-5063 TRAINING	.00	.00	1,333.00	3,419.63	6,000	57.0
01-43-5065 WORKERS COMP	91.60	462.12	29.37	116.29	1,587	7.3
01-43-5066 HEALTH INSURANCE	10,626.84	16,454.85	4,815.61	16,502.27	67,488	24.5
01-43-5067 MEDICAL SAVINGS PLAN	3,999.68	4,343.00	41.66	2,080.34	1,238	168.0
01-43-5068 MEDICAL SAVINGS	75.00	215.08	.00	.00	0	.0
01-43-5070 DEFERRED COMPENSATION	.00	.00	980.40	1,957.92	15,314	12.8
01-43-5075 EMPLOYMENT/RECRUITMENT EXPENSE	200.80	61.26	.00	.00	0	.0
01-43-5200 OFFICE SUPPLIES	478.15	108.45	.00	.00	0	.0
01-43-5201 COMPUTER / TECHNOLOGY	3,092.65	2,216.88	.00	.00	0	.0
01-43-5202 PRINTING EXPENSE	500.00	146.84	.00	.00	0	.0
01-43-5203 UNIFORMS	.00	440.67	.00	.00	0	.0
01-43-5216 REPAIRS & MAINT--FLEET	.00	121.94	.00	.00	0	.0
01-43-5253 GAS & OIL	.00	292.96	.00	.00	0	.0
01-43-5300 TELEPHONE	444.69	448.42	.00	.00	0	.0
01-43-5320 PROPERTY & LIABILITY INSURANCE	3,499.56	1,604.31	.00	.00	0	.0
01-43-5330 TRAINING	3,167.77	2,376.91	.00	.00	0	.0
01-43-5410 CONSULTANTS	2,438.90	.00	.00	.00	0	.0
01-43-5411 ANNEXATIONS & REZONING EXPENSE	1,258.60	20.32	.00	.00	0	.0
01-43-5460 BUILDING INSPECTIONS	67,435.74	64,879.18	.00	.00	0	.0
01-43-5491 VEHICLE LEASE EXPENSES	.00	4,795.32	.00	.00	0	.0
01-43-5700 MISC.	574.79	246.82	.00	.00	0	.0
01-43-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	558.74	2,515.61	9,000	28.0
01-43-6107 ANNEXATION/ZONING EXPENSES	.00	.00	.00	69.96	15,000	.5
01-43-6109 CONSULTING FEES	.00	.00	.00	39,429.39	225,000	17.5
01-43-6110 TELEPHONE	.00	.00	88.75	266.25	2,000	13.3
01-43-6121 PRINTING EXPENSE	.00	.00	.00	335.20	1,000	33.5
01-43-6124 WATER ASSESSMENTS	.00	.00	72.00	72.00	0	.0
01-43-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	.00	.00	500	.0
01-43-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	28.52	2,168.46	5,560	39.0
01-43-6610 DUES & SUBSCRIPTIONS	.00	.00	.00	.00	1,200	.0
01-43-6805 REPAIR & MTNCE--FLEET	.00	.00	.00	.00	1,000	.0
01-43-6821 BUILDING INSPECTIONS	.00	.00	.00	58,811.27	264,271	22.3
01-43-6851 VEHICLE LEASE EXPENSES	.00	.00	.00	.00	14,386	.0
01-43-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	.00	2,000	.0
01-43-7010 OFFICE SUPPLIES	.00	.00	.00	.00	800	.0
01-43-7051 UNIFORMS	.00	.00	.00	.00	1,250	.0
01-43-7101 GAS & OIL	.00	.00	.00	.00	1,000	.0
01-43-7999 OTHER COMMODITIES	.00	.00	72.23	72.23	0	.0
TOTAL COMMUNITY DEVELOPMENT	193,057.76	217,185.17	34,036.34	231,254.42	1,038,272	22.3

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>PARKS</u>						
01-45-5001 SALARIES & WAGES	83,983.35	118,890.43	31,795.19	127,775.74	388,089	32.9
01-45-5002 OVERTIME	.00	.00	236.06	3,550.08	6,500	54.6
01-45-5055 OVERTIME	3,776.35	2,162.08	.00	.00	0	.0
01-45-5060 PAYROLL TAXES	6,689.10	9,167.67	2,410.14	9,950.35	36,869	27.0
01-45-5061 WELLNESS PROGRAM	.00	.00	.00	30.00	200	15.0
01-45-5063 TRAINING	.00	.00	.00	2,214.20	10,000	22.1
01-45-5065 WORKERS COMP	2,471.40	6,628.04	1,836.35	7,665.10	22,820	33.6
01-45-5066 HEALTH INSURANCE	10,510.92	16,595.54	6,478.82	22,823.57	82,162	27.8
01-45-5067 MEDICAL SAVINGS	2,802.33	3,972.28	145.82	437.47	2,075	21.1
01-45-5068 MEDICAL SAVINGS	224.94	496.65	.00	.00	0	.0
01-45-5070 DEFERRED COMPENSATION	.00	.00	1,567.38	6,596.94	19,319	34.2
01-45-5075 EMPLOYMENT/RECRUITMENT EXPENSE	61.46	.00	.00	.00	0	.0
01-45-5201 COMPUTER/TECHNOLOGY	.00	1,464.00	.00	.00	0	.0
01-45-5203 UNIFORMS	209.99	1,185.43	.00	.00	0	.0
01-45-5210 OPERATING SUPPLIES	1,720.22	317.47	.00	.00	0	.0
01-45-5215 REPAIRS & MAINTENANCE	114.00	6,541.64	.00	.00	0	.0
01-45-5216 FLEET R&M	1,433.85	609.02	.00	.00	0	.0
01-45-5253 GAS & OIL	2,276.01	4,975.45	.00	.00	0	.0
01-45-5254 TOOLS	.00	38.56	.00	.00	0	.0
01-45-5300 TELEPHONE	562.00	693.00	.00	.00	0	.0
01-45-5305 UTILITIES	2,280.12	2,625.72	.00	.00	0	.0
01-45-5310 TRASH REMOVAL	.00	1,065.50	.00	.00	0	.0
01-45-5320 PROPERTY & LIABILITY INSURANCE	4,374.45	10,521.59	.00	.00	0	.0
01-45-5330 TRAINING	1,038.00	1,698.56	.00	.00	0	.0
01-45-5348 PEST CONTROL	.00	299.00	.00	.00	0	.0
01-45-5349 WELLNESS PROGRAM	60.00	45.00	.00	.00	0	.0
01-45-5369 EQUIPMENT RENTAL	22.95	.00	.00	.00	0	.0
01-45-5370 LANDSCAPING	.00	4,508.00	.00	.00	0	.0
01-45-5372 IRRIGATION SYSTEM	21,010.65	1,102.56	.00	.00	0	.0
01-45-5405 PARK ENGINEERING	.00	660.00	.00	.00	0	.0
01-45-5500 CAPITAL OUTLAY	.00	22,515.00	.00	.00	0	.0
01-45-5700 MISC. EXPENSE	.00	233.27	.00	.00	0	.0
01-45-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	453.04	873.04	1,500	58.2
01-45-6108 ENGINEERING FEES	.00	.00	.00	.00	8,500	.0
01-45-6110 TELEPHONE	.00	.00	257.00	771.00	3,084	25.0
01-45-6111 UTILITIES	.00	.00	1,454.10	7,500.29	52,000	14.4
01-45-6113 TRASH REMOVAL	.00	.00	651.50	1,303.00	3,000	43.4
01-45-6114 PEST CONTROL	.00	.00	.00	.00	38,000	.0
01-45-6132 LANDSCAPINGS	.00	.00	.00	85.31	60,000	.1
01-45-6133 TREE MAINTENANCE	.00	.00	9,460.00	9,460.00	35,000	27.0
01-45-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	52.00	52.00	500	10.4
01-45-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	142.60	10,842.35	33,300	32.6
01-45-6405 EQUIPMENT RENTAL	.00	.00	.00	.00	1,000	.0
01-45-6610 DUES & SUBSCRIPTIONS	.00	.00	.00	.00	2,520	.0
01-45-6801 REPAIR & MTNCE--BUILDINGS	.00	.00	10,849.39	13,782.00	0	.0
01-45-6802 REPAIR & MAINTENANCE	.00	.00	.00	.00	40,000	.0
01-45-6805 REPAIR & MTNCE--FLEET	.00	.00	265.56	315.28	10,000	3.2
01-45-6835 WEED CONTROL	.00	.00	.00	.00	15,000	.0
01-45-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	.00	2,500	.0
01-45-7020 OPERATING SUPPLIES	.00	.00	167.50	395.60	6,000	6.6
01-45-7051 UNIFORMS	.00	.00	.00	1,315.19	2,500	52.6
01-45-7101 GAS & OIL	.00	.00	.00	5,387.39	15,000	35.9

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
01-45-7305 TOOLS	.00	.00	349.95	1,357.85	6,000	22.6
01-45-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	85,000	.0
TOTAL PARKS	145,622.09	219,011.46	68,572.40	234,483.75	988,438	23.7

COMMUNITY CENTER

01-46-5002 OVERTIME	.00	.00	.00	.00	2,000	.0
01-46-5063 TRAINING	.00	.00	.00	964.42	6,000	16.1
01-46-6104 COMPUTER/TECHNOLOGY FEES	.00	.00	.00	.00	3,000	.0
01-46-6110 TELEPHONE	.00	.00	.00	.00	2,000	.0
01-46-6111 UTILITIES	.00	.00	.00	.00	10,000	.0
01-46-6113 TRASH REMOVAL	.00	.00	.00	.00	2,500	.0
01-46-6114 PEST CONTROL	.00	.00	.00	.00	2,500	.0
01-46-6121 PRINTING EXPENSE	.00	.00	.00	179.50	1,000	18.0
01-46-6135 RECREATION PROGRAMS	.00	.00	4,647.44	28,428.00	80,000	35.5
01-46-6210 EMPLOYMENT/RECRUITMENT EXP	.00	.00	159.44	159.44	1,500	10.6
01-46-6211 COMMUNITY DAY	.00	.00	4,525.00	4,525.00	60,000	7.5
01-46-6214 TOWN EVENTS	.00	.00	1,439.47	3,729.72	75,000	5.0
01-46-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	42.78	3,426.30	6,560	52.2
01-46-6511 POSTAGE	.00	.00	.00	.00	500	.0
01-46-6610 DUES & SUBSCRIPTIONS	.00	.00	1,205.28	2,010.15	1,000	201.0
01-46-6805 REPAIRS & MTNCE--FLEET	.00	.00	.00	.00	2,000	.0
01-46-7010 OFFICE SUPPLIES	.00	.00	43.03	43.03	2,000	2.2
01-46-7020 OPERATING SUPPLIES	.00	.00	.00	.00	2,000	.0
01-46-7051 UNIFORMS	.00	.00	.00	417.79	4,000	10.4
01-46-7101 GAS & OIL	.00	.00	.00	.00	1,200	.0
01-46-7550 FURNISHINGS	.00	.00	.00	.00	5,000	.0
01-46-8510 CAPITAL OUTLAY--OTHER EQUIP	.00	.00	22,528.99	22,528.99	52,000	43.3
01-46-8531 CAPITAL OUTLAY-COMPUTERS	.00	.00	.00	.00	10,000	.0
01-46-8532 CAPITAL OUTLAY---SFTWR UPGRADE	.00	.00	.00	.00	30,000	.0
01-46-8546 CAPITAL OUTLAY--SR VAN	.00	.00	.00	.00	171,000	.0
01-46-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	30,000	.0
TOTAL COMMUNITY CENTER	.00	.00	34,591.43	66,412.34	562,760	11.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>ENGINEERING</u>						
01-47-5001 SALARIES & WAGES	147,633.17	128,830.64	25,719.85	120,292.12	425,324	28.3
01-47-5050 CLEANING	2,238.00	2,363.34	.00	.00	0	.0
01-47-5055 OVERTIME	2,815.62	499.97	.00	.00	0	.0
01-47-5060 PAYROLL TAXES	11,439.78	9,780.86	1,970.24	9,264.13	36,926	25.1
01-47-5063 TRAINING	.00	.00	.00	755.10	5,000	15.1
01-47-5065 WORKERS COMP	1,701.81	2,020.13	409.62	1,930.20	7,539	25.6
01-47-5066 HEALTH INSURANCE	13,877.03	11,595.80	2,479.03	9,006.25	46,038	19.6
01-47-5067 MEDICAL SAVINGS	6,205.02	6,455.37	87.06	294.50	0	.0
01-47-5068 MEDICAL SAVINGS	498.18	437.99	.00	.00	0	.0
01-47-5070 DEFERRED COMPENSATION	.00	.00	1,286.00	6,023.21	21,182	28.4
01-47-5075 EMPLOYMENT/RECRUITMENT EXPENSE	188.50	427.22	.00	.00	0	.0
01-47-5200 OFFICE SUPPLIES	1,731.53	1,744.16	.00	.00	0	.0
01-47-5201 COMPUTER/TECHNOLOGY	2,840.43	2,808.52	.00	.00	0	.0
01-47-5203 UNIFORMS	471.20	655.40	.00	.00	0	.0
01-47-5210 OPERATING SUPPLIES	6,944.53	4,396.66	.00	.00	0	.0
01-47-5212 FURNISHINGS	641.42	178.06	.00	.00	0	.0
01-47-5215 REPAIRS & MAINTENANCE	3,941.15	6,396.12	.00	.00	0	.0
01-47-5216 REPAIR & MAINTENANCE--FLEET	88.80	118.92	.00	.00	0	.0
01-47-5253 GAS & OIL	1,352.55	823.03	.00	.00	0	.0
01-47-5300 TELEPHONE	1,144.16	690.09	.00	.00	0	.0
01-47-5305 UTILITIES	7,181.42	5,308.79	.00	.00	0	.0
01-47-5310 TRASH	564.80	1,358.84	.00	.00	0	.0
01-47-5315 COPIER EXPENSES	663.11	507.39	.00	.00	0	.0
01-47-5320 PROPERTY & LIABILITY INSURANCE	2,187.23	4,208.64	.00	.00	0	.0
01-47-5330 TRAINING	343.75	33.05	.00	.00	0	.0
01-47-5331 DUES & SUBSCRIPTIONS	530.00	28.75	.00	.00	0	.0
01-47-5399 OTHER PROFESSIONAL SERVICES	.00	285.00	.00	.00	0	.0
01-47-5405 ENGINEERING FEES	6,717.20	2,631.30	.00	.00	0	.0
01-47-5491 VEHICLE LEASE EXPENSES	.00	2,304.76	.00	.00	0	.0
01-47-5700 MISC. EXPENSE	85.40	248.87	.00	.00	0	.0
01-47-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	1,448.76	1,723.76	3,500	49.3
01-47-6108 ENGINEERING FEES	.00	.00	8,298.60	18,199.05	55,000	33.1
01-47-6110 TELEPHONE	.00	.00	238.04	746.12	2,820	26.5
01-47-6111 UTILITIES	.00	.00	1,605.92	5,986.32	20,000	29.9
01-47-6113 TRASH REMOVAL	.00	.00	.00	743.20	4,000	18.6
01-47-6126 COPIER EXPENSES	.00	.00	156.46	415.16	2,000	20.8
01-47-6134 EV CHARGING STATION EXPENSES	.00	.00	89.37	411.79	0	.0
01-47-6199 OTHER PROFESSIONAL SERVICES	.00	.00	809.05	1,274.05	2,000	63.7
01-47-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	156.00	531.00	1,500	35.4
01-47-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	57.04	4,336.94	13,300	32.6
01-47-6610 DUES & SUBSCRIPTIONS	.00	.00	1,997.38	2,928.13	800	366.0
01-47-6801 REPAIR & MTNCE--BUILDINGS	.00	.00	(4,502.18)	(2,218.12)	30,000	7.4-
01-47-6805 REPAIR & MTNCE--FLEET	.00	.00	10.00	1,170.87	2,500	46.8
01-47-6823 CLEANING SERVICES	.00	.00	809.05	2,427.15	10,500	23.1
01-47-6851 VEHICLE LEASE EXPENSES	.00	.00	970.67	4,964.89	41,117	12.1
01-47-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	20.50	1,000	2.1
01-47-7010 OFFICE SUPPLIES	.00	.00	376.58	1,360.59	5,000	27.2
01-47-7020 OPERATING SUPPLIES	.00	.00	430.31	2,854.86	10,000	28.6
01-47-7051 UNIFORMS	.00	.00	.00	862.32	2,750	31.4
01-47-7101 GAS & OIL	.00	.00	12.00	1,035.46	5,000	20.7
01-47-7305 TOOLS	.00	.00	.00	298.47	0	.0
01-47-7550 FURNISHINGS	.00	.00	.00	1,315.29	10,000	13.2

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
01-47-7999 OTHER COMMODITIES	.00	.00	43.82	135.74	0	.0
01-47-8580 CAPITAL OUTLAY--LEASES	.00	.00	.00	.00	115,200	.0
TOTAL ENGINEERING	224,025.79	197,137.67	44,958.67	199,089.05	879,996	22.6

MUNICIPAL COURT

01-48-5001 SALARIES & WAGES	13,263.19	15,638.14	4,566.75	18,126.12	51,753	35.0
01-48-5002 OVERTIME	.00	.00	.00	13.03	1,000	1.3
01-48-5040 JUDGE	5,495.00	4,900.00	.00	4,000.00	26,000	15.4
01-48-5055 OVERTIME	62.10	10.36	.00	.00	0	.0
01-48-5060 PAYROLL TAXES	1,007.78	1,192.83	347.45	1,384.52	4,678	29.6
01-48-5063 TRAINING	.00	.00	.00	.00	2,000	.0
01-48-5065 WORKERS COMP	13.81	18.41	5.52	21.67	64	33.9
01-48-5066 HEALTH INSURANCE	2,016.78	2,278.15	726.60	2,559.80	7,788	32.9
01-48-5067 MEDICAL SAVINGS	331.19	340.00	27.06	81.18	325	25.0
01-48-5068 MEDICAL SAVINGS	24.96	94.71	.00	.00	0	.0
01-48-5070 DEFERRED COMPENSATION	.00	.00	89.30	368.58	1,105	33.4
01-48-5203 UNIFORMS	.00	110.77	.00	.00	0	.0
01-48-5235 COURT COSTS	136.20	.00	.00	.00	0	.0
01-48-5300 TELEPHONE	65.62	.00	.00	.00	0	.0
01-48-5320 PROPERTY & LIABILITY INSURANCE	874.89	2,104.31	.00	.00	0	.0
01-48-5399 OTHER PROFESSIONAL SERVICES	959.80	1,182.30	.00	.00	0	.0
01-48-5455 PROSECUTING ATTORNEY	7,215.00	5,150.00	.00	.00	0	.0
01-48-5700 MISC. EXPENSE	113.30	203.42	.00	.00	0	.0
01-48-6102 PROSECUTING ATTORNEY	.00	.00	2,000.00	5,000.00	18,000	27.8
01-48-6103 PUBLIC DEFENDER	.00	.00	.00	.00	10,000	.0
01-48-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	.00	.00	4,000	.0
01-48-6199 OTHER PROFESSIONAL SERVICES	.00	.00	167.30	846.27	5,000	16.9
01-48-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	.00	.00	500	.0
01-48-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	28.52	2,168.46	6,660	32.6
01-48-6510 COURT COSTS	.00	.00	200.00	1,112.68	2,500	44.5
01-48-6610 DUES & SUBSCRIPTIONS	.00	.00	50.00	50.00	100	50.0
01-48-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	.00	1,000	.0
01-48-7051 UNIFORMS	.00	.00	.00	.00	200	.0
TOTAL MUNICIPAL COURT	31,579.62	33,223.40	8,208.50	35,732.31	142,673	25.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
COMMUNITY ENGAGEMENT						
01-49-5001 SALARIES & WAGES	56,229.38	72,124.57	19,340.66	79,965.27	334,456	23.9
01-49-5002 OVERTIME	.00	.00	.00	38.11	2,000	1.9
01-49-5060 PAYROLL TAXES	4,252.78	5,509.56	1,499.15	6,210.42	29,925	20.8
01-49-5061 WELLNESS PROGRAM	.00	.00	2,661.31	10,145.45	29,800	34.1
01-49-5063 TRAINING	.00	.00	.00	.00	6,000	.0
01-49-5065 WORKERS COMP	787.51	1,089.24	296.82	1,235.23	3,759	32.9
01-49-5066 HEALTH INSURANCE	5,183.60	5,734.54	1,508.23	5,764.03	46,826	12.3
01-49-5067 MEDICAL SAVINGS	2,325.67	1,827.25	99.98	299.94	1,700	17.6
01-49-5068 MEDICAL SAVINGS	314.12	349.93	.00	.00	0	.0
01-49-5070 DEFERRED COMPENSATION	.00	.00	489.96	2,165.60	14,782	14.7
01-49-5075 EMPLOYMENT/RECRUITMENT EXPENSE	733.94	406.10	.00	.00	0	.0
01-49-5201 COMPUTER/TECHNOLOGY	1,176.70	.00	.00	.00	0	.0
01-49-5202 PRINTING EXPENSE	2,180.87	4,736.64	.00	.00	0	.0
01-49-5203 UNIFORMS	698.33	557.75	.00	.00	0	.0
01-49-5205 POSTAGE	472.88	1,894.36	.00	.00	0	.0
01-49-5220 TOWN DECORATIONS	1,123.89	69.96	.00	.00	0	.0
01-49-5236 COMMUNITY ENGAGEMENT	4,619.79	7,333.91	.00	.00	0	.0
01-49-5253 GAS & OIL	.00	104.58	.00	.00	0	.0
01-49-5260 RECREATION PROGRAMS	29,125.46	14,482.15	.00	.00	0	.0
01-49-5261 COMMUNITY DAY	3,631.84	7,050.00	.00	.00	0	.0
01-49-5262 TOWN EVENTS	5,917.59	10,654.68	.00	.00	0	.0
01-49-5265 SENIOR EVENTS	2,647.46	4,970.31	.00	.00	0	.0
01-49-5300 TELEPHONE	300.00	408.03	.00	.00	0	.0
01-49-5320 GENERAL LIABILITY INSURANCE	3,968.28	4,119.36	.00	.00	0	.0
01-49-5330 TRAINING	1,515.05	2,367.15	.00	.00	0	.0
01-49-5331 DUES/MEMBERSHIPS	5,969.50	7,976.25	.00	.00	0	.0
01-49-5349 WELLNESS PROGRAM	6,843.31	4,149.18	.00	.00	0	.0
01-49-5399 OTHER PROFESSIONAL SERVICES	.00	13,345.40	.00	.00	0	.0
01-49-5401 CONSULTANTS	.00	1,859.00	.00	.00	0	.0
01-49-5421 ECONOMIC DEVELOPMENT PROGRAMS	.00	132.99	.00	.00	0	.0
01-49-5560 CAPITAL OUTLAY--SFTWR UPGRADES	2,480.89	7,156.59	.00	.00	0	.0
01-49-5700 MISC. EXPENSE	107.03	461.86	.00	.00	0	.0
01-49-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	.00	.00	3,000	.0
01-49-6109 CONSULTING FEES	.00	.00	.00	.00	30,000	.0
01-49-6110 TELEPHONE	.00	.00	136.01	408.03	1,536	26.6
01-49-6121 PRINTING EXPENSE	.00	.00	.00	5,155.53	15,000	34.4
01-49-6149 COMMUNITY ENGAGEMENT	.00	.00	2,611.47	2,741.47	10,000	27.4
01-49-6199 OTHER PROFESSIONAL SERVICES	.00	.00	167.30	28,337.64	40,000	70.8
01-49-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	120.18	120.18	500	24.0
01-49-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	42.78	1,931.71	0	.0
01-49-6302 GENERAL LIABILITY INSURANCE	.00	.00	.00	1,494.59	6,560	22.8
01-49-6402 ECONOMIC DEVELOPMENT PROGRAMS	.00	.00	1,679.81	22,302.93	50,000	44.6
01-49-6511 POSTAGE	.00	.00	.00	596.32	4,000	14.9
01-49-6610 DUES & SUBSCRIPTIONS	.00	.00	80.00	7,033.37	11,500	61.2
01-49-6805 REPAIR & MTNCE--FLEET	.00	.00	10.00	40.00	0	.0
01-49-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	270.46	2,000	13.5
01-49-7026 TOWN DECORATIONS	.00	.00	.00	803.94	10,000	8.0
01-49-7051 UNIFORMS	.00	.00	393.22	393.22	1,000	39.3
01-49-7101 GAS & OIL	.00	.00	.00	82.45	0	.0
01-49-7550 FURNISHINGS	.00	.00	.00	.00	5,000	.0
01-49-7801 MERCHANDISE FOR RESALE	.00	.00	540.00	1,794.62	8,000	22.4
01-49-7999 OTHER COMMODITIES	.00	.00	.00	153.91	0	.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

		YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
01-49-8501	CAPITAL OUTLAY--WAYFINDING	.00	.00	.00	.00	25,000	.0
01-49-8532	CAPITAL OUTLAY--SOFTWAREUPGRAD	.00	.00	.00	.00	20,000	.0
	TOTAL COMMUNITY ENGAGEMENT	142,605.87	180,871.34	31,676.88	179,484.42	712,344	25.2
NON-DEPARTMENTAL							
01-90-5001	SALARIES & WAGES ADJ	.00	.00	.00	.00	275,000	.0
01-90-5804	TRANSFER TO STREET IMPVT FD	93,750.00	93,750.00	.00	.00	0	.0
01-90-5805	TRANSFER TO CAPITAL IMPROVEMEN	345,112.75	623,828.00	.00	.00	0	.0
01-90-8151	SPECIAL PROJECTS	.00	.00	.00	.00	100,000	.0
01-90-8599	OTHER CAPITAL OUTLAY	.00	.00	.00	.00	161,425	.0
01-90-9904	TRANSFER TO STREET FUND	.00	.00	.00	93,750.00	375,000	25.0
	TOTAL NON-DEPARTMENTAL	438,862.75	717,578.00	.00	93,750.00	911,425	10.3
	TOTAL FUND EXPENDITURES	2,393,190.39	2,983,430.41	568,387.28	2,562,797.35	10,469,260	24.5
	NET REVENUE OVER EXPENDITURES	478,464.73	185,737.63-	97,029.27	171,074.75	4,805	3560.

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2025

STREET IMPROVEMENT FUND

ASSETS

04-01-0100	COMBINED CASH	1,892,022.89	
04-01-1301	A/R - GENERAL	349,847.85	
04-01-1302	PREPAID EXPENSES	250.00	
	TOTAL ASSETS		2,242,120.74

LIABILITIES AND EQUITY

LIABILITIES

04-02-2000	ACCOUNTS PAYABLE	11,409.04	
04-02-2310	EMPLOYEE HEALTH INS. PAYABLE	1,394.51	
04-02-2403	STATE WITHHOLDING TAX PAYABLE	1,255.70	
04-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	62.16	
04-02-2410	ACCRUED PAYROLL & BENEFITS	2,294.64	
	TOTAL LIABILITIES		16,416.05

FUND EQUITY

04-02-3001	FUND BALANCE	1,455,818.45	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	769,886.24	
	BALANCE - CURRENT DATE	769,886.24	
	TOTAL FUND EQUITY		2,225,704.69
	TOTAL LIABILITIES AND EQUITY		2,242,120.74

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

STREET IMPROVEMENT FUND

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>TAXES</u>							
04-10-4005	HIGHWAY USERS TAX	68,633.52	88,450.62	24,172.18	101,586.24	264,569	38.4
04-10-4010	SALES TAX	589,006.26	564,649.63	111,914.18	565,448.21	2,155,713	26.2
04-10-4015	ROAD & BRIDGE TAX	.00	.00	7,951.07	23,853.21	120,000	19.9
04-10-4025	M.V. REGISTSTRATION	7,849.32	8,725.99	2,348.41	9,406.84	27,300	34.5
04-10-4030	BUILDING USE TAX	85,418.26	87,756.95	24,348.40	71,865.26	197,849	36.3
	TOTAL TAXES	750,907.36	749,583.19	170,734.24	772,159.76	2,765,431	27.9
<u>FEES AND PERMITS</u>							
04-11-4102	RIGHT-OF-WAY PERMITS	.00	36,356.00	560.00	9,847.50	88,431	11.1
	TOTAL FEES AND PERMITS	.00	36,356.00	560.00	9,847.50	88,431	11.1
<u>TRANSFERS IN</u>							
04-16-4601	TRANSFER FROM GF	93,750.00	93,750.00	.00	93,750.00	375,000	25.0
04-16-4602	TRANSFER FROM CAPITAL IMPROV	.00	.00	.00	250,000.00	1,000,000	25.0
	TOTAL TRANSFERS IN	93,750.00	93,750.00	.00	343,750.00	1,375,000	25.0
<u>MISCELLANEOUS</u>							
04-18-4619	INTEREST INCOME	30,665.23	34,360.84	6,387.15	20,771.26	108,500	19.1
04-18-4627	LEASE PROCEEDS	.00	.00	.00	.00	436,000	.0
	TOTAL MISCELLANEOUS	30,665.23	34,360.84	6,387.15	20,771.26	544,500	3.8
	TOTAL FUND REVENUE	875,322.59	914,050.03	177,681.39	1,146,528.52	4,773,362	24.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

STREET IMPROVEMENT FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>STREETS</u>						
04-44-5001 SALARIES & WAGES	104,789.66	117,878.17	33,463.63	134,056.72	414,649	32.3
04-44-5002 OVERTIME	.00	.00	108.94	538.40	10,000	5.4
04-44-5055 OVERTIME	2,761.91	762.31	.00	1,100.10	0	.0
04-44-5060 PAYROLL TAXES	7,992.12	8,871.79	2,504.39	10,203.23	38,126	26.8
04-44-5063 TRAINING	.00	.00	.00	2,830.00	15,000	18.9
04-44-5065 WORKERS COMPENSATION	8,489.52	6,304.68	1,832.62	7,464.92	22,826	32.7
04-44-5066 HEALTH INSURANCE	13,487.58	16,797.01	6,232.24	21,958.19	72,411	30.3
04-44-5067 MEDICAL SAVINGS	3,291.24	3,230.81	91.66	274.98	1,250	22.0
04-44-5068 MEDICAL SAVINGS	210.44	326.64	.00	.00	0	.0
04-44-5070 DEFERRED COMPENSATION	.00	.00	1,164.89	4,812.16	14,380	33.5
04-44-5075 EMPLOYMENT/RECRUITMENT EXPENSE	61.46	.00	.00	.00	0	.0
04-44-5201 COMPUTER/TECHNOLOGY	4,983.75	11,495.08	.00	.00	0	.0
04-44-5203 UNIFORMS	1,059.04	4,914.72	.00	.00	0	.0
04-44-5210 OPERATING SUPPLIES	1,056.70	21.53-	.00	.00	0	.0
04-44-5215 REPAIRS & MAINTENANCE--STREETS	.00	12.48	.00	.00	0	.0
04-44-5216 REPAIR & MAINT.--FLEET	11,060.52	7,009.44	.00	.00	0	.0
04-44-5217 REPAIR & MAINTENANCE--BRIDGES	.00	124,142.50	.00	.00	0	.0
04-44-5250 ASPHALT/STREET PATCHING	.00	4,392.00	.00	.00	0	.0
04-44-5252 STREET SIGNS & MARKERS	856.65	6,443.85	.00	.00	0	.0
04-44-5253 GAS & OIL	6,547.07	1,943.77	.00	.00	0	.0
04-44-5254 TOOLS	5,678.89	11,877.77	.00	.00	0	.0
04-44-5255 SAFETY EQUIPMENT	499.86	2,444.03	.00	.00	0	.0
04-44-5300 TELEPHONE	860.94	711.85	.00	.00	0	.0
04-44-5305 UTILITIES	8,750.76	8,697.85	.00	.00	0	.0
04-44-5320 PROPERTY & LIABILITY INSURANCE	10,936.14	15,782.39	.00	.00	0	.0
04-44-5330 TRAINING	150.00	3,010.46	.00	.00	0	.0
04-44-5331 DUES & MEMBERSHIPS	.00	301.25	.00	.00	0	.0
04-44-5360 STREET SWEEPING	3,942.00	3,942.00	.00	.00	0	.0
04-44-5364 SNOW REMOVAL	31,227.47	3,091.91	.00	.00	0	.0
04-44-5369 EQUIPMENT RENTAL	1,818.95	27,306.36	.00	.00	0	.0
04-44-5405 ENGINEERING FEES	14,971.16	.00	.00	.00	0	.0
04-44-5491 VEHICLE LEASE EXPENSES	.00	11,811.75	.00	.00	0	.0
04-44-5500 CAPITAL OUTLAY	.00	3,703.99	.00	.00	0	.0
04-44-5501 CAPITAL OUTLAY-GRADER SHED	.00	1,270.91	.00	.00	0	.0
04-44-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	343.75	9,488.79	18,500	51.3
04-44-6108 ENGINEERING FEES	.00	.00	.00	7,219.50	95,000	7.6
04-44-6110 TELEPHONE	.00	.00	265.47	796.41	2,376	33.5
04-44-6111 UTILITIES	.00	.00	5,001.87	15,375.03	38,500	39.9
04-44-6113 TRASH REMOVAL	.00	.00	.00	.00	1,000	.0
04-44-6121 PRINTING EXPENSE	.00	.00	.00	.00	5,000	.0
04-44-6123 MATERIALS TESTING	.00	.00	.00	.00	40,000	.0
04-44-6210 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	.00	.00	1,500	.0
04-44-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	213.90	16,263.50	49,950	32.6
04-44-6405 EQUIPMENT RENTAL	.00	.00	.00	22.95	135,000	.0
04-44-6610 DUES & SUBSCRIPTIONS	.00	.00	.00	1,650.00	14,000	11.8
04-44-6802 REPAIR & MTNCE--STREETS	.00	.00	.00	5,064.35	2,467,500	.2
04-44-6803 REPAIR & MTNCE--DRAINAGE	.00	.00	.00	.00	55,000	.0
04-44-6805 REPAIR & MTNCE--FLEET	.00	.00	3,276.94	9,159.64	40,000	22.9
04-44-6831 SNOW REMOVAL	.00	.00	85.98	68,887.21	100,000	68.9
04-44-6832 SEALCOATING	.00	.00	.00	.00	225,000	.0
04-44-6833 STREET SWEEPING	.00	.00	8,532.00	17,064.00	0	.0
04-44-6834 DUST CONTROL	.00	.00	.00	.00	55,000	.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

STREET IMPROVEMENT FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
04-44-6835 WEED CONTROL	.00	.00	.00	.00	15,000	.0
04-44-6836 STREET STRIPING	.00	.00	.00	.00	150,000	.0
04-44-6851 VEHICLE LEASE EXPENSES	.00	.00	644.15	30,574.50	224,619	13.6
04-44-7020 OPERATING SUPPLIES	.00	.00	89.98	279.97	10,000	2.8
04-44-7041 STREET SIGNS & MARKERS	.00	.00	.00	364.07	13,500	2.7
04-44-7051 UNIFORMS	.00	.00	.00	3,707.94	13,000	28.5
04-44-7101 GAS & OIL	.00	.00	149.97	2,646.89	25,000	10.6
04-44-7255 SAFETY EQUIPMENT	.00	.00	.00	235.30	3,500	6.7
04-44-7305 TOOLS	.00	.00	564.09	1,055.20	25,000	4.2
04-44-7605 GRAVEL	.00	.00	.00	3,548.33	50,000	7.1
04-44-8151 SPECIAL PROJECTS	.00	.00	.00	.00	50,000	.0
04-44-8505 GRADER SHED	.00	.00	.00	.00	5,000	.0
04-44-8580 CAPITAL OUTLAY--LEASES	.00	.00	.00	.00	436,000	.0
04-44-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	100,000	.0
04-44-9110 CONTINGENCY	.00	.00	.00	.00	100,000	.0
TOTAL STREETS	245,483.83	408,456.24	64,566.47	376,642.28	5,152,587	7.3
TOTAL FUND EXPENDITURES	245,483.83	408,456.24	64,566.47	376,642.28	5,152,587	7.3
NET REVENUE OVER EXPENDITURES	629,838.76	505,593.79	113,114.92	769,886.24	379,225-	203.0

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2025

CONSERVATION TRUST FUND

ASSETS

05-01-0100	CASH IN COMMON - CTF	190,628.01	
	TOTAL ASSETS		190,628.01

LIABILITIES AND EQUITY

FUND EQUITY

05-02-3001	FUND BALANCE	168,335.48	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	22,292.53	
	BALANCE - CURRENT DATE	22,292.53	
	TOTAL FUND EQUITY		190,628.01
	TOTAL LIABILITIES AND EQUITY		190,628.01

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

CONSERVATION TRUST FUND

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>LOTTERY REVENUE</u>						
05-17-4630	LOTTERY REVENUE	21,485.97	21,924.15	.00	19,797.60	77,000	25.7
	TOTAL LOTTERY REVENUE	21,485.97	21,924.15	.00	19,797.60	77,000	25.7
	<u>MISCELLANEOUS REVENUE</u>						
05-18-4619	INTEREST & DIVIDEND INCOME	684.51	2,136.97	643.53	2,494.93	5,000	49.9
	TOTAL MISCELLANEOUS REVENUE	684.51	2,136.97	643.53	2,494.93	5,000	49.9
	TOTAL FUND REVENUE	22,170.48	24,061.12	643.53	22,292.53	82,000	27.2
	<u>PARKS</u>						
05-45-8515	CAPITAL OUTLAY--PARKS	.00	.00	.00	.00	235,000	.0
	TOTAL PARKS	.00	.00	.00	.00	235,000	.0
	TOTAL FUND EXPENDITURES	.00	.00	.00	.00	235,000	.0
	NET REVENUE OVER EXPENDITURES	22,170.48	24,061.12	643.53	22,292.53	153,000-	14.6

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2025

SEWER FUND

ASSETS

06-01-0100	COMBINED CASH	1,761,296.96	
06-01-1302	PREPAID EXPENSE	1,035.55	
06-01-1305	ACCUM DEPRECIATION - PLANT & E	(4,245,172.40)	
06-01-1306	A/R-UTILITY BILLING	126,959.94	
06-01-1501	LAND	294,834.95	
06-01-1502	LAND IMPROV.	322,159.37	
06-01-1503	SEWER COLLECTION SYSTEM	1,898,634.76	
06-01-1504	BUILDINGS	281,750.60	
06-01-1506	MACH. & EQUIP.	179,757.28	
06-01-1507	WASTEWATER TREATMENT PLANT	7,423,326.00	
TOTAL ASSETS			8,044,583.01

LIABILITIES AND EQUITY

LIABILITIES

06-02-2000	ACCOUNTS PAYABLE	17,416.08	
06-02-2200	LOAN PAYABLE CWRPDA--LT	1,224,209.64	
06-02-2201	LOAN PAYABLE CWRPDA--CURRENT	85,193.24	
06-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(2,410.14)	
06-02-2403	STATE WITHHOLDING TAX PAYABLE	627.65	
06-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	31.42	
06-02-2410	ACCRUED PAYROLL & BENEFITS	1,116.11	
06-02-2500	ACC'D COMPENSATED ABS--CURRENT	1,221.50	
06-02-2501	ACCR'D COMPENSATED ABSENCES-LT	10,993.48	
06-02-2502	ACCRUED INT PAYABLE--CWRPDA	19,040.90	
06-02-2601	BOND PREMIUM--UNAMORTIZED	46,230.00	
TOTAL LIABILITIES			1,403,669.88

FUND EQUITY

06-02-3001	FUND BALANCE	6,049,185.43	
UNAPPROPRIATED FUND BALANCE:			
06-02-3010	CONTRIBUTIONS FROM DEVELOPERS	15,000.00	
06-02-3020	CONTRIBUTIONS SEWER TAPS	425,400.00	
	REVENUE OVER EXPENDITURES - YTD	151,327.70	
BALANCE - CURRENT DATE		591,727.70	
TOTAL FUND EQUITY			6,640,913.13
TOTAL LIABILITIES AND EQUITY			8,044,583.01

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SEWER FUND

	YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>CHARGES FOR SERVICES</u>						
06-11-4150 SEWER USER FEES	301,349.39	325,440.42	84,003.78	336,498.31	1,079,859	31.2
06-11-4152 RATERINK LIFT STA. SURCHARGE	4,040.00	4,120.80	1,200.00	4,800.00	45,240	10.6
06-11-4160 SEWER LATE/NSF FEES	4,540.00	5,210.00	1,425.00	5,520.95	16,000	34.5
06-11-4165 SEWER TAP FEES	102,960.00	119,550.00	22,920.00	71,306.00	226,282	31.5
06-11-4166 RATERINK CAPITAL MTNCE FEE	.00	.00	2,570.00	10,280.00	0	.0
TOTAL CHARGES FOR SERVICES	412,889.39	454,321.22	112,118.78	428,405.26	1,367,381	31.3
<u>MISCELLANEOUS REVENUE</u>						
06-18-4619 INTEREST & DIVIDEND INCOME	24,419.18	24,415.99	5,945.85	23,398.00	71,884	32.6
06-18-4620 MISC. INCOME	.00	.00	.00	.00	1,000,000	.0
TOTAL MISCELLANEOUS REVENUE	24,419.18	24,415.99	5,945.85	23,398.00	1,071,884	2.2
TOTAL FUND REVENUE	437,308.57	478,737.21	118,064.63	451,803.26	2,439,265	18.5

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SEWER FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>ADMINISTRATION</u>						
06-40-5001 SALARIES & WAGES	56,594.60	56,345.98	16,129.79	65,753.95	218,436	30.1
06-40-5002 OVERTIME	.00	.00	18.15	289.73	0	.0
06-40-5055 OVERTIME	1,200.77	362.18	.00	.00	0	.0
06-40-5060 PAYROLL TAXES	4,281.33	4,352.57	1,247.29	5,104.01	19,563	26.1
06-40-5063 TRAINING	.00	.00	.00	243.00	0	.0
06-40-5065 WORKERS COMP	1,316.67	1,180.55	278.53	1,169.51	3,956	29.6
06-40-5066 HEALTH INSURANCE	7,075.19	6,991.61	2,246.05	7,877.88	30,350	26.0
06-40-5067 MEDICAL SAVINGS	2,722.34	2,866.97	191.08	456.03	905	50.4
06-40-5068 MEDICAL SAVINGS	206.33	247.79	.00	.00	0	.0
06-40-5070 DEFERRED COMPENSATION	.00	.00	716.23	3,303.15	11,409	29.0
06-40-5205 POSTAGE	1,155.71	1,235.16	.00	.00	0	.0
06-40-5300 TELEPHONE	318.06	256.55	.00	.00	0	.0
06-40-5320 GENERAL LIABILITY INSURANCE	2,187.23	5,260.80	.00	.00	0	.0
06-40-5331 DUES AND MEMBERSHIP	1,000.00	1,050.00	.00	.00	0	.0
06-40-5399 OTHER PROFESSIONAL SERVICES	2,077.60	4,136.55	.00	.00	0	.0
06-40-5400 LEGAL FEES	2,698.15	2,897.82	.00	.00	0	.0
06-40-5401 CONSULTING FEES	4,801.26	3,001.20	.00	.00	0	.0
06-40-5405 ENGINEERING FEES	1,710.00	10,403.60	.00	.00	0	.0
06-40-5410 PLANNING/CONSULTANTS	618.87	635.24	.00	.00	0	.0
06-40-5460 ADMINISTRATIVE OVERHEAD	.00	2,235.50	.00	.00	0	.0
06-40-5701 BANK FEES	1,665.53	1,848.19	.00	.00	0	.0
06-40-5705 MILEAGE	200.00	150.00	.00	.00	0	.0
06-40-6101 LEGAL FEES	.00	.00	1,211.45	3,657.33	12,000	30.5
06-40-6104 COMPUTER/TECHNOLOGY SERVICES	.00	.00	.00	1,101.25	5,000	22.0
06-40-6105 AUDIT FEES	.00	.00	.00	.00	8,500	.0
06-40-6106 PLANNING FEES	.00	.00	.00	421.28	2,500	16.9
06-40-6108 ENGINEERING FEES	.00	.00	513.00	27,196.40	30,000	90.7
06-40-6109 CONSULTING FEES	.00	.00	3,612.88	5,622.52	16,000	35.1
06-40-6110 TELEPHONE	.00	.00	95.51	290.53	714	40.7
06-40-6199 OTHER PROFESSIONAL SERVICES	.00	.00	585.55	2,961.92	23,036	12.9
06-40-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	71.30	5,421.16	0	.0
06-40-6302 GENERAL LIABILITY INSURANCE	.00	.00	.00	.00	16,650	.0
06-40-6316 BANK FEES	.00	.00	808.54	2,519.52	7,000	36.0
06-40-6511 POSTAGE	.00	.00	.00	878.30	6,000	14.6
06-40-6512 MILEAGE	.00	.00	50.00	150.00	600	25.0
06-40-6610 DUES & SUBSCRIPTIONS	.00	.00	.00	1,050.00	1,200	87.5
06-40-6891 ADMINISTRATIVE OVERHEAD	.00	.00	.00	.00	9,836	.0
06-40-7051 UNIFORMS	.00	.00	.00	.00	2,500	.0
TOTAL ADMINISTRATION	91,829.64	105,458.26	27,775.35	135,467.47	426,155	31.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SEWER FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>OPERATIONS</u>						
06-47-5215 REPAIRS & MAINT	6,736.00	14,835.23	.00	.00	0	.0
06-47-5231 SLUDGE DISPOSAL	14,241.75	23,541.98	.00	.00	0	.0
06-47-5248 SEWER LINE REPAIRS	581.76	.00	.00	.00	0	.0
06-47-5253 GAS & OIL	2,276.01	545.66	.00	.00	0	.0
06-47-5305 UTILITIES	14,264.77	16,777.81	.00	.00	0	.0
06-47-5306 UTILITIES--RATERINK	.00	207.29	.00	.00	0	.0
06-47-5310 TRASH	374.88	488.43	.00	.00	0	.0
06-47-5348 PEST CONTROL	.00	1,263.60	.00	.00	0	.0
06-47-5390 SEWER MAINT. CONTRACT	26,317.71	18,655.18	.00	.00	0	.0
06-47-5391 SEWER TESTING	1,567.20	2,559.26	.00	.00	0	.0
06-47-5392 LINE LOCATOR	1,531.23	1,527.36	.00	.00	0	.0
06-47-5393 STATE DISCHARGE PERMIT	77.00	.00	.00	.00	0	.0
06-47-5396 R&M--RATERINK LIFT STATION	2,205.00	2,253.04	.00	.00	0	.0
06-47-5557 CAPITAL OUTLAY-HEADWORKS MECH	3,601.00	.00	.00	.00	0	.0
06-47-5558 CAPITAL OUTLAY-BLOWER REPLACE	.00	2,923.77	.00	.00	0	.0
06-47-6111 UTILITIES	.00	.00	5,347.54	18,888.08	77,000	24.5
06-47-6112 UTILITIES--RATERINK	.00	.00	71.34	236.25	1,000	23.6
06-47-6113 TRASH REMOVAL	.00	.00	.00	591.50	1,750	33.8
06-47-6114 PEST CONTROL	.00	.00	.00	.00	1,500	.0
06-47-6120 LINE LOCATIONING SERVICE	.00	.00	.00	1,568.25	8,000	19.6
06-47-6125 SEWER TESTING	.00	.00	540.00	2,541.44	6,500	39.1
06-47-6601 SLUDGE DISPOSAL	.00	.00	5,454.10	19,010.19	85,000	22.4
06-47-6610 DUES AND SUBSCRIPTIONS	.00	.00	.00	450.00	0	.0
06-47-6803 REPAIR & MTNCE--DRAINAGE	.00	.00	.00	1,009.15	0	.0
06-47-6804 REPAIR & MTNCE--SEWER LINES	.00	.00	.00	.00	107,500	.0
06-47-6807 REPAIR & MTNCE--RATERINKLIFTS	.00	.00	569.12	17,180.74	28,500	60.3
06-47-6808 REPAIR & MTNCE--WWTP	.00	.00	181.58	9,923.89	0	.0
06-47-6810 REPAIRS & MAINT GRIT CLASSIFIE	.00	.00	.00	.00	10,000	.0
06-47-6812 CAPITAL OUTLAY--CO/ORP PROBES	.00	.00	.00	.00	250,000	.0
06-47-6835 WEED CONTROL	.00	.00	.00	.00	1,000	.0
06-47-6837 SEWER MTNCE CONTRACT	.00	.00	6,369.08	19,107.24	95,000	20.1
06-47-6838 SEWER LINE FLUSHING	.00	.00	.00	.00	100,000	.0
06-47-7020 OPERATING SUPPLIES	.00	.00	.00	.00	1,000	.0
06-47-7101 GAS & OIL	.00	.00	.00	605.39	3,000	20.2
06-47-7305 TOOLS	.00	.00	.00	1,378.91	0	.0
06-47-7401 STATE DISCHARGE PERMIT	.00	.00	.00	.00	5,000	.0
06-47-7601 CHEMICALS	.00	.00	.00	.00	1,250	.0
06-47-8525 CAPITAL OUTLAY--CIPP	.00	.00	4,030.00	6,160.00	150,000	4.1
06-47-8527 CAPITAL OUTLAY--BLOWER REPLMT	.00	.00	414.00	414.00	130,000	.3
06-47-8529 CAPITAL OUTLAY--CHEMICAL PHOS	.00	.00	.00	.00	125,000	.0
06-47-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	1,000,000	.0
06-47-9110 CONTINGENCY	.00	.00	.00	865.80	0	.0
06-47-9410 CAPITAL OUTLAY- COAT CHANNELS	.00	.00	.00	.00	30,000	.0
TOTAL OPERATIONS	73,774.31	85,578.61	22,976.76	99,930.83	2,218,000	4.5

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SEWER FUND

		YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>DEBT SERVICE</u>							
06-98-9610	2007 CWRPDA LOAN--PRINCIPAL	.00	.00	.00	42,228.18	85,193	49.6
06-98-9611	2007 CWRPDA LOAN--INTEREST	.00	.00	.00	22,849.08	47,858	47.7
06-98-9801	2007 CWRPDA LOAN--PRINCIPAL	39,404.88	40,792.11	.00	.00	0	.0
06-98-9802	2007 CWRPDA LOAN--INTEREST	25,672.38	24,285.15	.00	.00	0	.0
	TOTAL DEBT SERVICE	65,077.26	65,077.26	.00	65,077.26	133,051	48.9
	TOTAL FUND EXPENDITURES	230,681.21	256,114.13	50,752.11	300,475.56	2,777,206	10.8
	NET REVENUE OVER EXPENDITURES	206,627.36	222,623.08	67,312.52	151,327.70	337,941-	44.8

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2025

POLICE FUND

ASSETS

08-01-0100	CASH IN COMMON - POLICE	27,907.84	
	TOTAL ASSETS		27,907.84

LIABILITIES AND EQUITY

LIABILITIES

08-02-2000	ACCOUNTS PAYABLE	8,875.14	
	TOTAL LIABILITIES		8,875.14

FUND EQUITY

08-02-3001	FUND BALANCE	109,929.21	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(90,896.51)	
	BALANCE - CURRENT DATE	(90,896.51)	
	TOTAL FUND EQUITY		19,032.70
	TOTAL LIABILITIES AND EQUITY		27,907.84

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

POLICE FUND

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>FEEES AND PERMITS</u>							
08-11-4165	IMPACT FEES	22,987.67	23,293.67	5,391.00	16,198.00	76,030	21.3
	TOTAL FEES AND PERMITS	22,987.67	23,293.67	5,391.00	16,198.00	76,030	21.3
<u>MISCELLANEOUS</u>							
08-18-4619	INTEREST & DIVIDEND INCOME	3,249.85	2,418.28	94.21	1,069.86	10,808	9.9
08-18-4627	LEASE PROCEEDS	.00	.00	.00	.00	57,068	.0
	TOTAL MISCELLANEOUS	3,249.85	2,418.28	94.21	1,069.86	67,876	1.6
	TOTAL FUND REVENUE	26,237.52	25,711.95	5,485.21	17,267.86	143,906	12.0
<u>POLICE</u>							
08-42-5212	FURNISHINGS	105.00	.00	.00	.00	0	.0
08-42-5491	VEHICLE LEASE EXPENSES	32,991.63	30,039.84	.00	.00	0	.0
08-42-5511	CAPITAL OUTLAY--BLDGS & IMPVTS	19,322.25	8,967.03	.00	.00	0	.0
08-42-6851	VEHICLE LEASE EXPENSES	.00	.00	35,667.97	108,164.37	106,493	101.6
08-42-8504	CAPITAL OUTLAY-LEASES	.00	.00	.00	.00	57,068	.0
08-42-8516	CAPITAL OUTLAY--BLDGS & IMPVTS	.00	.00	.00	.00	20,000	.0
	TOTAL POLICE	52,418.88	39,006.87	35,667.97	108,164.37	183,561	58.9
	TOTAL FUND EXPENDITURES	52,418.88	39,006.87	35,667.97	108,164.37	183,561	58.9
	NET REVENUE OVER EXPENDITURES	26,181.36-	13,294.92-	(30,182.76)	(90,896.51)	39,655-	229.2

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2025

MUNICIPAL FACILITIES FUND

ASSETS

09-01-0100	COMBINED CASH	4,194,123.01	
09-01-1300	A/R - MISCELLANEOUS	129,006.00	
09-01-1310	A/R OTHER	131,795.66	
	TOTAL ASSETS		4,454,924.67

LIABILITIES AND EQUITY

LIABILITIES

09-02-2000	ACCOUNTS PAYABLE	10,673.87	
09-02-2005	RETAINAGE PAYABLE	195,999.78	
	TOTAL LIABILITIES		206,673.65

FUND EQUITY

09-02-3003	FUND BALANCE-MUNICIPAL	5,504,759.20	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(1,256,508.18)	
	BALANCE - CURRENT DATE	(1,256,508.18)	
	TOTAL FUND EQUITY		4,248,251.02
	TOTAL LIABILITIES AND EQUITY		4,454,924.67

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

MUNICIPAL FACILITIES FUND

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>FEES</u>						
09-11-4165	IMPACT FEES	193,338.76	199,840.00	47,277.00	141,831.00	608,696	23.3
	TOTAL FEES	193,338.76	199,840.00	47,277.00	141,831.00	608,696	23.3
	<u>GRANTS</u>						
09-15-4518	FED'L GRANT--AMER RESCUE PLAN	.00	.00	.00	.00	1,000,000	.0
09-15-4527	CNTY EMERGENCY MANAGEMENT GR	.00	.00	.00	129,006.00	40,000	322.5
09-15-4545	GRANTS--EIAF 9349 STATE FUNDS	21,097.62	.00	.00	.00	0	.0
09-15-4546	DOLA EIAF GRANT-COMMUNITY CENT	.00	.00	.00	.00	1,000,000	.0
	TOTAL GRANTS	21,097.62	.00	.00	129,006.00	2,040,000	6.3
	<u>TRANSFERS IN</u>						
09-16-4818	TRF FR PARKS & OPEN SPACE FD	375,000.00	.00	.00	.00	0	.0
09-16-4819	TRF FR CAPITAL IMPRVT FUND	200,000.00	625,000.00	.00	.00	0	.0
	TOTAL TRANSFERS IN	575,000.00	625,000.00	.00	.00	0	.0
	<u>MISCELLANEOUS REVENUE</u>						
09-18-4619	INTEREST & DIVIDEND INCOME	40,997.80	70,615.85	14,158.66	53,050.48	194,717	27.2
09-18-4627	LEASE PROCEEDS	.00	.00	.00	.00	300,000	.0
	TOTAL MISCELLANEOUS REVENUE	40,997.80	70,615.85	14,158.66	53,050.48	494,717	10.7
	TOTAL FUND REVENUE	830,434.18	895,455.85	61,435.66	323,887.48	3,143,413	10.3
	<u>ADMINISTRATION</u>						
09-40-5410	PLANNING/CONSULTANTS	3,740.00	.00	.00	.00	0	.0
09-40-8516	CAPITAL OUTLAY--BLDGS & IMPVTS	.00	.00	.00	.00	15,000	.0
09-40-8599	OTHER CAPITAL OUTLAY	.00	.00	.00	.00	25,000	.0
	TOTAL ADMINISTRATION	3,740.00	.00	.00	.00	40,000	.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

MUNICIPAL FACILITIES FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>STREETS</u>						
09-44-5602 LEASE PURCH PRIN--2021 TRUCK 2	38,287.18	40,689.18	.00	.00	0	.0
09-44-5603 LEASE PURCH INT--2021 TRUCK 2	4,956.00	2,554.00	.00	.00	0	.0
09-44-9520 LEASE PURCHASE PRIN--2021 TRK2	.00	.00	.00	41,947.18	41,974	99.9
09-44-9521 LEASE PURCHASE INT--2021 TRK2	.00	.00	.00	1,296.00	1,296	100.0
09-44-9531 LEASE PUCH PRIN--2025 DUMP TRU	.00	.00	.00	.00	50,000	.0
09-44-9532 LEASE PURCH INT-2025 DUMP TRUC	.00	.00	.00	.00	24,000	.0
TOTAL STREETS	43,243.18	43,243.18	.00	43,243.18	117,270	36.9
<u>PARKS</u>						
09-45-5491 VEHICLE LEASE EXPENSES	22,701.25	21,423.90	.00	.00	0	.0
09-45-6851 VEHICLE LEASE EXPENSES	.00	.00	5,605.16	28,380.57	62,901	45.1
09-45-8580 CAPITAL OUTLAY--LEASES	.00	.00	.00	.00	300,000	.0
TOTAL PARKS	22,701.25	21,423.90	5,605.16	28,380.57	362,901	7.8
<u>COMMUNITY ENGAGEMENT</u>						
09-49-5491 VEHICLE LEASE EXPENSES	.00	3,737.20	.00	.00	0	.0
09-49-6851 VEHICLE LEASE EXPENSES	.00	.00	915.43	4,550.89	11,211	40.6
09-49-8516 CAPITAL OUTLAY--BLDGS & IMPVTS	.00	.00	424,602.58	1,504,221.02	6,935,000	21.7
TOTAL COMMUNITY ENGAGEMENT	.00	3,737.20	425,518.01	1,508,771.91	6,946,211	21.7
<u>EXPENDITURES</u>						
09-50-5500 CAPITAL OUTLAY--BOARD/CT ROOM	90,502.18	11,715.50	.00	.00	0	.0
09-50-5505 CAPITAL OUTLAY--OFFICE EQ	3,310.50	.00	.00	.00	0	.0
09-50-5511 CAPITAL OUTLAY--PW FACILITY	217,892.41	.00	.00	.00	0	.0
09-50-7550 FURNISHINGS	.00	.00	.00	.00	8,000	.0
TOTAL EXPENDITURES	311,705.09	11,715.50	.00	.00	8,000	.0
<u>OTHER CAPITAL OUTLAY</u>						
09-51-5500 CAPITAL OUTLAY	74,448.37	237,830.90	.00	.00	0	.0
TOTAL OTHER CAPITAL OUTLAY	74,448.37	237,830.90	.00	.00	0	.0
TOTAL FUND EXPENDITURES	455,837.89	317,950.68	431,123.17	1,580,395.66	7,474,382	21.1
NET REVENUE OVER EXPENDITURES	374,596.29	577,505.17	(369,687.51)	(1,256,508.18)	4,330,969-	29.0-

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2025

TRANSPORTATION FUND

ASSETS

14-01-0100	COMBINED CASH	9,711,875.24	
14-01-1300	A/R - MISCELLANEOUS	1,000,000.00	
14-01-1310	A/R OTHER	1,152.00	
	TOTAL ASSETS		10,713,027.24

LIABILITIES AND EQUITY

LIABILITIES

14-02-2000	ACCOUNTS PAYABLE	248,630.54	
14-02-2005	RETAINAGE PAYABLE	12,595.93	
	TOTAL LIABILITIES		261,226.47

FUND EQUITY

14-02-3001	FUND BALANCE	5,824,973.09	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	4,626,827.68	
	BALANCE - CURRENT DATE	4,626,827.68	
	TOTAL FUND EQUITY		10,451,800.77
	TOTAL LIABILITIES AND EQUITY		10,713,027.24

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

TRANSPORTATION FUND

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>FEES</u>							
14-11-4165	IMPACT FEES	289,252.93	276,560.00	65,430.00	196,290.00	958,485	20.5
	TOTAL FEES	289,252.93	276,560.00	65,430.00	196,290.00	958,485	20.5
<u>GRANTS</u>							
14-15-4570	CDOT GRANT--SAFE ROUTES TO SCH	.00	18,063.72	.00	.00	284,000	.0
14-15-4571	CDOT GRANT--UNDERPASS	.00	96,514.47	.00	.00	800,000	.0
14-15-4572	CDOT GRANT--CR 5 BRIDGE	.00	.00	.00	.00	160,000	.0
14-15-4575	CDOT GRANT--CR 34 BRIDGE	.00	41,997.89	.00	.00	1,585,726	.0
14-15-4580	FEDERAL GRANT--3RD & WELKER	.00	.00	.00	.00	1,900,000	.0
14-15-4585	ENERGY COLO--EV CHARGING GRANT	.00	.00	.00	.00	40,000	.0
14-15-4586	CONTRIBUTION FR WC & DEV WCR 9	.00	.00	.00	3,000,000.00	4,000,000	75.0
14-15-4587	CONTRIBUTION FR BETRHOUD WCR 7	.00	.00	.00	.00	200,000	.0
14-15-4901	CONTRIBUTIONS FR OTHER GOV'TS	.00	.00	.00	52,123.61	0	.0
14-15-4902	CONTRIBUTIONS FROM DEVELOPERS	.00	.00	.00	2,000,000.00	0	.0
	TOTAL GRANTS	.00	156,576.08	.00	5,052,123.61	8,969,726	56.3
<u>TRANSFERS IN</u>							
14-16-4820	TRANSFER FROM MURA	125,000.00	.00	.00	.00	0	.0
	TOTAL TRANSFERS IN	125,000.00	.00	.00	.00	0	.0
<u>MISCELLANEOUS REVENUE</u>							
14-18-4581	FEDERAL GRANT--CARAVEO	.00	.00	.00	.00	1,000,000	.0
14-18-4582	FEDERAL GRANT--DOT UNDERPASS	.00	.00	.00	.00	750,000	.0
14-18-4619	INTEREST & DIVIDEND INCOME	95,907.35	105,461.73	32,785.68	139,612.64	292,658	47.7
	TOTAL MISCELLANEOUS REVENUE	95,907.35	105,461.73	32,785.68	139,612.64	2,042,658	6.8
<u>OTHER SOURCES</u>							
14-19-4941	P.I.L.O.CONSTRUCTION	.00	.00	.00	.00	200,000	.0
	TOTAL OTHER SOURCES	.00	.00	.00	.00	200,000	.0
	TOTAL FUND REVENUE	510,160.28	538,597.81	98,215.68	5,388,026.25	12,170,869	44.3

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

TRANSPORTATION FUND

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>EXPENDITURES</u>						
14-40-5405 ENGINEERING FEES	.00	346.50	.00	.00	0	.0
14-40-5500 CAPITAL OUTLAY--WELKER/3RD	36,267.78	643,737.66	.00	.00	0	.0
14-40-5501 CAPITAL OUTLAY--SAFE RTESTOSCH	.00	12,856.73	.00	.00	0	.0
14-40-5558 CAPITAL OUTLAY--3RD ST. IMPVTS	.00	2,250.00	.00	.00	0	.0
14-40-5562 CAPITAL OUTLAY-Y BRIDGE DESIGN	.00	73,864.89	.00	.00	0	.0
14-40-5565 CAPITAL OUTLAY-SH66/CR7 UNDER	27,192.44	51,082.50	.00	.00	0	.0
14-40-5566 CAPITAL -SH66/CR7 INTERSECTION	575.00	2,750.00	.00	.00	0	.0
14-40-5567 CAPITAL OUTLAY-NORTH CREEK	.00	7,417.80	.00	.00	0	.0
14-40-5569 CAPITAL OUTLAY-INT CR 38 & I	.00	3,500.00	.00	.00	0	.0
14-40-8539 CAPITAL OUTLAY-ALLEY IMPTS	.00	.00	8,319.00	9,444.00	850,000	1.1
14-40-8580 CAPITAL OUTLAY-CR 5 BRIDGE	.00	.00	.00	.00	275,000	.0
14-40-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	5,000,000	.0
14-40-9110 CONTINGENCY	.00	.00	.00	.00	600,000	.0
TOTAL EXPENDITURES	64,035.22	793,306.08	8,319.00	9,444.00	6,725,000	.1
<u>STREETS</u>						
14-44-8503 CAPITAL OUTLAY--3RD/WELKER INT	.00	.00	289,067.73	611,698.18	6,500,000	9.4
14-44-8506 CAPITAL OUTLAY--SAFE RTESTOSCH	.00	.00	.00	4,336.00	600,000	.7
14-44-8533 CAPITAL OUTLAY--Y BRIDGEDESIGN	.00	.00	1,000.00	9,682.00	1,982,000	.5
14-44-8536 CAPITAL OUTLAY--SH66/CR7 UNDRP	.00	.00	4,792.79	9,600.54	1,600,000	.6
14-44-8537 CAPITAL OUTLAY--SH66/CR7 INT	.00	.00	.00	.00	200,000	.0
14-44-8538 CAPITAL OUTLAY--N.CRK DESIGN	.00	.00	.00	17,648.00	0	.0
14-44-8540 CAPITAL OUTLAY--INT CR38 & I25	.00	.00	.00	.00	200,000	.0
14-44-8541 CAPITAL OUTLAY--EV CHARGING ST	.00	.00	19,313.00	52,063.00	150,000	34.7
14-44-8544 CAPITAL OUTLAY--WCR 7 NORTH	.00	.00	384.00	46,726.85	400,000	11.7
TOTAL STREETS	.00	.00	314,557.52	751,754.57	11,632,000	6.5
TOTAL FUND EXPENDITURES	64,035.22	793,306.08	322,876.52	761,198.57	18,357,000	4.2
NET REVENUE OVER EXPENDITURES	446,125.06	254,708.27-	(224,660.84)	4,626,827.68	6,186,131-	74.8

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2025

PARKS & OPEN SPACE

ASSETS

18-01-0100	CASH IN COMMON - PARKS & OPEN	645,938.15	
	TOTAL ASSETS		645,938.15

LIABILITIES AND EQUITY

LIABILITIES

18-02-2000	ACCOUNTS PAYABLE	1,822.09	
18-02-2005	RETAINAGE PAYABLE	3,749.72	
	TOTAL LIABILITIES		5,571.81

FUND EQUITY

18-02-3001	FUND BALANCE	619,125.55	
18-02-3005	FUND BALANCE - OPEN SPACE	17,690.50	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	3,550.29	
	BALANCE - CURRENT DATE	3,550.29	
	TOTAL FUND EQUITY		640,366.34
	TOTAL LIABILITIES AND EQUITY		645,938.15

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

PARKS & OPEN SPACE

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>FEES</u>						
18-11-4165	IMPACT FEES	110,895.00	123,280.00	29,169.00	87,507.00	315,481	27.7
	TOTAL FEES	110,895.00	123,280.00	29,169.00	87,507.00	315,481	27.7
	<u>MISCELLANEOUS REVENUE</u>						
18-18-4528	GRANTS FOR TRAILS MASTER PLAN	.00	.00	.00	.00	100,000	.0
18-18-4619	INTEREST & DIVIDEND INCOME	23,193.34	9,257.01	2,180.58	9,298.40	27,973	33.2
18-18-4622	DONATIONS/FUNDRAISING	.00	54,000.00	.00	.00	0	.0
	TOTAL MISCELLANEOUS REVENUE	23,193.34	63,257.01	2,180.58	9,298.40	127,973	7.3
	TOTAL FUND REVENUE	134,088.34	186,537.01	31,349.58	96,805.40	443,454	21.8
	<u>ADMINISTRATION</u>						
18-40-6106	PLANNING FEES	.00	.00	.00	.00	325,000	.0
	TOTAL ADMINISTRATION	.00	.00	.00	.00	325,000	.0
	<u>PARKS</u>						
18-45-5500	CAPITAL OUTLAY--LIBERTY RANCH	.00	3,439.00	.00	.00	0	.0
18-45-6896	CONTRIBUTION TO WELD COUNTY	.00	.00	.00	.00	125,000	.0
18-45-8504	CAPITAL OUTLAY--LIBERTY RANCH	.00	.00	.00	74,993.30	321,600	23.3
18-45-8507	CAPITAL OUTLAY--GOLD STAR MEM	.00	.00	18,261.81	18,261.81	300,000	6.1
	TOTAL PARKS	.00	3,439.00	18,261.81	93,255.11	746,600	12.5
	<u>CAPITAL PROJECTS</u>						
18-52-5500	CAPITAL OUTLAY	.00	15,964.00	.00	.00	0	.0
18-52-5501	CAPITAL OUTLAY--GOLD STAR	.00	1,149.00	.00	.00	0	.0
18-52-5909	TRANSFER TO MUNICIPAL FUND	375,000.00	.00	.00	.00	0	.0
	TOTAL CAPITAL PROJECTS	375,000.00	17,113.00	.00	.00	0	.0
	TOTAL FUND EXPENDITURES	375,000.00	20,552.00	18,261.81	93,255.11	1,071,600	8.7
	NET REVENUE OVER EXPENDITURES	240,911.66-	165,985.01	13,087.77	3,550.29	628,146-	.6

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2025

CAPITAL IMPROVEMENT FUND

ASSETS

19-01-0100	COMBINED CASH	4,513,163.14	
	TOTAL ASSETS		4,513,163.14

LIABILITIES AND EQUITY

FUND EQUITY

19-02-3001	FUND BALANCE	4,698,222.85	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(185,059.71)	
	BALANCE - CURRENT DATE	(185,059.71)	
	TOTAL FUND EQUITY		4,513,163.14
	TOTAL LIABILITIES AND EQUITY		4,513,163.14

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

CAPITAL IMPROVEMENT FUND

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>TRANSFERS IN</u>						
19-16-4615	TRANSFER IN FROM GENERAL	345,112.75	623,828.00	.00	.00	0	.0
	TOTAL TRANSFERS IN	345,112.75	623,828.00	.00	.00	0	.0
	<u>MISCELLANEOUS REVENUE</u>						
19-18-4619	INTEREST & DIVIDEND INCOME	14,686.76	68,203.53	15,235.69	64,940.29	150,000	43.3
	TOTAL MISCELLANEOUS REVENUE	14,686.76	68,203.53	15,235.69	64,940.29	150,000	43.3
	TOTAL FUND REVENUE	359,799.51	692,031.53	15,235.69	64,940.29	150,000	43.3
	<u>ADMINISTRATION</u>						
19-40-8599	OTHER CAPITAL OUTLAY	.00	.00	.00	.00	1,850,000	.0
	TOTAL ADMINISTRATION	.00	.00	.00	.00	1,850,000	.0
	<u>OTHER CAPITAL OUTLAY</u>						
19-46-5909	TRANSFER TO MUNI FACIL FUND	200,000.00	625,000.00	.00	.00	0	.0
	TOTAL OTHER CAPITAL OUTLAY	200,000.00	625,000.00	.00	.00	0	.0
	<u>DEPARTMENT 90</u>						
19-90-9914	TRANSFER TO TRANSPORTATION FD	.00	.00	.00	250,000.00	1,000,000	25.0
	TOTAL DEPARTMENT 90	.00	.00	.00	250,000.00	1,000,000	25.0
	TOTAL FUND EXPENDITURES	200,000.00	625,000.00	.00	250,000.00	2,850,000	8.8
	NET REVENUE OVER EXPENDITURES	159,799.51	67,031.53	15,235.69	(185,059.71)	2,700,000-	6.9-

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2025

MEAD URBAN RENEWAL AUTHORITY

ASSETS

20-01-0100	COMBINED CASH	5,764,590.08	
20-01-1250	PROPERTY TAX RECEIVABLE	4,046,572.16	
20-01-1301	A/R - MURA	438.81	
	TOTAL ASSETS		9,811,601.05

LIABILITIES AND EQUITY

LIABILITIES

20-02-2000	ACCOUNTS PAYABLE	28.52	
20-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(2,588.13)	
20-02-2403	STATE WITHHOLDING TAX PAYABLE	712.29	
20-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	34.98	
20-02-2410	ACCRUED PAYROLL & BENEFITS	1,359.70	
20-02-2700	DEFERRED INFLOWS- PROPERTY TAX	4,046,572.16	
	TOTAL LIABILITIES		4,046,119.52

FUND EQUITY

20-02-3001	FUND BALANCE	4,810,344.57	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	955,136.96	
	BALANCE - CURRENT DATE	955,136.96	
	TOTAL FUND EQUITY		5,765,481.53
	TOTAL LIABILITIES AND EQUITY		9,811,601.05

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

MEAD URBAN RENEWAL AUTHORITY

		<u>YTD ACTUAL2023-</u>	<u>YTD ACTUAL 2024-</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>PCNT</u>
	<u>TAXES</u>						
20-10-4050	TAX INCREMENT REVENUE (TIF)	406,847.02	703,795.11	295,099.02	998,945.23	3,885,512	25.7
	TOTAL TAXES	406,847.02	703,795.11	295,099.02	998,945.23	3,885,512	25.7
	<u>FEES</u>						
20-11-4110	ADMINISTRATIVE FEE	.00	5,059.25	.00	.00	20,805	.0
	TOTAL FEES	.00	5,059.25	.00	.00	20,805	.0
	<u>MISCELLANEOUS REVENUE</u>						
20-18-4619	INTEREST & DIVIDEND INCOME	46,153.67	59,544.77	19,460.30	72,468.79	198,000	36.6
	TOTAL MISCELLANEOUS REVENUE	46,153.67	59,544.77	19,460.30	72,468.79	198,000	36.6
	TOTAL FUND REVENUE	453,000.69	768,399.13	314,559.32	1,071,414.02	4,104,317	26.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

MEAD URBAN RENEWAL AUTHORITY

	YTD ACTUAL 2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCN
<u>ADMINISTRATION</u>						
20-40-5001 SALARIES & WAGES	70,257.89	75,626.14	17,872.95	74,545.85	247,405	30.1
20-40-5002 OVERTIME	.00	.00	.00	9.50	0	.0
20-40-5060 PAYROLL TAXES	5,394.34	5,809.91	1,378.31	5,752.52	21,948	26.2
20-40-5065 WORKERS COMP	696.02	822.35	175.67	733.91	2,775	26.5
20-40-5066 HEALTH INSURANCE	7,077.35	7,506.40	2,188.80	7,809.93	30,181	25.9
20-40-5067 MEDICAL SAVINGS	4,399.60	4,284.62	656.35	1,369.08	713	192.0
20-40-5068 MEDICAL SAVINGS	184.10	200.62	.00	.00	0	.0
20-40-5070 DEFERRED COMPENSATION	.00	.00	480.38	3,300.28	14,783	22.3
20-40-5100 TIF REVENUE SHARING	.00	5,059.25	.00	.00	0	.0
20-40-5300 TELEPHONE	158.00	145.50	.00	.00	0	.0
20-40-5320 GENERAL LIABILITY INSURANCE	874.89	2,104.31	.00	.00	0	.0
20-40-5400 LEGAL FEES	1,341.73	1,018.34	.00	.00	0	.0
20-40-5401 CONSULTING FEES	4,356.84	2,810.31	.00	.00	0	.0
20-40-5425 COUNTY TREASURER'S FEE	6,593.32	10,557.08	.00	.00	0	.0
20-40-5700 MISC. EXPENSE	121.10	.00	.00	.00	0	.0
20-40-5705 MILEAGE	1,000.00	750.00	.00	.00	0	.0
20-40-5914 TRANSFER TO TRANSPORTATION FD	125,000.00	.00	.00	.00	0	.0
20-40-6101 LEGAL FEES	.00	.00	.00	2,010.03	40,000	5.0
20-40-6105 AUDIT FEES	.00	.00	.00	.00	2,900	.0
20-40-6109 CONSULTING FEES	.00	.00	671.37	2,587.38	15,000	17.3
20-40-6110 TELEPHONE	.00	.00	46.50	143.50	678	21.2
20-40-6301 PROPERTY & LIABILITY INSURANCE	.00	.00	28.52	1,172.07	6,660	17.6
20-40-6302 GENERAL LIABILITY INSURANCE	.00	.00	.00	996.39	0	.0
20-40-6312 PUBLISHED NOTICES	.00	.00	.00	.00	100	.0
20-40-6314 COUNTY TREASURER'S FEES	.00	.00	4,426.34	14,984.11	59,000	25.4
20-40-6404 TIF ADVANCE	.00	.00	.00	112.51	1,100,000	.0
20-40-6512 MILEAGE	.00	.00	250.00	750.00	3,000	25.0
20-40-6891 ADMINISTRATIVE OVERHEAD	.00	.00	.00	.00	10,053	.0
20-40-6999 OTHER CONTRACTUAL SERVICES	.00	.00	.00	.00	1,000	.0
20-40-8499 OTHER PROJECTS	.00	.00	.00	.00	1,000,000	.0
20-40-8599 OTHER CAPITAL OUTLAY	.00	.00	.00	.00	100,000	.0
20-40-9810 TIF REVENUE SHARING	.00	.00	.00	.00	2,154,509	.0
TOTAL ADMINISTRATION	227,455.18	116,694.83	28,175.19	116,277.06	4,810,705	2.4
TOTAL FUND EXPENDITURES	227,455.18	116,694.83	28,175.19	116,277.06	4,810,705	2.4
NET REVENUE OVER EXPENDITURES	225,545.51	651,704.30	286,384.13	955,136.96	706,388-	135.2

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2025

ELEVATION 25 GEN'L IMPVT DIST.

ASSETS

30-01-0100	COMBINED CASH	10,950.73	
30-01-1250	PROPERTY TAXES RECEIVABLE	34,272.65	
30-01-1301	A/R - GENERAL	30.48	
	TOTAL ASSETS		45,253.86

LIABILITIES AND EQUITY

LIABILITIES

30-02-2700	DEFERRED INFLOWS- PROPERTY TAX	34,272.65	
	TOTAL LIABILITIES		34,272.65

FUND EQUITY

30-02-3001	FUND BALANCE	10,567.47	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	413.74	
	BALANCE - CURRENT DATE	413.74	
	TOTAL FUND EQUITY		10,981.21
	TOTAL LIABILITIES AND EQUITY		45,253.86

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

ELEVATION 25 GEN'L IMPVT DIST.

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
<u>TAXES</u>							
30-10-4020	SPECIFIC OWNERSHIP TAX	.00	.00	120.99	359.28	0	.0
30-10-4050	PROPERTY TAX	.00	94.48	19.85	54.83	34,273	.2
	TOTAL TAXES	.00	94.48	140.84	414.11	34,273	1.2
<u>MISCELLANEOUS</u>							
30-18-4619	INTEREST & DIVIDEND INCOME	.00	.00	.00	.00	200	.0
	TOTAL MISCELLANEOUS	.00	.00	.00	.00	200	.0
	TOTAL FUND REVENUE	.00	94.48	140.84	414.11	34,473	1.2
<u>ADMINISTRATION</u>							
30-40-5425	COUNTY TREASURER'S FEE	.00	.07	.00	.00	0	.0
30-40-6314	COUNTY TREASURER'S FEES	.00	.00	.30	.37	515	.1
30-40-6891	ADMINISTRATIVE OVERHEAD	.00	.00	.00	.00	7,500	.0
	TOTAL ADMINISTRATION	.00	.07	.30	.37	8,015	.0
<u>STREETS</u>							
30-44-6802	REPAIR & MTNCE--STREETS	.00	.00	.00	.00	20,000	.0
	TOTAL STREETS	.00	.00	.00	.00	20,000	.0
	TOTAL FUND EXPENDITURES	.00	.07	.30	.37	28,015	.0
	NET REVENUE OVER EXPENDITURES	.00	94.41	140.54	413.74	6,458	6.4

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2025

HIGHWAY 66 & I-25 GENERAL IMPR

ASSETS

31-01-0100	COMBINED CASH	3,077.11	
31-01-1250	PROPERTY TAXES RECEIVABLE	5,918.22	
	TOTAL ASSETS		8,995.33

LIABILITIES AND EQUITY

LIABILITIES

31-02-2700	DEFERRED INFLOWS- PROPERTY TAX	5,918.22	
	TOTAL LIABILITIES		5,918.22

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	3,077.11	
	BALANCE - CURRENT DATE	3,077.11	
	TOTAL FUND EQUITY		3,077.11
	TOTAL LIABILITIES AND EQUITY		8,995.33

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

HIGHWAY 66 & I-25 GENERAL IMPR

		YTD ACTUAL2023-	YTD ACTUAL 2024-	PERIOD ACTUAL	YTD ACTUAL	BUDGET	PCNT
	<u>SOURCE 10</u>						
31-10-4020	SPECIFIC OWNERSHIP TAX	.00	.00	41.96	81.46	0	.0
31-10-4050	PROPERTY TAX	.00	.00	396.86	3,020.44	11,886	25.4
	TOTAL SOURCE 10	.00	.00	438.82	3,101.90	11,886	26.1
	<u>SOURCE 18</u>						
31-18-4619	INTEREST INCOME	.00	.00	10.39	19.87	50	39.7
	TOTAL SOURCE 18	.00	.00	10.39	19.87	50	39.7
	TOTAL FUND REVENUE	.00	.00	449.21	3,121.77	11,936	26.2
31-44-6314	COUNTY TREASURER'S FEE	.00	.00	5.95	44.66	175	25.5
31-44-6891	ADMINISTRATIVE OVERHEAD	.00	.00	.00	.00	7,500	.0
	TOTAL DEPARTMENT 44	.00	.00	5.95	44.66	7,675	.6
	TOTAL FUND EXPENDITURES	.00	.00	5.95	44.66	7,675	.6
	NET REVENUE OVER EXPENDITURES	.00	.00	443.26	3,077.11	4,261	72.2

Report Criteria:
 Report type: GL detail
 Check.Check number = {<>} 39758

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
05/25	05/27/2025	39859	303 Sign Company	25MEA-0004	01-02-2308	Deposit	500.00
Total 39859:							500.00
05/25	05/27/2025	39860	A-1 Natural Arbor Care	1354.	18-45-8507	Goldstar Tree Maint	13,350.00
Total 39860:							13,350.00
05/25	05/27/2025	39861	ADAMSON POLICE PRODUCTS	INV433257	01-42-7305	Tom barker police service award pin	8.95
05/25	05/27/2025	39861	ADAMSON POLICE PRODUCTS	INV433896	01-42-7305	UNIFORMS	104.30
05/25	05/27/2025	39861	ADAMSON POLICE PRODUCTS	INV434139	01-42-7305	UNIFORMS	112.50
Total 39861:							225.75
05/25	05/27/2025	39862	Altitude Recreation Inc	241105	01-45-6801	playground repair kit	1,396.89
Total 39862:							1,396.89
05/25	05/27/2025	39863	Amazon Capital Services Inc	16GXVHPXY	01-42-7020	office supplies	31.16
05/25	05/27/2025	39863	Amazon Capital Services Inc	17C37H7J7	01-42-7020	OP SUPPLIES	503.70
05/25	05/27/2025	39863	Amazon Capital Services Inc	17DC6CKK7	01-42-7020	OP SUPPLIES	173.70
05/25	05/27/2025	39863	Amazon Capital Services Inc	1DVG4NQD	01-42-7020	op supplies	237.54
05/25	05/27/2025	39863	Amazon Capital Services Inc	1H13J9WPT	01-42-7020	op supplies	218.03
05/25	05/27/2025	39863	Amazon Capital Services Inc	1K439FLCD9	01-49-7999	office supplies	21.59
05/25	05/27/2025	39863	Amazon Capital Services Inc	1KFFT9HRG	01-45-6801	septic pods	83.64
05/25	05/27/2025	39863	Amazon Capital Services Inc	1KJFPT7Y6	01-46-6214	event supplies	18.57
05/25	05/27/2025	39863	Amazon Capital Services Inc	1MKC1JRK9	01-42-7020	OP SUPPLIES	93.00
05/25	05/27/2025	39863	Amazon Capital Services Inc	1RCJX3FHD	01-46-6135	baseball	116.85
05/25	05/27/2025	39863	Amazon Capital Services Inc	1W6QY7DH7	01-40-7020	office supplies	149.99
05/25	05/27/2025	39863	Amazon Capital Services Inc	1WRCYCNV	01-42-7254	equipment/breaching	40.49
Total 39863:							1,688.26
05/25	05/27/2025	39864	Brakes Plus LLC	1421309361	01-42-6805	FLEET R&M	109.82
05/25	05/27/2025	39864	Brakes Plus LLC	1421372941	01-42-6805	273185 maint.	125.12
Total 39864:							234.94
05/25	05/27/2025	39865	BUCKEYE WELDING SUPPLY C	0005106192	04-44-6405	Rental Cylinder	7.65
Total 39865:							7.65
05/25	05/27/2025	39866	Challenger Teamwear LLC	1269533	01-49-7801	jersey for resale	1,254.62
Total 39866:							1,254.62
05/25	05/27/2025	39867	CIRSA	INV1001700	01-42-6302	addition PD Cars	1,557.28
Total 39867:							1,557.28
05/25	05/27/2025	39868	Connie Mechem	CM.4142025	01-13-4624	Refund check georgetown senior event	75.00
Total 39868:							75.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
05/25	05/27/2025	39869	DBC Irrigation Supply	S5851338.00	01-45-6806	parks irrigation	170.71
05/25	05/27/2025	39869	DBC Irrigation Supply	S5867269.00	01-45-6806	irrigation	484.84
Total 39869:							655.55
05/25	05/27/2025	39870	Denali Water Solutions LLC	1069157	06-47-6601	Sludge Disposal	3,798.04
Total 39870:							3,798.04
05/25	05/27/2025	39871	Dewberry Engineers, Inc	22429001	14-44-8503	3rd and welker intersection	19,993.50
05/25	05/27/2025	39871	Dewberry Engineers, Inc	22432155	14-44-8503	3rd and welker intersection	9,540.00
05/25	05/27/2025	39871	Dewberry Engineers, Inc	22435062	14-44-8503	3rd and welker intersection	12,125.00
05/25	05/27/2025	39871	Dewberry Engineers, Inc	22439379	14-44-8503	3rd and welker int	35,130.00
05/25	05/27/2025	39871	Dewberry Engineers, Inc	22441191	14-44-8503	3rd and welker int	35,687.50
05/25	05/27/2025	39871	Dewberry Engineers, Inc	22444732	14-44-8503	3rd and welker int	24,757.50
Total 39871:							137,233.50
05/25	05/27/2025	39872	Dohn Construction, Inc	13159	14-40-8539	Community Center/Alley 12	23,519.63
05/25	05/27/2025	39872	Dohn Construction, Inc	13159	09-49-8516	Community Center12	724,565.07
05/25	05/27/2025	39872	Dohn Construction, Inc	13159	09-02-2005	Community Center/ Retainage 12	36,228.25-
05/25	05/27/2025	39872	Dohn Construction, Inc	13159	14-02-2005	Community Center/Retainage 12	1,175.98-
Total 39872:							710,680.47
05/25	05/27/2025	39873	ENVIROTECH SERVICE, INC	CD20251112	04-44-6834	dust control cr38	3,760.94
05/25	05/27/2025	39873	ENVIROTECH SERVICE, INC	CD20251112	04-44-6834	dust control	3,760.94
Total 39873:							7,521.88
05/25	05/27/2025	39874	EPIC SPORTS, Inc	8202795	01-46-6135	Baseball	2,337.96
Total 39874:							2,337.96
05/25	05/27/2025	39875	Essenza Architecture	2206-22	09-49-8516	Comm Ctr	12,841.00
Total 39875:							12,841.00
05/25	05/27/2025	39876	Fit For You Mead	1095	01-46-6135	senior excercise	232.00
Total 39876:							232.00
05/25	05/27/2025	39877	Fox Tuttle Transportation Group	19021-74A	01-02-2615	amk- property	735.00
05/25	05/27/2025	39877	Fox Tuttle Transportation Group	19021-74B	01-02-2615	CR 9.5 Coust Plans	122.50
05/25	05/27/2025	39877	Fox Tuttle Transportation Group	19021-74C	01-47-6108	Board Request/prep	490.00
05/25	05/27/2025	39877	Fox Tuttle Transportation Group	19021-74D	01-02-2615	kiteley ranch	673.75
05/25	05/27/2025	39877	Fox Tuttle Transportation Group	19021-74E	01-02-2615	zak dirt	122.50
05/25	05/27/2025	39877	Fox Tuttle Transportation Group	19021-74F	01-02-2615	access 25	245.00
Total 39877:							2,388.75
05/25	05/27/2025	39878	FRONT RANGE PORTABLE RES	1827	01-46-6135	lib ranch games	168.00
Total 39878:							168.00
05/25	05/27/2025	39879	Garretson's Sports Center	19865	01-42-7051	uniforms-civilian	40.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 39879:							40.00
05/25	05/27/2025	39880	GREELEY LOCK AND KEY	0000039439	01-40-6801	Annual Door Access -	710.40
05/25	05/27/2025	39880	GREELEY LOCK AND KEY	0000039439	01-42-6801	Annual Door Access -	302.20
05/25	05/27/2025	39880	GREELEY LOCK AND KEY	0000039439	01-47-6801	Annual Door Access -	907.40
05/25	05/27/2025	39880	GREELEY LOCK AND KEY	000039514	01-42-6801	Pd R&M	279.00
Total 39880:							2,199.00
05/25	05/27/2025	39881	Imprints Fort Collins	E 34657	01-40-7051	uniforms	384.98
05/25	05/27/2025	39881	Imprints Fort Collins	E 34657	01-41-7999	uniforms	1,510.89
Total 39881:							1,895.87
05/25	05/27/2025	39882	Invision GIS, LLC	2501	01-43-6104	GIS SERVICES	339.38
05/25	05/27/2025	39882	Invision GIS, LLC	2501	04-44-6104	GIS SERVICES	1,409.99
05/25	05/27/2025	39882	Invision GIS, LLC	2501	06-40-6104	GIS SERVICES	564.38
Total 39882:							2,313.75
05/25	05/27/2025	39883	Jamie Bradley	BL2020698	01-02-2308	Home OCC Refund	100.00
Total 39883:							100.00
05/25	05/27/2025	39884	Johnston Enterprises Inc	520018167.	04-44-6805	R&M FLEET	395.99
Total 39884:							395.99
05/25	05/27/2025	39885	Kaitlyn Newbanks	GIRLSONTH	01-46-6135	Meals per diem	13.53
Total 39885:							13.53
05/25	05/27/2025	39886	Kimball Midwest	103341175	01-47-7020	Shop Supplies	577.90
Total 39886:							577.90
05/25	05/27/2025	39887	LOGAN SIMPSON DESIGN INC.	36439	18-40-6106	Mead trails master plan	9,814.50
05/25	05/27/2025	39887	LOGAN SIMPSON DESIGN INC.	36897	18-40-6106	Mead Trails Master plan	15,288.65
Total 39887:							25,103.15
05/25	05/27/2025	39888	MAIN STREET MAT COMPANY	267110	01-47-7020	MAT SVS- PW	109.10
05/25	05/27/2025	39888	MAIN STREET MAT COMPANY	271052	01-47-7020	Mat svs- PW	109.10
Total 39888:							218.20
05/25	05/27/2025	39889	MBI-Medicine for Business and In	968934	01-47-6210	drug screen LR	52.00
05/25	05/27/2025	39889	MBI-Medicine for Business and In	968934	01-45-6210	drug screen AW	52.00
Total 39889:							104.00
05/25	05/27/2025	39890	Mercantile Exchange & Provisions	5/6/25	01-40-7999	HR Mtg at PW	160.00
Total 39890:							160.00
05/25	05/27/2025	39891	Minuteman Press	15816	01-49-6210	business cards hm	53.54
05/25	05/27/2025	39891	Minuteman Press	16110	01-40-7020	envelopes	336.58

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 39891:							390.12
05/25	05/27/2025	39892	MJT Communications	14309	01-40-6109	Computer - Admin	1,418.00
05/25	05/27/2025	39892	MJT Communications	14309	06-40-6109	Computer - Sewer	177.25
05/25	05/27/2025	39892	MJT Communications	14309	20-40-6109	Computer - MURA	177.25
05/25	05/27/2025	39892	MJT Communications	14323	01-47-6104	replacement laptops pw	2,994.90
05/25	05/27/2025	39892	MJT Communications	14323	04-44-6104	replacement laptops pw	2,994.90
Total 39892:							7,762.30
05/25	05/27/2025	39893	MSTS Receivables LLC	462D5AD9	01-47-6801	appliance dolly	129.99
Total 39893:							129.99
05/25	05/27/2025	39894	NeoTreks, Inc	04421	04-44-6610	PLOW OPS SUBSCRIPTION	350.00
Total 39894:							350.00
05/25	05/27/2025	39895	Otak, Inc	0000525001	14-44-8536	CO 66 / CR7 Grade seperated crossing	2,224.54
Total 39895:							2,224.54
05/25	05/27/2025	39896	Pattlen Enterprises Inc	1951222-00	01-45-8515	utility vehicle	39,598.86
05/25	05/27/2025	39896	Pattlen Enterprises Inc	1951513-00	01-45-6806	relay mini prong	85.36
Total 39896:							39,684.22
05/25	05/27/2025	39897	Paulette Dolin	47	01-46-6135	SENIOR EXERCISE	480.00
Total 39897:							480.00
05/25	05/27/2025	39898	PerkCity Inc	INV10468	01-49-5061	wellness rewards	450.00
Total 39898:							450.00
05/25	05/27/2025	39899	PET PICK-UPS	34648	01-45-7020	op supplies	1,215.77
Total 39899:							1,215.77
05/25	05/27/2025	39900	RAFTELIS	37898	06-40-6109	sewer rate consulting	1,825.00
Total 39900:							1,825.00
05/25	05/27/2025	39901	RAMEY ENVIRONMENTAL COM	29418	06-47-6807	Raterrink	353.12
05/25	05/27/2025	39901	RAMEY ENVIRONMENTAL COM	29446	06-47-6837	Wastewater svcs -	6,369.08
05/25	05/27/2025	39901	RAMEY ENVIRONMENTAL COM	29446	06-47-6808	Wastewater equipment	682.12
05/25	05/27/2025	39901	RAMEY ENVIRONMENTAL COM	29446	06-47-6125	Lab Services water	396.48
05/25	05/27/2025	39901	RAMEY ENVIRONMENTAL COM	29446	06-47-6808	facility op	539.00
05/25	05/27/2025	39901	RAMEY ENVIRONMENTAL COM	29500	06-47-6808	blower	8,523.76
Total 39901:							16,863.56
05/25	05/27/2025	39902	Recreational Electric LLC	14035	01-42-6805	FLEET R&M	312.00
Total 39902:							312.00
05/25	05/27/2025	39903	Slate Communications	3308	01-49-6109	pd education	1,400.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
Total 39903:							1,400.00
05/25	05/27/2025	39904	ST. VRAIN VALLEY SCHOOL DIS	1554	01-46-6135	VB Games may	437.50
Total 39904:							437.50
05/25	05/27/2025	39905	STAPLES ADVANTAGE	7910703681	01-48-7999	supplies	66.88
05/25	05/27/2025	39905	STAPLES ADVANTAGE	7910703681	01-40-7010	supplies	43.46
Total 39905:							110.34
05/25	05/27/2025	39906	Statewide Internet Portal Authority	10952	01-49-6199	ada software	5,628.00
Total 39906:							5,628.00
05/25	05/27/2025	39907	STERLING TALENT SOLUTIONS	10272624.	01-49-6210	B&M Specialist	66.64
Total 39907:							66.64
05/25	05/27/2025	39908	T-Mobile USA Inc	0825 4.25	01-42-6110	PHONE BILL APRIL	35.00
Total 39908:							35.00
05/25	05/27/2025	39909	TOWN OF MEAD	31.11	01-42-6111	201 Welker Ave	52.81
05/25	05/27/2025	39909	TOWN OF MEAD	31.11	01-42-6111	201 Welker Ave	4.81-
05/25	05/27/2025	39909	TOWN OF MEAD	453.01	01-42-6111	535 Main St	216.99
05/25	05/27/2025	39909	TOWN OF MEAD	566.02 4.25	09-49-8516	COMMUNITY CENTER	52.81
Total 39909:							317.80
05/25	05/27/2025	39910	TRIDENT SECURITY SYSTEMS	46840	01-47-6199	ALARM MONIERING	105.00
Total 39910:							105.00
05/25	05/27/2025	39911	Tri-Tech Forensics Inc	01157328	01-42-7020	Blood Speciman Collection Kits	64.00
Total 39911:							64.00
05/25	05/27/2025	39912	Utility Notification Center of Color	225040949	06-47-6120	Line locates	515.00
Total 39912:							515.00
05/25	05/27/2025	39913	Utility Refunds	042825-MAR	99-01-1075	Refund overpayment. Account	44.90
Total 39913:							44.90
05/25	05/27/2025	39914	VALLEY FIRE EXTINGUISHER I	167527	01-42-6801	fire extinguisher pd	425.00
05/25	05/27/2025	39914	VALLEY FIRE EXTINGUISHER I	167528	06-47-6808	fire extinguisher inspection	120.00
05/25	05/27/2025	39914	VALLEY FIRE EXTINGUISHER I	167529	01-47-6801	fire extinguisher pw	835.00
05/25	05/27/2025	39914	VALLEY FIRE EXTINGUISHER I	167530	01-40-6801	fire extinguisher th	50.00
Total 39914:							1,430.00
05/25	05/27/2025	39915	VECTOR DISEASE CONTROL	PI-A0001629	01-45-6114	mosquito control 1 of 5	4,684.93
Total 39915:							4,684.93

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
05/25	05/27/2025	39916	Voiance Language Services LLC	202532344	01-42-6999	Language line	40.02
Total 39916:							40.02
05/25	05/27/2025	39917	Watts Hydraulics Acquisition Corp	7333153	01-47-7020	PARTS/TOOLS	158.37
Total 39917:							158.37
05/25	05/27/2025	39918	Wes DJ Gathering LLC	05212025	19-40-8599	gas line relocation (liberty ranch)	127,000.00
Total 39918:							127,000.00
05/25	05/27/2025	39919	Wilson & Company Inc	136148	14-44-8506	srts 36rd st trail	372.50
05/25	05/27/2025	39919	Wilson & Company Inc	136149	01-02-2615	1601 process cr interchange	14,362.50
05/25	05/27/2025	39919	Wilson & Company Inc	136150	14-44-8544	wcr 7 improvements	16,273.50
Total 39919:							31,008.50
05/25	05/27/2025	39920	WSB LLC	2-303562-00	14-44-8533	CR34 Bridge Design	7,383.74
05/25	05/27/2025	39920	WSB LLC	2303620001	14-44-8533	CR34 Bridge Replacement	4,736.40
Total 39920:							12,120.14
05/25	05/27/2025	39921	Wyoming Bearing & Supply LLC	3156335	06-47-6838	parts for sewer line flush	825.48
Total 39921:							825.48
05/25	05/21/2025	52125100	CENTURY LINK	5176 4/25	01-42-6111	fax 44770	79.79
05/25	05/21/2025	52125100	CENTURY LINK	5308 5/25	01-40-6110	elevator line may	95.48
Total 52125100:							175.27
05/25	05/21/2025	52125101	JOHN DEERE FINANCIAL	27406 4.25	04-44-7051	UNIFORMS CW	184.99
05/25	05/21/2025	52125101	JOHN DEERE FINANCIAL	27406 4.25	01-45-7051	UNIFORMS GR	138.87
05/25	05/21/2025	52125101	JOHN DEERE FINANCIAL	27406 4.25	01-45-7051	UNIFORMS RC	406.48
Total 52125101:							730.34
05/25	05/21/2025	52125102	SAMSClub	4230 5/25	01-41-7999	BOT mtg	51.16
05/25	05/21/2025	52125102	SAMSClub	4230 5/25	01-40-7999	admin	138.58
05/25	05/21/2025	52125102	SAMSClub	4230 5/25	01-41-7999	BOT SUPPLIES	69.52
05/25	05/21/2025	52125102	SAMSClub	4230 5/25	01-40-7999	admin supplies	29.00
05/25	05/21/2025	52125102	SAMSClub	4230 5/25	01-40-6512	TH Pool Car	32.88
05/25	05/21/2025	52125102	SAMSClub	4230 5/25	01-46-6135	Rec	8.98
05/25	05/21/2025	52125102	SAMSClub	4230 5/25	01-47-7010	pw supplies	376.12
Total 52125102:							706.24
05/25	05/21/2025	52125103	All Copy Products Inc	553650763	01-47-6126	Copier Lease	86.05
Total 52125103:							86.05
05/25	05/28/2025	52825100	City of Loveland	7777 5.25	01-47-6111	PW Internet	269.90
Total 52825100:							269.90
05/25	05/28/2025	52825101	HOME DEPOT CREDIT SERVIC	2769 5/25	01-45-6801	restroom parks	72.94
05/25	05/28/2025	52825101	HOME DEPOT CREDIT SERVIC	2769 5/25	01-45-6801	restroom parks- returned	47.96-

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Check Amount
05/25	05/28/2025	52825101	HOME DEPOT CREDIT SERVIC	2769 5/25	01-42-6801	PD tools	209.88
05/25	05/28/2025	52825101	HOME DEPOT CREDIT SERVIC	2769 5/25	01-47-7020	shop oil cart	65.70
05/25	05/28/2025	52825101	HOME DEPOT CREDIT SERVIC	2769 5/25	04-44-6802	road side mower	33.89
05/25	05/28/2025	52825101	HOME DEPOT CREDIT SERVIC	2769 5/25	01-45-6801	restrooms parks	44.96
05/25	05/28/2025	52825101	HOME DEPOT CREDIT SERVIC	2769 5/25	01-45-6806	irrigation pipe tools	5.76
05/25	05/28/2025	52825101	HOME DEPOT CREDIT SERVIC	2769 5/25	01-49-7999	recs storage faciility at park	188.75
Total 52825101:							573.92
05/25	05/28/2025	52825102	UNITED POWER	1234025 5/3	04-44-6111	1785 Cr 32- Grader Shed 4/25	56.00
05/25	05/28/2025	52825102	UNITED POWER	12650701 5/	01-45-6111	Booster pump 5/25	20.00
05/25	05/28/2025	52825102	UNITED POWER	12952800 5/	01-45-6111	Mead ponds 4/25	20.00
05/25	05/28/2025	52825102	UNITED POWER	14305100 5/	06-47-6111	WWTP 4/25	4,479.16
05/25	05/28/2025	52825102	UNITED POWER	16836300 5/	01-45-6111	Park sprinkler liberty 4/25	24.09
05/25	05/28/2025	52825102	UNITED POWER	16909300 5/	01-45-6111	Feather Ridge '	20.05
05/25	05/28/2025	52825102	UNITED POWER	17159100 5/	01-45-6111	Sprinkler clock 4/25	20.00
05/25	05/28/2025	52825102	UNITED POWER	17618300 5/	01-40-6111	Town hall 4/25	622.70
05/25	05/28/2025	52825102	UNITED POWER	17770000 5/	01-45-6111	Gazebo 4/25	20.03
05/25	05/28/2025	52825102	UNITED POWER	18949400 5/	01-42-6111	535 4th PD 4/25	488.04
05/25	05/28/2025	52825102	UNITED POWER	21881700 5/	01-47-6111	1341 CR 34 4/25	574.42
05/25	05/28/2025	52825102	UNITED POWER	22092202 05	06-47-6112	4133 CR 34- Raterrink 4/25	77.00
05/25	05/28/2025	52825102	UNITED POWER	23534100 5/	06-47-6111	401 3rd st- Mead comm center	222.41
05/25	05/28/2025	52825102	UNITED POWER	24240200 5/	01-47-6134	ev station 4/25	149.74
05/25	05/28/2025	52825102	UNITED POWER	24257400 5/	01-45-6111	1501 Cr34- Mead ponds	32.28
05/25	05/28/2025	52825102	UNITED POWER	6753101 5/3/	01-45-6111	Irrig sprinkler N Creek 4/25	20.00
05/25	05/28/2025	52825102	UNITED POWER	7490500 5/3	06-47-6111	Pump Lake thomas 4/25	42.84
05/25	05/28/2025	52825102	UNITED POWER	83701 5/3	01-42-6111	Shop 4/2025	151.14
05/25	05/28/2025	52825102	UNITED POWER	96302 5/3/25	06-47-6111	WWTP Lagoon 4/25	40.20
Total 52825102:							7,080.10
05/25	05/28/2025	52825103	VERIZON WIRELESS	6112928447	01-42-6110	Wireless bill	1,582.27
Total 52825103:							1,582.27
Grand Totals:							1,200,152.14

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-02-2000	52.77	100,225.54-	100,172.77-
01-02-2308	600.00	.00	600.00
01-02-2615	16,261.25	.00	16,261.25
01-13-4624	75.00	.00	75.00
01-40-6109	1,418.00	.00	1,418.00
01-40-6110	95.48	.00	95.48
01-40-6111	622.70	.00	622.70
01-40-6512	32.88	.00	32.88
01-40-6801	760.40	.00	760.40
01-40-7010	43.46	.00	43.46
01-40-7020	486.57	.00	486.57
01-40-7051	384.98	.00	384.98
01-40-7999	327.58	.00	327.58
01-41-7999	1,631.57	.00	1,631.57
01-42-6110	1,617.27	.00	1,617.27

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-42-6111	988.77	4.81-	983.96
01-42-6302	1,557.28	.00	1,557.28
01-42-6801	1,216.08	.00	1,216.08
01-42-6805	546.94	.00	546.94
01-42-6999	40.02	.00	40.02
01-42-7020	1,321.13	.00	1,321.13
01-42-7051	40.00	.00	40.00
01-42-7254	40.49	.00	40.49
01-42-7305	225.75	.00	225.75
01-43-6104	339.38	.00	339.38
01-45-6111	176.45	.00	176.45
01-45-6114	4,684.93	.00	4,684.93
01-45-6210	52.00	.00	52.00
01-45-6801	1,598.43	47.96-	1,550.47
01-45-6806	746.67	.00	746.67
01-45-7020	1,215.77	.00	1,215.77
01-45-7051	545.35	.00	545.35
01-45-8515	39,598.86	.00	39,598.86
01-46-6135	3,794.82	.00	3,794.82
01-46-6214	18.57	.00	18.57
01-47-6104	2,994.90	.00	2,994.90
01-47-6108	490.00	.00	490.00
01-47-6111	844.32	.00	844.32
01-47-6126	86.05	.00	86.05
01-47-6134	149.74	.00	149.74
01-47-6199	105.00	.00	105.00
01-47-6210	52.00	.00	52.00
01-47-6801	1,872.39	.00	1,872.39
01-47-7010	376.12	.00	376.12
01-47-7020	1,020.17	.00	1,020.17
01-48-7999	66.88	.00	66.88
01-49-5061	450.00	.00	450.00
01-49-6109	1,400.00	.00	1,400.00
01-49-6199	5,628.00	.00	5,628.00
01-49-6210	120.18	.00	120.18
01-49-7801	1,254.62	.00	1,254.62
01-49-7999	210.34	.00	210.34
04-02-2000	.00	12,955.29-	12,955.29-
04-44-6104	4,404.89	.00	4,404.89
04-44-6111	56.00	.00	56.00
04-44-6405	7.65	.00	7.65
04-44-6610	350.00	.00	350.00
04-44-6802	33.89	.00	33.89
04-44-6805	395.99	.00	395.99
04-44-6834	7,521.88	.00	7,521.88
04-44-7051	184.99	.00	184.99
06-02-2000	.00	29,550.32-	29,550.32-
06-40-6104	564.38	.00	564.38
06-40-6109	2,002.25	.00	2,002.25
06-47-6111	4,784.61	.00	4,784.61
06-47-6112	77.00	.00	77.00
06-47-6120	515.00	.00	515.00
06-47-6125	396.48	.00	396.48
06-47-6601	3,798.04	.00	3,798.04
06-47-6807	353.12	.00	353.12
06-47-6808	9,864.88	.00	9,864.88
06-47-6837	6,369.08	.00	6,369.08
06-47-6838	825.48	.00	825.48
09-02-2000	36,228.25	737,458.88-	701,230.63-

GL Account	Debit	Credit	Proof
09-02-2005	.00	36,228.25-	36,228.25-
09-49-8516	737,458.88	.00	737,458.88
14-02-2000	1,175.98	191,743.81-	190,567.83-
14-02-2005	.00	1,175.98-	1,175.98-
14-40-8539	23,519.63	.00	23,519.63
14-44-8503	137,233.50	.00	137,233.50
14-44-8506	372.50	.00	372.50
14-44-8533	12,120.14	.00	12,120.14
14-44-8536	2,224.54	.00	2,224.54
14-44-8544	16,273.50	.00	16,273.50
18-02-2000	.00	38,453.15-	38,453.15-
18-40-6106	25,103.15	.00	25,103.15
18-45-8507	13,350.00	.00	13,350.00
19-02-2000	.00	127,000.00-	127,000.00-
19-40-8599	127,000.00	.00	127,000.00
20-02-2000	.00	177.25-	177.25-
20-40-6109	177.25	.00	177.25
99-01-1075	44.90	.00	44.90
99-02-2000	.00	44.90-	44.90-
Grand Totals:	1,275,066.14	1,275,066.14-	.00

Report Criteria:
Report type: GL detail
Check.Check number = {<>} 39758



Agenda Item Summary

Agenda Date: 5/27/2025

Subject: Resolution No. 30-R-2025 – A Resolution of the Town of Mead, Colorado, Adopting a Comprehensive Fee Schedule

Presented by: Mary Strutt

Summary:

Annually the Board of Trustees reviews and readopts the Town's Comprehensive Fee Schedule ("Fee Schedule"). The Fee Schedule is a compilation of all fees from all departments. It is available at Town Hall and is posted to the website for access by the citizens of Mead and users of any facility. It is written in an easy to review format with a table of contents for reference. The Fee Schedule refers to the *Mead Municipal Code* where appropriate. The Fee Schedule is meant to be reviewed and updated annually with an effective date of June 1.

Below is a list of changes made to the Fee Schedule for 2025:

- Mead Municipal Court Fine and Fee Schedule (updated by order of the Mead Municipal Court August 23, 2024)
- Building Code Permit Fees: Gas line inspection
- Development Impact Fees (annual adjustment effective January 1, 2025)
- Public Records Request fees updated based on Resolution No. 08-R-2025 effective February 10, 2025
- Sewer Tap, Plant Investment Fee and User Fees (updated by Resolution No. 14-R-2025 effective March 1, 2025)
- Community Center Fees added to the Facility, Park and Shelter Reservation Fees
- General formatting updates including changes to the Table of Contents to group fees by department and function

Financial Considerations:

Staff regularly reviews the Town's fees to ensure that any fees or charges cover the reasonable cost and expenses incurred by the Town in administering Town programs and services

Staff Recommendation / Actions Required:

A motion to approve the May 27, 2025 consent agenda will approve this Resolution. If the item is pulled off of the consent agenda for additional discussion, staff recommends the following motion:

Suggested Motion:

"I move to adopt Resolution No. 30-R-2025 – A Resolution of the Town of Mead, Colorado, Adopting a Comprehensive Fee Schedule."

Attachments:

1. Resolution 30-R-2025
2. Comprehensive Fee Schedule - Redlined
3. Comprehensive Fee Schedule (Effective June 1, 2025)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 30-R-2025**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, ADOPTING A
COMPREHENSIVE FEE SCHEDULE**

WHEREAS, the Town of Mead ("Town") is authorized under Article 15 of Title 31 of the Colorado Revised Statutes to exercise general police and financial powers; and

WHEREAS, such powers include but are not limited to the ability to impose and collect fees for the processing of licenses and applications, the performance of other administrative services, and collection of fines and fees for violations of the *Mead Municipal Code* ("MMC"); and

WHEREAS, the Board of Trustees previously adopted Ordinance No. 941 which added Article VIII of Chapter 1 (titled "Fees and Charges") to the MMC, and authorizes the Town to establish fees, charges and assessments for permits, licenses and services to cover the reasonable costs and expenses incurred by the Town in administering Town programs, and to include such fees and charges in a Comprehensive Fee Schedule; and

WHEREAS, Sec. 1-8-20 of the MMC authorizes the Board of Trustees to amend the Comprehensive Fee Schedule by resolution; and

WHEREAS, the Board of Trustees desires to amend the Town's Comprehensive Fee Schedule ("Fee Schedule") in order to incorporate certain changes in the Fee Schedule, including but not limited to:

- Mead Municipal Court Fine and Fee Schedule (updated by order of the Mead Municipal Court August 23, 2024)
- Building Code Permit Fees: Gas line inspection
- Development Impact Fees (annual adjustment effective January 1, 2025)
- Public Records Request fees updated by Resolution No. 08-R-2025 effective February 10, 2025
- Sewer Tap, Plant Investment Fee and User Fees (updated by Resolution No. 14-R-2025 effective March 1, 2025)
- Community Center Fees added to the Facility, Park and Shelter Reservation Fees

WHEREAS, a copy of the revised Fee Schedule is attached to this Resolution as **Exhibit 1** and is incorporated herein by reference; and

WHEREAS, the Board of Trustees desires to make the Fee Schedule attached to this Resolution effective on June 1, 2025.

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. Revised Comprehensive Fee Schedule Adopted. The Board of Trustees hereby: (a) adopts the Fee Schedule attached hereto as **Exhibit 1**; and (b) directs Town staff to take all steps necessary to implement the Fee Schedule effective as of the effective date set forth in Section 2 of this Resolution.

Section 2. Effective Date. This Resolution shall become effective on **June 1, 2025**. The Town Clerk shall cause a copy of the Fee Schedule to be uploaded to the Town's website

and a copy shall be made available for public inspection in the office of the Town Clerk.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 27TH DAY OF MAY, 2025.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1

COMPREHENSIVE FEE SCHEDULE
(effective June 1, 2025)



Comprehensive Fee Schedule

June 1, 2025

Administrative Fees:

General Administrative	Page 2
Liquor Licensing	Page 4
Municipal Court	Page 6
Parks and Facilities Reservations	Page 8
Police Department Administrative	Page 9

Building and Development Fees:

Building Code Permit Fees	Page 10
Development Impact Fees	Page 13
Engineering / Construction Management	Page 14
FTTP or Comparable Network Deployment	
Oversize / Overweight Vehicles	
Land Use and Development	Page 16
Metropolitan Districts	Page 18

Sewer Utility Fees:

Sewer Tap and Plant Investment Fee	Page 19
Sewer User Rates	Page 20
Sewer - Industrial Discharge Permit and Surcharge	Page 22

GENERAL ADMINISTRATIVE

	Fee
Animal Impound (<i>see MMC § 7-6-340</i>)	
Impound Fee	\$190.00
Impound Fee – daily feeding/maintenance (daily fee is in addition to above impound fee)	\$35.00 / day
Animal Special Use Permit (<i>see MMC § 7-6-40</i>)	\$50.00
Animal Special Use Permit – chicken hens (<i>see MMC § 7-6-45</i>)	\$50.00
Business License (annual) (<i>see MMC § 6-1-40</i>)	\$30.00
Business License – General Business (<i>see MMC § 6-2-10</i>)	\$30.00
Business License – Refuse Hauler (<i>see MMC § 6-2-110</i>)	\$30.00
Business License – Sexually Oriented Businesses (<i>see MMC § 6-2-120</i>)	\$30.00
Business License – Medical Marijuana Caregiver (<i>see MMC § 6-2-130</i>)	\$30.00
Business License Late Fee – per month (<i>see MMC § 6-1-40</i>)	\$30.00
Fiber-Optic Cable Annual License (<i>see MMC § 6-4-30</i>)	\$500.00
Franchise Agreement – Deposit (<i>see MMC § 5-2-40 and 5-2-60</i>)	
Application Fee	\$5000.00
Deposit	\$5000.00
Hunting Permit (<i>see MMC § 10-10-20</i>)	\$20.00
Insufficient Funds / Returned Check Fee	\$35.00 or actual cost
Mead Municipal Code Book (<i>see MMC § 1-3-110</i>)	Actual Cost
Mead Municipal Code Violation - General Penalty (<i>see MMC § 1-4-20</i>)	Up to \$1000
Medical Marijuana Primary Caregiver Background (<i>see MMC § 6-2-130</i>)	Actual up to \$250.00
Open Records (CORA) Requests	
Research/Retrieval Services	\$0.00 for the first hour, \$33.58 <u>41.37</u> / hour thereafter, pro-rated in 15 minute increments
Black & White Copies	\$0.25 per page (up to 11”x17”)
Color Copies	\$1.00 per page (up to 11”x17”)
Certified Copies	\$1.00 additional per document
Electronic Copies (if available)	\$0.00 per page
Large Format Copies – printed or electronic	Actual Cost
Black & White Maps	Actual Cost
Mylars	Actual Cost
Photographic Reproductions	Actual Cost
Audio Tapes	Actual Cost
Diskettes / USB	Actual Cost
Electronic Retrieval	Actual Cost
Overnight Camping Refundable Cleanup Fee (<i>see MMC § 11-3-30</i>)	\$50.00
Parking Permit – Recreational Vehicles (<i>see MMC § 8-6-120</i>)	\$0
Pet License	

License – spayed or neutered (annual) (<i>see MMC § 7-6-220</i>)	\$5.00
License – unaltered (annual) (<i>see MMC § 7-6-220</i>)	\$10.00
Lost / Replacement Tag (<i>see MMC § 7-6-250</i>)	\$1.00
Solicitor / Peddler Permit (<i>see MMC § 6-5-50</i>)	
Application Fee (annual)	\$75.00
Bond / Deposit	\$1000.00
Renewal Fee (annual) (<i>see MMC § 6-5-140</i>)	\$25.00
Taxes	
Lodging Tax (per day) (<i>see MMC § 4-7-30</i>)	\$2.00
Lodging Tax-late penalties (<i>see MMC § 4-7-100</i>)	Greater of 10% or \$10.00
Property Tax	11.522 mills
Sales & Use Tax (<i>see MMC § 4-4-40</i>)	3.0%
Telephone Utility Occupation and Business Tax (<i>see MMC § 5-5-20</i>)	\$150.00/month

LIQUOR LICENSING
(see MMC Chapter 6, Article 3)

Liquor: Application Fees

	Fee
Application fee for any new license (with or without concurrent review)	\$1000.00
Application fee – transfer of Ownership	\$ 750.00
Application Fee Additional Liquor Licensed Drugstore (with or without concurrent review)	\$1000.00
Application late renewal fee (less than 90 days after expiration date)	\$ 500.00
Application reissue fee (more than 90 days, but less than 180 days after expiration)	\$500.00 plus \$25.00 per day fine for each day beyond 90 days after expiration
Annual renewal application fee	\$ 100.00
Annual art gallery fee	\$ 100.00

Liquor: Local Retail License Fees

(in addition to application fee above and related additional fees)

	Fee
Art	\$ 41.25
Beer & Wine	\$ 48.75
Brew Pub	\$ 75.00
Club	\$ 41.25
Distillery Pub	\$ 75.00
Hotel & Restaurant	\$ 75.00
H & R with one or more optional premises	\$ 75.00
Resort Complex	\$ 75.00
Campus Liquor Complex	\$ 75.00
Related Facility – Resort Complex	\$ 15.00
Related Facility – Campus Liquor Complex	\$ 15.00
Liquor-Licensed Drug Store	\$ 22.50
Lodging & Entertainment	\$ 75.00
Optional Premises	\$ 75.00
Racetrack	\$ 75.00
Retail Gaming Tavern	\$ 75.00
Retail Liquor Store	\$ 22.50
Tavern	\$ 75.00
Vintner's Restaurant	\$ 75.00
Fermented Malt Beverage On Premises	\$ 3.75
Fermented Malt Beverage Off Premises	\$ 3.75
Fermented Malt Beverage On/Off Premises	\$ 3.75

Liquor: Other Permits

	Fee
Art Gallery Permit	\$ 103.75
Bed & Breakfast Permit	\$ 103.75
Each Resort-Complex-Related Facility Permit	\$ 15.00
Mini Bar Permit with Hotel Restaurant License	\$ 48.75
Special Event Permits	
Malt, Vinous and Spirituous Liquor	\$ 50.00
Fermented Malt Beverage	\$ 50.00
Tasting Permit	\$ 125.00
Temporary Permit (for transfers)	\$ 100.00

Additional Fees

(in addition to the application fee and license/permit fee)

	Fee
Background investigation (per CRS 44-3-505(5))	\$ 100.00
Change of Location	\$ 750.00
Change of Trade Name/Corporate Name	No local fee
Corporate/ LLC Change (per person)	\$ 100.00
Fingerprinting	Set by CBI
Manager Registration (H&R; Tavern; L&E; Campus Liquor Complex)	\$ 75.00
Master File	No local fee
Modification of Premises	No local fee

MUNICIPAL COURT FINES AND FEES

ALL FINES AND FEES SET FORTH IN THIS SCHEDULE ARE SUBJECT TO THE DISCRETION OF THE MUNICIPAL COURT JUDGE EXCEPT AS DICTATED BY STATE STATUTE AND MAY BE INCREASED OR DECREASED IF THERE ARE MITIGATING OR AGGRAVATING FACTORS AT THE TIME OF SENTENCING.

ALL VIOLATIONS/ORDINANCES NOT LISTED REQUIRE A MANDATORY COURT APPEARANCE AND ARE SUBJECT TO FINES UP TO \$1000.00 AND MAY BE SUBJECT TO INCARCERATION FOR UP TO 364 DAYS PURSUANT TO MEAD MUNICIPAL CODE SECTION 1-4-20.

*MMC = Mead Municipal Code

*MTC = Model Traffic Code

Fines for Traffic Violations 4 Points and Under 2, 3, 4 and 6 Point Traffic Infractions (may be modified at Court's discretion)	
1 st violation within 2 years	\$30 40.00 per point
2 nd violation within 2 years	\$35 45.00 per point
All Zero and One Point Violations	\$60 75.00
On all traffic violations, add an additional \$5.00 per point for an accident and/or each subsequent violation within the past 24 months	
3rd Violation in 24 months – Mandatory Court Appearance	
No proof of insurance	Set by state statute
No proof of insurance charge dismissal	\$25.00 administrative fee
All violation fines will have an added \$50.00 in court costs when paid prior to arraignments.	
*Speeding in a construction or school zone - fines will be DOUBLED based on original charge.	
*Fines for violations 6 points and above are set by the Municipal Judge.	
<u>Any Traffic Offense, Traffic Accidents, Minors and Drivers with a CDL License – MANDATORY COURT APPEARANCE</u>	

Court Costs and Miscellaneous Code Violations (may be modified at Court's discretion)	
Parking Violation - HANDICAP ONLY	\$150.00
Parking Violation – RV/Trailer 1 st Offense	\$50.00
Parking Violation – RV/Trailer 2 nd Offense	\$75.00
Parking Violation – RV/Trailer 3 rd Offense	Mandatory Appearance
<u>Violation of EV Parking Regulations</u>	<u>\$182.00</u>
<u>Overnight Parking on Town Property</u>	<u>\$75.00</u>
<u>Overnight Parking on Town Property – 2nd Offense</u>	<u>\$100.00</u>
<u>Overnight Parking on Town Property – 3rd and Subsequent Offense</u>	<u>\$125.00</u>
All other parking Violations	\$50.00
Seat Belt Violation	\$60.00
Child Restraint	\$150.00
Obstructed Window	\$60.00
Fireworks 1 st Offense	\$100.00

Dog at Large – 1 st Offense (subsequent offense mandatory appearance)	50.00
Court Costs	\$50.00
Community Service	\$20.00
Show Cause Fee	\$35.00
Warrant Fee	\$75.00
Default Fee (*from MMC § 2-5-270)	\$30.00
Deferred Judgement / Prosecution Fee	\$100.00
Deferred Prosecution	\$75.00
Bad Check Charge	\$20.00
Contempt (*from MMC § 2-5-100)	\$0.00 to \$100.00
Witness fee (per witness) upon conviction after trial or hearing (from MMC §§ 2-5-270, 4-7-140)	\$5.00
Outstanding judgment warrant (*from MMC § 2-5-270)	\$30.00
Underage possession/consumption of alcohol (MMC § 10-11-50)	Up to \$500.00
Curfew (MMC § 10-12-30)	\$10.00 to \$100.00

All eligible mail in payments shall consist of the presumptive fine plus Court Costs of \$50.00

In addition to assessed fines, fees and court costs, the costs of collections shall be added to any matter sent to a collection agency for failure to pay.

Updated by Order of Mead Municipal Court August 23, 2024

Traffic Code Violations <i>(may be modified at Court's discretion)</i>	
MTC Sec. 116 (restrictions on minor drivers) (see MMC § 8-1-30(1))	First Offense – Up to \$100.00 Second Offense – Up to \$200.00 Third or Subsequent Offenses – Up to \$300.00
MTC Sec. 1406 (foreign matter on highway) (see MMC § 8-1-30(13))	\$500.00
MTC Sec. 1701 (traffic infractions) (*from MMC § 8-1-30(16); see also MMC § 8-1-50)	Class A: \$25.00 to \$500.00 Class B: \$25.00 to \$500.00
MTC Sec. 1701 (misdemeanor traffic infractions) (*from MMC § 8-1-30(16))	Class 1: Minimum - \$50.00/10 days imprisonment/both Maximum - \$1,000.00/364 days imprisonment/both Class 2: Minimum - \$50.00/10 days imprisonment/both Maximum - \$500.00/90 days imprisonment/both
Conviction, judgment, guilty plea, admission of liability for traffic infraction violation (*from MMC § 8-1-50)	\$10.00 to \$500.00, exclusive of costs and surcharges
Safety belt (see MMC § 8-4-10)	\$60.00
Child restraints (see MMC § 8-4-20)	Up to \$150.00
Civil traffic infractions MMC Ch. 8, Art. V (see MMC § 8-5-170)	Class A: \$25.00 to \$500.00 Class B: \$25.00 to \$500.00
Non-civil traffic infractions MMC Ch. 8, Art. V (see MMC § 8-5-170)	Class 1: Minimum - \$50.00/10 days imprisonment/both

	Maximum - \$1,000.00/364 days imprisonment/both Class 2: Minimum - \$50.00/10 days imprisonment/both Maximum - \$500.00/90 days imprisonment/both
ATV/snowmobile on public right-of-way (MMC § 8-6-140)	First infraction – Up to \$50.00 Subsequent infractions – Up to \$500.00
Golf cars on public right-of-way (MMC § 8-6-150)	First infraction – Up to \$50.00 Subsequent infractions – Up to \$500.00

PARKS AND FACILITIES RESERVATIONS FACILITY, PARK AND SHELTER
RESERVATION FEES
(see MMC § 11-3-10)

	Resident	Non-Resident	Deposit
Park & Shelter Reservation			
Town Park Gazebo	\$85	\$105	\$100
Town-Park Horseshoe Pit SE Corner	\$85	\$105	\$100
Town Park – NW Corner	\$85	\$105	\$100
Lorin Mead Park at Highland Lake Shelter	\$85	\$105	\$100
Ames Park Shelter – 1 - North	\$65	\$85	\$100
Ames Park Shelter – 2 - Middle	\$65	\$85	\$100
Ames Park Shelter – 3 - South	\$65	\$85	\$100
Mead Ponds	\$65	\$85	\$100
Founders Park Shelter	\$65	\$85	\$100
Liberty Ranch Shelter	\$65	\$85	\$100
Margil Farms Gazebo	\$65	\$85	\$100
North Creek Shelter	\$65	\$85	\$100
<u>Park & Athletic Field</u> Reservation			
Town Park	\$400	\$500	\$300
Founders Park	\$200	\$300	\$100
Liberty Ranch T-Ball Field	\$100	\$200	\$100
Ames Park	\$100	\$200	\$100
<u>Community Center</u>			
<u>The Peak: Multi-Purpose Room</u>	<u>\$70</u>	<u>\$90</u>	<u>\$100</u>
<u>North Court</u>	<u>\$55</u>	<u>\$75</u>	<u>\$100</u>
<u>South Court</u>	<u>\$55</u>	<u>\$75</u>	<u>\$100</u>
<u>Full Gymnasium</u>	<u>\$150</u>	<u>\$170</u>	<u>\$200</u>
Extras			
Electrical in Park*	\$50	\$50	
Water in Park*	\$50	\$50	
Field Prep/Paint Fee ²	\$100	\$100	
<u>Community Center – A/V</u>	<u>\$50</u>	<u>\$50</u>	
<u>Community Center – After Hours Fee</u>	<u>\$50</u>	<u>\$50</u>	

Reservation fees will increase by 50% on all Town-observed holidays. Community Center rental fees are charged by the hour, with a maximum rental period of 4 hours. The hourly rate for the Peak includes tables and chairs. Park and shelter rental fees are in 4-hour blocks. All reservations are limited to ½ day. Only one reservation is permitted at each location per park, per day. All reservations must be Rentals must be booked at least 10 days in advance, with and payment is due at time of reservation booking.

*Electrical and water are only available at Town Park.

POLICE DEPARTMENT ADMINISTRATIVE

	Fee
Research, Retrieval, Compilation & Redaction of Records (non-video)*	\$33.58 <u>41.37</u> /hour (first hour waived)
Reports	\$7.50 per report (emailed) \$7.50 (printed) up to 10 pages (\$0.25 per additional page)
Video, Audio, Photocopies (1 CD or DVD included)	\$25.00 per CD plus \$33.58 for each hour of review / copying / handling
Sex Offender Registration	\$75 new, \$25 annual or quarterly
VIN Checks	\$20.00 (non-residents)
Warrant Surcharge, each	\$50.00
Certified Copies	\$1.00 per page
Video Redaction Fee (Body Worn Camera, etc)	\$300 to \$420 per hour of video depending on complexity(\$100 minimum) (charged at actual cost)
Additional Cost for Media (CD, DVD, USB Drive)	Costs vary depending on storage required.
Special Events Fees	
Officer	\$99.00 per hour
Supervisor	\$115.50 per hour
Postage	If records are not picked up, actual postage cost will apply

Deposit will be required based on the minimum estimate of the request, when it is estimated to be \$50.00 or more.

BUILDING CODE PERMIT FEES

Primary Fee Schedule:	
Building permit fee (covers initial inspection)	Calculated using Building Permit Fee Schedule; project valuation calculated using most current International Code Council valuation data.
Plan review fees	65% of the Building permit fee
Additional plan review required by changes, conditions or revisions to plans	\$75/hour
Stock Model/"Same As" Plan Review	\$70 (No changes) \$125 (Minor changes)
Structural Engineering Plan Review	\$150.00 per hour – one (1) hour minimum
Inspection outside of normal business hours (One (1) hour minimum)	\$100/hour *Time tracked will start when Consultant checks in at Municipality or first inspection site.
Reinspection Fee	\$75
Cancellation of inspection without notice, (4 hrs. min.) including scheduling inspection prior to completion of work to be inspected	First instance: \$75 Subsequent instances add \$75 per instance of cancellation without notice
Business License Inspection	\$75
Inspections for which no fee is specifically indicated (1/2 hour min)	\$100/hour
Investigation Fee	50% of permit fee
Penalty for performing unpermitted work	Double building permit fee
Reactivation/issuance of new permit following expiration, suspension or abandonment of previously permitted work (Administration fee)	\$50
Issuance of new permit for change of contractor on existing job	\$50
Electrical Fees	Calculated according to the most current version of the State of Colorado Electrical Board fee schedule (+/-15%)
<u>Gas service/line replacement</u>	<u>\$65</u>
Sewer service/line replacement	\$65
Water service/line replacement	\$65
Mobile/Manufactured/Factory Built Home – placed in an approved mobile home park	\$235 (Mobile = \$150; Electrical = \$45; State Insignia = \$40)
Mobile/Manufactured/Factory Built Home – used as an accessory structure	\$75

Mobile/Manufactured/Factory Built Home – placed on permanent foundation in other than approved mobile home park	To be calculated as site built home plus state insignia fee of \$40 – see building permit fee schedule for valuation and fee
Sales Trailers or Similar Modular Units	\$75
Pre-Move Inspection of Dwellings	\$150.00 – Within 30 miles of Town \$250.00 – Greater than 30 miles of Town
Contractor Licensing	\$150
Fence permit (6 feet and over)	\$50
Demolition	\$50
Administrative Permitting Fees (covers plot/site plan review, inspections for CO, etc.)	\$300 – New Residential \$600 – New Commercial (not including tenant improvement permits)
Planning review (plot/site plan, use, etc.) fee	\$50
Temporary Certificate of Occupancy (TCO)	\$500 (30 days)
	\$1,000 (30 days extension)
	\$5,000 (each subsequent 30-day extension)

Single Stop Permit Fees:	
Administrative Processing Fee	\$50
Furnace/Air Conditioner Replacement	\$70
Roof /Reroof	\$60
Water Heater Replacement	\$60
Lawn Sprinkler System	\$60
Siding or Window Replacement	\$70

Building Permit Fee Schedule:							
<i>* Project valuation calculated using most current International Code Council valuation data.</i>							
Total Valuation			Fee	Total Valuation			Fee
\$1	to	\$1,000	\$44.56	\$27,001	to	\$28,000	\$484.78
\$1,001	to	\$1,100	\$48.07	\$28,001	to	\$29,000	\$496.40
\$1,101	to	\$1,200	\$51.58	\$29,001	to	\$30,000	\$508.01
\$1,201	to	\$1,300	\$55.09	\$30,001	to	\$31,000	\$519.63
\$1,301	to	\$1,400	\$58.59	\$31,001	to	\$32,000	\$531.24
\$1,401	to	\$1,500	\$62.10	\$32,001	to	\$33,000	\$542.86
\$1,501	to	\$1,600	\$65.61	\$33,001	to	\$34,000	\$554.47
\$1,601	to	\$1,700	\$69.12	\$34,001	to	\$35,000	\$566.09
\$1,701	to	\$1,800	\$72.62	\$35,001	to	\$36,000	\$577.70
\$1,801	to	\$1,900	\$76.13	\$36,001	to	\$37,000	\$589.32
\$1,901	to	\$2,000	\$79.64	\$37,001	to	\$38,000	\$600.93
\$2,001	to	\$3,000	\$95.74	\$38,001	to	\$39,000	\$612.55
\$3,001	to	\$4,000	\$111.84	\$39,001	to	\$40,000	\$624.16
\$4,001	to	\$5,000	\$127.94	\$40,001	to	\$41,000	\$635.78

\$5,001	to	\$6,000	\$144.04	\$41,001	to	\$42,000	\$647.39
\$6,001	to	\$7,000	\$160.14	\$42,001	to	\$43,000	\$659.01
\$7,001	to	\$8,000	\$176.24	\$43,001	to	\$44,000	\$670.62
\$8,001	to	\$9,000	\$192.34	\$44,001	to	\$45,000	\$682.24
\$9,001	to	\$10,000	\$208.44	\$45,001	to	\$46,000	\$693.85
\$10,001	to	\$11,000	\$224.54	\$46,001	to	\$47,000	\$705.47
\$11,001	to	\$12,000	\$240.64	\$47,001	to	\$48,000	\$717.08
\$12,001	to	\$13,000	\$256.74	\$48,001	to	\$49,000	\$728.70
\$13,001	to	\$14,000	\$272.84	\$49,001	to	\$50,000	\$740.31
\$14,001	to	\$15,000	\$288.94	\$50,001	to	\$51,000	\$748.36
\$15,001	to	\$16,000	\$305.04	\$51,001	to	\$52,000	\$756.41
\$16,001	to	\$17,000	\$321.14	\$52,001	to	\$53,000	\$764.46
\$17,001	to	\$18,000	\$337.24	\$53,001	to	\$54,000	\$772.51
\$18,001	to	\$19,000	\$353.34	\$54,001	to	\$55,000	\$780.56
\$19,001	to	\$20,000	\$369.44	\$55,001	to	\$56,000	\$788.61
\$20,001	to	\$21,000	\$385.54	\$56,001	to	\$57,000	\$796.66
\$21,001	to	\$22,000	\$401.64	\$57,001	to	\$58,000	\$804.71
\$22,001	to	\$23,000	\$417.74	\$58,001	to	\$59,000	\$812.76
\$23,001	to	\$24,000	\$433.84	\$59,001	to	\$60,000	\$820.81
\$24,001	to	\$25,000	\$449.88	\$60,001	to	\$61,000	\$828.86
\$25,001	to	\$26,000	\$461.55	\$61,001	to	\$62,000	\$836.91
\$26,001	to	\$27,000	\$473.17	\$62,001	to	\$63,000	\$844.96
\$63,001	to	\$64,000	\$853.01	\$82,001	to	\$83,000	\$1,005.96
\$64,001	to	\$65,000	\$861.06	\$83,001	to	\$84,000	\$1,014.01
\$65,001	to	\$66,000	\$869.11	\$84,001	to	\$85,000	\$1,022.06
\$66,001	to	\$67,000	\$877.16	\$85,001	to	\$86,000	\$1,030.11
\$67,001	to	\$68,000	\$885.21	\$86,001	to	\$87,000	\$1,038.16
\$68,001	to	\$69,000	\$893.26	\$87,001	to	\$88,000	\$1,046.21
\$69,001	to	\$70,000	\$901.31	\$88,001	to	\$89,000	\$1,054.26
\$70,001	to	\$71,000	\$909.36	\$89,001	to	\$90,000	\$1,062.31
\$71,001	to	\$72,000	\$917.41	\$90,001	to	\$91,000	\$1,070.36
\$72,001	to	\$73,000	\$925.46	\$91,001	to	\$92,000	\$1,078.41
\$73,001	to	\$74,000	\$933.51	\$92,001	to	\$93,000	\$1,086.46
\$74,001	to	\$75,000	\$941.56	\$93,001	to	\$94,000	\$1,094.51
\$75,001	to	\$76,000	\$949.61	\$94,001	to	\$95,000	\$1,102.56
\$76,001	to	\$77,000	\$957.66	\$95,001	to	\$96,000	\$1,110.61
\$77,001	to	\$78,000	\$965.71	\$96,001	to	\$97,000	\$1,118.66
\$78,001	to	\$79,000	\$973.76	\$97,001	to	\$98,000	\$1,126.71
\$79,001	to	\$80,000	\$981.81	\$98,001	to	\$99,000	\$1,134.76
\$80,001	to	\$81,000	\$989.86	\$99,001	to	\$100,000	\$1,142.81
\$81,001	to	\$82,000	\$997.91				
\$100,001 to \$500,000, \$1,142.81 for the first \$100,000, plus \$6.44 for each additional \$1,000 or fraction thereof, to and including \$500,000.							
\$500,001 to \$1,000,000, \$3,718.81 for the first \$500,000, plus \$5.46 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.							
\$1,000,001 and up, \$6,450.06 for the first \$1,000,000, plus \$3.62 for each additional \$1,000 or fraction thereof.							

DEVELOPMENT IMPACT FEES SCHEDULE*(see MMC Chapter 4, Article VI)*

Development Type	Municipal Facilities	Police	Parks and Open Space	Storm Drainage and Streets	Total Fee
Single Family	\$ 5,253	\$599	\$3,241	Single Family- (detached) \$7,270 Single Family (attached)- \$5,721	Single Family- (detached)\$16,363 Single Family (attached)- \$14,814
Multi-Family	\$2,672	\$304	\$1,649	\$4,996	\$9,621
Nonresidential (per 1,000 square feet or per room/unit for lodging)					
General Retail/ Commercial	\$1,290	\$237	--	General Retail/ Commercial- \$4,735 RV Park (per stall/site/pad)- \$3,766 Lodging (per room): \$1,322	General Retail/ Commercial- \$6,262 RV Park- \$5,293 Lodging- \$2,849
Office & Institutional	\$1,639	\$300	--	\$3,434	\$5,373
Industrial	\$640	\$117	--	\$1,912	\$2,669

* effective January 1, 2025

ENGINEERING / CONSTRUCTION MANAGEMENT

Application(s)	Nonrefundable Application Fees		Application Deposits ¹
Development Inspections by staff	\$140/hr - Outside of regular business hours charged at time and a half		
Development Review by Staff	\$140/hr		
Excavate / Obstruction Permit (<i>see MMC § 1-2-70</i>)	Base Fee	\$50	
	Road Cut Service Fee	Actual Cost	
	Inspection Fee	Actual Cost	
	Culvert or Driveway Permit	\$250	
	Street / Subdivision	\$500	
Flood Plain Development Permit	\$500		\$2,500
Grading Permit	Less than 4.99 acres	\$250	
	5 to 9.99 acres	\$500	
	10 to 39.99 acres	\$750	
	40 acres and over	\$750 + \$15 per acre	
Oil and Gas Special Use Permit	Per well	\$3,000	
Oil and Gas Activity	\$2,500		\$5,000
Right-of-Way Permit	\$50		
Right-of-Way Permit Extension Fee	\$1,000/day		

¹ For deposits, applicant is required to enter into a consultant reimbursement agreement and submit the application deposit fee in addition to the nonrefundable application fee.

FTTP OR COMPARABLE NETWORK DEPLOYMENT PERMIT FEES

(*see MMC § 11-2-120*)

(effective September 1, 2022)

FTTP or Comparable Network Permit Fee	\$1.00 per structure (max 1,000 structures per application)
* For structures that are multi-family dwelling units, the fee is \$1.00 per unit. ** If a network deployment does not require more than one central office or related structure within the Town, the total amount of the permit fee set forth above plus any additional Town permit fees shall not exceed the total of \$1.00 multiplied by the total Town population as estimated on the date of the permit application. This limitation does not apply to any permits required by entities other than the Town, such as railroad or ditch companies.	

Engineering: Oversize / Overweight Permits

Oversize / Overweight Vehicle Permits <i>(see MMC § 8-1-30(4)(11))</i>			
Oversize vehicle ¹	Width - over 17' (204") Height - over 14'6" Length - over 45' (single unit) - over 75' (combination)	Trip \$15.00	Annual \$250.00
Overweight wheel/axle ²	Wheel - solid rubber or cushion tire - over 8,000 lbs. Wheel - pneumatic tire - over 8,000 lbs. Wheel - steel - over 500 lbs./inch of width Single axle - solid rubber or cushion tire - over 16,000 lbs. Single axle - pneumatic tire - over 20,000 lbs. Tandem axle - pneumatic tire - over 40,000 lbs.	Trip \$15.00 + \$5.00 per axle. Oversized Permit included in the fee	Annual \$400.00 Oversized Permit included in the fee
Overweight vehicle ³	2 axles - over 36,000 lbs. 3 axles - over 54,000 lbs. 4 axles - over 80,000 lbs. 5 axles - over 85,000 lbs.	Trip \$15.00 + \$5.00 per axle Oversized Permit included in the fee	Annual \$400.00 Oversized Permit included in the fee
Special transport permit - over 17' wide, or weight exceeding 200,000 lbs.		Trip \$125.00	
Drill Rig Move		\$1,000.00	

¹ Exceptions to width, height and length limit as provided by Sections 42-4-502 through 42-4-506, C.R.S.

² Exceptions to wheel and axle loads as provided by Section 42-4-507, C.R.S.

³ Exceptions to weight limit as provided by Section 42-4-507 through 42-4-508, C.R.S."

LAND USE AND DEVELOPMENT

(see MMC § 16-1-110)

Application(s)	Nonrefundable Application Fees		Application Deposits¹
Administrative Plat	\$750		\$1,500
Administrative Relief	\$1,000		
Amendments to Annexation and Subdivision Improvement Agreements	Amendment to each section of the Agreement	\$500	\$2,500
Annexation, Zoning, Concept Plan and Annexation Agreement	Up to 1 acre	\$750	\$5,000
	1 to 10 acres	\$1,500	
	More than 10 acres	\$2,500	
Appeal of Administrative Decision	\$500		\$1,500
Comprehensive Plan Amendment	\$1,500		\$2,500
Conditional Use Permit	\$500		\$5,000
Development Review by Town Staff (planning, engineering, etc)	\$140/hour		
Disconnection of Property from Town	\$1,500		\$5,000
Final Plat and Subdivision Improvement Agreement (SIA)	Up to 10 lots	\$750	\$10,000
	Up to 100 lots	\$1,500	
	More than 100 lots	\$2,500	
Home Occupation Permit	\$50		
Land Use Code Text Amendment	\$1,500		\$2,500
Minor Subdivision Plat – Less than 10 acres; less than 6 lots	\$750		\$5,000
Pre-Application Review Planning and/or Engineering (minor)	\$1,000		N/A
Pre-Application Review Planning and/or Engineering (major)	\$1,000		2,500
Preliminary Plat	Up to 10 lots	\$750	\$10,000
	Up to 100 lots	\$1,500	
	More than 100 lots	\$2,500	
Public Hearing Posting of Property	\$200		N/A
Public Hearing Signage Removal	\$200		N/A
Residential Design Standards (RDS) review	\$250 per model		
Re-Subdivision (Re-Plat)	Up to 10 lots	\$750	\$5,000
	Up to 100 lots	\$1,500	
	More than 100 lots	\$2,500	
Sign Abatement on Public/Private Property	Min \$200		\$0
Sign Permit	\$250		\$500
Site Plan and Site Plan Agreement (SPA)	\$1,000		\$5,000
Temporary Use Permit	\$250		\$500
Temporary Use Permit Mobile Retail Food Establishment	\$50		\$0

Vacation of Right-of-Way or Easement	For one easement or ROW vacation request	\$250	\$2,500
	For each additional easement or ROW vacation request	\$100	
Variance Application	Residential (single home/lot)	\$250	\$3,500
	Nonresidential or residential (multi-lot)	\$1,000	
Wireless Telecommunication Services		\$500	\$5,000
Zoning Compliance Letter without Land Use Application		\$250	
Zoning Map Amendment	One zoning district change	\$750	\$5,000
	More than one zoning district change	\$1,000	

¹ For deposits, applicant is required to enter into a consultant reimbursement agreement and submit the application deposit fee in addition to the nonrefundable application fee.

METROPOLITAN DISTRICTS
(see MMC Chapter 12)

Application(s)	Nonrefundable Application Fees¹	Deposit for Review Fees²
Proposed Metropolitan District	\$2,500	\$2,500
Service Plan Amendment	\$1,500	\$2,500

¹The Application Fee is per metropolitan district and/or service plan submittal. In the event that multiple districts are proposed in one consolidated service plan, the Application Fee is per district.

² Each applicant is required to enter into a consultant reimbursement agreement and submit the Deposit for Review Fees for each proposed service plan or amendment with one deposit paid for one submittal, a second deposit is due for 2+ submittals (reference Sec. 12-2-10(c) of the MMC).

SEWER TAP AND PLANT INVESTMENT FEES

(see MMC § 13-1-80)

Tap Diameter	Plant Investment Fee Effective March 1, 2025	Plant Investment Fee Outside-Town ¹
⅝ inch	\$7,640.00	\$15,280.00
¾ inch	\$12,701.00	\$25,402.00
1 inch	\$20,367.00	\$40,734.00
1½ inch	\$25,461.00	\$50,922.00
2 inch	\$81,471.00	\$162,942.00
3 inch	\$162,943.00	\$325,886.00

¹Outside Town rate is double the In-Town rate.

SEWER TRANSFER APPLICATION FEES

(see MMC § 13-1-80(j))

Number of Service Connections to Town System	Application Fee	Deposit for Study
1 Service	\$250.00	\$1,000.00
Up to 10 Services	\$500.00	\$5,000.00
10 or More Services	\$500.00	\$10,000.00

SEWER USER FEES
(see MMC § 13-1-210)

Effective March 1, 2025 ¹	2025 ¹	
	In-Town	Outside-Town ²
Monthly Service Charge		
Residential		
Base Charge - Low User - 0- 2,000 gal ³	\$48.00	\$96.00
Base Charge - Medium User - 2,001- 4,000 gal (base fee) ⁴	\$52.81	\$105.62
Monthly Service Charge		
Nonresidential - includes 4,000 gal (base fee) ⁴		
Commercial - Low	\$52.81	\$105.62
Commercial - Medium	\$63.36	\$126.72
Commercial - High	\$73.92	\$147.84
Schools	\$63.36	\$126.72
Raterink Lift Station Surcharge	\$600.00	\$1,200.00
Sewer Late Fee (per month)	\$10.00	\$10.00

Volume charge - for each additional 1,000 gal over the 4,000-gal base used during the winter base period		
Residential		
Single-Family	\$14.39	\$28.78
Multi-Family	\$14.39	\$28.78
Non-Residential		
Commercial - Low ⁵	\$14.39	\$28.78
Commercial - Medium ⁶	\$17.27	\$34.54
Commercial - High ^{6, 7}	\$20.14	\$40.28
Schools ⁸	\$17.27	\$34.54
Industrial/Special Uses (Strength Surcharge) ⁹	Varies ⁹	Varies ⁹

¹ This means beginning with the usage for that month. Because billing is done in arrears of usage, the new rate will be reflected on bills generated on April 1.

² Outside Rate is double the In-Town Rate.

³ Base charge includes the first two thousand (2,000) gallons.

⁴ Base charge includes the first four thousand (4,000) gallons.

⁵ Commercial with ten (10) or fewer employees.

⁶ Commercial with more than ten (10) employees and fewer than forty-five (45) employees, including all restaurants and automobile repair facilities. Medium strength effluent charged twenty percent (20%) more than Residential.

⁷ Commercial with forty-five (45) or more employees and those determined to require sampling and flow metering manholes. High strength effluent charged forty percent (40%) more than Residential

⁸ Schools charged twenty percent (20%) more than Residential.

⁹ Strength Surcharge for excessive BOD, COD, and TSS as established by Schedule C, Section 13-1-270.

SEWER INDUSTRIAL DISCHARGE PERMIT FEES

(see MMC § 13-1-270)

Item - Description	Amount
Industrial discharge permits	
Administration	\$50.00 annually
Initial permit review	Cost plus 15%
Annual permit review	Cost plus 15%
Surveillance	Determined for each user annually, billed monthly
Laboratory support services	Cost plus 15%
Material and labor provided by Town	Cost plus 15%

SEWER INDUSTRIAL DISCHARGE SURCHARGE

(see MMC § 13-1-270)

Parameter	Excess Over	Rates per 1,000 Gallons per 1 mg/ l excess over
BOD	200 mg/l	\$0.02000
COD	300 mg/l	0.01233
TSS	250 mg/l	0.12010



Comprehensive Fee Schedule

June 1, 2025

Administrative Fees:

General Administrative	Page 2
Liquor Licensing	Page 4
Municipal Court	Page 6
Parks and Facilities Reservations	Page 9
Police Department Administrative	Page 10

Building and Development Fees:

Building Code Permit Fees	Page 11
Development Impact Fees	Page 15
Engineering / Construction Management	Page 16
FTTP or Comparable Network Deployment	
Oversize / Overweight Vehicles	
Land Use and Development	Page 18
Metropolitan Districts	Page 20

Sewer Utility Fees:

Sewer Tap and Plant Investment Fee	Page 21
Sewer User Rates	Page 22
Sewer - Industrial Discharge Permit and Surcharge	Page 24

GENERAL ADMINISTRATIVE

	Fee
Animal Impound (see MMC § 7-6-340)	
Impound Fee	\$190.00
Impound Fee – daily feeding/maintenance (daily fee is in addition to above impound fee)	\$35.00 / day
Animal Special Use Permit (see MMC § 7-6-40)	\$50.00
Animal Special Use Permit – chicken hens (see MMC § 7-6-45)	\$50.00
Business License (annual) (see MMC § 6-1-40)	\$30.00
Business License – General Business (see MMC § 6-2-10)	\$30.00
Business License – Refuse Hauler (see MMC § 6-2-110)	\$30.00
Business License – Sexually Oriented Businesses (see MMC § 6-2-120)	\$30.00
Business License – Medical Marijuana Caregiver (see MMC § 6-2-130)	\$30.00
Business License Late Fee – per month (see MMC § 6-1-40)	\$30.00
Fiber-Optic Cable Annual License (see MMC § 6-4-30)	\$500.00
Franchise Agreement – Deposit (see MMC § 5-2-40 and 5-2-60)	
Application Fee	\$5000.00
Deposit	\$5000.00
Hunting Permit (see MMC § 10-10-20)	\$20.00
Insufficient Funds / Returned Check Fee	\$35.00 or actual cost
Mead Municipal Code Book (see MMC § 1-3-110)	Actual Cost
Mead Municipal Code Violation - General Penalty (see MMC § 1-4-20)	Up to \$1000
Medical Marijuana Primary Caregiver Background (see MMC § 6-2-130)	Actual up to \$250.00
Open Records (CORA) Requests	
Research/Retrieval Services	\$0.00 for the first hour, \$41.37/hour thereafter, pro-rated in 15-minute increments
Black & White Copies	\$0.25 per page (up to 11"x17")
Color Copies	\$1.00 per page (up to 11"x17")
Certified Copies	\$1.00 additional per document
Electronic Copies (if available)	\$0.00 per page
Large Format Copies – printed or electronic	Actual Cost
Black & White Maps	Actual Cost
Mylars	Actual Cost
Photographic Reproductions	Actual Cost
Audio Tapes	Actual Cost
Diskettes / USB	Actual Cost

Electronic Retrieval	Actual Cost
Overnight Camping Refundable Cleanup Fee (see MMC § 11-3-30)	\$50.00
Parking Permit – Recreational Vehicles (see MMC § 8-6-120)	\$0
Pet License	
License – spayed or neutered (annual) (see MMC § 7-6-220)	\$5.00
License – unaltered (annual) (see MMC § 7-6-220)	\$10.00
Lost / Replacement Tag (see MMC § 7-6-250)	\$1.00
Solicitor / Peddler Permit (see MMC § 6-5-50)	
Application Fee (annual)	\$75.00
Bond / Deposit	\$1000.00
Renewal Fee (annual) (see MMC § 6-5-140)	\$25.00
Taxes	
Lodging Tax (per day) (see MMC § 4-7-30)	\$2.00
Lodging Tax-late penalties (see MMC § 4-7-100)	Greater of 10% or \$10.00
Property Tax	11.522 mills
Sales & Use Tax (see MMC § 4-4-40)	3.0%
Telephone Utility Occupation and Business Tax (see MMC § 5-5-20)	\$150.00/month

LIQUOR LICENSING
(see MMC Chapter 6, Article 3)

Liquor: Application Fees

	Fee
Application fee for any new license (with or without concurrent review)	\$1000.00
Application fee – transfer of Ownership	\$ 750.00
Application Fee Additional Liquor Licensed Drugstore (with or without concurrent review)	\$1000.00
Application late renewal fee (less than 90 days after expiration date)	\$ 500.00
Application reissue fee (more than 90 days, but less than 180 days after expiration)	\$500.00 plus \$25.00 per day fine for each day beyond 90 days after expiration
Annual renewal application fee	\$ 100.00
Annual art gallery fee	\$ 100.00

Liquor: Local Retail License Fees

(in addition to the application fee above and related additional fees)

	Fee
Art	\$ 41.25
Beer & Wine	\$ 48.75
Brew Pub	\$ 75.00
Club	\$ 41.25
Distillery Pub	\$ 75.00
Hotel & Restaurant	\$ 75.00
H & R with one or more optional premises	\$ 75.00
Resort Complex	\$ 75.00
Campus Liquor Complex	\$ 75.00
Related Facility – Resort Complex	\$ 15.00
Related Facility – Campus Liquor Complex	\$ 15.00
Liquor-Licensed Drug Store	\$ 22.50
Lodging & Entertainment	\$ 75.00
Optional Premises	\$ 75.00
Racetrack	\$ 75.00
Retail Gaming Tavern	\$ 75.00
Retail Liquor Store	\$ 22.50
Tavern	\$ 75.00
Vintner's Restaurant	\$ 75.00
Fermented Malt Beverage On Premises	\$ 3.75
Fermented Malt Beverage Off Premises	\$ 3.75
Fermented Malt Beverage On/Off Premises	\$ 3.75

Liquor: Other Permits

	Fee
Art Gallery Permit	\$ 103.75
Bed & Breakfast Permit	\$ 103.75
Each Resort-Complex-Related Facility Permit	\$ 15.00
Mini Bar Permit with Hotel Restaurant License	\$ 48.75
Special Event Permits	
Malt, Vinous and Spirituous Liquor	\$ 50.00
Fermented Malt Beverage	\$ 50.00
Tasting Permit	\$ 125.00
Temporary Permit (for transfers)	\$ 100.00

Additional Fees

(in addition to the application fee and license/permit fee)

	Fee
Background investigation (per CRS 44-3-505(5))	\$ 100.00
Change of Location	\$ 750.00
Change of Trade Name/Corporate Name	No local fee
Corporate/ LLC Change (per person)	\$ 100.00
Fingerprinting	Set by CBI
Manager Registration (H&R; Tavern; L&E; Campus Liquor Complex)	\$ 75.00
Master File	No local fee
Modification of Premises	No local fee

MUNICIPAL COURT FINES AND FEES

ALL FINES AND FEES SET FORTH IN THIS SCHEDULE ARE SUBJECT TO THE DISCRETION OF THE MUNICIPAL COURT JUDGE EXCEPT AS DICTATED BY STATE STATUTE AND MAY BE INCREASED OR DECREASED IF THERE ARE MITIGATING OR AGGRAVATING FACTORS AT THE TIME OF SENTENCING.

ALL VIOLATIONS/ORDINANCES NOT LISTED REQUIRE A MANDATORY COURT APPEARANCE AND ARE SUBJECT TO FINES UP TO \$1000.00 AND MAY BE SUBJECT TO INCARCERATION FOR UP TO 364 DAYS PURSUANT TO MEAD MUNICIPAL CODE SECTION 1-4-20.

*MMC = Mead Municipal Code

*MTC = Model Traffic Code

Fines for Traffic Violations 2-, 3-, 4- and 6-Point Traffic Infractions (may be modified at Court's discretion)	
1 st violation within 2 years	\$40.00 per point
2 nd violation within 2 years	\$45.00 per point
All Zero- and One-Point Violations	\$75.00
On all traffic violations, add an additional \$5.00 per point for an accident and/or each subsequent violation within the past 24 months	
3rd Violation in 24 months – Mandatory Court Appearance	
No proof of insurance	Set by state statute
No proof of insurance charge dismissal	\$25.00 administrative fee
All violation fines will have an added \$50.00 in court costs when paid prior to arraignments.	
*Speeding in a construction or school zone - fines will be DOUBLED based on original charge.	
*Fines for violations 6 points and above are set by the Municipal Judge.	
Any Traffic Offense, Traffic Accidents, Minors and Drivers with a CDL License – MANDATORY COURT APPEARANCE	

Court Costs and Miscellaneous Code Violations (may be modified at Court's discretion)	
Parking Violation - HANDICAP ONLY	\$150.00
Parking Violation – RV/Trailer 1 st Offense	\$50.00
Parking Violation – RV/Trailer 2 nd Offense	\$75.00
Parking Violation – RV/Trailer 3 rd Offense	Mandatory Appearance
Violation of EV Parking Regulations	\$182.00
Overnight Parking on Town Property	\$75.00
Overnight Parking on Town Property – 2 nd Offense	\$100.00
Overnight Parking on Town Property – 3 rd and Subsequent Offense	\$125.00
All other parking Violations	\$50.00
Seat Belt Violation	\$60.00
Child Restraint	\$150.00
Obstructed Window	\$60.00

Fireworks 1 st Offense	\$100.00
Dog at Large – 1 st Offense (subsequent offense mandatory appearance)	\$50.00
Court Costs	\$50.00
Community Service	\$20.00
Show Cause Fee	\$35.00
Warrant Fee	\$75.00
Default Fee (<i>*from MMC § 2-5-270</i>)	\$30.00
Deferred Judgement / Prosecution Fee	\$100.00
Deferred Prosecution	\$75.00
Bad Check Charge	\$20.00
Contempt (<i>*from MMC § 2-5-100</i>)	\$0.00 to \$100.00
Witness fee (per witness) upon conviction after trial or hearing (<i>from MMC §§ 2-5-270, 4-7-140</i>)	\$5.00
Outstanding judgment warrant (<i>*from MMC § 2-5-270</i>)	\$30.00
Underage possession/consumption of alcohol (MMC § 10-11-50)	Up to \$500.00
Curfew (MMC § 10-12-30)	\$10.00 to \$100.00

All eligible mail in payments shall consist of the presumptive fine plus Court Costs of \$50.00

In addition to assessed fines, fees and court costs, the costs of collections shall be added to any matter sent to a collection agency for failure to pay.

Updated by Order of Mead Municipal Court August 23, 2024

Traffic Code Violations <i>(may be modified at Court's discretion)</i>	
MTC Sec. 116 (restrictions on minor drivers) (see MMC § 8-1-30(1))	First Offense – Up to \$100.00 Second Offense – Up to \$200.00 Third or Subsequent Offenses – Up to \$300.00
MTC Sec. 1406 (foreign matter on highway) (see MMC § 8-1-30(13))	\$500.00
MTC Sec. 1701 (traffic infractions) (<i>*from MMC § 8-1-30(16); see also MMC § 8-1-50</i>)	Class A: \$25.00 to \$500.00 Class B: \$25.00 to \$500.00
MTC Sec. 1701 (misdemeanor traffic infractions) (<i>*from MMC § 8-1-30(16)</i>)	Class 1: Minimum - \$50.00/10 days imprisonment/both Maximum - \$1,000.00/364 days imprisonment/both Class 2: Minimum - \$50.00/10 days imprisonment/both Maximum - \$500.00/90 days imprisonment/both
Conviction, judgment, guilty plea, admission of liability for traffic infraction violation (<i>*from MMC § 8-1-50</i>)	\$10.00 to \$500.00, exclusive of costs and surcharges
Safety belt (see MMC § 8-4-10)	\$60.00
Child restraints (see MMC § 8-4-20)	\$150.00

Civil traffic infractions MMC Ch. 8, Art. V (see MMC § 8-5-170)	Class A: \$25.00 to \$500.00 Class B: \$25.00 to \$500.00
Non-civil traffic infractions MMC Ch. 8, Art. V (see MMC § 8-5-170)	Class 1: Minimum - \$50.00/10 days imprisonment/both Maximum - \$1,000.00/364 days imprisonment/both Class 2: Minimum - \$50.00/10 days imprisonment/both Maximum - \$500.00/90 days imprisonment/both
ATV/snowmobile on public right-of-way (MMC § 8-6-140)	First infraction – Up to \$50.00 Subsequent infractions – Up to \$500.00
Golf cars on public right-of-way (MMC § 8-6-150)	First infraction – Up to \$50.00 Subsequent infractions – Up to \$500.00

FACILITY, PARK AND SHELTER RESERVATION FEES

(see MMC § 11-3-10)

	Resident	Non-Resident	Deposit
Park & Shelter Reservation			
Town Park Gazebo	\$85	\$105	\$100
Town-Park SE Corner	\$85	\$105	\$100
Town Park – NW Corner	\$85	\$105	\$100
Lorin Mead Park at Highland Lake Shelter	\$85	\$105	\$100
Ames Park Shelter – 1 - North	\$65	\$85	\$100
Ames Park Shelter – 2 - Middle	\$65	\$85	\$100
Ames Park Shelter – 3 - South	\$65	\$85	\$100
Mead Ponds	\$65	\$85	\$100
Founders Park Shelter	\$65	\$85	\$100
Liberty Ranch Shelter	\$65	\$85	\$100
Margil Farms Gazebo	\$65	\$85	\$100
North Creek Shelter	\$65	\$85	\$100
Athletic Field Reservation			
Founders Park	\$200	\$300	\$100
Liberty Ranch T-Ball Field	\$100	\$200	\$100
Ames Park	\$100	\$200	\$100
Community Center			
The Peak: Multi-Purpose Room	\$70	\$90	\$100
North Court	\$55	\$75	\$100
South Court	\$55	\$75	\$100
Full Gymnasium	\$150	\$170	\$200
Extras			
Electrical in Park*	\$50	\$50	
Water in Park*	\$50	\$50	
Field Prep/Paint Fee ²	\$100	\$100	
Community Center – A/V	\$50	\$50	
Community Center – After Hours Fee	\$50	\$50	

Reservation fees will increase by 50% on all Town-observed holidays. Community Center rental fees are charged by the hour, with a maximum rental period of 4 hours. The hourly rate for the Peak includes tables and chairs. Park and shelter rental fees are in 4-hour blocks. Only one reservation is permitted at each location per day. All reservations must be at least 10 days in advance, with payment due at time of booking.

*Electrical and water are only available at Town Park.

POLICE DEPARTMENT ADMINISTRATIVE

	Fee
Research, Retrieval, Compilation & Redaction of Records (non-video) *	\$41.37/hour (first hour waived)
Reports	\$7.50 per report (emailed) \$7.50 (printed) up to 10 pages (\$0.25 per additional page)
Video, Audio, Photocopies (1 CD or DVD included)	\$25.00 per CD plus \$33.58 for each hour of review / copying / handling
Sex Offender Registration	\$75 new, \$25 annual or quarterly
VIN Checks	\$20.00 (non-residents)
Warrant Surcharge, each	\$50.00
Certified Copies	\$1.00 per page
Video Redaction Fee (Body Worn Camera, etc)	\$300 to \$420 per hour of video depending on complexity (\$100 minimum) (charged at actual cost)
Additional Cost for Media (CD, DVD, USB Drive)	Costs vary depending on storage required.
Special Events Fees	
Officer	\$99.00 per hour
Supervisor	\$115.50 per hour
Postage	If records are not picked up, actual postage cost will apply

Deposit will be required based on the minimum estimate of the request, when it is estimated to be \$50.00 or more.

BUILDING CODE PERMIT FEES

Primary Fee Schedule:	
Building permit fee (covers initial inspection)	Calculated using Building Permit Fee Schedule; project valuation calculated using most current International Code Council valuation data.
Plan review fees	65% of the Building permit fee
Additional plan review required by changes, conditions or revisions to plans	\$75/hour
Stock Model/"Same As" Plan Review	\$70 (No changes) \$125 (Minor changes)
Structural Engineering Plan Review	\$150.00 per hour – one (1) hour minimum
Inspection outside of normal business hours (One (1) hour minimum)	\$100/hour *Time tracked will start when Consultant checks in at Municipality or first inspection site.
Reinspection Fee	\$75
Cancellation of inspection without notice, (4 hrs. min.) including scheduling inspection prior to completion of work to be inspected	First instance: \$75 Subsequent instances add \$75 per instance of cancellation without notice
Business License Inspection	\$75
Inspections for which no fee is specifically indicated (1/2 hour min)	\$100/hour
Investigation Fee	50% of permit fee
Penalty for performing unpermitted work	Double building permit fee
Reactivation/issuance of new permit following expiration, suspension or abandonment of previously permitted work (Administration fee)	\$50
Issuance of new permit for change of contractor on existing job	\$50
Electrical Fees	Calculated according to the most current version of the State of Colorado Electrical Board fee schedule (+/-15%)
Gas service/line replacement	\$65
Sewer service/line replacement	\$65
Water service/line replacement	\$65
Mobile/Manufactured/Factory Built Home – placed in an approved mobile home park	\$235 (Mobile = \$150; Electrical = \$45; State Insignia = \$40)

Mobile/Manufactured/Factory Built Home – used as an accessory structure	\$75
Mobile/Manufactured/Factory Built Home – placed on permanent foundation in other than approved mobile home park	To be calculated as site-built home plus state insignia fee of \$40 – see building permit fee schedule for valuation and fee
Sales Trailers or Similar Modular Units	\$75
Pre-Move Inspection of Dwellings	\$150.00 – Within 30 miles of Town \$250.00 – Greater than 30 miles of Town
Contractor Licensing	\$150
Fence permit (6 feet and over)	\$50
Demolition	\$50
Administrative Permitting Fees (covers plot/site plan review, inspections for CO, etc.)	\$300 – New Residential \$600 – New Commercial (not including tenant improvement permits)
Planning review (plot/site plan, use, etc.) fee	\$50
Temporary Certificate of Occupancy (TCO)	\$500 (30 days)
	\$1,000 (30 days extension)
	\$5,000 (each subsequent 30-day extension)

Single Stop Permit Fees:	
Administrative Processing Fee	\$50
Furnace/Air Conditioner Replacement	\$70
Roof /Reroof	\$60
Water Heater Replacement	\$60
Lawn Sprinkler System	\$60
Siding or Window Replacement	\$70

Building Permit Fee Schedule:							
<i>* Project valuation calculated using most current International Code Council valuation data.</i>							
Total Valuation			Fee	Total Valuation			Fee
\$1	to	\$1,000	\$44.56	\$27,001	to	\$28,000	\$484.78
\$1,001	to	\$1,100	\$48.07	\$28,001	to	\$29,000	\$496.40
\$1,101	to	\$1,200	\$51.58	\$29,001	to	\$30,000	\$508.01
\$1,201	to	\$1,300	\$55.09	\$30,001	to	\$31,000	\$519.63
\$1,301	to	\$1,400	\$58.59	\$31,001	to	\$32,000	\$531.24
\$1,401	to	\$1,500	\$62.10	\$32,001	to	\$33,000	\$542.86
\$1,501	to	\$1,600	\$65.61	\$33,001	to	\$34,000	\$554.47
\$1,601	to	\$1,700	\$69.12	\$34,001	to	\$35,000	\$566.09
\$1,701	to	\$1,800	\$72.62	\$35,001	to	\$36,000	\$577.70
\$1,801	to	\$1,900	\$76.13	\$36,001	to	\$37,000	\$589.32
\$1,901	to	\$2,000	\$79.64	\$37,001	to	\$38,000	\$600.93
\$2,001	to	\$3,000	\$95.74	\$38,001	to	\$39,000	\$612.55

\$3,001	to	\$4,000	\$111.84	\$39,001	to	\$40,000	\$624.16
\$4,001	to	\$5,000	\$127.94	\$40,001	to	\$41,000	\$635.78
\$5,001	to	\$6,000	\$144.04	\$41,001	to	\$42,000	\$647.39
\$6,001	to	\$7,000	\$160.14	\$42,001	to	\$43,000	\$659.01
\$7,001	to	\$8,000	\$176.24	\$43,001	to	\$44,000	\$670.62
\$8,001	to	\$9,000	\$192.34	\$44,001	to	\$45,000	\$682.24
\$9,001	to	\$10,000	\$208.44	\$45,001	to	\$46,000	\$693.85
\$10,001	to	\$11,000	\$224.54	\$46,001	to	\$47,000	\$705.47
\$11,001	to	\$12,000	\$240.64	\$47,001	to	\$48,000	\$717.08
\$12,001	to	\$13,000	\$256.74	\$48,001	to	\$49,000	\$728.70
\$13,001	to	\$14,000	\$272.84	\$49,001	to	\$50,000	\$740.31
\$14,001	to	\$15,000	\$288.94	\$50,001	to	\$51,000	\$748.36
\$15,001	to	\$16,000	\$305.04	\$51,001	to	\$52,000	\$756.41
\$16,001	to	\$17,000	\$321.14	\$52,001	to	\$53,000	\$764.46
\$17,001	to	\$18,000	\$337.24	\$53,001	to	\$54,000	\$772.51
\$18,001	to	\$19,000	\$353.34	\$54,001	to	\$55,000	\$780.56
\$19,001	to	\$20,000	\$369.44	\$55,001	to	\$56,000	\$788.61
\$20,001	to	\$21,000	\$385.54	\$56,001	to	\$57,000	\$796.66
\$21,001	to	\$22,000	\$401.64	\$57,001	to	\$58,000	\$804.71
\$22,001	to	\$23,000	\$417.74	\$58,001	to	\$59,000	\$812.76
\$23,001	to	\$24,000	\$433.84	\$59,001	to	\$60,000	\$820.81
\$24,001	to	\$25,000	\$449.88	\$60,001	to	\$61,000	\$828.86
\$25,001	to	\$26,000	\$461.55	\$61,001	to	\$62,000	\$836.91
\$26,001	to	\$27,000	\$473.17	\$62,001	to	\$63,000	\$844.96
\$63,001	to	\$64,000	\$853.01	\$82,001	to	\$83,000	\$1,005.96
\$64,001	to	\$65,000	\$861.06	\$83,001	to	\$84,000	\$1,014.01
\$65,001	to	\$66,000	\$869.11	\$84,001	to	\$85,000	\$1,022.06
\$66,001	to	\$67,000	\$877.16	\$85,001	to	\$86,000	\$1,030.11
\$67,001	to	\$68,000	\$885.21	\$86,001	to	\$87,000	\$1,038.16
\$68,001	to	\$69,000	\$893.26	\$87,001	to	\$88,000	\$1,046.21
\$69,001	to	\$70,000	\$901.31	\$88,001	to	\$89,000	\$1,054.26
\$70,001	to	\$71,000	\$909.36	\$89,001	to	\$90,000	\$1,062.31
\$71,001	to	\$72,000	\$917.41	\$90,001	to	\$91,000	\$1,070.36
\$72,001	to	\$73,000	\$925.46	\$91,001	to	\$92,000	\$1,078.41
\$73,001	to	\$74,000	\$933.51	\$92,001	to	\$93,000	\$1,086.46
\$74,001	to	\$75,000	\$941.56	\$93,001	to	\$94,000	\$1,094.51
\$75,001	to	\$76,000	\$949.61	\$94,001	to	\$95,000	\$1,102.56
\$76,001	to	\$77,000	\$957.66	\$95,001	to	\$96,000	\$1,110.61
\$77,001	to	\$78,000	\$965.71	\$96,001	to	\$97,000	\$1,118.66
\$78,001	to	\$79,000	\$973.76	\$97,001	to	\$98,000	\$1,126.71
\$79,001	to	\$80,000	\$981.81	\$98,001	to	\$99,000	\$1,134.76
\$80,001	to	\$81,000	\$989.86	\$99,001	to	\$100,000	\$1,142.81
\$81,001	to	\$82,000	\$997.91				
\$100,001 to \$500,000, \$1,142.81 for the first \$100,000, plus \$6.44 for each additional \$1,000 or fraction thereof, to and including \$500,000.							
\$500,001 to \$1,000,000, \$3,718.81 for the first \$500,000, plus \$5.46 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.							

\$1,000,001 and up, \$6,450.06 for the first \$1,000,000, plus \$3.62 for each additional \$1,000 or fraction thereof.

DEVELOPMENT IMPACT FEES SCHEDULE
(see MMC Chapter 4, Article VI)

Development Type	Municipal Facilities	Police	Parks and Open Space	Storm Drainage and Streets	Total Fee
Single Family	\$ 5,253	\$599	\$3,241	Single Family- (detached) \$7,270 Single Family (attached)- \$5,721	Single Family- (detached)\$16,363 Single Family (attached)- \$14,814
Multi-Family	\$2,672	\$304	\$1,649	\$4,996	\$9,621
Nonresidential (per 1,000 square feet or per room/unit for lodging)					
General Retail/ Commercial	\$1,290	\$237	--	General Retail/ Commercial- \$4,735 RV Park (per stall/site/pad)- \$3,766 Lodging (per room): \$1,322	General Retail/ Commercial- \$6,262 RV Park- \$5,293 Lodging- \$2,849
Office & Institutional	\$1,639	\$300	--	\$3,434	\$5,373
Industrial	\$640	\$117	--	\$1,912	\$2,669

* effective January 1, 2025

ENGINEERING / CONSTRUCTION MANAGEMENT

Application(s)	Nonrefundable Application Fees		Application Deposits ¹
Development Inspections by staff	\$140/hr - Outside of regular business hours charged at time and a half		
Development Review by Staff	\$140/hr		
Excavate / Obstruction Permit (see MMC § 1-2-70)	Base Fee	\$50	
	Road Cut Service Fee	Actual Cost	
	Inspection Fee	Actual Cost	
	Culvert or Driveway Permit	\$250	
	Street / Subdivision	\$500	
Flood Plain Development Permit	\$500		\$2,500
Grading Permit	Less than 4.99 acres	\$250	
	5 to 9.99 acres	\$500	
	10 to 39.99 acres	\$750	
	40 acres and over	\$750 + \$15 per acre	
Oil and Gas Special Use Permit	Per well	\$3,000	
Oil and Gas Activity	\$2,500		\$5,000
Right-of-Way Permit	\$50		
Right-of-Way Permit Extension Fee	\$1,000/day		

¹ For deposits, applicant is required to enter into a consultant reimbursement agreement and submit the application deposit fee in addition to the non-refundable application fee.

FTTP OR COMPARABLE NETWORK DEPLOYMENT PERMIT FEES (see MMC § 11-2-120)

(effective September 1, 2022)

FTTP or Comparable Network Permit Fee	\$1.00 per structure (max 1,000 structures per application)
* For structures that are multi-family dwelling units, the fee is \$1.00 per unit. ** If a network deployment does not require more than one central office or related structure within the Town, the total amount of the permit fee set forth above plus any additional Town permit fees shall not exceed the total of \$1.00 multiplied by the total Town population as	

estimated on the date of the permit application. This limitation does not apply to any permits required by entities other than the Town, such as railroad or ditch companies.

Engineering: Oversize / Overweight Permits

Oversize / Overweight Vehicle Permits (see MMC § 8-1-30(4)(11))			
Oversize vehicle ¹	Width - over 17' (204") Height - over 14'6" Length - over 45' (single unit) - over 75' (combination)	Trip \$15.00	Annual \$250.00
Overweight wheel/axle ²	Wheel - solid rubber or cushion tire - over 8,000 lbs. Wheel - pneumatic tire - over 8,000 lbs. Wheel - steel - over 500 lbs./inch of width Single axle - solid rubber or cushion tire - over 16,000 lbs. Single axle - pneumatic tire - over 20,000 lbs. Tandem axle - pneumatic tire - over 40,000 lbs.	Trip \$15.00 + \$5.00 per axle. Oversized Permit included in the fee	Annual \$400.00 Oversized Permit included in the fee
Overweight vehicle ³	2 axles - over 36,000 lbs. 3 axles - over 54,000 lbs. 4 axles - over 80,000 lbs. 5 axles - over 85,000 lbs.	Trip \$15.00 + \$5.00 per axle Oversized Permit included in the fee	Annual \$400.00 Oversized Permit included in the fee
Special transport permit - over 17' wide, or weight exceeding 200,000 lbs.		Trip \$125.00	
Drill Rig Move		\$1,000.00	

¹ Exceptions to width, height and length limit as provided by Sections 42-4-502 through 42-4-506, C.R.S.

² Exceptions to wheel and axle loads as provided by Section 42-4-507, C.R.S.

³ Exceptions to weight limit as provided by Section 42-4-507 through 42-4-508, C.R.S."

LAND USE AND DEVELOPMENT
(see MMC § 16-1-110)

Application(s)	Nonrefundable Application Fees		Application Deposits ¹
Administrative Plat	\$750		\$1,500
Administrative Relief	\$1,000		
Amendments to Annexation and Subdivision Improvement Agreements	Amendment to each section of the Agreement	\$500	\$2,500
Annexation, Zoning, Concept Plan and Annexation Agreement	Up to 1 acre	\$750	\$5,000
	1 to 10 acres	\$1,500	
	More than 10 acres	\$2,500	
Appeal of Administrative Decision	\$500		\$1,500
Comprehensive Plan Amendment	\$1,500		\$2,500
Conditional Use Permit	\$500		\$5,000
Development Review by Town Staff (planning, engineering, etc)	\$140/hour		
Disconnection of Property from Town	\$1,500		\$5,000
Final Plat and Subdivision Improvement Agreement (SIA)	Up to 10 lots	\$750	\$10,000
	Up to 100 lots	\$1,500	
	More than 100 lots	\$2,500	
Home Occupation Permit	\$50		
Land Use Code Text Amendment	\$1,500		\$2,500
Minor Subdivision Plat – Less than 10 acres; less than 6 lots	\$750		\$5,000
Pre-Application Review Planning and/or Engineering (minor)	\$1,000		N/A
Pre-Application Review Planning and/or Engineering (major)	\$1,000		2,500
Preliminary Plat	Up to 10 lots	\$750	\$10,000
	Up to 100 lots	\$1,500	
	More than 100 lots	\$2,500	
Public Hearing Posting of Property	\$200		N/A
Public Hearing Signage Removal	\$200		N/A
Residential Design Standards (RDS) review	\$250 per model		
Re-Subdivision (Re-Plat)	Up to 10 lots	\$750	\$5,000
	Up to 100 lots	\$1,500	
	More than 100 lots	\$2,500	
Sign Abatement on Public/Private Property	Min \$200		\$0
Sign Permit	\$250		\$500
Site Plan and Site Plan Agreement (SPA)	\$1,000		\$5,000
Temporary Use Permit	\$250		\$500
Temporary Use Permit Mobile Retail Food Establishment	\$50		\$0

Vacation of Right-of-Way or Easement	For one easement or ROW vacation request	\$250	\$2,500
	For each additional easement or ROW vacation request	\$100	
Variance Application	Residential (single home/lot)	\$250	\$3,500
	Nonresidential or residential (multi-lot)	\$1,000	
Wireless Telecommunication Services		\$500	\$5,000
Zoning Compliance Letter without Land Use Application		\$250	
Zoning Map Amendment	One zoning district change	\$750	\$5,000
	More than one zoning district change	\$1,000	

¹ For deposits, applicant is required to enter into a consultant reimbursement agreement and submit the application deposit fee in addition to the non-refundable application fee.

METROPOLITAN DISTRICTS
(see MMC Chapter 12)

Application(s)	Nonrefundable Application Fees¹	Deposit for Review Fees²
Proposed Metropolitan District	\$2,500	\$2,500
Service Plan Amendment	\$1,500	\$2,500

¹The Application Fee is per metropolitan district and/or service plan submittal. In the event that multiple districts are proposed in one consolidated service plan, the Application Fee is per district.

² Each applicant is required to enter into a consultant reimbursement agreement and submit the Deposit for Review Fees for each proposed service plan or amendment with one deposit paid for one submittal, a second deposit is due for 2+ submittals (reference Sec. 12-2-10(c) of the MMC).

SEWER TAP AND PLANT INVESTMENT FEES

(see MMC § 13-1-80)

Tap Diameter	Plant Investment Fee Effective March 1, 2025	Plant Investment Fee Outside-Town ¹
5/8 inch	\$7,640.00	\$15,280.00
3/4 inch	\$12,701.00	\$25,402.00
1 inch	\$20,367.00	\$40,734.00
1½ inch	\$25,461.00	\$50,922.00
2 inch	\$81,471.00	\$162,942.00
3 inch	\$162,943.00	\$325,886.00

¹Outside Town rate is double the In-Town rate.

SEWER TRANSFER APPLICATION FEES

(see MMC § 13-1-80(j))

Number of Service Connections to Town System	Application Fee	Deposit for Study
1 Service	\$250.00	\$1,000.00
Up to 10 Services	\$500.00	\$5,000.00
10 or More Services	\$500.00	\$10,000.00

SEWER USER FEES
(see MMC § 13-1-210)

Effective March 1, 2025 ¹	2025 ¹	
	In-Town	Outside-Town ²
Monthly Service Charge		
Residential		
Base Charge - Low User - 0- 2,000 gal ³	\$48.00	\$96.00
Base Charge - Medium User - 2,001- 4,000 gal (base fee) ⁴	\$52.81	\$105.62
Monthly Service Charge		
Nonresidential - includes 4,000 gal (base fee) ⁴		
Commercial - Low	\$52.81	\$105.62
Commercial - Medium	\$63.36	\$126.72
Commercial - High	\$73.92	\$147.84
Schools	\$63.36	\$126.72
Raterink Lift Station Surcharge	\$600.00	\$1,200.00
Sewer Late Fee (per month)	\$10.00	\$10.00

Volume charge - for each additional 1,000 gal over the 4,000-gal base used during the winter base period		
Residential		
Single-Family	\$14.39	\$28.78
Multi-Family	\$14.39	\$28.78
Non-Residential		
Commercial - Low ⁵	\$14.39	\$28.78
Commercial - Medium ⁶	\$17.27	\$34.54
Commercial - High ^{6, 7}	\$20.14	\$40.28
Schools ⁸	\$17.27	\$34.54
Industrial/Special Uses (Strength Surcharge) ⁹	Varies ⁹	Varies ⁹

¹ This means beginning with the usage for that month. Because billing is done in arrears of usage, the new rate will be reflected on bills generated on April 1.

² Outside Rate is double the In-Town Rate.

³ Base charge includes the first two thousand (2,000) gallons.

⁴ Base charge includes the first four thousand (4,000) gallons.

⁵ Commercial with ten (10) or fewer employees.

⁶ Commercial with more than ten (10) employees and fewer than forty-five (45) employees, including all restaurants and automobile repair facilities. Medium strength effluent charged twenty percent (20%) more than Residential.

⁷ Commercial with forty-five (45) or more employees and those determined to require sampling and flow metering manholes. High strength effluent charged forty percent (40%) more than Residential

⁸ Schools charged twenty percent (20%) more than Residential.

⁹ Strength Surcharge for excessive BOD, COD, and TSS as established by Schedule C, Section 13-1-270.

SEWER INDUSTRIAL DISCHARGE PERMIT FEES

(see MMC § 13-1-270)

Item - Description	Amount
Industrial discharge permits	
Administration	\$50.00 annually
Initial permit review	Cost plus 15%
Annual permit review	Cost plus 15%
Surveillance	Determined for each user annually, billed monthly
Laboratory support services	Cost plus 15%
Material and labor provided by Town	Cost plus 15%

SEWER INDUSTRIAL DISCHARGE SURCHARGE

(see MMC § 13-1-270)

Parameter	Excess Over	Rates per 1,000 Gallons per 1 mg/ l excess over
BOD	200 mg/l	\$0.02000
COD	300 mg/l	0.01233
TSS	250 mg/l	0.12010



Agenda Item Summary

Agenda Date: 5/27/2025

Subject: Resolution No. 31-R-2025 - A Resolution of the Town of Mead, Colorado, Awarding the Bid and Approving a Construction Agreement between the Town of Mead and Inliner Solutions, LLC for the Old Town Sanitary Sewer Rehabilitation Project (Project No. 2025-002)

Presented by: Erika Rasmussen

Summary:

The Town of Mead (the "Town") advertised an invitation for bids (IFB) on March 20, 2025 for the Old Town Sanitary Sewer Rehabilitation Project (the "Project") and opened bids on April 24, 2025. The Town's consulting engineer (JVA, Inc.) prepared the IFB for the Project to solicit proposals from qualified contractors for the rehabilitation of damaged sanitary sewer pipe with obstructions in the main and lateral flow lines in 3rd Street, Welker Avenue, the alley east of 3rd Street, and the alley west of 3rd Street and north of Palmer Avenue.

Two bids were received, one from Insituform Technologies LLC (\$242,553.75), and one from Inliner Solutions, LLC (\$186,415.25). Both bidders provided the requested qualifications, experience, construction cost factors, and financial information and indicated relevant work in sanitary and storm sewer rehabilitation in Colorado. It is evident that both contractors have a comprehensive understanding of this type of work through their listed projects, references, and experience related to cured in place pipe (CIPP), slip-lining, top hat installation, and bypass pumping.

Based on the proposals received, reference checks, and the recommendation of JVA, Inc. (acting as the Town's representative for this Project), Town Staff is recommending that the Board award the Project and enter into a construction agreement with Inliner Solutions, LLC, the low bidder (the "Contractor"), in the not-to-exceed amount of \$186,415.25 (the "Construction Agreement").

Resolution No. 31-R-2025 (the "Resolution"): (a) awards the Project to the Contractor; (b) approves the Construction Agreement; (c) authorizes the Town Attorney to make such changes as may be needed to the Construction Agreement that do not substantially increase the obligations of the Town; (d) authorizes JVA, Inc. or the Town Engineer to execute the Notice of Award for the Project and deliver a copy to the Contractor; and (e) authorizes the Mayor to execute the Construction Agreement on behalf of the Town on or after such date as the Contractor has delivered documents specifically required by the IFB, Construction Agreement, the Notice of Award, and other related contract documents.

Financial Considerations:

The not-to-exceed amount for the Construction Agreement is \$186,415.25. The approved 2025 annual budget provided \$150,000.00 in the Sewer Fund for this contract. There will be savings in the additional account listed below (06-47-8527) which may be used to complete the Project.

06-47-8525 Capital Outlay-CIPP \$150,000.00

06-47-8527 Capital Outlay-Blower Replacement \$130,000.00

Staff Recommendation / Actions Required:

A motion to approve the May 27, 2025, consent agenda will adopt the Resolution, approving the Construction Agreement and authorizing the Mayor to execute the same on behalf of the Town once all required contract documents have been delivered to the Town. If the Board removes this item from the consent agenda, the following motion is recommended:

Suggested Motion:

"I move to adopt Resolution No. 31-R-2025 – A Resolution of the Town of Mead, Colorado, Awarding the Bid and Approving a Construction Agreement between the Town of Mead and Inliner Solutions, LLC for the Old Town Sanitary Sewer Rehabilitation Project (Project No. 2025-002)."

Attachments:

1. Resolution 31-R-2025
2. Construction Contract - Inliner Solutions, LLC

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 31-R-2025**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, AWARDING THE
BID AND APPROVING A CONSTRUCTION AGREEMENT BETWEEN THE
TOWN OF MEAD AND INLINER SOLUTIONS, LLC FOR THE OLD TOWN
SANITARY SEWER REHABILITATION PROJECT
(PROJECT NO. 2025-002)**

WHEREAS, the Town of Mead (the “Town”) is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Town requires rehabilitation work on damaged sanitary sewer pipe and related site work as more particularly described in Invitation for Bids (IFB) No. 2025-002 for the Old Town Sanitary Sewer Rehabilitation Project (the “Project”) and solicited bids for the Project in accordance with Colorado law by posting the IFB on the Rocky Mountain E-Purchasing System; and

WHEREAS, Town Staff and the Town’s consulting engineer (JVA, Inc.) have evaluated the bids received from bidders to recommend an award of the Project to the bidder whose bid is in the best interests of the Town; and

WHEREAS, it is the desire and intent of the Board of Trustees to award a construction agreement to the bidder who submitted a bid in compliance with the reasonable and stated specifications contained within the IFB; and

WHEREAS, the Board of Trustees, after full consideration of the bids submitted and the recommendation of Town Staff presented at the May 27, 2025 regular meeting, finds that Inliner Solutions, LLC, an Indiana limited liability company (the successful bidder, hereinafter the “Contractor”), submitted the bid that has been determined to be in the best interests of the Town; and

WHEREAS, the Board further finds that it is in the best interests of the Town to award the bid for the Project to the Contractor in the not-to-exceed amount of **One Hundred Eighty-Six Thousand Four Hundred Fifteen and 25/100 Dollars (\$186,415.25)**, based on total cost and unit pricing set forth in the Contractor’s bid proposal, which includes all necessary labor, supervision, equipment, tools and materials for the Project-related work and services to be performed; and

WHEREAS, the Town desires to enter into a construction agreement with the Contractor to have the Contractor perform the work described with particularity in the IFB and contract documents for the benefit of the Town of Mead, which construction agreement shall be substantially in the form attached hereto as **Exhibit 1** (the “Construction Agreement”).

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) awards the Project to the Contractor in the not-to-exceed amount of **One Hundred Eighty-Six Thousand Four Hundred Fifteen and 25/100 Dollars (\$186,415.25)**; (b) approves the Construction Agreement in substantially the form attached hereto and incorporated herein as **Exhibit 1**; (c) authorizes the Town Attorney to make such changes as may be needed to correct any non-material errors or language or to negotiate such changes to the Construction Agreement as may be appropriate and that do not substantially increase the obligations of the Town; (d) authorizes JVA, Inc. or the Town Engineer to execute the Notice of Award for the Project and deliver a copy of said Notice of Award to the Contractor; (e) authorizes the Mayor to execute the Construction Agreement on behalf of the Town on or after such date as the Contractor has delivered the executed Construction Agreement to the Town, together with the proof of insurance, performance and payment bond, and other documents specifically required by the IFB, the Construction Agreement, the Notice of Award, and other Contract Documents; and (f) authorizes the Town Manager and Town Engineer (or their respective designees) to take all actions as necessary to ensure that the Scope of Work associated with the Project is completed to the satisfaction of the Town, and in accordance with all requirements of the Construction Agreement and Contract Documents.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 27TH DAY OF MAY, 2025.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1
Construction Agreement
(Inliner Solutions, LLC)
[IFB 2025-002]

**TOWN OF MEAD, COLORADO
CONSTRUCTION AGREEMENT
Project No. 2025-002 (241224.ENV) ("Project")**

This CONSTRUCTION AGREEMENT ("Agreement") is made and entered into by and between the TOWN OF MEAD, COLORADO, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the "**Town**" or "**Owner**"), and Inliner Solutions, LLC, an Indiana limited liability company whose principal office address is 8686 New Trails Dr., Ste. 115, The Woodlands, TX 77381 and local address is 7915 Cherrywood Loop, Kiowa, CO 80117 (the "**Contractor**").

RECITALS

WHEREAS, the Town desires to obtain all necessary components to complete the scope of work for the Project; and

WHEREAS, the Town received bids or proposals for the Project, including one from the Contractor ("Bid Proposal"); and

WHEREAS, the Town has reviewed the Bid Proposal from the Contractor for the completion of the Project, and the Town finds said Bid Proposal acceptable; and

WHEREAS, the Town desires to contract with the Contractor subject to the terms of this Agreement and all other Contract Documents.

NOW, THEREFORE, for the consideration herein expressed, it is agreed as follows by and between the Town and the Contractor that the Contractor shall perform the following:

THE PARTIES AGREE AS FOLLOWS:

1.00 SCOPE OF WORK: The Contractor will furnish all tools, equipment, machinery, materials, supplies, superintendence, insurance, transportation, other construction accessories, and services specified or required to be incorporated in and form a permanent part of the construction and completion of the work proposed to be done under this Agreement ("Work" or "Scope of Work"). In addition, the Contractor shall provide and perform all necessary labor in a first-class and workmanlike manner and in accordance with the conditions and prices stated in the Bid Proposal and the requirements, stipulations, provisions, and conditions of the Contract Documents. The Contractor shall further perform, execute, construct, and complete all things mentioned to be done by the Contractor and all work covered by the Owner's official award of this contract to the Contractor, such award being based on the acceptance by the Owner of the Contractor's bid, or part thereof.

2.00 THE CONTRACT DOCUMENTS: This Agreement incorporates all the Contract Documents, which together represent the entire and integrated agreement between the parties hereto and supersede prior negotiations, written or oral representations, and agreements. The Contract Documents consist of this Construction Agreement, which Agreement also incorporates by this reference all of the instruments set forth in the Contract Documents as fully as if they were set forth in this Agreement in full. The Contract Documents consist of, without limitation, the following documents:

1. Invitation for Bid or Request for Proposals and Instructions to Bidders
2. Contractor's Bid Form (with Unit Price Bid), which is **Exhibit A** to this Agreement
3. This Construction Agreement and any addendums, exhibits or attachments to this Agreement
4. Performance and Payment Bond
5. Bid Proposal
6. Notice of Award
7. Notice to Proceed

8. Bid Bond (Minimum 10% equivalent of the Bid Proposal price or as otherwise set forth in the Bid Bond form provided as part of the Bid Pack)
9. General Conditions
10. The following documents if the box is checked:
 - ☒ Special Provisions
 - ☒ Design Documents, including all Drawings and Plans
 - ☒ Specifications
 - ☒ Addendums to Specifications and Standards
 - ☐ The following manual of construction design standards and specifications:

☒ Change Orders, Field Orders or other similar revisions properly authorized after the execution of this Agreement
 - ☐ Others: _____

3.00 TIME AND COMMENCEMENT OF COMPLETION: This Agreement shall commence as of the date the Agreement is fully executed by both parties and shall continue until the Scope of Work is completed. Contractor shall begin work within (30) days after notice to proceed and agrees to substantially complete all work within one hundred twenty (120) calendar days. Final completion is required after sixty (60) additional calendar days from Substantial Completion. Any extensions of the time limit set forth above must be agreed upon in writing by the parties hereto.

4.00 LIQUIDATED DAMAGES: All time limits stated in this Agreement and the Contract Documents are of the essence of the Agreement. The Town and Contractor recognize the completion of the work as shown in the contractual time frame, or as extended, is important to the ongoing operations of the Town and its citizens. They also recognize that delays include expenses to the Town for extended manpower commitments, outside consultant commitments, and potentially other legal fees to extend the project beyond the expected time period.

☒ If this box is checked, in lieu of requiring any such proof and backup for such expenses, Contractor agrees that liquidated damages (not penalties) may be assessed by the Owner in the sum of **\$1,400.00 per day** for each day after the contract time frame expires.

☐ If this box is checked, in addition to or in lieu of the daily damages (if checked above), Contractor agrees that lump sum liquidated damages (not penalties) may be assessed by the Town in a lump sum payment of \$_____.00 if the work is not completed by _____, 20__.

5.00 CONTRACT SUM AND PAYMENT: The Owner shall pay to the Contractor for performance of the Work encompassed by this Agreement, and the Contractor will accept as full compensation therefore an amount not to exceed **ONE HUNDRED EIGHTY-SIX THOUSAND FOUR HUNDRED FIFTEEN DOLLARS AND TWENTY-FIVE CENTS (\$186,415.25)** subject to adjustment as provided by the Contract Documents ("Contract Price"). The Town has appropriated sufficient funds for completion of this Work.

- a. Monthly, partial, progress payments shall be made by the Town to the Contractor for the percentage of the Work completed, subject to inspection by Town staff to verify percentage of completion. The Town alone shall determine when work has been completed and progress payments shall not constitute a waiver of the right of the Town to require the fulfillment of all terms of this Agreement and the delivery of all improvements embraced in this Agreement in a complete and satisfactory manner to the Town in all details. The Town, before making any payment, may require the Contractor to furnish releases or receipts from any or all persons performing work under this Agreement and/or supplying material or services to the Contractor, or any subcontractor if this is deemed necessary to protect the Town's interest. The Town, however, may in its discretion make payment in part or full to the Contractor without requiring the furnishing of such releases or receipts.

- b. By the 1st day of each month, Contractor shall submit to the Town for review and approval, an application for payment fully completed and signed by Contractor covering the work completed through the last day of the prior month and accompanied by such supporting documentation as is required by these Contract Documents, including without limitation, time sheets, invoices, receipts, bills of lading, and all other documents the Town may require. Materials on hand but not complete in place may or may not be included for payment at the discretion of the Town. Each subsequent application for payment shall include an affidavit of Contractor providing that all previous progress payments received on account of the work have been applied to discharge in full all of Contractor's obligations reflected in prior applications for payment. Notwithstanding the progress payments, it is the intent and purpose of the Town to withhold at least five percent (5%) of payments to Contractor for any contract exceeding One Hundred Fifty Thousand Dollars (\$150,000.00) in accordance with Article 91, Title 24, C.R.S.

6.00 ACCEPTANCE AND FINAL PAYMENT: Final payment may be requested by the Contractor upon completion and acceptance, by the Town, of all work as set forth in the Contract Documents. The total amount of final payment shall consist of the Contract Price, as adjusted in accordance with approved change orders, if applicable, less all previous payments to the Contractor. If the contract price exceeds one hundred fifty thousand dollars (\$150,000), the Town may make the final payment to the Contractor only after the Town has published notice of such final payment in accordance with C.R.S. § 24-91-103.

7.00 ADDITIONAL WORK: Should work beyond that described in the Contract Documents be required, it will be paid for as extra work at a cost to be agreed upon in separate written agreement by the Town and the Contractor prior to commencement of the additional work. Such additional agreements shall be executed and approved by all persons required by Town purchasing ordinances or policies. Unless specifically excluded, such written agreements shall be considered part of the Contract Documents.

8.00 CONTRACTOR'S REPRESENTATIONS: In order to induce the Town to enter into this Agreement, the Contractor makes the following representations:

- a. The Contractor has familiarized itself with the nature and the extent of the Contract Documents, Scope of Work, the locality, all physical characteristics of the area of the work within the Scope of Work, including without limitation, improvements, soil conditions, drainage, topography, and all other features of the terrain, and with the local conditions and federal, state, and local laws, ordinances, rules, and regulations that in any manner may affect cost, progress, or performance of the work, or apply in any manner whatsoever to the work.
- b. Contractor has carefully considered all physical conditions at the site and existing facilities affecting cost, progress, or performance of the work.
- c. Contractor has given the Town written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and such documents are acceptable to the Contractor.
- d. Contractor shall not extend the credit or faith of the Owner to any other persons or organizations.

9.00 INSURANCE: Contractor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all obligations assumed by the Contractor pursuant to this Agreement. Contractor shall not commence work under this Agreement until it has obtained all said insurance required by the Contract Documents and such insurance has been approved by the Town. The Contractor shall not allow any subcontractor to commence work on this project until all similar insurance required of the subcontractor has been obtained and approved. For the duration of this Agreement, the Contractor must continuously maintain the insurance coverage required in this section, with the minimum insurance coverage listed below:

- a. Worker's Compensation in accordance with the Worker's Compensation Act of the State of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract.
- b. Comprehensive General liability insurance with minimum limits of ONE MILLION DOLLARS (\$1,000,000) per each occurrence, AND TWO MILLION DOLLARS (\$2,000,000) aggregate, plus an additional amount sufficient to pay related attorneys' fees and defense costs. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.
- c. Comprehensive Automobile Liability insurance with minimum limits for bodily injury and property damage of not less than ONE MILLION DOLLARS (\$1,000,000) per each occurrence, plus an additional amount sufficient to pay related attorneys' fees and defense costs, with respect to each of the Contractor's owned, hired or non owned vehicles assigned to or used in performance of this contract.
- d. Builder's Risk insurance with minimum limits of not less than the insurable value of the work to be performed under this contract at completion less the value of the materials and equipment insured under installation floater insurance. The policy shall be written in completed value form and shall protect the Contractor and the Town against risks of damage to buildings, structures, and materials and equipment not otherwise covered under Installation Floater insurance, from the perils of fire and lightning, the perils included in the standard coverage endorsement, and the perils of vandalism and malicious mischief. Equipment such as pumps, engine-generators, compressors, motors, switch-gear, transformers, panel-boards, control equipment, and other similar equipment shall be insured under Installation Floater insurance when the aggregate value of the equipment exceeds \$10,000. The policy shall provide for losses to be payable to the Contractor and the Town as their interests may appear. The policy shall contain a provision that in the event of payment for any loss under the coverage provided, the insurance company shall have no rights of recovery against the Contractor or the Town.
- e. ☐ If this box is checked, Professional Liability/Errors and Omission in an amount not less than _____ MILLION DOLLARS (\$____,000,000).

Certificates of insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town. The policies required above shall be endorsed to include the Town and the Town's officers and employees as additional insureds. Every policy required above shall be primary insurance and any insurance carried by the Town, its officers, or its employees, or carried by or provided through any self-insurance pool of the Town, shall be excess and not contributory insurance to that provided by the Contractor. Contractor shall be solely responsible for paying any and all deductibles.

Each certificate of insurance shall identify this Agreement or the project set forth in the Scope of Work and shall provide that the coverage afforded under the policies shall not be cancelled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the Town. If the words "endeavor to" appear in the portion of the certificate of insurance addressing cancellation, those words shall be stricken from the certificate by the agent(s) completing the certificate. The Town reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

10.00 BONDS: Contractor shall furnish a performance bond and payment bond in an amount determined by the Town, but in any event at least equal to the Contract Price, as security for the faithful performance and payment of all Contractor's obligations under the Contract Documents, including but not limited to the guaranty period. These bonds shall

remain in effect at least until one year after the date of final payment. All bonds shall be in the forms prescribed by the Contract Documents and be executed by such sureties as (i) are licensed to conduct business in the State of Colorado and (ii) are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570, amended, by the Audit Staff, Bureau of Account, U.S. Treasury Department. All bonds signed by an agent must be accompanied by a certified copy of the authority to act. If the surety on any bond furnished by the Contractor is declared bankrupt or becomes insolvent, or its right to do business in Colorado is terminated, or it ceases to meet the requirements of clauses (i) and (ii) of this section, Contractor shall, within five (5) days thereafter, substitute another bond and surety, both of which shall be acceptable to the Town.

11.00 NO WAIVER OF GOVERNMENTAL IMMUNITY: The parties hereto understand and agree that the parties are relying on, and do not waive or intend to waive by any provision of this Agreement or the remainder of the Contract Documents, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., 10 C.R.S., as from time to time amended, or otherwise available to the parties, their officers, agents or their employees.

12.00 INDEMNIFICATION: The Contractor agrees, to the fullest extent permitted by law, to indemnify, defend and hold the Town, its agencies, employees, officials and agents ("Indemnitees") harmless from any and all claims, settlements, judgments, damages and costs, including reasonable attorney fees, of every kind and nature made, to include all costs associated with the investigation and defense of any claim, rendered or incurred by or on behalf of the Indemnitees, that may arise, occur, or grow out of any errors, omissions, or negligent acts, done by the Contractor, its employees, subcontractors or any independent consultants working under the direction of either the Contractor or any subcontractor in the performance of this Contract; provided, however, that Contractor's obligations and liability hereunder shall not exceed the amount represented by the degree or percentage of negligence or fault attributable to the Contractor or any officer, employee, representative, agent, subcontractor, or other person acting under Contractor's direction or control, as determined pursuant to C.R.S. § 13-50.5-102(8)(c).

13.00 TERMINATION FOR CONVENIENCE: This Agreement and the performance of the Scope of Work hereunder may be terminated at any time in whole, or from time to time in part, by the Town for its convenience. Any such termination shall be effected by delivery to the Contractor of a written notice ("**Notice of Termination**") specifying the extent to which performance of the Scope of Work is terminated and the date upon which termination becomes effective. If the Agreement is terminated, the Contractor shall be paid on a pro-rated basis of work status satisfactorily completed, under the detailed Scope of Work. The portion of the Scope of Work satisfactorily completed but not yet accepted by the Town shall be determined by the Town.

14.00 EVENTS OF AND TERMINATION FOR DEFAULT:

- (1) The Town may serve written notice upon the Contractor of its intention to terminate this Agreement in the presence of one of the following events of default:
 - a. Contractor fails to initiate the Scope of Work at the agreed upon time;
 - b. The Contractor unnecessarily or unreasonably delays the performance of the Scope of Work;
 - c. The Contractor does not complete the Scope of Work within the time specified or within the time to which completion of the Scope of Work has been extended;
 - d. Contractor fails to make prompt payments for labor, materials or to subcontractors;
 - e. Contractor willfully violates this Agreement or disregards laws, ordinances or instructions of the Town;
 - f. Contractor abandons performance of the Scope of Work;
 - g. The Contractor assigns, transfers or sublets this Agreement or any part thereof without Town approval;

- h. Contractor becomes insolvent or adjudged bankrupt; or
- i. Contractor refuses to remove materials or perform any work within the Scope of Work that has been rejected as defective or unsuitable.

- (2) Such written notice shall contain the reasons for the intention to terminate this Agreement and provide a five (5) business day period during which the Contractor may cure the event of default. A failure to timely cure the event of default shall authorize the Town to immediately terminate this Agreement and take whatever steps it deems necessary to complete the Scope of Work, if so desired by the Town in its sole discretion. The costs and charges incurred by the Town, together with the costs of completion of the Scope of Work shall be deducted from any monies owed to Contractor. If the expense incurred by the Town is greater than the sums payable under this Agreement, the Contractor shall pay the Town, within sixty (60) days of demand therefor the amount of such excess cost suffered by the Town.

15.00 LIABILITY FOR EMPLOYMENT-RELATED RIGHTS AND COMPENSATION: The Contractor will comply with all laws, regulations, municipal codes, and ordinances and other requirements and standards applicable to the Contractor's employees, including, without limitation, federal and state laws governing wages and overtime, equal employment, safety and health, employees' citizenship, withholdings, reports and record keeping. Accordingly, the Town shall not be called upon to assume any liability for or direct payment of any salaries, wages, contribution to pension funds, insurance premiums or payments, workers' compensation benefits or any other amenities of employment to any of the Contractor's employees or any other liabilities whatsoever, unless otherwise specifically provided herein.

The Town will not include the Contractor as an insured under any policy the Town has for itself. The Town shall not be obligated to secure nor provide any insurance coverage or employment benefits of any kind or type to or for the Contractor or the Contractor's employees, sub-consultants, subcontractors, agents, or representatives, including but not limited to coverage or benefits related to: local, state, or federal income or other tax contributions, FICA, workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension or retirement account contributions, profit sharing, professional liability insurance, or errors and omissions insurance. The following disclosure is provided in accordance with Colorado law:

CONTRACTOR ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS CONTRACTOR OR SOME ENTITY OTHER THAN THE TOWN PROVIDES SUCH BENEFITS. CONTRACTOR FURTHER ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO WORKERS' COMPENSATION BENEFITS. CONTRACTOR ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS AGREEMENT.

To the maximum extent permitted by law, the Contractor waives all claims against the Town for any Employee Benefits; the Contractor will defend the Town from any claim and will indemnify the Town against any liability for any Employee Benefits for the Contractor imposed on the Town; and the Contractor will reimburse the Town for any award, judgment, or fine against the Town based on the position the Contractor was ever the Town's employee, and all attorneys' fees and costs the Town reasonably incurs defending itself against any such liability.

16.00 GOVERNING LAW AND VENUE: Venue for any and all legal matters regarding or arising out of the transactions covered herein shall be solely in the District Court in and for Weld County, State of Colorado. This transaction shall be governed by the laws of the State of Colorado.

17.00 ASSIGNMENT: The Contractor shall not assign any of his rights or obligations under this Agreement without the prior written consent of the Town. Upon any assignment, even though consented to by the Owner, the Contractor shall remain liable for the performance of the work under this agreement.

18.00 LAWFUL PERFORMANCE: It is further agreed that no party to this Agreement will perform contrary to any state, federal, or county law, or any of the ordinances of the Town of Mead, Colorado.

19.00 INVALID SECTIONS: Should any section of this Agreement be found to be invalid, it is agreed that all other sections shall remain in full force and effect as though severable from the invalid part.

20.00 NOTICE: Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if sent by delivery of same in person to the addressee or by courier delivery via Federal Express or other nationally recognized overnight air courier service, by electronically-confirmed facsimile or email transmission, or by depositing same in the United States mail, postage prepaid, addressed as follows:

The Town: Town of Mead
Attn: Town Manager
441 Third Street,
Mead, CO 80542
Email: hmigchelbrink@townofmead.org

With a copy to: Michow Guckenberger McAskin, LLP
Attn: Mead Town Attorney
5299 DTC Blvd., Suite 300
Greenwood Village, CO 80111
Email: marcus@mcm-legal.com

Contractor: Inliner Solutions, LLC
Attn: Mark Slack
7915 Cherrywood Loop
Kiowa, CO 80117

Attn: John McGee, P.E
213 Linden Street, Suite 200
Fort Collins, CO 80524
Email: jmcgee@jvajva.com

21.00 SURVIVAL: The parties understand and agree that all terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

22.00 ATTORNEY'S FEES: If the Contractor breaches this Agreement, then it shall pay the Town's reasonable costs and attorney's fees incurred in the enforcement of the terms, conditions, and obligations of this Agreement.

23.00 INTEGRATION AND AMENDMENT: This Agreement constitutes the entire agreement between the parties, superseding all prior oral or written communications. This Agreement may only be modified or amended upon written agreement signed by the parties.

24.00 RIGHTS AND REMEDIES: Any rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted.

25.00 BINDING EFFECT: The parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this section shall not authorize assignment.

26.00 NO THIRD-PARTY BENEFICIARIES: Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Contractor. Absolutely no third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

27.00 CONFLICT BETWEEN DOCUMENTS: In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit. In the event of a conflict between any of the Contract Documents, the following order of precedence shall apply: (1) change orders, (2) this Agreement, as may be amended, (3) special provisions, (4) general and supplementary conditions, (5) design standards and specifications, including any addenda, (6) design documents, and (7) any other Contract Documents, with the more specific or stricter provision controlling.

28.00 FORCE MAJEURE: Neither the Contractor nor the Town shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by "force majeure." As used in this Agreement, "force majeure" means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, pandemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

29.00 PROTECTION OF PERSONAL IDENTIFYING INFORMATION: In the event the Work includes or requires the Town to disclose to Contractor any personal identifying information as defined in C.R.S. § 24-73-101, Contractor shall comply with the applicable requirements of C.R.S. §§ 24-73-101, et seq., relating to third-party service providers.

30.00 AUTHORITY: The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town of Mead and the Contractor and bind their respective entities.

31.00 COUNTERPARTS: This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

SIGNATURE PAGES FOLLOW

IN WITNESS WHEREOF, the Parties have caused this Construction Agreement to be executed on the dates written below.

TOWN OF MEAD:

☒ Board of Trustees (*for contracts exceeding \$25,000 pursuant to Sec. 4-2-20 of the Mead Municipal Code*)

ATTEST:

By: _____
Mary Strutt, Town Clerk, MMC

By: _____
Colleen G. Whitlow, Mayor

OR

☐ Town Manager (*for contracts \$25,000 or less pursuant to Sec. 4-2-20 of the Mead Municipal Code*)

By: _____
Helen Migchelbrink, Town Manager

Date of Execution: _____

[Contractor signature page to Construction Agreement]

INLINER SOLUTIONS, LLC, an Indiana limited liability company

By: _____

Printed Name: _____

Title: _____

STATE OF _____)
COUNTY OF _____) ss.

The foregoing Construction Agreement was acknowledged before me this ____ day of _____, 2025,
by _____ as
_____ of Inliner Solutions, LLC, an Indiana limited liability company.

Witness my hand and official seal.

My commission expires: _____.

Notary Public
(Required for all contracts pursuant to C.R.S. § 8-40-
202(2)(b)(IV))

EXHIBIT A
CONTRACTOR'S FORM OF BID

[See attached document]

BID FORM FOR CONSTRUCTION CONTRACT

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 1—OWNER AND BIDDER

- 1.01 The Town of Mead, Colorado will only accept bids submitted in the Rocky Mountain E-Purchasing System and will not accept hardcopy bids, or bids submitted by any other means.
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2—ATTACHMENTS TO THIS BID

- 2.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
 - B. List of Proposed Subcontractors;
 - C. List of Proposed Suppliers;
 - D. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
 - E. Contractor's license number as evidence of Bidder's State Contractor's License or a covenant by Bidder to obtain said license within the time for acceptance of Bids;
 - F. Required Bidder Qualification Statement with supporting data; and

ARTICLE 3—BASIS OF BID— UNIT PRICES

3.01 *Unit Price Bids*

- A. Bidder will perform the following Work at the indicated unit prices:

1. Bid Schedule I – Alley East of 4th Street North of Palmer Avenue

Item No.	Description	Unit	Estimated Quantity	Unit Price	Bid Amount
1	Mobilization / Demobilization	1	LS		\$
2	Traffic Control	1	LS		\$
3	CIPP of 8" PVC / Concrete Sewer	273.95	LF		\$
4	Sanitary Sewer Service Reinstatement/ Reopening	11	EA		\$
5	Lateral-Mainline Interface Seal and Lateral Service Lining (12 in)	11	EA		\$
6	Grout at Manhole-Main Interface	2	EA		\$
7	Debris Cleaning and Video Before and After Work	1	LS		\$
8	Gravel Paving Replacement	923	SF		\$

EJCDC® C-410, Bid Form for Construction Contract.

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Total of All Unit Price Bid Items	\$
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2. Bid Schedule II – 3rd Street South of Welker Avenue, Welker Avenue, and Alley East of 3rd Street between Welker Avenue and Dillingham Avenue

Item No.	Description	Unit	Estimated Quantity	Unit Price	Bid Amount
1	Mobilization / Demobilization	1	LS		\$
2	Traffic Control	1	LS		\$
3	CIPP of 8" PVC/Concrete Sewer	850.8	LF		\$
4	Sanitary Sewer Service Reinstatement/ Reopening	10	EA		\$
5	Lateral-Mainline Interface Seal and Lateral Service Lining (12 in)	10	EA		\$
6	Grout at Manhole-Main Interface	4	EA		\$
7	Debris Cleaning and Video Before and After Work	1	LS		\$
8	Gravel Paving Replacement	923	SF		\$
Total of All Unit Price Bid Items					\$

B. Bidder acknowledges that:

- Each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
- Estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.
- The Owner has the right to delete items in the Bid or change quantities at his sole discretion without affecting the Agreement or prices of any item so long as the deletion or change does not exceed twenty-five percent (25%) of the total Contract Amount.

3.02 *Total Bid Price*

Total Bid Price (Total of all Unit Price Bids)	\$
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ARTICLE 4—TIME OF COMPLETION

- 4.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 4.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 5—BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

5.01 *Bid Acceptance Period*

- A. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

5.02 *Instructions to Bidders*

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

5.03 *Receipt of Addenda*

- A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date

ARTICLE 6—BIDDER’S REPRESENTATIONS AND CERTIFICATIONS

6.01 *Bidder’s Representations*

- A. In submitting this Bid, Bidder represents the following:
1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
 5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
 6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder’s (Contractor’s) safety precautions and programs.
 7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.

8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

6.02 *Bidder's Certifications*

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
 - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
 - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
 - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder:

(typed or printed name of organization)

By:

(individual's signature)

Name:

(typed or printed)

Title:

(typed or printed)

Date:

(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:

(individual's signature)

Name:

(typed or printed)

Title:

(typed or printed)

Date:

(typed or printed)

Address for giving notices:

Bidder's Contact:

Name:

(typed or printed)

Title:

(typed or printed)

Phone:

Email:

Address:

Bidder's Contractor License No.: (if applicable)

BID BOND (PENAL SUM FORM)

Bidder Name: Address <i>(principal place of business)</i> :	Surety Name: Address <i>(principal place of business)</i> :
Owner Name: Town of Mead Address <i>(principal place of business)</i> : 441 3rd Street, Mead, CO 80542	Bid Project <i>(name and location)</i> : Town of Mead Old Town Sanitary Sewer Rehabilitation Bid Due Date:
Bond Penal Sum: Date of Bond:	
Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.	
Bidder	Surety
_____ <i>(Full formal name of Bidder)</i>	_____ <i>(Full formal name of Surety) (corporate seal)</i>
By: _____ <i>(Signature)</i>	By: _____ <i>(Signature) (Attach Power of Attorney)</i>
Name: _____ <i>(Printed or typed)</i>	Name: _____ <i>(Printed or typed)</i>
Title: _____	Title: _____
Attest: _____ <i>(Signature)</i>	Attest: _____ <i>(Signature)</i>
Name: _____ <i>(Printed or typed)</i>	Name: _____ <i>(Printed or typed)</i>
Title: _____	Title: _____
<i>Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.</i>	

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond will be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder occurs upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation will be null and void if:
 - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by Owner, or
 - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions does not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action will be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety, and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond will be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder must be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Postal Service registered or certified mail, return receipt requested, postage pre-paid, and will be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond will be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute governs and the remainder of this Bond that is not in conflict therewith continues in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.



Agenda Item Summary

Agenda Date: 5/27/2025

Subject: Resolution No. 32-R-2025 - A Resolution of the Town of Mead, Colorado, Approving the Urban Growth Boundary Agreement between the Town of Mead and the Town of Berthoud

Presented by: Jason Bradford

Summary:

State law authorizes local governments to cooperate for purposes of planning and regulations the development of land, and enter into agreements regarding same, as provided in C.R.S. Sections 29-20-101, et. seq.; C.R.S. Section 29-1-203; and 18(2)(a) and (b) of Article XIV of the Colorado Constitution. Accordingly, the Towns of Mead and Berthoud (each a “Town,” and together the “Towns”) previously entered into that certain Boundary Agreement Between the Town of Mead and Town of Berthoud dated December 8, 2009, and attached to this Agenda Item Summary as **ATTACHMENT 2** (the “2009 IGA”). Section 14 of the 2009 established an initial five (5) year term and includes language permitting the extension of the 2009 IGA for “... successive five year periods ...” The Towns have continued to honor the terms of the 2009 IGA.

As the Towns have each experienced significant growth since the original document was established, and the Towns established a separate intergovernmental agreement regarding the cost sharing and design of a paving project for CR 7 in 2024, both Towns’ planning and community development staff determined that it would be beneficial to re-visit, modernize, and re-establish an agreement regarding the area around the Towns’ shared growth boundaries. The shared growth boundary is based on the Berthoud Growth Management Area established in Berthoud’s 2021 Comprehensive Plan and associated master plans, and Mead’s Planning Influence Area established in Mead’s 2018 Comprehensive Plan and associated master plans, which shared growth boundary is more particularly shown in Exhibit B to the 2025 IGA, defined below (“Shared Growth Boundary”).

The proposed Urban Growth Boundary Agreement, attached to Resolution No. 32-R-2025 as **Exhibit 1** (the “2025 IGA”) provides requirements and expectations for each Town in relation to the Shared Growth Boundary, similarly to the 2009 IGA. In addition to including an updated Shared Growth Boundary, the 2025 IGA preserves the 2009 IGA provisions prohibiting each Town from annexing property in the other Town’s growth management area. Both IGAs establish policies that commit each Town to cooperate and coordinate on the planning of regional infrastructure, establish minimum development standards, require notification of Comprehensive Plan revisions and development proposals within certain distances from the Shared Growth Boundary, and establish policies regarding parcels spanning the Shared Growth Boundary. While many of the 2025 IGA provisions match the 2009 IGA, there are some differences. Below is a description of the proposed 2025 IGA provisions and differences with the 2009 IGA:

Growth Management Areas. This section establishes the urban growth boundary for each town. This section is similar to the 2009 IGA, except that Berthoud’s urban growth boundary has expanded to include new territory outside of the north and west of Mead’s urban growth boundary. See Exhibit A-1 and A-2 of the 2025 IGA compared to Exhibit A of the 2009 IGA.

Annexation Policy Relative to Boundary Line. This section states that neither Town will seek to annex territory outside of the agreed upon urban growth boundary. The language in this section is similar to the

2009 IGA.

Annexation Policy Relative to Roads and Rights-of-Way. This section states that the Town that annexes territory adjacent to an existing right-of-way (ROW), shall annex the entire width of the ROW. However, should territory be annexed that is adjacent to a ROW that does not yet exist, the annexation and design of said future ROW shall be agreed upon and determined by a separate written agreement. The language in this section is similar to the 2009 IGA.

Roadway Access and Maintenance. This section specifies that both Towns shall coordinate roadway access points along adjacent ROWs and shall not unnecessarily withhold access permits from the other Town that meet the applicable regulations. This is a new paragraph, though the language is similar to language in the 2009 IGA.

Notice of Development Proposals and Comprehensive Plan Revisions. This section requires each Town to provide a 15-day referral to the other Town for all formal development applications located within a quarter of a mile of the other Town's Growth Management Area, for review and comment. It also requires a 15-day referral to the other town for any proposed amendments to a Comprehensive Plan. This section is similar to the language in the 2009 IGA. However, the distance requirement for development application referrals was increased from 500 feet to a quarter of a mile (1,320 feet) and the notice timeframe was reduced from 25-days to 15-days for consistency with other public notice timeframes.

Divided Parcels. This section acknowledges that the Towns should cooperate and coordinate on the development and provision of municipal services for any parcels of land, under single ownership and that span the Shared Growth Boundary, in order to avoid duplication of municipal services. The language in this section is similar to the 2009 IGA.

Prohibited Uses Adjacent to Boundary. This section acknowledges that the Towns will not permit Storage Facilities, as defined in the 2025 IGA, within a quarter of a mile of the Shared Growth Boundary. This is a new policy from the 2009 IGA.

Shared Growth Boundary Plan. This section sets forth the intention of both Towns to establish a joint vision plan for a distance of a quarter of a mile on either side of the WCR 40 roadway alignment corridor. Mead and Berthoud staff shall meet to discuss next steps to establish the plan no later than December 31, 2028. The purpose of the vision plan is to coordinate on the design, construction, funding, and timeline of WCR 40 improvements, including an access control plan. This policy is more specific and detailed than the language in the 2009 IGA, though similar in intent to language in the 2009 IGA.

Term and Termination. This section establishes an initial ten-year term for the 2025 IGA, with an automatic subsequent renewal, for one-year terms, unless either Town requests termination or amendments. Either Town may request amendments to the IGA with a 30-day notice to the other Town. This section is similar to the language in the 2009 IGA. However, the 2009 IGA had a five-year term, with five-year extensions, while the 2025 IGA extensions are automatic. All amendments to the 2025 IGA must be in writing executed by both Towns.

Financial Considerations:

The IGA anticipates the two Towns' cooperation in the establishment of a Shared Growth Boundary plan. This Shared Growth Boundary plan will include a joint vision plan for the CR 40 corridor, including an access control plan. The IGA also anticipates that the Towns may create a joint committee, consisting of staff and elected officials and/or appointed officials from each Town to facilitate and develop particular aspects of the Shared Growth Boundary plan. This effort may necessitate the expenditure of funds for the hiring of a third-party consultant and/or other funding requirements related to this effort. Should any significant costs be anticipated, Town staff will provide the Board with relevant information and seek the Board's approval.

Staff Recommendation / Actions Required:

The staff and legal counsel for both Towns have worked together to draft an intergovernmental agreement that protects the interests of both Towns and encourages cooperation and coordination between the Towns. Town of Berthoud will present the 2025 IGA to their Town Board at their June 10, 2025. The 2025 IGA will not be effective until its approval by both Town Boards and subsequent execution by the Towns.

Resolution No. 32-R-2025: (a) approves the IGA; (b) authorizes the Town Manager, in consultation with the Town Attorney, to make any non-material or non-substantive changes to the IGA as may be necessary that do not increase the Town's obligations; and (c) authorizes the Town Manager to execute the IGA when in final form.

A motion to approve the May 27, 2025, consent agenda will approve the Resolution. If this item is pulled off the consent agenda for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

"I move to adopt Resolution No. 32-R-2025, A Resolution of the Town of Mead, Colorado, Approving the Urban Growth Boundary Agreement between the Town of Mead and the Town of Berthoud."

Attachments:

1. Resolution 32-R-2025
2. IGA between Berthoud and Mead
3. Boundary Agreement 2009

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 32-R-2025**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING THE URBAN
GROWTH BOUNDARY AGREEMENT BETWEEN THE TOWN OF MEAD AND THE TOWN
OF BERTHOUD**

WHEREAS, the Town of Mead ("Town") and the Town of Berthoud ("Berthoud"), as Colorado governmental entities, are empowered pursuant to Article XIV, §18 of the Colorado Constitution and C.R.S. §§ 29-1-201, *et seq.*, to cooperate or contract via intergovernmental agreement for the purposes of planning or regulating the development of land; and

WHEREAS, the Town and Berthoud desire to enter into an intergovernmental agreement in order to establish an urban growth boundary and provisions for coordination and cooperation between the Towns in the growth boundary area, as more particularly provided in the agreement attached to this Resolution as **Exhibit 1** (the "IGA"); and

WHEREAS, the Board of Trustees desires to approve the IGA in substantially the form attached to this Resolution as **Exhibit 1** and further desires to delegate authority to the Town Manager to execute the IGA on behalf of the Town.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated herein as findings and conclusions of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the IGA in substantially the form attached hereto; (b) authorizes the Town Manager, in consultation with the Town Attorney, to make any non-material or non-substantive changes to the IGA as may be necessary that do not increase the Town's obligations; and (c) authorizes the Town Manager to execute the IGA on behalf of the Town when in final form.

Section 3. Effective Date. This resolution shall be effective immediately upon adoption.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 27TH DAY OF MAY, 2025.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1
URBAN GROWTH BOUNDARY AGREEMENT

(Exhibit begins on the next page)

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE TOWN OF MEAD AND TOWN OF BERTHOUD
URBAN GROWTH BOUNDARY AGREEMENT**

This INTERGOVERNMENTAL AGREEMENT ("**Agreement**") is made and entered into this _____ day of _____, 2025 ("**Effective Date**"), by and between the TOWN OF BERTHOUD, a Colorado municipality with an address of 807 Mountain Avenue, P.O. Box 1229, Berthoud, Colorado 80513 ("**Berthoud**") and the TOWN OF MEAD, a Colorado municipality with an address of 441 Third Street, P.O. Box 1229, Mead, Colorado 80542 ("**Mead**") (each a "**Party**" and collectively the "**Parties**").

WHEREAS, the State of Colorado has authorized and encouraged local governments to cooperate or contract with each other for the purposes of planning or regulating the development of land pursuant to the Local Government Land Use Control Act, C.R.S. § 29-20-101, *et seq.*, C.R.S. § 29-1-203, and § 18(2)(a) and 2(b) of Article XIV of the Colorado Constitution; and

WHEREAS, growth, development, and demands for municipal services exist, and will continue to exist within the geographic vicinity of Mead and Berthoud; and

WHEREAS, certain unincorporated areas of Weld County are located between Mead and Berthoud; and

WHEREAS, Mead has adopted a comprehensive plan titled the *Town of Mead Comprehensive Plan* updated in March 2018, as well as the *Town of Mead Open Space, Parks & Trails Master Plan* in 2011 and currently under review (together, the "**Mead Plans**"); and

WHEREAS, Berthoud has adopted an update to the Town of Berthoud Comprehensive Plan in 2021, the *Berthoud Open Space Plan* in 2021, the *Berthoud Trails Master Plan* in 2022, *Landscape Design Guidelines* in 2023 and *Architectural Guidelines* in 2021 ("**Berthoud Plans**") (together with the Mead Plans, the "**Plans**"); and

WHEREAS, Mead and Berthoud recognize the desirability of establishing growth boundaries between their respective municipalities in order to plan effectively and efficiently for the orderly growth and development of each municipality, the provision of municipal services, the conservation of available resources for all of their respective citizens, the promotion of economic viability of both municipalities, and the raising of revenue sufficient to meet the needs of the citizens, as well as to avoid unnecessary duplication of governmental services, and to simplify governmental structure when possible; and

WHEREAS, the Parties have established urban growth and planning influence areas pursuant to their respective Plans as reflected in Section 1 of this Agreement, and desire to establish this Agreement for the purposes of planning for future annexation and guiding the use of land within these described areas; and

WHEREAS, cooperation and increased coordination between the Parties, as represented in this Agreement, in planning for the affected geographic area will enhance the ability of the Parties to achieve their respective and common goals; and

WHEREAS, each Party's Board of Trustees has adopted a resolution approving this

Agreement and authorizing its execution.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Growth Management Areas.** Each Party has approved boundaries for its respective urban growth and planning influence area as part of its Comprehensive Plan (“Growth Management Area” or “GMA”). The Growth Management Area for Berthoud is contained in Exhibit A-1. The Growth Management Area for Mead is contained in Exhibit A-2.

2. **Annexation Policy Relative to Boundary Line.** Neither Party shall annex, solicit the annexation of, enter into any agreement to annex, commence proceedings to annex, nor entertain a petition to annex any territory that lies in the Growth Management Area of the other Party.

The Parties further agree that they shall not, in any manner, become directly or indirectly involved with the annexation of property in the GMA of the other municipality, or oppose the other municipality's annexation of property in its own GMA, except as provided herein.

In the event that either municipality is contacted by any person in connection with any matter involving the annexation of land that lies within the GMA of the other municipality, the contacted municipality shall immediately refer such person to the other municipality for exclusive disposition thereof.

3. **Annexation Policy Relative to Roads and Rights-of-Way.** Notwithstanding any provision of this Agreement to the contrary, both municipalities acknowledge that should an annexation occur within either municipality relating to property abutting existing public roads or rights-of-way divided in some manner by the shared boundary line between each Party's GMA, the annexation that occurs first in any given location will include the entire width of the road or right-of-way, and the annexing municipality shall therefore have jurisdiction over the road segment or right-of-way in question. Annexations of property abutting proposed roads or rights-of-way that do not yet exist that are divided in some manner by the boundary line shall have issues of annexation and jurisdiction of said roads or rights-of-way determined by a separate written agreement between the municipalities at the time the annexation is processed. Both Parties shall collaborate on the design standards and expectations for the full build-out of the road.

4. **Roadway Access and Maintenance.** Absent separate agreement, surface maintenance of any right-of-way shall be the responsibility of the municipality within which the right-of-way lies. Each municipality shall provide any access necessary for the other Party's maintenance of its right-of-way. Neither Party shall withhold right-of-way access permits for new development when the permit application meets all applicable requirements.

5. **Notice of Development Proposals and Comprehensive Plan Revisions.**

- a. **Proposed Development.** Each Party shall refer to the other Party all formal petitions and/or applications for annexation, zoning, platting, subdividing, and/or development of any land within a quarter of a mile of the other Party's GMA boundary (“Application”). The referral shall include the first formal submittal of any Application. Written notice shall also be provided to the other Party either in accordance with Section 13(e) below, at

least 15 days prior to any public meeting or hearing on the matter so that it may comment on the proposal and appear as an interested party and be heard. Comments, consideration, and input may pertain to, but shall not be restricted to, site access, layout, storm water management, building materials, landscaping, buffering, lighting, signage, setbacks, design criteria, and similar site-specific features.

- b. **Comprehensive Plan Amendments.** Each Party shall provide notice to the other Party of any proposed change to its respective Comprehensive Plan that would affect land within the other Party's GMA. Each Party shall comply with the provisions of C.R.S. § 24-32-3209(2)(a) by providing written notice at least fifteen days in advance of the first public hearing at which a Party will consider any comprehensive plan or comprehensive plan amendments. The Party to whom the referral is sent may provide written comments or objections any time prior to adoption of the comprehensive plan or plan amendments. In the event mediation is requested as part of the objection, such mediation shall be conducted in accordance with C.R.S. § 24-32-3209(2)(b) and (2)(c).

6. **Statutory Rights Preserved.** This Agreement shall not be construed to limit or adversely affect the right of either municipality to file a statutory objection to or litigation over any proposed County zoning, or any other extraterritorial right granted to it by Colorado law.

7. **Divided Parcels.** The Parties acknowledge that there may now, or in the future, be lots, parcels, or tracts of land under single ownership that lie on both sides of the boundary line of the Parties' GMAs. In the event such property divided by the boundary line is proposed for development, the Parties agree to cooperate in the development of such property as may be required to provide appropriate municipal services for the benefit of the property owners and each municipality. Nothing that may be accomplished by such cooperation shall be construed as, or have the effect of, changing or abrogating the boundary line. It is the intention of the Parties to avoid duplication of municipal services wherever possible.

8. **Prohibited Uses Adjacent to Boundary.** It is mutually agreed that neither Mead nor Berthoud shall allow the development of any Storage Facility, as defined herein, within one quarter mile (¼ mi) of the shared boundary between the Parties' GMAs. A Storage Facility means an indoor or outdoor facility with storage space for rent or as part of a commercial or industrial use, including but not limited to enclosed mini-storage warehouses, self-service storage, and/or auto, recreational vehicle, boat, and truck storage.

9. **Shared Growth Boundary Plan.** The Parties recognize that it is in the best interest of each municipality to create a joint vision plan for the Weld County Road ("WCR") 40 corridor adjoining both GMAs, as shown in Exhibit B ("**Shared Growth Boundary**"). The regional plan for the Shared Growth Boundary shall consist of a one-quarter mile distance on either side of the WCR 40 alignment and shall include an access control plan for WCR 40. The Parties shall set a time and date no later than December 31, 2028, for their respective staff to meet, either in-person or electronically, to discuss further details of the Shared Growth Boundary plan, including design, construction, funding, utilities, and timeline for completion of WCR 40 improvements. The Parties may create a joint committee with staff and elected or appointed officials from each municipality to develop the Shared Growth Boundary plan or particular aspects of same.

10. **Other Agreements Between the Parties.** The Parties acknowledge that there are and may be in the future other intergovernmental agreements between the Parties and that the existence of such

agreements shall not impact the validity of this Agreement except in accordance with the termination and amendment provisions contained herein. In particular, the Parties acknowledge that the Intergovernmental Agreement Between the Town of Mead and the Town of Berthoud Regarding Cost Sharing for Design Costs for Paving County Road 7, executed in 2024, which relates to the funding and design of improvements to WCR 7 north of WCR 38 and south of State Highway 56 (WCR 44) (“**WCR 7 IGA**”). This Agreement is not intended to supersede the WCR 7 IGA and shall be construed so as to give effect to both this Agreement and the WCR 7 IGA.

11. **Consents/Approvals.** Whenever this Agreement calls for the consent or approval of a Party, to be effective, such consent shall be in the form of a resolution duly enacted by the Mead or Berthoud Board of Trustees, as applicable.

12. **Term and Termination.** This Agreement shall remain in effect for an initial ten-year term, beginning on the Effective Date, with automatic renewal thereafter for subsequent one-year terms, if neither Party requests termination or amendment. Either Party may request amendments to this Agreement at any time by providing the other Party with 30-day notice of a request to amend the agreement. The Parties agree to work cooperatively and in good faith to amend the Agreement for the benefit of both Parties. All amendments must be in writing executed by both Parties to be effective.

13. **Miscellaneous.**

- a. **Amendment.** This Agreement may be amended in writing executed by both Parties.
- b. **Severability.** If any provision of this Agreement is declared invalid or unenforceable for any reason by a court of competent jurisdiction, the validity and effect of any other provision shall not be affected, and such invalid provision shall be deemed deleted from this Agreement in a manner to give effect to the remaining provisions, except that if a requirement or limitation in such provision is declared invalid as to one Party, it shall likewise be deemed invalid as to the other Party.
- c. **No Third Party Beneficiaries.** This Agreement is made solely for the benefit of the Parties and is not intended to nor shall it be deemed to confer rights to any persons or entities not named as parties hereto. Nothing contained in this Agreement shall be used or construed to affect, support, bind, or invalidate the boundary claims of either Party insofar as they shall affect any municipality or county not a party to this Agreement. Nothing contained in this Agreement shall be construed to require Mead or Berthoud to annex any property or to provide any services to any land. Nothing contained in this Agreement shall be construed to require either party to obtain other boundary agreements or similar intergovernmental agreements (IGAs), or to plan for land uses for properties that have been designated to the other party in this Agreement, and thus it is recognized that some unincorporated areas may remain undesignated by boundary agreements. Nothing contained in this Agreement shall be construed to entitle either Party, or any person, firm, partnership, or corporation claiming protection under or by virtue of the existence of this Agreement, to a judgment for monetary damages against the other for violation of the terms of this Agreement.

- d. **Governing Law, Venue, and Enforcement.** This Agreement shall be construed in accordance with the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Weld County. The Parties agree and acknowledge that this Agreement may be enforced at law or in equity, including an action for damages or injunction.
- e. **Notices.** Unless otherwise provided in this Agreement, all notices, demands, or other communications required or permitted to be given under this Agreement will be in writing and any and all such items will be deemed to have been duly delivered upon personal delivery; or as of the fifth (5th) business day after mailing by United States mail, certified, return receipt requested, postage prepaid, addressed as follows; or as of the immediately following business day after deposit with Federal Express or a similar overnight courier service that provide evidence of receipt, addressed as follows. Any such notice shall be accompanied by email delivery to the applicable email address.

If to Mead: Town of Mead
 P.O. Box 626
 Mead, CO 80542
 Attn: c/o Town Manager
 Email: hmigchelbrink@townofmead.org

With copies to: Michow Guckenberger McAskin LLP
 5299 DTC Boulevard, Suite 300
 Greenwood Village, CO 80111
 Attn: Mead Town Attorney
 Email: mmcaskin@mgmfirm.com

If to Berthoud: Town of Berthoud
 P.O. Box 1229
 Berthoud, Colorado 80513-1229
 Attention: c/o Town Administrator
 Email: _____

With copies to: Maynes Bradford Shipps and Sheftel LLP
 600 17th Street, Suite 2150S
 Denver, CO 80202
 Email: esmith@mbssllp.com

- f. **Recording.** Mead shall cause recordation of this Agreement in the real property records of Weld County, Colorado, upon its execution by both Parties. Berthoud shall cause recordation of this Agreement in the real property records of Larimer County, Colorado, upon its execution by both Parties.
- g. **Governmental Immunity.** The Parties, their officers, and their employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by

the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended, or otherwise available to the Parties and their officers or employees.

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This Agreement shall be effective for all purposes on and after the Effective Date as further provided herein.

TOWN OF BERTHOUD, COLORADO

By: _____
_____, Town Administrator, *authorized pursuant to Resolution No. _____*

Date of execution: _____, 20__

ATTEST:

REVIEWED BY:

By: _____
Town Clerk

By: _____
Town Attorney

[Town of Berthoud signature page.]

TOWN OF MEAD, COLORADO

By: _____
Helen Migchelbrink, Town Manager, *authorized*
pursuant to Ordinance No. _____

Date of execution: _____, 20__

ATTEST:

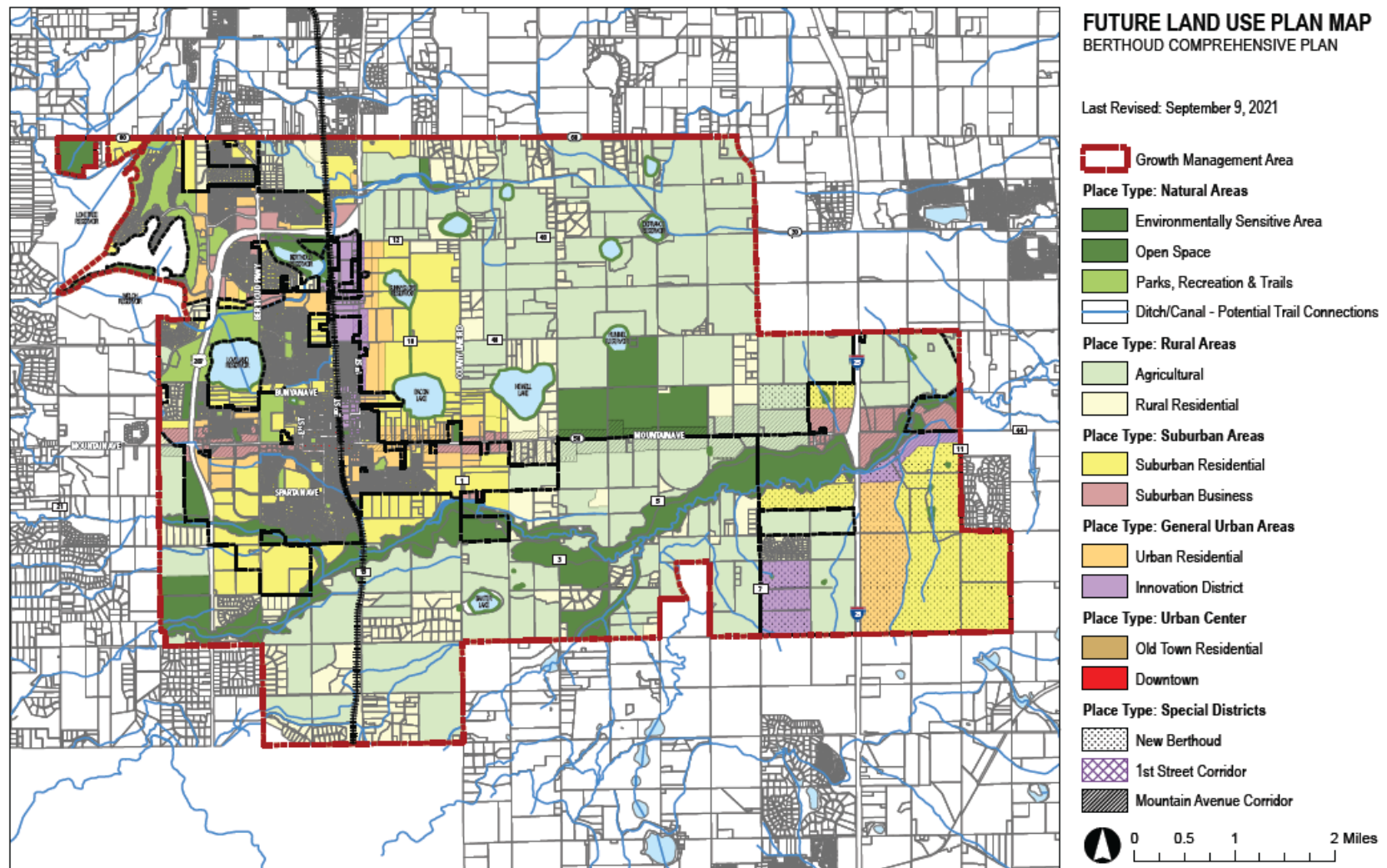
REVIEWED BY:

By: _____
Town Clerk

By: _____
Town Attorney

[Town of Mead signature page.]

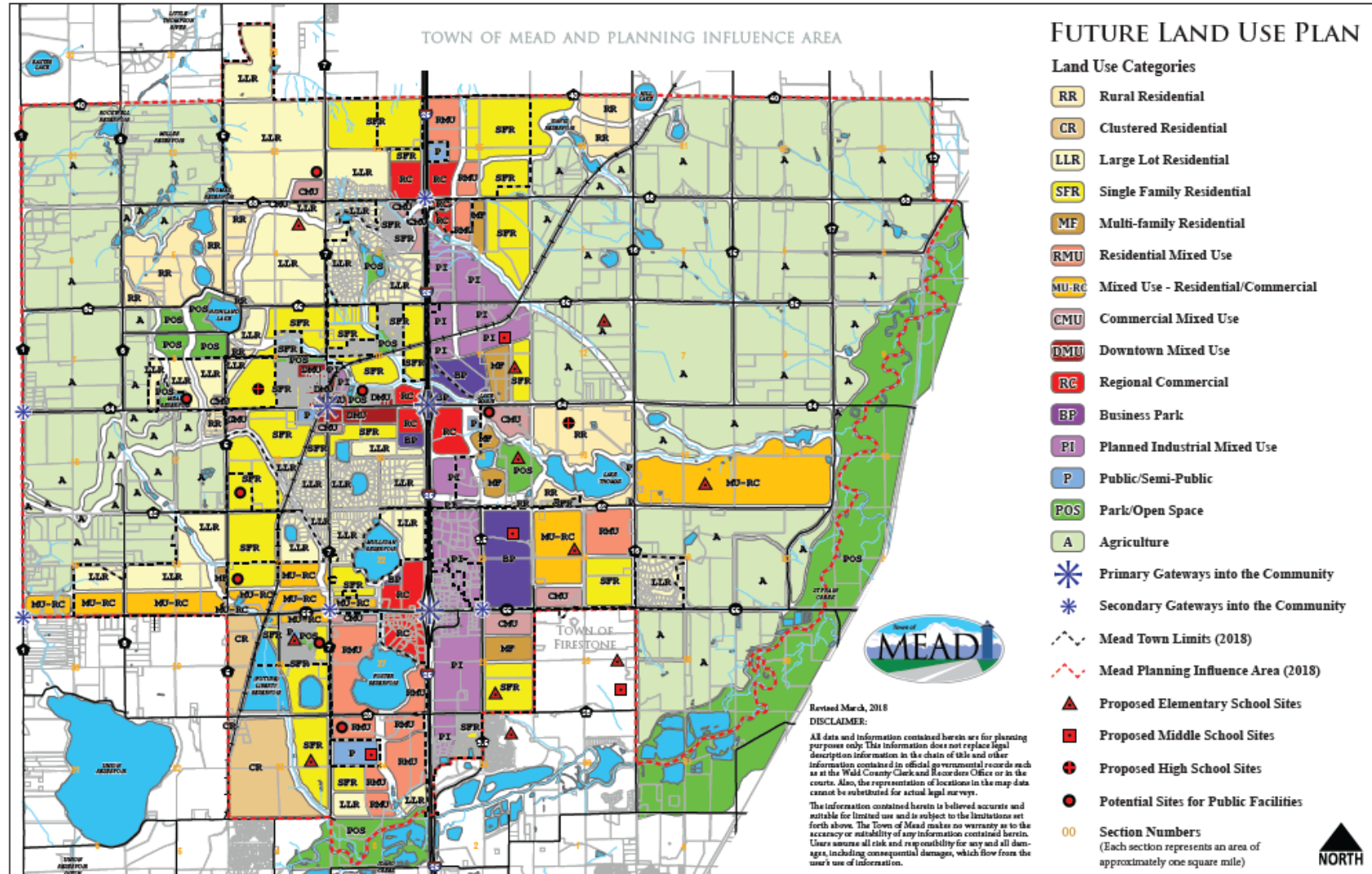
Exhibit A-1: Berthoud Growth Management Area



Source: 2021 Comprehensive Plan update

Exhibit A-2: Mead Growth Management Area (designated as Planning Influence Area)

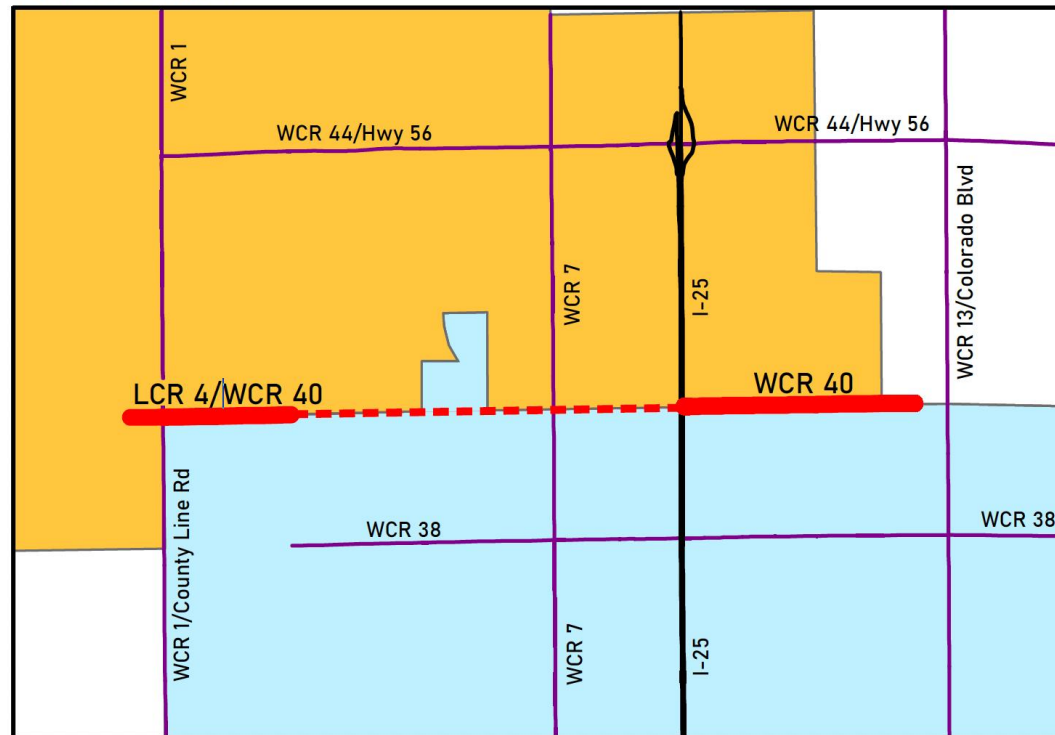
MAP 4. FUTURE LAND USE PLAN (2018)



Source: 2018 Comprehensive Plan update

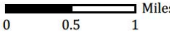
EXHIBIT B **Shared Growth Boundary**

Town of Berthoud



Town of Mead

Town of Berthoud
 Town of Mead
 Existing WCR 40
 Planned WCR 40

 Town of Mead	Paving and Establishment of WCR 40/LCR 4	1 in = 1 mi  Miles	This draft document was prepared for internal use by the Town of Mead, CO. The Town makes no claim as to the accuracy or completeness of the data contained hereon. Due to security concerns, The Town requests that you do not post this document on the internet or otherwise make it available to persons unknown to you.
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**BOUNDARY AGREEMENT
BETWEEN THE TOWN OF MEAD AND TOWN OF BERTHOUD**

THIS AGREEMENT ("Agreement") is made and entered into this 8th day of December, 2009, by and between the Town of Mead ("Mead"), a municipal corporation in the State of Colorado, and the Town of Berthoud ("Berthoud"), a municipal corporation in the State of Colorado. Mead and Berthoud, when referring to both, are also referred to herein as the "Parties" or "municipalities." Either party hereto may also be referred to as a "municipality" or "party."

WHEREAS, units of local government are authorized by Article 14, Section 18 of the Colorado Constitution and C.R.S. 29-1-203 to enter into intergovernmental agreements among themselves, and more specifically for the purpose of planning or regulating development of land by the Local Government Land Use Enabling Act, C.R.S. 29-20-105; and

WHEREAS, the corporate authorities of Mead and Berthoud have each adopted Comprehensive Plans; and

WHEREAS, certain unincorporated territory is located between Mead and Berthoud; and

WHEREAS, Mead and Berthoud recognize that unincorporated land generally lying in the area between their present municipal boundaries is attractive for development activity, and has the potential to experience rapid growth and development, and that there is the potential for problems pertaining to such issues as adequate open space, flood control, groundwater, ecological and environmental impacts, appearance, and other related issues; and

WHEREAS, Mead and Berthoud realize that growth and development activity will be accompanied by increased needs and demands for municipal services, including, but not limited to, transportation and road infrastructure, government and police powers, provision of utilities, furnishing of public safety and health services, parks and recreational facilities and services, site and subdivision planning, building inspection, and code enforcement services, and other social services; and

WHEREAS, Mead and Berthoud and their respective citizens are vitally affected by said problems, needs, and demands, and any attempt to solve them and provide for the welfare and prosperity of the residents and property owners in said municipalities will be benefitted by mutual action and intergovernmental cooperation with respect thereto; and

WHEREAS, Mead and Berthoud realize the benefit of intergovernmental cooperation and the need to provide for logical corporate boundaries and areas of municipal authority between their respective municipalities; and

WHEREAS, Mead and Berthoud recognize the desirability of establishing jurisdictional boundaries between their respective municipalities in order to plan effectively and efficiently for

the orderly growth and potential development between their municipalities, the provision of services, the conservation of available resources for all of their respective citizens, the promotion of economic viability of both municipalities, and the raising of revenue sufficient to meet the needs of the citizens, as well as to avoid unnecessary duplication of governmental services, and to simplify governmental structure when possible; and

WHEREAS, it is the intent of both Parties that by entering into this Agreement, cooperation will be promoted between the municipalities as it may relate to exchanging information as each municipality considers land development proposals within their respective jurisdictional limits and/or revisions to their respective comprehensive plans; and

WHEREAS, increased coordination and cooperation between municipalities, including planning for and managing growth and development of land, recognition of appropriate growth patterns, communication of development policies and regulations, and consultation on provision of services will enhance the ability of the two municipalities to achieve their respective individual and common community goals; and

WHEREAS, Mead and Berthoud have authorized the execution of this Agreement as an exercise of their intergovernmental cooperation authority under C.R.S. 29-20-105;

NOW, THEREFORE, in consideration of the mutual promises, covenants, and obligations contained herein and the recitals hereinabove set forth, the sufficiency of which are hereby acknowledged, it is hereby mutually agreed by and between Mead and Berthoud as follows:

Section 1. Boundary Line

The line which will mark the boundaries of jurisdiction for and between the Towns of Mead and Berthoud shall be depicted on the map labeled **Exhibit A** attached hereto and made a part hereof. The textual description of the boundary line is as follows:

Commencing at the intersection of Weld County Road (WCR) 40 or its equivalent thereof and WCR 1 and traveling easterly along WCR 40 or its equivalent thereof to WCR 5, northerly along WCR 5 to the current southern boundary of the Pickert Dairy property, easterly and northerly along the current border of the Pickert Dairy property to the northwest corner of that property, easterly to the center section line of Section 28, southerly along the Section 28 center section line to WCR 40 or its equivalent thereof, easterly along WCR 40 or its equivalent thereof to WCR 11 ½, the boundary designated to Berthoud would be on the north, west or east (for centerline of Section 28) sides of those designated roadways, equivalents thereof or section lines, and the boundary designated to Mead would be on the south, east or west sides (for centerline of Section 28) of those designated roadways or equivalents thereof; then commencing at the intersection of WCR 40 or its equivalent thereof and WCR 1 and traveling southerly along WCR 1 for the distance of two (2) miles, the boundary designated to Berthoud

would be on the west side of WCR 1, and the boundary designated to Mead would be on the east side of WCR 1.

Section 2. Annexation Policy Relative to Boundary Line

Mead agrees to not annex, solicit the annexation of, enter into any agreement to annex, commence proceedings to annex, nor entertain a petition to annex any territory which lies beyond the Mead side of the jurisdictional line depicted in Exhibit A.

Berthoud agrees to not annex, solicit the annexation of, enter into any agreement to annex, commence proceedings to annex, nor entertain a petition to annex any territory which lies beyond the Berthoud side of the jurisdictional line depicted in Exhibit A.

The Parties further agree that they shall not, in any manner, become directly or indirectly involved with the annexation of the aforesaid jurisdictional territory of the other municipality, or oppose the other municipality's annexation, except as provided herein.

In the event that either municipality is contacted by any person in connection with any matter involving the annexation of land which lies within the aforesaid jurisdictional territory of the other municipality, the contacted municipality shall immediately refer such person to the other municipality for exclusive disposition thereof.

Section 3. Annexation Policy Relative to Roads and Rights-of-Way

Notwithstanding any provision of this Agreement to the contrary, both municipalities acknowledge that should an annexation occur within either municipality relating to property abutting existing public roads or rights-of-way divided in some manner by the boundary line, the annexation that occurs first in any given location will include the entire width of the road or right-of-way, and the annexing municipality shall therefore have jurisdiction over the road segment or right-of-way in question. Annexations of property abutting proposed roads or rights-of-way that do not yet exist that are divided in some manner by the boundary line shall have issues of annexation and jurisdiction of said roads or rights-of-way determined by a separate written agreement between the municipalities at the time the annexation is processed.

Section 4. Sewer Service Boundaries

The Parties agree to cooperate in the establishment or revision of Section 208 Water Quality Plan sewer service boundaries in accordance with this Agreement, except as otherwise provided herein. If any party shall file a petition with the North Front Range Water Quality Association or other agency or unit of government to implement the terms of this Agreement, the other party shall cooperate. Both Parties agree to oppose any third party request for modifications of such Section 208 boundaries.

Section 5. Minimum Development Standards

The Parties agree that, at a minimum, they will require, to the extent allowed by law, that all development within their jurisdictional boundaries comply with the applicable portions of their Municipal Codes relating to stormwater drainage and detention, soil erosion and sedimentation control, stream and wetlands protection, floodplain regulations, and public improvements standards.

Section 6. Joint Impacts and Infrastructure Issues

The Parties agree to jointly consult with and plan future road improvements for local and arterial roads and rights-of-way that traverse or parallel both municipalities, insofar as they have the jurisdiction so to do. With regard to such planning and jurisdiction, the Parties agree to cause improvements to be accomplished according to uniform and consistent standards. The improvements to said roads shall be made by the developers (unless made by other units of government) and the municipalities shall cooperate with each other and with the developers to obtain recapture of expenses on a proportional basis for any improvements benefitting properties outside the particular development, regardless of whose municipal boundaries the benefitted property may be in.

With regard to collector and minor streets and rights-of-way, as well as commercial development service drives and parking facility ingresses/egresses, the Parties agree that where practical the same will interconnect across municipal boundary lines and that neither municipality will subsequently close or vacate a street connection without the consent of the other municipality. Any such interconnections shall be made in a uniform and consistent manner. The Parties agree that mutual issues of importance in effectuating this policy, such as, but not limited to, access standards, signalization, and other related issues, including cost apportionment therefore, shall be included in and determined by a separate written agreement approved by both Parties.

If the Parties' standards differ, then the roadwork shall be improved and/or maintained to the stricter standard.

This Section 6 shall not be construed so as to prevent the Parties from joining in and executing an intergovernmental agreement that may be multi-jurisdictional with multiple municipalities, counties, and/or the State of Colorado relative to road planning and construction.

Mead and Berthoud agree to cooperate with each other in the planning and construction of future utilities, including but not limited to water and sewer lines, which are reasonably necessary to serve future developments within their own borders in rights-of-way or in utility easements, provided that rights-of-way or easements are restored to the condition prior to construction or to a higher, more improved condition. The Parties agree to resolve any conflict with regard to the location and installation methods of said utilities, whether public or private, or furnished by themselves or by other units of government. Neither party shall charge the other party for use of such rights-of-way or easements if such were previously granted to the providing party without charge. The Parties further may agree by separate written agreement to share in utility

infrastructure and service provision in order to assist development if they find it desirable to share or provide utilities beyond their corporate boundaries.

The Parties shall cooperate in planning and constructing linked bicycle/pedestrian trails between the municipalities and to connect with regional bicycle/pedestrian trail systems.

The Parties agree that should there be a dispute in regard to the interpretation of this Section 6, before any litigation is initiated; the Parties shall arbitrate any dispute by jointly selecting an engineering firm that is independent of both municipalities that shall offer its opinion to resolve the issue. Mediation or arbitration arising from this provision shall be non-binding.

Section 7. Notice of Development Proposals and Comprehensive Plan Revisions

Each party agrees to furnish the other with notice of all formal petitions and/or applications for and proceedings regarding the annexation, zoning, platting, subdividing, and/or development of any parcel of land located within 500 feet of the other party's boundary established by this Agreement. Such notice shall be sent to the other party at least 25 days prior to any public meeting or hearing on the matter so that it may comment on the proposal and appear as an interested party and be heard. Comments, consideration, and input may pertain to, but shall not be restricted to, site access, layout, storm water management, building materials, landscaping, buffering, lighting, signage, setbacks, design criteria, and similar site-specific features.

Each party agrees to furnish the other with notice of any proposal to amend its Comprehensive Plan that affects land abutting the jurisdictional line established in this Agreement. Such notice shall be sent to the other party at least 25 days prior to any public meeting or hearing on the matter so that it may comment on the proposal and appear as an interested party and be heard.

Section 8. Statutory Rights Preserved

This Agreement shall not be construed so as to limit or adversely affect the right of either municipality to file a statutory objection to or litigation over any proposed County zoning, or any other extraterritorial right granted to them by Colorado law.

Section 9. Divided Parcels

The Parties acknowledge that there may now be, or in the future may be, lots, parcels, or tracts of land under single ownership that lie on both sides of the boundary line. In the event such property divided by the boundary line is proposed for development, the Parties agree to cooperate in the development of such property as may be required to provide appropriate municipal services for the benefit of the property owners and each municipality. Nothing that may be accomplished by such cooperation shall be construed as, or have the effect of, changing or abrogating the boundary line. It is the intention of the Parties to avoid duplication of municipal services wherever possible.

Section 10. Special Provisions

Certain issues of this Agreement are more specifically provided for as follows:

The Parties agree that they mutually desire to have a “greenbelt” (i.e. open space buffer) lying between their respective municipalities. The greenbelt may be either undeveloped land or parkland that is landscaped with trees and other vegetation, but not occupied by recreational buildings or structures. Small-scale and occasional furnishings such as park benches shall not be construed as recreational structures. Pedestrian/bicycle trails may be installed in such greenbelt. The exact width and nature of the greenbelt, and the share applicable to each municipality, shall be determined on a case-by-case basis at the time that any development proposal is reviewed and approved along the boundary line by either municipality, or may be acquired or created by separate municipal action that may include the procurement of grants. Each party agrees to cooperate with the other party as necessary relative to any grant applications or similar actions for the acquisition of open space.

It is further recognized that as of the date of the execution of this Agreement, an Environmental Impact Study is being conducted for Interstate 25 which may ultimately recommend or lead to the construction of an interchange on Interstate 25 at WCR 40 or its equivalent thereof, which would induce the construction of a road along all or part of the boundary line. If an interchange is approved and constructed, in lieu of a greenbelt, the parties agree to require certain basic design standards that would be uniform for both municipalities for the roadside appearance adjacent to that road, which may be known as a “scenic entry corridor” for both municipalities. For purposes of this agreement the portion of WCR 5 at the boundary line is included within the “scenic entry corridor”. These minimum standards include, but are not limited to:

1. Setbacks shall be landscaped in accordance with standards equivalent to or better than the following:
 - a. All building setbacks adjacent to the WCR 40 or equivalent right of way shall be landscaped at a ratio of at least one tree and five shrubs for every one thousand square feet of setback area.
 - b. At least fifty percent of the trees shall be over story/shade deciduous species and twenty-five percent of the trees are coniferous species where appropriate. Evergreen trees (conifers) should not be planted where they will shade public streets and sidewalks during the winter months.
 - c. Grouping of trees is allowed and encouraged where buffering of on-site improvements is desirable provided that minimum spacing is maintained.
 - d. Irrigated lower water consuming grass or other comparable vegetation shall be the primary ground cover. Live plant material other than grass may be planted if it is suitable to the area and is maintained free of weeds and irrigation is provided.
 - e. A concrete path may be required within the scenic entry corridor to provide pedestrian access to or across the property. All concrete paths shall be designed according to the respective community’s standards.
 - f. Landscaping and irrigation in scenic entry corridors shall be designed and constructed to the respective community’s standards.

- g. Where strict compliance with the standards stated above is not possible or practical, the landscape standards shall meet the following requirements:
 - i. The scenic entry corridor area, width, area and landscaping shall be commensurate with the scope of the project.
 - ii. Negative impacts to adjacent properties shall be mitigated with the use of landscaping.
 - iii. The intent and purpose of this section is to provide gateway entrances to the municipalities that are attractive and provide an enhanced sense of community.
 - iv. Development shall be required to mitigate a lesser setback in the scenic entry corridor, if proposed, by providing a higher quality or otherwise more desirable landscape improvement.
- 2. Tree preservation shall be practiced to the greatest extent feasible, consistent with good forestry practices and taking into account the location, health, number and quality of tree species that exist on a given parcel.
- 3. A minimum setback of 50 feet from the road right-of-way of WCR 40 or equivalent thereof shall be maintained.
- 4. No buildings, structures, access drives, or facilities (such as parking lots), except driveway aprons crossing the setback leading to features beyond the setback, may be located within such setbacks, except for the following: a) stormwater detention/retention facilities; b) any required street lighting; c) approved small-scale mass transit facilities such as bus shelters or bus stops; d) small-scale furnishings such as park benches; and e) governmental regulatory or identification signs.

Section 11. Effect on Other Parties or Boundary Agreements/IGAs

This Agreement is intended to describe rights and responsibilities only as between the named parties hereto. It is not intended to and shall not be deemed to confer rights to any persons or entities not named as parties hereto. Nothing contained in this Agreement shall be used or construed to affect, support, bind, or invalidate the boundary claims of either party insofar as they shall affect any municipality or county not a party to this Agreement. Nothing contained in this Agreement shall be construed to require Mead or Berthoud to annex any property or to provide any services to any land. Nothing contained in this Agreement shall be construed to require either party to obtain other boundary agreements or similar intergovernmental agreements (IGAs), or to plan for land uses for properties that have been designated to the other party in this Agreement, and thus it is recognized that some unincorporated areas may remain undesignated by boundary agreements. Nothing contained in this Agreement shall be construed to entitle either party, or any person, firm, partnership, or corporation claiming protection under or by virtue of the existence of this Agreement, to a judgment for monetary damages against the other for violation of the terms of this Agreement.

Section 12. Agreement Amendments and Enforcement

It is mutually agreed that neither Mead nor Berthoud shall either directly or indirectly seek any modification or rescission of this Agreement through court action, and that this Agreement shall remain in full force and effect until amended by a mutual written agreement approved by the respective corporate authorities of both Parties. The provisions of this Agreement may be enforced by either party against the other in any court of competent jurisdiction by means of either injunction or specific performance.

Section 13. Severability

If any provision of this Agreement shall be declared invalid or unenforceable for any reason by a court of competent jurisdiction as to either party or as to both Parties, such invalidation shall not affect any other provisions of this Agreement which can be given effect without the invalid provision (except that if a requirement or limitation in such provision is declared invalid as to one party, any corresponding requirement or limitation shall be deemed invalid as to the other party), and to this end the provisions of this Agreement are to be severable.

Section 14. Term

This Agreement shall be valid and binding and in full force and effect in perpetuity from the date of execution by both parties for a five (5) year term. It may be extended for successive five year periods thorough mutual written agreement by the parties.

Section 15. Governing Law

This Agreement shall be construed in accordance with the laws of the State of Colorado.

Section 16. Notices

Notices shall be provided to the respective party by first-class mail, postage prepaid, as follows:

Town of Mead
Attention: Town Manager
P.O. Box 626
Mead, CO 80542-0626

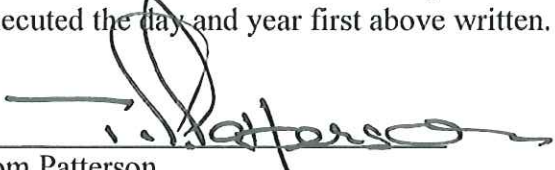
Town of Berthoud
Attention: Town Administrator
P.O. Box 1229
Berthoud, CO 80513-1229

Section 17. Recording and Availability of Agreement

The Parties shall each record a certified copy of this Agreement with the Clerk & Recorder's

Office for the county or counties in which the municipality is located, or with the given county or counties wherein any land affected by this Agreement is located. Each party shall make available for public inspection copies of this Agreement in their respective offices as provided by statute.

IN WITNESS WHEREOF, the above parties hereto have caused this Agreement to be executed the day and year first above written.



Tom Patterson,
Mayor, Town of Berthoud

Attest:



Mary Cowdin,
Town Clerk, Town of Berthoud



Richard W. Macomber
Mayor, Town of Mead

Attest:

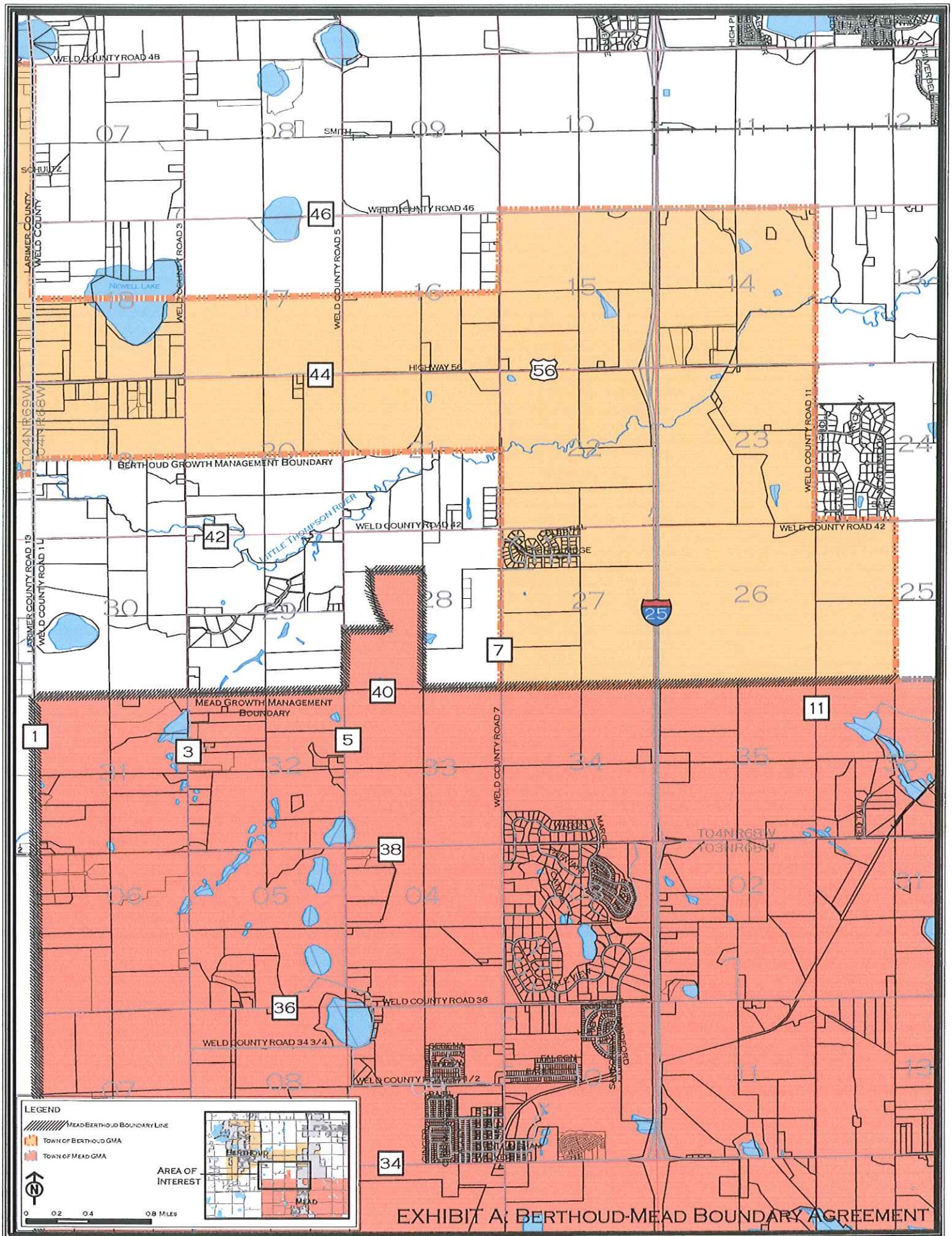


Charlene Reed
Town Clerk, Town of Mead

Approved as to Form:

R. Bruce Fickel, Attorney

EXHIBIT A





Agenda Item Summary

Agenda Date: 5/27/2025

Subject: Resolution No. 33-R-2025 - A Resolution of the Town of Mead, Colorado Setting Forth Certain Findings of Fact and Conclusions as to the Annexation of Certain Property Known as the AMK Annexation 2

Presented by: Collin Mieras

Summary:

This Agenda Item Summary (AIS) has been prepared for the proposed annexation known as the AMK Annexation 2 ("Annexation"). The Annexation area includes approximately 13.206 acres located north of Weld County Road ("WCR") 34 and east of I-25, as more fully described in the AMK Annexation 2 Map attached to this AIS ("Property"). The Property is in unincorporated Weld County and zoned for agricultural use. The Owner, AMK Properties, LLC, has requested Light Industrial (LI) zoning upon annexation.

Town staff recommends that the Board of Trustees: (1) consider and approve the Eligibility Resolution; and (2) open and continue the consolidated hearing to consider annexing the Property, to consider the establishment of initial zoning of the Property as LI, and approving the Annexation Agreement by and between the Town and the Owner/Applicant ("Annexation Agreement") to August 11, 2025, at 6:00 p.m.

Detail of Request:

Applicant(s): AMK Properties, LLC
Property Owner(s): AMK Properties, LLC
Property Location: 4727 WCR 34, Platteville, CO 80651; generally located north of WCR 34 and east of Interstate 25
Current Zoning (Weld County): Agricultural
Proposed Zoning (Mead): Light Industrial (LI) Zoning District
Comp. Plan Designation: Business Park (BP)
Surrounding Land Uses:
North: Raterink and Postle Industrial Developments; Town of Mead Light Industrial Zoning
East: Single-Family Home; Weld County Agricultural Zoning
South: Single-Family Home; Weld County Agricultural Zoning
West: Original AMK Property; Town of Mead Light Industrial Zoning

Overview:

Applicant initiated annexation proceedings and submitted a Petition for Annexation on or about January 27, 2025 ("Petition"). On April 14, 2025, the Board of Trustees found that the Petition substantially complies with statutory requirements and adopted Resolution No. 22-R-2025 ("Resolution"), which also set the eligibility hearing date for May 27, 2025. The Resolution further referred the Annexation and initial zoning application to the Planning Commission, which recommended approval of the Annexation and establishment of initial Light Industrial (LI) zoning after a hearing held on May 21, 2025 (Resolution No. 06-PC-2025, a copy of which attached hereto). Section 31-12-108, C.R.S. requires that the eligibility hearing be scheduled on a date not less than (30) thirty days nor more than sixty (60) days from the effective date of the substantial compliance resolution. The May 27, 2025 public hearing date complies

with this section of state law.

Pursuant to the statutory requirements of the Municipal Annexation Act of 1965, C.R.S. §§ 31-12-101 et seq., as amended (the "Act"), the eligibility hearing is the final prerequisite in the annexation process and permits the Town to consider annexing the Property. Typically, the Town considers the Eligibility Resolution, as well as the ordinances zoning and annexing a property, as part of one hearing. Because staff and Owner have not yet finalized the AMK Annexation Agreement, Town staff recommends considering only the Eligibility Resolution for the Annexation, and continuing the consolidated hearing to consider approval of the Annexation, the establishment of initial zoning, and Annexation Agreement.

Review Criteria Analysis:

Annexation Eligibility Review Criteria, MMC Section 16-8-50

Section 16-8-50 of the MMC states that eligibility for annexation shall be determined by conformity with the requirements of C.R.S. § 31-12-104 and § 31-12-105, as amended and as determined by the Board of Trustees in its sole discretion.

The applicable requirements of C.R.S. § 31-12-104 and § 31-12-105 exist or have been met in that:

Not less than one sixth (1/6) of the perimeter of the area proposed to be annexed is contiguous with the existing boundaries of the Town of Mead. C.R.S. § 31-12-104(1)(a).

C.R.S. § 31-12-104(1)(a) states that an area is eligible for annexation when the Town determines "That not less than one-sixth of the perimeter of the area proposed to be annexed is contiguous with the annexing municipality." The area proposed to be annexed exceeds the minimum of one-sixth of the perimeter contiguity with 1,917 feet contiguous with current Town boundaries. The total perimeter of the Property is 3,578 feet, and the minimum allowable contiguity is 596 feet.

A community of interest exists between the area proposed to be annexed and the Town of Mead; the proposed area to be annexed is urban or will be urbanized in the near future and the area to be annexed is integrated with or is capable of being integrated with the Town of Mead. C.R.S. § 31- 12-104(1)(b).

The Property currently abuts the Town of Mead in Weld County. As set forth above, the Property satisfies the applicable state law requirements for contiguity. C.R.S. § 31-12- 104(1)(b) states, in relevant part, that "[t]he fact that the area proposed to be annexed has the contiguity with the [Town as required by C.R.S. § 31-12-104(1)(a)] shall be a basis for a finding of compliance with these requirements . . .". The Property satisfies the C.R.S. § 31-12-104(1)(b) requirements.

In establishing the boundaries of the territory to be annexed, no land held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate, has been divided into separate parts or parcels without the written consent of the landowner(s) thereof unless such tracts or parcels are separated by a dedicated street, road or other public way. C.R.S. § 31-12-105(1)(a).

The Petition has been executed by all landowners of the Property, exclusive of public rights-of- way. The annexation will not separate or subdivide any land held in identical ownership.

In establishing the boundaries of the territory to be annexed, no land held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate, comprising 20 acres or more (which, together with buildings and improvements situated thereon, has a value for assessment in excess of \$200,000.00 for ad valorem tax purposes for the year preceding the annexation) shall be included in the proposed annexation area without the written consent of the landowners [unless the proposed annexation area is an enclave, which is not relevant to the annexation under consideration]. C.R.S. § 31-12-105(1)(b).

The Petition has been executed by all landowners of the Property. There are no individual parcels, nor contiguous parcels held in identical ownership, that comprise 20 acres or more within the Property having a value in excess of \$200,000.00 for ad valorem tax purposes for the year preceding the annexation that have been included in the proposed Annexation without the written consent of the landowners.

100% of the landowners have consented to the Annexation, exclusive of any public rights-of-way included within the boundaries of the Property.

No annexation proceedings have been commenced by another municipality for any portion of the Property. C.R.S. § 31-12-105(1)(c).

There have been no annexation proceedings commenced by another municipality for any portion of the Property.

The area proposed for annexation will not result in the detachment of area from any school district or the attachment of the same to another school district. C.R.S. § 31-12-105(1)(d).

The Property will remain in the St. Vrain Valley School District RE-1(J).

The annexation of the Property will not have the effect of extending the municipal boundary of the Town of Mead more than three miles in any direction from any point of such municipal boundary within one year. C.R.S. § 31-12-105(1)(e).

The Annexation will not extend the Town's boundaries more than three miles in any direction.

C.R.S. § 31-12-105(1)(e) also requires, in relevant part, that prior to completion of any annexation within the three-mile area, the Town shall have in place a plan for that area proposed to be annexed. As set forth in the MMC, the Town of Mead Comprehensive Plan, as amended, constitutes the "plan in place" referenced in C.R.S. § 31-12-105(1)(e).

Alternatives/Options:

C.R.S. § 31-12-111 provides as follows:

"If the resolution of the governing body adopted pursuant to Section 31-12-110 determines that the applicable provisions of Section 30 of Article II of the State constitution and Sections 31-12-104 and 31-12-105 have been met, and further determines that an election is not required under Section 31-12-107(2), and does not determine that additional terms and conditions are to be imposed, the governing body may thereupon annex the area proposed to be annexed by ordinance."

In this case, Town Staff finds as follows:

1. The Annexation is in compliance with the requirements of Sections 31-12-104 and 31-12-105, C.R.S.;
2. An election is not required under Section 31-12-107(2), C.R.S.;
3. The Petition is signed by the owners of one hundred percent (100%) of the area proposed to be annexed, exclusive of streets and alleys; and
4. No additional terms and conditions are to be imposed,

Following the conclusion of the eligibility hearing and adoption/approval of the Eligibility Resolution, the Board may proceed to annex the Property by ordinance without election. Alternatively, and in accordance with Staff's recommendation, the Board of Trustees may opt to continue the decision regarding annexation of the Property, the establishment of the initial zoning (LI), and approval of the Annexation

Agreement, to a time and date certain. As set forth above, Staff is recommending that the consolidated public hearing (to receive testimony and evidence regarding the Annexation, the establishment of initial zoning, and the Annexation Agreement) be opened and continued to August 11, 2025 at 6:00 p.m., with the continued consolidated hearing to be held at Town Hall. Staff recommends that the Board of Trustees confer with the Town Attorney if the Board seeks to deny the Annexation.

Financial Considerations:

None.

Staff Recommendation / Actions Required:

Staff recommends that, following the conclusion of the public hearing regarding the eligibility of the Property for annexation to the Town, the Board of Trustees proceed to: (1) approve Resolution No. 33-R-2025, declaring the Property eligible for annexation to the Town of Mead, and (2) open and continue the consolidated hearing regarding approval of the Annexation, establishment of initial zoning of the Property, and approval of the Annexation Agreement to August 11, 2025 at 6:00 p.m., with the continued public hearing to be held at Town Hall.

Suggested Motions:

Resolution No. 33-R-2025 (at conclusion of Eligibility Hearing):

"I move approval of Resolution No. 33-R-2025, a resolution of the Town of Mead, Colorado, setting forth certain findings of fact and conclusions as to the annexation of certain property known as the AMK Annexation 2, based on a finding that all applicable criteria for annexation have been satisfied, as detailed in the agenda item summary report prepared for the May 27, 2025 board meeting."

Open and continue the consolidated public hearing regarding the annexation of the property, the establishment of initial zoning, and approval of the Annexation Agreement:

"I move to open and continue the consolidated public hearing regarding the approval of the ordinances to (1): annex certain territory known as the AMK Annexation 2 to the Town of Mead; (2) establish the initial zoning for the AMK Annexation 2 as light industrial; and (3) approve the AMK Annexation agreement, which continued consolidated public hearing shall be held on August 11, 2025, at 6:00 p.m. at Mead Town Hall, 441 Third Street, in Mead, Colorado."

Attachments:

1. Resolution 33-R-2025
2. Annexation Petition and Map
3. PC Resolution 06-PC-2025 AMK 2

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 33-R-2025**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,
SETTING FORTH CERTAIN FINDINGS OF FACT AND CONCLUSIONS
AS TO THE ANNEXATION OF CERTAIN PROPERTY KNOWN AS THE
AMK ANNEXATION 2**

WHEREAS, the Board of Trustees of the Town of Mead, Colorado has received a petition for annexation and annexation maps of certain real property more fully described in said petition and maps (the "Property"), said petition and maps having heretofore been filed with the Town Clerk of the Town of Mead (together, the "Petition"); and

WHEREAS, the Board of Trustees previously adopted Resolution No. 22-R-2025, finding that the Petition was in substantial compliance with the Municipal Annexation Act of 1965, as amended (the "Act"), and scheduling a hearing on said Petition; and

WHEREAS, the Board of Trustees held a duly noticed public hearing on May 27, 2025, to consider the Petition; and

WHEREAS, in conformance with § 31-12-110 of the Act, as amended, the Board of Trustees has examined the Petition and related filings and wishes to make certain findings of fact as more fully set forth herein.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The above findings and recitals are incorporated herein as findings and determinations of the Board of Trustees.

Section 2. The Board of Trustees further finds as follows:

- That the Property meets the requirements of Section 30(1)(b) of Article II of the Colorado Constitution and C.R.S. §§ 31-12-104 and 31-12-105, and is eligible for annexation to the Town of Mead;
- That an election is not required under the applicable requirements of Section 30(1)(a) of Article II of the Colorado Constitution and C.R.S. § 31-12-107(2); and
- That no additional terms or conditions are imposed which would require an election under C.R.S. § 31-12-112(1). Specifically, the Board of Trustees finds that there are no additional terms and conditions imposed on the proposed annexation of the Property to the Town.

Section 3. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining issues of this Resolution.

Section 4. Effective Date. This resolution shall become effective immediately upon adoption.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 27TH DAY OF MAY, 2025.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

PETITION FOR ANNEXATION
AMK ANNEXATION #2

TO THE BOARD OF TRUSTEES OF THE TOWN OF MEAD, COLORADO:

The undersigned ("**Petitioner**"), in accordance with the Municipal Annexation Act of 1965 as set forth in C.R.S. § 31-12-101 et seq., as amended and as in effect on the submission date set forth below ("**Annexation Act**"), hereby petitions the Board of Trustees of the Town of Mead, Colorado ("**Board**"), to annex to the Town of Mead ("**Town**") the unincorporated territory located in the County of Weld, State of Colorado, which property is more particularly described in **Exhibit A-1** attached hereto and incorporated herein by reference ("**Property**").

The Property may be generally described as the AMK Annexation #2.

In support of this Petition for Annexation ("**Petition**"), Petitioner alleges that:

1. It is desirable and necessary that the Property be annexed to the Town.
2. The requirements of C.R.S. §§31-12-104 and 31-12-105 of the Annexation Act exist or have been met.
3. Not less than one-sixth (1/6) of the perimeter of the Property is contiguous with the Town's current municipal boundaries.
4. A community of interest exists between the Property and the Town.
5. The Property is urban or will be urbanized in the near future.
6. The Property is integrated with or is capable of being integrated with the Town.
7. Petitioner comprises more than fifty percent (50%) of the landowners in the Property owning more than fifty percent (50%) of the Property, excluding public streets, and alleys and any land owned by the annexing municipality, and the Petitioner hereby consents to the establishment of the boundaries of the Property as shown on the annexation map submitted herewith and attached as **Exhibit C**, and as more fully described in Paragraph 16 below.
8. The Property is not presently a part of any incorporated city, city and county, or town; nor have any proceedings been commenced for incorporation or annexation of an area that is part or all of the Property; nor has any election for annexation of the Property or substantially the same territory to the Town been held within the twelve (12) months immediately preceding the filing of this Petition.
9. The proposed annexation will not result in detachment of area from any school district or attachment of same to another school district.
10. Except to the extent necessary to avoid dividing parcels within the Property held in identical ownership, at least fifty percent (50%) of which are within the three (3) mile limit, the proposed annexation will not extend the municipal boundary of the Town more than three (3) miles in any direction from any point of the current municipal boundary.

11. The proposed annexation will not result in the denial of reasonable access to any landowner, owner of an easement, or owner of a franchise adjoining a platted street or alley which has been annexed by the Town but is not bounded on both sides by the Town.

12. In establishing the boundaries of the Property, no land which is held in identical ownership, whether consisting of a single tract or parcel of real estate or two or more contiguous tracts or parcels of real estate:

(a) is being divided into separate parts or parcels without the written consent of the landowner or landowners thereof unless such tracts or parcels are separated by a dedicated street, road or other public way; or

(b) comprising twenty (20) acres or more and together with buildings and improvements situate thereon having a valuation for assessment in excess of \$200,000.00 for ad valorem tax purposes for the year next preceding the proposed annexation, is included in the Property without the written consent of the landowner or landowners.

13. If a portion of a platted street or alley is to be annexed, the entire width thereof is included within the Property.

14. The land owned by Petitioner constitutes one hundred percent (100%) of the Property within the meaning of C.R.S. § 31-21-107(1)(g) of the Annexation Act.

15. The affidavit of the circulator of this Petition certifying that the signature(s) on this Petition is the signature of each person whose name it purports to be and certifying the accuracy of the date of such signature(s) is attached hereto as **Exhibit B** and is incorporated herein by this reference.

16. This Petition is accompanied by four (4) copies of an annexation map which have been prepared by a professional surveyor and submitted to the Town Clerk. An 11 x 17 copy of the annexation map is attached to this Petition as **Exhibit C** for reference. The annexation map contains, among other things, the following information:

(a) A written legal description of the boundaries of the Property;

(b) A map showing the boundary of the Property;

(c) Within the annexation boundary map, a showing of the location of each ownership tract in unplatted land and, if part or all of the area is platted, the boundaries and the plat numbers of plots or of lots and blocks; and

(d) Next to the boundary of the Property, a drawing of the contiguous boundary of the Town of Mead abutting the Property.

17. That the proposed annexation of the Property complies with Section 30 of Article II of the Colorado Constitution.

18. In connection with the processing of this Petition, Petitioner requests that the Town approve and execute an annexation agreement ("**Annexation Agreement**") which establishes the terms and conditions under which the Petitioner has agreed to annex the Property to the Town.

19. Upon the annexation of the Property becoming effective, and subject to the conditions set forth in this Petition and to be set forth in the Annexation Agreement, the Property shall become subject to all ordinances, resolutions, rules and regulations of the Town, except as otherwise set forth in the Annexation Agreement, and except for general property taxes of the Town, which shall become effective on January 1 of the next succeeding year following adoption of the annexation ordinance.

20. Except for the terms and conditions of this Petition and of the Annexation Agreement, which terms and conditions Petitioner expressly approves and therefore does not constitute an imposition of additional terms and conditions within the meaning of C.R.S. §§ 31-12-107(4) and 31-12-110(2) of the Annexation Act, Petitioner requests that no additional terms and conditions be imposed upon annexation of the Property to the Town.

THEREFORE, Petitioner requests that the Board complete and approve the annexation of the Property pursuant to the provisions of the Municipal Annexation Act of 1965, as amended.

Respectfully submitted this 27th day of January, 2025.

Signature of Petitioner, owner of property described in Exhibit A-2:

AMK Properties, LLC

By: 
Name: Randy St. Mich
Title: Managing Member

Date of Signature: 1/27/2025

Mailing Address:

11840 Highway 52
Fort Lupton, CO
80621

EXHIBIT A-1
TO PETITION FOR ANNEXATION

Legal Description of Property (includes WCR 34 right-of-way)

LEGAL DESCRIPTION

AMK ANNEXATION #2

A parcel of land, situate in the Southeast Quarter of Section Eleven (11), Township Three North (T.3N.), Range Sixty-eight West (R.68W.) of the Sixth Principal Meridian (6th P.M.), County of Weld, State of Colorado and being more particularly described as follows:

COMMENCING at the Southeast Corner of said Section 11 and assuming the South line of the Southeast Quarter of Section 11, as bearing South 89°36'43" West, being a Grid Bearing of the Colorado State Plane, North Zone, North American Datum 1983/2011, a distance of 2,628.10 feet, monumented by a #6 rebar with a 3.25" aluminum cap stamped LS 27269 at the South Quarter Corner and monumented by a #6 rebar with a 3.25" aluminum cap stamped LS 22098 at the Southeast Corner of said Section 11, and with all other bearings contained herein relative thereto;

THENCE South 89°36'43" West, along said south line, a distance of 1,328.51 feet to the Southeast Corner of Lot B, Recorded Exemption No. RE-2311, as recorded November 18, 1998, at Reception No. 2654501 of the records of the Weld County Clerk and Recorder, and the POINT OF BEGINNING;

THENCE South 00°23'17" East a distance of 30.00 feet to the south Right-of-Way line of Weld County Road 34;

THENCE South 89°36'43" West, along said south line, a distance of 287.32 feet;

THENCE North 00°23'17" West a distance of 30.00 feet to the Southwest Corner of Lot B;

THENCE along the west, north and east lines of Lot B the following five courses;

THENCE North 07°06'53" West a distance of 368.49 feet;

THENCE North 30°00'04" West a distance of 243.52 feet;

THENCE North 03°47'02" West a distance of 765.98 feet to the south line of Postle Annexation, as recorded November 8, 2021, as Reception No. 4774032;

THENCE North 89°30'25" East, along said south line, a distance of 509.00 feet;

THENCE South 00°09'31" West a distance of 1,343.30 feet to the POINT OF BEGINNING.

Thus-described Annexation Map contains 575,254 Square Feet or 13.206 Acres, more or less (±); together with and subject to all easements and rights-of-way existing and/or of public records.

EXHIBIT A-2
TO PETITION FOR ANNEXATION

Legal Description of Property (Platted Lot)

LEGAL DESCRIPTION

AMK ANNEXATION #2 LOT B

A parcel of land, situate in the Southeast Quarter of Section Eleven (11), Township Three North (T.3N.), Range Sixty-eight West (R.68W.) of the Sixth Principal Meridian (6th P.M.), County of Weld, State of Colorado and being more particularly described as follows:

Lot B, RE-2311, as recorded November 18, 1998 as Reception No. 3654501 of the Weld County Clerk & Recorder, County of Weld, State of Colorado.

Thus-described parcel contains 557,958 Square Feet or 12.809 Acres, more or less ($\pm$); together with and subject to all easements and rights-of-way existing and/or of public records.

EXHIBIT B
TO PETITION FOR ANNEXATION

Affidavit of Circulator

The undersigned, being of lawful age, who being first duly sworn upon oath deposes and says:

That (s)he was the circulator of the foregoing Petition for Annexation of lands to the Town of Mead, Colorado, consisting of ____ () pages, including **Exhibit A-1, Exhibit A-2** and **Exhibit C** and the map attached hereto, but excluding the page of this **Exhibit B**, and that the signature of the petitioner(s) AMK Properties, LLC, thereon was witnessed by the circulator and is the true and original signature of the person whose name its purports to be, and that the date of such signature is correct.

Circulator

STATE OF COLORADO)
) ss.
COUNTY OF Weld)

The foregoing AFFIDAVIT OF CIRCULATOR was subscribed and sworn to before me this 27th day of January, 2025, by Randy Hippich.

Witness my hand and official seal.

My commission expires:

02/28/2028

Notary Public

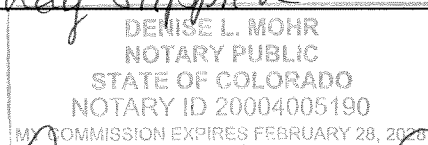


EXHIBIT C
TO PETITION FOR ANNEXATION

Annexation Map

An 11 x 17 version of the annexation map is attached hereto. Four (4) full size copies of the annexation map have been provided to the Town Clerk of the Town of Mead.

AMK ANNEXATION #2
LOT B, RECORDED EXEMPTION 1207-11-4-RE2311
SITUATE IN THE SE QUARTER OF SECTION 11, TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE 6TH P.M.,
COUNTY OF WELD, STATE OF COLORADO
13.206 ACRES

CERTIFICATE OF OWNERSHIP

The undersigned is the owner of certain lands in Mead, Colorado, described as follows, except public rights-of-way:

A parcel of land, situate in the Southeast Quarter of Section Eleven (11), Township Three North (T.3N.), Range Sixty-eight West (R.68W.) of the Sixth Principal Meridian (6th P.M.), County of Weld, State of Colorado and being more particularly described as follows:

COMMENCING at the Southeast Corner of said Section 11 and assuming the South line of the Southeast Quarter of Section 11, as bearing South 89°36'43" West, being a Grid Bearing of the Colorado State Plane, North Zone, North American Datum 1983/2011, a distance of 2,628.10 feet, monumented by a #6 rebar with a 3.25" aluminum cap stamped LS 27269 at the South Quarter Corner and monumented by a #6 rebar with a 3.25" aluminum cap stamped LS 22098 at the Southeast Corner of said Section 11, and with all other bearings contained herein relative thereto;

THENCE South 89°36'43" West, along said south line, a distance of 1,328.51 feet to the Southeast Corner of Lot B, Recorded Exemption No. RE-2311, as recorded November 18, 1998, at Reception No. 2654501 of the records of the Weld County Clerk and Recorder, and the POINT OF BEGINNING;
THENCE South 00°23'17" East a distance of 30.00 feet to the south Right-of-Way line of Weld County Road 34;
THENCE South 89°36'43" West, along said south line, a distance of 287.32 feet;
THENCE North 00°23'17" West a distance of 30.00 feet to the Southwest Corner of Lot B;
THENCE along the west, north and east lines of Lot B the following five courses;
THENCE North 07°06'53" West a distance of 368.49 feet;
THENCE North 30°00'04" West a distance of 243.52 feet;
THENCE North 03°47'02" West a distance of 765.98 feet to the south line of Postle Annexation, as recorded November 8, 2021, as Reception No. 4774032;
THENCE North 89°30'25" East, along said south line, a distance of 509.00 feet;
THENCE South 00°09'31" West a distance of 1,343.30 feet to the POINT OF BEGINNING.

has petitioned the Town of Mead for the annexation of the property described herein, hereby lays out and establishes this Annexation Map under the name and style of AMK ANNEXATION #2, and further acknowledges that: A) all conditions, terms, and specifications designated or described herein shall be binding on the owner and the heirs, successors and assigns of the owner; and B) the signature hereon of any representative of a partnership, limited liability company, or corporate entity, as applicable, indicates that all required approvals have been obtained.

Thus-described Annexation Map contains 575,254 Square Feet or 13.206 Acres, more or less (±); together with and subject to all easements and rights-of-way existing and/or of public records.

Executed this ____ day of _____, 20__.

In witness whereof, we have hereunto set our hand(s) and seal(s) this ____ day of _____, 20__.

AMK Properties, LLC

By: _____

Name: _____

Title: _____

State of Colorado)

County of Weld) ss

)

The foregoing Certificate of Ownership was acknowledged before me this ____ day of _____, 20__, by _____,

as _____ of _____, a _____.

Witness My Hand and Seal: _____

Notary Public

My commission expires: _____

CERTIFICATE OF LIENHOLDER/DEED OF TRUST HOLDER

The undersigned hereby certifies that it is a lawful lienholder/deed of trust holder as to the real property described in this Annexation Map, does hereby certify that it acknowledges the establishment of this Annexation Map, and accepts the conditions and restrictions (if any) set forth in this Annexation Map.

Lienholder: Independent Financial

LIENHOLDERS

By: _____

Name: _____

Title: _____

Witness my hand and seal this ____ day of _____, 20__.

NOTARIAL CERTIFICATE

STATE OF COLORADO)

County of Mead) ss

)

The foregoing instrument was acknowledged before me by _____ as

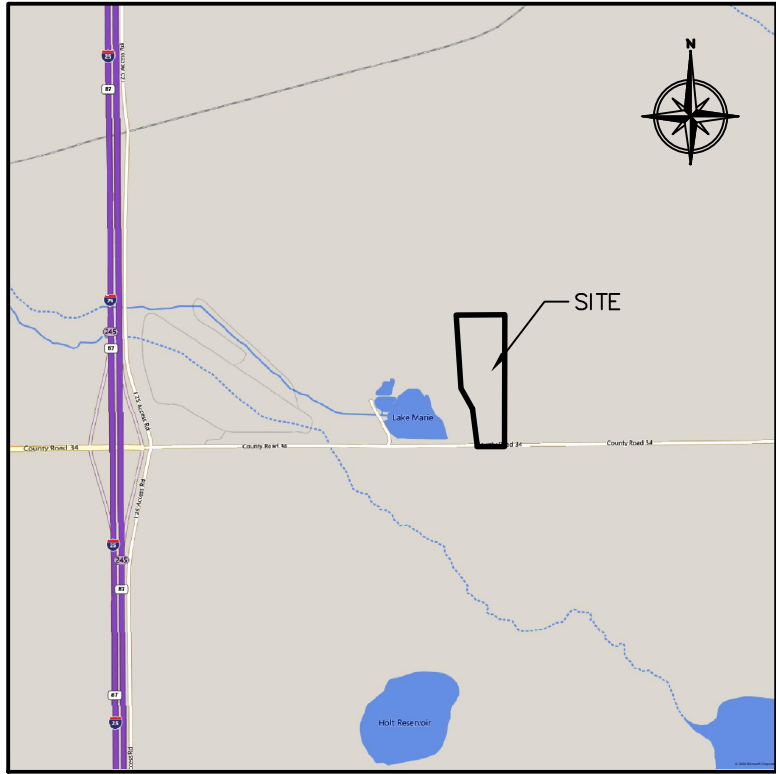
_____ this ____ day of _____, 20__.

Witness my Hand and Official Seal.

My commission expires: _____.

NOTICE

According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon. (13-80-105 C.R.S. 2012)



VICINITY MAP

SCALE: 1" = 2000'

Owner: AMK Properties, LLC
C/O Randy Stippich
11840 Highway 52
Fort Lupton, CO

Engineer: I2 Consultants Inc.
C/O Troy Campbell
16911 Potts Place
Mead, CO

Surveyor: Majestic Surveying, LLC
C/O Steven Parks, PLS
1111 Diamond Valley Drive, Suite 104
Windsor, CO 80550
970-833-5698

CERTIFICATE OF APPROVAL BY THE BOARD OF TRUSTEES

The Annexation Map shown hereon is approved and accepted by Ordinance Number _____, passed and adopted at the regular meeting of the Board of Trustees of Mead, Colorado held on the ____ day of _____, 20__.

Mayor _____

Attest: _____

Town Clerk

Planning Commission Certificate

Recommended for Approval by the Mead Planning Commission this ____ day of _____, 20__.

Chairperson _____

ATTEST: _____

Secretary

TITLE COMMITMENT NOTE

For all information regarding easements, rights-of-way and title of records, Majestic Surveying, LLC relied upon Title Commitment Number 171-F07204-24, dated June 7, 2024, as prepared by Fidelity National Title Insurance Company to delineate the aforesaid information. This survey does not constitute a title search by Majestic Surveying, LLC to determine ownership or easements of record.

BASIS OF BEARINGS AND LINEAL UNIT DEFINITION

Assuming the South line of the SE Quarter of Section 11, Township Three North, Range 68 West of the 6th P.M., monumented as shown on this drawing, as bearing South 89°36'43" West, being a Grid Bearing of the Colorado State Plane, North Zone, North American Datum 1983/2011, a distance of 2,628.10 feet and with all other bearings contained herein relative thereto.

The lineal dimensions as contained herein are based upon the "U.S. Survey Foot".

ANNEXATION TABLE

TOTAL PERIMETER OF PARCEL TO BE ANNEXED: 3,578 FEET
CONTIGUOUS PERIMETER TO PRESENT TOWN BOUNDARY: 1,917 FEET
MINIMUM ALLOWABLE CONTIGUITY (1/6 TOTAL PERIMETER): 596 FEET

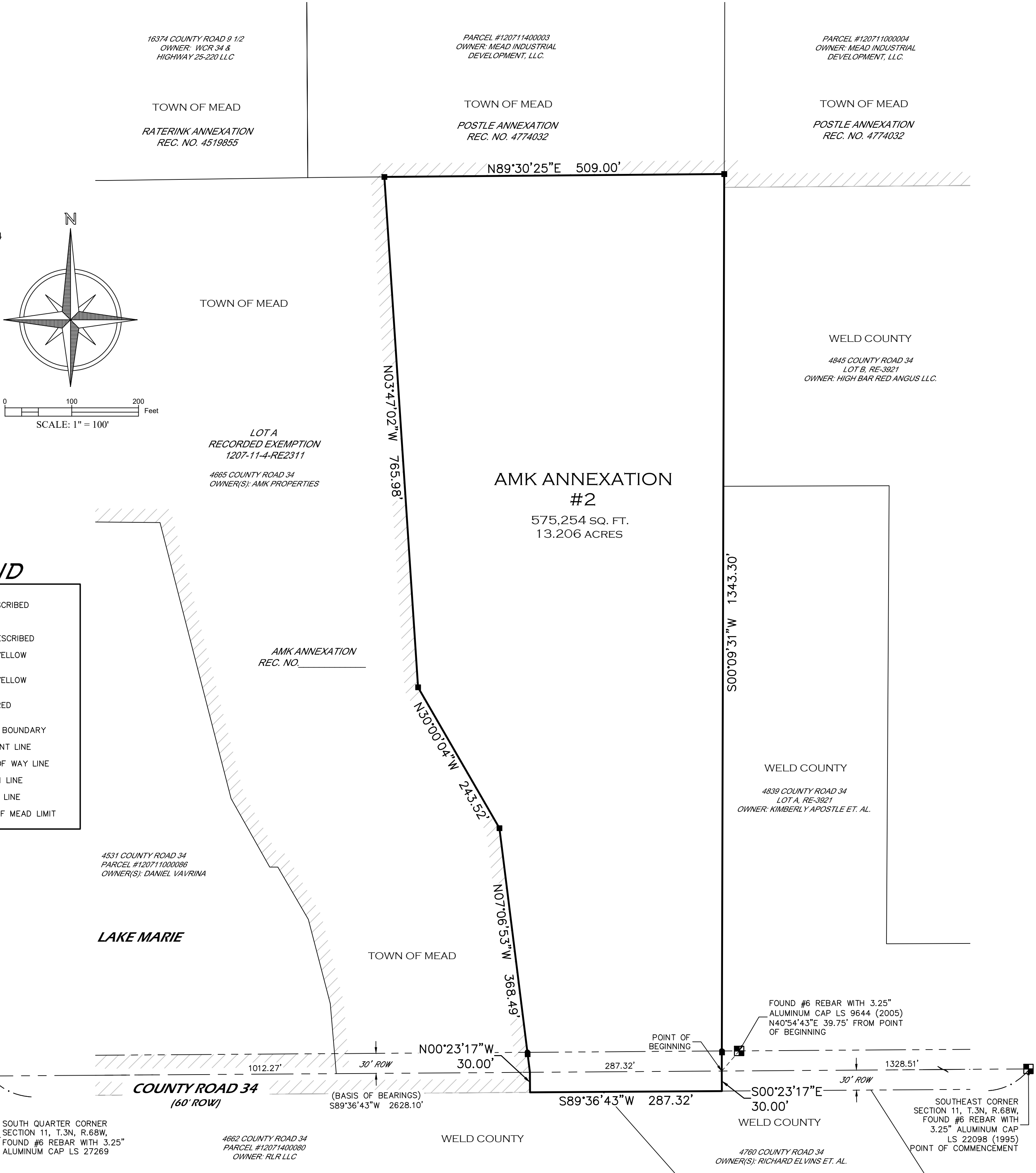
SURVEYOR'S CERTIFICATE

I, Steven Parks a licensed Professional Land Surveyor in the State of Colorado, do hereby certify that the Annexation Map shown hereon is a correct delineation of the above described parcel of land.

I further certify that this Annexation Map was prepared under my personal supervision and in accord with applicable State of Colorado requirements and that at least one-sixth (1/6) of the peripheral boundary of said parcel is contiguous to the present boundary of the Town of Mead.

PRELIMINARY

Steven Parks - On Behalf of Majestic Surveying, LLC
Colorado Licensed Professional Land Surveyor #38348



PROJECT NO: 2024251	NAME: 4727 WCR 34	REVISIONS:	DATE:
DATE: 10-1-2024	CLIENT: CLAYSTONE	REDLINES	1-8-25
DRAWN BY: MAK	FILE NAME: 2024251ZONE		
CHECKED BY: SIP	SCALE: 1" = 100'		

**TOWN OF MEAD, COLORADO
PLANNING COMMISSION
RESOLUTION NO. 06-PC-2025**

**A RESOLUTION OF THE PLANNING COMMISSION OF THE TOWN OF
MEAD, COLORADO RECOMMENDING APPROVAL OF THE AMK
ANNEXATION 2, AND FURTHER RECOMMENDING THE ESTABLISHMENT
OF INITIAL ZONING FOR THE SUBJECT PROPERTY AS LIGHT INDUSTRIAL
(LI)**

WHEREAS, by petition for annexation submitted to the Town of Mead by AMK Properties, LLC (the “Annexation Petition”), annexation proceedings have been initiated for certain real property generally described as the AMK Annexation 2, consisting of a total of 13.206 acres more or less, as described more particularly in **Exhibit 1** attached hereto (“Subject Property”); and

WHEREAS, AMK Properties, LLC is the fee owner of the Subject Property (“Owner”); and

WHEREAS, copies of the Annexation Petition and AMK Annexation 2 Map (“Annexation Map”) have been distributed to the Planning Commission and are on file with the Town Clerk; and

WHEREAS, the Subject Property is currently located in unincorporated Weld County; and

WHEREAS, C.R.S. § 31-12-115(2) requires that property annexed to the Town must be zoned pursuant to the Town’s zoning regulations within ninety (90) days after the effective date of the annexation; and

WHEREAS, the Owner has initiated zoning proceedings for the Subject Property and is proposing that the Subject Property be rezoned from Weld County Agricultural to Town of Mead Light Industrial (LI) Zoning District, as more particularly shown in the “**AMK ZONING AMENDMENT #2 MAP**” a copy of which is attached to this Resolution as **Exhibit 2** (“Proposed Zoning Map”); and

WHEREAS, in accordance with Sections 16-8-90 and 16-3-160 of the *Mead Municipal Code* (“MMC”), the Planning Commission held a duly noticed public hearing on May 21, 2025, to consider the proposed annexation of the Subject Property and the establishment of initial zoning of the Subject Property; and

WHEREAS, the Planning Commission has reviewed the Annexation Petition, the Annexation Map, the Proposed Zoning Map, and other materials distributed to the Planning Commission by Town Staff at or prior to the May 21, 2025 meeting and public hearing, and desires to recommend to the Board of Trustees that the Board of Trustees proceed to annex the Subject Property and establish the initial zoning designation of the Subject Property as Light Industrial (LI) Zoning District, as specifically shown in the Proposed Zoning Map.

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission of the Town of Mead, Colorado, that:

Section 1. The Planning Commission has reviewed the proposed annexation of the Subject Property prior to making a recommendation to the Board of Trustees, as required by

Section 16-8-90 of the MMC. The Planning Commission further finds that the public hearing on the proposed establishment of initial zoning for the Subject Property was held, conducted and concluded in accordance with Section 16-3- 160 of the MMC

Section 2. The Planning Commission recommends approval of the annexation of the Subject Property, and therefore recommends that the Board of Trustees proceed to approve the annexation of the Subject Property, as more particularly described in the Annexation Petition and Annexation Map, on terms and conditions acceptable to the Board of Trustees.

Section 3. The Planning Commission recommends approval of the Light Industrial (LI) zoning designation of the Subject Property, based on a finding that the criteria set forth in Section 16-3- 160(e)(2) have been satisfied; specifically, an amendment to the Town's official zoning map is supported due to changed or changing conditions in a particular area or in the Town generally. The Planning Commission recommends that the Board of Trustees proceed to establish the initial zoning of the Subject Property as Light Industrial (LI) Zoning District, in accordance with the Proposed Zoning Map.

Section 4. Town Staff shall cause a copy of this Resolution to be provided to the Board of Trustees on or before the date of the eligibility hearing, as required by Section 16-8-90 of the MMC.

Section 5. Effective Date. This resolution shall become effective immediately upon adoption.

INTRODUCED, READ, PASSED AND ADOPTED THIS 21ST DAY OF MAY, 2025.

ATTEST:

**TOWN OF MEAD PLANNING
COMMISSION:**

By: _____
Ana Bohl, Secretary

By: _____
Karen Peterson, Chair



Agenda Item Summary

Agenda Date: 5/27/2025

Subject: Resolution No. 34-R-2025 - A Resolution of the Town of Mead, Colorado, Declaring a Vacancy in the Office of Trustee

Presented by: Mary Strutt

Summary:

On May 9, 2025, Brooke Babcock submitted an email resigning her position as Trustee for the Town of Mead. The attached Resolution accepts the resignation and declares a vacancy in the office of Trustee effective May 31, 2025. In accordance with Mead Municipal Code Section 2-2-120, the Board of Trustees shall fill the vacancy by appointing a successor within 60 days. If the Board does not appoint a successor within 60 days of the vacancy, the Board shall call for a special election to fill the position.

There are no specific instructions on selecting a successor to fill the vacancy outlined in Mead Municipal Code or in state statute. Commonly, Boards will consider previous members, members of other Town committees or other interested citizens who meet the eligibility requirements of elected office. The Board may choose to advertise the vacancy, accept applications and interview applicants prior to making an appointment. However, if the Board does not appoint a successor within 60 days, the Board is required to call for a special election.

Regardless of whether the Board of Trustees appoints an individual to fill the vacancy or a special election is ordered, the individual appointed or elected will serve as Trustee until the November 2026 Town regular election, at which point an election will be held to elect a successor for the remaining two years of the current four-year term.

Financial Considerations:

If a special election is needed to fill the vacant office, it could likely be held in coordination with Weld County on November 4, 2025. The estimated cost of a coordinated election is \$5,000.00 - \$7,000.00 (compared to an estimate of \$20,000 to hold a special election on a different date). If the special election is coordinated with Weld County, Mead would also have the opportunity to put other questions on the ballot without additional cost.

Staff Recommendation / Actions Required:

Staff recommends that the Board of Trustees adopt Resolution No. 34-R-2025 declaring a vacancy in the office of Trustee. Staff also recommends that the Board discuss their initial thoughts on the process to be followed in order to identify one or more qualified candidates for consideration for appointment to fill the position and provide Staff with any direction to assist in the process.

Suggested Motion:

"I move to approve Resolution No. 34-R-2025, a Resolution of the Town of Mead, Colorado Declaring a Vacancy in the Office of Trustee."

Attachments:

1. Resolution 34-R-2025
2. 20250509 Babcock Written Resignation

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 34-R-2025**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, DECLARING A
VACANCY IN THE OFFICE OF TRUSTEE**

WHEREAS, by written email correspondence received by the Town on May 9, 2025 Brooke Babcock has tendered her resignation as a Trustee of the Town of Mead ("Written Resignation"); and

WHEREAS, the Board of Trustees desires to accept the Written Resignation effective May 31, 2025; and

WHEREAS, in accordance with Mead Municipal Code Section 2-2-120, in the case of resignation of a Trustee during his or her term of office, the Board of Trustees shall by majority vote of all members of the Board appoint a successor within sixty (60) days of the effective date of the vacancy; and

WHEREAS, if the Board of Trustees does not appoint a person to fill the vacancy within sixty (60) days of the effective date of the vacancy, the Board shall call for an election to fill the vacancy as provided by law; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) declares that the Office of Trustee previously held by Brooke Babcock is vacant and that such vacancy is effective May 31, 2025; and (b) determines that it is appropriate and necessary to appoint a person or order a special election to fill the existing vacancy in the Office of Trustee on or before Wednesday July 30, 2025, such date being sixty (60) days from the date on which the vacancy occurred.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 4. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 27TH DAY OF MAY, 2025.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

From: Brooke Babcock <bbabcock@townofmead.org>

Sent: Friday, May 9, 2025 8:27 AM

To: Helen Migchelbrink <hmigchelbrink@townofmead.org>; Colleen Whitlow <cwhitlow@townofmead.org>; Marcus McAskin <mmcaskin@mgmfirm.com>

Subject: Resignation

Good Morning,

Unfortunately, due to some unexpected health issues with my family, I am resigning from my trustee position, effective immediately.

I am truly thankful for the opportunity to serve and to work with you all again.

Sincerely,

Brooke Babcock

I will be returning my laptop and everything today to Town Hall.

Please feel free to contact me with any questions.